



City of Brockville Municipal Accessibility Advisory Committee Agenda

1:00 PM - Wednesday, June 17, 2026

City Hall, Council Chambers

The agenda has been amended to include additional Engineering progress reporting under the Staff Report - 2024-2029 Multi Year Plan Update.

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Land Acknowledgement Statement

We would like to acknowledge the land on which we meet today. For thousands of years it has been the traditional land of the Algonquin Nation. Today, this meeting place is still the home to many Indigenous people, and we are grateful to have the opportunity to live and work on this land.

Chair's Remarks

Disclosure of Pecuniary Interest

Adoption of the Minutes

3 - 6 *THAT the minutes of the Brockville Municipal Accessibility Advisory Committee meeting dated May 13, 2026 be adopted.*

Delegations and Presentations

Nil.

Correspondence and Communications

Nil.

Staff Reports

- 7 - 8
1. 2024-2029 Multi Year Plan Update
 2. Para-Transit Booking Platform - Brittany Robinson, Transportation Systems Coordinator

New Business

- 9 1. Wheel Around - M. Wilson

Member Reports and Project Updates

Adjournment

THAT the BMAAC meeting be adjourned until its next regular meeting scheduled for September 9, 2026.



City of Brockville
Municipal Accessibility Advisory Committee
Minutes
1:00 PM - Wednesday, May 13, 2026
City Hall, Council Chambers

The Municipal Accessibility Advisory Committee meeting was called to order on Wednesday, May 13, 2026, at 1:00 PM, in the City Hall, Council Chambers, with the following present:

Members Present: Councillor Louise Severson, Amanda Bradford, Paris Escandón, Matthew Wilson, and Solange Courteau
Regrets: Charise Lavigne, Mary Ann Greenwood, and William Ackermann
Staff: Chad Davis, Supervisor of Parks, Jessica Blanchard, Deputy City Clerk, Pat Brown, Supervisor of Transportation & Fleet Services, and Sheena Earl, City Clerk

Land Acknowledgement Statement

Chair's Remarks

Nil.

Disclosure of Pecuniary Interest

Nil.

Adoption of the Minutes

Moved by: M. Wilson
Seconded by: S. Courteau

THAT the minutes of the Brockville Municipal Accessibility Advisory Committee meeting dated November 19, 2025 and February 11, 2026 be adopted.

CARRIED

Delegations and Presentations

Nil.

Correspondence and Communications

Nil.

Staff Reports

1. Municipal Election Accessibility Plan - Clerks

S. Earl provided an overview of the Municipal Election Accessibility Plan for the upcoming 2026 Municipal Election and invited members to share any feedback.

P. Escandon inquired about the technology used for in-person voting. S. Earl explained that evoting kiosks will be available and said voting can also be done from home.

2. Para-Transit Booking Platform - Pat Brown, Supervisor of Transportation & Fleet Services

P. Brown provided an update on the Para-Transit Booking Platform, noting that the launch is expected in June. He reviewed several features, including 24/7 real-time access through the app, the ability to view current booking, track routes, and more. He added that riders will have the option to pay digitally on the bus using a reloadable card or by cash.

Councillor Severson asked whether a recording of the demo could be provided to the members. P. Brown confirmed that this can be completed.

3. Bus Stops - Pat Brown - Supervisor of Transportation & Fleet Services

P. Brown reported that a forthcoming report to the General Committee will address high and low usage shelter areas. He noted that a comprehensive review of the City's transit system has been completed, including the collection and analysis of performance data across existing routes and stops. He said that the goal of the project is to identify opportunities for service improvements. He also noted that another report on accessible bus stops will follow and can be shared with the committee for consultation.

P. Brown mentioned that he plans to initiate a project focused on improving accessibility at intersections, including the placement of the pedestrian signal buttons. He asked whether the committee would be interested in providing input.

New Business

1. Wheel Around Event - M. Wilson

M. Wilson provided an overview of the Wheel Around scheduled to take place in June. He outlined the route and emphasized that the event offers participants a meaningful opportunity to understand and experience wheelchair use.

He reported that Cowan's Dairy will be reopening and that the ramp at the former Captain George's has been repaired to be wheelchair accessible.

C. Davis joined the meeting at 1:18 p.m.

M. Wilson noted a high curb cut at the top of George Street and Court House Square. C. Davis advised that he would report this to the Supervisor of Public Works.

2. Leeds Grenville Accessibility Advisory Committee Event, "*Beyond the Building: Creating a Culture of Inclusion*," scheduled for Friday, October 2, 2026, from 9:00 a.m. to 3:00 p.m.

S. Earl informed members of the Leeds Grenville Accessibility Advisory Committee event, "*Beyond the Building: Creating a Culture of Inclusion*," being held in Kemptville and mentioned that any members interested in attending were encouraged to do so.

3. Walk Around Blind Event - P. Escandon and S. Courteau

P. Escandon and S. Courteau advised that they would be unable to attend the Wheel Around event. They proposed a "Walk Around Blind" event for the fall to provide participants with an experience like that of individuals who are legally blind and said that special glasses are available for this activity. Staff will work with the members and possibly the Canadian National Institute for the Blind (CNIB) to arrange this.

4. Parks - Chad Davis, Supervisor of Parks

C. Davis reported that work is underway to install hard-surface pathways to the play structures at Kensington Park East, MacOdrum Drive (Kyle Court), and Alwington Street. He noted that approximately ten parks have been upgraded with AODA compliant bases and ramps over the past three years.

He added that the play structure in Schofield Park will be replaced this year with a new accessible structure, with the intention of completing the hard-surface pathway next year.

5. June Meeting Date

S. Earl advised that she and J. Blanchard will be away on June 10 attending a conference and asked whether another date in June would be suitable for the next meeting. She said the Clerk's Office will circulate potential dates for committee availability.

Member Reports and Project Updates

1. M. Wilson commented on the progress made on the Brock Trail, noting its improved accessibility and overall appeal.

S. Courteau reported that the access to the North End of the Tunnel is challenging. C. Davis reported that Fast Eddies has been awarded the contract to provide grading of the site and remove any recyclables. He noted that plans for the site will be shared when available.

Adjournment

Moved by: S. Courteau
Seconded by: A. Bradford

THAT the BMAAC meeting be adjourned until its next meeting scheduled for June 17, 2026.

CARRIED

Accessibility Multi-Year Plan Update

Revised on June 15, 2026

Revised to include progress reports from the Engineering Department

City Departments affected have offered the following progress reports:

Transportation

- The intersection of Front Avenue and Stewart Boulevard intersection was reconstructed, and the sidewalks received accessibility upgrades.
- The next stop announcement system was installed on the transit buses.
- A Pedestrian crossing was installed on Ormond Street at Charlotte Place, with a fully accessible pushbutton system.

Accessible Training

- Staff have received training on creating accessible documents, including best practices and accessibility essentials.
- Staff regularly perform Microsoft Word and Acrobat Pro accessibility checks on shared content.
- Staff worked with the City of Ottawa's Accessibility Specialists to deliver a presentation to City Staff on consulting with Accessibility Advisory Committees to ensure projects comply with AODA requirements and best practices.

Parks Department

- Ten new play structures were installed with AODA compliant bases, and ramps. Sand was removed from all ten locations and replaced with a packed cedar weave surface. Locations include:
 - Kensington Park East
 - Sophia Street
 - Mathew Fraser
 - John Knox Park
 - Duke Street
 - Kyle Court
 - George Street
 - Alwington Street Park
 - Blockhouse Island Park, and

- Bramshot Street Park
- Sophia Street Park and Duke Street Park received new concrete paths connecting existing sidewalks to the playground ramps. The Sophia Street Park crosswalk is still to be completed.
- The 2026 Capital Budget has been adopted and includes funding for new concrete pathways at Kensington Park East, Kyle Court, and Alwington Street Park.
- An AODA compliant ramp was installed to provide access to the interior of the Outdoor Rink (ODR) at Rotary Park for summer events. Staff report that it is working well.
- A concrete ramp and viewing area were designed and installed at the west end of the ODR, complete with handrails, etc. Staff report that it is functioning well.
- A new accessible kayak launch, along with improved asphalt access to the dock entrance was designed and installed at St. Lawrence Park. Staff have received very positive feedback.
- Improvements to the Brockville Harbour wharf included new concrete around the interior of the lighthouse, improving mobility and accessibility around that section of the site.

Public Works Department

Curbs were compressed at the following locations:

- James Street at Daniel Street
- Dales Avenue at Brock Street

Engineering

- Asphalt Concrete Paving and Milling (ACMP) Program completed at the following locations:
 - Flanders Road – The sidewalk terminated mid block. The missing sidewalk has been completed.
 - Stewart Boulevard and Front Avenue - Tactile plates have been installed at all four corners of the intersection.
 - Donaldson Court and Adley Drive – A missing corner panel was reported. Public Works completed the work and installed a tactile plate.

