



The Corporation of the Township of Alnwick/Haldimand Regular Council Meeting Agenda Tuesday, June 9, 2026 at 9:30 AM a.m. **Virtual (Zoom)**

Members of the Public may join the meeting online or by telephone using the following sign-in details:

- Virtual Meeting: <https://zoom.us/j/97902906906>
- Telephone: 1-647-374-4685 or 1-647-558-0588 (Webinar ID: 979 0290 6906)

This meeting will be recorded and uploaded to the Council's Meeting Portal ([Alnwick/Haldimand - Home \(civicweb.net\)](#)) and the Township's YouTube Channel ([Alnwick Haldimand Township AHTWP - YouTube](#)) following the meeting.

1. Call to Order

- 1.1. Mayor Logel to confirm quorum and the presence of the Municipal Clerk.

Mayor Logel to call the meeting to order at 9:30 a.m.

2. Territorial Land Acknowledgement

We respectfully acknowledge that the Township of Alnwick/Haldimand is located on the Mississauga Anishinabeg territory and is the traditional territory of the Mississauga Anishinabeg. The Township of Alnwick/Haldimand respectfully acknowledges that the Mississauga Nation are the collective stewards and caretakers of these lands and waters in perpetuity, and that they continue to maintain this responsibility to ensure their health and integrity for generations to come.

3. Approval of Agenda

- 3.1. Motion to Approve the Agenda

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That the notice provisions be waived to include an Item for Closed Session under Municipal Act 239 (2)(b) Personal matters about an identifiable individual, including municipal or local board employees relating to Volunteer Applications; and

That the agenda for the Regular Council meeting held on June 9, 2026 be approved.

4. Disclosures of Pecuniary Interest and General Nature Thereof

There are ___ declarations of pecuniary interest.

5. Closed Session

5.1. Move into Closed Session

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That the Regular Council meeting of June 9, 2026 move into a Closed Session under Municipal Act section 239(2)(b) Personal matters about an identifiable individual, including municipal or local board employees; (d) Labour relations or employee negotiations; (f) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose; (i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations or a person, group of persons, or organization.

Re: CUPE Union Negotiation Update, Staffing Matters (x2), 2026 Compensation Review (Non-Union) - Part 2, Civic Award Nominations; Integrity Commissioner/Closed Meeting Investigator Pricing, Volunteer Applications

5.2. Report out of Closed Session

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That Mayor Logel's Report out of Closed Session be received for information.

6. Approval of Minutes

6.1. Adoption of Council Meeting Minutes

[Council Meeting - 12 May 2026 - Minutes - Pdf](#)

[Municipal Planning / Regular Council Meeting - 26 May 2026 - Minutes - Pdf](#)

[Special Council Meeting - 29 May 2026 - Minutes - Pdf](#)

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That the minutes of the following meetings be approved:

- *May 12, 2026 - Regular Council Meeting*
- *May 26, 2026 - Municipal Planning/Regular Council Meeting*
- *May 29, 2026 - Special Council Meeting*

6.2. Approval of Committee of the Whole Minutes

[Committee of the Whole - 19 May 2026 - Minutes - Pdf](#)

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That the minutes of the Committee of the Whole meeting held on May 19, 2026, be adopted.

7. Business Arising from Previous Minutes

7.1. Wicklow Boat Launch Dredging and Revenue Generation

[PRF-2026-03 - Wicklow Boat Launch Dredging and Revenue Generation - 09 Jun 2026 - Pdf](#)

It is recommended that the Council of the Township of Alnwick/Haldimand enacts as follows:

That Council receives Report PRF-2026-03: Wicklow Boat Launch Dredging and Revenue Generation; and,

That Council approve the timeline for the dredging of Wicklow Boat Launch; and,

That Council direct staff to explore the feasibility of implementing a structured fee system for the Wicklow Boat Launch in 2027, including potential payment options and enforcement mechanisms, with a report being provided to Council by the end of 2026.

Deferred Motion from May 26, 2026 Planning/Regular Council Meeting by RES: 20260526-11

*The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:
That staff be authorized to use full amount available in the Dredging Reserves to dredge the Wicklow Boat Launch.*

7.2. Recommendations from the Committee of the Whole Meeting - May 19, 2026

It is recommended that Recommendations #1-3 from the May 19, 2026 Committee of the Whole meeting be approved.

Recommendation #1: That Council approve the Donation Policy.

Recommendation #2: That Council support the correspondence from the Municipality of Shuniah regarding Extending the Community Infrastructure Fund.

Recommendation #3: That Council support the correspondence from the Eastern Ontario Wardens Caucus regarding a Call to Return to Property Tax Reassessment Cycle.

7.3. Human Resource Support for Ongoing Union Negotiations

[HR-2026-02 - Human Resource Support for ongoing Union Negotiations - 19 May 2026 - Pdf](#)

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That an additional \$60,000 for HR support services from Doucet HR Consulting Investigations and for legal support services from Hicks Morley for Union Contract Negotiations be approved; and

That the additional \$60,000 be funded from the Working Capital allocation within the General Government Reserve.

- 7.4. Committee of the Whole - May 26, 2026: Deferred motion regarding correspondence from the Centreton Union Cemetery Board of Trustees regarding Request for Fee Waiver and Loads of Gravel

That Council support the correspondence from the Centreton Union Cemetery Board of Trustees regarding Request for Fee Waiver and Loads of Gravel.

8. Committee Reports

- 8.1. Haldimand Community Memorial Arena and Recreational Complex Advisory Committee Minutes (Draft) - June 3, 2026
[Haldimand Memorial Arena & Recreational Complex Fundraising Ad Hoc Committee - 03 Jun 2026 - Minutes - Pdf](#)
[2026-06-09 - Donation and Recognition Levels - Draft](#)

It is recommended that the Council of the Township of Alnwick/Haldimand enacts as follows:

That the Haldimand Community Memorial Arena and Recreational Complex Advisory Committee meeting minutes from June 3, 2026 be received for information.

Recommendation #1: *The Committee recommends that Council approve the Donations and Recognition Levels: Haldimand Community Memorial Arena and Recreational Complex Fundraising Campaigns.*

Recommendation #2: *The Committee recommends to Council that staff review the Donor Bill of Rights and that Council endorse the Donor Bill of Rights.*

9. Fire Department Reports

10. Building/Planning Department Reports

11. Public Works Department Reports

12. Parks and Recreation Department Reports

13. Treasury Department Reports

14. Administration Reports

- 14.1. Interim Integrity Commissioner and Closed Meeting Investigator Services - Second Report
[CLK-2026-10 - Interim Integrity Commissioner and Closed Meeting Investigator Services - Second Report - 09 Jun 2026 - Pdf](#)

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That Council receives Report CLK-2026-10: Interim Integrity Commissioner and Closed Meeting Investigator Services - Second Report for information; and

That draft By-law to appoint an Interim Integrity Commissioner and Closed Meeting Investigator be updated to appoint _____ as the Township's Interim Integrity Commissioner and Closed Meeting Investigator.

15. By-Laws

- 15.1. By-law #2026-43: Authorize the Submission of an Application to Ontario Infrastructure and Lands Corporation

[BL 2026-43 - OILC Debenture Application](#)

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That By-law #2026-43 being a by-law to authorize the submission of an application to Ontario Infrastructure and Lands Corporation be given a first, second and third reading and finally passed this 9th day of June, 2026.

- 15.2. By-law #2026-44: To Appoint an Integrity Commissioner and Closed Session Investigator for the Township of Alnwick/Haldimand

[BL 2026-44 - Appoint Integrity Commissioner/Closed Meeting Investigator for the Township](#)

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That By-law #2026-44 being a by-law to appoint an Integrity Commissioner/Closed Meeting Investigator for the Township of Alnwick/Haldimand be given a first, second and third reading and finally passed this 9th day of June, 2026.

16. Announcements/Notice of Motions

17. Confirmatory By-law

- 17.1. By-law #2026-45 - Confirmatory By-law

[BL 2026-45 - Confirmatory By-law - 2026-06-09](#)

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That By-law #2026-45 being a by-law to adopt the proceedings of the Regular Council Meeting held on the 9th day of June, 2026 and to authorize its execution be given a first, second and third reading and finally passed this 9th day of June, 2026.

18. Adjournment

18.1. Motion to Adjourn

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That the Regular Council Meeting held on June 9, 2026 be adjourned at _____ p.m.



**The Corporation of the Township of Alnwick/Haldimand
Regular Council Meeting Minutes
Tuesday, May 12, 2026 at 9:30 A.M.
Centreton Community Centre**

Members Present: Mayor John Logel, Deputy Mayor Joan Stover, Councillor Mike Ainsworth, Councillor Greg Booth, and Councillor Mary Catherine O'Neill

Members Absent:

Staff Present: Emily Cartlidge (Municipal Clerk), Dave Dawson (CAO/Fire Chief), Cassidy Sweet (Deputy Clerk), Stefan Kosmala (Manager of Public Works), and Zack Zarry (Manager, Parks, Recreation & Facilities)

1. Call to Order

1.1 Mayor Logel confirmed quorum and the presence of the Municipal Clerk.

Mayor Logel called the meeting to order at 9:30 a.m.

2. Territorial Land Acknowledgement

Mayor Logel read the Territorial Land Acknowledgement.

3. Approval of Agenda

3.1 Motion to Approve the Agenda

Motion

Moved by Councillor Greg Booth, seconded by Councillor Mike Ainsworth;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That the notice provisions be waived to include a report on altering the start time of the May 26, 2026 Planning/Regular Council meeting and an item for Closed Session under Municipal Act 239(2)(f) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose and 239(3.1): Educational or Training Sessions relating to Meetings of Quorum of Council members; and

That the agenda for the Regular Council meeting held on May 12, 2026 be approved as amended.

AMENDED.

RES:20260512-01

Moved by Councillor Mary Catherine O'Neill, seconded by Councillor Greg Booth;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That the motion to approve the agenda be amended to include "discussion on the request for dredging Wicklow Boat Launch".

CARRIED.

RES:20260512-02

Moved by Councillor Greg Booth, seconded by Councillor Mary Catherine O'Neill;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That the motion to approve the agenda be amended to include "discussion on Tucker Road Police Shooting Practice."

CARRIED.

RES:20260512-03

Moved by Councillor Greg Booth, seconded by Councillor Mike Ainsworth;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That the notice provisions be waived to include:

- *a report on altering the start time of the May 26, 2026 Planning/Regular Council meeting*
- *an item for Closed Session under Municipal Act 239(2)(f) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose and 239(3.1): Educational or Training Sessions relating to Meetings of Quorum of Council members*
- *Discussion on the request for dredging Wicklow Boat Launch; and*
- *Discussion on Tucker Road Police Shooting Practice; and*

That the agenda for the Regular Council meeting held on May 12, 2026 be approved as amended.

CARRIED AS AMENDED.

4. Disclosures of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest.

5. Approval of Minutes

5.1 Adoption of Council Meeting Minutes

RES:20260512-04

Moved by Councillor Mike Ainsworth, seconded by Deputy Mayor Joan Stover;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That the minutes of the following meetings be approved:

- *April 14, 2026 - Regular Council Meeting*
- *April 28, 2026 - Municipal Planning/Regular Council Meeting*

CARRIED.

5.2 Approval of Committee of the Whole Minutes

RES:20260512-05

Moved by Deputy Mayor Joan Stover, seconded by Councillor Greg Booth;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That the minutes of the Committee of the Whole meeting held on April 21, 2026, be approved.

CARRIED.

6. Business Arising from Previous Minutes

6.1 Recommendations from the Committee of the Whole Meeting - April 21, 2026

Recommendation #1: That Council award Contract No. 2025-7773 (Grafton Well Replacement) to Peak Construction in the amount of \$759,900, excluding HST; and

That a by-law be brought forward for Council consideration to authorize staff to enter into an agreement with Peak Construction for Contract No. 2025-7773.

Recommendation #2: That Council support the correspondence from the Northumberland Labour Council regarding Invitation to the National Day of Mourning Ceremony.

Recommendation #3: That Council support the correspondence from Brudenell, Lyndoch and Raglan Township regarding Enhanced School Bus Safety.

Recommendation #4: That Council support the correspondence from Brudenell, Lyndoch and Raglan Township regarding Provincial Bail Notification Program.

Recommendation #5: That Council support the correspondence from the City of Pickering regarding Call to Action for Justice and Protection of Canada's Children.

Recommendation #6: That Council support engineers to be included in the process as outlined in the correspondence from the Municipal Engineers Association regarding OPS Harmonization.

RES:20260512-06

Moved by Deputy Mayor Joan Stover, seconded by Councillor Greg Booth;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That Recommendations #1-6 from the April 21, 2026 Committee of the Whole meeting be approved.

CARRIED.

7. Fire Department Reports

8. Building/Planning Department Reports

9. Public Works Department Reports

9.1 Grafton Hamlet – Pedestrian and Roadway Improvements

**Updated*

RES:20260512-07

Moved by Deputy Mayor Joan Stover, seconded by Councillor Mike Ainsworth;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That Council receive Report PW-2026-05: Grafton Hamlet – Pedestrian and Roadway Improvements for information; and

That Council authorize staff to reallocate funds from the 2026 Roads Capital Program in the amount of \$110,000 for the Grafton Hamlet Pedestrian and Roadway Improvements project.

CARRIED.

10. Parks and Recreation Department Reports

- 10.1 Salvage and Future Use off Existing Dasher Board and Rink Glass from Haldimand Community Memorial Arena
**Updated*

RES:20260512-08

Moved by Councillor Mike Ainsworth, seconded by Councillor Greg Booth;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That Council receives Report PRF-2026-02: Salvage and Future Use off Existing Dasher Board and Rink Glass from Haldimand Community Memorial Arena, for information; and

That if the Plastic Puck Boards and Glass are deemed acceptable for future use, that staff be directed to:

- 1. Offer them for sale in accordance with the disposal of assets procedures within the Procurement By-law.*

CARRIED.

11. Treasury Department Reports

12. Closed Session (Part 1)

12.1 Move into Closed Session

RES:20260512-09

Moved by Deputy Mayor Joan Stover, seconded by Councillor Greg Booth;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That the Regular Council meeting of May 12, 2026 move into a Closed Session under Municipal Act Sections 239(2)(b) Personal matters about an identifiable individual, including municipal or local board employees; (f) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Re: Closed Session Investigation Report: May 13, 2025 - Committee Resignation Letters

CARRIED.

12.2 Report out of Closed Session

Mayor Logel reported that Council met in Closed Session to receive a legal opinion regarding the Closed Meeting Investigator's Closed Meeting Investigation Report – May 13, 2025: Committee Resignation Letters.

RES:20260512-10

Moved by Councillor Mary Catherine O'Neill, seconded by Deputy Mayor Joan Stover;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That Mayor Logel's Report out of Closed Session (Part 1) be received for information.

CARRIED.

13. Administration Reports

13.1 Closed Meeting Investigation - May 13, 2025

RES:20260512-11

Moved by Councillor Mary Catherine O'Neill, seconded by Councillor Greg Booth;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That the "Closed Meeting Investigation - May 13, 2025 Report" from Closed Meeting Investigator, Principles Integrity, be received for information; and

That Council implement the report recommendations in whole.

	For	Against	Abstained	Absent
Mayor John Logel		x		
Deputy Mayor Joan Stover		x		
Councillor Mike Ainsworth		x		
Councillor Greg Booth	x			
Councillor Mary Catherine O'Neill	x			

DEFEATED.

RES:20260512-12

Moved by Councillor Mike Ainsworth, seconded by Deputy Mayor Joan Stover;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That the "Closed Meeting Investigation - May 13, 2025 Report" from Closed Meeting Investigator, Principles Integrity, be received for information; and

That no further action be taken.

	For	Against	Abstained	Absent
Mayor John Logel	x			
Deputy Mayor Joan Stover	x			
Councillor Mike Ainsworth	x			
Councillor Greg Booth		x		
Councillor Mary Catherine O'Neill		x		

CARRIED.

Point of Order: Deputy Mayor Stover asked that questions be directed through the Mayor. Mayor Logel ruled that all questions be directed through the Mayor.

13.2 Alter Start Time of Meeting: May 26, 2026

RES:20260512-13

Moved by Deputy Mayor Joan Stover, seconded by Councillor Mike Ainsworth;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That Council receives Report CLK-2026-08: Alter Start Time of Meeting: May 26, 2026 for information; and

That the May 26, 2026 Municipal Planning/Regular Council meeting start at 8:30am.

CARRIED.

14. By-Laws

- 14.1 By-law #2026-33: Establish Terms of Reference for 2026-2030 Joint Compliance Audit Committee

RES:20260512-14

Moved by Councillor Mary Catherine O'Neill, seconded by Deputy Mayor Joan Stover;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That By-law #2026-33 being a by-law to Establish Terms of Reference for 2026-2030 Joint Compliance Audit Committee be given a first, second and third reading and finally passed this 12th day of May, 2026.

CARRIED.

- 14.2 By-law #2026-34: Amend the Council Code of Conduct

RES:20260512-15

Moved by Deputy Mayor Joan Stover, seconded by Councillor Mike Ainsworth;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That By-law #2026-34 being a by-law to Amend the Council Code of Conduct be given a first, second and third reading and finally passed this 12th day of May, 2026.

	For	Against	Abstained	Absent
Mayor John Logel	x			
Deputy Mayor Joan Stover	x			
Councillor Mike Ainsworth	x			
Councillor Greg Booth		x		
Councillor Mary Catherine O'Neill		x		

CARRIED.

- 14.3 By-law #2026-35: Execute Agreement with Peak Construction (Grafton Well Project)

RES:20260512-16

Moved by Councillor Mike Ainsworth, seconded by Deputy Mayor Joan Stover;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That By-law #2026-35 being a by-law to Execute an Agreement with Peak Construction (Grafton Well Project) be given a first, second and third reading and finally passed this 12th day of May, 2026.

CARRIED.

15. Announcements/Notice of Motions

- 15.1 Notice of Motion: Fire Chief and Deputy Fire Chief Vehicles-External Identification Submitted by Councillor Greg Booth

That Council direct staff to ensure that all Township-supplied vehicles assigned to the Fire Chief and Deputy Fire Chiefs be clearly identified as Township of Alnwick/Haldimand Fire Department vehicles through appropriate external markings;

and

That such external markings clearly identify the vehicles as municipally owned assets used for official Fire Department purposes, supporting transparency, public accountability, and public trust in the use of Township resources; and

That Council recognize that visibly marked municipal vehicles promote openness, operational clarity, and the clear identification of Township services within the community; and

That the required external markings be installed and completed within sixty (60) days of Council approval of this motion.

16. Added Agenda Items

16.1 Request for Dredging Wicklow Boat Launch

Motion

Moved by Councillor Mary Catherine O'Neill, seconded by Councillor Greg Booth;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That staff be authorized to use full amount available in the Dredging reserves to dredge the Wicklow Boat Launch.

DEFERRED.

RES:20260512-17

Moved by Deputy Mayor Joan Stover, seconded by Councillor Mike Ainsworth;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That the motion be deferred to the May Committee of the Whole for staff to report back with more information.

CARRIED.

16.2 Tucker Road Police Shooting Practice

RES:20260512-18

Moved by Councillor Greg Booth, seconded by Councillor Mary Catherine O'Neill;

Whereas the Township of the Alnwick/Haldimand has received a resident petition letter dated April 24, 2026, submitted by Len Walser on behalf of area residents regarding police live-fire training activities at the Behan gravel pit;

And whereas the petition identifies concerns respecting public safety, environmental impacts, noise, proximity to residences and public spaces, and a lack of clarity regarding approvals and oversight;

And whereas Council wishes to ensure that all activities occurring within the Township are conducted in accordance with applicable legislation and with due consideration for the well-being of residents;

Now therefore be it resolved that Council direct staff to request that the Township's legal counsel undertake a review of the police live-fire training activities at the Behan gravel pit, including:

- *identifying applicable municipal, provincial, and other regulatory frameworks;*
- *determining what authority, if any, the Township has with respect to these activities; and*

- *outlining any options available to Council to address concerns raised by residents;*

And further that staff report back to Council with the findings of the legal review and any recommended actions available to the Township.

CARRIED.

17. Closed Session (Part 2)

17.1 Motion to Move into Closed Session

RES:20260512-19

Moved by Deputy Mayor Joan Stover, seconded by Councillor Greg Booth;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That the Regular Council meeting of May 12, 2026 move into a Closed Session under Municipal Act Sections 239(2)(b) Personal matters about an identifiable individual, including municipal or local board employees; (d) Labour relations or employee negotiations; (f) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose; (k) A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board; and

Municipal Act Section 239(3.1): Educational or Training Session

Re: Third Party Service Provider Contract; Labour Relations Matters; Staffing Matters; Meetings of Quorum of Council Members

CARRIED.

17.2 Report Out of Closed Session

Mayor Logel reported that Council met in closed session and received for information four separate reports relating to the following matters: third-party service provider contract negotiations; labour relations matters; staffing matters; and a legal opinion regarding a decision letter from the Closed Meeting Investigator about Meetings of Quorum of Council Members. Staff were provided direction and will be proceeding as discussed.

RES:20260512-20

Moved by Deputy Mayor Joan Stover, seconded by Councillor Mike Ainsworth;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That Mayor Logel's Report Out of Closed Session (Part 2) be received for information.

CARRIED.

18. Confirmatory By-law

18.1 By-law #2026-36 - Confirmatory By-law

RES:20260512-21

Moved by Councillor Greg Booth, seconded by Councillor Mike Ainsworth;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That By-law #2026-36 being a by-law to adopt the proceedings of the Regular Council Meeting held on the 12th day of May, 2026 and to authorize its execution be given a first, second and third reading and finally passed this 12th day of May, 2026.

CARRIED.

19. Adjournment

19.1 Motion to Adjourn

RES:20260512-22

Moved by Councillor Mary Catherine O'Neill, seconded by Councillor Greg Booth;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That the Regular Council Meeting held on May 12, 2026 be adjourned at 12:05 p.m.

CARRIED.

John Logel, Mayor

Emily Cartlidge, Municipal
Clerk



**The Corporation of the Township of Alnwick/Haldimand
Municipal Planning / Regular Council Meeting Minutes
Tuesday, May 26, 2026 at 8:30 a.m.
Centreton Community Centre**

- Members Present:** Mayor John Logel, Deputy Mayor Joan Stover, Councillor Greg Booth, and Councillor Mary Catherine O'Neill
- Members Absent:** Councillor Mike Ainsworth
- Staff Present:** Emily Cartlidge (Municipal Clerk), Dave Dawson (CAO/Fire Chief), Tracey Webster (Senior Planner), Alexandra Smith (Planning Coordinator), Cassidy Sweet (Deputy Clerk), Stefan Kosmala (Manager of Public Works), and Paul Davidson (Municipal Treasurer)

1. Call to Order

- 1.1 Mayor Logel confirmed quorum and the presence of the Municipal Clerk.

Mayor Logel called the meeting to order at 8:30 a.m.

2. Territorial Land Acknowledgement

Mayor Logel read the Territorial Land Acknowledgement.

3. Approval of Agenda

- 3.1 Motion to Approve the Agenda

RES:20260526-01

Moved by Deputy Mayor Joan Stover, seconded by Councillor Greg Booth;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That the notice provisions be waived to include an item for Closed Session under Municipal Act 239 (2)(b) Personal matters about an identifiable individual, including municipal or local board employees regarding Committee Member Resignation and Conduct; and

That the agenda for the Municipal Planning / Regular Council meeting held on May 26, 2026 be approved, as amended.

CARRIED.

4. Disclosures of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest.

5. Closed Session Items

- 5.1 Motion to Move into Closed Session

RES:20260526-02

Moved by Councillor Greg Booth, seconded by Deputy Mayor Joan Stover;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That the Municipal Planning/Regular Council meeting of May 26, 2026 move into a Closed Session under Municipal Act Section 239(2):

- (b) *Personal matters about an identifiable individual, including municipal or local board employees;*
- (d) *Labour relations or employee negotiations;*
- (e) *Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;*
- (f) *Advice that is subject to solicitor-client privilege, including communications necessary for that purpose;*
- (k) *A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.*

Re: Staffing Matters, Committee Member Resignations and Conduct

CARRIED.

5.2 Report Out of Closed Session

Mayor Logel reported that Council met in closed session and received the resignation letters of Advisory Committee Members T. Carruthers, S. Elston, L. Maitland, and D. Ward. The staffing matter item was deferred to a later meeting due to presenter attendance issues.

RES:20260526-03

Moved by Councillor Greg Booth, seconded by Deputy Mayor Joan Stover;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That Mayor Logel's Report Out of Closed Session be received for information.

CARRIED.

RES:20260526-04

Moved by Councillor Mary Catherine O'Neill, seconded by Councillor Greg Booth;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That Council recess until 9:30 a.m.

CARRIED.

6. Approval of Minutes

7. Business Arising from Previous Minutes

8. Delegations

9. Move to Adjourn to a Land Division / Committee of Adjustment Meeting

9.1 Motion to Move to a Land Division / Committee of Adjustment Meeting

RES:20260526-05

Moved by Councillor Mary Catherine O'Neill, seconded by Deputy Mayor Joan Stover;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That the Council of the Township of Alnwick/Haldimand, being a Land Division Committee/Committee of Adjustment, move to a Land Division Committee/Committee of Adjustment Meeting at 9:30 a.m.

CARRIED.

10. Reconvene to a Municipal Planning / Regular Council Meeting

10.1 Motion to Reconvene to a Municipal Planning / Regular Council Meeting

RES:20260526-06

Moved by Councillor Greg Booth, seconded by Councillor Mary Catherine O'Neill;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That the Council of the Township of Alnwick/Haldimand, being a Land Division Committee/Committee of Adjustment, reconvene to the Municipal Planning/Regular Council Meeting at 9:58 a.m.

CARRIED.

11. Public Meetings / Hearings

11.1 Motion to go into a Public Meeting

RES:20260526-07

Moved by Councillor Greg Booth, seconded by Deputy Mayor Joan Stover;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows: That Council go into a Public Meeting under Section 34 of the Planning Act on May 26, 2026 at 9:58 a.m.

CARRIED.

11.2 Plan of Subdivision and Zoning By-law Amendment, 4D Investments Corp.

Senior Planner T. Webster provided an overview of the staff report for Plan of Subdivision and Zoning By-law Amendment Applications D12-AH2601 & Z-02-2026 submitted by 4D Investments Corporation for property located at Station Road, Grafton Part Lots 21 and 22, Concession A. The staff recommendation was to defer decision until further inquiry can be done by staff.

Public Comments:

- Gritt Koehl, Grafton: Concerns about construction traffic in school zones and requests no construction traffic be permitted to use Station Road from Highway 2.
- Chris Renault, Old Danforth Rd: How will this affect his property and who will be taking care of the strip of property. Concerns about length of construction and the noise from construction. After the subdivision is built, does the new road along the side of his property become municipal frontage and affect his taxes? Two new lots are only 1/2 acre - are they large enough for septic beds and controlling run-off?
- Dayna Patterson, 625 Station Road (online): Concerns regarding run-off and water issues.
- T. Webster noted that members of the public are invited to book appointments with planning staff to review technical documentation related to the application.
- Aditya Srinivas, EcoVue Consulting Services (applicant's agent): Technical reports have been submitted to the Township and are available for viewing in the Planning Department. All reports have been peer reviewed. Construction mitigation measures will be undertaken to mitigate impact to neighbouring properties.
- Gritt Koehl, Grafton: Inquired if technical documents can be uploaded to Township website for review.

11.3 Zoning By-law Amendment - John Michael Apostolides - Z-03-2026

Senior Planner T. Webster provided an overview of the staff report for Planning Report: Zoning By-law Amendment Application Z-03-2026 located at 578 5th Line Road (Legal Description: Part of Lot 20, Concession 5, Geographic Township of Alnwick) owned by John Michael Apostolides (Agent: Sabrina Hasselfelt, Northumberland Land Trust). The Application is to amend the zoning on the parcel of land by changing the zoning from Rural (RU) to Rural Residential (RR). Staff recommended that the application be approved.

No public comments.

11.4 Motion to Reconvene to a Municipal Planning / Regular Council Meeting

RES:20260526-08

Moved by Deputy Mayor Joan Stover, seconded by Councillor Greg Booth;

The Council of the Township of Alnwick/Haldimand enacts as follows:

That the Council of the Township of Alnwick/Haldimand reconvene to the Municipal Planning/Regular Council Meeting at 10:22a.m.

CARRIED.

12. Planning By-laws

12.1 By-law #2026-37: Zoning By-law Amendment (Z-03-2026)

RES:20260526-09

Moved by Deputy Mayor Joan Stover, seconded by Councillor Greg Booth;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That By-law #2026-37 being a by-law to amend By-law 19-2019, the Zoning By-law (Z-03-2026) be given a first, second and third reading and finally passed this 26th day of May, 2026.

CARRIED.

13. Planning Department Reports

14. Public Works and Infrastructure Reports

14.1 Award of RFQ-PW-01 – 2026 5/8” Granular “A” Supply and Haul

RES:20260526-10

Moved by Deputy Mayor Joan Stover, seconded by Councillor Mary Catherine O'Neill;

The Council of the Corporation of the Township of Alnwick/Haldimand enact as follows:

That Council receive Report PW-2026-06 for information; and

That Council award RFQ-PW-01 – 2026 5/8” Granular “A” Supply and Haul for the supply and delivery of 5/8” Granular “A” aggregate for roads scheduled for surface treatment to Gerald Finlay Construction Limited in the amount of \$157,160.00 plus HST; and

That the Mayor and Clerk be authorized to execute an agreement with Gerald Finlay

Construction Limited for the award of RFQ-PW-01.

CARRIED.

15. Parks, Recreation & Facilities Reports

15.1 Request for Dredging Wicklow Boat Launch

*Deferred by RES:20260512-17 at the May 12, 2026 Regular Council Meeting;
Deferred by Committee of the Whole May 19, 2026*

Motion

Moved by Councillor Mary Catherine O'Neill, seconded by Councillor Greg Booth;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That staff be authorized to use full amount available in the Dredging Reserves to dredge the Wicklow Boat Launch.

DEFERRED.

RES:20260526-11

Moved by Councillor Mary Catherine O'Neill, seconded by Deputy Mayor Joan Stover;

That the motion be deferred to the June 9, 2026 Council meeting.

CARRIED.

16. Protective Services Reports

16.1 Township Owned and Fire Department Chief Vehicles
Deferred from May 19, 2026 Committee of the Whole

RES:20260526-12

Moved by Deputy Mayor Joan Stover, seconded by Councillor Greg Booth;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That Council receive Report CAO-2026-03: Township Owned Vehicles and Fire Department Chief Vehicles for information.

CARRIED.

17. Administration Reports

17.1 Committee of the Whole Recommendations - May 19, 2026

RES:20260526-13

Moved by Deputy Mayor Joan Stover, seconded by Mayor John Logel;

Committee of the Whole recommends to Council at the May 26, 2026 Municipal Planning / Regular Council Meeting:

That the Ontario Ombudsman be recognized as the Township of Alnwick/Haldimand's Closed Meeting Investigator;

That a by-law be brought forward to the May 26, 2026 Municipal Planning / Regular Council Meeting for Council consideration to appoint ADR Chambers as the Township's Interim Integrity Commissioner; and,

That any future over expenditures resulting from Integrity Commissioner expenses in 2026 be funded through the General Government reserve, as needed.

	For	Against	Abstained	Absent
Mayor John Logel	x			
Deputy Mayor Joan Stover	x			
Councillor Mike Ainsworth				x
Councillor Greg Booth		x		
Councillor Mary Catherine O'Neill		x		

DEFEATED.

18. By-Laws

18.1 By-law #2026-38: Adopt 2026 Tax Rates

RES:20260526-14

Moved by Councillor Greg Booth, seconded by Councillor Mary Catherine O'Neill;

That the motion to approve By-law 2026-38: 2026 Tax Rates be deferred.

CARRIED.

Deferred.

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That By-law #2026-38 being a by-law to Adopt 2026 Tax Rates be given a first, second and third reading and finally passed this 26th day of May, 2026.

18.2 By-law #2026-39: Execute Agreement with Gerald Finlay Construction Limited

RES:20260526-15

Moved by Councillor Greg Booth, seconded by Deputy Mayor Joan Stover;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That By-law #2026-39 being a by-law to execute an agreement with Gerald Finlay Construction Limited for supply and haul of Granular "A" aggregate be given a first, second and third reading and finally passed this 26th day of May, 2026.

CARRIED.

18.3 By-law 2026-40: To Appoint an Integrity Commissioner for the Township of Alnwick/Haldimand

- Removed per Resolution 20260526-13

19. Confirmatory By-law

19.1 By-law #2026-41: Confirmatory By-law

RES:20260526-16

Moved by Councillor Greg Booth, seconded by Councillor Mary Catherine O'Neill;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as

follows:

That By-law #2026-41 being a by-law to adopt the proceedings of the Municipal Planning / Regular Council Meeting held on the 26th day of May, 2026 and to authorize its execution be given a first, second and third reading and finally passed this 26th day of May, 2026.

CARRIED.

20. Adjournment

20.1 Motion to Adjourn

RES:20260526-17

Moved by Councillor Greg Booth, seconded by Councillor Mary Catherine O'Neill;

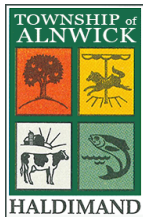
The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That the Municipal Planning/Regular Council Meeting held on May 26, 2026 be adjourned at 10:59 a.m.

CARRIED.

John Logel, Mayor

Emily Cartlidge, Municipal
Clerk



**The Corporation of the Township of Alnwick/Haldimand
Special Council Meeting Minutes
Friday, May 29, 2026 at 1:30PM
Zoom Meeting**

Members Present: Mayor John Logel, Deputy Mayor Joan Stover, Councillor Mike Ainsworth, Councillor Greg Booth, and Councillor Mary Catherine O'Neill

Members Absent:

Staff Present: Emily Cartlidge (Municipal Clerk), Dave Dawson (CAO/Fire Chief), and Paul Davidson (Municipal Treasurer)

1. Call to Order

- 1.1 Mayor Logel called a Special Meeting of Council under Procedure By-law Section 4.1 for the consideration of By-law #2026-38 being a by-law to Adopt 2026 Tax Rates.

Mayor Logel confirmed quorum and the presence of the Municipal Clerk.

Mayor Logel called the meeting to order at 1:30 p.m.

2. Territorial Land Acknowledgement

Mayor Logel read the Territorial Land Acknowledgement.

3. Approval of Agenda

- 3.1 Motion to Approve the Agenda

RES:20260529-01

Moved by Councillor Mike Ainsworth, seconded by Deputy Mayor Joan Stover;

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That the agenda for the Special Council meeting held on May 29, 2026 be approved.

CARRIED.

4. Disclosures of Pecuniary Interest and General Nature Thereof

5. By-Laws

- 5.1 By-law 2026-38: Adopt 2026 Tax Rates

Deferred from the May 26, 2026, Municipal Planning/Regular Council Meeting.

RES:20260529-02

Moved by Councillor Mike Ainsworth, seconded by Deputy Mayor Joan Stover;

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That By-law #2026-38 being a by-law to Adopt 2026 Tax Rates be given a first, second and third reading and finally passed this 26th day of May, 2026.

CARRIED.

6. Confirmatory By-law

6.1 By-law #2026-42 - Confirmatory By-law

RES:20260529-03

Moved by Councillor Mike Ainsworth, seconded by Councillor Greg Booth;

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That By-law #2026-42 being a by-law to adopt the proceedings of the Special Council Meeting held on the 29th day of May, 2026 and to authorize its execution be given a first, second and third reading and finally passed this 29th day of May, 2026.

CARRIED.

7. Adjournment

7.1 Motion to Adjourn

RES:20260529-04

Moved by Deputy Mayor Joan Stover, seconded by Councillor Greg Booth;

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That the Special Council Meeting held on May 29, 2026 be adjourned at 1:26 p.m.

CARRIED.

John Logel, Mayor

Emily Cartlidge, Municipal
Clerk



**The Corporation of the Township of Alnwick/Haldimand
Committee of the Whole Meeting Minutes
Tuesday, May 19, 2026 at 9:30 AM
Centreton Community Centre**

Members Present: Mayor John Logel, Deputy Mayor Joan Stover, Councillor Mike Ainsworth, Councillor Greg Booth, and Councillor Mary Catherine O'Neill

Members Absent:

Staff Present: Emily Cartlidge (Municipal Clerk), Dave Dawson (CAO/Fire Chief), Cassidy Sweet (Deputy Clerk), Erin Andrus (HR/Payroll Coordinator), Don Butwell (Chief Building Official), and Paul Davidson (Municipal Treasurer)

1. Call to Order

1.1 Mayor Logel confirmed quorum and the presence of the Municipal Clerk.

Mayor Logel called the meeting to order at 9:30 a.m.

2. Territorial Land Acknowledgement

Mayor Logel read the Territorial Land Acknowledgement.

3. Approval of Agenda

3.1 Motion to Approve the Agenda

Moved by Councillor Greg Booth, seconded by Deputy Mayor Joan Stover;

That the Committee of the Whole waive the notice provisions to include a deferred motion from the May 12, 2026, Regular Council meeting regarding a request for the dredging of the Wicklow Boat Launch, a Closed Session item regarding 2026 Compensation Review (Non-Union) - Part 2, and a report on Interim Integrity Commissioner Services; and Closed Meeting Investigator Services; and

That the agenda for the Committee of the Whole meeting held on May 19, 2026 be approved, as amended.

CARRIED.

4. Disclosures of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest.

5. Delegations/Presentations

5.1 2026 Compensation Review (Non-Union) - Part 1

Presented by Elizabeth Hill, Pesce & Associates

Moved by Councillor Greg Booth, seconded by Deputy Mayor Joan Stover;

That the 2026 Compensation Review (Non-Union) - Part 1 presentation by Pesce & Associates be received for information.

CARRIED.

6. Closed Session

6.1 Move into Closed Session

Moved by Councillor Mike Ainsworth, seconded by Councillor Greg Booth;

That the Committee of the Whole meeting of May 19, 2026 move into a Closed

Session under Municipal Act Section 239(2)(b) Personal matters about an identifiable individual, including municipal or local board employees; (d) Labour relations or employee negotiations; (k) A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Re: 2026 Compensation Review (Non-Union) - Part 2

CARRIED.

6.2 Report out of Closed Session

Mayor Logel report out of Closed Session that Committee of the Whole met in Closed Session and received a report on the 2026 Compensation Review (Part 2) for information. Committee made recommendations for Council consideration at the June 9, 2026 Council Meeting.

Moved by Councillor Mike Ainsworth, seconded by Deputy Mayor Joan Stover;

That Mayor Logel's report out of closed session be received for information.

CARRIED.

7. Committee Reports

7.1 Motion to Receive Committee Reports

Moved by Councillor Mike Ainsworth, seconded by Deputy Mayor Joan Stover;

That agenda items 7.2 to 7.5 on the May 19, 2026 Committee of the Whole meeting agenda be received for information.

CARRIED.

7.2 Ganaraska Region Conservation Authority Minutes - March 19, 2026

7.3 Lower Trent Conservation Authority Minutes:

- March 12, 2026
- April 9, 2026

7.4 Parks & Recreation Advisory Committee Draft Minutes - April 27, 2026

7.5 Haldimand Memorial Arena & Recreational Complex Fundraising Ad Hoc Committee Draft Minutes - May 6, 2026

8. Development Services Reports

8.1 Building Department Q1 Activity Report

Moved by Councillor Mike Ainsworth, seconded by Deputy Mayor Joan Stover;

That Committee of the Whole receives Report BLD-2026-02: Building Department Q1 Activity Report for information.

CARRIED.

9. Protective Services Reports

9.1 Township Owned and Fire Department Chief Vehicles

Moved by Deputy Mayor Joan Stover, seconded by Councillor Mike Ainsworth;

That items 9.1, 9.2, 10.1 be deferred until later in the meeting or a future meeting date

to allow the CAO/Fire Chief to be present.

CARRIED.

The Committee of the Whole receive Report CAO-2026-03: Township Owned Vehicles and Fire Department Chief Vehicles for information.

DEFERRED.

- 9.2 Notice of Motion: Fire Chief and Deputy Fire Chief Vehicles-External Identification Submitted by Councillor G. Booth, May 12, 2026

It is recommended that the Committee of the Whole recommend to Council:

That Council direct staff to ensure that all Township-supplied vehicles assigned to the Fire Chief and Deputy Fire Chiefs be clearly identified as Township of Alnwick/Haldimand Fire Department vehicles through appropriate external markings; and

That such external markings clearly identify the vehicles as municipally owned assets used for official Fire Department purposes, supporting transparency, public accountability, and public trust in the use of Township resources; and

That Council recognize that visibly marked municipal vehicles promote openness, operational clarity, and the clear identification of Township services within the community; and

That the required external markings be installed and completed within sixty (60) days of Council approval of this motion.

DEFERRED.

10. Parks, Recreation & Facilities Reports

- 10.1 Request for Dredging Wicklow Boat Launch

Deferred by RES:20260512-17 at the May 12, 2026 Regular Council Meeting

That staff be authorized to use full amount available in the Dredging Reserves to dredge the Wicklow Boat Launch.

DEFERRED.

11. Public Works and Infrastructure Reports

12. Administration Reports

- 12.1 2025 Annual Council Remuneration Report
Moved by Deputy Mayor Joan Stover, seconded by Councillor Greg Booth;

That Committee of the Whole receives Report FIN-2026-06: 2025 Annual Council Remuneration Report for information.

CARRIED.

- 12.2 Donation Policy
Moved by Deputy Mayor Joan Stover, seconded by Councillor Greg Booth;

That the Committee of the Whole receives Report FIN-2026-07: Donation Policy for information; and

That the Committee of the Whole recommends to Council that the Donation Policy be approved and implemented.

CARRIED.

- 12.3 Finance Department Service Review Update
Moved by Councillor Mary Catherine O'Neill, seconded by Councillor Mike Ainsworth;

That the Committee of the Whole receives the Report FIN-2026-08: Finance Department Service Review Update for information.

CARRIED.

- 12.4 Human Resource Support for ongoing Union Negotiations
Moved by Councillor Mary Catherine O'Neill, seconded by Councillor Greg Booth;

That the Committee of the Whole defer report "Human Resource Support for ongoing Union Negotiations" and staff bring more information and analysis of options to the June 9, 2026 Closed Session.

CARRIED.

- 12.5 Interim Integrity Commissioner and Closed Meeting Investigator Services
Moved by Deputy Mayor Joan Stover, seconded by Councillor Mike Ainsworth;

That the Committee of the Whole receives Report CLK-2026-09: Interim Integrity Commissioner and Closed Meeting Investigator Services for information; and

That Committee of the Whole recommends to Council at the May 26, 2026 Municipal Planning / Regular Council Meeting that the Ontario Ombudsman be recognized as the Township of Alnwick/Haldimand's Closed Meeting Investigator;

That a by-law be brought forward to the May 26, 2026 Municipal Planning / Regular Council Meeting for Council consideration to appoint ADR Chambers as the Township's Interim Integrity Commissioner; and,

That any future over expenditures resulting from Integrity Commissioner expenses in 2026 be funded through the General Government reserve, as needed.

CARRIED.

13. Communications

- 13.1 Motion to Receive Communications
Moved by Councillor Mary Catherine O'Neill, seconded by Councillor Greg Booth;

That agenda items 13.2 to 13.7 on the May 19, 2026 Committee of the Whole meeting agenda be received for information.

CARRIED.

- 13.2 Correspondence from the Municipality of Shuniah regarding Extending the Community Infrastructure Fund
Moved by Councillor Mary Catherine O'Neill, seconded by Councillor Greg Booth;

The Committee of the Whole recommends that Council support the correspondence from the Municipality of Shuniah regarding Extending the Community Infrastructure Fund.

CARRIED.

13.3 Correspondence from the Township of Otonabee-South Monaghan regarding Opposition to the ALTO High Speed Rail

13.4 Correspondence from the Centreton Union Cemetery Board of Trustees regarding Request for Fee Waiver and Loads of Gravel
Moved by Councillor Mary Catherine O'Neill, seconded by Deputy Mayor Joan Stover;

The Committee of the Whole recommends that Council support the correspondence from the Centreton Union Cemetery Board of Trustees regarding Request for Fee Waiver and Loads of Gravel.

DEFERRED.

Moved by Councillor Greg Booth, seconded by Deputy Mayor Joan Stover;

That the recommendation to support the Centreton Union Cemetery request for fee waiver and gravel be deferred to get costs from the Public Works Manager.

CARRIED.

13.5 Correspondence from the Township of Springwater regarding the Better Regional Governance Act

13.6 Correspondence from the Eastern Ontario Wardens Caucus regarding a Call to Return to Property Tax Reassessment Cycle
Moved by Councillor Mike Ainsworth, seconded by Councillor Greg Booth;

The Committee of the Whole recommends that Council support the correspondence from the Eastern Ontario Wardens Caucus regarding a Call to Return to Property Tax Reassessment Cycle.

CARRIED.

13.7 Correspondence from the Ministry of Emergency Preparedness and Response regarding EMCPA 2025 Compliance Results

13.8 Agenda Items 9.1, 9.2, 10.1
Moved by Councillor Mary Catherine O'Neill, seconded by Councillor Mike Ainsworth;

The Agenda Items 9.1 and 10.1 be deferred to the Municipal Planning/Regular Council meeting on May 26, 2026.

CARRIED.

Moved by Deputy Mayor Joan Stover, seconded by Councillor Mike Ainsworth;

That Agenda Item 9.2 be deferred to the Municipal Planning/Regular Council meeting on May 26, 2026.

DEFEATED.

13.9 Notice of Motion: Fire Chief and Deputy Fire Chief Vehicles-External Identification
Submitted by Councillor G. Booth, May 12, 2026
Moved by Councillor Greg Booth, seconded by Councillor Mary Catherine O'Neill;

That the Committee of the Whole recommend to Council:

*That Council direct staff to ensure that all Township-supplied vehicles assigned to the Fire Chief and Deputy Fire Chiefs be clearly identified as Township of Alnwick/Haldimand Fire Department vehicles through appropriate external markings;
and*

That such external markings clearly identify the vehicles as municipally owned assets used for official Fire Department purposes, supporting transparency, public accountability, and public trust in the use of Township resources; and

That Council recognize that visibly marked municipal vehicles promote openness, operational clarity, and the clear identification of Township services within the community; and

That the required external markings be installed and completed within sixty (60) days of Council approval of this motion.

	For	Against	Abstained	Absent
Mayor John Logel		x		
Deputy Mayor Joan Stover		x		
Councillor Mike Ainsworth		x		
Councillor Greg Booth	x			
Councillor Mary Catherine O'Neill	x			

DEFEATED.

14. Adjournment

14.1 Motion to Adjourn

Moved by Councillor Mike Ainsworth, seconded by Deputy Mayor Joan Stover;

That the Committee of the Whole meeting held on May 19 2026 be adjourned at 1:10 p.m.

CARRIED.

John Logel, Mayor

Emily Cartlidge, Municipal
Clerk



The Corporation of the Township of Alnwick/Haldimand

Council Meeting Staff Report

Report To: Mayor Logel and Members of Council
Report No.: PRF-2026-03
Report Title: Wicklow Boat Launch Dredging and Revenue Generation
Submitted By: Zach Zarry, Interim Manager, Parks, Recreation, Facilities
Date: 09 Jun 2026

Subject:

Wicklow Boat Launch Dredging and Revenue Generation

Recommendation:

It is recommended that the Council of the Township of Alnwick/Haldimand enacts as follows:

That Council receives Report PRF-2026-03: Wicklow Boat Launch Dredging and Revenue Generation; and,

That Council approve the timeline for the dredging of Wicklow Boat Launch; and,

That Council direct staff to explore the feasibility of implementing a structured fee system for the Wicklow Boat Launch in 2027, including potential payment options and enforcement mechanisms, with a report being provided to Council by the end of 2026.

Background:

Wicklow Boat Launch is located at 133 Lakeport Road and is Alnwick/Haldimand's only public boat launch into Lake Ontario. Many residents and tourists utilize the boat launch, waterfront and park area during the summer months. Routine maintenance dredging is recommended every 5 years or as needed. The process involves using machinery to remove sediment in order to achieve the designed water depths needed for launching watercrafts. The last dredging was done in April 2021 for a cost of \$17,000 including HST. Other cost quotations at that time were between \$40,000 and \$100,000. Prior to 2021, the boat launch had been previously dredged in 2014.

Wicklow Boat Launch has remained free to use and does not charge a fee for launching watercraft or for vehicle parking. Therefore the municipality does not generate any revenue and it operates this community service at a financial loss.

In 2025 the Township received some complaints that their boats were bottoming out when using the launch. Township staff cleaned up a bit of sand/silt that was at the very bottom of the actual launch. There were no further complaints received in 2025.

In the spring of 2026, before the boat launch opened, there was a follow up inquiry received by the Township to inquire if a plan had been put in place for dredging. This was from a non-resident of Alnwick/Haldimand Township.

Discussion & Analysis of Options:

Staff recommends proceeding with dredging operations at Wicklow Boat Launch in April 2027, with completion required by May 31, 2027 to comply with fish spawning protection periods. Based on historical data and current conditions, the estimated project cost ranges between \$18,000 to \$50,000. This timeline allows adequate planning, permitting, and budget allocation while addressing project needs before the 2027 boating season.

Dredge Area: 251 feet (length) × 95 feet (width) = approximately 23,845 square feet

Material Composition: 70% sand, 30% silt

Erosion Protection: Silt curtain installation (~\$1,000 estimated)

Water Levels: Lake Ontario water levels are currently 10-13 inches above average and projected to remain elevated through the 2026 summer season. This elevated level has reduced immediate watercraft launching concerns due to built up sand and silt.

Public Feedback

Zero (0) complaints have been received so far in 2026 regarding boat launch accessibility or depth issues.

Permit Requirements

Three regulatory approvals are required for dredging operations:

Lower Trent Conservation

Local watershed management

Ministry of Natural Resources

Provincial environmental oversight

Department of Fisheries and Oceans

Federal fisheries protection

Recommendation Rationale

Staff recommends the April 2027 timeline based on the key factors below:

#	Factor	Benefit
1	Planning Time	Adequate time to issue Request for Quotation (RFQ)
2	Equipment Options	Opportunity to explore Cobourg rental arrangements
3	Survey Accuracy	Proper measurements can be taken and approved
4	Permit Compliance	Sufficient time for regulatory filings
5	Budget Security	Expense can be secured and accounted for in 2027 budget
6	Water Levels	Current elevated levels reduce urgency for 2026
7	Public Sentiment	Zero complaints indicate no

#	Factor	Benefit
8	Regulatory Window	immediate need for 2026 Completion by May 31, 2027 avoids spawning period restrictions

Revenue Generation Recommendations

Staff are recommending the exploration of revenue generation opportunities for the Wicklow Boat Launch. Many municipalities charge a daily fee or season pass for access to a boat launch. These fees are meant to partially offset the cost of maintaining the site.

Staff will explore the feasibility of including a boat launch fee in the Fees and Charges by-law for 2027. Staff will explore potential fee and payment options, along with a potential enforcement mechanism to ensure compliance with the charge.

Staff will bring forward a comprehensive report by the end of 2026 for the 2027 season on exact costs and resources required to initiate a structured fee system that is properly monitored and meets operational goals.

Actions & Next Steps:

That staff prepare the necessary information and take action to dredge Wicklow Boat Launch in the Spring of 2027 as recommended.

Risk Assessment: Financial, Staffing, Legal, & Other Implications:

Financial: The estimated cost of the dredging project is between \$18,000 and \$50,000. There is approximately \$33,500 available in the dredging reserve to apply to this project. Any costs not covered by reserve will be included in the 2027 budget.

Staffing: Staff would need to attain permits, create a fee system and could potentially be required to monitor boat launch for compliance.

Legal: Appropriate permits regarding environmental compliance.

Connection to Strategic Plan:

Communication

- C05: Develop Marketing Plan to promote Township, increase tourism and economic development.
- C06: Install updated signage at all parks and facilities. Install new signage at entrance to all Township villages/settlements to create united A/H community and hometown pride.
- C07: Increase community engagement opportunities through surveys, public meetings, open houses, etc.

Customer Service

- CS07: Expand and diversify recreational programming.
- CS08: Implement online and credit card payment options; Implement online permit system for efficient application and inspections.

Infrastructure & Assets

- IA03: Conduct review of boat launches/water access points to determine level of service. Examine need for launch fees.

Conclusion:

The Wicklow Boat Launch requires periodic dredging to maintain safe navigational depths for the launching of watercraft. While current conditions do not demand immediate action, delaying to April 2027 provides strategic advantages in planning, permitting, and budget management. The recommended timeline balances fiscal responsibility with regulatory compliance and community needs. Introducing a fee structure that aims at generating revenue will help to offset the costs of regular maintenance such as dredging. Staff are recommending to undertake the dredging work in the spring of 2027 and to explore the feasibility of implementing a structured fee system, for inclusion in the 2027 Fees and Charges by-law.

Approved By:

Paul Davidson, Municipal Treasurer
 Dave Dawson, CAO/Fire Chief
 Emily Cartlidge, Municipal Clerk

Status:

Approved - 04 Jun 2026
 Approved - 04 Jun 2026
 Approved - 04 Jun 2026



The Corporation of the Township of Alnwick/Haldimand

Committee of the Whole Staff Report

Report To: Mayor Logel and Members of Council
Report No.: HR-2026-02
Report Title: Human Resource Support for ongoing Union Negotiations
Submitted By: Erin Andrus, Interim Treasurer / HR & Payroll Coordinator
Date: 19 May 2026

Subject:

Human Resource Support for ongoing Union Negotiations

Recommendation:

It is recommended that the Committee of the Whole receives Report HR-2026-02: Human Resources Support for Ongoing Union Negotiations for information; and,

That the Committee of the Whole recommends to Council that an additional \$60,000 for HR support services from Doucet HR Consulting Investigations and for legal support services from Hicks Morley for Union Contract Negotiations be approved; and,

That the additional \$60,000 be funded from the Working Capital allocation within the General Government Reserve.

Background:

In October 2024, the Township of Alnwick/Haldimand was served notice from CUPE regarding a union. As this was a new venture for our Township we required outside resources to help with the process.

Discussion & Analysis of Options:

Doucet HR Consulting & Investigations offers extensive expertise in union implementation, as well as the ongoing management of collective agreements and labour relations. The proprietor, Joan Doucet, has a strong understanding of municipal operations and human resources, having supported the Township in various HR matters during her time with Northumberland County. Over the years, she has continued to serve as a trusted advisor to the Township on issues such as workplace investigations, pay equity, and policy development. This established familiarity with the Township is particularly valuable as it enters time-sensitive union negotiations.

In addition, the Township of Alwick/Haldimand has retained Hicks Morley, an employment law firm, to provide legal support throughout the collective bargaining process.

Actions & Next Steps:

Staff will require continued support from Doucet HR Consulting & Investigations and Hicks Morley to successfully complete the union contract negotiations. This work will include preparation of the collective agreement, active participation in the bargaining process, and ongoing support throughout union negotiations.

Risk Assessment: Financial, Staffing, Legal, & Other Implications:

Financial: \$60,000 was approved in the 2026 Budget; however, due to ongoing legal matters and the need for additional external resources, a further \$60,000 will be required to support continued negotiations. The additional \$60,000 will be funded from the Working Capital allocation within the General Government Reserve, which has a current estimated balance of over \$1.8 million.

Staffing: This support will assist the Payroll & HR Coordinator in preparing for union negotiations, addressing legal matters, and developing the collective agreement, as well as participating in the bargaining process.

Other Implications: The Township of Alwick/Haldimand does not currently have sufficient internal resources or staffing capacity.

Conclusion:

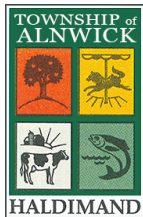
It is recommended that we pull \$60,000 from working capital reserves to help fund the ongoing consultant and legal cost associated with union negotiations and the first collective agreement.

Approved By:

Paul Davidson, Municipal Treasurer
 Dave Dawson, CAO/Fire Chief
 Emily Cartlidge, Municipal Clerk

Status:

Approved - 12 May 2026
 Approved - 12 May 2026
 Approved - 12 May 2026



**The Corporation of the Township of Alnwick/Haldimand
Haldimand Memorial Arena & Recreational Complex
Fundraising Ad Hoc Committee Meeting Minutes
Wednesday, June 3, 2026 at 6:00**

Members Present: Ashley Strikwerda, Gord Prentice, John Goheen, Kelly Mason, Marc Venema, Terri Lyn Wright, and Deputy Mayor Joan Stover

Members Absent: Councillor Mike Ainsworth

Staff Present: Emily Cartlidge (Municipal Clerk) and Zack Zarry (Manager, Parks, Recreation & Facilities)

1. Call to Order

1.1 Vice Chair Kelly Mason confirmed quorum and the presence of the Municipal Clerk.

Vice Chair Kelly Mason called the meeting to order at 6:04 p.m.

2. Territorial Land Acknowledgement

Vice Chair Mason read the Territorial Land Acknowledgement.

3. Approval of Agenda

3.1 Motion to Approve the Agenda

Moved by Deputy Mayor Joan Stover, seconded by Terri Lyn Wright;

That the agenda for the Haldimand Memorial Arena & Recreational Complex Fundraising Ad Hoc Committee meeting held on June 3, 2026 be approved.

CARRIED.

4. Disclosures of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest.

5. Approval of Minutes

5.1 Motion to Approve Meeting Minutes

Moved by Ashley Strikwerda, seconded by Gord Prentice;

That the minutes of the following Haldimand Memorial Arena & Recreational Complex Fundraising Ad Hoc Committee meetings be approved:

- May 6, 2026
- May 21, 2026

CARRIED.

6. Business Arising from Previous Minutes

7. Standing Items

7.1 Committee Working Group Updates

- M. Venema and K. Mason provided an update on proposed Donation Levels and Recognitions (attached). Research methods, including research of similar projects of scope and scale used for comparisons, were discussed.
- The possibility of engaging a consultant to assist with fundraising versus a grass-roots approach was discussed.

Moved by Marc Venema, seconded by Terri Lyn Wright;

The Committee recommends that Council approve the Donations and Recognition Levels: Haldimand Community Memorial Arena and Recreational Complex Fundraising Campaigns.

CARRIED.

[2026-06-09 - Donation and Recognition Levels - Draft](#)

8. New Business

8.1 Canada Day Event

- The Committee discussed the need to register for a booth at the event and were advised that to assist with future Canada Day event planning, that registering would be completed by staff.
- J. Goheen joined the meeting at 6:34pm.
- It was noted that staff would be present to collect donations and provide "donation pledges" to direct large donations to the Township office for receipts/payments at a later date. Staff will bring lock boxes present as well as 'water jugs' for cash donations.
- Hockey nets and other arena items will be at the booth for added visual effects. Receipts will be available at the booth.
- Staff reported that the online portal for donations is still in development.
- Community groups would need to complete their own booth registration forms and submit to the Township.
- The parade starts at 1pm and event runs until 4pm.
- T.L. Wright and J. Goheen will set-up the booth.
- The group discussed entering a float in the parade, using a side-by-side vehicle to hand out materials but discussed that timelines would be too tight to organize.
- Civic Awards are at 1pm in the tent on Diamond 1.
- Staff to confirm if oversized cheque and posters have been printed (100 copies). Staff to get brochure/flyer holders for the booth.
- The committee discussed being prepared for conversations with potential large donors at the event.
- Staff to contact committee members if additional help is needed for set-up for the event.
- The group reviewed t-shirt designs and discussed the inclusion of the logo. Staff authorized the use of the municipal logo on the t-shirt as they would be considered an advertising tool and committee member "uniform" at fundraising events. To be funded from the committee budget. Members to send sizing and colour details to A. Strikwerda and staff to place order when received.
- The committee discussed the draft pop-up banner design (Township logo to be included), web page edits, and draft social media posts to be ready before the event.
- The digital advertising banner for the outdoor digital board at the Arena to be sent to staff for upload in preparation of the event.
- K. Mason stepped out of the meeting at 7:27pm. A. Strikwelda assumed the chair. K. Mason returned at 7:30pm and resumed the chair.
- The committee discussed social media and addressing misinformation in the community about the event, agreeing that respectful engagement, sharing factual information from official Township channels, and directing questions to staff would keep the messaging positive and the community informed.
- The committee discussed the attached Donor Bill of Rights.
- The Committee confirmed that fundraising efforts are for the entire complex/property, with special advertising for project specific initiatives.
- Z. Zarry provided an update on the arena ice pad renovation project and reported that no issues have been found and that \$2005 has been received in donations to-date. This information can be used at the Canada Day booth.
- The Committee discussed upcoming community events that the Committee could use for advertising purposes to promote their booth at the Canada Day event.

Moved by Marc Venema, seconded by Terri Lyn Wright;

That the draft website changes be approved and forwarded to staff.

CARRIED.

Moved by Gord Prentice, seconded by Marc Venema;

That Fundraising Committee team t-shirts for events and advertising and the pop-up banner are approved and to be sent to staff for purchase.

CARRIED.

Moved by Marc Venema, seconded by Terri Lyn Wright;

That social media posts be approved as amended and forwarded to staff.

CARRIED.

Moved by Terri Lyn Wright, seconded by Gord Prentice;

The Committee recommends to Council that staff review the donor bill of rights and that Council endorse the Donor Bill of Rights.

CARRIED.

[BannerVisual \(003\)](#)

[Social Media Content Calendar - Sheet1 \(002\)](#)

[DonorBillOfRights](#)

9. Adjournment

9.1 Motion to Adjourn

Moved by Marc Venema, seconded by Ashley Strikwerda;

That the Haldimand Memorial Arena & Recreational Complex Fundraising Ad Hoc Committee meeting held on June 3, 2026 be adjourned at 8:17 p.m.

CARRIED.



The Corporation of the Township of Alnwick/Haldimand

Donation Levels and Recognitions: Haldimand Community Memorial Arena & Recreational Complex Fundraising Campaigns

Donation Levels and Recognitions

Haldimand Community Memorial Arena and Recreational Complex Fundraising Campaigns

Approved: June 9, 2026

1 Overview

Every contribution, regardless of size, plays an important role in helping preserve and strengthen this important community space.

We've shaped our donation approach around what truly matters: caring for a shared space that has held our stories, our kids, and our community for generations. Recognition is intended as appreciation for community support rather than commercial promotion. It's about showing up for one another and investing in a place where the community comes together.

2 Donations up to \$1,000

All donors contributing up to **\$999** are invited to add their name to a commemorative donor puck which will be displayed on the Community Recognition Wall inside the arena (Temporary Installation).

3 Permanent Donor Recognition Wall

Donations of \$1,000 and above will be permanently recognized inside the arena on the Donor Recognition Wall under the following contribution levels:

- **\$1,000 – \$4,999**
- **\$5,000 – \$9,999**
- **\$10,000 – \$24,999***
- **\$25,000 – \$49,999***
- **\$50,000 – \$99,999***
- **\$100,000 – \$249,999***
- **\$250,000+****

* Donors contributing \$10,000 and above are eligible for optional community photo opportunities shared through official Township communication channels.





The Corporation of the Township of Alnwick/Haldimand

Donation Levels and Recognitions: Haldimand Community Memorial Arena & Recreational Complex Fundraising Campaigns

** Contributions of \$250,000 and above may be considered for enhanced recognition opportunities, subject to Township policy, Council approval where applicable, and suitability considerations.

All donations, regardless of level, will form a lasting part of the community story of the arena.

4 Additional Recognition Opportunities

The following opportunities may be incorporated into any contribution level where appropriate:

- “In Memory Of” or “In Honour Of” dedications
- Family name recognition
- Anonymous donor recognition upon request, where permitted

5 Donor Commitment & Community Principles

- This campaign is guided by principles of transparency, fairness, respect, and community stewardship.
- Donors will receive clear information regarding the intended use of funds and associated recognition opportunities.
- Contributions do not provide political influence, preferential treatment, procurement advantages, or influence over municipal decision-making.
- Donor recognition is intended solely as an expression of appreciation and community support and will remain non-partisan in nature.
- All recognition opportunities remain subject to Township policies, approvals, and community suitability considerations.
- Any funds raised beyond identified project requirements will be managed and allocated in accordance with Township direction and communicated transparently to donors and the community.
- Donor information and personal details will be handled respectfully and in accordance with applicable privacy legislation and Township policies.
- Tax receipt eligibility and donor recognition will be reviewed in accordance with Township policies and applicable CRA guidelines.





*Together
we can*
**Stay
in the
Game.**

**Donate
to the
Haldimand
Community
Memorial
Arena**

Let's keep the ice cold,
the doors open,
and our
community strong.

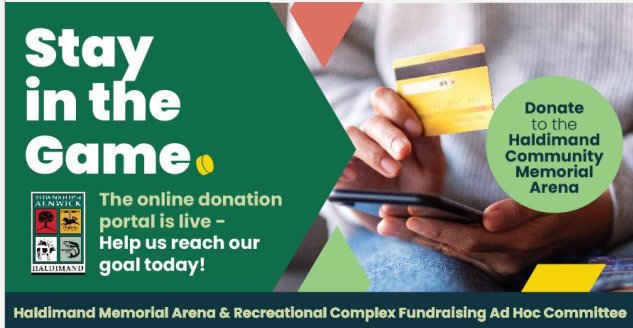
DONATE TODAY!
ahtwp.ca/arena-fundraising

Copy Content / Text	Image selection or suggestion	Notes
<p>An update for friends and supporters of the arena! The Arena Fundraising Committee has been hard at work behind the scenes, with planning well underway. We're excited to officially introduce our campaign message, "Stay in the Game," and share our current focus:</p> <ul style="list-style-type: none"> Building early support with community partners Growing fundraising awareness Finalizing plans for upcoming community events <p>Come visit us at the township's Canada Day event to say hello and learn more about the current construction plans.</p> <p>Those interested in making an early donation can connect with Township staff by fundraising@ahtwp.ca or by phone at 905-349-2822 Ext. 36. The committee is also available at ahtwpfundraising@gmail.com. At this time, donations are accepted exclusively at Town Hall (or by mail), as the online donation portal is still being finalized.</p> <p>To learn more about the committee's work and ongoing progress, visit: ahtwp.ca/arena-fundraising</p>		<p>Introduce the fundraising campaign to the general public.</p>
<p>We are incredibly grateful to share that a significant donation has been made in support of the Haldimand Memorial Arena Fundraising Effort through the Grafton Minor Hockey Association of \$XXX. This generous contribution brings us one step closer to completing essential arena repairs and keeping this well-loved community space strong and thriving. Thank you for believing in our community and investing in its future. As a thank you for this significant contribution, we will be honouring this group with XYZ.</p> <p>If you're interested in donating early, connect with staff at town hall in person, by phone or email fundraising@ahtwp.ca or by phone at 905-349-2822 Ext. 36. Currently donations are accepted exclusively at town hall as the online donation portal is being finalized.</p>		<p>If a significant donation comes in, this is a standard message we can use as a starting point. Replace image with a photo of group with oversized cheque</p>
<p>Community businesses and partners: are you looking for a meaningful way to give back locally? If you're passionate about keeping our community arena open - a place that brings together families, youth, athletes, and residents of all ages for recreation, sport, and connection - then look no further than our Arena Fundraising Campaign!</p> <p>We're ready to collaborate with you to create a sponsorship opportunity that aligns with your goals and values. To discuss with staff: fundraising@ahtwp.ca or by phone at 905-349-2822 Ext. 36. Or to discuss with fundraising committee members: ahtwpfundraising@gmail.com More info at: https://www.ahtwp.ca/arena-fundraising</p>		<p>Officially launch the business and community partners portion of the campaign. We will need to ensure official numbers are on this page before we launch.</p>
<p>Friends of the Arena, exciting progress is underway as we move ahead with essential repairs and upgrades to keep this important community space thriving. You may have noticed construction vehicles beginning to stage in the arena parking lot. This is a positive step forward, as contractors have now been secured to start this important work while the ice is out. This milestone reflects the strong commitment of our township and the incredible support from our community. Your voices have helped ensure the arena remains a vibrant hub for recreation, connection, and local pride. Here's what to know:</p> <ul style="list-style-type: none"> Construction was scheduled to begin on May X Our goal is to have the arena ready for the hockey season. <p>Momentum is building, and there's still time to be part of it. If you are a local businesses or community partner - now is the perfect time to get involved and contribute to this effort https://www.ahtwp.ca/arena-fundraising</p>		<p>Educate residents on status of the arena. As community partners and businesses to step up. Replace image with actual photo of arena and construction vehicles</p>
<p>Arena update: groundbreaking ongoing! Contractors are on site, removing the old concrete and making great progress. This underground infrastructure has supported our arena since the 1950s, and now it's time to invest in its future. As a testament to our commitment to keeping costs as low as possible and making the most of existing materials, the previous arena boards have been carefully dismantled and will be sold to XYZ, where they will be repurposed for an outdoor rink!</p> <p>Local businesses and community members - this is your opportunity to be part of something big! Let's rally together to preserve and strengthen this vital space. Every dollar makes a difference. Join us and help keep the arena and community strong. https://www.ahtwp.ca/arena-fundraising</p>		<p>Educate residents on status of the arena. Indicates responsible usage of funds. Also showcases an opportunity to reuse. Use photo of interior progress.</p>

Friends of the Arena, we're excited to share an update on our fundraising progress and officially launch our online donation portal. Since the start of this campaign, we've raised over XX — an incredible show of community spirit and support. Thank you to everyone who has contributed so far. In the coming posts, we'll be highlighting the local businesses and community partners who stepped up early to help kickstart this campaign. Now, we're calling on the broader community to help us reach the finish line. Every donation, big or small, moves this project forward. As a reminder, tax receipts are available for donations over \$20 upon request. For those interested in making a larger impact, we also welcome conversations around sponsorship opportunities. Let's keep the momentum going and work together to support our arena.

To chat with staff: fundraising@ahwtp.ca or by phone at 905-349-2822 Ext. 36

Or to chat with fundraising committee members: ahwtpfundraising@gmail.com More info at: <https://www.ahwtp.ca/arena-fundraising> Donation portal: XXXX



Officially launch donation portal and resident campaign. Will need donation portal live.

A DONOR BILL OF RIGHTS

DEVELOPED BY:



Association of Fundraising Professionals (AFP)



Association for Healthcare Philanthropy (AHP)



Council for Advancement and Support of Education (CASE)



Giving Institute: Leading Consultants to Non-Profits

PHILANTHROPY is based on voluntary action for the common good. It is a tradition of giving and sharing that is primary to the quality of life. To assure that philanthropy merits the respect and trust of the general public, and that donors and prospective donors can have full confidence in the not-for-profit organizations and causes they are asked to support, we declare that all donors have these rights:

I

To be informed of the organization's mission, of the way the organization intends to use donated resources, and of its capacity to use donations effectively for their intended purposes.

II

To be informed of the identity of those serving on the organization's governing board, and to expect the board to exercise prudent judgment in its stewardship responsibilities.

III

To have access to the organization's most recent financial statements.

IV

To be assured their gifts will be used for the purposes for which they were given.

V

To receive appropriate acknowledgement and recognition.

VI

To be assured that information about their donations is handled with respect and with confidentiality to the extent provided by law.

VII

To expect that all relationships with individuals representing organizations of interest to the donor will be professional in nature.

VIII

To be informed whether those seeking donations are volunteers, employees of the organization or hired solicitors.

IX

To have the opportunity for their names to be deleted from mailing lists that an organization may intend to share.

X

To feel free to ask questions when making a donation and to receive prompt, truthful and forthright answers.



The Corporation of the Township of Alnwick/Haldimand

Donation Levels and Recognitions: Haldimand Community Memorial Arena & Recreational Complex Fundraising Campaigns

Donation Levels and Recognitions

Haldimand Community Memorial Arena and Recreational Complex Fundraising Campaigns

Approved: June 9, 2026

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The Corporation of the Township of Alnwick/Haldimand

Donation Levels and Recognitions: Haldimand Community Memorial Arena & Recreational Complex Fundraising Campaigns

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The Corporation of the Township of Alnwick/Haldimand

Council Meeting Staff Report

Report To: Mayor Logel and Members of Council
Report No.: CLK-2026-10
Report Title: Interim Integrity Commissioner and Closed Meeting Investigator Services - Second Report
Submitted By: Emily Cartlidge, Municipal Clerk
Date: 09 Jun 2026

Subject:

Interim Integrity Commissioner and Closed Meeting Investigator Services - Second Report

Recommendation:

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That Council receives Report CLK-2026-10: Interim Integrity Commissioner and Closed Meeting Investigator Services - Second Report for information; and

That draft By-law to appoint an Interim Integrity Commissioner and Closed Meeting Investigator be updated to appoint _____ as the Township's Interim Integrity Commissioner and Closed Meeting Investigator.

Background:

At the [May 26, 2026 Council meeting](#), Council defeated the recommendation from the [May 19, 2026 Committee of the Whole meeting](#) to appoint ADR Chambers as the Interim Integrity Commissioner, recognize the Ontario Ombudsman as Closed Meeting Investigator for the Township, and fund future Integrity Commissioner expenses from the General Government Reserve. The contract with the Township's existing Integrity Commissioner/Closed Meeting Investigator expires on June 11, 2026. In addition, the Township received notice from the outgoing Integrity Commissioner/Closed Meeting Investigator in April that they would be retiring and no longer providing services to their 60+ municipal clients as of January 2027.

Additional background information on legislative requirements and options for Integrity Commissioner/Closed Meeting Investigator appointments can be found in the May 19, 2026 Committee of the Whole staff report [CLK-2026-09: Interim Integrity Commissioner and Closed Meeting Investigator Services](#).

During a meeting with representatives of the Ministry of Municipal Affairs and Housing on May 27, 2026, staff confirmed that Bill 9: An Act to Amend the City of Toronto Act, 2006 and the Municipal Act, 2001 in relation to codes of conducts has passed the third reading. The Bill received Royal Assent on June 2, 2026. The dates for it coming into force are yet to be determined. As such, the requirements of the Municipal Act to have an Integrity Commissioner and Code of Conduct remain unchanged at this time.

Discussion & Analysis of Options:

Following the May 26, 2026 Municipal Planning/Regular Council meeting, staff reached out to neighbouring municipalities to inquire if arrangements could be made to utilize their Integrity Commissioners for services as permitted under the Municipal Act. This service is not available to the Township.

Based on Procurement By-law procedures, expected spending thresholds (less than \$25,000 for the remainder of 2026), the temporary nature of the appointment, and impending changes under Bill 9, staff have received three quotes from Integrity Commissioners/Closed Meeting Investigator for Council's consideration for appointment as the Township's Interim Integrity Commissioner/Closed Meeting investigator, effective June 11, 2026. Quotes have been received from, in alphabetical order:

- Suzanne Craig, SC Consulting
- John Ewart, Ewart O'Dwyer Barristers and Solicitors
- Rebecca Hines, Hines Law

Pricing information has been provided to Council in closed session as permitted under Municipal Act section 239 due to the proprietary nature of the information as identified by the Integrity Commissioners.

If Council does not appoint an Integrity Commissioner by June 11, 2026, the Township will be non-compliant with the Municipal Act.

To mitigate costs for the remainder of 2026, Council can reconsider the decision to appoint the Ontario Ombudsman as the Township's Closed Meeting Investigator. This is a free service available to municipalities. The Ontario Ombudsman is the automatic default under the Municipal Act as a municipality's closed meeting investigator if a municipality does not appoint its own.

Actions & Next Steps:

- Council to select an Interim Integrity Commissioner/Closed Meeting Investigator.
- Staff to update the draft by-law on the June 9, 2026 by-law to reflect Council's decision for appointment.
- Council to approve the draft by-law to ensure an Integrity Commissioner is in place by June 11, 2026 to remain compliant with the Municipal Act.
- Staff to coordinate with out-going/incoming Integrity Commissioners/Closed Meeting Investigators for file transfer, website updates, execution of agreement, etc.
- Staff to issue RFP for Integrity Commissioner/Closed Meeting Investigator in January 2027.

Risk Assessment: Financial, Staffing, Legal, & Other Implications:

Financial: Integrity Commissioner investigations are conducted on a complaint-by-complaint basis. The larger or more complex a complaint is, the more costs are incurred by the Township. As of June 2, 2026, 96.5% (\$9654.48 of \$10,000) of the 2026 Integrity Commissioner and Closed Meeting Investigations budget has been spent, with 7 months remaining in the year. This amount does not include costs for services received in May 2026.

Additional expenses are expected due to on-going investigations, causing the 2026 Council budget to be over-budget.

Staffing: There are no staffing implications related to this report.

Legal: Municipalities are required by the Municipal Act to have an Integrity Commissioner and closed meeting investigator. The Municipal Act identifies that the Ontario Ombudsman will be the default Closed Meeting Investigator if the Township does not appoint its own.

Applicable Legislation & Policies:

- Municipal Act
- Procurement By-law

Connection to Strategic Plan:

Good Governance

- G05: Conduct continual process improvement reviews and apply lean management principles to ensure process and cost efficiencies.

Attachments:

[SC Consulting Proponent Introductory Letter June 4, 2026.\(2\).pdf](#)

[Interim Integrity Commissioner Candidate Profile for Rebecca Hines](#)

[Response to Request for Proposal for Position of Interim Integrity Commissioner-Ewart O'Dwyer_Redacted](#)

Approved By:

Paul Davidson, Municipal Treasurer
 Dave Dawson, CAO/Fire Chief
 Emily Cartlidge, Municipal Clerk

Status:

Approved - 04 Jun 2026
 Approved - 04 Jun 2026
 Approved - 04 Jun 2026



SC Consulting
 Suzanne Craig
 Highway 7 East, #427
 Markham, Ontario
 E-mail: suzannecraigintegrity@gmail.com

PRIVATE & CONFIDENTIAL

June 4, 2026

TO: Emily Cartlidge, CMO, AOMC, MLIS
 Municipal Clerk
 Township of Alnwick/Haldimand

Re: Proponent Overview

Suzanne Craig SC Consulting (“SC”) is a professional consultant that since 2008 has served as the Integrity Commissioner, Closed Meeting Investigator, Lobbyist Registrar and provided general ethics, governance and human rights training to over 40 municipal organizations. SC Consulting is operated by Suzanne Craig, a sole proprietor and an independent consultant who conducts business remotely and onsite of various organizations, in addition to partnering with various experts in relevant areas of municipal law and governance. She is a recognized expert in the area of municipal and provincial government regulations and statutes and Codes of Conduct. SC has extensive experience in and has conducted investigations, provided education sessions and assisted in policy development in respect of municipal codes of conduct, workplace harassment and discrimination, closed meetings and human rights. She provides a range of services for governments, boards, and self-governing bodies including:

- Advice on policy and design of ethical infrastructure, Codes of Conduct, Protocols and Policies
- Dispute Resolution for Code of Conduct Complaints
- Complaint Investigation for Municipal Governments under Codes of Conduct and Closed Meeting Rules

1



Code of Conduct, Human Rights, Closed Meeting Investigations



SC Consulting
Suzanne Craig
Highway 7 East, #427
Markham, Ontario
E-mail: suzannecraigintegrity@gmail.com

- Conducts Investigations for publicly regulated institutions; self-governing bodies and statutory corporations
- Public Inquiries under the Public Inquiries Act
- Closed Meeting training and investigations
- Education and Training for elected and appointed officials on the application of ethical infrastructure, conflict of interest and creating a culture of integrity
- Custom-designed conflict of interest training sessions for commissions or boards

Yours very truly,

Suzanne Craig



HinesLaw

Interim Integrity Commissioner Candidate Profile for Rebecca Hines

Overview

Rebecca Hines is a municipal lawyer whose practice focuses on governance, accountability, and integrity commissioner services for municipalities across Ontario. She has practised municipal law in both private practice and in-house public sector roles and currently serves as the appointed Integrity Commissioner for the City of Welland. Rebecca has extensive experience advising municipalities, and council and local board members, on codes of conduct, conflicts of interest, and related accountability and governance matters.

Municipal Law Experience

Rebecca began her legal career with Aird & Berlis LLP, where she summered, articulated, and then practiced as an associate in the firm's Municipal and Land Use Planning Group from 2018 to 2021. In that role, she advised municipalities across Ontario on a range of municipal law matters, with a particular focus on governance, accountability, and integrity commissioner work.

Rebecca later served as in-house counsel to Halton Region from 2021 to 2024, where she advised on municipal, governance, and housing law matters.

From 2024 to 2025, Rebecca practiced as a Senior Associate with Hunter Legal LLP, where she established and led the firm's municipal law practice.¹

Rebecca is now the founder and principal lawyer of Hines Law, a boutique law practice focused on governance and accountability matters, including integrity commissioner services, closed meeting advice and investigations, by-law drafting and review, and municipal election matters.

Integrity Commissioner Experience

Rebecca has significant experience carrying out the statutory functions of an Integrity Commissioner under Part V.1 of the *Municipal Act, 2001*.

Rebecca currently serves as the appointed Integrity Commissioner for the City of Welland.

She has also acted as Delegate Integrity Commissioner for other Ontario municipalities, including Lambton County.

During her time at Aird & Berlis LLP, Rebecca performed extensive integrity commissioner work for municipalities across Ontario.

¹ Effective January 1, 2026, Hunter Legal LLP ceased operations and its workplace law group joined Mathews Dinsdale & Clark LLP.

HinesLaw

Rebecca's experience includes:

- providing confidential advice to council and local board members regarding codes of conduct and the *Municipal Conflict of Interest Act*;
- reviewing and assessing code of conduct complaints;
- conducting investigations;
- preparing reports and recommendations to council; and
- delivering education and training to members of council and municipal staff.

Practice Structure

Hines Law is a boutique law practice led directly by Rebecca as principal counsel. The practice is structured to provide efficient and practical service to municipal clients while maintaining the independence required for accountability and governance roles.

The practice is currently expanding its operational capacity through the addition of associate legal counsel and dedicated administrative support.

Selected Publications and Speaking Engagements

Rebecca has contributed to the field of municipal governance and accountability through publications and speaking engagements, including:

- Guest Lecturer, Osgoode Hall Law School, “Municipal Accountability and Transparency” (October 30, 2024).
- “A Tale of Two Tests: Closed Mind and Reasonable Apprehension of Bias in the Context of Council Decisions on Integrity Commissioner Reports” in *Digest of Municipal & Planning Law (2d)*, Vol. 10, No. 16 (April 2022), pp. 1–7.
- Presenter, *The Six-Minute Municipal Lawyer 2021*, “Closed Meeting Investigations – What Happens Behind Closed Doors” (May 10, 2021) (co-presented with John Mascarin).
- “The Ins and Outs of In Camera Meetings in Ontario” in *Digest of Municipal & Planning Law (2d)*, Vol. 10, No. 1 (January 2021), pp. 1–10 (co-authored with John Mascarin).
- Presenter, Ontario Association of Committees of Adjustment & Consent Authorities, “Electronic Meetings – The ‘New Normal’ for Municipal Meetings” (December 8, 2020).
- “Be Aidant and Remediate – Corrective and Remedial Measures for Code of Conduct Contraventions” in *Digest of Municipal & Planning Law (2d)*, Vol. 9, No. 1 (January 2019), pp. 1–9 (co-authored with John Mascarin).

2 Pardee Avenue, Suite 300, Toronto, ON, M6K 3H5 | 647.537.0035 | rebecca@hineslaw.ca | www.hineslaw.ca



EWART

O'DWYER

Barristers and Solicitors

June 2, 2026

Emily Cartlidge
Municipal Clerk
Township of Alnwick/Haldimand
P.O. Box 70, 10836 Cty Rd #2, Grafton, ON, K0K 2G0

VIA EMAIL: ecartlidge@ahtwp.ca


Dear Ms. Cartlidge:

Re: Response to Request for Proposal for Position of Interim Integrity Commissioner

Please find enclosed our response to request for proposal for Position of Interim Integrity Commissioner for the Corporation of the Township of Alnwick/Haldimand, submitted by Ewart O'Dwyer.

Very truly yours,

EWART O'DWYER


M. JOHN EWART
/hh
Encl.

311 George Street North, Suite 103, Peterborough, ON K9J 3H3 Tel: (705) 874-0404 ~ Fax: (705)874-1165
www.ewartodwyer.com

**M. John Ewart Certified by the Law Society as a Specialist in Municipal Law – Local Government/Land Use Planning and Development*



EWART

O'DWYER

Barristers and Solicitors

**Response to Request for Proposal for Position of
Interim Integrity Commissioner**

Dated: June 2, 2026

Ewart O'Dwyer
Barristers and Solicitors
311 George St., Suite 103
Peterborough, Ontario K9J 3H3

M. John Ewart
LSUC#30393R
Phone: 705-874-0404
Fax: 705-874-1165

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A. Firm and General Information

Firm Name and Address

Ewart O'Dwyer
Barristers and Solicitors
311 George Street North, Suite 103
Peterborough, ON K9J 3H3

Primary Contact

M. John Ewart

Tel: 705-874-0404
Fax: 705-874-1165
E-mail: jewart@ewartodwyer.com

B. Letter of Introduction

Ewart O'Dwyer is a specialty practice Law Firm that focuses on Municipal Law, with a particular emphasis on the provision of legal advice and representation of clients relating to the functioning of local government involving all aspects of the *Municipal Act, 2001*, and other relevant legislation affecting or created by municipalities and those who are affected by the exercise of their powers.

The providing of Integrity Commissioner services will be performed by John Ewart.

John's practice focuses solely on municipal law and local governance. He has 28 years' experience as an advocate and advisor to municipal corporations on all aspects of operations including local government, and land use planning/development law.

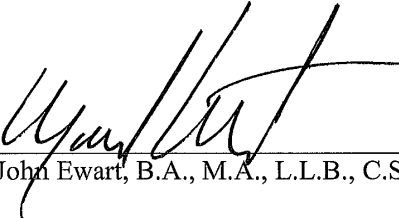
John is recognized by the Law Society of Ontario as a Certified Specialist in Municipal Law/Local Government. John is also recognized by the Law Society of Ontario as a designated Certified Specialist in the field of Municipal Government/Land Use Planning and Development.

John provides representation to a large number of both upper and lower tier municipalities in the County of Peterborough as well as the County of Northumberland, City of Kawartha Lakes, County of Haliburton, County of Hastings, the District Region of Muskoka, the District of Parry Sound, Region of Clarington, Durham County, Simcoe County, Lanark County, and County of Frontenac.

In addition to the above, John acts as Integrity Commissioner, Ombudsman, and Closed Meeting Investigator for municipalities located in the County of Haliburton, County of Peterborough, and County of Northumberland.

John can be reached at Ewart, O'Dwyer, 311 George Street North, Suite 103, Peterborough, Ontario, K9J 3H3, Tel: 705-874-0404, Fax: 705-874-1165, E-mail: jewart@ewartodwyer.com.

Dated: June 2, 2026



M. John Ewart, B.A., M.A., L.L.B., C.S.

C. Executive Summary

A municipally appointed Integrity Commissioner performs an important and vital role in the investigation of any decision or recommendation made or act done or omitted in the course of the administration of the Municipality, its local Boards, and such Municipally controlled corporations.

It is vital that a municipality's appointed Integrity Commissioner have the appropriate knowledge, expertise and experience to effectively carry out the significant responsibilities of an Integrity Commissioner, as set out in Section 223.3 of the *Municipal Act, 2001*.

Ewart O'Dwyer, as a specialty practice firm focusing on municipal law and local governance, has a broad and comprehensive knowledge of municipal law, particularly as it relates to local government and municipal governance, vast expertise in municipal administration and operations and a deep understanding of regulatory investigations and the investigative process.

As a speciality practice firm, Ewart O'Dwyer is able to focus our energies and resources to providing our clients with timely, well-informed and effective advice. The breadth of our practice is of value to each of our clients as we bring skills to bear from an extremely large base of municipal experience.

As a certified specialist in the areas of municipal government and local governance, John Ewart has the experience and knowledge needed to successfully carry out the responsibilities of an Integrity Commissioner.

D. Proposed Services

I. Investigative Experience

It is understood that the Corporation of the Township of Alnwick/Haldimand is seeking to appoint an Integrity Commissioner and to award the contract for the provision of such services to a qualified respondent. The services will be provided on an as needed, as required basis.

It is further understood that the duties and responsibilities of the Integrity Commissioner are those set out in Section 223.3(1) and (2) of the *Municipal Act, 2001*, as amended, and it would be the responsibility of the Integrity Commissioner to report directly to Municipal Council.

Having had the benefit of conducting investigations and the preparation of reports as Integrity Commissioner for other municipalities, John has vast experience and a depth of knowledge as how best to carry out the duties as an Integrity Commissioner as defined in Section 223.3(1) of the *Municipal Act, 2001*, in a timely, effective, and fair manner.

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Having acted as Integrity Commissioner for numerous municipalities, John has conducted investigations instigated by members of council, staff, and members of the public involving a broad range of issues.

In addition, John Ewart acts as a prosecutor for a large number of municipalities and has vast experience with prosecutions and appeals under various provincial legislation including the *Municipal Act, 2001*.

In all cases “complaints” should commence with a filing of a complaint with the municipal clerk, who then directs the complaint to the attention of the Integrity Commissioner in accordance with municipal complaint protocol. There have been occasions where the complaint has been filed directly with the Integrity Commissioner. In such case it is best practice to request that the complaint be set forth in a proper complaint protocol as defined by the municipality’s code of conduct.

At all times it is the recommendation and best practice that municipal staff to forward the complaint received directly to the Integrity Commissioner in order to preserve confidentiality.

Upon receiving a complaint, a screening process is undertaken to determine whether or not the complaint as identified is valid and within the jurisdiction of the role of Integrity Commissioner pursuant to the *Municipal Act, 2001*, and the *Public Inquiries Act, 2009*. Furthermore, the screening of the initial complaint is to determine whether the act or decision which is the subject of the complaint is within the jurisdiction of a municipal corporation.

Once it is determined that the complaint is indeed valid and within the jurisdiction of the Integrity Commissioner, an investigation then ensues.

The investigation of a complaint is as follows:

- (a) Upon receipt of a complaint to the Integrity Commissioner, the respondent is notified of the fact and detail of the complaint and that an investigation will be undertaken.
- (b) In the event that a response is received from the respondent, a copy of such response may be provided to the complainant directly for reply, subject to any confidentiality concerns.
- (c) Interviews are conducted of the complainant and respondent and any other witness who the Integrity Commissioner deems to have knowledge probative to the issues set out in the complaint. In accordance with Section 223.4 of the *Municipal Act, 2001*, all aspects of the investigation are conducted in private.
- (d) Preparation of the Integrity Report and conclusion, together with any recommendations as to the appropriate recommendations as provided for by Section 223.4(5) of the *Municipal Act, 2001*, are presented to Municipal Council. A copy of the report is provided to the complainant thereby concluding the inquiry.

The role of the Integrity Commissioner is to determine whether or not there is sufficient information or evidence to support or substantiate the allegations made in the complaint. That determination is made on an evidentiary standard of the “balance of probabilities”, that is whether it is more likely than not that the complaint meets scenarios contrary to the provisions of the *Municipal Act, 2001*, and/or other applicable legislation.

In order to ensure a fair and credible process, the following principles are adhered to during the course of any investigation by the Integrity Commissioner:

- (a) Act as an impartial unbiased third party;
- (b) Maintain the integrity and confidentiality of the process to the extent possible;
- (c) Interview the complainant, the respondents, and the primary witnesses;
- (d) Collect and review evidence;
- (e) Assess the issue of credibility;
- (f) Determine whether further witnesses should be interviewed;
- (g) Determine whether additional evidence or interviews are required;
- (h) Transmit the final report to the complainant and to the municipality setting out the findings, conclusions, and recommendations, with respect to the allegations.

II. General Municipal Knowledge

Ewart O’Dwyer is uniquely qualified to represent the Corporation of the Township of Alnwick/Haldimand as its interim Integrity Commissioner.

John Ewart and Kourtney O’Dwyer established Ewart O’Dwyer in 2012 as a specialty practice law firm having practiced a number of years with a large, full service law firm.

Our expertise spans the entire spectrum of municipal law. We are able to address our municipal clients’ needs at any stage, from the initial contact through to final resolution.

Our specialized expertise includes not only a thorough understanding of the relevant law and policy frameworks applicable to municipal corporations but also the various considerations that are critical to the success of municipal decisions. In advising private and public sector clients in regard to municipal law, it is essential to have a thorough understanding of the extent and limitations on the powers exercised by municipal authorities. Ewart O’Dwyer will always keep Township staff informed and updated on new cases and legislation.

Ewart O'Dwyer has been retained by municipalities and public sector entities to act on their behalf in regard to a wide range of municipal powers and municipal governance issues including:

- (a) municipal governance;
- (b) building permit problem solving and adjudications;
- (c) municipal by-law prosecutions;
- (d) property standard appeals;
- (e) compliance with by-law requirements;
- (f) municipal authority to contract;
- (g) sale of land pursuant to Municipal Tax Sale procedures;
- (h) municipal election matters;
- (i) representation before Municipal Council and their committees, Committee of Adjustment, conservation authorities, the Assessment and Review Board, the Board of Negotiation, the Conservation Review Board, the Ontario Land Tribunal (formerly the Local Planning Appeal Tribunal), the Environmental Review Tribunal and Consolidated Hearings Board;
- (j) land use, planning and development including opinions and advice about approvals for residential, commercial, industrial and aggregate development;
- (k) legal opinions.

III. ROLE OF INTEGRITY COMMISSIONER

In the past years Ewart O'Dwyer has provided special services by way of acting as either Integrity Commissioner, Municipal Ombudsman, or Closed Meeting Investigator to the following representative communities:

- (a) Township of Otonabee-South Monaghan;
- (b) Township of Havelock-Belmont-Methuen
- (c) Municipality of Trent Hills; Municipality of Trent Lakes;
- (d) City of Peterborough;
- (e) Municipality of Highlands East;
- (f) Tay Valley Township;
- (g) Town of Cobourg;
- (h) Township of Lanark Highlands;
- (i) County of Hastings;
- (j) Municipality of Centre-Hastings;
- (k) Town of Bancroft;
- (l) Town of Deseronto;
- (m) Municipality of Faraday;

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- (n) Municipality of Hastings-Highlands;
- (o) Township of Limerick;
- (p) Municipality of Marmora and Lake;
- (q) Township of Stirling-Rawdon;
- (r) Township of Tudor and Cashel;
- (s) Municipality of Tweed;
- (t) Town of South Bruce Peninsula; and
- (u) Township of Oro-Medonte.

Representative Cases:

The following examples demonstrate the broad knowledge and experience of John Ewart related to municipal government, the role of Integrity Commissioner, as well as practices, procedures, methods, and mandates related to the Municipal sector.

The amount of information being provided is in accordance with the provision of Section 223.5(1) of the *Municipal Act, 2001*, and the requirement of confidentiality.

(a) The Corporation of the Township of Lanark Highlands – Disclosure of Closed Meeting Deliberations – Integrity Commissioner Report

As Integrity Commissioner to the Township of Lanark Highlands, an inquiry was undertaken with respect to the allegation of a member of council having disclosed confidential information to the Fire Chief.

The inquiry involved a large number of witnesses having been interviewed, including members of municipal council, municipal staff, and lay witnesses.

The result of this inquiry was the establishment of protocol for the proper dissemination of information between municipal council and a statutory officer as provided for by the provisions of the *Municipal Act, 2001*, and other legislation.

(b) The Corporation of the Municipality of Trent Lakes – Behaviour of a Member of Council – Integrity Commissioner Report

As Integrity Commissioner to the Municipality of Trent Lakes, an inquiry was undertaken with respect to a member of council having engaged in disrespectful conduct towards a public delegation before municipal council.

The inquiry involved the obtaining of evidence and witness statements relevant to the alleged incident.

The result of this inquiry was the imposition of both a reprimand and sanctions against the member of council for breach of the code of conduct established by the municipality.

(c) The Corporation of the Municipality of Highlands East – Fire Department Personnel– Integrity Commissioner Report

As Integrity Commissioner for the Municipality of Highlands East, an inquiry was undertaken with respect to allegations of misconduct on behalf of fire department personnel.

The inquiry was undertaken in conjunction with a complaint to the Municipal Ombudsman's Office with respect to the involvement of a member of council in the conduct and management of the municipal fire department.

The inquiry involved the interviewing of multiple fire personnel, including officers of the Municipal Fire Department. The inquiry was particularly sensitive given the fact that municipal fire departments are subject to both the provisions of the *Municipal Act, 2001*, and the *Fire Protection and Prevention Act, 1997*, thereby allowing for a certain degree of autonomy on behalf of fire department officers.

The result was the establishment of a fire committee which would serve as a liaison between the Municipal Council and the Municipal Fire Department.

IV. Public Relations and Education

It is recognized that the role of Integrity Commissioner as contemplated by the *Municipal Act, 2001*, is one of both adjudication and education.

Accordingly, it is proposed that education sessions be conducted both with members of municipal council as well as with senior staff to understand the importance of the code of conduct as well as relevant legislation such as the *Municipal Conflict of Interest Act*. By doing so, there is an opportunity for members of council, local boards, and municipal staff, to better understand the role of Integrity Commissioner

In addition, this is an opportunity for members of council and senior staff to understand that the Integrity Commissioner is a resource for advice beyond that of the investigative and adjudicative role.

(a) Review of Legislation

Having had the benefit of reviewing and conducting investigations pursuant to various municipal legislation, John Ewart has an understanding as to how best to clearly express the rules of behaviour, while at the same time recognizing the need for understanding as to an application involving members of a Municipal Council.

As set out within this proposal, John Ewart has conducted many training seminars for Municipal Council and staff to understand the provisions of municipal legislation and its application in the day to day operation of a municipal corporation.

(b) Meeting with Municipal Council

It is always the practice of Ewart O'Dwyer to provide oral presentations to members of Municipal Council to introduce staff, review the requirements, and the provisions of the *Municipal Act, 2001* as it relates to Section 239(3.1) and the appointment of an Integrity Commissioner. This opportunity allows for members of a Municipal Council to view Ewart O'Dwyer as a resource and to explain the role of the Integrity Commissioner in the event that a complaint is received which requires the services of the Integrity Commissioner.

(c) Meeting with Senior Municipal Staff

In addition to providing presentations and training sessions to members of Municipal Council, it has been our finding that senior municipal staff benefit from a review of the statutory provisions relating to the conduct of an Integrity Commissioner's inquiry. It is also an opportunity to meet the Municipality's Chief Administrative Officer, Clerk, and other senior staff. Furthermore, it is an opportunity to explain the role of the Integrity Commissioner and how staff should respond to a request for information and complaints, and more importantly, to explain what the role of the Integrity Commissioner is as an independent officer of the Municipality.

E. Experience and Qualifications

The principle lawyers involved in this representation will be John Ewart, and Kourtney O'Dwyer, both of whom have practical experience in municipal matters including services provided by Ewart O'Dwyer as Integrity Commissioner, and closed meeting investigations.

John holds an Honours Bachelor Degree from Trent University, a Master's Degree from the University Waterloo, and is a graduate of the Faculty of Law at Queens University, and was called to the Bar in 1990.

John has been recognized by the Law Society of Ontario since 2010 as a Certified Specialist in Municipal Law/Local Government as well as a Certified Specialist in the field of Municipal Government/Land Use Planning and Development.

John's practice is restricted to municipal and planning matters and works as an Integrity Commissioner, Municipal Ombudsman, and Closed Meeting Investigator.

John provides representation for a large number of municipalities and public sector entities on all matters related to municipal governance and procedure.

John has provided services as Integrity Commissioner, Municipal Ombudsman, and Closed Meeting Investigator since 2013. The subject matter of investigations that have been conducted have involved a broad range of issues.

In addition, John acts as Municipal Ombudsman and Closed Meeting Investigator for several municipalities and has extensive experience with matters under the *Municipal Freedom of*

Information and Protection of Privacy Act, and the *Municipal Conflict of Interest Act*, including applications before the Superior Court of Justice and Ontario Court of Appeal.

John appears in all levels of Ontario Court on municipal and administrative matters, defending challenges to municipal and building code matters, municipal taxation, freedom of information, and human rights.

John has defended large and small municipalities against ministry orders and regulatory investigations including Ministry of the Environment, Ministry of Labour, and Ministry of Natural Resources.

John speaks frequently in the areas of municipal law and local governance at the invitation of the Ministry of Municipal Affairs and Housing, as well as the Association of Municipal Clerks and Treasurers of Ontario of which John was an instructor for several years.

In addition, John is a member of the Municipal Integrity Commissioners of Ontario.

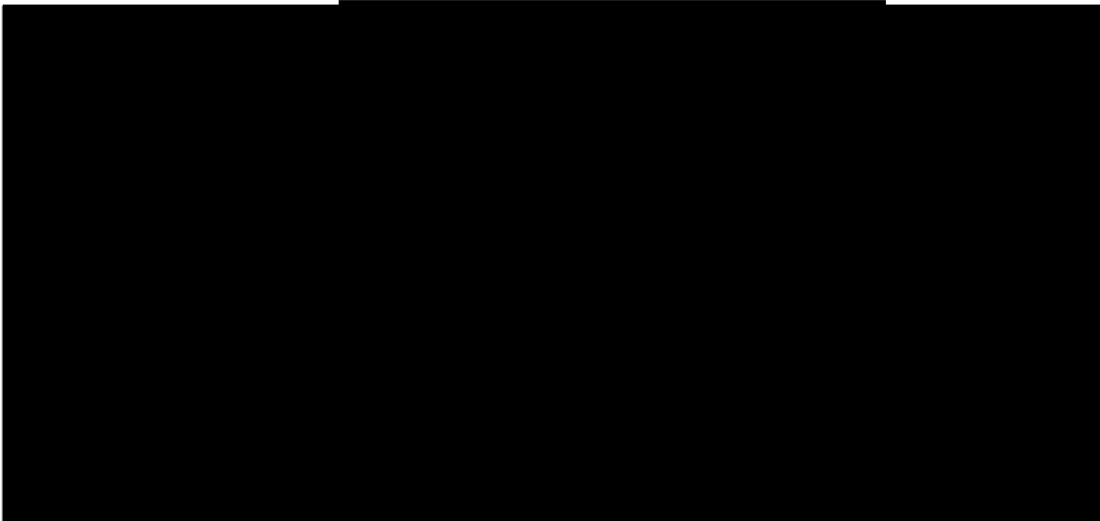
John regularly delivers specialized training to municipal councils and their staff in the area of local governance and municipal conflict of interest.

John's experience as a solicitor specializing in the area of municipal law and local governance makes him and the firm of Ewart O'Dwyer uniquely qualified to serve as an Interim Integrity Commissioner for Corporation of the Township of Alnwick/Haldimand.

F. References

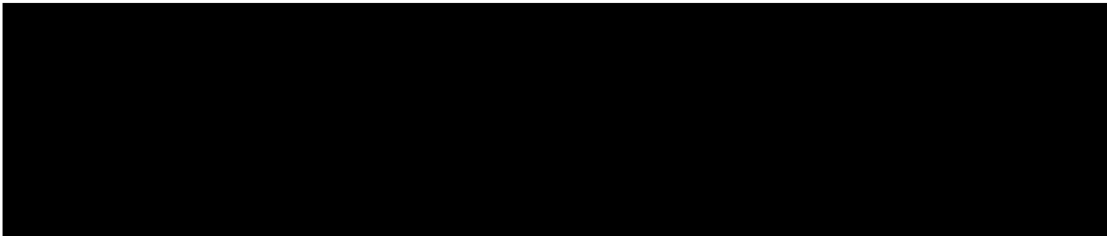
References will be provided upon request.

G. Fees





H. Fee Structure



I. Service

The response herein fully describes the qualifications of Ewart O'Dwyer to perform the required services of Integrity Commissioner for the Corporation of the Township of Alnwick/Haldimand

Our experience in the area of Municipal Law together with experience in providing services as Integrity Commissioner and Ewart O'Dwyer uniquely qualified to perform such roles for the Corporation of the Township of Alnwick/Haldimand

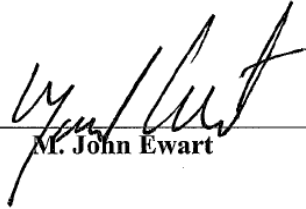
J. Conclusion

As part of Ewart O'Dwyer's due diligence for this response, a conflict search was conducted and it was determined that the firm of Ewart O'Dwyer would not have a conflict if selected as Interim Integrity Commissioner and Closed Meeting Investigator.

I hereby declare that I accept and undertake to honour those requirements.

I look forward to meeting with municipal staff and council and to be considered as a provider of legal services for the Corporation of the Township of Alnwick/Haldimand as Integrity Commissioner, on an interim basis.

Dated: June 2, 2026



M. John Ewart



The Corporation of the Township of Alnwick/Haldimand

By-law No. 2026-43

Being a By-law to Authorize the Submission of an Application to Ontario Infrastructure and Lands Corporation ("OILC) for Financing of Certain Capital Work(s) of the Corporation of the Township of Alnwick/Haldimand (the "Municipality"); and to Authorize Long-Term Borrowing for Such Capital Work(s) Through the Issue of Debentures to OILC

Whereas the *Municipal Act, 2001* (Ontario), as amended, (the "**Act**") provides that a municipal power shall be exercised by by-law unless the municipality is specifically authorized to do otherwise; and

Whereas subsection 401 (1) of the Act provides that a municipality may incur a debt for municipal purposes, whether by borrowing money or in any other way, and may issue debentures and prescribed financial instruments and enter prescribed financial agreements for or in relation to the debt; and

Whereas subsection 408 (1) of the Act also provides that a municipality shall authorize long-term borrowing by the issue of debentures or through another municipality under section 403 or 404 of the Act; and

Whereas subsection 408 (3) of the Act provides that the term of a debt of a municipality or any debenture or other financial instrument for long-term borrowing issued for it shall not extend beyond the lifetime of the capital work for which the debt was incurred and shall not exceed 40 years; and

Whereas clause 408 (4)(a) of the Act provides that a debenture by-law shall provide for raising in each year as part of the general upper-tier levy or the general municipality levy the amounts of principal and interest payable in each year under the by-law to the extent that the amounts have not been provided for by other taxes or by fees or charges imposed on persons or property by a by-law of any municipality and clauses 408 (4) (b) and (c) provide that a debenture by-law shall include provisions that contemplate the payment of principal and interest in each year. Subsection 408 (5) of the Act further provides that the total amount of principal and interest that must be raised in a year under clause 408 (4)(a) of the Act does not include any outstanding amount of principal specified as payable on the maturity date of a debenture if one or more refinancing debentures are issued by the municipality on or before the maturity date in respect of the outstanding principal; and

Whereas OILC has invited Ontario municipalities wishing to obtain debt financing in order to meet capital expenditures incurred or to be incurred in connection with eligible capital works, to make an application to OILC for such financing by completing and submitting an application in the form provided by OILC (the "**Application**"); and

Whereas the Council of the Municipality has passed the by-law(s) enumerated in column (1) of Schedule “A” attached hereto and forming part of this By-law (“**Schedule “A”**”) authorizing the capital work(s) described in column (2) of Schedule “A” (the “**Capital Work(s)**”) in the respective amount of the estimated expenditure set out in column (3) of Schedule “A” (the “**Estimated Expenditure**”) and authorizing long-term borrowing pursuant to the issuance of debentures for the Capital Work(s) in a principal amount which does not exceed the respective maximum debenture amount set out in column (4) of Schedule “A” (the “**Maximum Debenture Amount**”); and

Whereas before the Council of the Municipality approved the Capital Work(s) in accordance with section 4 of Ontario Regulation 403/02 (the “**Regulation**”), the Council of the Municipality had its Treasurer calculate an updated limit in respect of its then most recent annual debt and financial obligation limit received from the Ministry of Municipal Affairs and Housing (as so updated, the “**Updated Limit**”), and the Treasurer calculated the estimated annual amount payable in respect of the Capital Work(s) based on long-term financing for such Capital Work(s) in an amount that did not exceed the respective Maximum Debenture Amount for the Capital Work(s), and determined that the estimated annual amount payable in respect of each respective Maximum Debenture Amount, did not cause the Municipality to exceed the Updated Limit, and accordingly the approval of the Ontario Land Tribunal, pursuant to the Regulation, was not required before any such Capital Work(s) was authorized by the Council of the Municipality; and

Whereas the Municipality has completed and submitted, or is in the process of completing and submitting, the Application to request financing for the Capital Work(s) by way of long-term borrowing through the issue of debentures to OILC; and

Whereas OILC has accepted and has approved, or will notify the Municipality only if it accepts and approves, the Application, as the case may be; and

Whereas at least five (5) business days prior to the passing of the debenture by-law in connection with the issue of Debentures as defined below, OILC will provide the Municipality with a rate offer letter agreement in OILC’s standard form (the “**Rate Offer Letter Agreement**”).

Now Therefore Be it Resolved that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

1. The Council of the Municipality hereby confirms, ratifies and approves the execution by the Treasurer of the Application and the submission by such authorized official of the Application, duly executed by such authorized official, to OILC for the long-term financing of the Capital Work(s) in an amount that does not exceed \$2,332,000 (the aggregate of the Maximum Debenture Amount(s) set out in column (4) of Schedule “A”), substantially in the form of Schedule “B” attached hereto and forming part of this By-law, with such changes thereon as such authorized official may hereafter approve, such execution and delivery to be conclusive evidence of such approval.
2. The Head of Council and the Treasurer are hereby authorized to negotiate and enter into, execute and deliver for and on behalf of the Municipality the Rate Offer

Letter Agreement on such terms and conditions as such authorized officials may approve, such execution and delivery to be conclusive evidence of such approval.

3. Subject to the terms and conditions of the Rate Offer Letter Agreement and such other terms and conditions as OILC may otherwise require, the Head of Council and the Treasurer are hereby authorized to long-term borrow for the Capital Work(s) and to issue debentures, including refinancing debentures, if applicable, to OILC on the terms and conditions provided in the Rate Offer Letter Agreement and on such other terms and conditions as such authorized officials may approve (the “**Debentures**”); provided that the principal amount of the Debentures issued in respect of the Capital Work(s) does not exceed the respective Maximum Debenture Amount for each such Capital Work.
4. In accordance with the provisions of section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011*, as amended from time to time hereafter, the Municipality is hereby authorized to agree in writing with OILC that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding the amounts that the Municipality fails to pay to OILC on account of any unpaid indebtedness of the Municipality to OILC in respect of the Debentures and to pay such amounts to OILC from the Consolidated Revenue Fund.
5. The Municipality shall provide for raising in each year as part of the general levy, the amounts of principal and interest payable in each year in respect of any Debenture outstanding, to the extent that the amounts have not been provided for by any other available source including other taxes or fees or charges imposed on persons or property by a by-law of any municipality, subject to the ability of the Municipality to issue one or more refinancing debentures on or before the maturity date in respect of the outstanding principal, if applicable.
6. The Head of Council and the Treasurer are hereby authorized to enter into, execute and deliver the Rate Offer Letter Agreement and to issue the Debentures, one or both of the Clerk and the Treasurer are hereby authorized to generally do all things and to execute all other documents and papers in the name of the Municipality in order to perform the obligations of the Municipality under the Rate Offer Letter Agreement and to issue the Debentures, and the Clerk or the Treasurer is authorized to affix the Municipality’s municipal seal to any such documents and papers.

7. The money realized in respect of the Debentures, including any premium, and any earnings derived from the investment of that money, after providing for the expenses related to the issue of the Debentures, if any, shall be apportioned and applied to the respective Capital Work and to no other purpose except as permitted by the Act.

This **By-law** be given a first, second and third reading and finally passed this 9th day of June, 2026.

John Logel, Mayor

Emily Cartlidge, Municipal Clerk

Schedule "A"
to By-Law Number 43-2026

	(1)	(2)	(3)	(4)
Item #	<u>Authorizing By-Law Number</u>	<u>Description of Capital Work</u>	<u>Estimated Expenditure</u>	<u>Maximum Debenture Amount</u> (cannot exceed the Estimated Expenditure)
			\$	\$
1	2026-32	ARENA RINK SLAB REPLACEMENT	2,332,000	2,332,000
2				
3				
4				
5				

**Schedule "B"
to By-Law Number 43-2026**



Webloans Loan Application PDF

FA Number

Application for

Projects

Loan Application ID	Project Name	Construction/Purchase Start	Construction/Purchase End	Project Cost	OILC Loan Amount
1124	Grafton Arena Rink Slab Replacement and Facility Improvements	05/11/2026	10/31/2026	\$2,332,000.00	2,332,000.00

Details of Project Grafton Arena Rink Slab Replacement and Facility Improvements

Project Category

Work Type

Project Name

Construction/Purchase Start

Construction/Purchase End

Energy Conservation

Project Address 1

Project Address 2

City / Town

Province

Postal Code

Description

This project involves the replacement of the ice rink at Haldimand Community Memorial Arena (Grafton Arena). The project includes the removal and replacement of the concrete rink slab, the flooring around the rink slab, the dasher boards, and the refrigeration system.

The Township is currently running a fund raising campaign to support the project. It is unknown how many (if any) donations will be received. Therefore, the debenture funds may be requested in two installments as there is uncertainty around how much of the total project cost would be required through debenture. We are seeking loan approval for the entire project cost in the event that no donations materialize.

Comments and/or Special Requests

(For HEW projects, please specify the initial fixed interest term of the debenture amortization period (e.g. the first 10/20/30 years in a 40 year amortization period)

Useful Life of Asset (Years)

25

Project Financial Information

Type of Financing

Long-term only

Payment Frequency

Semiannually

Project Cost (A)

\$2,332,000.00

Other Project Funding / Financing (B):

Other Project Funding/Financing Total (B)

\$0.00

OILC Loan Amount (A-B)

\$2,332,000.00

Only include long-term borrowing in this section

Required Date	Amount	Term	Type
07/01/2026	\$2,332,000.00	20	Amortizing
Long-term Borrowing Total	\$2,332,000.00		

Debt and Re-payments Summary

Has there been any new/undisclosed debt acquired since last FIR was submitted?

Yes No

Please describe any re-financing plans for any existing "interest only" debt, if applicable.

Non Re-payments of Loans or Debenture

In the last 10 years, has the borrower ever failed to make a loan payment or debenture repayment on time to any lender, including the Provincial Government?

If yes, please provide details.

OILC Loan Repayment Information

Please indicate the source(s) of revenue you plan to use to repay the OILC Loan

Taxation	100.00
User Fees	0.00
Service Charges	0.00
Development Charges	0.00
Connection Fees	0.00
Repayment Subsidies	0.00
Other	
Total	100.00%

Documentation and Acknowledgements

Please ensure all required documents are submitted with the signed application. OILC requires originals as noted below to be mailed or couriered. Also, please retain a copy of all documents submitted to OILC for your records.

To obtain templates for documents see listed below.

- Loan Application Signature Page signed and dated by the appropriate individual (original to be submitted)
- Certificate and sealed copy of OILC template By-law authorizing project borrowing and applying for a loan (original with seal)
- Certificate of Treasurer Regarding Litigation using the OILC template (original, signed & sealed)
- Updated Certified Annual Repayment Limit Calculation (original)

I acknowledge and agree that all of the above referenced documents must be submitted in the form required by OILC and understand that the application will not be processed until such documents have been fully completed and received by Infrastructure Ontario.

Please note: OILC retains the right to request and review any additional information or documents at its discretion.

Confidential Information

OILC is an institution to which the Freedom of Information and Protection of Privacy Act (Ontario) applies. Information and supporting documents submitted by the Borrower to process the loan application will be kept secure and confidential, subject to any applicable laws or rules of a court or tribunal having jurisdiction.

Infrastructure Ontario

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The Corporation of the Township of Alnwick/Haldimand

By-law No. 2026-44

Being a By-law to Appoint an Integrity Commissioner and Closed Meeting Investigator for the Township of Alnwick/Haldimand

Whereas the Municipal Act, 2001, SO 2001 c. 25, as amended (the “Municipal Act”) provides that the powers of a municipal corporation are to be exercised by its Council through the adoption of by-laws; and

Whereas the Council of the Township of Alnwick/Haldimand at the June 9, 2026 meeting passed resolution # (to be completed when assigned) to bring forward a by-law to appoint (to be completed per resolution) as the Township’s Interim Integrity Commissioner and Closed Meeting Investigator; and

Whereas subsection 223.3 (1) of the Municipal Act authorizes municipalities to appoint an Integrity Commissioner who reports to Council and who is responsible for performing in an independent manner the functions assigned by legislation and by Council pursuant to that legislation, including:

1. The application of the code of conduct for members of council and the code of conduct for members of local boards;
2. The application of any procedures, rules and policies of the municipality and local boards governing the ethical behaviour of members of council and of local boards;
3. The application of sections 5, 5.1, 5.2 and 5.3 of the Municipal Conflict of Interest Act to members of council and of local boards;
4. Requests from members of council and of local boards for advice respecting their obligations under the code of conduct applicable to the member;
5. Requests from members of council and of local boards for advice respecting their obligations under a procedure, rule or policy of the municipality or of the local board, as the case may be, governing the ethical behaviour of members;
6. Requests from members of council and of local boards for advice respecting their obligations under the Municipal Conflict of Interest Act;
7. The provision of educational information to members of council, members of local boards, the municipality and the public about the municipality’s codes of conduct for members of council and members of local boards and about the Municipal Conflict of Interest Act, 2017, c. 10, Sched. 1, s. 19 (1); 2022, c. 24, Sched. 3, s. 3.; and

Whereas Section 239.2 of the Municipal Act authorizes municipalities to appoint a Closed Meeting Investigator who is responsible for performing in an independent manner, on a complaint made by any person, whether the municipality or local board has complied with Section 239 of the Municipal Act or the Municipality’s procedural by law in respect of a meeting or part of a meeting that was closed to the public, and to report on the investigation;

Now Therefore Be it Resolved that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

1. That (to be completed per resolution) is hereby appointed as the Township of Alnwick/Haldimand's Integrity Commissioner pursuant to Part V.1, Accountability and Transparency, of the Municipal Act for a term commencing on the date this by-law takes effect and expiring on February 1, 2027; and
2. That upon appointment (to be completed per resolution) will have all the functions, powers and duties of an Integrity Commissioner as set out in Part V.1, Accountability and Transparency, of the Municipal Act; and
3. That upon appointment (to be completed per resolution) will have all the functions, powers and duties of a Closed Meeting Investigator as set out in 239.2 of the Municipal Act; and
4. That in addition (to be completed per resolution) will have such functions, powers and duties as may be assigned by Council from time to time by way of Council resolution; and
5. That as required by Section 223.3 (6) of the Municipal Act, the Township of hereby indemnifies and saves harmless the Integrity Commissioner or any person acting under the instructions of the Integrity Commissioner for costs reasonably incurred in connection with the defense of a proceeding if the proceeding relates to an act done in good faith in the performance or intended performance of a function, duty or authority under Part V.1 of the Municipal Act, or a by-law passed thereunder, or with respect to the Integrity Commissioner's duties as a Closed Meeting Investigator, or an alleged neglect or default in the performance in good faith of the function, duty or authority; and
6. That the Mayor and Clerk be authorized to execute an agreement with (to be completed per resolution) for Integrity Commissioner/Closed Meeting Investigator Services; and
7. That this By-law shall come into force and take effect as of June 11, 2026; and
8. That By-law 06-2024 be repealed effective June 11, 2026.

This **By-law** be given a first, second and third reading and finally passed this 9th day of June, 2026.

John Logel, Mayor

Emily Cartlidge, Municipal Clerk



The Corporation of the Township of Alnwick/Haldimand

By-law No. 2026-45

Being a By-law to Confirm the Proceedings of a Special Council Meeting held on June 9, 2026

Whereas Section 248 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides for the adoption of a comprehensive general by-law that consolidates and includes the provisions of any by-law previously passed by the Council.

Now Therefore Be It Resolved that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

1. That the actions of Council at its meeting held on May 29, 2026, in respect of each motion, resolution, and other action taken by the Council at its meeting, is, except where the prior approval of the Ontario Land Tribunal is required, hereby adopted, ratified and confirmed.
2. That the Mayor and proper Officers of the Corporation are hereby authorized and directed to do all things necessary, where required, and the Mayor and Clerk are hereby directed to execute all documents necessary in that behalf and the Clerk shall hereby be authorized and directed to affix the seal of the Corporation to all such documents.

This By-Law be given a first, second and third reading and finally passed this 9th day of June, 2026.

John Logel, Mayor

Emily Cartlidge, Municipal Clerk