



**The Corporation of the Township of Alnwick/Haldimand
Parks & Recreation Advisory Committee Meeting Agenda
Monday, June 15, 2026 at 6:00 PM
Centreton Community Centre**

1. Call to Order

- 1.1. Chair J. Keller-Nelson to confirm quorum and the presence of the Municipal Clerk.

Chair J. Keller-Nelson to call the meeting to order at 6:00 p.m.

2. Territorial Land Acknowledgement

We respectfully acknowledge that the Township of Alnwick/Haldimand is located on the Mississauga Anishinabeg territory and is the traditional territory of the Mississauga Anishinabeg. The Township of Alnwick/Haldimand respectfully acknowledges that the Mississauga Nation are the collective stewards and caretakers of these lands and waters in perpetuity, and that they continue to maintain this responsibility to ensure their health and integrity for generations to come.

3. Approval of Agenda

- 3.1. Motion to Approve the Agenda

That the agenda for the Parks & Recreation Advisory Committee meeting held on June 15, 2026 be approved.

4. Disclosures of Pecuniary Interest and General Nature Thereof

There are ___ declarations of pecuniary interest.

5. Approval of Minutes

- 5.1. Motion to Approve Meeting Minutes

[Parks & Recreation Advisory Committee - 25 May 2026 - Minutes - Pdf](#)

That the minutes of the Parks & Recreation Advisory Committee meeting held on May 25, 2026 be approved.

6. Business Arising from Previous Minutes

7. Standing Items

- 7.1. Committee Working Group Updates

8. New Business

- 8.1. Canada Day Event
- 8.2. Update on Committee Resolutions
[Parks & Rec Outstanding Recommendations](#)
- 8.3. Volunteer Groups for Nawautin Nature Sanctuary

9. Adjournment

- 9.1. Motion to Adjourn

That the Parks & Recreation Advisory Committee meeting held on June 15, 2026 be adjourned at ____ p.m.



The Corporation of the Township of Alnwick/Haldimand Parks & Recreation Advisory Committee Meeting Minutes Monday, May 25, 2026 at 6:00

- Members Present:** Jen Keller-Nelson, Edith Kift, Mayor John Logel, David Bryson, Laurie Deviney, Stephanie Johns, and Jake O'Connor
- Members Absent:** Suzanne Elston, Councillor Mary Catherine O'Neill, and Councillor Mike Ainsworth
- Staff Present:** Cassidy Sweet (Deputy Clerk) and Zack Zarry (Manager, Parks, Recreation & Facilities)

1. Call to Order

- 1.1 Chair J. Keller-Nelson confirmed quorum and the presence of the Municipal Clerk.

Chair J. Keller-Nelson called the meeting to order at 6:00 p.m.

2. Territorial Land Acknowledgement

Chair Keller-Nelson read the Territorial Land Acknowledgement.

3. Approval of Agenda

- 3.1 Motion to Approve the Agenda

01

Moved by Edith Kift, seconded by David Bryson;

That the agenda for the Parks & Recreation Advisory Committee meeting held on May 25, 2026 be approved.

CARRIED.

4. Disclosures of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest.

5. Approval of Minutes

- 5.1 Motion to Approve Meeting Minutes

02

Moved by Laurie Deviney, seconded by Stephanie Johns;

That the minutes of the Parks & Recreation Advisory Committee meeting held on April 27, 2026 be approved.

CARRIED.

6. Business Arising from Previous Minutes

7. Standing Items

- 7.1 Committee Working Group Assignments

- 7.2 Committee Working Group Updates

Discussed outstanding recommendations from the Committee and the timeline for

when the work will be completed. Requested feedback from the recommendations that were sent to Council and staff that are outstanding. Some of the recommendations that included work to be done at facilities are becoming more serious as the time grows. Opportunities for grants to be coordinated for the work. Ambiguity surrounding what volunteers can and can't do with the union negotiations continuing at the Township. Some volunteer groups have been given the go ahead to continue with past practices, and other are unsure what they are able to do. Noted that the playground equipment at Vernonville needs to be looked at.

PR01: Recommendation has been sent for portable seasonable washrooms. No update provided as to whether that is happening. Signage at Wicklow Heritage Park is obscure, should be promoted as a picnic area.

PR02: Centreton is the last facility assessment to do, the next meeting will be there. Noted that Committee Members can come early and view the facility as well as the parkette across the street. Discussed the old Centreton Ball Park which could also be viewed for potential recreational opportunities. Members will look at that on their own time.

PR03: Standing resolutions.

PR04: Inquired about the budget for the Committee, and how can that be used. Discussed community organization events and how/if that fee should be charged. Discussed that if Committee members are creating connections with local organization they should not have to pay rental fees for the community events.

Nawautin Groups - Standing resolutions. Discussed invasive species, trimming needing to be done, trimmings to be removed from Sanctuary, drainage issues in some spots. Some of these problems have been previously noted with the Parks, Recreation & Facilities Manager. Major drainage issue needs to be addressed, grass isn't being cut in the area as it is quite wet. Possible grant opportunities. Confirmed with staff that Committee members are able to send grant opportunities to staff.

PR10: Group currently working on summer event.

PR11: Will look at dates for the tree lighting closer to. Noted that they will be proposing a separate date from the Grafton Christmas Market as that seems to have created event fatigue this year. Discussed possible dates and other municipalities Christmas event dates to work around.

Noted that new members to the Committee are able to join a working group at any time by contacting staff.

8. New Business

8.1 Canada Day 2026

Staff provided a short update on events. Looking for volunteers for the events.

8.2 Volunteer Groups for Nawautin Sanctuary

Staff provided a short update that the Parks, Recreation and Facilities Manager is looking to organize a group of volunteers to do work in the Sanctuary. Discussed the need to remove brush and not just put into a pile. The southwest corner needs a lot of work.

8.3 Update on Haldimand Community Memorial Arena Project

Staff provided a short update that the project had commenced at the arena. Committee members inquired about the outdoor canteen and if it would be up and running this season.

A Committee member had a question regarding the baseball facilities and whether there would be netting put on the diamonds. Committee members provided a history and the restrictions around netting the diamonds. Grant opportunities may be available for the netting.

9. Adjournment

9.1 Motion to Adjourn

03

Moved by Edith Kift, seconded by Laurie Deviney;

That the Parks & Recreation Advisory Committee meeting held on May 25, 2026 be adjourned at 6:58 p.m.

CARRIED.

Recommendations Sent to Council

14 Oct 2025	RES:20 251014- 05	Recommendation #2: That Council direct staff the monitor usage/visitor numbers for Sandy Bay Parkette (playground) and install picnic tables, benches and trees.	Monitor usage/visitor numbers for Sandy Bay Parkette and install picnic tables, benches and trees	Parks, Recreation & Facilities Department	Zack Zarry	Assigned
14 Oct 2025	RES:20 251014- 05	Recommendation #3: That Council direct staff to monitor usage of Sandy Bay Boat Launch to determine volume and minimum standard requirement by budget discussions prior to any additional expenditures.	Monitor usage of Sandy Bay Boat Launch to determine minimum standard requirements prior to additional expenditures	Parks, Recreation & Facilities Department	Zack Zarry	Assigned
14 Oct 2025	RES:20 251014- 05	Recommendation #1: That Council direct staff to consider the recommendations contained within the report from the Nawautin Sanctuary Working Group during the 2026 budget deliberations	Consider report during budget deliberations	Parks, Recreation & Facilities Department	Zack Zarry	Assigned
14 Oct 2025	RES:20 251014- 05	Recommendation #4: That Council direct staff to hold a public meeting in 2025 at the Fenella Community Centre to discuss the future of the building including repurposing or decommission and that local residents and user groups be notified	Hold public meeting	Clerks Department	Emily Cartlidge	Complete
12 Nov 2025	RES:20 251112- 07	The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows: Recommendation #2: That Council direct staff to investigate energy upgrades and improvements for the Vernonville Community Centre.	Investigate energy upgrades and improvements to Vernonville Community Centre	Parks, Recreation & Facilities Department	Zack Zarry	Assigned
12 Nov 2025	RES:20 251112- 07	Recommendation #3: That Council direct staff to investigate funding opportunities for phragmites.	Investigate funding for phragmites	Parks, Recreation & Facilities Department	Zack Zarry	Assigned
12 Nov 2025	RES:20 251112- 07	The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows: Recommendation #5: That Council include all parks, except for the Grafton Heritage Park, in the Adopt a Park program.	Adopt a Park Program	Parks, Recreation & Facilities Department	Zack Zarry	Assigned
12 Nov 2025	RES:20 251112- 07	The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows: Recommendation #6: That Council consider replacing all existing signage at the community centres, parks and recreation facilities, boat launches, and cemeteries within the 2026 budget.	Consider signage updates	Parks, Recreation & Facilities Department	Zack Zarry	Assigned

14-Apr-26	RES:20 260614- 05	That staff investigate seasonal accessible portable washrooms for the Sandy Bay Boat Launch and the replacement of damaged picnic tables.	Investigate	Parks, Recreation & Facilities Department	Zack Zarry	Assigned
14-Apr-26	RES:20 260614- 05	That staff investigate seasonal accessible portable washrooms for the Wicklow Heritage Park.	Investigate	Parks, Recreation & Facilities Department	Zack Zarry	Assigned

<u>Facility Tour Recommendations</u>
<p>Recommendations from the Nawautin report included:</p> <ul style="list-style-type: none"> - Bridge Repair/Replacement - Invasive Species - Water quality and health (water wellness study) - Certified arborist to assess health of trees - Drainage - Inspection by environmental authority over shorelines
<p>Recommendations from the Vernonville Assessment included:</p> <ul style="list-style-type: none"> - Playground surface under swings needs more wood chips - Remove plastic play structure in sandbox - Remove chains from picnic tables - Remove old yellow newspaper box - Cut bush by Canada Post Box - Cut grass around Vernonville CC sign on Shelter Valley Rd. - Fix or replace eavestrough on building - Assess and repoint foundation - Remove all plants from ground around stone foundation and leave small garden at south of building - Turn off outside water tap. - Trim low pine branches - Plant trees in yard - Assess fencing - Cut down trees and bushes too close to the building - Reassess playground equipment - Inspect and repair accessible ramp - Repair walls where drywall damaged - Check fire extinguishers - Check windows - Paint exterior of the entry hall addition - Consider heritage designation
<p>Recommendations from the Wicklow Heritage Park assessment included:</p> <ul style="list-style-type: none"> - Signage needs to be updated - Stone around one of the signs needs to be repaired
<p>Recommendations from the Sandy Bay Park Tour included:</p> <ul style="list-style-type: none"> - Making ramp leading to dock more accessible - Clean up fallen trees - Plant more trees - Assess drainage ditches - Shoreline clean up needed - Needs updated signage - Grade of the launch needs to be smoothed - New picnic tables

Recommendations from the Fenella Hall assessment included:

- Concerns with accessibility
- Grass clippings being shot at windows
- Gravel from plowing removed grass in multiple areas
- Remove broken ramp on upper south side
- Replace missing railing upper south entrance
- Replace rotten well protection
- Add fresh limestone screenings to smooth out accessible entrance
- Paint windows and doors at lower entrance
- Pull weeds at flag area
- Work needed on retaining wall on upper driveway