



# CITY of BEVERLY

191 Cabot Street  
Beverly, Massachusetts 01915  
Phone (978) 605-2340

**Mayor**

*Michael P. Cabill*

**Chief of Staff**

*Julia Long*

**Executive Secretary**

*Martha A. Lewis*

**Building Commissioner/ADA Coordinator**

*James Butler*

**DEIB/ ADA Coordinator**

*Wangari Fahari*

## COMMISSION ON DISABILITIES

Thursday, June 25th, 2026

12:00pm

**City Hall 3rd Floor Council Chamber, 191 Cabot St**

Jim Billings, Paul Willenbrock, Ed Horack, Marilyn Hourican-Osburn, James Butler, Wangari Fahari, Nevaeh Hourican, Bud Rehal

### Statement of Purpose

We champion the full inclusion of people with disabilities in every facet of community life. In partnership with the Massachusetts Office on Disability (MOD), Massachusetts Commission for the Deaf and Hard of Hearing (MCDHH). We advance equity, accessibility, and a true sense of belonging ensuring Beverly is a place where everyone can participate, contribute, and thrive.

### 1. Welcome Back & Access Check-In (12:00 – 12:05 PM)

- Welcome from Chair
- Confirm access supports:
  - ASL interpretation requested from MCDHH
  - CART captioning will be available
  - Accessible materials (Large Print agenda)
  - Request Braille
  - Sensory accommodations available

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CITY OF BEVERLY  
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CITY CLERKS OFFICE

- Meeting recorded and streamed on BevCam
- Brief access pause

## **2. Roll Call, Public Comment & Minutes Approval (12:05 – 12:10 PM)**

- Introductions (name, pronouns, access needs – optional)
- Public comment (2 minutes each; written and multi media submissions accepted)
- Approve minutes

## **3. Public Discussion (12:10 – 12:30 PM)**

- Up to 5 minutes each person

## **4. Spotlight On Progress So Far (12:30 – 12:45 PM)**

- Brief staff/commissioners update:
  - ADA Transition plan work underway
  - ASL Accessibility requests and trends
  - Dane St. Wheelchair accessibility plan

## **5. Action Planning & Roles (12:45 – 12:55 PM)**

- Identify immediate next steps:
  - Beach access and equity
  - CDBG Funds for ADA
  - Raise awareness on the Committee
    - Newspaper submission
    - Open conversation meetings

## **6. Next Steps & Adjournment (12:55 – 1:00 PM)**

- Confirm next meeting dates July 23rd
- Summarize key priorities and assignments
- Adjourn

## **Public Access & Contact Information**

### Know your rights under the Massachusetts Open Meeting Law.

Meeting materials and future minutes will be available in alternative formats upon request:

### **Contact Us**

#### **Commission Chair**

Paul Willenbrock

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#### **Commission Secretary**

Nevaeh Hourican

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