



AGENDA
Deseronto Cemetery Board
Deseronto Town Hall
Wednesday, June 10, 2026
6:00 PM

	Page
1. CALL TO ORDER	
2. ADOPTION OF AGENDA	
3. DISCLOSURE OF PECUNIARY INTEREST	
4. APPROVAL OF MINUTES	
4.1. Minutes of the February 12, 2025 Deseronto Cemetery Board meeting Cemetery Board Meeting - 12 Feb 2025 - Minutes - Pdf	2 - 3
5. ITEMS TO BE DISCUSSED	
5.1. Monument Repair & Restoration Services RFP	
5.2. Burial, Interment and Maintenance Services RFP Dale Yonge Proposal	4 - 20
5.3. Price List Cemetery Price List	21 - 24
5.4. Request for large monument Monument Request Plot Location Plot 611 Cemetery By-Law	25 - 31
6. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL	
6.1. By-law XX-2026 to confirm the proceedings of Council Cemetery Board meeting of June 10, 2026 XX-2026 Confirming by-law 06-10-26 - Cemetery Board	32
7. ADJOURNMENT	



MINUTES
Special Council Meeting
Deseronto Town Hall
Wednesday, February 12, 2025
5:00 PM

PRESENT: Mayor Dan Johnston, Deputy Mayor Steven Everhardus, Councillor Norman Clark, and Councillor Kevin Smith

REGRETS: Councillor Jamie Zieman

STAFF PRESENT: Clerk Gail Maracle, Treasurer Vicki Thompson, and Town Manager Bryan Brooks

1. CALL TO ORDER

Chair Kevin Smith called the meeting to order at 5:03 pm.

2. ADOPTION OF AGENDA

Resolution 03-25-01

Moved by Mayor Dan Johnston
Seconded by Deputy Mayor Steven Everhardus

THAT the agenda for the February 12, 2025 Cemetery Board meeting be accepted.

Carried

3. DISCLOSURE OF PECUNIARY INTEREST

None noted

4. APPROVAL OF MINUTES

4.1. Minutes of the May 24, 2023 Deseronto Cemetery Board meeting.

Resolution 03-25-02

Moved by Deputy Mayor Steven Everhardus
Seconded by Mayor Dan Johnston

THAT the minutes of the May 24, 2023 Deseronto Cemetery Board meeting be approved as presented.

Carried

5. ITEMS TO BE DISCUSSED

5.1. 2025 Budget

Resolution 03-25-03

Moved by Deputy Mayor Steven Everhardus
Seconded by Councillor Norman Clark

THAT the 2024 Actuals be received;
AND FURTHER THAT the Deseronto Cemetery Board request a grant of \$12,000.00 for 2025.

Carried

6. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL

6.1. By-law 08-2025 to confirm the proceedings of the Deseronto Cemetery Board meeting of February 12, 2025.

Resolution 03-25-04

Moved by Mayor Dan Johnston
Seconded by Deputy Mayor Steven Everhardus

THAT By-law 08-2025, being a by-law to confirm the proceedings of the Deseronto Cemetery Board meeting, having been read a first, second and third time, be finally passed this 12th day of February 2025.

Carried

7. ADJOURNMENT

Resolution 03-25-05

Moved by Deputy Mayor Steven Everhardus

THAT the Deseronto Cemetery Board meeting of February 12, 2025 be adjourned.

Carried

Mayor

CAO/Clerk-Treasurer

Request for Proposals (RFP)

Cemetery Burial, Interment, and Maintenance Services

1. Introduction

The Town of Deseronto (“the Town”) is inviting proposals from qualified vendors to provide cemetery burial and interment services.

The selected vendor will be responsible for:

- Preparing gravesites for interments and burial services
- Closing graves following services
- Topping graves with clean fill
- Seeding and restoring the gravesite

The Town will act as the primary point of contact for funeral homes and families.

The Town seeks to partner with a vendor that demonstrates professionalism, sensitivity, and a commitment to delivering high-quality service to both the municipality and the families it serves.

The Town intends to enter into a **five (5) year agreement**, with the option to renew for an additional term not exceeding the original contract length, subject to mutual agreement.

2. Submission Details

Proposals must be submitted no later than:

4:30 PM, Monday, June 1, 2026

Submissions shall be directed to:

Gail Maracle, Clerk

331 Main Street, P.O. Box 310

Deseronto, ON K0K 1X0

Email: gmaracle@deseronto.ca

Phone: (613) 396-2440 ext. 202

Fax: (613) 396-3141

Submissions may be delivered by mail, fax, email, or in person.

3. Inquiries

All questions regarding this RFP must be submitted by:

4:30 PM, Tuesday, May 19, 2026

Responses to all inquiries will be shared by:

4:30 PM, Friday, May 22, 2026

4. RFP Schedule

- **Tuesday April 28, 2026**
RFP issued and posted
- **4:30 PM, Tuesday, May 19, 2026**
Deadline for questions
- **4:30 PM, Friday, May 22, 2026**
Responses issued
- **4:30 PM, Monday, June 1, 2026**
Proposal submission deadline

5. Scope of Services

The selected vendor shall provide all labour, equipment, tools, materials, and supervision necessary to perform cemetery burial and interment services in accordance with industry best practices.

5.1 Burial Services

- Conduct interments and burial services
- Perform grave openings and closings
- Ensure proper depth in accordance with applicable standards
- Restore graves following burial

5.2 Plot Coordination

- The Town will verify plot ownership and issue work orders
- Vendor must complete work in a timely manner to meet scheduled services

5.3 Burial Set-Up

- Locate correct gravesite
- Excavate plot
- Secure site safely prior to service

5.4 Grave Site Remediation

- Within **10 calendar days**: inspect, top up soil, and level
- Within **20 calendar days**: perform follow-up leveling and apply grass seed

5.5 Re-Interment Services

- Provide disinterment and re-interment services when required

5.6 Invoicing

- Submit invoices to the Town upon completion of work

6. Proposal Requirements

6.1 Company Information

- Company name and contact details
- Company history and relevant experience in cemetery services

6.2 Pricing

- Detailed pricing for all services listed in the scope
- Any additional fees or optional services
- Payment terms

6.3 References

- Minimum of three (3) references from similar projects
- Include contact information and description of services provided

6.4 Insurance

- Proof of insurance, including:
 - General liability insurance
 - Workers' compensation coverage

7. Evaluation Criteria

Proposals will be evaluated based on:

1. Cost
2. Experience and qualifications
3. References and past performance
4. Compliance with legal and submission requirements

8. Pricing Table

Vendors must complete the attached pricing table outlining costs per service.

Additional services may be submitted on a separate sheet. The Town reserves the right to reject any services or pricing not explicitly requested.

PROPOSAL SUBMISSION FORM
RFP for Cemetery Burials, Interments and Maintenance Services

2026

SERVICE	SUMMER May 1 st – Oct. 31 st	WINTER Nov. 1 st – Apr. 30 th
Open/Close of Single Depth Grave (3.5' x 10' x 5' deep)	\$1100.00	\$1350.00
Open/Close of Double Depth Grave (3.5' x 10' x 8' deep)	\$1350.00	\$1500.00
Open/Close for Single Cremation Urn (2' x 2' x 3' deep)	\$350.00	\$420.00
Open/Close for Double Cremation Urn (2' x 3' x 3' deep)	\$450.00	\$550.00
Disinterment of Single Grave	\$2200.00	\$2450.00
Disinterment of Double Depth Grave	\$2650.00	\$2950.00
Disinterment of Cremation Urn	\$600.00	\$800.00
Additional Fee for Weekends	\$225.00	\$225.00
Additional Fee for Holidays	\$300.00	\$300.00

Form must be enclosed in a sealed envelope and clearly marked “**RFP for Cemetery Burials, Interments and Maintenance Services**”

Proposer’s Information

Company Name: D.G. Younge Cemetery Services

Contact Person: Dale Younge (Owner/Operator)

E-mail: dgyoungcemeteryservices@gmail.com

Phone: (613) 374-5411

Attached to submission of original RFP document

- 8 page document containing- Company background, price schedule , reference information and contact info.
- Reference letters, WSIB clearance and Liability Certificate.

**Additional information and Pricing attached to RFP
“Cemetery Burial, Interment, and Maintenance Services”
Town of Deseronto**

D.G. Younge Cemetery Services
dgyoungcemeteryservices@gmail.com

8 page document

2026		
SERVICE (w' x l' x d')	SUMMER May 1st - Oct 31st	WINTER NOV 1st - Apr 30th
Open/Close of Single Depth Grave (3.5' x 10' x 5' deep)	\$1100.00	\$1350.00
Open/Close of Double Depth Grave (3.5' x 10' x 8' deep)	\$1350.00	\$1500.00
Open/Close for Single Cremation Urn (2' x 2' x 3')	\$350.00	\$420.00
Open/Close for Double Cremation Urn (2' x 3' x 3')	\$450.00	\$550.00
Disinterment of Single Grave	\$2200.00	\$2450.00
Disinterment of Double Depth Grave	\$2650.00	\$2950.00
Disinterment of Cremation Urn	\$600.00	\$800.00
Additional Fees for Weekends	\$225.00	\$225.00
Additional Fees for Holidays	\$300.00	\$300.00

**NOV 1st - APR 1st Charge of \$100 for arrivals to cemetery after 3pm
(Charge in regards to daylight limitations)**

2027		
SERVICE (w' x l' x d')	SUMMER May 1st - Oct 31st	WINTER NOV 1st - Apr 30th
Open/Close of Single Depth Grave (3.5' x 10' x 5' deep)	\$1145.00	\$1405.00
Open/Close of Double Depth Grave (3.5' x 10' x 8' deep)	\$1405.00	\$1560.00
Open/Close for Single Cremation Urn (2' x 2' x 3')	\$365.00	\$435.00
Open/Close for Double Cremation Urn (2' x 3' x 3')	\$470.00	\$570.00
Disinterment of Single Grave	\$2290.00	\$2550.00
Disinterment of Double Depth Grave	\$2755.00	\$3065.00
Disinterment of Cremation Urn	\$625.00	\$830.00
Additional Fees for Weekends	\$230.00	\$230.00
Additional Fees for Holidays	\$310.00	\$310.00

**NOV 1st - APR 1st Charge of \$105 for arrivals to cemetery after 3pm
(Charge in regards to daylight limitations)**

2028		
SERVICE (w' x l' x d')	SUMMER May 1st - Oct 31st	WINTER NOV 1st - Apr 30th
Open/Close of Single Depth Grave (3.5' x 10' x 5' deep)	\$1190.00	\$1460.00
Open/Close of Double Depth Grave (3.5' x 10' x 8' deep)	\$1460.00	\$1620.00
Open/Close for Single Cremation Urn (2' x 2' x 3')	\$380.00	\$455.00
Open/Close for Double Cremation Urn (2' x 3' x 3')	\$490.00	\$595.00
Disinterment of Single Grave	\$2380.00	\$2650.00
Disinterment of Double Depth Grave	\$2865.00	\$3190.00
Disinterment of Cremation Urn	\$650.00	\$865.00
Additional Fees for Weekends	\$235.00	\$235.00
Additional Fees for Holidays	\$315.00	\$315.00

**NOV 1st - APR 1st Charge of \$108 for arrivals to cemetery after 3pm
(Charge in regards to daylight limitations)**

2029		
SERVICE (w' x l' x d')	SUMMER May 1st - Oct 31st	WINTER NOV 1st - Apr 30th
Open/Close of Single Depth Grave (3.5' x 10' x 5' deep)	\$1240.00	\$1520.00
Open/Close of Double Depth Grave (3.5' x 10' x 8' deep)	\$1520.00	\$1690.00
Open/Close for Single Cremation Urn (2' x 2' x 3')	\$395.00	\$475.00
Open/Close for Double Cremation Urn (2' x 3' x 3')	\$510.00	\$620.00
Disinterment of Single Grave	\$2475.00	\$2755.00
Disinterment of Double Depth Grave	\$2980.00	\$3315.00
Disinterment of Cremation Urn	\$675.00	\$895.00
Additional Fees for Weekends	\$240.00	\$240.00
Additional Fees for Holidays	\$325.00	\$325.00

**NOV 1st - APR 1st Charge of \$112 for arrivals to cemetery after 3pm
(Charge in regards to daylight limitations)**

2030		
SERVICE (w' x l' x d')	SUMMER May 1st - Oct 31st	WINTER NOV 1st - Apr 30th
Open/Close of Single Depth Grave (3.5' x 10' x 5' deep)	\$1290.00	\$1580.00
Open/Close of Double Depth Grave (3.5' x 10' x 8' deep)	\$1580.00	\$1760.00
Open/Close for Single Cremation Urn (2' x 2' x 3')	\$410.00	\$495.00
Open/Close for Double Cremation Urn (2' x 3' x 3')	\$530.00	\$645.00
Disinterment of Single Grave	\$2575.00	\$2865.00
Disinterment of Double Depth Grave	\$3100.00	\$3450.00
Disinterment of Cremation Urn	\$700.00	\$935.00
Additional Fees for Weekends	\$240.00	\$240.00
Additional Fees for Holidays	\$330.00	\$330.00

**NOV 1st - APR 1st Charge of \$117 for arrivals to cemetery after 3pm
(Charge in regards to daylight limitations)**

Company History, Personnel and Services

D.G. Younge Cemeteries Services, formally D.G. Younge Concrete Burial Vaults has been in operation for over 25 years providing quality workmanship across eastern Ontario. Specializing in Concrete Burial Vaults, Grave excavation, Cremation Containers and Cemetery Maintenance. Dale has been an Owner and Operator since the company's founding in 1997, continuing to provide quality services. Serving multiple Townships, Cemeteries and Funeral Homes from Trenton to Ottawa to Morrisburg and beyond.

Expertise in work in and around cemeteries involving Grave excavation, Funeral setups, Burial vaults, Cremation containers and General cemetery maintenance. With years of experience surrounding work in Cemeteries around and in the Town of Deseronto. Dale prides himself in quality and dependable services and products.

References

For all references below we have provided opening/closing services in a professional and dependable manner for many years.

Three references provided below, more references or answers about them can be provided by reaching out via contact information provided with RFP submission.

Barclay Funeral Home:

Todd Barclay - Funeral Director
Barclay Funeral Home 613-342-2792
137 Pearl St E, Brockville, ON K6V 1R2

Scotland Funeral Home:

Roger Merkley - Funeral Director
Scotland Funeral Home 613-359-5555
27 Main Street, Elgin, ON K0G 1E0

Township of Greater Napanee:

Sonia McLuckie - Cemetery Administrator
Town of Greater Napanee 613-776-1115
99-A Advance Avenue, Napanee, ON K7R 3Y5

Contact Information

Primary contact, Dale Younge,

Business/Landline (613)-374-5411 and Cell (613)-888-5411.

Email @ dgyoungcemertyservices@gmail.com

During Business hours Dale is best reached at his Cell (613)-888-5411 but can also be contacted via Landline (613)-374-5411. In the event of an emergency both lines can be contacted for the quickest response. Resides at 12 Sperling In, Godfrey Ontario.

Proof of WSIB Coverage

Proof attached to submission email, reach out if you have any questions.

Proof of Liability Coverage

Proof attached to submission email, reach out if you have any questions.

May 29, 2026

TO WHOM IT MAY CONCERN:

Dale Younge has looked after the cemetery needs for my client families for several years and has done so professionally and with great care. I would highly recommend him to any cemetery contemplating using his services.

Respectfully submitted;
Roger Merkley
Scotland Funeral Home
27 Main Street
Elgin, ON K0G 1E0
613-359-5555



137 Pearl Street East, Brockville, ON K6V 1R2
www.barclayfuneralhome.com
info@barclayfuneralhome.com
Phone: (613) 342-2792

1033 Prince Street, Lansdowne, ON K0E 1L0
www.barclayfuneralhome.com
info@barclayfuneralhome.com
Phone: (613) 659-2127

May 29, 2026

To Whom It May Concern,

I am pleased to write this letter of reference for Dale Young. We have worked with Dale Young for numerous years.

During the time that we have hired Dale for our cemetery set-ups, grave dressings, casket vaults and opening/closing of graves. Dale consistently demonstrated professionalism, reliability, and respect in carrying out his duties. His responsibilities included preparing burial sites, maintaining cemetery grounds, assisting during burial services, operating equipment safely, and ensuring the cemetery was kept in a clean and dignified condition.

Dale is hardworking, dependable, and able to perform physically demanding work in all weather conditions. He has showed great care and sensitivity when interacting with grieving families and funeral staff, always maintaining a respectful and compassionate attitude.

I strongly recommend Dale for any position involving cemetery care, grounds maintenance, or related responsibilities. I am confident they will be a valuable and trustworthy employee.

Please feel free to contact me if you require any further information. 613-342-2792

Sincerely,

A handwritten signature in black ink that reads "Barclay". The signature is written in a cursive style, with the first letter 'B' being significantly larger and more stylized than the rest of the name.

Todd J. Barclay
Owner
Barclay Funeral Home

CERTIFICATE OF LIABILITY INSURANCE

This certificate is issued as a matter of information only and confers no rights upon the certificate holder and imposes no liability on the insurer. This certificate does not amend, extend or alter the coverage afforded by the policies below.

1. CERTIFICATE HOLDER - NAME AND MAILING ADDRESS		2. INSURED'S FULL NAME AND MAILING ADDRESS	
Greater Napanee		Dale Younge O/A D.G. Younge Cemetery Services	
99-A Advance Avenue		12 Spering Lane	
Napanee	ON	POSTAL CODE K7R 3Y5	Godfrey
			ON
			POSTAL CODE K0H 1T0

3. DESCRIPTION OF OPERATIONS/LOCATIONS/AUTOMOBILES/SPECIAL ITEMS TO WHICH THIS CERTIFICATE APPLIES (but only with respect to the operations of the Named Insured)
 Grave Excavation and Burial , and Cemetary Lawn Maintenance and Building Owner

4. COVERAGES
 This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated notwithstanding any requirements, terms or conditions of any contract or other document with respect to which this certificate may be issued or may pertain. The insurance afforded by the policies described herein is subject to all terms, exclusions and conditions of such policies.

LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

TYPE OF INSURANCE	INSURANCE COMPANY AND POLICY NUMBER	EFFECTIVE DATE YYYY/MM/DD	EXPIRY DATE YYYY/MM/DD	LIMITS OF LIABILITY (Canadian dollars unless indicated otherwise)				
				COVERAGE	DED.	AMOUNT OF INSURANCE		
COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE OR <input checked="" type="checkbox"/> OCCURRENCE <input checked="" type="checkbox"/> PRODUCTS AND / OR COMPLETED OPERATIONS <input type="checkbox"/> EMPLOYER'S LIABILITY <input checked="" type="checkbox"/> CROSS LIABILITY <input type="checkbox"/> WAIVER OF SUBROGATION <input type="checkbox"/> TENANTS LEGAL LIABILITY <input type="checkbox"/> POLLUTION LIABILITY EXTENSION <input type="checkbox"/> <input type="checkbox"/>	Gore Mutual Insurance GC3487936125	2026/05/04	2027/05/04	COMMERCIAL GENERAL LIABILITY BODILY INJURY AND PROPERTY DAMAGE LIABILITY - GENERAL AGGREGATE				
						- EACH OCCURRENCE	1,000	5,000,000
				PRODUCTS AND COMPLETED OPERATIONS AGGREGATE				5,000,000
				<input type="checkbox"/> PERSONAL INJURY LIABILITY OR <input checked="" type="checkbox"/> PERSONAL AND ADVERTISING INJURY LIABILITY				5,000,000
				MEDICAL PAYMENTS				25,000
				TENANTS LEGAL LIABILITY	1,000			250,000
				POLLUTION LIABILITY EXTENSION				
<input checked="" type="checkbox"/> NON-OWNED AUTOMOBILES <input type="checkbox"/> HIRED AUTOMOBILES	Gore Mutual Insurance GC3487936125	2026/05/04	2027/05/04	NON-OWNED AUTOMOBILES HIRED AUTOMOBILES		5,000,000		
AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> DESCRIBED AUTOMOBILES <input type="checkbox"/> ALL OWNED AUTOMOBILES <input type="checkbox"/> LEASED AUTOMOBILES ** ** ALL AUTOMOBILES LEASED IN EXCESS OF 30 DAYS WHERE THE INSURED IS REQUIRED TO PROVIDE INSURANCE	Gore Mutual Insurance GF2175995214	2026/05/04	2027/05/04	BODILY INJURY AND PROPERTY DAMAGE COMBINED		2,000,000		
				BODILY INJURY (PER PERSON)				
				BODILY INJURY (PER ACCIDENT)				
				PROPERTY DAMAGE				
EXCESS LIABILITY <input type="checkbox"/> UMBRELLA FORM <input type="checkbox"/>				EACH OCCURRENCE				
				AGGREGATE				
OTHER LIABILITY (SPECIFY) <input type="checkbox"/> <input type="checkbox"/>								

5. CANCELLATION
 Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will endeavor to mail 10 days written notice to the certificate holder named above, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.

6. BROKERAGE/AGENCY FULL NAME AND MAILING ADDRESS		7. ADDITIONAL INSURED NAME AND MAILING ADDRESS (Commercial General Liability- but only with respect to the operations of the Named Insured)	
Stedman LaPalm Ins. A Div. of SIB CORP			
250 Sidney St			
Belleville	ON	POSTAL CODE K8P 3Z3	
BROKER CLIENT ID: DALE&LO-01		POSTAL CODE	

8. CERTIFICATE AUTHORIZATION			
ISSUER Stedman LaPalm Ins- A Div of SIB Corp	CONTACT NUMBER(S)		
AUTHORIZED REPRESENTATIVE Mandy Gilmour RIB (ON)	TYPE Phone	NO. 888-215-0211	TYPE NO.
	TYPE Fax	NO. 905-648-7399	TYPE NO.
SIGNATURE OF AUTHORIZED REPRESENTATIVE <i>Mandy Gilmour</i>	DATE 2026/06/01	EMAIL ADDRESS	



Your clearance(s) / Vos certificats de décharge

We confirm that the business(es) listed below are active and in good standing with us.
 Nous confirmons que la ou les entreprises énumérées ci-dessous sont actives et que leurs comptes sont en règle.

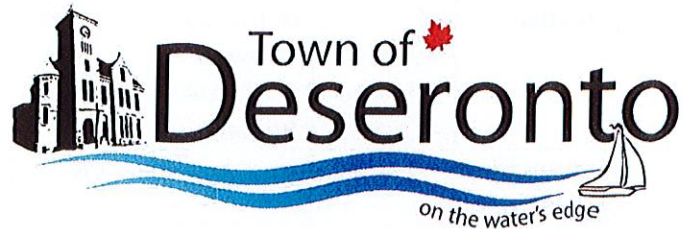
Contractor legal or trade name / Raison sociale ou appellation commerciale de l'entrepreneur	Contractor address / Adresse de l'entrepreneur	Contractor NAICS Code and Code Description / Code du SCIAN de l'entrepreneur et description	Clearance certificate number / Numéro du certificat de décharge	Validity period (dd-mmm-yyyy) / Période de validité (jj- mmm-aaaa)
DALE YOUNGE / D G YOUNGE CEMETERY SERVICES	RR2, GODFREY, ON, K0H1T0, CA	238120: Structural steel and precast concrete contractors 561730: Landscaping services	A0000JUH7K	20-May-2026 to 19-Aug-2026

Under Section 141 of the *Workplace Safety and Insurance Act*, the WSIB waives our right to hold the principal (the business that has entered into a contractual agreement with the contractor/subcontractor) liable for any unpaid premiums and other amounts the contractor may owe us for the validity period specified.
 Aux termes de l'article 141 de la *Loi sur la sécurité professionnelle et l'assurance contre les accidents du travail*, la WSIB renonce à son droit de tenir l'entrepreneur principal (l'entreprise qui a conclu une entente contractuelle avec l'entrepreneur ou le sous-traitant) responsable de toute prime impayée et autre montant que l'entrepreneur pourrait lui devoir pour la période de validité indiquée.

WSIB Head Office: 200 Front Street West
 Toronto, Ontario, Canada M5V 3J1

Siège social : 200, rue Front Ouest
 Toronto (Ontario) Canada M5V 3J1

1-800-387-0750 | TTY/ATS 1-800-387-0050
 employeraccounts@wsib.on.ca | wsib.ca



Deseronto Cemetery
9574 County Road 2,
Napanea, ON K7R 3L1

Price list
Revised July 1, 2023

Person in Charge of Day to Day Operations:

Gail Maracle

Cemetery Administrator

331 Main Street, P.O. Box 310

Deseronto, ON K0K 1X0

(613) 396-2440

Interment Right	Section	Multiple Depths	Number of Burials Allowed - Caskets	Number of Burials Allowed – Cremated Remains	Marker Allowed	Marker Limitations- Size – Upright or Flat
Adult Grave (3.5' x 10')		Ground permitting	1 or 2	4	X	As per by-laws
Grave (Veteran's Section)		Ground permitting	1 or 2	4	X	As per by-laws
Single Cremation Grave (2' x 2')			0	1	X	As per by-laws
Double Cremation Grave (2' x 3')			0	2	X	As per by-laws
Niche			0	2		

Interment & Scattering Rights

Interment Right	Selling Price (\$)
One (1) Adult Grave (3.5' x 10')	\$1,000.00
One (1) Grave (Veteran's Section)	Contact Deseronto Royal Canadian Legion
Single (1) Cremation Grave (2' x 2')	\$425.00
Double (2) Cremation Grave (2' x 3')	\$550.00
Niche – Top 2 rows	\$1,400.00
Niche – Bottom 2 rows	\$1,200.00

Care and Maintenance Fund Contribution:

Required under the Funeral, Burial and Cremation Services Act, 2002 (including Regulation 30/11) the following below contributions will be remitted to an irrevocable cemetery care and maintenance trust fund. Income from this fund will be used for care and maintenance expenses of the cemetery in perpetuity.

- 40% (or minimum \$250) of the purchase price of one in-ground (24ft² or larger)
- 40% (or minimum \$150) of the purchase price of one child or cremation grave (smaller than 24ft²) and
- 15% (or minimum \$100) of the purchase price of one Niche

Burial Charges

Type of Interment	Summer	Winter
Adult Grave, Single Depth	\$800.00	\$900.00
Adult Grave, Double Depth	\$1,200.00	\$1,350.00
Grave (Veteran's Section)	\$800.00	\$900.00
Cremation Grave for Single Urn	\$400.00	\$500.00
Cremation Grave for Double Urn	\$600.00	\$750.00
Columbarium Niche	\$250.00	\$250.00

Additional Cost for Interment

	Description of Services	Beginning Date/Time	Ending Date/Time	Cost (\$) or Cost(\$)/Hr
Winter Season	Snow Clearing	November 1 st	April 30 th	\$75.00/Hr
Late Hours				N/A
Weekends				\$200.00
Holidays				\$200.00
Winter Storage				N/A
Transfer of Interment Rights				\$75.00

Disinterment of Human Remains

Disinterment of:	Cost(\$) (summer-winter)
In-ground Grave, Casket	\$1,250.00 - \$1,400.00
In-ground Double Depth Grave, Casket	\$1,775.00 - \$2,000.00
In-ground Grave, Cremated Remains	\$762.50 - \$912.50
Columbarium Niche	\$250.00

Markers

Product	Fees
4 Cornerstones	\$250.00
4 Polished Cornerstones	\$370.00
Installation of 4 Cornerstones	\$200.00

Care and Maintenance Fund Contribution:

Required under the Funeral, Burial and Cremation Services Act, 2002 (including Regulation 30/11) the following amounts must be paid to the cemetery operator before a marker is installed. After each marker installation, the contributions will be remitted to an irrevocable cemetery care and maintenance trust fund. Income from this fund will be used for care and maintenance expenses of the cemetery in perpetuity:

- \$0 for the installation of a Flat Marker (smaller than 1,116.13 cm² / 173 in²)
- \$100. for the installation of a Flat marker (1,116.13 cm²/173 in² or larger)
- \$200. for the installation of an Upright Marker (1.22 m/4 ft or less in height and 1.22 m/4ft of less in length, including the base)
- \$400. for the installation of an Upright Marker (1.22m/4 ft or more in height or 1.22 m/4 ft or more in length, including the base)

Payment and Financing Options

Additional information is available upon request.

Gail Maracle

From: James McMullen [REDACTED]
Sent: May 27, 2026 12:47 PM
To: Gail Maracle
Subject: Maracle - Plot 611 - Deseronto Cemetery
Attachments: MARACLE BARNES 25-2388.pdf

Hello Gail

It's been almost a year since we last discussed this. Thank you for the plot layout. I finally heard back from Virginia Maracle who would like to move forward with the monument. I sent her the attached sketch last September as a starting point. I told her then, that I was looking for her input before I forwarded the design to you for approval.

The size of the attached design is larger than normal, and would require board approval. Please let me know the time that that might take. The sizes of the various sections are...

- Base 60" wide x 24" depth x 20" high
- Two Tablets Each - 22" wide x 12" depth x 38" high (6" space between the two)
- Cap 56" wide x 16" depth x 24" high

Overall Height 20" + 38" + 24" = 82"

Since Virginia's purchase was for the entire 12 grave plot. Perhaps a way to accommodate the larger base is for it to be oriented onto one or two entire graves. Or perhaps, since plot 611 is such on odd shape, there may be space outside of the 12 grave that could accommodate it nicely.

Let me know your thoughts.

James McMullen

Monument Design and Sales

Campbell Monument

712 Dundas Street West | Belleville ON | K8N 4Z2

Phone: 613-966-5154 | Fax: 613-966-0323 | Toll Free: 1-800-267-0512

<https://can01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.campbellmonument.com%2F&data=05%7C02%7Cgmaracle%40deseronto.ca%7Ceed18290c2ac46d84c4508debc0f9fcc%7C4837cef2758041f18b8e5f08a64410bf%7C0%7C0%7C639154972751437948%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMilslkFOljoITWVpbCIsIldUIjoyfQ%3D%3D%7C0%7C%7C%7C&sdata=hF0H86%2FUbrSzlfu4EvXNsW5ZysARsaF4UPleSVWd26A%3D&reserved=0>

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Presented by the Belleville Chamber of Commerce

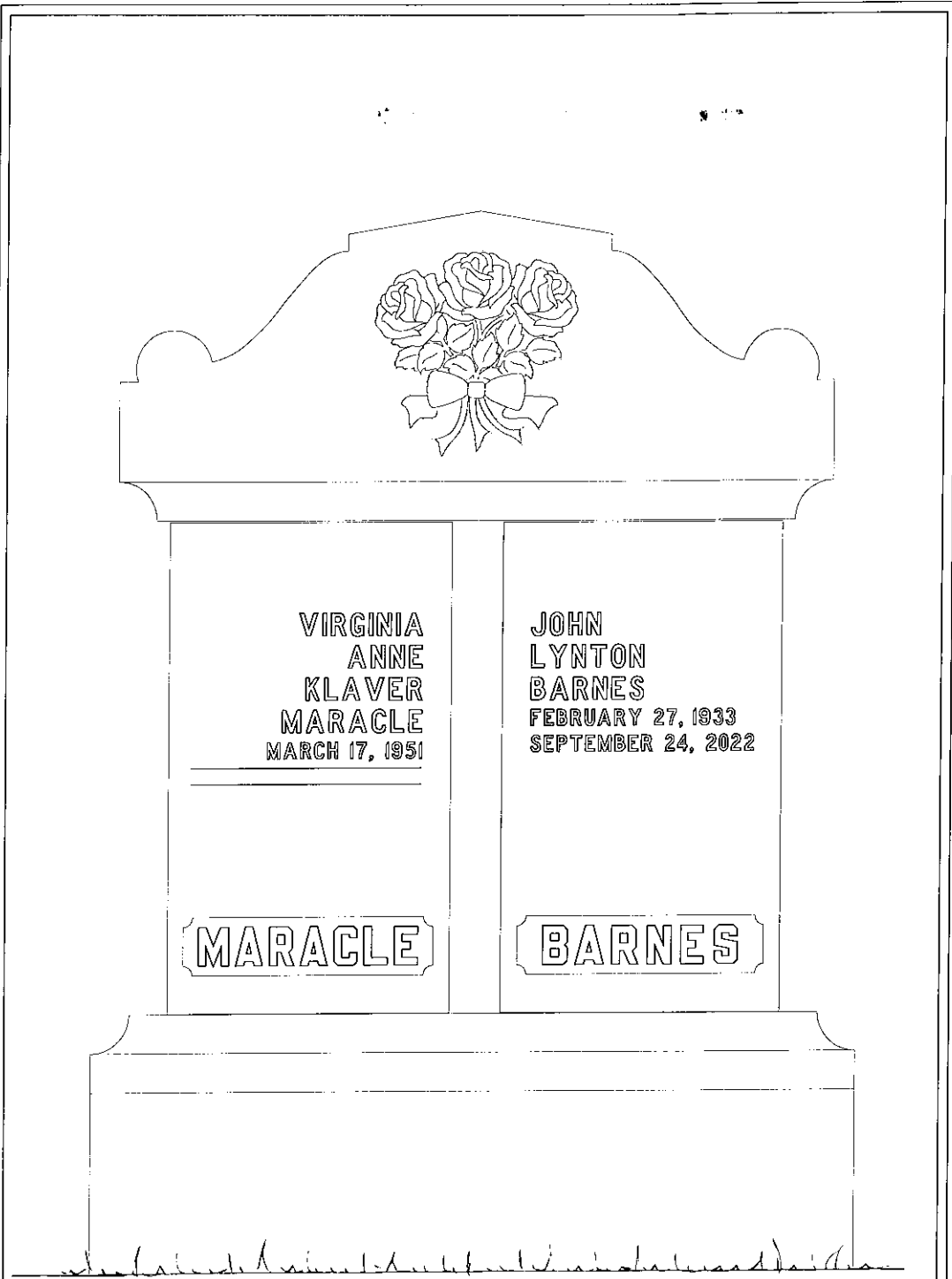
-----Original Message-----

From: Gail Maracle <gmaracle@deseronto.ca>

Sent: August 20, 2025 9:53 AM

To: James McMullen <jamesm@campbellmonument.com>

Subject: Maracle plot



Front View

Gem Mist Cap: 56x16x24
 Gem Mist Tablets: 22x12x38 P4
 Gem Mist Base: 60x24x20 with PolTop, 3" Scotia, 3" Margin, Brp
 Family Names: Raised Block - Inscriptions: V-Cut Gothic
 Design: Sandblast/Shapecarved

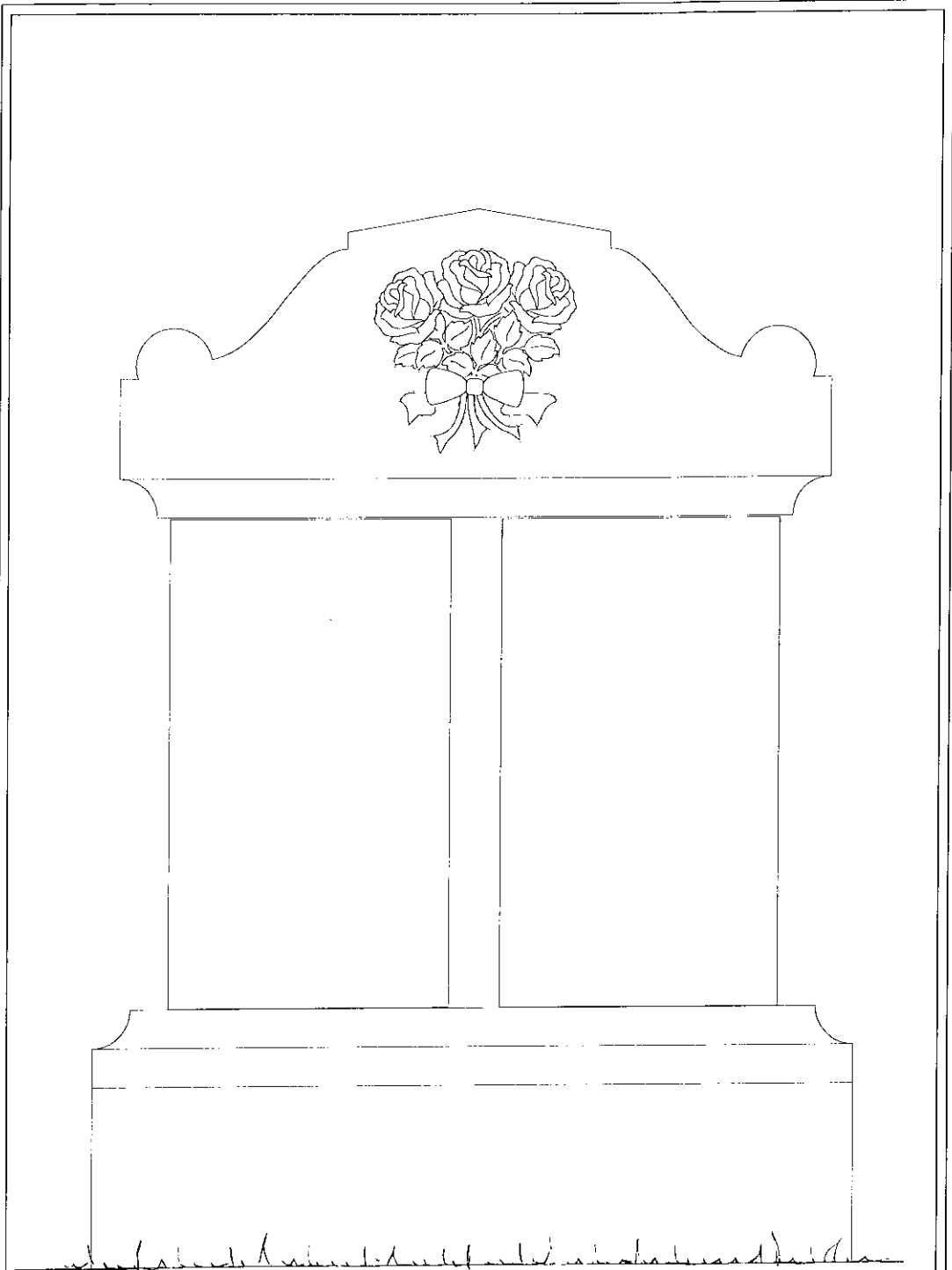
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Scale 1/10:1

Designed exclusively for Campbell Monument Co. by K.C.Robinson Sept. 8, 2025

Approved exactly as shown _____ date _____
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Order #
 24-2388



Back View

Design: Sandblast/Shapecarved

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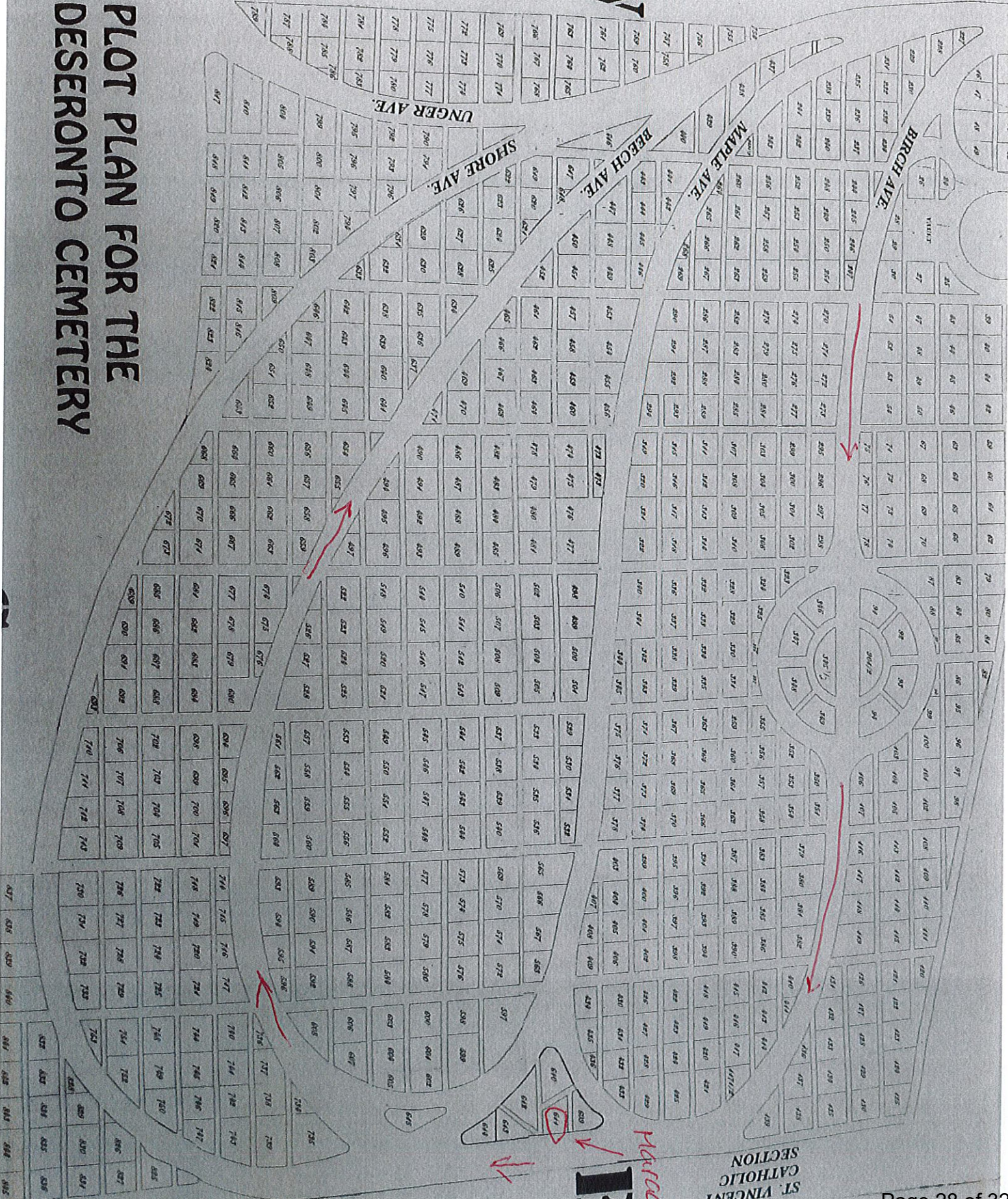
Scale 1/10:1

Designed exclusively for Campbell Monument Co. by K.C.Robinson Sept. 8, 2025

Approved exactly as shown _____	date _____
Approved with changes shown _____	date _____

Order # 24-2388

PLOT PLAN FOR THE DESERONTO CEMETERY



PLOT # 611

N

W

A			G
B		John Barnes.	H
C			I
D			J
E			K
F			L

E

S All 12 plots purchased by Virginia Maracle

- a _____
- b _____
- c _____
- d _____
- e _____
- f _____
- g _____
- h John Barnes. Sept. 29/22.
- i _____
- j _____
- k _____
- l _____

UPRIGHT MARKERS

1. There shall be not more than one upright marker on any lot.
2. The upright marker shall be placed at the head of the lot or the place reserved for it, unless adjoining (end-to-end) lots or plots are owned by the same Interment Rights Holder, in which case both sides of the die stone may be used for inscription.
3. The die stone and base stone shall be constructed of granite.
4. Upright markers to be placed at the head of an infant grave shall not exceed 60.96 cm (24 inches) in overall height. The base stone shall not exceed a width of 45.7 cm (18 inches) nor thickness of 25.4 cm (10 inches) and shall not be less than 20.3 cm (8 inches) in height. The die stone shall not exceed a width of 40.6 cm (16 inches) nor a thickness of 15.2 cm (6 inches).
5. Upright markers to be placed at the head of a single grave shall not exceed 1.22 metres (48 inches) in overall height. The base stone shall not exceed a width of 76.2 cm (30 inches) nor thickness of 35.6 cm (14 inches) and shall not be less than 20.3 (8 inches) in height. The die stone shall not exceed a width of 66 cm (26 inches) nor a thickness of 15.2 cm (6 inches).
6. Upright markers to be placed at the head and center width of a plot containing two or more single graves shall not exceed 1.37 metres (54 inches) in overall height.
7. The base stone to be placed on a two grave plot shall not exceed a width of 1.62 metres (64 inches) nor thickness of 40.6 cm (16 inches). The die stone shall not exceed a width of 1.47 metres (58 inches) nor a thickness of 25.4 cm (10 inches).
8. The base stone to be placed on a three grave plot shall not exceed a width of 1.83 metres (72 inches) nor thickness of 40.6 cm (16 inches). The die stone shall not exceed a width of 1.73 metres (68 inches) nor a thickness of 25.4 cm (10 inches).
9. The base stone to be placed on a plot containing more than three graves, may be permitted upon approval of the Board, the width not exceeding 50% of the width of the plot. The thickness of the base stone shall not exceed 45.7 cm (18 inches). The die stone shall not exceed a thickness of 30.5 cm (12 inches).
10. The top and bottom of a base stone shall be smooth sawn.

Upright Markers (continued)

11. Free standing crosses or upright markers of exceptional design that may exceed upright marker specifications may be permitted, should the design, plan and specifications relative to the material, construction and the proposed location be submitted to and approved by the Board.
12. Minor scraping of the base stone due to the grass mowing operations shall be considered by the Municipality to be normal wear.
13. Upright markers shall have no uncovered vertical joints.
14. The technical specifications for foundations provided by monument suppliers, shall be as follows:
 - i) The concrete mix for the foundation shall be 20.5 MPA (3000 psi), maximum 75mm (3 inches) slump, maximum 20 mm (0.8 inches) aggregate and 6% +/- 1% air entraining agent.
 - ii) The dimensions of the bottom of the foundation shall be at least equal to the dimensions of the top of the foundation.
 - iii) The dimensions of the top of the foundation shall be equal to the dimensions of the base stone.
 - iv) The surface of the foundation shall be flush with the lowest point of the surrounding ground.
 - v) Should conditions Warrant, a floating type foundation may be built and placed over 20 mm (0.8 inches) clear, crushed stone.
 - vi) The finished concrete shall be permitted to cure for 48 hours before a marker is placed.
 - vii) A proper bonding agent and re-bar shall be used when it is necessary to add to an existing foundation.
 - viii) The lot or plot upon which foundation work is executed shall be returned to proper condition.
15. Marker inscriptions shall be in keeping with the dignity and decorum of the Cemetery. Only surnames are permitted on the reverse side of the upright monuments.
16. Specifications for inscriptions to be placed on the surface of an exterior niche panel of a Columbarium shall be given to the Interment Rights Holder at the time of Interment Rights purchase.
17. The marker for a Canadian or Allied Veteran or for a Commonwealth War Interment shall not be altered or moved without the agreement of the Federal Department of Veterans Affairs, the Commonwealth War Graves Commission or such authority as is prescribed by statute. This shall apply only where the Federal Department of Veterans Affairs has contributed to the cost of the Interment

THE CORPORATION OF THE TOWN OF DESERONTO

BY-LAW NUMBER XX-2026

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE DESERONTO
CEMETERY BOARD COUNCIL MEETING HELD ON THE 10th DAY OF JUNE 2026.**

THE TOWN OF DESERONTO ENACTS AS FOLLOWS:

1. Every decision of the Council taken at the meeting at which this by-law is passed and every motion and resolution passed at that meeting shall have the same force and effect as if each and every one of them had been the subject matter of a separate by-law duly enacted, except where prior approval of the Ontario Municipal Board is required and where any legal prerequisite to the enactment of a specific by-law has not been satisfied.
2. The Mayor and the proper civic employees of the Town of Deseronto are hereby authorized and directed to execute and deliver all documents as are required to give effect to the decisions, motions and resolutions taken at the meeting at which this by-law is passed.
3. This by-law comes into force on the day it is passed.

READ a first, second and third time, number assigned and finally passed this 10th day of June, 2026.

MAYOR

CLERK