



OFFICE OF THE CITY CLERK

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Public Notice of the City of Sun Prairie, pursuant to Section 19.84, Wisconsin Statutes, is hereby given to the public and to the news media, that the following meeting will be held:

COMMITTEE OF THE WHOLE

DATE: TUESDAY, APRIL 21, 2026

TIME: 5:30 PM

**LOCATION: COUNCIL CHAMBERS/ZOOM AVAILABLE
300 EAST MAIN STREET
SUN PRAIRIE, WI 53590**

Please use the below instructions to participate and watch the meeting remotely. The vast majority of meetings air and stream live through the Sun Prairie Media Center. In the case of simultaneously scheduled meetings, some meetings may only be available to stream on demand later at sunprairiemediacenter.com or on the Sun Prairie Media Center app.

1. **WRITTEN COMMENTS:** You can send comments on agenda items to councilandmayor@cityofsunprairie.com
2. **WATCH THE MEETING:** You can watch the meeting in several ways:
 - Television: Watch on Roku, Amazon Fire TV, Apple TV, channel 983 on Spectrum, or channels 13 or 1013 on TDS.
 - Online: Stream at sunprairiemediacenter.com or on the Sun Prairie Media Center app.
 - Webinar: <https://us02web.zoom.us/j/83930826701>
3. **PUBLIC COMMENTS:** You can register your public comment through our electronic submission system. To submit a public comment, please click on the following link: <https://cityofsunprairie.com/Comments/COW>
The survey will close for public comment 30 minutes before the meeting. All comments will be included for consideration during the meeting.

1. **CALL TO ORDER AND ROLL CALL**

2. **APPROVAL OF MINUTES**

A. March 17, 2026 Committee of the Whole meeting minutes

3. **CITIZEN APPEARANCES/PUBLIC COMMENT**

4. **COUNCIL LIAISON/COMMITTEE MEMBERS REPORTS**

5. **UNFINISHED BUSINESS**

- A. Consideration, discussion, and possible action on Non-profit Funding Policy
Staff Recommendation: Staff recommend that the Committee of the Whole review and discuss the policy, propose changes, and refer the policy to Council for adoption.
Fiscal Impact: N/A
Presented by: Kathleen McDaniel, City Attorney

6. **NEW BUSINESS**

- A. Authorize staff to submit an application to Dane County for PRO Housing grant funds
Staff Recommendation: Staff recommends the Committee of the Whole move to approve the item.
Fiscal Impact: Up to \$37,500 at the 25% match level, over three years, to be funded through the Planning Division professional services budget and the Affordable Housing Fund, depending on the final match amount.
Presented by: Josh Clements, Planning Director
- B. Consideration, discussion, and possible action on 2025 Year-End Budget Amendments
Staff Recommendation: Staff recommends Committee of the Whole approve the budget amendments and recommend to Council for approval.
Fiscal Impact: \$4,741,992 overall. \$129,000 within General Fund.
Presented by: Renee Schwass, Finance Director
- C. Adjourn into closed session pursuant to Wisconsin State Statute 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: consideration, discussion, and possible action regarding Menards tax assessment lawsuit, Werren ambulance lawsuit, and claim from Rose Daily
- D. Return to open session for possible action on closed session items
- E. Nomination and Election of Council Officers
a. Election of City Council President
b. Election of City Council Vice-President
c. Election of City Council Representative to Plan Commission

- d. Election of City Council Representative to Sun Prairie Utilities Commission
- e. Election of City Council Representative to Sustainability Committee
- f. Election of City Council Representative(s) to Housing Committee (Up to two members)

F. Consideration, discussion, and possible action on Council Rules
Staff Recommendation: Staff recommends Common Council review the rules and move to refer the item to Council for adoption.
Committee Recommendation: N/A
Fiscal Impact: N/A
Presented by: Kathleen McDaniel, City Attorney

G. Consideration, discussion, and possible action on Council Code of Conduct
Staff Recommendation: Staff recommends Common Council review the code of conduct and refer the item to Council for adoption.
Committee Recommendation: N/A
Fiscal Impact: N/A
Presented by: Kathleen McDaniel, City Attorney

H. Presentation on Council Code of Ethics
Staff Recommendation: Presentation only, no action needed.
Fiscal Impact: N/A
Presented by: Kathleen McDaniel, City Attorney

7. REPORT OF THE COUNCIL PRESIDENT

8. REPORT OF THE CITY ADMINISTRATOR

9. REFERRALS

10. ADJOURNMENT

Posted: April 16, 2026

Posted: Sun Prairie City Hall
 300 East Main Street

Sun Prairie Public Library
 1350 Linnerud Drive

City of Sun Prairie Website
www.cityofsunprairie.com

NOTE: Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the City Clerk's Office, 300 East Main Street, Sun Prairie WI 53590 (608) 837-2511

NOTE: It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated

meeting other than the governmental body specifically referred to above in this notice.