



CITY OF
**PALO
ALTO**

UTILITIES ADVISORY COMMISSION

Regular Meeting

Wednesday, May 06, 2026

Council Chambers & Hybrid

6:00 PM

Utilities Advisory Commission meetings will be held as “hybrid” meetings with the option to attend by teleconference/video conference or in person. To maximize public safety while still maintaining transparency and public access, members of the public can choose to participate from home or attend in person. Information on how the public may observe and participate in the meeting is located at the end of the agenda. Masks are strongly encouraged if attending in person. The meeting will be broadcast on Cable TV Channel 26, live on YouTube <https://www.youtube.com/c/cityofpaloalto>, and streamed to Midpen Media Center <https://midpenmedia.org>.

VIRTUAL PARTICIPATION [CLICK HERE TO JOIN](https://cityofpaloalto.zoom.us/j/96691297246) (<https://cityofpaloalto.zoom.us/j/96691297246>)
Meeting ID: 966 9129 7246 Phone: 1(669)900-6833

PUBLIC COMMENTS

Public comments will be accepted both in person and via Zoom for up to three minutes or an amount of time determined by the Chair. All requests to speak will be taken until 5 minutes after the staff’s presentation. Written public comments can be submitted in advance to UAC@PaloAlto.gov and will be provided to the Council and available for inspection on the City’s website three days before the meeting. Please clearly indicate which agenda item you are referencing in your subject line.

PowerPoints, videos, or other media to be presented during public comment are accepted only by email to UAC@PaloAlto.gov at least 24 hours prior to the meeting. Once received, the Clerk will have them shared at public comment for the specified item. To uphold strong cybersecurity management practices, USB’s or other physical electronic storage devices are not accepted.

Signs and symbolic materials less than 2 feet by 3 feet are permitted provided that: (1) sticks, posts, poles or similar/other type of handle objects are strictly prohibited; (2) the items do not create a facility, fire, or safety hazard; and (3) persons with such items remain seated when displaying them and must not raise the items above shoulder level, obstruct the view or passage of other attendees, or otherwise disturb the business of the meeting.

TIME ESTIMATES

Listed times are estimates only and are subject to change at any time, including while the meeting is in progress. The Commission reserves the right to use more or less time on any item, to change the order of items and/or to continue items to another meeting. Particular items may be heard before or after the time estimated on the agenda. This may occur in order to best manage the time at a meeting to adapt to the participation of the public, or for any other reason intended to facilitate the meeting.

CALL TO ORDER 6:00PM - 6:05PM

AGENDA CHANGES, ADDITIONS AND DELETIONS 6:05PM - 6:10PM

The Chair or Board majority may modify the agenda order to improve meeting management.

PUBLIC COMMENT 6:10PM - 6:25 PM

Members of the public may speak to any item NOT on the agenda.

APPROVAL OF MINUTES 6:25PM - 6:30PM

- 1. Approval of the Minutes of the Utilities Advisory Commission Meeting Held on March 31, 2026

UTILITIES DIRECTOR REPORT 6:30PM - 6:35PM

NEW BUSINESS

- 2. Approval of Chair and Vice Chair to Serve a One-Year Term beginning May 6, 2026 **(ACTION: 6:35PM – 6:55PM)**
- 3. Recommendation to the City Council to Adopt the Proposed Operating and Capital Budgets for the Utilities Department for Fiscal Year 2027 **(ACTION: 6:55PM – 7:40PM)**
Supplemental Report Added
- 4. Recommendation to the City Council to Adopt a Resolution Adopting the 2025 Urban Water Management Plan, a Resolution Adopting the 2025 Water Shortage Contingency Plan, and an Ordinance to amend the City’s Water Use Ordinance **(ACTION: 7:40PM – 8:30PM)**
- 5. 2026 Annual Water Shortage Assessment Report **(ACTION: 8:30PM – 8:50PM)**

FUTURE TOPICS FOR UPCOMING MEETINGS

COMMISSIONER COMMENTS AND REPORTS FROM MEETINGS/EVENTS

ADJOURNMENT

OTHER INFORMATION

The materials below are provided for informational purposes, not for action or discussion during this meeting’s agenda. Written public comments may be submitted in advance and will be provided to the Board and available for public inspection on the City’s website three days before the meeting.

- A. 12 Month Rolling Calendar
- B. Public Comments

PUBLIC COMMENT INSTRUCTIONS

Members of the Public may provide public comments to teleconference meetings via email, teleconference, or by phone.

1. **Written public comments** may be submitted by email to UAC@PaloAlto.gov.
2. **Spoken public comments using a computer** will be accepted through the teleconference meeting. To address the Council, click on the link below to access a Zoom-based meeting. Please read the following instructions carefully.
 - You may download the Zoom client or connect to the meeting in- browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30 , Firefox 27 , Microsoft Edge 12 , Safari 7 . Certain functionality may be disabled in older browsers including Internet Explorer.
 - You may be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
 - When you wish to speak on an Agenda Item, click on “raise hand.” The Clerk will activate and unmute speakers in turn. Speakers will be notified shortly before they are called to speak.
 - When called, please limit your remarks to the time limit allotted. A timer will be shown on the computer to help keep track of your comments.
3. **Spoken public comments using a smart phone** will be accepted through the teleconference meeting. To address the Council, download the Zoom application onto your phone from the Apple App Store or Google Play Store and enter the Meeting ID below. Please follow the instructions B-E above.
4. **Spoken public comments using a phone** use the telephone number listed below. When you wish to speak on an agenda item hit *9 on your phone so we know that you wish to speak. You will be asked to provide your first and last name before addressing the Council. You will be advised how long you have to speak. When called please limit your remarks to the agenda item and time limit allotted.

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Americans with Disability Act (ADA) It is the policy of the City of Palo Alto to offer its public programs, services and meetings in a manner that is readily accessible to all. Persons with disabilities who require materials in an appropriate alternative format or who require auxiliary aids to access City meetings, programs, or services may contact the City’s ADA Coordinator at (650) 329-2550 (voice) or by emailing ada@PaloAlto.gov. Requests for assistance or accommodations must be submitted at least 24 hours in advance of the meeting, program, or service.