



**CITY OF COLWOOD
NOTICE OF
Regular Council Meeting and Public
Hearing
Monday, June 22, 2026 at 6:30 PM
Council Chambers and Electronic
3300 Wishart Road, Colwood, BC**

Approved By: Corporate Officer

A G E N D A - as Amended

“We acknowledge with respect that we are meeting on the traditional territory of the Lekwungen speaking people and we are honoured to have the opportunity to build strong working relationships with the people of the Songhees and Xwsepsum Nations.”

Options for Public Participation

- In Person: The public is welcome to provide comments in person during the public participation portion of the meeting.
- Electronically (to speak): To participate via telephone or computer please pre-register by noon on the day of the meeting by contacting corporateservices@colwood.ca or 250-294-8157.
- Electronically (to view): The meeting will stream live on our website at colwood.civicweb.net/Portal/Video.aspx
- Written Submissions: Submissions will be received at corporateservices@colwood.ca or by mail/in person at City Hall up until noon on the day of the meeting and will be appended to the agenda. When providing a submission please indicate the specific meeting and date you want your submission included.

Page

1. CALL TO ORDER

2. APPROVAL OF THE AGENDA

2.1. Regular Council Meeting and Public Hearing Agenda - June 22, 2026

RECOMMENDATION

THAT the Agenda of the Regular Council meeting and Public Hearing of June 22, 2026 be adopted as presented.

3. MAYOR'S MESSAGE

Discussion Item: No Documentation

4. RELEASE OF IN-CAMERA RESOLUTIONS

4.1. Resolution Released from the June 22, 2026 Special In Camera Meeting:



5. ADOPTION / RECEIPT OF MINUTES

5.1. Adoption:

9 - 26

- **Regular Council Meeting Minutes - June 8, 2026**

Receipt:

- **Transportation and Infrastructure Committee Meeting Minutes - April 20, 2026**

RECOMMENDATION

THAT the minutes of the Regular Council meeting held June 8, 2026 be adopted as presented,

AND THAT the minutes of the Transportation and Infrastructure Committee meeting held April 20, 2026 be received for information.

6. PUBLIC HEARING

Options to Participate:

Any person who believes their interest is affected by the proposed application has an opportunity to address Council at a Public Hearing.

In Person: The public is welcome to provide comments in person.

Electronically:

- Dial-in by phone Toll-free:1-855-703-8985 or 1-778-907-2071
- Login to Zoom.us or the Zoom app
- For both options use Meeting ID: **876 4633 0671**

Written Submissions: For inclusion as part of the record, deadlines for receipt of written submissions is 12:00 pm on the day of the public hearing in the following ways:

- Email: publichearing@colwood.ca
- Mail/In-person: City of Colwood 3300 Wishart Road, Colwood BC, V9C 1R1

The meeting will stream live on our website at: [City of Colwood Meetings - YouTube](#)

- 6.1.** *The purpose of the Public Hearing is for Council to hear the views and opinions of the public. Council will not answer questions about proposals or the application except to provide clarification. Please have your questions answered in advance of the Public Hearing by contacting the Planning Department at 250-294-8153 or email planning@colwood.ca.* 27 - 46

Partial Exclusion Application of Colwood Creek Park from the Agricultural Land Reserve (ALR)

PURPOSE: This application proposes a partial exclusion of Colwood Creek Park from the Agricultural Land Reserve (ALR) to enable the construction of a public washroom and other park improvements.

[Link to Notice and Public Hearing Binder](#)

7. PUBLIC PARTICIPATION

Members of the public will be provided an opportunity to present concerns or ask questions of Council.


- 7.1. Written Submissions** 47 - 95

8. CONSENT AGENDA

Items in this section may be voted on in one motion.

A member may make a request to remove an item for the purpose of individual debate or discussion.

8.1. Council Procedure Bylaw

 Marcy Lalande, Manager of Corporate Services
[\(Recommendations from June 8, 2026 Special Committee of the Whole meeting\)](#)
[\(Recommendations from the June 22, 2026 Special Committee of the Whole meeting\)](#)

THAT the Committee of the Whole Recommend to Council:

THAT Council direct staff to review the City's Procedure Bylaw and bring forward proposed amendments to simplify and modernize its framework, with the goal of improving clarity, accessibility, and alignment with current legislative requirements and best practices.

THAT Staff provide a red lined version of the Draft Procedure Bylaw a minimum of 2 weeks prior to Council considering the bylaw.

THAT the Committee of the Whole Recommend to Council:

THAT Complete Council and Committee of the Whole agenda packages be distributed by end of day Wednesday prior to the meeting date;

AND THAT Complete Select/Standing Committee agenda packages be distributed by the end of the day Wednesday prior to the meeting date.

THAT the Committee of the Whole Recommend to Council:

THAT recommendations passed unanimously from Committee of the Whole, Standing or Select committees be scheduled under the consent agenda for Council.

THAT the Committee of the Whole Recommend to Council:

THAT each member may speak twice for a maximum of five (5) minutes to a motion;

AND THAT questions or comments are allowed prior to a motion to a maximum five (5) minutes per member;

AND FURTHER THAT the member who initially introduced a substantive main motion is permitted a final "reply to the debate" to respond to objections before the final vote is called, even if they have already exhausted their initial speaking time.

THAT the Committee of the Whole Recommend to Council:

THAT thirty (30) twenty be allotted for Public Participation at the beginning of the meeting, which may be extended by the Chair or by majority vote of members present;

AND THAT each participant be allotted three (3) minutes with an additional two (2) minutes with consent from the chair;

AND THAT public participation be offered at the beginning of each agenda item.

THAT the Committee of the Whole Recommend to Council:

THAT written submissions from the public be accepted, circulated when received to Council and be published under public input in a searchable format on the website and linked to the Council or Committee meeting they were received for with personal information redacted.

THAT the Committee of the Whole Recommend to Council:

THAT written submissions be limited to one per person per meeting.

THAT the Committee of the Whole Recommend to Council:

THAT a notice of motion period be scheduled at the end of the Regular Council meetings for motions to be heard at the next Regular Council meeting incorporating an emergency motion option;

AND THAT a long-term agenda be re-established or commensurate approach to enhance transparency for forthcoming Council business.

AND FURTHER THAT a note be added that a notice of motion does not preclude a member from making a motion relevant to an agenda item on the agenda.

THAT the Committee of the Whole Recommend to Council:

THAT workshops be included in the Procedure Bylaw including these guidelines:

- No decision
- No quorum
- No direction to include or exclude notes, tables or input:
- Yes, schedule of place, time, topic should be posted
- Yes, if workshop is held without public the date, time and general topic should be posted so that we ensure

that the business of governing is following the law and transparency is protected.

- 8.2. Draft 2025 Annual Report** 97 - 207
Kathy McLennan, Director of Finance
Sandra Russell, Manager of Communications & Engagement

RECOMMENDATION

THAT Council receive the Draft Annual Report for Fiscal Year ending December 31, 2025.

- 8.3. Relmagine – Letter of Support – 2027 Community Gaming Grant Application**



RECOMMENDATION

THAT the Mayor be authorized to provide a letter of support to Relmagine West Shore for their 2027 Gaming Grant Application.

9. NEW BUSINESS

- 9.1. Partial Exclusion Application of Colwood Creek Park from the Agricultural Land Reserve (ALR)
(Public Hearing held June 22, 2026)**

RECOMMENDATION

THAT the partial exclusion application for Colwood Creek Park from the Agricultural Land Reserve (ALR) be forwarded to the Agricultural Land Commission (ALC) for consideration;

AND THAT Council direct staff to prepare a legal survey of the portion of Colwood Creek Park held in fee simple, and to proceed with the formal dedication of that parcel as parkland.

10. ADJOURNMENT

All recommendations as presented are for discussion purposes only, and should not be considered as the opinion or direction of council.

This Notice is posted in accordance with "Council Procedure Bylaw No. 1890, 2021" and the *Community Charter*.



**CITY OF COLWOOD
MINUTES OF
REGULAR COUNCIL MEETING
Monday, June 8, 2026 at 6:30 PM
Council Chambers
3300 Wishart Road, Colwood, BC**

PRESENT

Mayor	Doug Kobayashi
Councillors	Cynthia Day
	David Grove
	Dean Jantzen
	Kim Jordison
	Misty Olsen
	Ian Ward

ATTENDING

Chief Administrative Officer	Jason Johnson
Deputy Chief Administrative Officer	Jenn Hepting
Director of Finance	Kathy McLennan
Manager of Engineering	Joshua Baylis
Manager of Parks	Gord Beauvillier (<i>left at 7:23 pm</i>)
Manager of Planning	Mairi Bosomworth
Parks Lead - Capital	Ryan Campeau (<i>left at 7:23 pm</i>)
Senior Planner	Matt Blakely
Manager of Corporate Services	Marcy Lalande
Recording Secretary	Tiffany MacDonald

1. CALL TO ORDER

Mayor Kobayashi called the meeting to order at 6:32 pm and acknowledged meeting on the shared traditional lands of the Lekwungen speaking people represented by the Xwepsum and Songhees Nations.

2. APPROVAL OF THE AGENDA

2.1 Regular Council Meeting Agenda - June 8, 2026

MOVED BY: COUNCILLOR OLSEN

SECONDED: COUNCILLOR JORDISON

R2026-172 THAT the Agenda of the Regular Council meeting of June 8, 2026 be adopted as presented with the following amendments:

- Remove Item 9 In-Camera
- Add Notice of Motion as Item 9

CARRIED

3. MAYOR'S MESSAGE

Mayor Kobayashi advised on the following:

- *Celebration of life for Langford Councillor, Lilian Szpak will be held on June 13, 2026 at Royal Roads University, Dogwood Auditorium at 10:00 am.*
- *Music in the Park returns, every Saturday night at various Colwood Park locations.*
- *Students from Royal Bay Secondary School participated in the Youth in Action event, sharing ideas on how the city and partners can face the youth challenges and support their aspirations.*
- *Parks and playground upgrades are underway for Herm Williams Park, Meadow Park and Quarry Park.*
- *A new park at the Beachlands is set to officially open on June 13, 2026.*
- *Construction of the PATH Development pickleball courts are nearing completion.*

4. ADOPTION / RECEIPT OF MINUTES

MOVED BY: COUNCILLOR GROVE

SECONDED: COUNCILLOR OLSEN

R2026-173 THAT the minutes of the Regular Council meeting held May 25, 2026 be adopted as presented;

AND THAT the committee meeting minutes be received for information:

- Capital West Accessibility Advisory Committee Meeting Minutes - February 25, 2026

CARRIED

5. PUBLIC PARTICIPATION

The following written submissions were received and will be appended to the agenda and made available on the City Meeting website:

- *One (1) regarding Small Scale Multi Unit Housing*
- *Twenty-Four (24) regarding 420 Tamarack Road*
- *One (1) regarding location guidance for residential heat pumps and noise policy*
- *One (1) regarding sewer capacity allocation limiting growth*

MOVED BY: COUNCILLOR OLSEN
SECONDED: COUNCILLOR WARD

R2026-174 THAT public participation be extended to thirty-four minutes.

CARRIED

Resident of Ryder Hesjedal Way, addressed Council regarding the variance proposal for another six storey building in front of their building and loss of green space.

Resident of Antrobus Crescent, and President of the Colwood Creek Ratepayers Association addressed Council regarding the Colwood Garden Society proposed garden plots at Colwood Creek Park, including the submitted petition, meaningful consultation, membership ratio, and changing the use of the park.

Resident of Sunridge Valley Drive, and member of Colwood Creek Ratepayers Association addressed Council regarding the minutes of the Colwood Garden Society, proposal of garden beds projection, preserving the park as Agricultural Land Reserve for the future.

Resident of Macan Place addressed Council regarding the proposed community gardens and private property rights. They raised concerns about the purchase of property across from a park with an existing covenant. They noted that any removal of the covenant should have clear public support.

Resident of Antrobus Crescent, addressed Council regarding the community garden, amount of garden plots proposed and ratio for garden plots available for Colwood residents.

Resident of Brittany Drive addressed Council regarding the community garden proposal, lack of communication provided to residents and location of proposal.

Resident of Brittany Drive addressed Council regarding the community garden proposal and loss of space within the park, traffic concerns, lack of parking and increase of rodents.

Carol Brown of Citizens Environment Network in Colwood, addressed Council regarding the Local Government Climate Action Program (LGACP). They expressed that the Ministry of Energy and Climate Solutions is in consideration of not renewing the grant program and requested that Council take action in support of its continuation.

6. CONSENT AGENDA

The Council Procedure Bylaw was referred to the June 22, 2026 Committee of the Whole agenda for continued consideration of Committee decision points.

6.1 UBCM Excellence Awards - Motion to Support Application Marcy Lalande, Manager of Corporate Services

MOVED BY: COUNCILLOR GROVE
SECONDED: COUNCILLOR WARD

R2026-175 THAT Council supports the submission of the Colwood Medical Clinic for consideration for the UBCM Excellence Award in Service Delivery.

CARRIED

7. NEW BUSINESS

7.1 Contract Award - South Colwood Dog Park Ryan Campeau, Parks Lead - Capital

Jason Johnson, Chief Administrative Officer, introduced the contract award for the South Colwood Dog Park. Ryan Campeau, Parks Lead - Capital, and Gord Beauvillier, Manager of Parks, made themselves available for questions.

Council discussion ensued regarding:

- *Impacts and mitigation for homes adjacent to the park*
- *Community engagement with nearby residents*
- *Online survey results*
- *Parking and proximity*
- *Alternative location considerations*
- *Project cost*
- *Accessibility considerations*

MOVED BY: COUNCILLOR DAY
SECONDED: COUNCILLOR OLSEN

R2026-176 THAT Council authorize staff to award the contract for the construction of the South Colwood Dog Park to Landscape Structures Inc, through the Canoe Procurement Group of Canada, in the amount of \$344,766.

CARRIED

Ryan Campeau and Gord Beauvillier left the meeting at 7:23 pm.

7.2 Policy Program for Remainder of 2026 and Looking to 2027

Mairi Bosomworth, Manager of Planning*Public Participation:*

Resident of Tamarack Road addressed Council regarding 420 Tamarack and the gentle infill policy and for current Council to decide rather than defer to a future Council.

Resident of Tamarack Road addressed Council regarding 420 Tamarack and the letter from the developer including policy issues.

Resident of Rockwood Terrace addressed Council regarding 420 Tamarack and having a community to support a healthy living environment for seniors.

Resident of Tamarack Road addressed Council regarding 420 Tamarack and concerns for safety with increase of traffic, lack of sidewalks, lighting and over densification.

Resident of Tamarack Road addressed Council regarding gentle infill policy review, policy review matrix, community involvement, and to postpone the rezoning application for 420 Tamarack until the Official Community Plan has been updated.

Resident of Rockwood Terrace addressed Council regarding finding quality rental homes for clients.

Resident of Bexhill Place addressed Council regarding moving forward with higher density in the Tamarack area and developer accommodation.

Resident of Tamarack Road addressed Council regarding the quiet neighbourhood, housing for elderly, excessive density, and request for appropriate density.

Resident of Ancona addressed Council regarding growth, belonging to community, affordability, high density, size of proposal, walkability and amenities.

Resident of Tamarack Road addressed Council regarding affordability of six storey rental units being affordable and accessibility concerns.

MOVED BY: COUNCILLOR GROVE

SECONDED: COUNCILLOR WARD

R2026-177 THAT public participation be extend for six minutes.

CARRIED

Dallas King, applicant of 420 Tamarack Road addressed Council regarding considerations of design, infrastructure, parking, park protection and compliance with the Official Community Plan.

Resident of Ankathem Place addressed Council regarding development and having future housing opportunities for the younger generations to live within the community.

Resident of Gamble Place addressed Council regarding a petition, and concerns with high density proximity to park with a salmon bearing stream.

The meeting recessed at 7:50 pm.

The meeting resumed at 7:59 pm.

Jason Johnson, Chief Administrative Officer, introduced Mairi Bosomworth, Manager of Planning who presented on the Policy program for the remainder of 2026 and looking to 2027.

Council discussion ensued regarding:

- *Tracking of status of applications*
- *Planning and timing of Official Community Plan updates*
- *Gentle infill policy and timing*
- *Tamarack and Metchosin area planning*
- *Colwood corners growth management*
- *Community concerns*

MOVED BY: COUNCILLOR JANTZEN

SECONDED: COUNCILLOR OLSEN

R2026-178 THAT Council endorse the Planning Department's proposed sequencing of policy work, recognizing that the City's next major policy priority will be preparation for a comprehensive Official Community Plan (OCP) update to be scoped following the 2026 local government election;

AND THAT Council direct staff to prioritize the following policy projects for advancement during the remainder of 2026, within available departmental capacity:

- Intensive Residential Development Permit OCP Amendment
- Outlook Park Management Plan
- Age Friendly Plan Review

AND THAT staff return to Council at the outset of each project with a project summary that identifies a high level scope of work, engagement plan and key milestones.

AND THAT Council direct staff to return on a biannual basis with updates on policy work and Planning Department capacity, including any recommended adjustments based on changes in development application activity.

AND FURTHER THAT Council direct staff to bring forward the rezoning application for 420 Tamarack Road for consideration under the existing OCP land use designation.

NOT VOTED ON DUE TO AMENDING MOTION

MOVED BY: COUNCILLOR DAY

SECONDED: COUNCILLOR JORDISON

R2026-179 THAT the age friendly strategy be removed and, in its place, the OCP amendment to remove the Tamarack / Gamble neighbourhood from the Triangle Lands designation and the Gentle Infill Strategy be added.

DEFEATED

IN FAVOR: COUNCILLORS DAY AND JORDISON

MOVED BY: COUNCILLOR WARD

SECONDED: COUNCILLOR OLSEN

R2026-180 THAT the following be added to the main motion:
AND FURTHER THAT Council direct staff to bring forward a moratorium on further development in the subject area Tamarack/Gamble area until the next term of Council or when an Official Community Plan decision is made in the area.

CARRIED

OPPOSED: COUNCILLOR JORDISON

R2026-181 **MAIN MOTION AS AMENDED:**

THAT Council endorse the Planning Department's proposed sequencing of policy work, recognizing that the City's next major policy priority will be preparation for a comprehensive Official Community Plan (OCP) update to be scoped following the 2026 local government election;

AND THAT Council direct staff to prioritize the following policy projects for advancement during the remainder of 2026, within available departmental capacity:

- Intensive Residential Development Permit Official Community Plan (OCP) Amendment
- Outlook Park Management Plan
- Age Friendly Plan Review

AND THAT staff return to Council at the outset of each project with a project summary that identifies a high level scope of work, engagement plan and key milestones.

AND THAT Council direct staff to return on a biannual basis with updates on policy work and Planning Department capacity, including any recommended adjustments based on changes in development application activity;

AND THAT Council direct staff to bring forward the rezoning application for 420 Tamarack Road for consideration under the existing Official Community Plan land use designation;

AND FURTHER THAT Council direct staff to bring forward a moratorium on further development in the subject area Tamarack/Gamble area until the next term of Council or when an Official Community Plan decision is made in the area.

CARRIED

OPPOSED: COUNCILLOR JORDISON

8. BYLAWS

- 8.1 Colwood Land Use Bylaw No. 151, 1989, Amendment No. 224 (221 Goldfinch Road), Bylaw No. 2073, 2025 - Abandon
Colwood Land Use Bylaw No. 151, 1989, Amendment No. 233 (CD45 – 221 Goldfinch Road), Bylaw No. 2118, 2026 - First, Second and Third Reading**

Matt Blakely, Senior Planner, presented the rezoning of 221 Goldfinch Road. Joshua Baylis, Manager of Engineering made themselves available for questions.

Council discussion ensued regarding floor area ratio (FAR) and parking.

**MOVED BY: COUNCILLOR DAY
SECONDED: COUNCILLOR GROVE**

- R2026-182 THAT Colwood Land Use Bylaw No. 151, 1989, Amendment No. 224 (221 Goldfinch Road), Bylaw No. 2073, 2025, be abandoned;

AND THAT Colwood Land Use Bylaw No. 151, 1989, Amendment No. 233 (CD45 – 221 Goldfinch Road), Bylaw No. 2118, 2026, be given first, second and third readings;

AND THAT prior to adoption of Colwood Land Use Bylaw No. 151, 1989, Amendment No. 233 (CD45 – 221 Goldfinch Road), Bylaw No. 2118, 2026, a Section 107 Plan of Road Dedication along Goldfinch Road be registered at the BC Land Title Office to dedicate 2 metres to achieve an overall 18-metre Right of Way width along the subject property's frontage;

AND FURTHER THAT Council direct staff to prepare and send public notifications and return with a report presenting Development Variance Permit Application No. DVP00018 for Council's consideration, to be considered concurrently with the adoption of Colwood Land Use Bylaw No. 151, 1989, Amendment No. 233 (CD45 – 221 Goldfinch Road), Bylaw No. 2118, 2026.

CARRIED

8.2 Colwood Land Use Bylaw No. 151, 1989, Amendment No. 227 (SSMUH) Bylaw No. 2091, 2026 - First, Second and Third Reading

Mairi Bosomworth, Manager of Planning, made herself available for questions.

Council discussion ensued regarding:

- *Proposal alignment with the Official Community Plan*
- *Provincial requirements*
- *Definition of housing types*
- *Density and form concerns*
- *Comparisons with other municipalities*
- *Public concerns with large developments adjacent to existing homes*

MOVED BY: COUNCILLOR JANTZEN

SECONDED: COUNCILLOR GROVE

R2026-183 THAT " Colwood Land Use Bylaw No. 151, 1989, Amendment No. 227 (SSMUH) Bylaw No. 2091, 2026" be referred to staff for a more comprehensive review prior to Council decision.

CARRIED

8.3 Off-Street Parking Regulations Bylaw No 1909-3 (SSMUH) - First, Second and Third Reading

MOVED BY: COUNCILLOR JANTZEN

SECONDED: COUNCILLOR OLSEN

R2026-184 THAT " Off-Street Parking Regulations Bylaw No 1909-3(SSMUH)" be given first, second and third reading.

CARRIED

8.4 Public Notice Bylaw No. 2117, 2026 - First, Second, and Third Reading

Heather Power, Deputy Corporate Officer, made herself available for questions.

Council discussion ensued regarding website update considerations, accessibility and communication to the public.

MOVED BY: COUNCILLOR JANTZEN

SECONDED: COUNCILLOR GROVE

R2026-185 THAT "Public Notice Bylaw No. 2117, 2026" be given first, second and third reading.

CARRIED

9. NOTICE OF MOTION

9.1 Website Considerations

Councillor Day

(This item will be brought to Council for discussion at the June 22, 2026 Council meeting)

RECOMMENDATION

THAT Council direct the Chief Administrative Officer to treat the City of Colwood Website as core governance infrastructure by:

1. Restore a staff directory including names, titles, direct line contacts and emails in a manner consistent with privacy and security best practices;
2. Establish Governance Ownership by assigning the website responsibility to a named position, with defined maintenance standards, content review obligations, and accountability to Council;
3. Improve Information Architecture by directing the position responsible to implement the following within 90 days:
 - A. Consolidate Bylaws into a current, searchable, and prominently accessible location
 - B. Relocate the Organizational Chart to the Governance section of the site
 - C. Enhance the Development Tracker to include application status, site details, proponents and timelines
 - D. Implement a task based navigation improvement to increase discoverability of governance content
 - E. Correction of broken or outdated links, remediation of the search function deficiencies as identified to Council by members of the public including the March 12 submission from the Royal Bay Homeowners Association
4. Establish a Council Decisions Tracker including which department is responding, status, and anticipated dates for reporting back to council on this initiative on design and timeline for the work within 60 days; and
5. Report Back to council within 30 days with a report and an implementation plan, including timelines, for the full set of website improvements.

9.2 Investigation of Speed-Control Measures for Kelly Road Playground Zone

Councillor Ward

(This item will be brought to Council for discussion at the June 22, 2026 Council meeting)

RECOMMENDATION

WHEREAS Kelly Road contains a designated playground zone with significant pedestrian activity, including children and families accessing nearby recreational amenities; and

WHEREAS concerns have been raised regarding vehicle speeds within and approaching the playground zone; and

WHEREAS a range of conventional and emerging traffic-calming technologies exist that may improve compliance with posted speed limits and enhance pedestrian safety;

THEREFORE BE IT RESOLVED THAT Council direct staff to investigate and report back on the feasibility, effectiveness, regulatory considerations, and estimated capital and operating costs associated with implementing speed-control improvements within the Kelly Road playground zone.

AND FURTHER THAT the review include, but not be limited to, consideration of:

- a) Speed ditches (inverted speed humps), consisting of concave roadway depressions that require vehicles to descend and ascend when crossing, thereby encouraging lower travel speeds;
- b) Actibump or active dynamic speed-control systems, whereby a radar-equipped roadway plate remains level for vehicles travelling at or below the posted speed limit but lowers for speeding vehicles, creating a noticeable vertical deflection;
- c) Raised crosswalks, raised intersections, speed humps, speed cushions, and other conventional traffic-calming measures;
- d) Enhanced signage, flashing beacons, speed feedback displays, and other speed-awareness technologies; and
- e) Any additional engineering measures staff deem appropriate to improve compliance with the posted speed limit and enhance pedestrian safety.

AND FURTHER THAT staff report on the suitability of the Kelly Road playground zone as a pilot project location for the testing and evaluation of innovative traffic-calming technologies not commonly used in British Columbia, including Actibump-style active dynamic speed-control systems and other emerging approaches designed to improve compliance with posted speed limits.

AND FURTHER THAT staff identify any legal, operational, accessibility, maintenance, emergency response, transit, cycling, insurance, procurement, or liability implications associated with the measures reviewed, including whether approvals from external agencies would be required and whether grant or partnership funding opportunities may be available to support implementation.

9.3 Hardscaping of Select Traffic Circles and Majority of Cul-de-Sac Islands to Reduce Maintenance Costs and Improve Streetscape Condition Councillor Ward

(This item will be brought to Council for discussion at the June 22, 2026 Council meeting.)

RECOMMENDATION

WHEREAS the City of Colwood maintains a number of traffic circles and cul-de-sac central islands that form part of the municipal road network and neighbourhood streetscape;

AND WHEREAS many of these landscaped features require ongoing maintenance including mowing, irrigation, plant replacement, weed control, and seasonal upkeep, which contributes to recurring operational costs and staff time;

AND WHEREAS in several locations, current landscaping conditions have deteriorated or are inconsistently maintained, negatively impacting the visual quality and overall appearance of neighbourhood streetscapes;

AND WHEREAS hardscaped or low-maintenance design treatments, such as decorative rock, permeable paving, or durable architectural materials, may offer reduced lifecycle maintenance requirements, improved durability, and more consistent visual presentation over time;

THEREFORE BE IT RESOLVED that Council direct staff to investigate and report back on the feasibility, costs, and implications of converting existing traffic circles and cul-de-sac central islands within the City of Colwood to hardscaped or low-maintenance design standards where appropriate;

AND FURTHER THAT the staff report include:

1. An inventory of all City-maintained traffic circles and cul-de-sac central islands;
2. An assessment of current maintenance requirements, associated costs, and known maintenance challenges;
3. Identification of locations where existing landscaping is in poor condition or repeatedly requires remediation;
4. A lifecycle cost comparison between current landscaping approaches and hardscaped or low-maintenance alternatives;
5. Potential pilot locations where conversion could be tested;
6. Consideration of design standards, drainage impacts, and safety requirements.

10. ADJOURNMENT

Mayor Kobayashi adjourned the meeting at 9:48 pm.

 APPROVED AND CONFIRMED

 CERTIFIED CORRECT



**CITY OF COLWOOD
MINUTES OF
TRANSPORTATION AND INFRASTRUCTURE
COMMITTEE MEETING
Monday, April 20, 2026 at 6:30 PM
Council Chambers
3300 Wishart Road, Colwood, BC**

PRESENT

Councillors

Cynthia Day, Co-Chair
Dean Jantzen, Co-Chair

Members

Roger Conrod
David Lacey
Don Ostergard
Stewart Parkinson
Colin Sparks
Angus Stewart

REGRETS

Members

Ashley Bellwood
Taylor Workman
Stephan Doyle

ATTENDING

Deputy Corporate Administrative Officer
Director of Engineering and Public Works
Manager of Engineering
Manager of Communications, Engagement and
Economic Development
Deputy Corporate Officer
Recording Secretary

Jenn Hepting
John Rosenberg
Joshua Baylis
Sandra Russell

Heather Power
Annalise Parker

1. CALL TO ORDER

Councillor Day, Co-Chair, called the special meeting to order at 6:30 pm and acknowledged meeting on the shared traditional lands of the Lekwungen speaking people represented by the Xwsepsum and Songhees Nations.

2. APPROVAL OF THE AGENDA

MOVED BY: DAVID LACEY

THAT the Agenda of the Transportation and Infrastructure Committee meeting of April 20, 2026 be adopted as presented.

CARRIED

3. ADOPTION OF MINUTES

MOVED BY: COUNCILLOR JANTZEN

THAT the minutes of the Special Transportation and Infrastructure Committee meeting held January 20, 2026 be adopted as presented.

CARRIED

4. PUBLIC PARTICIPATION

No written submissions were received.

Resident of Hatley Drive addressed the Committee regarding pedestrian safety at the corner of Hatley Drive and Passage Way, with no crosswalk, and drivers not abiding by road signage.

5. NEW BUSINESS

5.1 Cairndale Road / Veterans Memorial Parkway (VMP) Intersection – Design Options Tyler Pettepiece, Capital Projects Lead

Joshua Baylis, Manager of Engineering, provided an overview of the design options for the intersection at Cairndale Road and Veterans Memorial Parkway (VMP).

Committee discussion ensued regarding:

- *Active transportation elements, including sharrows, protected/buffered bike lanes, and multi-use pathways*
- *Prioritization of active transportation components*
- *Parking impacts on Cairndale Road and collector roads*
- *Pedestrian infrastructure, including crosswalk design and push-button placement*
- *Timing and plans for future expansion of VMP*
- *Left turn storage off of Haida, Cairndale Road East*
- *Relocation of bus stop further east on Cairndale Road*

Councillor Jantzen left the meeting at 7:36 pm

Councillor Jantzen returned to the meeting at 7:39 pm

MOVED BY: COUNCILLOR JANTZEN

THAT the Transportation and Infrastructure Committee recommend to Council;

THAT Council direct staff to proceed with the Low Cost Option for the design of the Cairndale Road / Veterans Memorial Parkway (VMP) Intersection, excluding on-street bike lanes on Cairndale Road westbound;

AND THAT Council direct staff to proceed with the traffic button at Mary Anne Crescent.

CARRIED

5.2 Traffic Calming Measures and Access Restrictions on Hatley Drive **Jennifer Smith, Engineering Coordinator, and John Rosenberg, Director of Engineering and Public Works**

Public Participation:

Resident of Royal Bay addressed the Committee regarding not restricting access to Hatley Drive from Metchosin Road.

John Rosenberg, Director of Engineering and Public Works, provided the Committee with the background on this referral from Council.

Committee discussion ensued regarding:

- *Signage, traffic restrictions and enforcement*
- *Cut through traffic and safety*
- *Options such as installing flashing lights*
- *Diversion of traffic to Ocean Boulevard*

David Lacey left meeting the at 8:12 pm

David Lacey returned to the meeting at 8:15 pm

MOVED BY: STEWART PARKINSON

THAT the Transportation and Infrastructure Committee recommend to Council:

THAT Council direct staff to maintain the current restrictions on Hatley Drive, as they exist, for a period of 18 months.

CARRIED

OPPOSED: ROGER CONROD AND ANGUS STEWART

5.3 Transportation Master Plan Update – Draft TMP for Council Review and Phase Two Engagement

Joshua Baylis, Manager of Engineering

Joshua Baylis, Manager of Engineering, provided an overview of the Draft Transportation Master Plan and Phase Two Engagement.

Committee discussion ensued regarding:

- *Draft TMP restructuring and corridor-specific mode hierarchy*
- *Safety, intersection protection, and active transportation infrastructure*
- *Cycling and walking connectivity, including Royal Roads and the Galloping Goose*
- *Widening Metchosin Road between Wishart and Sooke Road to 4 lanes*
- *Traffic congestion and school safety issues*
- *Transit expansion, bus lanes and light rail opportunities*
- *Utility coordination and additional connections*
- *Public engagement and survey distribution*

MOVED BY: STEWART PARKINSON

THAT the Transportation and Infrastructure Committee provide the following broad feedback to Council, on the Draft Transportation Master Plan (TMP):

- Suggested including visual illustrations showing low, medium, and high infrastructure options, particularly for cycling, similar to the option framework used for the Cairndale Road item.
- Emphasized the importance of a continuous cycling route from Wishart Road through Royal Roads, as referenced in the Draft TMP, as an alternative to on-street cycling infrastructure on Sooke Road.
- Noted that the 10-year planning horizon could be strengthened by linking priority transportation initiatives to population thresholds (e.g, actions as Colwood approaches 25,000–30,000 residents).
- Raised concerns regarding assumptions related to four-lane expansion on Sooke Road and broader regional implications, including potential impacts through Metchosin.
- Encouraged prioritization of cycling routes and the development of a cyclist map to support safety and route clarity.
- Encouraged the TMP to look ahead to emerging transportation issues, including transit affordability, the location and effectiveness of transit hubs, and opportunities to incentivize transit use, such as targeted fare discounts or commuting incentives.

- Identified the need for the TMP to address existing network barriers, including school-related traffic and safety challenges on Wishart Road.
- Observed that traffic movements from Ocean Boulevard to the Island Highway are not shown on Map 5 and suggested this information be included for clarity.
- Discussed the application of modal hierarchy from a safety perspective, noting that while major arterials must accommodate multiple modes concurrently, collector and feeder corridors present greater opportunities to separate walking and cycling routes from high-volume traffic.
- Committee members suggested that Phase Two public engagement include survey questions to identify which routes residents most frequently use across all modes (walking, cycling, transit, and vehicles), to better inform corridor prioritization and investment decisions.
- Include explicit mention to include protected intersections, dutch style roundabouts, pedestrian islands, and raised crosswalks.
- Connect Allandale Road from Veterans Memorial Parkway to Metchosin.
- Importance of ensuring staff are able to maintain and manage key access points, specifically the back entrance to WSPR and slip lane to island highway.

CARRIED

MOVED BY: DON OSTERGARD

THAT the Transportation and Infrastructure Committee recommend to Council:

THAT Council support Phase Two public participation to inform implementation and future refinement of the Transportation Master Plan.

CARRIED

5.4 Committee Member Notice of Motion - Signage Heather Power, Deputy Corporate Officer

Colin Sparks, member of the Transportation and Infrastructure Committee, provided an overview of the background and purpose of the motion he put forward to the Committee regarding signage.

Committee discussion ensued regarding:

- *Reviewing redundant signage*
- *Cost of review and replacement of signage*
- *Guidelines and standards for road signs*

MOVED BY: COLIN SPARKS

THAT the Transportation and Infrastructure Committee recommend to Council;

THAT Council consider allocating funding to support improvements to City-owned signage over time, by upgrading, replacing, or removing signs as they reach end-of-life, with a focus on improved legibility, accessibility and reduction of redundant signage.

CARRIED

6. ADJOURNMENT

MOVED BY: COUNCILLOR DAY

THAT the meeting adjourn at 9:48 pm.

CARRIED

APPROVED AND CONFIRMED

CERTIFIED CORRECT

NOTICE OF PUBLIC HEARING

Partial Exclusion Application of Colwood Creek Park from the Agricultural Land Reserve (ALR)

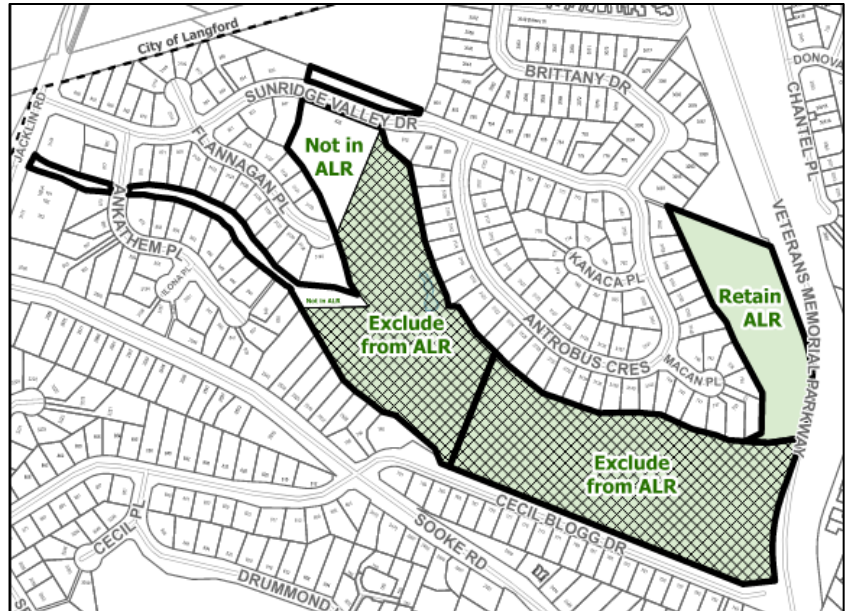
MEETING:	Public Hearing
DATE and TIME:	Monday, June 22, 2026, 6:30 pm
PLACE:	Council Chambers, 3300 Wishart Road, Colwood BC

NOTICE IS GIVEN that Council of the City of Colwood will hold a Public Hearing on Monday, June 22, 2026, at 6:30 pm in relation to the proposed partial exclusion application of Colwood Creek Park from the Agricultural Land Reserve (ALR).

PURPOSE: This application proposes a partial exclusion of Colwood Creek Park from the Agricultural Land Reserve (ALR) to enable the construction of a public washroom and other park improvements.

SUBJECT PROPERTY: The application applies to the lands legally described as LOT 39, SECTION 76, ESQUIMALT DISTRICT, PLAN 41983 and SECTION 76, ESQUIMALT LAND DISTRICT, PLAN VIP43853, DEDICATED PARK and LOT PARK, SECTION 76, ESQUIMALT DISTRICT 76, PLAN VIP48292 (Colwood Creek Park)

INSPECTION OF MATERIALS: Copies of the proposal and related materials can be viewed at www.colwood.ca/news or in person at Colwood City Hall from June 5 to June 22, 2026, between 8:30 am and 4:30 pm, Monday to Friday excluding statutory holidays.



We want to hear from you!

WRITE TO US

The deadline for written submissions is 12:00 pm on the day of the meeting and must include your name and civic address.

- Email publichearing@colwood.ca
- Mail/Drop-off: City of Colwood, 3300 Wishart Road, Colwood, BC V9C 1R1

SPEAK TO COUNCIL

In Person: The public is welcome to provide comments in person during the public participation portion of the meeting.

Electronically: To pre-register to speak please contact corporateservices@colwood.ca up until noon on the day of the meeting.

NEED MORE INFORMATION? Contact the Planning Department at (250) 294-8153 or planning@colwood.ca.



June 8th 2026

City of Colwood
3300 Wishart Rd
Victoria BC
V9C 1R1

Attn: Mayor and Council

Re: Colwood Creek Park Public Hearing June 22 2026 - ALR Application and Community Garden Proposal

I was born and raised in Colwood and have lived in the Colwood Creek Park neighbourhood for the past 21 years.

I am opposed to the removal of any Colwood Creek Park land from the Agricultural Land Reserve (ALR). The ALR designation provides important long-term protection against further urbanization and development of this space. Once these protections are removed, they cannot easily be restored. It is important to preserve the current limits that help protect Colwood Creek Park from additional buildings, paving, and development pressures over the long term.

I also have significant concerns about the proposed community gardens as I understand the current scope of the project. While community gardens can be a valuable community asset, a proposal involving more than 100 raised garden plots in an area with no existing water infrastructure, lighting, or designated parking appears poorly planned and in the wrong location. Community gardens are best situated where the necessary infrastructure exists and where they are conveniently accessible to the users they are intended to serve.

There are a number of important questions that remain unanswered:

How will parking demand be accommodated without impacting nearby residential streets?

What trees or existing vegetation will be removed to accommodate the gardens?

What additional infrastructure will be required, including fencing, irrigation systems, lighting, storage facilities, or access improvements?

Who will monitor and enforce pesticide and herbicide use in such close proximity to Colwood Creek?

What impacts will increased traffic and activity have on the surrounding neighbourhood and park users?

What are the overall environmental impacts of this proposal?

How does this proposal align with the existing Colwood Creek Park Management Plan and the Official Community Plan (OCP)?

Our neighbourhood is valued for its natural setting and quiet character. Residents have already experienced increased noise impacts from nearby commercial development, and there are

legitimate concerns that this proposal will introduce additional traffic, activity, and parking pressures into an area that currently lacks the infrastructure to support them.

I would respectfully request that no further time or public funds be spent pursuing this proposal. Instead, I encourage Council to focus on revitalizing and protecting the riparian areas, maintaining the existing landscape, implementing the long-awaited on- and off-leash dog area separation and improving protections for the sensitive creek ecosystem.

At present, dogs regularly enter the creek, unauthorized tree cutting and planting have occurred in and around the park and there are ongoing concerns about impacts from adjacent properties. These issues should be prioritized before introducing a significant new use into this environmentally sensitive area.

As a lifelong Colwood resident and a resident of the Colwood Creek neighbourhood since 2005, I strongly oppose removing any portion of this park from the Agricultural Land Reserve. I urge Council to retain the existing ALR designation, protect the ecological integrity of the park and focus available resources on creek restoration, habitat protection, and implementation of the community priorities that have already been identified for this valued public space.

Sincerely
Melissa de Meulles
3123 Antrobus Cres.

Kelsea Fielden

From: K. Hyland [REDACTED]
Sent: June 10, 2026 8:27 PM
To: Public Hearing
Subject: June 22 public hearing - Colwood creek Park

[You don't often get email from [REDACTED]. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

We oppose the removal of any portion of the Colwood Creek Park from the ALR. The park is a wonderful natural area that is needed in our growing and densifying neighborhood. Leave the park as is.

The plan to build a washroom facility is too expensive, and not needed at this park. The future maintenance and servicing costs that would be needed to maintain it is also not a good use of our tax dollars.

Since this is the main reason given for why 'a portion' of the park (which looks like the majority of it) would need to have the ALR designation removed, we are not in support.

Kelly and Paul Hyland
881 Ankathem Pl, Colwood V9B 5J5
[REDACTED]

Kelsea Fielden

From: Mike Turner [REDACTED] >
Sent: June 10, 2026 9:16 PM
To: Public Hearing
Subject: Colwood Creek ALR exclusion

[You don't often get email from [REDACTED]. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

Hello,

As a neighbouring resident in Langford but broad user of all west shore municipal parks and amenities I wanted to voice my strong opinion against excluding Colwood creek park from the ALR.

As a local citizen, and as a former employee of the Ministry of Agriculture, I constantly see property after property being excluded for various reasons, but which usually boil down to attempting to extract more value from a parcel that can't be achieved with ALR zoning. The park is currently functional, actively used, and in a good state- all things in the public and municipality's interest. What it doesn't have is jurisdiction, because ALR land is essentially under provincial jurisdiction by both BC and the ALC. This exclusion seems like an attempt to wrestle jurisdiction of the land into municipal hands, which also creates the risk that a future council may wish to remove the parcel entirely from park use and develop it. That simply can't happen while it is ALR, so why take that risk?

The ALR has been constantly peeled away for decades under various rationales like poor soil quality. The report stating it is not highly fertile soil has little to do with its potential for farming. Greenhouses can be built on this land, goats or other livestock could range it, etc. The soil quality is just one aspect and is clearly being used by staff as an excuse to justify exclusion.

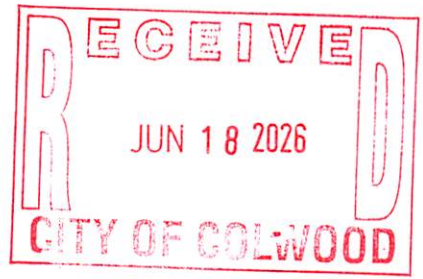
If council wishes to preserve this land as undevelopable parkland in perpetuity, it's best avenue to is to leave it in the hands of the ALR and jurisdiction of the ALC- worst case in the future it'll have some chickens on it, best case, it remains a lovely park for generations to come.

Don't risk the future of this land by removing more land from the ever-dwindling ALR land base in this province.

Thanks

Mike Turner
801 Stanehill

--



Alberta Keates
639 Kildew Rd.
#18 Kildew.

I agree for the upgrading
improvements - Colwood creek - Rocks
and public washrooms.
its a needed thing for the
Rocks.

Alberta Keates

From: Derek de Candole [REDACTED]
Sent: June 22, 2026 10:08 AM
To: Public Hearing <publichearing@colwood.ca>
Subject: ALR Public Hearing

You don't often get email from [REDACTED]. [Learn why this is important](#)

To Mr. Mayor and Council,

I am Derek de Candole, I live at 852 Ankathem Pl, Colwood BC.

I am writing in support of the ALR exclusion.

The risk that the ALC will require the removal of existing park amenities and limit the expansion of amenities that are planned for in the Colwood Creek management plan are too high. Removing most of the park from the ALR ensures that decisions about our neighbourhood park are made where they should be, at Colwood City Hall, not by a Provincial regulatory body.

Please vote to remove the park from the ALR!

Derek

Agricultural Land Reserve (ALR) Partial Exclusion Application – Colwood Creek Park

Kelsea Fielden, Planner II

June 22, 2026

Public Hearing

Site Context

- 4 legal parcels
 - 3 dedicated as park
 - 1 fee simple lot
- Existing recreational infrastructure
- **Total Colwood Creek Park Area: 11.84 ha**

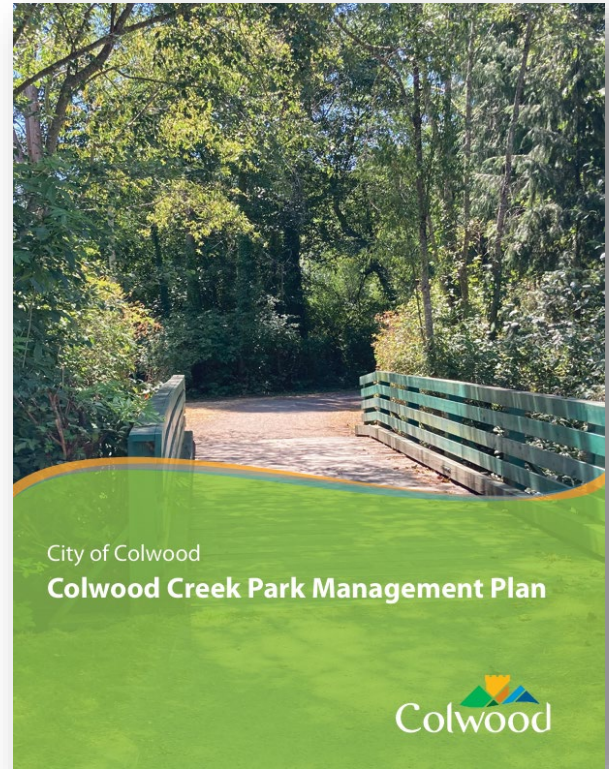
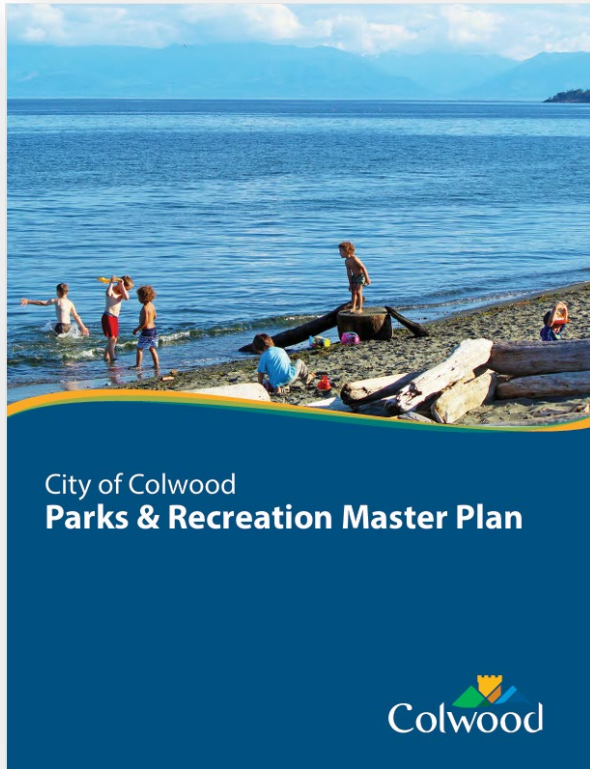


Site Context

- Zone: AG1
 - Bordered by R1
- OCP designation: Municipal Parks and Open Space
- ~3 lots in the ALR
 - Approx 1985
 - 1.92 ha not in ALR
 - 9.92 ha in ALR



Policy



Agricultural Land Commission

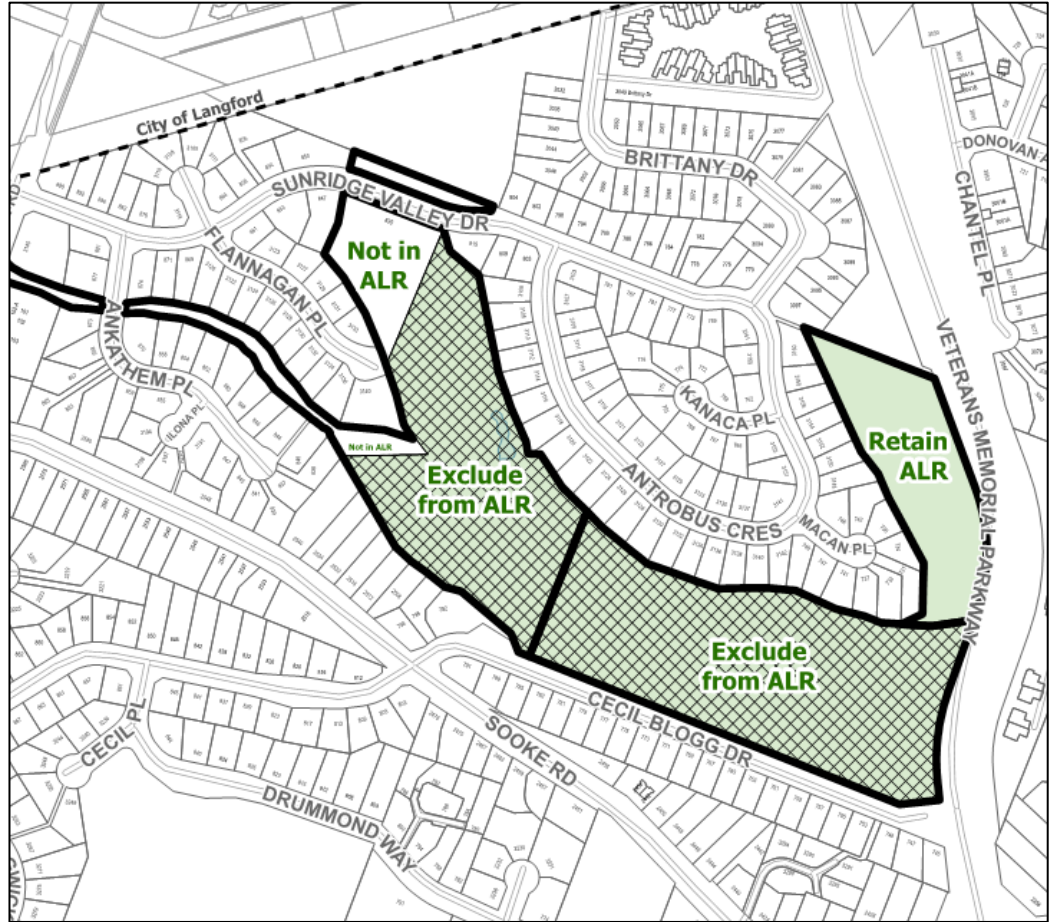
- Core objectives:
 - Preserve agricultural land
 - Promote farming in collaboration with communities
 - Support local governments with agricultural land use
- Currently classified as open land where passive recreation is permitted with limitations

Application Requirements

- Council resolution to authorize the application
- Complete online application:
 - Maps/site plan
 - Description or proposal
 - Current agricultural use/agrologist
- Report of Public Hearing
- Application forwarded to ALC for decision

Application Area

- **Total ALR Area: 9.92ha**
- **Exclusion Area: 8.16ha**
- **Retention Area: 1.76ha**



Application History

May 26, 2025

THAT the Agricultural Land Commission Exclusion Application for Colwood Creek Park be referred to staff to return to Council with additional information on alternatives to protect the park and to provide amenities affordably.

April 13, 2026

THAT Council direct staff to schedule a Public Hearing before submitting an application to the Agricultural Land Commission (ALC) for the partial exclusion of Colwood Creek Park from the Agricultural Land Reserve (ALR).

December 8, 2025

THAT Council direct staff to make an application to the Agricultural Land Commission for the partial exclusion of the Colwood Creek Park from the ALR;

AND THAT Council direct staff to explore community agricultural and educational uses for the non excluded part of the park.

June 22, 2026

Public Hearing
WE ARE HERE



Land Capability for Agriculture Assessment (Madrone Environmental)

- Assessment by Madrone Environmental Services (Oct 2025)
- Low to very limited agricultural potential across most of park
- Limiting factors
 - Stoniness
 - Poor drainage
 - Periodic flooding
- Classified as Class 6P or 3W/I despite potential improvements
- Not suitable for viable agricultural production

Communication and Engagement

- 5 development notification signs installed on-site
- Postcards sent to properties within 100m of the entirety of the park
- Public binder on website
- Two issues of newspaper



Public Hearing Binder

NOTICE IS GIVEN that Council of the City of Colwood will hold a Public Hearing on Monday, June 22, 2026, at 6:30 pm in relation to the proposed partial exclusion application of Colwood Creek Park from the Agricultural Land Reserve (ALR). This application proposes a partial exclusion of Colwood Creek Park from the Agricultural Land Reserve (ALR) to enable the construction of a public washroom and other park improvements.

Within the electronic binder, please find a copy of:

1. ALR exclusion and retention proposal map
2. Staff Report to Council (December 8, 2025)
3. Staff Presentation (December 8, 2025)
4. Council Resolution (December 8, 2025)
5. Land Capability for Agriculture (LCA) Assessment
6. Colwood Creek Park Management Plan
7. Staff Report to Council (May 11, 2026)
8. Council Resolution (May 11, 2026)
9. Notice of Public Hearing

Minutes and videos of Council are publicly available and can be accessed through the following link:

- [City of Colwood - Home \(civicweb.net\)](https://www.colwood.ca/civicweb.net)

Staff Recommendation

THAT the partial exclusion application for Colwood Creek Park from the Agricultural Land Reserve (ALR) be forwarded to the Agricultural Land Commission (ALC) for consideration;

AND THAT Council direct staff to prepare a legal survey of the portion of Colwood Creek Park held in fee simple, and to proceed with the formal dedication of that parcel as parkland.

Thank you



Marcy Lalande, CMC
City of Colwood
3300 Wishart Road
Victoria, BC
V9C 1R1

June 4, 2026

Dear Ms Lalande:

Please find attached a copy of our completed petition.

Specifically, the petition was presented to local residents, and park users from around the region, to see if they would like City Hall to "reconsider the current proposed Colwood Creek community garden location".

There was resounding willingness from the people we spoke with to sign the petition. Each person felt they were blindsided given this was the first time they had heard of the Colwood Creek community garden proposal. They were strongly critical over the lack of transparency from City Hall.

Here are some conclusions we gathered from the petition process.

- out of 145 people approached, only 2 did not feel comfortable signing it.
- 100% of the people we spoke with were critical over the absence of community consultation and information from City Hall.
- the reasons for reconsidering the current proposed garden location (listed in the petition) generated lively discussion, and often led to many more thoughts and concerns with having the gardens located in this section of Colwood Creek Park.

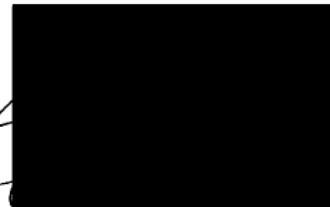
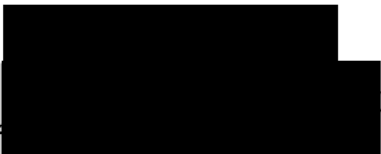
We would be pleased to have further dialogue with you on the petition, and what we heard from the people.

Yours sincerely,

Neva Waselenchuk

Brian Beastall

Jim Gowriluk



Attachment: copy of completed petition.

RECONSIDER THE CURRENT COLWOOD CREEK COMMUNITY GARDEN LOCATION

(May 3, 2026)

We, the undersigned, request the City of Colwood reconsider the current proposed location of the community garden for the following reasons:

- **Safety Risks:** Increased traffic and activity near the busy 3-way intersection of Antrobus Crescent, Sunridge Valley Road and Brittany Drive, creating added congestion and hazards. There are no sidewalks for safe passage for families, seniors and cyclists.
- **Questionable Garden Readiness:** Limited plan for a secure and functional garden, with no parking, fencing, water, tool storage, or other security and pest control measures.
- **Better Options Exist:** A safer, more suitable location with proper access and services should be considered. Full neighbourhood consultation should occur, including mailed notices and an in-person public engagement meeting.
- **This location contravenes 2 conditions of the approved Colwood Creek Park Management Plan.**

While we support the concept of community gardening, we respectfully ask the City of Colwood to pause and reconsider this site selection.

NAME (PRINT)	ADDRESS	SIGNATURE
[REDACTED]	Antrobus Cres.	[REDACTED]
[REDACTED]	Antrobus Cres	[REDACTED]
[REDACTED]	Antrobus Cres	[REDACTED]
[REDACTED]	ANTROBUS CRES	[REDACTED]
[REDACTED]	ANTROBUS	[REDACTED]

NAME (PRINT)	ADDRESS	SIGNATURE
[REDACTED]	[REDACTED] Sunridge Valley	[REDACTED]
[REDACTED]	[REDACTED] Sunridge Valley Dr	[REDACTED]
[REDACTED]	[REDACTED] SUNRIDGE VALLEY DR	[REDACTED]
[REDACTED]	11	[REDACTED]
[REDACTED]	[REDACTED] Sunridge Valley	[REDACTED]
[REDACTED]	[REDACTED] Sunridge Valley Dr.	[REDACTED]
[REDACTED]	[REDACTED] Sunridge Valley Dr	[REDACTED]
[REDACTED]	[REDACTED] Sunridge Valley Dr Vic BC V9B 5M5	[REDACTED]
[REDACTED]	[REDACTED] Sunridge Valley Drive V9B 5M5	[REDACTED]
[REDACTED]	V9B 5X5 Sunridge	[REDACTED]
[REDACTED]	Sunridge	[REDACTED]
[REDACTED]	V9B 5L1 Sunridge	[REDACTED]
[REDACTED]	V9B 5L1 Sunridge	[REDACTED]
[REDACTED]	702 Sunridge	[REDACTED]
[REDACTED]	ANTROBUS Cir V9B 5M7	[REDACTED]

NAME (PRINT)	ADDRESS	SIGNATURE
	ANTROBUS	
	ANTROBUS CAB	
	ANTROBUS	
	ANTROBUS	
	ANTROBUS	
	Antrobus	
	Antrobus Cr.	
	Antrobus	
	Antrobus	
	Antrobus Cr.	
	Antrobus Cr.	
	Brittany Drive	
	BRITTANY DR	
	Kanaca Pl.	
	Kanaca Pl	
	Antrobus Cres	

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NAME (PRINT)	ADDRESS	SIGNATURE	
			Fulton Rd.
			JACKLIN RD
			Frankie Road
			ll

NAME (PRINT)	ADDRESS	SIGNATURE
[REDACTED]	[REDACTED] Reunion Ave	[REDACTED]
[REDACTED]	[REDACTED] Swindler Dr	[REDACTED]
[REDACTED]	[REDACTED] Osprey St	[REDACTED]
[REDACTED]	[REDACTED] [REDACTED]	[REDACTED]
[REDACTED]	[REDACTED] Sackend V9B 1 XS	[REDACTED]
[REDACTED]	[REDACTED] [REDACTED]	[REDACTED]
[REDACTED]	[REDACTED] Sook Rd.	[REDACTED]
[REDACTED]	[REDACTED] Aaa Cer	[REDACTED]
[REDACTED]	[REDACTED] Agg Cre	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]

please add your postal code

NAME (PRINT)	ADDRESS	SIGNATURE
[REDACTED]	[REDACTED] Glen Forest Way V9C 3X7	[REDACTED]
[REDACTED]	[REDACTED] Judd Rd	[REDACTED]
[REDACTED]	[REDACTED] KANACA PL. V9B 5P6	[REDACTED]
[REDACTED]	↓ ↓	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
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[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]

RECONSIDER THE CURRENT COLWOOD CREEK COMMUNITY GARDEN LOCATION

(May 3, 2026)

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While we support the concept of community gardening, we respectfully ask the City of Colwood to pause and reconsider this site selection.

NAME (PRINT)	ADDRESS & POSTAL CODE	SIGNATURE
[Redacted]	[Redacted] Kanaca Pl Victoria	[Redacted]
[Redacted]	[Redacted] Antrobus	[Redacted]
[Redacted]	[Redacted] "	[Redacted]
[Redacted]	[Redacted] Antrobus Cres Victoria BC V8B5M8	[Redacted]
[Redacted]	[Redacted] Antrobus Cres	[Redacted]
[Redacted]	[Redacted] Sunridge Valley Dr	[Redacted]
[Redacted]	[Redacted] Sunridge Valley Dr	[Redacted]

7.1.

17.

NAME (PRINT)	ADDRESS & POSTAL CODE	SIGNATURE
[REDACTED]	[REDACTED] ANT ROBUS CRES V9B 5m6	[REDACTED]
[REDACTED]	[REDACTED] Sunridge Valley DR	[REDACTED]
[REDACTED]	[REDACTED] Sunridge Valley DR	[REDACTED]
[REDACTED]		
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[REDACTED]		
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[REDACTED]		
[REDACTED]		
[REDACTED]		

Name	Address	Email	Phone
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[REDACTED]	Kingswood ANTROBUS CRE ANTROBUS	[REDACTED]	[REDACTED]
	Kanaca PL Kanaca PL		
	Macan Pl Macan Pl ANTROBUS b Sunridge Valle Sunridge Valle		
	MARY ANNE C Antrobus Cres. Buckler Ave Antrobus Cres		

/14.

CITY OF COLWOOD, B.C.

To the esteemed Mayor and honorable Council members of Colwood,

We, the undersigned, wish to express our opposition to the proposed community garden proposal at Colwood Creek Park. Firstly, we are concerned that this initiative was not communicated to the residents most directly affected by this project, specifically the homeowners whose properties adjoin the parkland. We believe that the City of Colwood did not adequately respect these homeowners by failing to provide direct notification via mail. For a city council that prides itself on community engagement it certainly failed to extend that courtesy to residents of Colwood Creek.

Furthermore, we anticipate that this parkland will experience reduced accessibility for current users. If this project is conceptualized similarly to the community garden at City Hall, it will likely be gated and locked, thereby restricting our present access to this area. This is not acceptable.

There is not adequate parking available to those people who will be renting garden plots. Our streets will become congested with vehicles from users of this project. Again, this is not acceptable.

We the undersigned are vehemently opposed to this project.

DATE	NAME	ADDRESS	TELEPHONE #	SIGNATURE
29/May 24	[Redacted]	[Redacted] Antab	[Redacted]	[Redacted]
29/May 24	[Redacted]	[Redacted] Antab	[Redacted]	[Redacted]
21/May	[Redacted]	[Redacted] Antab	[Redacted]	[Redacted]
29/May	[Redacted]	[Redacted] Antab	[Redacted]	[Redacted]
29/May	[Redacted]	[Redacted] Antab	[Redacted]	[Redacted]
29/May 20	[Redacted]	[Redacted] Antab	[Redacted]	[Redacted]
29/May 20	[Redacted]	[Redacted] Antab	[Redacted]	[Redacted]

17.

CITY OF COLWOOD, B.C.

To the esteemed Mayor and honorable Council members of Colwood,

We, the undersigned, wish to express our opposition to the proposed community garden proposal at Colwood Creek Park. Firstly, we are concerned that this initiative was not communicated to the residents most directly affected by this project, specifically the homeowners whose properties adjoin the parkland. We believe that the City of Colwood did not adequately respect these homeowners by failing to provide direct notification via mail. For a city council that prides itself on community engagement it certainly failed to extend that courtesy to residents of Colwood Creek.

Furthermore, we anticipate that this parkland will experience reduced accessibility for current users. If this project is conceptualized similarly to the community garden at City Hall, it will likely be gated and locked, thereby restricting our present access to this area. This is not acceptable.

There is not adequate parking available to those people who will be renting garden plots. Our streets will become congested with vehicles from users of this project. Again, this is not acceptable.

We the undersigned are vehemently opposed to this project.

DATE	NAME	ADDRESS	TELEPHONE #	SIGNATURE
May 16/26	[Redacted]	Antrobun Cres	[Redacted]	[Redacted]
May 16/26	[Redacted]	Antrobun Cres	[Redacted]	[Redacted]
May 18/26	[Redacted]	Swoice Rd	[Redacted]	[Redacted]
May 18/26	[Redacted]	" "	[Redacted]	[Redacted]
May 24/26	[Redacted]	Brittany Dr.	[Redacted]	[Redacted]
May 24/26	[Redacted]	Brittany Dr.	[Redacted]	[Redacted]
May 24/26	[Redacted]	Brittany Dr.	[Redacted]	[Redacted]
May 24/26	[Redacted]	Brittany Dr.	[Redacted]	[Redacted]
May 24/26	[Redacted]	Brittany Dr.	[Redacted]	[Redacted]
May 24/26	[Redacted]	Brittany Dr.	[Redacted]	[Redacted]

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We the undersigned are vehemently opposed to this project.

DATE	NAME	ADDRESS	TELEPHONE #	SIGNATURE
May 5/26		Antrobus		
May 6/26		Macan Place		
May 6/26		Macan place		
May 6/26		Antrobus Crescent		
May 6/26		Macan Pla		
May 6/26		Macan Pl		
May 6/26		Macan Pl		
May 6/26		Macan		
MAY 6/26		WALFRED RD.		
May 6/26		Antrobus		

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We the undersigned are vehemently opposed to this project.

DATE	NAME	ADDRESS	TELEPHONE #	SIGNATURE
4 May 26	[REDACTED]	[REDACTED] Macan	[REDACTED]	[REDACTED]
4 May 26	[REDACTED]	[REDACTED] Macan	[REDACTED]	[REDACTED]
4 May 26	[REDACTED]	[REDACTED] Macan	[REDACTED]	[REDACTED]
4 MAY 26	[REDACTED]	[REDACTED] MACAN	[REDACTED]	[REDACTED]
4 MAY 26	[REDACTED]	[REDACTED] MACAN	[REDACTED]	[REDACTED]
4 may 26	[REDACTED]	[REDACTED] macan	[REDACTED]	[REDACTED]
4 may 26	[REDACTED]	[REDACTED] macan	[REDACTED]	[REDACTED]
5 MAY 2026	[REDACTED]	[REDACTED] MACAN PL	[REDACTED]	[REDACTED]
MAY 5/26	[REDACTED]	[REDACTED] MACAN PL	[REDACTED]	[REDACTED]
May 5/26	[REDACTED]	[REDACTED] Antelope Crescent	[REDACTED]	[REDACTED]

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We the undersigned are vehemently opposed to this project.

DATE	NAME	ADDRESS	TELEPHONE #	SIGNATURE
May 5	[REDACTED]	[REDACTED] Antrobus	[REDACTED]	[REDACTED]
May 5	[REDACTED]	[REDACTED] Antrobus	[REDACTED]	[REDACTED]
MAY 5	[REDACTED]	[REDACTED] B. Hony Drive	[REDACTED]	[REDACTED]
may 5	[REDACTED]	[REDACTED] BRITTANY DR.	[REDACTED]	[REDACTED]
MAY 5	[REDACTED]	[REDACTED] Brittany	[REDACTED]	[REDACTED]
MAY 5	[REDACTED]	[REDACTED] BRITTAN	[REDACTED]	[REDACTED]
MAY 5	[REDACTED]	[REDACTED] BRITTAN	[REDACTED]	[REDACTED]
MAY 5	[REDACTED]	[REDACTED] BRITTANY	[REDACTED]	[REDACTED]
MAY 5	[REDACTED]	[REDACTED] BRITAN	[REDACTED]	[REDACTED]
May 5	[REDACTED]	[REDACTED] Britton	[REDACTED]	[REDACTED]

/ 10.

RECONSIDER THE CURRENT COLWOOD CREEK COMMUNITY GARDEN LOCATION

(May 3, 2026)

We, the undersigned, request the City of Colwood reconsider the current proposed location of the community garden for the following reasons:

- **Safety Risks:** Increased traffic and activity near the busy 3-way intersection of Antrobus Crescent, Sunridge Valley Road and Brittany Drive, creating added congestion and hazards. There are no sidewalks for safe passage for families, seniors and cyclists.
- **Questionable Garden Readiness:** Limited plan for a secure and functional garden, with no parking, fencing, water, tool storage, or other security and pest control measures.
- **Better Options Exist:** A safer, more suitable location with proper access and services should be considered. Full neighbourhood consultation should occur, including mailed notices and an in-person public engagement meeting.
- **This location contravenes 2 conditions of the approved Colwood Creek Park Management Plan.**

While we support the concept of community gardening, we respectfully ask the City of Colwood to pause and reconsider this site selection.

NAME (PRINT)	ADDRESS	SIGNATURE
[REDACTED]	[REDACTED] Sunridge Valley	[REDACTED]
[REDACTED]	[REDACTED] SUNRIDGE VALLEY	[REDACTED]
[REDACTED]	[REDACTED] Antrobus crs.	[REDACTED]
[REDACTED]	[REDACTED] ✓ ✓	[REDACTED]
[REDACTED]	[REDACTED] ✓ ✓	[REDACTED]

NAME (PRINT)	ADDRESS	SIGNATURE
[REDACTED]	[REDACTED] Antrobus CR	[REDACTED]
[REDACTED]	[REDACTED] Antrobus Crescent	[REDACTED]
[REDACTED]	[REDACTED] Acemink	[REDACTED]
[REDACTED]	[REDACTED] ANTROBUS CR	[REDACTED]
[REDACTED]	[REDACTED] + Antrobus Cr	[REDACTED]
[REDACTED]	[REDACTED] ANTROBUS CAES	[REDACTED]
[REDACTED]	[REDACTED] Antrobus Cr	[REDACTED]
[REDACTED]	[REDACTED] DEVILLE ST	[REDACTED]
[REDACTED]	[REDACTED] GIBN LANE	[REDACTED]
[REDACTED]	[REDACTED] SOUK	[REDACTED]
[REDACTED]	[REDACTED] LAKE → [REDACTED] Scott	[REDACTED]
[REDACTED]	[REDACTED] Selwyn Close	[REDACTED]
[REDACTED]	[REDACTED] Selwyn Close	[REDACTED]
[REDACTED]	[REDACTED] Selwyn Close	[REDACTED]

From: [Hilary Mackey](#)
To: [Corporate Services](#)
Cc: info@colwoodcreekratepayers.ca
Subject: Public Input - Proposed Colwood Creek Park Community Garden Hub
Date: Friday, June 5, 2026 3:12:42 PM
Attachments: [20260605 Hilary to Colwood re CCGG.pdf](#)

[You don't often get email from [REDACTED] Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

Hello,

Please see my attachment concerning the proposal for a Colwood Creek Park Community Garden Hub. Please disseminate it to the Mayor and Council and to the staff who are preparing a report.

Please include it in the agenda package for June 22, 2026.

Thank you,

Hilary Mackey
[REDACTED] Antrobus Crescent

Hilary Mackey
Antrobus Crescent
Victoria BC V9B 5M6

June 5, 2026

Via Email (corporateservices@colwood.ca)

Colwood City Council

Colwood Creek Park Is Not an Empty Landscape

Colwood Creek Park history

“Back in the early 1980’s when Colwood Creek Estates was being built, the City acquired Colwood Creek Park to protect and maintain it for its environmental benefits and the enjoyment of residents.” Over the following decades, residents participated in the process of its development from a former quarry backfilled with coarse sand and rocks into a highly valued green space. Berms were created and trees planted to reduce the impact of the adjacent highway, and the area evolved.

What exists today has inherent value which would be lost

Colwood Creek is a mature landscape with thriving drought tolerant trees and shrubs, walking trails, a creek corridor, wildlife habitat, and open space. It is not a little used park or vacant lot. I have lived and gardened directly across from Colwood Creek Park for two decades and observed ongoing daily use of the trail network and informal gathering areas for walking, dog walking, bird watching, community building, and year round passive recreational activity. For decades this park has served as a shared green commons for local residents and others from neighbouring communities. The park provides education about nature and a quiet place to enjoy it, close to home. Over the years I have transformed my own property, on the same substrate as Colwood Creek Park, into a mature, habitat garden that supports a variety of bird species. Before any major change is made to Colwood Creek Park, the city must pause, hear and understand how the park has long served the Colwood Creek Estate neighbourhood and other users who appreciate open, unprogrammed green space.

Who is this Community Garden intended to Serve?

Who is well served by a Community Garden in Colwood Creek Park?

- The crucial question is whether a recently announced garden hub is appropriate for a park which directly serves a neighbourhood of approximately 200 single family homes with private gardens. There is no evident demand from this or adjacent Colwood neighbourhoods with single family homes. There are very few multiresidential buildings without garden space in this part of Colwood, ie within walking distance of Colwood Creek Park. Replacing the usage of the Veteran’s Memorial end of the park with an uncommonly large community garden transfers a public asset from a broadly accessible use to a specialized use by users from outside the neighbourhood and outside Colwood. If the Colwood Garden Society is allowed to go forward with their proposal anywhere in Colwood Creek Park, then residents of Langford’s many multiresidential homes within walking distance would be beneficiaries of

sacrificing this much loved and needed open green space. This proposal should therefore be evaluated in the context of the park's existing character, Management Plan, the many community functions it already provides, and the losses that would occur if this proposal is allowed to proceed.

Questions Regarding Taxpayer Equity and Public Equity

- Why has the City permitted residents of Langford to rent community garden plots on City-owned land through the Colwood Garden Society for \$45 annually over the past 7 years?
- Approximately 200 households make up the Colwood Creek neighbourhood and collectively contribute substantial municipal tax revenues that support City services, including parks. Residents of other municipalities are welcome visitors to Colwood parks, but they do not contribute to Colwood's tax base. What is the rationale for allocating a significant portion of this neighbourhood park to a group whose membership is split 50/50 between residents of Colwood and Langford?
- What justification is there for the City supporting a federal funding application for a project that would substantially reduce public open green space in Colwood Creek Park while serving an organization whose membership includes 50 non-residents?

The **Colwood Creek Management Plan** states, "*Additional recreational amenities are not suggested for this zone given it is distant from the other built park amenities and it is in close proximity to residential neighbours.*" Also that "*public engagements participants were supportive of limited upgrades to this area of the park.*" Specifically "*Opportunities to improve the trail network including the addition of shade trees and benches.*" The community engaged with Colwood in a process of discovery which evolved into these recommendations, appearing on Colwood's website as current policy statements. Residents of Colwood Creek Park have had every reason to expect that these principles would guide the behaviour of our elected council members.

The **Colwood Parks and Recreation Master Plan** says it "*will guide improvements to our parks over the next 10+ years. Recommendations of the plan will be reviewed and adjusted annually to explore new opportunities and prioritize investments that reflect the needs and desires of the community.*" It allows for changes to the Colwood Creek Management Plan when consultation with the stakeholders is undertaken to see whether new ideas are in keeping with the needs and character of the neighbourhood. Again these policies and value statements allowed our community to trust that we would be consulted about significant structural and land use changes to our neighbourhood park. The residents from all parts of the Colwood Creek neighbourhood do not need this amenity and do not want to lose the park space which we have long enjoyed and been stewards of.

Consultation and Community Awareness

The process that led to the proposed garden hub raises significant concerns regarding community consultation. Throughout the period when the project was being developed, evaluated, refined, endorsed, and funded, the residents living adjacent to the proposed site were not consulted or directly informed.

At the December 8, 2025 Council meeting, the Manager of Parks presented an update on Colwood Creek Park Agricultural Land Reserve. An Agrologist was available for questions. Council discussed community garden locations, soil quality and land capability, access getting to the garden, compost

programming and education, access to water, and alternatives if declined by the ALC. Council directed staff to make an application for the partial exclusion of Colwood Creek Park from the ALC and that council direct staff to explore community agriculture and educational uses in the non-excluded portion of the park, the area being targeted for a project which does not align with the needs of the community of residents who would be most affected by its implementation.

The City of Colwood and the Colwood Garden Society worked together over an extended period to develop the proposal and secure grant funding. When the proposal was presented at the April 13 meeting for approval in principle, the room was filled with proponents and supporters. All six Councillors indicated their support and intention to vote for the proposal. Various Colwood groups had already submitted letters of endorsement and members of their groups were there to support and celebrate the good news. Only two people who spoke were from Colwood Creek Estates. They asked questions about other locations and asked that Council reconsider the proposed location. The vast majority of residents in the subdivision had not yet heard of the city's plans, nor had the city considered the needs of residents of the Colwood Creek Estates.

On May 5th, Colwood's website announced that the Colwood Garden Society had received a \$98K grant from Agriculture Canada and that a garden hub with over 120 raised beds would be built in Colwood Creek Park. Colwood residents were invited to attend a May 14th information meeting to learn about the project. For many in Colwood Creek Estates, this announcement was the first indication that a major land use change had been planned for their neighbourhood park, and we were eager to have a voice. Many more didn't learn of it until after Colwood Creek Ratepayers was formed on May 15th, and many still don't know, though the grapevine is getting stronger every day.

Since then, residents of Colwood Creek Estates have organized through the Colwood Creek Ratepayers Association, of which I am President. At the time of writing, membership has grown to 106 residents representing a substantial proportion of approximately 200 households. No door to door outreach has been undertaken during the past week while this submission was being prepared, yet additional residents have expressed interest in joining.

During the preceding weeks, I spoke personally with residents throughout the neighbourhood. The overwhelming majority of those aware of the proposal expressed concern about the location, scale, traffic, parking, consultation process, and other potential impacts of the proposed Community Garden Hub to the park and neighbourhood. Many reported having been unaware of the proposal until recently being informed by neighbours. Support for reconsidering the proposed location and undertaking meaningful consultation was nearly universal among those with whom I spoke.

Who will use the Garden Hub?

A representative of the Colwood Garden Society, which has operated a community garden at City Hall for seven years, stated at the April 13th meeting that 50% of its membership resides in Langford. Who in Colwood knew or expected non-residents to be gardening at City Hall for \$45 a year? It is the only municipal community garden we know of which does not limit membership to its residents. Plots are allocated on a first come first served basis from a wait list that includes non-residents, and the Society reports a current waiting list of 25. Why is a widely used neighbourhood and destination park being built out for a group with any non-resident members? Why are we not building community gardens in pocket parks near densely populated areas within Colwood? That is what

Langford did for the exclusive use of its residents by constructing its small and tidy Porcher Park community garden. Moreover that is what Colwood's OCP and Management Plan both point to.

The model currently operating at City Hall is proposed to be transferred to Colwood Creek Park, which is unacceptable. The area surrounding Colwood Creek Park is largely within Langford, and there is no evidence that local Colwood residents are lacking access to garden space or are seeking community garden plots.

Is Colwood Creek the Right Location?

What would be gained and by whom?

What would be lost and by whom?

The Official Community Plan

Policy 14.2.1.1 Encourage food production in both public and private realms by:

- (c) Encouraging the distribution of community gardens and other food production spaces across the City, prioritizing areas of higher residential density, in order to maximize the number of residents who live within walking distance of one;
- (d) Consider allowing neighbourhood residents and/or organizations to manage pocket parks as community gardens.

The only multiresidential building within walking distance of the proposed garden is an established townhouse complex with personal garden spaces at their doors. Langford multiresidential buildings within walking distance of Colwood Creek Park abound. Not only would we be prioritizing Langford residents with the location of this community garden but we would also not be serving Colwood residents who live in multiresidential buildings at a distance requiring transportation.

The project as described would create a mixed community of gardeners in Colwood Creek Park, at the expense of an existing community of residents who have long used and cared for the park with its uncluttered, open green space. Without disclosing the composition of its membership, the Society's proposition has implied that there is no space for (Colwood) community gardeners at City Hall, 25 (Colwood) gardeners are on a waiting list, up to 150 additional community garden plots must be constructed, and that Colwood residents should provide space. Residents would not only bear the congestion and danger of increased traffic, with limited parking and no sidewalks but they'd be losing the character of the park and the space for passive recreation which they and the region have enjoyed for decades through generations. Our subdivision takes pride in our homes and gardens. The fenced garden boxes at City Hall with their mismatched bulging boards, varied sizes and orientations, equipment, piles of dirt and bags of recycling is out of keeping with the character of our neighbourhood and destination park.

Resident Land Stewards

The park is zoned as Agricultural land, and Colwood wants to frame this project as agricultural use. As someone who has built soil over nearly two decades on the same former quarry, I didn't need the report of an Agrologist to learn that Colwood Creek Park is not suited to agriculture. Hundreds of trees planted by the city around Colwood Creek Park have died because they didn't get the kind of careful tending and watering needed for them to establish and thrive in the fast draining land with no

topsoil. Residents on the park side of Antrobus have tended many of the trees which survived and now thrive in that area of the park. It is unacceptable to cut down even one with the rationale that building this garden hub would support climate resiliency when mature drought tolerant trees are crucial in mitigating climate change.

Colwood received a grant of \$40K for trees which they subsequently planted in the Cecil Blogg side of the park about a decade ago. I was concerned about their capacity to survive and after walking in the park with Gord Beauvillier agreed to help. I weeded two areas close to the bridge then spread 2 truckloads of city delivered arborist mulch over two days. Most of those trees did not survive, as not enough water was applied consistently enough for the existing conditions. I understand that 150 trees were planted in the part of Colwood Creek Park that is being proposed for this project and less than 10% survived. Let us not be cavalier about those survivors.

Regional Food Security

If the goal is to strengthen local agriculture or produce the most food, supporting nearby farmers will usually outperform community food gardens. It takes time, specific knowledge, and the right conditions to successfully grow vegetables. Plants grow better directly in the ground where mycorrhizal fungi, beneficial bacteria and worms create far better, more nutrient dense soil than can be purchased and brought to a site. We drive for 15 minutes once a week to benefit from the wonderful quality and variety of food local farmers can have for sale because they can produce at scale. There are local opportunities to work with people farming on land, for community building, education, and nutritious food. At the Horticulture Centre of the Pacific one can learn from acres of different types of plants and courses. Colwood Creek Park can't compete with those growing programs and educational organizations and doesn't need to.

Colwood Creek Park has evolved over decades through natural recovery, municipal investment, and the stewardship of the residents who value it as a place for passive recreation, nature appreciation and community connection. The proposed Community Garden Hub would represent one of the most significant changes ever contemplated for this portion of the park.

I am not asking Council to reject community gardening in Colwood nor to reject all future improvements to Colwood Creek Park. I am asking Council to pause this proposal and undertake a meaningful evaluation of whether it is appropriate for this location, consistent with the park's Management Plan, and reflective of the needs and wishes of the residents most directly affected by it. Colwood Creek Park is not an empty landscape awaiting a purpose. It is already a much valued place. Before rushing to change it, Council should take the time to visit the park and hear from the neighbourhood that loves it as it is. Only then can Council fully understand what already exists, what may be lost, and whether this proposal is truly the best future for this park.

[REDACTED]
[REDACTED]

Hilary Mackey
(Retired Master Gardener)

cc: info@colwoodcreekratepayers.ca

From: [Lawrence Surges](#)
To: [Corporate Services](#)
Cc: info@colwoodcreekratepayers.ca
Subject: Public Input - Proposed Colwood Creek Park Community Garden Hub
Date: Friday, June 5, 2026 3:13:06 PM
Attachments: [20260605 To Colwood re CGS Proposal.pdf](#)

[You don't often get email from [REDACTED]. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

Good day,

Attached is a document concerning the Colwood Garden Society's proposal for a Colwood Creek Park Community Garden Hub. Please disseminate it as a minimum to the Mayor and Councillors and to the Director of Parks and other staff who are preparing a report.

It is my understanding that the proposal is to again be considered by Council on June 22, 2026, so please incorporate it into the agenda package for that Committee of the Whole/Council meeting.

Thank you,

Lawrence Surges
[REDACTED] Antrobus Crescent

Lawrence C. Surges
Antrobus Crescent
Victoria BC V9B 5M6

June 5, 2026

Via Email: corporateservices@colwood.ca

City of Colwood

To Whom It May Concern:

REQUEST FOR PAUSE OF THE COLWOOD CREEK COMMUNITY GARDEN HUB PROPOSAL

Context

The City of Colwood is not simply being asked to approval a proposal. It is being asked to enter into a long-term partnership involving public land, public resources, and public obligations. Council's role and responsibility is to evaluate the proposal independently in the interest of the broader community. With over 20,000 stakeholders, it is accountable to The Community,¹ Colwood.

The Colwood Garden Society has operated at City Hall for seven years, but as a separate entity, it has its own interests. Its leadership is accountable to its members. That it is a not-for-profit does not alter the reality that adding an amenity to a park would impact the surrounding neighbourhood, and those impacts must also be considered. If a for-profit developer brought a proposal to the City, it would work with Planning well before its proposal reached Council.

Citizens of Colwood expect Colwood Council to focus, "on listening to residents to understand citizen wants, needs and expectations as they make decisions about our community."² Council must factually examine if actions (not words) would:

- be in accordance with its established guiding plans and strategies,
- deliver meaningful, measurable progress towards its most important goals, and
- respect and be fair to:
 - Colwood Creek Neighbourhood residents, who would be most affected, and existing Colwood Creek Park users,
 - other Colwood residents, and
 - perhaps most importantly, current and future residents of Colwood's Intended Growth Areas who will be its largest groups of stakeholders.

To act strategically and proactively, each member of Council must be guided by, as a minimum, Colwood's Official Community Plan, Climate Action Plan, Strategic Plan, Parks Management Plan, and its Colwood Creek Park Management Plan to assess the suitability of the Colwood

1 <https://www.colwood.ca/media/file/colwood-org-chart-apr2026pdf> retrieved June 3, 2026

2 <https://www.colwood.ca/local-government/insights-statistics> retrieved June 3, 2026

Creek Park Community Garden Hub proposal. Excerpts are shown below; more may be found in Annex A.

OCP Policy 11.2.1.1	...City to “provide continuous, uninterrupted public access....”
OCP 14.1 Overview	“...There are opportunities to improve access to food, as physical proximity to fresh foods is linked to health outcomes. In Colwood, only 13% of residents live within a 10-minute walk of a grocery store.”
OCP Policy 14.2.1.1(c)	Encouraging the distribution of community gardens and other food production spaces across the City, prioritizing areas of higher residential density...to maximize the number of residents who live within walking distance of one
OCP Policy 14.2.1.1(d)	Consider allowing neighbourhood residents and/or organizations to manage pocket parks as community gardens
City of Colwood Parks and Recreation Master Plan Figure 3 (p. 19)	Growth is projected primarily in the Royal Bay, Seaside, Colwood Corners and Latoria neighbourhoods with minimal or modest growth in other neighbourhood areas....
Strategic Plan • Strengthen Community + Sustain Nature	Enhance Parks, trails, implementing the parks management plans and expanding recreational opportunities for all ages
	Implement priority actions from the Climate Action Plan <i>“Transportation is responsible for ~57% of all GHG emissions in Colwood and is one of our highest priority areas for climate action.”</i>
Colwood Creek Park Management Plan Feature 11 (p. 20)	<ul style="list-style-type: none"> • Opportunities to improve the trail network including the addition of shade trees and benches • Opportunity to plant additional shade trees to make the walking experience more comfortable in the summer months • Additional recreational amenities are not suggested for this zone given it is distant from the other built park amenities and it is in close proximity to residential neighbours. • Public engagement participants were supportive of limited upgrades to this area of the park.
Colwood Creek Park Management Plan 4.1 Recommendations Overview • Key Considerations	• Ongoing relationships with stakeholders are important. ...Continuing to work closely with stakeholders to seek a good balance of new amenities and flexible spaces, while being realistic and considering solutions that are equitable, will require ongoing discussion and efforts from all those involved.
Colwood Creek Park	• The park’s open spaces are well-loved and there was

Management Plan Recommendations C4 (excerpts)	overall support from respondents for passive recreation opportunities that require less intensive development of park space. • Dedicating areas within the park as multi-purpose open space allows for flexible use....
--	--

A quick scan of that table immediately suggests that a systematic evaluation would be unlikely to support approval of this proposal; a rigorous evaluation might instead lead to a conclusion that a far different placement of community gardens is required.

The Proponent

At City Hall on May 14, 2026, we were among the residents to speak, and stayed afterwards to talk with both neighbours and members of The Colwood Garden Society. Its membership is not limited to Colwood residents; roughly half of its gardeners live elsewhere. We do not suggest that they are doing anything wrong if neither the Society nor the City limits plots to Colwood residents, but that insight is invaluable.

Clarity

For years, the Community Garden at Colwood City Hall has been presented and perceived by the public as a Colwood success story although at some point, it became a regional garden. To the best of our knowledge, Colwood is the only municipality that lets plots be rented by non-residents; Langford, for one, does not.

Consequently, certain statements on which the proposal is based are true but misleading. There may be a need for more community garden spaces, but if no Langford resident had a plot at our City Hall, there would not be a waitlist of 25 people. The Garden Society uses its shortage of 25 garden beds for leverage, but from a Colwood perspective, the shortage is overstated.

<p>The Need</p> <p>25 person waitlist for current garden – build it and they will come!</p>	<p>The City and Society indicate a successful City Hall model will apply to the Colwood Creek Park Community Garden: If it operates the same way, Colwood will meet some regional demand at taxpayers’ expense without actually effectively addressing the needs of its most densely populated neighbourhoods. What evidence does Council have that shows otherwise?</p>
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The issue is not whether community gardening is beneficial; it is whether benefits to Colwood would be optimized and we would make maximum progress towards our climate action goals, by implementing the proposal. Placing anything somewhere that would routinely require Colwood gardeners to drive from remote parts of their City, will raise GHG emissions. The climate action goal is to reduce them.

Langford’s community garden in Porcher Park³ is only open to Langford residents. It is small (33 beds, most 4’ X 4’, in a footprint of about 280 m²) and within a small park near large residential buildings — just what is recommended in Colwood’s Official Community Plan, and

3 Brian White spoke of it on April 13th, and Carol Brown on April 13th and May 14th. We note Langford’s initial outlay of \$40K and questions about operating costs reported in <https://goldstreamgazette.com/2026/01/07/langford-community-garden-looking-to-grow-operating-budget/> retrieved June 2, 2026. Most beds are 4’ X 4’, and Langford’s Five Year Plan allocates \$10 K annually for maintenance; advocates argue that even more funding is needed to manage the garden. Annual cost for a 4’ X 10’ bed is \$60; in Esquimalt, it is \$50.

in contrast to the proposal Colwood is considering. Only Esquimalt residents can get plots in Anderson Park; the [Esquimalt Garden Society's criteria](#) in Annex B may be a good model for Colwood.

Colwood's political leadership, City staff, and the Colwood Garden Society repeatedly reference the Agricultural Land Reserve and Agricultural Land Commission as important factors. A Freedom of Information request reportedly found no correspondence between the City and the ALC over the past four years, and no application appears in the ALC Public Search portal.⁴ For transparency, residents need to know the basis upon which assumptions about ALR exclusion and agricultural uses are being made.

An exact number and size of community garden plots at the proposed site will not be known until such time as planning, design, and implementation progress. We see different figures in source documents, so ours might vary. Council gave approval in principle on April 13, 2006 based on a staff report, written submission, and presentation, so it is logical to use a range from 108 to 152. For neighbourhood impacts, it is prudent to assume a figure on the high end.

Recommendation

The foregoing are sufficient reasons for Council to pause advancement of the proposal to the Committee of the Whole pending a rigorous review and extensive public consultation: That is my request.

Such review and consultation is essential because questions persist regarding governance, consultation, site selection, infrastructure requirements, traffic, and neighbourhood impacts that are further discussed below.

Inconsistency with the Colwood Creek Park Management Plan

- The proposal would introduce a major new amenity into an area where the Plan specifically advises against adding recreational amenities due to proximity to residential neighbours and concerns regarding parking impacts.
- Notwithstanding a stated goal of inclusion, it would convert open public parkland into fenced zones from which others would be excluded; instead of an open grass area, others would be left to pass through a more narrow corridor defined by high fences;
- Should new fences deny pedestrians access to the most direct pathway connecting to the Galloping Goose Trail, our City will become less walkable, although our official position is that we encourage active transportation;
- The proposal argues it would create community in the future; it does not acknowledge and address the fact that such gains would require losses by competing communities that exist in the present, and
- It would entail removal of a mature drought tolerant Ponderosa Pine rather than add shade trees per the Plan.

4 <https://portal.alc.gov.bc.ca/public> searched on June 3, 2026

Consultation and Governance Concerns

- December 8, 2025 • Council directed staff to explore removal of 80% of the Park from the Agricultural Land Reserve and to seek a partnership for community gardening and educational programming in the portion of the Park not removed from the ALR.
 - Any limitations on access and additions of amenities to the Veterans Memorial Area of Colwood Creek Park, would be significant departures from the Colwood Creek Park Management Plan, which should trigger review.
 - Adding a “destination” amenity without parking infrastructure is not advisable for it creates conflict between park users and local residents. As plans evolve, consistent with the Colwood Creek Park Management Plan, affected stakeholders should be identified and targetted for engagement.
 - Greater progress toward Climate Action and congruence/compliance with the OCP would be achieved if community gardens were situated near densely populated areas of Colwood, not in a “destination” area. The vast majority of large residential buildings nearly are in Langford; buildings’ inhabitants don’t pay Colwood taxes.
 - Council directed staff to seek a partnership, but there are no indicators that:
 - any partner but the Colwood Garden Society was considered, nor
 - critically important lessons that could be learned from the Colwood City Hall community garden, were learned, and as a result,
 - the Colwood Garden Society is selling something that is not what City plans and policies indicate we need.
- The Let’s Talk Colwood Survey is unbalanced: it appears designed to raise support for implementation of the community garden hub, rather than neutrally assess whether residents support the project and it meets their needs. At first glance, local residents would think this doesn’t apply to me, and their voices have largely been left out until very recently. The survey just did not adequately reach or represent the most affected residents.
- Seedy Saturday engagement catered to food gardeners. It does not equate to engagement with people in the immediate neighbourhood who tend long-established gardens and will be disproportionately impacted.
- April 13, 2026 • Just two Colwood Creek residents expressed concerns because their neighbours hadn’t yet learned of the proposal. Various members of the public (some from Langford), community groups, the Parks and Environment Committee, and Council, all had a head start to voice support. A Key Consideration in the Colwood Creek Park Management Plan shown in the table on p. 2 above is:

Ongoing relationships with stakeholders are important. ...Continuing to work closely with stakeholders to seek a good balance of new amenities and flexible spaces, while being realistic and considering solutions that are equitable, will require ongoing discussion and efforts from all those involved.

- May 5, 2026 • Neighbourhood residents start to learn of the project after a news release. Still no prior notice to or consultation with affected residents despite a Key Consideration of the Colwood Creek Park Management Plan.
- May 14, 2026 • Information and Planning Session hosted by the Colwood Garden Society. The Society and City staff have been in contact for months, and Park plans call for stakeholder engagement, yet *Questions to Consider* (Annex F) show local residents are low priorities.

Financial Accountability

The Colwood Garden Society is said to be, “connecting Colwood to the food we eat”⁵ and its May 5th press release reads in part that, “the collaborative effort demonstrates how municipalities and community organizations can work together to create lasting benefits for residents.”⁶ One might well conclude that all benefits have been and would be in Colwood until one discovers that only about half of the current membership of the Colwood Garden Society are residents of Colwood. The City of Colwood is accountable to Colwood residents, to whom it has a fiduciary responsibility: No part of Colwood Creek Park should be closed to Colwood residents to benefit a non-resident constituency.

Site Selection and Community Need

My analysis of Colwood Garden Society figures is that if 35 of 70 plots are used by Colwood residents, and half the people on the list live here, it implies a Colwood surplus of 23 plots. As data for the Society’s members are unavailable, a range of estimates is charted in Annex B.

Society Minutes express disappointment on the part of gardeners in Royal Bay at hearing that there would be no promised community garden in their area.⁷ Because the Official Community Plan specifies that community gardens should be within walking distance, a corollary is that they should not be in “destination” parks (unless for residents of the neighbourhood). In any case, Colwood Creek residents do not need a community garden.

The only park in a neighbourhood, Colwood Creek Park is residents’ neighbourhood park as well as a longstanding destination widely used for passive, informal recreation by people from the Westshore and beyond. Proponents, supporters, City staff, and elected representatives cite justifications for a community garden without disclosing why a Colwood Creek Park site must be the only site (except Colwood City Hall).

5 <https://colwoodgardensociety.org>

6 <https://www.colwood.ca/news/colwood-garden-society-receives-federal-grant-98k-community-garden-colwood-creek-park>

7 City of Colwood Liaison Report at <https://colwoodgardensociety.org/agm-2025/>

Neighbourhood Impacts

- Character of Colwood Creek neighbourhood. Overview:
<https://www.colwood.ca/community-services/neighbourhoods> On the ground, the Sunridge Valley Drive side can only be driven to from other parts of Colwood by passing through Langford to Brittany Drive or Sunridge Valley Drive. Aside from a townhome complex opposite Brittany Park (to which many senior residents have downsized), it consists of detached single-family homes, nearly all owner-occupied. It is not an Intended Growth Area. Residents can walk to stores for groceries⁸, and there are nearby restaurants.⁹
- Parking concerns. Three streets¹⁰ meet near the path to the proposed community garden site. Far from off-street parking, community gardeners will park on streets. Who knows how many?
- Traffic concerns. Roads meet near the path. Outside traffic (some linked to large residences on the west side of Jacklin Road) uses Sunridge Valley Drive to Brittany Drive. There are nearby large residential buildings in Langford,¹¹ Belmont Market generates more traffic than Belmont Secondary School did, and eastbound vehicular traffic on Kelly Road has risen markedly. There's no turn signal, so it's hard to turn left off Kelly Road onto Brittany Drive. Adding perhaps 120 community garden plots will make it worse.
- Lack of sidewalks. Homes were built in the late 80s, there are nearly no sidewalks, and no more are planned.
- Concentration of impacts on nearby residents. These residents will not benefit if a project is imposed on the neighbourhood yet will bear a disproportionate share of the burdens.

Outstanding Questions

- Lighting & Power. In the April 13, 2026 Council meeting, there was confusion about lights near the proposed Community Garden Hub. There are none: the nearest lights are over the foot bridge, in the Macan Place turnaround, and along streets that meet near the pathway. With no lights, there may be no power, which calls into question the site's suitability for many of its expected usages from a safety and security perspective.
- Alternative site evaluation. Colwood has 51 other parks¹², and its various plans list innumerable places that community food growing activities could take place. With so many options, it is unclear why — notwithstanding policies that community gardens should be within walking distance — no alternative sites are known to have been evaluated. Concentrating garden plots at one site does not respect the Official Community Plan.

8 Nearby are Thriftys Belmont Market, Shoppers Drug Mart, Bulk Barn, Superstore, Wal-Mart, Quality Foods, and a grocery store will open in the former Fairway Market space

9 In Langford's Belmont Market and Westshore Town Centre

10 Antrobus Crescent, Brittany Drive, and Sunridge Valley Drive

11 On Reunion Avenue, Sooke Road, Jenkins Avenue, and near Happy Valley Road

12 <https://www.colwood.ca/media/file/20210408-prmp-final>, p. iii

- Capacity planning. Six senior staff members approved the Manager of Parks' Report. What traffic and parking studies were completed, and what were the conclusions? Some Intensification is addressed in Annex G.

Conclusion

The issue is not whether community gardening is beneficial. The issue is whether this proposal is right for this location and whether Council should proceed before issues are fully explored and resolved.

Council should pause the proposal pending further review and consultation.

Thank you for committing the time to thoroughly examine the Community Garden Hub proposal, its impacts on the Colwood Creek neighbourhood, and whether it is the best option to meet Colwood's needs.



Lawrence C. Surges, B.Mus, CD

cc: Colwood Creek Ratepayers Association (info@colwoodcreekratepayers.ca)

**Annex A
Additional Guiding Principles**

<p>Traffic and Highways Bylaw No. 1134, 2010 (With amendments to January 12, 2026) - https://colwood.civicweb.net/document/6576/</p>	<p>Excerpts of particular relevance:</p> <ul style="list-style-type: none"> ● the Bylaw exempts residents from the limit of 72 hours of on-street parking, but Council directed staff to draft an amendment, so it's assumed to apply to everyone, and no more than 2 vehicles associated with a household may park on a street; ● parking is to be within 30 cm (12 in) of the curb; ● no blocking sidewalks or footpaths; and ● parking is prohibited within 6 m from intersections, 6 m before stop signs, 5 m from hydrants, 1.5 m from driveways, and within 1 m of another vehicle.
<p>Parks Management Bylaw No 1171</p>	<p>(2) No person shall do any of the following in or on any park or on any beach: (b) foul or pollute with decayed vegetables, carrion, or other organic waste, dung, noxious substances or filth of any kind, any lake, stream, pool, fountain, river or pond</p>

Invasive species must be controlled, but it is noted that fruit and seed-bearing species that OCP Policy 14.2.1.1(f) promotes are often targetted when volunteer groups work in Colwood parks. Removal reduces sources of food for people and wildlife.

**Annex B
Community Gardens in the CRD**

Information gathering is ongoing; to date, we visited community gardens in Esquimalt and Langford. Searches led to [Esquimalt’s Community Gardens Policy](#), parts of which would be worthwhile additions for any City of Colwood community gardens partnership with any operator.

The Esquimalt Community Gardens Society evaluates and selects members according to the following criteria:

1. *Esquimalt resident.*
2. *Reside in an apartment building or renter in a house and does not have access to a yard.*
3. *Living radius to the garden.*
4. *Willingness to volunteer....*
5. *Year round use of the plot....*

**Annex C
Shortage or Surplus**

Proponents and supporters indicate a capacity of 70 plots fully allocated and a waitlist of 25, for a shortage of 25 plots. They cite this to justify additional garden capacity a factor of 6 times larger, and propose locating it near a Colwood boundary with Langford. Clearly, such a location would be very attractive to Langford residents and less so to most residents of Colwood. On that basis, it cannot be recommended.

A breakdown of Colwood Garden Society membership is unknown; a model with 50% Colwood membership (35 having plots, and 13 waiting) shows a significant surplus.

<i>City Hall</i>		65%	50%	35%	100%
Total plots	70	70	70	70	70
Less: Used	70	46	35	25	70
Available	0	25	35	46	0
Waiting list	25	16	13	9	25
Surplus (Deficit)	-25	8	23	37	-25

Observations:
 Membership must be 100% Colwood residents to have a shortage of 25 plots
 Breakeven is at roughly 73% Colwood residents
 Even if there is a shortage of 25 plots, there is not an urgent need to build as many as 152

Annex D

Meeting a Shortfall of 25 Plots

On April 13, 2026, Brian Beastell asked if other sites were considered. [Minutes of the Colwood Garden Society's 2025 AGM](#) on September 28, 2026 (in City of Colwood Liaison Report), indicate that the City:

- said there's no room in Royal Bay for a community garden although there's apparently demand (number of gardeners not specified), and
- gave permission for a community garden of 20-30 plots opposite the off-street parking along Sunridge Valley Drive.

That many plots could clear the Colwood Garden Society's report waiting list backlog, but because Royal Beach/Waterfront Village is an Intended Area of Growth where build-out is ongoing, it is evident that:

- in accordance with OCP Policy 14.2.1.1(c), the City should facilitate the establishment of a community garden in that vicinity, and
- if buildout of Royal Bay is expected to continue for about 10 years and buildout of Royal Beach (Beachlands) is expected to continue for 15 years, it's too early to conclude there's no space.

The highest density in Colwood will be in our other identified city centre, Colwood Corners/Allandale, and the third highest density will be in the adjacent Hatley Park/Sooke Road Corridor. Those, too, should be priorities.

Annex E

Access to Parking Lots (City Hall vs Proposed Colwood Creek Site)

On May 28, 2026, we walked to gather data. We travelled lightly, were not accompanied by children, and had no need of multiple trips. It was easier for us than it would be for community gardeners. Having no idea where gates will go, we used the junction of paths (where the removed dog waste receptacle used to be) as a point of reference.

Proponents and City staff mention parking lots on Sunridge Valley Drive and Cecil Blogg, which are (with limited street parking on Cecil Blogg) identified in the [Colwood Creek Park Management Plan](#) (page 20, Feature 12) as available parking areas for Park users. They minimize an increased demand for street parking that a large community garden will impose on the neighbourhood.

From a parking lot perspective, there's literally no comparison between City Hall and the proposed site, even if every dog owner stays away. Gardeners *will* park on nearby streets.

The Park Management Plan indicates that the off-street parking on Sunridge Valley Drive accommodates 20 cars, and when additional amenities for families are added, there will be higher demand for parking on that side of the park. We are told that community gardeners will also park there.

City Hall

5 m (gate to front lot)
11 m (2nd gate to front lot)
43 m (2nd gate and along compound to Wishart Elementary lot)
54 m (2nd gate along path to back lot)
83 m (2nd gate to E staff lot)
181 m (gate to Wishart Elementary staff lot on Wishart)

21 m X 31 m = 651 m² = .0651 ha, 0.16 acres, or 7,007 sq ft

Combined (3 Colwood City Hall parking lots): 75 spaces, with many free during peak community gardening times

Proposed Colwood Creek Site

414 m (Junction, across bridge, keeping L to Cecil Blogg loop) 4:45
519 m (Junction of paths to middle of Sunridge Valley offstreet parking lot) 6:10
4–5 acres (Derek de Canole, Colwood Garden Society Board minutes of March 14, 2026, item #6)

Sunridge Valley Drive off-street parking: 20 spaces for all park users, with highest overall demand at peak community gardening times

Annex F Questions to Consider

A Co-Chair and a member of the Parks and Environment Committee attended the Colwood Garden Society Information and Planning Meeting on May 14, 2026: Thus, the Parks and Environment Committee and a member of Council are aware that residents are very concerned about the very last two questions on the list. The Colwood Creek Park Management Plan was prescient, so concerns could and should have been anticipated. Even if they seemed muted on April 13th, the possibility that residents simply hadn't been told should have been apparent. This handout is from the May 14th event.

Legitimate concerns should be heard and considered by Council,

Questions to Consider

- How do people move about the garden? How do they enter and exit? Where are the high and low traffic paths?
- Where are the rest areas? Are they shaded?
- Who does the site cater to? Are there any special considerations for accessibility?
- How many and what type of plots will be in the garden?
- Does the garden offer habitat for pollinators, native birds, other important species?
- Does the garden conserve water?
- Who is the garden accessible for?
- What kind of signage for the site will we need/want?
- What kind of art can we use to beautify the space?
- What is there now that should preserve?
- What are the natural assets of the site?
- How do we soften the effect of the fence on the park?
- How can we share and even enhance the space for dogs and dog walkers?
- How can we lessen the impact that we will have on the houses that back onto the park?
- How can we manage our access to minimize the impact we have on the street parking that is closest to the site?

which should have professional input and advice from staff through the Chief Administrative Officer.

Annex G Intensification

Having no written estimates from the proponent or staff, estimates were generated by Microsoft Copilot based on observational data at other community gardens in BC.

Discussion

The subdivision is not very densely populated, so the intensity of traffic attributable to residents of the immediate area is low. Compared to other areas, Colwood Creek streets are calm, so Sunridge Valley Drive and Antrobus Crescent are used for driver training, and large running groups often go around the loop three or four times.

A community garden of this scope is not a passive use; it behaves like a small community centre in terms of traffic and daily activity. Based on comparable gardens in BC, which average 1.5 to 2.0 visits per plot per day in peak season, there will be a substantial number of daily visits, most in peak after-work hours from 4-7 pm or on weekends. That baseline is before an allowance for workshops or work parties that a community garden needs to be successful.

Summary

This project would increase activity density by 5–10x compared to the background level attributable to residents of the immediate area. With no on-site parking, all daily visits will spill onto residential streets. Especially in peak hours, seniors, kids, and pets will face increased conflict with vehicles. The project would increase destination use without appropriate infrastructure.

From: [Trevor Apperley](#)
To: [Corporate Services](#)
Cc: [Jason Johnson](#)
Subject: RBHOA Submission - Website Governance, Transparency, Accountability and Information Architecture
Date: Wednesday, June 17, 2026 12:09:01 PM
Attachments: [RBHOA Resident Website Governance Submission To Colwood Council - v.FINAL - March 22,2026.pdf](#)

I would appreciate it if you would please include the attached Submission entitled “Website Governance, Transparency, Accountability and Information Architecture” as part of the Agenda Materials Written Submissions Received Prior to Agenda Publication for the City of Colwood, Regular Council Meeting scheduled for Monday, June 22, 2026.

Sincerely,

Trevor M. Apperley

Cc:

Jason Johnson, Chief Administrative Officer

Marcy Lalonde, Manager of Corporate Services/Corporate Officer

John English, President, Royal Bay Homeowners Association

Royal Bay Homeowners Association Inc.

Submission to Mayor and Council

City of Colwood

Subject: Website Governance, Transparency, Accountability and Information Architecture

Submitted by: The Royal Bay Homeowners Association Inc. (“RBHOA”)

Date: March 12, 2026

Executive Summary

The City of Colwood’s website is the primary public interface through which residents, businesses, developers, and other stakeholders access municipal information. While the site contains substantial content, structural limitations in navigation, searchability, and information architecture make key governance and operational information unnecessarily difficult to locate.

This submission identifies several structural improvements that could significantly enhance transparency, discoverability, and public usability — including reinstatement of the staff directory, clearer governance structure information, improved bylaw access, and stronger task-based navigation aligned with municipal best practices.

1. Purpose of Submission

This submission is provided by the Royal Bay Homeowners Association to assist Council in assessing the effectiveness of the City of Colwood’s primary public information portal — the municipal website.

Municipal websites now function as a core governance interface. They enable access to information, support public participation, and provide transparency regarding municipal decisions, policies, and services.

This submission provides:

- A high-level assessment of the current website
- Identification of structural information gaps affecting transparency and usability
- Observations based on comparison with leading municipal websites
- Practical recommendations intended to support continuous improvement

The intent of this submission is constructive and forward-looking.

2. Context

The City of Colwood website is the primary public-facing portal for residents, businesses, developers, and other stakeholders seeking municipal information and services.

A staff directory was available on the City website until sometime in 2025, when it was removed. At the December 8, 2025 Regular Council Meeting, residents raised concerns during public participation

regarding the absence of the directory and related organizational transparency gaps. Council responded with an immediate commitment to reinstate it.

In the period following that meeting, we met with senior City staff to better understand the constraints and concerns informing the current state of the website. Those discussions were constructive and identified legitimate operational considerations — including cybersecurity risks such as spoofing, phishing, and staff impersonation — which we take seriously and have sought to address. We subsequently provided the City with detailed technical proposals outlining commercially supported security measures that would allow greater transparency without increasing risk. The full text of that correspondence is attached at Appendix E.

Those discussions also identified that the City website is owned and managed by Corporate Communications, with IT collaboration required for technical implementation. We acknowledge that internal governance structure, and recognise that meaningful website improvements require coordinated effort across departments.

As of this submission — approximately twelve weeks following Council’s December 8 commitment — a staff directory has not reappeared on the site. This submission is brought to Council not to assign responsibility for that delay, but to provide a framework within which Council can give clear direction, establish defined ownership, and enable staff to implement improvements with appropriate support and mandate.

The staff directory issue remains both a specific, unresolved gap and a concrete indicator of the wider governance and information architecture improvements this submission proposes.

Subsequent to our correspondence of February 17, a response was received from the Manager of Information Technology outlining the City’s cybersecurity position with respect to staff directory publication. We acknowledge that response and accept that the cybersecurity concerns identified — including phishing, social engineering, impersonation, and ransomware risk — are legitimate and serious. Those concerns are addressed substantively in the Solution Framework at Section 7.

However, we observe that the response addresses the question of public access to City services, which is well-served by the general channels described. A staff directory serves a different and complementary purpose. It enables residents, ratepayers, community organizations, journalists, elected officials, and oversight bodies to identify who is responsible for a given area of municipal activity, trace accountability, and engage directly with the appropriate decision-maker when that is necessary. General intake channels, whilst entirely appropriate for service requests, do not readily provide that function. The two are not equivalent, and we submit that this distinction is material to Council’s consideration of this matter.

There is a further practical consequence of the current approach that we bring to Council’s attention. In the absence of a staff directory, a resident who wishes to communicate directly with a specific member of staff must, in effect, wait for that staff member to initiate contact — since it is only through that interaction that the resident can obtain the individual’s name, title, and direct contact information. This places staff in a position where they have practical influence over how easily the public can identify and contact responsible staff. We do not suggest this is the intent of the current approach; it is, however, its practical effect, and it is an outcome that we submit is inconsistent with the principles of transparent and accountable municipal governance.

We have reviewed the 2026 Service Profiles for both departments with direct responsibility for the City website — Communications, Engagement and Economic Development, and Information Technology. Neither Service Profile contains any planned action to improve the website’s governance content, information architecture, or public transparency. Neither references the restoration of the staff

directory, notwithstanding Council’s commitment of December 8, 2025. Both profiles reference the City’s strategic pillar of Excellence in Governance and Services, defined as building trust through transparent decision-making processes and regular reporting to ensure accountability. The absence of any corresponding planned action in either service profile represents a gap between stated strategic commitment and planned service delivery that we submit warrants Council’s attention — and makes the 2026 service review and budget deliberations the appropriate and timely venue for this submission.

3. Current State Assessment

The City of Colwood website contains a significant amount of municipal information and provides access to many core services.

However, the site structure reflects a department-based information architecture rather than a user-oriented navigation system. This approach often requires residents to know which department is responsible for a specific issue before they can locate relevant information.

From a public-user perspective, this creates challenges in locating governance information, tracking Council initiatives, and identifying appropriate staff contacts.

3.1 Benchmarking Assessment

Approximate Grade (relative to leading municipal websites): **C- / D+**

This benchmarking observation reflects several structural factors:

- Information is frequently document-based rather than task-based
- Governance materials are dispersed across multiple sections
- Search discoverability appears limited
- Key transparency tools — including a staff directory and clearly structured organizational information — are not readily available

The site functions technically but does not fully align with modern municipal digital governance practices.

3.2 Strengths

- Core civic content is present, including news, events, and engagement information
- Council agendas and minutes are published
- Accessibility intent is stated and supported by policy documentation
- A Development Tracker exists and is linked from the homepage — demonstrating that the concept of public-facing activity tracking is already present on the site. However, as noted in Section 3.3, the tracker currently provides only high-level information and falls short of the substantive transparency that residents require.
- An organizational chart dated December 2025 has recently appeared under the Contact Us page — a welcome step. However, its placement under Contact Us rather than under Local Government or organizational governance reflects precisely the information architecture gap this submission identifies: governance content filed wherever convenient rather than structured for discoverability. As an illustration of this gap, an independent review of the website conducted in preparing this submission failed to locate the chart on first pass.

3.3 Structural Weaknesses

- No active centralized staff directory; organizational chart recently posted under Contact Us but not structurally integrated into governance navigation
- No consolidated Council motion or directive tracker
- Bylaws are difficult to confirm as current and fully consolidated
- Procurement and RFP activity is not prominently or centrally surfaced
- Development Tracker exists but provides only high-level information; specific plans, site details, proponents, and application status are not accessible — creating an appearance of transparency without the substance
- Work-in-progress information beyond development activity is fragmented and not centrally tracked
- Navigation is department-oriented rather than task-oriented
- Search discoverability for governance content is limited
- Multiple broken or outdated links reduce user confidence

4. Information Architecture and Discoverability

Governance and administrative content are difficult to find because they are siloed by department, document-heavy, and dependent on prior knowledge of municipal terminology. Best-practice municipal sites structure navigation around user intent and top tasks rather than internal department organization.

4.1 Navigation

Strengths:

- Homepage highlights major resident tasks and key civic functions are visually surfaced
- Breadcrumbs support user orientation

Opportunities:

- Dense, multi-level departmental menus with limited task-based pathways
- Governance materials are buried multiple levels deep

4.2 Search

- Limited filtering capability and no predictive search support
- Governance documents not consistently surfaced in results
- Bylaws, reports, and policies are not reliably discoverable via search

A concrete illustration of this gap was identified during preparation of this submission. Entering “Code of Ethics” into the City website’s search bar returns no useful result. Locating the current 2024 version of that document requires navigating four levels deep — Home → Local Government → Bylaws and Policies → CivicWeb portal — with the final step transferring the user to a third-party platform requiring its own separate navigation. The City’s Code of Ethics — a foundational governance document — is therefore effectively undiscoverable through the website’s own search function, and accessible only to a resident with both the persistence to navigate four levels of the site and the familiarity to recognise that the final destination is an external portal. This is a precise and verifiable example of the bylaw accessibility and search discoverability weaknesses identified in this submission.

5. Comparative Municipal Practice

5.1 BC Peer Municipalities

Peer BC municipalities commonly provide centralized staff directories, organizational charts, consolidated bylaws libraries, procurement portals, development activity trackers, and Council priority dashboards as standard public-facing governance infrastructure.

5.2 Canadian Best-in-Class Practice

Leading municipalities such as Edmonton, Toronto, and Montréal provide structured open data platforms and governance dashboards, enabling residents to trace Council decisions through to outcomes. Edmonton has adopted International Open Data Charter principles including open-by-default publication, timeliness, accessibility, and accountability.

6. Core Structural Gap

A useful parallel can be drawn from the private sector. If a publicly traded company were to remove management contact information, require all communications to be routed through a central office, and release information only when management chose to do so, financial markets would interpret that as a governance concern. Investors understand that transparency correlates with accountability. When information is restricted or made difficult to access, confidence falls — not because the underlying organization is necessarily failing, but because opacity makes it impossible to verify that it is not. The same dynamic applies in municipal governance. Residents are, in an important sense, the shareholders of the City. When access to information is limited, when responsibility is unclear, and when communication channels are restricted, the public draws the same inference that investors would draw: that accountability may be unclear and that governance may not be functioning as it should. The most successful organizations — public and private alike — have learned that transparency does not weaken institutions. It strengthens trust in them.

Council direction is recorded but is not structured for public traceability. There is no consolidated public mechanism to track a given directive, the responsible department, and its implementation status. Decisions are published; outcomes are not traceable.

The unremediated staff directory is a concrete and visible illustration of this gap: a Council-directed action, now more than twelve weeks old, with no publicly visible owner, timeline, or status. The organizational chart — when it eventually appeared — was filed under Contact Us, a location so structurally disconnected from governance content that an independent review of the site failed to locate it on first inspection. This is not a criticism of the content itself; it is a precise illustration of why information architecture and governance stewardship matter.

Similarly, the Development Tracker demonstrates that the City already understands the value of public-facing activity tracking — yet the tracker withholds the substantive detail residents need. The gap between the form of transparency and its substance is exactly the structural problem this submission seeks to close.

7. Solution Framework — Proportionate to Colwood

The following measures are recommended. Each is proportionate to Colwood's scale and aligned with established municipal best practice.

It is also worth noting that the City’s website is built and maintained by Upanup, a Victoria-based firm specialising exclusively in municipal digital platforms across Canada and the United States, with over 100 municipal clients. Upanup’s own published best practice guidance advocates for user-centred navigation, task-based site structure, and recommends that all content be findable within three clicks of the homepage — a standard the current site does not consistently meet, as the Code of Ethics example in Section 4.2 illustrates. The City therefore already has access to a vendor partner whose professional standards and capabilities directly support the improvements proposed in this submission. The gap is not one of platform or vendor capability; it is one of governance direction and content stewardship.

7.1 Security and Transparency: Compatible Objectives

The RBHOA recognises that municipal websites are increasingly subject to serious cybersecurity threats — including ransomware, phishing, staff impersonation, spoofing, and social engineering attacks. These are legitimate operational concerns and the RBHOA does not minimise them. However, the evidence from peer municipalities and from the commercially supported tools outlined in Appendix E demonstrates clearly that robust cybersecurity and meaningful public transparency are not competing objectives — they are compatible ones. The measures proposed in this submission are premised on achieving both.

Restricting public access to basic organizational information — such as staff names, roles, and contact details — does not in itself constitute a security measure. The tools required to address the genuine threats identified are technical and systemic in nature, and do not depend on limiting what residents can see. A well-governed, transparently structured website, supported by appropriate security infrastructure, is more resilient than one that achieves apparent security through opacity.

7.2 Recommended Measures

The following eight measures are recommended:

1. **Staff Directory and Organizational Chart**
2. **Council Decisions and Status Tracker**
3. **Consolidated Current Bylaws Repository**
4. **Central Procurement and RFP Portal**
5. **Development Applications and Activity Tracker**
6. **Projects and Work-in-Progress Dashboard**
7. **Task-Based Navigation Layer**
8. **Governance-Aware Search Prioritization**

8. Request to Council

That Council:

1. Receive this RBHOA submission for information;
2. Direct Staff to **immediately restore the Staff Directory** pursuant to the undertaking provided by Mayor Kobayashi at the December 8, 2025 Regular Council Meeting;
3. Formally acknowledge the City website as governance infrastructure requiring defined ownership and maintenance standards;

4. Direct Staff to report back with an implementation plan and timeline for the governance and transparency measures identified in this submission; and
5. Consider convening a Council workshop on website governance and accountability structure.

9. Conclusion

The City of Colwood’s website contains substantial information and serves many important functions. However, improvements to its information architecture would significantly enhance transparency, usability, and public confidence.

The issues identified in this submission are structural rather than operational. Addressing them would strengthen the website as a core governance tool and align Colwood’s digital information practices with contemporary municipal standards.

The RBHOA is mindful that residents and residents’ associations who raise governance questions, identify service gaps, or propose improvements are sometimes perceived as attempting to perform the role of the administration. We would respectfully suggest that the opposite is true. Residents have full lives and, in the normal course, have neither the inclination nor the time to scrutinise municipal governance in detail. When they do, it is almost invariably because opacity has left them with no alternative. When policy rationale is unclear, when Council directions cannot be tracked, when development details are unavailable, when defined timelines are absent, and when direct communication with responsible staff is effectively precluded, residents are left to draw their own inferences and to invest their own time and effort in seeking information that should be readily accessible. The structural improvements proposed in this submission would materially reduce the conditions that give rise to that dynamic — to the benefit of residents, staff, and Council alike.

The Royal Bay Homeowners Association respectfully submits these observations for Council’s consideration.

10. Closing

Council’s December 8, 2025 decision to reinstate the staff directory demonstrated meaningful responsiveness to resident transparency concerns. The continued absence of the directory — more than twelve weeks on — underscores the importance of clearer governance structure, defined ownership, and implementation traceability.

The measures outlined in this submission are proportionate, practical, and aligned with established municipal best practice. Their implementation would materially improve transparency, accountability, and public confidence in the City of Colwood’s governance.

Respectfully submitted,

The Royal Bay Homeowners’ Association Inc. (RBHOA)

March 12, 2026

Appendix A — Governance and Usability Assessment Framework

Assessment lens: Public-sector information architecture best practices, municipal transparency standards, user-centred navigation, open government principles, and peer municipality comparison.

Evaluation factors: Governance traceability, organizational transparency, bylaw accessibility, procurement visibility, development tracking, navigation structure, and search discoverability.

Resulting governance-oriented grade: **C- / D+**

Appendix B — Comparative Municipal Practice

BC peer municipalities commonly provide: centralized staff directories, organizational charts, consolidated bylaws libraries, procurement portals, development activity trackers, and governance dashboards.

Canadian best-in-class municipalities such as Edmonton, Toronto, and Montréal provide structured open data platforms and decision traceability dashboards, enabling residents to follow Council direction through to confirmed outcomes.

Appendix C — International Open Data Charter (Summary)

Core principles include:

- Open by default
- Timely and comprehensive publication
- Accessible and usable formats
- Comparable and interoperable data
- Support for accountability and citizen participation

These principles align with and reinforce municipal governance transparency practices.

Appendix D — Before / After Governance Model (Colwood-Scaled)

Before:

Department-based navigation; PDF-centred publishing; siloed governance content; no consolidated motion tracking; no responsibility mapping.

After:

Task-based navigation layer; active staff directory and organizational chart; Council decision and status tracker; consolidated bylaws repository; procurement and development portals; work-in-progress dashboard.

Key Shift:

From publishing documents to maintaining a public record of decisions and confirmed outcomes.

Appendix E — Security Solutions Proposed to Address Staff Directory Concerns: Correspondence to the Chief Administrative Officer, February 17, 2026

Good Afternoon Jason,

As I undertook to do following our meeting on February 11, I wanted to provide some examples of potential solutions and tools which might alleviate the security concerns, enabling inter alia a more fulsome restoration of a public-facing staff directory. While the current minimal staff information limits public access, these widely used technical measures make it possible to address security risks without reducing transparency.

These measures are, as I understand it, commonly used website and telephony security tools in municipal settings which focus on system hardening, email protection, web defence, staff awareness, and telephony security rather than restricting access.

1. Domain and Email Protection

- **Valimail** — Automates SPF, DKIM, and DMARC enforcement.
- **DMARC Analyzer** — Monitors spoofing attempts and provides reporting.
- **Mimecast** — Impersonation protection and lookalike domain detection.

2. Multi-Factor Authentication (MFA)

- **Microsoft 365 MFA and Defender** — Conditional access, phishing-resistant authentication.
- **Duo Security** — Easy deployment with audit capability.

3. Advanced Email Filtering and Brand Protection

- **Mimecast, Proofpoint, ZeroFox** — Executive impersonation alerts, malicious domain monitoring, and brand abuse detection.

4. Web Application Firewall and Bot Management

- **Cloudflare** — WAF, bot filtering, and rate limiting.
- **Imperva** — Advanced bot detection and traffic analysis.

5. Staff Awareness and Phishing Simulation

- **KnowBe4, Cofense** — Staff phishing simulations and reporting tools to strengthen resilience.

6. Caller ID Authentication and Anti-Spoofing

- **TeleFortress STIR/SHAKEN** — Ensures incoming calls display verified caller ID and reduces spoofing risk. Works at carrier/SIP level.
- **TNS Call Guardian** — Provides reputation scoring and analytics for incoming numbers to identify and block spoofed or suspicious calls.

7. Robocall and Spam Call Protection

- **TransNexus ClearIP / Robocall Prevention** — Blocks or diverts abusive traffic before it reaches staff phones; integrates with SIP/VoIP systems.
- **Sangoma / VoIP Innovations Robocall Mitigation** — Uses behavioural analytics, CNAM, and STIR/SHAKEN to detect high-volume or spam calls.

8. Managed VoIP Providers with Security Integration

- **Fidalia Networks** — SIP/VoIP service with integrated STIR/SHAKEN and anti-spam measures, suitable for municipal voice infrastructure.

Governance and Collaboration

I appreciate that the website is overseen by Corporate Communications, and that IT collaboration would support the implementation of these controls. I fully respect that your IT team would already be familiar with many of these tools — my goal here is simply to illustrate that robust, commercially supported solutions exist to address the concerns identified.

Maintaining appropriate public access to staff information is an important aspect of transparency and accountability, and these technical measures make it feasible to achieve both security and public trust.

I hope that you and your staff will find this to be of some assistance. I look forward to meeting with the Manager of Corporate Communications to go over the broader website concerns we discussed.

Kind Regards,

From: [Jason Johnson](#)
To: [Mayor and Council](#)
Cc: [Corporate Services](#); [Mairi Bosomworth](#)
Subject: FW: Request for Moratorium on Form and Character Development Permit Requirements Within Master Planned Communities
Date: Wednesday, June 17, 2026 4:03:43 PM
Attachments: [image002.png](#)
[image003.png](#)

From: [REDACTED]
Sent: June 17, 2026 2:50 PM
To: Jason Johnson <jjohnson@colwood.ca>
Subject: Request for Moratorium on Form and Character Development Permit Requirements Within Master Planned Communities

You don't often get email from [REDACTED] [Learn why this is important](#)

Request for Moratorium on Form and Character Development Permit Requirements Within Master Planned Communities

Mayor and Council,

I am writing to respectfully request that the City of Colwood consider implementing an immediate moratorium on the requirement for Form and Character Development Permits for single-family homes being constructed within approved master planned communities that already have established development plans, architectural guidelines, and design review processes.

Council has recently advanced a bylaw amendment, anticipated for adoption in September, that would eliminate the requirement for builders in these developments to obtain a separate Development Permit in addition to a Building Permit. This proposed change recognizes what many builders, homeowners, and industry professionals have long understood: where robust architectural controls and development guidelines already exist, the additional municipal Form and Character permit process adds little value while creating unnecessary costs, delays, and administrative burden.

Given Council's clear policy direction, it would be prudent to consider suspending this requirement immediately rather than continuing to apply a process that Council has already determined is no longer necessary.

The current requirement results in:

- Additional costs to homeowners at a time when housing affordability remains a significant challenge.
- Increased processing times for housing projects, delaying construction starts and occupancy.
- Additional workload for City staff who must review and administer applications that will soon no longer be required.

- Increased municipal operating costs that ultimately contribute to escalating taxation and service delivery expenses.

In developments where comprehensive architectural guidelines are already enforced through registered covenants, development agreements, or established design review processes, the objectives of Form and Character review are already being achieved. Continuing to require a second layer of review provides little public benefit while consuming valuable resources for both the City and applicants.

Implementing a temporary moratorium until the bylaw amendment is formally adopted would demonstrate Council's commitment to reducing red tape, improving efficiency, supporting housing affordability, and ensuring municipal resources are focused where they provide the greatest value to residents.

I respectfully ask Council to direct staff to explore options for suspending or streamlining these requirements at the June 22nd, 2026 Council meeting, pending final adoption of the proposed bylaw amendments.

Thank you for your consideration and for your continued efforts to improve efficiency and accountability within the development approval process.

Respectfully,
Todd Preston
Qualis Builders Ltd.




Qualis Builders Ltd.

Todd Preston
Owner

 250-812-1147

 Todd@qualisbuilders.ca

 www.qualisbuilders.ca



To: CAO – Jason Johnson
Submitted: June 13, 2026
From: Sandra Russell, Manager of Communications, Engagement & Economic Development
RE: Draft 2025 Annual Report

RECOMMENDATION

THAT Council receive the Draft Annual Report for Fiscal Year ending December 31, 2025.

SUMMARY AND PURPOSE

Municipalities are legislatively required to prepare an annual report by June 30th of each year describing their progress throughout the previous year and priorities for the coming year.

Colwood's Annual Report builds upon the Service Review and Financial Plan processes, providing an overview of the City's accomplishments in 2025 and priorities for 2026. The report provides an opportunity for Council, staff and community to reflect on progress made over the last year and clarify goals and objectives for 2026.

RELATED POLICIES

The Annual Report is a requirement of the *Community Charter and Local Government Act*.

BACKGROUND

The 2025 report outlines progress made toward the City's OCP vision and Council's Strategic Priorities.

In addition to reiterating the Council expectations and describing the operational responsibilities and selected statistical trends of each service area, specific focus is placed on areas where the City is advancing Council's 2025-2027 strategic pillars, including Strengthen Community & Sustain Nature, Invest in Infrastructure, Pursue Economic Growth & Vitality, and Provide Excellence in Service & Governance. Once again, this year's report links each service area to the strategic pillar it targets.

The report also includes the 2025 Financial Statements and detailed Statistical Information that paints a contextual picture and demonstrates the City's progress by reporting trends in data over time.

Vibrant images of our community and pull out text boxes are intended to draw the reader into the detail and offer an invitation to the public to learn more about the many services, projects and initiatives the City undertakes.

COMMUNICATIONS & ENGAGEMENT

Advertisements have been published in two consecutive issues of the Goldstream News, on June 11 and June 18, encouraging public review and feedback on the the Draft 2025 Annual Report. The report has been available on the City website at www.colwood.ca since June 11. A printed copy has been available at the City Hall reception desk for members of the public who was interested in reviewing and providing input in person.

FINANCIAL CONSIDERATION

There are no direct financial implications associated with the Annual Report.

Attachments:

[Annual Report 2026](#)

Approved by:

Sandra Russell, Manager of Communications, Engagement & Economic Development
Heather Power, Deputy Corporate Officer
Marcy Lalande, Manager of Corporate Services
Kathy McLennan, Director of Finance
Jenn Hepting, Deputy Chief Administrative Officer
Jason Johnson, Chief Administrative Officer

Status:

Approved - 17 Jun 2026
Approved - 17 Jun 2026
Approved - 17 Jun 2026
Approved - 17 Jun 2026
Approved - 17 Jun 2026

DRAFT



COLWOOD 2025

ANNUAL REPORT

FISCAL YEAR ENDING DECEMBER 31, 2025

Colwood Fast Facts

LAND & FEATURES

- 17.67 square km total land area
- 60 parks featuring old growth forest
- 104 hectares of parkland
- 7.6 km of ocean waterfront
- 3 National Historic Sites: Hatley Castle, Fisgard Lighthouse & Fort Rodd Hill
- 1 Migratory Bird Sanctuary
- 102 km of paved roads (excluding Federal lands)
- 63 km of sanitary sewer
- 73 km of storm sewer (including catch basin leads)

PEOPLE & BUSINESS

- Incorporation year: 1985
- 22,256 residents and growing (2024, BC Stats)
- Median age 42.4 (2023, Household Prosperity Report)
- 8,175 households (2023)
- \$8.0 billion in assessed taxable value (2026)
- \$345 million in new construction assessed taxable value (2026)
- \$1.1 million in taxes generated from growth (2026)
- 1,189 active business licenses (April 2026)



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**City of Colwood, British Columbia, Canada
2025 Annual Report for fiscal year
ending December 31, 2025**

**Prepared by the City of Colwood
Communications & Finance Departments**

**Presented to Colwood Council
in accordance with Section 99,
Community Charter**



INTRODUCTION

LAND ACKNOWLEDGEMENT

MESSAGE FROM THE MAYOR


COLWOOD COUNCIL

GOALS & STRATEGIC PRIORITIES

2025 IN PICTURES

ORGANIZATIONAL PROFILE

MESSAGE FROM THE CAO

A photograph of a lush forest. The foreground is filled with vibrant green ferns. In the middle ground, several tree trunks are covered in bright green moss. The background is a dense forest of tall trees, with some light-colored trunks visible. The overall atmosphere is moist and verdant.

The City of Colwood sits on the ancestral lands of Teechamista and the Lekwungen-speaking people of the Songhees and Esquimalt Nations.

We are honoured to have the opportunity to build strong working relationships with local Nations and commit to continued learning, openness, humility and respect. We endeavor to walk softly on these ancestral lands of the Songhees and Esquimalt families.

Lush forests in Latoria Creek Park,
Colwood, BC



Mayor & Council

Colwood Mayor and Council

Message from the Mayor



Doug Kobayashi
Mayor

Colwood is growing, but thoughtfully, and with community needs as the priority.

We know that household prosperity and quality of life are the key to a thriving community. With that in mind, Colwood is focusing on making our community the ideal place to live and do business in multiple ways:

- continuing to support the provision of a range of housing options to meet the needs of people at all stages of life;
- working to maintain and restore connections to nature and enhance recreational opportunities through Master Plans for Transportation, Parks and Waterfront Stewardship;
- continually enhancing our road network to keep traffic moving, while providing enjoyable active transportation routes like the Galloping Goose bridge, sidewalk and cycling projects, and transit improvements;
- strengthening our community through climate action: electrification of vehicles and equipment, conserving biodiversity, encouraging energy efficiency through housing retrofits, and fostering community resilience with a disaster plan and continuing to connect neighbours through volunteering and community events and initiatives.

We are proud that initiatives strive to create opportunities for our community to get involved and improve life in Colwood. Whether you are hiking a forest trail, visiting one of our historic sites, enjoying the beach, or playing in your neighbourhood park, Colwood is the place to be.

Colwood Council 2022-2026

Colwood's Mayor and six councillors were elected in November 2022 for a four year term.

The role of Council is to govern the City of Colwood and its municipal corporation so that staff are able to provide the services Colwood residents need and want. In carrying out their many duties, Council considers citizens' concerns in balance with social, environmental and safety factors and anticipates emerging opportunities to plan for the community's long-term growth.

Council meets regularly to make decisions about City policies and directions that will be carried out by Colwood staff in the day to day business of the community. Citizens are encouraged to attend meetings, share their views and learn more about decisions that affect them.



Cynthia Day



David Grove



Dean Jantzen



Kim Jordison



Misty Olsen



Ian Ward

Making Headlines in 2025

- **The Colwood Clinic opens its doors to new patients in January 2025**
- **Colwood hires first family physician for municipally run clinic**
- Construction begins on the Galloping Goose pedestrian and cycling bridge in Colwood
- **Quarry Park playground opens as the largest in the region**
- Thousands attend Colwood's 10th annual Eats & Beats Beach Party
- **Colwood welcomes second Dr. to the Colwood Clinic: Welcome Dr. Yacoub**
- The Beachlands Experience Centre opens in Colwood
- **Generous community support for the Colwood Clinic at Mayor's inaugural gala event**
- Completion of new sidewalks on Lagoon, Hagel, and Kelly Roads
- **Colwood Volunteer Groups achieve results and build social connections**
- Lekwungen Nations and Local Governments sign partnership agreement for future Island Rail
- **Colwood balances community safety and fiscal responsibility on West Shore RCMP detachment**
- Colwood supports community safety through Project UPSTREAM
- **Colwood launches Show Us Your Mug Challenge for waste reduction**
- Hotels now a permitted use in the Beachlands neighbourhood
- **Colwood Council works to find cost saving measures to reduce tax hike**
- Colwood protects wildlife by limiting bird feeding
- **Province announces start of construction of Long Term Care facility in Colwood**
- Colwood reaffirms Waterfront Pathway project scope to be complete by Jan 2028 federal grant deadline
- **Construction continues on Royal BC Museum PARC facility in Colwood**



Goals & Strategic Priorities

Official Community Plan Goals

Colwood's *waterfront* is a gently-enjoyed, world class destination for residents and visitors alike.

People and *nature* are exceptionally well-connected.

Family friendly *neighbourhoods* provide housing choices.

Residents have realistic *transportation* choices.

Vibrant streets & *public spaces* promote community connections.

Colwood is carbon neutral, energy positive, water smart and *prepared to adapt* to a changing world.

Strategic Priorities

This plan provides a high-level overview of the four strategic pillars and related priorities where Colwood Council wants to track measurable progress in 2025, 2026, and 2027. Each pillar is accompanied by measurable priorities and clear indicators for success. A separate Operational Plan documents and tracks specific project details, timelines, budgets and responsibilities.

<p>1 Strengthen Community + Sustain Nature</p>	<p>2 Invest in Infrastructure</p>
<p>We foster a healthy, connected community and protect our natural environment.</p>	<p>We provide safe, sustainable infrastructure and connected transportation networks.</p>
<p>3 Pursue Economic Growth + Vitality</p>	<p>4 Provide Excellence in Governance + Services</p>
<p>We support business growth, employment opportunities, tax base diversification, and leverage development for community benefit.</p>	<p>We work to build public trust by providing efficient public services, involving residents in transparent decision-making processes, and regular reporting to ensure accountability.</p>



The municipally-run Colwood Clinic opens



National Indigenous Peoples Day at Royal Roads

2025 in Pictures



Colwood's first Walk With Your Doc



Earth Day tree planing with the JDF Cubs



First annual Lagoon Arts & Culture Festival



10th Annual Fats & Beats at the Beachlands



Beachlands Experience Centre



Music in the Park at Lagoon West Park



Waterfront Multi-Use Pathway progresses



Grant for Galloping Goose overpass construction



Annual Pumpkin Smash for Wildlife Awareness



Page 109 of 207
Celebrating new sidewalks with Mayor Kobayashi



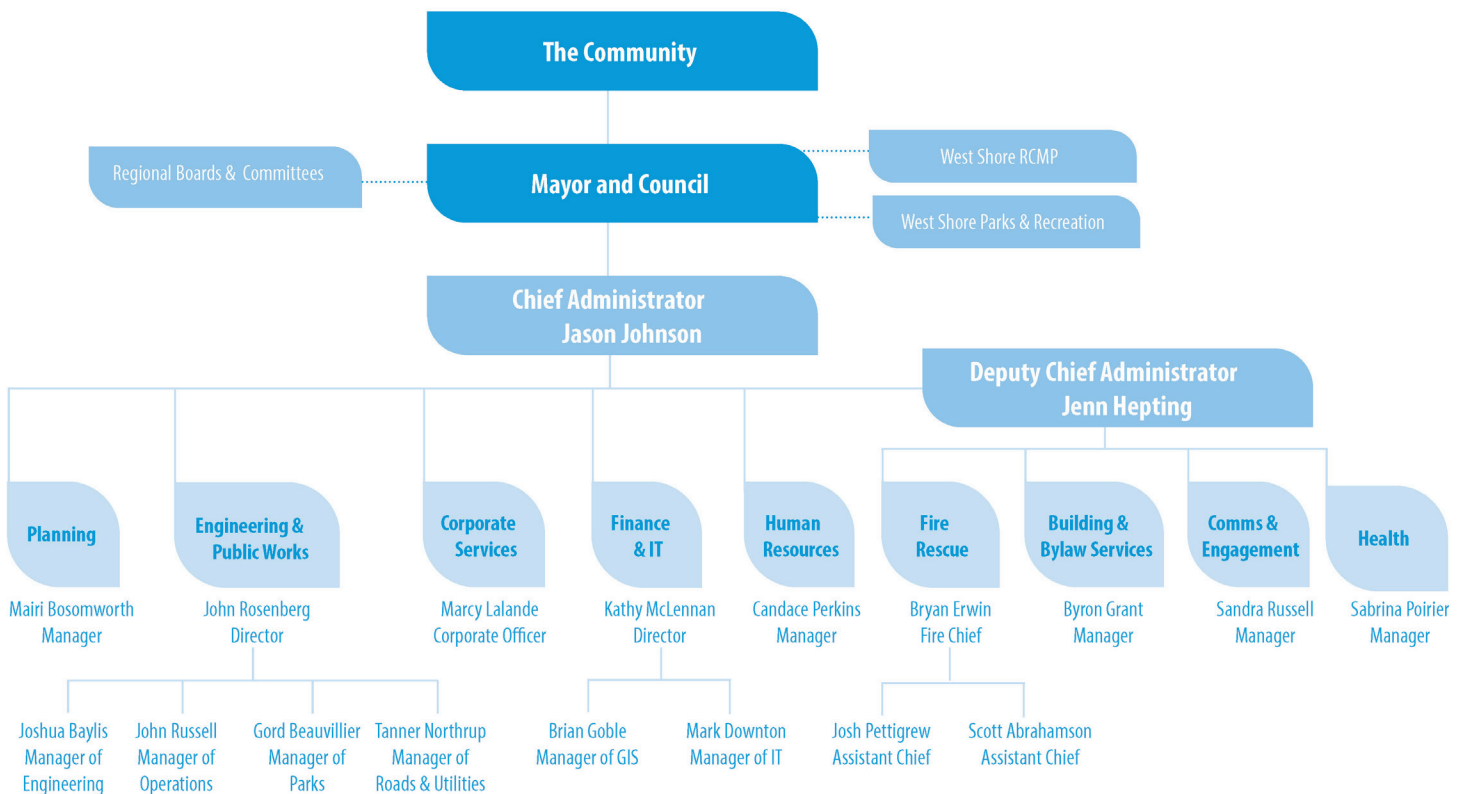
City Services



Organization Profile

The City of Colwood provides a wide range of municipal services to the community. These services include Corporate Administration, Finance, Policing, Fire Protection, Planning, Building Inspections and Bylaw Services, Engineering, Public Works, Parks and Sewer Service. The City also levies and remits funds to support the West Shore Parks and Recreational Centre, the Greater Victoria Public Library, and School District 62.

The Chief Administrative Officer leads a team of dedicated employees responsible for providing the services detailed in this plan as well as providing recommendations and policy advice to Council.





Message from CAO

Fisgard Lighthouse - Mike Wagar, Colwood Calendar Contest

I am pleased to present Colwood's Annual Report which provides an overview of the City's activities and accomplishments for the year ending December 31, 2025.

Each of the services, programs and initiatives supported by staff is specifically targeted to help the City achieve the goals expressed by our community in the Official Community Plan, in alignment with the priorities outlined in Council's 2025-2027 Strategic Plan: Strengthen Community & Sustain Nature, Invest in Infrastructure, Pursue Economic Growth & Vitality, and Provide Excellence in Governance & Services.

This Annual Report is presented in three sections:

Introduction & City Overview – a message from the Mayor and an overview of the City with a summary of the City's goals and strategic priorities and year in review.

City Services – an organizational profile and profiles of each City service area that include an overview, an outline of Council's expectations, a summary of accomplishments from 2024, priorities for 2025 and statistical trends.

Financial & Statistical Reports – a summary of municipal financial & general statistics

Colwood is fortunate to have a Mayor and Council who provide clear direction and leadership as well as a dedicated staff team that takes great pride in serving our City.

Thank you for taking the time to review this report. I encourage you to visit colwood.ca and get involved in activities and decisions about our seaside community.



Planning

Guiding development of complete neighbourhoods

COMMUNITY & NATURE

INFRASTRUCTURE

ECONOMIC GROWTH

GOVERNANCE

Council Expectations

- Clear communication on development applications and the development process by providing access to applications on City's webpage and follow public notice requirements including signage.
- Align projects with expectations of the community through the Official Community Plan.
- Recognize that Council Committees form an integral part of our approvals process.
- Ensure we are providing a positive overall customer service experience to the community
- Prioritize the natural topography, environment, and climate impacts (Site Adaptive Planning) in the review of applications.
- Encourage development that increases employment opportunities
- Understand current demographics and anticipate population changes and policy implications.
- Timely processing of development applications.
- Strengthen relationships with Esquimalt, Songhees and Scia'new Nations.
- Monitor community needs to inform policy review and development
- Support effective identification, protection, and stewardship of built and intangible heritage.

In 2025, the City's Community Planning and Development Services team evolved into a single Planning Department to reduce the overall labour resourcing while taking on all functions of the two former departments:

- **Land Use Planning** implements zoning regulations, City standards and bylaws to achieve the City's goals and objectives as outlined in the Official Community Plan and City-wide plans.
- **Policy Planning** involves the development, evaluation and regular review/updates to:
 - The City's strategic long-term plans including, but not limited to the Official Community Plan, Parks and Recreation Master Plan, and the Waterfront Stewardship Plan.
 - City bylaws, policies and housing reports: Official Community Plan, Land Use Bylaw, Parking Bylaw, Housing Needs Report, and Housing Target Reports.
 - Policies on housing, urban design/public realm, transportation, and parks planning.
 - Coordinate timely review and development of fees & charges including land use application fees, Development Cost Charges, Amenity Cost Charges, etc.
- **Subdivision** involves the alignment of statutes, policies and bylaws of the Province and City regarding the delivery of service as it relates to the role of the Approving Officer.
- **Heritage Planning & Conservation** focuses on managing the City's heritage resources in conjunction with the Colwood Heritage Commission and providing information relating to historic structures, landscapes, and intangible heritage.

Accomplishments from 2025

LAND USE PLANNING:

- Maintained level of service on development applications.
- Launched Land Use Application Tracker (Our City) on the website.
- Exceeded Year 1 and 2 Provincial Housing Target Order (HTO).

POLICY PLANNING

- Completed a land swap deal between the City of Colwood and Path Developments, which increased the land base of Quarry Park by an additional 1.93 hectares (4.76 acres).
- Amended the Urban Forest Bylaw which resulted in less Tree Management Permits being received.
- New and updated Environmental Development Permit Design guidelines were adopted by Council.
- Completed the pre-feasibility stage of the National Urban Park designation process in partnership with Parks Canada, Esquimalt First Nation and representatives from Te'mexw Treaty Association.
- The Colwood Waterfront Stewardship Plan was endorsed by Council.
- The North Latoria Area Plan went through the approval process including a public hearing, and was adopted in January, 2026.

HERITAGE PLANNING & CONSERVATION

- Pendray House was given legal heritage protection through Council's adoption of a Heritage Designation Bylaw No. 2043.

SUBDIVISION

- In 2025, 69 new fee simple lots and 138 strata units have been created through subdivision. The process of subdivision also generated 2.8ha of land dedicated for park use.

Priorities for 2026

- Policy Prioritization Process- Creating a framework for policy work, and seek direction from Council on what should be prioritized.
- Development Approvals - Seeking grant funding for comprehensive update to our Development Procedures Bylaw.
- Develop a First Nations Engagement framework
- Complete rplanning phase of the National Urban Park designation.
- Park Management Plans – Develop a Park Management Plan on an annual basis, and thereafter update existing plans. Priority to be Herm Williams Park.



Statistical Trends: Planning and Land Use				
Construction Value				
2022	2023	2024	2025	
\$163M	\$326M			
Development Permit Time (days)				
2022	2023	2024	2025	
139	120	108	88	
Total Development Services Applications				
2022	2023	2024	2025	
172	138	154	116	



Engineering

Planning & design of streets, sidewalks, lighting, landscaping, drainage, and underground works

COMMUNITY & NATURE

INFRASTRUCTURE

ECONOMIC GROWTH

GOVERNANCE

Council Expectations

- Consistent application of the Official Community Plan, Bylaws, Strategic Priorities, Policies, and Regulations of the City.
- Effective and relevant management and oversight of traffic in Colwood.
- Ensure that Developers are aware of the City's policies and specifications during the application process, in a timely and efficient manner.
- Delivery of high-quality capital works and services that meet our community's needs, engineering standards and reflects our environment, changing climate, universal accessibility and fiscal responsibility.
- Apply a street design that reflects the City's mode priorities: active, transit, goods & services, accessibility, and vehicles.
- Decisions will consider the climate emergency and how to mitigate & adapt to it.
- Asset management is supported through master plans that envision future and the implementation of an Asset Management System.
- Decisions will consider the City's sewer capacity.

The Engineering Team is responsible for providing sustainable and value driven infrastructure, ensuring the citizens of Colwood get the best value from development and capital projects.

Engineering is involved in the planning, design, and construction of public infrastructure including roads, sidewalks, boulevards, streetlighting, traffic signals, sanitary sewer and storm drainage systems. This includes projects delivered to the City by developers and for capital projects initiated and delivered by the City.

Engineering actively engages other departments, residents, developers, and external regional organizations, providing a customer-centric approach while providing information and technical expertise including:

Transportation management to support and monitor mode shift. Use data to determine network efficiencies through various upgrades enabling the optimization of traffic flow. Data driven solutions when contemplating intersection treatments such as roundabouts, traffic calming and other transportation related works.

Master Plans that factor in climate change and prioritize sustainable and fiscally responsible infrastructure repair and replacement.

Capital Projects based on value-driven decision making that takes advantage of grant funding when available. Engineering delivers innovative projects utilizing industry best practices.

Asset Management that guides fiscally responsible approaches to optimizing the life cycle of assets through maintenance & inspection of bridges, dams, rockfaces, retaining walls and more.

Land Development work to identify the scope of infrastructure and servicing requirements that support the objectives of the community relative to new and existing developments. This is achieved through a collaborative iterative process of referrals with various departments.

Accomplishments from 2025

- Council endorsement of Traffic Safety Initiatives Matrix.
- Active transportation projects completed under budget.
- The multi-year program for active transportation infill projects came in significantly under the planned budget. In 2025, final acceptance of the last two projects on Kelly Rd and Lagoon Rd was achieved and the others were completed in previous years.
- Buffered bike -lane project on Latoria Rd completed under budget.
- Preventative maintenance repairs completed for the Esquimalt Lagoon Bridge.
- Advanced active transportation data collection with the installation of the last two Eco-Counter totem installations – one completed at Kelly Rd/VMP, and the other to be completed with the new Galloping Goose Overpass (2026 installation pending).
- Advanced update to the Transportation Master Plan (TMP) with the completion of the first phase of engagement.
- Synergies achieved through department amalgamations.

Priorities for 2026

- Completion of the Galloping Goose Pedestrian Bridge Project.
- Completion of Transportation Master Plan (TMP).
- Completion of Metchosin Corridor Study.
- Complete design and start construction of Cairndale/VMP Traffic Signalization.
- Determine direction of Sanitary Sewer Expansion Plan.

\$5.14M
value of
Capital Projects in 2025

Statistical Trends: Engineering

Engineering Permits Issue

2022	2023	2024	2025
225	180	235	195

Traffic Counts Conducted

2022	2023	2024	2025
1	35	20	20

BC Transit Bus Boardings

2022	2023	2024	2025
561k	704k	752k	

Galloping Goose Bike Trips

2022	2023	2024	2025
266k	272k	266k	294k

Value of Capital Projects

2022	2023	2024	2025
\$9.74M	\$7.16M	\$5.65M	\$5.14M

Public Works

Public Works in the community

COMMUNITY & NATURE

INFRASTRUCTURE

ECONOMIC GROWTH

GOVERNANCE

Council Expectations

- That special City programs such as Branch Drop-off be efficient, effective and relevant to public demand.
- That Fleet Vehicles be managed to demonstrate climate leadership, identifying and prioritizing ZEV options.
- That customer service, education, and consistent messaging to residents continues to drive the response to service requests.
- That City facilities be maintained to reduce energy consumption and demonstrate climate leadership.
- That Calls for Service be prioritized over scheduled work when the issue represents a potential safety hazard.
- That Public Works continue to develop interdepartmental partnerships to improve staff coordination of services and improve knowledge of Colwood infrastructure.
- That staff are trained, educated and knowledgeable.
- Safety of workforce.

Public Works Operations staff provide support for the following areas:

- Fleet and equipment management & maintenance of over 80 assets.
- Facility management and maintenance of municipal facilities: City Hall, Fire Hall, Public Works Yard, St. John the Baptist Church, Emery Hall, 170 Goldfinch and two pump station buildings.
- Branch drop-off program
- Community events including Eats and Beats and Music in the Park
- Action request management. The Public Works Team logged 1,442 action requests from the community in 2025.

Accomplishments from 2025

- Roof Replacements at City Hall and Fire Hall.
- Filling our vacant Heavy-Duty Mechanic posting. This is an important accomplishment as many municipalities are struggling to fill their rosters for these types of skilled positions, demonstrating that Colwood is an employer of choice.
- EV Charger Electrical Service Upgrade: a new dedicated 400A service was created to support the City's fleet of electric vehicles.

Priorities for 2026

- Develop and deliver the Colwood Facility Improvement Plan – including renovation of existing structures at 3300 Wishart Rd and 3215 Metchosin Rd.
- Develop the plan for a new operations facility at 3300 Wishart Rd.
- Solid Waste Feasibility Study – next steps following direction from Council.
- Fleet Sustainability Plan – adapting Colwood Fleet asset management relative to the current economic and industrial landscape.
- City Facility HVAC replacement plan.

Received
25,578
vehicles at the
Branch Drop Off
program in 2025

Fleet Composition and Activity	2022	2023	2024	2025
Zero emissions vehicles	6	9	14	18
Hybrid Passenger Vehicles and Trucks	2	2	1	1
Passenger Vehicles and Trucks (Gas)	10	12	10	9
Heavy Trucks (Diesel and Gas Vehicles)	11	12	12	12
Equipment (Diesel and Gas)	8	8	9	11
Trailers	18	18	20	23
Diesel Consumed (L)	40,540	28,716	27,743	34,371
Gasoline Consumed (L)	33,263	27,381	21,727	23,288



Electric dump truck

Statistical Trends: Public Works

Requests for Service Completed

2022	2023	2024	2025
490	1388	1446	1442

Branch Drop Off Vehicles served

2022	2023	2024	2025
22,686	25,578	26,354	25,578

Zero Emissions Vehicles

2022	2023	2024	2025
6	9	14	18



ROADS

Snow clearing

SERVICES

COMMUNITY & NATURE

INFRASTRUCTURE

ECONOMIC GROWTH

GOVERNANCE

Council Expectations

- That roadways, cycling lanes and sidewalks be maintained (including snow and ice) to improve safety, accessibility and functionality for all residents.
- Snow and ice policies and road maintenance are in place to optimize and encourage alternate modes of transportation. Currently the portion of the roadway utilized by bicycles receives an equal level of service to that which is used by vehicles.
- That pothole issues receive a prompt and effective response.
- That the prudent repair and management of roads fosters a sense of pride for residents, as well as providing safe emergency vehicle access, and maximizes the useful life of the roadway infrastructure.
- That snow and ice work be preventative and pro-active.
- That paving and asphalt maintenance move from re-active to pro-active.

The Roads team inspects and maintains 102 kilometers of paved roadways. Paving is undertaken throughout the City each year to repair and replace pavement failures and rectify pothole issues. Large-scale paving is managed through Public Works.

Road shouldering is performed along arterial, collector and local roads as needed for safety and functionality; where sidewalks are in place, inspection and maintenance of this infrastructure is also performed. Other duties include storm debris cleanup and contracting street sweeping.

Line painting and road marking of crosswalks, directional arrows and stop-bars is performed by Colwood staff on a 5-year cycle, while school zones and priority intersections are maintained annually. as well as long-line painting and

The City re-introduced crack seal and cat-eye maintenance in 2022, utilizing new equipment. Also in 2022, the Roads team retained sign maintenance duties and are working towards making the sign program a proactive maintenance task.

In addition, Colwood employees are responsible for the road-repair of third-party utility installations and the construction of water controls and extruded curbs.

While snow and ice removal affect all service areas of Public Works, road clearing often represents most of the work during a winter event: streets are cleared in a priority sequence that focuses on arterials, bus routes, school zones and collectors first with all other roads visited in a timely manner as permitted by the severity of the weather. With the number of sidewalks in Colwood increasing each year, staff is working on a similar approach to sidewalks as they have with roads in regard to snow and ice.

Accomplishments from 2025

- Constructed the concrete foundation for the new Goldfinch Washroom facility, along with walkway paving and accessible pathway.
- Constructed the concrete pad for the Ocean View Park Picnic Shelter.
- Completed traffic calming initiatives on Hagel Rd, Lagoon Rd and Hatley Rd (speed cushions).
- Removed parking scallops and constructed a protected bike lane on Latoria Rd from VMP to Latoria Creek Park.
- Installed new speed readers along Metchosin Rd, Cairndale Rd, and Belmont Rd.
- Constructed a new concrete bus pad at Metchosin/Wishart, to accommodate an updated Monarch shelter.
- Refreshed paint on over 5km of faded asphalt curb.
- The 2025 paving program revitalized 7650 square metres of asphalt roadway on Triangle Mountain.

102km
paved roadway
maintained
in 2025

Priorities for 2026

- Renew road markings at high traffic intersections – Sooke/Metchosin, Sooke/Kelly, Sooke/Aldeane, and Sooke/Goldstream/Island Hwy.
- Review and implement consistent service maintenance at transit stops.
- Continue sidewalk restoration efforts caused by tree root damage in the Upper Royal Bay Neighborhood.
- Replace sidewalk/walkway at St. John’s Church.
- Increasing proactive sign maintenance and replacement of signs not meeting reflectivity standards.

**Statistical Trends:
Roads**

Km of Paved Roadway Maintained				
2022	2023	2024	2025	
98	100	101	102	

Potholes Repaired				
2022	2023	2024	2025	
191	73	105	115	

Km of Sidewalk Maintained				
2022	2023	2024	2025	
44	45	50	56	

Traffic Signals Maintained				
2022	2023	2024	2025	
28	29	29	30	

Brine for snow & ice control (litres)				
2022	2023	2024	2025	
200,000	261,000	97,810	150,000	

Salt for snow & ice control (tonnes)				
2022	2023	2024	2025	
250T	270T	115T	190T	



Parks, Trails & Recreation

Herm Williams Park

COMMUNITY & NATURE

INFRASTRUCTURE

ECONOMIC GROWTH

GOVERNANCE

Council Expectations

- A high standard of landscaping and safety be upheld at parks, trails and playgrounds.
- That beautification of green spaces through plantings be a priority for staff.
- That continuous improvements for accessibility be implemented to increase all residents' enjoyment of parks, including connectivity between trails and other infrastructure and attractions.
- That public stewardship, partnerships and engagement be encouraged throughout the City.
- That removal of invasive species be prioritized in natural areas.
- That our urban forest is seen as an asset and managed accordingly.
- That the number of annual plantings be reduced in favour of native or perennial plantings with an eye towards cost reduction.
- That staff identify and sign the percentage of parks and trails that are accessible.

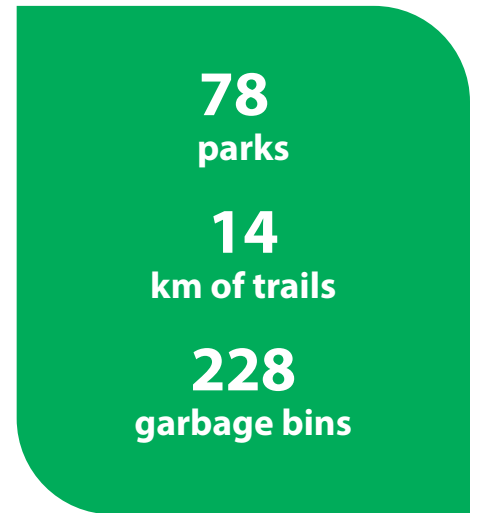
Parks Colwood staff maintain and beautify 30 destination playgrounds and neighborhood commons. These increased from 25 to 29 in 2024 with the addition of Murry's Pond, Murry's Pond Connector, Metchosin Hills and Latoria Linear parks. The addition of Quarry Park in 2025 increased service requirements dramatically. This park includes a 3-line bike jump park and pump track and an extensive playground with a large accessible component. Services provided range from weekly playground maintenance and inspections to manicured lawn and garden care as well as washroom maintenance, and irrigation and tree management.

Among the locations managed: Community Parks require high frequency maintenance, including playgrounds at locations such as Herm Williams and Colwood Creek Parks; Neighborhood Parks and Green Spaces are moderate frequency, such as Terrahue and Nellie Peace Parks; Linear and Undeveloped Parks are typically low frequency, including the seasonally maintained Sue Mar and Elizabeth Anne Parks. There are a few unique assets on the high-frequency maintenance list: St John's Church Historic Site, and the Colwood Waterfront at the Lagoon.

Trails In addition to parks and green spaces, Colwood staff maintain 50 trails providing over 12 kilometers of developed walkways throughout the City. These trails and neighborhood accesses feature many gravel paths as well as concrete and asphalt walkways; stairs and bridges are a significant part of this trail network, with 10 stair structures (both wooden and concrete) and 11 pedestrian bridges. The stewardship of the trees and natural areas lining these footpaths is a primary concern for City employees, tree safety and the cleanup of windstorm debris are as important as trail surface maintenance in the service of these areas. Natural parks with trail amenities vary significantly in size, from large destination Parks such as Havenwood or Latoria Creek Park to local walkways like Afriston and Matilda Parks.

Accomplishments from 2025

- Successful recipient of the BC Hydro re-greening grant being used for restoration work in Havenwood Park this fall.
- The Colwood Volunteer Program has been highly successful in establishing new park stewardship groups for Latoria Park, a city-wide Friends of Colwood Parks group, and PICK Colwood—a litter cleanup initiative that has made a significant impact through both city-wide cleanups and valuable data collection.
- One of the notable successes is the performance of the Parks Operations team. The team effectively met the significant demands placed on them while maintaining a high standard of professionalism and serving as strong ambassadors for the City. Their efforts were widely recognized, with numerous commendations received from residents and park users throughout the year.
- The parks team continually seek to upgrade the accessibility of our parks and facilities, such as the accessible door openers that we installed in all our existing washrooms. These accessible upgrades will now be standard for all new parks facilities.
- Despite a significant increase in graffiti and tagging this past year, the Parks team successfully removed or remediated more than 300 incidents of vandalism on City infrastructure, demonstrating their commitment to maintaining safe and welcoming public spaces.



Priorities for 2026

- Create an action/implementation plan and costing for the Urban Forest Strategy.
- Use draft framework to create Parks Maintenance Policy.
- Continue to advance parks capital projects for Havenwood Park, Ocean View, Lookout Lake and Herm Williams Parks.
- Engagement and education for the new Tree Protection Bylaw coming in Q1 2026.
- Continue advancing accessibility standards across Colwood’s parks, playgrounds, and facilities.

**Statistical Trends:
Parks & Trails**

Parks & Trails Maintained				
2022	2023	2024	2025	
68	69	76	78	
Hectares of Parkland Managed				
2022	2023	2024	2025	
90.2	92	95.5	96.5	
Km of Trails Maintained				
2022	2023	2024	2025	
10+	12	13.3	14	
Sq Km of Urban Forest maintained				
2022	2023	2024	2025	
12+	12+	12+	12+	
Acres reclaimed from invasives				
2022	2023	2024	2025	
7.5	10	12	12+	



Boulevards

Boulevards on Sparrowhawk Ave

COMMUNITY & NATURE

INFRASTRUCTURE

ECONOMIC GROWTH

GOVERNANCE

Council Expectations

- That differential levels of boulevard maintenance occur depending on location.
- That a manicured appearance be maintained along select Colwood boulevards as defined in the City's boulevard maintenance policy.
- That beautification, through annual planting, be implemented in select locations. Annual plantings are installed along presentation boulevards such as Island Highway and Wale Rd with the remaining plants dispersed appropriately.
- That staff manage the City's urban forest, using strategies and recommendations from the Urban Forest Strategy.
- Boulevard beautification and planting be balanced to be cost-effective and sustainable.
- Planting medians with safety of staff in mind.
- Minimization or reduction in manicured boulevards.
- That staff provide clarity to the public regarding the maintenance practices and requirements relating to boulevards, and any changes be communicated in a timely matter.

The City's boulevard maintenance team is responsible for maintaining developed boulevards and boulevard islands, garden beds and lawn.

Maintenance activities include:

- Mowing, pruning & weeding per Canadian Landscape Standards (CLS) - Colwood has over 26 kilometers of undeveloped boulevard with grass or brush requiring seasonal mowing, this mowing is done by a roadside mower twice per year.
- Garden bed maintenance - There are approximately 60 garden beds in cul-de-sacs throughout the City that are maintained to a 'service & industrial' maintenance level, where the primary objective is to manage vegetation for function rather than aesthetics.
- Traffic island/median landscaping.
- Seasonal planting & irrigation - Approximately 90% of boulevard installations at Royal Bay are irrigated, increasing maintenance complexity.
- Municipal tree plantings.

Accomplishments from 2025

- Continue to improve turf management practices with education, training and professional development resources.
- Colwood was a successful applicant of the BC Hydro re-greening grant to be used for restoration planting in Havenwood Park where there was ground disturbance and tree loss from new Hydro infrastructure.
- The new Colwood volunteer program has introduced stewardship groups like PICK Colwood, which have made visible improvements to liter clean-up efforts throughout Colwood. Promoting community pride and environmental responsibility.
- New boulevard irrigation technology is being used by the Parks team to increase efficiency and water conservation.



Priorities for 2026

- Continue to support new stewardship initiatives coming from the Colwood Volunteer Program.
- Implement strategies from the Urban Forest Strategy, and help to inform and educate residents of Colwood on the new draft Tree Protection Bylaw.
- Develop a boulevard tree maintenance policy and program.

Statistical Trends:
Boulevards

Trees Planted			
2022	2023	2024	2025
25	50	100	174

Km of Boulevard Gardens			
2022	2023	2024	2025
8	9	9.5	10.6

Km of Boulevard Urban Forest			
2022	2023	2024	2025
97	99	100	110



Storm Sewers

Utility maintenance

COMMUNITY & NATURE

INFRASTRUCTURE

ECONOMIC GROWTH

GOVERNANCE

Council Expectations

- That storm systems be maintained to ensure safety and functionality for residents and maximize the useful life of the infrastructure.
- That critical open-drainage infrastructure be kept clear: inspected once per year with brush cutting only for function (limited aesthetic consideration).
- Critical 'hotspots' are monitored frequently during heavy rains.
- That staff provide prompt assistance to residents experiencing storm-water issues.
- That staff provide clarity to the public regarding the maintenance practices and requirements relating to open systems.
- That climate change preparedness be prioritized and considered with maintenance.

Colwood staff manage 6 kilometers of drainage culverts, 25 kilometers of ditches, 56 kilometers of storm drainage pipe and over 1400 catch basins.

Staff also oversee 23 Stormwater management ponds to ensure functionality. Select catch basins are inspected and flushed with a hydro-vac truck yearly to ensure they are clear and functional.

Work is also done to clear grass and brush to ensure that access to easements where manholes are located is unimpeded.

Staff have initiated a flush and camera program of storm mains to gather data and ensure the health of the system; data gathered during this program will inform critical repairs.

Open utility systems are maintained seasonally: ditches are cleared (but not beautified), culvert inlets and outlets are inspected and cleared, headwalls and washed-out spillways are repaired.

Accomplishments from 2025

- Installed a new pressure transducer, and updated equipment for SCADA monitoring at Lookout Lake, renewing critical infrastructure.
- 1090 metres of curbside water controls were reinstated along Fulton Rd and Bexhill Rd, along with 3 spillways.
- Storm Pond maintenance saw the removal of invasive species at 6 locations.

- Inspection crews incorporated an Ipad into field inspections which has improved real time data entry and GPS location tagging of Stormwater infrastructure.
- Completed annual catch basin cleaning initiative.
- This year's CCTV program has found significant deterioration of Stormwater infrastructure, reiterating the validity of the program.

Priorities for 2026

- Strategize and implement plan for extensive cleaning needed on lower Cecil Blogg Storm main to regain capacity.
- Clear stormwater retention area within Riparian zone at Colwood Creek Park.
- Modify inlet structure and create a sump at the bottom of Fulton Rd and Sooke Rd to capture debris prior to entering existing storm infrastructure.
- Replace failed Corrugated Metal Pipe (CMP) which has been discovered during CCTV inspection in 2025 (Portsmouth Dr, Anchorage Dr, Aloha Ave).
- Clear stormwater retention area at the end of Donovan Ave.

6,820m
storm drain inspected

784
catch basins inspected



Statistical Trends:
Storm Sewers

Drainage Ponds Maintained

2022	2023	2024	2025
10	1	5	6

Linear metres flushed/inspected

2022	2023	2024	2025
6100m	852m	7074m	6820m



Sewer Utility

Sewer works at the Lagoon Pump Station

COMMUNITY & NATURE

INFRASTRUCTURE

ECONOMIC GROWTH

GOVERNANCE

Council Expectations

- That sanitary systems be monitored and maintained to ensure safety, functionality and sufficient capacity while maximizing the useful life of the infrastructure. Currently maintenance work involves the tasks outlined in this profile.
- That residential sewer connections demonstrate excellent customer service and cost recovery.
- That staff provide prompt assistance to residents experiencing sewer issues. If a resident expresses a concern about a utility issue affecting a dwelling, City employees respond immediately to assess and assist as needed.
- That the technological aspects of the sanitary system are kept current. In the event of a pump failure, systems are in place to ensure the station is still functional.
- Decisions will consider the City's sewer capacity.

Colwood staff manage 10 pump stations, 55 km of Sanitary gravity mains, and 9 km of Sanitary force mains.

Pump station maintenance requires weekly inspections by employees and regular cleaning to maintain proper hygiene and flow. Sewer pumps are lifted out of the wet wells annually for closer inspection, maintenance, and cleaning; employees also perform general property maintenance of pump stations to ensure they remain in good condition.

The management and automation of sewer systems utilizing Supervisory control and data acquisition (SCADA) is the responsibility of City employees with support from outside technicians as needed.

City staff facilitate resident service connections in areas that are already serviced with the mainline. Staff continue to provide field review and on-site inspection of other utility works completed by contractors as required.

Staff initiated a 5-year sanitary flush and camera program in 2020 that reflects the industry standards for linear wastewater infrastructure maintenance, and to identify key issues and repairs.

Accomplishments from 2025

- A bylaw amendment to the sanitary connection fee structure was completed to ensure full cost recovery.
- Key staff members obtained increased technical certification to keep pace with our newly reclassified Sanitary Sewer System (Now a Class II Wastewater Collection System).
- In response to critical system failure, our team replaced the surge protection system at Ocean Blvd Lift Station.
- Provided the underground sanitary service for the new Goldfinch washroom project.
- Provided the water service through Herm Williams Park for the future washroom facilities.
- An emergency generator was installed at the Wilfert Lift Station.
- Sanitary smoke testing identified a cross connection within the Wilfert Catchment.

Priorities for 2026

- Install back-up float relays at Wilfert, Belmont, and Hatley Lift Stations.
- Upgrade Programmable Logic Controller's (PLC's) at Wilfert, Metchosin, and Ocean Blvd Lift Stations.
- Investigate Inflow and Infiltration (I & I) issues for the Metchosin and Sewell catchments.
- Utilize newly acquired Lift Station Assessment to focus attention on critical recommendations.
- Install new pumps at Metchosin and Belmont Lift Stations.
- Implement new odor control plan at Portsmouth Lift Station.



Statistical Trends:
Sewer Utility

Connections by Colwood

2022	2023	2024	2025
11	8	7	10

Linear metres flushed + inspected

2022	2023	2024	2025
7,700	541	6,809	7,618

Sewage Treatment Capacity Utilization

2022	2023	2024	2025
56.9%	59.9%	62.6%	65.6%

Building & Bylaw Services

Royal BC Museum PARC Facility

COMMUNITY & NATURE

INFRASTRUCTURE

ECONOMIC GROWTH

GOVERNANCE

Council Expectations - Building

- Apply regulations consistently.
- Upfront communications about the building process with residents and the industry.
- Offer a user-friendly approach.
- Use technology to leverage efficiency and effectiveness of the department.

Council Expectations - Bylaw

- The health, safety and security of the public is our primary objective. This objective is followed by the below priorities:
 - Preventing damage to the environment
 - Supporting our community standards
 - Impact on the complainant and key stakeholders.
 - Nature of the complaint
- The City seeks voluntary compliance as our primary objective.
- The City provides reactive/proactive enforcement in accordance with the attached schedule (Appendix 3).
- Comparable statistics are reported publicly twice annually.

The Building Services team protects people and property in the community, including homeowners, designers, contractors, and professional consultants, ensuring that newly constructed and renovated buildings substantially conform to safety codes and regulations, and by helping clients avoid costly and time-consuming pitfalls by providing building permits and inspection services.

- Process building permits.
- Provide information and resources to support successful building projects.
- Perform building inspections.

Bylaw Officers protect the safety and quality of life of residents by helping residents and businesses understand and align with the City's bylaws, and by being a watchful presence in our community.

- Receive and investigate complaints.
- Monitor issues and work with individuals to encourage voluntary compliance through education and mediation.
- Issue tickets and seek legal recourse when enforcement is required.

Accomplishments from 2025

BUILDING

- Building and Fire teams worked with the Beachlands development to accommodate timeline for the opening day of the sales centre.
- Building and Public Works teams completed the addition at 170 Goldfinch in time for Arts and Culture Colwood event on September 12, 2025. The project was completed under budget of \$200,000 by staff acting as the general contractor. Estimated cost to contract out between \$500,000-\$600,000.

BYLAW

- Identified and implemented improvements that could be made to Animal Control Bylaw after incident with dog made it into media.
- Continue to effectively manage recreational vehicle parking across Colwood, including maintaining a good pattern of parking at Coburg Peninsula.
- Worked to improve situation at a problem property on Sooke Road that has been a community concern for several years.

Priorities for 2026

BUILDING

- Propose a new Building Bylaw that suits larger and more complex building types.
- Continue to support City infrastructure projects including planning and, in some cases, acting as the general contractor in an effort to save cost and time.
- Continue to streamline processes with digital applications and Tempest. Support development of enhanced Tempest features such as MyCity.

BYLAW

- Propose effective tools for Bylaw team to deal with current issues with on-street parking in Colwood.
- Explore bylaws to hold property owners more accountable for unsafe, neglected, or abandoned buildings.
- Continue to take a proactive approach and ensure the City is in a good position to deal with issues surrounding homelessness. Our bylaw team will continue to connect people to services and make an effort to prevent encampments which do not benefit the people who live there or the surrounding community.
- Continue to improve bylaw activity reporting to show more detail with parking concerns, dog activity and what staff consider “hot topics”.

358
Building permits
issued in 2025

Statistical Trends: Building & Bylaw Services

Building Permits Issued

2022	2023	2024	2025
510	520	497	358

New Construction Tax Revenue

2022	2023	2024	2025
\$963K	\$912K	\$	\$1.2M

Bylaw Issues Resolved

2022	2023	2024	2025
347	689	745	899

Fire Rescue

Colwood Fire Hall

COMMUNITY & NATURE

INFRASTRUCTURE

ECONOMIC GROWTH

GOVERNANCE

Council Expectations

- Provide timely and effective emergency response to our community.
- Provide high quality education, training, and professional development for all members.
- Continue to enhance regional partnerships through automatic and mutual aid agreements.
- Develop strategies to maintain service delivery models as our community grows.
- Work with our dispatch provider to prepare for next generation 911 services.
- Educate and engage the community through fire prevention and safety initiatives.
- Provide effective emergency program response and recovery plans to preserve life and property.

1,215
Calls attended by
Colwood Firefighters

Colwood Fire Rescue proudly serves the community as a provincially designated, full-service fire department.

In addition to providing effective emergency response to residents, the department also provides leadership and coordination for the City of Colwood's Emergency Program.

- Full Service Fire Rescue operations as designated by the Office of the Fire Commissioner by meeting provincial standards for training and operations while delivering a broad range of emergency services.
- Hybrid 24-hour staffing model with four-person crew since 2022 has improved response times and readiness.
- Enhanced dispatch automation and response coordination to further strengthen service delivery and regional collaboration.
- Emergency Program with proactive planning, preparedness and community resilience building to respond to growing risks, responsibilities and complexities driven by climate change, rapid urban development and rising interdependence.
- Fire Service Master Plan to establish long term strategy that ensures the department remains well positioned to meet the evolving needs of the community.

Accomplishments from 2025

- Improving Regional Response Through Enhanced Communications: Colwood Fire Rescue has enhanced regional service delivery by implementing station alerting for regional dispatch notifications with assigned tactical channels, a system that directly improves situational awareness and coordination for responding crews.
- Strengthening Emergency Preparedness Through Coordinated Training: Through EOC exercises and regional training initiatives, the Emergency Program advanced city-wide departmental readiness, improving interagency coordination and operational effectiveness.
- Electrification of the Fire Fleet: Colwood Fire Rescue marks a significant step toward sustainability and innovation with the deployment of Chief 55, the department's first electric emergency response vehicle, enhancing operational efficiency while reducing environmental impact.

100%
compliance maintained
with BC Building Code
Response Standards

688
Fire Inspections

4,813
Training Hours

Priorities for 2026

- Enhancement of a recognized Fire Smart Program to support community wildfire resilience.
- Endorsement of the Fire Service Master Plan .
- Evaluate current fleet replacement strategies to identify operational and financial efficiencies that will inform updates to the fleet replacement policy.



Statistical Trends:

Fire Rescue

Number of Calls

2022	2023	2024	2025
1,056	1,151	1,191	1,215

Fire Inspections

2022	2023	2024	2025
473	619	641	686

Training Hours

2022	2023	2024	2025
6,087	5,195	3,344	4,813

Overdose Calls

2022	2023	2024	2025
10	22	20	9

Response Time - 6am-6pm

2022	2023	2024	2025
99%	100%	100%	100%

Response Time - 6pm-6am

2022	2023	2024	2025
97%	99%	100%	100%



Policing

West Shore RCMP Detachment

COMMUNITY & NATURE

INFRASTRUCTURE

ECONOMIC GROWTH

GOVERNANCE

Council Expectations

- Unbiased and respectful treatment of all people.
- Enhancement of public safety.
- Ensure timely and effective policing and emergency response services to our community by having the optimal number of frontline officers per capita.
- Proactive policing.
- Enhance the safety of streets.
- Positive public relations and visibility.
- Cultural sensitivity.
- Partnership and consultation
- Efficient and effective use of resources.
- Proactive approach to increasing mental health related calls for service by leveraging partnerships and referrals.
- Outreach and referral services for youth in our communities.
- Biannual updates to Council as required, including trends and youth and mental health statistics.

The City of Colwood contracts policing services through the provincial government. The Provincial government has contracted with the Royal Canadian Mounted Police for provision of policing services.

The West Shore RCMP Detachment is jointly operated by the City of Colwood, the City of Langford and the Town of View Royal. This detachment operates under an integrated policing model that serves View Royal, Langford, Metchosin, Highlands, Songhees First Nation and Esquimalt First Nation in addition to Colwood.

Accomplishments in 2025

- Youth engagement prioritized to address an increased level of crime associated within small groups of youth throughout the communities.
- Advanced approach and thinking with respect to increasing mental health related calls for service.
- Advanced redevelopment of the Westshore detachment facility, E-Comm approach, and approach to Vancouver Island Integrated Major Crime Unit (VIIMCU).
- Continued targeted traffic enforcement.
- Working with local Nations remains a priority.

Priorities for 2026

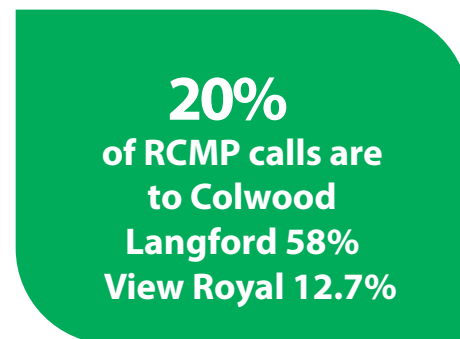
- Youth related issues are a priority, including youth crime prevention, youth violence, education, early intervention, and engagement with schools and community organizations. Emphasis is placed on the long term community benefit of early investment and prevention, with recognition that proactive approaches may reduce future policing demand and broader social impacts.
- Traffic safety concerns include speeding, aggressive or distracted driving, school zones, and high risk corridors. Traffic enforcement is viewed as one of the most visible public safety responses and a direct way to address recurring community feedback.
- Property crime remains a priority, including theft, theft from vehicles, vandalism, break and enters, and repeat offenders. This issue is linked to safety and quality of life for residents, with attention to the impacts of repeat offenders and the importance of targeted or intelligence led approaches.

Challenges

Police facility: The West Shore policing facility is nearing capacity and projections show the need for increased space in the next three to five years. In 2021, a feasibility study was commissioned and the recommendation was a redevelopment of the site at 698 Atkins Avenue with an initial capital cost estimate of \$67.1M. Colwood’s proportionate share of the capital cost is estimated at \$17.3M. A decision on the proposed redevelopment has not yet been made by the member municipal property owners.

E-Comm: Change in funding structure for the South Island Policing 9-1-1/Police Dispatch Centre (E-Comm). Currently, funding is proportionately split between the Federal and Provincial government. The proposed change would see Colwood responsible for 100% of the City’s proportionate share effective April 1, 2025. Preliminary estimates suggest the City’s share will be \$399,000.

Mental Health: Increase in dealing with individuals suffering from mental health, addictions and homelessness and helping them find proper care.



**Statistical Trends:
Policing**

Number of Colwood Police Files				
2022	2023	2024	2025	
4,687	5,123	5,181	5,245	

All West Shore Communities Youth Related Crime				
2022	2023	2024	2025	
n/a	296	267	258	

Serious Crime & Special Victims Unit				
2022	2023	2024	2025	
39	29	27	35	

Mental Health & Addiction Files				
2022	2023	2024	2025	
212	222	361	395	

West Shore RCMP Crime Analyst data



Corporate Services & Administration

Colwood City Hall

COMMUNITY & NATURE

INFRASTRUCTURE

ECONOMIC GROWTH

GOVERNANCE

City Administration includes the offices of the Chief Administrative Officers and oversees the following functions:

- Community Safety & municipal enforcement
- Communications, Community Engagement & Economic Development
- Health Administration
- Human Resources
- Policing services contract administration
- Contracts & agreements
- Land acquisitions & dispositions
- Oversight of significant City initiatives
- Intergovernmental & external relations
- Climate planning, policy development, and implementation

Corporate Services provides the following key functions:

- Legislative services
- Bylaw administration
- Meeting management
- Front counter services
- Contracts & Agreements
- Records management
- Administering the Freedom of Information and Protection of Privacy Act and processing requests to access records
- Business license administration
- Facility rentals
- Municipal Cemeteries
- Policy development
- Election administration

Council Expectations

- Transparency of governance.
- The public is well informed of matters under consideration by Council and Committee.
- Timely, fair and transparent access to information.
- Due diligence in Risk Management of the City through Contract and Agreement administration.
- Agendas and minutes are clear, accurate and accessible.
- High level of customer service.
- Personal response to phone calls during City Hall hours.
- Administration responsible for managing the future performance metric system.
- Implement and report on the Climate Action Plan.

Accomplishments from 2025

- Merged Transportation & Infrastructure with Parks & Environment committee.
- Accessibility Plan endorsement and Host municipality for the start-up of the Capital West Accessibility Advisory Committee.
- Transition of Records Management System from OpenText to SharePoint and collaboration with IT on data cleanup process.
- Developed a standardized reporting workflow in ICompass (meeting management software) to streamline the report process, creating consistent, well-structured and accessible reports.
- Completion of Friendship agreement with Olyka, Ukraine.
- Draft Cemetery Management Plan (2025) completed.
- Transitioned False Alarm administration to Building & Bylaw.
- Launched Business Licensing in Tempest.
- Docusign automating routing of documents for review and signature, ensuring consistency and accountability.
- Supported development of 2025 Operational Plan.
- Adoption of Building Retrofit Strategy, first phases of Biodiversity Strategy, and Community Risk Assessment for Disaster Resilience.
- Completed funding agreements for Community Building Retrofit planning for the City and West Shore Parks and Recreation.

Priorities for 2026

- 2026 Municipal Election administration and Council orientation.
- Comprehensive review of City facility use and introduction of draft Community Facility Policy including fee review.
- Procedure Bylaw Amendment to reflect Council expectations for meetings.
- Consolidation and update to fees & charges bylaws.
- Implement systems to monitor legal claims and issues.

48
Agenda packages & minutes produced in 2025

Statistical Trends: Corporate Services

Freedom of Information Requests				
2022	2023	2024	2025	
7	38	106	64	

Agenda Packages & Minutes				
2022	2023	2024	2025	
62	71	82	48	

Facility Rentals				
2022	2023	2024	2025	
321	354	384	290	

Business Licenses Issued				
2022	2023	2024	2025	
78	106	120	149	

Bylaws Adopted				
2022	2023	2024	2025	
39	29	45	27	

Communications & Engagement

COMMUNITY & NATURE

INFRASTRUCTURE

ECONOMIC GROWTH

GOVERNANCE

Council Expectations

- Strategic communications planning and advice that mitigates risks and results in timely, effective messaging that advances the City's strategic priorities and builds Colwood's brand as an exceptional seaside community.
- Meaningful engagement with citizens and other stakeholders that builds trust and contributes to improved decision making and understanding by residents.
- High quality marketing, promotions and branding through campaigns, events, signage and other placemaking initiatives that reflect the City's vision, raise Colwood's profile and advance the City's goals.
- Engaging community events and celebrations that strengthen community connections and raise Colwood's profile as an exceptional seaside community.
- A website that is an informative, efficient, and effective tool for City communications.
- Support the health, safety and success of youth in Colwood.
- Seek to understand and respond to the expressed needs of youth in Colwood.
- Work in partnership with other West Shore municipalities and youth agencies.
- Work with partners such as the WestShore Chamber of Commerce to establish economic development environment.

The role of the Communications team includes strategic communications planning and advice, community engagement, external and internal communications, media relations, branding, marketing, event planning, economic development, youth engagement, and volunteer coordination. The team works directly with Council, leadership, and staff, as well as media and a wide range of partners to research, provide advice, develop strategic communications and engagement plans, create messaging, develop tools, incorporate community perspectives, implement communications and marketing initiatives, evaluate effectiveness, and adjust for continuous improvement.

Communications works to increase the organization's capacity to:

- share information within the organization,
- manage and maintain the City website, provide timely updates to the public and respond effectively in times of crisis,
- inform the public about City programs and services via website, local media outlets, social media channels, print, digital and outdoor advertising, direct mail, and signage,
- engage citizens to understand needs and expectations, involving them early to support strong decision-making and build public trust
- manage the Let's Talk Colwood online engagement platform using IAP2 spectrum of engagement,
- meet the growing demand for timely and transparent two-way communication, increase public participation and citizen satisfaction,
- engage volunteers and community groups,
- engage youth to support their safety, success and involvement,
- foster economic growth by defining and promoting our competitive advantages, providing clear information to investors, and implementing strategic, targeted campaigns.

Accomplishments from 2025

- Increased Let's Talk registrations and online followers by 14% to inform, invite feedback, and understand needs and expectations, while increasing our ability to reach residents in emergency.
- Coordinated the 2025 Ideas Fair to involve residents in decisions.
- Continued to promote the Colwood Clinic and support recruitment.
- Continued to implement wayfinding to enhance sense of place, community pride and visitor navigation (city and partners).
- Produced videos focused on Youth engagement and the Clinic.
- Leveraged City events to involve local businesses through sponsorships and in-kind collaboration, including Youth Week, Volunteer Week, Music in the Park, Eats & Beats, Christmas Light Up.
- Established Economic Development position to advance Council's goals of pursuing economic growth and attracting new businesses.
- Hosted successful Prosperity Roundtable (November, 2025).
- Activated Volunteer Week with volunteer spotlights, Perk Passes and a Volunteer Fair to connect residents to volunteer opportunities.
- Developed the Colwood Park Stewardship initiative with Friends of Havenwood Park, Latoria Creek Conservation Group, PICK Colwood and the Friends of Colwood Parks.
- Supported New Groups to form - Worked to assist two new groups in forming, PICK Colwood and the Friends of Colwood Parks.
- Increased youth programming and training, activated Emery Hall, Youth Week, evaluated youth program, initiated WS Youth Strategy.
- Contracted mentors to enhance youth safety at Friday night drop in.
- Strengthened Indigenous partnerships through Galloping Goose Bridge Art and youth engagement.

Priorities for 2026

- Continue to strengthen internal communications.
- Awareness campaigns for wildlife, birds, pets, parking, and litter.
- Increase neighbourhood engagement to understand needs and build community resilience.
- Support new emergency, youth and food security groups to form, finalize safety processes and offer training for community groups.
- Strengthen partnerships and opportunities for vulnerable youth participation and involvement in decision making, and increase awareness of youth services and resources .
- Host a Council workshop to explore best practice approaches to municipal economic development.



**Statistical Trends:
Community Engagement**

Let's Talk Colwood Registrations				
2022	2023	2024	2025	
5,000	5,168	5,460	5,710	

Web Page Views				
2022	2023	2024	2025	
494,000	483,000	270,000	426,000	

Website Subscribers				
2022	2023	2024	2025	
521	621	632	720	

Social Followers (fb,ig, yt, li)				
2022	2023	2024	2025	
13,000	14,701	16,242	18,773	

Prosperity Roundtable Attendees				
2022	2023	2024	2025	
25	25	28	40	

Community Groups				
2022	2023	2024	2025	
-	-	26	28	

Youth Programming (hours)				
2022	2023	2024	2025	
-	311	1,824	2,000	



Events, Arts & Culture

COMMUNITY & NATURE

INFRASTRUCTURE

ECONOMIC GROWTH

GOVERNANCE

Council Expectations

- Engaging and accessible community events and celebrations that attract investment, strengthen community connections and raise Colwood's profile as an exceptional seaside community.
- High quality marketing, promotions and branding through campaigns, events, signage and other placemaking initiatives that reflect the City's vision and advance the City's goals.
- Enabling public art that attracts visitors, adds interest, and enhances pride of place.

The Communications team leads event coordination and arts & culture initiatives to support the City's efforts to combat isolation, foster connection, and build community resilience:

- Bring people together;
- Promote resilience by connecting neighbours;
- Build community pride and sense of place;
- Promote volunteerism;
- Support investment and local businesses through place branding;
- Raise awareness about special places within Colwood, such as Hatley Castle, Fisgard Lighthouse, St. John's church and Pioneer Cemetery, parks and beaches;
- Strengthen partnerships with a diverse group of community, arts and cultural groups;
- Increase opportunities for community groups to host social and volunteer events within Colwood;
- Support opportunities for healthy recreation and respectful use of public places through events like active transportation challenges, parks walks, wildlife presentations, and school events;
- Strengthen relationships with local nations;
- Promote involvement and engagement in City initiatives;
- Enhance public spaces to add interest, promote social connections;
- Strengthen the cultural fabric of the community.

Communications is responsible for corporate messaging, engagement, events, branding, pageantry, marketing and promotions activity for the City.

Accomplishments from 2025

- Engaged a member of Songhees Nation to advise on procurement of Indigenous art for the Galloping Goose Bridge and other Colwood projects.
- Partnered with Arts & Culture Colwood on events and activities, including Create Places projects, City signage to the Arts Centre, Music in Lagoon West Park, and the Lagoon Arts & Culture Festival.
- Involved community groups in Colwood events to help them promote their activities and recruit volunteers while building a sense of community pride among neighbours.
- Fostered leadership opportunities for youth through volunteering at City events, art initiatives, and activities.
- Continued to implement community events in neighbourhoods, parks and public spaces throughout Colwood including Music in the Park, Eats & Beats, National Indigenous People’s Day, Youth Week, Volunteer Week, Christmas Light up and others.
- Welcomed an estimated 10,000 people to the Eats & Beats Beach Party at The Beachlands.
- Expanded involvement of businesses, community groups, and volunteers in City events.
- Expanded neighbourhood wayfinding sign and street banner program to new areas of Royal Bay, The Beachlands, Olympic View, Allandale, and others.

Priorities for 2026

- Continue to work with the Songhees and Xswepsum Nations to make Indigenous culture and history more visible in Colwood, including procurement of feature art for the Galloping Goose Bridge, renaming Lagoon West Park and adding Indigenous language and art into neighbourhood signs.
- Leverage events and Create Places grants as marketing opportunities that support, retain and attract Colwood businesses and celebrate the special features of all neighbourhoods equally.
- Activate Colwood Corners public spaces to attract an increasing number Galloping Goose Bridge users.

Statistical Trends: Community Engagement				
Community Events Planned & Delivered				
2022	2023	2024	2025	
55	56	56	40	
Eats & Beats Attendees (est.)				
2022	2023	2024	2025	
10,000	12,000	8,000	10,000	
Event Sponsorship Revenue				
2022	2023	2024	2025	
\$33,250	\$29,000	\$25,000	\$21,750	
Create Places Projects				
2022	2023	2024	2025	
5	3	1	5	
Street Banners Installed				
2022	2023	2024	2025	
45	55	30	30	



Health Administration

COMMUNITY & NATURE

INFRASTRUCTURE

ECONOMIC GROWTH

GOVERNANCE

Council Expectations

- That the Colwood Clinic attaches 1,250 Colwood residents per physician.
- That the Colwood Clinic initiative secures eight physicians by year 5 (2029).
- That by year 5 the direct costs of the Colwood Clinic initiative require no municipal tax support.
- That the Colwood Clinic physicians work 40 hours/week.

The City of Colwood’s Household Prosperity Survey (2023) identified access to healthcare as the top priority for residents in Colwood. To address this, the City of Colwood created a new clinic providing family doctors to residents of Colwood. The goal of the pilot project is to provide Colwood residents with a family doctor as soon as possible.

- Recruit and employ family doctors who don’t currently have a patient caseload in Greater Victoria with the goal of reaching eight physicians.
- Lease and manage the Clinic in the Royal Bay Commons and explore options for expanded clinic space.
- Establish the funding model using Provincial revenues collected through the MSP program. No ongoing local government tax support is projected to be required apart from one-time start up funding.
- Encourage residents to add their name to the Provincial Health Connect Registry.
- Match Colwood registry patients with a doctor at the Colwood Clinic.
- When there is expanded clinic capacity, explore opportunities for residents with a family doctor in another area to connect with a doctor at the Colwood Clinic.

Accomplishments from 2025

- The Colwood Clinic opened in January 2025 with one family physician and clinic manager.
- Successful recruitment of three Family Physicians in 2025.
- Established clinic administrative processes and practices.
- Built strong and effective working relationships with the South Island Division of Family Practice.
- Strong promotion of the Health Connect Registry has led to a noticeable increase in residents signing up, demonstrating effective outreach and community engagement.
- Achieving work-life balance for our clinic team where Physicians work 40 hours a week.
- Provincial Support: Minister of Health Josie Osbourne has expressed strong support for the Colwood Clinic pilot project, reinforcing its role in Primary Care Models in British Columbia.
- Federal Support: Canada’s Minister of Health Marjorie Michel visited the clinic and expressed support, committed to sharing Colwood’s approach with other communities.

Priorities for 2026

- Accelerate Physician Recruitment: 4 physicians by Q2 2026. 5 physicians by Q4 2026.
- Accelerate patient panel attachment: Ministry guidelines suggest 1,250 patients represents a full panel and up to two years to achieve. Colwood Clinic target is 1,250 patients within one year.
- Explore expanded space to accommodate Colwood Clinic growth: Require expanded space to support physician growth.
- Advance Quality Improvement Initiatives.

1,185
residents attached to a family doctor at the Colwood Clinic in 2025

**Statistical Trends:
Health Administration**

Doctors Hired				
2022	2023	2024	2025	
n/a	n/a	1	2	

Patients Attached to a Family Physician				
2022	2023	2024	2025	
n/a	n/a	n/a	1,185	

Patients Attachment Projections				
2026	2027	2028	2029	
4,175	7,125	9,625	9,625	

Finance

COMMUNITY & NATURE

INFRASTRUCTURE

ECONOMIC GROWTH

GOVERNANCE

Council Expectations

- Transparent and open service review and budget process.
- Clear communication with public about assessment, tax notices and taxation.
- Financial systems support decision making.
- Financial systems demonstrate Council's due diligence in financial oversight.
- Performance benchmarking systems be established across the organization.
- Minimization of intergenerational transfers.

The Finance Team is responsible for the financial well-being of the City, including:

- long-term financial planning and annual budget development;
- administration of property taxation;
- administration of utility billing and user fees;
- investment and debt management;
- risk management;
- procurement;
- accounts payable & receivable administration;
- payroll & benefit administration;
- grant administration;
- general accounting;
- all statutory financial reporting including preparation of annual audited Financial Statements.

Finance provides leadership and strategic oversight to the areas of IT and GIS. The team also collaborates with departments and partners to ensure fiscal responsibility and stewardship of the City's operations and assets. Cash flow is managed to ensure funds are available to fulfill the five-year financial plan, and the department is responsible for coordinating expenditures and ensuring financial resources are available for long-term infrastructure replacement.

Accomplishments from 2025

- Designed new processes to support bank activity for Colwood Clinic.
- Initiated implementation of Euna budget software.
- Established best practices for internal controls over Colwood Clinic’s revenue process, ensuring efficiency and integrity.
- Automated the creation of accounts payable batches from payroll deductions, reducing manual time and improving accuracy.
- 2024 audited financial statements received an unqualified opinion.
- Mitigated financial and legal risk by embedding terms and conditions in contracts, maintaining thorough documentation, and conducting regular contract reviews.
- Fostered early collaboration among legal and City departments to ensure contracts provide comprehensive risk coverage, minimize operational silos, and strengthen organizational accountability.
- Updated the Sustainable Infrastructure Replacement Plan.
- Developed a draft asset management policy, strategy, current state maturity assessment and plan outline through funding from UBCM.
- Leveraged Tempest for developer portion of property values.
- Analyzed sewer user fees, reducing complaints and adjustments.
- Redirected property tax inquiries to email for timely, full response.
- Supported taxpayers in clearing delinquent property taxes, avoiding property tax sale auction in 2025.
- Lead procurement for the West Shore Detachment expansion IPD.

Priorities for 2026

- Finalize budge software implementation for enhanced functionality, increased transparency, clarity, and ease of use, freeing resources to focus on analysis over labour-intensive processes.
- Introduce web dashboards to increase access to financial results.
- Introduce workflows and quarterly reporting for manager review and variance investigation.
- Issue RFP for consulting services to develop the RFP for the Enterprise Resource Planning system (ERP).
- Engage departments in the development of business requirements to inform the RFP.
- Issue the RFP for the ERP & vendor selection early 2027.

2025 Property tax levy
\$46.5M

Number of Tax Folios
7,568

**Statistical Trends:
Financial Capacity**

Property Tax Levy				
2022	2023	2024	2025	
\$33.1M	\$36.1M	\$41.2M	\$46.5M	

Property Tax Increase				
2022	2023	2024	2025	
4.30%	6.71%	4.90%	7.90%	

Property Tax Folios				
2022	2023	2024	2025	
6,901	7,245	7,340	7,568	

Average Assessed Property Value				
2022	2023	2024	2025	
\$925K	\$1.05M	\$1.05M	\$1.04M	

Human Resources

Colwood staff earn COR Safety Certification

COMMUNITY & NATURE

INFRASTRUCTURE

ECONOMIC GROWTH

GOVERNANCE

Council Expectations

- The City's employment practices and policies are aligned with current Legislation Standards.
- Our compensation and benefits offered contribute to a positive employee experience.
- Professional, diligent, inclusive, and equitable hiring practices optimize organizational values alignment with City employees.
- Training and professional development is used as a recruitment and retention strategy, and a method to empower employees and teams.
- Employees know the expectation of their jobs and receive regular performance feedback.
- Employee relations practices contribute to a positive workplace culture.
- Ongoing support of a culture of occupational health and safety and wellbeing.
- Focus on continuous improvement of our safety management systems.

The Human Resources department is responsible for developing and implementing strategies, policies, programs and practices that ensure effective, empowered and supported leadership and staff, and that are aligned with collective agreement and legislative requirements and that support a positive, productive, physically and psychologically safe workplace culture.

Services Include:

- Recruitment & Onboarding
- Job Evaluation & Compensation
- Comprehensive Benefits
- Occupational Health & Safety and Workplace Wellbeing
- Organizational Development and Learning & Development
- Employee Relations
- Labour Relations

Accomplishments from 2025

- Achieved an overall score of 91% in completing our first internal maintenance audit for our Certificate of Recognition (COR) certification with WorkSafeBC, in partnership with the BC Municipal Safety Association.
- RCMP Detachment Staffing. Coordinated the HR aspects of the City’s new agreement with City of Langford for staffing the RCMP detachment.
- Benefits Program Review and Assessment. Completed a comprehensive benefits program review and assessment and began steps to implement recommendations.
- Colwood Clinic. Continued to support HR aspects of Colwood Clinic in its inaugural year, including continued Physician recruitment.

91%
overall score in
Certification of
Recognition audit

resulting in savings of
\$39,517

Priorities for 2026

- Negotiate new CUPE Local 374 Collective Agreement.
- Conduct Employee Satisfaction Survey.
- Review and update Job Evaluation Plan and integration with compensation.
- Prepare for and begin participating in annual BC Pay Transparency reporting.
- Explore technical solutions for HR information, communication and processes.

Statistical Trends:

Job Postings			
2022	2023	2024	2025
44	20	25	22

Job Posting Fill Rate			
2022	2023	2024	2025
81%	95%	88%	82%

Voluntary Turnover Rate			
2022	2023	2024	2025
12%	10%	9%	6%

WorkSafeBC Experience Rating			
2022	2023	2024	2025
26.4%	22.3%	14.7%	0.6%

WorkSafeBC Savings			
2022	2023	2024	2025
\$70k	\$69k	\$58k	\$2k



Information Technology

COMMUNITY & NATURE

INFRASTRUCTURE

ECONOMIC GROWTH

GOVERNANCE

Council Expectations

- The City makes beneficial use of technology to enhance our services.
- Data and systems are safe, secure, and backed up.
- The City uses information technology to improve public access to our data.
- Integrated and complete digital systems that meet or exceed legislated requirements.
- Protection of personal information is essential.

The Information Technology (IT) department leverages technology and data to best serve programs, services, and governance of the community. IT works to ensure the City uses the data it creates to understand its operations and performance levels.

The IT department oversees a broad spectrum of technology services, including planning and deployment of extensive hardware inventories like workstations, mobile devices, networked phone systems, servers, and audio-visual gear. Additionally, IT offers support, training, and troubleshooting, as well as guidance during the implementation of new systems or system upgrades.

The IT helpdesk provides a central point of contact for requests to support end users both proactively and reactively.

IT is responsible for ensuring the City's data and network remain safe and secure.

IT ensures that both internal and external customers have the necessary technology, information, and applications to enhance business efficiency and delivery service. They collaborate with Communications and Corporate Services to support the City's online services.

Accomplishments from 2025

- Set up Colwood Clinic network, Microsoft infrastructure, hardware, communication systems, and Electronic Medical Records system.
- Completed integration of SharePoint with Microsoft Purview for document retention.
- Supported selection and implementation of new budgeting and reporting tool. First steps were taken with the selection and current implementation of a new budgeting and reporting tool that is independent of the backend financial system. The new budgeting tool will enhance reporting for staff, council and the public.
- Continued implementation of municipal business system with public-facing web services, enabling end users to access land, tax, and permit data maintained by the city.
- Implemented major software update of the City's phone system enabling users to access calls via web browser or IOS app and decrease hardware costs moving forward.



Priorities for 2026

- Server hardware refresh. Replace aging server hardware to accommodate our legacy on premise workloads such as our land management system and financial system.
- Tempest web services completion. Hire qualified consultant to ensure the web facing configuration is secure and reliable.
- Finance ERP replacement. Begin what will be a multi-year endeavor to replace our current ERP system that is end of life December 2029.
- Continued improvement of records system and automation of routine tasks such as form submittals or automated records classification.

Statistical Trends: Information Technology

System Users

2022	2023	2024	2025
n/a	150	157	162

Applications Supported

2022	2023	2024	2025
63	65	80	84

Network Locations

2022	2023	2024	2025
n/a	15	17	17

Network Uptime

2022	2023	2024	2025
99%	99%	99%	99%



GIS

Ocean Boulevard on Coburg Peninsula at Lagoon Road

COMMUNITY & NATURE

INFRASTRUCTURE

ECONOMIC GROWTH

GOVERNANCE

Council Expectations

- GIS be optimized to meet the needs of the City.
- GIS be used to support Asset Management practices.
- GIS be used to support Land Information Management practices.
- GIS be used to improve the efficiency of information retrieval both internally and externally.
- GIS be used to support an Open Data Approach.

The GIS department is responsible for maintaining the City's land information databases and mapping systems. A geographic information system (GIS) is a software system that combines mapping with land records databases, asset management databases, and analytical tools. GIS acts as a central hub to coordinate the data required for the City's Land Records System, Asset Management System, and departmental mapping projects.

- Work collaboratively with departments, neighbouring municipalities, agencies, and consultants to support GIS at a regional level.
- Update property information and infrastructure data with mapping of addresses, property information, sewer, stormwater, parks, sidewalks, trails, bike lanes, roads, streetlights, traffic signals signs, OCP, zoning, natural assets and environmental areas.
- Compile information to display on digital and hard copy maps.
- Connect GIS databases to information from the Lands Records System and Asset Management System to make relevant data available to City Departments including:
 - Fire (hydrants, addresses, emergency mapping)
 - Engineering (capital projects, traffic management, regional projects)
 - Public Works (roads, parks, underground infrastructure, sanitary, storm, facilities, parks, natural assets)
 - Planning (OCP, Zoning, development applications, complete communities)
 - Corporate Services (mapping for bylaws, records management)
 - Finance (Assessment and Land Titles, parcel tax, sewer utility)

Accomplishments from 2025

- Biodiversity Project mapping and data support to incorporate results into projects. E.g. modelling stormwater drainage network.
- Planning data mapping and analysis of housing potential for Small-Scale Multi-Unit Housing (SSMUH) including sanitary sewer, parcel area, housing, zoning, land use, and transit.
- Fire data to map dispatch catchments, fire truck mobile mapping, and inform the Fire Services Master Plan.
- Update data standards to meet requirements for Next Generation 9-1-1 to improve service including cell phone locations. Data standards for address points and for road centerline data is being updated and implemented.
- Developed of a new searchable “Drawing Catalog” to store engineering infrastructure drawings and added to the Public Web Maps as a replacement for current drawing data.
- Mapping and data for pavement condition assessments.
- Developed reporting script to query and summarize the asset management database and support completion of annual infrastructure surveys for Stats Can and the Province.
- Implemented the 2025 aerial photography project with the CRD.
- Mapping and data for active transportation, sanitary, stormwater, and development agreements.
- Developed 3D visualization using 2023 LiDAR data, aerial photography, building footprints, and infrastructure for planning.

Priorities for 2026

- Implement a public map linked to the Colwood OurCity Development Tracker to display the locations of active development applications within Colwood and link to information.
- Implement the Asset Management System including reporting tools, Works Request Management and sSupport implementation of new field mapping tools to assist with inspections, work requests, documentation, and monitoring.
- Evaluate NG911 address and roads data and apply to City address and road centerline data in coordination with the Fire Department.
- Develop a five-year strategic plan for GIS geospatial strategy including support of Tempest, Prospero, and Univerus.
- Enhance City Staff skills and knowledge of enterprise systems: Land Records, Asset Managemen and GIS software.

9,271
Public Web Map Views
at
Colwood.ca/Maps

Statistical Trends: GIS

Parcels mapped in GIS

2022	2023	2024	2025
6,901	7,683	8,117	8,549

AddressBC points mapped

2022	2023	2024	2025
6,341	6,748	9,028	11,399

BC Assessment Data Updates

2022	2023	2024	2025
-	15,642	16,745	17,487

Public Web Map Views

2022	2023	2024	2025
-	8,992	8,671	9,271

Internal Referrals Processed

2022	2023	2024	2025
-	145	356	273



Financial Reports



Consolidated Financial Statements of

THE CITY OF COLWOOD

Year ended December 31, 2025

THE CITY OF COLWOOD

Consolidated Financial Statements

Year ended December 31, 2025

Financial Statements

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MANAGEMENT'S RESPONSIBILITY FOR THE FINANCIAL STATEMENTS

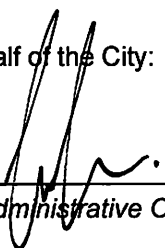
The accompanying financial statements of The City of Colwood (the "City") are the responsibility of the City's management and have been prepared in compliance with legislation, and in accordance with generally accepted accounting standards for local governments as established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. A summary of the significant accounting policies are described in Note 2 to the financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The City's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements. These systems are monitored and evaluated by management.

Mayor and Council meet with management and the external auditors to review the financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the financial statements.

The financial statements have been audited by KPMG LLP, independent external auditors appointed by the City. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the City's financial statements.

On behalf of the City:



Chief Administrative Officer



Director of Finance/Chief Financial Officer



KPMG LLP

St. Andrew's Square II
800-730 View Street
Victoria BC V8W 3Y7
Canada
Telephone 250 480 3500
Fax 250 480 3539

INDEPENDENT AUDITOR'S REPORT

To the Mayor and Councillors of The City of Colwood

Opinion

We have audited the consolidated financial statements of The City of Colwood (the "Entity"), which comprise:

- the consolidated statement of financial position as at December 31, 2025
- the consolidated statement of operations and accumulated surplus for the year then ended
- the consolidated statement of change in net financial assets for the year then ended
- the consolidated statement of cash flows for the year then ended
- and notes to the consolidated financial statements, including a summary of significant accounting policies

(hereinafter referred to as the "financial statements".)

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Entity as at December 31, 2025, and its consolidated results of operations, its consolidated changes in net financial assets and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "**Auditor's Responsibilities for the Audit of the Financial Statements**" section of our auditor's report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.



In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.



- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.
- Plan and perform the group audit to obtain sufficient appropriate audit evidence regarding the financial information of the entities or business units within the group entity as a basis for forming an opinion on the group financial statements. We are responsible for the direction, supervision and review of the audit work performed for the purposes of the group audit. We remain solely responsible for our audit opinion.

KPMG LLP

Chartered Professional Accountants

Victoria, Canada
May 11, 2026

THE CITY OF COLWOOD

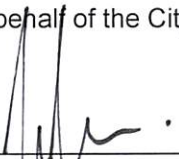
Consolidated Statement of Financial Position

December 31, 2025, with comparative information for 2024

	2025	2024
Financial assets		
Cash and cash equivalents (note 3)	\$ 60,014,162	\$ 56,172,462
Investments (note 4)	13,272,021	12,472,695
Property taxes receivable	1,434,688	1,096,673
Accounts receivable (note 5)	5,577,197	2,857,497
	<u>80,298,068</u>	<u>72,599,327</u>
Financial liabilities		
Accounts payable and accrued liabilities (note 7)	8,311,062	7,410,730
Prepaid property taxes	1,228,369	1,643,051
Deferred revenue (note 8)	14,802,777	11,720,773
Refundable deposits	8,978,481	7,602,584
Long-term debt (note 9)	10,467,131	10,810,313
Employee future benefits (note 10)	1,126,221	1,046,034
	<u>44,914,041</u>	<u>40,233,485</u>
Net financial assets	35,384,027	32,365,842
Non financial assets		
Tangible capital assets (note 11)	250,153,461	216,058,173
Inventory of supplies	277,194	279,613
Prepaid expenses	391,085	258,979
	<u>250,821,740</u>	<u>216,596,765</u>
Commitments and contingencies (note 16)		
Accumulated surplus (note 12)	<u>\$ 286,205,767</u>	<u>\$ 248,962,607</u>

The accompanying notes are an integral part of these consolidated financial statements


On behalf of the City:



Jason Johnson
Chief Administrative Officer



Jennifer Hepting, CPA, CA
Deputy Chief Administrative Officer



Kathy McLennan, CPA
Chief Financial Officer & Director of Finance

THE CITY OF COLWOOD

Consolidated Statement of Operations and Accumulated Surplus

Year ended December 31, 2025, with comparative information for 2024

	Budget (note 17)	2025	2024
Revenue:			
Taxation (note 14)	\$ 28,919,000	\$ 29,697,348	\$ 26,967,011
User charges	8,542,984	7,886,533	7,706,566
Fines and penalties	207,700	298,416	308,484
Conditional government transfers (note 15)	5,574,863	4,564,625	3,002,530
Unconditional government transfers (note 15)	641,200	552,555	611,558
Investment income	2,463,400	1,986,391	2,831,586
Developer contributions	8,482,700	27,542,986	6,961,912
Other revenues	201,702	3,441,022	210,837
Total revenue	55,033,549	75,969,876	48,600,484
Expenses:			
General government	6,765,200	6,733,915	6,096,342
Protective services	12,042,600	11,655,727	9,704,497
Engineering and transportation services	7,355,400	7,215,457	6,582,534
Solid waste management	404,700	411,102	385,468
Health, social services and housing	1,136,100	945,418	34,237
Planning and development services	3,494,500	2,133,039	2,040,809
Parks, recreation and culture	6,903,607	6,573,378	6,468,993
Sewer services	3,132,700	3,058,680	2,906,532
Total expenses	41,234,807	38,726,716	34,219,412
Annual surplus	13,798,742	37,243,160	14,381,072
Accumulated surplus, beginning of year	248,962,607	248,962,607	234,581,535
Accumulated surplus, end of year	\$ 262,761,349	\$ 286,205,767	\$ 248,962,607

The accompanying notes are an integral part of these consolidated financial statements.

THE CITY OF COLWOOD

Consolidated Statement of Change in Net Financial Assets

Year ended December 31, 2025, with comparative information for 2024

	Budget (note 17)	2025	2024
Annual surplus	\$ 13,798,742	\$ 37,243,160	\$ 14,381,072
Acquisition of tangible capital assets (purchased)	(52,685,305)	(11,326,753)	(9,713,843)
Acquisition of tangible capital assets (contributed)	–	(25,699,978)	(5,384,244)
Amortization of tangible capital assets	3,392,400	3,867,281	3,761,685
Gain on disposal of tangible capital assets	–	(3,135,906)	17,800
Proceeds on disposal of tangible capital assets	–	2,144,104	26,696
Gain on change in proportionate share of West Shore Parks and Recreation Society assets	–	55,964	183,055
	(35,494,163)	3,147,872	3,272,221
Consumption (acquisition) of inventory of supplies	–	2,419	(4,622)
Increase in prepaid expenses	–	(132,106)	(1,638)
	–	(129,687)	(6,260)
Change in net financial assets	(35,494,163)	3,018,185	3,265,961
Net financial assets, beginning of year	32,365,842	32,365,842	29,099,881
Net financial assets, end of year	\$ (3,128,321)	\$ 35,384,027	\$ 32,365,842

The accompanying notes are an integral part of these consolidated financial statements

THE CITY OF COLWOOD

Consolidated Statement of Cash Flows

Year ended December 31, 2025, with comparative information for 2024

	2025	2024
Cash provided by (used in):		
Operating activities:		
Annual surplus	\$ 37,243,160	\$ 14,381,072
Items not involving cash:		
Amortization of tangible capital assets	3,867,281	3,761,685
Loss (gain) on disposal of tangible capital assets	(3,135,906)	17,800
Actuarial adjustment on debt	(71,996)	(187,532)
Gain on change in proportionate share of West Shore Parks and Recreation Society assets	55,964	183,055
Developer contributed tangible capital assets	(25,699,978)	(5,384,244)
Changes in non-cash operating assets and liabilities:		
Property taxes receivables	(338,015)	(784,355)
Accounts receivable	(2,719,700)	(834,177)
Accounts payable and accrued liabilities	900,332	162,493
Prepaid property taxes	(414,682)	961,375
Deferred revenue	3,082,004	3,368,315
Refundable deposits	1,375,897	2,697,634
Employee future benefit liability	80,187	71,735
Inventory of supplies	2,419	(4,622)
Prepaid expenses	(132,106)	(1,638)
	14,094,861	18,408,596
Capital activities:		
Acquisition of tangible capital assets	(11,326,753)	(9,713,843)
Proceeds from the sale of tangible capital assets	2,144,104	26,696
	(9,182,649)	(9,687,147)
Investing activities:		
Net changes in investments	(799,326)	(377,284)
Financing activities:		
Debt payments	(271,186)	(350,594)
Debt proceeds	—	4,656,000
	(271,186)	4,305,406
Increase in cash and cash equivalents	3,841,700	12,649,571
Cash and cash equivalents, beginning of year	56,172,462	43,522,891
Cash and cash equivalents, end of year	\$ 60,014,162	\$ 56,172,462
Supplemental cash flow information:		
Cash paid for interest	\$ 420,746	\$ 664,539
Cash received from interest	2,246,093	2,928,785

The accompanying notes are an integral part of these consolidated financial statements

THE CITY OF COLWOOD

Notes to Consolidated Financial Statements

Year ended December 31, 2025

1. General:

The City of Colwood (the "City") is a municipality in the Province of British Columbia incorporated on June 24, 1985, and operates under the provisions of the *Local Government Act* and the *Community Charter* of British Columbia. The City provides municipal services such as police, fire, public works, engineering, planning, parks, recreation, community development, conference facilities and other general government operations.

2. Significant accounting policies:

The consolidated financial statements of the City are prepared by management in accordance with Canadian public sector accounting standards as recommended by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada. Significant accounting policies are as follows:

(a) Reporting entity:

The financial statements reflect the assets, liabilities, revenues, and expenses of the reporting entity. The financial statements also include the proportionate consolidation of the City's share of the West Shore Parks and Recreation Society.

(b) Basis of accounting:

The City follows the accrual method of accounting for revenues and expenses. Revenues are normally recognized in the year in which they are earned and measurable. Expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and/or the creation of a legal obligation to pay.

(c) Government transfers:

Government transfers are recognized as revenues when the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability. Transfer revenue is recognized in the statement of operations as the stipulation liabilities are settled.

(d) Deferred revenue:

Deferred revenue includes non-government grants, contributions and other amounts received from third parties pursuant to legislation, regulation and agreement which may only be used in certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services are performed, or the tangible capital assets are acquired. Development cost charges are amounts which are restricted by government legislation or agreement with external parties. When qualifying expenditures are incurred development cost charges are recognized as revenue in amounts which equal the associated expenses.

THE CITY OF COLWOOD

Notes to Consolidated Financial Statements

Year ended December 31, 2025

2. Significant accounting policies (continued):

(e) Property tax revenue:

Property tax revenue is recognized on the accrual basis using the approved tax rates and the anticipated assessment related to the current year.

(f) Revenue recognition:

Revenues from transactions with performance obligations such as building and development permits, subdivision application fees, rezoning fees, works and services administrative fees, are recognized when (at a point in time) or as (over a period of time) the City satisfies the performance obligations, which occurs when control of the benefits associated with the promised goods or services has passed to the payor.

Revenues from transactions without performance obligations are recognized at realizable value when the City has the right to claim or retain an inflow of economic resources received or receivable and there is a past transaction or event that gives rise to the economic resources.

(g) Cash and cash equivalents:

Cash and cash equivalents include short-term highly liquid investments that are cashable on demand or have a term to maturity of 90 days or less at acquisition. Cash equivalents also include investment in the Municipal Finance Authority ("MFA") of British Columbia Money Market Funds, which are recorded at cost plus earnings reinvested in the funds.

(h) Investments:

Investments are recorded at cost plus earnings that are reinvested in the funds. Investment income is reported as revenue in the period earned. When required by the funding government or related Act, investment income earned on deferred revenue is added to the investment and forms part of the deferred revenue balance. Investment income is allocated to various reserves and operating funds on a proportionate basis.

(i) Long-term debt:

Long-term debt is recorded net of principal repayments and actuarial adjustments.

(j) Employee future benefits:

The City and its employees make contributions to the Municipal Pension Plan. The City's contributions are expensed as incurred.

Sick leave and other benefits are also available to the City's employees. The costs of these benefits are determined based on length of service and best estimates of retirement ages and expected future salary and wage increases. The obligations under these benefit plans are accrued based on projected benefits as the employees render services necessary to earn the future benefits.

THE CITY OF COLWOOD

Notes to Consolidated Financial Statements

Year ended December 31, 2025

2. Significant accounting policies (continued):

(k) Non-financial assets:

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

(i) Tangible capital assets:

Tangible capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, construction, development, or betterment of the asset. The cost, less residual value, of the tangible capital assets, excluding land, are amortized on a straight-line basis over their estimated useful lives as follows:

Asset	Useful life - years
Building and building improvements	25 - 70
Vehicles, machinery, and equipment	5 - 25
Sewer infrastructure	75 - 100
Drainage infrastructure	75 - 100
Parks and land improvements	15 - 40
Roads infrastructure	10 - 75

Amortization is charged annually, including in the year of acquisition and disposal. Assets under construction are not amortized until the asset is available for productive use.

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

The City has capitalized interest costs associated with the construction of tangible capital assets, during the period of construction only.

Natural resources that have not been purchased are not recognized as assets in the financial statements.

Works of art and cultural and historic assets are not recorded as assets in these financial statements.

Tangible capital assets are written down when conditions indicate that they no longer contribute to the City's ability to provide goods and services, or when the value of future economic benefits associated with the asset are less than book value of the asset.

(ii) Inventory of supplies:

Inventory of supplies held for consumption is recorded at the lower of cost and replacement cost, using the first in, first out method.

THE CITY OF COLWOOD

Notes to Consolidated Financial Statements

Year ended December 31, 2025

2. Significant accounting policies (continued):

(l) Refundable deposits:

Receipts restricted by third parties are deferred and reported as refundable deposits under certain circumstances. Refundable deposits are returned when the third party meets their obligations, or the deposits are recognized as revenue when qualifying expenditures are incurred.

(m) Liability for contaminated sites:

A liability for remediation of a contaminated site is recognized at the best estimate of the amount required to remediate the contaminated site when contamination exceeding an environmental standard exists, the City is either directly responsible or accepts responsibility, it is expected that future economic benefits will be given up, and a reasonable estimate of the amount is determinable. The best estimate of the liability includes all costs directly attributable to remediation activities and is reduced by expected net recoveries based on information available at the financial reporting date.

At each financial reporting date, the City reviews the carrying amount of the liability. Any revisions required to the amount previously recognized is accounted for in the period revisions are made. The City continues to recognize the liability until it is settled or otherwise extinguished. Disbursements made to settle the liability are deducted from the reported liability when they are made.

(n) Asset retirement obligations:

An asset retirement obligation is recognized when, as at the financial reporting date, all of the following criteria are met:

- (i) there is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- (ii) the past transaction or event giving rise to the liability has occurred;
- (iii) it is expected that future economic benefits will be given up; and
- (iv) reasonable estimate of the amount can be made.

The City has not identified any asset retirement obligations and there are none recognized in any of the years presented.

THE CITY OF COLWOOD

Notes to Consolidated Financial Statements

Year ended December 31, 2025

2. Significant accounting policies (continued):

(o) Financial instruments:

The City's financial instruments include cash and cash equivalents, investments, accounts receivable, property taxes receivable, accounts payable and accrued liabilities and debt.

Financial instruments are recorded at fair value on initial recognition. Equity instruments quoted in an active market and derivatives are subsequently measured at fair value as at the reporting date. All other financial instruments are subsequently recorded at cost or amortized cost unless the City elects to carry the financial instrument at fair value. The City has not elected to carry any other financial instruments at fair value.

Unrealized changes in fair value are recognized in the Statement of Remeasurement Gains and Losses. They are recorded in the Statement of Operations when they are realized. There are no unrealized changes in fair value in the years presented; as a result, the City does not have a Statement of Remeasurement Gains and Losses.

All financial assets are assessed for impairment on an annual basis. When a decline is determined to be other than temporary, the amount of the loss is reported in the Statement of Operations.

Transaction costs incurred on the acquisition of financial instruments subsequently measured at fair value are expensed as incurred. Transaction costs incurred on the acquisition of financial instruments recorded at cost are included in the cost and amortized on an effective interest basis.

(p) Use of estimates:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the period. Estimates include assumptions used in estimating provisions for accrued liabilities, performing calculations of employee future benefits and estimating the useful lives of tangible capital assets. Liabilities for contaminated sites are estimated based on the best information available regarding potentially contaminated sites that the City is responsible for. Developer contributions of tangible capital assets are recorded at the City's best estimate of fair value on the date of contribution, calculated using engineering plans and standardized item cost estimates. Actual results could differ from these estimates.

THE CITY OF COLWOOD

Notes to Consolidated Financial Statements

Year ended December 31, 2025

3. Cash and cash equivalents:

	2025	2024
Bank deposits, operating account	\$ 45,023,709	\$ 41,649,966
Bank deposits, high-interest savings account	9,867,755	9,542,922
MFA - Money Market Funds	5,122,698	4,979,574
	\$ 60,014,162	\$ 56,172,462

4. Investments:

	2025	2024
Guaranteed investment certificate	\$ 13,272,021	\$ 12,472,695
	\$ 13,272,021	\$ 12,472,695

The guaranteed investment certificate yields 3.7% annually, maturing June 2026.

5. Accounts receivable:

	2025	2024
Trade accounts receivable	\$ 67,967	\$ 86,342
CRA receivable, GST	134,647	287,590
Other receivable, Government	3,734,843	1,520,664
Other receivable, Non-Government	1,389,124	723,917
West Shore Parks and Recreation Society	114,230	102,470
MFA deposits (Note 6)	158,590	153,979
Allowance for uncollectability	(22,204)	(17,465)
	\$ 5,577,197	\$ 2,857,497

6. MFA deposits:

The City secures its long-term borrowing through the Municipal Finance Authority. As a condition of these borrowings, a portion of the debenture proceeds are retained by the Authority as a debt reserve fund. As at December 31, 2025, the City had debt reserve funds of \$158,590 (2024 - \$153,979).

THE CITY OF COLWOOD

Notes to Consolidated Financial Statements

Year ended December 31, 2025

7. Accounts payable and accrued liabilities:

	2025	2024
Trade accounts payable	\$ 2,465,018	\$ 1,456,651
Government accounts payable	3,727,034	4,111,753
Payroll payable:		
Wages	613,392	536,553
Vacation	102,677	93,894
Overtime	54,882	65,223
Deductions	15,277	14,203
Other accruals	1,071,324	877,320
West Shore Parks and Recreation Society	261,458	255,133
	<u>\$ 8,311,062</u>	<u>\$ 7,410,730</u>

8. Deferred revenue:

	2025	2024
Development cost charges	\$ 8,740,191	\$ 5,368,224
Cash in lieu of frontage	1,731,969	1,641,685
Cash in lieu of parklands	767,320	743,278
Building permit fees	1,738,185	2,005,171
Grant funding	560,788	789,180
Other	757,272	629,146
West Shore Parks and Recreation Society	507,052	544,089
	<u>\$ 14,802,777</u>	<u>\$ 11,720,773</u>

Development cost charges (DCCs):

	2025	2024
Opening balance of unspent DCCs	\$ 5,368,224	\$ 3,289,452
Add: DCCs received during the year	3,371,003	1,946,832
Less: Amount spent on projects and recorded as revenue	(256,127)	(71,310)
Add: Interest earned on unspent DCCs	257,091	203,250
	<u>\$ 8,740,191</u>	<u>\$ 5,368,224</u>

THE CITY OF COLWOOD

Notes to Consolidated Financial Statements

Year ended December 31, 2025

8. Deferred revenue (continued):

Development cost charges (DCCs) include the following:

	2025	2024
Road	\$ 7,023,927	\$ 4,389,691
Sewer	1,481,682	1,338,226
Parks improvement	1,193,999	260,476
Parks acquisition	209,269	–
	9,908,877	5,988,393
Less LOCs on hand for instalment payments	1,168,686	620,169
	\$ 8,740,191	\$ 5,368,224

There were no waivers and/or reductions in development cost charges during 2025 or 2024. At December 31, 2025, there were no Road development cost charge credits issued to developers (2024 - \$nil). These credits may be used to reduce future Road development cost charges.

9. Debt:

(a) Equipment finance loans:

In 2025, the City did not hold any short-term equipment financing loans with the Municipal Finance Authority (MFA).

(b) Long-term debt:

The Capital Regional District (CRD) obtains long-term debt, on behalf of the City, through the Municipal Finance Authority (MFA), pursuant to security issuing bylaws under the authority of the *Local Government Act*, to finance certain capital expenditures.

The loan agreements with the CRD and the MFA provide that, if at any time the scheduled payments provided for in the agreements are not sufficient to meet the MFA's obligations in respect to such borrowings, the resulting deficiency becomes a liability of the City.

As a condition of the loan agreements, the City is obligated to provide security by way of demand notes and interest-bearing cash deposits and sinking fund payments based on the amount of the debt. If the debt is repaid without default, the deposits are refunded to the City. The demand notes are held by the MFA and upon maturity of the debt, the demand notes are released. As of December 31, 2025, there are contingent demand notes of \$203,360 (2024 - \$203,360) that are not recorded in the City's consolidated financial statements.

THE CITY OF COLWOOD
Notes to Consolidated Financial Statements

Year ended December 31, 2025

9. Debt (continued):

(b) Long-term debt (continued):

(i) Gross amounts of long-term debt and the repayment and actuarial earnings to retire the long-term debt are as follows:

	Rate	Gross long-term debt issued	Repayment & actuarial earnings	Debt 2025	Debt 2024	Year of maturity
Issue 105	4.90%	\$ 3,396,000	\$ 3,396,000	\$ -	\$ -	2024
Issue 121	3.39%	3,710,322	1,405,965	2,304,357	2,442,532	2038
Issue 137	2.60%	4,501,000	904,033	3,596,967	3,711,781	2046
Issue 162	3.83%	4,656,000	90,193	4,565,807	4,656,000	2054
		\$ 16,263,322	\$ 5,796,191	\$ 10,467,131	\$10,810,313	

Principal payments on long-term debt for the next five years are as follows:

2026	\$ 271,186
2027	271,186
2028	271,186
2029	271,186
2030	271,186
Total	\$ 1,355,930

Scheduled long-term debt repayments may be suspended in the event of excess sinking fund earnings within the MFA. Principal paid during the year was \$271,186 (2024 - \$350,594). Total interest expense during the year was \$420,746 (2024 - \$381,539). Included in revenue is \$71,996 (2024 - \$217,604) of actuarial adjustments on the City's annual debt principal repayments invested by MFA. This annual investment income results in a reduction in the overall cost of borrowing.

10. Employee future benefits:

The City provides sick leave, personal/emergency/family leave, and retirement benefits to its employees. Information about liabilities for the City's employee obligation related to these benefits is as follows:

	2025	2024
West Shore Parks and Recreation Society	\$ 71,521	\$ 73,434
City of Colwood	1,054,700	972,600
Total employee future benefits	\$ 1,126,221	\$ 1,046,034

THE CITY OF COLWOOD

Notes to Consolidated Financial Statements

Year ended December 31, 2025

10. Employee future benefits (continued):

	2025	2024
Accrued sick leave	\$ 606,000	\$ 538,800
Retirement benefits	448,700	433,800
Total City of Colwood employee future benefits	\$ 1,054,700	\$ 972,600

	2025	2024
Accrued benefit obligation:		
Balance, beginning of year	\$ 933,200	\$ 858,000
Service cost	106,400	107,500
Interest cost	43,100	38,000
Benefits payments	(63,600)	(70,100)
Actuarial loss (gain)	(2,900)	(200)
Balance, end of year	1,016,200	933,200
Unamortized net actuarial gain	38,500	39,400
Total City of Colwood employee future benefits	\$ 1,054,700	\$ 972,600

The accrued benefit obligation and the benefit costs for the year were estimated by an independent actuarial firm based on an actuarial valuation performed as of December 31, 2023 and extrapolated to December 31, 2025. Key estimates were used in the valuation including the following:

	2025	2024
Discount rates	4.50%	4.30%
Expected future inflation rates	2.50%	4.50%
Expected wage and salary increases	2.50% to 5.90%	2.50% to 7.90%

(a) Municipal Pension Plan:

The City of Colwood and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2024, the plan has about 273,000 active members and approximately 133,000 retired members. Active members include approximately 47,000 contributors from local governments.

THE CITY OF COLWOOD

Notes to Consolidated Financial Statements

Year ended December 31, 2025

10. Employee future benefits (continued):

(a) Municipal Pension Plan (continued):

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent valuation for the Municipal Pension Plan as at December 31, 2024, indicated a \$2,675 million funding surplus for basic pension benefits on a going concern basis.

The City paid \$1,100,756 (2024 - \$1,028,672) for employer contributions while employees contributed \$980,271 (2024 - \$917,155) to the plan in fiscal 2025.

The next valuation will be as at December 31, 2027, with results available in 2028.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

(b) GVLRA - CUPE Long-Term Disability Trust:

The GVLRA - CUPE Long-Term Disability Trust is an employee life and health trust established January 1, 1987 as a result of negotiations between the Greater Victoria Labour Relationship Association (GVLRA), representing a number of employers, and the Canadian Union of Public Employees (CUPE), representing a number of CUPE locals. On January 1, 2021, the Trust was converted from a health and welfare trust to an employee life and health trust.

The Trust exists for the sole purpose of providing a long-term disability income benefit plan to its eligible members. The Trust is not an insurance company, and benefits provided through the Trust are not insured by an insurance company regulated under the Financial Institutions Act (BC).

Contributions to the plan are based on a percentage, as determined by the Trust, of the members' employment income and are made equally by the members and the employers.

A full actuarial evaluation was performed as at December 31, 2023 and extrapolated to December 31, 2024. The total plan provision for approved and unreported claims as at December 31, 2024 was \$31,688,000 (2023 - \$27,791,600) with a net deficit of \$4,356,410 (2023 - net deficit of \$3,419,021).

The City paid \$91,394 (2024 - \$93,377) for employer contributions and City employees paid \$91,394 (2024 - \$93,377) to the plan in fiscal 2025.

THE CITY OF COLWOOD

Notes to Consolidated Financial Statements

Year ended December 31, 2025

11. Tangible capital assets:

2025	Work in progress	Land	Building and building improvements	Vehicles, machinery and equipment	Sewer infrastructure	Drainage infrastructure	Park and land improvement	Road infrastructure	West Shore Parks and Recreation Society	Total
Cost										
Balance, beginning of year	\$ 10,079,042	\$ 62,070,830	\$ 9,381,411	\$ 15,738,416	\$ 25,266,518	\$ 25,151,519	\$ 11,493,953	\$ 115,013,399	\$ 17,184,419	\$ 291,379,507
Additions	11,011,033	18,806,210	548,238	1,621,999	890,442	1,129,852	3,831,762	11,684,552	315,719	49,839,807
Transfers	(11,732,866)	—	—	—	—	—	—	—	—	(11,732,866)
Disposals	—	—	—	(605,027)	—	—	(25,795)	—	(31,657)	(662,479)
Change in West Shore share	—	—	—	—	—	—	—	—	(87,293)	(87,293)
Balance, end of year	9,357,209	80,877,040	9,929,649	16,755,388	26,156,960	26,281,371	15,299,920	126,697,951	17,381,188	328,736,676
Accumulated amortization:										
Balance, beginning of year	—	—	(4,307,017)	(7,800,622)	(4,317,764)	(4,446,726)	(2,385,292)	(45,896,499)	(6,167,414)	(75,321,334)
Disposals	—	—	—	541,540	—	—	874	—	31,657	574,071
Amortization expense	—	—	(202,180)	(806,217)	(282,415)	(273,448)	(213,442)	(1,696,615)	(392,964)	(3,867,281)
Change in West Shore share	—	—	—	—	—	—	—	—	31,329	31,329
Balance, end of year	—	—	(4,509,197)	(8,065,299)	(4,600,179)	(4,720,174)	(2,597,860)	(47,593,114)	(6,497,392)	(78,583,215)
Net book value, beginning of year	\$ 10,079,042	\$ 62,070,830	\$ 5,074,394	\$ 7,937,794	\$ 20,948,754	\$ 20,704,793	\$ 9,108,661	\$ 69,116,900	\$ 11,017,005	\$ 216,058,173
Net book value, end of year	\$ 9,357,209	\$ 80,877,040	\$ 5,420,452	\$ 8,690,089	\$ 21,556,781	\$ 21,561,197	\$ 12,702,060	\$ 79,104,837	\$ 10,883,796	\$ 250,153,461

THE CITY OF COLWOOD

Notes to Consolidated Financial Statements

Year ended December 31, 2025

11. Tangible capital assets (continued):

2024	Work in progress	Land	Building and building improvements	Vehicles, machinery and equipment	Sewer infrastructure	Drainage infrastructure	Park and land improvement	Road infrastructure	West Shore Parks and Recreation Society	Total
Cost										
Balance, beginning of year	\$ 18,511,102	\$ 61,773,830	\$ 9,334,713	\$ 13,688,562	\$ 24,033,604	\$ 24,148,638	\$ 11,328,186	\$ 96,769,261	\$ 16,779,113	\$ 276,367,009
Additions	7,412,589	297,000	46,698	2,112,925	1,232,914	1,002,881	165,767	18,244,138	374,711	30,889,623
Transfers	(15,844,649)	—	—	—	—	—	—	—	—	(15,844,649)
Disposals	—	—	—	(63,071)	—	—	—	—	(94,799)	(157,870)
Change in West Shore share	—	—	—	—	—	—	—	—	125,394	125,394
Balance, end of year	10,079,042	62,070,830	9,381,411	15,738,416	25,266,518	25,151,519	11,493,953	115,013,399	17,184,419	291,379,507
Accumulated amortization:										
Balance, beginning of year	—	—	(4,101,150)	(7,095,360)	(4,051,787)	(4,186,650)	(2,173,790)	(44,385,579)	(5,423,370)	(71,417,686)
Disposals	—	—	—	54,174	—	—	—	—	112,312	166,486
Amortization expense	—	—	(205,867)	(759,436)	(265,977)	(260,076)	(211,502)	(1,510,920)	(547,907)	(3,761,685)
Change in West Shore share	—	—	—	—	—	—	—	—	(308,449)	(308,449)
Balance, end of year	—	—	(4,307,017)	(7,800,622)	(4,317,764)	(4,446,726)	(2,385,292)	(45,896,499)	(6,167,414)	(75,321,334)
Net book value, beginning of year	\$ 18,511,102	\$ 61,773,830	\$ 5,233,563	\$ 6,593,202	\$ 19,981,817	\$ 19,961,988	\$ 9,154,396	\$ 52,383,682	\$ 11,355,743	\$ 204,949,322
Net book value, end of year	\$ 10,079,042	\$ 62,070,830	\$ 5,074,394	\$ 7,937,794	\$ 20,948,754	\$ 20,704,793	\$ 9,108,661	\$ 69,116,900	\$ 11,017,005	\$ 216,058,173

THE CITY OF COLWOOD

Notes to Consolidated Financial Statements

Year ended December 31, 2025

11. Tangible capital assets (continued):

(a) Work in progress:

Work in progress having a value of \$9,357,209 (2024 - \$10,079,042) have not been amortized. Amortization of these assets will commence when the asset is put into service.

(b) Contributed tangible capital assets:

Contributed assets having a value of \$25,699,978 (2024 - \$5,384,244) were acquired from developers as part of subdivision installations, including parks and park improvements, roads, sidewalks, bike lanes, street lighting, drainage, and sewer infrastructure. These contributed assets were recognized at an estimate of the fair value of the cost of the materials and installation.

(c) Works of art and historical treasures:

The City manages and controls various works of art and non-operational historical cultural assets including buildings, artifacts, paintings, and sculptures located at City sites and public display areas. These assets are not recorded as tangible capital assets and are not amortized.

(d) Write-down of tangible capital assets and assets recognized at nominal value:

No write-down of tangible capital assets occurred during the year (2024 - \$nil). No tangible capital assets are recognized at nominal value.

(e) Gain/loss on disposal of tangible capital assets:

During the year, the City recognized a \$3,135,906 gain (2024 - \$17,800 gain) on disposal of tangible capital assets. Any gain/loss on disposal is included in Other revenue on the Consolidated Statement of Operations.

(f) West Shore Parks and Recreation Society:

The City's proportionate share of West Shore Parks and Recreation Society assets includes land, building and equipment which are subject to amortization policies consistent with those of the City.

THE CITY OF COLWOOD

Notes to Consolidated Financial Statements

Year ended December 31, 2025

12. Accumulated surplus

Accumulated surplus consists of individual fund surplus and reserve funds as follows:

	2025	2024
Operating surplus:		
General Operating Fund accumulated surplus	\$ 3,620,897	\$ 5,973,411
Sewer Operating surplus	169,193	260,338
Internal Financing (Central Sewer LAS) - to be recovered	(77,078)	(81,285)
Total Operating surplus	3,713,012	6,152,464
Internally restricted, for specific purpose:		
COVID-19 Safe Restart Grant (note 13)	174,208	317,566
Community Works Fund (Federal gas tax) (note 13)	2,694,839	1,907,249
Total internally restricted, for specific purpose	2,869,047	2,224,815
Reserve funds set aside for specific purposes by Council:		
Future Operating Expenditures	3,157,689	2,863,321
Capital Projects	963,642	1,013,569
Sewer Capital Projects	472,219	528,924
General Fleet Replacement	128,589	508,399
Fire Fleet Replacement	2,762,058	2,575,650
Sewer Fleet Replacement	377,514	312,335
Equipment Replacement	22,905	152,069
Community Amenities	4,951,758	5,012,926
Affordable Housing	2,194,193	1,852,882
RCMP Surplus	1,683,678	1,259,141
Police Building	1,320,973	1,823,454
New Firehall	1,021,136	726,976
St. John's Heritage Church	36,919	37,670
Sustainable Infrastructure	7,112,868	5,881,795
Public Art	248,189	191,196
Parks	87,907	85,153
West Shore Parks and Recreation Society	641,781	560,053
Climate Action	48,417	110,056
Sewer Capital Replacement	284,716	124,812
Royal Bay Field Acquisition	3,328,443	1,255,487
Growing Communities Fund (note 15)	6,437,576	6,884,542
Total Reserve Funds	37,283,170	33,760,410
Invested in tangible capital assets (General Capital and Sewer Capital)	241,632,497	206,231,853
Invested in West Shore Parks and Recreation	708,041	593,065
	\$ 286,205,767	\$ 248,962,607

THE CITY OF COLWOOD

Notes to Consolidated Financial Statements

Year ended December 31, 2025

13. Internally restricted surplus:

	2025	2024
Federal Community Works Fund (CWF):		
Opening balance of unspent fund	\$ 1,907,249	\$ 1,124,370
Funding received during the year	926,779	926,779
Amount restored from projects in prior year(s)	—	94,000
Amount spent on projects	(139,189)	(237,900)
	<hr/>	<hr/>
	\$ 2,694,839	\$ 1,907,249
COVID-19 Safe Restart Grant:		
Opening balance of unspent fund	\$ 317,566	\$ 395,942
Amounts used of facility operating/capital costs	(143,358)	(78,376)
	<hr/>	<hr/>
	\$ 174,208	\$ 317,566

THE CITY OF COLWOOD

Notes to Consolidated Financial Statements

Year ended December 31, 2025

14. Taxation:

Taxation revenue, reported on the Consolidated Statement of Operations, is made up of the following:

	Budget (note 17)	2025	2024
General taxation	\$ 25,144,500	\$ 25,073,358	\$ 21,926,873
Payments in place of taxes	3,167,400	4,020,594	4,424,274
Parcel taxes	373,900	373,508	396,678
1% utility taxes	233,200	229,888	219,184
Collections on behalf of other governments:			
Provincial Government - School Authorities	–	12,253,743	11,551,693
Capital Regional District	–	2,769,084	3,015,245
Capital Regional Hospital District	–	1,159,811	1,156,079
BC Transit Authority	–	3,919,337	2,770,708
BC Assessment Authority	–	347,491	332,990
Municipal Finance Authority	–	1,870	1,853
	28,919,000	50,148,684	45,795,577
Transfers to other governments:			
Provincial Government - School Authorities	–	(12,253,743)	(11,551,693)
Capital Regional District	–	(2,769,084)	(3,015,243)
Capital Regional Hospital District	–	(1,159,811)	(1,156,079)
BC Transit Authority	–	(3,919,337)	(2,770,708)
BC Assessment Authority	–	(347,491)	(332,990)
Municipal Finance Authority	–	(1,870)	(1,853)
	–	(20,451,336)	(18,828,566)
	\$ 28,919,000	\$ 29,697,348	\$ 26,967,011

THE CITY OF COLWOOD
Notes to Consolidated Financial Statements

Year ended December 31, 2025

15. Government transfers:

The City recognizes the transfer of government funding as revenue in the period received and when all related eligibility criteria and stipulations have been satisfied. The government transfers reported on the Consolidated Statement of Operations are:

	Budget (note 17)	2025	2024
Conditional government transfers:			
Federal:			
CWF/Gas Tax	\$ 926,800	\$ 926,779	\$ 926,779
Parks Canada	226,800	120,706	55,203
Infrastructure grants	2,951,500	1,461,187	471,790
Operating	387,800	171,369	382,427
Provincial:			
Miscellaneous grants	787,800	1,538,995	474,838
BC Hydro	–	–	337,257
ICBC	–	–	94,000
Climate Action	212,400	135,770	–
West Shore Parks & Recreation	81,763	209,819	260,236
Total Conditional government transfers	\$ 5,574,863	\$ 4,564,625	\$ 3,002,530
Unconditional government transfers:			
Provincial:			
Small Communities	\$ 149,000	\$ 112,000	\$ 149,300
Traffic Fines Revenue Sharing	165,600	165,000	165,000
Casino revenue sharing	326,600	275,226	296,848
Other	–	329	410
Total Unconditional Government Transfers	\$ 641,200	\$ 552,555	\$ 611,558

Community Works Fund (formerly Gas Tax) funding is provided by the Federal government. The use of funding is established by a funding agreement between the City and the Union of British Columbia Municipalities (UBCM). These funds may be used towards designated infrastructure projects that help communities build and revitalize public infrastructure supporting economic growth and a clean environment.

The Small Communities grant is unconditional funding to assist municipalities with populations up to approximately 19,000 residents.

Traffic Fine Revenue Sharing is an unconditional grant provided to assist municipalities in ensuring community safety and addressing community specific strategic priorities. The program returns 100% of net revenues from traffic violations to municipalities that are directly responsible for paying for policing.

THE CITY OF COLWOOD

Notes to Consolidated Financial Statements

Year ended December 31, 2025

15. Government transfers (continued):

The Growing Communities Fund grant is conditional funding to municipalities to support the delivery of infrastructure projects necessary to enable community growth. As at December 31, 2025, the balance unspent is \$6,437,576 and has been committed to various projects in the capital financial plan.

	2025	2024
Growing Communities Fund Grant:		
Opening balance of unspent fund	\$ 6,884,542	\$ 6,766,983
Eligible costs:		
Park Improvements	(658,995)	(202,929)
Interest earned on unspent funds	212,029	320,488
	\$ 6,437,576	\$ 6,884,542

16. Commitments and contingencies:

(a) Contingent liabilities:

- (i) The Capital Regional City (the "CRD") debt, under provisions of the Local Government Act, is a direct, joint, and several liability of the CRD and each member municipality within the CRD, including the City of Colwood.
- (ii) The City is a shareholder and member of the Capital Region Emergency Service Telecommunications Incorporated (CREST) who provides centralized emergency communications, and related public safety information services to municipalities, regional districts, the provincial and federal governments and their agencies, and emergency service organizations throughout the Greater Victoria region and Gulf Islands. Members' obligations to share in funding ongoing operations any additional costs relating to capital assets are to be contributed pursuant to a Members' Agreement.
- (iii) The City may be subject to potential repayment or non-collection of property taxes received or receivable pending resolution of property assessments appealed by taxpayers. When the outcome of the appeals is not reasonably estimable, repayments or non-collections, if any, will be recorded in the period that they occur. When the outcome is reasonably estimated, the potential repayment or non-collection is recorded.

(b) Litigation liability:

The City has been named a defendant in various lawsuits. The City records an accrual in respect of legal claims that are likely to be successful and for which a liability amount is reasonably determinable. Remaining claims, should they be successful as a result of litigation, will be recorded when a liability is likely and determinable.

THE CITY OF COLWOOD
Notes to Consolidated Financial Statements

Year ended December 31, 2025

16. Commitments and contingencies (continued):

(c) Commitments:

(i) The City entered into a long-term contract with the Royal Canadian Mounted Police for the provision of police services effective April 1, 1992. Under the terms of this contract, the City is responsible for 90% of policing costs. The 2026 estimated cost of this contract is \$5,803,900 (2024 estimate - \$5,266,400).

(ii) In November 2024, the City entered into an operating sub-lease agreement for the Medical Clinic premises for a term of five years. The lease agreement has a renewal option to extend the lease term until August 2033. Under the terms of the lease, there is a monthly rent incentive to reduce rent based on the number of doctors practicing.

The future minimum lease payments under this agreement are as follows:

2026	\$	63,264
2027		63,264
2028		63,264
2029		57,990

(iii) The City has entered into agreements and contracts for various capital projects. The City has commitments totaling \$775,091 as at December 31, 2025 (2024 - \$7,998,931) related to these capital projects. Funding for the majority of these obligations has been set aside in reserves for future expenditures, development cost charges and grant revenue. These amounts will be recorded in the accounts in the period when the goods and services to which they relate are received.

THE CITY OF COLWOOD

Notes to Consolidated Financial Statements

Year ended December 31, 2025

17. Budget:

The budget data presented in these consolidated financial statements includes both operating and capital budgets. The City of Colwood budget was approved by Council on February 10, 2025, with the adoption of the Five-Year Financial (2025-2029) Bylaw No. 2049, 2025.

The chart below reconciles the approved budget per the Financial Plan to the budget reported in these consolidated financial statements.

	2025 Budget
Consolidated Budgeted Surplus, per City of Colwood Financial Plan Bylaw No.2049	\$ -
Add:	
Capital Projects, General Capital Fund	52,205,900
Capital Projects, Sewer Capital Fund	300,000
Capital Projects, West Shore Parks and Recreation Society	-
Debt repayments	271,200
Transfers to reserves	13,848,100
Less:	
Proceeds of borrowing	(35,046,000)
Transfers from reserves	(11,251,100)
Transfers from surplus	(3,189,400)
Amortization	(3,392,400)
Consolidated Budgeted Surplus, per City of Colwood Financial Plan Bylaw No.2049	13,746,300
Add:	
West Shore Parks and Recreation Society - User Fees	1,727,384
West Shore Parks and Recreation Society - Government grants	81,763
West Shore Parks and Recreation Society - Other	171,202
Less:	
West Shore Parks and Recreation Society - expenses	(1,927,907)
Consolidated Budgeted Surplus, per City of Colwood Statement of Operations	\$ 13,798,742

THE CITY OF COLWOOD

Notes to Consolidated Financial Statements

Year ended December 31, 2025

18. West Shore Parks and Recreation Society:

(a) Capital asset transfer:

The CRD transferred the lands and facilities comprising the Juan de Fuca Recreation Centre to the following municipal members (the "Municipalities") effective January 2, 2002: City of Langford, City of Colwood, District of Highlands, District of Metchosin and the CRD (on behalf of a portion of the Juan de Fuca electoral Area).

Effective January 1, 2007, the Town of View Royal became a member of the Society. Effective January 1, 2018, the CRD (on behalf of a portion of the Juan de Fuca electoral Area) removed their membership from the Society. In 2002, the lands and facilities were transferred to the Municipalities in their proportionate share, as specified in the Co-Owners' Agreement. The lands and facilities were reallocated amongst the members in January 1, 2007, when the Town of View Royal became a member. Future improvements are allocated among the members as per the cost sharing formula in effect each year for each service or facility, as outlined in a Members' Agreement.

The cost sharing formula in the Members' Agreement may produce different cost shares for the members from year-to-year, resulting in a gain or loss on the opening fund balances.

The Municipalities have each become members in the Society, which was incorporated to provide parks, recreation and community services to the Municipalities under contract. Under terms of an Operating, Maintenance and Management Agreement, the Society is responsible to equip, maintain, manage, and operate the facilities located at the recreation centre.

(b) Consolidation:

Financial results and budget for the Society are consolidated into the City's financial statements proportionately, based on the cost sharing formula outlined in the Members' Agreement. In 2025, the City's proportion for consolidation purposes was 22.328% (2024 - 22.442%).

THE CITY OF COLWOOD

Notes to Consolidated Financial Statements

Year ended December 31, 2025

18. West Shore Parks and Recreation Society (continued):

Condensed financial information for the Society as follows, prior to consolidation:

	2025	2024
Financial assets	\$ 6,723,414	\$ 6,319,372
Financial liabilities	3,786,218	3,888,495
Net financial assets	2,937,196	2,430,877
Non-financial assets	1,786,364	1,716,367
Accumulated surplus	4,723,560	4,147,244
Invested in tangible capital assets	1,576,456	1,504,592
Reserve funds	3,348,682	2,906,071
Unfunded members' tangible capital assets	(201,578)	(263,419)
Accumulated surplus	4,723,560	4,147,244
Revenues	10,212,660	9,643,960
Requisition from members	6,285,001	6,049,085
Total revenues	16,497,661	15,693,045
Expenses	15,921,345	15,438,840
Annual surplus	\$ 576,316	\$ 254,205

19. Financial risk management:

The City has exposure to the following risks from its use of financial instruments: credit risk, liquidity risk, and market risk (foreign currency risk, interest rate risk, and other price risk). Management oversees the City's systems and practices of internal control and ensures that these controls contribute to the assessment and mitigation of risk. Management reports regularly to Council on its activities. The City has experienced no change in its risk exposure and has not made any changes to its risk management policies and procedures during the year.

(a) Credit risk:

Credit risk is the risk of a financial loss to the City if a counterparty to a financial instrument fails to meet its contractual obligations resulting in a financial loss. Such risks arise principally from certain financial assets held by the City consisting of cash and cash equivalents, investments and accounts receivable.

Cash and cash equivalents and investments are held with reputable financial institutions with investment grade external credit ratings. The majority of receivables are owing from government agencies. The City is able to recover delinquent taxes through tax sale of properties with unpaid property taxes.

THE CITY OF COLWOOD

Notes to Consolidated Financial Statements

Year ended December 31, 2025

19. Financial risk management (continued):

(a) Credit risk (continued):

The City assesses on a continuous basis its receivables and provides for any amounts that are collectible in an allowance for doubtful accounts. The maximum exposure to credit risk is the carrying value of financial assets.

(b) Liquidity risk:

Liquidity risk is the risk that the City will not be able to meet its financial obligations as they become due. The City's objective is to have sufficient liquidity to meet these liabilities when due. The City prepares financial plans, monitors its cash balance and cash flows to meet its liquidity requirements. Accounts payable and accrued liabilities are generally due within 30 days of receipt of an invoice.

(c) Market risk:

Market risk is the risk that changes in market price, such as foreign exchange rates, interest rates and other price risks, will affect the City's results of operations or the fair value of its holdings of financial instruments. In the normal course of operations, the City makes purchases denominated in US dollars. The City does not have any material transactions denominated in foreign currencies at year end.

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the market interest rates. The City mitigates interest rate risk by investing in fixed-rate investments and debt. The City is subject to interest rate risk at maturity or refinancing.

20. Comparative figures:

Certain comparative figures have been reclassified to conform with the current year's presentation.

21. Segmented information:

The City is a diversified municipal organization that provides a wide range of services to its citizens which is disclosed in the segmented information. The services provided by the City are as follows:

(a) General Government:

The General Government operations provide the functions of Corporate Administration, Finance, Information Technology, Human Resources, Legislative Services, and any other functions categorized as non-departmental.

THE CITY OF COLWOOD

Notes to Consolidated Financial Statements

Year ended December 31, 2025

21. Segmented information (continued):

(b) Protective Services:

Protective Services is comprised of different functions, including Police Protection, Fire Protection, Emergency Preparedness and Regulatory services. The Royal Canadian Mounted Police (RCMP) provides policing services to the City. The RCMP ensures the safety of the lives and property of Colwood citizens through the enforcement of criminal laws and the laws of British Columbia, the maintenance of law and order, and the prevention of crime. The Fire Department is responsible for providing critical, life-saving services in preventing or minimizing the loss of life and property from fire and natural or man-made emergencies. The Emergency Preparedness program ensures that the City is both prepared and able to respond to, and recover from, the effects of a disaster or major catastrophic event. The mandate of the Regulatory Service is to promote, facilitate and enforce general compliance with the provisions of the bylaws that pertain to the health, safety, and welfare of the community.

(c) Engineering, Public Works and Transportation Services:

Engineering and Transportation Services is responsible for a wide variety of transportation functions such as parking, engineering operations and streets. As well as providing services around infrastructure, traffic control, transportation planning, review of land development impacts on transportation, traffic management, and pedestrian and cycling issues, on-street parking regulations, including street signs, and painting as well as traffic signal timing.

(d) Solid Waste Management:

The Solid Waste Management Services provides various community environmental services, including the branch drop-off program and the Spring Clean-Up program.

(e) Planning and Development Services:

Planning and Development Services co-ordinates and leads efforts to enhance the City's neighborhoods, foster arts and culture and work to create a vibrant and dynamic City. Development services provide a full range of planning services related to zoning, development permits, variance permits and current regulatory issues.

(f) Parks, Recreation and Culture:

Recreation services facilitates the provision of recreation and wellness programs and services throughout the City. Parks is responsible for the maintenance, planning and development of all park facilities such as natural ecosystems, sport and entertainment venues and playgrounds for recreational and cultural enjoyment in a safe environment. Parks is also responsible for preserving and enhancing green spaces on public lands.

THE CITY OF COLWOOD

Notes to Consolidated Financial Statements

Year ended December 31, 2025

21. Segmented information (continued):

(g) Sewer Services:

The sewer utility protects the environment and human health from the impact of liquid waste generated as a result of human occupation and development in the City.

(h) Health, social services and housing:

The City of Colwood's Household Prosperity Survey in 2023 identified access to healthcare as the top priority for residents in Colwood. To address this, the City of Colwood is embarking on a pilot project to create a new clinic providing family doctors to residents of Colwood.

The Colwood Medical Clinic commenced operations in January 2025 and family doctors are recruited and employed by the City of Colwood. The clinic is leased and managed by the City of Colwood. The clinic prioritizes Colwood residents without a family doctor. When there is further capacity in the clinic, there may be an opportunity for residents with an existing family doctor to change to one at the Colwood Medical Clinic.

Certain allocation methodologies have been employed in the preparation of the segmented financial information. The General Fund reports on municipal services that are funded primarily by taxation such as property taxes and other tax revenues. Taxation and payments-in-lieu of taxes are apportioned to the General Fund services based on budgeted taxation revenue as presented in the 2025 - 2029 Financial Plan Bylaw No 2049, 2025.

The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements. The following schedule provides additional financial information for the foregoing segments.

THE CITY OF COLWOOD

Notes to Consolidated Financial Statements

Year ended December 31, 2025

21. Segmented information (continued):

2025	General Fund							Sewer Fund	Total
	General Government	Protective Services	Solid Waste Management	Health, Social Services and Housing	Planning and Development Services	Engineering, Public Works and Transportation	Parks, Recreation and Culture	Sewer Services	
Revenue:									
Taxation	\$ 29,323,840	\$ –	\$ –	\$ –	\$ –	\$ –	\$ –	\$ 373,508	\$ 29,697,348
User fees	171,704	1,776,458	–	400,943	218,908	727,059	1,742,239	2,849,222	7,886,533
Fines and penalties	280,629	17,787	–	–	–	–	–	–	298,416
Government transfers	5,052,172	–	–	–	–	–	65,008	–	5,117,180
Investment income	1,907,210	–	–	–	–	–	–	79,181	1,986,391
Developer contributions	–	–	–	–	19,312,738	4,116,973	3,436,484	676,791	27,542,986
Other revenue	3,167,667	–	378	–	–	–	272,977	–	3,441,022
Total revenue	39,903,222	1,794,245	378	400,943	19,531,646	4,844,032	5,516,708	3,978,702	75,969,876
Expenses:									
Salaries, wages and employee benefits	4,618,883	4,174,903	190,251	639,040	1,402,121	3,193,908	966,207	516,759	15,702,074
Materials, goods and supplies	502,220	97,859	44,647	73,310	1,924	380,587	140,860	92,200	1,333,607
Property service costs	164,052	345,859	176,204	77,836	2,234	813,142	257,488	1,561,594	3,398,409
Professional service costs	544,927	6,299,909	–	92,393	112,771	129,139	2,094,723	6,696	9,280,558
Other expenses	297,290	150,375	–	62,839	1,098	1,309	2,541,073	–	3,053,984
Fiscal expenses	55,828	–	–	–	–	177,940	–	520,582	754,350
Amortization	329,652	456,435	–	–	–	2,197,849	539,196	344,149	3,867,281
Special projects	221,063	130,387	–	–	612,891	321,583	33,831	16,700	1,336,455
Total expenses	6,733,915	11,655,727	411,102	945,418	2,133,039	7,215,457	6,573,378	3,058,680	38,726,716
Annual surplus (deficit)	\$ 33,169,307	\$ (9,861,482)	\$ (410,724)	\$ (544,475)	\$ 17,398,607	\$ (2,371,425)	\$ (1,056,670)	\$ 920,022	\$ 37,243,160

THE CITY OF COLWOOD

Notes to Consolidated Financial Statements

Year ended December 31, 2025

21. Segmented information (continued):

2024	General Fund						Sewer Fund		Total
	General Government	Protective Services	Solid Waste Management	Planning and Development Services	Engineering, Public Works and Transportation	Parks, Recreation and Culture	Sewer Services		
Revenue:									
Taxation	\$ 26,570,333	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 396,678	\$ 26,967,011
User fees	195,871	2,816,885	-	-	271,500	444,741	1,759,166	2,218,403	7,706,566
Fines and penalties	283,978	24,506	-	-	-	-	-	-	308,484
Government transfers	3,353,852	-	-	-	-	-	260,236	-	3,614,088
Investment income	2,734,476	-	-	-	-	-	-	97,110	2,831,586
Developer contributions	-	-	-	-	1,789,603	4,148,891	162,984	860,434	6,961,912
Other revenue	38,728	111	794	-	-	-	171,204	-	210,837
Total revenue	33,177,238	2,841,502	794	-	2,061,103	4,593,632	2,353,590	3,572,625	48,600,484
Expenses:									
Salaries, wages and benefits	3,794,858	4,299,995	191,028	10,920	1,287,222	3,015,972	768,101	323,066	13,691,162
Materials, goods and supplies	516,225	113,150	36,622	-	1,901	245,528	157,602	150,730	1,221,758
Property service costs	167,534	354,603	157,818	6,650	3,391	869,598	202,616	1,549,732	3,311,942
Professional service costs	654,574	4,226,475	-	16,667	142,659	132,760	2,134,103	4,830	7,312,068
Other costs	276,757	200,123	-	-	1,794	706	2,611,993	-	3,091,373
Fiscal expenses	102,180	-	-	-	-	46,798	38,205	542,308	729,491
Amortization	221,537	486,417	-	-	-	2,022,857	522,641	335,866	3,589,318
Special projects	362,677	23,734	-	-	603,842	248,315	33,732	-	1,272,300
Total expenses	6,096,342	9,704,497	385,468	34,237	2,040,809	6,582,534	6,468,993	2,906,532	34,219,412
Annual surplus (deficit)	\$ 27,080,896	\$ (6,862,995)	\$ (384,674)	\$ (34,237)	\$ 20,294	\$ (1,988,902)	\$ (4,115,403)	\$ 666,093	\$ 14,381,072



Statistical Reports



Statistical Reports

The following pages contain various statistical information related to the City of Colwood, including the 2025 Permissive Tax Exemptions in accordance with the Community Charter section 98 requirements.

[In progress]



Statistical Information

CITY OF COLWOOD

Year Ended December 31, 2025

General Statistics 2021 - 2025

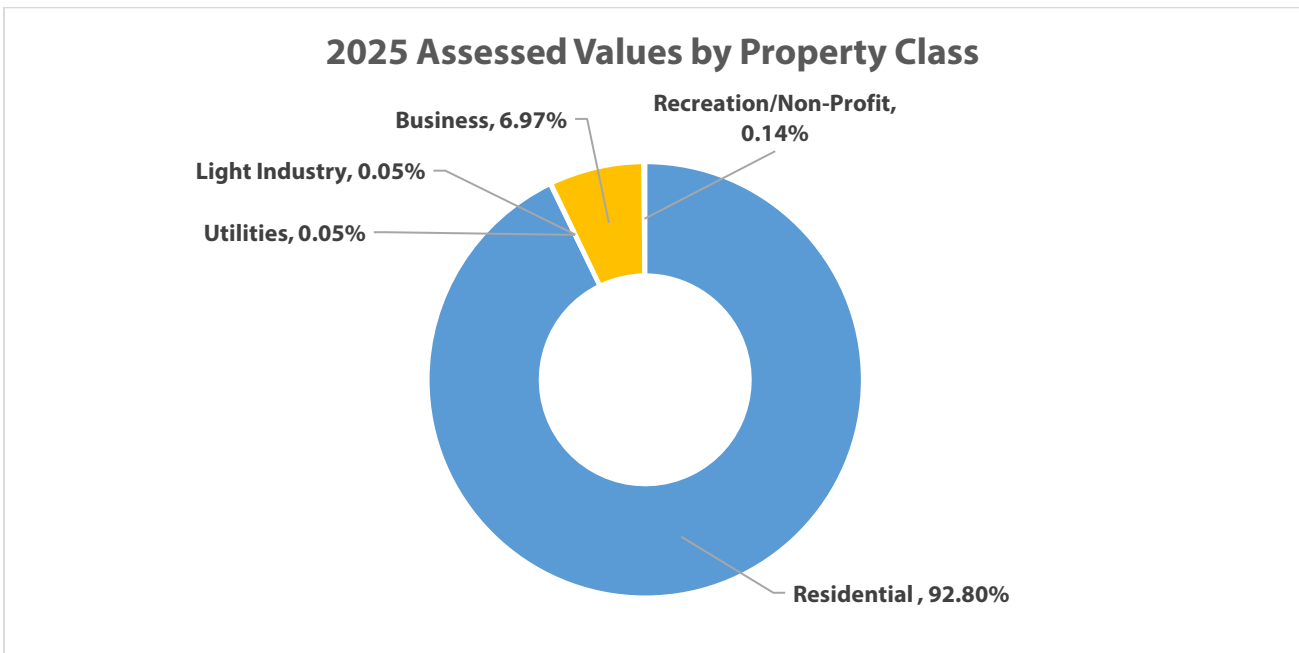
	2021	2022	2023	2024	2025
#Population	19,837	20,766	21,403	22,151	22,788
#Households	7,452	7,829	8,175	8,657	8,997
Land Area (km ²)	17.67				

SOURCE: BC STATS

Assessed Values by Property Class 2021 - 2025

IN MILLIONS	2021	2022	2023	2024	2025
Residential	4,460	5,820	6,983	7,004	7,156
Utilities	3	3	3	4	4
Light Industry	4	8	5	12	4
Business	277	348	413	465	537
Recreation/Non-Profit	11	14	15	12	11

SOURCE: BC ASSESSMENT AUTHORITY



Property Tax Rates 2021 - 2025

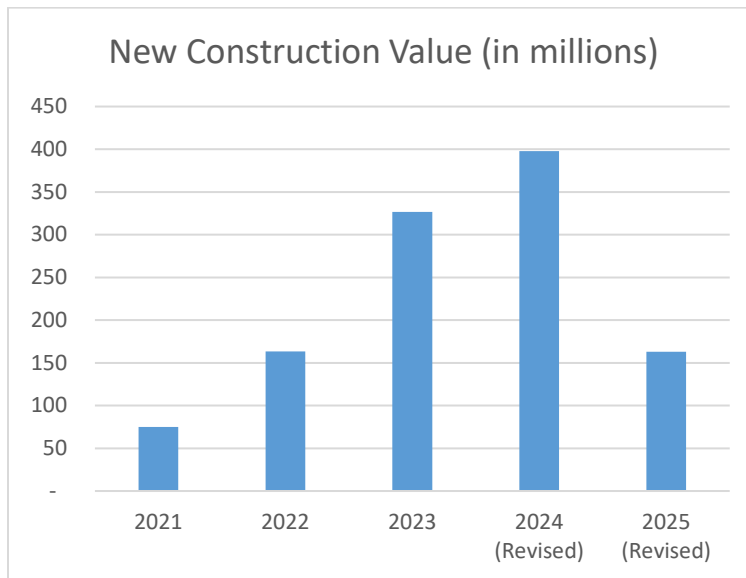
MUNICIPAL MILL RATE (PER \$1,000 ASSESSMENT)	2021	2022	2023	2024	2025
Residential	2.8536	2.3669	2.2074	2.3541	2.5582
Utilities	28.6259	27.3904	25.5192	27.5315	28.2636
Light Industry	11.1626	10.4193	9.3941	9.8699	8.9685
Business	11.8974	11.2492	11.0892	11.4741	12.1028
Recreation/Non-Profit	13.8157	12.7969	11.3296	14.4926	17.7435

TOTAL (GROSS) MILL RATE (PER \$1,000 ASSESSMENT)	2021	2022	2023	2024	2025
Residential	5.1573	4.2354	3.9453	4.1880	4.5565
Utilities	45.2922	43.2573	40.9648	44.9229	43.7259
Light Industry	18.4019	16.6720	15.1989	16.2217	15.8879
Business	18.4950	17.0110	16.4931	17.8856	18.6250
Recreation/Non-Profit	17.0417	15.5400	13.9499	18.6251	20.6675

New Construction 2021 - 2025

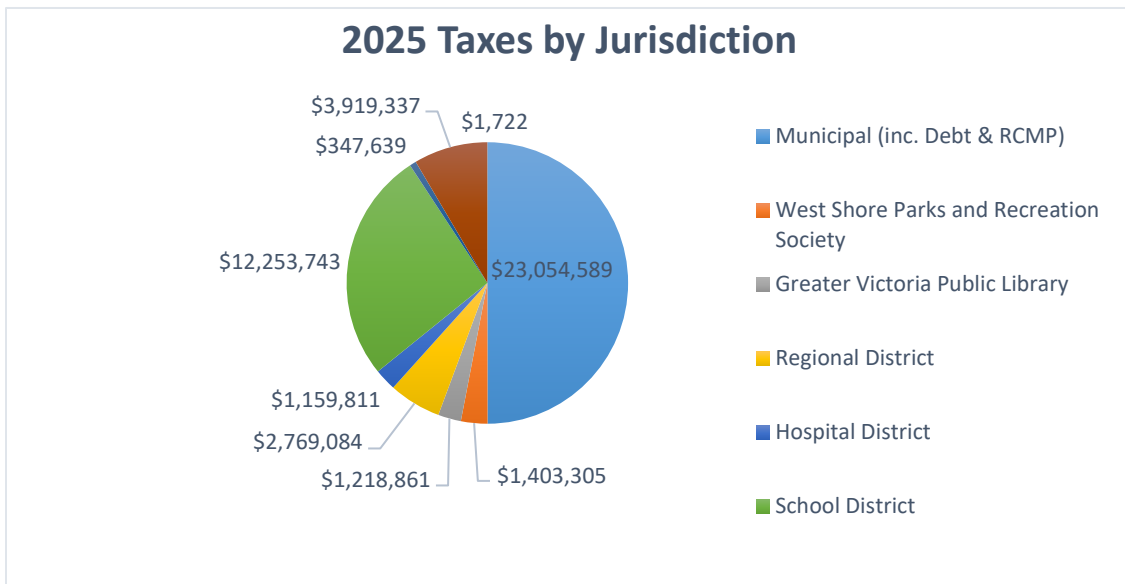
	2021	2022	2023	2024	2025
Building Permits #	644	571	519	497	358
Construction Value (\$ thousands)	\$75M	\$163M	\$326M	\$398M	\$163M
Taxes from Growth (\$ thousands)	\$403	\$1,007	\$1,067	\$1,166	\$1,144

SOURCE: CITY OF COLWOOD BUILDING DEPARTMENT & FINANCE DEPARTMENT



Property Tax Levied and Collected 2021 – 2025

	2021	2022	2023	2024	2025
Municipal (+ debt, RCMP)	\$14,072,096	\$16,447,104	\$18,508,923	\$20,036,596	\$23,054,589
West Shore Parks & Rec	1,119,719	1,207,709	1,268,583	\$1,357,564	\$1,403,305
Public Library	906,759	913,228	1,025,700	\$1,148,577	\$1,218,861
Regional District	2,816,998	2,800,176	2,610,526	\$3,015,245	\$2,769,084
Hospital District	1,035,692	1,026,678	1,084,763	\$1,156,079	\$1,159,811
School District	8,649,419	9,262,081	10,711,454	\$11,551,693	\$12,253,743
BC Assessment	244,313	267,523	303,728	\$332,990	\$347,639
BC Transit Authority	1,324,571	1,421,626	1,821,816	\$2,770,708	\$3,919,337
Municipal Finance Auth	1,146	1,456	1,732	\$1,854	\$1,722
	\$30,170,713	\$33,347,581	\$37,337,225	\$41,371,306	\$46,128,091
Total Taxes Levied	\$27,884,745	\$30,170,713	\$33,347,581	\$41,371,306	\$46,128,091
Taxes Collected	26,793,745	26,842,432	30,414,058	40,933,105	45,286,032
Percentage	96.09%	88.97%	91.20%	98.94%	98.17%
Outstanding Beginning of Year	470,590	1,211,350	1,287,441	747,999	1,096,673
Arrears Collected	350,240	982,508	1,221,368	643,123	980,003
Percentage	74.43%	81.11%	94.87%	85.98%	89.36%
Total Tax Collections	\$27,143,985	\$27,824,940	\$31,635,426	\$41,576,228	\$46,266,035



Summary of Financial Results 2021 – 2025

Statement of Financial Position	2021	2022	2023	2024	2025
Financial Assets	56,386,286	53,640,076	57,953,940	72,599,327	80,298,068
Financial Liabilities	34,978,118	33,877,805	28,854,059	40,233,485	44,914,041
Net Assets/(Debt)	21,408,168	19,762,271	29,099,881	32,365,842	35,384,027

Statement of Operations	2021	2022	2023	2024	2025
Accumulated Surplus, Beginning of Year	174,288,505	190,200,107	208,406,303	234,581,535	248,962,607
Annual Surplus/(Deficit)	15,911,602	18,206,196	26,175,232	14,381,072	37,243,160
Accumulated Surplus, End of Year	190,200,107	208,406,303	234,581,535	248,962,607	286,205,767

Note: The City restated prior period amounts to record an adjustment to the deferred revenue (gas tax) on the 2020 Consolidated Financial Statements.

SOURCE: CITY OF COLWOOD FINANCE DEPARTMENT

Revenue and Expenses 2021 – 2025

Revenue	2021	2022	2023	2024	2025
Taxation	18,931,631	21,770,030	23,726,933	26,967,011	29,697,348
User Fees	4,642,986	5,278,230	5,991,421	7,706,566	7,886,533
Government Transfer	4,257,299	2,144,160	9,624,985	3,614,088	5,117,180
Fines and Penalties	236,180	139,079	191,689	308,484	298,416
Investment Income	616,257	1,437,446	2,580,813	2,831,586	1,986,391
Developer Contr.	12,345,370	15,554,200	14,931,975	6,961,912	27,542,986
Other	123,356	163,566	275,474	210,837	3,441,022
	41,153,079	46,486,711	57,323,290	48,600,484	75,969,876

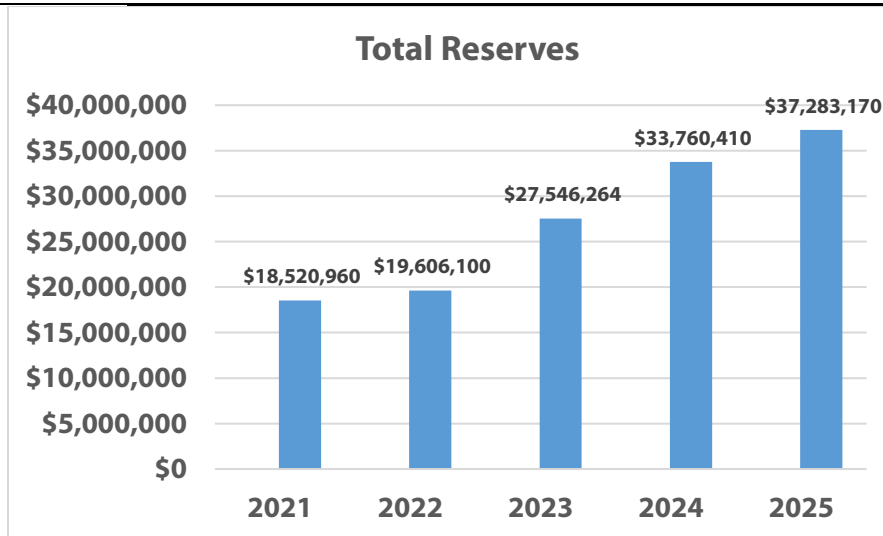
Expenses by Function	2021	2022	2023	2024	2025
General Gov.	\$3,984,953	4,779,325	5,429,992	6,096,342	6,733,915
Protective Services	7,805,965	8,457,683	9,251,040	9,704,497	11,655,727
Engineering & Transportation	4,842,040	6,077,405	6,351,932	6,582,534	
Solid Waste Mgmt.	327,257	403,810	348,162	385,468	411,102
Health Social Housing	-	-	-	34,237	945,418
Planning & Dev Svcs	1,694,657	1,665,561	2,136,182	2,040,809	2,133,039
Parks, Rec & Culture	5,679,369	5,267,914	6,086,093	6,468,993	6,573,378
Sewer Services	1,537,732	1,894,290	2,100,640	2,906,532	3,058,680
	\$26,370,741	\$28,545,988	\$31,704,041	34,219,412	38,726,716

Expenses by Object*	2021	2022	2023	2024	2025
Salaries, wages and benefits	\$10,175,659	4,779,325	12,758,013	13,691,162	15,702,073
Materials, goods and supplies	1,240,564	8,457,683	1,279,459	1,221,758	1,333,607
Property service costs	1,835,761	6,077,405	2,754,488	3,311,942	3,398,409
Professional services	6,344,257	403,810	7,208,423	7,312,068	9,280,558
Financing costs	383,126	1,665,561	397,759	729,491	754,350
Other costs	2,672,591	5,267,914	2,811,337	3,091,373	3,053,984
Amortization	2,743,947	1,894,290	3,239,547	3,589,318	3,867,281
Special projects	974,836	1,087,971	1,255,015	1,272,300	1,336,454
	26,370,741	28,545,988	31,704,041	34,219,412	38,726,716

SOURCE: CITY OF COLWOOD FINANCE DEPARTMENT

Reserve Funds 2021 – 2025

Reserve Funds	2021	2022	2023	2024	2025
Future Operating Expenses	\$1,353,496	\$951,629	722,626	2,863,321	3,157,689
Capital Projects	2,423,334	2,331,847	1013569	1,013,569	963,642
Sewer Capital Projects	1,419,973	1,279,462	528924	528,924	472,219
General Fleet & Replace.	996,459	1,027,249	836,797	508,399	128,589
Fire Fleet Replacement	1,341,713	1,767,868	2575650	2,575,650	2,762,058
Sewer Fleet Replacement	241,273	299,961	312335	312,335	377,514
Equipment Replacement	89,043	112,246	152069	152,069	22,905
Community Amenities	4,200,713	4,531,100	5012926	5,012,926	4,951,758
Affordable Housing	1,141,521	1,434,906	1852882	1,852,882	2,194,193
RCMP Surplus	1,130,375	1,157,804	1259141	1,259,141	1,683,678
Police Building	365,388	526,356	1823454	1,823,454	1,320,973
New Firehall	225,980	314,373	726976	726,976	1,021,136
St. John's Heritage Church	134,599	137,554	114,651	37,670	36,919
Sustainable Infrastructure	3,001,428	2,914,343	4,236,188	5,881,795	7,112,868
Public Art	23,399	79,634	133,572	191,196	248,189
Parks	71,340	78,300	81,247	85,153	87,907
West Shore Parks & Rec	302,350	390,150	473,196	560,053	641,781
Climate Action	58,576	193,383	267,282	110,056	48,417
Sewer Capital Replacement	-	77,934	119,086	124,812	284,716
Royal Bay Field Acquisition	-	-	1,197,892	1,255,487	3,328,443
Growing Communities Fund	-	-	6,766,983	6,884,542	6,437,576
Total Reserves	18,520,960	19,606,100	\$27,546,264	33,760,410	37,283,170

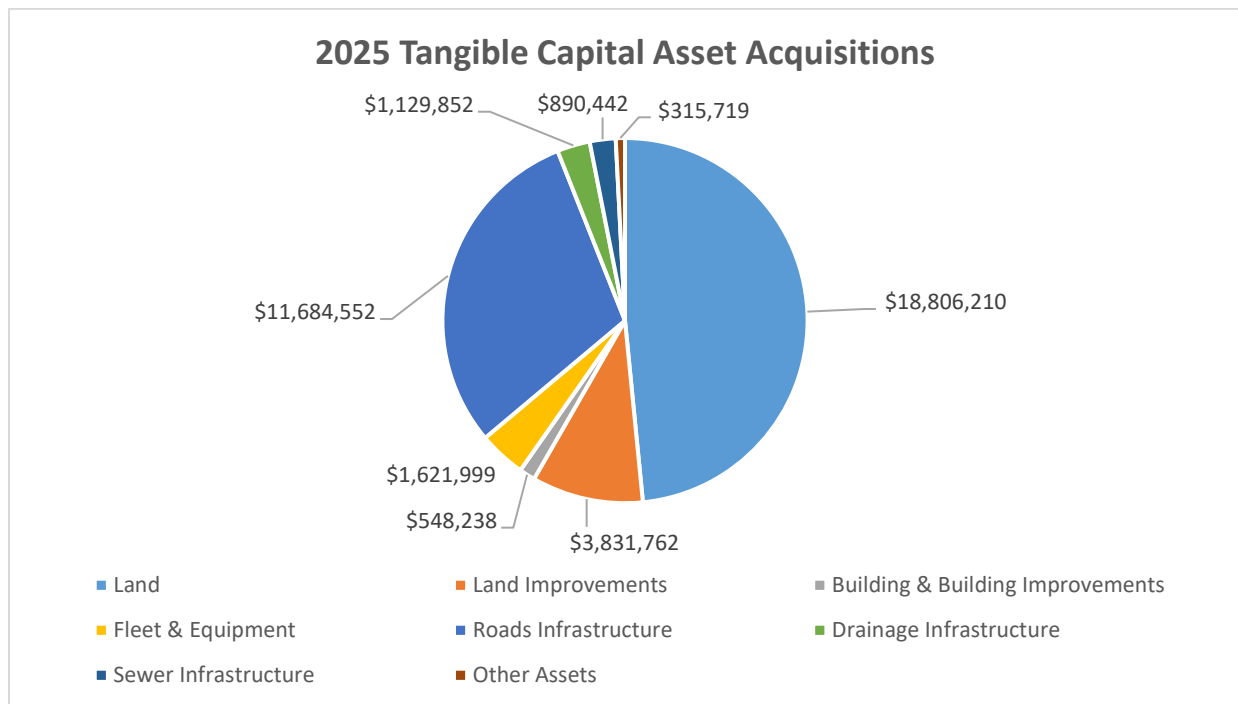


SOURCE: CITY OF COLWOOD FINANCE DEPARTMENT

Acquisitions of Tangible Capital Assets 2020 – 2024

	2021	2022	2023	2024	2025
Land	\$ -	\$2,577,259	\$ -	\$297,000	\$18,806,210
Land Improvements	2,058,820	611,739	1,779,694	165,767	\$3,831,762
Buildings & Improvements	1,779,634	394,591	209,191	46,698	548,238
Fleet & Equipment	1,132,751	531,192	533,050	2,112,925	1,621,999
Roads Infrastructure	3,063,949	8,826,778	7,529,440	18,244,138	11,684,552
Drainage Infrastructure	2,898,959	2,537,466	2,373,438	1,002,881	1,129,852
Sewer Infrastructure	1,048,952	1,472,675	1,517,177	1,232,914	890,442
Other Assets	1,167,857	134,589	577,200	374,711	315,719
	\$13,105,922	\$17,086,289	\$14,519,190	\$23,477,034	\$38,828,774

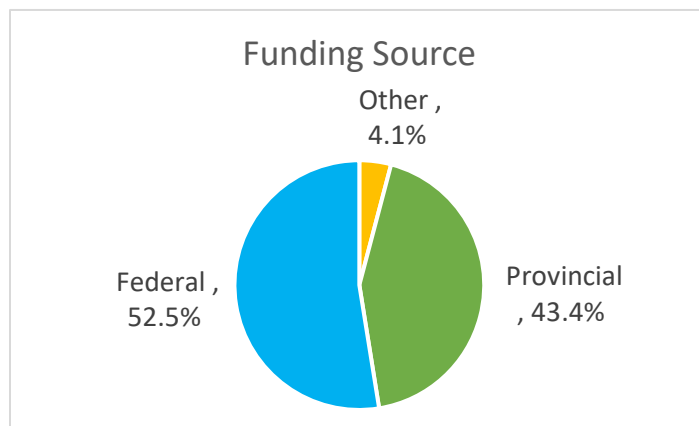
SOURCE: CITY OF COLWOOD FINANCE DEPARTMENT



Summary of Grant Funding Received 2025

OPERATING GRANTS	2025
Casino revenue sharing (provincial unrestricted)	275,226
West Shore Parks & Recreation (unrestricted)	65,008
Active Transportation Planning Program (provincial)	-
Parks Canada Initiative (federal)	120,706
Building Safer Communities Fund (federal)	316,180
Traffic fines revenue sharing (provincial unrestricted)	165,000
Small community grant (provincial unrestricted)	112,000
Climate Action (provincial Local Government Climate	135,770
Together BC: Poverty Reduction Planning & Action	240,754
Capacity Funding for Housing Initiatives (provincial)	45,979
Community Emergency Preparedness Fund: Disaster Risk	44,475
150 Time Immemorial Grant Program (provincial)	-
Community Emergency Preparedness Fund (provincial)	24,307
Infrastructure Planning Grant Program (provincial)	3,131
Miscellaneous operating grants	329
Indigenous Engagement Requirements Funding Program	47,313
Asset Management Policy, Strategy and Plan (federal)	8,500
Total Operating Grants	\$ 1,604,678
CAPITAL GRANTS	2025
Union of BC Gas Tax Fund (federal)	926,779
Investing in Canada Infrastructure Program (provincial)	1,108,401
Investing in Canada Infrastructure Program (federal)	1,330,214
BC Active Transportation Infrastructure Grant Program	10,549
Strategic Priorities Fund (provincial)	130,973
Next Generation 911 (provincial)	4,115
BC Hydro Decorative Wrap	1,470
ICBC Road Improvement Program	-
BC Hydro Construction Credit for Civil Work	-
Total Capital Grants	\$ 3,512,501

SOURCE: CITY OF COLWOOD FINANCE DEPARTMENT



Community Grants and Permissive Tax Exemptions 2025

Organization	Grant In Aid	Other Grant	Exemption (pending)
Access West Shore Society	\$900	\$-	
Anglican Synod Diocese (Church of the Advent)			
Arts and Culture Colwood Society			
BC/Yukon Command of the Royal Canadian Legion	1,900		
Blumstengel, Sienna (Create Places Grant)		100	
Capital Bike Society	1,800		
Church of the Advent			
Children's Health Foundation of Vancouver Island			
Colwood Church	500		
Compost Education Centre	900		
Colwood Volunteer Firefighter Association		15,000	
Colwood Women's Institute			
Community Social Planning Council - Colwood Rent		30,000	
Construction Foundation of BC	5,000		
Crisis Intervention and Public Information Society	2,000		
Friends of Havenwood Park	400		
Juan De Fuca Performing Arts Centre Society	1,200		
Open Gate Church	1,300		
Pacific Centre Family Services Association			
Parsons, Sheryl (Create Places Grant)		250	
Peninsula Streams Society	1,500		
QCHAT Support Association	2,000		
Reimagine West Shore Community Society	1,700		
Rewired Recovery Foundation	1,800		
Sarah Beckett Memorial Run	1,200		
Royal Canadian Legion (Prince Edward Branch #91)	4,600		
The Salvation Army Connection Point Church and	2,000		
Sooke School District #62 (Dunsmuir School)	500		
Sooke School District #62 (Royal Bay Secondary School)	1,100		
Sooke School District #62 (Belmont Secondary School)	1,000		
Sooke School District #62 (Na'tsa'maht)	1,300		
Stigma-Free Mental Health Foundation	1,500		
Take a Hike Youth Mental Health Foundation	1,600		
Vancouver Island South Film and Media Commission	2,500		
Victoria Brain Injury Society	1,300		
Victoria Screamers Boccia Club	700		
Volunteer Victoria	900		
West Shore Arts Council	700		
Westshore Charity Quilt Society	1,000		
Westside Bible Church			

Total	\$44,800	\$45,350	
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SOURCE: CITY OF COLWOOD FINANCE DEPARTMENT

CITY OF COLWOOD

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