



# AGENDA

## Tree Advisory Commission Meeting

4:00 PM - Thursday, July 2, 2026

City Hall Council Chambers

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	Page
1. CALL TO ORDER	
2. ROLL CALL	
2.1. Chairperson welcomes all, including guests. Commissioners & Advisors introduce themselves.	
3. APPROVAL OF AGENDA	
3.1. Motion by _____ Second by _____ to approve, or amend and approve, this July 2, 2026 agenda.	
4. APPROVAL OF MINUTES	
4.1. Motion by _____ Second by _____ to approve, or amend and approve, the May 7, 2026 meeting minutes. <a href="#">05_07_2026 TAC Meeting Minutes</a>	3 - 4
5. OLD BUSINESS	
5.1. City Reimbursement Programs & Budget Update - J. Stadheim Engineering Dept. <a href="#">2026 TAC Tree Reimbursement Program - 23 June 2026</a>	5
5.2. Park and Recreation Department Update - J. Schugel	
5.3. Public Works Update - J. Hoffmann	
5.4. Private Tree Services Update - T. Guggisberg	
5.5. Emerald Ash Borer (EAB) Update - Joe Stadheim, Engineer	
5.6. Big Tree Contest 8 submissions to date. Deadline for submissions is July 30.	
5.7. Volunteer Tree Planting - Bike Trail (Veit) <a href="#">Tree Planting Pictures</a>	6 - 17
6. NEW BUSINESS	
6.1. 2026 Walkabout Program	
Commissioners agreed to discuss the possibility of a 2026 Walkabout Program.	
Proposed Walkabout Program Details	
1. Have a volunteering Tree Commissioner lead educational walks throughout the community.	
2. Volunteering Commissioner or community member would choose a route.	
3. Tour can include tree identification, tree management, including planting	

and removal options.

4. Tour can include watering options, pruning, and other care options.
5. Tour can also include information on boulevard trees versus trees on private property.
6. Tour can include where to plant trees and how to select the proper tree for the area.
7. Discuss advertising and promotion for this program.
8. Other ideas and changes to this proposed program.

Motion by \_\_\_\_\_ Second by \_\_\_\_\_ to approve a Tree Advisory Commissioner Walkabout Program.

or

Motion by \_\_\_\_\_ Second by \_\_\_\_\_ to deny a Tree Advisory Commissioner Walkabout Program.

7. DATE OF NEXT MEETING

- 7.1. Next Meeting, September 3, 2026. First Thursday of odd numbered months. 4:00 pm, City Hall Council Chambers.

Please email agenda items to the Park and Recreation Department Administrative Assistant, Donitta Trebesch no later than one week prior to meetings. [donittat@newulmmn.gov](mailto:donittat@newulmmn.gov)

8. ADJOURNMENT

- 8.1. With there being no further business, Chairperson declares the meeting adjourned.

**New Ulm Tree Advisory Commission Meeting Minutes  
May 7, 2026**

1. Commission meeting was called to order at 4:00 p.m. by Commission Chair Veit.

2. Roll Call Attendance

2.1

Jordy Veit	Chair	Present
Lee Knauf	Vice Chair	Present
Miriam Waldner	Commissioner	Present
Tony Guggisberg	Advisor	Absent
Jeff Hoffman	Public Works Superintendent - Advisor	Absent
Joey Schugel	Director, Park and Recreation - Advisor	Present
Joe Stadheim	City Engineer – Advisor	Present

3. Approval of Agenda

3.1 Motion was made by Knauf seconded by Waldner to approve the May 7, 2026, meeting agenda. Motion carried.

4. Approval of Minutes

4.1 Motion was made by Knauf seconded by Waldner to approve the March 5, 2026, meeting minutes. Motion carried.

5. Old Business:

5.1 2026 City Reimbursement Programs and Budget Update

- Plantings: 3
- Removals: 37
- Total Reimbursements: \$2,325.07
- Printing Expense:
- Home Show Expense: \$350.00

As of this update, \$10,000 remains in the Boulevard Tree Planting Program Reimbursements, with an additional \$73,674.93 available in Diseased Tree Program Reimbursements. An additional \$2766.89 in carry-over funds will be available after July 1, 2026.

5.2 Park and Recreation Department Update

- City of New Ulm designated as a Tree City in 2025 in the Tree City USA Program. 22<sup>nd</sup> year New Ulm has been awarded that designation. Schugel shared a video that explains the designation.
- Arbor Day – Department planted a tree in Lincoln Park with our Herbie’s Hangout after school program children. The children chose a red maple, and it was donated by River Creek Nursery.
- Ash Tree Treatment – We have been treating Ash trees in city parks at German Park around the amphitheater and North Park between fields 2 and 3. We have removed 4 ash trees by the walkway in German Park.

5.3 Public Works Update

- Crews continue stump removal, 40 to date and will continue stump removals.

5.4 Private Tree Services Update – No update.

5.5 EAB Update. – There are 243 ash trees remaining to be removed on city property remaining.

5.6 Utility Billing Information Inserts – Big Tree Contest and Diseased Tree Removal insert went out in April.

5.7 Big Tree Contests – Hackberry is the species for 2026. Four submissions to date.

5.8 Home Show Recap – The booth at the Home Show was successful and generated a significant amount of interest. We received a large number of questions from attendees, with many inquiring about trees, including tree selection, planting, and care.

6. New Business:

6.1 Community Tree Report – Veit shared the DNR 2020 Community Tree Report for the City of New Ulm. This report is available at the DNR website.

6.2. 2027 TAC Budget Request – Schugel presented 2027 budget request.

\$10,000.00	Boulevard Tree Programs
\$1,000.00	Contractual Services
\$350.00	Home Show
\$1,400.00	Printing and Pamphlets
\$800.00	Tree Pest Reduction Efforts
\$13,550.00	TOTAL

Motion was made by Knauf and seconded by Waldner to accept the proposed budget request. Motion carried unanimously.

6.3 Veit shared that the New Ulm Bike Group donated and planted 25 Oak tree saplings and 25 Hackberry tree saplings on the Bike Trail (between 12<sup>th</sup> North St and 17<sup>th</sup> North St). Schugel expressed appreciation to the New Ulm Bike Group for their donation and efforts as well as to Jeff Anderson, from the City Engineer’s Office, for his assistance with the project.

7. Next Meeting

7-1 Next meeting Thursday, July 2, 2026 at 4:00 pm, City Council Chambers.

Please email agenda items to the New Ulm Park and Recreation Administrative Assistant, Donitta Trebesch no later than one week prior to meetings: [donittat@newulmmn.gov](mailto:donittat@newulmmn.gov).

8. Adjourned - Respectfully submitted, Donitta Trebesch, Park and Recreation Administrative Assistant.

## 2026 Tree Advisory Commission Reimbursement Program

	Budgeted Amounts	Jan. 1st - July 1st Expenses	Unused Amounts	July 1st - Dec. 31st Expenses
Boulevard Tree Planting Program Reimbursements	\$10,000.00	\$1,065.67	\$8,934.33	
Diseased Tree Program Reimbursements	\$76,000.00	\$3,730.03	\$72,269.97	\$3,441.89
Contractual Services Expenses	\$1,000.00	\$0.00	\$1,000.00	
Tree Pest Policy and Education Expenses	\$800.00	\$0.00	\$800.00	
Printing and Pamphlet Expenses	\$1,400.00	\$0.00	\$1,400.00	
Home Show	\$350.00	\$350.00	\$0.00	
Sub TOTAL	\$89,550.00			
2025 Budget carry-Over Amount	\$76,000.00	Carry-Over went into Diseased Tree Reimbursements		
TOTALS	\$89,550.00	\$4,080.03	\$85,469.97	

Trees Planted Qty:	8
Trees Removed Qty:	55

215 boulevard Ash trees left as of June 22, 2026

Account Number: 101-1000-355203

June 23, 2026























