



AGENDA
Advisory Park Board Meeting
Thursday, June 18, 2026 at 3:00 PM
Gulf Breeze City Hall
1070 Shoreline Drive
Gulf Breeze, FL 32561

1. ROLL CALL

2. AGENDA ITEMS

3 - 4

- A. Presentation by Tyler J. Smith, Certified Local Government Coordinator, Florida Department of State – Certified Local Government (CLG) Program and Historic Preservation Commission
[Agenda Memo - Presentation by Tyler J. Smith, Certified Local Government Coordinator, Florida Department of State – Certified Local Government \(CLG\) Program and Historic Preservation Commission - Pdf](#)

3. NEW BUSINESS

4. PUBLIC FORUM

5. ADJOURNMENT

If any person decides to appeal any decisions made by the City Council or any City Board with respect to any matter considered at such meeting or public hearing, such person will need a record of the proceedings, and that, for such purpose, that person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and any evidence upon which the appeal is to be based. The public is invited to comment on matters before the City Council, City Boards or Committees upon seeking and receiving recognition from the Mayor or Chairperson. If you are a person with a disability who needs accommodation in order to participate in a public hearing you are entitled to the provision of certain assistance. Please contact the City Clerk's office at (850) 934-5115 or at 1070 Shoreline Drive, Gulf Breeze, Florida, at least 48 hours prior to the date of the public hearing.



Memorandum

To: Advisory Park Board
From: Samantha D. Abell, City Manager
Date: June 17, 2026
Subject: Presentation by Tyler J. Smith, Certified Local Government Coordinator, Florida Department of State – Certified Local Government (CLG) Program and Historic Preservation Commission

BACKGROUND:

At the Advisory Park Board's May 5, 2026, meeting, the Board received an introductory overview of the Certified Local Government (CLG) Program and discussed the City's efforts to implement the historic preservation initiatives identified in the City Council's adopted 2026–2031 Strategic Plan.

The City Council's Strategic Plan identifies several first-year implementation priorities related to historic preservation, including:

- Adoption of a Historic Preservation Ordinance;
- Establishment of a Historic Preservation Commission with staffing and administrative support coordinated through the Advisory Park Board; and
- Pursuit of Certified Local Government (CLG) designation through the Florida State Historic Preservation Office.

Utilizing the existing Advisory Park Board to fulfill the City's historic preservation review responsibilities would build on the Board's longstanding stewardship of parks, public spaces, and community heritage while avoiding the administrative requirements of creating a separate advisory board.

Following that discussion, the Board requested additional information regarding the CLG program before providing feedback on the proposal for the Advisory Park Board to serve as the City's Historic Preservation Commission.

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To assist the Board in its review, staff invited Tyler J. Smith, Certified Local Government Coordinator with the Florida Department of State, Bureau of Historic Preservation, to attend this special meeting.

DISCUSSION:

Tyler J. Smith, Certified Local Government (CLG) Coordinator with the Florida Department of State, Bureau of Historic Preservation, will provide an overview of the Certified Local Government (CLG) Program, including:

- The purpose of the CLG Program and the partnership between local, state, and federal governments in historic preservation;
- The role of local governments in identifying, evaluating, and protecting historic resources;
- The requirements for becoming a Certified Local Government, including adoption of a historic preservation ordinance and establishment of a qualified Historic Preservation Board or Commission;
- The responsibilities of Certified Local Governments include annual reporting, board training, public meetings, and participation in the review of National Register nominations;
- The benefits of CLG designation, including eligibility for historic preservation grants, technical assistance, training opportunities, and participation in state and federal preservation reviews;
- The economic and community benefits of historic preservation, including heritage tourism, revitalization, and investment opportunities; and
- The application process for obtaining Certified Local Government status.

Following the presentation, Mr. Smith will be available to answer Board members' questions.

Should the City move forward with this model, the Board's responsibilities would be expanded to include reviewing historic landmark nominations, making recommendations to the City Council on local historic preservation matters, supporting heritage initiatives, and assisting with Certified Local Government (CLG) coordination. These additional responsibilities would complement the Board's existing mission while emphasizing an advisory, educational, and voluntary approach consistent with the City's Strategic Plan.

RECOMMENDATION:

That the Advisory Park Board receive the presentation from Tyler J. Smith regarding the Certified Local Government (CLG) Program, ask questions regarding the program and its requirements, and provide feedback regarding the proposed expanded role of the Advisory Park Board as the City's Historic Preservation Commission.

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