



**The Corporation of the Township of Alnwick/Haldimand
Municipal Planning / Regular Council Meeting Agenda
Tuesday, June 23, 2026 at 9:30 AM
Location: Virtual via Zoom**

The Mayor and Municipal Clerk will be located at the Grafton Municipal Office (10836 County Rd #2, Grafton).

Members of the Public may join the meeting online or by telephone using the following sign-in details:

- Virtual Meeting: <https://zoom.us/j/97902906906>
- Telephone: 1-647-374-4685 or 1-647-558-0588 (Webinar ID: 979 0290 6906)

This meeting will be recorded and uploaded to the Council's Meeting Portal ([Alnwick/Haldimand - Home \(civicweb.net\)](#)) and the Township's YouTube Channel ([Alnwick Haldimand Township AHTWP - YouTube](#)) following the meeting.

1. Call to Order

- 1.1. Mayor Logel to confirm quorum and the presence of the Municipal Clerk.

Mayor Logel to call the meeting to order at 9:30 a.m.

2. Territorial Land Acknowledgement

We respectfully acknowledge that the Township of Alnwick/Haldimand is located on the Mississauga Anishinabeg territory and is the traditional territory of the Mississauga Anishinabeg. The Township of Alnwick/Haldimand respectfully acknowledges that the Mississauga Nation are the collective stewards and caretakers of these lands and waters in perpetuity, and that they continue to maintain this responsibility to ensure their health and integrity for generations to come.

3. Approval of Agenda

- 3.1. Motion to Approve the Agenda

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That the notice provisions be waived to include report FIN-2026-09 regarding 2025 Audit Planning Report; and

That the agenda for the Municipal Planning / Regular Council meeting held on June 23, 2026 be approved.

4. Disclosures of Pecuniary Interest and General Nature Thereof

There are ___ declarations of pecuniary interest.

5. Approval of Minutes

6. Delegations

7. Adjourn to a Land Division / Committee of Adjustment Meeting

7.1. Motion to Move to a Land Division / Committee of Adjustment Meeting

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That the Council of the Township of Alnwick/Haldimand, being a Land Division Committee/Committee of Adjustment, move to a Land Division Committee/Committee of Adjustment Meeting at _____ a.m.

7.2. Motion to Reconvene to a Municipal Planning / Regular Council Meeting

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That the Council of the Township of Alnwick/Haldimand, being a Land Division Committee/Committee of Adjustment, reconvene to the Municipal Planning/Regular Council Meeting at _____ a.m.

8. Public Meetings / Hearings

8.1. Motion to go into a Public Meeting

It is recommended the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows: That Council go into a Public Meeting under Section 34 of the Planning Act at ___ a.m. on June 23, 2026.

8.2. Zoning By-law Amendment, Albert Anderson Z-04-2026

[PLN-2026-22 - Zoning By-law Amendment, Albert Anderson Z-04-2026 - 23 Jun 2026 - Pdf](#)

Public Comments:

8.3. Motion to Reconvene to a Municipal Planning / Regular Council Meeting

It is recommended that the Council of the Township of Alnwick/Haldimand enacts as follows:

That the Council of the Township of Alnwick/Haldimand reconvene to the Municipal Planning/Regular Council Meeting at _____ a.m.

9. Planning Department Reports

- 9.1. Zoning By-law Amendment - Don and Tabitha MacDow Z-13/2024
[PLN-2026-23 - Zoning By-law Amendment - Don and Tabitha MacDow Z-13/2024 - 23 Jun 2026 - Pdf](#)

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That Application Z-13/2024 to amend the zoning on lands owned by Tabitha MacDow in Part of Lot 9, Concession 4, geographic Township of Alnwick, by changing the zoning from Rural (RU) to Rural Residential Exception No. 67 - Holding (RR-67-H) and Rural Exception No. 155 (RU-155-H) be approved. With respect to the removal of the (H) Holding Symbol, once the conditions are satisfied, a By-law authorizing the removal of the (H) Holding Symbol be approved.

- 9.2. Planning Department Q1 Activity Report
[PLN-2026-20 - Planning Department Q1 Activity Report - 23 Jun 2026 - Pdf](#)

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand receives Report PLN-2026-20: Planning Department Q1 Activity Report for information.

10. Planning By-laws

- 10.1. By-law 2026-46: Zoning By-law Amendment (Z-04-2026)
[BL 2026-46 - \(Z04-2026 Anderson\)](#)

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That By-law #2026-46 being a by-law to Amend the Comprehensive Zoning By-law for 10063 County Road 2 (Z-04-2026), Grafton be given a first, second and third reading and finally passed this 23rd day of June, 2026.

- 10.2. By-law 2026-47: Zoning By-law Amendment (Z-13-2024)
[BL 2026-47 - Z-13-2024 MacDow](#)

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That By-law #2026-47 being a by-law to Amend the Comprehensive Zoning By-law for Part of Lot 9, Concession 4, Geographic Township of Alnwick (Z-13-2024) be given a first, second and third reading and finally passed this 23rd day of June, 2026.

- 10.3. By-law 2026-48: Stop Up and Convey Road Allowances - 843 Eddystone Road
[BL 2026-48 - Stop up and convey road allowances -843 Eddystone Rd](#)

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That By-law #2026-48 being a by-law to Stop Up, Close and Convey a Portion of Road Allowances Between Concession 4 and Concession 5, Lot 15, Geographic Haldimand be given a first, second and third reading and finally passed this 23rd day of June, 2026.

11. Public Works and Infrastructure Reports

- 11.1. Public Works Quarterly Update
[PW-2026-07 - Public Works Quarterly Update - 16 Jun 2026 - Pdf](#)

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand receives Report PW-2026-07: Public Works Quarterly Update for information.

12. Protective Services Reports

- 12.1. By-Law & Fire Department 2025 Activity
[FB-2026-01 - By-Law & Fire Department 2025 Activity - 23 Jun 2026 - Pdf](#)

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That Council receives Report FB-2026-01: By-Law & Fire Department 2025 Activity for information.

- 12.2. By-Law & Fire Department 2026 Activity
[FB-2026-02 - By-Law & Fire Department 2026 Activity - 23 Jun 2026 - Pdf](#)

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That Council receives Report FB-2026-02: By-Law & Fire Department 2026 Activity for information.

13. Parks, Recreation & Facilities Reports

- 13.1. Canada Day 2026 Special Event Budget Adjustment & Funding Request Report
[PRF-2026-05 - Canada Day 2026 Special Event Budget Adjustment & Funding Request Report - 23 Jun 2026 - Pdf](#)

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That Council receives Report PRF-2026-05: Canada Day 2026 Special Event Budget Adjustment & Funding Request Report for information; and

That up to \$3,500 in additional expenditures for the Canada Day Celebration event be funded from the Parks & Recreation Reserve fund.

- 13.2. Nawautin Nature Sanctuary Maintenance Plan 2026
[PRF-2026-04 - Nawautin Nature Sanctuary Maintenance Plan 2026 - 23 Jun 2026 - Pdf](#)

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That Council receives Report PRF-2026-04: Nawautin Nature Sanctuary Maintenance Plan 2026 for information; and

That Council authorizes up to \$4,000 of expenditures for the Nawautin Nature Sanctuary Maintenance Plan be funded through the Nawautin Nature Sanctuary Reserve.

14. Administration Reports

- 14.1. 2024 Annual Council Remuneration Report
[FIN-2026-10 - 2024 Annual Council Remuneration Report - 23 Jun 2026 - Pdf](#)

It is recommended that the Council of the Township of Alnwick/Haldimand receives Report FIN-2026-10: 2024 Annual Council Remuneration Report for information.

- 14.2. 2025 Treasurer's Statement on Development Charges
[FIN-2026-08 - 2025 Treasurer's Statement on Development Charges - 23 Jun 2026 - Pdf](#)

It is recommended that the Council of the Township of Alnwick/Haldimand receives Report FIN-2026-08: 2025 Treasurer's Statement on Development Charges for information.

- 14.3. CLK-2026-11: Clerk's Department Update
[CLK-2026-11 - CLK-2026-11: Clerk's Department Update - 16 Jun 2026 - Pdf](#)

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand receives Report CLK-2026-11: Clerk's Department Update for information.

- 14.4. 2025 Audit Planning Report
[FIN-2026-09 - 2025 Audit Planning Report - 23 Jun 2026 - Pdf](#)
[2025 Audit Planning Report](#)

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That Council receives Report FIN-2026-09: 2025 Audit Planning Report for information; and

That Council authorize the Mayor and Deputy Mayor to sign the acknowledgement section located on page 9 of the 2025 Audit Planning Report.

15. Committee Reports

- 15.1. Motion to Receive Committee Reports

That agenda items 15.2 to 15.7 on the June 16, 2026 Municipal Planning/Regular Council meeting agenda be received for information.

- 15.2. Alnwick/Haldimand Library Board Minutes

- April 13, 2026
- May 11, 2026

[April 13, 2026 - Regular Session](#)

[May 11, 2026 - Regular Session](#)

- 15.3. Ganaraska Region Conservation Authority Minutes - April 16, 2026

[grca_minutes-april-16-2026](#)

- 15.4. Lower Trent Conservation Authority Minutes - May 14, 2026

[2026-05-14-Minutes-FINAL-SIGNED](#)

- 15.5. Northumberland Police Services Board Minutes - March 20, 2026

[Minutes NOPP Board - March 20, 2026](#)

- 15.6. Northumberland Police Services Board Report - March

[Northumberland OPP Report - March, April 2026](#)

[Alnwick-Haldimand OPP Report - March, April 2026](#)

- 15.7. Parks & Recreation Advisory Committee Draft Minutes -

- May 25, 2026
- June 15, 2026

[Parks & Recreation Advisory Committee - 15 Jun 2026 - Minutes - Pdf](#)

[Parks & Recreation Advisory Committee - 25 May 2026 - Minutes - Pdf](#)

Recommendation #1:

That Council direct staff to expand boat launch user fees to all designated boat launches in the Township for 2027.

16. Communications

16.1. Motion to Receive Communications

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That agenda items 16.2 to 16.4 on the June 23, 2026, Municipal Planning/Regular Council meeting agenda be received for information.

- 16.2. Correspondence received from Brudenell, Lyndoch and Raglan Township regarding Canada Post Rate Reduction for Libraries
[03 - Brudenell, Lyndoch and Ragland Township - Canada Post Rate Reduction for Libraries](#)
- 16.3. Correspondence received from the Town of Plympton-Wyoming regarding Sustainable Provincial Grant Funding for Fire Services in Ontario
[07 - Town of Plympton-Wyoming - Sustainable Provincial Grant Funding for Fire Services in Ontario](#)
- 16.4. Correspondence received from the Ministry of Municipal Affairs and Housing (MMAH) regarding Governance Training, Requirements for Code of Conduct and Integrity Commissioners, Collaboration for Transparency, Accountability and Public Trust
[MMAH Letter - Twp. of Alnwick-Haldimand - June 8, 2026](#)

17. By-Laws

18. Announcements/Notice of Motions

18.1. Notice of Motion: Township Town Crier Support
Submitted by: Councillor Mike Ainsworth

Whereas Town Criers serve as ceremonial ambassadors of the municipality, promoting civic pride, community spirit, and local heritage through public appearances, special events, and regional, national, and international competitions; and

Whereas the Township of Alnwick/Haldimand's Town Crier Liam Cragg is attending the Crying World Championship in Chester, England on September 21-27, 2026; and

Whereas Mr. Cragg will have the following expenses for the competition: \$2,000 for flights, \$60 for guild dues, \$50 for liability insurance, and \$150 for annual dry cleaning and repairs; and

Whereas the continued support and recognition of the Township Town Crier program demonstrates Council's commitment to preserving local traditions and fostering a strong sense of community.

Now therefore be it resolved that Council financially support the Township Town Crier in the amount of \$2,260.

19. Closed Session

19.1. Move in to Closed Session

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That the Municipal Planning / Regular Council meeting of June 23, 2026 move into a Closed Session under Municipal Act sections 239(2)(c) A proposed or pending acquisition or disposition of land by the municipality or local board; (e) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; (f) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose; (k) A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Re: Road Allowance Encroachment Issue

19.2. Report out of Closed Session

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That Mayor Logel's Report out of Closed Session be received for information.

20. Confirmatory By-law

20.1. By-law #2026-49 - Confirmatory By-law
[BL 2026-49 - Confirmatory By-law - 2026-06-23](#)

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That By-law #2026-49 being a by-law to adopt the proceedings of the Municipal Planning/Regular Council Meeting held on the 23rd day of June, 2026 and to authorize its execution be given a first, second and third reading and finally passed this 23rd day of June, 2026.

21. Adjournment

21.1. Motion to Adjourn

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That the Municipal Planning/Regular Council Meeting held on June 23, 2026 be adjourned at _____ p.m.



The Corporation of the Township of Alnwick/Haldimand

Municipal Planning / Regular Council Meeting Staff Report

Report To: Mayor Logel and Members of Council
Report No.: PLN-2026-22
Report Title: Zoning By-law Amendment, Albert Anderson Z-04-2026
Submitted By: Tracey Webster, Senior Planner
Date: 23 Jun 2026

Subject:

Planning Report - Zoning By-law Amendment
Application: Z-04-2026
Address: 10063 County Road 2
Legal Description: Part of Lot 33, Concession A, Geographic Township of Haldimand
Owner: Albert Anderson

Recommendation:

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That Application Z-04/2026 to amend the zoning on lands owned by Albert Anderson in Part of Lot 33, Concession A, geographic Township of Haldimand, by changing the zoning from Rural (RU) to Rural Residential-Holding (RR-H) **be approved**. With respect to the removal of the (H) Holding Symbol, once the Ministry of Citizenship and Multiculturalism has entered all recommended Archaeological Assessments prepared to support applications AH-22/2024 and AH-23/2024 into the Public Registrar of Archaeological Reports, a By-law authorizing the removal of the (H) Holding Symbol be approved.

Background:

The Applicant previously submitted applications AH-22/2024 and AH-23/2024 which were conditionally approved at the Committee of Adjustment/Land Division Committee meeting of January 28, 2025. As a condition of consent, the severed parcels are to be rezoned as they do not meet the lot area requirements of the Rural (RU) zone. The proposed severed lots are proposed to be zoned Rural Residential - Holding (RR-H) (see Attachment 1).

Due to the subject lands location on County Rd 2, a historic route, and proximity within 300m of a watercourse and wetland a condition of approval requiring an Archaeological Site Assessment was required with the recommendations to be implement to the satisfaction of the Secretary Treasurer.

Northeastern Archaeological Associates Ltd. completed a Stage 1 & 2 Archaeological Assessment to satisfy a condition of approval for the consent applications. The Stage 2 resulted in the identification and registration of the Mallory site (AIGm-30). The site was identified through the findings of 47 artifact clusters from the 19th and early 20th centuries. The site appears to be related to a former structure, possibly a temporary dwelling. Artifacts suggest early settlement activity. The Archaeologist has recommended additional Stage 2 assessment beyond the severance boundaries in order to determine the full extent of the Mallory site (AIGm-30) (see Attachment 2).

Risk Assessment: Financial, Staffing, Legal, & Other Implications:

Financial: Should Council make a decision that is not consistent with the recommendation of Staff, a consultant may need to be retained to defend Council's position if there is appeal to the Ontario Land Tribunal.

Staffing: There are no staffing implications related to this report.

Legal: The Planning Act R.S.O. 1990, c. P.13 sets out the appeal process. In accordance with In accordance with Section 34(19) the applicant, a registered owner to which the by-law would apply, the Minister, a specified person or any public body may submit an appeal of the decision or any condition imposed by the council to the Ontario Land Tribunal.

When appealing a decision or condition an appellant must explain how the decision or condition:

- Is inconsistent with the Provincial Planning Statement;
- Fails to conform with or conflicts with a provincial plan; and/or
- Fails to conform with an applicable official plan.

Applicable Legislation & Policies:

Section 2 of the Planning Act R.S.O. 1990, c. P.13 requires Council to have regard to matters of provincial interest which includes, among other matters:

- the protection of ecological systems, including natural areas, features and functions;
- the conservation of features of significant architectural, cultural, historical, archaeological or scientific interest;

Section 2.1 (5) (a) of the Planning Act R.S.O. 1990, c. P.13 requires a decision of Council of the municipality to be consistent with the Provincial Planning Statement.

Connection to Strategic Plan:

Good Governance

- G05: Conduct continual process improvement reviews and apply lean management principles to ensure process and cost efficiencies.

Site Characteristics & Surrounding Land Uses:

The subject lands are located south of County Rd 2, west of Archer Rd and east of Brookside Rd. There is an existing house and farm out buildings on site.

There are farmlands and rural residential lots in the vicinity of the subject property. A horse barn located at 10056 County Rd 2, just north of the subject lands. The CN/CPR rail line is located at the south end of the property approximately 1000 m from the proposed lots.

Existing mapping indicates that unevaluated wetland features are present throughout the northeastern, northwestern, central, and southern portions of the subject lands. Additionally, there is a tributary of Lake Ontario that travels within the boundary of the northeastern corner of the parcel.

Policies:

Provincial Planning Statement (PPS)

Within the Township of Alnwick/ Haldimand Official Plan, the subject property is primarily designated Rural with a small area designated Environmental Protection in the northeast and southwest corners.

Section 2.5 and 2.6 of the PPS pertain to this property as they apply to lands in the Rural area. Permitted uses in Rural areas includes lot creation, where site conditions are suitable for the provision of appropriate sewage and water services.

Section 2.6, 2 of the PPS states “Development that can be sustained by rural service levels should be promoted.” When directing development on rural lands, Section 2.6, 3 of the PPS states “Development shall be appropriate to the infrastructure which is planned or available, and avoid the need for the uneconomical expansion of this infrastructure.” The proposed severed and retained lots are appropriately sized to accommodate private services and have frontage on County Road 2, a year-round municipally maintained road.

Section 4.1 requires natural features to be protected for the long term. Development and site alteration is not permitted within significant wetlands. The proposed lots are situated well outside of the wetlands and associated 30 metre buffer.

Section 4.6 does not permit development and site alteration on lands containing archaeological resources or areas of archaeological potential unless the significant archaeological resources have been conserved.

Compliance with the Minimum Distance Separation requirements is mandated by both the PPS and the Township of Alnwick/Haldimand Official Plan. An MDS calculation was prepared for the small horse barn located at 10056 County Road 2 resulting in a 224 metre setback between the barn and the proposed severed lot. The barn at 10056 County Road 2 is setback approximately 275 metres from County Road 2 meaning that the MDS setback would be contained on that property and not extend south of County Road 2. The proposed severed lots are located outside of the required 224 meter required setback.

A portion of the subject lands are regulated by Lower Trent Conservation Authority who reviewed their responsibility in regards to natural hazards identified in Section 5.2. They noted that Floodplain mapping is not currently available for the mapped tributary of Lake Ontario and as such, the extent of potential flooding on the property that may be associated with the watercourse is unknown. Based on

their review of the characteristics of the watercourse and the contributing drainage areas, engineered floodplain mapping would not be warranted to define the flooding hazard at this time.

The proposal is consistent with the Provincial Planning Statement.

Northumberland County Official Plan

The Northumberland County Official Plan designates the property as Rural Areas. Provincial and County land use policies support lot creation in Rural Areas.

The Rural Areas designation is for agriculture, rural housing, woodlots, and industrial and commercial uses that are appropriate in rural areas. The intent of the Rural Areas designation is to accommodate a variety of land uses that are appropriate for a rural location and a limited amount of residential development where such development will not preclude continued agricultural and non-residential uses.

The Northumberland County Official Plan indicates that the creation of lots is governed by the policies of the local Official Plans and recognizes that rural settlement areas are to be the focus of growth.

The proposal is permitted by the policies of the County Official Plan as it permits lot creation of for limited residential uses in rural areas.

Township of Alnwick/Haldimand Official Plan

The subject property is designated Rural and Environmental Protection on Schedule "A" to the Township of Alnwick/Haldimand Official Plan. The proposed lots are entirely within the Rural designation. Policies pertaining to the Rural designation are located in Section 5.10 of the Official Plan. The "Rural designation is applied to lands that are of marginal value for agriculture and have potential for non-agricultural development."

Permitted uses in the Rural designation include agricultural uses, agricultural related uses, on-farm diversified uses, small scale commercial and industrial uses which serve or are related to the rural economy, farm related residential uses and non-farm related residential uses.

Section 4 of the Township of Alnwick/Haldimand Official Plan contains the land division policies for the municipality. Section 4.2.1 of the Official Plan requires lots to have frontage on a year-round municipally maintained road. The proposed severed lot has frontage on County Rd 2, a year-round municipally maintained road. Section 4.2.4 iii) permits a maximum of 3 severances on land holdings that are more than 36 hectares as of January 1, 1990. One lot was created through application AH14/2022, therefore provided the subject applications are approved, further lot creation will not be permitted.

The proposed severed lots would be considered a non-farm residential use and is permitted in the Rural designation. All new lots in the Rural designation are required to comply with the Minimum Distance Separation requirements. As discussed, an MDS calculation was prepared for an on-site livestock barn and the proposed severed lot is located outside of the required MDS setback for this facility.

Section 7.4.2 indicates that sites with archaeological potential shall require an archaeological assessment to be undertaken by a licensed archaeologist as a condition of approval for development applications. The Ministry of Tourism Culture and Sport provides a checklist with criteria for evaluating archaeological potential. Since the proposed development is within 300m of a watercourse and wetland and Alderville First Nation has historical knowledge of a historic road, the proposal meets the criteria for an archaeological assessment.

Section 10.4 permits for the inclusion of holding provisions to be applied to lands where specific conditions for the use or development of the land must be satisfied. A Stage 1 and 2 Archaeological Assessment has been conducted which has recommended further assessment be done. The holding symbol will remain until the necessary assessments have been completed. In conjunction with the holding symbol a development agreement can be applied to a property to ensure that the recommendations of subsequent archaeological assessments are addressed.

The proposed severances comply with the policies set forth in the Township of Alnwick/Haldimand Official Plan and maintains the general intent of the Official Plan policies.

Zoning By-Law:

The subject property is zoned Rural (RU) and Environmental Protection (EP) on Schedule "A" of the Township of Alnwick/Haldimand Zoning By-law 19-2019. The EP portion is not within the severed lots. The proposed severed lots will not meet the minimum lot frontage and area for the RU zone. They will meet the minimum requirements for the Rural Residential (RR) zone and are proposed to be zoned to that category with a holding symbol to secure for the completion of the necessary archaeological assessments.

Agency Circulation & Comments:

The applications were circulated to the following agencies:

- Township of Alnwick/Haldimand Public Works
- Township of Alnwick/Haldimand Building Department
- Northumberland County
- Lower Trent Conservation
- Alderville First Nation
- Beausoleil First Nation
- Chippewas of Georgina Island First Nation
- Chippewas of Rama First Nation
- Curve Lake First Nation
- Hiawatha First Nation
- Mississaugas of Scugog Island First Nation
- Haliburton, Kawartha, Pine Ridge District Health Unit
- Bell Canada
- Kawartha Pine Ridge District School Board
- Peterborough, Victoria, Northumberland, Clarington Catholic District School Board

Township of Alnwick/Haldimand Public Works

Public Works have no issues as the proposal is on a County road.

Northumberland County

The County's Inspections Services noted that an entrance permit is requested to update the existing entrance to current standards as it is intended to serve the proposed severed and retained lots. Prior to development setback and septic permits are required. County Planning offered no objections to the proposal.

Lower Trent Conservation (LTC)

LTC has no objection to the approval of these applications.

Alderville First Nation

Alderville First Nations staff noted that the recommendations of the archaeological assessment require an additional Stage 2 assessment as well as a pedestrian survey. They requested the work to be done prior to the severance and a holding symbol to be applied to a larger area of the property not currently under development to ensure that if it is developed in the future an archaeological assessment is completed. They asked to be engaged when the work is scheduled.

No comments were received from the balance of the circulated agencies.

Public Circulation & Comments:

Notice of this application was circulated to all registered owners of land within 60 m (200 ft) of the subject property on June 2nd, 2026 and a sign was posted on the property. No comments from the Public have been received as of the writing of this report.

Planning Analysis & Conclusion:

The proposed zoning by-law amendment to facilitate two severed lots are located in a rural part of the municipality with frontage on County Road 2, a year-round County maintained road. The severed lots are appropriately sized rural residential parcels, and are compatible with surrounding land uses.

Since the proposed lots do not comply with the minimum lot area for the current Rural (RU) zone, they are proposed to be rezoned to Rural Residential (RR). A holding symbol is recommended to secure for the completion of required archaeological assessments.

The proposed area of further assessment are identified on Attachment 2. The applicant will be required to enter into a development agreement on both the proposed severed and retained lands to secure for the completion of the required assessments prior to the lifting of the holding symbol. Alderville First Nations requested that a holding symbol be applied to the entire subject property including both the severed and retained lands. However, a development agreement provides an opportunity to address all recommendations that are provided by the archaeologist on both the retained and severed parcels.

Provided measures are approved to secure for the necessary archaeological assessments prior to further development, the proposal is consistent with the Provincial Planning Statement, and maintains the general intent of the Northumberland County and Township of Alnwick/Haldimand Official Plans.

Attachments:

[Attachment 1 - Key Map, Z-04-2026 Anderson](#)

[Attachment 2 - Area of Further Stage 2 Archaeological Assessment](#)

Approved By:

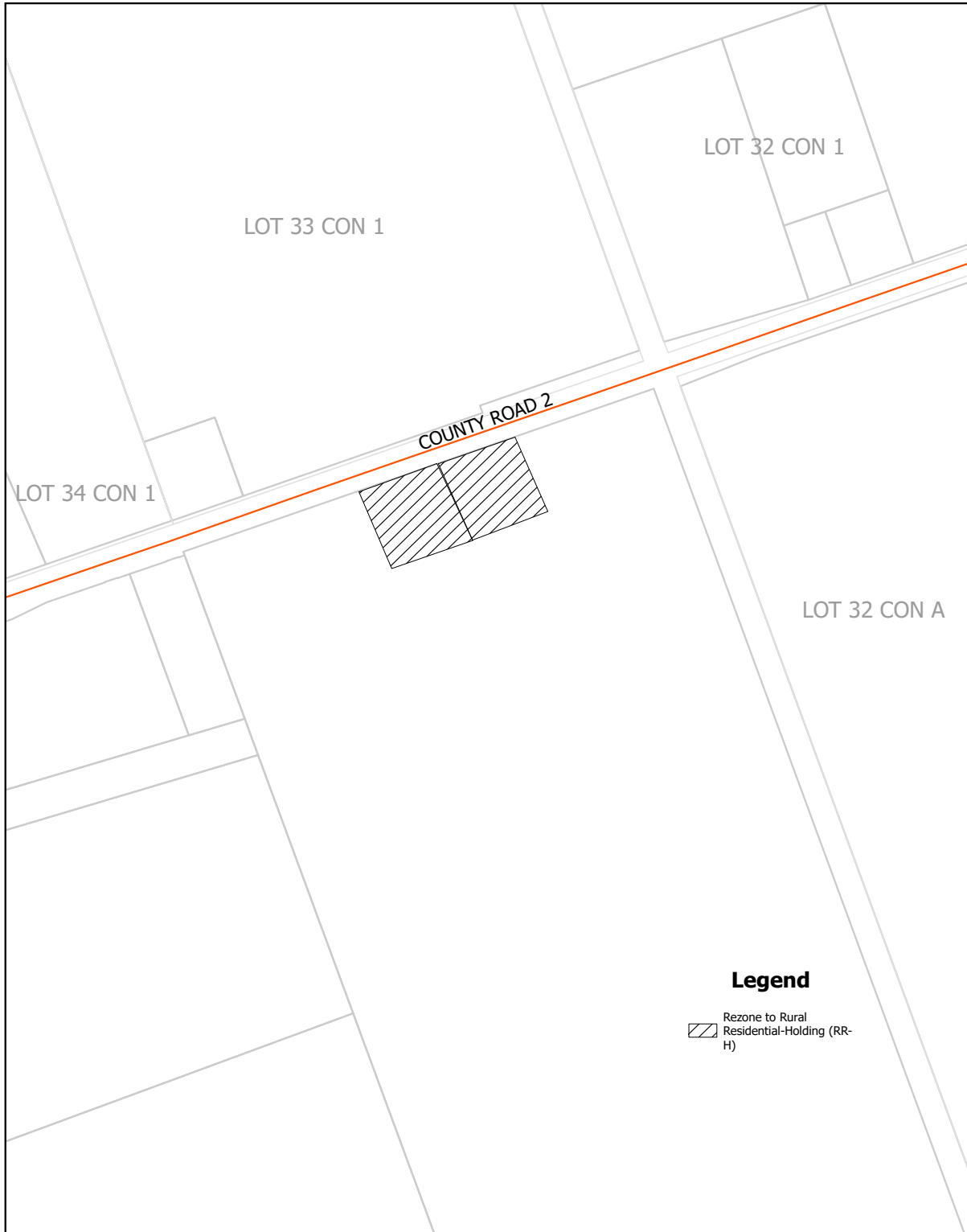
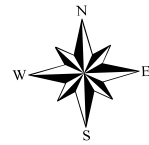
Dave Dawson, CAO/Fire Chief
Emily Cartlidge, Municipal Clerk

Status:


Approved - 17 Jun 2026
Approved - 17 Jun 2026



AHZ 04-2026 Key Map



Legend







-  Rezone to Rural Residential-Holding (RR-H)

1:4,096

10063 County Road 2
Township of Alnwick-Haldimand

Northeastern Archaeological Associates Ltd.



Title: 10063 County Road 2		Project: P025-1005-2025		Scale:  40m	
 Assessment Area Boundaries	 Shovel Test Assessment at 5m Intervals Recommended	 Subject Property Boundaries - Requires Future Stage 2 Assessment Prior to Development	 Pedestrian Survey at 5m Intervals Recommended		© Kings Printer For Ontario - 2025

Map 10.12: Aerial View Showing Recommended Areas for Stage 2 Expansion Through Shovel Testing and Pedestrian Survey.



The Corporation of the Township of Alnwick/Haldimand

Municipal Planning / Regular Council Meeting Staff Report

Report To: Mayor Logel and Members of Council
Report No.: PLN-2026-23
Report Title: Zoning By-law Amendment - Don and Tabitha MacDow Z-13/2024
Submitted By: Tracey Webster, Senior Planner
Date: 23 Jun 2026

Subject:

Recommendation Report - Zoning By-law Amendment
Address: 138 Ingham Road
Legal Description: Part of Lot 9, Concession 4
Owner: Tabitha MacDow

Recommendation:

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That Application Z-13/2024 to amend the zoning on lands owned by Tabitha MacDow in Part of Lot 9, Concession 4, geographic Township of Alnwick, by changing the zoning from Rural (RU) to Rural Residential Exception No. 67 - Holding (RR-67-H) and Rural Exception No. 155 (RU-155-H) **be approved**. With respect to the removal of the (H) Holding Symbol, once the conditions are satisfied, a By-law authorizing the removal of the (H) Holding Symbol be approved.

Background:

On September 24, 2024 the Land Division Committee approved applications AH08/2024 and AH09/2024 for the severance of two rural residential lots. A zoning by-law amendment was required as a condition of approval so the owner at the time submitted a Zoning By-law Amendment application.

Staff proposed to amend the zoning of the rural residential lots to Rural Residential Exception No. 67 Holding (RR-67-H) and the retained lands to Special Rural No. 155 Holding Zone (RU-155-H)(see Attachment 1). The proposed 2.02 ha severed lots did not meet the minimum lot size of 5 ha for the existing Rural Zone.

The holding symbol was proposed to be added to the conditionally approved severed lots through the Rural Residential Exception No. 67 Holding (RR-67-H) Zone and on the retained lands through the

Rural Exception No. 155 Holding (RU-155-H) Zone. The holding symbol is not proposed in the area where the existing single detached dwelling exists.

The holding zone was proposed to secure for the completion of an archaeological assessment prior to further development on the lands. Development would include construction and site alteration. It would not include cultivation of fields for farming purposes. The property contains an archaeological site, is located on a drumlin with wetlands, and is on the shore of Rice Lake. All of these criteria flag the site for needing an archaeological assessment.

At the January 28, 2025 Public Meeting Jill and Mark Klintworth, the previous property owners, requested the application be deferred to allow for time to deal with a family situation and for a better understanding of the complexities regarding the requirements for an archaeological assessment.

Mark and Jill Klintworth sold the property to Tabitha MacDow in November 2025. Staff have met with the new owner who has requested that we proceed with the recommendation proposed at the January 28, 2025 meeting. Discussion on Connection to the Strategic Plan, Site Characteristics & Surrounding Land Uses, Policies, Zoning By-law Agency and Public Circulation and Comments, and Planning Analysis & Conclusion can be found in Report [PLN-2025-02](#).

Risk Assessment: Financial, Staffing, Legal, & Other Implications:

Financial: Should Council make a decision that is not consistent with the recommendation of Staff, a consultant may need to be retained to defend Council's position if there is appeal to the Ontario Land Tribunal.

Staffing: There are no staffing implications related to this report.

Legal: The Planning Act R.S.O. 1990, c. P.13 sets out the appeal process. In accordance with In accordance with Section 34(19) the applicant, a registered owner to which the by-law would apply, the Minister, a specified person or any public body may submit an appeal of the decision or any condition imposed by the council to the Ontario Land Tribunal.

When appealing a decision or condition an appellant must explain how the decision or condition:

- Is inconsistent with the Provincial Planning Statement;
- Fails to conform with or conflicts with a provincial plan; and/or
- Fails to conform with an applicable official plan.

Applicable Legislation & Policies:

Section 2 of the Planning Act R.S.O. 1990, c. P.13 requires Council to have regard to matters of provincial interest which includes, among other matters:

- the protection of ecological systems, including natural areas, features and functions;
- the conservation of features of significant architectural, cultural, historical, archaeological or scientific interest;

Section 2.1 (5) (a) of the Planning Act R.S.O. 1990, c. P.13 requires a decision of Council of the municipality to be consistent with the Provincial Planning Statement.

Planning Analysis & Conclusion:

Please refer to Report [PLN-2025-02](#).

Attachments:

[Attachment 1 - Key Map Z-13-2024 MacDow](#)

Approved By:

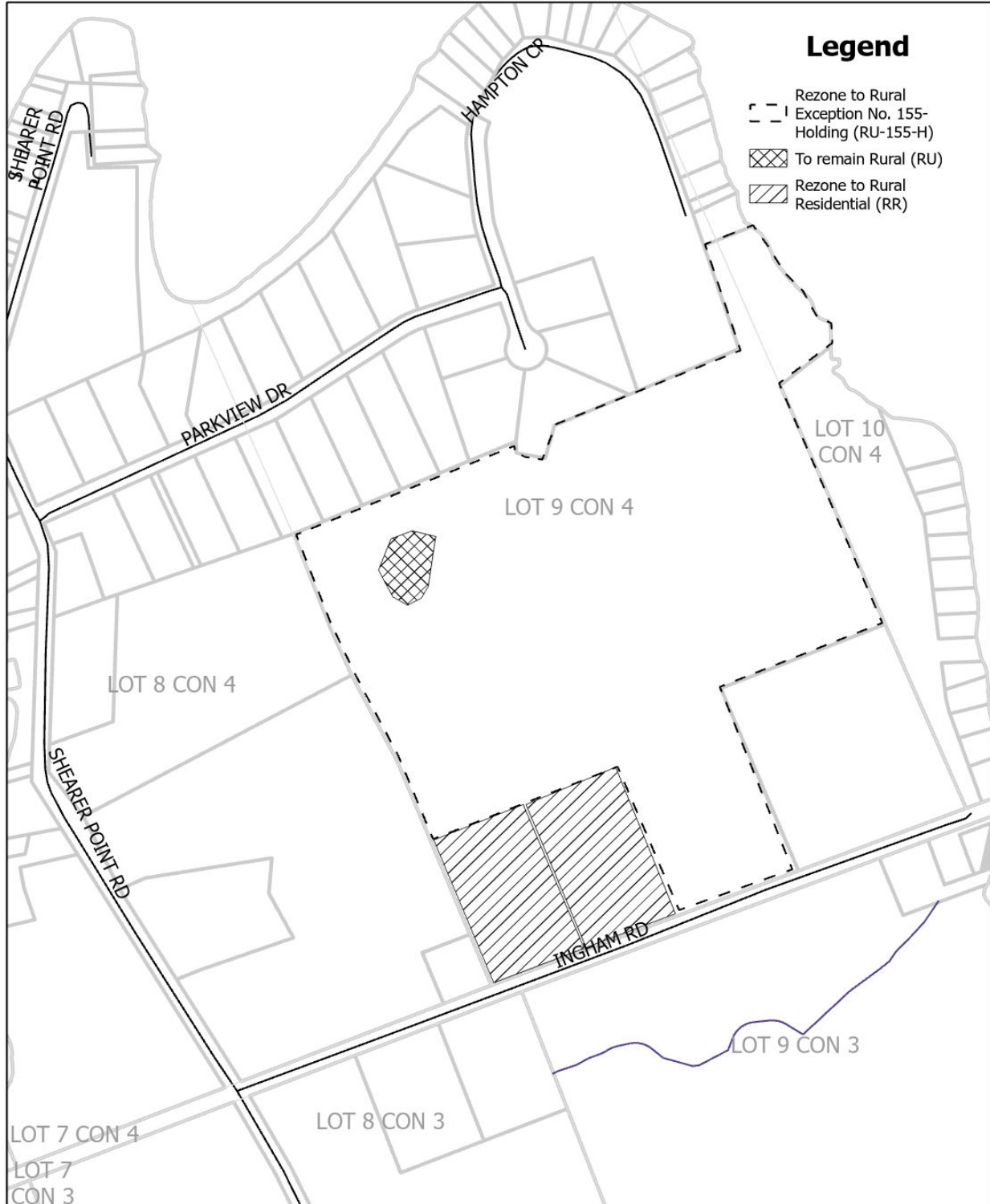
Dave Dawson, CAO/Fire Chief
Emily Cartlidge, Municipal Clerk

Status:

Approved - 17 Jun 2026
Approved - 17 Jun 2026



AHZ 13-2024 Key Map



1:6,280



The Corporation of the Township of Alnwick/Haldimand

Municipal Planning / Regular Council Meeting Staff Report

Report To: Mayor Logel and Members of Council
Report No.: PLN-2026-20
Report Title: Planning Department Q1 Activity Report
Submitted By: Tracey Webster, Senior Planner
Date: 23 Jun 2026

Subject:

January - March Planning Department Activity

Recommendation:

It is recommended that the Committee of the Whole receives Report PLN-2026-20: Planning Department Q1 Activity Report for information.

Background:

The following report summarizes the activity taken place during the first quarter of 2026.

Discussion & Analysis of Options:

Below is a table of depicting Planning Department interactions with the public, applicants, departments and agencies between January 1, 2026 and March 31, 2026.

Activity	2026 Q1
Inquiries	103
Meetings on Complex Inquiries	9
Severance Pre-application Meetings	3
Pre-consultation Meetings	1
Development Related Meetings	17
GIS Co-operative Meetings	2
Chief Planners Meetings	2
Meetings with External Agencies	2

The following table depicts applications and compliance letters received and building permits reviewed.

Applications Received / Reviewed	2026 Q1
Plans of Subdivision	1
Zoning By-law Amendment	2
Consent	2
Site Plan	0
Minor Variance	0
Compliance Letter	2
Building Permit	36

Staff wrote 10 reports in the first quarter which included:

- 2 recommendations for the approval of consents for residential lots
- 3 recommendations for approvals of zoning by-law amendments related to consent applications
- 2 recommendations to amend conditions of approval for consents
- An update to the Site Plan Control By-law to address legislative changes and inclusions of exemptions
- Removal of the Holding symbol for Grafton Creekside Golf Course
- Comments on the proposed changes by the province to the 2011 Standards and Guidelines for Consultant Archaeologists..

Four by-laws authorizing development agreements for consent applications were prepared and approved.

The subdivision agreement for Rice Lake Estates Phase 2 for 21 residential lots had been drafted and the Senior Planner continues to work with Staff at the County and the applicant on items needed to facilitate final approval of the subdivision plan.

The Senior Planner provided background information to consultants working on the Development Charges Study and the Water Master Plan. Once complete these studies will inform the Official Plan Review. Staff plan to finalize the Request for Proposal for the Official Plan Review in the third quarter.

Risk Assessment: Financial, Staffing, Legal, & Other Implications:

Financial: There are no financial implications related to this report.

Staffing: There are no staffing implications related to this report.

Legal: There are no legal implications related to this report.

Connection to Strategic Plan:

Good Governance

- G05: Conduct continual process improvement reviews and apply lean management principles to ensure process and cost efficiencies.

Approved By:

Dave Dawson, CAO/Fire Chief
Emily Cartlidge, Municipal Clerk

Status:

Approved - 10 Jun 2026
Approved - 10 Jun 2026



The Corporation of the Township of Alnwick/Haldimand

By-law No. 2026-46

Being a By-law to Amend

The Comprehensive Zoning By-Law No. 19-2019 for 10063 County Road
2, Grafton

Whereas the Council of the Corporation of the Township of Alnwick/Haldimand deems it advisable to amend The Comprehensive Zoning By-Law No. 19-2019.

Now Therefore Be it Resolved that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

1. That Schedule "A" of Comprehensive Zoning By-law No. 19-2019, is hereby amended by changing the zone classification of the lands in Part of Lot 33, Concession A (Geographic – Haldimand), now in the Township of Alnwick/Haldimand from Rural (RU) Zone to Rural Residential – Holding (RR-H) Zone as shown on Schedule "A" attached hereto and forming part of this By-law.
2. That this by-law shall take effect and come into force on the date of final passing, subject to the applicable provisions of Section 34 and 36 of the *Planning Act., R.S.O. 1990* as amended.
3. That the Secretary of the Land Division Committee/Committee of Adjustment is hereby authorized and directed to proceed with the giving of notice under Section 34, (18) of *the Planning Act., R.S.O. 1990* as amended.

This **By-law** be given a first, second and third reading and finally passed this 23rd day of June, 2026.

John Logel, Mayor

Emily Cartlidge, Municipal Clerk


TOWNSHIP OF ALNWICK/HALDIMAND

SCHEDULE "A"

TO BY-LAW NO. 2026-46

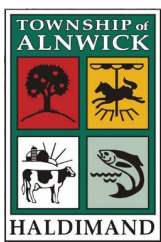


This Schedule "A" to By-Law No. 2026-46 passed this 23rd day of June, 2026

 **Rezone to Rural Residential-Holding (RR-H)**



Scale: 1:4,096



The Corporation of the Township of Alnwick/Haldimand

By-law No. 2026-47

Being a By-law to Amend

**The Comprehensive Zoning By-law No. 19-2019 for Part of
Lot 9, Concession 4, Geographic Township of Alnwick**

Whereas the Council of the Corporation of the Township of Alnwick/Haldimand deems it advisable to amend The Comprehensive Zoning By-Law No. 19-2019.

Now Therefore Be it Resolved that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

1. That Section 5.4 of By-law 19-2019, Special Rural (RU) Zones, is amended by adding the following new subsection:

**“Section 5.4.154 RU-155-H Part of Lot 9, Concession 4
(Geographic Township of Alnwick)**

- a) On lands zoned Rural No. 155 - Holding (RU-155-H) only uses existing as of January 28, 2025 are permitted until the Holding Symbol is removed.
- b) The Holding symbol shall be removed in accordance with the recommendations of an Archaeological Site Assessment prepared by a qualified professional which has been submitted to the Ministry of Citizenship and Culture and approved by the Township.

2. That Section 7.4 of By-law 19-2019, Special Rural Residential (RR) Zones, is amended by adding the following new subsection:

**“Section 7.4.67 RR-67-H Part of Lot 9, Concession 4 (Geographic
Township of Alnwick)”**

The Holding symbol shall be removed in accordance with the recommendations of an Archaeological Site Assessment prepared by a qualified professional which has been submitted to the Ministry of Citizenship and Culture and approved by the Township.

3. That Schedule “A” of Comprehensive Zoning By-law 19-2019, is hereby amended by changing the zone classification of the lands in Part of Lot 9, Concession 4 (Geographic – Alnwick), now in the Township of Alnwick/Haldimand from Rural (RU) to Rural Residential Exception No. 155 – Holding (RU-155-H) Zone and Rural Residential Exception No. 67 – Holding (RR-67-H) Zone as shown on Schedule “A” attached hereto and forming part of this By-law.
4. That Comprehensive Zoning By-law No. 19-2019, shall, except as set out in the foregoing, remain full force and effect.
5. That this by-law shall take effect and come into force on the date of final passing, subject to applicable provisions of the *Planning Act, R.S.O. 1990*, as amended.
6. That the Secretary of the Committee of Adjustment is hereby authorized and directed to proceed with the giving of notice under Section 34, (18) of the

Planning Act., R.S.O. 1990 as amended.

This **By-law** be given a first, second and third reading and finally passed this 23rd day of June, 2026.

John Logel, Mayor

Emily Cartlidge, Municipal Clerk




IP OF ALNWICK/HALDIMAND

SCHEDULE "A"

TO BY-LAW NO. 2026-47



This Schedule "A" to By-Law No. 2026-47 passed this 23rd day of June, 2026.

-  Change to Rural Exception No. 155-Holding (RU-155-H)
-  To remain Rural (RU)
-  Rezone to Rural Residential Exception No. 67-Holding (RR-67-H)



SCALE 1:6,280



The Corporation of the Township of Alnwick/Haldimand

By-law No. 2026-48

Being a By-law to Provide for the Stopping Up, Closing and Conveyance of a Portion of Road Allowances Between Concession 4 and Concession 5, Lot 15, Geographic Haldimand, now in the Township of Alnwick/Haldimand, and more particularly described as Part 1 and on 39R15153 – to Heather Haley.

Whereas pursuant to the provisions of Section 34(1) of the Municipal Act, 2001, as amended, the municipality may by by-law authorize the stopping up, closing and selling of a portion of the municipal road system; and

Whereas part of the road allowance between Concession 4 and 5, Lot 15, Geographic Haldimand, now in the Township of Alnwick/Haldimand and more particularly described as Part 1 on Plan 39R-15153, in the County of Northumberland, under the jurisdiction of the Township of Alnwick/Haldimand; and

Whereas the adjoining property Owner has requested that Part 1 on Plan 39R-15153 between Concession 4 and 5, Lot 15, Geographic Haldimand be formally closed and conveyed to them to assist with cleaning up the title of their property; and

Whereas By-law No. 403 passed on December 31, 1870 and By-law No. 419 passed on November 25, 1871 by the Council of the Township of Haldimand, authorized the conveyance of the road allowance to the previous property owner in exchanged for a portion of a forced road allowance now known as Eddystone Rd.

Whereas by the Council of the Township of Haldimand, authorized the conveyance of the road allowance to the previous property owner.

Whereas no other approvals of this By-Law are required;

Now Therefore Be it Resolved that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

1. That part of the road allowance between Concession 4 and 5, Lot 15, Geographic Haldimand, now in the Township of Alnwick/Haldimand and more particularly described as Parts 1 and 2 on Plan 39R-115153, in the County of

Northumberland, be permanently stopped up and closed and conveyed to the adjacent property Owner Heather Haley.

2. That Heather Haley shall reimburse the Township forthwith on demand for all administrative, legal, and other costs or expenses whatsoever incurred by the Township, or any of its agents in connection with the conveyance of the aforementioned road allowances.
3. The signing officers of the Corporation of the Township of Alwick/Haldimand are hereby authorized and directed to complete all appropriate conveyances in accordance with this By-Law.
4. That this by-law shall take effect and come into force on the date of final passing.

This **By-law** be given a first, second and third reading and finally passed this 23rd day of June, 2026.

John Logel, Mayor

Emily Cartlidge, Municipal Clerk



The Corporation of the Township of Alnwick/Haldimand

Committee of the Whole Staff Report

Report To: Mayor Logel and Members of Council
Report No.: PW-2026-07
Report Title: Public Works Quarterly Update
Submitted By: Stefan Kosmala, Manager of Public Works
Date: 16 Jun 2026

Subject:

Public Works Quarterly Update

Recommendation:

It is recommended that the Committee of the Whole receive Report PW-2026-07: Public Works Quarterly Update for information.

Background:

This report provides a summary update on Public Works operations and activities for the first quarter of 2026.

Operations:

Public Works Operations has commenced seasonal road maintenance activities, including patching, sweeping, and brushing of township roadways. Routine Minimum Maintenance Standards (MMS) patrols have continued throughout the spring months.

Staff have also continued cold patching, brushing, and tree removal as part of ongoing maintenance activities.

The Department has also begun the process of grading gravel roads and applying dust suppression treatments.

Roads and Infrastructure:

Ditching projects have commenced as part of seasonal maintenance activities. Staff are also coordinating surface treatment planning for the 2026 season with Miller Paving.

Asset Management:

Asset management work is currently in progress, with staff working alongside the consultant to review and refine levels of service.

Permits:

A total of 4 entrance applications and 6 road cut applications have been received, along with approximately 10 planning severance applications for review.

911 civic address sign requests continue to be received and processed.

External Works / Utilities Coordination:

The Township has continued to receive redline revision requests throughout the year related to ongoing fibre optic build projects. Staff have also received numerous inquiries regarding restoration work associated with these projects.

Fleet / Equipment:

The mechanic has been performing regular maintenance and repairs, as well as completing annual vehicle safety inspections on Township vehicles and equipment.

Capital Projects:

Staff are currently in the process of coordinating scheduling for the Stage 3 archaeological work to be performed

Risk Assessment: Financial, Staffing, Legal, & Other Implications:

Financial: There are no financial implications related to this report.

Staffing: There are no staffing implications related to this report.

Legal: There are no legal implications related to this report.

Conclusion:

This report provides Council with an overview of Public Works operations and departmental activities for the first quarter of 2026.

Approved By:

Dave Dawson, CAO/Fire Chief
Emily Cartlidge, Municipal Clerk

Status:

Approved - 28 May 2026
Approved - 02 Jun 2026



The Corporation of the Township of Alnwick/Haldimand

Municipal Planning / Regular Council Meeting Staff Report

Report To: Mayor Logel and Members of Council
Report No.: FB-2026-01
Report Title: By-Law & Fire Department 2025 Activity
Submitted By: Dianne Nicholls, Fire Administrative Assistant
Date: 23 Jun 2026

Subject:

By-Law & Fire Department 2025 Activity

Recommendation:

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That Council receives Report FB-2026.01: By-Law & Fire Department 2025 Activity for information.

Background:

This document summarizes from October to December 2025 activities and services provided by the By-Law & Fire Department.

Discussion & Analysis of Options:

This report is to provide status from October 1st to December 31st, 2025 of emergency services provided to the residents and visitors in our Township. All by-law and fire prevention activity is also recorded in this report to provide status of 2025 activities provided to residents and visitors in our Township.

<i>Fire Incidents:</i>	<i>Oct 1 - Dec 31/25</i>	<i>2025</i>
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Fire - includes no loss outdoor; open air burning, overheating; pre-fire conditions	7	44
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Alarm	10	34
False Fire Call - includes CO; malfunctioning of equipment; controlled burns	4	16
Power Lines; CO; Public Hazard; Gas Leak	3	38
Vehicle Fires / Motor Vehicle Collisions includes rescues (water/other)	29	87
Medicals	8	50
Assisting other FD / Agencies	10	24
Cancelled / Assistance Not Required	<u>2</u>	<u>14</u>
Total	73	307

Fire Department Update

- Continuing renovations at Station 2 - kitchen needs to be completed
- Renovations at Station 1 is completed
- Installation of extractors at Station 1 & 2 have been completed
- Waiting on gear dryer for Station 2
- Security system has been updated to card access for Station 1

By-Law Infractions - January 1st to December 31st, 2025

- 76 By-Law complaints were received and handled for 2025.
- 66 inspections completed including 24 campground & trailer park properties
- 22 short term rental properties inspected and licenced

By-Law Initiatives

- Review of by-laws is ongoing
- Continue with patrols including Northumberland County Forest

Fire Prevention and Public Education - January 1st to December 31st, 2025

- 19 public education events including open houses; school presentations; fun fair; Roseneath Fair; Smoke Alarm promotion
- Held first annual Junior Firefighter Camp with 6 kids for one week in July 2025

Fire Prevention and Public Education Initiatives

- Annual Junior Firefighter Camp will be held in July
- Continue with public education throughout the township including schools

Actions & Next Steps:

The By-Law & Fire Department will provide quarterly updates of services provided to the Township.

Risk Assessment: Financial, Staffing, Legal, & Other Implications:

Financial: There are no financial implications related to this report.

Staffing: There are no staffing implications related to this report.

Legal: There are no legal implications related to this report.

Connection to Strategic Plan:

Good Governance

- G04: Negotiate and maintain shared-services agreements with neighbouring municipalities, Alderville First Nation, Alnwick Haldimand Public Library Board, and community partners.
- G05: Conduct continual process improvement reviews and apply lean management principles to ensure process and cost efficiencies.

Customer Service

- CS01: Address Community Safety Needs identified in the Community Risk Assessment. Improve Community Safety Zones in Grafton & Roseneath.

Approved By:

Dave Dawson, CAO/Fire Chief
Emily Cartlidge, Municipal Clerk

Status:

Approved - 17 Jun 2026
Approved - 17 Jun 2026



The Corporation of the Township of Alnwick/Haldimand

Municipal Planning / Regular Council Meeting Staff Report

Report To: Mayor Logel and Members of Council
Report No.: FB-2026-02
Report Title: By-Law & Fire Department 2026 Activity
Submitted By: Dianne Nicholls, Fire Administrative Assistant
Date: 23 Jun 2026

Subject:

By-Law & Fire Department - January to May 2026 Activity Report

Recommendation:

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That Council receives Report FB-2026-02: By-Law & Fire Department 2026 Activity for information.

Background:

This report summarizes from January to May 2026 activities and services provided by the By-Law and Fire Department.

Discussion & Analysis of Options:

This document summarizes By-Law and Fire Department activity from January 1st to May 31st, 2026 and services provided by the By-Law and Fire Department.

The following outlines the services provided by the By-Law and Fire Department of the Township of Alnwick/Haldimand from January 1st to May 31st, 2026.

Incidents

January - May 2026

Fire - includes no loss outdoor; open air burning, overheating; pre-fire conditions	25
Alarm - includes CO alarms; false alarm calls; authorized controlled burning	18

Gas Leak / Power Lines	7
Motor Vehicle Collisions / Rescues	27
Medical	16
Assisting other fire department / agencies	10
Assistance Not Required / Cancelled	7

Fire Department Initiatives

- Continue with 2nd annual Junior Firefighting Camp in July
- Waiting on extractor for Station 2
- Continuing with kitchen renovations at Station 2

By-Law

- 20 By-Law complaints have been received from January 1st to May 31st, 2026
- 14 Short Term Rental applications have been received and approved
- 18 Campground & Trailer Park licences have been approved and issued
- 58 inspections including short term rental properties and campground & trailer park properties

By-Law Initiatives

- Review of By-Laws are ongoing
- Continue with patrols including Northumberland County Forest

Fire Prevention and Public Education

- 3 Public Education events have been completed to the end of May 2026

Fire Prevention and Public Education Initiatives

- Working on Junior Firefighting Camp
- Participating in the Canada Day Celebrations

Actions & Next Steps:

The By-Law and Fire Department will provide quarterly updates of services provided to the Township.

Risk Assessment: Financial, Staffing, Legal, & Other Implications:

Financial: There are no financial implications related to this report.

Staffing: There are no staffing implications related to this report.

Legal: There are no legal implications related to this report.

Connection to Strategic Plan:

Good Governance

- G04: Negotiate and maintain shared-services agreements with neighbouring municipalities, Alderville First Nation, Alnwick Haldimand Public Library Board, and community partners.
- G05: Conduct continual process improvement reviews and apply lean management principles to ensure process and cost efficiencies.

Customer Service

- CS01: Address Community Safety Needs identified in the Community Risk Assessment. Improve Community Safety Zones in Grafton & Roseneath.

Approved By:

Dave Dawson, CAO/Fire Chief
Emily Cartlidge, Municipal Clerk

Status:

Approved - 16 Jun 2026
Approved - 16 Jun 2026



The Corporation of the Township of Alnwick/Haldimand

Municipal Planning / Regular Council Meeting Staff Report

Report To: Mayor Logel and Members of Council
Report No.: PRF-2026-05
Report Title: Canada Day 2026 Special Event Budget Adjustment & Funding Request Report
Submitted By: Zach Zarry, Interim Manager, Parks, Recreation, Facilities
Date: 23 Jun 2026

Subject:

Canada Day 2026 Special Event Budget Adjustment & Funding Request Report

Recommendation:

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That Council receives Report PRF-2026-05: Canada Day 2026 Special Event Budget Adjustment & Funding Request Report for information; and

That up to \$3,500 in additional expenditures for the Canada Day Celebration event be funded from the Parks & Recreation Reserve fund.

Background:

The Parks and Recreation annual budget allocates \$2,500 specifically for Special Events, designated to cover two primary community celebrations: the Canada Day festivities (scheduled this year for Sunday, June 28th) and the seasonal Christmas event in early December. Historically, these funds have been sufficient to cover entertainment, logistics, and refreshments for both occasions when utilizing existing indoor facilities.

However, this year presents an unprecedented operational shift due to major renovation works currently underway inside the Grafton Community Memorial Arena. Consequently, the Canada Day celebration must be relocated entirely outdoors. This relocation necessitates two significant line-item expenses not typically required: the rental of a 20'x40' outdoor tent to house the award ceremony and the procurement of six portable washrooms, as internal arena restrooms are inaccessible during construction. These infrastructure requirements have pushed the projected cost for the Canada Day event well beyond the allocated special events budget.

Discussion & Analysis of Options:

The current financial breakdown for the Canada Day event totals **\$5,610.46**, creating a variance of **\$3,110.46** against the \$2,500 allocation.

The current cost structure is as follows:

- **Entertainment:** \$1,520 (Cobourg Legion Pipe Band: \$500; Colborne Library Ukulele Band: \$150; Bubbleology Show: \$870).
- **Logistics & Infrastructure:** \$2,340.46 (Tent: \$1,340.46; Additional Porta Potties: \$1000). *This is the primary driver of the variance, directly resulting from the move outdoors.*
- **Amenities:** \$1,750.00 (\$1500 for Bouncy Castles (net of \$250 sponsorship), and \$500.00 for two commemorative cakes.

Option 1 is Fund from Reserves

- The Parks and Recreation Reserve currently contains approximately \$558,500. Staff recommend that up to \$3,500 be used to cover the above expenses and any ancillary/contingency costs for the event.

Option 2 is NOT to approve the use of reserves and manage within the existing 2026 Parks, Recreation and Culture operating budgets.

Actions & Next Steps:

If Council approves the supplementary funding, the following actions will be taken immediately:

1. **Contracts:** Finalize the confirmed booking of the Cobourg Legion, Colborne Library band, Bubbleology Show and Bouncy Castles to ensure availability for June 28th.
2. **Secure Logistics:** Pay the deposit and confirm delivery schedule for the 20'x40' tent, the cake and the six porta-potties with vendors to guarantee site readiness by June 27th.
3. **Sponsorship Confirmation:** Ensure the \$250 sponsorship for the bouncy castles is processed and applied to the final invoice. Look at additional sponsorships to help reduce costs.

Risk Assessment: Financial, Staffing, Legal, & Other Implications:

Financial: See above.

Staffing: There are no staffing implications related to this report.

Legal: There are no legal implications related to this report.

Connection to Strategic Plan:

Customer Service

- CS06: Develop and strengthen relationships with existing and new recreational user groups and lease holders.
- CS07: Expand and diversify recreational programming.

Conclusion:

The Canada Day event remains a cornerstone of our community calendar, but the concurrent renovations at the Grafton Community Memorial Arena have altered the logistical requirements, forcing a transition from an indoor to an outdoor model. The current budget shortfall of \$3,110.46 is mainly attributed to essential infrastructure needs (tent and sanitation) mandated by the closure of the facility.

To maintain community trust and deliver a safe, dignified celebration, it is recommended that Council approve a supplementary appropriation to cover the identified costs. By approving this adjustment, we ensure that despite the construction chaos nearby, the residents still enjoy a vibrant, fully functional Canada Day celebration that honors our traditions while adapting to current realities.

I look forward to your direction on how to proceed with the budget adjustment.

Approved By:

Dave Dawson, CAO/Fire Chief
Emily Cartlidge, Municipal Clerk

Status:

Approved - 17 Jun 2026
Approved - 17 Jun 2026



The Corporation of the Township of Alnwick/Haldimand

Municipal Planning / Regular Council Meeting Staff Report

Report To: Mayor Logel and Members of Council
Report No.: PRF-2026-04
Report Title: Nawautin Nature Sanctuary Maintenance Plan 2026
Submitted By: Zach Zarry, Interim Manager, Parks, Recreation, Facilities
Date: 23 Jun 2026

Subject:

Nawautin Nature Sanctuary Maintenance Plan 2026

Recommendation:

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That Council receives Report PRF-2026-04: Nawautin Nature Sanctuary Maintenance Plan 2026 for information; and

That Council authorizes up to \$4,000 of expenditures for the Nawautin Nature Sanctuary Maintenance Plan be funded through the Nawautin Nature Sanctuary Reserve.

Background:

Nawautin Nature Sanctuary stands as one of our municipality's under rated attractions. It is a serene and an educational haven located roughly an hour east of Toronto that draws visitors seeking connection with nature. To ensure this space remains safe, accessible, and ecologically vibrant for the upcoming season, Staff are proposing a comprehensive work plan for the period of July 1 to October 31, 2026.

This plan balances routine maintenance with critical infrastructure improvements and ecological restoration. It leverages our existing summer crew for baseline upkeep while seeking council authorization for specialized tasks, volunteer engagement and targeted contracted services funded by the Sanctuary Reserve Fund.

Discussion & Analysis of Options:

The Nawautin Nature Sanctuary is not just a park, it is an educational asset and natural retreat for our residents. This work plan addresses immediate safety concerns, preserves our infrastructure, and enhances the visitor experience.

1. Routine Maintenance

To maintain the sanctuary's pristine condition and public safety, we propose a consistent schedule for our summer crew.

- **Frequency:** Minimum of 2 hours per week throughout the summer season dedicated to the nature sanctuary for regular maintenance.
- **Scope of Work:**
 - **Trail Maintenance:** Cutting grass along all designated trails to prevent overgrowth and ensure clear visibility.
 - **Sanitation:** Garbage pickup to preserve the natural aesthetic and protect local wildlife.
 - **Hazard Mitigation:** Daily visual sweeps to identify and remove immediate hazards (fallen branches, debris) on trails before they become safety risks for the public.

This baseline ensures the sanctuary remains welcoming and safe without diverting excessive resources from other municipal priorities.

2. Specialized Infrastructure & Site Improvements

Several tasks fall outside the standard scope of routine maintenance and require specific authorization and potentially external expertise. These projects are essential for the long-term preservation of the site's wooden structures and accessibility.

A. Structural Preservation (Wood Features)

- **Scope:** All bridges, park benches, and wooden features require either painting or staining, and in some cases replacement.
- **Rationale:** This protective coating is critical to extend the lifespan of the wood against the elements, preventing rot and structural failure.
- **Action:** Authorization to procure materials and schedule labor for application by our current summer crews.

B. Critical Bridge Assessments & Stabilization

- **Immediate Action:** One specific bridge requires immediate stabilization. There is a hazard pylon in place warning public but additional hazard mitigation is needed.
- **Main Bridge:** The primary main bridge also requires another formal assessment and potential stabilization measures. The previous assessment was deemed to be unrealistic in terms of cost and another assessment is recommended.
- **Rationale:** Given the sanctuary's popularity, ensuring the structural integrity of crossing points is a non-negotiable safety priority.

C. Drainage & Pathway Improvements

- **Drainage:** Three to four locations identified as having poor drainage require assessment and raising of the trail surface to prevent erosion and waterlogging.
- **Pathway Clearing:** Removal of tree roots and stumps obstructing pathways to ensure accessibility and safe passage.
- **Signage:** Installation of small directional signs at pathway intersections to improve navigation and reduce user confusion. The main signs at both the East and West entrances should be assessed for replacement.

D. Site Cleanup & Security

- **Southeast Corner:** Removal of accumulated debris, pre-cut wood, and repair/replacement of the broken fence.
- **Security Signage:** Installation of a "No Trespassing" sign featuring the Township logo on the west side by the water to deter unauthorized access to private property.

3. Community Engagement: Volunteer Work Parties

We aim to foster community stewardship by organizing volunteer work parties, targeted to occur before the end of July.

- **Organization:** Led by the Parks and Recreation Committee.
- **Supervision:** A designated staff member must be present at all times to oversee operations.
- **Safety Protocol:**
 - Volunteers will be registered and receive proper training prior to starting work.
 - Mandatory Personal Protective Equipment (PPE) will be provided.
 - **Restriction:** Volunteers will **not** operate any heavy machinery or power tools.
- **Goal:** To build community ownership of the sanctuary while accomplishing labor-intensive tasks like debris removal and light landscaping.

4. Contracted Services & Ecological Restoration

Proposal: Utilize **\$1,000** from the Nawautin Nature Sanctuary Reserve Fund for contracted services focused on invasive species removal.

- **Target:** Removal of invasive species, specifically Buckthorn near the entrances and high-traffic areas.
- **Alternative Option:** The funds could alternatively be allocated to train volunteers to perform this work.
- **Recommendation:** While volunteer training is cost-effective, invasive species removal often requires specialized knowledge to ensure complete eradication without damaging native flora. We recommend allocating the funds to **contracted professionals** for the initial heavy lift, potentially followed by a volunteer program for maintenance. This ensures the ecological health of the sanctuary is addressed immediately and effectively.

5. Sign Replacement - Sign replacement for both entrances

Staff will price and replace the entrance signs on the East and West side of the entrances. Additional small signs will be placed on trail intersects

6. Porta Potties - Place a portable washroom at both entrances

Porta Potty pricing is currently \$200 per month per location. If the washrooms were placed for July and August then the cost would be \$800 in total if there was one at each entrance. There are currently no washroom facilities at the Nawautin Nature Sanctuary

Actions & Next Steps:

Upon approval, staff will direct work to be done on the Nawautin Nature Sanctuary as outlined above.

Risk Assessment: Financial, Staffing, Legal, & Other Implications:

Financial: All items in this plan would cost approximately **\$4000.00** that could be taken out of the existing Nawautin Nature Sanctuary Reserve Fund which currently has **\$12,709.55**

Staffing: This will require additional work by the current Parks and Recreation summer crew to complete these tasks in addition to their regular maintenance.

Legal: There are no legal implications related to this report.

Connection to Strategic Plan:

Communication

- C05: Develop Marketing Plan to promote Township, increase tourism and economic development.
- C06: Install updated signage at all parks and facilities. Install new signage at entrance to all Township villages/settlements to create united A/H community and hometown pride.

Infrastructure & Assets

- IA04: Develop and implement annual facility, park, and vehicle maintenance and inspection plans and schedules.

Conclusion:

The Nawautin Nature Sanctuary is more than just a park as it is an educational asset and a natural retreat for our residents and visitors. This work plan addresses immediate safety concerns, preserves our infrastructure, and enhances the visitor experience.

By approving this plan, we ensure that Nawautin remains a thriving, safe, and beautiful resource for Alnwick/Haldimand for years to come.

Approved By:

Dave Dawson, CAO/Fire Chief
Emily Cartlidge, Municipal Clerk

Status:

Approved - 17 Jun 2026
Approved - 17 Jun 2026



The Corporation of the Township of Alnwick/Haldimand

Municipal Planning / Regular Council Meeting Staff Report

Report To: Mayor Logel and Members of Council
Report No.: FIN-2026-10
Report Title: 2024 Annual Council Remuneration Report
Submitted By: Paul Davidson, Treasurer
Date: 23 Jun 2026

Subject:

2024 Annual Council Remuneration Report

Recommendation:

It is recommended that the Council of the Township of Alnwick/Haldimand receives Report FIN-2026-10: 2024 Annual Council Remuneration Report for information.

Background:

Section 284(1) of the Municipal Act, 2001 requires the Treasurer to provide Council with an itemized statement on remuneration and expenses paid in the previous year to:

- (a) each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;
- (b) each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and
- (c) each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body. 2001, c. 25, s. 284 (1).

Attachment #1 provides a schedule detailing the remuneration and expenses paid to each Member of Council for the year 2024.

The 2024 Council remuneration report was originally due to Council during a period of transition in which the Township was without a Treasurer. As a result, the presentation of 2024 remuneration and expenses was not provided to Council. This report provides the required information to satisfy the legislative requirement.

Risk Assessment: Financial, Staffing, Legal, & Other Implications:

Financial: There are no financial implications related to this report.

Staffing: There are no staffing implications related to this report.

Legal: There are no legal implications related to this report.

Applicable Legislation & Policies:

Municipal Act, 2001, Section 284(1)

Conclusion:

It is respectfully recommended that Report FIN-2026-10 be received.

Attachments:

[Council 2024 Remuneration](#)

Approved By:

Dave Dawson, CAO/Fire Chief
Emily Cartlidge, Municipal Clerk

Status:

Approved - 15 Jun 2026
Approved - 16 Jun 2026

ATTACHMENT #1

Statement of Remuneration & Expenses - Elected Officials

January 1 - December 31, 2024

as per Section 284(1) of the Municipal Act, 2001

Authorized for payment under By Law 06-2023

Council	Salary	Other Meetings ¹	Total Remuneration	Mileage ²	Other Expenses ³	Total Expenses
Mayor John Logel	\$ 22,297.92	\$ 4,213.35	\$ 26,511.27	\$ 1,004.07	\$ 2,611.52	\$ 3,615.59
Deputy Mayor Joan Stover	\$ 19,613.37	\$ 3,644.85	\$ 23,258.22	\$ 249.80	\$ 2,101.14	\$ 2,350.94
Councillor Mary Catherine O'Neill	\$ 16,605.58	\$ 3,049.70	\$ 19,655.28	\$ 640.90	\$ 2,076.05	\$ 2,716.95
Councillor Mike Ainsworth	\$ 16,605.58	\$ 3,207.17	\$ 19,812.75	\$ 212.58	\$ 1,877.76	\$ 2,090.34
Councillor Greg Booth	\$ 16,605.58	\$ 4,238.72	\$ 20,844.30	\$ 392.66	\$ 1,855.57	\$ 2,248.23
TOTAL	\$ 91,728.03	\$ 18,353.79	\$ 110,081.82	\$ 2,500.01	\$ 10,522.04	\$ 13,022.05

Notes:

1. Other meetings includes attendance at planning, special, conservation authority, and police services board meetings.
2. Mileage is paid at \$0.58 per kilometer.
3. Other Expenses includes training, conferences, meals

Police Services Board	Honorariums	Other Expenses	Total
Debbie McBride	\$ 450.00	\$ -	\$ 450.00
Art Lansley	\$ 150.00	\$ -	\$ 150.00
Andrew McConnell	\$ 150.00	\$ -	\$ 150.00
TOTAL	\$ 750.00	\$ -	\$ 750.00



The Corporation of the Township of Alnwick/Haldimand

Municipal Planning / Regular Council Meeting Staff Report

Report To: Mayor Logel and Members of Council
Report No.: FIN-2026-08
Report Title: 2025 Treasurer's Statement on Development Charges
Submitted By: Paul Davidson, Treasurer
Date: 23 Jun 2026

Subject:

2025 Treasurer's Statement on Development Charges

Recommendation:

It is recommended that the Council of the Township of Alnwick/Haldimand receives Report FIN-2026-08: 2025 Treasurer's Statement on Development Charges for information.

Background:

Section 43 of the Development Charges Act states that the Treasurer of a municipality shall each year, on or before June 30 of the year, give the council a financial statement relating to development charge by-laws and reserve funds established.

Discussion & Analysis of Options:

Section 43(2) of the Development Charges Act provides that the annual Treasurer's Statement, for the previous year, must include the following:

- statements of the opening and closing balances of the reserve funds and of the transactions relating to the funds;
- statements identifying,
 - all assets whose capital costs were funded under a development charge by-law during the year,
 - for each asset mentioned above, the manner in which any capital cost not funded under the by-law was or will be funded;
- a statement as to compliance with subsection 59.1 (1); and
- any other information that is prescribed.

As per the Development Charges Act, the annual Treasurer's Statement must be made available to the public through the municipal website and a copy must be forwarded to the Minister of Municipal

Affairs and Housing no later than July 15 of the year in which the statement was provided to the council.

The information prescribed in the 2025 Development Charges Treasurers Statement is in compliance with Section 59.1(1) of the Development Charges Act, 1997, as amended, which states:

"A Municipality should not impose, directly or indirectly, a charge related to a development or a requirement to construct a service related to a development, except as permitted by this Act or another Act. 2015, c.26, s.8"

Further, as set out in subsection 12(3)(2)(i) and 12(3)(3) of O. Reg 82/98, the Township does anticipate to incur, at minimum, the capital costs estimated in the 2023 Development Charges Background Study during the current term of the by-law.

Attachment 1 provides a description of the services for which a Development Charge reserve fund was established.

Attachment 2 provides the opening and closing balances of the Development Charges reserve funds for the 2025 reporting year.

Attachment 3 provides a summary of the projects funded through development charges for the 2025 reporting year.

Subsection 35(2) of the Development Charges Act also requires municipalities to spend or allocate at least 60 per cent of the money in a reserve fund at the beginning of the year. Attachment 4 provides the 60 per cent threshold, for each reserve fund, as well as a description of the project types for which the funds are allocated.

Risk Assessment: Financial, Staffing, Legal, & Other Implications:

Financial: There are no financial implications related to this report.

Staffing: There are no staffing implications related to this report.

Legal: There are no legal implications related to this report.

Applicable Legislation & Policies:

Development Charges Act, 1997

O. Reg 82/98

Connection to Strategic Plan:

Good Governance

- G02: Conduct review of the Procedure By-law, Official Plan, Reserve Accounts, and General Ledger Accounts.

Team Alnwick/Haldimand

- T04: Identify and allocate funds for tools, equipment, software, personnel, etc. needed for staff to successfully deliver services.

Infrastructure & Assets

- IA02: Develop and implement vehicle and equipment replacement plan to ensure adequate financial planning and timely purchasing.

Conclusion:

It is respectfully recommended that the 2025 Annual Treasurer's Statement for the Development Charges Reserve Funds be received for information and be made available to the public by posting on the Township's website.

Attachments:

[Att 1 - 2025 DC Treasurers Statement](#)

[Att 2 - 2025 DC Treasurers Statement](#)

[Att 3 - 2025 DC Treasurers Statement](#)

[Att 4 - 2025 DC Treasurers Statement](#)

Approved By:

Dave Dawson, CAO/Fire Chief
Emily Cartlidge, Municipal Clerk

Status:

Approved - 17 Jun 2026
Approved - 17 Jun 2026

Attachment 1 - Description of Service which Development Charge Reserve Funds were Established

Service	Description
General Government	The fund is used for growth related projects related to studies and master plans
Fire Protection	The fund is used for growth-related projects supporting fire protection services, including facilities, vehicles, equipment, and gear
By-law Enforcement	The fund is used for growth related projects related to by-law services, including vehicles and equipment
Emergency Measures	The fund is used for growth related projects related to emergency management, including generators and PPE equipment
Community Policing	The fund is used for growth related projects related to community policing equipment
Public Works - Roads	The fund is used for growth related projects related to roads, bridges, culverts, and transportation infrastructure
PW - Buildings and Equipment	The fund is used for growth related projects related to public works vehicles, equipment, and facilities
Recreation	The fund is used for growth related projects related to parks and recreation equipment and infrastructure
Arena	The fund is used for growth related projects related to arena upgrades and equipment
Libraries	The fund is used for growth related projects related to library collection materials and facility upgrades
Cemetaries	The fund is used for growth related projects related to cemetary fencing and columbariums
Bulkwater	The fund is used for growth related projects related to water system upgrades and plans
Grafton Water Service	The fund is used for growth related projects related to Grafton water system upgrades and plans

Attachment 2 – Development Charge Reserve Fund Activity

Description	General Government	Fire Protection	By-law Enforcement	Emergency Measures	Community Policing	Public Works - Roads	PW - Buildings and Equipment	Arena	Recreation	Libraries	Cemetaries	Bulkwater	Planning	Grafton Water Service
Opening Balance, January 1, 2025	\$ 74,366.66	\$346,699.76	\$ 1,904.95	\$ 3,781.26	\$ 1,866.98	\$1,003,270.10	\$374,798.16	\$230,762.22	\$165,053.15	\$104,437.49	\$ 2,225.75	\$27,030.55	-\$17,563.58	\$323,798.30
Plus:														
Development Charge Collections	\$ 6,160.41	\$ 39,152.44	\$ 249.27	\$ -	\$ -	\$ 109,658.88	\$ 12,926.18	\$ 2,937.77	\$ -	\$ 1,958.51	\$ 35.61	\$ 4,967.50	\$ -	\$ 40,587.48
Accrued Interest	\$ 1,608.41	\$ 10,222.23	\$ 65.08	\$ -	\$ -	\$ 28,630.62	\$ 3,374.87	\$ 767.02	\$ -	\$ 511.34	\$ 9.30	\$ 1,296.95	\$ -	\$ 10,596.91
Sub Total	\$ 82,135.48	\$396,074.43	\$ 2,219.29	\$ 3,781.26	\$ 1,866.98	\$1,141,559.60	\$391,099.21	\$234,467.00	\$165,053.15	\$106,907.35	\$ 2,270.66	\$33,295.00	-\$17,563.58	\$374,982.69
Less:														
Amount transferred for capital or other	\$ -	-\$173,000.00	\$ -	\$ -	\$ -	-\$ 26,600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Refunds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Credits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total	\$ -	-\$173,000.00	\$ -	\$ -	\$ -	-\$ 26,600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Closing Balance, December 31, 2025	\$ 82,135.48	\$223,074.43	\$ 2,219.29	\$ 3,781.26	\$ 1,866.98	\$1,114,959.60	\$391,099.21	\$234,467.00	\$165,053.15	\$106,907.35	\$ 2,270.66	\$33,295.00	-\$17,563.58	\$374,982.69

Attachment 3 - Development Charges Project Financing Statement

Projects	2025 Total Project Cost	DC Reserve Fund Draw	Non-DC Fund Contributions
Fire Protection			
New Pumper Rescue Truck	\$ 723,768	\$ 54,283	\$ 669,485
Equipment for Pumper Rescue	\$ 5,977	\$ 448	\$ 5,529
Auto Extract Equipment	\$ 71,227	\$ 5,342	\$ 65,885
Debenture - Roseneath Fire Hall	\$ 139,801	\$ 112,927	\$ 26,874
Total Fire Protection	\$ 940,774	\$ 173,000	\$ 767,774
Public Works			
Debenture - Centreton Depot	\$ 180,061	\$ 26,600	\$ 153,461
Total Public Works	\$ 180,061	\$ 26,600	\$ 153,461

Attachment 4 – Statement of Reserve Fund Balance Allocation

Service	2025 Opening Balance	60% of Balance to be Allocated	Projects for Allocation
General Government	\$ 74,367	\$ 44,620	Studies and Master Plans
Fire Protection	\$ 346,700	\$ 208,020	Vehicles and equipment
By-law Enforcement	\$ 1,905	\$ 1,143	Vehicle and equipment
Emergency Measures	\$ 3,781	\$ 2,269	New equipment
Community Policing	\$ 1,867	\$ 1,120	Equipment upgrades
Public Works - Roads	\$ 1,003,270	\$ 601,962	Roads upgrades
PW - Buildings and Equipment	\$ 374,798	\$ 224,879	Building upgrades, vehicles and equipment
Recreation	\$ 165,053	\$ 99,032	Equipment and facility upgrades
Arena	\$ 230,762	\$ 138,457	Arena upgrades and equipment
Libraries	\$ 104,437	\$ 62,662	Library collection materials
Cemetaries	\$ 2,226	\$ 1,335	Fencing
Bulkwater	\$ 27,031	\$ 16,218	Equipment upgrades
Grafton Water Service	\$ 323,798	\$ 194,279	Water study and equipment upgrades



The Corporation of the Township of Alnwick/Haldimand

Municipal Planning / Regular Council Meeting Staff Report

Report To: Mayor Logel and Members of Council
Report No.: CLK-2026-11
Report Title: CLK-2026-11: Clerk's Department Update
Submitted By: Emily Cartlidge, Municipal Clerk
Date: 23 Jun 2026

Subject:

Clerk's Department Update: January-May 2026

Recommendation:

It is recommended that the Committee of the Whole receives Report CLK-2026-11: Clerk's Department Update for information.

Background:

A broad overview of activities by the Clerk's Department from January 1 to June 1, 2026 are identified below. This list should not be considered inclusive.

- Social Media (Facebook) Statistics
 - Total Views: 213,712
 - Total Reach: 114,444
 - Reactions/Comments/Shares: 1,130
 - Visits: 5,400
 - Followers: 2,147
 - Content Posted: 88
- Website Updates
 - 2026 Municipal & School Board Election page added and updated
 - Arena and Recreational Complex Fundraising page added and updated
 - Privacy Policy updated
 - Fees and Charges updated
 - Events Calendar updated
 - Implementation of "Top of Page" promotional banner tool
- Newsletters and Budget Packages
 - Seven (7) e-newsletters
 - Two Tax Bill Inserts Newsletters
 - Generated the 2026 Budget Package and iterations thereof.

- Meeting Support (In-meeting times only - does not include agenda or minute preparation)
 - Council, Committee of the Whole, Planning, and Special Council Meetings: 19 (2602 minutes/43.4 hours)
 - # Special Council Meetings: 6 (828 minutes/13.8 hours)
 - Advisory Committee Meetings: 9 (550 minutes/9.2 hours)
 - Reports Reviewed: 55
- Legislative Services
 - Approval and Implementation of 2026-2031 Multi-Year Accessibility Plan
 - Cemetery Operations has transitioned from Fire Department to Clerk's Department.
 - Amalgamation and Digitization of cemetery mapping,
 - Physical/digital file consolidation
 - Freedom of Information Requests
 - Seven (7) received. Four (4) completed, three (3) on-going
 - Information and Records Management
 - Storage Upgrade (Grafton Municipal Office): Renovated main floor storage room to increase records storage capacity by 108%.
 - Digital file organization project in-development with Northumberland County IT.
- Grafton Municipal Office Workspace Enhancements
 - Created two new staff offices upstairs in the Immel Wing to accommodate existing staff and new Treasurer.
 - Office supplies relocated to new storage cabinets throughout facility to be consolidated and accessible where needed most.
 - Removed and disposed of old/broken office equipment and supplies.
 - Updated wayfinding signage throughout facility for accessibility and consistent branding.
 - Installed community bulletin board for community-specific information and events in the main foyer, leaving dedicated Township-specific information bulletin board.
- Election 2026
 - Alternate Voting Service Provider selected
 - Voter's List Revisions
 - Election Policies and Procedures established
 - Co-hosted two candidate information sessions with Cramahe Township, Hamilton Township, and Northumberland County

Risk Assessment: Financial, Staffing, Legal, & Other Implications:

Financial: There are no financial implications related to this report.

Staffing: There are no staffing implications related to this report.

Legal: There are no legal implications related to this report.

Connection to Strategic Plan:

Good Governance

- G05: Conduct continual process improvement reviews and apply lean management principles to ensure process and cost efficiencies.

Communication

- C02: Develop digital AODA-compliant forms, templates, and applications to ensure accessibility, consistent branding, and online fillable form capabilities.

- C03: Conduct review and revision of Township website.
- C04: Increase social media presence and non-traditional media opportunities to reach wider audience.
- C07: Increase community engagement opportunities through surveys, public meetings, open houses, etc.

Customer Service

- CS02: Develop and implement an Accessibility Plan to meet AODA legislative requirements.
- CS03: Conduct review and streamline licensing and permit processes.

Team Alnwick/Haldimand

- T02: Conduct Terms of Reference review for all Boards and Advisory Committees. Develop and implement Board, Advisory Committee, and Volunteer recruitment policy, procedures, and training materials.
- T03: Identify and implement Council-Staff Relations opportunities. Maintain and respect roles of governance vs operations.

Approved By:

Dave Dawson, CAO/Fire Chief
Emily Cartlidge, Municipal Clerk

Status:

Approved - 10 Jun 2026
Approved - 15 Jun 2026



The Corporation of the Township of Alnwick/Haldimand

Municipal Planning / Regular Council Meeting Staff Report

Report To: Mayor Logel and Members of Council
Report No.: FIN-2026-09
Report Title: 2025 Audit Planning Report
Submitted By: Paul Davidson, Treasurer
Date: 23 Jun 2026

Subject:

2025 Audit Planning Report

Recommendation:

It is recommended that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That Council receives Report FIN-2026-09: 2025 Audit Planning Report for information; and

That Council authorize the Mayor and Deputy Mayor to sign the acknowledgement section located on page 9 of the 2025 Audit Planning Report.

Background:

As per section 296 of the Municipal Act, 2001, a municipality must appoint an auditor, under the Public Accounting Act, 2004, who is responsible for annually auditing the accounts and transactions of the municipality and its local boards and expressing an opinion on the financial statements of these bodies based on the audit.

Discussion & Analysis of Options:

According to section 296 of the Municipal Act, a municipality must appoint an auditor for a term not to exceed five years. The Township, through By-Law No. 140-2021, has appointed Baker Tilly as the auditor for fiscal years 2021 - 2025. The Township is currently in the process of completing the audit for fiscal year 2025.

The audit team from Baker Tilly has submitted the 2025 Audit Planning Report to provide Council with background information on the audit process. This includes audit dates, areas to be audited, materiality thresholds, and the responsibilities of the auditor, management staff, and Council. The report also identifies the team from Baker Tilly that will be conducting the audit.

Baker Tilly is requesting that Council review the 2025 Audit Planning Report and sign the acknowledgment.

The 2025 Audit Planning Report is provided in Attachment #1 to this report.

Risk Assessment: Financial, Staffing, Legal, & Other Implications:

Financial: The fees for the 2025 audit are estimated at \$35,000 plus HST. These fees have been included in the 2026 budget.

Staffing: There are no staffing implications as a result of this report.

Legal: Baker Tilly has been engaged to complete the audit for fiscal year 2025 as per By-Law No. 140-2021.

Applicable Legislation & Policies:

Section 296 of the Municipal Act, 2001 - Auditor

Section 297 of the Municipal Act, 2001 - Right of Access

Public Accounting Act, 2004

Conclusion:

It is recommended that Council review the attached 2025 Audit Planning Report and that Council authorize the Mayor and Deputy Mayor to sign the acknowledgement. Upon completion of the audit, the audited financial statements will be brought back to Council for approval.

Attachments:

[2025 Audit Planning Report](#)

Approved By:

Dave Dawson, CAO/Fire Chief
Emily Cartlidge, Municipal Clerk

Status:

Approved - 13 Jun 2026
Approved - 15 Jun 2026

Audit planning report

Township of Alnwick/Haldimand
2025 Audit
June 1, 2026

Now, for tomorrow





Purpose of the report

To Members of Council:

We have been engaged to express an audit opinion on the consolidated financial statements of Township of Alnwick Haldimand ("the Township") in accordance with Canadian Public Sector Accounting Standards for the year ended December 31, 2025, as outlined in our engagement letter dated June 1, 2026.

The purpose of this report is to communicate certain matters related to the planning of our audit that we believe to be of interest to you.

This report is confidential and is intended solely for the information and use of Council. No responsibility for loss or damages, if any, to any third party is accepted as this report has not been prepared for, and is not intended for, and should not be used by, any third party or for any other purposes.

We look forward to discussing the contents of this report and answering any questions you may have.

Yours very truly,

Baker Tilly KDN LLP

Chartered Professional Accountants,

Licensed Public Accountants

Per: Richard Steiging, CPA, CA

Now, for tomorrow





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- 06 Materiality
- 07 Data analytics
- 08 Other matters
- 09 Conclusion

Appendices

Appendix A - Responsibilities

Now, for tomorrow



Overview and audit approach

Key audit dates

Anticipated year end audit – June 2026

Audit approach

Our audit of the consolidated financial statements will be conducted under Canadian generally accepted auditing standards and is designed to obtain reasonable, rather than absolute, assurance as to whether the consolidated financial statements are free of material misstatement. We develop our audit approach based on the risk assessment and understanding of control systems design and implementation. Our risk assessment is based on our understanding of the Township, the Ontario Municipal environment, ratepayer and vendor relationships, and analysis of financial information provided prior to the start of the audit.

Engagement team

The key individuals involved in the audit:

Richard Steinginga, Engagement Partner
 Joanna Park, Concurring Partner
 Duane Potter, Senior Manager

rsteinginga@bakertilly.ca, (705) 742-3418 x4248
 jpark@bakertilly.ca, (705) 742-3418 x4249
 decpotter@bakertilly.ca, (705) 742-3418 x4277

Now, for tomorrow



Overview and audit approach

Risk

Our risk-based approach focuses on obtaining sufficient appropriate audit evidence to reduce the risk of material misstatement in the consolidated financial statements to an appropriately low level. This means that we will focus our audit work on areas that have a higher risk of being materially misstated.

Management is responsible for the accounting estimates included in the consolidated financial statements. Estimates and the related judgements and assumptions are based on management's knowledge of the business and past experience about current and future events.

Based on our knowledge of the Township's business and our past experience, we have identified the following areas that have a potentially higher risk of a material misstatement.

Area of audit emphasis	Planned procedures
Allowance for bad debts	Review older accounts receivable balances with management
Revenue recognition for grants	Detailed review of grant agreements and expenses to ensure revenue is correct
Cut-off of Capitalization of tangible capital assets payable and accrued liabilities	Review of typical capital accounts to ensure applicable amounts have been capitalized
Cut-off of accounts payable and accrued liabilities	Reduced threshold amount for review of subsequent payments

Now, for tomorrow



Materiality

Materiality is the term used to describe the significance of financial statement information to decision makers. An item of information, or an aggregate of items, is material if it is probable that its omission or misstatement would influence or change a decision. Materiality is a matter of professional judgement in the particular circumstances.

Materiality will be used throughout the audit and in particular when:

- Identifying and assessing risk of material misstatement;
- Determining the nature, timing and extent of further audit procedures; and
- Evaluating the effect of uncorrected misstatements, if any, on the consolidated financial statements and in forming an opinion in the auditor's report.

**We plan to use an overall materiality of \$345,000 (2024 - \$330,000)
and a performance materiality of \$258,750 (2024 - \$274,500)**

Materiality was calculated as a percentage of total revenue.

The base and percentage applied in the current year are consistent with those used in the prior audit.

Now, for tomorrow



Data analytics

We may integrate various automated tools and techniques throughout our audit, owing to our continuing dedication to enhancing the relevance and value of the audit process. By incorporating data analytics into our audit process, we are better able to identify potential risks around financial reporting, including fraud and error. Through the use of analytics, we are able to enhance the quality of our audits by relying less on sampling while reviewing complete data sets.

We're always looking for innovative ways to evolve our current practices to better equip our staff, improve your experience through the various audit phases and help support your business success.

Specific areas where we may choose to use these tools:

Planning and risk assessment	We may leverage data analytics tools to identify risk areas, unusual transactions and trends through an improved understanding of your operations and associated risks, including the risk of fraud. This allows us to more effectively design procedures to specifically target the identified risks.
Journal entry testing	We may leverage data analytics tools to identify transactions more susceptible to management override of controls by applying processes designed to analyze multiple criteria at once.
Identification of misstatements	By examining 100% of the items in certain populations, where deemed relevant, we are able to lower the risk of missing possible misstatements.
Two-way communication with your team	By gaining insight through our ability to analyze greater volume of transactions, we engage your team in focused discussions about your operations.
Reporting	Where deemed relevant, we will provide a summary of results obtained through application of various data analytics tools to you.

Now, for tomorrow



Other matters

Independence

We advise you that we are not aware of any relationships between the Township and our firm that, in our professional judgement, may reasonably be thought to bear on our independence.

We confirm we are independent of the Township.

Fraud Discussion

Our procedures with respect to fraud and illegal acts are outlined in **Appendix A**.

If you have any knowledge of actual, suspected or alleged fraud or illegal acts, we ask that you inform us.

Responsibilities

Refer to **Appendix A** for discussion on responsibilities.

Now, for tomorrow





Conclusion

Should any member of Council wish to discuss or review any matter addressed in this report or any other matters related to financial reporting, please do not hesitate to contact us at any time.

Are you aware of any frauds, illegal acts or management override of internal controls at the Township?

Yes / No (please circle one)

If yes, please contact our office immediately.

Acknowledgement of Council:

We have read this report.

Name, Position

Signature

Name, Position

Signature

Now, for tomorrow



Appendix A - Responsibilities

Our responsibilities as auditor

As stated in the engagement letter, our responsibility as auditor of the Township is to express an opinion on whether the consolidated financial statements present fairly, in all material respects, the financial position, results of operations and cash flows of the Township in accordance with Canadian Public Sector Accounting Standards.

An audit is performed to obtain reasonable but not absolute assurance as to whether the consolidated financial statements are free of material misstatement. Due to the inherent limitations of an audit, there is an unavoidable risk that some misstatements of the consolidated financial statements will not be detected (particularly intentional misstatements concealed through collusion), even though the audit is properly planned and performed.

Our audit includes:

- Assessing the risk that the consolidated financial statements may contain material misstatements that, individually or in the aggregate, are material to the consolidated financial statements taken as a whole;
- Examining, on a test basis, evidence supporting the amounts and disclosures in the consolidated financial statements;
- Assessing the accounting principles used, and their application;
- Assessing the significant estimates made by management;
- Concluding on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Township's ability to continue as a going concern;
- Evaluating the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

As part of our audit, we obtain a sufficient understanding of the operations and internal control structure of the Township to plan the audit. This includes management's assessment of:

- The risk that the consolidated financial statements may be materially misstated as a result of fraud and error;
- The internal controls put in place by management to address such risks.

The engagement team undertakes a documented planning process prior to commencement of the audit to identify concerns, addresses independence considerations, assesses the engagement team requirements, and plans the audit work and timing.

An audit does not relieve management or those responsible for governance of their responsibilities for the preparation of the Township's consolidated financial statements.

The firm maintains a system of quality management that supports the consistent performance of quality audit engagements.

Now, for tomorrow



Appendix A - Responsibilities

Illegal acts, fraud, intentional misstatements and errors

Our auditing procedures, including tests of your accounting records, are limited to those considered necessary in the circumstances and will not necessarily disclose all illegal acts should any exist. Under Canadian Auditing Standards, we consider the Township's control environment, governance structure, circumstances encountered during the audit and the potential likelihood of fraud and illegal acts occurring.

These procedures are not designed to test for fraudulent or illegal acts, nor will they necessarily detect such acts or recognize them as such, even if the effect on the consolidated financial statements is material. However, should we become aware that an illegal or possibly illegal act or act of fraud may have occurred, other than one considered clearly inconsequential, we will communicate directly to Council.

It is our responsibility to maintain professional skepticism throughout the audit. This recognizes the possibility that a material misstatement due to fraud could exist, notwithstanding our past experience of the honesty and integrity of the Township's management and Council.

It is management's responsibility to detect and prevent illegal action. If such acts are discovered or the Council members become aware of circumstances under which the Township may have been involved in fraudulent, illegal or regulatory non-compliance situations, such circumstances must be disclosed to us.

Related party transactions

During our audit, we conduct various tests and procedures to identify transactions considered to involve related parties. Related parties exist when one party has the ability to exercise, directly or indirectly, control, joint control or significant influence over the other. Two or more parties are related when they are subject to common control, joint control or common significant influence. Related parties also include management, directors and their immediate family members and companies with which these individuals have an economic interest.

Now, for tomorrow



Appendix A - Responsibilities

Council member responsibilities

Council's role is to act in an objective, independent capacity as a liaison between the auditor and management to ensure the auditors have a facility to consider and discuss governance and audit issues with parties not directly responsible for operations. Council's responsibilities include:

- Being available to assist and provide direction in the audit planning process when and where appropriate;
- Meeting with the auditors as necessary and prior to release and approval of the consolidated financial statements to review audit, disclosure and compliance issues;
- Where necessary, reviewing matters raised by the auditor with appropriate levels of management, and reporting back to the auditors their findings;
- Making known to the auditor any issues of disclosure, corporate governance, fraud or illegal acts, non-compliance with laws or regulatory requirements that are known to them, where such matters may impact the consolidated financial statements or Independent Auditor's Report;
- Providing guidance and direction to the auditor on any additional work the auditor feels should be undertaken in response to issues raised or concerns expressed;
- Making such enquiries as appropriate into the findings of the auditor with respect to corporate governance, management conduct, cooperation, information flow and systems of internal controls;
- Reviewing the draft consolidated financial statements, including the presentation, disclosures and supporting notes and schedules for accuracy, completeness and appropriateness, and then approving them.

At the end of our audit, we are required to evaluate, as part of our audit, whether the two-way communication between us and Council has been adequate for the purposes of the audit.

Now, for tomorrow



Appendix A - Responsibilities

Management's responsibilities

Management is responsible for:

- The preparation and fair presentation of the consolidated financial statements;
- Establishing and maintaining an adequate internal control structure and procedures for financial reporting, including the design and maintenance of accounting records, recording transactions, selecting and applying accounting policies, safeguarding of assets and preventing and detecting fraud and error;
- Ensuring completeness of information with regards to financial records and data and providing us with information on non-compliance, illegal acts, related party transactions;
- Ensuring proper recognition, measurement and disclosure with respect to selection of accounting policies, significant assumptions, future plans, related party transactions, any claims and possible claims, contingent gains and losses and subsequent events;
- Providing to us a written confirmation of significant representations.

Management's responsibilities are outlined in detail in our engagement letter.

Now, for tomorrow



Baker Tilly KDN LLP

With Baker Tilly, you can unlock a world of expert knowledge through a single contact and one client-partner relationship.

Services we provide:

Assurance services

- Audit and accounting services

Tax services

- Income tax compliance and advisory:
 - Canadian,
 - International, and
 - U.S.
- Indirect tax
- SR&ED and other government grant programs
- Transfer pricing
- CRA dispute resolution

Transaction advisory services

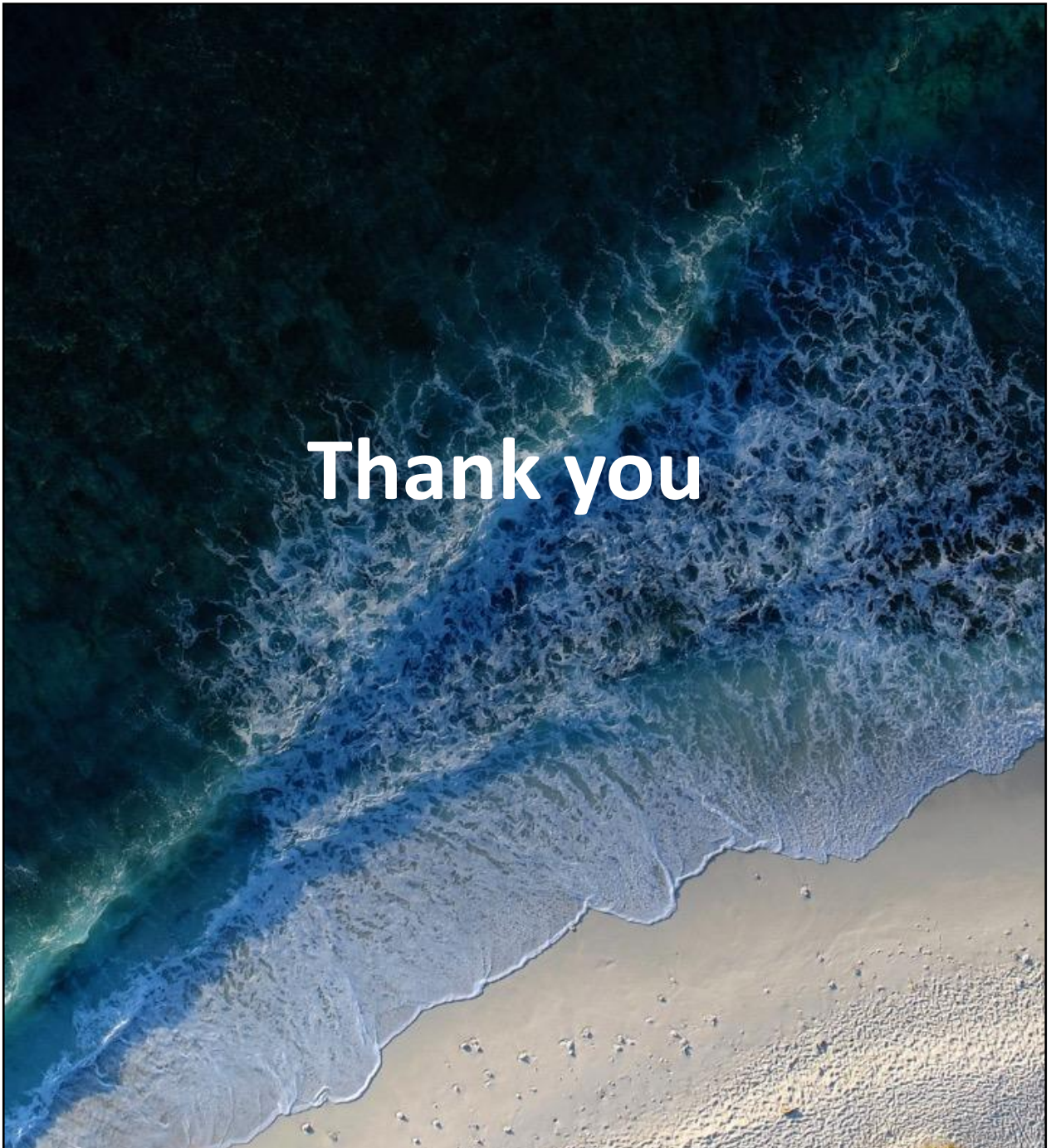
- Corporate finance
- Transaction services
- Valuation services

Other advisory services

- Baker Tilly Advantage
- Business advisory services
- Cybersecurity, digital and data solutions services
- Succession planning

Now, for tomorrow





Thank you

Now, for tomorrow





Audit planning report

Township of Alnwick/Haldimand
2025 Audit
June 1, 2026

Now, for tomorrow





Purpose of the report

To Members of Council:

We have been engaged to express an audit opinion on the consolidated financial statements of Township of Alnwick Haldimand ("the Township") in accordance with Canadian Public Sector Accounting Standards for the year ended December 31, 2025, as outlined in our engagement letter dated June 1, 2026.

The purpose of this report is to communicate certain matters related to the planning of our audit that we believe to be of interest to you.

This report is confidential and is intended solely for the information and use of Council. No responsibility for loss or damages, if any, to any third party is accepted as this report has not been prepared for, and is not intended for, and should not be used by, any third party or for any other purposes.

We look forward to discussing the contents of this report and answering any questions you may have.

Yours very truly,

Baker Tilly KDN LLP

Chartered Professional Accountants,

Licensed Public Accountants

Per: Richard Steinginga, CPA, CA



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- 06 Materiality
- 07 Data analytics
- 08 Other matters
- 09 Conclusion

Appendices

Appendix A - Responsibilities

Overview and audit approach

Key audit dates

Anticipated year end audit – June 2026

Audit approach

Our audit of the consolidated financial statements will be conducted under Canadian generally accepted auditing standards and is designed to obtain reasonable, rather than absolute, assurance as to whether the consolidated financial statements are free of material misstatement. We develop our audit approach based on the risk assessment and understanding of control systems design and implementation. Our risk assessment is based on our understanding of the Township, the Ontario Municipal environment, ratepayer and vendor relationships, and analysis of financial information provided prior to the start of the audit.

Engagement team

The key individuals involved in the audit:

Richard Steinginga, Engagement Partner

Joanna Park, Concurring Partner

Duane Potter, Senior Manager

rsteinginga@bakertilly.ca, (705) 742-3418 x4248

jpark@bakertilly.ca, (705) 742-3418 x4249

decpotter@bakertilly.ca, (705) 742-3418 x4277

Overview and audit approach

Risk

Our risk-based approach focuses on obtaining sufficient appropriate audit evidence to reduce the risk of material misstatement in the consolidated financial statements to an appropriately low level. This means that we will focus our audit work on areas that have a higher risk of being materially misstated.

Management is responsible for the accounting estimates included in the consolidated financial statements. Estimates and the related judgements and assumptions are based on management's knowledge of the business and past experience about current and future events.

Based on our knowledge of the Township's business and our past experience, we have identified the following areas that have a potentially higher risk of a material misstatement.

Area of audit emphasis	Planned procedures
Allowance for bad debts	Review older accounts receivable balances with management
Revenue recognition for grants	Detailed review of grant agreements and expenses to ensure revenue is correct
Cut-off of Capitalization of tangible capital assets payable and accrued liabilities	Review of typical capital accounts to ensure applicable amounts have been capitalized
Cut-off of accounts payable and accrued liabilities	Reduced threshold amount for review of subsequent payments

Materiality

Materiality is the term used to describe the significance of financial statement information to decision makers. An item of information, or an aggregate of items, is material if it is probable that its omission or misstatement would influence or change a decision. Materiality is a matter of professional judgement in the particular circumstances.

Materiality will be used throughout the audit and in particular when:

- Identifying and assessing risk of material misstatement;
- Determining the nature, timing and extent of further audit procedures; and
- Evaluating the effect of uncorrected misstatements, if any, on the consolidated financial statements and in forming an opinion in the auditor's report.

**We plan to use an overall materiality of \$345,000 (2024 - \$330,000)
and a performance materiality of \$258,750 (2024 - \$274,500)**

Materiality was calculated as a percentage of total revenue.

The base and percentage applied in the current year are consistent with those used in the prior audit.

Data analytics

We may integrate various automated tools and techniques throughout our audit, owing to our continuing dedication to enhancing the relevance and value of the audit process. By incorporating data analytics into our audit process, we are better able to identify potential risks around financial reporting, including fraud and error. Through the use of analytics, we are able to enhance the quality of our audits by relying less on sampling while reviewing complete data sets.

We're always looking for innovative ways to evolve our current practices to better equip our staff, improve your experience through the various audit phases and help support your business success.

Specific areas where we may choose to use these tools:

Planning and risk assessment	We may leverage data analytics tools to identify risk areas, unusual transactions and trends through an improved understanding of your operations and associated risks, including the risk of fraud. This allows us to more effectively design procedures to specifically target the identified risks.
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Our procedures with respect to fraud and illegal acts are outlined in **Appendix A**.

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Responsibilities

Refer to **Appendix A** for discussion on responsibilities.

Conclusion

Should any member of Council wish to discuss or review any matter addressed in this report or any other matters related to financial reporting, please do not hesitate to contact us at any time.

Are you aware of any frauds, illegal acts or management override of internal controls at the Township?

Yes / No (please circle one)

If yes, please contact our office immediately.

Acknowledgement of Council:

We have read this report.

Name, Position

Signature

Name, Position

Signature

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- Being available to assist and provide direction in the audit planning process when and where appropriate;
- Meeting with the auditors as necessary and prior to release and approval of the consolidated financial statements to review audit, disclosure and compliance issues;
- Where necessary, reviewing matters raised by the auditor with appropriate levels of management, and reporting back to the auditors their findings;
- Making known to the auditor any issues of disclosure, corporate governance, fraud or illegal acts, non-compliance with laws or regulatory requirements that are known to them, where such matters may impact the consolidated financial statements or Independent Auditor's Report;
- Providing guidance and direction to the auditor on any additional work the auditor feels should be undertaken in response to issues raised or concerns expressed;
- Making such enquiries as appropriate into the findings of the auditor with respect to corporate governance, management conduct, cooperation, information flow and systems of internal controls;
- Reviewing the draft consolidated financial statements, including the presentation, disclosures and supporting notes and schedules for accuracy, completeness and appropriateness, and then approving them.

At the end of our audit, we are required to evaluate, as part of our audit, whether the two-way communication between us and Council has been adequate for the purposes of the audit.

Appendix A - Responsibilities

Management's responsibilities

Management is responsible for:

- The preparation and fair presentation of the consolidated financial statements;
- Establishing and maintaining an adequate internal control structure and procedures for financial reporting, including the design and maintenance of accounting records, recording transactions, selecting and applying accounting policies, safeguarding of assets and preventing and detecting fraud and error;
- Ensuring completeness of information with regards to financial records and data and providing us with information on non-compliance, illegal acts, related party transactions;
- Ensuring proper recognition, measurement and disclosure with respect to selection of accounting policies, significant assumptions, future plans, related party transactions, any claims and possible claims, contingent gains and losses and subsequent events;
- Providing to us a written confirmation of significant representations.

Management's responsibilities are outlined in detail in our engagement letter.

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With Baker Tilly, you can unlock a world of expert knowledge through a single contact and one client-partner relationship.

Services we provide:

Assurance services

- Audit and accounting services

Tax services

- Income tax compliance and advisory:
 - Canadian,
 - International, and
 - U.S.
- Indirect tax
- SR&ED and other government grant programs
- Transfer pricing
- CRA dispute resolution

Transaction advisory services

- Corporate finance
- Transaction services
- Valuation services

Other advisory services

- Baker Tilly Advantage
- Business advisory services
- Cybersecurity, digital and data solutions services
- Succession planning



Thank you

Now, for tomorrow



**Alnwick/Haldimand Public Library Board
Board Meeting Minutes
Monday, April 13, 2026 at 5:30
Centreton Branch**

Members Present: Jane Davis, Elizabeth Perry, Greg Booth, Sherry Gibson, Marsha Jones, Valerie MacIntosh, and Mike Ainsworth

Member Regrets: Ken Noronha

Staff Present: Tricia Dunk (Acting CEO)

1. Call to Order

1.1 Chair M. Jones called a Meeting of the Public Library Board.

Chair M. Jones to confirm quorum and the presence of the CEO.

Chair M. Jones to call the meeting to order at 5:30 pm.

1.2 Territorial Land Acknowledgement

We would like to begin by acknowledging that the land on which we gather is the traditional unceded territory of the Mississauga Anishinabeg of the Ojibway People.

1.3 Motion to Approve the Agenda

RES:2025MMDD-113

Moved by Councillor Mike Ainsworth, seconded by Valerie MacIntosh;

It is recommended that the Alnwick/Haldimand Public Library Board enacts as follows:

That the agenda for the Board meeting held on April 13, 2026 be approved.

CARRIED.

2. Disclosures of Pecuniary Interest and General Nature Thereof

There were no disclosures of Pecuniary Interest and General Nature Thereof.

3. Approval of Minutes

3.1 Motion to Adopt Meeting Minutes

RES:2025MMDD-114

Moved by Jane Davis, seconded by Councillor Greg Booth;

It is recommended that the Alnwick/Haldimand Public Library Board enacts as follows:

That the minutes of the Board meeting held on March 9, 2026 be adopted.

CARRIED.

4. Standing Reports

4.1 CEO's Report

- ***Acting CEO, T. Dunk, presented the report on program statistics, monthly circulation information, and library visitor count for March 2026.***

RES:2025MMDD-115

Moved by Jane Davis, seconded by Elizabeth Perry;

It is recommended that the Alnwick/Haldimand Public Library Board enacts as follows:

That the CEO's Report from T. Dunk be received for information.

CARRIED.

4.2 Finance Report

- **Acting CEO presented the financial 2025 report YTD.**

RES:2025MMDD-116

Moved by Valerie MacIntosh, seconded by Sherry Gibson;

It is recommended that the Alnwick/Haldimand Public Library Board enacts as follows:

That the Finance Report from T. Dunk be received for information.

CARRIED.

4.3 Council Update Report

- *Councillor G. Booth reported on the upcoming council meeting to take place on Tuesday, April 14. Topics of discussion to include: delegation/presentation re: Ministry of Municipal Affairs and Housing; Council Code of Conduct and Use of Corporate Resources During an Election Policy Update.*

RES:2025MMDD-117

Moved by Sherry Gibson, seconded by Jane Davis;

It is recommended that the Alnwick/Haldimand Public Library Board enacts as follows:

That the Council Update Report from G. Booth be received for information.

CARRIED.

4.4 Parks, and Recreation Committee Report

- *Councillor M. Ainsworth presented an update on the Haldimand Community Memorial Arena Project, and discussed recognition of potential donors. The goal is to create donor recognition profile/package that could include donations to buy a "seat" or a recognition plaque. The next meeting of the Parks and Recreation committee will take place on April 27, 2026.*

RES:2025MMDD-118

Moved by Sherry Gibson, seconded by Jane Davis;

It is recommended that the Alnwick/Haldimand Public Library Board enacts as follows:

That the Parks, and Recreation Committee Update Report from M. Ainsworth be received for information.

CARRIED.

4.5 Fundraising Committee Report

- *The fundraising committee acknowledged Library Board member, Margaret Benn's recent passing, and her achievements and hard work as part of the Library Board, and the Fundraising Committee. A discussion of a memorial plaque to honour her followed. E. Perry, discussed the upcoming book and*

bake sale fundraiser to take place on Saturday, May 30 from 10 to 3 pm at the Centreton Community Hall. Requesting that Board members gather up book donations and donations of bakes goods, to be dropped off at the Library office in Centerton prior to May 29th. Acting CEO, T. Dunk. to create a promotional poster.

RES:2025MMDD-119

Moved by Valerie MacIntosh, seconded by Councillor Mike Ainsworth;

It is recommended that the Alnwick/Haldimand Public Library Board enacts as follows:

That the Fundraising Committee Report from E. Perry be received for information

CARRIED.

4.6 MOU / Service Agreement Update

- *Nothing to report. No new date has been set to meet with Township CAO to discuss MOU.*

4.7 Library Policy Review

- *Policy committee has been affective as they work toward a goal of updating library policies. Discussed were HR07 Workplace Harassment Discrimination; HR09 Health and Safety; OP14 - Accessibility in the Library; OP16 Election Policy.*
- **HR07 Workplace Harassment Discrimination**-To be reviewed annually. Staff be alerted of new passed policy, and to be trained annually. An incident report to be attach to policy. Consensus accepted.
- **HR09 Health and Safety**-A health and safety sign off sheet was discussed. A review to take place yearly; with new Library Board members in the future to have a training day during orientation. to be discussed with Library staff at upcoming staff meeting on April 29: Safety/working alone suggestions/ideas. Consensus accepted.
- **OP14 - Accessibility in the Library**-Work with the Township. Their report is submitted on an annual basis. Consensus accepted.
- **OP16-Library and Political Election Policy**- With upcoming elections in the Fall of 2026. Library staff to maintain impartial treatment of all candidates. No campaigning, nor promotional material to be posted inside library building.

5. New Business

- *No new business.*

6. Closed Session

6.1 Motion to Move into Closed Session

RES:2025MMDD-120

Moved by Sherry Gibson, seconded by Councillor Mike Ainsworth;

It is recommended that the Alnwick/Haldimand Public Library Board enacts as follows:

That the Board meeting move into closed session on April 13, 2026 at 6:30 pm under Section 16.1(#) of the Public Libraries Act

Re:

- *(b) personal matters about an identifiable individual;*
- *(d) labour relations or employee negotiations;*
- *(e) litigation or potential litigation, including matters before administrative tribunals, affecting the board;*
- *(f) advice that is subject to solicitor-client privilege, including communications*

necessary for that purpose;

CARRIED.

6.2 Report out of Closed Session

RES:2025MMDD-121

Moved by Jane Davis, seconded by Valerie MacIntosh;

Motion to Rise and Report from Closed Session:

"Be it resolved that the Alnwick/Haldimand Library Board reconvene in the Open Session of the Board Meeting at 7:11 p.m.; and Further that the confidential resolution(s) moved and seconded in the Closed Session regarding:

- *Personal matters about identifiable individuals, including Board employees*
- *Labour Relations or employee negotiations*
- *Litigation or potential litigation, affecting the Board*
- *Advice that is subject to solicitor-client privilege, including communications necessary for that purpose; Are hereby referred to this open session of the Board for adoption."*

Motion: To adopt the motions from the closed session

Moved by S. Gibson; seconded by M. Ainsworth.

CARRIED.

7. **Meeting Dates**

2026 Meeting Dates

January 12, February 9, March 9, April 13, May 11, June 8, September 14 , October 19, November 9

Next meeting date: Monday May 11, 2026 at 5:30 p.m.

8. **Adjournment**

RES:2025MMDD-122

Moved by Councillor Greg Booth

It is recommended that the Alnwick/Haldimand Public Library Board enacts as follows:

That the Board meeting held on April 13, 2026 be adjourned at 7:15 pm.

CARRIED.

Marsha Jones, Chair

Tricia Dunk, Acting CEO

**Alnwick/Haldimand Public Library Board
Board Meeting Minutes
Monday, May 11, 2026 at 5:30
Centreton Community Centre**

Members Present: Jane Davis, Elizabeth Perry, Greg Booth, Sherry Gibson, Marsha Jones, Ken Noronha, Valerie MacIntosh, and M. Ainsworth

Member Regrets:

Staff Present: Tricia Dunk (Acting CEO)

1. Call to Order

1.1 Chair M. Jones called a Meeting of the Alnwick/Haldimand Public Library Board.

Chair M. Jones to confirm quorum and the presence of the CEO.

Chair M. Jones to call the meeting to order at 5:30 pm.

1.2 Territorial Land Acknowledgement

We would like to begin by acknowledging that the land on which we gather is the traditional unceded territory of the Mississauga Anishinabeg of the Ojibway People.

1.3 Motion to Approve the Agenda

RES:2025MMDD-123

Moved by Sherry Gibson, seconded by Committee Member M. Ainsworth;

It is recommended that the Alnwick/Haldimand Public Library Board enacts as follows:

That the agenda for the Board meeting held on May 11, 2026 be approved.

CARRIED.

2. Disclosures of Pecuniary Interest and General Nature Thereof

There were no disclosures of Pecuniary Interest and General Nature Thereof.

3. Approval of Minutes

3.1 Motion to Adopt Meeting Minutes

RES:2025MMDD-124

Moved by Elizabeth Perry, seconded by Valerie MacIntosh;

It is recommended that the Alnwick/Haldimand Public Library Board enacts as follows:

That the minutes of the Board meeting held on April 13, 2026 be adopted.

CARRIED.

4. Standing Reports

4.1 CEO's Report

- ***Acting CEO, T. Dunk, presented the report on program statistics, monthly circulation information, and library visitor count for April 2026.***

RES:2025MMDD-125

Moved by Jane Davis, seconded by Valerie MacIntosh;

It is recommended that the Alnwick/Haldimand Public Library Board enacts as follows:

That the CEO's Report from T. Dunk be received for information.

CARRIED.

RES:2025MMDD-126

Moved by Sherry Gibson, seconded by Councillor Greg Booth;

MOTION: TO remove Hoopla budget cap for June and July and Acting CEO, T. Dunk, to report back (via email).

CARRIED.

4.2 Finance Report

- ***Acting CEO reported she had received the YTD up to March 2026, and would present the financials at the June Board meeting.***

RES:2025MMDD-127

Moved by Ken Noronha, seconded by Sherry Gibson;

It is recommended that the Alnwick/Haldimand Public Library Board enacts as follows:

That the Finance Report from T. Dunk be received for information.

CARRIED.

4.3 Council Update Report

Councillor, G. Booth, reported on the upcoming May 12 Council meeting. Agenda items to be covered: Pedestrian and roadway improvements; a report on the arena salvage; Closed meeting investigation administration report, notice of motion for Fire Chief and Deputy Fire Chief vehicles to be identified as Alnwick/Haldimand Fire Department vehicles.

RES:2025MMDD-128

Moved by Elizabeth Perry, seconded by Jane Davis;

It is recommended that the Alnwick/Haldimand Public Library Board enacts as follows:

That the Council Update Report from G. Booth be received for information.

CARRIED.

4.4 Parks, and Recreation Committee Report

Councillor, M. Ainsworth reported on future projects needing to be completed: Boat launches; Nawautin Sanctuary repair; Notification of shut down for the arena and summer events.

RES:2025MMDD-129

Moved by Councillor Greg Booth, seconded by Jane Davis;

It is recommended that the Alnwick/Haldimand Public Library Board enacts as follows:

That the Parks, and Recreation Committee Update Report from M. Ainsworth be received for information.

CARRIED.

4.5 Fundraising Committee Report

Fundraising committee member, E. Perry, reported that the committee was gearing up for the May 30th Book and Bake Sale to take place at the Centreton Community Hall, with a reminder for Board members to donate books and baked goods, and encouraged all members to attend the event. Set up will take place on Friday, May 29 from 2 p.m to 6 p.m., with the sale taking place on Saturday, May 30 from 10 a.m to 3 p.m.

RES:2025MMDD-130

Moved by Jane Davis, seconded by Sherry Gibson;

It is recommended that the Alnwick/Haldimand Public Library Board enacts as follows:

That the Fundraising Committee Report from E. Perry be received for information

CARRIED.

4.6 MOU / Service Agreement Update

Nothing to report. Meeting with Township CAO to be rescheduled.

5. Library Policy Review

- 5.1
 - *Policy committee has been affective as they work toward a goal of updating library policies. Discussed were HR02 Hiring and Orientation; HR04 CompensationBenefitsVacationLeave; HR08 - Workplace Violence; OP02 SafetySecurityEmergency.*
 - **HR02 Hiring and Orientation** - Moved by Jane Davis, Seconded by Ken Noronha. Consensus accepted.
 - **HR04 CompensationBenefitsVacationLeave** - Not accepted.
 - **HR08 - Workplace Violence**- Moved by Sherry Gibson, Seconded by Ken Noronha. Consensus accepted.
 - **2023 Working Alone Staffing Report**
 - **OP02 SafetySecurityEmergency** - Moved by Jane Davis, Seconded by Val MacIntosh. Consensus accepted.

MOTION: CEO to research cost of security cameras.

Moved by Jane Davis, Seconded by Greg Booth.

CARRIED.

6. New Business

6.1 Canada Day Event

Library involvement in the Alnwick/Haldimand Canada Day Event/Parade taking place on Sunday, June 28. Along with our Pop-Up Library and Summer Program information, creating a library float with a literary theme. Discussed was the idea of anyone interested in being on our parade float to create book covers to wear, with the library supplying bristol board for the book cover creations. Board Chair, M. Jones, to look after application to participate in Canada Day events.

7. Closed Session

7.1 Motion to Move into Closed Session

RES:2025MMDD-131

Moved by Jane Davis, seconded by Councillor Greg Booth;

It is recommended that the Alnwick/Haldimand Public Library Board enacts as follows:

That the Board meeting move into closed session on May 11, 2026 at 7:25 pm under Section 16.1(#) of the Public Libraries Act

Re:

- *(b) personal matters about an identifiable individual;*
- *(d) labour relations or employee negotiations;*
- *(e) litigation or potential litigation, including matters before administrative tribunals, affecting the board;*

CARRIED.

7.2 Report out of Closed Session

RES:2025MMDD-132

Moved by Ken Noronha, seconded by Valerie MacIntosh;

Motion to Rise and Report from Closed Session:

"Be it resolved that the Alnwick/Haldimand Library Board reconvene in the Open Session of the Board Meeting at 8:10 p.m.; and Further that the confidential resolution(s) moved and seconded in the Closed Session regarding:

- *Personal matters about identifiable individuals, including Board employees*
- *Labour relations or employee negotiations;*
- *Litigation or potential litigation, including matters before administrative tribunals, affecting the board;*

necessary for that purpose; Are hereby referred to this open session of the Board for adoption."

Motion: To adopt the motions from the closed session

Moved by Greg Booth, seconded by Jane Davis

CARRIED.

8. Meeting Dates

2026 Meeting Dates

January 12, February 9, March 9, April 13, May 11, June 8, September 14 , October 19, November 9

Next meeting date: Monday June 8, 2026 at 5:30 p.m.

9. Adjournment

RES:2025MMDD-133

Moved by Sherry Gibson

It is recommended that the Alnwick/Haldimand Public Library Board enacts as follows:

That the Board meeting held on May 11, 2026 be adjourned at 8:12 pm.

CARRIED.

Marsha Jones, Chair

Tricia Dunk, Acting CEO

GANARASKA REGION CONSERVATION AUTHORITY

MINUTES OF THE BOARD OF DIRECTORS

April 16, 2026 (Hybrid)

GRCA 02/26

1. Welcome, Land Acknowledgement and Call to Order

The Chair called the Ganaraska Region Conservation Authority (GRCA) Board of Directors meeting to order at 4:00 p.m.

MEMBERS PRESENT: Vicki Mink, Chair - Municipality of Port Hope
Randy Barber, Vice-Chair - Town of Cobourg
Mark Lovshin, Chair - Township of Hamilton
Miriam Mutton - Town of Cobourg
Lance Nachoff - Township of Cavan Monaghan
Adam Pearson - Municipality of Port Hope
Tracy Richardson - City of Kawartha Lakes
Joan Stover - Township of Alnwick/Haldimand
Margaret Zwart - Municipality of Clarington

ALSO PRESENT: Linda Laliberte, CAO/Secretary-Treasurer
Cory Harris, Watershed Services Coordinator
Ken Thajer, Planning and Regulations Coordinator

ABSENT WITH REGRETS: Willie Woo - Municipality of Clarington

ALSO ABSENT:

Land Acknowledgement

The Ganaraska Region Conservation Authority respectfully acknowledges that the land on which we gather is situated within the traditional and treaty territory of the Mississauga's and Chippewa's of the Anishinabek, known today as the Williams Treaties First Nations. Our work on these lands acknowledges their resilience and their longstanding contribution to the area. We are thankful for the opportunity to live, learn and share with mutual respect and appreciation.

2. Disclosure of Pecuniary Interest

None.

3. Minutes of Last Meeting

GRCA 09/26

MOVED BY: Randy Barber

SECONDED BY: Mark Lovshin

THAT the Ganaraska Region Conservation Authority approve the minutes of the March 19, 2026 meeting.

CARRIED.

4. Adoption of the Agenda

GRCA 10/26

MOVED BY: Margaret Zwart

SECONDED BY: Tracy Richarson

THAT the Ganaraska Region Conservation Authority adopt the agenda.

CARRIED.

5. Business Arising from Minutes:

None.

6. Delegations

None.

7. Presentations

None.

8. Correspondence

None.

9. Applications under Ontario Regulation 41/24 and *Conservation Authorities Act*:

Permits approved by Executive:

GRCA 11/26

MOVED BY: Joan Stover

SECONDED BY: Mark Lovshin

THAT the Ganaraska Region Conservation Authority receive the permits for information.

CARRIED.

Permit Application requiring Ganaraska Region Conservation Authority Board of Directors discussion:

None.

10. Committee Reports:

a) Ganaraska Forest Recreational Users Committee Minutes

GRCA 12/26

MOVED BY: Randy Barber

SECONDED BY: Joan Stover

THAT the Ganaraska Region Conservation Authority receive the minutes for information.

CARRIED.

11. New Business:

a) 2026 Financial Budget

The Board members complimented staff on the presentation of the budget document stating it is well laid out and easily followed.

GRCA 13/26

MOVED BY: Margaret Zwart
SECONDED BY: Tracy Richardson

THAT the Board of Directors approve the 2026 Financial Budget.
CARRIED.

b) Appointment of Transition Committee Representatives

GRCA 14/26

MOVED BY: Mark Lovshin
SECONDED BY: Adam Pearson

THAT the Board of Directors appoint Vicki Mink, Chair, and Linda Laliberte, CAO/Secretary-Treasurer as Ganaraska Region Conservation Authority representatives to the Transition Committee.

CARRIED.

c) Update on Consolidation of Conservation Authorities

The CAO/Secretary-Treasurer presented the staff report on the recent update of April 9, 2026 as circulated in the slides accompanying the staff report. The Board members voiced concerns with the process and the lack of information on how the process will be carried forward. The Board members requested the slides be included in the minutes of the meeting.

GRCA 15/26

MOVED BY: Joan Stover
SECONDED BY: Lance Nachoff

THAT the Board of Directors receive the staff report for information.
CARRIED.

12. Other Business

None.

13. Public Question Period

None.

14. In Camera

None.

15. Adjourn

GRCA 16/26

MOVED BY: Margaret Zwart

THAT the meeting adjourned at 4:40 p.m.

CARRIED.

CHAIR



CAO/SECRETARY-TREASURER



LOWER TRENT CONSERVATION

714 Murray Street, R.R. 1, Trenton, Ontario K8V 0N1

■ Tel: 613-394-4829 ■ Fax: 613-394-5226 ■ Website: www.ltc.on.ca ■ Email: information@ltc.on.ca

Registered Charitable Organization No. 107646598RR0001

BOARD OF DIRECTORS

Board of Directors refers to the General Membership as set out in the Lower Trent Conservation Administrative By-Law No. 2023-01

REGULAR BOARD MEETING MINUTES

MEETING # 2026-04

DATE: May 14, 2026

TIME: 1:00 PM

LOCATION: Administration Office, 714 Murray Street, Trenton / Virtually

DIRECTORS PRESENT:

ON SITE		REMOTE SITE
Sherry Hamilton (Chair)	Jeff Wheeldon (Vice-Chair)	Bobbi Wright
Bob Mullin	Eric Sandford	
Mike Ainsworth	Jim Alyea	
Lynda Reid	Eugene (Gene) Brahaney	

ABSENT/REGRETS: Rick English

STAFF: Rhonda Bateman, Chitra Gowda, Scott Robertson, Massimo Narini, Mike Wilson

GUESTS: None

1. Meeting called to order by the Chair

The meeting was called to order by Chair Hamilton at 1:00 p.m. The Chair expressed condolences and sends prayers to Board member Rick English and family for the loss of their family member.

2. First Nations Acknowledgement

"This land is located on the traditional territories of the Anishnabek, Huron-Wendat, and Haudenosaunee (Iroquois) peoples. We acknowledge our shared responsibilities and obligations to preserve and protect the land, air and water. We are grateful to have the privilege to meet, explore, and connect here on these shared lands. In the spirit of friendship, peace and respect, we extend our thanks to all the generations that came before us and cared for these lands - for time immemorial."

3. Disclosure of pecuniary interests

There were no pecuniary interests declared.

4. Approval of the Agenda as amended

RES: G52/26

Moved by: Mike Ainsworth

Seconded by: Lynda Reid

THAT the agenda be approved as presented.

Carried

5. Delegations

There were no delegations received for this meeting.

6. Public Input (3 minutes per speaker)

There was no public input at this meeting.

7. Adoption of the Minutes:

RES: G53/26

Moved by: Eric Sandford

Seconded by: Bob Mullin

THAT the Regular and Closed Session Meeting minutes of April 9, 2026 be adopted.

Carried

8. Business arising from these minutes

None.

CORRESPONDENCE

9. Correspondence

CAO/Secretary Treasurer Rhonda Bateman provided an update to items a) and b): past Source Protection Committee (SPC) Chair Jim Hunt has applied to MECP for the same position.

Rhonda Bateman also provided an update to item c): the Premier's office invited LTC to meet regarding road salt liability mitigation. Rhonda Bateman, Keith Taylor and Bill Thompson from Lake Simcoe Region CA met with an advisor to the Premier on May 13, 2026. LTC's continued encouragement to the MECP Minister and the Attorney General on this matter was supported. LTC did not receive a response from the Attorney General's office, who administers the Occupier's Liability Act, the relevant Ontario legislation.

Rhonda Bateman provided a detailed walk through of the item d): MECP direction effective May 1, 2026, which places guardrails on several governance and operational aspects including agreements, extensions, lands, and staffing. She sent three follow up questions to the Chief Conservation Executive's Office (CCEO): (1) can existing lease agreements for properties owned by LTC be extended up to 2 years – response from CCEO is yes; (2) for external agreements that are less than 2 years term, can contract staff be hired if their position was funded through the agreement – response from CCEO is yes; (3) are land donations allowed – response from CCEO is yes but to keep in touch with the CCEO for specifics. Director Mullin noted that land donations could come with conditions. Rhonda Bateman added that LTC would need to clear it through the OPCA. Director Alyea asked if legal expenses incurred, when accepting land donations, are allowed. Rhonda Bateman responded that LTC has a reserve for legal expenses, however OPCA would need to be consulted upon and informed of such costs. Director Ainsworth asked if the day to day budget will be alright, and Rhonda replied that LTC is good to follow the 2026 budget as approved. Chair Hamilton noted that there could be a non-disclosure agreement required for

Transition Committee members. Director Sandford indicated concern for the drinking water source protection program and wants to know about program continuity.

RES: G54/26

Moved by: Lynda Reid

Seconded by: Gene Brahaney

THAT the correspondence as provided in the agenda package be received as information.

Carried

STAFF REPORTS

10. List of Monthly Payments Issued

Director Alyea asked about the issue with counterfeit cheques. Manager of Corporate Services and Water Resources Chitra Gowda explained that LTC's bank notified her of identifying counterfeit cheques with numbers duplicating issued cheques. Chitra Gowda added that more frequent checking of the banking activities is happening, and there has been no financial loss to LTC. The bank has advised LTC to switch to mainly electronic forms of payment, which is being phased in.

RES: G55/26

Moved by: Jim Alyea

Seconded by: Mike Ainsworth

THAT the list of payments issued in the total amount of \$296,484.83 for the month of April 2026 be received as information.

Carried

11. Watershed Management, Planning and Regulations Update

Director Alyea asked if LTC is monitoring a property along Barcovan Beach through the permit process. Development and Regulations Lead Scott Robertson responded that LTC is aware and is monitoring as it relates to the permit process.

RES: G56/26

Moved by: Jim Alyea

Seconded by: Eric Sandford

THAT the Watershed Management, Planning and Regulations Update be received as information.

Carried

12. Monitoring Report

Massimo Narini, Watershed Services Specialist, provided a presentation on the 2025 Annual Watershed Monitoring Report. Chair Hamilton asked if it is known which species of benthics are absent in Colborne Creek because of a large difference in the overall diversity in 2025 compared to previous years and the causes. Massimo Narini responded that such a detailed analysis required more time and that it is one of the goals for the 2027 Watershed Report Card to complete additional analysis. Rhonda Bateman added that it would be helpful to obtain grant funding to support detailed analysis. Director Ainsworth asked if LTC explores the potential point sources of high E. coli concentrations within the surface water samples. Massimo Narini replied that this could be explored in the future with additional funding for lab analysis costs and that the locations that E. coli samples are collected remain the same each year for long-term reporting. Director Ainsworth asked if trout were affected by water temperatures. Massimo replied that while LTC monitors water temperature throughout the watershed, fish are not monitored directly.

RES: G57/26 Moved by: Jim Alyea Seconded by: Gene Brahaney
THAT the Lower Trent Conservation (LTC) 2025 Annual Monitoring Program report be received as information.

Carried

13. Bay of Quinte Remedial Action Plan Program

RES: G58/26 Moved by: Lynda Reid Seconded by: Bob Mullin
THAT the Bay of Quinte Remedial Action Plan Newsletter for April 2026 be received as information.

Carried

14. Provincial Offences Officer Appointment

Director Reid asked if the appointment would interfere with the position duties. Rhonda Bateman responded that the position requires the appointment as part of the assigned duties. Director Brahaney noted that in the past, Ontario Provincial Police would accompany LTC staff on certain site visits and asked if that was so currently. Rhonda Bateman responded that there have been no recent such joint visits and that it is site specific when required. Mike Wilson, Senior Hydrogeologist, was sworn in under oath as per the recommendation. Members congratulated him.

RES: G59/26 Moved by: Eric Sandford Seconded by: Jim Alyea
THAT Mike Wilson be appointed as a Provincial Offences Officer for the purpose of performing enforcement and offence related functions under Part VII of the *Conservation Authorities Act*, Section 28.5 and 29 Regulations and the *Trespass to Property Act* within the area of jurisdiction for Lower Trent Conservation, effective during his employment with Lower Trent Conservation.

15. Transition Committee

Director Ainsworth asked if there is a terms of reference for the Transition Committee. Rhonda Bateman responded that a terms of reference has not been provided. The consulting firm EY is developing a playbook to amalgamate CAs. Director Ainsworth asked if existing boards would review the playbook and the CAO said she was unsure. Chair Hamilton noted that there may be the requirement for Transition Committee members to sign a non disclosure agreement, and that she would share information accordingly, and requested Board members to assist with the review. She added that some discussions would need to be in closed sessions of the board. Director Brahaney asked about the role of the five deputy ministers appointed to the Ontario Provincial Conservation Agency and the CAO responded that they would be agency directors giving direction.

RES: G60/26 Moved by: Mike Ainsworth Seconded by: Lynda Reid
THAT Chair Sherry Hamilton and CAO Rhonda Bateman be appointed as the members on the Transition Committee.

16. CAO's Report

Chair Hamilton described her visit to the Children's Water Festival along with Rhonda Bateman and Director Reid. She expressed admiration for the work done to educate children. Director Sandford added that he went as well and that the event was well organized, and educated around 700 children. He noted that MP Chris Mallette was present and very enthused by the event, acknowledging the work of LTC staff and ENSS high school student volunteers. Director Alyea said that he had been to the event in the past and that it is very interesting. Chair Hamilton summarized that the Children's Water Festival is an incredibly important initiative, and that we need to continue to inspire young people.

Director Mullin noted the federal funding for summer staff. Rhonda Bateman acknowledged the significant increase in this funding for this year.

RES: G61/26 Moved by: Bob Mullin Seconded by: Jim Alyea
THAT the CAO's Report be received as information.

17. Closed Session

RES: G62/26 Moved by: Jeff Wheeldon Seconded by: Jim Alyea
THAT the Board go in to Closed Session under Section 239(2)(b) and (2)(c) of the Municipal Act, 2001 regarding Personal matters about an identifiable individual, including (municipal) employees; and a proposed or pending acquisition or disposition of land by the municipality or local board.

Carried

Time: 2:23 p.m.

RES: G63/26 Moved by: Eric Sandford Seconded by: Jim Alyea
THAT the Lower Trent Conservation Board of Directors return to the regular meeting session.

Carried

Time: 2:47 p.m.

RES: G64/26 Moved by: Eric Sandford Seconded by: Gene Brahaney
THAT Rhonda Bateman discuss the direction of the LTC Board with the Municipality of Brighton.

Carried

18. Members Inquiries/Other Business

None.

19. Adjournment


There being no further business, the meeting was adjourned.

RES: G65/26 Moved by: Mike Ainsworth Seconded by: Bob Mullin
THAT the meeting be adjourned.

Carried

Time: 2:48 P.M.


Sherry Hamilton, Chair


Rhonda Bateman, CAO/ST



**NORTHUMBERLAND OPP DETACHMENT BOARD
CONSEIL DU DÉTACHEMENT DE NORTHUMBERLAND
DE LA POLICE PROVINCIALE**

**NORTHUMBERLAND OPP DETACHMENT
DÉTACHEMENT DE NORTHUMBERLAND DE LA POLICE PROVINCIALE**

Minutes

Northumberland OPP Detachment Board

Friday March 20, 2026

9:00am

Centreton Community Centre

2363 Northumberland County Road 23

Grafton (Centreton), On K0K 2G0

9:00am

The following individuals were present for this meeting:

- Chairperson John Davison
- Vice Chairperson Lou Rinaldi
- Board Member Sandra Arthur
- Board Member John Logel
- Board Member Erik Kowal
- Board Member Rob Pope
- Board Member Robert McComb
- Executive Administrator Debbie McBride
- Northumberland OPP Detachment Commander Michael Cavanagh
- Northumberland OPP Staff Sergeant Paul McDonald
- Northumberland OPP Sergeant Brandon Malcolm
- Northumberland OPP Sergeant Steve Patton
- Northumberland OPP Police Constable Morgan Murphy
- Northumberland OPP Police Constable Aaron Fluxgold

Absent by notification Board Member Brian Ostrander and Board Member Peter Gillespie

Call to Order

Chairperson John Davison called the meeting to order at 9:05am.

Land Acknowledgement Statement

“We respectfully acknowledge that Northumberland County is located on the Mississauga Anishinaabeg territory and is the traditional territory of the Mississauga Anishinaabeg. The Northumberland OPP Detachment Board respectfully acknowledges that the Mississauga Nation are the collective stewards of these lands and waters in perpetuity, and that they continue this responsibility to ensure the health and integrity for generations to come.”

Declaration of Pecuniary Interest and General Nature Thereof

None

Additions to the Agenda

1. Board Member Sandra Arthur would like to add Commercial Motor Vehicle (CMV) Statistics under New Business

Confirmation of the Agenda

Moved by: Sandra Arthur

Seconded by: Erik Kowal

That the Northumberland OPP Detachment Board hereby accepts the agenda for the March 20, 2026, meeting as amended.

CARRIED

Approval of the Minutes for the OPP Detachment Board Meeting January 16, 2026

Moved by: Erik Kowal

Seconded by: Sandra Arthur

To approve the minutes if the Northumberland OPP Detachment Board meeting of Friday January 16, 2026, as printed and circulated.

CARRIED

Ontario Provincial Police Report for the Months of January & February 2026

OPP Detachment Commander Michael Cavanaugh reviewed the matters of interest with the Northumberland OPP Detachment Board Members for the months of January and February 2026. He also provided a summary for each individual Municipality.

Detachment Commander Michael Cavanaugh advised Board Members that his team has been collecting data to support issues on the 401. On May 20, 2026, this data will be presented at a meeting with MPP David Piccini. Ideas to be discussed include better signage for the Emergency Detour Route (EDR) and Google maps layering their maps with the EDR.

Staff Sergeant Paul McDonald advised Board Members that there was a 6900% increase in distracted driver charges. Northumberland OPP ranked 1st in the province, issuing 54 tickets all on the 401 the first week of March.

Board Members congratulated Detachment Commander Michael Cavanagh and his staff on a job well done.

Board Member Erik Kowal suggested the Board send a letter of recognition for the Detachment's hard work.

Moved by: Sandra Arthur

Seconded by: Erik Kowal

That a letter of recognition for hard work be sent to the Northumberland OPP Detachment on behalf of the Northumberland OPP Detachment Board.

CARRIED

Northumberland OPP ranked 3rd in the province for initiating RIDE programs for January and February.

29 tickets were issued for not wearing seat belts for the months of January and February.

Northumberland OPP will have 3 new recruits starting in April and a 4th recruit will start in July.

A second mental health nurse was hired in the beginning of March.

Moved by: Erik Kowal

Seconded by: Sandra Arthur

To approve the Northumberland OPP Provincial Police Report for the months of January and February 2026 as circulated and approved.

CARRIED

Correspondence

1. Email correspondence from OAPSB Training and Communications dated January 2, 2026. Re: New Year Update: Legislative Changes and Discussions Group Now Open
Emailed to each NOPP Board Member for information January 2, 2026. Receive and file.
2. Email correspondence from John Braybrook Director/Chair OAPSB Zone 3 dated January 9, 2026. Re: OAPSB Director Election for OPP Detachment Board Zone 2/3
Emailed to each NOPP Detachment Board Member for information January 10, 2026. Receive and file.
3. Email correspondence from OAPSB Training and Communications dated January 12, 2026. Re: Please be Advised that Voting Now Open – OAPSB Detachment Board Board Positions Zone 2 and 3
Emailed to each NOPP Detachment Board Member for information January 12, 2026. Receive and file.
4. Email correspondence from OAPSB Training and Communications Team dated January 13, 2026. Re: Province-Wide Police Recruitment Campaign – Final Results and Next Steps for Board
Emailed to each NOPP Detachment Board Member for information January 13, 2026. Receive and file.
5. Email correspondence from OAPSB Training and Communications Team dated January 15, 2026. Re: Event Update and Early Bird Pricing Deadline
Emailed to each NOPP Detachment Board Member for information January 15, 2026. Receive and file.
6. Email correspondence from OAPSB Training and Communications Team dated January 22, 2026. Re: Register Now for the 2026 Spring Conference
Emailed to each NOPP Detachment Board Member for information January 22, 2026. Receive and file.
7. Email correspondence from OAPSB Training and Communications Team dated January 30, 2026. Re: Friday Update: new board resources + Zone 2 election results.

Emailed to each NOPP Board Member for information February 10, 2026. Receive and file.

8. Email correspondence from OAPSB Training and Communications Team dated February 9, 2026. Re: Sector Developments and Independent Oversight Review
Emailed to each NOPP Detachment Board Member for information February 10, 2026. Receive and file.
9. Email correspondence from OAPSB Training and Communications Team dated February 10, 2026. Re: Supporting Boards in Local Media Conversations
Emailed to each NOPP Detachment Board Member for information February 10, 2026. Receive and file.
10. Email correspondence from Holly Doty, OAPSB dated February 13, 2026. Re: Register Now for the OAPSB 2026 Spring Conference
Emailed to each NOPP Board Member for information February 13, 2026. Receive and file.

New Business

1. OAPSB Spring Conference, June 1-2

Board Members, Erik Kowal, Rob Pope, Lou Rinaldi and John Logel will be attending the OAPSB Spring Conference

2. Commercial Motor Vehicle (CMV) Statistics

Detachment Commander Michael Cavanagh advised Board Members that the Ministry of Transportation (MTO) provide OPP and Municipal Police Officers from across the province a 5-week course to allow officers to become certified in the inspection of commercial motor vehicles.

Staff Sergeant Paul McDonald provided an update on CMV statistics for Northumberland County.

Northumberland OPP Detachment Members have been reminded of the March 1 – April 30 load restrictions and to enforce them accordingly.

Since September 2025, Northumberland and Peterborough units, supported by local MTO Officers, have been deploying the weigh scales twice per month to ensure regulatory compliance.

Although primary responsibility for CMV enforcement rests with the Ministry of Transportation, OPP officers are authorized and do enforce these regulations.

CMV Stats Stops per year 2023-2026 – County Wide (Analysts did not breakdown per Township)

2023: 232
2024: 208
2025: 338
2026: 46

Old Business

1. Board Policies
This topic will be deferred to next meeting
2. Detachment Commander Review Policy

Moved by: Rob Pope
Seconded by: Erik Kowal

That the Northumberland OPP Detachment Board adopts Board Policy Detachment Commander Selection, Performance and Review Report as written.

CARRIED

Closed Session

None

Next Meeting

The next meeting will be held on Friday May 15, 2026, 9:00am at the Township of Hamilton Municipal Office, 8235 Majestic Hills Road, Cobourg, On, K9A 4J7

Adjournment

Moved by: John Logel
Seconded by: Bob McComb

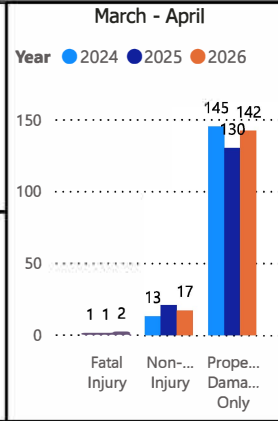
That there being no further business before the Northumberland OPP Detachment Board; the meeting is hereby adjourned at 10:23 am.

CARRIED

**Northumberland OPP Detachment Board Report
Collision Reporting System
March - April 2026**

Motor Vehicle Collisions by Type						
March - April						
Year	2024		2025		2026	
CollisionType	Incidents	% Change	Incidents	% Change	Incidents	% Change
Fatal Injury	1	0.0%	1	0.0%	2	100.0%
Non-Fatal Injury	13	-7.1%	21	61.5%	17	-19.0%
Property Damage Only	145	16.0%	130	-10.3%	142	9.2%
Total	159	13.6%	152	-4.4%	161	5.9%

YTD						
Year	2024		2025		2026	
CollisionType	Incidents	% Change	Incidents	% Change	Incidents	% Change
Fatal Injury	1	-50.0%	2	100.0%	3	50.0%
Non-Fatal Injury	32	18.5%	49	53.1%	33	-32.7%
Property Damage Only	325	19.9%	345	6.2%	340	-1.4%
Total	358	19.3%	396	10.6%	376	-5.1%



**OPP Detachment Board Report
Collision Reporting System
March - April 2026**

Fatalities in Detachment Area - Incidents

March - April									
Type	Motor Vehicle			Motorized Snow Vehicle			Off-Road Vehicle		
Year	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change
2024	0	1	--	0	0	--	0	0	-100.0%
2025	0	1	0.0%	0	0	--	0	0	--
2026	0	1	0.0%	0	0	--	0	1	--

YTD									
Type	Motor Vehicle			Motorized Snow Vehicle			Off-Road Vehicle		
Year	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change
2024	0	1	0.0%	0	0	--	0	0	-100.0%
2025	0	2	100.0%	0	0	--	0	0	--
2026	0	2	0.0%	0	0	--	0	1	--

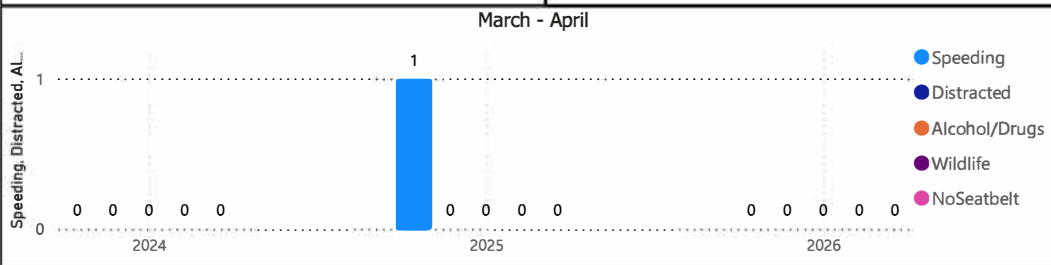
Fatalities in Detachment Area - Persons Killed

March - April						
Type	Motor Vehicle		Motorized Snow Vehicle		Off-Road Vehicle	
Year	Persons Killed	% Change	Persons Killed	% Change	Persons Killed	% Change
2024	3	--	0	--	0	-100.0%
2025	1	-66.7%	0	--	0	--
2026	1	0.0%	0	--	1	--

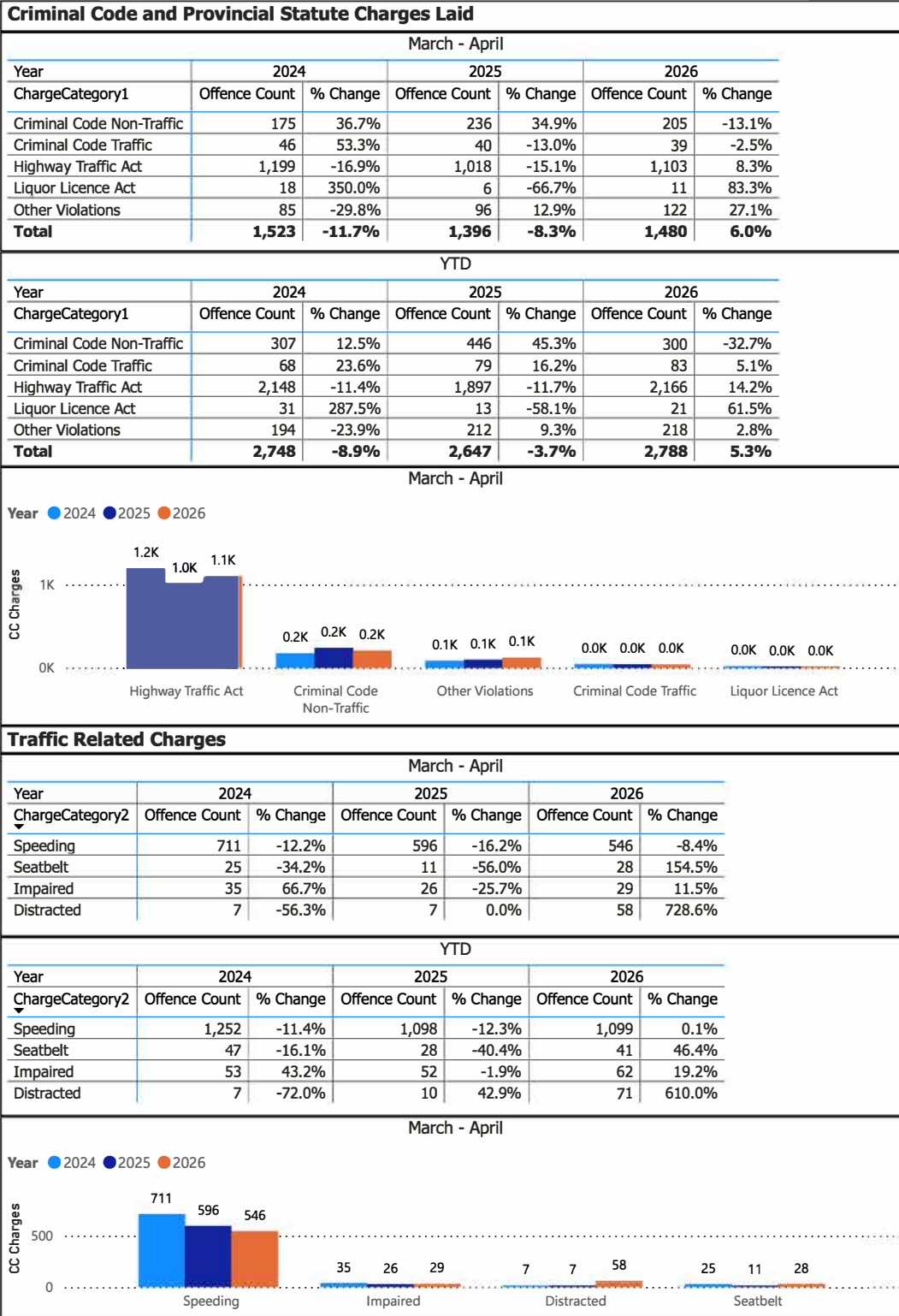
YTD						
Type	Motor Vehicle		Motorized Snow Vehicle		Off-Road Vehicle	
Year	Persons Killed	% Change	Persons Killed	% Change	Persons Killed	% Change
2024	3	200.0%	0	--	0	-100.0%
2025	2	-33.3%	0	--	0	--
2026	2	0.0%	0	--	1	--

Primary Causal Factors in Fatal Motor Vehicle Collisions

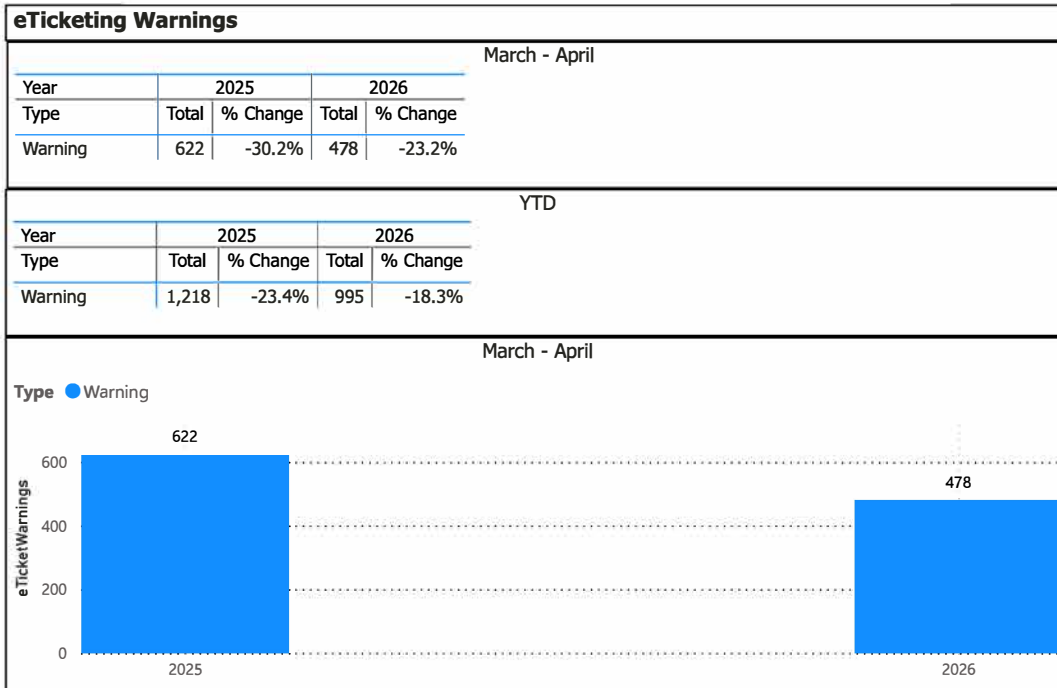
	March - April			YTD		
	2024	2025	2026	2024	2025	2026
Speeding	0	1	0	0	1	0
Speeding % Change	--	--	-100.0%	--	--	-100.0%
Distracted	0	0	0	0	0	0
Distracted % Change	--	--	--	-100.0%	--	--
Alcohol/Drugs	0	0	0	0	0	0
Alcohol/Drugs % Change	-100.0%	--	--	-100.0%	--	--
Wildlife	0	0	0	0	0	0
Wildlife % Change	--	--	--	--	--	--
NoSeatbelt	0	0	0	0	0	0
NoSeatbelt YoY%	--	--	--	--	--	--



**OPP Detachment Board Report
Records Management System
March - April 2026**



**OPP Detachment Board Report
Records Management System
March - April 2026**

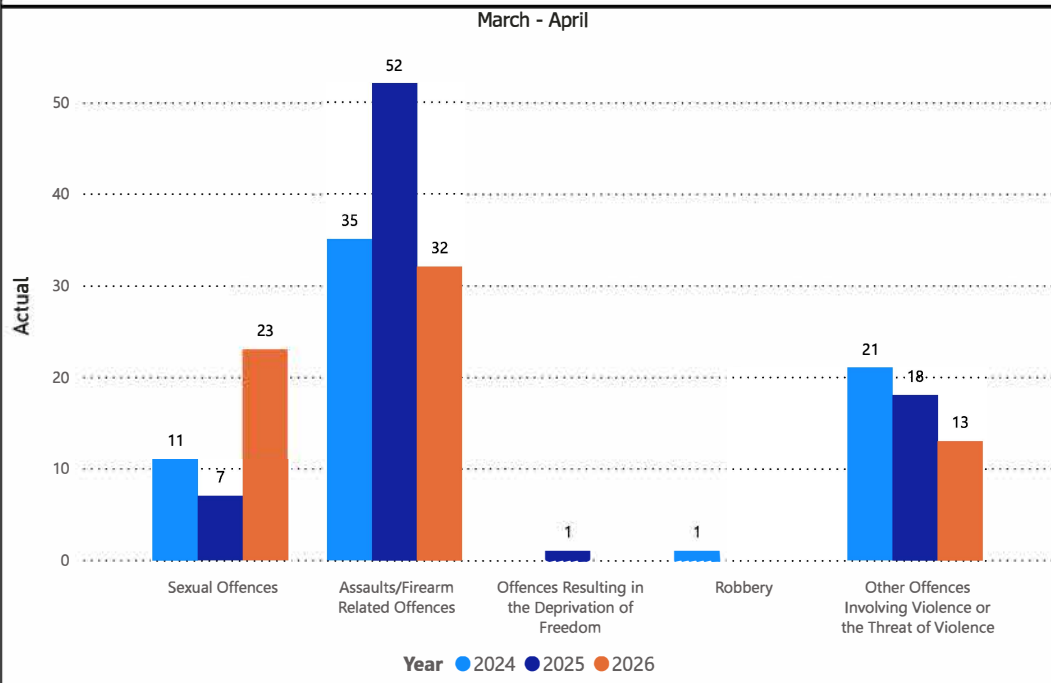


Note: The eTicketing system was not fully implemented until the end of 2022, therefore data is only available beginning in 2023. % Change in 2023 may appear higher in this report due to the incomplete 2022 data.

**OPP Detachment Board Report
Records Management System
March - April 2026**

Violent Crime						
March-April						
Year	2024		2025		2026	
	Actual	% Change	Actual	% Change	Actual	% Change
ViolationsGrp						
Homicides	0	--	0	--	0	--
Other Offences Causing Death	0	--	0	--	0	--
Attempted Murder	0	-100.0%	0	--	0	--
Sexual Offences	11	37.5%	7	-36.4%	23	228.6%
Assaults/Firearm Related Offences	35	6.1%	52	48.6%	32	-38.5%
Offences Resulting in the Deprivation of Freedom	0	-100.0%	1	--	0	-100.0%
Robbery	1	0.0%	0	-100.0%	0	--
Other Offences Involving Violence or the Threat of Violence	21	40.0%	18	-14.3%	13	-27.8%
Offences in Relation to Sexual Services	0	-100.0%	0	--	0	--
Total	68	13.3%	78	14.7%	68	-12.8%

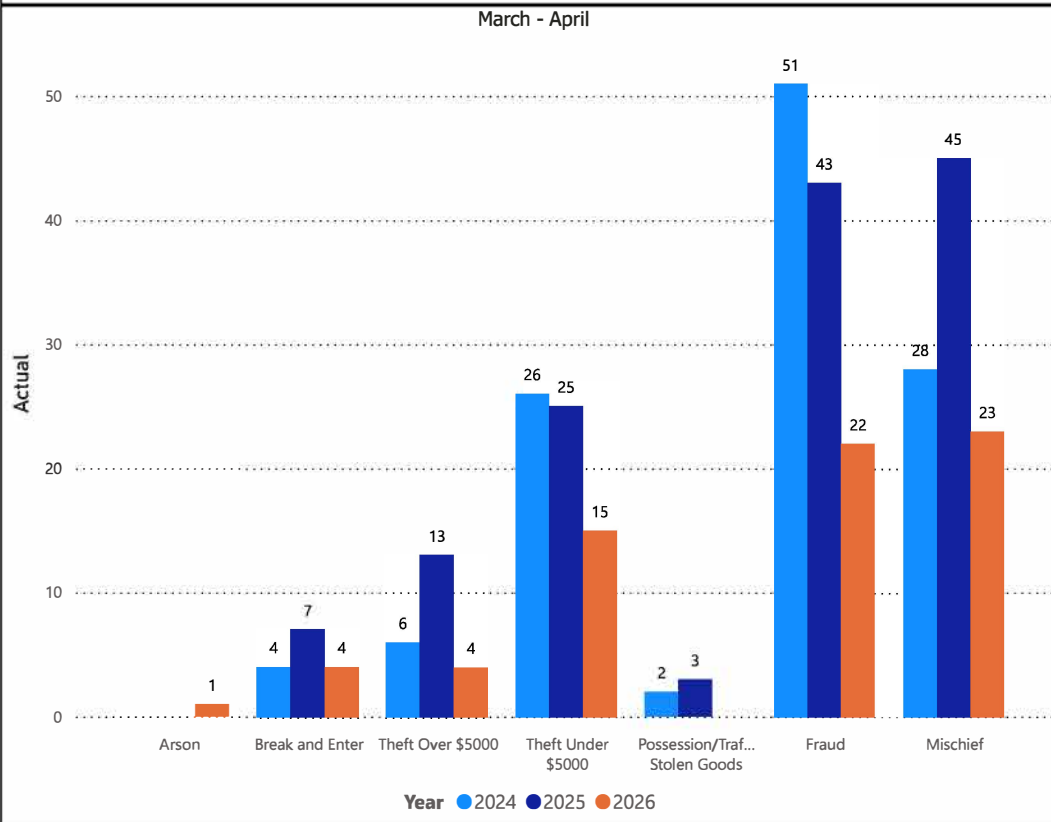
YTD						
Year	2024		2025		2026	
	Actual	% Change	Actual	% Change	Actual	% Change
ViolationsGrp						
Homicides	0	--	1	--	0	-100.0%
Other Offences Causing Death	0	--	0	--	0	--
Attempted Murder	0	-100.0%	0	--	0	--
Sexual Offences	22	4.8%	16	-27.3%	30	87.5%
Assaults/Firearm Related Offences	61	-10.3%	79	29.5%	54	-31.6%
Offences Resulting in the Deprivation of Freedom	1	0.0%	2	100.0%	0	-100.0%
Robbery	1	0.0%	0	-100.0%	0	--
Other Offences Involving Violence or the Threat of Violence	29	-27.5%	40	37.9%	26	-35.0%
Offences in Relation to Sexual Services	0	-100.0%	0	--	0	--
Total	114	-14.3%	138	21.1%	110	-20.3%



**OPP Detachment Board Report
Records Management System
March - April 2026**

Property Crime						
March - April						
Year	2024		2025		2026	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Arson	0	-100.0%	0	--	1	--
Break and Enter	4	-66.7%	7	75.0%	4	-42.9%
Theft Over \$5000	6	0.0%	13	116.7%	4	-69.2%
Theft Under \$5000	26	-36.6%	25	-3.8%	15	-40.0%
Possession/Trafficking Stolen Goods	2	0.0%	3	50.0%	0	-100.0%
Fraud	51	8.5%	43	-15.7%	22	-48.8%
Mischief	28	21.7%	45	60.7%	23	-48.9%
Total	117	-11.4%	136	16.2%	69	-49.3%

YTD						
Year	2024		2025		2026	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Arson	1	0.0%	1	0.0%	2	100.0%
Break and Enter	9	-50.0%	10	11.1%	4	-60.0%
Theft Over \$5000	9	-30.8%	19	111.1%	11	-42.1%
Theft Under \$5000	48	-38.5%	47	-2.1%	40	-14.9%
Possession/Trafficking Stolen Goods	3	-40.0%	4	33.3%	0	-100.0%
Fraud	86	3.6%	86	0.0%	48	-44.2%
Mischief	49	25.6%	79	61.2%	39	-50.6%
Total	205	-13.5%	246	20.0%	144	-41.5%



**OPP Detachment Board Report
Records Management System
March - April 2026**

Drug Crime

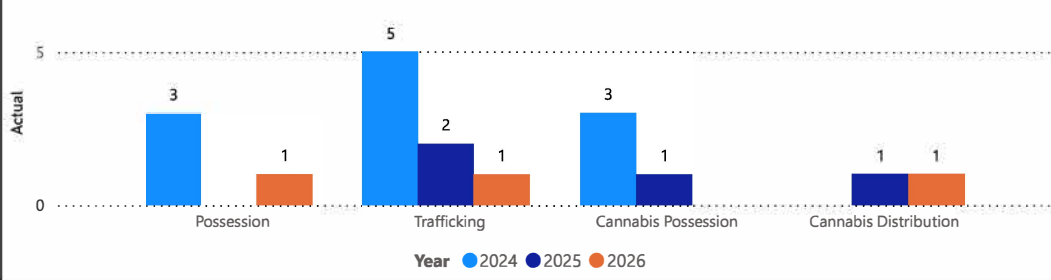
March - April

Year	2024		2025		2026	
	Actual	% Change	Actual	% Change	Actual	% Change
Possession	3	-25.0%	0	-100.0%	1	--
Trafficking	5	66.7%	2	-60.0%	1	-50.0%
Importation & Production	0	-100.0%	0	--	0	--
Cannabis Possession	3	0.0%	1	-66.7%	0	-100.0%
Cannabis Distribution	0	--	1	--	1	0.0%
Cannabis Sale	0	-100.0%	0	--	0	--
Cannabis Importation & Exportation	0	--	0	--	0	--
Cannabis Production	0	--	0	--	0	--
Other Cannabis Violations	0	--	0	--	0	--
Total	11	-8.3%	4	-63.6%	3	-25.0%

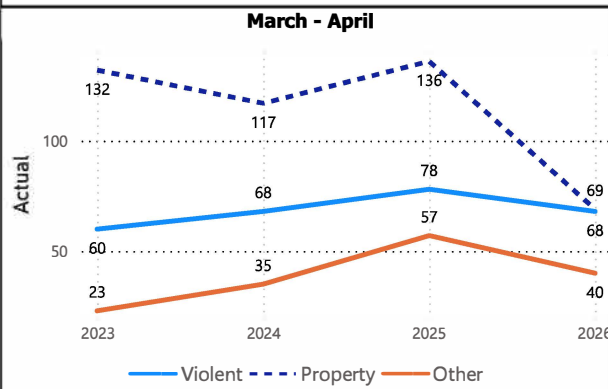
YTD

Year	2024		2025		2026	
	Actual	% Change	Actual	% Change	Actual	% Change
Possession	3	-40.0%	3	0.0%	1	-66.7%
Trafficking	11	10.0%	4	-63.6%	1	-75.0%
Importation & Production	0	-100.0%	1	--	0	-100.0%
Cannabis Possession	6	20.0%	1	-83.3%	0	-100.0%
Cannabis Distribution	0	--	1	--	2	100.0%
Cannabis Sale	0	-100.0%	0	--	0	--
Cannabis Importation & Exportation	0	--	0	--	0	--
Cannabis Production	0	--	0	--	0	--
Other Cannabis Violations	0	--	0	--	0	--
Total	20	-9.1%	10	-50.0%	4	-60.0%

March - April



Top 3 Violation Types



Top 5 Violation Groups

ViolationGrp	March - April				Total
	2023	2024	2025	2026	
Fraud	47	51	43	22	163
Assaults/Firearm Related Offences	33	35	52	32	152
Mischief	23	28	45	23	119
Theft Under \$5000	41	26	25	15	107
Failure to Comply	9	24	44	29	106

**OPP Detachment Board Report
Records Management System
March - April 2026**

Other Crime Occurrences

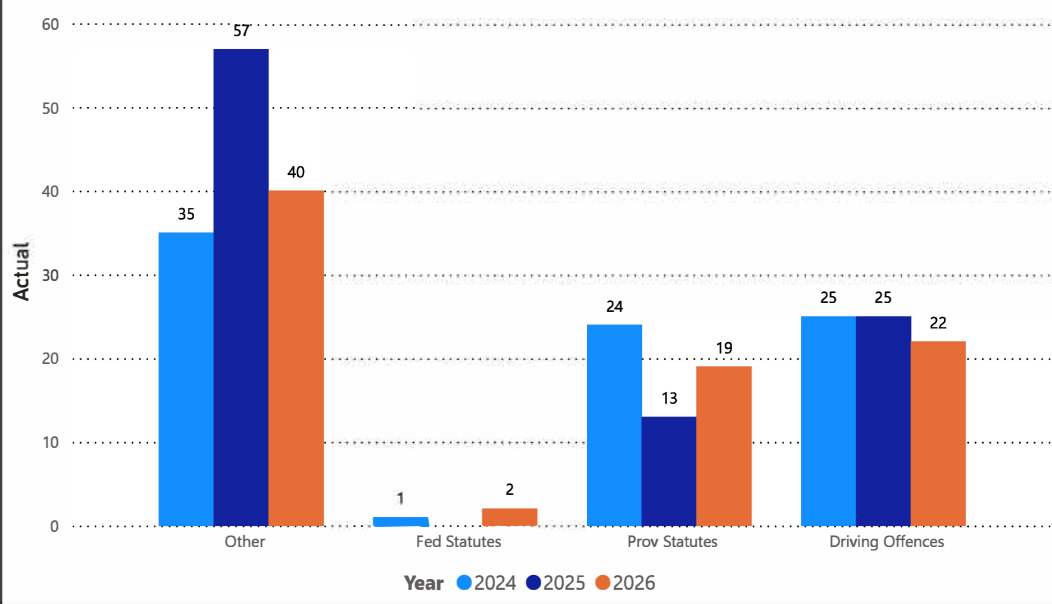
March - April

Year	2024		2025		2026	
	Actual	% Change	Actual	% Change	Actual	% Change
Other	35	52.2%	57	62.9%	40	-29.8%
Fed Statutes	1	-75.0%	0	-100.0%	2	--
Prov Statutes	24	-4.0%	13	-45.8%	19	46.2%
Driving Offences	25	25.0%	25	0.0%	22	-12.0%
Total	85	18.1%	95	11.8%	83	-12.6%

YTD

Year	2024		2025		2026	
	Actual	% Change	Actual	% Change	Actual	% Change
Other	68	70.0%	105	54.4%	68	-35.2%
Fed Statutes	5	-44.4%	3	-40.0%	2	-33.3%
Prov Statutes	48	37.1%	34	-29.2%	48	41.2%
Driving Offences	38	0.0%	41	7.9%	44	7.3%
Total	159	30.3%	183	15.1%	162	-11.5%

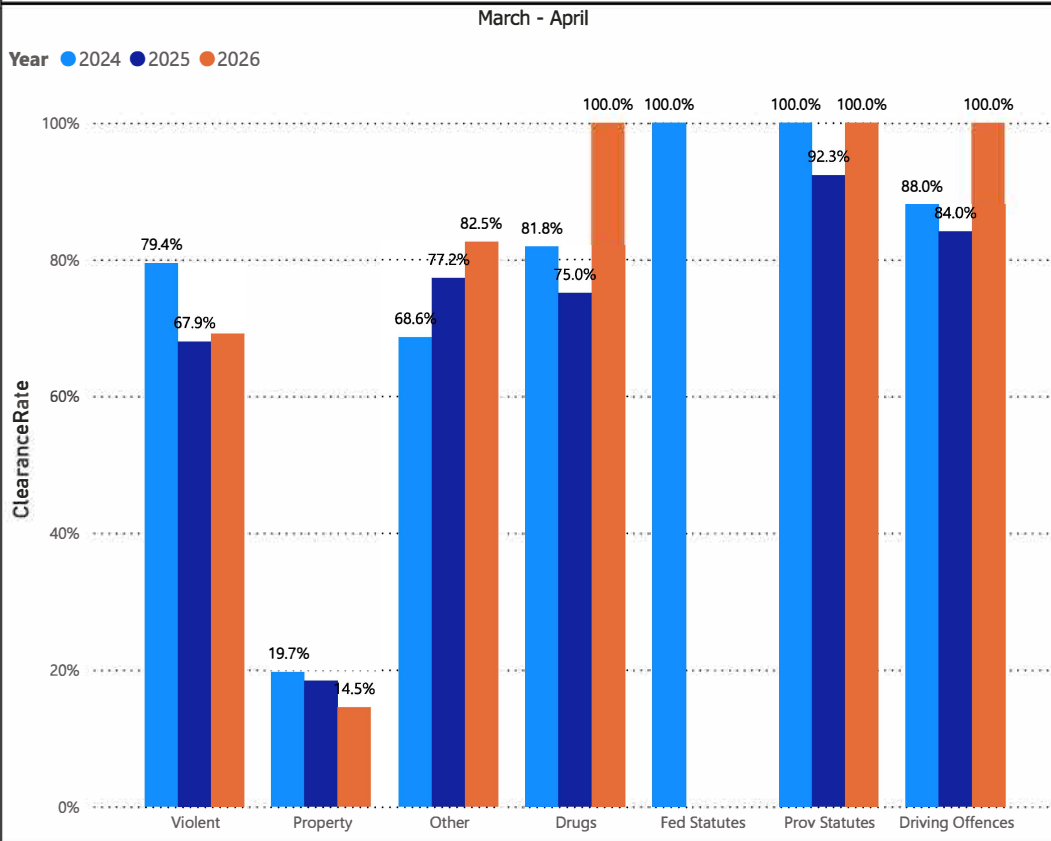
March - April



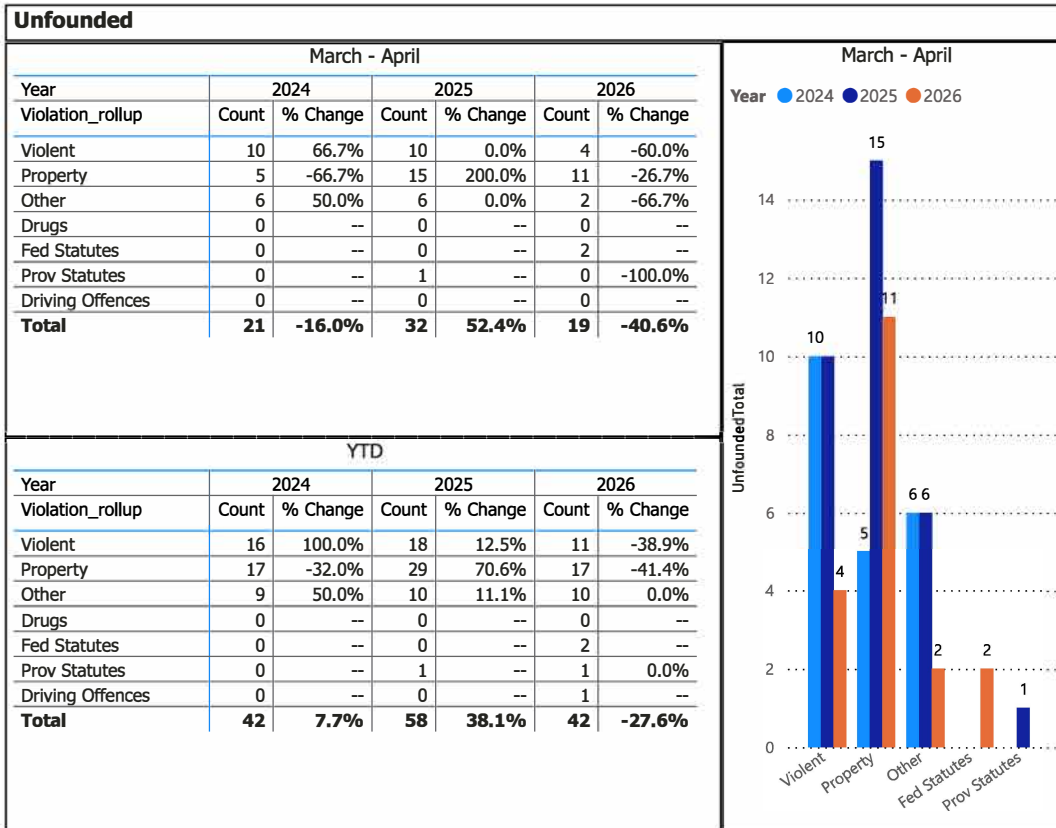
**OPP Detachment Board Report
Records Management System
March - April 2026**

Clearance Rate						
March - April						
Year	2024		2025		2026	
	%	% Change	%	% Change	%	% Change
Violent	79.4%	5.9%	67.9%	-14.4%	69.1%	1.7%
Property	19.7%	29.7%	18.4%	-6.5%	14.5%	-21.2%
Other	68.6%	12.7%	77.2%	12.6%	82.5%	6.9%
Drugs	81.8%	22.7%	75.0%	-8.3%	100.0%	33.3%
Fed Statutes	100.0%	33.3%		-100.0%	0.0%	--
Prov Statutes	100.0%	4.2%	92.3%	-7.7%	100.0%	8.3%
Driving Offences	88.0%	17.3%	84.0%	-4.5%	100.0%	19.0%

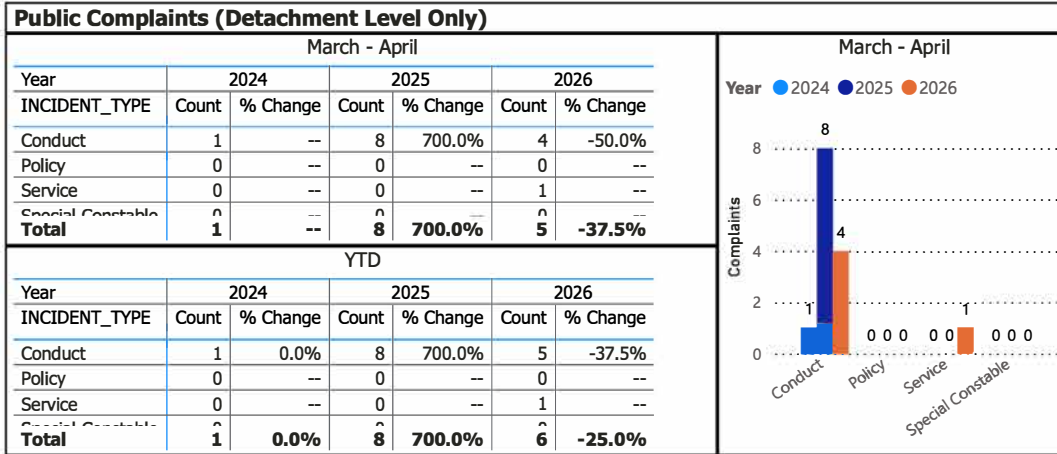
YTD						
Year	2024		2025		2026	
	%	% Change	%	% Change	%	% Change
Violent_rollup						
Violent	78.9%	2.9%	68.8%	-12.8%	70.9%	3.0%
Property	19.5%	10.1%	16.7%	-14.6%	16.0%	-4.2%
Other	66.2%	-5.5%	72.4%	9.4%	83.8%	15.8%
Drugs	80.0%	25.7%	90.0%	12.5%	100.0%	11.1%
Fed Statutes	80.0%	-10.0%	33.3%	-58.3%	0.0%	-100.0%
Prov Statutes	100.0%	2.9%	88.2%	-11.8%	100.0%	13.3%
Driving Offences	89.5%	6.3%	90.2%	0.9%	100.0%	10.8%



**OPP Detachment Board Report
Records Management System
March - April 2026**



**OPP Detachment Board Report
Records Management System
March - April 2026**



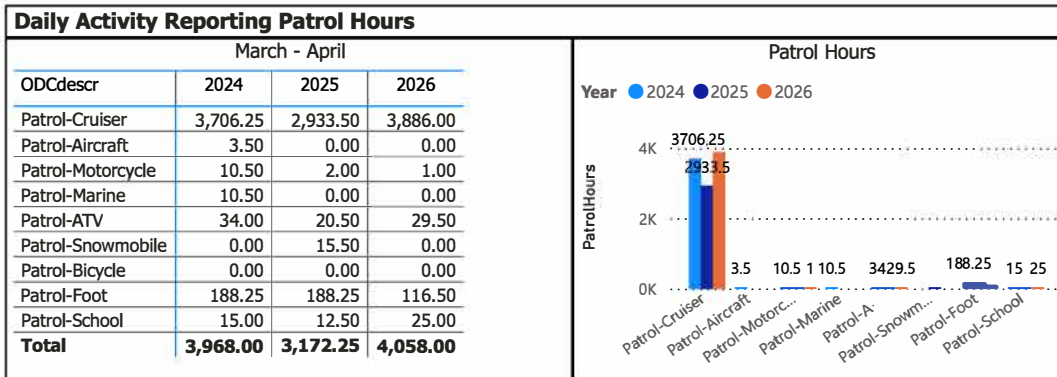
Data source: RMS Data Feed

Ontario Provincial Police, Professional Standards Bureau Commander Reports - File Manager System

Data source date:

08-May-2026

Daily Activity Reporting

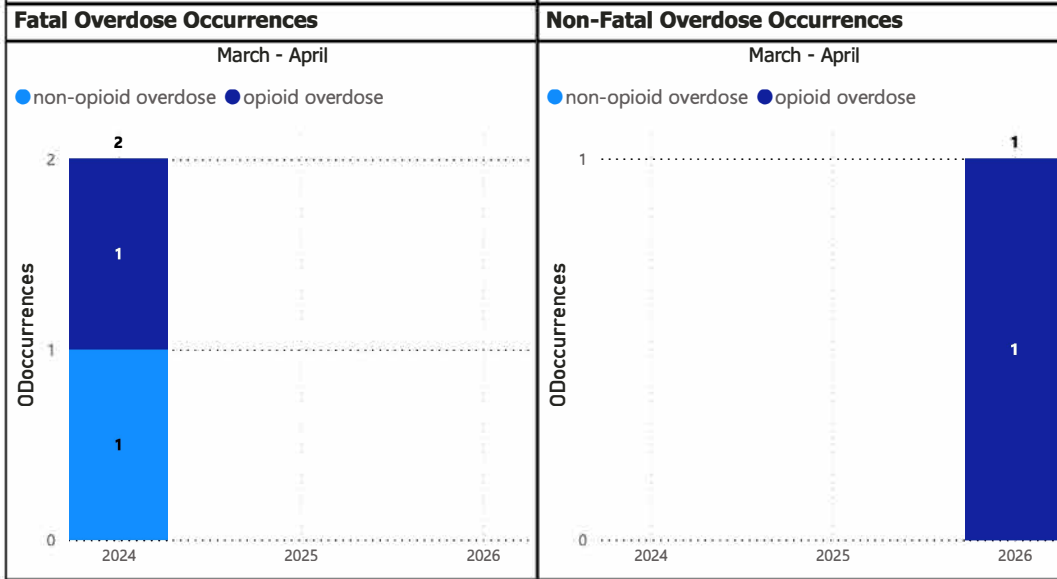


Data source (Daily Activity Reporting System) date:

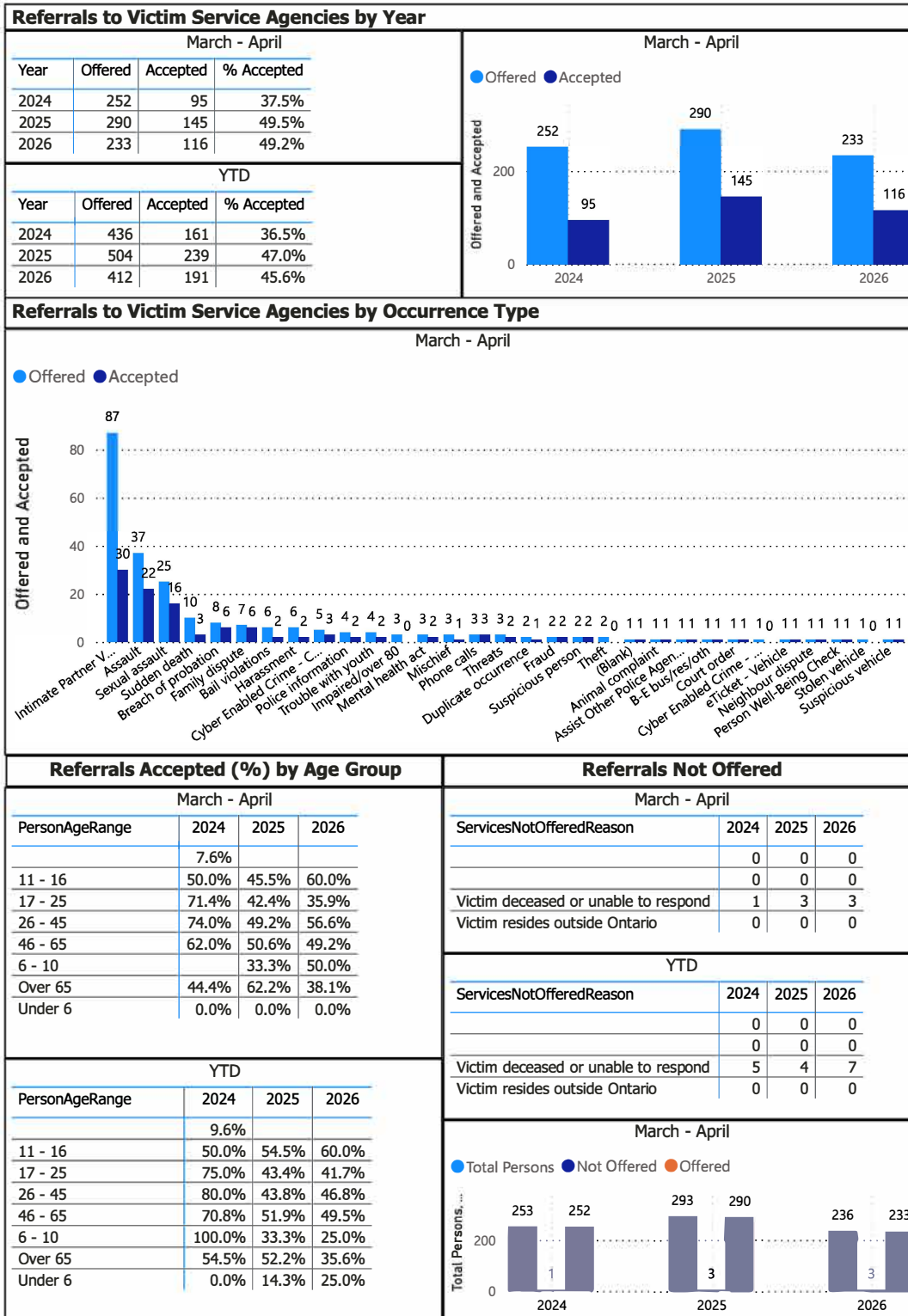
08-May-2026

**OPP Detachment Board Report
Records Management System
March - April 2026**

Overdose Occurrences							
March - April				YTD			
Fatal	2024	2025	2026	Fatal	2024	2025	2026
<input type="checkbox"/> Fatal	2	0	0	<input type="checkbox"/> Fatal	2	0	0
non-opioid overdose	1	0	0	non-opioid overdose	1	0	0
opioid overdose	1	0	0	opioid overdose	1	0	0
<input type="checkbox"/> non-Fatal	0	0	1	<input type="checkbox"/> non-Fatal	1	1	1
non-opioid overdose	0	0	0	non-opioid overdose	0	0	0
opioid overdose	0	0	1	opioid overdose	1	1	1
Total	2	0	1	Total	3	1	1



**OPP Detachment Board Report
Records Management System
March - April 2026**



**Northumberland OPP Detachment Board Report
Township of Alnwick/Haldimand
Collision Reporting System
March - April 2026**

Motor Vehicle Collisions by Type						
March - April						
Year	2024		2025		2026	
CollisionType	Incidents	% Change	Incidents	% Change	Incidents	% Change
Fatal Injury	1	--	0	-100.0%	0	--
Non-Fatal Injury	4	300.0%	3	-25.0%	2	-33.3%
Property Damage Only	14	16.7%	9	-35.7%	14	55.6%
Total	19	46.2%	12	-36.8%	16	33.3%

YTD						
Year	2024		2025		2026	
CollisionType	Incidents	% Change	Incidents	% Change	Incidents	% Change
Fatal Injury	1	0.0%	0	-100.0%	0	--
Non-Fatal Injury	4	100.0%	4	0.0%	3	-25.0%
Property Damage Only	33	73.7%	23	-30.3%	35	52.2%
Total	38	72.7%	27	-28.9%	38	40.7%

March - April

Year ● 2024 ● 2025 ● 2026

Collision Type	2024	2025	2026
Fatal Injury	1	0	0
Non-Fatal Injury	4	3	2
Property Damage Only	14	9	14

**OPP Detachment Board Report
Collision Reporting System
March - April 2026**

Fatalities in Detachment Area - Incidents

March - April									
Type	Motor Vehicle			Motorized Snow Vehicle			Off-Road Vehicle		
Year	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change
2024	0	1	--	0	0	--	0	0	--
2025	0	0	-100.0%	0	0	--	0	0	--
2026	0	0	--	0	0	--	0	0	--

YTD									
Type	Motor Vehicle			Motorized Snow Vehicle			Off-Road Vehicle		
Year	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change
2024	0	1	0.0%	0	0	--	0	0	--
2025	0	0	-100.0%	0	0	--	0	0	--
2026	0	0	--	0	0	--	0	0	--

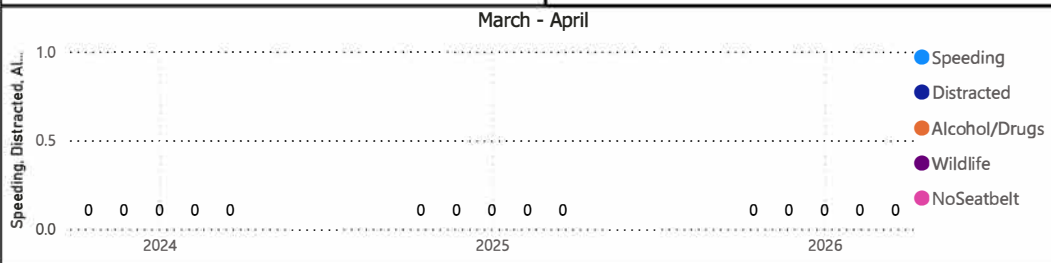
Fatalities in Detachment Area - Persons Killed

March - April						
Type	Motor Vehicle		Motorized Snow Vehicle		Off-Road Vehicle	
Year	Persons Killed	% Change	Persons Killed	% Change	Persons Killed	% Change
2024	3	--	0	--	0	--
2025	0	-100.0%	0	--	0	--
2026	0	--	0	--	0	--

YTD						
Type	Motor Vehicle		Motorized Snow Vehicle		Off-Road Vehicle	
Year	Persons Killed	% Change	Persons Killed	% Change	Persons Killed	% Change
2024	3	200.0%	0	--	0	--
2025	0	-100.0%	0	--	0	--
2026	0	--	0	--	0	--

Primary Causal Factors in Fatal Motor Vehicle Collisions

	March - April			YTD		
	2024	2025	2026	2024	2025	2026
Speeding	0	0	0	0	0	0
Speeding % Change	--	--	--	--	--	--
Distracted	0	0	0	0	0	0
Distracted % Change	--	--	--	-100.0%	--	--
Alcohol/Drugs	0	0	0	0	0	0
Alcohol/Drugs % Change	--	--	--	--	--	--
Wildlife	0	0	0	0	0	0
Wildlife % Change	--	--	--	--	--	--
NoSeatbelt	0	0	0	0	0	0
NoSeatbelt YoY%	--	--	--	--	--	--

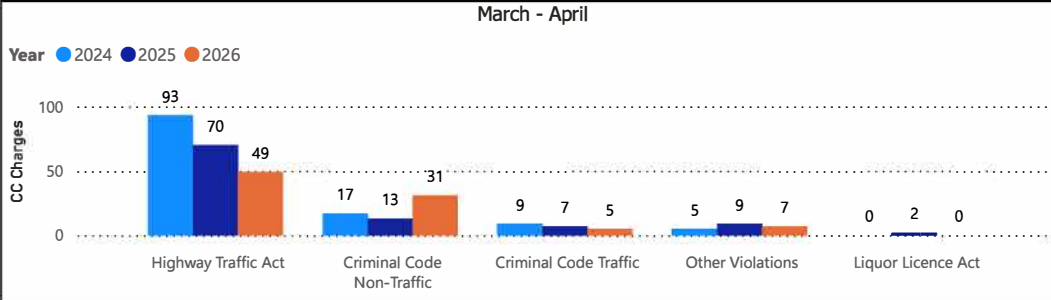


**OPP Detachment Board Report
Records Management System
March - April 2026**

Criminal Code and Provincial Statute Charges Laid

March - April						
Year	2024		2025		2026	
ChargeCategory1	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Criminal Code Non-Traffic	17	88.9%	13	-23.5%	31	138.5%
Criminal Code Traffic	9	--	7	-22.2%	5	-28.6%
Highway Traffic Act	93	66.1%	70	-24.7%	49	-30.0%
Liquor Licence Act	0	--	2	--	0	-100.0%
Other Violations	5	-37.5%	9	80.0%	7	-22.2%
Total	124	69.9%	101	-18.5%	92	-8.9%

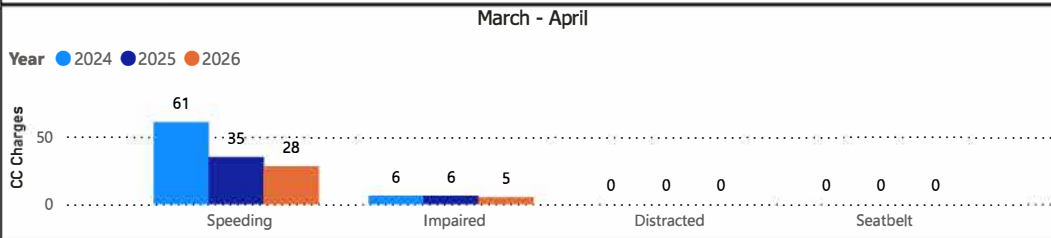
YTD						
Year	2024		2025		2026	
ChargeCategory1	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Criminal Code Non-Traffic	40	233.3%	27	-32.5%	38	40.7%
Criminal Code Traffic	12	200.0%	17	41.7%	6	-64.7%
Highway Traffic Act	157	34.2%	128	-18.5%	104	-18.8%
Liquor Licence Act	2	--	4	100.0%	0	-100.0%
Other Violations	13	-7.1%	20	53.8%	9	-55.0%
Total	224	52.4%	196	-12.5%	157	-19.9%



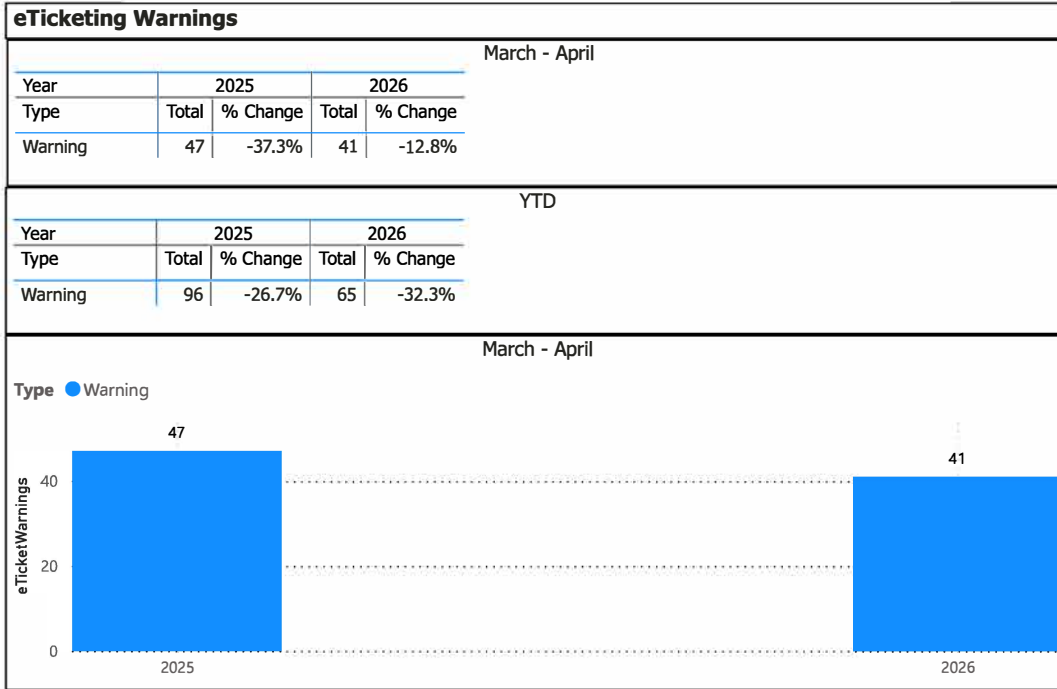
Traffic Related Charges

March - April						
Year	2024		2025		2026	
ChargeCategory2	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Speeding	61	103.3%	35	-42.6%	28	-20.0%
Seatbelt	0	--	0	--	0	--
Impaired	6	--	6	0.0%	5	-16.7%
Distracted	0	-100.0%	0	--	0	--

YTD						
Year	2024		2025		2026	
ChargeCategory2	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Speeding	110	46.7%	72	-34.5%	51	-29.2%
Seatbelt	0	--	0	--	0	--
Impaired	7	600.0%	13	85.7%	6	-53.8%
Distracted	0	-100.0%	0	--	0	--



**OPP Detachment Board Report
Records Management System
March - April 2026**

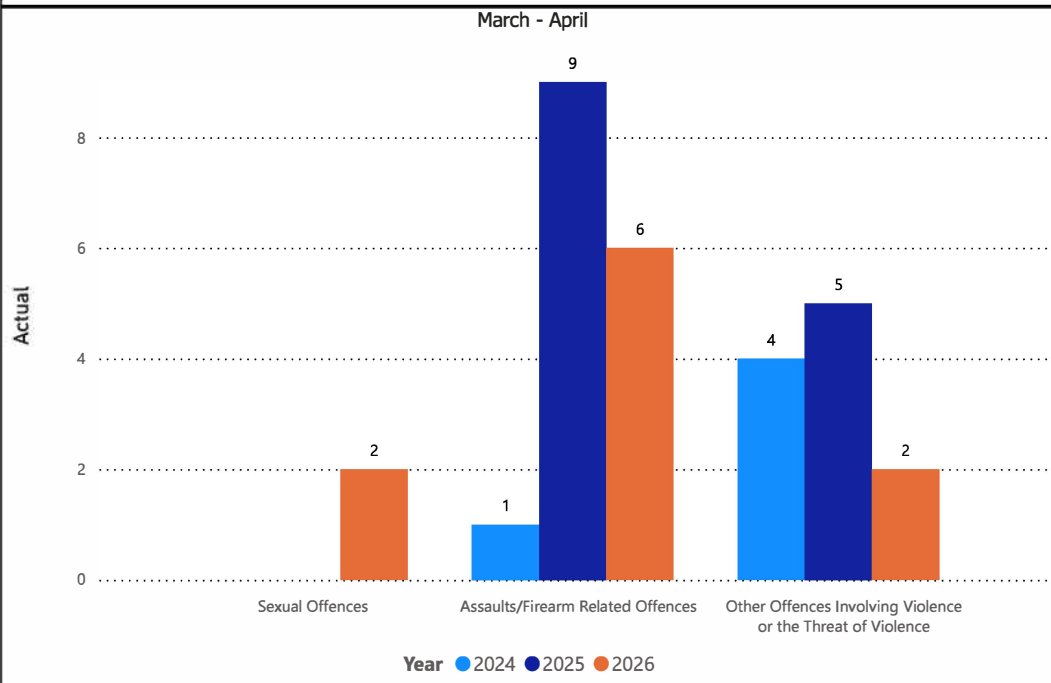


Note: The eTicketing system was not fully implemented until the end of 2022, therefore data is only available beginning in 2023. % Change in 2023 may appear higher in this report due to the incomplete 2022 data.

**OPP Detachment Board Report
Records Management System
March - April 2026**

Violent Crime						
March-April						
Year	2024		2025		2026	
	Actual	% Change	Actual	% Change	Actual	% Change
ViolationGrp						
Homicides	0	--	0	--	0	--
Other Offences Causing Death	0	--	0	--	0	--
Attempted Murder	0	--	0	--	0	--
Sexual Offences	0	-100.0%	0	--	2	--
Assaults/Firearm Related Offences	1	-50.0%	9	800.0%	6	-33.3%
Offences Resulting in the Deprivation of Freedom	0	--	0	--	0	--
Robbery	0	--	0	--	0	--
Other Offences Involving Violence or the Threat of Violence	4	--	5	25.0%	2	-60.0%
Offences in Relation to Sexual Services	0	--	0	--	0	--
Total	5	66.7%	14	180.0%	10	-28.6%

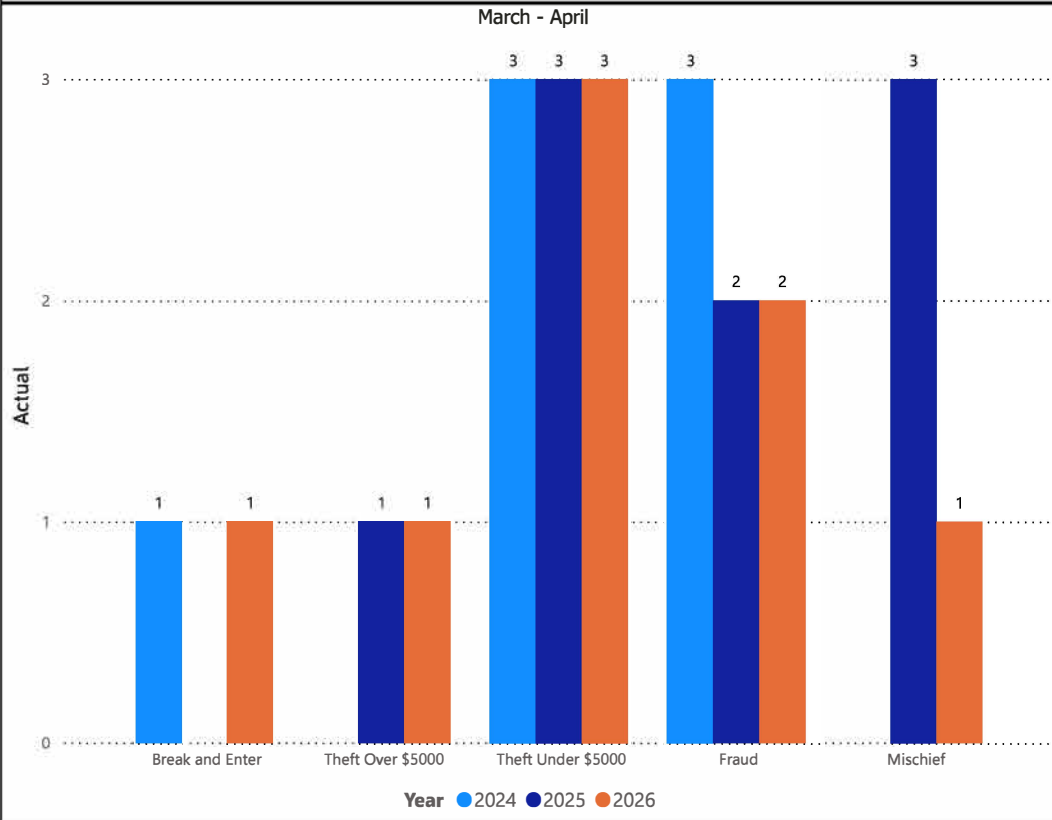
YTD						
Year	2024		2025		2026	
	Actual	% Change	Actual	% Change	Actual	% Change
ViolationGrp						
Homicides	0	--	0	--	0	--
Other Offences Causing Death	0	--	0	--	0	--
Attempted Murder	0	--	0	--	0	--
Sexual Offences	2	0.0%	1	-50.0%	3	200.0%
Assaults/Firearm Related Offences	3	-50.0%	13	333.3%	8	-38.5%
Offences Resulting in the Deprivation of Freedom	0	--	0	--	0	--
Robbery	0	--	0	--	0	--
Other Offences Involving Violence or the Threat of Violence	4	100.0%	7	75.0%	2	-71.4%
Offences in Relation to Sexual Services	0	--	0	--	0	--
Total	9	-10.0%	21	133.3%	13	-38.1%



**OPP Detachment Board Report
Records Management System
March - April 2026**

Property Crime						
March - April						
Year	2024		2025		2026	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Arson	0	-100.0%	0	--	0	--
Break and Enter	1	--	0	-100.0%	1	--
Theft Over \$5000	0	--	1	--	1	0.0%
Theft Under \$5000	3	-40.0%	3	0.0%	3	0.0%
Possession/Trafficking Stolen Goods	0	--	0	--	0	--
Fraud	3	-40.0%	2	-33.3%	2	0.0%
Mischief	0	-100.0%	3	--	1	-66.7%
Total	7	-46.2%	9	28.6%	8	-11.1%

YTD						
Year	2024		2025		2026	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Arson	0	-100.0%	0	--	0	--
Break and Enter	2	0.0%	0	-100.0%	1	--
Theft Over \$5000	0	-100.0%	2	--	1	-50.0%
Theft Under \$5000	3	-57.1%	5	66.7%	5	0.0%
Possession/Trafficking Stolen Goods	1	--	0	-100.0%	0	--
Fraud	8	60.0%	5	-37.5%	7	40.0%
Mischief	1	-66.7%	5	400.0%	2	-60.0%
Total	15	-28.6%	17	13.3%	16	-5.9%

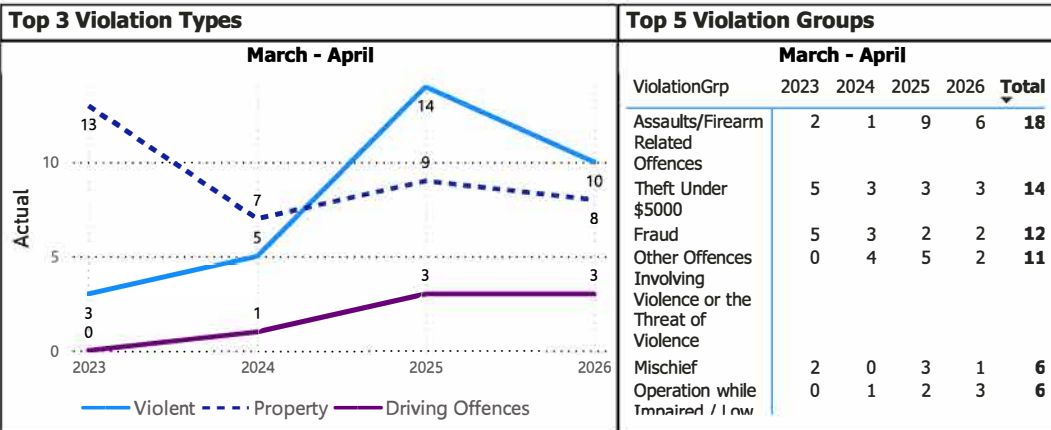


**OPP Detachment Board Report
Records Management System
March - April 2026**

Drug Crime						
March - April						
Year	2024		2025		2026	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Possession	0	--	0	--	0	--
Trafficking	0	--	0	--	0	--
Importation & Production	0	--	0	--	0	--
Cannabis Possession	0	--	0	--	0	--
Cannabis Distribution	0	--	0	--	0	--
Cannabis Sale	0	--	0	--	0	--
Cannabis Importation & Exportation	0	--	0	--	0	--
Cannabis Production	0	--	0	--	0	--
Other Cannabis Violations	0	--	0	--	0	--
Total	0	--	0	--	0	--

YTD						
Year	2024		2025		2026	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Possession	0	--	0	--	0	--
Trafficking	0	-100.0%	0	--	0	--
Importation & Production	0	--	0	--	0	--
Cannabis Possession	0	--	0	--	0	--
Cannabis Distribution	0	--	0	--	0	--
Cannabis Sale	0	--	0	--	0	--
Cannabis Importation & Exportation	0	--	0	--	0	--
Cannabis Production	0	--	0	--	0	--
Other Cannabis Violations	0	--	0	--	0	--
Total	0	-100.0%	0	--	0	--

No Data for selected filters



**OPP Detachment Board Report
Records Management System
March - April 2026**

Other Crime Occurrences

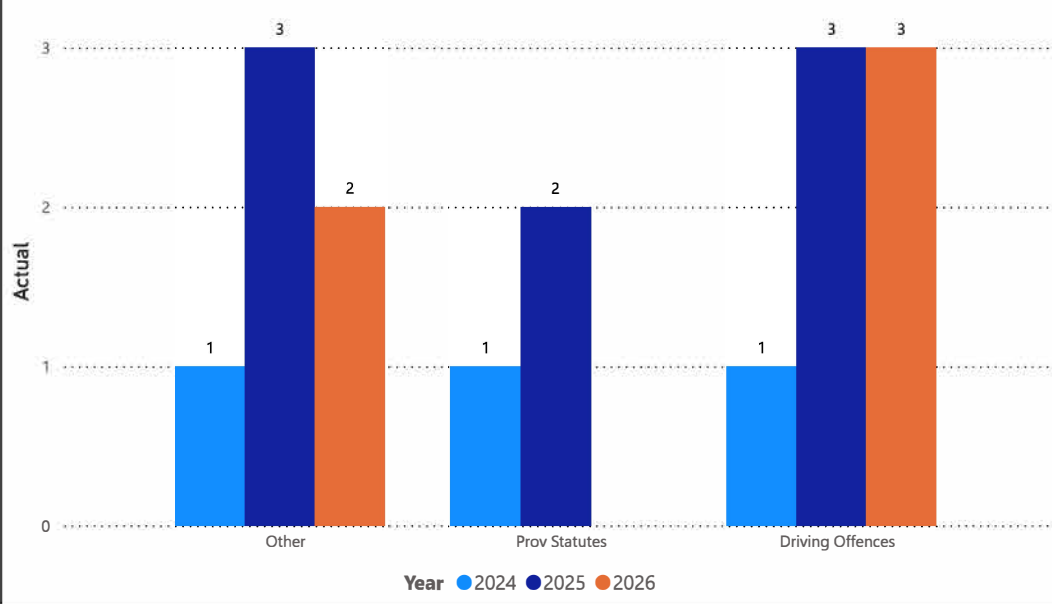
March - April

Year	2024		2025		2026	
	Actual	% Change	Actual	% Change	Actual	% Change
Other	1	--	3	200.0%	2	-33.3%
Fed Statutes	0	--	0	--	0	--
Prov Statutes	1	--	2	100.0%	0	-100.0%
Driving Offences	1	--	3	200.0%	3	0.0%
Total	3	--	8	166.7%	5	-37.5%

YTD

Year	2024		2025		2026	
	Actual	% Change	Actual	% Change	Actual	% Change
Other	5	400.0%	8	60.0%	4	-50.0%
Fed Statutes	0	--	0	--	0	--
Prov Statutes	3	--	5	66.7%	3	-40.0%
Driving Offences	3	0.0%	8	166.7%	3	-62.5%
Total	11	175.0%	21	90.9%	10	-52.4%

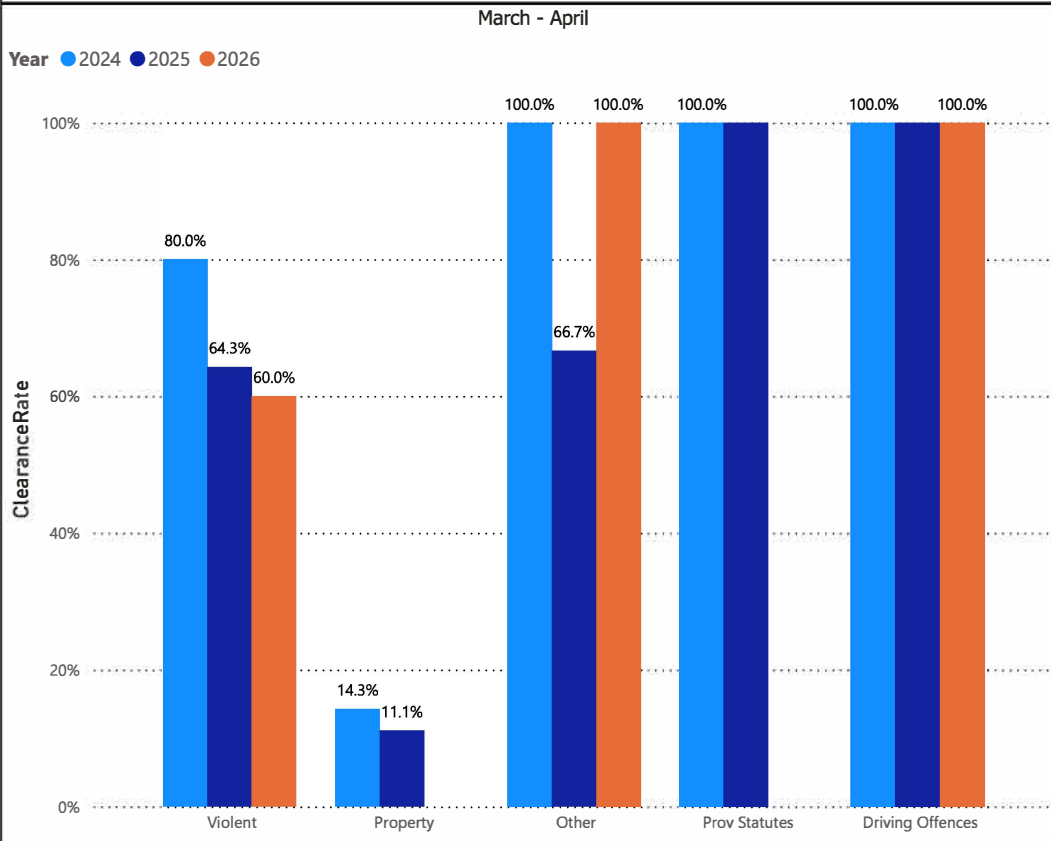
March - April



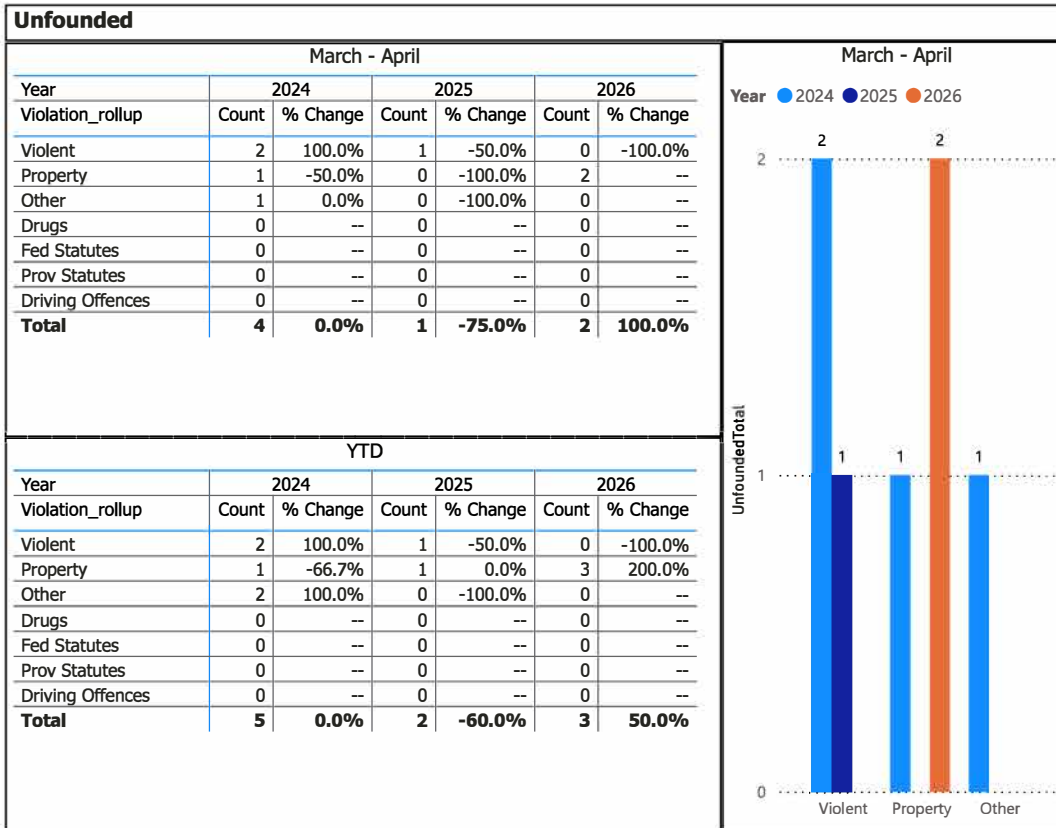
**OPP Detachment Board Report
Records Management System
March - April 2026**

Clearance Rate						
March - April						
Year	2024		2025		2026	
	%	% Change	%	% Change	%	% Change
Violent	80.0%	20.0%	64.3%	-19.6%	60.0%	-6.7%
Property	14.3%	-7.1%	11.1%	-22.2%	0.0%	-100.0%
Other	100.0%	--	66.7%	-33.3%	100.0%	50.0%
Drugs						
Fed Statutes						
Prov Statutes	100.0%	--	100.0%	0.0%		-100.0%
Driving Offences	100.0%	--	100.0%	0.0%	100.0%	0.0%

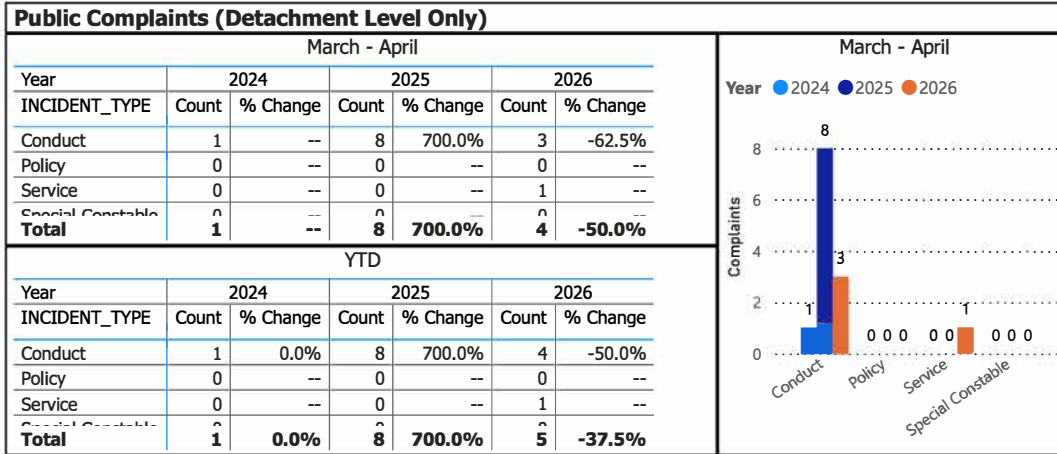
YTD						
Year	2024		2025		2026	
	%	% Change	%	% Change	%	% Change
Violation_rollup						
Violent	88.9%	27.0%	57.1%	-35.7%	69.2%	21.2%
Property	20.0%	5.0%	23.5%	17.6%	0.0%	-100.0%
Other	60.0%	-40.0%	62.5%	4.2%	75.0%	20.0%
Drugs		--				
Fed Statutes						
Prov Statutes	100.0%	--	60.0%	-40.0%	100.0%	66.7%
Driving Offences	100.0%	0.0%	100.0%	0.0%	100.0%	0.0%



**OPP Detachment Board Report
Records Management System
March - April 2026**



**OPP Detachment Board Report
Records Management System
March - April 2026**



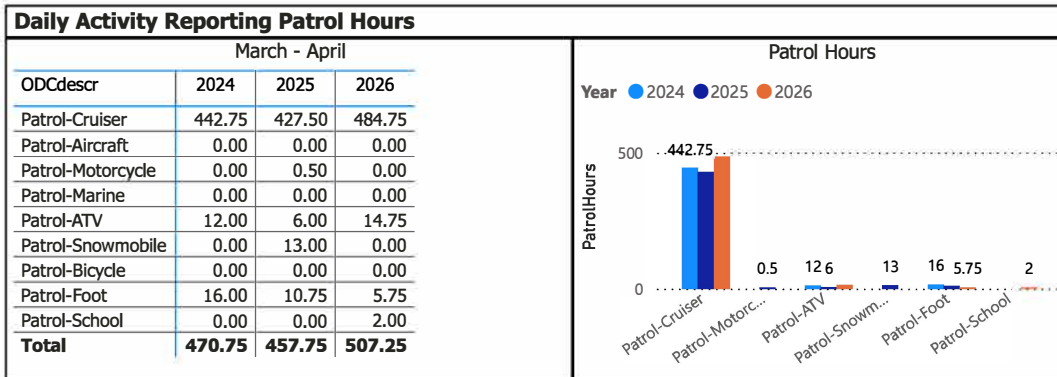
Data source: RMS Data Feed

Ontario Provincial Police, Professional Standards Bureau Commander Reports - File Manager System

Data source date:

08-May-2026

Daily Activity Reporting



**OPP Detachment Board Report
Records Management System
March - April 2026**

Overdose Occurrences			
March - April			YTD
Fatal	2024	2025	2026
<input type="checkbox"/> Fatal	0	0	0
non-opioid overdose	0	0	0
opioid overdose	0	0	0
<input type="checkbox"/> non-Fatal	0	0	0
non-opioid overdose	0	0	0
opioid overdose	0	0	0
Total	0	0	0

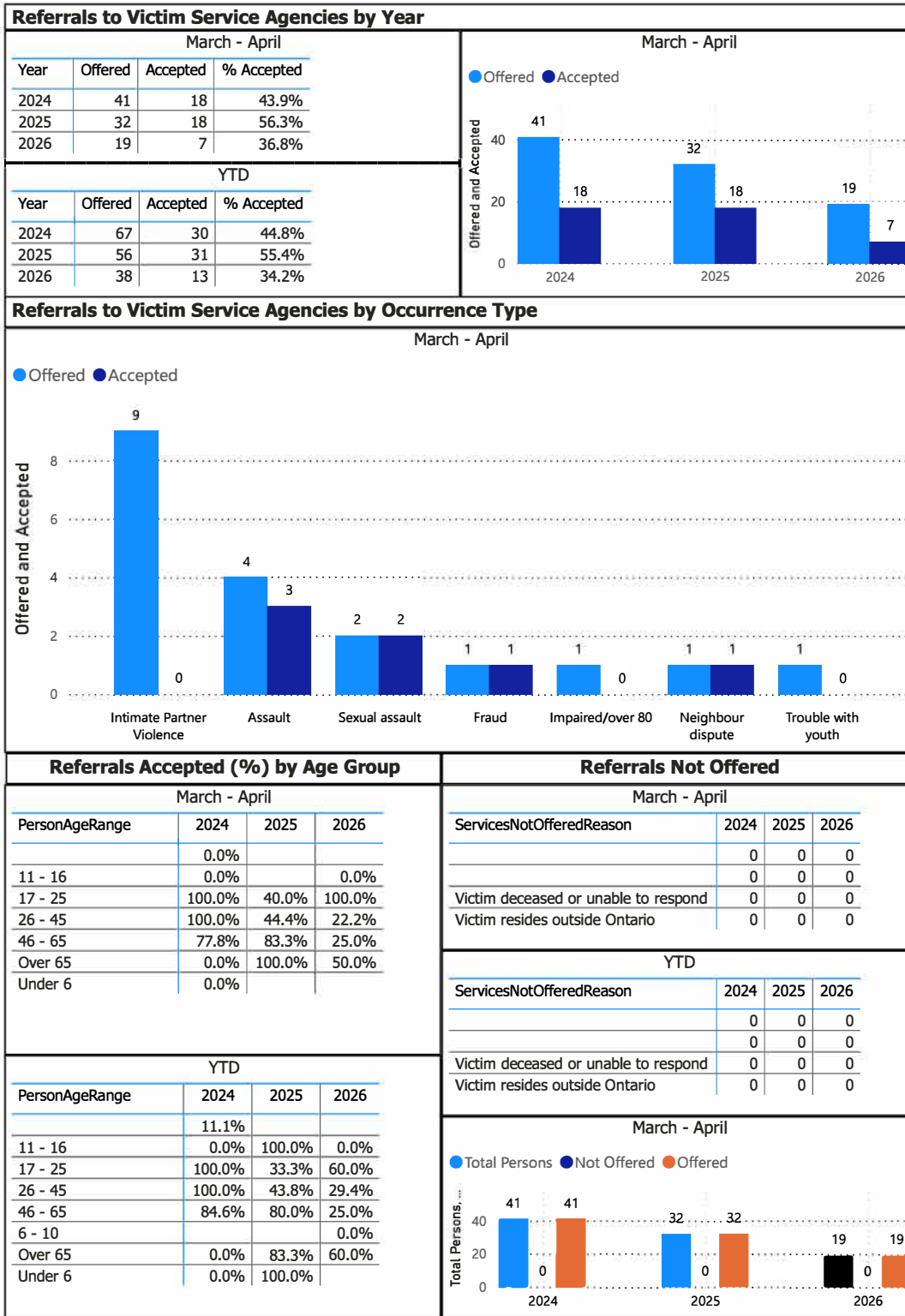
Fatal Overdose Occurrences			
March - April			YTD
Fatal	2024	2025	2026
<input type="checkbox"/> Fatal	0	0	0
non-opioid overdose	0	0	0
opioid overdose	0	0	0
<input type="checkbox"/> non-Fatal	0	0	0
non-opioid overdose	0	0	0
opioid overdose	0	0	0
Total	0	0	0

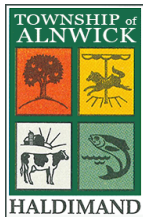
Non-Fatal Overdose Occurrences			
March - April			YTD
Fatal	2024	2025	2026
<input type="checkbox"/> Fatal	0	0	0
non-opioid overdose	0	0	0
opioid overdose	0	0	0
<input type="checkbox"/> non-Fatal	0	0	0
non-opioid overdose	0	0	0
opioid overdose	0	0	0
Total	0	0	0

Fatal Overdose Occurrences			
March - April			YTD
Fatal	2024	2025	2026
<input type="checkbox"/> Fatal	0	0	0
non-opioid overdose	0	0	0
opioid overdose	0	0	0
<input type="checkbox"/> non-Fatal	0	0	0
non-opioid overdose	0	0	0
opioid overdose	0	0	0
Total	0	0	0

Non-Fatal Overdose Occurrences			
March - April			YTD
Fatal	2024	2025	2026
<input type="checkbox"/> Fatal	0	0	0
non-opioid overdose	0	0	0
opioid overdose	0	0	0
<input type="checkbox"/> non-Fatal	0	0	0
non-opioid overdose	0	0	0
opioid overdose	0	0	0
Total	0	0	0

**OPP Detachment Board Report
Records Management System
March - April 2026**





**The Corporation of the Township of Alnwick/Haldimand
Parks & Recreation Advisory Committee Meeting Minutes
Monday, June 15, 2026 at 6:00
Centreton Community Centre**

Members Present: Jen Keller-Nelson, Edith Kift, David Bryson, Laurie Deviney, Jake O'Connor, Stephanie Johns, and Councillor Mike Ainsworth

Members Absent: Cassandra Vella and Councillor Mary Catherine O'Neill

Staff Present: Cassidy Sweet (Deputy Clerk) and Zack Zarry (Manager, Parks, Recreation & Facilities)

1. Call to Order

1.1 Chair J. Keller-Nelson confirmed quorum and the presence of the Municipal Clerk.

Chair J. Keller-Nelson called the meeting to order at 6:00 p.m.

2. Territorial Land Acknowledgement

Chair Keller-Nelson read the Territorial Land Acknowledgement.

3. Approval of Agenda

3.1 Motion to Approve the Agenda

01

Moved by Edith Kift, seconded by David Bryson;

That the agenda for the Parks & Recreation Advisory Committee meeting held on June 15, 2026 be approved.

CARRIED.

4. Disclosures of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest.

5. Approval of Minutes

5.1 Motion to Approve Meeting Minutes

02

Moved by Councillor Mike Ainsworth, seconded by David Bryson;

That the minutes of the Parks & Recreation Advisory Committee meeting held on May 25, 2026 be approved.

CARRIED.

6. Business Arising from Previous Minutes

7. Standing Items

7.1 Committee Working Group Updates

PR01: Communication with County regarding signage on the road, requested information on what signage the County does to indicate there is a park to ascertain ways to get more exposure for the park. Fire route number is not legible, staff to address with Public Works Department.

PR02: The Chair indicated that the google doc would be re circulated for members to enter information regarding Centreton Community Centre and Ray Benns Memorial Park. Staff will have access so they can pull the list out for recommendations at a future meeting. Lakeport Monument, Stenafton Park, and Centennial Field (Centreton) have not been assessed yet. Committee members to tour those before the July 20th meeting and add comments to the google doc.

PR03: Update from Committee Member Ainsworth that there was a report to Council that Wicklow Boat Launch will be dredged early spring 2027.

No further Nawautin Sanctuary recommendations than what has already been sent to staff.

PR08: Discussion regarding what volunteers can do to clean up some of these greenspaces. Frustration displayed again regarding lack of clarity. Discussion regarding regular maintenance that should still be conducted during negotiations and new projects that can't be started.

Questioned about priorities in the Sanctuary for the staff. Manager of Parks, Recreation and Facilities responded that the main thing is grass cutting and trimming paths followed by looking at hazards and safety issues in the Sanctuary.

PR09: Vandalism at the Vernonville Community Centre, piano stool found in the hedges. Updated that the hall had no water yesterday, staff are looking into it. Staff to look into painting, damaged bricks, and playground equipment inspection.

PR10: Two events scheduled at the Centreton Community Centre. October 17, 2026 - trivia night. August 29, 2026 - corn roast.

8. New Business

8.1 Canada Day Event

June 28th event. Committee Member Ainsworth updated that volunteers were needed for cake cutting, and judges for parade. Member Deviney has volunteered to judge parade. Updated Committee that there is a tent coming, and booths will be set up around the ball diamond. Bouncey castles and bubbles set up by the parkette. Civic awards will be conducted under the tent. Staff will be setting up tables in the morning.

8.2 Update on Committee Resolutions

Manager of Parks, Recreation and Facilities went through each resolution one by one. Nawautin report is being sent to Council June 23, 2026. Vernonville maintenance is to be conducted this year and will be started in July. Maintenance at Fenella to be started in July including painting, replacing gravel, and clearing debris pile. Recommendation from Committee for signage is that staff focus on new signage and add stickers in the future if additional programs want to be used. Emphasized that UV protection is important. Recommendation to pay for boat launches has been recommended by a previous committee as this would help with the upkeep of some of these public spaces and portable washrooms.

03

Moved by Laurie Deviney, seconded by Edith Kift;

That Council direct staff to expand boat launch user fees to all designated boat launches in the Township for 2027.

CARRIED.

8.3 Volunteer Groups for Nawautin Nature Sanctuary

Manager of Parks, Recreation and Facilities updated that staff are still waiting on updates before volunteer groups can be utilized.

9. Adjournment

9.1 Motion to Adjourn

04

Moved by Edith Kift, seconded by Laurie Deviney;

That the Parks & Recreation Advisory Committee meeting held on June 15, 2026 be adjourned at 7:07 p.m.

CARRIED.



The Corporation of the Township of Alnwick/Haldimand Parks & Recreation Advisory Committee Meeting Minutes Monday, May 25, 2026 at 6:00

- Members Present:** Jen Keller-Nelson, Edith Kift, Mayor John Logel, David Bryson, Laurie Deviney, Stephanie Johns, and Jake O'Connor
- Members Absent:** Suzanne Elston, Councillor Mary Catherine O'Neill, and Councillor Mike Ainsworth
- Staff Present:** Cassidy Sweet (Deputy Clerk) and Zack Zarry (Manager, Parks, Recreation & Facilities)

1. Call to Order

- 1.1 Chair J. Keller-Nelson confirmed quorum and the presence of the Municipal Clerk.

Chair J. Keller-Nelson called the meeting to order at 6:00 p.m.

2. Territorial Land Acknowledgement

Chair Keller-Nelson read the Territorial Land Acknowledgement.

3. Approval of Agenda

- 3.1 Motion to Approve the Agenda

01

Moved by Edith Kift, seconded by David Bryson;

That the agenda for the Parks & Recreation Advisory Committee meeting held on May 25, 2026 be approved.

CARRIED.

4. Disclosures of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest.

5. Approval of Minutes

- 5.1 Motion to Approve Meeting Minutes

02

Moved by Laurie Deviney, seconded by Stephanie Johns;

That the minutes of the Parks & Recreation Advisory Committee meeting held on April 27, 2026 be approved.

CARRIED.

6. Business Arising from Previous Minutes

7. Standing Items

- 7.1 Committee Working Group Assignments
- 7.2 Committee Working Group Updates

Discussed outstanding recommendations from the Committee and the timeline for

when the work will be completed. Requested feedback from the recommendations that were sent to Council and staff that are outstanding. Some of the recommendations that included work to be done at facilities are becoming more serious as the time grows. Opportunities for grants to be coordinated for the work. Ambiguity surrounding what volunteers can and can't do with the union negotiations continuing at the Township. Some volunteer groups have been given the go ahead to continue with past practices, and other are unsure what they are able to do. Noted that the playground equipment at Vernonville needs to be looked at.

PR01: Recommendation has been sent for portable seasonable washrooms. No update provided as to whether that is happening. Signage at Wicklow Heritage Park is obscure, should be promoted as a picnic area.

PR02: Centreton is the last facility assessment to do, the next meeting will be there. Noted that Committee Members can come early and view the facility as well as the parkette across the street. Discussed the old Centreton Ball Park which could also be viewed for potential recreational opportunities. Members will look at that on their own time.

PR03: Standing resolutions.

PR04: Inquired about the budget for the Committee, and how can that be used. Discussed community organization events and how/if that fee should be charged. Discussed that if Committee members are creating connections with local organization they should not have to pay rental fees for the community events.

Nawautin Groups - Standing resolutions. Discussed invasive species, trimming needing to be done, trimmings to be removed from Sanctuary, drainage issues in some spots. Some of these problems have been previously noted with the Parks, Recreation & Facilities Manager. Major drainage issue needs to be addressed, grass isn't being cut in the area as it is quite wet. Possible grant opportunities. Confirmed with staff that Committee members are able to send grant opportunities to staff.

PR10: Group currently working on summer event.

PR11: Will look at dates for the tree lighting closer to. Noted that they will be proposing a separate date from the Grafton Christmas Market as that seems to have created event fatigue this year. Discussed possible dates and other municipalities Christmas event dates to work around.

Noted that new members to the Committee are able to join a working group at any time by contacting staff.

8. New Business

8.1 Canada Day 2026

Staff provided a short update on events. Looking for volunteers for the events.

8.2 Volunteer Groups for Nawautin Sanctuary

Staff provided a short update that the Parks, Recreation and Facilities Manager is looking to organize a group of volunteers to do work in the Sanctuary. Discussed the need to remove brush and not just put into a pile. The southwest corner needs a lot of work.

8.3 Update on Haldimand Community Memorial Arena Project

Staff provided a short update that the project had commenced at the arena. Committee members inquired about the outdoor canteen and if it would be up and running this season.

A Committee member had a question regarding the baseball facilities and whether there would be netting put on the diamonds. Committee members provided a history and the restrictions around netting the diamonds. Grant opportunities may be available for the netting.

9. Adjournment

9.1 Motion to Adjourn

03

Moved by Edith Kift, seconded by Laurie Deviney;

That the Parks & Recreation Advisory Committee meeting held on May 25, 2026 be adjourned at 6:58 p.m.

CARRIED.



**TOWNSHIP OF
BRUDENELL, LYNDOCH AND RAGLAN**

42 Burnt Bridge Road, PO Box 40
Palmer Rapids, Ontario K0J 2E0
TEL: (613) 758-2061 · FAX: (613) 758-2235

May 6, 2026

RE: Canada Post Rate Reduction for Libraries

Please be advised that at the Regular Council Meeting on May 6th, 2026, Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan approved the following:

Resolution No: 2026-05-06-09

Moved by: Councillor Quade

Seconded by: Councillor Keller

“Be it resolved that the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan support the correspondence from the Township of Perry to maintain and protect reduced-rate postal distribution for library materials, and;

And further that this resolution be forwarded to the Township of Perry, Minister of Government Transportation, Public Services and Procurement, Renfrew Nipissing Pembroke MP and MPP and all Ontario Municipalities.”

CARRIED

Sincerely,

Tammy Thompson

Deputy Clerk

Township of Brudenell, Lyndoch and Raglan



**The Corporation of the
Township of Perry**

Box 70 1695 Emsdale Road Emsdale, Ontario P0A 1J0

Date: February 18, 2026

Resolution No.: 2026-078

Moved By: Joe Lumley Seconded By: Paul Sowrey

Whereas public libraries play a vital role in ensuring equitable access to information, literacy, education, and culture for all residents;

And whereas interlibrary loan services are an essential component of public library operations, particularly for small and rural communities with limited local collections;

And whereas reduced postal rates for library materials have historically enabled libraries to share resources efficiently and affordably across Canada;

And whereas recent amendments to the Canada Post Corporation Act have removed the legislative requirement to provide reduced postal rates for library materials, creating uncertainty for the continued delivery of this essential service;

Now therefore be it resolved that the Council of the Corporation of the Township of Perry calls upon the Government of Canada to maintain and protect reduced-rate postal distribution for library materials through legislation;

And that Council requests that the Minister responsible for Canada Post ensure continued, affordable postal access for libraries and interlibrary loan services;

Date: 13 May 2026

15

Moved By: Deputy Mayor Netty McEwen

Seconded By: Councillor John van Klaveren

Support for Sustainable Provincial Grant Funding for Fire Services in Ontario

WHEREAS Municipal fire services in Ontario operate under legislative authority established by the province through statutes, regulations, codes, and prescribed standards governing training, equipment, certification, inspection, and operational requirements;

AND WHEREAS municipalities are responsible for implementing and maintaining compliance with these provincially mandated requirements primarily through local property taxation;

AND WHEREAS current provincial fire service grant programs are available to both full-time and volunteer fire departments across Ontario and are distributed through competitive application processes that may not fully reflect the differing financial and administrative capacities of urban and rural municipalities, highlighting the need for a more balanced approach to funding that supports all fire services equitably;

AND WHEREAS volunteer firefighters represent approximately **70–75% of firefighters in Ontario**, protecting the majority of communities across the province and, particularly in rural areas, are frequently **the first emergency responders to arrive on scene ahead of other emergency services**;

AND WHEREAS other provincially regulated emergency services, including policing and paramedic services, receive stable and predictable provincial funding contributions or cost-sharing arrangements;

AND WHEREAS the absence of a comparable and stable funding model for fire services creates a structural imbalance between provincial regulatory authority and municipal financial responsibility;

AND WHEREAS reliance on competitive funding creates budget uncertainty, limits long-term financial planning, and may not reflect the actual operational needs of fire services, contributing to instability, reduced preparedness and the reduction of services within a critical emergency response sector;

AND WHEREAS stable and predictable funding is essential to maintain emergency preparedness, firefighter safety, service sustainability, and equitable protection for residents regardless of municipal size or tax base;

NOW THEREFORE BE IT RESOLVED THAT

The Council of the Town of Plympton-Wyoming respectfully calls upon the Province of Ontario to **transition the current practice of competitive provincial fire service grant programs into a permanent, stable, and predictable non-competitive provincial funding program** that supports municipalities in meeting provincially legislated fire protection requirements;

AND FURTHER THAT this funding be structured to provide equitable and predictable annual support for **operational readiness and training costs associated with volunteer, composite and full-time fire departments across Ontario**;

AND FURTHER THAT the annual value of this funding be reviewed and adjusted to more appropriately reflect the level of provincial funding support currently provided to other provincially regulated emergency services, including policing and paramedic services;

AND FURTHER THAT this resolution be circulated for endorsement to:

- The County of Lambton
- Lambton County Fire Chiefs Association
- All municipalities
- Ontario Association of Fire Chiefs
- Ontario Professional Fire Fighters Association
- Ontario Volunteer Fire Fighters Association
- Association of Municipalities of Ontario
- Rural Ontario Municipal Association

AND FURTHER THAT, upon endorsement, this resolution be submitted to:

- Steve Pinnsoneault MPP Lambton-Kent-Middlesex
- Bob Bailey MPP Sarnia-Lambton
- The Honourable Michael Kerzner, Minister of the Solicitor General
- The Honourable Kinga Surma, Minister of Infrastructure
- The Honourable Rob Flack, Minister of Municipal Affairs and Housing
- The Honourable Doug Ford, Premier of Ontario

✓

Carried

Defeated

Deferred

June 8, 2026

Alnwick/Haldimand Township Council
Attn: Emily Cartlidge, Clerk
ecartlidge@ahtwp.ca

Dear Mayor Logel and Members of Council:

In follow-up to the governance training delivered by my staff to council on April 14, 2026, I trust it provided valuable tools to support constructive dialogue and informed decision-making. Additional training on these and other municipal topics remains available upon council's request.

I understand that council is also in the process of appointing a new integrity commissioner. As council is aware, municipalities are required to establish a code of conduct and ensure access to integrity commissioner services. There is flexibility in how these responsibilities are fulfilled, including appointing a dedicated integrity commissioner, sharing services with another municipality, or relying on another municipality's commissioner to carry out some or all required duties.

Lastly, I would like to emphasize the importance of collaboration among council members in promoting transparency and accountability. Working together effectively is essential to maintaining public trust, supporting sound decision-making, and ensuring strong governance.

Council members and staff are encouraged to review the [Ontario municipal councillor's guide](#), which provides general information about council and staff roles and how the municipality is expected to operate.

Please accept my best wishes.

Sincerely,



For Jen Liptrot, Regional Director
Eastern Municipal Services Office
Ministry of Municipal Affairs and Housing



The Corporation of the Township of Alnwick/Haldimand

By-law No. 2026-49

Being a By-law to Confirm the Proceedings of a Municipal Planning/Regular Council Meeting held on June 23, 2026

Whereas Section 248 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides for the adoption of a comprehensive general by-law that consolidates and includes the provisions of any by-law previously passed by the Council.

Now Therefore Be It Resolved that the Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

1. That the actions of Council at its meeting held on June 23, 2026, in respect of each motion, resolution, and other action taken by the Council at its meeting, is, except where the prior approval of the Ontario Land Tribunal is required, hereby adopted, ratified and confirmed.
2. That the Mayor and proper Officers of the Corporation are hereby authorized and directed to do all things necessary, where required, and the Mayor and Clerk are hereby directed to execute all documents necessary in that behalf and the Clerk shall hereby be authorized and directed to affix the seal of the Corporation to all such documents.

This By-Law be given a first, second and third reading and finally passed this 23rd day of June, 2026.

John Logel, Mayor

Emily Cartlidge, Municipal Clerk