



AGENDA

Library Board Meeting

4:00 PM - Thursday, May 14, 2026
City Hall Council Chambers

	Page
1. APPROVAL OF AGENDA	
2. APPROVAL OF MINUTES	
2.1. Approval of Minutes from the April 9, 2026, Library Board meeting Minutes from the April 9, 2026, Library Board meeting	2 - 4
3. SUMMER READING PROGRAM PREVIEW	
3.1. Summer Reading Program Preview - Youth Services Librarian Kathryn Tatnall 2026 Summer Reading Program Brochure	5 - 6
4. FINANCIAL REPORT	
4.1. April 2026 Financial Report and Summary April 2026 Financial Report April 2026 Expenses	7 - 19
5. LIBRARIAN'S REPORT	
5.1. Library Department Activities Report and Statistics April 2026 Library Department Activities Report and Statistics	20 - 26
5.2. Programming May 2026 Programming Calendar	27 - 28
5.3. Brown County Library Board Update The Brown County Library Board will meet Monday, June 8, at 7 p.m. at the Hanska Community Library.	
6. ACTION ITEMS	
6.1. Resolution 2026-06 Accepting Arts and Cultural Heritage Fund Grants Resolution 2026-06 Accepting Arts and Cultural Heritage Fund Grants	29
7. OTHER BUSINESS	
8. ADJOURNMENT	

New Ulm Public Library Board

Thursday, April 9, 2026
City Council Chambers

Meeting called to order at 4 p.m. by Ruth Ann Webster.

Library Board members in attendance: Sarah Berger, Lynn Henle, Kaitlin Houlihan, Dustin Sauter, Yvonne Weber, and Ruth Ann Webster.

Library Board members absent: Nancy Byrne

Others in attendance: Library Director April Ide, Assistant Library Director Meggin Kitterman, New Ulm Public Access Television (NUCAT).

I) APPROVAL OF AGENDA

Motion: Dustin Sauter
Second: Yvonne Weber
Approved

II) APPROVAL OF MINUTES FROM FEBRUARY 12, 2026, MEETING

Motion: Yvonne Weber
Second: Kaitlin Houlihan
Approved

III) FINANCIAL REPORT

We are 26.3% through 2026 and our budget is approximately 22.75% expended.

- Notable expenses include:
 - \$324 to ALA and \$114 to the Journal to advertise the Librarian I job posting.
 - \$5,450 to Ingram for books. This included \$474 worth of spending from donations.
 - \$988 to Library Ideas for Vox books – Kitty Lieb fund spending that was approved at the July 2025 board meeting (\$2,000) total.
 - \$267 to Metro Sales for service contracts on the service desk and staff room copiers.
 - \$2,118 to MN Historical Society to have microfilm reels made from the New Ulm Journal 2021-2024 printed copies. The conversion is budgeted in Audiovisual supplies for 2026.
 - \$517 to Uline for the purchase of a new heavy-duty vacuum.

Henle comment: Thank you for continuing to offer the Vox books. As a former educator, I know they are a valuable resource to students.

Webster comment: I knew Kitty Lieb. Kitty would be thrilled to know the library is offering Vox books.

IV) LIBRARIAN'S REPORT

- Library Assistant Isabella Tice joined the library on March 11. Library Page Leah Menzel joined the library on April 8. Welcome, Isabella and Leah!
- City HR is making an offer to a candidate for the Librarian I position.
- Minnesota Elevator and Precision Alarm finished work on the elevator in the 1936 building. The locked storage and Minnesota Music Hall of Fame floors can now be accessed via ID badge. Badges have been issued to Minnesota Music Hall of Fame board members.
- In the Board packet Ide noted that Traverse des Sioux Regional Library (TdS) is not renewing its subscription to Mango Languages, on the recommendation of the directors of the member libraries. Low usage of the subscription did not justify the high cost. Access to Mango was scheduled to end March 31, 2026, but because TdS missed the cancellation window, access will end March 31, 2027. This is not an expense included in member fees; it comes from the TdS budget.
- The library has limited Memory Lab appointments available to return Memory Lab users only. These users have completed training on the equipment and can use the Memory Lab independently. Users new to the Memory Lab may make appointments once the Librarian I is hired and trained.
- The Library Director and Assistant Library Director completed the Strategies for Supervising Part-Time Employees online course offered through the University of Wisconsin-Madison. Course topics included communication and access to information, effective onboarding, opportunities for advancement, and formal and informal power structures.

Stats

- Like February 2026, foot traffic was down 7.6% from March 2025 due to the tax preparation program relocating to the Community Center. Although foot traffic was down, physical circulation was up 2% over March 2025. Library staff provided patrons with the appointment-line phone number or intake forms over 60 times in March.
- The Dementia Friends information session had 34 attendees. The group shared information about what dementia is, signs of dementia, and provided tips about how to support people living with dementia and their caregivers.
- Forty attendees at the Wanda Gag Birthday Party enjoyed a storytime reading of "Gone is Gone," cupcakes, crafts, and games. Many birthday party attendees joined us for the unveiling of the community collage banner preceding the party. Thanks to Yvonne Weber from the Downtown Action Team for leading the proceedings and to Randy Horesji for sharing how Fuel Graphics created the banner. Photographer Josh Madson could not attend but he did send a statement for Yvonne to read at the ceremony. The collage at the library is made up of the same portraits used in the collage outside the Thimble Box store, across from the Chamber of Commerce. The library installation was made possible by an Arts and Cultural Heritage Fund grant through TdS.

Programming

- The Film Society wraps up the Steven Spielberg series April 14 and begins the Musical Film series on May 12.
- A Special Storytime is scheduled Friday, April 24, at 10 a.m.
- Library staff are preparing for the Summer Reading Program. Youth Services Librarian Kathryn Tatnall will join the May 14 Library Board meeting to share a preview of the program.

V) ACTION ITEMS

Resolution 2026-05 Accepting January 1-March 31, 2026, Donations and Memorials

Motion: Lynn Henle
Second: Yvonne Weber
Approved

VI) OTHER BUSINESS

No other business.

VII) ADJOURNMENT

Meeting adjourned at 4:21 p.m.

Respectfully submitted by Meggin Kitterman, Assistant Library Director.

STORYTIMES

***STORYTIME WITH
MS. KATHRYN***

***MONDAYS AT 10:30 A.M.
STORIES, SONGS, AND FUN.
JUNE 8 - JULY 27***

***PAJAMA PARTY
STORYTIME***

***WEDNESDAYS AT 6:30 P.M.
WEAR YOUR PJS FOR
STORIES, SONGS, AND FUN.
JUNE 10 - JULY 29***

***NO REGISTRATION IS
REQUIRED.***

AFTERNOON MOVIES

***JOIN US FOR AN
AFTERNOON MOVIE
IN THE CHILDREN'S ROOM
FRIDAYS AT 2 P.M.***

***JUNE 26
THE GOOD DINOSAUR***

***JULY 10
ZOOTOPIA 2***

***JULY 24
THE WILD ROBOT***

***POPCORN WILL BE SERVED.
PLEASE BRING A WATER BOTTLE.***

UNEARTH A STORY

***SUMMER READING
2026***

***THE SUMMER READING PROGRAM
BEGINS ON JUNE 8, 2026.***

***PICK UP A READING LOG AT THE
NEW ULM PUBLIC LIBRARY
BEGINNING MONDAY, JUNE 1.***

***THE PROGRAM IS FOR YOUTH AGES
BIRTH TO THOSE ENTERING
SENIOR YEAR OF HIGH SCHOOL.***

***THE SUMMER READING
PROGRAM ENDS ON AUGUST 2.***

www.newulmlibrary.org

HOW TO PARTICIPATE

PICK UP A READING LOG AT THE LIBRARY BEGINNING MONDAY, JUNE 1.

START FILLING OUT YOUR READING LOG ON MONDAY, JUNE 8.

VISIT THE CHILDREN'S ROOM ONCE A WEEK TO GET A STAMP FOR THE PVIOUS WEEK'S READING. TEENS WILL CHECK IN AT THE END OF THE SUMMER WITH THEIR READING RECORDS.

FINISH YOUR LOG ON SUNDAY, AUGUST 2, TO RECEIVE YOUR PRIZE PACKAGE INCLUDING A FREE BOOK, GRAND PRIZE TICKET, AND MORE! PRIZES SPONSORED BY THE FRIENDS OF THE NEW ULM PUBLIC LIBRARY.

COMPLETED READING LOGS WILL BE ACCEPTED NO SOONER THAN AUGUST 3 AND NO LATER THAN AUGUST 8.

NON-REGISTERED PROGRAMS

JOIN US ON FRIDAY, JUNE 12 AT 1 P.M. IN THE LIBRARY MEETING ROOM FOR THE AMAZING PUPPETRY OF THE IMAGINATION THEATER.

MIKE SCHMIDT WILL BE LIVE THURSDAY, JULY 23 AT 1 P.M. IN THE LIBRARY MEETING ROOM TO PRESENT HIS PINT-SIZED POLKA CONCERT.

THESE PROGRAMS ARE MADE POSSIBLE IN PART BY A GRANT FROM THE ARTS & CULTURAL HERITAGE FUND OF THE MINNESOTA CLEAN WATER, LAND, AND LEGACY AMENDMENT THROUGH THE TRAVERSE DES SIOUX LIBRARY SYSTEM.

DO ART!

JOIN US ON TUESDAY, JUNE 9 AT 2 P.M. IN THE LIBRARY MEETING ROOM FOR A COMIC BOOK WORKSHOP. AGES 6 AND ABOVE ONLY.

REGISTERED PROGRAMS

ALL REGISTERED PROGRAMS ARE HELD IN THE LIBRARY MEETING ROOM.

CREATIVE KIDS

FOR CHILDREN IN KINDERGARTEN - 1ST GRADE WEDNESDAYS AT 2:30 P.M. JUNE 10 AND 24 JULY 8 AND 22

WACKY WONDERS

FOR CHILDREN IN 2ND - 5TH GRADE THURSDAYS AT 2:30 P.M. JUNE 18 JULY 2 AND 16

REGISTRATION IS REQUIRED
visit www.newulmlibrary.org
and choose library events.

New Ulm Public Library Board

2026 Summary Financial Report
Prepared May 4, 2026

We are 33.97% through 2026 and our budget is approximately 28.90% expended. A budget report, balance sheet, and report of April expenses are attached.

REVENUES	% OF BUDGET
Copy fees	36.00%
Meeting room rental	100.09%
Lost & damaged item fees	32.26%
Miscellaneous	108.75%
Book sale	24.45%

EXPENDITURES	% OF BUDGET SPENT
Salaries regular	28.84%
Salaries part-time	27.21%
Office supplies	5.09%
General supplies	48.89%
Audiovisual supplies	47.30%
Books	23.97%
Electronic resources	76.99%
Computer supplies & equipment	0.16%
Cataloging & processing	50.00%
Communications	20.40%
Travel conferences & schools	30.95%
Printing advertising & promo	60.61%
Contractual maintenance building	17.12%
Contractual maintenance equipment	36.69%
Contractual maintenance books	12.57%
Subscriptions & memberships	35.49%
Miscellaneous	0.00%
Special events programming	6.90%



New Ulm, MN

Budget Report Account Summary

For Fiscal: 2026 Period Ending: 05/31/2026

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance (Unfavorable)	Percent Used
Fund: 211 - LIBRARY FUND						
Revenue						
211-5500-31010	Taxes general	1,158,738.00	1,158,738.00	0.00	0.00	-1,158,738.00 0.00 %
211-5500-33631	Brown County payments	18,100.00	18,100.00	0.00	0.00	-18,100.00 0.00 %
211-5500-34760	Copy fees	4,000.00	4,000.00	0.00	1,439.99	-2,560.01 36.00 %
211-5500-34762	Meeting room rental	4,100.00	4,100.00	0.00	4,103.80	3.80 100.09 %
211-5500-35103	Library fines	0.00	0.00	0.00	60.77	60.77 0.00 %
211-5500-35104	Lost & damaged item fees	1,000.00	1,000.00	0.00	322.61	-677.39 32.26 %
211-5500-36200	Miscellaneous	500.00	500.00	0.00	543.75	43.75 108.75 %
211-5500-36210	Interest operating pooled cash	15,000.00	15,000.00	0.00	0.00	-15,000.00 0.00 %
211-5500-36229	Increase (dec) in fv of invmts	0.00	0.00	0.00	7,100.22	7,100.22 0.00 %
211-5500-36293	Book sale	500.00	500.00	0.00	122.25	-377.75 24.45 %
211-5500-39100	Transfer from other funds	2,700.00	2,700.00	0.00	0.00	-2,700.00 0.00 %
	Revenue Total:	1,204,638.00	1,204,638.00	0.00	13,693.39	-1,190,944.61 1.14%
Expense						
211-5500-110001	Salaries regular	548,764.00	548,764.00	17,716.31	158,251.22	390,512.78 28.84 %
211-5500-110006	Salaries parttime seasonal & t	183,000.00	183,000.00	6,753.48	49,798.49	133,201.51 27.21 %
211-5500-110600	Salaries overtime	100.00	100.00	0.00	0.00	100.00 0.00 %
211-5500-112100	Social Security	45,421.00	45,421.00	1,488.11	12,439.59	32,981.41 27.39 %
211-5500-112150	Medicare	10,623.00	10,623.00	348.07	2,909.39	7,713.61 27.39 %
211-5500-112160	Minnesota Paid Leave	3,223.00	3,223.00	95.65	894.95	2,328.05 27.77 %
211-5500-112210	PERA	54,890.00	54,890.00	1,811.54	15,354.17	39,535.83 27.97 %
211-5500-112275	Employer deferred compensation	725.00	725.00	55.29	1,059.37	-334.37 146.12 %
211-5500-113100	Insurance group medical	113,000.00	113,000.00	2,896.20	28,383.45	84,616.55 25.12 %
211-5500-113140	Insurance group life	600.00	600.00	49.41	252.43	347.57 42.07 %
211-5500-113150	Insurance group dental	2,600.00	2,600.00	40.69	425.14	2,174.86 16.35 %
211-5500-115100	Insurance workers compensation	2,200.00	2,200.00	0.00	775.50	1,424.50 35.25 %
211-5500-220010	Office supplies	3,800.00	3,800.00	0.00	193.46	3,606.54 5.09 %
211-5500-221005	General supplies	8,000.00	8,000.00	0.00	3,911.05	4,088.95 48.89 %
211-5500-223027	Audio visual supplies	10,500.00	10,500.00	0.00	4,966.99	5,533.01 47.30 %
211-5500-223060	Books	60,000.00	60,000.00	0.00	14,380.34	45,619.66 23.97 %
211-5500-223065	Electronic resources	10,100.00	10,100.00	0.00	7,776.38	2,323.62 76.99 %
211-5500-224100	Computer supplies & equipment	11,000.00	11,000.00	0.00	17.78	10,982.22 0.16 %
211-5500-331028	Cataloging & processing	31,595.00	31,595.00	0.00	15,797.23	15,797.77 50.00 %
211-5500-332100	Communications	3,400.00	3,400.00	0.00	693.49	2,706.51 20.40 %
211-5500-333050	Travel conferences & schools	4,000.00	4,000.00	0.00	1,238.00	2,762.00 30.95 %
211-5500-334100	Printing advertising & promo	1,200.00	1,200.00	0.00	727.36	472.64 60.61 %
211-5500-338100	Electricity	24,500.00	24,500.00	0.00	2,634.84	21,865.16 10.75 %
211-5500-338200	Gas	10,000.00	10,000.00	0.00	4,467.81	5,532.19 44.68 %
211-5500-338300	Water	650.00	650.00	0.00	98.30	551.70 15.12 %
211-5500-338400	Steam low pressure	1,200.00	1,200.00	0.00	-140.18	1,340.18 -11.68 %
211-5500-338500	Sewer	500.00	500.00	0.00	63.76	436.24 12.75 %
211-5500-340050	Contractual maintenance buildi	17,000.00	17,000.00	0.00	2,911.19	14,088.81 17.12 %
211-5500-340110	Contractual maintenance equipm	7,500.00	7,500.00	0.00	2,751.76	4,748.24 36.69 %
211-5500-340275	Contractual maintenance books	3,000.00	3,000.00	0.00	377.18	2,622.82 12.57 %
211-5500-341160	IT support	16,047.00	16,047.00	0.00	4,050.92	11,996.08 25.24 %
211-5500-347040	Subscriptions & memberships	7,300.00	7,300.00	0.00	2,590.78	4,709.22 35.49 %
211-5500-350010	Miscellaneous	1,000.00	1,000.00	0.00	0.00	1,000.00 0.00 %
211-5500-350050	Sales Tax	700.00	700.00	0.00	131.11	568.89 18.73 %
211-5500-350070	Cash short or over	0.00	0.00	0.00	-12.44	12.44 0.00 %
211-5500-363101	Special events programming	6,500.00	6,500.00	0.00	448.58	6,051.42 6.90 %

Budget Report

For Fiscal: 2026 Period Ending: 05/31/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
211-5500-550010	Office furniture & equipment	0.00	13,545.00	0.00	11,455.00	2,090.00	84.57 %
	Expense Total:	1,204,638.00	1,218,183.00	31,254.75	352,074.39	866,108.61	28.90%
	Fund: 211 - LIBRARY FUND Surplus (Deficit):	0.00	-13,545.00	-31,254.75	-338,381.00	-324,836.00	2,498.20%
Fund: 212 - LIBRARY BOARD FUND							
Revenue							
212-5500-36210	Interest operating pooled cash	2,000.00	2,000.00	0.00	0.00	-2,000.00	0.00 %
212-5500-36229	Increase (dec) in fv of invmts	0.00	0.00	0.00	2,262.66	2,262.66	0.00 %
212-5500-36501	Donations misc	0.00	0.00	1,150.00	2,711.40	2,711.40	0.00 %
	Revenue Total:	2,000.00	2,000.00	1,150.00	4,974.06	2,974.06	248.70%
Expense							
212-5000-223060	Books	0.00	0.00	0.00	1,394.81	-1,394.81	0.00 %
212-5000-223113	Children's memorial books	0.00	0.00	0.00	145.84	-145.84	0.00 %
212-5000-223161	Lieb Memorial books	0.00	0.00	0.00	1,366.32	-1,366.32	0.00 %
212-5000-350010	Miscellaneous	0.00	0.00	0.00	461.02	-461.02	0.00 %
	Expense Total:	0.00	0.00	0.00	3,367.99	-3,367.99	0.00%
	Fund: 212 - LIBRARY BOARD FUND Surplus (Deficit):	2,000.00	2,000.00	1,150.00	1,606.07	-393.93	80.30%
	Report Surplus (Deficit):	2,000.00	-11,545.00	-30,104.75	-336,774.93	-325,229.93	2,917.06%

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 211 - LIBRARY FUND						
Revenue	1,204,638.00	1,204,638.00	0.00	13,693.39	-1,190,944.61	1.14%
Expense	1,204,638.00	1,218,183.00	31,254.75	352,074.39	866,108.61	28.90%
Fund: 211 - LIBRARY FUND Surplus (Deficit):	0.00	-13,545.00	-31,254.75	-338,381.00	-324,836.00	2,498.20%
Fund: 212 - LIBRARY BOARD FUND						
Revenue	2,000.00	2,000.00	1,150.00	4,974.06	2,974.06	248.70%
Expense	0.00	0.00	0.00	3,367.99	-3,367.99	0.00%
Fund: 212 - LIBRARY BOARD FUND Surplus (Deficit):	2,000.00	2,000.00	1,150.00	1,606.07	-393.93	80.30%
Report Surplus (Deficit):	2,000.00	-11,545.00	-30,104.75	-336,774.93	-325,229.93	2,917.06%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
211 - LIBRARY FUND	0.00	-13,545.00	-31,254.75	-338,381.00	-324,836.00
212 - LIBRARY BOARD FUND	2,000.00	2,000.00	1,150.00	1,606.07	-393.93
Report Surplus (Deficit):	2,000.00	-11,545.00	-30,104.75	-336,774.93	-325,229.93



New Ulm, MN

Balance Sheet

Account Summary

As Of 05/04/2026

Account	Name	Balance
Fund: 211 - LIBRARY FUND		
Assets		
211-101000	Invest pool operating	375,657.16
211-101090	Invest pool Somsen, Holz/Child	0.00
211-101094	Invest pool Wanda Gag collecti	0.00
211-101990	Invest Pool Mkt Value Adj	0.00
211-102001	Petty cash	174.18
211-107000	Taxes receivable delinquent	13,769.91
211-115010	Accounts receivable miscellane	283.26
211-115020	A/R Miscellaneous	0.00
211-126060	Due from Brown County	0.00
211-130000	Due from City funds	0.00
211-143010	Prepays	0.00
211-143011	Prepaid insurance	0.00
	Total Assets:	389,884.51
		<u>389,884.51</u>
Liability		
211-202000	Accounts payable	0.00
211-202002	Accounts payable misc	0.00
211-202005	Accounts payable charity book	0.00
211-202051	Sales tax payable miscellaneou	0.00
211-203000	Accrued salaries payable	0.00
211-203010	Federal income tax withheld	0.00
211-203011	Social security withheld	0.00
211-203012	Medicare withheld	0.00
211-203015	Minnesota income tax withheld	0.00
211-203020	MN PERA withheld	0.00
211-203025	Vacation purchase withheld	0.00
211-203029	Computer loan withheld	0.00
211-203030	Health insurance withheld	2,568.98
211-203035	Employer paid life insurance	114.81
211-203036	Other insurance LT disability	0.00
211-203037	Other insurance Pera	0.00
211-203038	Other insurance MBA	0.00
211-203039	Other insurance Aflac	0.00
211-203040	Cafeteria plan withholdings	0.00
211-203041	Other insurance Assurant - dental	0.00
211-203042	Other insurance vision	24.84
211-203050	Deferred comp withholdings Gre	0.00
211-203051	Deferred comp withholding ICMA	0.00
211-203052	Deferred comp withholdings St	0.00
211-203053	Deferred comp withholding MN	0.00
211-203054	Def comp withholdings HCSP	0.00
211-203060	Union dues AFSCME	0.00
211-203070	Child support withholdings	0.00
211-203072	Garnishments	0.00
211-203073	NU Fitness Center withholdings	0.00
211-203074	Savings bonds	0.00
211-203075	United Way withholdings	0.00
211-203076	Employee Incentive withholding	0.00
211-208000	Due to City funds	0.00
211-222000	Deferred revenue	0.00
211-222001	Deferred revenue property tax	13,769.91

Balance Sheet

As Of 05/04/2026

Account	Name	Balance
211-222002	Deferred revenue A/R	170,754.09
	Total Liability:	187,232.63
Equity		
211-247055	Fund balance res for prepaid e	0.00
211-253030	Fund balance design for other	0.00
211-254000	Fund balance unreserved undesignated	541,032.88
	Total Beginning Equity:	541,032.88
Total Revenue		13,693.39
Total Expense		352,074.39
Revenues Over/Under Expenses		-338,381.00
	Total Equity and Current Surplus (Deficit):	202,651.88
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>389,884.51</u>

Balance Sheet

As Of 05/04/2026

Account	Name	Balance
Fund: 212 - LIBRARY BOARD FUND		
Assets		
212-101000	Invest pool operating	85,068.97
212-101013	Invest pool childrens memorial	6,322.96
212-101033	Invest Pool Good, Rudy	1,197.67
212-101044	Invest pool HUB Club	0.00
212-101056	Invest pool Lions Club	104.72
212-101057	Invest pool Landscaping & sculpture	562.84
212-101061	Invest pool Lieb Memorial	62,538.29
212-101087	Invest pool purchase books	6,369.38
212-101990	Invest Pool Mkt Value Adj	0.00
212-115020	A/R Miscellaneous	0.00
212-130000	Due from City funds	0.00
212-143010	Prepays	0.00
	Total Assets:	<u>162,164.83</u>
		<u><u>162,164.83</u></u>
Liability		
212-202000	Accounts payable	0.00
	Total Liability:	<u>0.00</u>
Equity		
212-247055	Fund balance res for prepaid e	0.00
212-254000	Fund balance unreserved undesignated	160,558.76
	Total Beginning Equity:	<u>160,558.76</u>
Total Revenue		4,974.06
Total Expense		<u>3,367.99</u>
Revenues Over/Under Expenses		<u>1,606.07</u>
	Total Equity and Current Surplus (Deficit):	162,164.83
	Total Liabilities, Equity and Current Surplus (Deficit):	<u><u>162,164.83</u></u>



New Ulm, MN

Expense Approval Report

By Vendor Name

Post Dates 4/1/2026 - 4/30/2026

Vendor Name	Description (Item)	Account Name	Account Number	Payment Date	Amount
Vendor: 028150 - AMAZON CAPITAL SERVICES, INC					
Fund: 211 - LIBRARY FUND					
AMAZON CAPITAL SERVICES, ...Lib - register and white out t...	Office supplies		211-5500-220010	04/30/2026	47.02
AMAZON CAPITAL SERVICES, ...Lib - register paper	Office supplies		211-5500-220010	04/30/2026	45.32
AMAZON CAPITAL SERVICES, ...Lib - first aid kit supplies	General supplies		211-5500-221005	04/30/2026	14.56
AMAZON CAPITAL SERVICES, ...Lib - lightbulbs	General supplies		211-5500-221005	04/30/2026	69.60
AMAZON CAPITAL SERVICES, ...Lib - children's AV	Audio visual supplies		211-5500-223027	04/30/2026	7.08
AMAZON CAPITAL SERVICES, ...Lib - credit for LoT shipping	Audio visual supplies		211-5500-223027	04/30/2026	-5.29
AMAZON CAPITAL SERVICES, ...Lib - AF DVDs	Audio visual supplies		211-5500-223027	04/30/2026	93.88
AMAZON CAPITAL SERVICES, ...Lib - LoT puzzle	Audio visual supplies		211-5500-223027	04/30/2026	25.64
AMAZON CAPITAL SERVICES, ...Lib - LoT replacement parts	Audio visual supplies		211-5500-223027	04/30/2026	31.07
AMAZON CAPITAL SERVICES, ...Lib - children's DVDs	Audio visual supplies		211-5500-223027	04/30/2026	46.51
AMAZON CAPITAL SERVICES, ...Lib - LoT game	Audio visual supplies		211-5500-223027	04/30/2026	22.49
AMAZON CAPITAL SERVICES, ...Lib - LoT puzzle	Audio visual supplies		211-5500-223027	04/30/2026	23.98
AMAZON CAPITAL SERVICES, ...Lib - AF/NF DVDs	Audio visual supplies		211-5500-223027	04/30/2026	60.58
AMAZON CAPITAL SERVICES, ...Lib - children's books	Books		211-5500-223060	04/30/2026	65.65
AMAZON CAPITAL SERVICES, ...Lib - YA book	Books		211-5500-223060	04/30/2026	11.99
AMAZON CAPITAL SERVICES, ...Lib - children's books	Books		211-5500-223060	04/30/2026	17.57
AMAZON CAPITAL SERVICES, ...Lib - NF book	Books		211-5500-223060	04/30/2026	14.99
AMAZON CAPITAL SERVICES, ...Lib - AF book	Books		211-5500-223060	04/30/2026	10.19
AMAZON CAPITAL SERVICES, ...Lib - children's book	Books		211-5500-223060	04/30/2026	5.84
AMAZON CAPITAL SERVICES, ...Lib - adult fiction	Books		211-5500-223060	04/30/2026	16.49
AMAZON CAPITAL SERVICES, ...Lib - children's programming	Special events programming		211-5500-363101	04/30/2026	184.91
AMAZON CAPITAL SERVICES, ...Lib - children's programming	Special events programming		211-5500-363101	04/30/2026	159.03
AMAZON CAPITAL SERVICES, ...Lib - adult passive coloring pr...	Special events programming		211-5500-363101	04/30/2026	35.16
Fund 211 - LIBRARY FUND Total:					1,004.26
Vendor 028150 - AMAZON CAPITAL SERVICES, INC Total:					1,004.26
Vendor: 180502 - CNHI LLC					
Fund: 211 - LIBRARY FUND					
CNHI LLC	Lib - Free Press 5/4/26-5/3/27	Subscriptions & memberships	211-5500-347040	04/30/2026	517.68
Fund 211 - LIBRARY FUND Total:					517.68
Vendor 180502 - CNHI LLC Total:					517.68
Vendor: 341950 - INGRAM					
Fund: 211 - LIBRARY FUND					
INGRAM	Lib - books	Books	211-5500-223060	04/30/2026	1,811.83
INGRAM	Lib - books	Books	211-5500-223060	04/30/2026	934.36

Page 15 of 29

Expense Approval Report

Post Dates: 4/1/2026 - 4/30/2026

Vendor Name	Description (Item)	Account Name	Account Number	Payment Date	Amount
INGRAM	Lib - books	Books	211-5500-223060	04/30/2026	236.76
INGRAM	Lib - refund BNCH 021026 FE...	Books	211-5500-223060	04/30/2026	-4.49
INGRAM	Lib - books	Books	211-5500-223060	04/30/2026	604.78
Fund 211 - LIBRARY FUND Total:					3,583.24
Fund: 212 - LIBRARY BOARD FUND					
INGRAM	Lib - 11/24/25 Aufderheide d...	Books	212-5000-223060	04/30/2026	16.79
INGRAM	Lib - 10/29/25 Anon donation	Books	212-5000-223060	04/30/2026	28.19
INGRAM	Lib - 12/10/25 Doering mem...	Books	212-5000-223060	04/30/2026	22.20
INGRAM	Lib - 3/24/26 Auferheide don...	Books	212-5000-223060	04/30/2026	57.79
INGRAM	Lib - 11/24/25 Aufderheide d...	Books	212-5000-223060	04/30/2026	98.23
INGRAM	Lib - 3/24/26 Aufderheide do...	Books	212-5000-223060	04/30/2026	82.30
INGRAM	Lib - 11/24/25 Aufderheide d...	Books	212-5000-223060	04/30/2026	119.27
INGRAM	Lib - 11/12/26 Anon donation	Books	212-5000-223060	04/30/2026	11.21
INGRAM	Lib - 11/24/25 Aufderheide d...	Books	212-5000-223060	04/30/2026	48.71
INGRAM	Lib - 1/20/26 Kalz memorial	Books	212-5000-223060	04/30/2026	51.95
INGRAM	Lib - 1/12/26 Anon donation	Books	212-5000-223060	04/30/2026	18.20
INGRAM	Lib - 12/18/25 Kalz memorial	Books	212-5000-223060	04/30/2026	22.40
INGRAM	Lib - 12/29/25 Kalz memorial	Books	212-5000-223060	04/30/2026	28.20
INGRAM	Lib - 3/24/26 Aufderheide do...	Books	212-5000-223060	04/30/2026	137.58
INGRAM	Lib - Lieb books	Lieb Memorial books	212-5000-223161	04/30/2026	35.71
INGRAM	Lib - Lieb books	Lieb Memorial books	212-5000-223161	04/30/2026	20.40
INGRAM	Lib - Lieb books	Lieb Memorial books	212-5000-223161	04/30/2026	58.93
Fund 212 - LIBRARY BOARD FUND Total:					858.06
Vendor 341950 - INGRAM Total:					4,441.30
Vendor: 355200 - JOURNAL THE					
Fund: 211 - LIBRARY FUND					
JOURNAL THE	Lib - NUJournal 4/29/26-4/28...	Subscriptions & memberships	211-5500-347040	04/30/2026	254.80
Fund 211 - LIBRARY FUND Total:					254.80
Vendor 355200 - JOURNAL THE Total:					254.80
Vendor: R02841 - KITTERMAN, MEGGIN					
Fund: 211 - LIBRARY FUND					
KITTERMAN, MEGGIN	Lib - Kitterman PLA virtual co...	Travel conferences & schools	211-5500-333050	04/30/2026	209.00
KITTERMAN, MEGGIN	PLA CONF MILEAGE/EXPENSE...	Travel conferences & schools	211-5500-333050	04/30/2026	301.00
Fund 211 - LIBRARY FUND Total:					510.00
Vendor R02841 - KITTERMAN, MEGGIN Total:					510.00
Vendor: 430990 - MARTIN LUTHER COLLEGE					
Fund: 211 - LIBRARY FUND					
MARTIN LUTHER COLLEGE	Lib - SRP brochures	Printing advertising & promo	211-5500-334100	04/30/2026	175.00
Fund 211 - LIBRARY FUND Total:					175.00
Vendor 430990 - MARTIN LUTHER COLLEGE Total:					175.00

Expense Approval Report

Post Dates: 4/1/2026 - 4/30/2026

Vendor Name	Description (Item)	Account Name	Account Number	Payment Date	Amount
Vendor: 000202 - MENARDS - NEW ULM					
Fund: 211 - LIBRARY FUND					
MENARDS - NEW ULM	Lib - emergency light and bul...	General supplies	211-5500-221005	04/30/2026	26.98
Fund 211 - LIBRARY FUND Total:					26.98
Vendor 000202 - MENARDS - NEW ULM Total:					26.98
Vendor: 447380 - METRO SALES INC					
Fund: 211 - LIBRARY FUND					
METRO SALES INC	Lib - service desk copier	Contractual maintenance equ..	211-5500-340110	04/30/2026	150.00
METRO SALES INC	Lib - staff room copier	Contractual maintenance equ..	211-5500-340110	04/30/2026	188.70
Fund 211 - LIBRARY FUND Total:					338.70
Vendor 447380 - METRO SALES INC Total:					338.70
Vendor: 475505 - MN STATE- COMM OF REV					
Fund: 211 - LIBRARY FUND					
MN STATE- COMM OF REV	City Sales & Used Tax	Sales Tax	211-5500-350050	04/20/2026	78.46
Fund 211 - LIBRARY FUND Total:					78.46
Vendor 475505 - MN STATE- COMM OF REV Total:					78.46
Vendor: 516870 - NEW ULM CITY OF					
Fund: 211 - LIBRARY FUND					
NEW ULM CITY OF	Lib - Rec Center passes 4/15/...	Audio visual supplies	211-5500-223027	04/30/2026	1,793.73
Fund 211 - LIBRARY FUND Total:					1,793.73
Vendor 516870 - NEW ULM CITY OF Total:					1,793.73
Vendor: 401900 - NUVERA COMMUNICATIONS, INC					
Fund: 211 - LIBRARY FUND					
NUVERA COMMUNICATIONS,..	Monthly Phone Bill - City - M...	Communications	211-5500-332100	04/15/2026	146.01
Fund 211 - LIBRARY FUND Total:					146.01
Vendor 401900 - NUVERA COMMUNICATIONS, INC Total:					146.01
Vendor: 562500 - PLUNKETTS INC					
Fund: 211 - LIBRARY FUND					
PLUNKETTS INC	Lib - pest control	Contractual maintenance bui...	211-5500-340050	04/30/2026	48.61
Fund 211 - LIBRARY FUND Total:					48.61
Vendor 562500 - PLUNKETTS INC Total:					48.61
Vendor: 567850 - PRINTWEAR GRAPHICS INC					
Fund: 212 - LIBRARY BOARD FUND					
PRINTWEAR GRAPHICS INC	Lib - 2/10/26 Friends donation	Miscellaneous	212-5000-350010	04/30/2026	307.00
Fund 212 - LIBRARY BOARD FUND Total:					307.00
Vendor 567850 - PRINTWEAR GRAPHICS INC Total:					307.00

Expense Approval Report

Post Dates: 4/1/2026 - 4/30/2026

Vendor Name	Description (Item)	Account Name	Account Number	Payment Date	Amount	
Vendor: 597750 - RIVER VIEW SANITATION/RVS Shredding						
Fund: 211 - LIBRARY FUND						
RIVER VIEW SANITATION/RVS..Lib - trash service		Contractual maintenance bui...	211-5500-340050	04/30/2026	111.15	
					Fund 211 - LIBRARY FUND Total:	111.15
					Vendor 597750 - RIVER VIEW SANITATION/RVS Shredding Total:	111.15
Vendor: 602750 - RUNNINGS						
Fund: 211 - LIBRARY FUND						
RUNNINGS	Lib - stump killer	General supplies	211-5500-221005	04/30/2026	25.17	
					Fund 211 - LIBRARY FUND Total:	25.17
					Vendor 602750 - RUNNINGS Total:	25.17
Vendor: 748045 - VERIZON WIRELESS SERVICES LLC						
Fund: 211 - LIBRARY FUND						
VERIZON WIRELESS SERVICES...LIBRARY CREDIT CORRECTION		Contractual maintenance equ..	211-5500-340110	04/27/2026	51.60	
VERIZON WIRELESS SERVICES...IPADS 03/11/26 - 04/10/26		Contractual maintenance equ..	211-5500-340110	04/27/2026	27.05	
					Fund 211 - LIBRARY FUND Total:	78.65
					Vendor 748045 - VERIZON WIRELESS SERVICES LLC Total:	78.65
					Grand Total:	9,857.50

Report Summary

Fund Summary

Fund	Payment Amount
211 - LIBRARY FUND	8,692.44
212 - LIBRARY BOARD FUND	1,165.06
Grand Total:	9,857.50

Account Summary

Account Number	Account Name	Payment Amount
211-5500-220010	Office supplies	92.34
211-5500-221005	General supplies	136.31
211-5500-223027	Audio visual supplies	2,099.67
211-5500-223060	Books	3,725.96
211-5500-332100	Communications	146.01
211-5500-333050	Travel conferences & sc...	510.00
211-5500-334100	Printing advertising & pr...	175.00
211-5500-340050	Contractual maintenance..	159.76
211-5500-340110	Contractual maintenance..	417.35
211-5500-347040	Subscriptions & member...	772.48
211-5500-350050	Sales Tax	78.46
211-5500-363101	Special events programm..	379.10
212-5000-223060	Books	743.02
212-5000-223161	Lieb Memorial books	115.04
212-5000-350010	Miscellaneous	307.00
Grand Total:		9,857.50

Project Account Summary

Project Account Key	Payment Amount
None	9,857.50
Grand Total:	9,857.50

New Ulm Public Library Board

Library Department Activities Report
April 2026

Library Page Leah Menzel joined the library on April 8. Welcome, Leah!

The new Librarian I will join the library on Monday, June 15.

The CAST Senior Center has moved its Friday Movie Matinee program to the Community Center after procuring its own movie license that allows easier advertising of film titles and images. Thank you to CAST for partnering on this program for the last two years.

The Friends of the New Ulm Public Library met on Wednesday, April 8, and approved two donations: \$1,000 for Summer Reading Program prizes, and an additional \$150 (to the \$150 previously approved) to be used toward purchasing staff t-shirts for National Library Workers Day recognition.

The children's room was abuzz with activity in preparation for the upcoming summer reading program. The Youth Services Librarian participated in SouthPoint Financial Credit Union's Student Budget Program for River Bend Education District. Fifty junior and senior students participated in a mock budgeting event. Each student was assigned a career and a family and had to make a budget work within the limits of their monthly salary.

For the fifth year the Youth Services Librarian hosted a table at the Community Family Fair and Baby Shower at the Civic Center on Saturday, April 18. The library provided sensory toys to play with, as well as information about the summer reading program and giveaways for the families who attended. About 100 parents, grandparents, and children attended the event. The Youth Service Librarian planned and presented twenty programs in the month of April with 375 people in attendance. Children completed 217 in-house scavenger hunts and 92 crafts during April.

The Assistant Director conducted outreach at the following three assisted living facilities: Oak Hills, Prairie Vista on 23rd, and Orchard Hills. She participated in Librarian I interviews and attended an Ingram webinar for adult selectors. She attended the following meetings: Traverse des Sioux Regional Library (TdS) Integrated Library System User Group, Friends of the Library, Library Board, and library supervisors.

The Library Director and Assistant Director attended the Public Library Association conference in Minneapolis April 1-3. They attended educational sessions, met with library vendors, and networked with professional peers. Both received \$800 honorariums from the Traverse des Sioux Regional Library to use toward the costs of attendance.

The Library Director attended the following April meetings: Friends of the Library, TdS Directors, Library Board, library supervisors, Emergency Management Committee, TdS Board, After Council, and New Ulm Night Out Planning Committee. She also met with a vendor about

furniture for the public computers; presented to Network New Ulm about library services, collections, and programs; and met with patrons about Memory Lab questions. She was interviewed by the League of Women Voters for the “New Ulm Forum” series and hosted “Library Updates” on New Ulm Community Access Television (NUCAT). She conducted the outreach visit to Vista Prairie on German, proctored a patron test, and trained a new volunteer. She participated in Librarian I interviews and conducted new employee orientation and training for the new Library Page. She met with library staff, patrons, and vendors about various questions, projects, and issues.

LIBRARY DEPARTMENT STATISTICS – APRIL 2026

Reference

Reference Statistic	Total
Reference Questions (Service Desk)	187
Reference Questions (Children’s Desk)	114
Proctored Tests	1
Microfilm Usage	15
Bound Newspaper/Plat Books/Yearbooks Use	0
Tax Prep Phone Number/Forms	25

Collection Development

Collection Development Statistic	Total
Total items added to collection	529
Total items catalogued by TdS	198
Items Weeded	
Adult Fiction Items Weeded	106
Adult Non-Fiction Items Weeded	12
Young Adult Items Weeded	1
Children’s Items Weeded	166
Total Items Weeded	285

Outreach

Senior Living Centers	Total
Oak Hills	15
Ridgeway on 23 rd	4
Ridgeway on German	4
Orchard Hills	1
Total Outreach Attendance	24

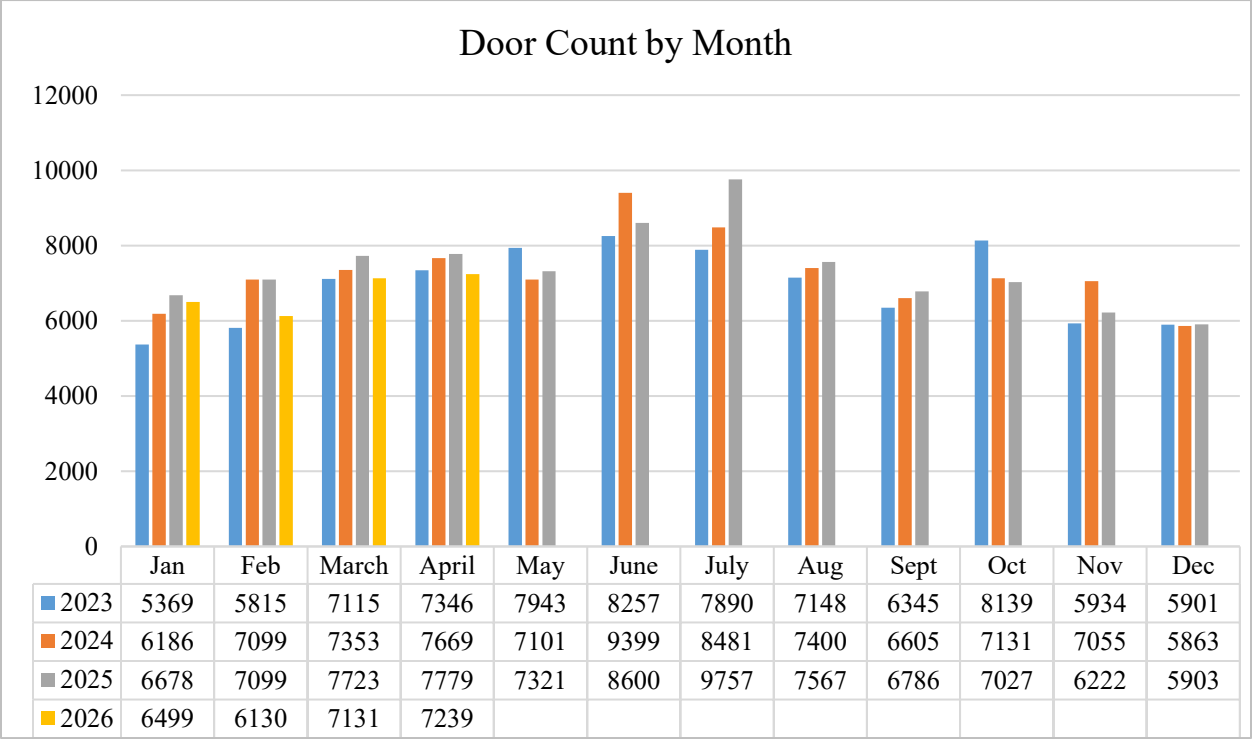
Library Space Use

Meeting Room	Total
Total number of non-library reservations	5
Total users for non-library reservations	74
Study Rooms	
Total study room reservations	17

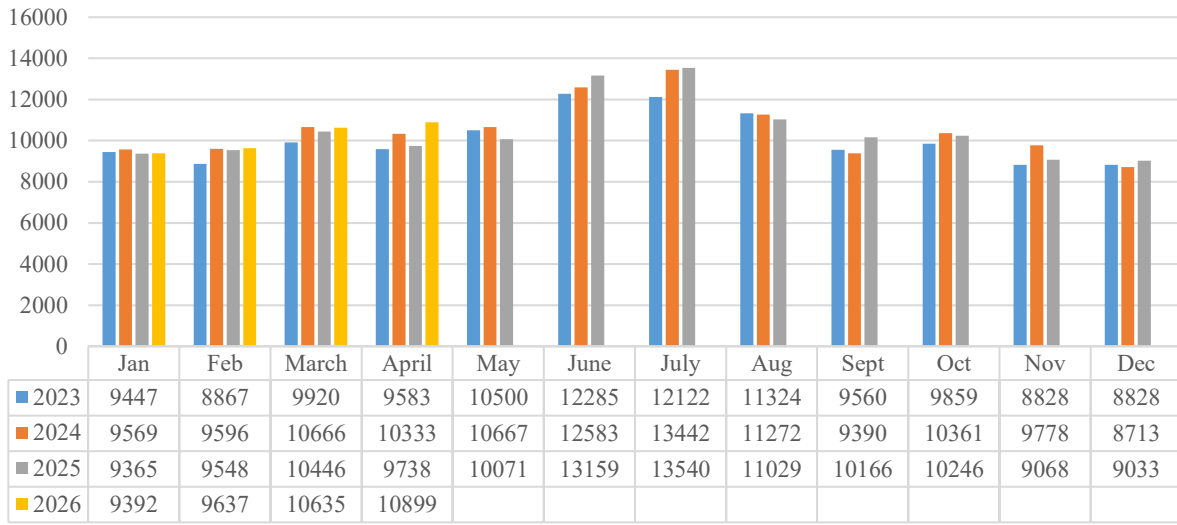
Live Programming

Date	Program Title	Attendance	Audience
4/1	Needleworking Group	15	Adult
4/1	Art Group	5	Adult
4/1	Daycare Outreach	10	Children
4/1	Pajama Party	7	Children
4/3	Senior Movie Matinee	11	Adult
4/4	Magic the Gathering	12	All Ages
4/6	Storytime	46	Children
4/6	Lit Wits Book Club	2	Adult
4/7	Knippling Group	7	Adult
4/7	Chess Club	6	All Ages
4/8	Needleworking Group	9	Adult
4/8	Art Group	4	Adult
4/8	Pajama Party	12	Children
4/10	Senior Movie Matinee	13	Adult
4/13	Storytime	25	Children
4/13	Poetry Group	0	Adult
4/14	Knippling Group	5	Adult
4/14	Jr Video Game Club	9	Children
4/14	Film Society	12	Adult
4/14	Chess Club	7	All Ages
4/15	Needleworking Group	12	Adult
4/15	River Bend/South Pointe Budget Program	50	Young Adult
4/15	Art Group	7	Adult
4/15	Pajama Party	3	Children
4/16	Creative Kids	5	Children
4/17	Senior Movie Matinee	12	Adult
4/18	Family Fun Fair/Community Baby Shower	104	All Ages
4/20	Storytime	29	Children
4/21	History Book Club	6	Adult
4/21	Knippling Group	6	Adult
4/21	Chess Club	7	All Ages
4/21	Evening Sensory Storytime	0	Children
4/22	Needleworking Group	10	Adult
4/22	Daycare Outreach	11	Children
4/22	Art Group	5	Adult
4/22	Pajama Party Storytime	5	Children
4/23	Wacky Wonders	12	Children

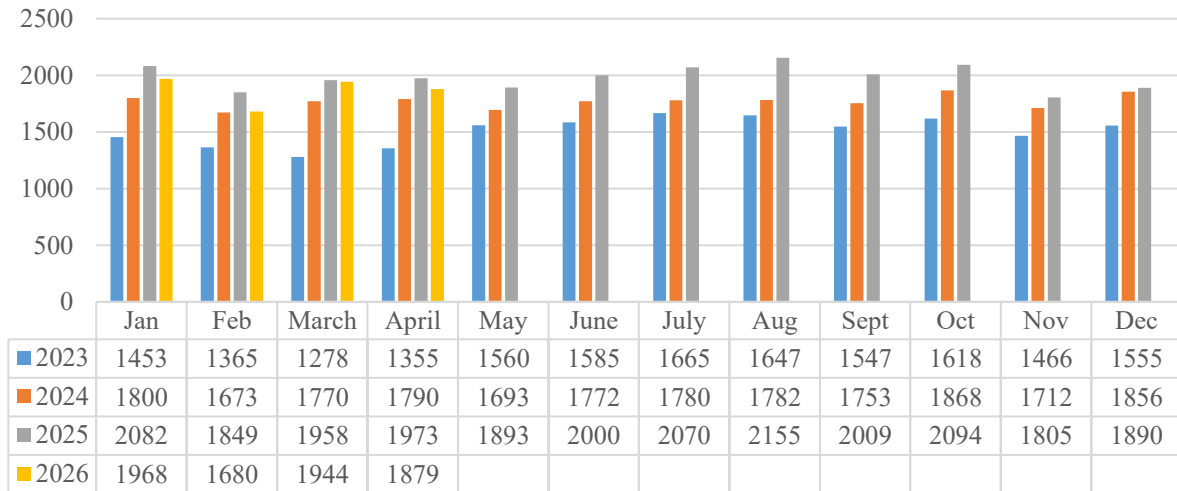
Date	Program Title	Attendance	Audience
4/24	Friday's Special Storytime	5	Children
4/24	Senior Movie Matinee	6	Adult
4/25	Teen Video Game Club	6	Young Adult
4/27	Storytime	24	Children
4/27	Mystery Book Club	6	Adult
4/28	Knippling Group	5	Adult
4/28	Chess Club	5	All Ages
4/29	Needleworking Group	10	Adult
4/29	Art Group	5	Adult
4/29	Pajama Party	3	Children
4/30	Sensory Playtime	9	Children
	Total April Program Attendance	585	



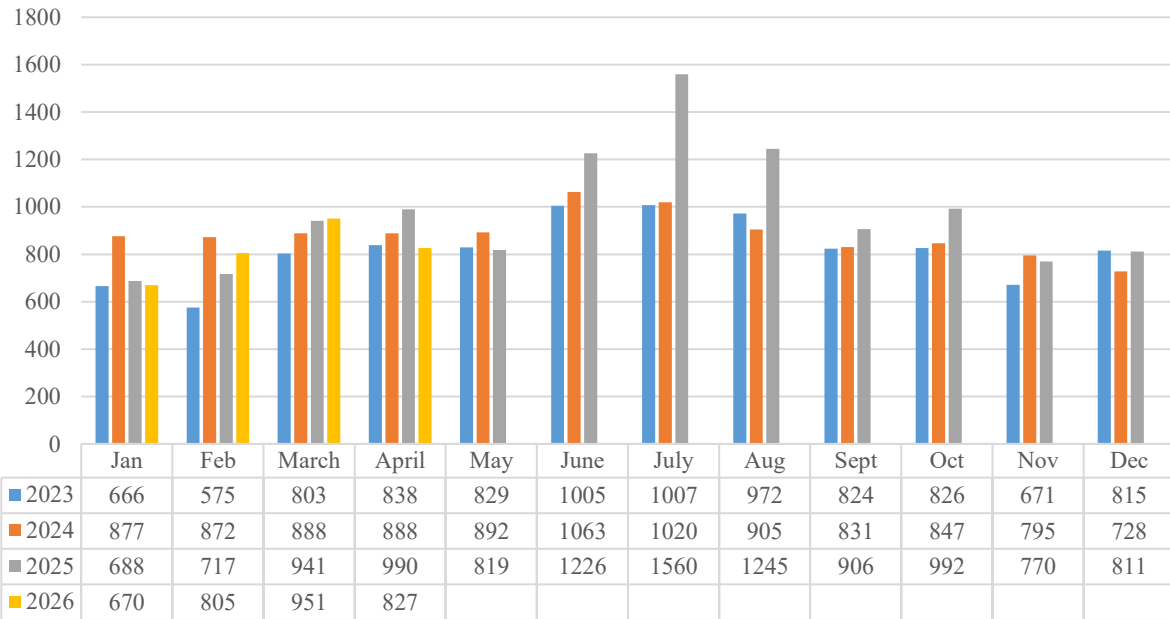
Physical Circulation by Month/Year



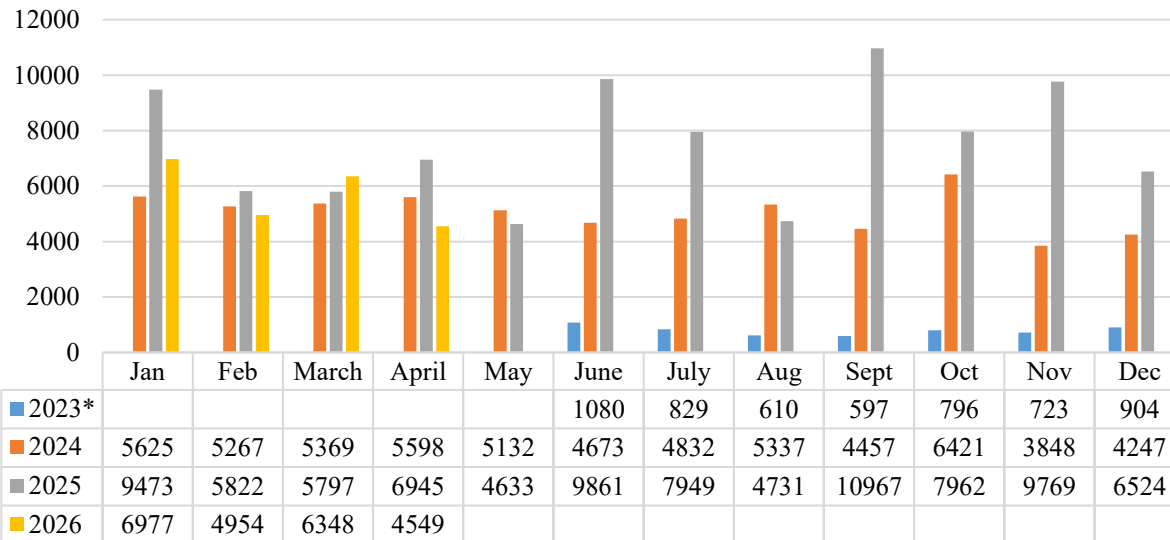
Libby Circulation by Month/Year



Patron Computer Use Per Month

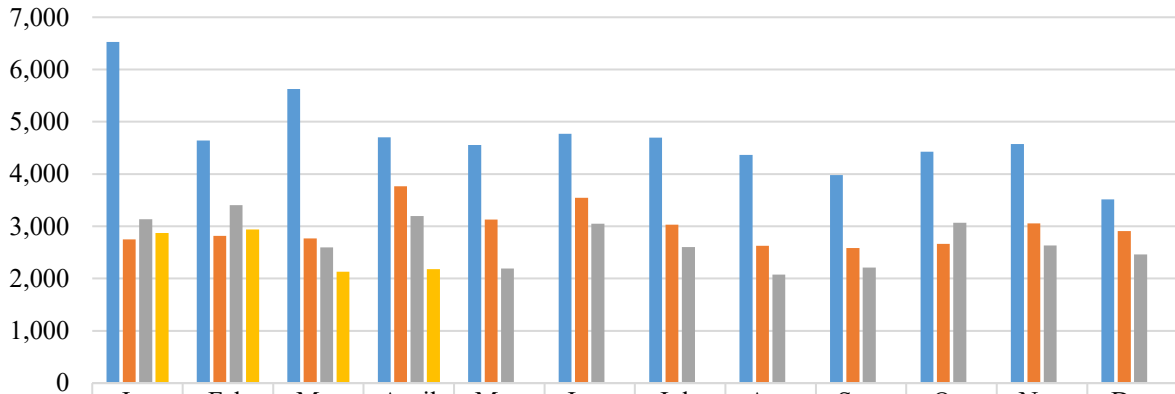


Wireless Stats, Total Clients by Month



*Access to UniFi stats down January-May 2023. Used "traffic" as metric in 2023; changed to "past connections" in 2024 to remain consistent with TdS.

Website Page Views by Month








	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
■ 2023	6,529	4,640	5,628	4,705	4,555	4,772	4,698	4,366	3,983	4,429	4,575	3,516
■ 2024	2,752	2,819	2,768	3,764	3,132	3,548	3,032	2,629	2,587	2,661	3,055	2,910
■ 2025	3,133	3,405	2,594	3,198	2,190	3,048	2,601	2,078	2,209	3,068	2,635	2,465
■ 2026	2,875	2,942	2,129	2,179								

■ 2023 ■ 2024 ■ 2025 ■ 2026

MAY 2026



SUN	MON	TUE	WED	THU	FRI	SAT
<p>New Ulm Public Library All Programs are free and open to the public. Visit www.newulmlibrary.org or call 507-359-8331 for more information. *Registration Required #Guardian needed if under the age of 16</p>			<p>Children's programming will resume in June.</p> <p>The Summer Reading program, "Unearth a Story" begins on June 8th</p>		1	2 Magic:The Gathering# 12p 
3	4	5 NU Chess Club 6p 	6	7	8	9
10	11	12 NU Chess Club 6p 	13	14	15	16
17	18	19 NU Chess Club 6p 	20	21	22	23
24	25 	26 NU Chess Club 6p 	27	28	29	30

MAY 2026

SUN

MON

TUE

WED

THU

FRI

SAT

New Ulm Public Library

All Programs are free and open to the public.

Visit www.newulmlibrary.org or

call 507-359-8331 for more information.

***Registration Required**

Magic: The Gathering
12p



3

4

Lit Wits Book Club
6:30p



5

Knippling 1p
NU Chess Club 6p



6

Needlework Group
9:30a
Art Group
1:30p



7

8

9

10

11

Poetry Group
6:30p



12

Knippling 1p
NU Chess Club 6p
New Ulm Film Society
6p



13

Needlework Group
9:30a
Art Group
1:30p



14

15

16

17

18

Mystery Book Club
6:30p



19

History Book Club 12
Knippling 1p
NU Chess Club 6p



20

Needlework Group
9:30a

Art Group will be back
in September



21

22

23

24

25



**Library is
CLOSED for
Memorial Day**

26

Knippling 1p
NU Chess Club 6p



27

Needlework Group
9:30a



28

29

30

New Ulm Public Library Board

Resolution Number 2026-06

Accepting Arts and Cultural Heritage Fund Grants

First Reading and Adoption

At its April 2026 meeting the Traverse des Sioux Regional Library Board awarded New Ulm Public Library with two Arts and Cultural Heritage Fund (Legacy) grants:

1. \$1,200 for the Dino Dance and Prance Show with the Imagination Theater on Thursday, June 12 at 1 p.m. This is a unique black light puppet theater show featuring stories, lively music, and original puppets.
2. \$545 for Comic Book Workshop with Do Art on Tuesday, June 9, at 2 p.m. Participants will explore the unique language of comics and learn how storytelling and visual cues work together to bring characters to life.

Both programs will be presented as part of the library's Summer Reading Program.

Approved at a meeting of the New Ulm Public Library Board on May 14, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Ruth Ann Webster, Chair