

County of Grande Prairie No.1 West Grande Prairie Solid Waste Authority Agenda

Tuesday, June 9, 2026
1:00 PM

County of Grande Prairie No.1 Administration Building - Evergreen Meeting Room and Microsoft Teams

	Page
1. CALL TO ORDER	
2. AGENDA APPROVAL	
3. MINUTES APPROVAL	
3.1. April 2, 2026 West Grande Prairie Solid Waste Authority Meeting Minutes	2 - 5
<u>West Grande Prairie Solid Waste Authority - 02 Apr 2026 - Minutes</u>	
4. DELEGATIONS AND APPOINTMENTS	
4.1. 1:00 p.m. - Authority Overview, Sean Ward, Reynolds Mirth Richards & Farmer LLP (RMRF)	
5. NEW BUSINESS	
6. CLOSED SESSION	
7. ROUNDTABLE	
8. ADJOURNMENT	

County of Grande Prairie No. 1

West Grande Prairie Solid Waste Authority Minutes

Date: Thursday, April 2, 2026

Time: 10:00 AM

Location: Microsoft Teams

MEMBERS PRESENT: Authority Member Brian Grant
Authority Member Brian Lieverse
Chairperson Brian Peterson
Vice Chairperson Ken Hilderbrand
Authority Member Karen Rosvold
Member at Large Duane Paulson
Authority Member Jeff Johnston
Authority Member Noreen Zhang
Authority Member Hugh Graw
Authority Member Kelly Peterson
Authority Member Rachel Wueschner

STAFF PRESENT: Dalen Peterson, Director, Municipal Utilities, Transportation and Utilities
Ray Collier, Supervisor, Solid Waste
Rob Beaupertuis, General Manager, Financial & Business Planning Services
Danielle Kusyk, Analysis and Reporting Accountant II
Jacob Cassidy, Financial Reporting Accountant II
Michelle Rieger, Director, Analysis and Reporting

RECORDING SECRETARY: Katrina Oravec, Director, Administrative Support, Transportation and Utilities

1. CALL TO ORDER

1.1. The meeting was called to order at 10:00 a.m.

2. AGENDA APPROVAL

2.1. Agenda Approval

Resolution # RL20260402.01

MOVED by Authority Member Brian Lieverse

That the April 2, 2026 West Grande Prairie Solid Waste Authority agenda be approved as presented.

CARRIED

3. MINUTES APPROVAL

3.1. February 4, 2026 West Grande Prairie Solid Waste Authority Meeting Minutes

Resolution # RL20260402.02

MOVED by Vice Chairperson Ken Hilderbrand

That the February 4, 2026 West Grande Prairie Solid Waste Authority meeting minutes be approved as presented.

CARRIED

4. OPERATION SUMMARIES

5. NEW BUSINESS

5.1. 2025 Draft Financial Statement

Leon Pfeiffer and Pedro Souza, RSM, presented the draft audit findings report for the year ending December 31, 2025 for the West Grande Prairie County Solid Waste Management Authority.

Mr. Pfeiffer reviewed the following financial statement highlights:

- Balance sheet review;
- Noted an outstanding accounts receivable balance of approximately \$300,000 related to an equipment sale;
- Investments;
- Total financial assets;
- Accumulated surplus;
- Further discussion took place regarding Note 7, emphasizing the importance of presenting the value accurately to ensure the figures reconcile;
- Asset retirement obligation (ARO) changes resulting from the site being operated as a transfer station rather than a landfill;
- Revenues exceeded expenses; and

- Discussion included how the significant change was offset by the new ARO requirement.

STATEMENT OF OPERATIONS

- Statement of cash flow;
- Positive cash flow has been generated year over year; and
- The overall cash position remained unchanged for the year.

STATEMENT OF CHANGES IN ACCUMULATED SURPLUS

- Much of the accumulated surplus consists of reserves.

Members were encouraged to review the notes for additional important information, including the following notable items:

- Note 3 – Investments;
- Note 4 – Asset retirement obligation (ARO): the ARO was established in 2023, and a significant change was made in 2024. As a result of this change, approximately \$2 million in assets was written off, and the liability was also affected due to the operational change; and
- Note 7 – Include the amount owed by the County.

Resolution # RL20260402.03

MOVED by Authority Member Karen Rosvold

That the Authority move into a Closed Session at 10:27 a.m.

CARRIED

Resolution # RL20260402.04

MOVED by Authority Member Brian Lieverse

That the Authority come out of a Closed Session at 10:30 a.m.

CARRIED

Resolution # RL20260402.05

MOVED by Chairperson Brian Peterson

That the West Grande Prairie County Solid Waste Management Authority approve the 2025 Financial Statement as presented.

CARRIED

6. CLOSED SESSION

7. ROUNDTABLE

7.1. ROUNDTABLE

There were no additional comments from the members of the Authority.

8. ADJOURNMENT

These minutes approved the _____ day of _____ 2026.

Reference # _____.

WEST GRANDE PRAIRIE SOLID WASTE AUTHORITY CHAIR