



AGENDA
Board of Construction, Trades & Appeals Meeting
11:30 AM - Wednesday, May 13, 2026
Council Room

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1. CALL MEETING TO ORDER	
2. ROLL CALL	
3. CONSIDERATION OF MINUTES	
3.1. Adoption of Minutes	2 - 4
Recommended Motion: Approve the November 12, 2025 regular meeting minutes, as presented.	
111225 BCTA Minutes_unapproved	
4. PUBLIC FORUM	
5. NEW BUSINESS	
5.1. Proposed Fire Code Amendments	5 - 16
Recommended Motion: Recommend the City Council adopt the 2024 IFC, as amended.	
Agenda Item Report - AIR-26-103 - Pdf	
5.2. Discuss revoking license of Flint Hills Roofing.	
5.3. Election of Officers	17
Agenda Item Report - AIR-26-110 - Pdf	
6. ANNOUNCEMENTS	
7. ADJOURNMENT	



MINUTES

Board of Construction, Trades & Appeals Meeting

5:30 PM - Wednesday, November 12, 2025
Council Room

The Board of Construction, Trades & Appeals of the City of Derby was called to order on Wednesday, November 12, 2025, at 5:30 PM, in the Council Room, with the following members present:

PRESENT: Bruce Weber
Dale Rotramel, Jr.
Matt Mills
Jay Gorton

ABSENT: Toby Woodford
Margaret Langley
Jesse Reid

- 1 **CALL MEETING TO ORDER**
- 2 **ROLL CALL**
- 3 **CONSIDERATION OF MINUTES**

- a) Adoption of Minutes

Dale Rotramel, Jr. moved, seconded by Matt Mills, Recommended Motion: Approve the May 8, 2025 regular meeting minutes, as presented.

RESULT:	Carried
MOVER:	Dale Rotramel, Jr.
SECONDER:	Matt Mills
ABSENT:	Toby Woodford, Margaret Langley, and Jesse Reid

- 4 **PUBLIC FORUM**
- 5 **NEW BUSINESS**

- a) Proposed Code Amendments

BACKGROUND:

- The City of Derby adopts building codes that govern residential and commercial construction and remodel work within the city.
 - The codes, coupled with permitting and inspections, help assure that work is done in accordance with commonly accepted standards.
 - The codes are periodically updated to reflect changes in technology

and construction methods and are typically adopted with amendments to reflect local conditions and practices.

- In 2024, the city adopted current versions of the International Building Code (IBC), International Mechanical Code (IMC), and International Plumbing Code (IPC).
- Staff has recently reviewed and recommends adoption of the 2024 International Residential Code (IRC), 2023 National Electrical Code (NEC), and 2024 International Fuel Gas Code (IFGC).
 - Staff has reviewed changes in the codes and has made efforts to remain consistent with codes adopted by the Metropolitan Area Building and Construction Department (MABCD).
 - A summary of significant changes is attached along with a summary of how the proposed codes, as amended, differ from MABCD.
 - Most proposed amendments carry forward previously approved amendments; several previous amendments have been removed to eliminate minor differences between Derby's codes and MABCD.

FINANCIAL/SUSTAINABILITY CONSIDERATIONS:

- While there is no direct cost for the city to adopt new codes, code requirements can result in additional expense for both new construction and work on existing buildings.
- Being consistent with MABCD can result in more efficient construction and eliminate re-work associated with variation in code requirements.

POLICY IMPLICATIONS:

- Adopting updated codes assures that construction within Derby meets current industry standards and helps assure public safety.

RECOMMENDED MOTION

- Recommend the City Council adopt 2024 IRC, 2023 NEC, and 2024 IFGC as amended.

Derby Building Official John Wright introduced guest Jonathan Marr, Derby Fire Marshal to the Board.

Wright began the 2024 International Residential Code (IRC) review stating that several existing amendments have been removed because the differences between the code and the City's current amendments are minimal, and it puts us more in line with MABCD. Foundation and deck standards from MABCD remain the same and are being kept in the Derby code. Edits also include renumbering and general document housekeeping. Red line edits and a summary of the IRC are part of your packet, we can go over them individually if necessary.

Board Chair Bruce Weber commented the information is well presented and a line-by-line review isn't necessary. Board members indicated their agreement.

Wright began the 2024 International Fuel Gas Code (IFGC) stating the edits are red lined in the attached document and mainly consist of renumbering and general document edits. The Board spoke among themselves agreeing that a

line-by-line review wasn't needed.

Wright started the 2023 National Electric Code (NEC) stating there are several proposed amendments listed on the summary that reflect the GFCI requirements on 250V equipment the Board suggested during the May 8, 2025 meeting. Currently, we are looking at updating the NEC every other code cycle.

Board Member Dale Rotramel asked if new construction homes were part of the NEC amendments.

Board Member Matt Mills stated his new construction projects include all the arc fault protection. His understanding is that these amendments are for repair work to keep costs manageable for homeowners.

Wright confirmed NEC amendments are for repair work.

Dale Rotramel, Jr. moved, seconded by Matt Mills, Recommend the City Council adopt 2024 IRC, 2023 NEC, and 2024 IFGC as amended.

RESULT:	Carried
MOVER:	Dale Rotramel, Jr.
SECONDER:	Matt Mills
ABSENT:	Toby Woodford, Margaret Langley, and Jesse Reid

6 ANNOUNCEMENTS

- a) Next meeting is scheduled for Wednesday, May 13, 2026 at 11:30 a.m.

7 ADJOURNMENT

- a) Meeting adjourned at 12:05 p.m.

Recording Secretary

Chair

New Business Item



Subject: Proposed Fire Code Amendments
Meeting: Board of Construction, Trades & Appeals - 13 May 2026
Presented by: John Wright, Building Official
Guests: Jonathan Marr, Derby Fire Marshal

BACKGROUND:

- The City of Derby adopts fire codes for residential and commercial properties within the City.
 - The codes are adopted and updated with amendments to reflect local conditions and practices.
- In 2019, the City adopted the 2018 International Fire Code (IFC).
- Staff has recently reviewed and recommends adoption of the 2024 International Fire Code (IFC) with certain amendments.
 - Staff has reviewed changes in the codes and has made efforts to remain consistent with codes adopted by the City of Wichita.
 - A summary of significant changes is attached.

FINANCIAL/SUSTAINABILITY CONSIDERATIONS:

- While there is no direct cost for the city to adopt new codes, code requirements can result in additional expense for property owners.

POLICY IMPLICATIONS:

- Adopting updated codes assures that structures within Derby meet current standards and helps assure public safety.

RECOMMENDED MOTION:

- Recommend the City Council adopt the 2024 IRC as amended.

ATTACHMENTS:

[Fire Code Summary](#)
[2024 Fire Code Amendments - Draft](#)

Board of Construction, Trades and Appeals
2024 International Fire Code Review
May 13, 2026

In short, there are only 33 amendments. 6 of which are direct shares with Wichita, another 16 are loosely shared with Wichita with adjusted parameters. We have no amendments shared with SCFD1 that are not also shared with Wichita.

Below is a bullet-point list of additions/changes from the 2018 code. Also highlighted are new additions in the document. Some of the language came from Wichita. Every amendment was cross-checked with Derby's adopted IBC, Wichita and SCFD1 Fire Code Amendments, Kansas State Fire Prevention Code, and State law.

1. 102.7 is a 2018 carry-over, Wichita chose to strengthen the amendment and we followed along.
2. 110.3.1 is a new addition created by Wichita aimed at Fire Protection Companies requirement to submit their Inspection, testing, and maintenance records. It's essentially a Brycer/IROL amendment.
3. 113.4 - updated to match Wichita from 30 days to one year.
4. 202 General Definition – Wichita created this amendment to provide better clarity for what an alley is.
5. 503.2.1 Dimensions – Wichita clarified their access dimensions this code cycle. We decreased our access by 2 feet to 24ft width to match there's, reserving 26ft aerial access for structures over 26ft.
6. 903.3.2.9 condition 6 was added by Wichita, we followed suit.
7. 903.2.8 Group R is the recently contested sprinkler exemption in quadplexes which should be rectified this legislative session and KSFM stated they would accept.

Everything else is a carryover from 2018 or already adopted in our building code.

Passed:
Published:

ORDINANCE NO. XXXX AN ORDINANCE AMENDING SECTION 8.16.010 OF THE DERBY MUNICIPAL CODE, PROVIDING FOR ADOPTION BY REFERENCE OF THE INTERNATIONAL FIRE CODE, 2024 EDITION; ALL PERTAINING TO THE PREVENTION AND SUPPRESSION OF FIRE; ADOPTING CERTAIN AMENDMENTS THERETO; AND REPEALING ORIGINAL SECTION 8.16.010 OF THE DERBY MUNICIPAL CODE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF DERBY, KANSAS:

Section 1. Section 8.16.010 of the Derby Municipal Code is hereby amended to read as follows:

8.16.010 Adoption of International Fire Code, 2024 Edition; local amendments.

The International Fire Code, 2024 Edition, including appendices B, C, D, F, G, I, thereto (the "Fire Code"), a uniform code prepared by the International Code Council, Inc., is hereby adopted by reference and incorporated as an ordinance of the City of Derby, Kansas, except as specific provisions thereof are hereby amended or repealed. One copy of the Fire Code shall be marked or stamped "Official Copy," and to which shall be attached a copy of this ordinance. Such copy shall be filed with the City Clerk and shall be open and available for public inspection at all reasonable hours.

a. Subsection 101.1 of the Fire Code is hereby amended to read as follows:

101.1 Title.

These regulations shall be known as the Fire Code of the City of Derby hereinafter referred to as "this code."

b. Subsection 102.7 of the Fire Code is hereby amended to read as follows:

102.7 Referenced codes and standards. The codes and standards referenced in this code shall be those that are listed in Chapter 80, and such codes and standards shall be considered part of the requirements of this code to the prescribed extent of each such reference and as further regulated in Section 102.7.1 and 102.7.2. The Fire Code official has the authority to reference and enforce new or updated codes and standards referenced in Chapter 80.

Commented [JM1]: Shared with Wichita.

c. Subsection 104.8 of the Fire Code is hereby amended to read as follows:

104.8 Liability. The fire or code official and any officer, employee or agents enforcing this code on behalf of the fire or code official, while acting within the scope of his or her employment, shall not be personally liable for his or her acts or omissions in accordance with the Kansas Tort Claims Act, as the same may from time to time be amended.

c. Subsection 105.6.27 of the Fire Code is hereby amended to read as follows:

105.5.30 LP-gas.

An operational permit is required for:

1. Storage and use of LP-gas.

Exception:

1. A permit is not required for individual containers with a 125-gallon water capacity or less or multiple container systems having an aggregate quantity not exceeding 125 gallons, serving occupancies in Group R-3.
2. Operation of LP-gas trucks or vehicles that transport LP-gas.

Failure to obtain said permit could result in the fire code official ordering the removal of any tank over 125-gallon (473.1765 L) water capacity."

Commented [JM2]: Shared with Wichita. Liberty of small correction on use of words. Wichita's code states - "Operation of cargo tankers that transport LP-gas." An LP-gas cargo tanker is a seafaring ship. I fix it to reference land-based transportation

d. Subsection 105.5.36 of the Fire Code is hereby amended to read as follows:

105.5.36 Open Burning An operational permit is required for the kindling or maintaining of an open fire or a fire on any public street, alley, road, or other public or private ground. This includes fires in approved containers, incinerators, destructors, or those devices identified and approved by the fire code official. Instructions and stipulations of the permit shall be adhered to.

Exception: Recreational fires."

Commented [JM3]: Shared with Wichita and SCFD. SCFD defines they're exception further.

e. Subsection 110.3.1 of the Fire Code is hereby amended to read as follows:

110.3.1 Test and inspection records (Incorporated) Required test and inspection records shall be available to the fire code official at all times or such records as the fire code official designates shall be filed with the fire code official. Contractors who perform inspection, testing and/or maintenance services on fire and life safety systems within the City of Derby are required to electronically submit all compliant and non-compliant reports to the Derby Fire Department via a method approved by the fire code official. The required inspection, test, and maintenance records shall be submitted to the fire code official within fourteen (14) days of the event. Any data management fees charged by third-party administrators to process, store and report such documentation, as approved, shall be the responsibility of the party submitting the report. Reports submitted other than in accordance with this section may not be accepted at the discretion of the fire code official."

Commented [JM4]: Newly incorporated item shared with Wichita to strengthen Brycer/IROL submissions. Aimed at Fire Protection Companies.

f. Subsection 113.4 of the Fire Code is hereby amended to read as follows:

113.4 Violation penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of a Class “C” violation punishable by a fine of not more than \$500 dollars or by imprisonment not exceeding one year or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

Commented [JM5]: Changed from 30 days to 1 year to more align the amendment with Wichita. Wichita also caps fine at \$2,500. Ours is not capped and hasn't been.

g. Subsection 114.4 of the Fire Code is hereby amended to read as follows:

114.4 Failure to comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be guilty of a Class “C” violation. Each day that any violation continues shall constitute a separate offense.

h. Section 202 of the Fire Code is hereby amended to read as follows:

202 General Definitions

Alley (Incorporated) means any public right-of-way or thoroughfare having a width of at least twenty (20) feet, intended to provide a secondary means of access to and from streets and lots.

Commented [JM6]: Newly incorporated amendment by Wichita this year aimed at developers utilization of narrow alleys. We have similar challenges in Derby.

i. Subsection 307.1 of the Fire Code is hereby amended to read as follows:

307.1 General. A person shall not kindle or maintain or authorize to be kindled or maintained any open burning including bonfires, recreational fires or ceremonial fires without receiving a permit from the fire code official.

j. Subsection 307.2 of the Fire Code is hereby amended to read as follows:

307.2 Permit required. A permit shall be obtained from the fire code official in accordance with section 105.6 prior to kindling a fire for recognized silvicultural or range or wildlife management practices, prevention or control of disease or pests, bonfire, recreational fire, or a ceremonial fire. Application for such approval shall only be presented by and permits issued to the owner of the land or his or her designee upon which the fire is to be kindled.

k. Subsection 307.4 of the Fire Code is hereby amended to read as follows:

307.4 Location. The location for open burning shall not be less than 100 feet from any structure, and provisions shall be made to prevent the fire from spreading to within 100 feet of any structure.

l. Subsection 307.4 of the Fire Code is hereby amended to read as follows:

307.4.1 Bonfires. A bonfire shall not be conducted within 100 feet of a structure or combustible material. Conditions which could cause a fire to spread within 100 feet of a structure shall be eliminated prior to ignition.

m. Subsection 307.4 of the Fire Code is hereby amended to read as follows:

307.4.2 Recreational Fires. Recreational fires shall not be conducted within 100 feet of a structure or combustible material. Conditions which could cause a fire to spread within 100 feet of a structure shall be eliminated prior to ignition.

n. Subsection 503.2.1 of the Fire Code is hereby amended to read as follows:

503.2.1 Dimensions. Fire apparatus access roads and alleys shall have an unobstructed width of not less than 20 feet (6096 mm) drivable surface for single-family access and 24 feet (7315 mm) for duplex and multi-family dwellings access, exclusive of shoulders, except for approved security gates in accordance with Section 503.6, and an unobstructed vertical clearance of not less than 13 feet 6 inches (4115 mm).

Commented [JM7]: Decreased the require width from our 2018 amendment from 26 feet for multi-family to 24 feet. Reserving aerial access of 26 feet for structures over 30 feet high.

o. Subsection 507.3 of the Fire Code is hereby amended to read as follows:

507.3 Fire flow. Fire flow requirements for buildings or portions of buildings and facilities shall be determined by Appendix B as amended.

Commented [JM8]: 2018 carry-over

p. Subsection 507.5.1 of the Fire Code is hereby amended to read as follows:

507.5.1 Where required. Where a portion of the facility or building hereafter constructed or moved into or within the jurisdiction is more than 250 feet (76.2 m) from a hydrant and 500 feet (152.4 m) from one additional hydrant on a fire apparatus access road, as measured by an approved route around the exterior of the facility or building, on-site fire hydrants and mains shall be provided where required by the fire code official.

Exception:

For Group R-3 and Group U occupancies, the distance requirement shall be 500 feet (152.4 m).

Commented [JM9]: 2018 carry-over

q. Subsection 903.2.1.2 of the Fire Code is hereby amended to read as follows:

903.2.1.2 Group A-2

An automatic sprinkler system shall be provided throughout stories containing Group A-2 occupancies and throughout all stories from the Group A-2 occupancy to and including the levels of exit discharge serving that occupancy where one of the following conditions exists:

1. The fire area exceeds 5,000 square feet (464 m²).
2. The fire area has an occupant load of 100 or more.

Exception: The *fire area occupant load* may go to 299 people if a 3rd exit in accordance with Section 1007.1.2 and Section 1016.2 and a manual *fire alarm system* that activates an occupant notification system in accordance with Section 907.5 is added that is approved by the *fire code official* or the *building official*.

3. The *fire area* is located on a floor other than a *level of exit discharge* serving such occupancies.

Commented [JM10]: Derby Building Code amendment carry-over from 2018

r. Subsection 903.2.4.1 of the Fire Code is hereby amended to read as follows:

903.2.4.1 Woodworking operations. An *automatic sprinkler system* shall be provided throughout all Group F-1 Occupancy fire areas that contain woodworking operations in excess of 2,500 square feet (232 m²) in area that generate finely divided combustible waste or use finely divided combustible materials.

Exceptions:

A room or the aggregate area of rooms containing woodworking operations within a fire area, as defined by the International Building and Fire Codes, where the area is 2,500 square feet (232 m²) or less. Walls which define rooms containing a wood working operation shall be of non-combustible construction. All doors shall have self-closing devices and any windows shall be fixed closed. All openings shall be maintained closed.

Commented [JM11]: Derby Building Code amendment carry-over from 2018

s. Subsection 903.2.8 of the Fire Code is hereby amended to read as follows:

903.2.8 Group R. An automatic sprinkler system installed in accordance with Section 903.3 shall be provided throughout all buildings with a Group R fire area.

Exceptions:

1. One-or two-family dwelling unit.
2. Dwelling units in three – and four- family dwellings separated from each other by wall and/or floor assemblies having not less than a 2-hour fire-resistance rating. Fire resistance-rated floor/ceiling and wall assemblies shall extend to and be tight against an exterior wall, and wall assemblies shall extend from the foundation to the underside of the roof sheathing. The roof shall be a minimum of class C roof covering, and the roof decking or sheathing is of non-combustible materials or approved fire-retardant-treated wood for a distance of 4 feet (1,219 mm) on each side of the wall or walls. There shall be no penetrations through this area of the roof deck or sheathing. Where buildings, or portions thereof, are arranged above or below adjacent units, and automatic sprinkler system shall be provided throughout all units.

Commented [JM12]: Carry-over from 2018. Recently contested amendment also in the Derby Building Code. Falls under the previous apartment home definition being repealed.

t. Subsection 903.2.9 of the Fire Code, is amended to read as follows:

903.2.9 Group S-1. An automatic sprinkler system shall be provided throughout all buildings containing a Group S-1 occupancy where one of the following conditions exists:

1. A Group S-1 fire area exceeds 12,000 square feet (1,115 m²).
Exception: A Group II or III aircraft hangar, as defined by NFPA 409, used for storage of aircraft only when the fire area exceeds 18,000 square feet (1,672 m²). See 2024 IBC Section 412.3.6.2 for fire area allowances for ancillary uses.
2. A Group S-1 fire area is located more than three stories above grade plane.
3. The combined area of all Group S-1 fire areas on all floors, including any mezzanines, exceeds 24,000 square feet (2,230 m²).
4. A Group S-1 fire area used for the storage of commercial motor vehicles where the fire area exceeds 5,000 square feet (464 m²).
5. A Group S-1 fire area used for the storage of lithium-ion or lithium metal powered vehicles where the fire area exceeds 500 square feet (46.4 m²).
6. A Group S-1 occupancy used for the storage of upholstered furniture or mattresses exceeds 2,500 square feet (232 m²).

v. Subsection 903.2.11.1.1 of the Fire Code, is amended to read as follows:

903.2.11.1.1 Opening dimensions and access. Openings shall have a minimum dimension of not less than 30 inches (762 mm) in width and 48 inches (1,219 mm) in height. Access to such openings shall be provided for the fire department from the exterior and shall not be obstructed in a manner such firefighting or rescue cannot be accomplished from the exterior.

Commented [JM13]: Adopted in Derby building code. Carried over from 2018.

w. Subsection 907.2.3 of the Fire Code, is amended to read as follows:

907.2.3 Group E.

A manual fire alarm system that initiates the occupant notification signal utilizing an emergency voice/alarm communication system meeting the requirements of Section 907.5.2.2 and installed in accordance with Section 907.6 shall be installed in Group E occupancies. Where automatic sprinkler systems or smoke detectors are installed, such systems or detectors shall be connected to the building fire alarm system. An automatic fire alarm system with smoke detection in accordance with provisions set forth in current Kansas Administrative Regulations and the NFPA 101 Life Safety Code Section shall be installed in Group E occupancies.

Exceptions:

1. A manual fire alarm system is not required in Group E occupancies with an occupant load of 50 or less.

2. Emergency voice/alarm communication systems meeting the requirements of Section 907.5.2.2 and installed in accordance with Section 907.6 shall not be required in Group E occupancies with occupant loads of 100 or less, provided that activation of the manual fire alarm system initiates an approved occupant notification signal in accordance with Section 907.5.
3. Manual fire alarm boxes are not required in Group E occupancies where all of the following apply:
 - 3.1. Interior corridors are protected by smoke detectors.
 - 3.2. Auditoriums, cafeterias, gymnasiums and similar areas are protected by heat detectors or other approved detection devices.
 - 3.3. Shops and laboratories involving dusts or vapors are protected by heat detectors or other approved detection devices.
 - 3.4. Manual fire alarm boxes shall not be required in Group E occupancies where all of the following apply:
 - 3.4.1. The building is equipped throughout with an approved automatic sprinkler system installed in accordance with Section 903.3.1.1.
 - 3.4.2. The emergency voice/alarm communication system will activate on sprinkler waterflow.
 - 3.4.3. Manual activation is provided from a normally occupied location.

Commented [JM14]: 2018 carry over. Mandated by KSFM. In the building code.

x. Subsection 907.2.6.3.4 is created in the Fire Code to read as follows:

907.2.6.3.4 Group I-4. Group I-4 occupancies shall be equipped with an automatic fire alarm system with smoke detection in accordance with provisions set forth in current Kansas Administrative Regulations and the NFPA 101 Life Safety Code Section 16.3.4, as amended.

Commented [JM15]: 2018 carry over. Mandated by KSFM. In the Derby building code.

y. Subsection 910.2.1 of the Fire Code, is amended to read as follows:

910.2.1 Group F-1 or S-1. Smoke and heat vents installed in accordance with Section 910.3 or a mechanical smoke removal system installed in accordance with Section 910.4 shall be installed in buildings and portions thereof used as a Group F-1 or S-1 occupancy having more than 50,000 square feet (4,645 m²) of undivided area. In occupied portions of a building equipped throughout with an automatic sprinkler system in accordance with Section 903.3.1.1 where the upper surface of the story is not a roof assembly, a mechanical smoke removal system in accordance with Section 910.4 shall be installed.

Commented [JM16]: 2018 carry over. In the Derby Building Code.

Exceptions:

1. Group S-1 aircraft repair hangers.
2. Areas completely separated by non-combustible partitions so that no one area exceeds 50,000 square feet (4,645 m²). Openings shall be provided with approved automatic or self-closing devices to ensure closure of the opening.

z. Subsection 912.2 of the Fire Code, is amended to read as follows:

912.2 Location With respect to hydrants, driveways, buildings and landscaping, fire department connections shall be so located that the fire apparatus and hose connected to supply the system will not obstruct access to the buildings for other fire apparatus. Fire department connections shall be located within 150 feet (45,900 mm) of a fire hydrant and shall be approved by the fire code official. The required fire hydrant shall be no closer than 40 feet (1,020 mm) to the structure.

Commented [JM17]: 2018 carry over. In the Derby Building Code

aa. Subsection 912.2.1 of the Fire Code, is amended to read as follows:

912.2.1 Visible location. Fire department connections shall be located on the street side of buildings or facing approved fire apparatus access roads, fully visible and recognizable from the street, fire apparatus access road or nearest point of fire department vehicle access or as otherwise approved by the fire code official. In addition, a horn/strobe device shall be installed directly above the fire department connection and shall activate only upon waterflow.

Commented [JM18]: 2018 carry over. In the Derby Building Code.

ab. Section 1003.5 of the Fire Code is amended to read as follows:

1003.5 Elevation change. Where changes in elevation of less than 12 inches (305 mm) exist in the *means of egress*, sloped surfaces shall be used. Where the slope is greater than one unit vertical to in 20 units horizontal (5-percent slope), *ramps* complying with Section 1012 shall be used. Where the difference in elevation is 6 inches (152 mm) or less, the *ramp* shall be equipped with either *handrails* or floor finish materials that contrast with adjacent floor finish materials.

Exceptions:

1. Steps at exterior doors comply with Section 1010.1.4.
2. A *stair* with a single riser or with two risers and a tread is permitted at locations not required to be *accessible* by the Americans with Disabilities Act (“ADA”) where the risers and treads comply with Section 1011.5, the minimum depth of the tread is 13 inches (330 mm) and not less than one *handrail* complying with Section 1014 is provided within 30 inches (762 mm) of the centerline of the normal path of egress travel on the *stair*.
3. A step is permitted in *aisles* serving seating that has a difference in elevation less than 12 inches (305 mm) at locations not required to be *accessible* by the Americans with Disabilities Act (“ADA”), provided the risers and treads comply with Section 1030.14 and the *aisle* is provided with a *handrail* complying with Section 1030.16.

Throughout a story in a Group I-2 occupancy, any change in elevation in portions of the *means of egress* that serve non-ambulatory persons shall be by means of a *ramp* or sloped walkway.

Commented [JM19]: 2018 Carry over. In the Derby Building Code.

ac. Section 1008.2 of the Fire Code is amended to read as follows:

1008.2 Illumination required.

The *means of egress* serving a room or space shall be illuminated at all times that the room or space is occupied.

ad. Subsection 1008.3.3.5 of the Fire Code is amended to read

All public restrooms require emergency lighting.

ae. Section 1008.3.2 of the Fire Code, is amended to read as follows:

1008.3.2 Illumination level under emergency power. Emergency lighting *facilities* shall be arranged to provide initial illumination that is not less than an average of 1 foot-candle (11 lux) and a minimum at any point of 0.1 foot-candle (1 lux) measured along the path of egress at floor level. Illumination levels shall be permitted to decline to 0.6 foot-candle (6 lux) average and a minimum at any point of 0.06 foot-candle (0.6 lux) at the end of the emergency lighting time duration. A maximum-to-minimum illumination uniformity ratio of 40 to 1 shall not be exceeded. In Group I-2 occupancies, failure of single lamp in a luminaire shall not reduce the illumination level to less than 0.2 foot-candle (2.2 lux).

Exception:

Emergency lighting *facilities* shall be arranged at intervals not to exceed 50 feet (15 240 mm) on center or 25 feet (7620 mm) in any one direction along the path or egress.
Obstructions or changes in direction or exit travel shall be considered the conclusion of the emergency light *facility*.

Commented [JM20]: 2018 Carry over. In the derby building code.

af. Section 1009.1 of the Fire Code, is amended to read as follows:

1009.1 Accessible means of egress required.

Accessible means of egress shall comply with this section. Accessible spaces shall be provided with not less than one *accessible means of egress*. Where more than one means of egress is required by Section 1006.2 or 1006.3 from any accessible space, each accessible portion of the space shall be served by not less than two *accessible means of egress*.

Exceptions:

1. One *accessible means of egress* is required from an *accessible mezzanine* level in accordance with Section 1009.3, 1009.4 or 1009.5, unless *accessible means of egress* is not required by Americans with Disabilities Act Accessibility Guidelines Sec. 206.2.3 or 206.2.4.
2. In assembly areas with ramped *aisles* or stepped *aisles*, one *accessible means of egress* is permitted where the *common path of egress travel* is accessible and meets the requirements in Section 1030.8.
3. At least one *accessible means of egress* shall connect each story and mezzanine in multi-story *buildings* and *facilities* per Americans with Disabilities Act Accessibility Guidelines Sec. 206.2.3.
4. At least one *accessible means of egress* shall connect accessible *building* or *facility* entrances will all accessible spaces and elements within the *building* or *facility* which are otherwise connected by a circulation path unless exempted by Americans with Disabilities Act Accessibility Sec. 206.2.3 Exceptions 1 through 7 per Americans Disabilities Act Accessibility Guidelines Sec. 206.2.4 including the exceptions.

Commented [JM21]: 2018 carry over. In the derby building code.

ag. Section 1009.2.2 of the Fire Code is amended to read as follows:

1009.2.2 Doors.

Where doors are part of an *accessible route* to provide access to an exit, *area of refuge* or exterior area of assisted rescue, maneuvering clearance shall be provided at such doors as required by Americans with Disabilities Act Accessibility Guidelines Sec. 404.2.4 in the direction of egress. Where doors lead to an *area of refuge* or exterior area for assisted rescue and reentry to the floor is possible, door maneuvering clearances shall be provided on both sides of the door.

Exception: Maneuvering clearances are not required a doors to exit stairways for levels above and below the *level of exit discharge* where the exit enclosure does not include an *area of refuge*.

Commented [JM22]: 2018 carry over. In the Building Code

ah. Section 1010.1.1 of the Fire Code is amended to read as follows:

1010.1.1 Size of doors.

The required capacity of each door opening shall be sufficient for the occupant load thereof and shall provide a minimum clear opening width of 32 inches (813 mm). The clear opening width of doorways with swinging doors shall be measured between the face of the door and the frame stop, with the door open 90 degrees (1.57 rad). Where this section requires a minimum clear opening width of 32 inches (813 mm) and a door opening includes two door leaves without a mullion, one leaf shall provide a minimum clear opening width of 32 inches (813 mm). In Group I-2, doors serving as means of egress doors where used for the movement of beds shall provide a minimum clear opening width of 41 ½ inches (1054 mm). The minimum clear opening height of doors shall be not less than 80 inches (2032 mm).

Exceptions:

1. In Group R-2 and R-3 *dwelling* and *sleeping units* that are not required to be an *Accessible unit*, *Type A unit* or *Type unit*, the minimum width shall not apply to door openings that are not part of the required *means of egress*.
2. In Group I-3, door openings to resident sleeping units that are not required to be an Accessible unit shall have a minimum clear opening width of 32 inches (813 mm).

3. Door openings to storage closets less than 10 square feet (0.93 m²) in area shall not be limited by the minimum clear opening width.
4. Door openings within a *dwelling unit* or *sleeping unit* shall have a minimum clear opening height of 78 inches (1881 mm).
5. In *dwelling* and *sleeping units* that are not required to be *Accessible, Type A* or *Type B units*, exterior door openings other than the required exit door shall have a minimum clear opening height of 76 inches (1930 mm).
6. In Groups I-1, R-2, R-3 and R-4, in *dwelling* and *sleeping units* that are not required to be *Accessible, Type A* or *Type B units*, the minimum clear opening widths shall not apply to interior egress doors.
7. Door openings required to be accessible with *Type B units* intended for user passage shall have a minimum clear opening width of ~~31.75~~ 32 inches (~~806~~ 813 mm).
8. Doors serving sauna compartments, toilet compartments or dressing, fitting or changing compartments that are not required to be accessible shall have a minimum clear opening width of 20 inches (508 mm).

ai. Section 1010.1.4 of the Fire Code, is amended to read as follows:

1010.1.4 Floor elevation. There shall be a floor or landing on each side of a door. Such floor or landing shall be at the same elevation on each side of the door. Landings shall be level except for exterior landings, which are permitted to have a slope not to exceed 0.25 unit vertical in 12 unit's horizontal (2-percent slope).

Exceptions:

1. At doors serving individual *dwelling units* or *sleeping units* in R-2 and R-3, a door is permitted to open at the top step of an interior *flight* of stairs, provided that the door does not swing over the top step.
2. At exterior doors serving Groups F, H, R-2 and S and where such doors are not part of *accessible route*, the landing at an exterior door shall not be more than 7 inches (178 mm) below the landing on the egress side of the door, provided that the door, other than an exterior storm or screen door, does not swing over the landing.
3. At exterior doors serving Group U and individual *dwelling units* and *sleeping units* in Groups R-2 and R-3, and where such units are not required to be *Accessible units, Type A units* or *Type B units*, the landing at an exterior doorway shall be not more than 7 ¾ inches (197 mm) below the landing on the egress side of the door. Such doors, including storm or screen doors, shall be permitted to swing over either landing.

Exceptions:

1. Storm or screen doors are permitted to swing over exterior *flight* of stairs.
2. An exterior door is permitted to open at the top step of an exterior *flight* of stairs from a patio, provided there no more than four risers.
4. Variations in elevation due to differences in finish materials, but not more than ½ inch (12.7 mm).
5. Exterior decks, patios or balconies that are part of *Type B dwelling units* or *sleeping units*, that have impervious surfaces and that are not more than 4 inches (102 mm) below finish floor level of the adjacent interior space of the *dwelling unit* or *sleeping unit*.

aj. Section 1010.2.2 of the Fire Code, is amended to read as follows:

1010.2.2 Hardware.

Door handles, pulls, latches, locks and other operating devices on doors required to be *accessible* by the Americans with Disabilities Act ("ADA") shall not require tight grasping, tight pinching or twisting of the wrist to operate.

ak. Section 1010.2.2 of the Fire Code, is amended to read as follows:

1011.5.2 Riser height and tread depth.

Stair riser heights shall be 7 inches (178 mm) maximum and 4 inches (102 mm) minimum. The riser height shall be measured vertically between the nosings of adjacent tread. Rectangular tread depths shall be 11 inches (279 mm) minimum measured horizontally between the vertical planes of the foremost projection of adjacent treads and at a right angle to the tread's nosing. Winder treads shall have a minimum tread depth of 11 inches (279 mm) between the vertical planes of the foremost projection of adjacent treads at the intersections with the walkline and a minimum tread depth of 10 inches (254 mm) within the clear width of the stair.

Exceptions:

1. Spiral stairways in accordance with Section 1011.10.
2. Stairways connecting stepped aisles to cross aisles or concourses shall be permitted to use the Riser/tread dimension in Section 1030.14.2
3. In Group R-3 occupancies; within dwelling units in Group R-2 occupancies; and in Group U occupancies that are accessory to a Group R-3 occupancy or accessory to individual dwelling units in Group R-2 occupancies; the maximum riser height shall be 8 inches (203 mm); the minimum tread depth shall be 9 inches (229 mm); the minimum winder tread depth at the walkline shall be 9 inches (229 mm); and the minimum winder tread depth shall be 6 inches (152 mm).
4. In Group I-3 facilities, stairways providing access to guard towers, observation stations and Control rooms, not more than 250 square feet (23 m²) in area, shall be permitted to have a A maximum riser height of 8 inches (203 mm) and a minimum tread depth of 9 inches (229 mm).

al. Section 1011.11 of the Fire Code, is amended to read as follows:

1011.11 Handrails. *Flights of stairways* shall have *handrails* on each side and shall comply with Section 1014. Where glass is used to provide the *handrail*, the *handrail* shall comply with Section 2407.

Exceptions:

1. *Flights of stairways* within *dwelling units* and *flights of spiral stairways* are permitted to have a *handrail* on one side only.
2. Decks, patios and walkways that have a single change in elevation where the landing depth on each side of the change of elevation is greater than what is required for a landing do not require *handrails*.
3. In Group R-3 occupancies, a change in elevation consisting of a single riser at an entrance or egress door does not require *handrails*.
4. Changes in room elevations of three or fewer risers within *dwelling units* and *sleeping units* in Groups R-2 and R-3 do not require *handrails*.
5. Where a platform lift is in a stationary position and the floor of the platform lift serves as the upper landing of a *stairway*, *handrails* shall not be required on the *stairway*, provided that all of the following criteria are met:
 - 5.1. The *stairway* contains not more than two risers.
 - 5.2. A handhold, positioned horizontally or vertically, is located on one side of the *stairway* adjacent to the top landing.
 - 5.3. The handhold is located not less than 34 inches (864 mm) and not more than 42 inches (1067 mm) above the bottom landing of the *stairway*.
 - 5.4. The handhold gripping surface complies with Section 1014.4, and is not less than 4.5 inches (114mm) in length.
6. Changes in elevations of only one riser do not require *handrails*.

am. Section 1012.1 of the Fire Code, is amended to read as follows:

1012.1 Scope. The provisions of this section shall apply to *ramps* used as a component of a *means of egress*.

Exceptions:

1. Ramped *aisles* within assembly rooms or spaces shall comply with the provisions in Section 1030.
2. Curb ramps shall comply with Americans with Disabilities Act Accessibility Guidelines Sec. 406.1.
3. Vehicle ramps in parking garages for pedestrian exit access shall not be required to comply with Sections 1012.3 through 1012.10 where they are not an *accessible* route serving accessible parking spaces, other required accessible elements or part of an *accessible means of egress*.

an. Section 1012.6.3 of the Fire Code, is amended to read as follows:

1012.6.3 Length. The landing length shall be 60 inches (1525 mm) minimum.

Exceptions:

1. In Group R-2 and R-3 individual *dwelling* and *sleeping units*, landings are permitted to be 36 inches (914 mm) minimum.
2. Where the *ramp* is not part of an *accessible* route, the length of the landing shall not be required to be more than 48 inches (1219 mm) in the direction of travel.

ao. Section 1012.6.4 of the Fire Code, is amended to read as follows:

1012.6.4 Change in direction. Where changes in direction of travel occur at landings provided between ramp runs, the landings shall be 60 inches by 60 inches (1524 mm by 1524 mm) minimum.

Exception: In Group R-2 and R-3 individually dwelling or sleeping units, landings are permitted to be 36 inches by 36 inches (914 mm by 914 mm) minimum.

ap. Section 1012.6.5 of the Fire Code, is amended to read as follows:

1012.6.5 Doorways. Where doorways are located adjacent to a ramp landing, maneuvering clearances required by Americans with Disabilities Act Accessibility Guidelines Sec. 404.2.4 are permitted to overlap the required landing area.

aq. Section 1012.10 of the Fire Code, is amended to read as follows:

1012.10 Edge protection. Edge protection complying with Section 1012.10.1 or 1012.10.2 shall be provided on each side of ramp runs and at each side of ramp landings.

Exceptions:

1. Edge protection is not required on *ramps* that are not required to have *handrails*, provided they have flared sides that comply with the Americans with Disabilities Act Accessibility Guidelines Sec. 406.3.
2. Edge protection is not required on the sides of ramp landings serving an adjoining ramp run of *stairway*.

3. Edge protection is not required on the sides of ramp landings having a vertical drop off of not more than ½ inch (12.7 mm) within 10 inches (254 mm) horizontally of the required landing area.

ar. Section 1013.1 of the Fire Code, is amended to read as follows:

1013.1 Where required. Exits and exit access doors shall be marked by an approved exit sign readily visible from any direction of egress travel. The path of egress travel to exits and within exits shall be marked by readily visible exit signs to clearly indicate the direction of egress travel in cases where the exit or the path of egress travel is not immediately visible to the occupants. Interviewing means of egress doors within exits shall be marked by exit signs. Exit sign placement shall be such that any point in an exit access corridor or exit passageway is within 100 feet (30,480 mm) or the listed viewing distance of the sign, whichever is less, from the nearest visible exit sign. Exit signs required at doors shall not be located more than 12 feet (3,658 mm) above the finish floor, nor more than 2 feet (610 mm) from either edge of door.

Exceptions:

1. Exit signs are not required in rooms or areas that require only one exit or exit access.
2. Main exterior exit doors or gates that are obviously and clearly identifiable as exits need not have exit signs where approved by the building official.
3. Exit signs are not required in occupancies in Group U and individual sleeping units or dwelling units in Group R-1, R-1, or R-3.
4. Exit signs are not required in dayrooms, sleeping rooms or dormitories in occupancies in Group I-3.
5. In occupancies in Groups A-4 and A-5, exit signs are not required on the seating side of vomitories or openings into seating areas where exit signs are provided in the concourse that are readily apparent from the vomitories. Egress lighting is provided to identify each vomitory or opening within the seating area in an emergency.

as. Section 1012.1 of the Fire Code, is amended to read as follows:

1015.2 Where required.

Guards shall be located along open-sided walking surfaces, such as *mezzanines*, *equipment platforms*, *aisles*, *stairs*, *ramps* and landings that are located more than 30 inches (762 mm) measured vertically to the floor or grade below at any point within 36 inches (914 mm) horizontally to the edge of the open side and at the perimeter of occupiable roofs. *Guards* shall be adequate in strength and attachment in accordance with Section 1607.9.

Exceptions: *Guards* are not required for the following locations:

1. On the loading side of loading docks or piers.
2. On the audience side of *stages* and raised *platforms*, including *stairs* leading up to the *stage* and raised *platforms*.
3. On raised *stage* and *platform* floor areas, such as runways, *ramps* and side *stages* used for entertainment or presentations.
4. At vertical openings in the performance area of *stages* and *platforms*.
5. At elevated walking surfaces appurtenant to *stages* and *platforms* for access to and utilization of special lighting or equipment.
6. Along vehicle service pits not accessible to the public.
7. In assembly seating areas at cross *aisles* in accordance with Section 1030.17.2.
8. On the loading side of station platforms on fixed guideway transit or passenger rail systems.
9. Portions of an *occupiable roof* located less than 30 inches (762 mm) measured vertically to adjacent unoccupiable roof areas where *approved guards* are present at the perimeter of the roof.
10. At portions of an *occupiable roof* where an *approved barrier* is provided.
11. At window wells a protective cover designed to meet the amended roof live load requirements of Chapter 16 of the International Building Code may be substituted for *guards*. The window well covers shall be provided with an emergency egress hatch located above the ladder or *stairway*, with the minimum egress opening maintained. The force required to open the egress hatched shall not exceed 30 pounds (133.45 N). Window well covers and gates shall be constructed of materials approved for exterior use.

at. Section 1018.3 of the Fire Code, is amended to read as follows:

1018.3 Aisles in Groups B and M. In Group B and M Occupancies, the minimum clear aisle width shall be determined by Section 1005.1 for the *occupant load* served, but shall be not less than that required for *corridors* by Section 1020.3.

Exception: Nonpublic *aisles* serving less than 50 people and not required to be *accessible* by the Americans with Disabilities Act (“ADA”) need not exceed 28 inches (711 mm) in width.

au. Section 1018.5 of the Fire Code, is amended to read as follows:

1018.5 Aisles in other than assembly spaces and Group B and M. In other than rooms or spaces used for assembly purposes and Group B and M occupancies, the minimum clear aisle capacity shall be determined by Section 1005.1 for the *occupant load* served, but the width shall be not less than that required for *corridors* by Section 1020.3.

Exception: Nonpublic *aisles* serving less than 50 people and not required to be *accessible* by the Americans with Disabilities Act (“ADA”) need not exceed 28 inches (711 mm) in width.

aw. Subsection 1020.2 of the Fire Code, is amended to read as follows:

1020.2 Construction. *Corridors* shall be fire-resistance rated in accordance with Table 1020.2. The *corridor* walls required to be fire-resistance rated shall comply with Section 708 for *fire partitions*.

Exceptions:

1. A *fire-resistance rating* is not required for *corridors* in an occupancy in Group E where each room that is used for instruction has not less than one door opening directly to the exterior and rooms for assembly purposes have not less than one-half of the required means of egress doors opening directly to the exterior. Exterior doors specified in this exception are required to be at ground level.
2. A *fire-resistance rating* is not required for *corridors* contained within a *dwelling unit* or *sleeping unit* in an occupancy in Groups I-1 and R.
3. A *fire-resistance rating* is not required for *corridors* in *open parking garages*.
4. A *fire-resistance rating* is not required for *corridors* in an occupancy in Group B that is a space requiring only single *means of egress* complying with Section 1006.2.
5. *Corridors* adjacent to the *exterior walls* of *buildings* shall be permitted to have unprotected openings on unrated *exterior walls* where unrated wall are permitted by Table 705.5 and unprotected openings are permitted by Table 705.9.
6. A *fire-resistance rating* is not required for *corridors* not exceeding 20 feet (6096 mm) in length, when they provide direct, obvious and unobstructed means of travel to an *exit* or until egress is provided from the building, provide that all openings, except the entrance to the corridor, are protected with self-closing doors of non-combustible construction or solid wood core, not less than 1 inch (335 mm) in thickness or fixed glazing. Use of rolling or sliding doors shall not be permitted, unless equipped with a closing device which operates with the actuation of an approved listed smoke detector.

ax. Subsection 5608.2 of the Fire Code is hereby amended to read as follows:

5608.2 Permit application. No fireworks display permit will be issued by the fire code official prior to submission of a diagram of the display area, a certificate of liability insurance and proof of a pyrotechnics certificate issued by the Kansas State Fire Marshal's Office. Inspections of the display sight and demonstrations of the display operation shall be approved by the fire code official. A plan establishing procedure to follow and actions to be taken in the event that a shell fails to ignite in, or discharge from, a mortar or fails to function over the fallout area or other malfunctions shall be provided to the fire code official.

ay. Subsection 5608.3 of the Fire Code is hereby amended to read as follows:

5608.3 Approved fireworks displays. Approved fireworks display shall include only the approved fireworks 1.3G, fireworks 1.4G, fireworks 1.4S and pyrotechnic articles 1.4G, which shall be handled by a competent operator. Fireworks 1.3G shall only be handled by an approved competent operator certified by the Kansas State Fire Marshal's Office. The approved fireworks shall be arranged, located, discharged, and fired in a manner that will not pose a hazard to property or endanger any persons.

az. Subsection 5704.2.9.6.1 of the Fire Code is hereby amended to read as follows:

5704.2.9.6.1 Locations where above-ground tanks are prohibited. Storage of Class I and II liquids in above-ground tanks outside of buildings is prohibited in all zoning districts except the M-1 district as established by the City's zoning ordinance. Where installed for temporary use for construction sites, earth moving projects or similar operations, they shall be allowed in accordance with section 5706.2.

ba. Subsection 6104.2 the Fire Code is hereby amended to read as follows:

6104.2 Maximum capacity within established limits. Within the limits established by law restricting the storage of liquefied petroleum gas for the protection of heavily populated or congested areas, the aggregate capacity of any one installation shall not exceed a water capacity of 125 gallons. Containers greater than 125 gallons are prohibited within the city limits where public gas utilities are provided.

Exceptions:

1. In particular installations, this capacity limit shall be determined by the fire code official, after consideration of special features, such as topographical conditions, nature of occupancy, and proximity to buildings, capacity of proposed LP-gas containers, degree of fire protection to be provided and capabilities of the local fire department.
2. Pre-existing installations until said property changes ownership
 1. Storage of portable LP-gas containers awaiting use or resale. See Section 6109.

bb. Appendix B of the Fire Code is hereby amended as follows:

B103.3 is deleted.

Table B105.1(1) is amended to read as follows:

Fire-Flow Calculation Area (square feet)	Automatic Sprinkler System (Design Standard)	Minimum Fire Flow (gallons per minute)	Flow Duration (hours)
0-3,600	No automatic sprinkler system	1,500	1
3,601 and greater	No automatic sprinkler system	Value in Table B105.1(2)	Duration in Table B105.1(2)

			At the required fire-flow rate
0-3,600	Section 903.3.1.3 of the IFC or Section P2904 of the IRC	750	1/2
3,601 and greater	Section 903.3.1.3 of the IFC or Section P2904 of the IRC	½ Value in Table B105.1(2)	1

Table B105.2 is amended to read as follows:

Automatic Sprinkler System (Design Standard)	Minimum Fire Flow (gallons per minute)	Flow Duration (hours)
No automatic sprinkler system	Value in Table B105.1(2)	Duration in Table B105.1(2)
Section 903.3.1.1 of the International Fire Code	50% of the value in Table B105.1(2)*	Duration in Table B105.1(2) at the reduced flow rate
Section 903.3.1.2 of the International Fire Code	50% of the value in Table B105.1(2)*	Duration in Table B105.1(2) at the reduced flow rate

* The reduced flow rate shall be not less than 1,500 gallons per minute

bc. Appendix D of the Fire Code is hereby amended as follows:

1. **Figure D103.1** shall read as follows:

(a) References to road widths of 20 feet (6,096 mm) shall be replaced with references to all-weather road surface widths of 26 feet (7,925 mm).

(b) References to cul-de-sacs with a diameter of 96 feet (29,262 mm) shall be replaced with cul-de-sacs with a diameter of 80 feet (24,385 mm).

2. **Table D103.4** is amended to replace:

(a) References to cul-de-sac diameters of 96 feet (29,262 mm) with references to cul-de-sac diameters of 80 feet (24,385 mm); and

(b) References to road widths of 20 feet (6,096 mm) with references to road widths of 26 feet (7,925 mm).

3. Subsection 1 of section D103.5 shall read as follows:

Where a single gate is provided, the gate width shall be not less than 26 feet (7,925 mm). Where a fire apparatus road consists of a divided roadway, the gate width shall not be less than 12 feet (3658 mm).

ADOPTED BY THE GOVERNING BODY this .

Mark Staats, Mayor

ATTEST:

Lynn Ciarleglio, City Clerk

New Business Item



Subject: Election of Officers
Meeting: Board of Construction, Trades & Appeals - 13 May 2026
Presented by: John Wright, Building Official

BACKGROUND:

- Municipal Code provides that the Board of Construction, Trades & Appeals (BCTA) elect a Chair and Vice Chair at the first regular meeting in May of each year.
- The Chair and Vice Chair must be members of the BCTA.
- The code designates the Building Official as the ex-officio Secretary; therefore, an election for the Secretary is not required.

POLICY IMPLICATIONS:

- The process for election of the Chair and Vice Chair should be as follows:
 - The floor is opened for nominations. Nominations (with seconds) are received. The floor is closed and nominees are then voted on publicly.
 - A majority vote of the Commissioners present and voting is required to elect the officers.
 - Officers take office at the next regular meeting.

RECOMMENDED MOTION:

- Conduct an election for Chair and Vice Chair of the Board of Construction, Trades & Appeals.