



AGENDA

Regular Council Meeting

3:00 PM - Tuesday, June 9, 2026

City Council Chambers

620 Benton Road, Bossier City, Louisiana

Page

I. CALL TO ORDER

II. INVOCATION BY COUNCIL MEMBER JOEL GIROUARD

III. PLEDGE OF ALLEGIANCE BY COUNCIL MEMBER VINCE MAGGIO

IV. ROLL CALL

V. ANNOUNCEMENT

VI. CEREMONIAL MATTERS/RECOGNITION OF GUESTS

VII. APPROVE AGENDA

VIII. APPROVE MINUTES

- 5 - 14
1. Approve Minutes of May 26, 2026 Regular Council meeting and dispense with the reading.
[May 26 of 2026 Minutes](#)

IX. BIDS

- 15 - 16
1. Witness Opening of Sealed Bids for Project #P26-02 - LA 3 (Benton Road) Viking Drive to Hospital Drive
approve/take under advisement
[Witness Opening of Sealed Bids for Project #P26-02 - LA 3 \(Benton Road\) Viking Drive to Hospital Drive - Pdf](#)

X. PUBLIC HEARING/ACTIONS ON UNFINISHED BUSINESS

- 17 - 18 1. Adopt an Ordinance levying ad valorem taxes on all property subject to taxation by the City of Bossier City, Louisiana, for the year 2026, and providing the manner of assessment and collection thereof
(Final Reading) (Williamson)
[Levy Ad Valorem Taxes for 2026 - Pdf](#)
- 19 - 21 2. Adopt an Ordinance amending Ordinance no. 18 of 2026 to increase the authorization and appropriation for the emergency repair of the 8-inch gravity sewer main at Lampkin and Burdine streets; authorizing additional work necessary to complete the original solicited repairs; and appropriating an additional \$226,398.55 from the sewer capital and contingency fund.
(Final Reading) (Cheatham)
[An ordinance amending ordinance no. 18 of 2026 to increase the authorization and appropriation for the emergency repair of the 8-inch gravity sewer ma - Pdf](#)
- 22 - 24 3. Adopt an Ordinance to amend the 2026 Water Fund Budget
(Final Reading) (Cheatham)
[Adopt an Ordinance to amend the 2026 Water Fund Budget \(Final Reading\) \(Cheatham\) - Pdf](#)
- 25 - 41 4. Adopt an Ordinance authorizing Mayor Thomas H. Chandler to execute the attached Amendment No. 1 to Claims Service Agreement between City of Bossier City and TRISTAR Claims Management Services, Inc.
(Final Reading) (Jacobs)
[Adopt an Ordinance authorizing Mayor Thomas H. Chandler to execute the attached Amendment No. 1 to Claims Service Agreement between City of Bossie - Pdf](#)

XI. NEW BUSINESS

- 42 - 44 1. Introduce an Ordinance authorizing the donation of 11 Motorola XTS 2500/XTS 2500 I model radios and miscellaneous equipment to the Webster Parish Fire Protection District 8.
(First Reading) (Haugen)
[Introduce an Ordinance authorizing the donation of 11 Motorola XTS 2500/XTS 2500 I model radios and miscellaneous equipment to the Webster Parish Fire - Pdf](#)
- 45 - 52 2. Introduce an Ordinance authorizing Mayor Thomas H. Chandler to execute the attached cooperative endeavor agreement with the City of Bossier City and Red River FC.
(First Reading) (Ward)
[Introduce an Ordinance authorizing Mayor Thomas H. Chandler to](#)

[execute the attached cooperative endeavor agreement with the City of Bossier City and R - Pdf](#)

- 53 - 54 3. Introduce an Ordinance to establish the Infrastructure Capital Fund and designate a percentage of sales tax revenue as a funding source.
(First Reading) (Chris Smith)
[Establish Infrastructure Capital Fund - Pdf](#)
- 55 - 56 4. Introduce an Ordinance to amend Ordinance 41 of 2014 to require the fund balance of the General Fund of the City of Bossier City to be maintained at not less than 25% of budgeted expenses for the upcoming year's budget.
(First Reading) (Chris Smith)
[General Fund Minimum Fund Balance Requirement - Pdf](#)
- 57 - 61 5. Introduce an Ordinance amending Ordinance No. 129 of 2021 with respect to authorizing the issuance of not exceeding Fifteen Million Dollars \$15,000,000) of Public Improvement Sales Tax Refunding Bonds of the City of Bossier City , State of Louisiana; and providing for other matters in connection therewith.
(First Reading) (Girouard)
[Introduce an Ordinance amending Ordinance No. 129 of 2021 with respect to authorizing the issuance of not exceeding Fifteen Million Dollars \\$15,000,00 - Pdf](#)
- 62 - 64 6. Adopt a Resolution for Public Works to fill 2 Laborer I positions in the Public Works Division and backfill any vacant position this creates.
(First and Final Reading) (Rich)
[Adopt a Resolution for Public Works to fill 2 Laborer I positions in the Public Works Division and backfill any vacant position this creates. \(First a - Pdf](#)
- 65 - 69 7. Adopt a Resolution amending Resolution No. 97 of 2021 with respect to preliminary approval of the issuance of not to exceed Fifteen Million Dollars (\$15,000,000) aggregate principal amount of Public Improvement Sales Tax Refunding Bonds of the City of Bossier City, State of Louisiana; and providing for other matters in connection therewith.
(First and Final Reading) (Girouard)
[Adopt a Resolution amending Resolution No. 97 of 2021 with respect to preliminary approval of the issuance of not to exceed Fifteen Million Dollars \(\\$\) - Pdf](#)
- 70 - 71 8. Approve Bossier Press Tribune as City of Bossier City's Official Journal for July 1, 2026 through June 30, 2027 in accordance with Louisiana Revised Statute 43:141
[Approve Bossier Press Tribune as City of Bossier City's Official Journal for July 1, 2026 through June 30, 2027 in accordance with Louisiana Revised S - Pdf](#)
- 72 - 73 9. Approve Regular City Council Meeting Schedule for the remainder of

2026

[Approve Regular City Council Meeting Schedule for the remainder of 2026 - Pdf](#)

XII. REPORTS

XIII. ANNOUNCEMENTS

XIV. ADJOURN

Livestream provided at <https://bossiercity.org/373/Live-Stream>

Any member of the public or the designated caregiver of any member of the public with an ADA-recognized disability may submit a request to provide written comment on an agenda item remotely via electronic means.

For more information contact: City Clerk Phyllis McGraw, 620 Benton Road, Bossier City, LA 71111, 318-741-8509 or cityclerk@bossiercity.org

**PROCEEDINGS OF THE CITY COUNCIL OF BOSSIER CITY
STATE OF LOUISIANA TAKEN AT A REGULAR MEETING
MAY 26, 2026**

The City Council of the City of Bossier City, State of Louisiana, met in Regular session in City Courtroom, 620 Benton Road, Bossier City, Louisiana, May 26, 2026 at 3:00 PM.

Council President, Chris Smith called the meeting to order.

Invocation was given by Council Member Debra W. Ross

Pledge of Allegiance led by Council Member Craton Cochran

Roll Call as follows:

Present: Honorable Councilor, President Chris Smith, Honorable Councilors Craton Cochran, Vince Maggio, Brian Hammons, Debra W. Ross, Cliff Smith, and Joel Girouard

Also Present: Mayor, Thomas Chandler, City Attorney, Charles Jacobs, City Clerk, Phyllis McGraw, and Administrative Assistant Emily Pitts

City Clerk, Phyllis McGraw read the statement about public participation in the meeting and disclosure of conflicts.

By: Mr. Cliff Smith

Motion to approve Agenda

Seconded by Mrs. Debra W. Ross

No comment

Vote in favor of motion is unanimous

By: Mr. Brian Hammons

Motion to approve Minutes of May 12, 2026, Regular Meeting and dispense with the reading.

Seconded by Mr. Vince Maggio

No comment

Vote in favor of motion is unanimous

Bids

Agenda item called - Witness Opening of Sealed Bids for Bid #131-2025 Demolition of 1725 Scott Street

	Total Base Bid
Eagle Industries LLC	\$18,648.00

By: Mr. Brian Hammons

Motion to approve reading of bids/ take bids under advisement

Seconded by: Mr. Cliff Smith

No comment

Vote in favor of motion is unanimous

Agenda item called - Witness Opening of Sealed Bids for 208 Waller Avenue

	Total Base Bid
Eagle Industries LLC	\$25,416.00

By: Mr. Brian Hammons

Motion to approve reading of bids

Seconded by: Mr. Vince Maggio

No comment

Vote in favor of motion is unanimous

Public Hearings/Actions on Unfinished Business

By: Mr. Brian Hammons

Motion to adopt an Ordinance to amend the 2026 General Fund Engineering Department budget.

Seconded by Mrs. Debra W. Ross

Mr. Brian Hammons and Justin Richardson, Property Standards Supervisor, discussed whether the \$100,000 would be sufficient for the remainder of the year. Mr. Richardson stated that he anticipates at least two additional demolitions and believes the funding should be adequate. Mr. Chris Smith added that he has been in discussions with CAO Shane Cheatham and Assistant City Attorney Richard Ray regarding funding opportunities for Property Standards.

No further comment

Vote in favor of motion is unanimous

The following Ordinance offered and adopted:

ORDINANCE NO. 55 OF 2026
AN ORDINANCE TO AMEND THE 2026 GENERAL FUND ENGINEERING
DEPARTMENT OPERATING BUDGETS.

WHEREAS; the City of Bossier City Code Enforcement Division and the City of Bossier City Administrative Council are committed to maintaining the safety, health, and integrity of its neighborhoods; and

WHEREAS; a number of condemned or dilapidated structures have been identified as posing a direct threat to public safety or providing a haven for illicit activities; and

WHEREAS; the exhaustion of current funds necessitates an appropriation of \$100,000.00 to Engineering Department General Fund operating budget to maintain momentum in eliminating blighted properties throughout the City of Bossier City; and

NOW, THEREFORE, BE IT ORDAINED, by the City Council of Bossier City, Louisiana, in regular session convened, that the Bossier City Council does hereby amend the 2026 General Fund Engineering Department Operating Budget to appropriate an additional \$100,000.00 to the Demolition's account and decrease the General Fund balance by \$100,000.00.

The above and foregoing Ordinance was discussed and opened for public comment in open and legal session convened, was adopted on a motion by Mr. Brian Hammons and seconded by Mrs. Debra W. Ross and adopted on the 26th day of May 2026, with the votes listed below. Further this Ordinance will publish on June 3, 2026 and become legal 10 days following publication.

AYES: Mr. Chris Smith, Mr. Cochran, Mr. Hammons, Mrs. Ross, Mr. Cliff Smith, Mr. Girouard, and Mr. Maggio

NAYS: None

ABSENT: None

ABSTAIN: None

Chris Smith, President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

ORDINANCE NO. 56 OF 2026
AN ORDINANCE TO AMEND THE 2026 STREETS AND DRAINAGE FUND BUDGET IN
ACCORDANCE WITH THE LOCAL GOVERNMENT BUDGET ACT

WHEREAS, the Local Government Budget Act requires budget amendment when total revenue and other sources plus projected revenue and other sources within a fund are failing to meet total budgeted revenues and other sources by five percent or more, when total actual expenditures and other uses plus projected expenditures and other uses, within a fund, are exceeding the total budgeted expenditures and other uses by five percent or more, and when actual beginning fund balance, within a fund, fails to meet estimated beginning fund balance by five percent or more and fund balance is being used to fund current year expenditures; and

WHEREAS, the Streets and Drainage Fund actual beginning fund balance for 2026 is below the budgeted beginning fund balance by 19% and fund balance is being used to fund current year expenditures.

NOW, THEREFORE, BE IT ORDAINED that the City Council of Bossier City, Louisiana, in regular session convened, does hereby amend the 2026 Streets and Drainage Fund Budget to decrease Beginning Fund Balance by \$768,731.

The above and foregoing Ordinance was discussed and opened for public comment in open and legal session convened, was adopted on a motion by Mr. Brian Hammons and seconded by Mr. Vince Maggio and adopted on the 26th day of May 2026, with the votes listed below. Further this Ordinance will publish on June 3, 2026 and become legal 10 days following publication.

AYES: Mr. Chris Smith, Mr. Cochran, Mr. Hammons, Mrs. Ross, Mr. Cliff Smith, Mr. Girouard, and Mr. Maggio

NAYS: None

ABSENT: None

ABSTAIN: None

Chris Smith, President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

ORDINANCE NO. 57 OF 2026

AN ORDINANCE AUTHORIZING MAYOR THOMAS H. CHANDLER TO EXECUTE THE NECESSARY DOCUMENTS TO TERMINATE THE OPTION TO PURCHASE BETWEEN THE CITY OF BOSSIER CITY AND CHASING ACES SPORTS ENTERTAINMENT, LLC.

WHEREAS, the City of Bossier City and Chasing Aces Sports Entertainment, LLC (“Chasing Aces”) entered into an Option To Purchase dated December 22, 2023, which was recorded on December 26, 2023, under Instrument No. 1342381, records of Bossier Parish, Louisiana, wherein Chasing Aces granted the City of Bossier City the right and option to purchase the real property owned by Chasing Aces to provide the City of Bossier City the option to purchase the property back should the owners and developers fail to bring the project to completion pursuant to the agreement of the parties; and

WHEREAS, Chasing Aces has requested the City of Bossier City terminate the Option to provide Chasing Aces the opportunity to secure a loan from the Small Business Administration which will provide additional benefit to the citizens and visitors of Bossier City; and

WHEREAS, City of Bossier City acknowledges that it no longer needs or requires the Option and is willing to terminate the Option in accordance with the “Act of Termination” attached hereto as Exhibit “A”.

NOW, THEREFORE, BE IT ORDAINED, by the Bossier City Council, in regular session convened, that Mayor Thomas H. Chandler is hereby authorized to execute the necessary documents to terminate the Option to Purchase with Chasing Aces Sports Entertainment, LLC.

The above and foregoing Ordinance was discussed and opened for public comment in open and legal session convened, was adopted on a motion by Mr. Brian Hammons and seconded by Mr. Joel Girouard and adopted on the 26th day of May 2026, with the votes listed below. Further this Ordinance will publish on June 3, 2026 and become legal 10 days following publication.

AYES: Mr. Chris Smith, Mr. Cochran, Mr. Hammons, Mrs. Ross, Mr. Cliff Smith, Mr. Girouard, and Mr. Maggio
NAYS: None
ABSENT: None
ABSTAIN: None

Chris Smith, President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

ORDINANCE NO. 58 OF 2026

AN ORDINANCE AUTHORIZING MAYOR THOMAS H. CHANDLER TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF BOSSIER CITY AND C3 INTEGRATED SOLUTIONS, LLC TO CONTINUE TO PROVIDE MANAGED DETECTION RESPONSE AND NETWORK SECURITY MONITORING SERVICES TO THE CITY OF BOSSIER CITY.

WHEREAS, Ingalls Information Security/C3 Integrated Solutions, LLC has provided managed detection response and network security monitoring services to Bossier City since 2018; and

WHEREAS, these services are essential to ensure that Bossier City is protected from intrusion into its network and that risks related to information technology security are adequately managed; and

WHEREAS, an executed agreement is required to allow for these services to continue; and

WHEREAS, the specific proposal contains confidential and highly sensitive information about the city’s information technology infrastructure and is not subject to unauthorized access or distribution but the complete agreement has been provided to the Bossier City Council for review and may be available for review upon request in the office of the City Attorney; and

WHEREAS, the cost of the proposed agreement is estimated on the city’s current and estimated future needs and is \$17,167.95 per month; and

NOW, THEREFORE, BE IT ORDAINED, by the Bossier City Council, in regular session convened that Mayor Thomas H. Chandler is hereby authorized to execute the attached agreement with C3 Integrated Solutions, LLC and said agreement is hereby approved.

The above and foregoing Ordinance was discussed and opened for public comment in open and legal session convened, was adopted on a motion by Mr. Cliff Smith and seconded by Mr. Vince Maggio and adopted on the 26th day of May 2026, with the votes listed below. Further this Ordinance will publish on June 3, 2026 and become legal 10 days following publication.

AYES: Mr. Chris Smith, Mr. Cochran, Mr. Hammons, Mrs. Ross, Mr. Cliff Smith, Mr. Girouard, and Mr. Maggio
NAYS: None
ABSENT: None
ABSTAIN: None

Chris Smith, President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

ORDINANCE NO. 59 OF 2026
AN ORDINANCE TO APPROPRIATE \$1,200,000 FROM THE RIVERBOAT GAMING CAPITAL PROJECTS FUND FOR THE LONG-TERM SOUTH BOSSIER REDEVELOPMENT PLAN PROJECT

WHEREAS, the City is prepared to move forward with the Long Term South Bossier Redevelopment Plan Project for an estimated cost of \$1,200,000; and

WHEREAS, funds are available in the Riverboat Gaming Capital Projects Fund.

NOW, THEREFORE, BE IT ORDAINED, in regular session convened that the City Council of Bossier City does hereby appropriate \$1,200,000 from the Riverboat Gaming Capital Projects Fund for the Long Term South Bossier Redevelopment Plan Project and authorizes the Mayor to enter into any necessary contracts for completion of the project.

BE IT FURTHER ORDAINED, that the 2026 Riverboat Gaming Capital Projects Budget is hereby amended to increase expenditures for the Long Term South Bossier Redevelopment Plan Project \$1,200,000 and decrease Fund Balance \$1,200,000.

The above and foregoing Ordinance was discussed and opened for public comment in open and legal session convened, was adopted on a motion by Mr. Brian Hammons and seconded by Mr. Joel Girouard and adopted on the 26th day of May 2026, with the votes listed below. Further this Ordinance will publish on June 3, 2026 and become legal 10 days following publication.

AYES: Mr. Chris Smith, Mr. Cochran, Mr. Hammons, Mrs. Ross, Mr. Cliff Smith, Mr. Girouard, and Mr. Maggio

NAYS: None

ABSENT: None

ABSTAIN: None

Chris Smith, President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

ORDINANCE NO. 60 OF 2026
AN ORDINANCE AUTHORIZING MAYOR THOMAS H. CHANDLER TO EXECUTE AN ACKNOWLEDGEMENT OF THE SECOND AMENDMENT TO BUILDING LEASE BETWEEN THE CYBER INNOVATION CENTER, INC. AND GENERAL DYNAMICS INFORMATION TECHNOLOGY, INC.

WHEREAS, the Cyber Innovation Center, Inc., and General Dynamics Information Technology, Inc. (formerly CSRA, LLC) entered into a building lease effective June 7, 2016, for the building and adjacent improved areas located at 6310 East Texas Street, Bossier City, Louisiana 71111; and

WHEREAS, the parties have executed a Second Amendment to the lease agreement pursuant to the terms and conditions as provided in the documents attached hereto as Exhibit "A"; and

WHEREAS, the continued lease of the premises will continue to provide significant economic development opportunities for the City of Bossier and employment opportunities for the citizens of the City of Bossier and the Parish; and

WHEREAS, the Bossier Parish Police Jury through Parish Administrator Dr. Kenneth Ward has signed an acknowledgement of the Second Amendment to building lease between the Cyber Innovation Center, Inc. and General Dynamics Information Technology, Inc. and the parties to the agreement have requested that the City of Bossier City execute an acknowledgement of same; and

NOW, THEREFORE, BE IT ORDAINED, by the Bossier City Council, in regular session convened, that Mayor Thomas H. Chandler is hereby authorized to execute the attached acknowledgement of the Second Amendment to building lease between the Cyber Innovation Center, Inc. and General Dynamics Information Technology, Inc.

The above and foregoing Ordinance was discussed and opened for public comment in open and legal session convened, was adopted on a motion by Mr. Brian Hammons and seconded by Mrs. Debra W. Ross and adopted on the 26th day of May 2026, with the votes listed below. Further this Ordinance will publish on June 3, 2026 and become legal 10 days following publication.

AYES: Mr. Chris Smith, Mr. Cochran, Mr. Hammons, Mrs. Ross, Mr. Cliff Smith, Mr. Girouard, and Mr. Maggio

NAYS: None

ABSENT: None

ABSTAIN: None

Chris Smith, President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

ORDINANCE NO. 61 OF 2026
AN ORDINANCE TO APPROPRIATE \$924,021.91 FROM THE PARKWAY CAPITAL PROJECT FUND FOR THE OLD BROWNLEE AND WEMPLE ROAD PROJECT.

WHEREAS; the City of Bossier City is installing a traffic signal and widening and installing turn lanes at the intersection of Old Brownlee Road and Wemple Road; and

WHEREAS; the City of Bossier City has entered into a CEA and been awarded \$450,000.00 from the Louisiana Department of Treasury for the Old Brownlee and Wemple Road Project; and

WHEREAS; the Bossier Parish Police Jury will contribute \$131,000.00 of the construction costs associated with the proposed improvements along with performing additional work integrated to the project themselves; and

WHEREAS; the estimated total cost of the project is \$924,021.91, with the \$450,000.00 awarded from the Department of Treasury and the \$131,000.00 contribution from the Bossier Parish Police Jury, leaving the City contribution as \$343,021.91; and

WHEREAS; \$924,021.91 will be allocated from the Parkway Capital Project Fund to complete the Old Brownlee and Wemple Road Project; and

NOW, THEREFORE, BE IT ORDAINED, by the City Council of Bossier City, Louisiana, in regular session convened, that the Bossier City Council does hereby appropriate \$924,021.91 from the Parkway Capital Project Fund for the Old Brownlee and Wemple Road Project.

The above and foregoing Ordinance was discussed and opened for public comment in open and legal session convened, was adopted on a motion by Mr. Brian Hammons and seconded by Mr. Joel Girouard and adopted on the 26th day of May 2026, with the votes listed below. Further this Ordinance will publish on June 3, 2026 and become legal 10 days following publication.

AYES: Mr. Chris Smith, Mr. Cochran, Mr. Hammons, Mrs. Ross, Mr. Cliff Smith, Mr. Girouard, and Mr. Maggio

NAYS: None

ABSENT: None

ABSTAIN: None

Chris Smith, President

Phyllis McGraw, City Clerk

New Business

By: Mr. Brian Hammons

Motion to adopt an Ordinance to declare that an extreme emergency did exist in the City of Bossier City which affected property, public health, and safety due to the requirement to repair an 18-inch gravity sewer main and manhole on HWY 71 at Sunflower Blvd. at a cost of \$265,645.80 to come from sewer capital and contingency fund.

Seconded by Mrs. Debra W. Ross

Mr. Brian Hammons and Todd Thompson, with Waggoner Engineering, discussed whether there would be a need to extend the project further south. Mr. Thompson stated that the area contains vitrified clay pipe extending toward the Golden Meadows 2 lift station and added that replacing or lining the 18-inch main is a priority for 2027.

No further comment

Vote in favor of motion is unanimous

The following Ordinance offered and adopted:

ORDINANCE NO. 62 Of 2026

AN ORDINANCE TO DECLARE THAT AN EXTREME EMERGENCY DID EXIST IN THE CITY OF BOSSIER CITY WHICH AFFECTED PROPERTY, PUBLIC HEALTH, AND SAFETY DUE TO THE REQUIREMENT TO REPAIR AN 18 INCH GRAVITY SEWER MAIN AND MANHOLE ON HWY 71 AT SUNFLOWER BLVD. AT A COST OF \$265,645.80 TO COME FROM SEWER CAPITAL AND CONTINGENCY FUND.

WHEREAS, gravity sewer mains and manholes are critical infrastructure in Bossier City's wastewater collection system and must be maintained to protect property, public health, and safety; and

WHEREAS, the Public Utilities Department needed emergency support to repair the 18 inch gravity sewer main on HWY 71 (Barksdale Blvd.) north of Sunflower Blvd. and replace a gravity sewer manhole south of Sunflower Blvd.; and

WHEREAS, the scope of work involved is beyond the Utility Department's capabilities due to the size and scale of the equipment, material, and labor required; and

WHEREAS, it will cost \$265,645.80 in labor, equipment, materials, insurance, and bonds to complete the work; and

WHEREAS, \$265,645.80 shall be appropriated from the Sewer Capital and Contingency Fund.

NOW, THEREFORE, BE IT RESOLVED, in regular session convened that the City Council of Bossier City, Louisiana, does hereby declare that an emergency exists and authorizes the Mayor to appropriate \$265,645.80 to come from the Sewer Capital and Contingency Fund to be used for the purpose of repairing the gravity sewer main segment and replacing the gravity sewer manhole; and authorizes the City to enter into any necessary contracts for completion of the work.

BE IT FURTHER ORDAINED, that the Mayor is authorized to sign any and all documents in connection with the furtherance of this Ordinance.

BE IT FURTHER ORDAINED, that the 2026 Sewer Capital and Contingency Budget is hereby amended to increase expenditures for repairs to the 18-inch gravity sewer main and manhole by \$265,645.80 and decrease Fund Balance by \$265,645.80.

The above and foregoing Ordinance was discussed and opened for public comment in open and legal session convened, was adopted on a motion by Mr. Brian Hammons and seconded by Mrs. Debra W. Ross and adopted on the 26th day of May 2026, with the votes listed below. Further this Ordinance will become legal immediately.

AYES: Mr. Chris Smith, Mr. Cochran, Mr. Hammons, Mrs. Ross, Mr. Cliff Smith, Mr. Girouard, and Mr. Maggio

NAYS: None

ABSENT: None

ABSTAIN: None

Chris Smith, President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

ORDINANCE NO. 63 OF 2026

ADOPT AN ORDINANCE TO DECLARE THAT AN EMERGENCY DID EXIST IN THE CITY OF BOSSIER CITY WHICH AFFECTED PROPERTY, STRUCTURE AND SAFETY DUE TO THE REQUIREMENT FOR DRAINAGE AND STREET REPAIRS ON LAMPKIN AND BURDINE STREETS AT A COST OF \$98,572.25 TO COME FROM THE STREETS AND DRAINAGE FUND

WHEREAS, an emergency did exist which affected property, structure and safety within the City; and

WHEREAS, the Public Works Department needed emergency support to have drainage and street repairs performed on Lampkin and Burdine Streets; and

WHEREAS, the scope of work was beyond the expertise of the Public Works Department staff; and

WHEREAS, the repairs were performed at a cost of \$98,572.25 in labor, equipment, material, and related costs; and

WHEREAS, \$98,572.25 shall be appropriate from the Streets and Drainage Fund.

NOW, THEREFORE, BE IT ORDAINED, in regular session convened that the City Council of Bossier City does hereby declare that an emergency did exist and authorizes the Mayor to appropriate \$98,572.25 to come from the Streets and Drainage Fund to be used for the purpose of restoring the property, structure and safety of Lampkin and Burdine Streets; and retroactively authorizes the City to enter into any necessary contracts for completion of the work.

BE IT FURTHER ORDAINED that the Mayor is retroactively authorized to sign any and all documents in connection with the furtherance of this Ordinance.

BE IT FURTHER ORDAINED, that the 2026 Streets and Drainage Fund Budget is hereby amended to increase expenditures for the required repairs by \$98,572.25 and decrease Fund Balance by \$98,572.25.

The above and foregoing Ordinance was discussed and opened for public comment in open and legal session convened, was adopted on a motion by Mr. Brian Hammons and seconded by Mr. Vince Maggio and adopted on the 26th day of May 2026, with the votes listed below. Further this Ordinance will become legal immediately.

AYES: Mr. Chris Smith, Mr. Cochran, Mr. Hammons, Mrs. Ross, Mr. Cliff Smith, Mr. Girouard, and Mr. Maggio

NAYS: None

ABSENT: None

ABSTAIN: None

Chris Smith, President

Phyllis McGraw, City Clerk

The following ordinance offered and adopted:

ORDINANCE NO. 64 OF 2026

AN ORDINANCE AMENDING ORDINANCE NO. 133 OF 2018, BY CHANGING THE ZONING CLASSIFICATION OF A CERTAIN TRACT OF LAND FROM R-MD (RESIDENTIAL MEDIUM DENSITY) TO B-3 (GENERAL BUSINESS) BEING 4.296 ACRES, MORE OR LESS, FOR A MIXED-USE COMMERCIAL DEVELOPMENT WITHIN FOLIA DEVELOPMENT, BOSSIER CITY, LOUISIANA

WHEREAS; a public hearing for the Zoning Amendment was held on May 14, 2026; and
WHEREAS; The Planning Department has submitted favorable results of said public hearing to the Mayor and the City Council of the City of Bossier City.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened, that Ordinance No. 133 of 2018 of the City Council of the City of Bossier City, Louisiana, is hereby amended to provide that the zoning classification is hereby changed from R-MD (Residential Medium Density) to B-3 (General Business) for the following:

DESCRIPTION OF A TRACT OF LAND LOCATED IN THE SOUTHEAST QUARTER OF SECTION 33, TOWNSHIP 19 NORTH, RANGE 13 WEST, BOSSIER PARISH, LA. SAID TRACT BEING MORE FULLY DESCRIBED AS FOLLOWS. COMMENCING AT A FOUND 3/4" IRON PIPE AT THE SOUTHEAST CORNER OF SAID SECTION 33, RUN THENCE NORTH 89°33'37" WEST A DISTANCE OF 2768.47 FEET TO THE WEST RIGHT OF WAY LINE OF AIRLINE DRIVE, THENCE RUN ALONG SAID WEST RIGHT OF WAY LINE NORTH 0°19'19" EAST A DISTANCE OF 64.80 FEET TO THE POINT OF BEGINNING. FROM SAID POINT OF BEGINNING, RUN THENCE NORTH 89°40'41" WEST A DISTANCE OF 315.72 FEET, THENCE RUN ALONG A CURVE TO THE LEFT A DISTANCE OF 55.21 FEET, (SAID CURVE HAVING A RADIUS OF 189.00 FEET AND A CORD OF SOUTH 81°45'43" WEST A DISTANCE OF 55.01 FEET), THENCE RUN NORTH A DISTANCE OF 510.98 FEET, THENCE RUN SOUTH 89°49'25" EAST A DISTANCE OF 372.99 FEET TO THE WEST RIGHT OF WAY LINE OF AIRLINE DRIVE, THENCE RUN ALONG SAID WEST RIGHT OF WAY LINE, SOUTH 0°19'19" WEST A DISTANCE OF 503.73 FEET TO THE POINT OF BEGINNING. SAID TRACT CONTAINING 4.296 ACRES.

The above and foregoing Ordinance was discussed and opened for public comment in open and legal session convened, was adopted on a motion by Mr. Joel Girouard and seconded by Mr. Vince Maggio and adopted on the 26th day of May 2026, with the votes listed below. Further this Ordinance will publish on June 3, 2026 and become legal 10 days following publication.

AYES: Mr. Chris Smith, Mr. Cochran, Mr. Hammons, Mrs. Ross, Mr. Cliff Smith, Mr. Girouard, and Mr. Maggio

NAYS: None

ABSENT: None

ABSTAIN: None

Chris Smith, President
C-ZON-000044-2026

Phyllis McGraw, City Clerk

By: Mr. Craton Cochran

Motion to adopt an Ordinance amending Ordinance No. 133 of 2018, by changing the zoning classification of a certain tract of land being 0.48 acres, more or less, from R-LD (Residential Low Density) to B-3 (General Business) located at the northwest corner of Tipton and Nina Street, Bossier City, Louisiana, for a proposed baseball training facility.

Seconded by Mr. Brian Hammons

MPC Director Carlotta Askew-Brown answered Council members' questions, including questions from Mr. Hammons regarding signage and hours of operation due to the facility's proximity to residentially zoned property. Mrs. Askew-Brown stated that the facility would have the required signage and limited operating hours.

No further comment

Vote in favor of motion is unanimous

The following Ordinance offered and adopted:

ORDINANCE NO. 65 OF 2026

AN ORDINANCE AMENDING ORDINANCE NO. 133 OF 2018, BY CHANGING THE ZONING CLASSIFICATION OF A CERTAIN TRACT OF LAND FROM R-LD (RESIDENTIAL LOW DENSITY) TO B-3 (GENERAL BUSINESS) BEING 0.19 ACRES, MORE OR LESS, FOR AN PROPOSED BASEBALL TRAINING FACILITY, LOCATED AT THE NORTHWEST CORNER OF TIPTON AND NINA STREET, BOSSIER CITY, LOUISIANA

WHEREAS; a public hearing for the Zoning Amendment was held on April 23, 2026; and
WHEREAS; The Planning Department has submitted favorable results of said public hearing to the Mayor and the City Council of the City of Bossier City.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened, that Ordinance No. 133 of 2018 of the City Council of the City of Bossier City, Louisiana, is hereby amended to provide that the zoning classification is hereby changed from R-LD (Residential Low Density) to B-3 (General Business) for the following:

Lot 14 of McCall Subdivision.

The above and foregoing Ordinance was discussed and opened for public comment in open and legal session convened, was adopted on a motion by Mr. Craton Cochran and seconded by Mr. Brian Hammons and adopted on the 26th day of May 2026, with the votes listed below. Further this Ordinance will publish on June 3, 2026 and become legal 10 days following publication.

AYES: Mr. Chris Smith, Mr. Cochran, Mr. Hammons, Mrs. Ross, Mr. Cliff Smith, Mr. Girouard, and Mr. Maggio

NAYS: None

ABSENT: None

ABSTAIN: None

Chris Smith, President
C-ZON-000018-2026

Phyllis McGraw, City Clerk

The following ordinance offered and adopted:

ORDINANCE NO. 66 OF 2026

AN ORDINANCE APPROVING A CONDITIONAL USE FOR THE SALE OF HIGH AND LOW CONTENT ALCOHOL FOR OFF PREMISE CONSUMPTION AT A CONVENIENCE STORE, PETER’S GROCERY LOCATED AT 1521 BARKSDALE BOULEVARD, BOSSIER CITY, LOUISIANA.

WHEREAS; Jigneshkumar Patel has applied to the Bossier City-Parish Metropolitan Planning Commission for Conditional Use Approval for the sale of high and low content alcohol, for off premise consumption at a convenience store, Peter’s Grocery, located at 1521 Barksdale Boulevard, Bossier City, Louisiana.

WHEREAS; a public hearing for the Conditional Use application was held on May 14, 2026; and

WHEREAS; The Planning Department has submitted favorable results of said public hearing to the Mayor and the City Council of the City of Bossier City.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened, that the Conditional Use for the sale of high and low content alcohol for off premise consumption at 1521 Barksdale Boulevard, Bossier City, Louisiana is hereby approved.

The above and foregoing Ordinance was discussed and opened for public comment in open and legal session convened, was adopted on a motion by Mr. Brian Hammons and seconded by Mr. Joel Girouard and adopted on the 26th day of May 2026, with the votes listed below. Further this Ordinance will publish on June 3, 2026 and become legal 10 days following publication.

AYES: Mr. Chris Smith, Mr. Cochran, Mr. Hammons, Mrs. Ross, Mr. Cliff Smith, Mr. Girouard, and Mr. Maggio

NAYS: None

ABSENT: None

ABSTAIN: None

Chris Smith, President
C-ALC-000049-2026

Phyllis McGraw, City Clerk

The following ordinance offered and adopted:

ORDINANCE NO. 67 OF 2026

AN ORDINANCE APPROVING A CONDITIONAL USE FOR THE SALE OF LOW CONTENT ALCOHOL FOR ON PREMISE CONSUMPTION AT A MARKETPLACE WITHIN SPRINGHILL SUITES BY MARRIOTT LOUISIANA DOWNS, LA DOWNS HOSPITALITY, LOCATED AT 8010 EAST TEXAS STREET, BOSSIER CITY, LOUISIANA.

WHEREAS; Vishal Patel has applied to the Bossier City-Parish Metropolitan Planning Commission for Conditional Use Approval for the sale of low content alcohol, for on premise consumption at a marketplace within Springhill Suites by Marriott Louisiana Downs, located at 8010 East Texas Street, Bossier City, Louisiana.

WHEREAS; a public hearing for the Conditional Use application was held on May 14, 2026; and

WHEREAS; The Planning Department has submitted favorable results of said public hearing to the Mayor and the City Council of the City of Bossier City.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened, that the Conditional Use for the sale of low content alcohol for on premise consumption at 8010 East Texas Street, Bossier City, Louisiana is hereby approved.

The above and foregoing Ordinance was discussed and opened for public comment in open and legal session convened, was adopted on a motion by Mr. Craton Cochran and seconded by Mr. Brian Hammons and adopted on the 26th day of May 2026, with the votes listed below. Further this Ordinance will publish on June 3, 2026 and become legal 10 days following publication.

AYES: Mr. Chris Smith, Mr. Cochran, Mr. Hammons, Mrs. Ross, Mr. Cliff Smith, Mr. Girouard, and Mr. Maggio

NAYS: None

ABSENT: None

ABSTAIN: None

Chris Smith, President
C-ALC-000094-2026

Phyllis McGraw, City Clerk

By: Mr. Joel Girouard

Motion to introduce an Ordinance levying ad valorem taxes on all property subject to taxation by the City of Bossier City, Louisiana, for the year 2026, and providing the manner of assessment and collection thereof

Seconded by Mr. Cliff Smith

Finance Director Angela Williamson stated the total millage rate is 21.5 mills, the same as last year.

No further comment

Vote in favor of motion is unanimous

By: Mr. Brian Hammons

Motion to introduce an Ordinance amending Ordinance no. 18 of 2026 to increase the authorization and appropriation for the emergency repair of the 8-inch gravity sewer main at Lampkin and Burdine streets; authorizing additional work necessary to complete the original solicited repairs; and appropriating an additional \$226,398.55 from the sewer capital and contingency fund.

Seconded by Mr. Vince Maggio

No comment

Vote in favor of motion is unanimous

By: Mr. Brian Hammons

Motion to introduce an Ordinance to amend the 2026 Water Fund Budget

Seconded by Mr. Joel Girouard

Mr. Hammons and Mr. Thompson, with Waggoneer Engineering, discussed why the budget amendment was necessary.

No further comment

Vote in favor of motion is unanimous

By: Mr. Joel Girouard

Motion to introduce an Ordinance authorizing Mayor Thomas H. Chandler to execute the attached Amendment No. 1 to Claims Service Agreement between City of Bossier City and TRISTAR Claims Management Services, Inc.

Seconded by Mr. Vince Maggio

Assistant City Attorney Richard Ray explained the necessity of the Ordinance, stating that TRISTAR required clarification that it would not service workers' compensation claims occurring after January 1 of this year.

No further comment

Vote in favor of motion is unanimous

Reports

Finance Director Angela Williamson went over the Monthly Financial Report for April, noting revenues were 7% above budget and expenses were 10% below budget. She explained the increase in General Fund expenses was partly due to SporTran submitting three months of invoices at once rather than monthly. Mr. Hammons suggested notifying SporTran that the City prefers processing payments on a monthly schedule. Mr. Chris Smith and Todd Thompson also discussed the Water and Sewer report and factors contributing to net operating income being 56% below budget

Andy Bajnauth, City Engineer, went over the April Project Report. He noted there were currently 3 projects in construction and 7 in design. Total active projects are 29. He went over the status of various city projects and grant projects.

Mr. Hammons and Wade Rich, Director of Public Works discussed the storm drain replacement project along Golden Meadows Drive.

Announcements

Mayor Tommy Chandler announced the Mike Woods Pool would open on June 2 and that hours of operation would be Tuesday through Sunday from 12:00 p.m. to 5:00 p.m. Mayor Chandler thanked CAO Shane Cheatham, Parks and Recreation Director Mary Ward, Rock Solid Director Shelley McMillian, and the City Council for working together to make the opening possible.

Mr. Joel Girouard acknowledged Memorial Day and encouraged everyone to remember and honor those who made the ultimate sacrifice.

There being no further business to come before this Council, Council President Smith adjourned the meeting at 3:40 PM

Respectfully submitted:

Emily Pitts, Administrative Assistant

Publish June 3, 2026



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Jun 09 2026
Department: Purchasing
Prepared by: Denna Beauchemin, Purchasing Agent
Sponsor: Angela Williamson, Finance Director
Submitted: June 4, 2026

NOTED: RECOMMENDED BY:


Thomas Chandler, Mayor

TITLE:

Witness Opening of Sealed Bids for Project #P26-02 - LA 3 (Benton Road) Viking Drive to Hospital Drive

COST/BUDGET DATA:

Engineer's Estimate \$1,764,448.64, Streets & Drainage Budget and Ord 105 of 2025

COUNCIL DATE REQUESTED:

Regular Council - Jun 09 2026

ATTACHMENTS:

[Ord 105 of 2025](#)

Reviewed By:

Denna Beauchemin, Purchasing Agent	Approved - Jun 04 2026
Angela Williamson, Finance Director	Approved - Jun 04 2026
Charles Jacobs, CA	Approved - Jun 04 2026
Thomas Chandler, Mayor	Approved - Jun 04 2026
Emily Pitts, Administrative Assistant	Approved - Jun 04 2026
Phyllis McGraw, City Clerk	Approved - Jun 04 2026

The following Ordinance offered and adopted:

Ordinance No. 105 Of 2025

AN ORDINANCE APPROPRIATING \$350,000.00 FROM THE STREETS AND DRAINAGE FUND TO PROVIDE THE REQUIRED LOCAL MATCH FOR FACILITY PLANNING AND CONTROL PROJECT NUMBER 50-M29-24-01 FOR BENTON ROAD REPAIRS, PLANNING AND CONSTRUCTION

WHEREAS, the City of Bossier City received Capital Outlay funding in the amount of \$1,000,000 from the Louisiana State Legislature in the 2024 Regular Legislative Session; and

WHEREAS, pursuant to the funding agreement the City of Bossier City is required to provide a match of not less than twenty-five (25) percent of the total project costs.

NOW, THEREFORE, BE IT ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened, does hereby appropriate \$350,000.00 from the Streets and Drainage Fund to provide the local match for FP&C Project #50-M29-24-01; and

BE IT FURTHER ORDAINED that the 2025 Streets and Drainage Fund Budget is hereby amended to increase expenditures for Benton Road Street Repairs by \$350,000.00 and decrease Fund Balance by \$350,000.00.

The above and foregoing Ordinance was discussed and opened for public comment in open and legal session convened, was adopted on a motion of Mr. Brian Hammons, and seconded by Mrs. Debra W. Ross, and adopted on the 10th day of September 2025, with the votes listed below. Further this Ordinance will publish on September 17, 2025 and become legal 10 days following publication.

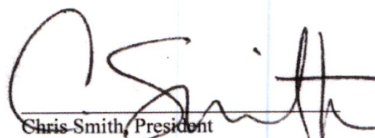
YEAS: Mr. Chris Smith, Mr. Cochran, Mr. Hammons, Mrs. Ross, Mr. Cliff Smith, and Mr. Girouard


NAYS: None

ABSENT: Mr. Maggio

ABSTAIN: None

502505-260 1850000
2600000 42201 1500000


Chris Smith, President


Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - May 26 2026
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Angela Williamson, Finance Director
Submitted: May 20, 2026

NOTED: RECOMMENDED BY:

A handwritten signature in blue ink, appearing to read "Thomas Chandler".

Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance levying ad valorem taxes on all property subject to taxation by the City of Bossier City, Louisiana, for the year 2026, and providing the manner of assessment and collection thereof
(First Reading) (Williamson)

COUNCIL DATE REQUESTED:

Regular Council - May 26 2026

ATTACHMENTS:

[Ordinance - Ad Valorem Taxes 2026](#)

Reviewed By:

Angela Williamson, Finance Director
Richard Ray, ACA
Thomas Chandler, Mayor
Emily Pitts, Administrative Assistant
Phyllis McGraw, City Clerk

Approved - May 20 2026
Approved - May 20 2026
Approved - May 21 2026
Approved - May 21 2026
Approved - May 21 2026

The following Ordinance offered and adopted:

ORDINANCE NO. OF 2026

AN ORDINANCE LEVYING AD VALOREM TAXES ON ALL PROPERTY SUBJECT TO TAXATION BY THE CITY OF BOSSIER CITY, LOUISIANA, FOR THE YEAR 2026, AND PROVIDING THE MANNER OF ASSESSMENT AND COLLECTION THEREOF

BE IT ORDAINED by the City Council of the City of Bossier, Louisiana, in regular session convened that the following millages are hereby levied on the 2026 tax roll on all property subject to taxation by the City of Bossier City, Louisiana:

MILLAGE

Mill Key #5078001 General Alimony (Bossier City)	5.25 Mills
Mill Key #5078002 Fire & Police Departments	7.85 Mills
Mill Key #5078004 Fire & Police Salaries	5.84 Mills
Mill Key #5078005 Fire & Police Departments	2.56 Mills

BE IT FURTHER ORDAINED, that the proper administrative officials be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll for the year 2026, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

The above and foregoing Ordinance was discussed and opened for public input at open and legal session convened, was adopted on a motion by _____ and seconded by _____, and adopted on this the _____ day of _____ 2026. Further this Ordinance will publish on _____ and become legal 10 days following publication.

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

INTRO: May 26 2026
NOTICE: May 20 2026
ADOPT: May 26 2026

Meeting Date: Regular Council - May 26 2026
Department: Public Utilities
Prepared by: Todd Thompson, Construction Manager
Sponsor: Shane Cheatham, Chief Administrative Officer
Submitted: May 20, 2026

NOTED: **RECOMMENDED BY:**


Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance amending Ordinance no. 18 of 2026 to increase the authorization and appropriation for the emergency repair of the 8-inch gravity sewer main at Lampkin and Burdine streets; authorizing additional work necessary to complete the original solicited repairs; and appropriating an additional \$226,398.55 from the sewer capital and contingency fund.
(First Reading) (Cheatham)

EXPLANATION OF PROPOSAL:

The City Council previously declared that an emergency existed due to the failure of an 8-inch gravity sewer main on Lampkin Street and authorized emergency repairs in the amount of \$72,000.00 from the Sewer Capital and Contingency Fund. Purchase Order No. 26000318 was issued to Lawler Construction, Inc. for the Burdine-Lampkin Sewer Main & Manholes Repair in the amount of \$72,000.00. The original solicited work included mobilization, site preparation, excavation, gravity sewer point repair, manhole tie-in, backfill, surface restoration, CCTV inspection, cleanup, close-out, and related work. Additional labor, equipment, materials, and related work were necessary to complete the originally solicited repairs and restore the sewer improvements at Lampkin and Burdine Streets.

COST/BUDGET DATA:

After subtracting the \$72,000.00 Purchase Order from the \$298,398.55 total, an additional \$226,398.55 is required.

COUNCIL DATE REQUESTED:

Regular Council - May 26 2026

ATTACHMENTS:

[Burdine and Lampkin St. Gravity Main Replacment ORD Admendment](#)

Reviewed By:

Todd Thompson, Construction Manager

Angela Williamson, Finance Director

Richard Ray, ACA

Thomas Chandler, Mayor

Emily Pitts, Administrative Assistant

Phyllis McGraw, City Clerk

Approved - May 20 2026

Approved - May 21 2026

Approved - May 21 2026

Approved - May 21 2026

Approved - May 21 2026

Approved - May 21 2026

The following Ordinance offered and adopted:

Ordinance No. _____ Of 2026

AN ORDINANCE AMENDING ORDINANCE NO. 18 OF 2026 TO INCREASE THE AUTHORIZATION AND APPROPRIATION FOR THE EMERGENCY REPAIR OF THE 8-INCH GRAVITY SEWER MAIN AT LAMPKIN AND BURDINE STREETS; AUTHORIZING ADDITIONAL WORK NECESSARY TO COMPLETE THE ORIGINAL SOLICITED REPAIRS; AND APPROPRIATING AN ADDITIONAL \$226,398.55 FROM THE SEWER CAPITAL AND CONTINGENCY FUND.

WHEREAS, the City Council previously declared that an emergency existed due to the failure of an 8-inch gravity sewer main on Lampkin Street and authorized emergency repairs in the amount of \$72,000.00 from the Sewer Capital and Contingency Fund; and

WHEREAS, Purchase Order No. 26000318 was issued to Lawler Construction, Inc. for the Burdine-Lampkin Sewer Main & Manholes Repair in the amount of \$72,000.00; and

WHEREAS, the original solicited work included mobilization, site preparation, excavation, gravity sewer point repair, manhole tie-in, backfill, surface restoration, CCTV inspection, cleanup, close-out, and related work; and

WHEREAS, additional labor, equipment, materials, and related work were necessary to complete the originally solicited repairs and restore the sewer improvements at Lampkin and Burdine Streets; and

WHEREAS, after subtracting the \$72,000.00 Purchase Order from the \$298,398.55 total, an additional \$226,398.55 is required; and

WHEREAS, \$226,398.55 shall be appropriated from the Sewer Capital and Contingency Fund.

NOW, THEREFORE, BE IT RESOLVED, in regular session convened that the City Council of Bossier City, Louisiana, does hereby declare that an emergency exists and authorizes the Mayor to appropriate \$226,398.55 to come from the Sewer Capital and Contingency fund to be used for the purpose of making repairs and replace to the 8-inch gravity sewer main and manholes at Lampkin and Burdine Streets; and authorizes the City to enter into any necessary contracts for completion of the work.

BE IT FURTHER ORDAINED, that the Mayor is authorized to sign any and all documents in connection with the furtherance of this Ordinance.

BE IT FURTHER ORDAINED, that the 2026 Sewer Capital and Contingency Budget is hereby amended to increase expenditures for repairs to the 8-inch gravity sewer main and manholes by \$226,398.55 and decrease Fund Balance by \$226,398.55.

The above and foregoing Ordinance was discussed and opened for public comment in open and legal session convened, was adopted on a motion by _____ and seconded by _____ and adopted on the _____ day of _____ 2026, with the votes listed below. Further this Ordinance will become legal immediately.

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk




City of Bossier City
ITEM FACT SHEET
 Regular Council

INTRO: May 26 2026
NOTICE: May 20 2026
ADOPT: Jun 09 2026

Meeting Date: Regular Council - May 26 2026
Department: Public Utilities
Prepared by: Todd Thompson, Construction Manager
Sponsor: Shane Cheatham, Chief Administrative Officer
Submitted: May 20, 2026

NOTED: RECOMMENDED BY:


 Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to amend the 2026 Water Fund Budget
 (First Reading) (Cheatham)

EXPLANATION OF PROPOSAL:

The Bossier City Charter Section 6.06 Additional appropriations and budget amendments require that additional appropriations be made by amending the respective budgets by ordinance. The Water Administration division requires an increase in building repair and maintenance and travel and training funds.

COST/BUDGET DATA:

Appropriations of \$15,000 from Water Fund are needed to cover operational costs for the remainder of the fiscal year.

COUNCIL DATE REQUESTED:

Regular Council - May 26 2026

ATTACHMENTS:

[Ordinance - Water Fund Budget Amendments](#)

Reviewed By:

Todd Thompson, Construction Manager	Approved - May 20 2026
Angela Williamson, Finance Director	Approved - May 21 2026
Richard Ray, ACA	Approved - May 21 2026
Thomas Chandler, Mayor	Approved - May 21 2026
Emily Pitts, Administrative Assistant	Approved - May 21 2026
Phyllis McGraw, City Clerk	Approved - May 21 2026

The following Ordinance offered and adopted:

Ordinance No. _____ Of 2026

AN ORDINANCE TO AMEND THE 2026 WATER FUND BUDGET

WHEREAS, the Bossier City Charter Section 6.06 Additional appropriations and budget amendments require that additional appropriations be made by amending the respective budgets by ordinance; and

WHEREAS, the administration division requires an increase in building repairs and maintenance and travel and training funds; and

WHEREAS, additional appropriations of \$15,000 from Water Fund are needed to cover operational costs for the remainder of the fiscal year; and

WHEREAS, the 2026 Water Fund operating budget needs to be amended to appropriate additional funding to ensure sufficient funds are available to cover anticipated expenses for the remainder of the fiscal year.

NOW, THEREFORE, BE IT ORDAINED that the City Council of Bossier City, Louisiana, in regular session convened, does hereby amend the 2026 Water Fund operating budget to increase the appropriation in division 61 Water Administration for Building Repairs and Maintenance by \$13,000 and travel and training by \$2,000 and decrease net position by \$15,000.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of _____, and seconded by _____, and adopted on the _____, day of _____, 2026, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - May 26 2026
Department: Legal
Prepared by: Jennifer Emert, Secretary
Sponsor: Charles Jacobs, CA
Submitted: May 20, 2026

NOTED: RECOMMENDED BY:


Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance authorizing Mayor Thomas H. Chandler to execute the attached Amendment No. 1 to Claims Service Agreement between City of Bossier City and TRISTAR Claims Management Services, Inc.
(First Reading) (Jacobs)

COUNCIL DATE REQUESTED:

Regular Council - May 26 2026

ATTACHMENTS:

[Ord. Authorizing Mayor to execute the attached Amendment No. 1 to Claims Service Agreement btwn COB and TRISTAR.](#)
[Exhibit A - Amenment No. 1 to Claim Service Agreement w TRISTAR](#)

Reviewed By:

Richard Ray, ACA	Approved - May 20 2026
Angela Williamson, Finance Director	Approved - May 21 2026
Thomas Chandler, Mayor	Approved - May 21 2026
Emily Pitts, Administrative Assistant	Approved - May 21 2026
Phyllis McGraw, City Clerk	Approved - May 21 2026

The following Ordinance offered and adopted:

Ordinance No. _____ Of 2026

AN ORDINANCE AUTHORIZING MAYOR THOMAS H. CHANDLER TO EXECUTE THE ATTACHED AMENDMENT NO. 1 TO CLAIMS SERVICE AGREEMENT BETWEEN CITY OF BOSSIER CITY AND TRISTAR CLAIMS MANAGEMENT SERVICES, INC.

WHEREAS, TRISTAR Claims Management Services, Inc., (“TRISTAR”) provides the City of Bossier City with claims contract management services related to both liability claims as well as claims related to workers’ compensation; and

WHEREAS, the City of Bossier City has added Louisiana Workers’ Compensation Corporation (“LWCC”) as an insurer for workers’ compensation and an amendment to the existing agreement with TRISTAR is necessary in order for TRISTAR to continue to manage certain claims; and

WHEREAS, the proposed Amendment attached as “Exhibit A” reflects the discontinuation of TRISTAR managing new workers’ compensation claims after January 1, 2026, as those will now be filed with LWCC; and

WHEREAS, the services to be provided by TRISTAR under the amended agreement are funded by the existing budget and funds appropriated for such, no budget amendment is necessary;

NOW, THEREFORE, BE IT ORDAINED, by the Bossier City Council, in regular session convened, that Mayor Thomas H. Chandler is hereby authorized to execute the attached Amendment No. 1 to Claims Service Agreement between City of Bossier City and TRISTAR Claims Management Services, Inc.

The above and foregoing Ordinance was discussed and opened for public comment in open and legal session convened, was adopted on a motion by _____ and seconded by _____ and adopted on the _____ day of _____ 2026, with the votes listed below. Further this Ordinance will publish on _____ and become legal 10 days following publication.

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



Amendment No. 1
to Claims Service Agreement

Effective January 1, 2026 ("Amendment Effective Date"), this Amendment No. 1 ("Amendment No. 1") is attached to and made part of the Claims Service Agreement effective January 1, 2022, by and between **City of Bossier City** (hereinafter "Bossier City" or "Customer") and TRISTAR Claims Management Services, Inc. (hereinafter "TRISTAR"). Bossier City and TRISTAR are referred to individually as a "Party" and collectively as "the Parties."

Conflict Resolution. In the event of a conflict of any kind, be it direct or indirect, between any or all terms of this Amendment No. 1 and those of the Claims Service Agreement (collectively, "Agreement") to which it is attached, then the terms and conditions of this Amendment No. 1 shall control.

WHEREAS, TRISTAR has updated *Schedule C: Information Services* and has included *TRISTAR Privacy, Confidentiality, and Information Security Policies* as *Schedule G*;

WHEREAS, the Parties have agreed to adjust the Basic Services fees under *Section A.3* from January 1, 2026, to December 31, 2026; and

WHEREAS, the Optional Services and Preferred Provider Specialty Services fees have been adjusted per the notice requirements of *Schedule D* provided under this Agreement; and

WHEREAS, TRISTAR wishes to clarify the language in *Section 9.2* for this Agreement;

NOW, THEREFORE, in consideration of mutual promises and agreements, the Parties hereto agree as follows:

1. Beginning on the Amendment Effective Date:

- A.** The attached *Schedule A, General Information; Service Period; Fees; Expenses*, which is incorporated into the Agreement and made part thereof, shall apply to all services provided on or after the Amendment Effective Date and shall replace the prior *Schedule A* in its entirety.
- B.** The attached *Schedule C, Information Services*, which is incorporated into the Agreement and made part thereof, shall apply to all services provided on or after the Amendment Effective Date and shall replace the prior *Schedule C* in its entirety.
- C.** The attached *Schedule D, PPSS Fees and Optional Services*, which is incorporated into the Agreement and made part thereof, shall apply to all services provided on or after the Amendment Effective Date and shall replace the prior *Schedule D* in its entirety.
- D.** The attached *Schedule G, TRISTAR Privacy, Confidentiality, and Information Security Policies*, which is incorporated into the Agreement and made part thereof, shall apply to all services provided on or after the Amendment Effective Date.

2. The prior *Section 9.2* is deleted and replaced with the following:

9.2 If this Agreement is terminated:

- 9.2.1 for cause pursuant to *Subsection 9.1.2 or 9.1.3*, TRISTAR shall cease the handling of all Claims as of the effective date of termination ("Termination Date") and TRISTAR shall have no more obligations with respect thereto.



9.2.2 if the Agreement is terminated for convenience pursuant to *Subsection 9.1.1*, or non-renewal, TRISTAR shall discontinue handling all Claims as of the Termination Date unless the Parties reach an agreement on compensation and funding regarding TRISTAR's continuation of handling all Claims reported to TRISTAR before the Termination Date.

3. All other terms and conditions of the Agreement not modified by this Amendment No. 1 are hereby ratified and affirmed.

TRISTAR AND BOSSIER CITY CERTIFY BY THEIR UNDERSIGNED AUTHORIZED OFFICERS THAT THEY HAVE READ THIS AMENDMENT NO. 1, INCLUDING ALL SCHEDULES AND EXHIBITS HERETO, AND AGREE TO BE BOUND BY ITS TERMS AND CONDITIONS.

City of Bossier City

TRISTAR Claims Management Services, Inc.

By: _____	By: _____
Name: _____	Name: <u>Thomas J. Veale</u>
Title: _____	Title: <u>President</u>
Date: _____	Date: _____



Schedule A General Information; Service Period; Fees; Expenses

This Schedule A shall be effective January 1, 2026, and it shall: i) apply to all Claims reported and all Information Services provided on or after that date, and ii) remain in effect until the parties agree on new rates. The terms and conditions of the Agreement apply unless and to the extent modified or supplemented by the specific terms and conditions of this Schedule A.

A.1 General Information

A.1.1 Retention Level(s): \$850,000 (Police and Fire); \$500,000 (All Other); TRISTAR will handle all claims that pierce the retention level on behalf of MECC.

A.1.2 Party responsible for Reporting to the Carrier: TRISTAR

A.1.3 Settlement Authority: none

A.1.4 Reporting Agent(s):

A.1.4.1 for MMSEA reporting to CMS: TRISTAR collects Customer’s information and submits to a third-party reporting/submission agency. TRISTAR’s responsibility begins once Customer has provided an updated RRE profile report.

A.1.4.2 for MMSEA compliance and other related services: TRISTAR’s Preferred Provider, unless Customer directs the use of a different vendor.

A.1.5 Service Obligation: Life of Contract.

A.2 Service Period

A.2.1 In consideration of payment by Customer of the fees described in *Section A.3*, TRISTAR will provide the Services for the periods set forth below (“Service Period”):

Basic Services. TRISTAR will provide Basic Services for each Claim beginning on the date the Claim is reported to TRISTAR and ending on the sooner of:

A.2.1.1 the date the Claim is closed;

A.2.1.2 Agreement termination in accordance with *Section 9* of the Agreement; or

A.2.1.3 the nonrenewal or expiration of the Agreement.

Information Services. TRISTAR will provide Information Services beginning on the Effective Date and ending on the date TRISTAR is no longer obligated to provide Basic Services as set forth above.

A.3 Basic Fees

A.3.1 Flat Rates. In consideration for the Basic Services, other than Administration Services as hereinafter defined, performed by TRISTAR during the Service Period for Claims, TRISTAR shall be entitled to, and Customer shall pay TRISTAR in accordance with *Section A.7* at the following flat rates per Term or Claim, as indicated, subject to any increases made in accordance with *Section A.4* (“Flat Rate(s)”):

Claims Administration Service Annual Fee <small>(claims reported to TRISTAR in the period listed)</small>	Workers' Compensation Minimum Annual Fee*
January 1, 2026 – December 31, 2026	\$27,758.50

* At the end of each Annual Period (collectively, the “Periods”), a calculation shall be performed to determine if additional fees (“Adjustment Fee”) are due TRISTAR by multiplying the actual number of Claims, Features, and



reports reported to TRISTAR during the Annual Period by the applicable flat rates per Claim, Feature, or report, as indicated, subject to any increases made in accordance with Subsection A.4, ("Flat Rate(s)");

Claims Administration Service <i>(claims reported to TRISTAR in the period listed)</i>	Per Claim Fee
	January 1, 2026 – December 31, 2026
Workers' Compensation, Medical Only	\$180.25
Workers' Compensation, All Other	\$1,236.00

Where:

A "Workers' Compensation, Medical Only" Claim is defined as a claim for Medical Benefits with no exposure for temporary or permanent indemnity benefits and no required investigation. However, if the foregoing conditions are met but the Claim remains open six (6) months from the Date of Loss and/or more than Five Thousand dollars (\$5,000) incurred, the Claim will be reclassified and billed as a "Workers' Compensation, All Other" Claim with appropriate credit for prior payments.

With respect to TRISTAR's classification of a claim, TRISTAR makes no representation or warranty and assumes no responsibility that such determination is in compliance with or meets the requirements of any statistical plan filing, statutory, regulatory, or insurance industry reporting scheme.

Should a Claim be reclassified after it has been billed at a certain Flat Rate, appropriate credit for prior payments will be given.

A.3.2 Fees for optional services requested by Customer. In consideration for the services listed in *Schedule D* as Optional Services (collectively, "Optional Service(s)") rendered during the Service Period only upon the request of Customer and in accordance with this Agreement, Customer agrees to pay TRISTAR the listed rates ("Optional Rates") in accordance with *Section A.7*, subject to increases on a periodic basis but not more frequently than every 12 months, for as long as the Optional Services are provided.

A.4 Fee Adjustments

A.4.1 Annual Fee Increases. As long as the Agreement applies to any Claims being handled by TRISTAR and with the prior written notice to the Customer, the Flat Rates (collectively, "Basic Fees") may be increased at any time after December 31, 2026 ("Increase Date") subject to the following:

A.4.1.1 Each such increase shall apply to all Claims reported and all Administration Services and Information Services provided on or after each such Increase Date;

A.4.1.2 There shall only be one (1) increase in each twelve (12) month period beginning on January 1st of each year. Each such increase shall be equal to the greater of:

- (a) the annual increase in the US Consumer Price Index - Urban South published by the US Department of Labor ("CPI-U"), which shall be determined by comparing the CPI-U for the nearest month preceding the Increase Date that CPI-U is available to the CPI-U for the same month twelve (12) months earlier; or
- (b) three and five-tenths percent (3.5%).



A.4.2 *Post-termination Services.* For services rendered after the termination of this Agreement, all fees may be modified by TRISTAR to reflect the then-current level of Administration Services required to be provided by TRISTAR in order to fulfill its post-termination obligations under this Agreement.

A.4.3 *Increases due to Material Change in business terms.* In addition to the foregoing, Customer agrees that TRISTAR, in its sole discretion, reserves the right to make adjustments to the Basic Fees as it deems necessary in the event there is a material change in the scope of services to be provided by TRISTAR, including the use of TRISTAR's Preferred Provider network.

A.5 Additional Services Fees

The Basic Fees shall apply to Services, other than Specialty Services, rendered during the Service Period for Claims. Should TRISTAR be engaged by Customer to provide any other service, Customer shall pay TRISTAR for such services, in accordance with *Section A.7*, on a Time and Expense basis at TRISTAR's then-current hourly rates unless other rates are mutually agreed upon ("Additional Services Fees").

A.6 Expenses

A.6.1 *Reimbursable Expenses.* Customer shall reimburse TRISTAR for Reimbursable Expenses.

A.6.2 *Taxes.* Customer shall pay any gross receipt, excise, sales, or other applicable tax imposed by governmental entities in those states where levied ("Taxes") unless Customer is exempted by law.

A.7 Payment

A.7.1 Notwithstanding any expiration or sooner termination of this Agreement:

A.7.1.1 Flat Annual Fees shall be deemed fully earned, due, and nonrefundable as of the Effective Date;

Optional Rates (if Optional Services requested by Customer and provided by TRISTAR):

A.7.1.2 Additional User Rate, OSHA Rate, Data File Rate, and ERGOhealthy Rate shall be deemed fully earned, due, and non-refundable as of the date a new user is added or an Optional Service is provided, and each subsequent annual anniversary of the Effective Date; and

A.7.1.3 SIR Report Rate, Ergonomic Assessment Rate, Loss Control Rate, Claim Review Rate, and Customized Interface Rate each shall be deemed fully earned, due, and nonrefundable when it is incurred.

A.7.2 All Fees and Expenses shall be payable by Customer to TRISTAR in accordance with *Section 5.5* of the Agreement and invoiced as follows:

A.7.2.1 Flat Annual Fees shall be invoiced in four equal installments at the beginning of the quarter that they are due;

A.7.2.2 Additional Services Fees (if any), Optional Rates (if any), Reimbursable Expenses, and Taxes shall be invoiced by TRISTAR at the end of the month in which they are incurred and/or assessed; and

A.7.2.3 Adjustment Fees, if applicable, will be invoiced within sixty (60) days of the end of the Annual Period and due within thirty (30) days of the invoice date.



Schedule C Information Services

The terms and conditions of the Agreement apply unless and to the extent modified or supplemented by the specific terms and conditions of this Schedule C.

C.1 Scope of Services

In consideration of the payment of the applicable fees calculated per *Schedule A*, TRISTAR shall furnish to Customer Information Services, defined as online access to TRISTAR's claim system, applications, related computer programs, computer equipment, reports, formats, procedures, and documentation (collectively, "TRISTAR System").

C.2 Subscription

Subject to Customer's compliance with the terms and conditions of this Agreement, TRISTAR hereby grants to Customer a non-exclusive, non-transferable, revocable limited right to Information Services, solely (i) for Customer's internal business purposes, and (ii) for use by individuals that Customer designates in writing to TRISTAR as authorized users ("Authorized Users") in support of Customer's internal business purposes.

C.3 Proprietary Rights

Customer's rights to Information Services under this Agreement may not be transferred, leased, assigned, or sublicensed except by written consent of TRISTAR, which TRISTAR may grant or withhold at its discretion.

Customer acknowledges that the TRISTAR System contains proprietary and confidential information and materials of TRISTAR which are protected as TRISTAR trade secrets and as copyrighted works, and which Customer may not copy, modify, or distribute except as authorized by TRISTAR. Customer agrees not to remove or deface any titles, trademarks, copyright notices, restricted rights, or other proprietary legends affixed to or incorporated in the TRISTAR System.

Customer shall have no ownership interest in the TRISTAR System.

C.4 Restrictions

Customer shall not use, or allow Authorized Users or other persons to use, the Information Services in any manner other than as expressly allowed in this Agreement. Customer may not: (a) reverse engineer, decompile, disassemble, re-engineer or otherwise create or attempt to create or permit, allow, or assist others to create the source code of the TRISTAR System or its structural framework; (b) sublicense, subcontract, translate, license or grant any rights to the Information Services or the TRISTAR System; (c) use any robot, spider, site search or retrieval mechanism or other manual or automatic device or process to retrieve, index, data mine, or in any way reproduce or circumvent the navigational structure or presentation of the TRISTAR System; (d) harvest or collect information about or from other users of the TRISTAR System; (e) probe, scan or test the vulnerability of the TRISTAR System, or breach the security or authentication measures on the TRISTAR System, or take any action that imposes an unreasonable or disproportionately large load on the infrastructure of the TRISTAR System; (f) modify or create derivative works of the TRISTAR System; (g) attempt to gain unauthorized access to the Information Services or the TRISTAR System; (h) use the Information Services or the TRISTAR System in whole or in part for any illegal purpose; (i) create internet "links" to the Information Services and the TRISTAR System or "frame" or "mirror" any content therein; or (j) facilitate or encourage any violations of these restrictions.



C.5 Account; Account Security

TRISTAR will create an account for Customer's access to the TRISTAR System (the "Account"). The Account will be allocated three (3) unique Authorized Users. Customer may increase or decrease the number of Authorized Users from time to time by written notification to TRISTAR.

Each Authorized User will be assigned a password. Each Authorized User shall change the password the first time such Authorized User accesses the TRISTAR System. Customer shall ensure the security of the Authorized Users' passwords. If any password is stolen or otherwise compromised, Customer shall immediately change the password and inform TRISTAR of the compromise. TRISTAR may change the authorization method for access to the TRISTAR System from time to time.

C.6 Limitation of Liability

C.6.1 Customer's exclusive remedy for damage or loss in any way connected with Information Services and the TRISTAR System, whether by breach of warranty, negligence, or any breach of any other duty, shall be for TRISTAR to refund the amount paid for the Information Services, for which a claim is made.

C.6.2 Customer assumes sole responsibility for the selection of the Information Services and the TRISTAR System, to achieve its intended results and for the use made and the result obtained. EXCEPT AS PROVIDED IN THIS *SCHEDULE C*, TRISTAR SHALL NOT BE LIABLE FOR DIRECT DAMAGES OR SPECIAL, INCIDENTAL, INDIRECT, OR CONSEQUENTIAL DAMAGES, EVEN IF TRISTAR HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. WITHOUT LIMITING THE FOREGOING, TRISTAR IS NOT RESPONSIBLE FOR ANY COSTS INCURRED AS A RESULT OF THE USE OF THE INFORMATION SERVICES, INCLUDING, WITHOUT LIMITATION, LOST PROFITS OR REVENUE, LOSS OF DATA, COSTS OF RECREATING DATA, THE COST OF ANY SUBSTITUTE EQUIPMENT OR PROGRAM, OR CLAIMS BY ANY THIRD PARTY. TRISTAR'S AGGREGATE LIABILITY ARISING FROM OR RELATING TO THIS AGREEMENT OR THE INFORMATION SERVICES IS LIMITED TO THE AMOUNT OF FEES THAT CUSTOMER HAS PAID IN CONNECTION WITH THE SERVICE FOR WHICH CUSTOMER CLAIMS TRISTAR'S BREACH OF THIS AGREEMENT. THE PROVISIONS OF THIS AGREEMENT THAT LIMIT TRISTAR'S WARRANTIES AND CUSTOMER'S REMEDIES REPRESENT AN ALLOCATION OF RISK BETWEEN TRISTAR AND CUSTOMER. TRISTAR'S PRICING REFLECTS THIS ALLOCATION OF RISK AND THE LIMITATION OF LIABILITY SPECIFIED HEREIN.

C.7 Internet Use

Information transmitted and received through the internet may be neither secure nor confidential and TRISTAR cannot and does not guarantee the privacy, security, authenticity, and non-corruption of any information so transmitted or stored in any system connected to the internet. TRISTAR shall not be responsible for any adverse consequences whatsoever of Customer's connection to or use of the internet, and TRISTAR shall not be responsible for any use by Customer of Customer's internet connection in violation of any law, rule, or regulation or any violation of the intellectual property rights of another.



Schedule D PPSS Fees and Optional Services

D.1 Preferred Provider Specialty Services

Section D.1 Preferred Provider Specialty Services fees are effective January 1, 2026, and rates are subject to increase with thirty (30) days written notice or upon renewal of the Agreement.

Fees listed for Preferred Provider Specialty Services (“PPSS”) are paid as Allocated Loss Adjustment Expenses or, where required by state law, as loss.

TRISTAR may charge administrative fees to the providers of the Preferred Provider Specialty Services. The administrative services may include, but not be limited to, overhead costs for the oversight and management of vendors, which includes developing and overseeing quality standards, developing and maintaining EDI interfaces and reports, and ensuring proper mandatory state compliance and reporting.

Preferred Provider Specialty Services	
Service	Fee
Medical Cost Containment Services/Managed Care	
Medical Bill Review	
Provider/Ancillary Bill Review	\$9.00 per bill
Hospital Bill Review (in and outpatient)	12% of savings capped at \$25,000 per bill
Specialty Review (Clinical Nurse Review, Enhanced Savings, Out of network, hardware reviews)	27% of savings capped at \$25,000 per bill
Network Fees (PPO/PBM/PT/DME/Diagnostics)	27% of Savings (all savings are post fee schedule or U&C)
e-billing	\$2 per bill
Duplicate Bills/Duplicate Line Items/Monthly Savings Reports	No Charge
Utilization Review	
Pre-clinical review	\$45 per pre-clinical review
Pre-Certification (In- or Out-Patient and medications) and Concurrent Review	\$154 flat per pre-certification
Peer Review	
Level 1 (Includes review of medical records and communication of decision in writing to all parties)	\$305 flat rate for peer review of episodes of care identified on medical bill review.
Level 2 (Includes review of medical records, discussion with treating physician, and communication of decision in writing to all parties)	\$335 flat rate when assigned by a nurse case manager following case manager file review, or receipt of a referral by adjuster for review.
Nurse Triage	
Telephonic Nurse Triage (Nurse aids injured worker in self-treatment or sets up an appointment with appropriate provider utilizing medical triage guidelines/follow-up calls)	\$128 per intake call (includes wallet card template for employees)
Telephonic Nurse Triage Follow-up (one call back for all self-directed care)	No charge
Nurse Case Management	
Telephonic Case Management (Louisiana)	\$118 per hour
Field Case Management (Louisiana)	\$124 per hour plus Mileage at IRS mileage rate
Early Intervention Nurse Case Management (15 days)	\$90 flat fee for medical only/lost time claims
Catastrophic Case Management (High level of RN interaction with immediate response to significant injury, e.g., severe head injury, severe burns, gunshot. Available 24/7)	\$185 per hour plus mileage

Preferred Provider Specialty Services	
Service	Fee
Medical Cost Containment Services/Managed Care	
Pharmacy Benefit Management	
Clinician Intervention: Complex Pharmacy Management, Weaning Protocols (Weaning is available when opioids have been prescribed for 60+ days with no evidence that the physician will end the treatment pattern.)	\$140 per hour
Physician Intervention: Complex Pharmacy Management. (Utilized in instances of numerous drug interactions of opioids, hypnotics, and anti-depressants, requiring a physician-to-physician review of treatment patterns and weaning options. Follow-up calls made by a pharmacy case manager.)	\$150 per hour pharmacist/pharmacist technician intervention plus pass-through of actual physician fees
Drug Testing: Full, Quantitative Testing (Candidates may be referred or identified by TMC based on risk factors such as claim age, high medication use, safety risk, injury type, etc.)	\$480 per test with report summary
Other Claim Management Support Services	
Claim Reporting: Fax or Email	\$15 per report
Claim Reporting: Web Portal/Internet	No charge
Claim Reporting: Telephonic (Operator service 24/7/365 with customized scripting as requested by Customer. Claimant and/or designated Customer representative calls to report claims; receives assistance with facility direction [if requested by customer], responds to inquiries, and other customized notifications.)	\$30 per intake call
Special Investigations	Outsourced at industry market rates
ISO Reports (Includes OFAC, Child Support Leins, Social Security checks for all claims. Includes EDI (12 months of reports) for WC.)	\$29.95 per report (workers' compensation claims)
MMSEA Reporting	\$12 per claim
Subrogation/Recovery/Restitution	20% of all recovery net of expenses (<i>non-litigated</i>) 35% of all recovery net of expenses (<i>litigated</i>)
MSA Cost Projection	at industry market rates
Mileage	IRS allowance rate

D.2 Optional Services

Section D.2 Optional Services fees are effective January 1, 2026, and rates are subject to increases on a periodic basis but not more frequently than every 12 months.

If a Customer requests any of the Optional Services listed below, the associated fees will be invoiced to the Customer at the time of the request and annually if appropriate.

Optional Services			
Available upon request of Customer			
Service	Description	Included in Schedule A fees	Optional Service Fee
TRISTAR Connect users * ("Additional User Rate")	Allows a client to add additional users with access to the portal	3 Users	\$750 per user per year
Claim Reviews ("Claim Review Rate")	Allows a client to request additional claim reviews	2 included	\$950 Telephonic \$2,500 in-person



Optional Services			
Available upon request of Customer			
Service	Description	Included in Schedule A fees	Optional Service Fee
OSHA Reports* ("OSHA Rate")	Custom data collecting or reporting beyond the standard information needed for OSHA 300/300A logs	Data for OSHA 300/300A included	\$5,000 per year
Customized Interface ("Customized Interface Rate")	Build data feed to third-party claims system for Customer program	None	\$200 per hr Time/ Expense basis
Data Interface Maintenance* ("Data File Rate")	Maintain monthly data feed to third-party system on behalf of Customer	None	\$1,500 per year
Customized Reporting ("Customized Reporting Rate")	If customized programming is needed	None	\$200 per hr Time/Expense basis
Self-Insured Reports ("SIR Report Rate")	Extensive annual reporting to the appropriate state agency overseeing self-insured entities	None	in accordance with TRISTAR's rates, which vary by state, then in effect
Loss Control and Safety Services ("Loss Control Rate")	Services determined to be appropriate after consultation with Aspen RMG	None	\$175.20 per Hour
Remote Ergonomic Assessments ("Ergonomic Assessment Rate")	Allows Clients to request assessments for traditional or virtual offices using photos, video, and video conferencing	None	\$320 flat fee
ERGOhealthy Resource Center ("ERGOhealthy Rate")	Online ergonomic website with direct access to an Ergonomic Coach	None	\$11 employee/year (minimum 400 participants)

* The Additional User Rate, OSHA Rate, and Data File Rate each shall be prorated for each applicable Optional Service added at any time other than as of the Effective Date or a subsequent Increase Date



Schedule G TRISTAR Privacy, Confidentiality, and Information Security Policies

G.1 Definitions and Interpretation.

- G.1.1** “*Acquired Data*” means, as applicable, Confidential Information (which, as defined below, includes Personal Information) accessed or obtained by, provided or made available to, or created or generated by, TRISTAR by or on behalf of Customer or by any third party (including any individual directly) for or in connection with the Services, the Agreement (as defined below), or Customer and its services or operations.
- G.1.2** “*Applicable Law*” means any applicable constitution, law, statute, treaty, rule, regulation, directive, ordinance, order, code, interpretation, judgment, decree, injunction, permit, license, authorization, requirement, or decision of or agreement with or by any legislative, judicial, administrative, or other governmental authority (each a “**Law**”).
- G.1.3** “*Confidential Information*” has the meaning provided in the Agreement, and includes all information, data, and other materials generated or derived from Confidential Information.
- G.1.4** “*Personal Information*” means any information (including, without limitation, name, contact information, government-issued ID numbers, financial account information, individually identifiable health information, or Internet Protocol (IP) address or other persistent identifier) that identifies, relates to, describes, is capable of being associated with, or could reasonably be linked, directly or indirectly, with a particular individual or household, regardless of the media in which it is maintained, that TRISTAR accesses, receives or otherwise Processes in connection with the Agreement. Personal Information shall be Confidential Information.
- G.1.5** “*Personnel*” means officers, directors, employees, Subcontractors, agents, and representatives.
- G.1.6** “*Process*” (and all conjugates thereof) means any operation or set of operations that is performed upon Acquired Data, whether or not by automated means, including collection, recording, storing, retention, aggregation, alteration, use, disclosure, access, transfer, transmission, or destruction.
- G.1.7** “*Information Security Incident*” means any actual or suspected event that has, or may have, compromised or adversely impacted the confidentiality, security, integrity, availability, or resilience of Acquired Data including any (i) unauthorized access, use, disclosure, modification, or destruction of Acquired Data; (ii) act that violates any law with respect to Acquired Data; (iii) loss or misuse (by any means) of any Acquired Data; or (iv) inadvertent, unauthorized and/or unlawful Processing of any Acquired Data.
- G.1.8** “*Services*” means the services provided or made available by TRISTAR pursuant to the Agreement, including Information Services as defined in Schedule C.
- G.1.9** “*Subcontractor*” means any party that is not an employee, officer, or director of TRISTAR that provides any element of the Services or Processes Acquired Data.

The words “including” or “includes” shall not be limiting and shall be deemed to state “without limitation”. Any capitalized terms used herein but not otherwise defined shall have the meanings provided under Applicable Law or the Agreement.




G.2 General.

- G.2.1** TRISTAR will Process Personal Information only on behalf of and for the benefit of Customer for the purposes described in the Agreement.
- G.2.2** The provisions of this Schedule G shall apply in every circumstance where TRISTAR Processes Acquired Data (i) pursuant to, or in connection with, the Agreement or (ii) for or on behalf of Customer or its customers.
- G.2.3** As between Customer and TRISTAR, Customer is the sole owner of all Acquired Data, including all Acquired Data Processed by TRISTAR (i) pursuant to, or in connection with, the Agreement or (ii) for or on behalf of Customer, and Customer has the right to direct TRISTAR in connection with TRISTAR's Processing of such Acquired Data.
- G.2.4** TRISTAR will promptly (in no event more than forty-eight (48) hours after receipt) inform Bossier City in writing of any request TRISTAR receives from an individual or governmental authority concerning Personal Information or Bossier City's data practices. This includes any request from an individual for access to or deletion of Personal Information, or details regarding Personal Information. TRISTAR will reasonably cooperate with Bossier City in responding to any such request. TRISTAR will not respond directly to any such request without Bossier City's prior written consent.
- G.2.5** TRISTAR will comply and shall assist Customer in ensuring compliance with all Applicable Laws and industry standards relating to the privacy, confidentiality, or security of Personal Information, including:

G.2.5.1 California CCPA/CPRA Requirements.

- (a) To the extent that TRISTAR receives from Bossier City any "personal information" of any "consumer" subject to the California Consumer Privacy Act ("CCPA") for Processing on behalf of Bossier City pursuant to this Schedule G, Bossier City and TRISTAR shall each comply with all applicable provisions of the CCPA and the CCPA Regulations and each Party shall, upon the other's reasonable written request, cooperate in good faith to enter into additional and modified terms to address any amendments to the CCPA or otherwise to ensure the Parties' compliance therewith. To the extent applicable, TRISTAR shall be considered a "service provider" to Bossier City under the CCPA, and shall not (a) retain, use or disclose such personal information for any purpose other than for the specific purpose of performing Services under the Agreement or as otherwise permitted by the CCPA, including for any "business purpose"; (b) retain, use or disclose such personal information for a "commercial purpose" other than providing the Services under the Agreement; (c) retain, use or disclose such personal information outside the direct business relationship between TRISTAR and Bossier City; or (d) "sell" or "share" such personal information. For the purposes of this paragraph, the terms "personal information", "consumer", "service provider", "business purpose", "commercial purpose", "sell", and "share" shall have the meanings set forth in the CCPA. TRISTAR shall notify Bossier City no later than five business days after it makes a determination that it can no longer meet its obligations under CCPA and the CCPA Regulations.

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- (b) To the extent that TRISTAR is acting as a business (as opposed to a service provider as those terms are defined in the California Privacy Rights Act (“CPRA”)), Bossier City has the following rights: (i) the right to request access to personal information collected about them and information regarding the source of that information, the purposes for which TRISTAR collects it, and the categories of third parties and service providers with whom it is shared; (ii) the right to request that some aspects of personal information be provided to Bossier City or a third party of Customer’s choice in electronic form to enable its reuse; (iii) the right to request the deletion of personal information collected from Bossier City unless jurisdictional statutes and contracted services require the retention of Personal Information; (iv) the right to request the correction of Personal Information or, where the accuracy of the information is in dispute, to supplement the information to provide notice that Bossier City disputes its accuracy.
- (c) Pursuant to CPRA Section 7011(e)(1)(G), TRISTAR does not sell or rent to anyone the personal information Customers have provided to us, nor the personal information of minors under sixteen (16) years of age to third parties.

G.2.5.2 *Processing of Acquired Data.*

- (a) TRISTAR, its Personnel, and others acting under the authority of TRISTAR shall Process Acquired Data in strict compliance with documented instructions from Customer solely for the purpose of providing the Services in accordance with the Agreement, and not for any other purpose, or in any other manner, unless specifically instructed by Customer in writing to do so, or unless required to do so by Applicable Law to which TRISTAR is subject, in which case, TRISTAR shall inform Customer of that legal requirement before Processing, unless prohibited by such law.
- (b) TRISTAR shall ensure that Processing of Acquired Data is only done by those Personnel who need to do such Processing (i) in order for TRISTAR to provide the Services or (ii) as required by Applicable Law.
- (c) TRISTAR shall immediately inform Customer if, in its opinion, an instruction or Processing activity infringes or violates Applicable Law.
- (d) Where TRISTAR provides a third party with access to Acquired Data, or contracts any of its rights or obligations concerning Acquired Data to a third party as permitted under this Schedule G, TRISTAR shall enter into a written agreement with each such third party that imposes obligations on the third party (i) at least as protective of the Acquired Data as those set forth in the Agreement and this Schedule G; and (ii) that include sufficient compliance, notice, cooperation, and assistance obligations with respect to Acquired Data and Processing sufficient to comply with those imposed by the Agreement, this Schedule G, and Applicable Law.
- (e) TRISTAR shall not create or maintain data derived from Processing Acquired Data, except where expressly permitted by the Agreement and only for the purpose of providing the Services in accordance with the Agreement.



- G.2.6** TRISTAR will develop, maintain, and implement a comprehensive written information security program that includes appropriate administrative, technical, and physical safeguards and other security measures designed to ensure the security, confidentiality, and integrity of Acquired Data. Personal Information may be deidentified or aggregated as part of the Services, but only to the extent such Deidentification or Aggregation meets the standard required under Applicable Laws. For clarity, “Aggregate” means information that relates to a group or category of individuals, from which individual identities have been removed, that is not linked or reasonably linkable to any individual or household, including via a device. Upon request, TRISTAR will provide copies of its third-party audit reports demonstrating its compliance with applicable industry security standards, such as a SOC-II Type 2 Report or a substantially equivalent report.
- G.2.7** “Cookie” means all data that TRISTAR collects and stores on a site visitor’s hard drive from visiting a website. Where TRISTAR provides hosting services, all Cookies collected for any purpose on a Bossier City website (the “Websites”) by TRISTAR that is not sent to Bossier City is excluded from the scope of TRISTAR as a Data Processor for Bossier City. For the avoidance of doubt, TRISTAR, as a Data Controller, represents and warrants that it will comply with all Applicable Laws and safeguard Personal Information collected by Cookies from the Websites. TRISTAR shall display a Cookie banner whether as a Data Controller or Data Processor on the Websites that: (i) clearly informs Bossier City site visitors that Personal Information is being tracked, and (ii) obtains their consent to use such data.
- G.2.8** TRISTAR will inform Bossier City immediately if at any time their organization grows to the point that they will begin transferring data across international borders and begin developing a new Agreement.
- G.2.9** Subject to Applicable Law, TRISTAR shall notify Bossier City immediately in writing of any subpoena or other judicial or administrative order by a government authority or proceeding seeking access to or disclosure of Personal Information. Bossier City shall have the right to defend such action in lieu of and on behalf of TRISTAR. Bossier City may, if it so chooses, seek a protective order. TRISTAR shall reasonably cooperate with Bossier City in such defense and shall limit disclosure to only such information that it is legally required to disclose.
- G.2.10** TRISTAR will inform Bossier City within five business days of becoming aware of any Information Security Incident. Notice will be made via email to the emails provided in the notices section of the Agreement, unless additional emails are provided in this section. TRISTAR will promptly take all necessary and advisable corrective actions and will cooperate fully with Bossier City in all reasonable and lawful efforts to investigate, remediate and mitigate such Information Security Incident, including restoring security, restoring or reconstructing Acquired Data from backups, mitigating adverse effects of the Information Security Incident and promptly providing information reasonably requested by Customer, including regular updates as to the status of TRISTAR’S investigation into such incident. The content, timing, and manner of distributing any publications related to any Information Security Incident must be approved by Bossier City in writing prior to distribution.
- G.2.11** TRISTAR will reimburse Bossier City on demand for all costs, charges, damages, expenses, fees, and losses associated with investigating, addressing, and responding to an

Information Security Incident (including notification costs, legal and forensic fees, establishment of call/responses centers, and costs for commercially reasonable identity protection services that are associated with legally required notifications or are advisable under the circumstances).

- G.2.12** TRISTAR shall indemnify, defend, and hold harmless Bossier City from and against all claims, actions, proceedings, costs, charges, damages, expenses (including reasonable attorneys' fees and expenses, including any incurred in enforcement of this indemnity), fees and losses incurred by Bossier City that arise from an Information Security Incident involving Acquired Data in TRISTAR's possession, custody or control.
- G.2.13** Upon Bossier City's request or upon the conclusion of the provision of Services related to Processing of Acquired Data, TRISTAR will promptly return to Bossier City, or at Bossier City's request, securely destroy, any Acquired Data in TRISTAR's possession, custody, or control and have an authorized officer certify in writing as to such destruction or return. In the event TRISTAR is unable to delete the Acquired Data for reasons permitted under Applicable Law, TRISTAR shall (i) promptly inform Bossier City of the reason(s) for its refusal of the deletion request, (ii) only retain Acquired Data subject to the specific reason for refusal of the deletion request, (iii) ensure the privacy, confidentiality, and security of such Acquired Data in accordance with the terms of this Schedule G, and (iv) delete the Acquired Data promptly after the reason(s) for TRISTAR's refusal has expired.
- G.2.14** Bossier City will have the right to monitor and audit TRISTAR's compliance with the terms of this Schedule G. TRISTAR shall make available, upon request, all information necessary to demonstrate compliance with Applicable Laws and this Schedule G to Customer or to third parties on Customer's behalf and allow for audits, including inspections, conducted by Customer or another auditor designated by Customer.
- G.2.15** In the event of any change to or new Applicable Law, Customer and TRISTAR shall discuss any amendments or revisions to this Schedule G in good faith as either Party reasonably determines are necessary or appropriate to address the requirements of such Applicable Law. In the event of an objection to any proposed amendment, the Parties shall promptly discuss the objection and negotiate in good faith with a view to agreeing and implementing alternative amendments to address the requirements of the Applicable Law as soon as reasonably practicable; provided, however, that in the event that Parties are not able to agree to amendments before the earlier of (i) the effective date of such Applicable Law or (ii) such earlier date as Customer reasonably determines is necessary in order for it to find an alternative provider before the effective date of such Applicable Law, Customer may terminate the Agreement by written notice (which notice shall specify the termination date) without penalty, and shall receive a pro rata refund of all amounts paid for Services not delivered after the effective date of such termination.



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Jun 09 2026
Department: Police Administration
Prepared by: Jennifer Emert, Secretary
Sponsor: Daniel Haugen, Chief
Submitted: June 2, 2026

NOTED: RECOMMENDED BY:

A handwritten signature in blue ink, appearing to read "Thomas Chandler".

Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance authorizing the donation of 11 Motorola XTS 2500/XTS 2500 I model radios and miscellaneous equipment to the Webster Parish Fire Protection District 8.
(First Reading) (Haugen)

COUNCIL DATE REQUESTED:

Regular Council - Jun 09 2026

ATTACHMENTS:

[Ord authorizing the donation of 11 Motorola XTS 2500 radios to Webster Parish Fire Dept District 8](#)
[Exhibit A - Motorola XTS 2500 radios](#)

Reviewed By:

Daniel Haugen, Chief	Approved - Jun 02 2026
Angela Williamson, Finance Director	Approved - Jun 02 2026
Charles Jacobs, CA	Approved - Jun 03 2026
Thomas Chandler, Mayor	Approved - Jun 04 2026
Emily Pitts, Administrative Assistant	Approved - Jun 04 2026
Phyllis McGraw, City Clerk	Approved - Jun 04 2026

The following Ordinance offered and adopted:

Ordinance No. _____ Of 2026

AN ORDINANCE AUTHORIZING THE DONATION OF 11 MOTOROLA XTS 2500/XTS 2500 I MODEL RADIOS AND MISCELLANEOUS EQUIPMENT TO THE WEBSTER PARISH FIRE PROTECTION DISTRICT 8.

WHEREAS, the Bossier City Police Department has upgraded its radio communication devices; and

WHEREAS, all equipment as more particularly described in Exhibit “A” is no longer of viable use to the Bossier City Police Department and is surplus to the needs of the department; and

WHEREAS, the Webster Parish Fire Protection District 8 is in need of updated equipment to better provide fire prevention/protection services to its citizens;

NOW, THEREFORE, BE IT ORDAINED, by the City Council of Bossier City, Louisiana, in regular session convened, that the Bossier City Council authorizes the Bossier City Police Department and Mayor, Thomas H. Chandler to donate all equipment as described in Exhibit “A” unto the Webster Fire Protection District 8.

The above and foregoing Ordinance was discussed and opened for public comment in open and legal session convened, was adopted on a motion by _____ and seconded by _____ and adopted on the _____ day of _____ 2026, with the votes listed below. Further this Ordinance will publish on _____ and become legal 10 days following publication.

AYES:

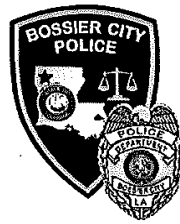
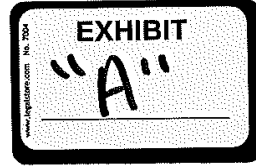
NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



Bossier City Police Department
Logistics
PO Box 6216 ~ 620 Benton Road
Bossier City, Louisiana 71171-6216
Telephone: (318) 549-4505

Chief Haugen,

I have 11 radios available for donation. They are Motorola XTS 2500 or XTS 2500 I models. I have located 10 of the chargers for these radios and 11 antennae and 10 hand held microphones. I have a 6 battery base charger available but no batteries.

The serial numbers for the radios are:

- 205CMF0327
- 205CMF5775
- 205CJR7133
- 205CMF0316
- 205CMF0320
- 205CMF5726
- 205CMF0283
- 205CEA0818
- 205CMF0306
- 205CMF5783
- 205CEA0815

Respectfully,

Lt TK Freeman



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Jun 09 2026
Department: Parks
Prepared by: Jennifer Emert, Secretary
Sponsor: Mary Ward, Parks Director
Submitted: June 3, 2026

NOTED: RECOMMENDED BY:

Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance authorizing Mayor Thomas H. Chandler to execute the attached cooperative endeavor agreement with the City of Bossier City and Red River FC.
(First Reading) (Ward)

COUNCIL DATE REQUESTED:

Regular Council - Jun 09 2026

ATTACHMENTS:

- [CEA with Red River FC](#)
- [Ord. Authorizing Mayor to execute the attached CEA with COB and Red River FC.](#)

Reviewed By:

Mary Ward, Parks Director	Approved - Jun 03 2026
Angela Williamson, Finance Director	Approved - Jun 03 2026
Richard Ray, ACA	Approved - Jun 03 2026
Thomas Chandler, Mayor	Approved - Jun 04 2026
Emily Pitts, Administrative Assistant	Approved - Jun 04 2026
Phyllis McGraw, City Clerk	Approved - Jun 04 2026

COOPERATIVE ENDEAVOR AGREEMENT

THIS COOPERATIVE ENDEAVOR AGREEMENT (hereinafter the “Agreement”), is made and entered into effective this _____ day of _____, 2026, by and between:

Red River FC, represented herein by Chandler Hall, President, whose mailing address is 218 Conti Way, Bossier City, Louisiana 71111 (hereinafter “Red River FC”); and

Mayor Thomas H. Chandler, City of Bossier City, whose mailing address is 620 Benton Rd, Bossier City, Louisiana 71111, (hereinafter “City of Bossier City”);

WHEREAS, Article VII, Section 14(C) of the Constitution of the State of Louisiana provides that “For a public purpose, the state and its political subdivisions may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual;”

WHEREAS, Article VI, Section 20 of the 1974 Constitution of the State of Louisiana states that, except as otherwise provided by law, a political subdivision may exercise and perform any authorized power and function, including financing, jointly or in cooperation with one or more political subdivisions, either within or without the state, or with the United States or its agencies;”

WHEREAS, there is a public purpose for this Agreement of substantial benefit to the citizens of the Bossier City by receiving training and instruction from professional athletes in exchange for the limited use of the facilities located in the Tinsley Athletic Complex, namely some soccer fields operated by Bossier Parks and Recreation (“BPAR”) as directed at the sole discretion of the Director of Parks and Recreation; and

NOW, THEREFORE, in consideration of the premises and the mutual covenants herein contained, the parties hereto agree as follows:

ARTICLE 1- TERM

This Agreement shall be applicable only to the specific dates as provided hereinbelow. This Agreement shall be deemed effective May 25, 2026, and shall terminate on July 10, 2026.

ARTICLE 2– AGREEMENT OF THE PARTIES

1. PURPOSE

This Agreement establishes the terms under which BPAR will provide field access to Red River FC for training and team activities, and Red River FC will provide community programming, promotion, and engagement in support of youth sports within Bossier City and Bossier Parish.

2. FIELD USE

BPAR agrees to provide Red River FC with access to designated soccer fields at BPAR facilities for training and related activities, based on the schedule outlined below.

Requested Field Usage Schedule

May 2026

- May 26, 2026 (Tue) – 1730–2000
- May 27, 2026 (Wed) — 1800–2000
- May 28, 2026 (Thu) – 1730–2000
- May 29, 2026 (Fri) – 1800–2000

June 2026

- June 1, 2026 (Mon) – 1800–2000
- June 2, 2026 (Tue) – 1730-2000
- June 4, 2026 (Thu) – 1730–2000
- June 5, 2026 (Fri) – 1800–2000
- June 8, 2026 (Mon) – 1800-2000
- June 9, 2026 (Tue) – 1730–2000
- June 11, 2026 (Thu)- 1730-2000
- June 12, 2026 (Fri) - 1800-2000
- June 15, 2026 (Mon) – 1800-2000
- June 16, 2026 (Tue) – 1730–2000
- June 18, 2026 (Thu) – 1730–2000
- June 19, 2026 (Fri) - 1800-2000
- June 22, 2026 (Mon) – 1800–2000
- June 23, 2026 (Tue) — 1730–2000
- June 25, 2026 (Thu) — 1730—2000
- June 26, 2026 (Fri) - 1800-2000
- June 29, 2026 (Mon) – 1800–2000
- June 30, 2026 (Tue) – 1730–2000

July 2026

- July 6, 2026 (Mon) – 1800–2000
- July 7, 2026 (Tue) – 1730–2000
- July 8, 2026 (Wed) – 1800–2000
- July 9, 2026 (Thu) – 1730–2000
- July 10, 2026 (Fri) – 1800–2000

Field Use Conditions

• The above schedule reflects requested use, not guaranteed exclusive access. Some dates may be unavailable due to BPAR programming or external conflicts.

BPAR agrees to:

- Provide access to available fields when possible;
- Communicate conflicts in advance when known; and
- Allow use of alternative field space or partial field areas when full fields are unavailable.

3. FACILITY ACCESS

A. Access shall be provided as follows:

BPAR agrees to provide Red River FC with:

- One (1) key or approved access method to the soccer complex

Red River FC agrees to:

- Limit access to authorized personnel only;
- Secure all facilities after use; and
- Be responsible for any damage caused during use.

B. Player Safety, Hydration, and Facility Access

BPAR agrees to provide Red River FC with reasonable access to essential resources required for safe training operations, including:

- Water sources necessary for player hydration during all scheduled training sessions
- Ice access, for player treatment, recovery, and injury prevention
- Restroom facilities for players and staff during scheduled usage times

Conditions:

- Access will be coordinated with BPAR staff and subject to facility availability;
- Red River FC will ensure all facilities are used responsibly and left in good condition;
- Red River FC will supervise all players and staff utilizing these resources;
- Any issues with access or facility conditions will be communicated promptly between; both parties

4. RED RIVER FC COMMUNITY OBLIGATIONS

A. Youth Clinic

- One (1) free youth soccer clinic;
- Location: Tinsley Fields;
- **Date: May 27, 2026;**
- Duration: Approximately 2 hours; and
- Format: Skills and drills led by players and staff.

B. BPAR Youth Sports Night

- Date: May 29, 2026
- Event: First GCL home match

BPAR participants receive:

- Free admission when wearing BPAR soccer uniform

5. MARKETING AND COMMUNITY PROMOTION

A. In Facility Promotion

Red River FC may:

- Have players present at BPAR facilities as provided by the Agreement; and
- Distribute schedules, flyers, and promotional materials.

B. Digital Promotion Support

BPAR agrees, when feasible, to:

- Share Red River FC information through email, social media, or newsletters; and
- Coordinate messaging with Red River FC.

C. Social Media Collaboration

Red River FC agrees to:

- Collaborate with BPAR on social media content; and
- Promote BPAR programs during the partnership period.

D. Temporary Signage

BPAR agrees to allow temporary signage along approved fence line areas with the following conditions:

- Must be pre-approved by Director of BPAR;
- Must be temporary; and
- Must be installed and removed by Red River FC.

6. INSURANCE AND LIABILITY

Red River FC shall:

- Provide a Certificate of Insurance with minimum general liability limits of \$1,000,000 per person, 2,000,000 per occurrence;
- Provide proof of said insurance to Bossier City evidencing the naming as an additional insured;
- Provide proof of said insurance; and
- Indemnify, hold harmless, and defend the City of Bossier City and BPAR against claims arising from use of BPAR facilities or any other issue related to said Agreement.

7. INDEPENDENT PARTIES

This Agreement does not create a partnership, joint venture, or employment relationship.

8. TERMINATION

Either party may terminate this Agreement at any time with written notice for convenience or cause.

9. MODIFICATIONS

All modifications must be in writing and agreed upon by both parties.

ARTICLE 3 - MISCELLANEOUS

A. Severability

The parties hereto intend all provisions of this Agreement to be enforced to the fullest extent permitted by law. Accordingly, should a court of competent jurisdiction find any provision to be unenforceable as written, the parties intend and desire that the court should reform the provision so that it is enforceable to the maximum extent permitted by law. If, however, the court should find such provision to be illegal, invalid or unenforceable and not subject to reformation, the court shall sever such provision. In such event, this Agreement shall be construed and enforced as if such illegal, invalid or unenforceable provision was never a part hereof, and the remaining provisions of this Agreement shall remain in full force and effect.

B. Survival

The provisions of this Agreement that by their nature and content are intended to survive the performance hereof, including but not limited to indemnity and attorney's fees provisions, shall so survive the completion and termination of this Agreement.

C. Notices

For all purposes of this Agreement, including but not limited to the sending of any and all notices required, hereunder, the addresses of the parties hereto are as follows:

Red River FC
Chandler Hall, President
218 Conti Way
Bossier City, LA 71111

Thomas H. Chandler, Mayor
City of Bossier City
620 Benton Road.
Bossier City, LA 71111

D. Indemnity

Red River FC agrees to defend and indemnify and hold the City of Bossier City, their agents, deputies and employees harmless from any claims, including costs and reasonable attorneys' fees, made on account of or related to their participation in this Agreement.

E. Rules of Construction

The headings and captions of this Agreement are provided for convenience only and are not intended to have effect in the construction or interpretation of this Agreement. Whenever herein the singular number is used, the same shall include the plural, where appropriate, and neutral words and words of any gender shall include the neutral and other gender, where appropriate. Neither this Agreement, nor any uncertainty or ambiguity herein, shall be construed or resolved in favor of or against either party on the basis of which party drafted the uncertain or ambiguous language. On the contrary, this Agreement has been reviewed by all parties and shall be construed and interpreted according to the ordinary meaning of the words used so as to fairly accomplish the purposes and intentions of all parties.

F. Attorney Fees and Expenses

Should any party institute legal proceedings to enforce the terms or conditions of this Agreement, the prevailing party shall be entitled to recover all of its reasonable attorney's fees, costs, and other expenses reasonably and necessarily incurred. Notwithstanding the foregoing, the parties understand and agree that, save only for the indemnity of paragraph D above, each party shall bear all costs and expenses incurred by it under or in connection with this Agreement.

THUS DONE AND SIGNED, at on this ____ day of _____, 2026.

RED RIVER FC

By: _____

THUS DONE AND SIGNED, at on this ____ day of _____, 2026.

CITY OF BOSSIER CITY

By: _____
Thomas H. Chandler, Mayor

The following Ordinance offered and adopted:

Ordinance No. Of 2026

AN ORDINANCE AUTHORIZING MAYOR THOMAS H. CHANDLER TO EXECUTE THE ATTACHED COOPERATIVE ENDEAVOR AGREEMENT WITH THE CITY OF BOSSIER CITY AND RED RIVER FC.

WHEREAS, the city owns and operates through the Department of Parks and Recreation certain facilities including soccer fields located at Tinsley Athletic Complex located at 1046 Tinsley Boulevard, Bossier City, LA 71111; and

WHEREAS, Article VII, Section 14(C) of the Constitution of the State of Louisiana provides that “For a public purpose, the state and its political subdivisions may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual”; and

WHEREAS, Article VI, Section 20 of the 1974 Constitution of the State of Louisiana states that, except as otherwise provided by law, a political subdivision may exercise and perform any authorized power and function, including financing, jointly or in cooperation with one or more political subdivisions, either within or without the state, or with the United States or its agencies”; and

WHEREAS, there is a public purpose for this Agreement of substantial benefit to the citizens of Bossier City by receiving training and instruction from professional athletes in exchange for the limited use of the facilities located in the Tinley Athletic Complex, namely some soccer fields as directed at the sole discretion of the Director of Parks and Recreation; and

WHEREAS, said agreement is mutually beneficial to both parties and will promote benefit to the citizens of Bossier City by receiving training and instruction from professional athletes in exchange for the limited use of the facilities located in the Tinsley Athletic Complex, namely some soccer fields as directed at the sole discretion of the Director of Parks and Recreation; and

NOW, THEREFORE, BE IT ORDAINED, that Mayor Thomas H. Chandler is hereby authorized to execute the attached Cooperative Endeavor Agreement with the City of Bossier City and Red River FC.

The above and foregoing Ordinance was discussed and opened for public comment in open and legal session convened, was adopted on a motion by _____ and seconded by _____ and adopted on the _____ day of _____ 2026, with the votes listed below. Further this Ordinance will publish on _____ and become legal 10 days following publication.

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Williams, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Jun 09 2026
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Chris Smith, Council Member
Submitted: June 4, 2026

NOTED: RECOMMENDED BY:


Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to establish the Infrastructure Capital Fund and designate a percentage of sales tax revenue as a funding source.
(First Reading) (Chris Smith)

COUNCIL DATE REQUESTED:

Regular Council - Jun 09 2026

ATTACHMENTS:

[Ordinance - Establish Infrastructure Capital Fund and designate sales tax revenue](#)

Reviewed By:

Angela Williamson, Finance Director
Charles Jacobs, CA
Thomas Chandler, Mayor
Emily Pitts, Administrative Assistant
Phyllis McGraw, City Clerk

Approved - Jun 04 2026
Approved - Jun 04 2026
Approved - Jun 04 2026
Approved - Jun 04 2026
Approved - Jun 04 2026

The following Ordinance offered and adopted:

Ordinance No. _____ Of 2026

AN ORDINANCE TO ESTABLISH THE INFRASTRUCTURE CAPITAL FUND AND DESIGNATE A PERCENTAGE OF SALES TAX REVENUE AS A FUNDING SOURCE

WHEREAS, the City of Bossier City anticipates an increase in sales tax revenue due to the installation and construction of the Amazon Data Center in Bossier Parish; and

WHEREAS, the City of Bossier City wishes to ensure future infrastructure needs of the City of Bossier City are able to be met with a minimum issuance of new debt by designating 0.5% of sales tax collections be set aside for infrastructure.

NOW, THEREFORE, BE IT ORDAINED, by the Bossier City Council, in regular session convened, that the City of Bossier City does establish a fund known as the Infrastructure Capital Fund.

NOW, THEREFORE, BE IT FURTHER ORDAINED, that 0.5% of all Sales Tax collections shall be designated for future infrastructure needs and transferred into the Infrastructure Capital Fund effective January 1, 2027 for a period of five years or until the Amazon Data Center is complete, whichever is sooner.

NOW, THEREFORE, BE IT FURTHER ORDAINED, that the Infrastructure Capital Fund proceeds shall only be expended at the end of the collection period on infrastructure needs of the City of Bossier City as deemed appropriate by the Mayor and the City Council of Bossier City.

The above and foregoing Ordinance was discussed and opened for public comment in open and legal session convened, was adopted on motion by _____ and seconded by _____, and adopted on this the _____ day of _____ 2026. Further this Ordinance will publish on _____ and become legal 10 days following publication.

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Jun 09 2026
Department: Finance
Prepared by: Angela Williamson, Finance Director
Sponsor: Chris Smith, Council Member
Submitted: June 4, 2026

NOTED: RECOMMENDED BY:


Thomas Chandler, Mayor

TITLE:

Introduce an Ordinance to amend Ordinance 41 of 2014 to require the fund balance of the General Fund of the City of Bossier City to be maintained at not less than 25% of budgeted expenses for the upcoming year's budget.
(First Reading) (Chris Smith)

COUNCIL DATE REQUESTED:

Regular Council - Jun 09 2026

ATTACHMENTS:

[Ordinance - Minumum General Fund Fund Balance Requirement](#)

Reviewed By:

Angela Williamson, Finance Director	Approved - Jun 04 2026
Charles Jacobs, CA	Approved - Jun 04 2026
Thomas Chandler, Mayor	Approved - Jun 04 2026
Emily Pitts, Administrative Assistant	Approved - Jun 04 2026
Phyllis McGraw, City Clerk	Approved - Jun 04 2026

The following Ordinance offered and adopted:

Ordinance No. Of 2026

AMEND ORDINANCE 41 OF 2014 TO REQUIRE THE FUND BALANCE OF THE GENERAL FUND OF THE CITY OF BOSSIER CITY TO BE MAINTAINED AT NOT LESS THAN 25% OF BUDGETED EXPENSES FOR THE UPCOMING YEAR'S BUDGET

WHEREAS, Ordinance 41 of 2014 requires the fund balance of the General Fund of the City of Bossier City to be maintained at not less than 15% of budgeted expenses for the upcoming year's budget; and

WHEREAS, the City Council wishes to increase the required fund balance to be not less than 25% of budgeted expenses for the upcoming year's budget.

NOW, THEREFORE, BE IT ORDAINED, by the Bossier City Council, in regular session convened, that Ordinance 41 of 2014 is hereby amended to require that the budget as presented for adoption has an estimated ending fund balance of not less than 25% of budgeted expenses for the upcoming year.

The above and foregoing Ordinance was discussed and opened for public comment in open and legal session convened, was adopted on motion by _____ and seconded by _____, and adopted on this the _____ day of _____ 2026. Further this Ordinance will publish on _____ and become legal 10 days following publication.

AYES:

NAYS:

ABSENT:

ABSTAIN:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Jun 09 2026
Department: City Council Group
Prepared by: Angela Williamson, Finance Director
Sponsor: Joel Girouard, Council Member District 4

NOTED: **RECOMMENDED BY:**

TITLE:

Introduce an Ordinance amending Ordinance No. 129 of 2021 with respect to authorizing the issuance of not exceeding Fifteen Million Dollars (\$15,000,000) of Public Improvement Sales Tax Refunding Bonds of the City of Bossier City , State of Louisiana; and providing for other matters in connection therewith.

(First Reading) (Girouard)

COUNCIL DATE REQUESTED:

Regular Council - Jun 09 2026

ATTACHMENTS:

[Amending Parameter Ordinance \(Intro 6.9\)](#)

Reviewed By:

Phyllis McGraw, City Clerk

Approved - Jun 04 2026

The following ordinance having been introduced at a duly convened meeting on June 9, 2026, and notice of its introduction having been published, as required by Section 3.14 of the City Charter, was offered for final adoption by _____ and seconded by _____:

ORDINANCE NO. ___ OF 2026

AN ORDINANCE AMENDING ORDINANCE NO. 129 OF 2021 WITH RESPECT TO AUTHORIZING THE ISSUANCE OF NOT EXCEEDING FIFTEEN MILLION DOLLARS (\$15,000,000) OF PUBLIC IMPROVEMENT SALES TAX REFUNDING BONDS OF THE CITY OF BOSSIER CITY, STATE OF LOUISIANA; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, this City Council of the City of Bossier City, State of Louisiana (the "Governing Authority"), acting as the governing authority of the City of Bossier City, State of Louisiana (the "Issuer"), adopted Ordinance No. 129 of 2021 on October 19, 2021 (the "Prior Ordinance") authorizing the issuance and sale of not exceeding \$15,000,000 of Public Improvement Sales Tax Refunding Bonds (the "Refunding Bonds"); and

WHEREAS, the Refunding Bonds were authorized in the Prior Ordinance for the purpose of refunding all or a portion of the callable maturities of the Issuer's Public Improvement Sales Tax Revenue Bonds, Series ST-2017, dated April 27, 2017; and

WHEREAS, in order to provide debt service savings, this Governing Authority desires to amend the Prior Ordinance to provide that the Refunding Bonds may also be issued for the purpose of refunding all or a portion of the callable maturities of the Issuer's Public Improvement Sales Tax Revenue Bonds, Series ST-2016, dated July 6, 2016; and

WHEREAS, capitalized terms used but not defined herein shall have the same meanings ascribed to them in the Prior Ordinance;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Bossier City, State of Louisiana, acting as governing authority of the City of Bossier City, State of Louisiana, that:

SECTION 1. Amendment of Prior Ordinance. Section 1 of the Prior Ordinance is hereby amended in its entirety to read as follows:

"SECTION 1. Authorization and Sale of Refunding Bonds. This Ordinance authorizes a series of bonds of the Issuer to be designated "Public Improvement Sales Tax Refunding Bonds, Series 2026, of the City of Bossier City, State of Louisiana" (the "Refunding Bonds"); provided, however, that said designation may change in the event the Refunding Bonds are delivered after calendar year 2026, are issued in more than one series, or the tax status of the Refunding Bonds changes. The Refunding Bonds shall bear interest at rates of interest not exceeding 5% per annum, shall mature not later than December 1, 2036, and shall become due and payable and mature on December 1 of the years and in the amounts as set forth in the Bond Purchase Agreement between the Issuer and the Underwriter (as hereinafter defined). The Refunding Bonds shall be issued for the purpose of (i) refunding all or a portion of the callable maturities of the Issuer's outstanding Public Improvement Sales Tax Revenue Bonds, Series ST-2016, and Public Improvement Sales Tax Revenue Bonds, Series ST-2017, (ii) funding a reserve or paying the cost of a reserve fund surety, if required, and (iii) paying the costs of issuance of the Refunding Bonds.

The Refunding Bonds are hereby authorized to be sold to Stifel, Nicolaus & Company, Incorporated, Baton Rouge, Louisiana, and Sisung Securities Corporation, Metairie, Louisiana (collectively, the "Underwriter"), and the Mayor, City Clerk, Director of Finance and/or President of the Governing Authority (collectively, the "Executive Officers"), or any of them, are hereby authorized to execute a Bond Purchase Agreement in substantially the form attached hereto as Exhibit A-1, provided that the sale of the Refunding Bonds (i) is within the parameters set forth above in this Section and (ii) produces minimum net present value savings (after payment of all costs) in excess of the Minimum Present Value Savings to Refund guidelines of the State Bond Commission.

The Bond Purchase Agreement may provide for the purchase of a reserve fund surety in the event any Executive Officers, on behalf of the Issuer, find and determine that the purchase of such surety will be of benefit. In such event, the Executive Officers are hereby authorized to execute all documents and agreements necessary and appropriate in connection with obtaining and securing the reserve fund surety."

SECTION 2. Repealer. All other terms of the Prior Ordinance shall remain in full force and effect except as expressly amended hereby.

SECTION 3. Effective Date. This Ordinance shall be in full force and effect ten (10) days from the date of its publication.

The above and foregoing Ordinance, read in full at open and legal session convened, was on motion of _____ and seconded by _____, and adopted on the 23rd day of June, 2026 by the following vote:

YEAS:

NAYS:

ABSENT:

And the Ordinance was declared adopted on this, the 23rd day of June, 2026.

City Clerk

President

STATE OF LOUISIANA

PARISH OF BOSSIER

I, the undersigned City Clerk of the City of Bossier City, State of Louisiana, do hereby certify that the foregoing pages constitute a true and correct copy of Ordinance No. ____ of 2026 adopted by the City Council of the City of Bossier City, State of Louisiana, on June 23, 2026, amending Ordinance No. 129 of 2021 with respect to authorizing the issuance of not exceeding Fifteen Million Dollars (\$15,000,000) of Public Improvement Sales Tax Refunding Bonds of the City of Bossier City, State of Louisiana; and providing for other matters in connection therewith.

IN FAITH WHEREOF, witness my official signature on this, the 23rd day of June, 2026.

City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Jun 09 2026
Department: Public Works
Prepared by: Dorothy Crenshaw, Office Manager
Sponsor: Wade Rich, Director
Submitted: June 2, 2026

NOTED: RECOMMENDED BY:

Thomas Chandler, Mayor

TITLE:

Adopt a Resolution for Public Works to fill 2 Laborer I positions in the Public Works Division and backfill any vacant position this creates.
(First and Final Reading) (Rich)

COUNCIL DATE REQUESTED:

Regular Council - Jun 09 2026

ATTACHMENTS:

[RES EXAMPLE - 2026 \(1\)](#)
[RES EXAMPLE - 2026 \(1\) \(1\)](#)

Reviewed By:

Wade Rich, Director	Approved - Jun 02 2026
Angela Williamson, Finance Director	Approved - Jun 02 2026
Charles Jacobs, CA	Approved - Jun 03 2026
Thomas Chandler, Mayor	Approved - Jun 04 2026
Emily Pitts, Administrative Assistant	Approved - Jun 04 2026
Phyllis McGraw, City Clerk	Approved - Jun 04 2026

The following Resolution offered and adopted:

Resolution No _____ Of 2026

A RESOLUTION FOR PUBLIC WORKS TO FILL A LABORER I POSITION IN THE PUBLIC WORKS DIVISION AND A LABORER I POSITION IN THE SOLID WASTE DIVISION AND BACKFILL ANY VACANT POSITION THIS CREATES.

WHEREAS, Ordinance No. 76 of 2019 implemented a budgetary control requiring a resolution to be approved by the Bossier City Council prior to hiring or employment of any individual receiving wages, compensation, or remuneration for labor including temporary or contractual employment; and

WHEREAS, a Laborer I position is vacant in the Public Works Division due to termination and a Laborer I position in the Solid Waste Division due to resignation, creating the need to fulfill by hiring or promoting from within and backfill any position this creates; and

WHEREAS, the administration and department assure that the current budget has been verified and that funding available in the total budgeted salaries is not exceeded; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Bossier City, Louisiana, in regular session convened, that the Public Works Department is hereby authorized to replace 2 positions due to openings and backfill any position this creates by hiring or promoting within the Public Works Department with no impact to the existing budget.

The above and foregoing Resolution was presented and opened for public comment in open and legal session convened, was adopted on a motion by _____ and seconded by _____ and adopted on the _____ day of _____ 2026 by the following vote:

Yeas:

Nays:

Absent:

Abstain:

Chris Smith, President

Phyllis McGraw, City Clerk

The following Resolution offered and adopted:

Resolution No _____ Of 2026

A RESOLUTION FOR PUBLIC WORKS TO FILL 2 LABORER I POSITIONS IN THE PUBLIC WORKS DIVISION AND BACKFILL ANY VACANT POSITION THIS CREATES.

WHEREAS, Ordinance No. 76 of 2019 implemented a budgetary control requiring a resolution to be approved by the Bossier City Council prior to hiring or employment of any individual receiving wages, compensation, or remuneration for labor including temporary or contractual employment; and

WHEREAS, 2 Laborer I positions are vacant due to resignation and termination, creating the need to fulfill by hiring or promoting from within and backfill any position this creates; and

WHEREAS, the administration and department assure that the current budget has been verified and that funding available in the total budgeted salaries is not exceeded; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Bossier City, Louisiana, in regular session convened, that the Public Works Department is hereby authorized to replace 2 positions due to openings and backfill any position this creates by hiring or promoting within the Public Works Department with no impact to the existing budget.

The above and foregoing Resolution was presented and opened for public comment in open and legal session convened, was adopted on a motion by _____ and seconded by _____ and adopted on the _____ day of _____ 2026 by the following vote:

Yeas:

Nays:

Absent:

Abstain:

Chris Smith, President

Phyllis McGraw, City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Jun 09 2026
Department: City Council Group
Prepared by: Angela Williamson, Finance Director
Sponsor: Joel Girouard, Council Member District 4

NOTED: **RECOMMENDED BY:**

TITLE:

Adopt a Resolution amending Resolution No. 97 of 2021 with respect to preliminary approval of the issuance of not to exceed Fifteen Million Dollars (\$15,000,000) aggregate principal amount of Public Improvement Sales Tax Refunding Bonds of the City of Bossier City, State of Louisiana; and providing for other matters in connection therewith.
(First and Final Reading) (Girouard)

COUNCIL DATE REQUESTED:

Regular Council - Jun 09 2026

ATTACHMENTS:

[Amending Resolution \(Adopt 6.9\)](#)

Reviewed By:

Phyllis McGraw, City Clerk

Pending

The following Resolution offered and adopted:

RESOLUTION NO. __ of 2026

A resolution amending Resolution No. 97 of 2021 with respect to preliminary approval of the issuance of not to exceed Fifteen Million Dollars (\$15,000,000) aggregate principal amount of Public Improvement Sales Tax Refunding Bonds of the City of Bossier City, State of Louisiana; and providing for other matters in connection therewith.

WHEREAS, this City Council of the City of Bossier City, State of Louisiana (the "Governing Authority"), acting as the governing authority of the City of Bossier City, State of Louisiana (the "Issuer"), adopted Resolution No. 97 of 2021 on August 31, 2021 (the "Prior Resolution"), giving preliminary approval to the issuance of not to exceed \$15,000,000 of Public Improvement Sales Tax Refunding Bonds (the "Refunding Bonds"); and

WHEREAS, the Refunding Bonds were approved in the Prior Resolution for the purpose of refunding all or a portion of the callable maturities of the Issuer's Public Improvement Sales Tax Revenue Bonds, Series ST-2017, dated April 27, 2017; and

WHEREAS, in order to provide debt service savings, this Governing Authority desires to amend the Prior Resolution to provide that the Refunding Bonds may also be issued for the purpose of refunding all or a portion of the callable maturities of the Issuer's Public Improvement Sales Tax Revenue Bonds, Series ST-2016, dated July 6, 2016; and

WHEREAS, capitalized terms used but not defined herein shall have the same meanings ascribed to them in the Prior Resolution;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bossier City, State of Louisiana, acting as the governing authority of the City of Bossier City, State of Louisiana, that:

SECTION 1. **Amendment of Prior Resolution.** Section 1 of the Prior Resolution is hereby amended in its entirety to read as follows:

"SECTION 1. **Preliminary Approval of Refunding Bonds.** Preliminary approval is given to the issuance of not exceeding Fifteen Million Dollars (\$15,000,000) of Public Improvement Sales Tax Refunding Bonds (the "Refunding Bonds") of the City of Bossier City, State of Louisiana, pursuant to the Act, to be issued for the purpose of (i) refunding all or a portion of the callable maturities of the Issuer's outstanding Public Improvement Sales Tax Revenue Bonds, Series ST-2016, and Public Improvement Sales Tax Revenue

Bonds, Series ST-2017, (ii) funding a reserve or paying the cost of a reserve fund surety, if required, and (iii) paying the costs of issuance of the Refunding Bonds, said Refunding Bonds to be payable solely from and secured by, equally with the Outstanding Parity Bonds, the Net Revenues of the Tax. The Refunding Bonds may be issued in one or more series, on a taxable or tax-exempt basis, will be issued at an interest rate not exceeding 5% per annum, and shall mature not later than December 1, 2036. The Refunding Bonds shall be issued in fully registered form and shall have such additional terms and provisions as may be determined by this Governing Authority."

SECTION 2. **State Bond Commission**. Application is hereby made to the State Bond Commission, Baton Rouge, Louisiana, for approval of the issuance and sale of the Refunding Bonds (including the additional purpose provided for in Section 1) and for consent and authority to proceed with the issuance and sale of the Refunding Bonds as provided above, and Bond Counsel is directed to make application to the State Bond Commission in accordance with the foregoing on behalf of the Issuer.

By virtue of applicant/issuer's application for, acceptance and utilization of the benefits of the Louisiana State Bond Commission's approval(s) resolved and set forth herein, it resolves that it understands and agrees that such approval(s) are expressly conditioned upon, and it further resolves that it understands, agrees and binds itself, its successors and assigns to, full and continuing compliance with the "State Bond Commission Policy on Approval of Proposed Use of Swaps, or other forms of Derivative Products Hedges, Etc.", adopted by the Commission on July 20, 2006, as to the borrowing(s) and other matter(s) subject to the approval(s), including subsequent application and approval under said Policy of the implementation or use of any swap(s) or other product(s) or enhancement(s) covered thereby.

SECTION 3. **Repealer**. All other terms of the Prior Resolution shall remain in full force and effect except as expressly amended hereby.

SECTION 4. **Effective Date.** This Resolution shall be effective immediately upon adoption.

The above and foregoing Resolution, read in full at open and legal session convened, was on motion of _____ and seconded by _____, and adopted on the 9th day of June, 2026 by the following vote:

YEAS:

NAYS:

ABSENT:

ABSTAIN:

City Clerk

President

STATE OF LOUISIANA

PARISH OF BOSSIER

I, the undersigned City Clerk of the City of Bossier, State of Louisiana, do hereby certify that the foregoing pages constitute a true and correct copy of a resolution adopted by the City Council of the City of Bossier City, State of Louisiana, on June 9, 2026, amending Resolution No. 97 of 2021 with respect to preliminary approval of the issuance of not to exceed Fifteen Million Dollars (\$15,000,000) aggregate principal amount of Public Improvement Sales Tax Refunding Bonds of the City of Bossier City, State of Louisiana; and providing for other matters in connection therewith.

IN FAITH WHEREOF, witness my official signature on this, the 9th day of June, 2026.

City Clerk



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Jun 09 2026
Department: Purchasing
Prepared by: Denna Beauchemin, Purchasing Agent
Sponsor: Angela Williamson, Finance Director

NOTED: RECOMMENDED BY:


Thomas Chandler, Mayor

TITLE:

Approve Bossier Press Tribune as City of Bossier City's Official Journal for July 1, 2026 through June 30, 2027 in accordance with Louisiana Revised Statute 43:141

COUNCIL DATE REQUESTED:

Regular Council - Jun 09 2026

ATTACHMENTS:

[Official Journal selection](#)

Reviewed By:

Denna Beauchemin, Purchasing Agent	Approved - May 19 2026
Angela Williamson, Finance Director	Approved - May 20 2026
Richard Ray, ACA	Approved - May 21 2026
Thomas Chandler, Mayor	Approved - May 21 2026
Emily Pitts, Administrative Assistant	Approved - May 26 2026
Phyllis McGraw, City Clerk	Approved - May 26 2026

RS 43:141

§141. Official journal to be selected by police juries, city and parish councils, municipal corporations, and school boards

A. The police juries, city and parish councils, municipal corporations, and school boards in all the parishes, the parish of Orleans excepted, at their first meeting in June of each year, shall select a newspaper as official journal for their respective parishes, towns, or cities for a term of one year.

B. In any parish which is divided by the Mississippi River and has a population of not less than one hundred thousand the governing body shall have the authority to select two official journals for their respective parishes, one of which shall be located on one bank of the river and the other which shall be located on the opposite bank thereof and no act heretofore performed shall be considered invalid because of any such parish having heretofore designated two such official journals.

Amended by Acts 1958, No. 515, §1; Acts 1986, No. 378, §1, eff. July 2, 1986.



City of Bossier City
ITEM FACT SHEET
Regular Council

Meeting Date: Regular Council - Jun 09 2026
Department: City Council Group
Prepared by: Phyllis McGraw, City Clerk
Sponsor: Chris Smith, Council Member

NOTED: **RECOMMENDED BY:**

TITLE:

Approve Regular City Council Meeting Schedule for the remainder of 2026

COUNCIL DATE REQUESTED:

Regular Council - Jun 09 2026

ATTACHMENTS:

[2026 updated calendar for City Council meetings](#)

2026 BOSSIER CITY COUNCIL MEETING SCHEDULE

JULY 30, 2026 THRU DECEMBER 31, 2026

UNLESS NOTED ALL REGULAR MEETINGS WILL BE AT 3:00PM

BOSSIER CITY COUNCIL CHAMBERS

620 BENTON ROAD, BOSSIER CITY, LOUISIANA

JUNE

9 (Regular)
23 (Regular)

OCTOBER

6 (Regular)
20 (Regular)

JULY

7 (Regular)
21 (Regular)

NOVEMBER

3 (Regular)
17 (Regular)

AUGUST

4 (Regular)
18 (Regular)

DECEMBER

1 (Regular)
15 (Regular)
29 (Regular)

SEPTEMBER

1 (Regular)
22 (Regular)