

AGENDA

Regular City Council Meeting

Hybrid (ZOOM Video Conference and In Person), City Hall
April 20, 2026, 7:30 p.m.

- | | | |
|----|--|---|
| 1. | CALL TO ORDER/DETERMINATION OF QUORUM/PLEDGE OF ALLEGIANCE
<i>Council President</i>
All individuals are asked to either silence or turn off all cell phones, pagers, and other electronic devices that may disrupt the meeting. | <i>Information Found On:</i> |
| 2. | APPROVAL OF AGENDA <i>City Council</i>
Approve the agenda as posted in accordance with the Open Meeting Law and herein place all agenda items on the table for discussion. | Pages 1-2 |
| 3. | APPROVAL OF MINUTES <i>City Council</i>
Special work session meeting of April 6, 2026; closed meeting of April 6, 2026; and the regular meeting of April 6, 2026 – approve | Pages 3-9 |
| 4. | APPROVAL OF BILLS <i>City Council</i>
a. Electronic checks 4175 through 4200 and checks 114248 through 114311 totaling \$710,484.09 – approve | Pages 10-26 |
| 5. | AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS <i>Council President/Others</i>
a. Donations
1. Resolution 2026-26, Accept Donations First Quarter 2026 – adopt <i>Finance Director</i>
b. Presentations
1. Community Brief, Camp Ripley Garrison Commander COL Steven Hall | Page 27
Pages 28-47 |
| 6. | CONSENT AGENDA <i>City Council</i>
a. Animal Control Report, March 2026 – receive
b. Appoint Seasonal Golf Course and Pro Shop Attendants, Golf – accept/appoint
c. Building Report, February 2026 and March 2026 - receive
d. Fire Report, March 2026 – receive
e. Heritage Preservation Commission Minutes, April 6, 2026 – receive
f. Lower-Potency Hemp Edible Retailer License, Pure Xhale LLC, dba Pure Xhale – approve
g. Petition, Opposition to Multi-Dwelling Unit Development, 901 Thirteenth Street Southwest - receive
h. Petition, Surface Improvements (Paving), Thirteenth Street Southwest, Sixth Avenue Southwest, and Eighth Avenue Southwest – receive
i. Police Report, March 2026 – receive
j. Recycling Report, March 2026 – receive
k. Wastewater & Collections Report, March 2026 – receive | Page 48
Page 49
Pages 50-54
Pages 55-59
Pages 60-61
Page 62
Page 63
Pages 64-65
Pages 66-68
Page 69
Pages 70-71 |
| 7. | PUBLIC HEARINGS AND LETTINGS | |
| 8. | OLD BUSINESS | |

If you need any type of reasonable accommodations to participate in this meeting, contact City Hall at (320) 616-5500 at least 72 hours prior to the meeting. A current list of meetings can be found at [Notice of Meetings](#).

9. **NEW BUSINESS**

- a. Policy 94 External Agency Funding Request – *Finance Director*

Pages 72-74

10. **ANNOUNCEMENTS** *City Council/Others*

11. **ADJOURNMENT** *Council President*

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City of Little Falls

**SPECIAL WORK SESSION CITY COUNCIL MEETING ~ APRIL 6, 2026; AND
CLOSED CITY COUNCIL MEETING ~ APRIL 6, 2026**

1. CALL TO ORDER

The special work session City Council meeting of the City of Little Falls was called to order by Council President Knafla on Monday, April 6, 2026, at 6:30 p.m., in the Council Chambers at City Hall. Councilmembers Lundberg, Liljegren, Meyer, Glaze, Hanson, Council President Knafla, and Mayor Zylka were present. Councilmember Gosiak was absent. It was determined there was a quorum.

2. PUBLIC FORUM

a. Jed Goebel, 905 Thirteenth Street Southwest, reviewed and submitted two petitions to the City Council:

- **Petition 1:** Opposition to the proposed multi-family dwelling units at 901 Thirteenth Street Southwest.
- **Petition 2:** Request for repaving along Thirteenth Street Southwest (Fifth Avenue to Tenth Avenue), Sixth Avenue Southwest (Thirteenth Street to Twelfth Street), and Eighth Avenue Southwest (Thirteenth Street to Twelfth Street).

Staff will formally receive both petitions at the next regularly scheduled meeting on April 20, 2026.

3. BILLS DISCUSSION

None.

4. CONSENT AGENDA ITEMS DISCUSSION

None.

5. COUNCIL INFORMATIONAL ONLY ITEMS

a. **2025 Local Road Improvement Program (LRIP), First Street Northeast, Project Selection and Grant Acceptance** – Public Works Director/City Engineer Kimman reported that the First Street Northeast project has been selected to receive up to \$1,000,000 in Local Road Improvement Program (LRIP) funding. No action taken.

b. **Other**

None.

6. CONSTITUENT MESSAGES

None.

7. ADJOURNMENT

Council President Knafla recessed the meeting at 6:36 p.m. to go into a scheduled closed meeting.

8. BUSINESS

Motion was made by Mayor Zylka, seconded by Councilmember Meyer to go into a scheduled closed meeting at 6:36 p.m. pursuant to Minnesota Statute, Chapter 13D.05, Subdivision 3(b), due to pending or threatened litigation and consideration of settlement agreement with Oracle America, Inc. Ayes: Lundberg, Liljegren, Meyer, Knafla, Zylka, Glaze, and Hanson. Nays: Gosiak (absent). Motion carried.

Councilmember Gosiak arrived at the meeting at 6:43 p.m.

Motion was made by Councilmember Meyer, seconded by Mayor Zylka, to reopen the meeting at 7:02 p.m. Ayes: Lundberg, Liljegren, Meyer, Zylka, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

9. **ADJOURNMENT**

Council President Knafla adjourned the meeting at 7:02 p.m.

Respectfully submitted,

Christine Lundberg

City of Little Falls

REGULAR CITY COUNCIL MEETING ~ APRIL 6, 2026**1. CALL TO ORDER**

The regular meeting of the City Council of the City of Little Falls was called to order by Council President Knafila on Monday, April 6, 2026, at 7:30 p.m. in the Council Chambers at City Hall. Councilmembers Lundberg, Liljegren, Meyer, Glaze, Hanson, Gosiak, Council President Knafila, and Mayor Zylka were present. It was determined there was a quorum.

2. APPROVAL OF AGENDA

Motion was made by Councilmember Glaze, seconded by Mayor Zylka to approve the agenda as presented. Ayes: Lundberg, Liljegren, Meyer, Zylka, Knafila, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

3. APPROVAL OF MINUTES

Motion was made by Councilmember Hanson, seconded by Councilmember Liljegren to approve the City Council minutes of the special work session meeting of March 16, 2026; the regular meeting of March 16, 2026; and the Strategic Planning meeting of March 23, 2026, all as presented. Ayes: Lundberg, Liljegren, Meyer, Zylka, Knafila, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

4. APPROVAL OF BILLS

Motion was made by Councilmember Gosiak, seconded by Councilmember Glaze to approve the bills totaling \$572,468.53 for Electronic Funds Transfers (EChecks) 4137 through 4174 and checks 114166 through 114245; void checks 112992, 113323, and 114109 totaling \$1,501.29; and void 114221 with replacement checks 114246 and 114247, all dated April 6, 2026, as amended. Ayes: Lundberg, Liljegren, Meyer, Zylka, Knafila, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

5. AWARDS, DONATIONS, PRESENTATIONS, AND PROCLAMATIONS**6. CONSENT AGENDA**

Motion was made by Mayor Zylka, seconded by Councilmember Glaze to take the following action on Consent Agenda items a. through j.:

a. Approved to the Minnesota Charitable Gambling Control Board, an Application for Exempt Permit as requested by the Church of Our Lady of Lourdes to allow bingo, pull-tabs, and a raffle on the church grounds at 208 West Broadway, on July 26, 2026, and further waived any waiting period; and

b. Approved to the Minnesota Charitable Gambling Control Board, an Application to Conduct Off-Site Gambling, as requested by the Little Falls Lindbergh Lions, to allow a raffle and pull-tabs at Morrison County Fairgrounds, 15575 Hawthorn Road, from June 25 through June 27, 2026, and further waived any waiting period; and

c. Approved a Temporary On-Sale Liquor License as requested by the Church of Our Lady of Lourdes to allow for the sale of beer and wine on the church grounds, 208 West Broadway, for their event to be held on July 26, 2026, contingent upon the appropriate paperwork, insurance and fees being provided, and approval is granted by the Police Chief and the Minnesota Department of Public Safety, Alcohol and Gambling Enforcement Division; and

d. Accepted the recommendation of the Interview Committee and appointed Kevin Jordan, Brian Lindquist, and John Tschida as Seasonal Golf Course Attendants, and Taylor Jordan, Larry Bitz, and Glenn Miller as Seasonal Pro Shop Attendants, all at Pay Grade 3, Step 1, \$16.44 per hour, as set in the Part-Time Pay Scale, effective as soon as they are able to start; and

e. Accepted the grant award of \$8,413.57 for the 2026 Clean-Up Day and \$20,569.41 for the Recycling program from Morrison County; and further authorized the execution of said grant agreements and all documents necessary to receive said funds; and

f. Received and placed on file the letter of retirement from Brian Lindquist, Police Officer; and

g. Approved the Lower-Potency Hemp Edible Retailer License for Little Falls Smokey's Tobacco Inc., dba Smokey's Tobacco and Vape Center, 206 LeMieur Street, effective April 7th, 2026, through December 31, 2026, contingent upon all appropriate paperwork, fees being provided, and verification that the business complies with the zoning requirements and conditions of City Code Chapter 13, and final approval is granted by the appropriate City staff; and

h. Adopted Policy 19, Drug and Alcohol Testing, Drug-Free Workplace Act, Non-Commercial Drivers Update, as amended; and

i. Ratified and Confirmed a Temporary Sidewalk Display or Promotion Application, as requested by People for Democracy, for their event on March 28, 2026; and

j. Received and placed on file the Water report for March 2026.

Ayes: Lundberg, Liljegren, Meyer, Zylka, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

7. **PUBLIC HEARINGS AND LETTINGS**

a. **Lettings**

1. **Voting Booths, American Made Election Equipment** – Motion was made by Councilmember Meyer, seconded by Councilmember Lundberg to award the low quotation from American Made Election Equipment, San Diego, CA, at an estimated cost of \$6,654 for the purchase of three (3) ADA-compliant portable voting booths and thirty (30) standard portable voting booths, to be charged to the Election Budget. Ayes: Lundberg, Liljegren, Meyer, Zylka, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

2. **Watermain Components for Splash Pad and Changing Room/Bathroom Facility, Core and Main, Parks** – Motion was made by Councilmember Glaze, seconded by Councilmember Gosiak to ratify and confirm the purchase of watermain components from Core & Main, St. Cloud, for underground piping associated with the restroom building and splash pad, in the amount of \$7,923.25, to be charged to the Park Improvement Fund. Ayes: Lundberg, Liljegren, Meyer, Zylka, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

3. **Roof Replacement of Control Building and Garage, Buysse Roofing, Wastewater** – Motion was made by Councilmember Liljegren, seconded by Councilmember Lundberg to award the quote from Buysse Roofing, Waite Park, in the

amount of \$88,500, for the replacement of the City's Control Building and Garage roof at the Wastewater Plant, to be charged to the Wastewater Improvement Fund. Ayes: Lundberg, Liljegren, Meyer, Zylka, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

4. **Fishing Pier Improvements at Le Bourget Park, Ree Marine, Parks** – Motion was made by Councilmember Gosiak, seconded by Councilmember Meyer to award the quote from Ree Marine, Rice, in the amount of \$7,200 for the purchase of pier decking and an 8'x8' ramp with handrails, to be charged to the donation from Westside Improvement Association: Park Improvement Fund. Ayes: Lundberg, Liljegren, Meyer, Zylka, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

5. **Recommendation of SEH, Wastewater Treatment Facility Phase 2: Dewatering, Shank Constructors, Inc.** – Motion was made by Councilmember Hanson, seconded by Councilmember Lundberg to accept the recommendation of Short Elliott Hendrickson Inc. (SEH), and award the Wastewater Treatment Facility Phase 2: Dewatering project to Shank Constructors, Inc., Brooklyn Park, at a cost of \$4,068,800, to be charged to Project 411. Ayes: Lundberg, Liljegren, Meyer, Zylka, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

6. **Resolution 2026-25, Award Bid, Knife River Corporation, Public Improvement 416 (First Avenue Southeast)** – Councilmember Meyer introduced and moved for the adoption of Resolution 2026-25, a Resolution Awarding the Lone Bid of \$882,914.90 to Knife River Corporation, Sauk Rapids, for Public Improvement 416 (First Avenue Southeast). Councilmember Glaze seconded the motion for adoption. On a roll call vote; Ayes: Lundberg, Liljegren, Meyer, Zylka, Knafla, Glaze, Hanson, and Gosiak. Nays: None. Council President Knafla then declared said Resolution 2026-25 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

7. **Intent to Purchase, 2007 Pumper/Tender Truck** – Motion was made by Councilmember Gosiak, seconded by Councilmember Lundberg to authorize staff to execute an intent to purchase a 2007 Spartan/Rosenbauer Pumper/Tender from the City of Lake Elmo in the amount of \$125,000, to be charged to the Fire Equipment Fund; and further declare the 2005 Freightliner/Rosenbauer Heavy Rescue and 2008 International/Heiman Tender as surplus property. Ayes: Lundberg, Liljegren, Meyer, Zylka, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

8. **OLD BUSINESS**

a. **Resolution 2026-21, Golf Fee Schedule** – Mayor Zylka introduced and moved for the adoption of Resolution 2026-21, a Resolution Adopting the 2026 Golf Fee Schedule. Councilmember Lundberg seconded the motion for adoption. Councilmember Meyer requested an amendment to allow youth age 18 and under to play for free (instead of age 17 and under), and to adjust the young adult age category to be 19 through 23 years old. On a roll call vote; Ayes: Liljegren, Meyer, Zylka, Knafla, Glaze, Hanson, Gosiak, and Lundberg. Nays: None. Council President Knafla then declared said Resolution 2026-21 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted, as amended.

9. **NEW BUSINESS**

a. **Approval of Large-Scale Street and Sidewalk Event Application and Waiver Criteria Checklist** – Motion was made by Councilmember Meyer, seconded by Councilmember Gosiak to approve the Large-Scale Street and Sidewalk Event Application and associated Waiver Criteria Checklist, as reviewed and approved by the City Attorney. Ayes: Lundberg, Liljegren, Meyer, Zylka, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

b. **Resolution 2025-60A, Amend 2026 Fee Schedule** – Councilmember Gosiak introduced and moved for the adoption of Resolution 2025-60A, a Resolution Adopting the 2026 Fee Schedule, as amended. Councilmember Glaze seconded by motion for adoption. On a roll call vote; Ayes: Meyer, Zylka, Knafla, Glaze, Hanson, Gosiak, Lundberg, and Liljegren. Nays: none. Council President Knafla then declared said Resolution 2025-60A to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

c. **Planning Commission Recommendation, Resolution 2026-24, Approving Master Plan Update, Expansion and Renovation of Suburban Mobile Home Park** – Mayor Zylka accepted the recommendation of the Planning Commission and introduced and moved for the adoption of Resolution 2026-24, a Resolution Approving a Master Plan Update for the Expansion and Renovation of Suburban Mobile Home Park, located at 301 Eleventh Street Southeast, as requested by Brakemeier Properties Inc. Councilmember Hanson seconded the motion for adoption. On a roll call vote; Ayes: Zylka, Knafla, Glaze, Hanson, Gosiak, Lundberg, Liljegren, and Meyer. Nays: None. Council President Knafla then declared said Resolution 2026-24 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

d. **Resolution 2026-23, Declare Surplus Property and Authorize Sale Thereof** – Councilmember Glaze introduced and moved for adoption of Resolution 2026-23, a Resolution Declaring Certain Property Excess Property and Calling for the Sale/Disposal Thereof. Councilmember Liljegren seconded the motion for adoption. On a roll call vote; Ayes: Knafla, Glaze, Hanson, Gosiak, Lundberg, Liljegren, Meyer, and Zylka. Nays: None. Council President Knafla then declared said Resolution 2026-23 to have received the unanimous vote of the entire City Council and the same to have been duly passed, approved, and adopted.

e. **Settlement Agreement and Release, Oracle America, Inc.** – Motion was made by Councilmember Gosiak, seconded by Councilmember Glaze to authorize staff to execute the Confidential Settlement Agreement and Release between Oracle America, Inc., the City of Little Falls, and partnering agencies. Ayes: Lundberg, Liljegren, Meyer, Zylka, Knafla, Glaze, Hanson, and Gosiak. Nays: none. Motion carried.

10. **ANNOUNCEMENTS**

a. Mayor Zylka and Public Works Director/City Engineer Kimman met with Deb Risk regarding grant writing services. Ms. Risk will assist the City in identifying and securing grant opportunities, specifically focusing on funding for the Trunk Highway 27/Mississippi River Bridge Grade Separation project.

b. Mayor Zylka met with Senator Amy Klobuchar to discuss the Trunk Highway 27/Mississippi River Bridge Grade Separation project.

c. Councilmember Gosiak shared constituent concerns regarding the proposed multi-family housing project on the Westside. Council President Knafla clarified that the matter had been addressed during the public forum and that a formal petition regarding the development had been submitted to Public Works Director/City Engineer Kimman. The petitions will be presented at an upcoming meeting for the City Council to formally receive.

d. Councilmember Gosiak reported renewed concerns from the management at Domino's, 107 Second Street Northeast, regarding parking availability. He further noted that several other downtown business owners have expressed similar grievances. Councilmember Hanson recommended that the matter be referred to the Planning Commission for a formal discussion and review of downtown parking regulations.

11. **ADJOURNMENT**

Council President Knafla adjourned the meeting at 8:31 p.m.

Respectfully submitted,

Christine Lundberg

April 20, 2026

<hr/> Mayor Zylka	<hr/> Council President Knafla	<hr/> Councilmember Glaze
<hr/> Councilmember Lundberg	<hr/> Councilmember Liljegren	<hr/> Councilmember Hanson
<hr/> Councilmember Gosiak	<hr/> Councilmember Meyer	<hr/> City Administrator Smith

BREAKDOWN OF EXPENDITURES BY FUND

General Government	151,275.95
HRA	1,505.16
Tourism	14,818.42
Rosenmeier Property	322.21
Parks & Recreation	49,361.02
Airport	17,713.99
Severance Pay	4,845.19
Equipment	44,483.76
Fire Equipment	228.57
Water	21,920.85
Waste	33,556.28
Garbage / Recycling	82,715.51
Stormwater	1,580.07
Golf	4,664.65
Self Insured	152.50
Economic Development	(1,822.92)
Agency	225.81
Improvement Projects	282,937.07
Total	<u>\$ 710,484.09</u>

CHECK DISBURSEMENT REPORT FOR CITY OF LITTLE FALLS

CHECK DATE 04/07/2026 - 04/20/2026

VENDOR CODE: 0001, 0002, 0004, 0005, 0007 (935 more)

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General							
04/20/2026	AP	114248	ALEX AIR APPARATUS 2, LLC	ANNUAL SCBA FLOW TESTING & SERVICE	40306	121	3,205.69
				ANNUAL FF SCBA FIT TESTING	40306	121	1,425.00
		Check AP 114248	Total for Fund 101 General				4,630.69
04/20/2026	AP	114249	ANDREWS TECHNOLOGY HMS INC	TIME & ATTENDANCE - ANNUAL FEE	40309	116	8,767.00
04/20/2026	AP	114251*#	BOB LEMIEUR ROLL-OFFS	GARBAGE PICKUP -MAR 26	40384	113	26.33
				GARBAGE PICKUP -MAR 26	40384	119	26.33
				GARBAGE PICKUP -MAR 26	40384	120	26.33
				GARBAGE PICKUP -MAR 26	40384	121	8.77
				GARBAGE PICKUP -MAR 26	40384	130	114.07
		Check AP 114251	Total for Fund 101 General				201.83
04/20/2026	AP	114253*#	BUILDERS FIRST SOURCE	LUMBER FOR ENCLOSED TRAILER	40404	121	60.34
04/20/2026	AP	114254*#	CENTRAL MECHANICAL LLC	REPLACE FURNACE FANS	40401	120	1,232.21
				WATER COOLER FILTER	40401	120	227.44
				FURNACE FILTERS	40401	120	126.48
		Check AP 114254	Total for Fund 101 General				1,586.13
04/20/2026	AP	114255*#	CENTRAL MN ELECTRIC INC	NEW LIGHT BULBS	40401	113	242.20
04/20/2026	AP	114258	CM2 SUPPLY	CUT OFF WHEELS AND WELDING WIRE	40210	130	298.05
				EAR PLUGS AND GLASS LENS WIPES	40210	130	113.09
		Check AP 114258	Total for Fund 101 General				411.14
04/20/2026	AP	114259*#	CORE & MAIN LP	COOPER FLARING TOOLS	40210	130	287.17
04/20/2026	AP	114262	DEPARTMENT OF TREASURY	NIGHT SCOPE RENTAL	40410	120	1,800.00
04/20/2026	AP	114265	DSC COMMUNICATIONS	APX RADIO PROGRAMMING SQUAD CAR	40404	120	160.00
04/20/2026	AP	114267*#	ENTERPRISE FM TRUST	MAINT & REPAIRS	40405	120	3,379.09
04/20/2026	AP	114269	FLAHERTY & HOOD PA	LEGAL FEES - MAR 2026	40300	118	11,961.15
04/20/2026	AP	114272	FRONTIER PRECISION INC	SURVEY SCREEN PROTECTOR	40210	125	65.10
04/20/2026	AP	114278*#	HILLYARD - INC	GARBAGE BAGS	40210	130	70.70
04/20/2026	AP	114279	HILMERSON SPORTS CENTER	SAW BLADES	40210	130	53.98
04/20/2026	AP	114282	JUNK REMOVAL VETERANS LLC	206 12TH ST SW CLEANUP	40420	125	2,800.00
04/20/2026	AP	114284*#	KNIFE RIVER CORP	COLD PATCH	40217	130	498.20
				COLD PATCH	40217	130	448.85
				COLD PATCH	40217	130	474.70
				COLD PATCH	40217	130	561.65
				COLD PATCH	40217	130	472.35
		Check AP 114284	Total for Fund 101 General				2,455.75
04/20/2026	AP	114287*#	LITTLE FALLS FLEET SUPPLY	MISC HARDWARE FOR UTV	40404	121	38.03
				NEW CHAIN AND NUTS AND BOLTS SHOP SUPPLY	40210	130	270.85
				HITCH PINS FOR PARKS SNOWBLOWERS	40210	131	8.37
		Check AP 114287	Total for Fund 101 General				317.25
04/20/2026	AP	114288*#	LITTLE FALLS HARDWARE HANK & RENTA DISPOSAL OF BAD LIGHT BULBS		40384	113	13.75

CHECK DISBURSEMENT REPORT FOR CITY OF LITTLE FALLS

CHECK DATE 04/07/2026 - 04/20/2026

VENDOR CODE: 0001, 0002, 0004, 0005, 0007 (935 more)

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General							
				HARDWARE FOR UTV PUMP	40404	121	22.95
				HARDWARE FOR UTV PUMP	40404	121	6.49
				REPAIRS ON FLAG POLE AT WESTSIDE GARAGE	40404	121	50.17
				PAINT FOR COBRA LIGHT POLE	40404	130	63.96
				BUSHING FOR WATER PIPE	40210	130	7.99
				BATTERIES FOR TRANSIT	40210	130	19.99
				SPRAY PAINT - UTV PUMP - - - RET'D FOR C	40404	121	(10.49)
							<u>174.81</u>
			Check AP 114288 Total for Fund 101 General				
04/20/2026	AP	114291	MEADOW VIEW TREE SERVICE LLC	206 12TH ST SW CLEANUP	40420	125	800.00
04/20/2026	AP	114292	MEI TOTAL ELEVATOR SOLUTIONS	ELEVATOR MTC - APR 2026	40401	113	232.44
04/20/2026	AP	114294	MN SCHOOL OF DIVING INC	REPLACEMENT FINS AND MOUTHPIECE	40404	120	164.20
				ANDREA WETSUIT REPAIRS	40404	120	81.50
			Check AP 114294 Total for Fund 101 General				<u>245.70</u>
04/20/2026	AP	114296	MORRISON CO SHERIFF	IT WORK ON SERVER MIGRATION	40309	120	187.50
04/20/2026	AP	114298**	NAPA CENTRAL MN	MASTER SWITCH - ENGINE 1	40405	121	15.09
				OIL FLOOR DRY	40210	120	15.98
				RUNNING LIGHT BULB	40405	130	5.42
				RAGS	40210	130	14.99
				MASTER SWITCH - ENGINE 1 - RETURN	40405	121	(15.09)
			Check AP 114298 Total for Fund 101 General				<u>36.39</u>
04/20/2026	AP	114301	SOURCEWELL	PLANNING / ZONING SERVICES - FEB 26	40300	111	1,050.00
04/20/2026	AP	114303	SUPERIOR DIVING REPAIR, INC	ANDREA DRYSDUIT REPAIR	40404	120	179.00
04/20/2026	AP	114305**	UNITED STATES POSTAL SERVICE	POSTAGE REFILL	40320	115	108.73
				POSTAGE REFILL	40320	120	11.84
				POSTAGE REFILL	40320	121	0.74
			Check AP 114305 Total for Fund 101 General				<u>121.31</u>
04/20/2026	AP	114309**	WHITE'S HOME CENTER	USED EXHUAST BLOWER FOR FURNANCE	40401	130	75.00
04/20/2026	AP	114310#	XTONA	IT SERVICES - APR 26	40309	116	4,000.00
				MANAGED IT SERVICES	40309	116	5,648.50
				MANAGED IT SERVICES	40309	120	2,002.50
				DATTO UPGRADE LABOR - CH	40309	116	450.00
			Check AP 114310 Total for Fund 101 General				<u>12,101.00</u>
04/20/2026	AP	114311**	ZARNS OIL	DIESEL BOBCAT	40212	131	10.50
				DIESEL BOBCAT	40212	130	26.59
				DIESEL BOBCAT	40212	130	33.00
				DIESEL BOBCAT	40212	130	39.51
				DIESEL SIDEWALK BLOWER	40212	131	27.00
				DIESEL SIDEWALK BLOWER	40212	131	40.66
				DIESEL BOBCAT	40212	131	35.56
				DIESEL SIDEWALK SNOW BLOWER	40212	131	32.65
				DIESEL SIDEWALK SNOW BLOWER	40212	131	11.00
				DIESEL BOBCAT	40212	130	62.55
				DIESEL SIDEWALK SNOW BLOWER	40212	131	42.00

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CHECK DATE 04/07/2026 - 04/20/2026

VENDOR CODE: 0001, 0002, 0004, 0005, 0007 (935 more)

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General							
Check AP 114311 Total for Fund 101 General							361.02
04/13/2026	AP	4175(E)*	BPAS - VEBA	04/10/26 PAYROLL	21500	000	479.88
04/13/2026	AP	4176(E)*	EFTPS-FED WITHHOLDING	04/10/26 PAYROLL	21500	000	11,196.13
				04/10/26 PAYROLL	21500	000	4,779.67
				04/10/26 PAYROLL	21500	000	4,779.67
				04/10/26 PAYROLL	21500	000	1,993.94
				04/10/26 PAYROLL	21500	000	1,993.94
Check AP 4176(E) Total for Fund 101 General							24,743.35
04/13/2026	AP	4177(E)*	MINNESOTA STATE TREASURER	04/10/26 PAYROLL	21500	000	5,613.86
04/13/2026	AP	4178(E)*	MSRS - HCSP	04/10/26 PAYROLL	21500	000	812.43
				04/10/26 PAYROLL	21500	000	128.19
				04/10/26 PAYROLL	21500	000	2,899.24
Check AP 4178(E) Total for Fund 101 General							3,839.86
04/13/2026	AP	4179(E)*	MSRS-DEF COMP	04/10/26 PAYROLL	21500	000	2,801.04
				04/10/26 PAYROLL	21500	000	181.57
Check AP 4179(E) Total for Fund 101 General							2,982.61
04/13/2026	AP	4180(E)*	MSRS-ROTH	04/10/26 PAYROLL	21500	000	3,074.00
				04/10/26 PAYROLL	21500	000	200.00
Check AP 4180(E) Total for Fund 101 General							3,274.00
04/13/2026	AP	4181(E)*	PERA-RETIREMENT	04/10/26 PAYROLL	21500	000	4,931.82
				04/10/26 PAYROLL	21500	000	5,690.50
				04/10/26 PAYROLL	21500	000	7,829.80
				04/10/26 PAYROLL	21500	000	11,744.67
Check AP 4181(E) Total for Fund 101 General							30,196.79
04/13/2026	AP	4182(E)*	WEX HEALTH - HSA	04/10/26 PAYROLL	21500	000	2,629.25
				04/10/26 PAYROLL	21500	000	3,049.58
Check AP 4182(E) Total for Fund 101 General							5,678.83
04/20/2026	AP	4183(E)*#	A T & T MOBILITY	CELL PHONE CHARGES	40320	115	244.53
				CELL PHONE CHARGES	40320	125	252.65
				CELL PHONE CHARGES	40320	130	414.37
Check AP 4183(E) Total for Fund 101 General							911.55
04/20/2026	AP	4185(E)*#	ABSOLUTE ELECTRIC OF CENTRAL MN	LL REPAIR/MAINTENANCE ON GENERATOR	40401	120	828.41
04/20/2026	AP	4186(E)*#	AMAZON CAPITAL SERVICES	DEBRIS TUBS	40210	121	83.48
				LASER RANGEFINDER FIREARMS RANGE	40207	120	196.02
Check AP 4186(E) Total for Fund 101 General							279.50
04/20/2026	AP	4187(E)*#	C T C	PHONE / INTERNET	40320	113	82.26
				PHONE / INTERNET	40320	115	614.68
				PHONE / INTERNET	40320	120	1,072.24
				PHONE / INTERNET	40320	121	36.30
				PHONE / INTERNET	40320	111	122.93
				PHONE / INTERNET	40320	125	368.81
				PHONE / INTERNET	40320	130	137.19
				FIBER	40320	120	55.19

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VENDOR CODE: 0001, 0002, 0004, 0005, 0007 (935 more)

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General							
Check AP 4187(E) Total for Fund 101 General							2,489.60
04/20/2026	AP	4188(E)	CARDMEMBER SERVICE	CELLULAR CAMERAS MONTHLY SERVICE	40433	130	17.52
04/20/2026	AP	4189(E)*#	CENTERPOINT ENERGY MINNEGASO	GAS - FEB / MAR	40380	113	714.72
				GAS - FEB / MAR	40380	119	537.28
				GAS - FEB / MAR	40380	120	297.32
				GAS - FEB / MAR	40380	121	688.71
				GAS - FEB / MAR	40380	130	1,030.85
Check AP 4189(E) Total for Fund 101 General							3,268.88
04/20/2026	AP	4190(E)*#	CINTAS CORP	PAPER TOWEL / TOILET TISSUE - BULK PURCH	40210	113	1,035.42
				PAPER TOWEL / TOILET TISSUE - BULK PURCH	40210	119	1,725.70
				PAPER TOWEL / TOILET TISSUE - BULK PURCH	40210	120	1,035.42
				PAPER TOWEL / TOILET TISSUE - BULK PURCH	40210	121	345.13
				PAPER TOWEL / TOILET TISSUE - BULK PURCH	40210	130	1,380.56
				MATS, WIPES, TOWELS, SOAP	40210	119	248.26
				MATS, WIPES, TOWELS, SOAP	40210	113	122.46
				MATS, WIPES, TOWELS, SOAP	40210	120	224.12
				MATS, WIPES, TOWELS, SOAP	40210	130	189.55
				UNIFORMS	40180	130	776.40
				MATS, WIPES, TOWELS, SOAP	40210	121	38.34
Check AP 4190(E) Total for Fund 101 General							7,121.36
04/20/2026	AP	4194(E)	LEXIS NEXIS RISK DATA MANAGEMENT I	SEARCH SUBSCRIPTIONS - MAR 2026	40433	120	200.00
04/20/2026	AP	4195(E)*#	LITTLE FALLS, CITY OF	WATER / SEWER - MAR 2026	40380	113	97.09
				WATER / SEWER - MAR 2026	40380	119	151.97
				WATER / SEWER - MAR 2026	40380	120	87.37
				WATER / SEWER - MAR 2026	40380	121	438.40
				WATER / SEWER - MAR 2026	40380	130	569.18
Check AP 4195(E) Total for Fund 101 General							1,344.01
04/20/2026	AP	4196(E)#	METRO SALES	COPIES 01/11 - 04/10	40404	121	17.45
				COPIER MTC 03/15 - 04/14	40404	120	87.21
				COPIER MTC APR - JUN	40404	115	1,398.00
				COPIES JAN - MAR	40404	115	156.84
Check AP 4196(E) Total for Fund 101 General							1,659.50
04/20/2026	AP	4197(E)	QUADIANT LEASING USA INC	FOLDER / INSERTER QTRLY LEASE PYMT	40410	115	1,257.45
04/20/2026	AP	4198(E)	STAPLES ADVANTAGE	PENS / PACKING TAPE / FORKS	40200	115	35.85
04/20/2026	AP	4200(E)*#	WHITE WOLF CUSTOM APPAREL & DESIGN	CLOTHING	40180	130	159.97
				CLOTHING	40180	130	79.48
Check AP 4200(E) Total for Fund 101 General							239.45
Total For Fund: 101							151,275.95
Fund: 215 Housing & Redevelopment Authority (HRA)							
04/20/2026	AP	114305*#	UNITED STATES POSTAL SERVICE	POSTAGE REFILL	40320	200	59.94
04/13/2026	AP	4176(E)*	EFTPS-FED WITHHOLDING	04/10/26 PAYROLL	21500	000	221.42
				04/10/26 PAYROLL	21500	000	169.15
				04/10/26 PAYROLL	21500	000	169.15

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount	
Fund: 215 Housing & Redevelopment Authority (HRA)								
				04/10/26 PAYROLL	21500	000	39.55	
				04/10/26 PAYROLL	21500	000	39.55	
		Check AP 4176(E) Total for Fund 215 Housing & Redevelopment Authority (HRA)						638.82
04/13/2026	AP	4177(E)*	MINNESOTA STATE TREASURER	04/10/26 PAYROLL	21500	000	142.12	
04/13/2026	AP	4178(E)*	MSRS - HCSP	04/10/26 PAYROLL	21500	000	28.34	
04/13/2026	AP	4181(E)*	PERA-RETIREMENT	04/10/26 PAYROLL	21500	000	184.18	
				04/10/26 PAYROLL	21500	000	212.52	
		Check AP 4181(E) Total for Fund 215 Housing & Redevelopment Authority (HRA)						396.70
04/13/2026	AP	4182(E)*	WEX HEALTH - HSA	04/10/26 PAYROLL	21500	000	70.83	
04/20/2026	AP	4183(E)*#	A T & T MOBILITY	CELL PHONE CHARGES	40320	200	45.48	
04/20/2026	AP	4187(E)*#	C T C	PHONE / INTERNET	40320	200	122.93	
Total For Fund: 215							1,505.16	
Fund: 219 Tourism/Lodging								
04/20/2026	AP	114286	LITTLE FALLS CHAMBER OF COMMERCE &	LODGING TAX - MAR 2026	40813	200	5,248.70	
				RESTAURANT TAX - MAR 2026	40814	200	9,569.72	
		Check AP 114286 Total for Fund 219 Tourism/Lodging						14,818.42
Total For Fund: 219							14,818.42	
Fund: 224 Rosenmeier Operating								
04/20/2026	AP	4189(E)*#	CENTERPOINT ENERGY MINNEGASO	GAS - FEB / MAR	40380	200	276.50	
04/20/2026	AP	4195(E)*#	LITTLE FALLS, CITY OF	WATER / SEWER - MAR 2026	40380	200	45.71	
Total For Fund: 224							322.21	
Fund: 225 Parks and Recreation								
04/20/2026	AP	114253*#	BUILDERS FIRST SOURCE	PLYWOOD FOR BASKETBALL BACK BOARDS	40404	140	40.70	
				FORMBOARD FOR CEMENT WORK AT SPLASH PAD	40530	140	64.12	
		Check AP 114253 Total for Fund 225 Parks and Recreation						104.82
04/20/2026	AP	114259*#	CORE & MAIN LP	PIPING FOR SPLASH PAD WATER AND SEWER	40530	140	1,606.17	
04/20/2026	AP	114268	FALLSNET	INTERNET - MAPLE ISLAND PARK	40380	140	75.00	
				INTERNET - WEST SIDE LIONS PARK	40380	140	75.00	
		Check AP 114268 Total for Fund 225 Parks and Recreation						150.00
04/20/2026	AP	114271	FROGGYS SIGNS AND GRAPHICS	NUMBERS SIGNS FOR COURTS/BALL FIELDS	40404	140	174.50	
04/20/2026	AP	114278*#	HILLYARD - INC	GARBAGE BAGS	40210	140	70.70	
				GARBAGE BAGS	40210	140	88.56	
		Check AP 114278 Total for Fund 225 Parks and Recreation						159.26
04/20/2026	AP	114284*#	KNIFE RIVER CORP	CEMENT FOR LIFT STATION AT SPLASH PAD	40530	140	566.50	
04/20/2026	AP	114287*#	LITTLE FALLS FLEET SUPPLY	WATER FITTINGS	40210	140	11.88	
04/20/2026	AP	114288*#	LITTLE FALLS HARDWARE HANK & RENTA	BASKETBALL BACKBOARD REBUILDS AT FIELD 3	40404	140	76.46	
				PIPE FITTINGS FOR SPLASH PAD	40530	140	18.46	
				GARBAGE BAGS	40210	140	26.99	

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 225 Parks and Recreation							
Check AP 114288 Total for Fund 225 Parks and Recreation							121.91
04/20/2026	AP	114307	UNIVERSITY OF MN	PESTICIDE APP TEST - WELLE	40330	140	75.00
04/20/2026	AP	114311*#	ZARNS OIL	STUMP GRINDING	40212	140	66.00
				STUMP GRINDER	40212	140	21.30
				BUCKET TRUCK	40212	140	100.65
Check AP 114311 Total for Fund 225 Parks and Recreation							187.95
04/13/2026	AP	4175(E)*	BPAS - VEBA	04/10/26 PAYROLL	21500	000	0.44
04/13/2026	AP	4176(E)*	EFTPS-FED WITHHOLDING	04/10/26 PAYROLL	21500	000	64.81
				04/10/26 PAYROLL	21500	000	232.59
				04/10/26 PAYROLL	21500	000	232.59
				04/10/26 PAYROLL	21500	000	54.39
				04/10/26 PAYROLL	21500	000	54.39
Check AP 4176(E) Total for Fund 225 Parks and Recreation							638.77
04/13/2026	AP	4177(E)*	MINNESOTA STATE TREASURER	04/10/26 PAYROLL	21500	000	84.50
04/13/2026	AP	4181(E)*	PERA-RETIREMENT	04/10/26 PAYROLL	21500	000	288.60
				04/10/26 PAYROLL	21500	000	333.01
Check AP 4181(E) Total for Fund 225 Parks and Recreation							621.61
04/13/2026	AP	4182(E)*	WEX HEALTH - HSA	04/10/26 PAYROLL	21500	000	92.60
				04/10/26 PAYROLL	21500	000	261.67
Check AP 4182(E) Total for Fund 225 Parks and Recreation							354.27
04/20/2026	AP	4183(E)*#	A T & T MOBILITY	CELL PHONE CHARGES	40320	140	136.44
04/20/2026	AP	4185(E)*#	ABSOLUTE ELECTRIC OF CENTRAL MN	LL CARD ACCESS TROUBLESHOOTING AT MAPLE ISL	40401	140	120.00
04/20/2026	AP	4189(E)*#	CENTERPOINT ENERGY MINNEGASO	GAS - FEB / MAR	40380	140	232.12
				GAS - FEB / MAR - LIONS	40380	140	214.58
Check AP 4189(E) Total for Fund 225 Parks and Recreation							446.70
04/20/2026	AP	4190(E)*#	CINTAS CORP	UNIFORMS	40180	140	228.50
04/20/2026	AP	4195(E)*#	LITTLE FALLS, CITY OF	WATER / SEWER - MAR 2026	40380	140	102.33
				WATER / SEWER - MAR 2026 - LIONS	40380	140	43.34
Check AP 4195(E) Total for Fund 225 Parks and Recreation							145.67
Total For Fund: 225							5,934.89
Fund: 227 Airport Operating							
04/20/2026	AP	114250#	BIG SKY AVIATION INC	MANAGEMENT AGMT - APR 26	40300	200	8,691.02
				OFFICE RENT - APR 26	36225	000	(750.00)
Check AP 114250 Total for Fund 227 Airport Operating							7,941.02
04/20/2026	AP	114255*#	CENTRAL MN ELECTRIC INC	LIGHTS	40210	200	235.40
04/20/2026	AP	114264	DOOLEY'S PETROLEUM INC	AIRPLANE FUEL	40219	200	9,075.00
04/20/2026	AP	114295	MORRISON CO AUDITOR	WASTE REMOVAL TV	40384	200	31.64
04/20/2026	AP	114305*#	UNITED STATES POSTAL SERVICE	POSTAGE REFILL	40320	200	9.62

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount	
Fund: 227 Airport Operating								
04/13/2026	AP	4176(E)*	EFTPS-FED WITHHOLDING	04/10/26 PAYROLL	21500	000	18.13	
				04/10/26 PAYROLL	21500	000	15.57	
				04/10/26 PAYROLL	21500	000	15.57	
				04/10/26 PAYROLL	21500	000	3.64	
				04/10/26 PAYROLL	21500	000	3.64	
			Check AP 4176(E) Total for Fund 227 Airport Operating					56.55
04/13/2026	AP	4177(E)*	MINNESOTA STATE TREASURER	04/10/26 PAYROLL	21500	000	9.55	
04/13/2026	AP	4178(E)*	MSRS - HCSP	04/10/26 PAYROLL	21500	000	5.63	
04/13/2026	AP	4179(E)*	MSRS-DEF COMP	04/10/26 PAYROLL	21500	000	4.91	
				04/10/26 PAYROLL	21500	000	2.46	
			Check AP 4179(E) Total for Fund 227 Airport Operating					7.37
04/13/2026	AP	4181(E)*	PERA-RETIREMENT	04/10/26 PAYROLL	21500	000	18.31	
				04/10/26 PAYROLL	21500	000	21.13	
			Check AP 4181(E) Total for Fund 227 Airport Operating					39.44
04/13/2026	AP	4182(E)*	WEX HEALTH - HSA	04/10/26 PAYROLL	21500	000	7.37	
				04/10/26 PAYROLL	21500	000	6.96	
			Check AP 4182(E) Total for Fund 227 Airport Operating					14.33
04/20/2026	AP	4187(E)*#	C T C	PHONE / INTERNET	40320	200	191.05	
04/20/2026	AP	4191(E)	ECHOSAT INC	FUEL SALES TRACKING - APR 26 FEE	40437	200	97.39	
Total For Fund: 227							17,713.99	
Fund: 232 Severance Pay								
04/13/2026	AP	4175(E)*	BPAS - VEBA	04/10/26 PAYROLL	21500	000	98.44	
04/13/2026	AP	4176(E)*	EFTPS-FED WITHHOLDING	04/10/26 PAYROLL	21500	000	298.94	
				04/10/26 PAYROLL	21500	000	100.30	
				04/10/26 PAYROLL	21500	000	100.30	
				04/10/26 PAYROLL	21500	000	23.46	
				04/10/26 PAYROLL	21500	000	23.46	
			Check AP 4176(E) Total for Fund 232 Severance Pay					546.46
04/13/2026	AP	4177(E)*	MINNESOTA STATE TREASURER	04/10/26 PAYROLL	21500	000	190.25	
04/13/2026	AP	4178(E)*	MSRS - HCSP	04/10/26 PAYROLL	21500	000	3,957.92	
04/13/2026	AP	4179(E)*	MSRS-DEF COMP	04/10/26 PAYROLL	21500	000	52.12	
Total For Fund: 232							4,845.19	
Fund: 411 Equipment								
04/20/2026	AP	114263	DIGITAL HORIZONS LLC	COUNCIL CHAMBERS AUDIO WORK	40530	200	5,481.29	
04/20/2026	AP	114267*#	ENTERPRISE FM TRUST	APR 2026 LEASES	40599	200	2,635.48	
				APR 2026 LEASES - LIGHTNINGS	40599	200	2,018.98	
				APR 26 LEASES / MTC MGMT	40599	200	11,271.71	
			Check AP 114267 Total for Fund 411 Equipment					15,926.17
04/20/2026	AP	114273	GEOTAB USA INC	VEHICLE TRACKING - MAR 2026	40599	200	808.50	

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 411 Equipment							
				VEHICLE TRACKING - MAR 2026	40599	200	808.50
				VEHICLE TRACKING - MAR 2026	40599	200	(808.50)
			Check AP 114273 Total for Fund 411 Equipment				808.50
04/20/2026	AP	114274	GHA TECHNOLOGIES INC	2026 COMPUTER REPLACEMENTS	40540	200	1,693.94
				2026 COMPUTER REPLACEMENTS PD	40540	200	1,675.24
				2026 COMPUTER REPLACEMENTS PD	40540	200	16,979.62
				2026 COMPUTER REPLACEMENTS PD	40540	200	1,919.00
			Check AP 114274 Total for Fund 411 Equipment				22,267.80
Total For Fund: 411							44,483.76
Fund: 412 Fire Equipment							
04/20/2026	AP	114281	JEFFERSON FIRE & SAFETY	NAME PATCH - TURNOUT GEAR	40540	200	111.69
				TURNOUT GEAR NAME PATCH	40540	200	116.88
			Check AP 114281 Total for Fund 412 Fire Equipment				228.57
Total For Fund: 412							228.57
Fund: 418 Park Improvement							
04/20/2026	AP	114280	HY-TEC CONSTRUCTION OF BRAINERD IN SPLASH PAD		40530	200	40,302.53
04/13/2026	AP	4175(E)*	BPAS - VEBA	04/10/26 PAYROLL	21500	000	58.71
04/13/2026	AP	4176(E)*	EFTPS-FED WITHHOLDING	04/10/26 PAYROLL	21500	000	554.80
				04/10/26 PAYROLL	21500	000	392.39
				04/10/26 PAYROLL	21500	000	392.39
				04/10/26 PAYROLL	21500	000	91.81
				04/10/26 PAYROLL	21500	000	91.81
			Check AP 4176(E) Total for Fund 418 Park Improvement				1,523.20
04/13/2026	AP	4177(E)*	MINNESOTA STATE TREASURER	04/10/26 PAYROLL	21500	000	300.82
04/13/2026	AP	4178(E)*	MSRS - HCSP	04/10/26 PAYROLL	21500	000	9.86
04/13/2026	AP	4179(E)*	MSRS-DEF COMP	04/10/26 PAYROLL	21500	000	8.60
				04/10/26 PAYROLL	21500	000	4.30
			Check AP 4179(E) Total for Fund 418 Park Improvement				12.90
04/13/2026	AP	4181(E)*	PERA-RETIREMENT	04/10/26 PAYROLL	21500	000	439.41
				04/10/26 PAYROLL	21500	000	507.03
			Check AP 4181(E) Total for Fund 418 Park Improvement				946.44
04/13/2026	AP	4182(E)*	WEX HEALTH - HSA	04/10/26 PAYROLL	21500	000	129.97
				04/10/26 PAYROLL	21500	000	141.70
			Check AP 4182(E) Total for Fund 418 Park Improvement				271.67
Total For Fund: 418							43,426.13
Fund: 601 Water							
04/20/2026	AP	114251*#	BOB LEMIEUR ROLL-OFFS	GARBAGE PICKUP -MAR 26	40384	160	8.77
04/20/2026	AP	114254*#	CENTRAL MECHANICAL LLC	WATER COOLER FILTER AND INSTALL	40401	160	227.44
04/20/2026	AP	114256	CIERRAH GEISEN	UB refund for account: 1-07150-02	20200	000	49.72

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount	
Fund: 601 Water								
04/20/2026	AP	114260**	CUSTOM PRINTING	MDH WQP SAMPLE SHIPPING	40306	160	61.18	
				ENVELOPES - PERMIT IMPRINT	40350	210	150.00	
		Check AP 114260	Total for Fund 601 Water					211.18
04/20/2026	AP	114275**	GOPHER STATE ONE-CALL INC	LOCATE REQUESTS - MAR 26	40437	162	20.93	
04/20/2026	AP	114276	GRAYMONT WESTERN LIME	CHLORINE DELIVERY	40216	160	8,084.04	
04/20/2026	AP	114283	KATHY CARLSON	UB refund for account: 1-04620-00	20200	000	4.97	
04/20/2026	AP	114287**	LITTLE FALLS FLEET SUPPLY	DRAIN CLAMPS AND HARDWARE	40401	160	3.29	
04/20/2026	AP	114288**	LITTLE FALLS HARDWARE HANK & RENTA	SPRAYER NOZZLE	40210	160	16.98	
				PVC CLAMP	40210	160	3.49	
				PVC PLUG FOR SLAKER	40404	160	5.98	
				COUPLER	40210	160	13.99	
				PAINT AND BRUSHES	40210	160	71.05	
		Check AP 114288	Total for Fund 601 Water					111.49
04/20/2026	AP	114290	MATT ROACH	UB REFUND FOR ACCOUNT: 1-29830-01	20200	000	23.39	
04/20/2026	AP	114297	NANCY OLSON	UB REFUND FOR ACCOUNT: 1-10520-00	20200	000	52.83	
04/20/2026	AP	114302**	STEPHEN HARTZELL	2026 SAFETY BOOTS	40180	160	87.99	
04/20/2026	AP	114305**	UNITED STATES POSTAL SERVICE	POSTAGE REFILL	40320	210	77.10	
04/20/2026	AP	114306*	UNITED STATES POSTAL SERVICE	POSTAGE - UTILITY BILLS	40320	210	400.00	
04/20/2026	AP	114309**	WHITE'S HOME CENTER	LEAK REPAIR	40404	162	44.72	
04/13/2026	AP	4175(E)*	BPAS - VEBA	04/10/26 PAYROLL	21500	000	85.19	
04/13/2026	AP	4176(E)*	EFTPS-FED WITHHOLDING	04/10/26 PAYROLL	21500	000	927.73	
				04/10/26 PAYROLL	21500	000	785.45	
				04/10/26 PAYROLL	21500	000	785.45	
				04/10/26 PAYROLL	21500	000	183.72	
				04/10/26 PAYROLL	21500	000	183.72	
		Check AP 4176(E)	Total for Fund 601 Water					2,866.07
04/13/2026	AP	4177(E)*	MINNESOTA STATE TREASURER	04/10/26 PAYROLL	21500	000	534.79	
04/13/2026	AP	4178(E)*	MSRS - HCSP	04/10/26 PAYROLL	21500	000	138.17	
04/13/2026	AP	4179(E)*	MSRS-DEF COMP	04/10/26 PAYROLL	21500	000	267.57	
				04/10/26 PAYROLL	21500	000	53.68	
		Check AP 4179(E)	Total for Fund 601 Water					321.25
04/13/2026	AP	4180(E)*	MSRS-ROTH	04/10/26 PAYROLL	21500	000	60.75	
04/13/2026	AP	4181(E)*	PERA-RETIREMENT	04/10/26 PAYROLL	21500	000	920.04	
				04/10/26 PAYROLL	21500	000	1,061.60	
		Check AP 4181(E)	Total for Fund 601 Water					1,981.64
04/13/2026	AP	4182(E)*	WEX HEALTH - HSA	04/10/26 PAYROLL	21500	000	264.43	
				04/10/26 PAYROLL	21500	000	397.01	
		Check AP 4182(E)	Total for Fund 601 Water					661.44

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VENDOR CODE: 0001, 0002, 0004, 0005, 0007 (935 more)

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 601 Water							
04/20/2026	AP	4183(E)*#	A T & T MOBILITY	CELL PHONE CHARGES	40320	160	136.44
				CELL PHONE CHARGES	40320	162	45.48
		Check AP 4183(E)	Total for Fund 601 water				181.92
04/20/2026	AP	4184(E)*#	A W RESEARCH LABORATORIES INC	DW - LAB TESTING	40306	160	411.40
04/20/2026	AP	4185(E)*#	ABSOLUTE ELECTRIC OF CENTRAL MN	LL WELL 4 TROUBLE SHOOTING	40404	160	360.00
04/20/2026	AP	4186(E)*#	AMAZON CAPITAL SERVICES	STAINLESS STEEL BOLTS	40210	160	17.49
04/20/2026	AP	4187(E)*#	C T C	PHONE / INTERNET	40320	160	214.11
04/20/2026	AP	4189(E)*#	CENTERPOINT ENERGY MINNEGASO	GAS - FEB / MAR	40380	160	1,591.88
				GAS - FEB / MAR	40380	161	1,456.98
		Check AP 4189(E)	Total for Fund 601 water				3,048.86
04/20/2026	AP	4190(E)*#	CINTAS CORP	PAPER TOWEL / TOILET TISSUE - BULK PURCH	40210	160	690.28
				UNIFORMS	40180	160	305.05
				MATS, WIPES, TOWELS, SOAP	40210	160	245.87
		Check AP 4190(E)	Total for Fund 601 water				1,241.20
04/20/2026	AP	4192(E)*	INVOICE CLOUD INC	INVOICE CLOUD MONTHLY FEE - MAR 26	40309	210	250.13
04/20/2026	AP	4195(E)*#	LITTLE FALLS, CITY OF	WATER / SEWER - MAR 2026	40380	160	113.61
				WATER / SEWER - MAR 2026	40380	161	24.97
		Check AP 4195(E)	Total for Fund 601 water				138.58
Total For Fund: 601							21,920.85
Fund: 602 Wastewater							
04/20/2026	AP	114251*#	BOB LEMIEUR ROLL-OFFS	GARBAGE PICKUP -MAR 26	40384	163	310.05
04/20/2026	AP	114254*#	CENTRAL MECHANICAL LLC	LAB FAUCET	40401	163	1,161.10
04/20/2026	AP	114260*#	CUSTOM PRINTING	BIOSOLIDS TEST SHIPPING	40306	163	22.14
				ENVELOPES - PERMIT IMPRINT	40350	210	150.00
		Check AP 114260	Total for Fund 602 wastewater				172.14
04/20/2026	AP	114261	D M S MACHINE INC	BOBCAT BUCKET REPAIR	40404	163	65.87
04/20/2026	AP	114270	FLEXIBLE PIPE TOOLS & EQUIPMENT	GAUGES AND EQUIPMENT REPLACEMENT	40405	164	664.20
04/20/2026	AP	114275*#	GOPHER STATE ONE-CALL INC	LOCATE REQUESTS - MAR 26	40437	164	20.92
04/20/2026	AP	114277	HACH COMPANY	SAMPLER TUBING	40210	163	619.20
04/20/2026	AP	114287*#	LITTLE FALLS FLEET SUPPLY	CONCRETE PATCH / PVC PIPE / PAINT ROLLER	40401	163	44.94
				SOCKET 10MM	40210	164	4.99
				BRACKET FOR CLARIFIER	40404	163	9.99
		Check AP 114287	Total for Fund 602 wastewater				59.92
04/20/2026	AP	114288*#	LITTLE FALLS HARDWARE HANK & RENTA	DUST MASK	40210	163	29.99
				PAINT / POLE	40401	163	50.27
				KEY CHAIN	40210	163	6.79
				VEHICLE DECALS	40210	163	12.24
				PRESSURE GAUGE	40210	163	17.99
		Check AP 114288	Total for Fund 602 wastewater				117.28

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount	
Fund: 602 Wastewater								
04/20/2026	AP	114289	MACQUEEN EQUIPMENT INC	SEWER CAMERA REPAIRS	40404	164	1,692.44	
04/20/2026	AP	114293	MN POLLUTION CONTROL AGENCY	WASTEWATER LICENSE RENEWAL - M LEBLANC	40433	163	23.00	
04/20/2026	AP	114298*#	NAPA CENTRAL MN	AIR FILTER	40405	164	20.24	
				EXHAUST FAN BELT	40401	163	15.36	
		Check AP 114298	Total for Fund 602 Wastewater					35.60
04/20/2026	AP	114302*#	STEPHEN HARTZELL	2026 SAFETY BOOTS	40180	163	150.00	
04/20/2026	AP	114305*#	UNITED STATES POSTAL SERVICE	POSTAGE REFILL	40320	210	77.10	
				POSTAGE REFILL	40320	163	0.74	
		Check AP 114305	Total for Fund 602 Wastewater					77.84
04/20/2026	AP	114306*	UNITED STATES POSTAL SERVICE	POSTAGE - UTILITY BILLS	40320	210	400.00	
04/20/2026	AP	114308	UTILITY CONSULTANTS INC	BIOSOLIDS TESTING	40306	163	1,817.96	
04/20/2026	AP	114311*#	ZARNS OIL	FUEL	40212	164	11.02	
				VAC TRUCK FUEL	40212	164	330.41	
				505 GAS	40212	163	58.14	
				502 GAS	40212	163	81.00	
				BOBCAT FUEL	40212	163	85.30	
		Check AP 114311	Total for Fund 602 Wastewater					565.87
04/13/2026	AP	4175(E)*	BPAS - VEBA	04/10/26 PAYROLL	21500	000	56.47	
04/13/2026	AP	4176(E)*	EFTPS-FED WITHHOLDING	04/10/26 PAYROLL	21500	000	1,397.15	
				04/10/26 PAYROLL	21500	000	950.00	
				04/10/26 PAYROLL	21500	000	950.00	
				04/10/26 PAYROLL	21500	000	222.14	
				04/10/26 PAYROLL	21500	000	222.14	
		Check AP 4176(E)	Total for Fund 602 Wastewater					3,741.43
04/13/2026	AP	4177(E)*	MINNESOTA STATE TREASURER	04/10/26 PAYROLL	21500	000	704.73	
04/13/2026	AP	4178(E)*	MSRS - HCSP	04/10/26 PAYROLL	21500	000	113.51	
04/13/2026	AP	4179(E)*	MSRS-DEF COMP	04/10/26 PAYROLL	21500	000	509.93	
				04/10/26 PAYROLL	21500	000	51.24	
		Check AP 4179(E)	Total for Fund 602 Wastewater					561.17
04/13/2026	AP	4180(E)*	MSRS-ROTH	04/10/26 PAYROLL	21500	000	69.25	
04/13/2026	AP	4181(E)*	PERA-RETIREMENT	04/10/26 PAYROLL	21500	000	1,042.15	
				04/10/26 PAYROLL	21500	000	1,202.48	
		Check AP 4181(E)	Total for Fund 602 Wastewater					2,244.63
04/13/2026	AP	4182(E)*	WEX HEALTH - HSA	04/10/26 PAYROLL	21500	000	61.84	
				04/10/26 PAYROLL	21500	000	290.68	
		Check AP 4182(E)	Total for Fund 602 Wastewater					352.52
04/20/2026	AP	4183(E)*#	A T & T MOBILITY	CELL PHONE CHARGES	40320	163	181.90	
				CELL PHONE CHARGES	40320	164	50.54	
		Check AP 4183(E)	Total for Fund 602 Wastewater					232.44

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount	
Fund: 602 Wastewater								
04/20/2026	AP	4184(E)*#	A W RESEARCH LABORATORIES INC	LAB TESTING - ANDERSON	40306	163	1,288.90	
				LAB TESTING - WWTP	40306	163	1,629.95	
				LAB TESTING - BARRETT	40306	163	2,270.40	
				LAB TESTING - NORTH FREEZE	40306	163	1,762.90	
		Check AP 4184(E) Total for Fund 602 Wastewater						6,952.15
04/20/2026	AP	4185(E)*#	ABSOLUTE ELECTRIC OF CENTRAL MN LL	FINAL CLARIFIER TORQUE SWITCH	40404	163	270.00	
				CONTROL BUILDING POWER BACKUP	40401	163	240.00	
		Check AP 4185(E) Total for Fund 602 Wastewater						510.00
04/20/2026	AP	4187(E)*#	C T C	PHONE / INTERNET	40320	163	206.01	
04/20/2026	AP	4189(E)*#	CENTERPOINT ENERGY MINNEGASO	GAS - FEB / MAR	40380	163	5,405.03	
04/20/2026	AP	4190(E)*#	CINTAS CORP	UNIFORMS	40180	163	210.28	
				MATS	40210	163	24.80	
				PAPER TOWEL / TOILET TISSUE - BULK PURCH	40210	163	690.28	
		Check AP 4190(E) Total for Fund 602 Wastewater						925.36
04/20/2026	AP	4192(E)*	INVOICE CLOUD INC	INVOICE CLOUD MONTHLY FEE - MAR 26	40309	210	250.13	
04/20/2026	AP	4195(E)*#	LITTLE FALLS, CITY OF	WATER / SEWER - MAR 2026	40380	163	3,249.06	
04/20/2026	AP	4200(E)*#	WHITE WOLF CUSTOM APPAREL & DESIGN	CLOTHING	40180	163	29.00	
Total For Fund: 602							33,556.28	
Fund: 603 Recycling/Garbage								
04/20/2026	AP	114251*#	BOB LEMIEUR ROLL-OFFS	MAR 26 - RECYCLING ACCTS 2955	40300	165	18,150.91	
				MAR 26 - GARBAGE ACCTS 474	40300	166	10,273.56	
				GARBAGE BILLING CORRECTION	40300	166	658.96	
		Check AP 114251 Total for Fund 603 Recycling/Garbage						29,083.43
04/20/2026	AP	114257	CITY SANITARY COMM INC	MAR 26 - GARBAGE ACCTS 1241	40300	166	27,095.39	
04/20/2026	AP	114260*#	CUSTOM PRINTING	ENVELOPES - PERMIT IMPRINT	40350	210	150.00	
04/20/2026	AP	114299	OTREMB A DISPOSAL	MAR 26 - GARBAGE ACCTS 1202	40300	166	26,246.81	
				GARBAGE BILLING CORRECTION	40300	166	(658.96)	
		Check AP 114299 Total for Fund 603 Recycling/Garbage						25,587.85
04/20/2026	AP	114305*#	UNITED STATES POSTAL SERVICE	POSTAGE REFILL	40320	210	77.10	
04/20/2026	AP	114306*	UNITED STATES POSTAL SERVICE	POSTAGE - UTILITY BILLS	40320	210	400.00	
04/13/2026	AP	4176(E)*	EFTPS-FED WITHHOLDING	04/10/26 PAYROLL	21500	000	6.81	
				04/10/26 PAYROLL	21500	000	9.64	
				04/10/26 PAYROLL	21500	000	9.64	
				04/10/26 PAYROLL	21500	000	2.26	
				04/10/26 PAYROLL	21500	000	2.26	
		Check AP 4176(E) Total for Fund 603 Recycling/Garbage						30.61
04/13/2026	AP	4177(E)*	MINNESOTA STATE TREASURER	04/10/26 PAYROLL	21500	000	5.82	
04/13/2026	AP	4178(E)*	MSRS - HCSP	04/10/26 PAYROLL	21500	000	1.76	
04/13/2026	AP	4181(E)*	PERA-RETIREMENT	04/10/26 PAYROLL	21500	000	11.41	

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount	
Fund: 603 Recycling/Garbage								
				04/10/26 PAYROLL	21500	000	13.16	
		Check AP 4181(E) Total for Fund 603 Recycling/Garbage						24.57
04/13/2026	AP	4182(E)*	WEX HEALTH - HSA	04/10/26 PAYROLL	21500	000	8.85	
04/20/2026	AP	4192(E)*	INVOICE CLOUD INC	INVOICE CLOUD MONTHLY FEE - MAR 26	40309	210	250.13	
Total For Fund: 603							82,715.51	
Fund: 604 Stormwater Utility								
04/20/2026	AP	114260*#	CUSTOM PRINTING	ENVELOPES - PERMIT IMPRINT	40350	210	150.00	
04/20/2026	AP	114298*#	NAPA CENTRAL MN	HYDRAULIC HOSE AND FITTINGS	40404	212	567.82	
04/20/2026	AP	114305*#	UNITED STATES POSTAL SERVICE	POSTAGE REFILL	40320	210	77.09	
04/20/2026	AP	114306*	UNITED STATES POSTAL SERVICE	POSTAGE - UTILITY BILLS	40320	210	400.00	
04/13/2026	AP	4176(E)*	EFTPS-FED WITHHOLDING	04/10/26 PAYROLL	21500	000	20.99	
				04/10/26 PAYROLL	21500	000	17.05	
				04/10/26 PAYROLL	21500	000	17.05	
				04/10/26 PAYROLL	21500	000	3.99	
				04/10/26 PAYROLL	21500	000	3.99	
		Check AP 4176(E) Total for Fund 604 Stormwater Utility						63.07
04/13/2026	AP	4177(E)*	MINNESOTA STATE TREASURER	04/10/26 PAYROLL	21500	000	12.51	
04/13/2026	AP	4181(E)*	PERA-RETIREMENT	04/10/26 PAYROLL	21500	000	18.98	
				04/10/26 PAYROLL	21500	000	21.91	
		Check AP 4181(E) Total for Fund 604 Stormwater Utility						40.89
04/13/2026	AP	4182(E)*	WEX HEALTH - HSA	04/10/26 PAYROLL	21500	000	11.72	
				04/10/26 PAYROLL	21500	000	6.86	
		Check AP 4182(E) Total for Fund 604 Stormwater Utility						18.58
04/20/2026	AP	4192(E)*	INVOICE CLOUD INC	INVOICE CLOUD MONTHLY FEE - MAR 26	40309	210	250.11	
Total For Fund: 604							1,580.07	
Fund: 613 Golf								
04/20/2026	AP	114251*#	BOB LEMIEUR ROLL-OFFS	GARBAGE PICKUP -MAR 26	40384	168	290.00	
04/20/2026	AP	114266*#	E C M PUBLISHERS INC	JOB POSTING	40350	167	95.00	
				JOB POSTING	40350	167	75.00	
		Check AP 114266 Total for Fund 613 Golf						170.00
04/20/2026	AP	114288*#	LITTLE FALLS HARDWARE HANK & RENTA	ABSORBION	40404	167	20.39	
				LOCK NUTS	40404	167	4.37	
				RAKES	40210	167	38.63	
		Check AP 114288 Total for Fund 613 Golf						63.39
04/20/2026	AP	114304	TORO NSN	IRRIGATION CONTROLS MTC AGMT	40404	167	175.00	
04/13/2026	AP	4176(E)*	EFTPS-FED WITHHOLDING	04/10/26 PAYROLL	21500	000	251.63	
				04/10/26 PAYROLL	21500	000	368.66	
				04/10/26 PAYROLL	21500	000	368.66	
				04/10/26 PAYROLL	21500	000	86.21	

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 613 Golf							
				04/10/26 PAYROLL	21500	000	86.21
		Check AP 4176(E) Total for Fund 613 Golf					1,161.37
04/13/2026	AP	4177(E)*	MINNESOTA STATE TREASURER	04/10/26 PAYROLL	21500	000	223.05
04/13/2026	AP	4178(E)*	MSRS - HCSP	04/10/26 PAYROLL	21500	000	28.25
04/13/2026	AP	4180(E)*	MSRS-ROTH	04/10/26 PAYROLL	21500	000	50.00
				04/10/26 PAYROLL	21500	000	50.00
		Check AP 4180(E) Total for Fund 613 Golf					100.00
04/13/2026	AP	4181(E)*	PERA-RETIREMENT	04/10/26 PAYROLL	21500	000	388.33
				04/10/26 PAYROLL	21500	000	448.07
		Check AP 4181(E) Total for Fund 613 Golf					836.40
04/20/2026	AP	4183(E)*#	A T & T MOBILITY	CELL PHONE CHARGES	40320	167	50.54
04/20/2026	AP	4187(E)*#	C T C	PHONE / INTERNET	40320	167	81.56
				PHONE / INTERNET	40320	168	115.53
		Check AP 4187(E) Total for Fund 613 Golf					197.09
04/20/2026	AP	4189(E)*#	CENTERPOINT ENERGY MINNEGASO	GAS - FEB / MAR	40380	168	1,105.88
04/20/2026	AP	4193(E)	JOHN DEERE FINANCIAL	SNOW BLOWER BLADE	40404	167	209.18
04/20/2026	AP	4195(E)*#	LITTLE FALLS, CITY OF	WATER / SEWER - MAR 2026	40380	167	54.50
Total For Fund: 613							4,664.65
Fund: 703 Self-Insured - Health							
04/20/2026	AP	4199(E)	WEX HEALTH - FEES	PARTICIPANT FEES - MAR 2026	40300	200	152.50
Total For Fund: 703							152.50
Fund: 803 Economic Development - State							
04/20/2026	AP	114251*#	BOB LEMIEUR ROLL-OFFS	APR 2026 - GARBAGE TRUCK PYMT	36280	000	(1,822.92)
Total For Fund: 803							(1,822.92)
Fund: 825 Agency							
04/20/2026	AP	4189(E)*#	CENTERPOINT ENERGY MINNEGASO	GAS - FEB / MAR	40736	200	179.55
04/20/2026	AP	4195(E)*#	LITTLE FALLS, CITY OF	WATER / SEWER - MAR 2026	40736	200	46.26
Total For Fund: 825							225.81
Fund: 914 PROJECT 399 - 4th St NE							
04/13/2026	AP	4176(E)*	EFTPS-FED WITHHOLDING	04/10/26 PAYROLL	21500	000	40.79
				04/10/26 PAYROLL	21500	000	35.02
				04/10/26 PAYROLL	21500	000	35.02
				04/10/26 PAYROLL	21500	000	8.19
				04/10/26 PAYROLL	21500	000	8.19
		Check AP 4176(E) Total for Fund 914 PROJECT 399 - 4th St NE					127.21
04/13/2026	AP	4177(E)*	MINNESOTA STATE TREASURER	04/10/26 PAYROLL	21500	000	21.48
04/13/2026	AP	4178(E)*	MSRS - HCSP	04/10/26 PAYROLL	21500	000	12.68

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Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount	
Fund: 914 PROJECT 399 - 4th St NE								
04/13/2026	AP	4179(E)*	MSRS-DEF COMP	04/10/26 PAYROLL	21500	000	11.05	
				04/10/26 PAYROLL	21500	000	5.53	
			Check AP 4179(E) Total for Fund 914 PROJECT 399 - 4th St NE					16.58
04/13/2026	AP	4181(E)*	PERA-RETIREMENT	04/10/26 PAYROLL	21500	000	41.19	
				04/10/26 PAYROLL	21500	000	47.53	
			Check AP 4181(E) Total for Fund 914 PROJECT 399 - 4th St NE					88.72
04/13/2026	AP	4182(E)*	WEX HEALTH - HSA	04/10/26 PAYROLL	21500	000	16.58	
				04/10/26 PAYROLL	21500	000	15.66	
			Check AP 4182(E) Total for Fund 914 PROJECT 399 - 4th St NE					32.24
Total For Fund: 914							298.91	
Fund: 916 PROJECT 401 - 18th St NE								
04/20/2026	AP	114252*	BOLTON & MENK INC	ROUNDABABOUT	40300	200	15,660.75	
Total For Fund: 916							15,660.75	
Fund: 918 PROJECT 403 - 1st St NE								
04/20/2026	AP	114252*	BOLTON & MENK INC	PROFESSIONAL SERVICES-SCDP	40300	200	1,600.00	
04/20/2026	AP	114266*#	E C M PUBLISHERS INC	1ST STREET NE PUBLICATION	40350	200	59.72	
Total For Fund: 918							1,659.72	
Fund: 924 PROJECT 409 - 2025 WATER CLARIFIER								
04/20/2026	AP	114252*	BOLTON & MENK INC	CLARIFIER PROJECT	40300	200	10,812.50	
04/20/2026	AP	114285	LAKEHEAD CONSTRUCTORS INC	WATER CLARIFIER PROJECT	40530	200	243,945.75	
Total For Fund: 924							254,758.25	
Fund: 926 PROJECT 411 - WASTEWATER DEWATERING								
04/20/2026	AP	114266*#	E C M PUBLISHERS INC	SOLIDS DEWATERING BIDS	40350	200	1,005.35	
04/20/2026	AP	114300*	SHORT ELLIOTT HENDRICKSON INC	WASTEWATER DEWATERING	40300	200	8,502.00	
Total For Fund: 926							9,507.35	
Fund: 929 PROJ 414 - PFAS SOURCE REDUCTION GRANT								
04/13/2026	AP	4176(E)*	EFTPS-FED WITHHOLDING	04/10/26 PAYROLL	21500	000	8.98	
				04/10/26 PAYROLL	21500	000	6.53	
				04/10/26 PAYROLL	21500	000	6.53	
				04/10/26 PAYROLL	21500	000	1.53	
				04/10/26 PAYROLL	21500	000	1.53	
			Check AP 4176(E) Total for Fund 929 PROJ 414 - PFAS SOURCE REDUCTION GRANT					25.10
04/13/2026	AP	4177(E)*	MINNESOTA STATE TREASURER	04/10/26 PAYROLL	21500	000	4.42	
04/13/2026	AP	4178(E)*	MSRS - HCSP	04/10/26 PAYROLL	21500	000	2.70	
04/13/2026	AP	4179(E)*	MSRS-DEF COMP	04/10/26 PAYROLL	21500	000	9.78	
				04/10/26 PAYROLL	21500	000	1.22	
			Check AP 4179(E) Total for Fund 929 PROJ 414 - PFAS SOURCE REDUCTION GRANT					11.00
04/13/2026	AP	4181(E)*	PERA-RETIREMENT	04/10/26 PAYROLL	21500	000	7.03	

CHECK DISBURSEMENT REPORT FOR CITY OF LITTLE FALLS

CHECK DATE 04/07/2026 - 04/20/2026

VENDOR CODE: 0001, 0002, 0004, 0005, 0007 (935 more)

Check Date	Bank Account	Check #	Payee	Description	Account Dept	Amount	
Fund: 929 PROJ 414 - PFAS SOURCE REDUCTION GRANT							
				04/10/26 PAYROLL	21500 000	8.11	
			Check AP 4181(E) Total for Fund 929 PROJ 414 - PFAS SOURCE REDUCTION GRANT				15.14
Total For Fund: 929						58.36	
Fund: 931 PROJ 416 - 1ST AVE SE							
04/20/2026	AP	114266*#	E C M PUBLISHERS INC	ADVERTISING 1ST AVE	40350 200	404.16	
04/20/2026	AP	114300*	SHORT ELLIOTT HENDRICKSON INC	SPECS	40300 200	589.57	
Total For Fund: 931						993.73	
Report Total:						710,484.09	

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

City of Little Falls

RESOLUTION 2026-26

RESOLUTION ACCEPTING DONATION(S)

WHEREAS, the City of Little Falls is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens; and

WHEREAS, said Minnesota Statute 465.03 requires that all gifts and donations of real or personal property be accepted only with the adoption of a resolution approved by two-thirds of the members of the City Council; and

WHEREAS, the following person/persons and/or entity/entities has/have donated real and/or personal property as follows:

FROM	DONATION	INTENDED PURPOSE
John Warzecha	\$500	Fire Equipment Fund
West Side Improvement Association	\$3,300	Swing at Gamradt Park
West Side Improvement Association	\$6,700	Fishing Pier Dock LeBourget Park
Amanda Dawson	Scott Commercial Grass Seed	Parks and Rec – grass seed
Joe and Nichole Holthaus	Bottled water, trail mix, assorted candy, 13 - \$15 gift certificates to Lucy's, 13 - \$15 gift certificates to Sanchez Burrito	Little Falls Police Department

; and

WHEREAS, the City of Little Falls will strive to use the donation as intended by the donor; and

WHEREAS, the City Council finds that it is appropriate to accept said donation(s) as offered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Little Falls that the donation(s) as described above are accepted as allowed by law.

Passed this 20th day of April 2026.

Gerald M. Knafla, Council President

ATTEST:

Alex Smith, City Administrator

Approved this 20th day of April 2026.

Gregory J. Zylka, Mayor

Camp Ripley
"The Warrior's Choice"



MINNESOTA NATIONAL GUARD
2026 CAMPR RIPLEY COMMUNITY BRIEF





Camp Ripley's Mission

Provide superior customer service, facilities, and resources empowering organizations to train in a realistic environment while fostering positive community relations.





Minnesota National Guard Leadership



Major General Shawn Manke

The Adjutant General of the Minnesota National Guard



Command Sergeant Major Jason Rost

Command Senior Enlisted Leader - Minnesota National Guard





34 Infantry Division Leadership



Brigadier General Joseph Sharkey

Commander of the 34th Infantry Division



Command Sergeant Major Marc Dempsey

Command Sergeant Major of the 34th Infantry Division



Camp Ripley Command



Colonel Troy Fink

Garrison Commander of Camp Ripley



Command Sergeant Major Chad Turner

Garrison Command Sergeant Major of Camp Ripley



Economic Impact



Payroll	\$	55,049,879.18
Construction Projects & Maintenance Contracts	\$	60,400,000.00
Utilities	\$	2,700,000.00
Food/Meals	\$	5,103,958.28
Amy REPI	\$	7,970,872.77
Education (Statewide)	\$	14,733,852.49
Total	\$	137,987,689.95

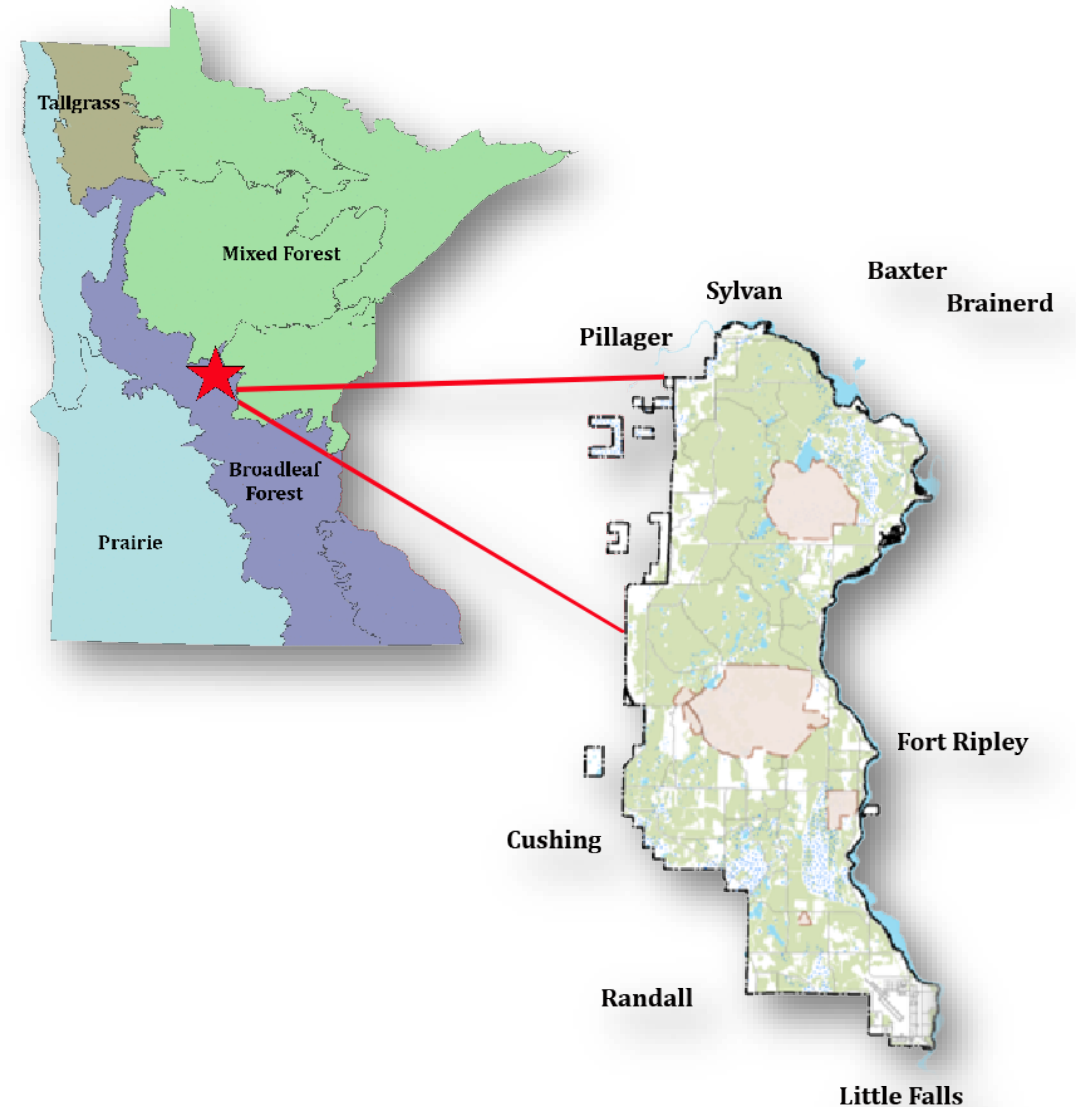
Camp Ripley's Economic Impact increased by 66% in 2025 when compared to 2024

Camp Ripley has 800-1,000 State & Federal Employees



Location

- 52,831 acres (21,379 ha)
 - 50,731 acres (17,237 ha) Range
 - 2,100 acres (849 ha) Cantonment
- State Owned Property
- Three Counties
 - Morrison
 - Cass
 - Crow Wing
- 18 miles (29 km) of undisturbed Mississippi River
- Level II Training Center
- 45 live and 23 non-live fire ranges





Accomplishments / Events

- In 2025, we hosted 582,225 DoW and 59,729 local/state interagency partners
- In 2025, Camp Ripley Training Center was the second heaviest utilized National Guard training center in the country.
- Hosted multiple training events with the Air Force, Navy, Marines, Coast Guard, along with the countries of Canada, Norway, and Croatia.
- Hosted DNR and State Patrol Academies
- Celebrated the 53rd Anniversary of NOREX
- Worked with area school districts to develop an Emergency Action Plan (EAP)
- Hosted the President of Croatia (2025)
- Hosted Chief of National Guard Bureau visit (2026)





Construction Update

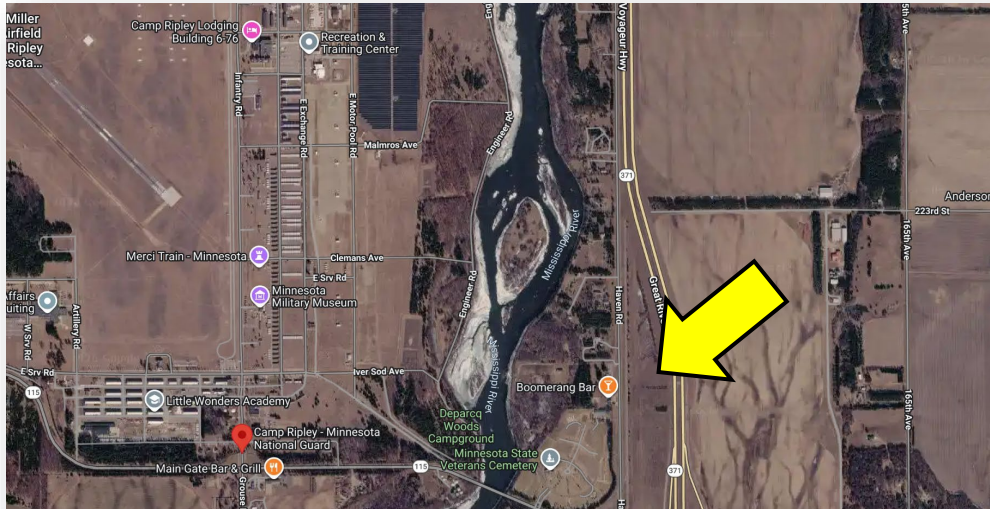


- Area 5 (BN HQ/Dining Facility/ Supply Building) (**In-Progress**)
- Cantonment Training Area (CTA) 02 Infrastructure Upgrades (**In-Progress**)
- Consolidated Maintenance Activity (CMA) North Renovation (**In-Progress**)
- Renovation of Soldier Quarters (T-Buildings) (**In-Progress**)
- U.S. Property & Fiscal Office (USPFO) 15-2 (**In-Progress**)
- CTA 17 Wash Rack Renovation (**In-Progress**)
- Range Operations Renovation (**In-Progress**)
- Aircraft Hanger Renovation (**In-Progress**)
- Access Control Point (**FY27**)



Museum Update

MN Legislature approved \$32.7M to build a new Minnesota Military and Veterans Museum



- Currently under construction (Final Completion September 2026)
- Located between Veterans Cemetery & Hwy 371
- 45,800 sq ft on 18.5 Acres
- Exhibit Galleries, Exhibit support spaces, an Environmental Learning Classroom, Exhibit Classroom, Office suite, Archival storage, and Collections Storage spaces.
- \$ 32.7M Appropriation
 - \$ 2.1M Design
 - \$ 25.5M Construction
 - \$ 1.3M Contingency
 - \$ 90K Commissioning
 - \$ 750K SIOH
 - \$ 3.0M FFE



2026 Scheduled Training

MAR – 5,600 Military (Lake Superior Scottish Regiment)
1,350 Civilian

APR – 11,300 Military (MNNG BWC, Aerial Gunnery, Artillery, MVOP Hunt)
1,150 Civilian

MAY – 11,850 Military (Artillery, Modernization)
900 Civilian

JUN – 7,650 Military (Artillery, Modernization)
550 Civilian

JUL – 6,000 Military (Aviation, Tank/Bradley Gunnery, Modernization)
1,100 Civilian (Youth Camp)

AUG – 4,300 Military (Tank/Bradley Gunnery, Modernization)
1,150 Civilian (Youth Camp)

SEP – 6,450 Military (Tank/Bradley Gunnery, Small Arms Ranges,
Modernization)
2,050 Civilian (Snowplow Training, iSportsman Hunts)

OCT – 4,800 Military (Small Arms Ranges, Modernization, MVOP Hunt)
2,000 Civilian (Snowplow Training, Youth Hunt, iSportsman Hunts)





Prescribed Burns

When: Approximately March-June Approx. 15,000 planned acres for 2026

Why we conduct burns:

- To create a safe training environment for Soldiers and protect surrounding communities
- Mitigates the risk of fires starting during range firing
- Improve and enhance native fire dependent plant communities

Considerations taken before burns:

- Wind Speed/direction
- Temperature
- Relative Humidity
- Fuel/moisture content
- Training area occupancy

Those involved:

- Camp Ripley's Fire and Emergency Services
- Camp Ripley's Dept. of Public Works
- Camp Ripley's Environmental Team





Community Outreach

- Camp Ripley Open House (September 2027)
- Environmental Field Tours, Festivals and Presentations
- Little Falls Day of Caring
- Morrison County Water Festival
- Memorial and Veterans Day Speeches
- Christmas Gift Tags (58 tags)
- Food Drives (467lbs)
- Blood Drives (5134 units/pint)
- Job Shadow Program
- Archery Hunting: (ripley.isportsman.net)

Veteran Outreach:

- Disabled American Veterans Hunts
- Trolling for the Troops Fishing Event
 - www.mnvetsoutdoors.org





Environmental Program

Partnership Driven

Agencies and organizations involved with resource management and support on Camp Ripley:

- US Fish and Wildlife Service
- Natural Resource Conservation Service
- MN Department of Natural Resources
- MN Board of Water and Soil Resources
- Morrison Soil and Water Conservation District
- Central Lakes College
- The Nature Conservancy
- Legacy Works Group
- Tribal Relationships



Most Awarded Conservation Team

Among all Services & Installations
10-year summary

2016	NR Conservation (Large Installation)	OSD
2018	CR Management (Large Installation)	OSD
2020	NR Conservation (Team)	OSD
2022	CR Management (Team)	SecArmy
2023	NR Conservation (Large Installation)	OSD
2023	NR Conservation (Team/Individual)	SECArmy
2024	NR Conservation (Large Installation)	ARNG
2024	CR Management (Team)	ARNG
2025	NR Conservation (Small Installation)	ARNG
2025	NR Conservation (Team/Individual)	ARNG



Collaborative Wildlife Research

- **Golden Eagle:** Only mid-west eagle transmitter project in the U.S.
- **Gray Wolf:** Federal listed species; No impact to military training
- **Blandings Turtle:** At-risk species, one of largest populations in MN resides at Ripley
- **Black Bear Radio-Telemetry:** Longest continuous research project in MN. Robust private-public partnership (Medtronic and University of MN)



Sentinel Landscape Grant Funding FY24-26

- Federal
 - \$7,190,590 REPI/ARNG
 - \$5,030,000 Land and Water Conservation Fund
 - \$2,500,000 NRCS Conservation Partnership Funding
- State
 - \$6,384,000 Outdoor Heritage Fund





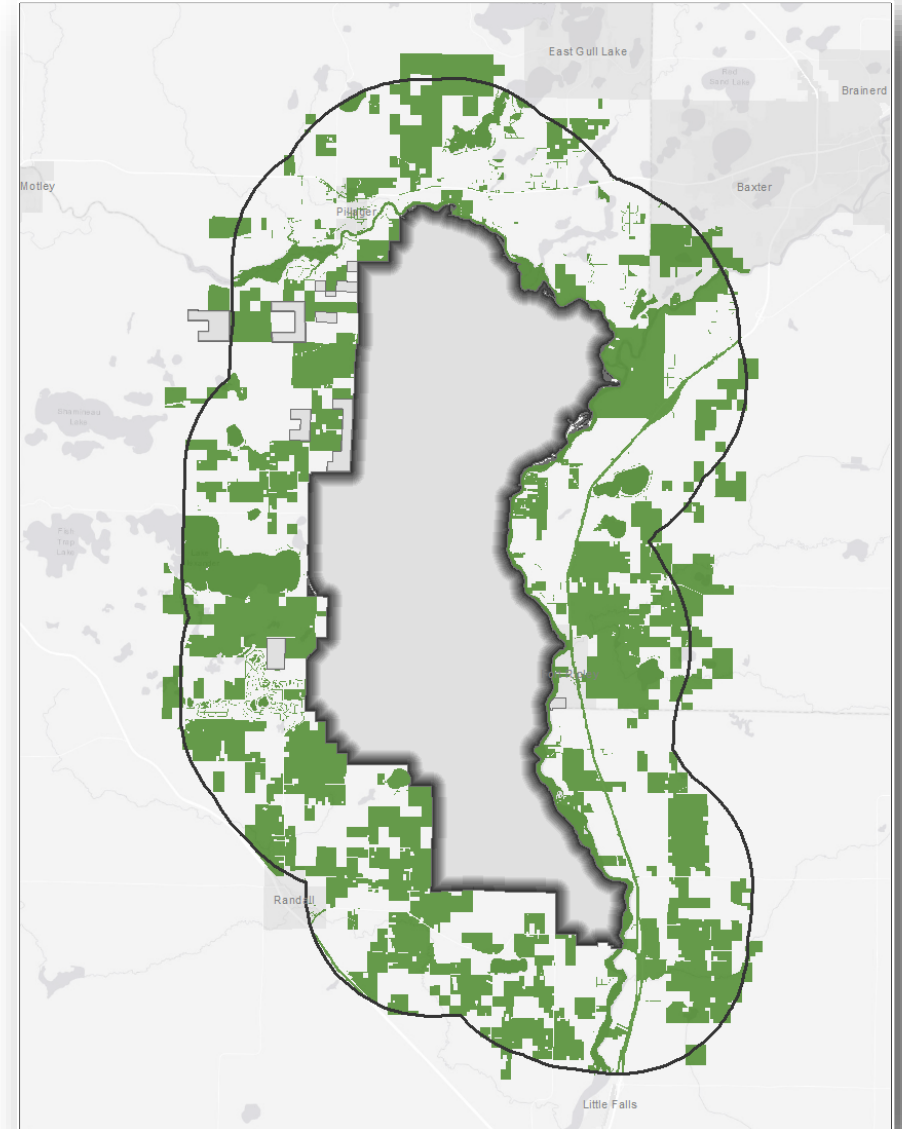
Army Readiness and Environmental Protection Integration (REPI)

Formerly Known as the Army Compatible Use Buffer (ACUB)

Conservation Easements and Acquisitions

- >40,000 acres enrolled
- Willing Landowners Only
- Maintaining Rural Landscape
- Protecting Habitat
- Protecting Agriculture
- Eliminating Training Restriction

- Land Management and Restoration
- Improve Agricultural Operations
- Manage and Improve Habitats
- Building Resiliency





State Partnerships



MN DNR

- Offices on Post
- Academy conducted
- Annual training events



MN State Patrol

- Offices on Post
- Academy conducted
- Annual training events



HSEM

- Multi-agency training events conducted



MN DOT

- Annual driver training events



Support to Civil Authorities



Typical Missions:

- Winter Storm Response
- Flood Response
- Wildfire Response
- Civil Disturbance

Typical Associated Tasks:

- Security
- Traffic Control (TCP)
- Evacuation
- Search and Rescue
- Civil Disturbance Control
- Aerial Wild land Fire Response
- Natural Disaster Relief
- Emergency Debris Clearance
- Emergency Shelter
- Mutual Aid (CRTTC)





Soldier & Family Programs



Military and Family Life Counseling
Mr. John V. Reinert
571.921.5424
john.v.reinert@leidos.com



Soldier & Family Readiness
Mr. Troy Gjerde
320.616.3119
troy.t.gjerde.civ@army.mil

Beyond the Yellow Ribbon
Mrs. Stefanie Hurt
320.616.6192
stefanie.j.hurt.civ@army.mil





Unexploded Ordnance (UXO)

- (UXO) are military munitions that failed to function properly upon use
- Do not go near, touch, move or disturb a munition or suspect munition
- Carefully, leave the area, the same way you entered it
- Document your location with GPS if available

Reporting

- Off Camp Ripley: DIAL 911
- On Camp Ripley:
 - Range Operations (320) 616-3137
 - Public Safety (320) 632-7375

- R**ecognize - when you may have encountered a munition and that munitions are dangerous.
- R**etreat - do not approach, touch, move or disturb it, but carefully leave the area.
- R**eport - call 911 and advise the police of what you saw and where you saw it.





Questions?



**Follow up questions?
Please follow our social media or call 320-632-7000**



City of Little Falls Monthly Animal Control Report

This is the Animal Control Report for the Month of March, 2026

RECEIVED
APR 3 2026

Number of Dogs Impounded 7 11

Number of Cats Impounded 6

Number of Animal Carcasses Picked Up 8

Miscellaneous Calls 12

Other:

- P.A. 2 Cats, 1 Dog, 1 Swam, 1 Raccoon, 1 Rabbit + 2 Squirrels

- 4 liveTrap settings

AGENDA ITEM

CITY COUNCIL MEETING: April 20, 2026

TITLE OF THE ITEM FOR CONSIDERATION: Appoint Seasonal Golf Course and Pro Shop Attendants, Golf

BACKGROUND: Recently, the City Council approved the posting for seasonal golf course and pro shop attendants at the Golf Course. We received six applicants for the pro shop positions; and seven for the golf course attendants. The Golf Course Superintendent and Assistant Superintendent conducted interviews.

Following the review of all the candidates, the Committee recommends that Dane Couture and Owen Bode be appointed as Seasonal Golf Course Attendants; and Alexa Thompson, Colton Rossow, and Aaron Johnson all be appointed Seasonal Pro Shop Attendants.

Both Golf Course and Pro Shop Attendants start at \$16.44 per hour, Pay Grade 3, Step 1, off the Parttime Pay Scale.

ACTION REQUEST: The City Council accept the recommendation of the Interview Committee and appoint Dan Couture and Owen Bode as Seasonal Golf Course Attendants, and Alexa Thompson, Colton Rossow and Aaron Johnson as Seasonal Pro Shop Attendants, all at Pay Grade 3, Step 1 (\$16.44 per hour) as set in the Part-Time Pay Scale, effective as soon as they are able to start.

BUDGETED: N/A No Yes Fund: Golf

STAFF PERSON REQUESTING: Paul Filippi and Alex Smith

ISSUED PERMITS FEBRUARY 2026

Issued Date	Application Number	Application Type / Site Address	Parcel
02/04/2026	BLDG-2026-0018	MECHANICAL RESIDENTIAL 413 1ST ST NE	481072000
02/06/2026	BLDG-2026-0012	WINDOW/DOOR REPLACEMENT RESIDENTIAL 508 6TH ST NE	480681000
02/09/2026	ROW-2026-002	RIGHT OF WAY 17936 HERON RD	486707000
02/09/2026	ROW-2026-003	RIGHT OF WAY 605 5TH AVE SW	490528000
02/09/2026	ROW-2026-004	RIGHT OF WAY 1101 5TH AVE SW	490902001
02/09/2026	ROW-2026-005	RIGHT OF WAY 503 8TH ST NW	491027000
02/09/2026	ROW-2026-006	RIGHT OF WAY 211 12TH ST SW	490823000
02/09/2026	ROW-2026-007	RIGHT OF WAY 1412 1ST AVE SW	491047007
02/09/2026	ROW-2026-008	RIGHT OF WAY 65 BROADWAY AVE E	481039000
02/09/2026	ROW-2026-009	RIGHT OF WAY 401 11TH ST SW	490880000
02/09/2026	ROW-2026-010	RIGHT OF WAY 401 12TH ST SW	490876001
02/09/2026	ROW-2026-011	RIGHT OF WAY 213 11TH ST SW	490831000
02/09/2026	ROW-2026-012	RIGHT OF WAY 512 8TH AVE SW	490582000
02/09/2026	ROW-2026-013	RIGHT OF WAY 100 7TH AVE NE	487007000
02/09/2026	ROW-2026-014	RIGHT OF WAY 312 5TH ST SW	490337000
02/09/2026	ROW-2026-015	RIGHT OF WAY 409 4TH AVE SE	480500000
02/09/2026	ROW-2026-016	RIGHT OF WAY 16811 MISSISSIPPI BLVD	482569000
02/09/2026	ROW-2026-017	RIGHT OF WAY 1401 RIVERVIEW DR	487037000
02/09/2026	ROW-2026-018	RIGHT OF WAY 801 6TH ST SE	486345000
02/09/2026	ROW-2026-019	RIGHT OF WAY 608 6TH AVE NE	480689000

Issued Date	Application Number	Application Type / Site Address	Parcel
02/10/2026	BLDG-2026-0024	ALTER/REPAIR OR CHANGE OF USE COMMERCIAL BUILDING 505 BROADWAY AVE W	490249001
02/10/2026	BLDG-2026-0030	REPLACE FURNACE/AIR CONDITIONING 606 1ST ST NE	480042000
02/10/2026	BLDG-2026-0031	REPLACE FURNACE/AIR CONDITIONING 607 1ST AVE SE	480638000
02/10/2026	ROW-2026-001	RIGHT OF WAY 901 8TH ST SW	490717000
02/11/2026	BLDG-2026-0020	REPLACE FURNACE/AIR CONDITIONING 705 5TH ST SE	481112000
02/12/2026	ROW-2025-058	RIGHT OF WAY 414 8TH ST NW	491031000
02/13/2026	BLDG-2026-0032	ALTERATION OR REPAIR TO SINGLE-FAMILY OR DUPLEX 603 2ND ST NE	480045000
02/17/2026	BLDG-2026-0037	WATER HEATER REPLACEMENT 902 4TH ST NE	481488000
02/19/2026	BLDG-2026-0025	WATER HEATER REPLACEMENT 404 4TH ST SW	490413000
02/19/2026	BLDG-2026-0038	RE-ROOF RESIDENTIAL 114 7TH ST NE	480738000
02/23/2026	BLDG-2025-0483	ALTER/REPAIR OR CHANGE OF USE COMMERCIAL BUILDING 1112 1ST AVE NE	486097000
02/23/2026	BLDG-2026-0029	PLUMBING COMMERCIAL 110 11TH ST NE	486098000
02/23/2026	BLDG-2026-0035	WATER HEATER REPLACEMENT 608 9 1/2 ST SE	486341000
02/23/2026	BLDG-2026-0036	REPLACE FURNACE/AIR CONDITIONING 902 4TH ST NE	481488000
02/24/2026	LD-2026-004	COMMERCIAL LAND DISTURBANCE NO SITUS ADDRESS	486073000

Issued Date	Application Number	Application Type / Site Address	Parcel
02/24/2026	ROW-2026-020	RIGHT OF WAY NO SITUS ADDRESS	486073000
02/25/2026	BLDG-2026-0044	WINDOW/DOOR REPLACEMENT RESIDENTIAL 408 5TH ST NW	490089002
02/26/2026	BLDG-2026-0040	WINDOW/DOOR REPLACEMENT RESIDENTIAL 1105 5TH AVE SE	482240000
02/27/2026	BLDG-2026-0034	PLUMBING COMMERCIAL 1800 1ST AVE NE	483201000
02/27/2026	BLDG-2026-0043	ALTER/REPAIR OR CHANGE OF USE COMMERCIAL BUILDING 118 WOOD ST	480929000

ISSUED PERMITS MARCH 2026

Issued Date	Application Number	Application Type / Site Address	Parcel
03/03/2026	BLDG-2026-0045	ALTERATION OR REPAIR TO SINGLE-FAMILY OR DUPLEX 17632 GRACE LN	487828000
03/04/2026	BLDG-2026-0050	RE-ROOF RESIDENTIAL 721 9TH ST NE	481726000
03/05/2026	BLDG-2025-0358	ACCESSORY STRUCTURE RESIDENTIAL 505 8TH ST NW	491026000
03/09/2026	BLDG-2026-0051	WINDOW/DOOR REPLACEMENT RESIDENTIAL 722 1ST ST SE	481314000
03/10/2026	BLDG-2026-0055	WINDOW/DOOR REPLACEMENT RESIDENTIAL 311 2ND ST SE	480246000
03/11/2026	BLDG-2026-0019	NEW SINGLE-FAMILY DWELLING OR DUPLEX 14893 WESTON CIR	487834000
03/11/2026	BLDG-2026-0023	NEW SINGLE-FAMILY DWELLING OR DUPLEX 14875 WESTON CIR	487833000
03/16/2026	BLDG-2026-0062	REPLACE FURNACE/AIR CONDITIONING 501 6TH ST SE	480598000
03/16/2026	LD-2026-001	RESIDENTIAL LAND DISTURBANCE 14893 WESTON CIR	487834000

Issued Date	Application Number	Application Type / Site Address	Parcel
03/16/2026	LD-2026-003	RESIDENTIAL LAND DISTURBANCE NO SITUS ADDRESS	487833000
03/17/2026	BLDG-2025-0353	ADDITION TO MULTI-FAMILY DWELLING 200 8TH ST SE	480764000
03/17/2026	BLDG-2025-0355	ADDITION TO MULTI-FAMILY DWELLING 204 8TH ST SE	480763000
03/17/2026	BLDG-2026-0046	ALTER/REPAIR OR CHANGE OF USE COMMERCIAL BUILDING 1101 2ND AVE NE	481787000
03/19/2026	BLDG-2026-0047	PLUMBING COMMERCIAL 14873 PRAIRIE DR	486777001
03/19/2026	BLDG-2026-0054	ALTERATION OR REPAIR TO SINGLE-FAMILY OR DUPLEX 722 1ST ST SE	481314000
03/20/2026	BLDG-2026-0057	MECHANICAL COMMERCIAL 305 3RD ST SW	490365000
03/20/2026	BLDG-2026-0058	WINDOW/DOOR REPLACEMENT RESIDENTIAL 901 6TH AVE SW	490709016
03/20/2026	BLDG-2026-0059	WINDOW/DOOR REPLACEMENT RESIDENTIAL 500 9TH ST NE	481926003
03/20/2026	FFZ-2026-001	FENCE FOR ZONING 738 6TH ST NE	481399000
03/20/2026	FFZ-2026-002	FENCE FOR ZONING 402 6TH ST SW	490429000
03/23/2026	BLDG-2026-0041	ALTERATION OR REPAIR TO SINGLE-FAMILY OR DUPLEX 724 8TH ST NE	481745000
03/23/2026	BLDG-2026-0042	PLUMBING COMMERCIAL 505 BROADWAY AVE W	490249001
03/23/2026	BLDG-2026-0063	MECHANICAL COMMERCIAL 505 BROADWAY AVE W	490249001
03/26/2026	BLDG-2026-0068	WINDOW/DOOR REPLACEMENT RESIDENTIAL 901 6TH AVE SW	490709016
03/26/2026	BLDG-2026-0071	RE-ROOF RESIDENTIAL 1015 RIVERVIEW DR	482069000

Issued Date	Application Number	Application Type / Site Address	Parcel
03/26/2026	ROW-2026-023	RIGHT OF WAY 1 Ave SE & 1 St SE	
03/26/2026	ROW-2026-025	RIGHT OF WAY 14893 WESTON CIR	
03/27/2026	BLDG-2026-0072	RE-SIDING RESIDENTIAL 72 SAINT JOSEPH LN	482340000
03/30/2026	ROW-2026-024	RIGHT OF WAY 14875 WESTON CIRCLE	
03/31/2026	BLDG-2026-0064	DECK OR PATIO 201 13TH ST SW	490818000



Little Falls Fire Department Monthly Report March 2026

Call Type by City/Township

City of Little Falls

Incident Type	Number
Fire	3
Rescue & EMS	0
Hazardous Condition (No Fire)	2
Service Call	8
Good Intent Call	2
False Alarm	5
Severe Weather	0
Total	20

City of Fort Ripley

Incident Type	Number
Fire	0
Rescue & EMS	0
Hazardous Condition (No Fire)	0
Service Call	0
Good Intent Call	0
False Alarm	0
Severe Weather	0
Total	0

Belle Prairie Township

Incident Type	Number
Fire	1
Rescue & EMS	1
Hazardous Condition (No Fire)	0
Service Call	0
Good Intent Call	0
False Alarm	0
Severe Weather	0
Total	2

Fort Ripley Township

Incident Type	Number
Fire	1
Rescue & EMS	0
Hazardous Condition (No Fire)	0
Service Call	0
Good Intent Call	0
False Alarm	0
Severe Weather	0
Total	1

Green Prairie Township

Incident Type	Number
Fire	0
Rescue & EMS	0
Hazardous Condition (No Fire)	0
Service Call	0
Good Intent Call	0
False Alarm	0
Severe Weather	0
Total	0

Little Falls Township

Incident Type	Number
Fire	0
Rescue & EMS	1
Hazardous Condition (No Fire)	0
Service Call	0
Good Intent Call	0
False Alarm	0
Severe Weather	0
Total	1

Pike Creek Township

Incident Type	Number
Fire	0
Rescue & EMS	0
Hazardous Condition (No Fire)	0
Service Call	0
Good Intent Call	0
False Alarm	0
Severe Weather	0
Total	0

Ripley Township

Incident Type	Number
Fire	0
Rescue & EMS	0
Hazardous Condition (No Fire)	0
Service Call	0
Good Intent Call	0
False Alarm	0
Severe Weather	0
Total	0

Incident Response by District

Incident Alarm Date Time	Incident Number	Incident Location Address	Incident Type	SQ LITTLE FALLS NFIRS Related Call Type
Location: Belle Prairie				
03/03/2026 15:18:00	2600034	18561 183rd Street Little Falls, MN 56345	Medical - Injury / Trauma - Industrial Accident/Inaccessible Incident/Other Entrapment (Non - Vehicle)	300 - Rescue
03/11/2026 18:53:00	2600040	19661 Haven Road Little Falls, MN 56345	Fire - Structure Fire - Chimney Fire	100 - Fire
Count: 2				
Location: City of Little Falls				
03/01/2026 17:13:00	2600032	209 1st Street SouthEast Little Falls, MN 56345	No Emergency - Good Intent - Investigate Hazardous Release (Nothing Found)	600 - Good Intent
03/02/2026 01:28:00	2600033	17895 Riverwood Drive Little Falls, MN 56345	Law Enforcement Support	500 - Service Call
03/03/2026 16:06:00	2600035	1st Avenue NorthEast Little Falls, MN 56345	No Emergency - Good Intent - No Incident Found Upon Arrival / Location Error	600 - Good Intent
03/05/2026 19:36:00	2600036	722 1st Street SouthEast Little Falls, MN 56345	No Emergency - False Alarm - Malfunctioning Alarm	500 - Service Call
03/06/2026 14:54:00	2600037	801 5th Avenue SouthWest Little Falls, MN 56345	No Emergency - False Alarm - Malfunctioning Alarm	700 - False Alarm
03/10/2026 17:04:22	2600038	1010 11th Street SouthWest Little Falls, MN 56345	Fire - Structure Fire - Confined Cooking / Appliance Fire	100 - Fire
03/13/2026 06:53:00	2600041	501 LeMieur Street Little Falls, MN 56345	No Emergency - False Alarm - Accidental Alarm	700 - False Alarm
03/13/2026 09:00:00	2600042	5th Avenue SouthWest Little Falls, MN 56345	Public Service - Citizen Assist - Citizen Assist / Service Call	500 - Service Call
03/16/2026 02:11:00	2600043	16374 Riverwood Drive Little Falls, MN 56345	Public Service - Alarms (Non Medical) - CO Alarm	700 - False Alarm
03/17/2026 17:20:00	2600044	14934 Taylor Drive Little Falls, MN 56345	Hazardous Situation - Investigation - Odor	500 - Service Call
03/20/2026 08:11:00	2600045	Highway 10 Southbound Little Falls, MN 56345	Fire - Transportation Fire - Vehicle Fire - Commercial	100 - Fire
03/23/2026 22:22:00	2600046	505 2nd Avenue Southeast Little Falls, MN 56345	No Emergency - False Alarm - Malfunctioning Alarm	700 - False Alarm
03/22/2026 21:54:00	2600047	204 8th Street Southeast Little Falls, MN 56345	Hazardous Situation - Hazardous Materials - Gas Leak / Gas Odor	400 - Hazardous Situation
03/26/2026 09:28:00	2600048	108 3rd Street Northeast Little Falls, MN 56345	Rescue - Structure - Elevator / Escalator Rescue	500 - Service Call
03/27/2026 08:07:00	2600049	200 4th Street Northeast Little Falls, MN 56345	Public Service - Citizen Assist - Citizen Assist / Service Call	500 - Service Call
03/27/2026 11:07:00	2600050	Highway 27 Little Falls, MN 56345	Law Enforcement Support	500 - Service Call
03/29/2026 16:59:00	2600052	1011 6th Avenue Southwest Little Falls, MN 56345	Fire - Outside Fire - Other Outside Fire	100 - Fire
03/31/2026 01:12:00	2600053	17252 Riverwood Drive Little Falls, MN 56345	Hazardous Situation - Hazardous Materials - Carbon Monoxide Release	400 - Hazardous Situation
03/31/2026 14:00:00	2600054	103 12th Street Northeast Little Falls, MN 56345	No Emergency - False Alarm - Accidental Alarm	700 - False Alarm
03/31/2026 21:56:00	2600055	715 11th Street Northeast Little Falls, MN 56345	Public Service - Citizen Assist - Citizen Assist / Service Call	500 - Service Call
Count: 20				
Location: Fort Ripley Township				
03/29/2026 13:28:00	2600051	3940 Sebie Lake Road Fort Ripley, MN 56449	Fire - Outside Fire - Vegetation / Grass Fire	100 - Fire
Count: 1				
Location: Little Falls Township				
03/10/2026 17:13:08	2600039	10961 Hilton Road Little Falls, MN 56345	Hazardous Situation - Hazard Nonchemical - Motor Vehicle Collision	300 - Rescue
Count: 1				
Count: 24				

Department Training

Type	Activity/Training Location	Activity/Training Total Hours	Activity/Training Start Date Time	Activity/Training Attendee Count
Morrison County Public Safety Meeting	Morrison County	1	03/02/2026 18:00:00	1
Fire Behavior & Spread	Little Falls Fire Department	2	03/03/2026 18:00:00	36
Firefighter II Training	Little Falls Fire Department	3	03/05/2026 18:30:00	7
Reunification Meeting	Little Falls Community Schools	1	03/09/2026 09:00:00	1
Firefighter II Training	Little Falls Fire Department	3	03/09/2026 18:30:00	7
Firefighter II Training	Little Falls Fire Department	3	03/12/2026 18:30:00	7
Firefighter II Training	Little Falls Fire Department	6	03/15/2026 08:00:00	7
Firefighter II Training	Little Falls Fire Department	3	03/16/2026 18:30:00	7
Arts & Craft's Planning/Safety Meeting	Little Falls City Hall	1	03/17/2026 10:00:00	1
Rapid Intervention Teams (RIT)	18068 193rd St	5	03/17/2026 16:00:00	33
Firefighter II Training	Automax Sales & Service	3	03/19/2026 18:30:00	7
Firefighter II Training	Little Falls Fire Department	3	03/23/2026 18:30:00	7
Firefighter II Training	Little Falls Fire Department	3	03/26/2026 18:30:00	7
Firefighter II Training	Little Falls Fire Department	6	03/29/2026 08:00:00	7
Total: 43				
Count: 14				



2026 Morrison County Fire Academy

(Bowlus, Little Falls, Royalton, Scandia Valley, Upsala)

Department Activities

Type	Activity/Training Location	Activity/Training Total Hours	Activity/Training Start Date Time	Activity/Training Attendee Count
Monthly Outdoor Warning Siren Tests	Little Falls	0	03/04/2026 13:00:00	1
Monthly Equipment Inventory and Checks	Little Falls Fire Department	4	03/18/2026 15:30:00	7
Fire Safety Discussion - Nousis Home Care	308 1st St SE	1	03/25/2026 13:45:00	1
Morrison County Area Foundation Easter Egg Hunt	Linden Hill	3	03/29/2026 12:30:00	5
Total: 7				
Count: 4				



City of Little Falls

HERITAGE PRESERVATION COMMISSION

Meeting of April 6, 2026

1. CALL TO ORDER

Chairperson Block called the meeting to order at 12:00 p.m. The meeting was held in person at City Hall in the Council Chambers and Zoom. Members present: Gary Block, Camille Warzecha, Don Opatz, Wayne Liljegren, Linda LeMieur, Pat Sharon (via Zoom), and Peter Eckstrom. Ex-officio members present: Joel Larson and Purva Watten (via Zoom).

City staff present: Greg Kimman, Christine Lundberg, and Alison Voigt.

2. MINUTES

Motion was made by Wayne Liljegren, seconded by Camille Warzecha to approve the minutes of February 2, 2026, as presented. On a roll call vote; Ayes: all. Nays: none. Motion carried.

3. FUND BALANCE

Fund balance is \$50,552.51 as of March 25, 2026.

4. OLD BUSINESS

None.

Joel Larson arrived at the meeting at 12:02 p.m.

5. NEW BUSINESS

a. **Sign, Vintage and Vines Shop, 119 First Street Northwest** – Michelle Fussy presented two sign requests for her building at 119 First Street Northwest: *Vintage & Vines Shoppe* and *Homestead Hub Classroom*. Draft designs for both signs were provided. Following discussion, the Commission recommended that Ms. Fussy apply for \$50 in funding through Policy 73, the Historic Sign Promotion Program, to support the purchase of the Vintage & Vines Shop sign, noting its historic character. Motion was made by Linda LeMieur, seconded by Wayne Liljegren to approve the sign requests as presented, contingent upon Ms. Fussy obtaining the required City building permits for the signage. On a roll call vote; Ayes: all. Nays: none. Motion carried.

b. **Environmental Review, Buckman Hotel Rehabilitation Project, Consulting** – Christine Lundberg reviewed a request from the State Historic Preservation Office (SHPO) inviting the HPC to participate as a consulting party in the Section 106 environmental review for the USDA Rural Development–assisted rehabilitation of the Buckman Hotel (114 First Avenue SE). Following discussion, the HPC expressed interest in participating as a consulting party, particularly if the project scope expands to include exterior rehabilitation or interior structural changes. While the current project scope does not include these elements, the HPC requested to remain informed should that change. Motion was made by Wayne Liljegren, seconded by Linda LeMieur, to accept the invitation to participate as a consulting party for the Buckman Hotel rehabilitation project. On a roll call vote; Ayes: all. Nays: none. Motion carried.

c. **Century Homes Recognition, Application Deadline, April 20, 2026** – Christine Lundberg provided an update on the Century Homes Recognition Program. Applications were mailed with the March utility bills and must be submitted by April 20,

2026, to be considered. Any applications received will be reviewed and approved by the HPC at a future meeting. Approved homes will be added to the Century Homes Walking Tour Guide. Depending on the number of submissions, staff may contact Range Printing for an updated quote (a previous quote was approved at the February meeting). No action was taken.

6. **OTHER BUSINESS, COMMISSION MEMBERS**

a. **2026 PreserveMN Conference, Minneapolis, July 22-26** – Gary Block reported that SHPO’s 2026 PreserveMN Conference will be held in Minneapolis July 22–26 and will be combined with the National Alliance of Preservation Commissions (NAPC) FORUM, “Preservation Currents.” The conference will serve as the required annual training for 2026, with at least one HPC member required to attend. SHPO is expected to offer scholarships, with details forthcoming. Following discussion, Joel Larson (ex-officio) and Camille Warzecha volunteered to attend. Christine Lundberg will provide additional information as it becomes available. No action was taken.

b. **Update of Historical Recordings & Transcripts** – Christine Lundberg reported that City staff—Greg Kimman, Alison Voigt, and herself—along with Gary Block, Camille Warzecha, and Mike Worcester from the Morrison County Historical Society (MCHS), met to discuss the HPC’s oral histories. MCHS expressed interest in housing the recordings and transcripts, noting they can provide proper preservation, humidity-controlled storage, and improved public access.

Staff located the recordings and transcripts and have been coordinating with the State on records retention requirements since the project was grant-funded. The State supports donating the records to MCHS. City staff will also consult with the City Attorney regarding records retention.

Following discussion, the HPC agreed that Gary Block, Camille Warzecha, and Don Opatz will review and organize the records, creating copies on updated media for the City to retain. This will be an ongoing project, with updates provided at future meetings. No action was taken.

7. **NEXT MEETING**

The next regular meeting is May 4, 2026, at 12:00 noon.

8. **ADJOURNMENT**

Chairperson Block adjourned the meeting at 12:47 p.m.

Respectfully submitted,
Christine Lundberg

AGENDA ITEM

CITY COUNCIL MEETING: April 6, 2026

TITLE OF THE ITEM FOR CONSIDERATION: Lower-Potency Hemp Edible Retailer License, Pure Xhale LLC DBA Pure Xhale

BACKGROUND: Pure Xhale LLC DBA Pure Xhale has submitted an application for a Lower-Potency Hemp Edible Retailer (LPHE-R) license. Pure Xhale has already obtained a State-level license from the Office of Cannabis Management.

Under state law, LPHE-R license holders must also obtain a local retail registration from their city or township before operating. Local governments cannot limit the number of LPHE-R licenses issued within their jurisdiction.

Staff are recommending approval to allow Pure Xhale to operate as a licensed local retailer, consistent with both State and City requirements.

ACTION REQUEST: The City Council approve the Lower-Potency Hemp Edible Retailer License for Pure Xhale LLC DBA Pure Xhale, 1948 First Avenue Northeast, effective April 21, 2026, through December 31, 2026, contingent upon all appropriate paperwork, fees being provided, verification that the business complies with the zoning requirements and conditions of City Code Chapter 13, and approval is granted by the appropriate staff.

BUDGETED: N/A No Yes Fund:

STAFF PERSON REQUESTING: Alex Smith

City of Little Falls

PETITION

We, the undersigned residents of the City of Little Falls, Morrison County, Minnesota, respectfully petition the City Council to: Stop construction of multi-dwelling unit at 901 13th St. SW to allow only single-family home.

and we do state that we are the owners of record of more than _____ percent of the real estate abutting upon the proposed improvements and request that the City Council make said improvements and assess the costs thereof against the property specially benefited thereby.

<u>NAME</u>	<u>ADDRESS OR LEGAL DESCRIPTION</u>
Shannon VanBel (Goebel)	905 13th St SW LF
Seb VanBel	905 13th St SW LF
Angeline Sullivan	908 13th St SW LF
Ariel Ege	911 13th St SW LF.
Johnathan Hopkins	911 13th St SW LF
Jennifer Holtz	812 13th St. SW L.F.
Just Albers	812-13th St SW L.F.
Michael Blain	811 13th St SW LF.
Eric Blain	811-13th St SW Little Falls
Joe M	1005 13th Street SW
Dalton McClain	900 12th St SW
Heather McClain	900 12th St SW
Deanna Barr	804-12th St SW
Mike Sullivan	908 13th St SW
Chelsea Robinson	1202 8th Ave SW & 809 13th Ave SW

City of Little Falls

PETITION

We, the undersigned residents of the City of Little Falls, Morrison County, Minnesota, respectfully petition the City Council to: Pave 13th St. SW from 5th Ave SW to 10th Ave SW; 6th Ave SW from 13th St SW to 12th St SW; and 8th Ave SW from 13th St. SW to 12th St SW

and we do state that we are the owners of record of more than _____ percent of the real estate abutting upon the proposed improvements and request that the City Council make said improvements and assess the costs thereof against the property specially benefited thereby.

NAME	ADDRESS OR LEGAL DESCRIPTION
Sharon VanBel (boebel)	905 13th St SW LF
Jed VanBel	905 13th st SW LF
Angeline Sullivan	908 13th St SW LF
Ariou Egge	911 13th St SW LF
Johnathon Hopkins	911 13th st SW LF
Mickal Blair	811 13th st SW LF
Guy Blair	811-13th St SW Little Falls, MN
Nancy J. Finley	609 13th St SW Little Falls
Steven Finley	11 Same as 1 above
Chloe Smith	1202 6th Ave SW, Little Falls, MN 56345
Heather Ito	702 10th St SW LF MN 56345
Randall Logan	1012 13th St SW LF MN 56345
Joe Bell	1005 13th Street SW
Dalton McClain	900 12th St SW
Heather McClain	900 12th St SW
Deanna Blair	805 13th St LF
Ch...	801 13th St SW LF

City of Little Falls

P E T I T I O N

We, the undersigned residents of the City of Little Falls, Morrison County, Minnesota, respectfully petition the City Council to: Pave 13th St. SW from 5th Ave SW to 10th Ave SW; 6th Ave SW from 13th St SW to 12th St SW; and 8th Ave SW from 13th St. SW to 12th St SW

and we do state that we are the owners of record of more than _____ percent of the real estate abutting upon the proposed improvements and request that the City Council make said improvements and assess the costs thereof against the property specially benefited thereby.

NAME	ADDRESS OR LEGAL DESCRIPTION
Mike Sullivan	908 13 th St SW
Chelsea Robinson	1202 9 th Ave SW & 809 13 th Ave SW

Little Falls Police Department

Monthly Report — March 2026

Prepared by Chief Kyle Johnson

Overview

During March 2026, the Little Falls Police Department continued to provide consistent public safety services while transitioning from winter operations into early spring activity. Officers responded to **765 calls for service**, reflecting an increase from previous months. Department personnel also managed ongoing training, administrative responsibilities, and community engagement efforts during the reporting period.

Calls for Service

During March 2026, officers responded to a total of **765 calls for service**.

Calls by Day of Week

Call activity was highest at the beginning of the week. **Monday (145 calls)** and **Tuesday (133 calls)** recorded the highest activity levels, followed by **Friday (112 calls)**. Weekend activity remained lower, with **Saturday (76 calls)** recording the fewest calls for service.

Calls by Hour

Call activity increased steadily throughout the morning hours and peaked during the mid-afternoon period. The highest activity occurred between **1500–1600 hours (64 calls)**, with elevated activity also observed between **1400–1500 hours (55 calls)** and **1300–1400 hours (47 calls)**. Evening activity remained consistent with routine service demands.

Incident Types and Call Categories

In addition to calls for service, officers documented a broad range of coded incidents during March 2026. The **All Coded Incidents report** reflects continued emphasis on traffic enforcement, community caretaking, and service-oriented responses.

Top Call Categories — March 2026

The most common call categories included:

- **Warning & Faulty Equipment:** 169
- **Suspicious Activity:** 34
- **Welfare Check – Personal Health & Well-Being:** 29
- **Assist Other Agency:** 24
- **Traffic Complaints:** 16
- **Sick Cared For:** 18
- **Burglary / Alarm Calls:** 20
- **Information / Administrative Calls:** 20
- **Harassment / Threats / Disputes:** 26 (combined categories)
- **Vehicle Lockouts:** 14

Additional documented activity included mental health-related calls, probation-related contacts, domestic-related incidents, and continued assistance to partner agencies. Overall incident data reflects a continued mix of enforcement activity and community service functions.

Arrests

During March 2026, arrests were made across several charge categories. Only arrests involving formal charges are reflected and no personal identifiers are included.

Arrest activity included offenses related to:

- **Driving While Impaired (DWI)**
- **Disorderly Conduct**
- **Domestic Assault**
- **Trespassing**
- **Obstructing Legal Process**

These charges were identified within the March arrest listing generated from department records.

Training, Court, and Professional Activities

Department personnel participated in a range of scheduled training and professional activities throughout March. These activities included:

- Leadership and administrative training (LEADS)
- Department training sessions

- Command staff meetings
- Department head meetings
- Court appearances and witness preparation
- Routine administrative and payroll coordination

Training and court obligations were managed to maintain adequate staffing while supporting ongoing professional development.

Staffing, Scheduling, and Events Calendar Management

March required continued coordination of routine shift scheduling, training assignments, court obligations, and time-off requests. Supervisory staff actively managed the department calendar to ensure operational coverage and continuity of services.

Calendar activity during the month included:

- Department and command staff meetings
- Interagency and community meetings
- Training events and staff development sessions
- Court appearances and scheduling coordination

Despite the volume of scheduled events, staffing levels were maintained throughout the month to support consistent service delivery.

Looking Ahead

In April 2026, the department will continue focusing on proactive enforcement, seasonal activity increases, training readiness, and continued administrative coordination. Officers will also continue adapting to spring-related changes in call volume and maintaining strong community engagement efforts.

BOB LEMIEUR ROLLOFFS, REFUSE AND RECYCLING INC

14827 Pine Ave

Little Falls MN 56345

320.632.5212

March 27, 2026

MARCH 2026 Totals

MAR 4-5 12,020 NE/BP

MAR 11-12 11,820 WS/SE

MAR 18-19 10,520 NE/BP

MAR 25-26 13,640 WS/SE

Total pounds 48,000 = 24 tons

All recycling hauled to recycling center and paid for.

Thank you, Linda LeMieur



Wastewater Treatment Plant and Collections March 2026

OPERATIONS:

Flows:

Monthly influent flow averaged 910,000 gallons.

Maximum daily flow of 1,030,000 gallons.

Minimum daily flow of 740,000 gallons.

Total flow 28,140,000 gallons.

Loadings:

Influent C/BOD5: 210.3 mg/l	Effluent C/BOD5: 4.4 mg/l	% Removal 97.8 %
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Permit Limit:	25 mg/l	85%
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Influent TSS: 266.0 mg/l	Effluent TSS: 6.3 mg/l	% Removal 97.1 %
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Permit Limit:	30 mg/l	85%
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Influent Phosphorus: 6.02 mg/L	Effluent Phos: 0.33 mg/L	% Removal 95%
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Phosphorus limit is 2,652kg/yr

12 month rolling average phosphorus=863.9 kg=32.5% of limit.

Chemical Phosphorus treatment with Aluminum Sulfate (Alum) ~20gal/day

Weather:

Precipitation – 0.74 inches of water

Average temperature 44.7 day 24.2 nights

Monthly Power Usage:

164,498 KWH's with a daily average of 5,306 KWH's

Comments:

Respectfully Submitted,

Matt Streit

Wastewater Superintendent

Collection System Monthly Update				Month & Year	
				March	2026
Sewer back-up calls		5		2 calls city sewer was open & flowing 3 calls city sewer had blockage	
Flushing		Blocks	Hours	City Wide Jetting	
				Blocks	
North East		0	0	North East	
South East		12	3	South East	
North West		0	0	North West	
South West		21	2.5	South West	
River View		0	0	River View	
Riverwood		0	0	Riverwood	
Totals		33	5.5	Totals	
				33	
Jetting				Tanker Drops	
				Blocks	
North East		3	5	North East	
South East		2	12	South East	
North West		0	0	North West	
South West		8	22	South West	
River View		0	0	River View	
Riverwood		0	0	Riverwood	
Totals		13	39	Totals	
				0	
Camera					
North East		3	5		
South East		2	12		
North West		0	0		
South West		6	15		
River View		0	0		
Riverwood		0	0		
Totals		11	32		
Storm Sewer & Catch Basins		Basins	Hours		
North East		0	0		
South East		0	0		
North West		0	0		
South West		0	0		
River View		0	0		
Riverwood		0	0		
Totals		0	0		
Storm Ceptors		Ceptors	Hours		
Cleaned & Vaced		0	0		
Chemicals Used					
Equipment Notes					
Sewer Camera is at McQueen being Repaired & Annual maintenance					

AGENDA ITEM

CITY COUNCIL MEETING: April 20, 2026

TITLE OF THE ITEM FOR CONSIDERATION: Policy No. 94: External Agency Funding Request

BACKGROUND: Each year, various community partners request funding from the City. The attached policy outlines the process for submitting, reviewing, and approving or denying these funding requests. Establishing this policy will formalize the process and help ensure that all community partners receive consistent and equal consideration for their requests.

ACTION REQUEST: The City Council adopt Policy No. 94: External Agency Funding Request

BUDGETED: N/A No Yes Fund:

STAFF PERSON REQUESTING: Sony Lubrecht, Finance Director

CITY OF LITTLE FALLS
POLICY

Number 94

SUBJECT: External Agency Funding Request Policy**DATE COUNCIL APPROVED:****LOCATION IN MINUTES:**Introduction

The City of Little Falls recognizes that various non-profit and community organizations provide services that significantly enhance the quality of life for our residents. To ensure fiscal responsibility, transparency, and the equitable distribution of tax levy funds, the City has established this formal process for requesting municipal funding. This policy ensures that all allocations serve a documented public purpose and align with the City's long-term strategic goals.

General Policy

This policy applies to all external organizations seeking financial support from the City's annual budget. This does not apply to municipal loans or internal department budgets.

- 1. Public Purpose Requirement:** Per State of Minnesota constitutional standards, all expenditures must serve a "Public Purpose." Organizations must demonstrate how their request benefits the community at large rather than private individuals or entities.
- 2. Eligibility:** Funding is limited to registered 501(c)(3) non-profits or community-based organizations. Private individuals and for-profit businesses are not eligible under this policy.
- 3. Annual Cycle:** The City operates on a calendar-year budget. Funding requests are considered once per year during the budget workshops.
- 4. No Guarantee of Funding:** Approval of funding in a previous year does not guarantee funding in future years. Each request is evaluated annually based on available levy capacity and current City priorities.

Annual Funding Timeline

To be considered for the following fiscal year, all agencies must adhere to the following schedule:

- 1. Notification:** By **Mid-April**, the Finance Department will distribute the annual Funding Request Packet to all currently funded groups and known interested parties.
- 2. Submission Deadline:** Completed applications and all supporting documentation must be submitted to the Finance Director by the **last business day in May**.
- 3. Council Review:** The City Council will review requests as part of Annual Budget process. Agencies may be requested to attend a Council Work Session to provide an "Annual Update" and present their request. Agencies will be contacted in advance if a presentation is requested.

- 4. Final Determination:** Final funding levels are set in **December** upon the adoption of the final budget and tax levy.

Application Requirements

A complete application must be submitted by the deadline to be considered for funding. Required documents include:

- 1. Request for Funding Form:** A signed form detailing the amount requested, the specific proposed expenditures, and the anticipated community benefits.
- 2. Organizational Budget:** A copy of the organization's current fiscal year operating budget.
- 3. Financial Statements:** The most recent financial statement (Audit, Review, or Year-End Balance Sheet).
- 4. Proof of Insurance:** A current Certificate of Insurance (COI) naming the City of Little Falls as an additional insured.

Mid-Year (Out-of-Cycle) Requests

The City Council strongly discourages requests made outside of the annual budget cycle.

- 1. Emergency Consideration:** Mid-year requests will only be reviewed in the event of an unforeseen emergency that threatens the loss of an essential community service.
- 2. Availability of Funds:** Mid-year approvals are subject to the availability of unallocated contingency funds and are at the sole discretion of the City Council.

Oversight and Reporting

- 1. Record Keeping:** The Finance Director shall maintain records of all applications, and award and denial letters.
- 2. Audit Trail:** Organizations receiving funds must be prepared to show, upon request, how City funds were utilized in accordance with their approved application.
- 3. Compliance:** Failure to provide required financial updates or proof of insurance may result in the withholding of funds or disqualification from future funding cycles.

Policy Changes

The City of Little Falls reserves the right to modify this funding policy, change eligibility criteria, or impose new reporting conditions at any time to maintain fiscal integrity.