



OFFICE OF THE CITY CLERK

300 East Main Street
Sun Prairie, WI 53590-2227
(608) 837-2511
FAX (608) 825-6879
Website www.cityofsunprairie.com

Public Notice of the City of Sun Prairie, pursuant to Section 19.84, Wisconsin Statutes, is hereby given to the public and to the news media, that the following meeting will be held:

BOARD OF REVIEW

DATE: THURSDAY, JUNE 04, 2026

TIME: 5:45 PM

**LOCATION: COUNCIL CHAMBERS/ZOOM AVAILABLE
300 EAST MAIN STREET
SUN PRAIRIE, WI 53590**

Please use the below instructions to participate and watch the meeting remotely. The vast majority of meetings air and stream live through the Sun Prairie Media Center. In the case of simultaneously scheduled meetings, some meetings may only be available to stream on demand later at sunprairiemediacenter.com or on the Sun Prairie Media Center app.

1. **WRITTEN COMMENTS:** You can send comments on agenda items to clerk@cityofsunprairie.com

2. **WATCH THE MEETING:** You can watch the meeting in several ways:
 - Television: Watch on Roku, Amazon Fire TV, Apple TV, channel 983 on Charter, or channels 13 or 1013 on TDS.
 - Online: Stream at sunprairiemediacenter.com or on the Sun Prairie Media Center app.
 - Webinar: <https://us02web.zoom.us/j/87818157590>

0. **PUBLIC COMMENTS:** You can register your public comment through our electronic submission system. To submit a public comment, please click on the following link: <http://cityofsunprairie.com/Comments/BoardOfReview>
The survey will close for public comment 30 minutes before the meeting. All comments will be included for consideration during the meeting.

1. **CALL TO ORDER AND ROLL CALL**

2. **PLEDGE OF ALLEGIANCE**

3. **APPROVAL OF MINUTES**

- A. June 9, 2025 Board of Review Minutes

4. **CITIZEN APPEARANCES/PUBLIC COMMENT**

5. **UNFINISHED BUSINESS**

6. **NEW BUSINESS**

- A. Recognition of certified voting members
- B. Election of Chairperson for 2026-2027
- C. Election of Vice-Chairperson 2026-2027
- D. Consideration, discussion and possible action on the procedure for sworn telephone or sworn written testimony requests
- E. Consideration, discussion and possible action on Board of Review Rules and Procedures.
- F. Consideration, discussion and possible action regarding the definition of extraordinary circumstances

7. **STAFF & CHAIR UPDATES**

- A. Assessor to present Assessment Roll
- B. Assessor to report on all corrections or errors and omitted property under state law (sec. 40.43, Wis Stats.)
- C. Receipt of the 2026 Assessment Roll and sworn statements from the Clerk
- D. Assessor to report on Open Book changes

8. **OBJECTIONS TO BE HEARD**

9. **ANNOUNCEMENTS**

- A. Set date of next meeting

10. **ADJOURNMENT**

Posted: April 27, 2026
Revised: May 7, 2026

Posted: Sun Prairie City Hall
300 East Main Street

Sun Prairie Public Library
1350 Linnerud Drive

City of Sun Prairie Website
www.cityofsunprairie.com

NOTE: Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the City Clerk's Office, 300 East Main Street, Sun Prairie WI 53590 (608) 837-2511

NOTE: It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.