



Board or Meeting Agenda

Meeting Details

Date: July 8 2026, 5:00 PM

Meeting Location

10 N. Division St.
Commission Chambers

Agenda

Call to Order

Roll Call

Approval of Agenda

Approval of Minutes

- Draft Minutes for June 10, 2026

Committee Reports

- Communications

Ongoing Business

- Timeline for Board Selection

New Business

- Outline and Content for Quarterly Report

Public Comment – Limited to 3 minutes per individual

Board Comment

Recess

Closed Session

- Report to City Manager - Content Discussion

Return from Recess

Adjournment

Accommodations

The City of Battle Creek will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered in the meeting upon notice to the City of Battle Creek. Individuals with disabilities requiring auxiliary aids or services should contact the city by writing or calling the following:

Victoria L. Houser
Office of the City Clerk
10 N. Division, Room 111
Battle Creek, MI 49014
269.966.3348 (Voice/TDD)

Community Oversight Board

Meeting Minutes

Wednesday, June 10, 2026

Battle Creek Police Dept. – Community Room

34 N. Division St.

5:00 PM

Meeting called to Order by Chairperson Carey Whitfield at 5:06 PM.

Roll Call was taken.

Attendance:

Board Members Present: Kaciana Champlin, Kimberly Holley, Michelle Hull, Dominic Oo, Brandon Phenix, Clare Tanner, Carey Whitfield

Board Members Absent: Jennifer LaGrand Williams (Excused), Jose Orozco (Excused), Mark Stephens (Excused)

Quorum established for voting with Alternate Member Brandon Phenix.

Approval of Agenda

Brandon Phenix made a motion to approve the meeting agenda as presented. Dominic Oo seconded the motion. There was no discussion or amendments; motion carried unanimously.

Approval of May 13, 2026 Board Meeting Minutes

Kaciana Champlin made a motion to approve the May 13, 2026 Board Meeting Minutes as presented. Brandon Phenix seconded the motion. There was no discussion or amendments; motion carried unanimously.

Discussion of 2025 Report

The Board discussed the 2025 Battle Creek Police Department Annual Review Report with Police Chief Shannon Bagley and Inspector Jamie VanDyke and provided recommendations for additional information that would be helpful to include in future reports.

Committee Reports

There were no committee reports.

Ongoing Business

Case Review Priorities

The Board is seeking to learn community members' priorities gleaned through community outreach activities.

Case Review Process

The Board discussed the Investigation Checklist they are using with Inspector Jamie VanDyke.

Carey Whitfield requested additional scheduled time to review complaint investigation files in the future.

New Business

Board Recruitment

The Board currently has one Alternate vacancy. In addition, one Board member will not renew for a 2nd term, and an Alternate Board member will vacate their term one year early; thus, the Board will seek to fill three vacancies in August.

Board Comment

Carey Whitfield inquired about the status of a press release about the Community Oversight Board, and the request for the Board to be introduced at a future City Commission meeting.

Public Comment

There were no public comments.

Recess

Kaciana Champlin made a motion to recess to a closed session. Brandon Phenix seconded the motion. There was no discussion; motion carried unanimously.

Closed Session

The Board moved to a closed session to discuss a complaint investigation with Chief Bagley and Inspector VanDyke.

Return from Recess

The Board returned from recess.

Adjournment

Chairperson Carey Whitfield adjourned the meeting at 7:00 PM.

Respectfully submitted,

Kimberly L. Holley, Organizational Development Officer, City Manager's Office