



OFFICE OF THE CITY CLERK

300 East Main Street
Sun Prairie, WI 53590-2227
(608) 837-2511
FAX (608) 825-6879

Website www.cityofsunprairie.com

Public Notice of the City of Sun Prairie, pursuant to Section 19.84, Wisconsin Statutes, is hereby given to the public and to the news media, that the following meeting will be held:

COMMON COUNCIL

DATE: TUESDAY, JULY 07, 2026

TIME: 7:00 PM

**LOCATION: COUNCIL CHAMBERS/ZOOM AVAILABLE
300 EAST MAIN STREET
SUN PRAIRIE, WI 53590**

Please use the below instructions to participate and watch the meeting remotely. The vast majority of meetings air and stream live through the Sun Prairie Media Center. In the case of simultaneously scheduled meetings, some meetings may only be available to stream on demand later at sunprairiemediacenter.com or on the Sun Prairie Media Center app.

1. **WRITTEN COMMENTS:** You can send comments on agenda items to councilandmayor@cityofsunprairie.com
2. **WATCH THE MEETING:** You can watch the meeting in several ways:
 - Television: Watch on Roku, Amazon Fire TV, Apple TV, channel 983 on Spectrum, or channels 13 or 1013 on TDS.
 - Online: Stream at sunprairiemediacenter.com or on the Sun Prairie Media Center app.
 - Webinar: <https://us02web.zoom.us/j/81639226511>
3. **PUBLIC COMMENTS:** You can register your public comment through our electronic submission system. To submit a public comment, please click on the following link: <https://cityofsunprairie.com/Comments/CommonCouncil>
The survey will close for public comment 30 minutes before the meeting. All comments will be included for consideration during the meeting.
The Mayor will impose a time limit for all speakers prior to the beginning of public

input.

1. CALL TO ORDER AND ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. CONSENT AGENDA

All items listed under "Consent Agenda" will be approved in one motion without discussion unless any Council or City staff member requests that the item be removed for individual discussion and possible action. Any item so removed shall be considered individually after approval of the balance of the "Consent Agenda".

A. APPROVAL OF MINUTES

- a. June 16, 2026 Common Council meeting minutes

B. BILLS PRESENTED FOR PAYMENT

- a. Warrant Dated 07/07/2026 Totaling \$6,747,023.37

C. APPOINTMENT TO BOARDS AND COMMISSIONS

- a. July 7, 2026 Appointments
Appointing Blake Bennett and Parker Belken to the Youth & Families Commission to Youth Member seats, expiring 5/1/2027

D. OTHER CONSENT AGENDA ITEMS

4. PETITIONS AND COMMUNICATIONS

A. CITIZEN APPEARANCES/PUBLIC COMMENT

5. BUSINESS OF THE MAYOR

A. PROCLAMATIONS

- a. National Disability Awareness Month Proclamation

6. COMMITTEE REPORTS

A. COMMITTEE OF THE WHOLE

B. FINANCE COMMITTEE

C. PERSONNEL COMMITTEE

D. PLAN COMMISSION

- a. Approving Contract #26-PLA01 for the City of Sun Prairie Housing Case Management Program and Awarding to Sunshine Place
Staff Recommendation: Staff recommends Common Council move to approve the contract and award it to Sunshine Place.
Committee Recommendation: The Plan Commission concurred with the Staff Recommendation.
Fiscal Impact: Of the estimated budget of \$130,000, \$104,776.01 will be used to for the RFP services.
Staff Representative: Josh Clements, Planning Director

- b. Approving Contract #26-PLA03 for the City of Sun Prairie Home Repair Loan Program and Awarding to Project Home
Staff Recommendation: Staff recommends Common Council move to approve the contract and award it to Project Home.
Committee Recommendation: The Plan Commission concurred with the Staff Recommendation.
Fiscal Impact: Of the allocated funds \$36,000 will be used to pay for administration cost and \$240,000 will be utilized in loans for homeowners.
Staff Representative: Josh Clements, Planning Director

E. PUBLIC SAFETY COMMITTEE

- a. Second Reading: Ordinance repealing and recreating Ch 8.44 regulating chronic nuisance properties
The first reading occurred at the June 16, 2026 Common Council meeting.
Staff Recommendation: Staff recommends Common Council move to adopt the ordinance.
Committee Recommendation: The Public Safety Committee concurred with the Staff Recommendation.
Fiscal Impact: N/A
Staff Representative: Ryan Cox, Assistant Police Chief

- b. Second Reading: Ordinance amending 8.08.090 to remove fee schedule from ordinance
The first reading occurred at the June 16, 2026 Common Council meeting.
Staff Recommendation: Staff recommends Common Council move to adopt the ordinance.

Committee Recommendation: The Public Safety Committee concurred with the Staff Recommendation.

Fiscal Impact: N/A

Staff Representative: Ryan Cox, Assistant Police Chief

- F. PUBLIC WORKS COMMITTEE
 - 7. **REPORTS OF THE CITY OFFICERS - NONE**
 - 8. **UNFINISHED BUSINESS/REFERRED ITEMS**
 - A. ACTION REQUIRED
 - B. NO ACTION REQUIRED
 - 9. **NEW BUSINESS**
 - A. ACTION REQUIRED
 - a. Resolution approving Kids4 program fee increase for 2026-7 school year
Staff Recommendation: Staff recommends Council approve the updated KIDS4 program fees of \$435 for Media Center members and \$565 for non-members for the 2026-27 school year.
Committee Recommendation: The Media Center Commission concurred with the Staff Recommendation.
Fiscal Impact: Staff anticipate \$12,000 in program revenues for the 2026-27 school year.
Staff Representative: Ashley Manthei, Communications Manager
 - B. NO ACTION REQUIRED
10. **REFERRALS TO COMMITTEE OF THE WHOLE**
11. **ANNOUNCEMENTS**
12. **ADJOURNMENT**

Posted: July 2, 2026

Posted: Sun Prairie City Hall
Prairie Website

Sun Prairie Public Library

City of Sun

300 East Main Street

1350 Linnerud Drive

www.cityofsunprairie.com

NOTE: Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the City Clerk's Office, 300 East Main Street, Sun Prairie WI 53590 (608) 837-2511

NOTE: It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.