



EAST LANSING ELECTION COMMISSION AGENDA

Election Commission Meeting

5:00 PM - Tuesday, June 2, 2026

Hannah Community Center

Public Comment - Email: emily.gordon@cityofeastlansing.com

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MINUTES

Election Commission Meeting

6:30 PM - Tuesday, February 17, 2026

Hannah Community Center

The Election Commission of the City of East Lansing was called to order on Tuesday, February 17, 2026, at 6:30 PM, in the Hannah Community Center, with the following members present:

PRESENT: Chair Emily Gordon, Commissioner Steve Joppich, and Commissioner Erik Altmann

EXCUSED:

1. CALL TO ORDER

Approval of the agenda

Approval of the minutes

Commissioner Altmann pointed out that the following changes need to be made to the minutes "as clarified" should be "asked clarifying" and "Commission Altmann" should say "Commissioner Altmann"

Moved by Attorney Steve Joppich, seconded by Mayor Erik Altmann, Approve minutes as amended

3 YEAS

Carried

2. BUSINESS AGENDA

Approve the City Clerk or authorized assistants to conduct Public Logic and Accuracy tests of the electronic voting system for the May 5, 2026, election on April 24, 2026, subject to change as needed by the Clerk.

Clerk Gordon gave background information regarding the Public Logic and Accuracy test and the deadline.

Approve a resolution consolidating precincts 10, 11, 12, and 13 into one precinct located at the Student Union for the May 5, 2026, Special Election.

Commissioner Altmann recommended the following amendments for the resolution: add a "WHEREAS" underneath the last WHEREAS to read "WHEREAS, the Charter of the City of East Lansing requires that any polling

location changes be approved by the East Lansing City Council." and change the "BE IT FURTHER RESOLVED" to read "BE IT FURTHER RESOLVED, that this consolidation be placed on the agenda for the next regular meeting of the East Lansing City Council for approval.

Moved by Mayor Erik Altmann, seconded by Attorney Steve Joppich, Move to approve a resolution to combine precincts for the May 5, 2026, Special Election as amended.

3 YEAS
Carried

Approve Election Inspectors for the May 5, 2026, Special Election and authorize the clerk to make changes as necessary.

Clerk Gordon spoke about the list provided to the Commissioners.

3. COMMUNICATIONS FROM THE AUDIENCE

None

4. ADJOURNMENT

Moved by City Clerk Emily Gordon, seconded by Mayor Erik Altmann, Move to adjourn at 6:45 pm

3 YEAS
Carried

Mayor

Administrative Secretary



Election Commission **AGENDA ITEM REPORT**

To: Election Commission
Subject: Approve a resolution temporarily relocating precinct 13 from Brody Hall to the Kellogg Center for the August 4, 2026, and the November 3, 2026, Elections.
Meeting: Election Commission - 02 Jun 2026
Department: Clerk
Staff Contact: Emily Gordon, City Clerk

BACKGROUND INFORMATION:

The East Lansing City Clerk's Office has been working closely with Michigan State University representatives to ensure all polling locations located on campus are safe and accessible. Brody has been a wonderful polling location but also has posed issues in the past for not only voters, but also for security and election inspectors. The precinct located in Brody is a busy, open area that does not have doors, therefore leading to a noise issue as well as the issue of security. Outside, there is very limited parking which makes it difficult for voters, election inspectors and staff to find parking.

As such, MSU and the Clerk's office has decided to move across the street to Kellogg, where there is ample parking, a room that is designated for the precinct, and is accessible from the building and the parking garage. This room meets all of the needs and is fully equipped for lines. It is our hope that this will become a primary precinct location in the future and can be permanently moved.

The deadline to make these changes for the August Election are on June 5, 2026. This resolution will be presented to the Election Commission at their meeting on June 2nd.

FINANCIAL IMPACT:

There is no financial impact.

STRATEGIC PRIORITIES:

High Performing Good Governance -

Goal 3: Remain a responsive municipality by ensuring local laws and policies are relevant and increase input from all stakeholders.

RECOMMENDATION:

Approve a resolution temporarily relocating precinct 13 from Brody Hall to the Kellogg Center for the August 4, 2026, and the November 3, 2026, Elections.

ATTACHMENTS:

[Resolution Pct relocation](#)

CITY OF EAST LANSING

**RESOLUTION TO TEMPORARILY RELOCATE PRECINCT 13 FOR THE
AUGUST 4, 2026, STATE PRIMARY ELECTION AND THE NOVEMBER
3, 2026, GENERAL ELECTION**

June 2, 2026

WHEREAS, Michigan Election Law provides for the relocation of election precincts; and,

WHEREAS, Sec. 662. (1) states that the legislative body in each municipality shall provide a suitable polling place for each precinct located in the municipality for use on election day; and,

WHEREAS, currently the precinct 13 polling location is Brody Hall, but located in an open area with limited parking; and,

WHEREAS, the East Lansing City Clerk's Office worked with Michigan State University to find a location that better suits the needs of line management, security and parking; and

WHEREAS, the Kellogg Center was identified as that location; and,

WHEREAS, Michigan State University students will be on summer break for the August Election but will be present and voting for the November Election, providing ample data by the end of the year for future consideration of this polling location.

NOW, THEREFORE BE IT RESOLVED, that the East Lansing Election Commission authorizes the temporary relocation of Precinct 13 from Brody Hall to the Kellogg Center in the City of East Lansing for the August 4, 2026, State Primary Election and the November 3, 2026, General Election.

BE IT FURTHER RESOLVED, that the Charter of the City of East Lansing requires that any polling location changes be put forth at Council, therefore placing this resolution on the next regular meeting of the East Lansing City Council, on June 2, 2026.

Erik Altmann, Mayor

Dated:

Moved by Commissioner:

Supported by Commissioner:

YEAS:

NAYS: 0

ABSENT: 0

CLERKS CERTIFICATION: I hereby certify the foregoing is a true and complete copy of a Resolution adopted by the East Lansing Election Commission at its meeting held on Tuesday, June 2, 2026, the original of which is part of the Council's minutes.

Emily Gordon, City Clerk
City of East Lansing
Ingham/Clinton Counties, MI



Election Commission
AGENDA ITEM REPORT

To: Election Commission
Subject: Approve the City Clerk or authorized assistants to conduct Public Logic and Accuracy tests of the electronic voting system for the August 4, 2026, election on July 17, 2026, subject to change as needed by the Clerk.
Meeting: Election Commission - 02 Jun 2026
Department: Clerk
Staff Contact: Emily Gordon, City Clerk

BACKGROUND INFORMATION:

R 168.778 Public Accuracy Test:

The Clerk's office would like to complete Public Logic and Accuracy testing on July 17, 2026, subject to change as needed by the City Clerk. This testing is for voting equipment, such as Tabulators and Voter Assist Terminals. This is an open meeting with the following requirements: Notice of accuracy test must be published at least 48 hours before test. (MCL 168.798)

We will be testing precinct ballots and accessible ballots for the Voter Assist Terminal (VAT), in Accordance with section 7:

- 7) The election commission shall test the accessible voting devices as prescribed by the secretary of state as part of the public accuracy test.

The deadline for the Public Logic and Accuracy test to occur is July 20, 2026.



Election Commission **AGENDA ITEM REPORT**

To: Election Commission
Subject: Approve Election Inspectors for the August 4, 2026, State Primary Election and authorize the Clerk to make changes as necessary.
Meeting: Election Commission - 02 Jun 2026
Department: Clerk
Staff Contact: Emily Gordon, City Clerk

BACKGROUND INFORMATION:

168.674 Precinct and early voting site election inspector; appointment; chairperson; political party membership; challenge; vacancies.
Sec. 674.

(1) Notwithstanding any other provision of law to the contrary and subject to this section, the city and township board of election commissioners, at least 21 days before each election, but in no case less than 5 days before the date set for holding schools of instruction, shall appoint for each election precinct and early voting site at least 3 election inspectors and as many more as in the board's opinion is required for the efficient, speedy, and proper conduct of the election. The board of election commissioners may appoint as election inspector an individual on the list submitted by a major political party under section 673a who is qualified to serve under section 677. An appointment of an election inspector under this section is void if a properly completed application for that election inspector is not on file in the clerk's office as prescribed in section 677.

A list of election inspectors to be appointed will be provided to the Election Commission at the meeting.



Election Commission
AGENDA ITEM REPORT

To: Election Commission
Subject: Establish the Early Voting Center for the August 4, 2026, State Primary Election
Meeting: Election Commission - 02 Jun 2026
Department: Clerk
Staff Contact: Emily Gordon, City Clerk

BACKGROUND INFORMATION:

The City Clerk's office will be opening the required Early Voting center beginning on Saturday, July 25th, 2026, to Sunday, August 2, 2026. The Early Voting site will be located at the Hannah Community Center in the Banquet Room and will be open from 9:00 am - 5:00 pm.

A post card will go out to voters informing them know about early voting, including the time and location. As we get closer to the election, Early Voting information specific to each voter can be found at mi.gov/vote

RECOMMENDATION:

Move to establish the Early Voting Center for the August 4, 2026, State Primary Election at the Hannah Community Center from 9:00-4:00 pm, July 25, 2026 - August 2, 2026.