

	Page
1. <b>CALL TO ORDER</b>	
2. <b>ADOPTION OF AGENDA</b>	
3. <b>DISCLOSURE OF PECUNIARY INTEREST</b>	
4. <b>DEPUTATIONS/PRESENTATIONS</b>	
4.1. Tony Guerrero will speak to Council regarding the water tower project <a href="#">Guerrera - tower</a>	3
5. <b>UNFINISHED BUSINESS</b>	
6. <b>ADMINISTRATIVE CONSENT AGENDA</b>	
6.1. Minutes of the June 24, 2026 Regular Council meeting <a href="#">Regular Council - 24 Jun 2026 - Minutes - Pdf</a>	4 - 8
6.2. Approval of Accounts <a href="#">13-2026 Schedule of Accounts July 8 2026</a>	9 - 15
6.3. Eastern Ontario Regional Network Cell Gap Report for June 2026 <a href="#">Hastings County June 2026</a>	16 - 22
7. <b>ITEMS FOR CONSIDERATION</b>	
7.1. Verbal update on tree planting	
7.2. Letter from the Hon. Todd McCarthy, Minister of Environment, Conservation and Parks, regarding budget and apportionment matters <a href="#">357-2026-1745 - signed letter</a>	23 - 29
7.3. Quinte Conservation - Preliminary Budget & Capital Asset Management Plan <a href="#">Town of Deseronto Preliminary Budget 2027 APPROVED Digital Version 2023 Captial Asset Management Plan V2</a>	30 - 59
8. <b>NOTICES OF MOTION</b>	
9. <b>BY-LAWS</b>	
9.1. By-law XX-2026, being a by-law to authorize delegated authority during the "Lame Duck" periods of Council during the 2026 Municipal Election <a href="#">XX-2026 By-Law Lame Duck Period</a>	60 - 61
9.2. Being a by-law to establish a Joint Municipal Election Compliance Audit Committee and Appoint Members	62 - 72

10. **ANNOUNCEMENTS**

11. **CLOSED SESSION**

- 11.1. Closed Session Items Under Section 239 (2)  
f) 1 under Advice subject to solicitor-client privilege

12. **INSTRUCTION TO STAFF**

13. **BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL**

- 13.1. By-law XX-2026 to confirm the proceedings of the Regular meeting of Council on July 8, 2026.

73

[XX-2026 Confirming by-law 07-08-26](#)

14. **ADJOURNMENT**

Gail Maracle

---

**From:** Tony Guerrero [REDACTED]  
**Sent:** June 26, 2026 1:44 PM  
**To:** Bryan Brooks  
**Cc:** Gail Maracle  
**Subject:** RE: Deseronto Water Tower

Hello Bryan and Gail,

Further to our meeting this morning, I will attend the July 8<sup>th</sup> Council meeting. Please confirm the time of the meeting. The purpose will be to update staff and Council on the Deseronto Standpipe project.

I have given our Geotechnical team the go-ahead to start the site investigation. After the drilling work on site, they will provide a report with the soil conditions at depth so that the foundation designer (part of the tank supplier team) can do a preliminary foundation design. That is required at the tender stage, so that the bidders are able to price the excavation and concrete foundation work.

The Geotech report will also provide a dewatering requirement estimate that will be available for the bidders as well.

The type of tank being that has been selected is a glass-fused-to-steel standpipe. These are very common in this application. They provide excellent corrosion resistance at a reasonable price point. This leads to excellent life-cycle costs. The same style of product is also used for grain storage at farms all over the province. Those are branded as "Harvestor tanks", and have a dark blue shiny appearance.

There are two supplies in Ontario that normally provide these tanks. The tank supplier normally works as a sub-contractor to supply and erect the tank, while the General Contractor typically does the excavation, pipe work, foundation, site work, and valve chambers, etc. We have also seen where the tank supplier acted as the General Contractor, then hired local contractors as subs to complete the work described above. You should receive multiple, competitive bids for your project.

We will complete the design for the piping, site work, valve chamber, and potentially a small building on site. We will provide a detailed specification and design drawings as part of a tender package that will be advertised and posted in conjunction with the Town. The work will be tendered this fall, for construction starting next spring. The preliminary schedule is as follows:

Completion of Geotechnical report: July 30, 2026  
Completion of detailed design: August 30, 2026  
Completion of tender package: September 30, 2026  
Tender period closes: October 30, 2026  
Tender award (pending Council approval) : November, 2026  
Shop drawing submittal and approval period: January, 2027  
Construction Start date: May 2027  
Construction Completion date: October 2027

The projection should be completed by late fall of 2027.



**MINUTES**  
**Regular Council**  
**Deseronto Town Hall**  
**Wednesday, June 24, 2026**  
**6:30 PM**

**PRESENT:** Mayor Dan Johnston, Councillor Norman Clark, Councillor Kevin Smith, and Councillor Jamie Zieman

**REGRETS:** Deputy Mayor Steven Everhardus

**STAFF PRESENT:** Clerk Gail Maracle, Treasurer Vicki Thompson, and Town Manager Bryan Brooks

**1. CALL TO ORDER**

Mayor Johnston called the regular Council meeting of June 24, 2026 to order at 6:30 pm. He advised that Deputy Mayor Everhardus had sent his regrets.

**2. ADOPTION OF AGENDA**

**Resolution 16-26-01**

Moved by Councillor Norman Clark  
Seconded by Councillor Kevin Smith

THAT the agenda for the June 24, 2026 Regular Council meeting be accepted.

**Carried**

**3. DISCLOSURE OF PECUNIARY INTEREST**

None noted

**4. DEPUTATIONS/PRESENTATIONS**

**5. UNFINISHED BUSINESS**

5.1. Report on "Live Barn"

**Resolution 16-26-02**

Moved by Councillor Jamie Zieman  
Seconded by Councillor Kevin Smith

THAT Council receive the report entitled "LiveBarn Streaming Service Installation" as presented;

FURTHER THAT Council approve the installation of the LiveBarn video streaming system within the Deseronto Community Recreation Centre;

FURTHER THAT Council delegate administrative authority, with a memorandum of understanding, for the operation of the LiveBarn system, including scheduling, blackout requests, user communication, and coordination with LiveBarn, to the Deseronto & District Minor Hockey Association (DDMHA);

FURTHER THAT Council direct staff to amend the Town's facility user group agreements and rental procedures to include acknowledgement of the LiveBarn streaming service and establish a process whereby user groups and renters may request that activities be streamed or designated as non-viewable through the LiveBarn platform;

AND FURTHER THAT all revenues generated through the LiveBarn program, including referral and promotional revenues, be directed to the Deseronto & District Minor Hockey Association.

**Carried**

**6. ADMINISTRATIVE CONSENT AGENDA**

- 6.1. Minutes of the June 10, 2026 Regular meeting of Council
- 6.2. Approval of Accounts
- 6.3. By-law Enforcement Services Board report for May 2026
- 6.4. Eastern Ontario Wardens' Caucus June 2026 Newsletter
- 6.5. Eastern Ontario Regional Network - Cell Gap Report

**Resolution 16-26-03**

Moved by Councillor Kevin Smith  
Seconded by Councillor Jamie Zieman

THAT the Fire Department Q2 report be moved to Items for Consideration for discussion.

**Carried**

**Resolution 16-26-04**

Moved by Councillor Norman Clark  
Seconded by Councillor Jamie Zieman

THAT the minutes of the June 10, 2026 Regular meeting of Council be adopted as presented;

FURTHER THAT Schedule of Accounts numbered 12-2026 in the amount of \$258,822.59 be approved for payment;

FURTHER THAT the By-Law Enforcement Services Board report for the month of May 2026 be received;

FURTHER THAT the Eastern Ontario Warden's Caucus June 2026 newsletter be received;

AND FURTHER THAT the Eastern Ontario Regional Network Cell Gap Report be received.

**Carried**

**7. ITEMS FOR CONSIDERATION**

- 7.1. Deseronto Fire Department - Q2 report

**Resolution 16-26-05**

Moved by Councillor Kevin Smith  
Seconded by Councillor Jamie Zieman

THAT the Deseronto Fire Department Q2 report be received.

**Carried**

- 7.2. Council Remuneration

**Resolution 16-26-06**

Moved by Councillor Jamie Zieman  
Seconded by Councillor Norman Clark

THAT Council receive the Council Remuneration Review Report for information;

FURTHER THAT Council approve the implementation of revised Council remuneration for the 2026-2030 term of Council based on the Average of the 25th Percentile and Median/Average comparator methodology as follows:

- Mayor/Reeve: \$18,161 annually;
- Deputy Mayor/Reeve: \$14,330 annually;

- Councillor: \$12,829 annually;

FURTHER THAT no health benefit coverage be provided to members of Council during the 2026-2030 term;

AND FURTHER THAT the Town continue its current practice of providing additional meeting stipends only for boards, committees, or appointments that have an established honorarium structure approved by Council.

**Carried**

7.3. Municipal Capital Facility Designation review - 331 Dundas Street

**Resolution 16-26-07**

Moved by Councillor Jamie Zieman

Seconded by Councillor Norman Clark

THAT Council receive the report entitled "Municipal Capital Facility Designation Review – 331 Dundas Street" for information;

FURTHER THAT after review of the current use of the property located at 331 Dundas Street, Council rescinded By-Law No. 03-2022, which gave the property a Municipal Capital Facility designation.

AND FURTHER THAT staff advise the Lennox & Addington County General Hospital of Council's decision and advise them that they will be responsible for the property taxes and property maintenance as of August 1, 2026.

**Carried**

7.4. Fire Protection Service Agreement

**Resolution 16-26-08**

Moved by Councillor Kevin Smith

Seconded by Councillor Norman Clark

THAT Council receive the verbal presentation from Fire Chief McIlvaney regarding the Mutual Aid agreement with Greater Napanee.

**Carried**

7.5. Deseronto Water Financial Plan - 2026-2031

**Resolution 16-26-09**

Moved by Councillor Jamie Zieman

Seconded by Councillor Kevin Smith

THAT Council adopt the Town of Deseronto Water Financial Plan for the period of 2026-2031, as prepared by Agile Infrastructure;

AND FURTHER THAT staff be directed to submit the plan to the Municipal Drinking Water Licensing Program.

**Carried**

7.6. Closed Meeting Investigator

**Resolution 16-26-10**

Moved by Councillor Kevin Smith

Seconded by Councillor Jamie Zieman

THAT staff consult with Hastings County to inquire whether or not they will be doing a group tender for a Closed Meeting Investigator.

**Carried**

7.7. Request from Dr. Raj Khanuja - National Dental Care Day

**Resolution 16-26-11**

Moved by Councillor Norman Clark  
Seconded by Councillor Jamie Zieman

WHEREAS oral health is an essential component of overall health and well-being, and access to preventive dental care and oral health education contributes to healthier individuals, families, and communities;

AND WHEREAS National Dental Care Day is a Canadian public awareness initiative dedicated to promoting oral health education, preventive care, and equitable access to oral healthcare services, particularly for underserved and vulnerable populations;

AND WHEREAS this initiative recognizes the valuable contributions of dentists, dental hygienists, dental assistants, educators, volunteers, and community organizations that work to improve oral healthcare outcomes and support healthier communities;

AND WHEREAS increasing awareness about preventive dental care, oral hygiene, and early intervention can help improve long-term health outcomes, reduce barriers to care, and strengthen public health and community wellness initiatives;

NOW THEREFORE, the Council of the Town of Deseronto do hereby proclaim October 10, 2026 as "National Dental Care Day" in the Town of Deseronto and encourage residents to recognize the importance of oral health and support initiatives that promote accessible dental care, preventive education, and community wellness.

**Carried**

7.8. Request from Kristin Pichoskie - Pregnancy and Infant Loss Awareness Day

**Resolution 16-26-12**

Moved by Councillor Norman Clark  
Seconded by Councillor Jamie Zieman

WHEREAS pregnancy and infant loss affects thousands of Canadian families each year;

AND WHEREAS Council would like to help raise awareness, honour babies gone too soon, support bereaved families, reduce the stigma surrounding grief and loss, and encourage compassionate conversations about pregnancy loss, infant loss, stillbirth, and child loss within our communities.

THEREFORE the Council of the Town of Deseronto does hereby proclaim October 15, 2026 as "Pregnancy and Infant Loss Awareness Day" and the month of October as "Pregnancy and Infant Loss Awareness Month" in the Town of Deseronto.

**Carried**

**8. NOTICES OF MOTION**

**9. BY-LAWS**

9.1. By-law 27-2026 to enter into a Fire Protection Services Agreement

**Resolution 16-26-13**

Moved by Councillor Kevin Smith  
Seconded by Councillor Jamie Zieman

THAT By-law 27-2026, being a by-law to approve and authorize the execution of a mutual aid agreement between the Town and Greater Napanee for fire

protection services, having been read a first, second and third time and number assigned, be finally passed this 24th day of June 2026.

**Carried**

**10. ANNOUNCEMENTS**

Mayor Johnston reminded all that Deseronto Day would be held on Saturday June 27th, with opening ceremonies in Rathbun Park commencing at 10 am. He further advised that he and other Council members had been receiving compliments on the clean up of the burn property located at 240 Main Street. He reminded Council that there would only be one meeting (the 2nd Wednesday) in July and August.

The Town Manager advised that he would have the water and sewer contract back for review at the July 8th meeting of Council.

The Clerk advised Council that there would be a Cemetery Board meeting at 6:00 pm, prior to the July 8th Council meeting.

**11. BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL**

11.1. By-law 28-2026 to confirm the proceedings of Council for June 24, 2026

**Resolution 16-26-14**

Moved by Councillor Jamie Zieman  
Seconded by Councillor Norman Clark

THAT By-law 28-2026, being a by-law to confirm the proceedings of the June 24, 2026 Council meeting, having been read a first, second and third time, be assigned a number and finally passed this 24th day of June 2026..

**Carried**

**12. ADJOURNMENT**

**Resolution 16-26-15**

Moved by Councillor Norman Clark

THAT the June 24, 2026 Regular Council meeting be adjourned.

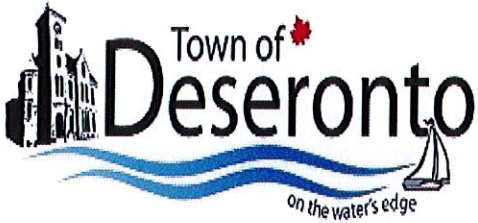
**Carried**

---

Mayor

---

Clerk



7/08/26

**Corporation of the  
TOWN OF DESERONTO**

Schedule of Accounts No. **13-2026**

Moved by: \_\_\_\_\_

Seconded by \_\_\_\_\_

"That Schedule of Accounts Numbered  
be approved in the amount of \$ **344,771.86**

Carried.

**BREAKDOWN OF SCHEDULE OF ACCOUNTS**

**ACCOUNTS PAID**  
See Attached Lists

	<u>BATCH</u>		<u>AMOUNT</u>
	2026-00044	\$	337,771.86
	2026-00046	\$	7,000.00

TOTAL SCHEDULE OF ACCOUNTS NO. **13-2026** Total \$ 344,771.86

**Town of Deseronto**  
**List of Accounts for Approval**  
 Batch: 2026-00044 to 2026-00044

Date Printed  
 2026-06-23 9:34 AM

Page 1

Bank Code - GEN - General

**COMPUTER CHEQUE**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
5710 2nd Q Levy 2026	2026-06-23	Algonquin & Lakeshore Catholic 10-10-12-46130 - Schools-Engli	2nd Q Levy 2026	4,592.80	4,592.80
5711 14653 2026	2026-06-23	Canadian Tire 10-30-31-43320 - Roads - Buildi 10-00-00-12103 - Federal Rebal 10-00-00-12104 - Provincial Ret	Cleaning Supplies, Straps HST Tax Code HST Tax Code	420.52 20.66 25.79	466.97
5712 5291-428617	2026-06-23	CarQuest Auto Parts 10-30-31-43600 - Roads - R & M 10-00-00-12103 - Federal Rebal 10-00-00-12104 - Provincial Ret	Oil Filter HST Tax Code HST Tax Code	11.79 0.58 0.73	13.10
5713 159682	2026-06-23	ChoiceCom Networks & Comm. Ltd 10-10-12-43130 - Admin - Photc 10-00-00-12103 - Federal Rebal 10-00-00-12104 - Provincial Ret	Billing Period May 15 - June HST Tax Code HST Tax Code	279.72 13.74 17.15	310.61
5714 2nd Q Levy 2026	2026-06-23	Conseil Des Ecoles Publiques 10-10-12-46110 - Schools-Frenc	2nd Q levy 2026	299.36	299.36
5715 2nd Q Levy 2026	2026-06-23	Conseil Des'El Coles 10-10-12-46140 - Schools-Frenc	2nd Q Levy 2026	111.88	111.88
5716 2nd Q 2026	2026-06-23	County of Hastings 10-10-12-46200 - Hastings Cour	2nd Q Levy 2026	113,595.76	113,595.76
5717 0000174900	2026-06-23	Evans Utility & Municipal 15-40-41-50351 - Water Meters 10-00-00-12103 - Federal Rebal 10-00-00-12104 - Provincial Ret	10 New Meters, 5/8" HST Tax Code HST Tax Code	6,229.25 306.08 381.97	6,917.30
5718 2nd Q Levy 2026	2026-06-23	Hasting & Prince Edward 10-10-12-46100 - Schools-Engli	2nd Q Levy 2026	51,766.82	51,766.82
5719 48917	2026-06-23	Holgate Tire & Battery 10-80-81-43600 - Parks - R & M 10-00-00-12103 - Federal Rebal 10-00-00-12104 - Provincial Ret	12" Tube Installed HST Tax Code HST Tax Code	40.70 2.00 2.50	45.20
5720 934319	2026-06-23	IMP Solutions 10-10-12-43500 - Admin - Comp 10-00-00-12103 - Federal Rebal 10-00-00-12104 - Provincial Ret	Fortinet Coterm Renewal Ar HST Tax Code HST Tax Code	2,720.24 133.66 166.80	3,020.70
5721 811443	2026-06-23	Kingston Humane Society 10-20-27-43735 - Animal Contro	May/26 Pound Service	511.00	511.00
5722 71020	2026-06-23	L&M Enterprises 10-20-21-43201 - Fire - Fire Equ	51.465 L Regular Fuel	72.00	72.00
5723 ML-IN-000749-0	2026-06-23	3635112 Canada Inc 10-20-21-43730 - Fire - Miscella 10-00-00-12103 - Federal Rebal 10-00-00-12104 - Provincial Ret	6 & 9 L FireX Extinguisher HST Tax Code HST Tax Code	788.23 38.73 48.34	875.30
5724	2026-06-23	Amber McCoy			

**Town of Deseronto**  
**List of Accounts for Approval**  
Batch: 2026-00044 to 2026-00044

**COMPUTER CHEQUE**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
REFUND		10-80-83-95300 - Arena -Buildin	Refund May 2, 2026 Banqu	289.32	
		10-00-00-12103 - Federal Rebat	HST Tax Code	14.22	
		10-00-00-12104 - Provincial Ret	HST Tax Code	17.74	321.28
<b>5725</b>	<b>2026-06-23</b>	<b>Napanee District Secondary School</b> Issued to: Dominic Labelle			
2025-26		10-10-10-43736 - Council - Grar	2025/26 Scholarship	300.00	300.00
<b>5726</b>	<b>2026-06-23</b>	<b>Ontario Clean Water Agency</b>			
66352		15-40-41-44115 - Consulting	WWTP June 2026 O&M	-7,081.88	
		15-40-41-44115 - Consulting	WTP June 2026 O&M	-1,283.52	-8,365.40
Credit174		15-40-41-44115 - Consulting	2025 Bill 124 Funding Credi	-23,066.15	-23,066.15
66812		15-40-41-44116 - Consulting - C	O&M April 2026	9,889.94	
		15-40-41-44116 - Consulting - C	O&M April 2026	154,816.97	
		15-40-41-44117 - Consulting - C	O&M April 2026	350.00	165,056.91
			Payment Total:		133,625.36
<b>5727</b>	<b>2026-06-23</b>	<b>PPE Solutions Inc</b>			
PPE14127		10-20-21-43730 - Fire - Miscella	Laundry Detergent, Degrea:	625.06	
		10-00-00-12103 - Federal Rebat	HST Tax Code	30.71	
		10-00-00-12104 - Provincial Ret	HST Tax Code	38.33	694.10
<b>5728</b>	<b>2026-06-23</b>	<b>Purolator Inc</b>			
575300078		10-20-21-43730 - Fire - Miscella	Return Fire Equipment	135.70	
		10-00-00-12103 - Federal Rebat	HST Tax Code	6.67	
		10-00-00-12104 - Provincial Ret	HST Tax Code	8.31	150.68
<b>5729</b>	<b>2026-06-23</b>	<b>Rogers</b>			
5-0774-2647 06,		10-10-12-49200 - Capital Expen	Bill #3170577194	23.40	
		10-00-00-12103 - Federal Rebat	HST Tax Code	1.15	
		10-00-00-12104 - Provincial Ret	HST Tax Code	1.44	25.99
<b>5730</b>	<b>2026-06-23</b>	<b>Telizon</b>			
0685702026061		10-30-31-43150 - Roads - Telep	Billing Period June 10 - July	49.23	
		10-30-31-43151 - Roads - Intern	Billing Period June 10 - July	71.08	
		10-00-00-12103 - Federal Rebat	HST Tax Code	5.91	
		10-00-00-12104 - Provincial Ret	HST Tax Code	7.38	133.60
			Total Computer Cheque:		317,849.81

**OTHER**

Payment # Invoice #	Date	Vendor Name GL Account	GL Transaction Description	Detail Amount	Payment Amount
<b>19580</b>	<b>2026-06-19</b>	<b>Ultramir</b>			
19580		10-30-31-43209 - Roads Materiz	161.8 LTR	293.14	
		10-00-00-12103 - Federal Rebat	HST Tax Code	14.40	
		10-00-00-12104 - Provincial Ret	HST Tax Code	17.98	325.52
<b>331 Main May/26</b>	<b>2026-06-19</b>	<b>Enbridge Gas</b>			
331 Main May/26		10-10-12-43430 - Admin - Gas	Billing Per May 2 - June 3/2	88.68	
		10-00-00-12103 - Federal Rebat	HST Tax Code	4.36	
		10-00-00-12104 - Provincial Ret	HST Tax Code	5.42	98.46
<b>51 Mech Jun/26</b>	<b>2026-06-19</b>	<b>Cogeco Connexion Inc.</b>			
51 Mech Jun/26		10-80-83-43151 - Arena -Interne	June 11 - July 10 2026	68.61	
		10-80-83-43150 - Arena -Teleph	June 11 - July 10 2026	34.22	
		10-00-00-12101 - ITC Receivabl	HST-ITC Tax Code	5.14	

**Town of Deseronto**  
**List of Accounts for Approval**  
Batch: 2026-00044 to 2026-00044

OTHER						
Payment #	Date	Vendor Name				
Invoice #		GL Account	GL Transaction Description	Detail Amount		Payment Amount
		10-00-00-12101 - ITC Receivabl	HST-ITC Tax Code	8.24		116.21
<b>51 Mech June/26</b>	<b>2026-06-19</b>	<b>Enbridge Gas</b>				
51 Mech June/26		10-80-83-43430 - Arena -Heat	Billing Per Apr 9 - June 9/26	17.74		
		10-00-00-12101 - ITC Receivabl	HST-ITC Tax Code	0.89		
		10-00-00-12101 - ITC Receivabl	HST-ITC Tax Code	1.42		20.05
<b>Jun/26 Fire</b>	<b>2026-06-19</b>	<b>Enbridge Gas</b>				
Jun/26 Fire		10-20-21-43430 - Fire - Heat	Billing May 2 - June 3/26	140.70		
		10-00-00-12103 - Federal Rebat	HST Tax Code	6.91		
		10-00-00-12104 - Provincial Ret	HST Tax Code	8.62		156.23
<b>May/26 0 Main</b>	<b>2026-06-19</b>	<b>Hydro One Networks Inc</b>				
May/26 0 Main		15-40-41-43410 - Water - Hydro	Billing Period May 1-30/26	38.32		
		15-40-41-43410 - Water - Hydro	Rebate Billing Period May 1	-8.84		
		10-00-00-12103 - Federal Rebat	HST Tax Code	1.88		
		10-00-00-12104 - Provincial Ret	HST Tax Code	2.35		33.71
<b>May/26 100 M CA</b>	<b>2026-06-19</b>	<b>Hydro One Networks Inc</b>				
May/26 100 M C		10-80-81-43410 - Parks - Hydro	Billing Period May 1-30/26	46.43		
		10-80-81-43410 - Parks - Hydro	Rebate Billing Period May 1	-10.71		
		10-00-00-12103 - Federal Rebat	HST Tax Code	2.28		
		10-00-00-12104 - Provincial Ret	HST Tax Code	2.85		40.85
<b>May/26 100 PRIN</b>	<b>2026-06-19</b>	<b>Hydro One Networks Inc</b>				
May/26 100 PRI		10-30-31-43410 - Roads - Hydr	Billing Period May 1-30/26	104.25		
		10-30-31-43410 - Roads - Hydr	Rebate Billing Period May 1	-24.08		
		10-00-00-12103 - Federal Rebat	HST Tax Code	5.12		
		10-00-00-12104 - Provincial Ret	HST Tax Code	6.40		91.69
<b>May/26 1st St P</b>	<b>2026-06-19</b>	<b>Hydro One Networks Inc</b>				
May/26 1st St P		15-40-41-43411 - Wastewater -	Billing Period - May 5 - June	140.97		
		15-40-41-43411 - Wastewater -	Rebate Billing Period - May	-32.55		
		10-00-00-12103 - Federal Rebat	HST Tax Code	6.93		
		10-00-00-12104 - Provincial Ret	HST Tax Code	8.64		123.99
<b>May/26 281 MAPL</b>	<b>2026-06-19</b>	<b>Hydro One Networks Inc</b>				
May/26 281 MAI		15-40-41-43411 - Wastewater -	Billing Period - May 5 - June	140.25		
		15-40-41-43411 - Wastewater -	Rebate Billing Period - May	-32.40		
		10-00-00-12103 - Federal Rebat	HST Tax Code	6.89		
		10-00-00-12104 - Provincial Ret	HST Tax Code	8.60		123.34
<b>May/26 316 EDM</b>	<b>2026-06-19</b>	<b>Hydro One Networks Inc</b>				
May/26 316 EDM		10-20-21-43410 - Fire - Hydro	Billing Period May 1-30/26	172.70		
		10-20-21-43410 - Fire - Hydro	Rebate Billing Period May 1	-39.89		
		10-00-00-12103 - Federal Rebat	HST Tax Code	8.49		
		10-00-00-12104 - Provincial Ret	HST Tax Code	10.59		151.89
<b>May/26 318 EDM</b>	<b>2026-06-19</b>	<b>Hydro One Networks Inc</b>				
May/26 318 EDM		10-20-21-43410 - Fire - Hydro	Billing Period May 1-30/26	150.35		
		10-20-21-43410 - Fire - Hydro	Rebate Billing Period May 1	-34.73		
		10-00-00-12103 - Federal Rebat	HST Tax Code	7.39		
		10-00-00-12104 - Provincial Ret	HST Tax Code	9.22		132.23
<b>May/26 322 W PW</b>	<b>2026-06-19</b>	<b>Hydro One Networks Inc</b>				
May/26 322 W P		10-30-31-43410 - Roads - Hydr	Billing Period Apr 30 - May 3	218.44		
		10-30-31-43410 - Roads - Hydr	Rebate Billing Period Apr 30	-50.43		

**Town of Deseronto**  
**List of Accounts for Approval**  
Batch: 2026-00044 to 2026-00044

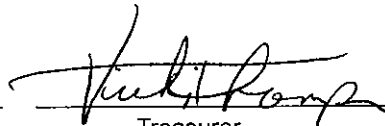
		OTHER			
Payment #	Date	Vendor Name			
Invoice #		GL Account	GL Transaction Description	Detail Amount	Payment Amount
		10-00-00-12103 - Federal Rebal	HST Tax Code	10.73	
		10-00-00-12104 - Provincial Ret	HST Tax Code	13.39	192.13
<b>May/26 330 SEWR</b>	<b>2026-06-19</b>	<b>Hydro One Networks Inc</b>			
May/26 330 SEV		15-40-41-43411 - Wastewater -	Billing Period Apr 28 - May :	6,986.83	
		10-00-00-12103 - Federal Rebal	HST Tax Code	343.30	
		10-00-00-12104 - Provincial Ret	HST Tax Code	428.44	7,758.57
<b>May/26 331 M TH</b>	<b>2026-06-19</b>	<b>Hydro One Networks Inc</b>			
May/26 331 M T		10-10-12-43410 - Admin - Hydr	Billing Period - May 1-30/26	422.35	
		10-10-12-43410 - Admin - Hydr	Reb: Billing Period - May 1-	-97.53	
		10-00-00-12103 - Federal Rebal	HST Tax Code	20.75	
		10-00-00-12104 - Provincial Ret	HST Tax Code	25.90	371.47
<b>May/26 331 MAIN</b>	<b>2026-06-19</b>	<b>Hydro One Networks Inc</b>			
May/26 331 MAI		10-80-81-43410 - Parks - Hydro	Billing Period - May 1-30/26	31.36	
		10-80-81-43410 - Parks - Hydro	Reb: Billing Period - May 1-	-7.24	
		10-00-00-12103 - Federal Rebal	HST Tax Code	1.54	
		10-00-00-12104 - Provincial Ret	HST Tax Code	1.93	27.59
<b>May/26 332 WATR</b>	<b>2026-06-19</b>	<b>Hydro One Networks Inc</b>			
May/26 332 WA		15-40-41-43410 - Water - Hydro	Billing Period Apr 28 - May :	5,895.20	
		10-00-00-12103 - Federal Rebal	HST Tax Code	289.66	
		10-00-00-12104 - Provincial Ret	HST Tax Code	361.51	6,546.37
<b>May/26 354 STNL</b>	<b>2026-06-19</b>	<b>Hydro One Networks Inc</b>			
May/26 354 ST		15-40-41-43410 - Water - Hydro	Billing Period May 1-30/26	327.26	
		15-40-41-43410 - Water - Hydro	Rebate Billing Period May 1	-75.59	
		10-00-00-12103 - Federal Rebal	HST Tax Code	16.08	
		10-00-00-12104 - Provincial Ret	HST Tax Code	20.07	287.82
<b>May/26 4th ST P</b>	<b>2026-06-19</b>	<b>Hydro One Networks Inc</b>			
May/26 4th ST F		15-40-41-43411 - Wastewater -	Billing Period - May 5 - June	66.83	
		15-40-41-43411 - Wastewater -	Rebate Billing Period -May :	-15.42	
		10-00-00-12103 - Federal Rebal	HST Tax Code	3.28	
		10-00-00-12104 - Provincial Ret	HST Tax Code	4.10	58.79
<b>May/26 GRN ST</b>	<b>2026-06-19</b>	<b>Hydro One Networks Inc</b>			
May/26 GRN ST		10-30-33-43410 - Street Lighting	Billing Period Apr 28 - May :	9.64	
		15-40-41-43410 - Water - Hydro	Rebate Billing Period Apr 21	-2.23	
		10-00-00-12103 - Federal Rebal	HST Tax Code	0.47	
		10-00-00-12104 - Provincial Ret	HST Tax Code	0.59	8.47
<b>May/26 PRINCE</b>	<b>2026-06-19</b>	<b>Enbridge Gas</b>			
May/26 PRINCE		10-30-31-43430 - Roads - Heat	Billing Per May 1 - June 3/2	89.96	
		10-00-00-12103 - Federal Rebal	HST Tax Code	4.42	
		10-00-00-12104 - Provincial Ret	HST Tax Code	5.51	99.89
<b>May/26 PW Off</b>	<b>2026-06-19</b>	<b>Enbridge Gas</b>			
May/26 PW Off		10-30-31-43430 - Roads - Heat	Billing Per May 2 - June 3/2	62.63	
		10-00-00-12103 - Federal Rebal	HST Tax Code	3.08	
		10-00-00-12104 - Provincial Ret	HST Tax Code	3.82	69.53
<b>May/26 SEWAGE</b>	<b>2026-06-19</b>	<b>Enbridge Gas</b>			
May/26 SEWAG		15-40-41-50302 - Wastewater H	Billing Per May 2 - June 3/2	185.32	
		10-00-00-12103 - Federal Rebal	HST Tax Code	9.10	
		10-00-00-12104 - Provincial Ret	HST Tax Code	11.52	

**Town of Deseronto**  
**List of Accounts for Approval**  
Batch: 2026-00044 to 2026-00044

OTHER						
Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount	
Invoice #	GL Account					
<b>May/26 STR LTa</b>	<b>2026-06-19</b>	<b>Hydro One Networks Inc</b>				
May/26 STR LTa	10-30-33-43410 - Street Lightin	Billing Period - Apr 28 - May		2,100.63		
	10-30-33-43410 - Street Lightin	Reb: Billing Period - Apr 28		-478.00		
	10-00-00-12103 - Federal Rebal	HST Tax Code		103.22		
	10-00-00-12104 - Provincial Ret	HST Tax Code		128.81		1,854.66
<b>May/26 WATR</b>	<b>2026-06-19</b>	<b>Enbridge Gas</b>				
May/26 WATR	15-40-41-43430 - Water Heat	Billing May 2 - June 3/26		924.52		
	10-00-00-12103 - Federal Rebal	HST Tax Code		45.43		
	10-00-00-12104 - Provincial Ret	HST Tax Code		56.70		1,026.65
					Total Other:	19,922.05
					Total GEN:	337,771.86

Certified Correct This June 23, 2026

\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Treasurer

Date Printed  
2026-06-30 9:24 AM

**Town of Deseronto**  
**List of Accounts for Approval**  
Batch: 2026-00046 to 2026-00046

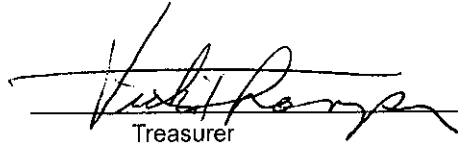
Bank Code - GEN - General

**COMPUTER CHEQUE**

Payment #	Date	Vendor Name	GL Transaction Description	Detail Amount	Payment Amount
Invoice #		GL Account			
5731	2026-06-30	Air Artisans			
2026 Final Pymt		10-80-82-44180 - Canada Day E	Fireworks Final Pymt 2026	6,303.72	
		10-00-00-12103 - Federal Rebal	HST Tax Code	309.73	
		10-00-00-12104 - Provincial Ret	HST Tax Code	386.55	7,000.00
			Total Computer Cheque:		<u>7,000.00</u>
			Total GEN:		<u>7,000.00</u>

Certified Correct This June 30, 2026

\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Treasurer

# EORN Cell Gap Project Monthly Update

## June 2026

### Regional view

	Planned	Completed	New this month
Upgrades to existing towers	311	311	n/a
New towers in service	257	219	15
New co-locations	89	81	3
Land use authority	257	257	n/a
Please note that this information is collected monthly and is subject to change as the project moves forward.			

### Hastings County

	Planned	Completed	New this month
Upgrades to existing towers	20	20	n/a
New towers in service	30	28	3
New co-locations	15	14	0
Land use authority	30	30	n/a
Please note that this information is collected monthly and is subject to change as the project moves forward.			

Note: data is updated by Rogers on the 15<sup>th</sup> of each month. Data provided for this update was received on June 15, 2026.

## County of Hastings Uplifts Build Schedule

Tower identifier	Site name	Municipality	In-service plan
C2229	Thomasburg	Municipality of Centre Hastings	In-service
C3396	Madoc	Municipality of Centre Hastings	In-service
C2906	Birds Creek	Municipality of Hastings Highlands	In-service
C2910	Maple Leaf	Municipality of Hastings Highlands	In-service
C2911	Maynooth	Municipality of Hastings Highlands	In-service
C3630	Marmora Town	Municipality of Marmora and Lake	In-service
C0232	Actinolite	Municipality of Tweed	In-service
C3628	Highway 7 (Actinolite) at Kaladar	Municipality of Tweed	In-service
C4374	Tweed	Municipality of Tweed	In-service
C0248	Bancroft	Town of Bancroft	In-service
C3632	L' Amable	Town of Bancroft	In-service
C2907	Highway 121 and Highway 28	Township of Faraday	In-service
C0231	Marmora	Township of Madoc	In-service
C3634	Eldorado	Township of Madoc	In-service

## County of Hastings Uplifts Build Schedule

Tower identifier	Site name	Municipality	In-service plan
C2228	Stirling	Township of Stirling-Rawdon	In-service
C3635	Highway 62 and Bannockburn	Township of Tudor and Cashel	In-service
C3689	Tudor and Cashel	Township of Tudor and Cashel	In-service
C1822	Marysville	Township of Tyendinaga	In-service
C2172	Shannonville	Township of Tyendinaga	In-service
C3337	Coe Hill	Township of Wollaston	In-service

## County of Hastings Co-location Build Schedule

Tower identifier	Site name	Municipality	In-service plan
C4681	Ivanhoe Station	Municipality of Centre Hastings	In-service
C6294	Baptiste Lake	Municipality of Hastings Highlands	In-service
C6628	Diamond Lake	Municipality of Hastings Highlands	In-service
C8545	Papineau Lake	Municipality of Hastings Highlands	In-service
C8546	Musclow Greenview Road and Old Welsh Road	Municipality of Hastings Highlands	In-service
C8556	Nieman Road and Church Road	Municipality of Hastings Highlands	In-service
C8481	North Baptiste Lake Road and ON-62	Municipality of Hastings Highlands	In-service
C8482	Lake Saint Peter	Municipality of Hastings Highlands	In-service
C8476	Bancroft and Pentecostal	Town of Bancroft	In-service
C8699	Airport Road and Brethour Road	Township of Faraday	In-service
C6296	Highway 62 and Brinklow Road	Township of Limerick	In-service
C4685	Springbrook	Township of Stirling- Rawdon	In-service
C6618	Gunter Lake	Township of Tudor and Cashel	In-service
C9779	Hwy 62 Bancroft	Municipality of Hastings Highlands	In-service
C9925	Hwy 28 South @ Bancroft	Town of Bancroft	2026

## County of Hastings New Tower Build Schedule

Tower identifier	Site name	Municipality	In-service plan
C8605	Forest View Road and Clarke Road	Municipality of Hastings Highlands	In-service
C8613	Mitchell Lake	Municipality of Hastings Highlands	In-service
C8614	Mink Lake Road	Municipality of Hastings Highlands	2026
C8698	North Baptiste Lake Road and McGarry Road	Municipality of Hastings Highlands	In-service
C8701	Musclow Greenview Road and McDonald Mine Road	Municipality of Hastings Highlands	In-service
C8709	Steels Road and Madawaska Road	Municipality of Hastings Highlands	In-service
C8606	Peterson Road and Kerr Lane	Municipality of Hastings Highlands	In-service
C8640	Road of Memories and North Marmora Road	Municipality of Marmora and Lake	In-service
C8644	Dickey Lake	Municipality of Marmora and Lake	In-service
C8714	Vansickle Road at Vansickle	Municipality of Marmora and Lake	2026
C8641	Bronson Road and Centre Line Road	Municipality of Marmora and Lake	In-service
C8536	Allore Road and Courneya Road	Municipality of Tweed	In-service

## County of Hastings New Tower Build Schedule

Tower identifier	Site name	Municipality	In-service plan
C8654	Queensborough Road and Black River	Municipality of Tweed	In-service
C8653	Elzevir Road and Reavie Road	Municipality of Tweed	In-service
C8695	Marlbank Road at Larkins	Municipality of Tweed	In-service
C8649	Egan Creek	Town of Bancroft	In-service
C8477	Highway 28 at Bronson	Town of Bancroft	In-service
C8514	ON-62 and Lower Turriff Road	Town of Bancroft	In-service
C8496	Hermon	Township of Carlow-Mayo	In-service
C8617	Kuno Road and Stewart Road	Township of Carlow-Mayo	In-service
C8708	Hoover Lake	Township of Carlow-Mayo	In-service
C8648	Carfrae Lake Land and Coe Island Lake Road	Township of Faraday	In-service
C8513	Sutton Road and Saint Ola Road	Township of Limerick	In-service
C8642	Keller Bridge	Township of Madoc	In-service
C8652	Bailey Road at Cooper	Township of Madoc	In-service

## County of Hastings New Tower Build Schedule

Tower identifier	Site name	Municipality	In-service plan
C3914	ReadSouth	Township of Tyendinaga	In-service
C8599	Ingram Road and Chandos Wollaston Road	Township of Wollaston	In-service
C8645	The Ridge Road and North Steenburg Lake Road	Township of Wollaston	In-service
C8646	Drumm Lake Road and Highway 620	Township of Wollaston	In-service
C8647	Lower Faraday Road and Cameron Road	Township of Wollaston	In-service



357-2026-1745

June 26, 2026

**TO:** Conservation Authorities Chairs, GMs/CAOs, and municipalities

**SUBJECT:** Minister's direction under section 1.14 of the *Conservation Authorities Act* with respect to budget and apportionment matters

---

I am writing with regards to the transition of Ontario's conservation authority system to a consolidated regional model. Pursuant to my authority under section 1.14 of the *Conservation Authorities Act* (CAA), I am issuing a direction ("Direction") to conservation authorities on budget and apportionment matters leading up to the transition date – please see attached Direction.

The purpose of this Direction, effective from June 26, 2026 to the transition date under the CAA (i.e., February 1, 2027, or such later date as may be prescribed by the regulations), is to require conservation authorities to complete the budgetary process for the 2027 calendar year budget before the transition date, and in accordance with the CAA and applicable budget and apportionment regulations.

This Direction establishes deadlines for key budget process milestones, including the holding of meetings to approve apportionment amounts and final budgets, and the sending of notices of apportionment to participating municipalities. Conservation authorities are also required to notify the Ministry of the Environment, Conservation and Parks and the Ontario Provincial Conservation Agency (OPCA) as certain steps of the budget process are completed. This Direction applies to all conservation authorities listed in Appendix A, with additional guidance set out in Appendix B of the attachment.

The Direction is intended to ensure that the transition to consolidation is successful with minimal disruptions to conservation authorities' governance, programs and services.

If you have any questions regarding this Direction, please contact the Conservation Authorities Section of the Ministry of the Environment, Conservation and Parks at [ca.office@ontario.ca](mailto:ca.office@ontario.ca).

...2

Conservation Authorities Chairs, GMs/CAOs, and municipalities  
Page 2.

Sincerely,

A handwritten signature in blue ink, appearing to read "Todd McCarthy". The signature is fluid and cursive, with a long horizontal flourish extending to the left and a sharp downward stroke at the end.

Todd McCarthy  
Minister of the Environment, Conservation and Parks

Enclosures

c: The Honorable Rob Flack, Minister of Municipal Affairs and Housing

## ATTACHMENT A

### Minister's Direction Issued Pursuant to Section 1.14 of the *Conservation Authorities Act* (this "Direction")

Section 1.14 of the *Conservation Authorities Act* (CAA) provides the Minister with the authority to issue a direction to a conservation authority in relation to various matters for the purpose of facilitating the transition to a regional watershed-based framework for conservation authorities. The types of directions that can be issued by the Minister are set out in clauses 1.14(1)(a) to (d):

- (a) prohibiting the authority from making a decision in relation to its exercise of any of its powers under this Act or any other Act in the circumstances specified in the direction and subject to any specified conditions;
- (b) requiring the authority to give notice, in accordance with the direction, of a decision that it has made;
- (c) requiring the authority to send notices under subsection 25 (2), 27 (3) or 27.2 (3) by the date specified in the direction;
- (d) governing budgetary and apportionment matters relating to the authority that are otherwise addressed in a regulation made under clause 40 (1) (c), (e) or (f) or clause 40 (3) (k).

Section 1.14 further provides that an authority that receives such a direction shall comply with the direction within the time specified in the direction.

---

Pursuant to the authority of the Minister of the Environment, Conservation and Parks under clauses 1.14(1)(c) and (d), the conservation authorities set out under Appendix "A" of this Direction (the "**authorities**" or each, an "**authority**") are hereby directed as follows:

1. Each authority shall take all necessary steps to develop and approve its budget for the 2027 calendar year, in accordance with the CAA, to ensure that the authority complies with paragraphs 2 and 3 of this Direction.
2. No later than thirty (30) calendar days prior to the transition date, each authority shall:
  - i. Hold a meeting to approve apportionment amounts for its participating and specified municipalities as required by section 16 of O. Reg. 402/22.
  - ii. Hold a meeting to approve a final budget as required by section 22 of O. Reg. 402/22.
3. Prior to the transition date, each authority shall:
  - i. Provide a copy of its final budget to the Minister and each of its participating and specified municipalities in accordance with section 24 of O. Reg. 402/22, and in addition, provide a copy of the approved final budget to the Ontario Provincial Conservation Agency (OPCA).
  - ii. Send notices to the authority's participating and specified municipalities in accordance with subsections 25(2) (notices of apportionment of capital

costs), 27(3) (notices of apportionment of operating expenses) and 27.2(3) (notices of amounts owed by specified municipalities) of the CAA.

4. Upon completion of each of the following steps, each authority shall provide written notice of the completion of the step to the Ministry of the Environment, Conservation, and Parks and the OPCA:
  - i. Approval of a draft budget for consultation purposes in accordance with section 14 of O. Reg. 402/22.
  - ii. Approval of apportionment amounts for participating and specified municipalities in accordance with section 18 of O. Reg. 402/22.
  - iii. Approval of a final budget in accordance with section 23 of O. Reg. 402/22.
  - iv. Sending of notices to participating and specified municipalities in accordance with subsections 25 (2), 27(3) and 27.2(3) of the CAA.

### **General**

5. This Direction applies to the authorities listed in Appendix “A” to this Direction.
6. This Direction is effective from the date of its issuance to the transition date, within the meaning of the CAA (i.e., February 1, 2027 or such later date as may be prescribed by the regulations).
7. This Direction may be amended in writing from time to time at the sole discretion of the Minister.



Todd McCarthy  
Minister of the Environment, Conservation and Parks  
[June 26, 2026]

## APPENDIX A

### LIST OF CONSERVATION AUTHORITIES TO WHICH THE DIRECTION APPLIES

Ausable Bayfield CA	Lower Trent Region CA
Cataraqui Region CA	Maitland Valley CA
Catfish Creek CA	Mattagami Region CA
Central Lake Ontario CA	Mississippi Valley CA
Credit Valley CA	Niagara Peninsula CA
Crowe Valley CA	Nickel District CA
Essex Region CA	North Bay-Mattawa CA
Ganaraska Region CA	Nottawasaga Valley CA
Grand River CA	Otonabee Region CA
Grey Sauble CA	Quinte Region CA
Halton Region CA	Raisin Region CA
Hamilton Region CA	Rideau Valley CA
Kawartha Region CA	Saugeen Valley CA
Kettle Creek CA	Sault Ste. Marie Region CA
Lake Simcoe Region CA	South Nation River CA
Long Point Region CA	St. Clair Region CA
Lower Thames Valley CA	Toronto and Region CA
	Upper Thames River CA

## APPENDIX B

### Guidance document for the Minister's Direction issued under section 1.14 of the CAA with respect to budget and apportionment matters

The Minister's Direction issued June 26, 2026 under s.1.14 of the CAA aims to preserve operational and budget process continuity through the transition to a regional governance model for conservation authorities.

While Ontario Regulation 402/22 (Budget and Apportionment) does not set out specific dates or deadlines for the completion of the various phases of the budget and apportionment process, this Direction sets the following timing requirements and additional notification requirements:

Item/Task	Deadline
i. Holding of meeting to approve apportionment amounts for participating and specified municipalities (s. 16 of O. Reg. 402/22)	No later than 30 calendar days before the transition date
ii. Holding of meeting to approve final budget (s. 22 of O. Reg. 402/22)	
i. Providing copies of the approved final budget (s. 24 of O. Reg. 402/22)	Prior to the transition date
ii. Sending of notices to participating and specified municipalities (s. 25(2), 27(3), and 27.2(3) of the CAA)	
i. Providing a notice to the Ministry of the Environment Conservation and Parks (MECP) and Ontario Provincial Conservation Agency (OPCA) when each of the following steps is completed: a. Approval of a draft budget for consultation purposes b. Approval of apportionment amounts c. Approval of the final budget d. Sending of notices to participating and specified municipalities	Upon completion of each step

With respect to any documents and notice required to be given to the MECP and OPCA (e.g., approved final budget and notice of completion of various steps), please send those documents and notices to MECP at [ca.office@ontario.ca](mailto:ca.office@ontario.ca) and OPCA at [CCEO@ontario.ca](mailto:CCEO@ontario.ca).

### 2027 Annual Budget

Conservation authorities will carry out the 2027 calendar year budget process in accordance with Ministers Directions, the CAA and its regulations. The determination of revenue, expenses and costs under Section 5 of O. Reg. 402/22 and determination of reduced amounts to be apportioned under Section 6 of O. Reg. 402/22 should reflect continuity of normal operations of an authority according to current organization's

governance, financial structures, and programs and services. Any anticipated impacts from regional consolidation should not be considered or incorporated into the preparation of the budget for the 2027 calendar year under this direction.

### **Municipal Consultation**

Current participating and specified municipalities are to be consulted on the draft budget for the 2027 calendar year, in accordance with existing legislative/regulatory requirements.

### **Voting**

Budget-related votes are conducted using current authority membership and existing governance rules and in accordance with regulations, where that is set out.

### **Final Approval and Posting**

Authorities approve, post, and provide copies of the final budget for the 2027 calendar year in accordance with existing requirements and the Minister's Direction.

### **Municipal Apportionment**

The approach to municipal apportionment will not change for 2027 calendar year budgets and will follow the existing methods set out in O. Reg. 402/22 and O. Reg. 401/22 (Determination of Amounts Under Subsection 27.2 (2) of the Act) and apply to the current participating and specified municipalities of each authority per the apportionment percentages distributed by the Ministry of the Environment Conservation and Parks.

Once apportioned amounts are determined and approved by authorities, notices of apportionment are sent to each participating municipality and notices setting out amounts owing are sent to each specified municipality. Each municipality shall be required to pay the amount apportioned to it even after the transition date under the CAA, at which point the payment will be due to the regional conservation authority.

### **Future Annual Budget**

Budget alignment across regional conservation authorities will occur following the transition date.

The ministry will assess whether any changes need to be made to the budgeting process as set out in the budget and apportionment regulations as a result of the regional consolidation of authorities and will consider amendments to those regulations in Fall 2026, where appropriate.

July 2, 2026

Mr. Bryan Brooks, CAO  
Town of Deseronto  
Box 310, 331 Main St.  
Deseronto, Ontario  
K0K 1X0

**RE: Quinte Conservation Preliminary Budget and Capital Asset Management Plan**

Dear Ms. Maracle,

At the June 18<sup>th</sup> Board Meeting, the Executive of Quinte Conservation (QC) supported the preliminary 2027 budget (Motion QC-26-044). The purpose of this letter is to communicate with our municipal partners regarding the 2027 budget forecast and Capital Asset Management Plan. As you may be aware, the Ontario government has mandated a new direction for Conservation Authorities of Ontario. With the transition to a new Provincially mandated Regional Conservation Authority all existing “Legacy CA’s” have been told to have their 2027 budgets approved by December 31, 2026 (Please see the attached Minister’s Direction received June 26, 2026). The upcoming municipal election and required 30-day review period create some timing constraints in following our normal budgeting process. Therefore, in efforts to ensure we meet all the required timing and guidelines, QC staff presented the preliminary budget in June to allow staff to attend municipal council meetings over the summer.

In accordance with the Conservation Authorities Act, there is a minimum 30-day review period where partners can provide feedback regarding the proposed budget and supporting documents. We will be taking into consideration all municipal comments prior to our September meeting where the 2027 budget will be officially presented for the required weighted vote. The details for your municipality are provided with this correspondence.

We would like to ask to receive any comments prior to September 4<sup>th</sup> to allow for information to be shared at our September 17<sup>th</sup> Executive Board meeting.

The 2027 budget includes a 2.6 % Cost of Living Allowance (COLA) applied to all staff compensation packages, along with merit-based movement for six staff within our salary grid to maintain our approved pay equity structure. At Quinte Conservation (QC), we recognize that our staff are our most valuable resources. In today’s employment market, retaining skilled and dedicated employees is increasingly difficult, and it is important that our compensation remains competitive and responsive to inflationary pressures

QC typically uses the August Consumer Price Index (CPI) when adjusting fees, compensation, and related items as directed by a previous board motion. For 2027, we are recommending using the April Consumer Price Index of 2.6 %. We have internally discussed several upcoming factors regarding the budget being submitted in June. Considering the provincial direction to have our budget approved prior to December

31st and upcoming municipal elections, staff require the preliminary budget to be approved in June to allow enough time for consultation and final approval in the fall.

Staff feel strongly about ensuring our Capital Asset Management Plan continues, including the Water Control Infrastructure plan, which gives both staff and board members confidence that critical capital projects are being addressed. It also strengthens our ability to secure grants and funding to stretch these dollars further.

The 2027 preliminary budget includes an increase to the municipal general operating levy of \$77,092.96 (3.49%). As in previous years, we continue to recommend a \$25,000 reserve build (itemized in the enabling services section of the budget – Line 1.e.4). Our current operating reserve is \$449,783, and based on prior communication with the QC Board, the targeted operating reserve is \$800,000.

We are entering the sixth year of our 10-Year Water Control Infrastructure Asset Management Plan (WCIAMP), approved in 2021 and implemented in 2022. This plan has enabled QC to make significant improvements to water control (dam) assets, ensuring safety, reducing liability, and investing in aging infrastructure. Having this plan in place also allows QC to capitalize on the annual 50% matching grants from the Water and Erosion Control Infrastructure (WECI) program. The financing of the WCIAMP was phased in over the initial 5 years with 2027 originally scheduled to be the last calendar year for a scheduled capital increase. In 2026, Quinte Conservation staff were asked to keep the WCIAMP at the year 4 rates putting us a year behind. We are recommending taking the necessary steps to keep the WCIAMP properly funded by increasing to the year 5 approved rate of \$743,670. Following 2028, the WCIAMP will be \$878, 884 for the remaining 5 years. A full assessment of the WCIAMP will be prepared in 2026 to determine the status and effectiveness of the plan.

The budget includes the municipal distribution based on the 2025 CVA and this will be updated with the 2026 data prior to sending out for the required 30-day consultation. Conservation Authorities receive the updated CVA values from the province and continue to wait for the most recent information. We will continue with the same budget consultation as in previous years and our circulation to member municipalities will include an itemized list showing applicable items for each municipality (see attached).

Key considerations during the development of the 2027 Preliminary Budget include:

- The budget adheres to suggested advice from the Ontario Provincial Conservation Agency and province regarding keeping the budget for 2027 “status quo” with no significant changes.

- This budget incorporates values from the approved QC Asset Management Plan, which will be circulated to our 18 member municipalities during the review period.
- The budget supports ongoing operations without implementing new programs or services, keeping operating cost increases minimal.
- The budget assumes the Ministerial Order on “Freezing Fees” will be lifted as of January 1, 2027, allowing our proposed Fee Policy and Schedules to be implemented.
- Revenue forecasts are challenging due to economic variability. Projections are based on prior year revenues, current year results, and anticipated donations, technical fees, and other self-generated revenue.
- Revenue from our carbon-offsetting program (\$300,000) has been incorporated to support land management, ensuring compliance with Forest Certification requirements and the ANEW Carbon Offset agreement. Drawing on our carbon revenue allows us to support land management and implement projects that provide an opportunity for ANEW to market and sell our carbon at higher rates. This investment also ensures compliance with the agreement and terms for investment back into the carbon program.
- Retaining qualified staff is essential to delivering programs and services to watershed residents.
  - Total staffing cost increase - \$106,751.43
    - Cost of living adjustment of 2.6% for all staff, increasing gross wages by \$62,502
    - Merit adjustments for six staff (movement within the approved salary grid to maintain pay equity) add \$19,614.48.
    - Employer-paid benefits see an overall increase of \$24,634.95.

This budget positions QC to continue delivering programs efficiently while maintaining strong reserves, supporting land management priorities, and leveraging funding opportunities to maximize the impact of every dollar.

Each year, the Province provides Conservation Authorities with the Current Value Assessment (CVA) figures for all municipalities within their watershed jurisdictions. These assessments represent each municipality’s relative “ability to pay” and are used to calculate the municipal apportionment of the overall levy. The total levy approved by the Conservation Authority Board is distributed among municipalities based on their proportionate share of the total CVA within the watershed. As a result, even if the total levy amount remains unchanged from one year to the next, an individual municipality’s levy contribution may increase or decrease depending on whether its CVA has risen or fallen relative to others. This ensures that the financial responsibility for conservation programs and services is distributed equitably across all municipalities according to changes in property assessments.

The following details are specific to the Town of Deseronto and will be billed on one invoice in January 2027 upon approval from the Quinte Conservation Board of Directors:

- \$13,938 (General levy for 2027 operations, including reserve build)
- \$2,150 (QC Capital Asset Management Plan, approved 2023)
- \$1,445 (Risk Management Official Services, Category 2)
- Total amount for 2027 - \$17,533 (\$318 increase)

It is our priority as an organization to continue to focus our efforts on our core mandated programs and services.

If you have any questions about this information, please contact me at ext. 103 or Tammy Smith at ext. 116.

Sincerely,



Bradley A. McNevin  
Chief Administrative Officer  
(613) 968-3434 or (613) 354-3312 ext. 103  
[bmcnevin@quinteconservation.ca](mailto:bmcnevin@quinteconservation.ca)

cc: Jamie Zieman  
Gail Maracle, Clerk



## 2027 QUINTE CONSERVATION BUDGET (Preliminary)

EXPENDITURES		DESCRIPTION	2026 BUDGET	2027 BUDGET	
CATEGORY 1 - MANDATORY + ENABLING SERVICES	<b>NATURAL HAZARD MANAGEMENT</b>		<i>-Section 28 Permit Administration; Enforcement and Compliance; watershed planning and operations; dam operations; flood forecasting; flood control infrastructure operation and maintenance; low water response team; WECl Major Maintenance;</i>		
	1.a				
		1.a.1	Staffing <i>-full time, students and contracts</i>	\$1,730,237.36	\$1,770,411.81
		1.a.2	Operating <i>-includes FFw costs/S39/insurance/health and safety/security checks</i>	\$325,288.25	\$330,626.75
		1.a.3	Capital <i>-Specific to the approved Water Control Infrastructure Capital Asset Management Plan</i>	\$608,457.87	\$743,670.00
		1.a.4	Other Projects <i>Soda Hub, Ackerman, FHIMP</i>	\$56,695.53	\$51,695.20
	1.b	<b>PROVINCIAL WATER QUALITY-QUANTITY MONITORING; INTEGRATED WATER AND CLIMATE MONITORING</b>		<i>-Provincial Water Quality Monitoring Network (PWQMN); Provincial Groundwater Monitoring Network (PGMN); Climate monitoring at 5 locations</i>	
		1.b.1	Staffing <i>-full time, students and contracts</i>	\$268,464.68	\$274,603.46
		1.b.2	Operating	\$8,240.00	\$8,500.00
	1.c	<b>DRINKING WATER SOURCE PROTECTION</b>		<i>-Source Protection Area/Region, technical support, Source Protection Committee support, Source Protection Authority reports and meetings. Activities required by the Clean Water Act and regulations.</i>	
		1.c.1	Staffing <i>-full time, students and contracts</i>	\$300,103.17	\$300,103.17
		1.c.2	Operating <i>-SWP committee, mileage, overhead, meetings</i>	\$114,729.45	\$114,729.45
	1.d	<b>CONSERVATION AUTHORITY LANDS AND AREAS</b>		<i>-Section 29 Enforcement and Compliance; Conservation Area and Forest Management; Maintenance and capital improvements; Inventing CA owned lands; land acquisitions and dispositions, lands policy, etc.</i>	
		1.d.1	Staffing <i>-full time, students and contracts</i>	\$151,390.74	\$164,361.05
		1.d.2	Operating	\$604,292.00	\$604,050.00
	1.e	<b>ENABLING SERVICES</b>		<i>-Corporate Services / Financial Services / Legal Expenses / Governance / Corp Communications and Outreach / Administration Building Maintenance / IT-GIS Corporate</i>	
		1.e.1	Staffing <i>-full time, students and contracts</i>	\$314,282.04	\$322,452.82
		1.e.2	Operating	\$473,468.88	\$482,751.00
		1.e.3	Capital <i>-QC Capital Asset Plan for IT, IMS, facilities, CA's, vehicles, equipment, infrastructure, FF&amp;W, FP Mapping</i>	\$352,774.00	\$352,774.00
		1.e.4	Reserve Build	\$25,000.00	\$25,000.00
<b>TOTAL EXPENDITURES CATEGORY 1 =</b>			<b>\$5,333,423.97</b>	<b>\$5,545,728.72</b>	
INCOME		DESCRIPTION	2026 BUDGET	2027 BUDGET	
1.f	<b>Provincial Funds</b> <i>-includes FFw funds S.39 from Government of Ontario</i>		\$166,117.00	\$166,117.00	
1.g	<b>Federal Funds</b> <i>-student grants</i>		\$55,000.00	\$60,000.00	
1.h	<b>Municipalities - General Levies</b> <i>-benefits all municipalities - use MCVA method</i>		\$2,209,904.14	\$2,286,997.10	
1.i	<b>Municipalities - Water Control Infrastructure Capital Levies</b> <i>-benefitting municipalities - use MCVA method (Water Control Infrastructure 10 year plan 2022 -2032 (review every 5 years)</i>		\$608,457.88	\$743,670.00	
1.j	<b>Provincial Capital Funds</b> <i>-WECl Funds</i>		\$0.00	\$0.00	
	<b>Other Projects</b> <i>Soda Hub, Ackerman, FHIMP</i>		\$56,695.53	\$51,695.20	
1.k	<b>Municipalities - Capital Levies</b> <i>-QC Capital Asset Management Plan benefits all municipalities-use of MCVA</i>		\$352,774.00	\$352,774.00	
1.l	<b>Legal inquiries and Permit Fees</b> <i>-related to Regulations and Enforcement (forecasted revenue)</i>		\$190,000.00	\$190,000.00	
1.m	<b>Plan Review Fees</b> <i>-covered under Natural Hazards (forecasted revenue)</i>		\$200,000.00	\$200,000.00	
1.n	<b>Conservation Land Fees and Leases Income</b> <i>-Rentals, hunting program, parking fees</i>		\$390,000.00	\$390,000.00	
1.o	<b>Source Water Protection (MECP)</b> <i>-DWSP for wages, benefits and overhead</i>		\$414,832.60	\$414,832.60	
1.q	<b>General</b> <i>-Donations, miscellaneous income, admin fees, operation of vehicles, tech fees</i>		\$629,642.82	\$629,642.82	
1.r	<b>Miscellaneous Revenue</b> <i>-Interest on investments/accounts earned</i>		\$60,000.00	\$60,000.00	
1.t	<b>Draw from Surplus or Reserves</b> <i>-as required</i>		\$0.00	\$0.00	
<b>TOTAL INCOME CATEGORY 1 =</b>			<b>\$5,333,423.97</b>	<b>\$5,545,728.72</b>	

EXPENDITURES		DESCRIPTION	2026 BUDGET	2027 BUDGET
CATEGORY 2 - NON-MANDATORY	2.a	<b>INFRASTRUCTURE</b> -Non-QC Owned Flood and Erosion Control Infrastructure Operation and Management (Skootamatta), Special Agreements for Ice Control dams and Stoco & Downey Weir Installation/Removal/Maintenance		
	2.a.1	Staffing -full time, students and contracts	\$101,584.05	\$104,225.00
	2.a.2	Operating -preventative maintenance	\$8,114.21	\$8,303.24
	2.b	<b>DRINKING WATER SOURCE PROTECTION</b> -Source Protection Risk Management Official; Source Protection Education and Outreach		
	2.b.1	Staffing -full time, students and contracts	\$27,228.00	\$28,045.00
	2.b.2	Operating	\$0.00	\$0.00
	2.c	<b>CA LANDS AND AREAS</b> -Land acquisition of environmental significant properties		
	2.c.1	Staffing -full time, students and contracts	\$0.00	\$0.00
	2.c.2	Operating	\$0.00	\$0.00
	2.c.3	Capital	\$0.00	\$0.00
<b>TOTAL EXPENDITURES CATEGORY 2 =</b>			<b>\$136,926.26</b>	<b>\$140,573.24</b>
INCOME		DESCRIPTION	2026 BUDGET	2027 BUDGET
2.d	<b>Provincial Funds</b>	-includes other funded revenue within category 2 from provincial agreements (Skootamatta)	\$16,832.26	\$16,832.26
2.e	<b>Federal Funds</b>		\$0.00	\$0.00
2.f	<b>Municipalities - Benefiting Levies</b>	-benefits specific municipalities - preventative Dam Maintenance for City of Belleville Ice Control Dams, Tweed and Centre Hastings Weir Installations (Stoco and Moira Lakes)	\$92,866.00	\$95,695.98
2.g	<b>Rebates and Recoveries</b>	-Inputs from revenue of other programs TO BALANCE EXPENSES	\$0.00	\$0.00
2.h	<b>Municipalities - Special Levies</b>	-Direct apportionment to municipality that QC provides program/service on their behalf	\$0.00	\$0.00
2.i	<b>Municipalities - SWP Agreements</b>	-SWP RMO/RMI and E&O Services for Local Drinking Water Source Protection Services	\$27,228.00	\$28,045.00
2.j	<b>Other Revenue</b>		\$0.00	\$0.00
<b>TOTAL INCOME CATEGORY 2 =</b>			<b>\$136,926.26</b>	<b>\$140,573.24</b>
EXPENDITURES		DESCRIPTION	2026 BUDGET	2027 BUDGET
CATEGORY 3 - SPECIAL PROJECTS	3.a	<b>CONSERVATION EDUCATION AND OUTDOOR PROGRAMS</b> -Education not directed to mandated programs - watershed and natural environment		
	3.a.1	Staffing & Operation -full time, students and contracts, supplies, fuel, equip, etc.	\$118,227.84	\$125,114.35
	3.b	<b>LOCAL WATER QUALITY MONITORING</b> -Surface Water Quality Monitoring Program		
	3.b.1	Staffing & Operation -full time, students and contracts, supplies, fuel, equip, etc.	\$515,852.36	\$515,852.36
	3.c	<b>STEWARDSHIP, REFORESTATION, COMMUNITY ENGAGEMENT</b> -Stewardship and Outreach that is not part of QC owned properties or mandate		
	3.c.1	Staffing & Operation -full time, students and contracts, supplies, fuel, equip, etc.	\$150,505.23	\$223,618.72
	3.d	<b>Foundation Distribution Board</b> -Establishing a foundation distribution board to enhance our organization's long-term sustainability, with the board of directors overseeing fundraising efforts, fostering partnerships, and ensuring that our conservation and community support initiatives align with our mission and values.		
	3.d.1	Staff & Operation -full time, board of directors, etc.	\$0.00	\$0.00
	3.d.2	Reserve Build -funds for 2026 staff & operation	\$0.00	\$0.00
	3.e	<b>DEPOT LAKES CAMPGROUND</b> -Campground Operations		
3.e.1	Operating -Superintendent, Students, Maintenance, Supplies, Fuel, Equip, etc.	\$95,600.00	\$97,331.00	
<b>TOTAL CATEGORY 3 =</b>			<b>\$880,185.43</b>	<b>\$961,916.43</b>
INCOME		DESCRIPTION	2026 BUDGET	2027 BUDGET
3.f	<b>Special Agreement Funding</b>	Local Water Quality Monitoring Program	\$536,398.86	\$536,398.86
3.g	<b>Conservation Education and Outdoor Programs</b>	-User fees, grants or donations specific to category 3 - tree/shrub sales, shoreline kits, etc.	\$223,786.57	\$305,517.57
3.h	<b>Stewardship, Reforestation, Community Engagement</b>			
	<b>Depot Lakes campground</b>	campsite rentals (seasonal and interior) (forecasted revenue)	\$120,000.00	\$120,000.00
<b>TOTAL INCOME CATEGORY 3 =</b>			<b>\$880,185.43</b>	<b>\$961,916.43</b>
<b>TOTAL QC OPERATING AND CAPITAL BUDGET =</b>			<b>\$6,350,535.66</b>	<b>\$6,648,218.39</b>
	<b>General Levies</b>	-Modified current value assessment (MCVA) method using MPAC data	\$2,562,678.14	\$2,639,771.10
	<b>Benefit-based Levies</b>	-specific municipality benefits, except under Clean Water Act	\$608,457.88	\$743,670.00
	<b>Agreement Levies</b>	-Special agreements, where one or some participating municipalities benefit	\$92,866.00	\$95,695.98

**Quinte Conservation  
General Levy to Support Operations**

	% in CA	Municipal Population	Municipal Population in CA Jurisdiction	2025 CVA* (\$) (Modified in Watershed)	2026 CVA* (\$)	2026 Modified CVA* Watershed (\$)	CVA* Growth (\$) in Watershed 2025 over 2026	CVA* Growth (%) in Watershed 2025 over 2026	CVA* Based Apportionment Percentage	2026 Actual Levy	Preliminary Levy 2027	Preliminary Levy \$ increase	% increase
City of Belleville	100	37,373	37,373	\$8,411,161,449.50	\$8,508,202,789.50	\$8,508,202,789.50	\$97,041,340.00	1.15%	39.24	\$ 869,558.98	\$ 897,411.71	\$ 27,852.73	3.20%
Centre Hastings	56	3,597	2,014	\$329,338,018.80	\$596,818,225.00	\$334,218,206.00	\$4,880,187.20	1.48%	1.54	\$ 34,047.48	\$ 35,252.02	\$ 1,204.54	3.54%
Twp. Of Madoc	100	1,815	1,815	\$244,687,590.00	\$253,360,895.00	\$253,360,895.00	\$8,673,305.00	3.54%	1.17	\$ 25,296.18	\$ 26,723.51	\$ 1,427.32	5.64%
Marmora & Lake	22	3,198	704	\$150,515,037.20	\$693,813,285.00	\$152,638,922.70	\$2,123,885.50	1.41%	0.70	\$ 15,560.48	\$ 16,099.75	\$ 539.27	3.47%
City of Quinte West	23	32,879	7,562	\$1,445,446,757.01	\$6,348,930,427.45	\$1,460,253,998.31	\$14,807,241.30	1.02%	6.73	\$ 149,432.54	\$ 154,021.84	\$ 4,589.30	3.07%
Stirling/Rawdon	17	3,951	672	\$96,376,883.70	\$573,694,605.30	\$97,528,082.90	\$1,151,199.20	1.19%	0.45	\$ 9,963.59	\$ 10,286.88	\$ 323.29	3.24%
Tudor & Cashel	48	594	285	\$89,994,734.40	\$190,180,355.00	\$91,286,570.40	\$1,291,836.00	1.44%	0.42	\$ 9,303.80	\$ 9,628.55	\$ 324.75	3.49%
Municipality of Tweed	100	4,639	4,639	\$698,616,138.10	\$710,229,173.10	\$710,229,173.10	\$11,613,035.00	1.66%	3.28	\$ 72,224.02	\$ 74,912.17	\$ 2,688.15	3.72%
Twp. of Tyendinaga	100	3,460	3,460	\$507,673,005.00	\$516,122,880.00	\$516,122,880.00	\$8,449,875.00	1.66%	2.38	\$ 52,484.03	\$ 54,438.61	\$ 1,954.58	3.72%
Addington Highlands	44	1,725	759	\$247,484,212.80	\$568,393,510.00	\$250,093,144.40	\$2,608,931.60	1.05%	1.15	\$ 25,585.30	\$ 26,378.84	\$ 793.54	3.10%
Town of Greater Napanee	53	11,495	6,092	\$1,316,632,991.76	\$2,520,806,938.00	\$1,336,027,677.14	\$19,394,685.38	1.47%	6.16	\$ 136,115.57	\$ 140,918.94	\$ 4,803.37	3.53%
Twp. of Stone Mills	100	6,366	6,366	\$1,019,550,273.75	\$1,034,747,538.75	\$1,034,747,538.75	\$15,197,265.00	1.49%	4.77	\$ 105,402.70	\$ 109,141.09	\$ 3,738.40	3.55%
Twp. of North Frontenac	1	1,663	17	\$9,708,152.63	\$979,623,212.60	\$9,796,232.13	\$88,079.50	0.91%	0.05	\$ 1,003.64	\$ 1,033.27	\$ 29.62	2.95%
Twp. of South Frontenac	21	15,504	3,256	\$766,521,000.33	\$3,689,474,165.30	\$774,789,574.71	\$8,268,574.39	1.08%	3.57	\$ 79,244.14	\$ 81,721.75	\$ 2,477.62	3.13%
Twp. of Central Frontenac	46	3,713	1,708	\$473,625,332.48	\$1,040,690,268.00	\$478,717,523.28	\$5,092,190.80	1.08%	2.21	\$ 48,964.12	\$ 50,493.24	\$ 1,529.11	3.12%
Town of Deseronto	100	1,259	1,259	\$131,902,140.00	\$132,147,480.00	\$132,147,480.00	\$245,340.00	0.19%	0.61	\$ 13,636.25	\$ 13,938.40	\$ 302.15	2.22%
Corp. of Loyalist Twp.	3	13,721	412	\$79,071,594.75	\$2,686,573,145.00	\$80,597,194.35	\$1,525,599.60	1.93%	0.37	\$ 8,174.54	\$ 8,501.07	\$ 326.53	3.99%
Prince Edward County	100	19,664	19,664	\$5,357,887,705.90	\$5,461,859,945.90	\$5,461,859,945.90	\$103,972,240.00	1.94%	25.19	\$ 553,906.78	\$ 576,095.47	\$ 22,188.69	4.01%
<b>TOTAL QC LEVIES</b>		<b>166,616</b>	<b>98,056</b>	<b>\$21,376,193,018.11</b>		<b>\$21,682,617,828.57</b>	<b>\$306,424,810.47</b>	<b>1.43%</b>	<b>100.00</b>	<b>\$ 2,209,904</b>	<b>\$ 2,286,997.10</b>	<b>\$ 77,092.96</b>	<b>3.49%</b>

**Quinte Conservation  
Summary of Levy Distribution**

	Operating Levy	Category 1		Category 2		Total Levy Approved 2026	Total Levy 2027	\$ Increase Over 2026	% Increase Over 2026
		Capital Asset Management	Water Control Infrastructure Capital Asset Management	Preventative Maintenance Water Control Structures & Weir Install	Risk Management Official				
City of Belleville	\$ 897,412	\$ 138,428	\$ 230,228	\$ 83,405	\$ 3,603	\$ 1,281,198	\$ 1,353,075	\$ 71,877	5.61%
Centre Hastings	\$ 35,252	\$ 5,438	\$ 548	\$ 6,145	\$ 7,970	\$ 53,622	\$ 55,353	\$ 1,731	3.23%
Twp. Of Madoc	\$ 26,724	\$ 4,122	\$ 3,469	\$ -	\$ -	\$ 32,173	\$ 34,315	\$ 2,142	6.66%
Marmora & Lake	\$ 16,100	\$ 2,483	\$ 56,936	\$ -	\$ 1,765	\$ 66,342	\$ 77,284	\$ 10,942	16.49%
City of Quinte West	\$ 154,022	\$ 23,758	\$ -	\$ -	\$ -	\$ 173,287	\$ 177,780	\$ 4,493	2.59%
Stirling/Rawdon	\$ 10,287	\$ 1,587	\$ -	\$ -	\$ -	\$ 11,554	\$ 11,874	\$ 320	2.77%
Tudor & Cashel	\$ 9,629	\$ 1,485	\$ -	\$ -	\$ -	\$ 10,789	\$ 11,114	\$ 325	3.01%
Municipality of Tweed	\$ 74,912	\$ 11,555	\$ 4,463	\$ 6,145	\$ 2,004	\$ 95,303	\$ 99,080	\$ 3,776	3.96%
Twp. of Tyendinaga	\$ 54,439	\$ 8,397	\$ 41,288	\$ -	\$ -	\$ 94,643	\$ 104,124	\$ 9,481	10.02%
Addington Highlands	\$ 26,379	\$ 4,069	\$ 14,475	\$ -	\$ -	\$ 41,513	\$ 44,923	\$ 3,410	8.21%
Town of Greater Napanee	\$ 140,919	\$ 21,737	\$ 114,264	\$ -	\$ 1,982	\$ 253,257	\$ 278,902	\$ 25,645	10.13%
Twp. of Stone Mills	\$ 109,141	\$ 16,835	\$ 73,220	\$ -	\$ -	\$ 182,136	\$ 199,196	\$ 17,060	9.37%
Twp. of North Frontenac	\$ 1,033	\$ 159	\$ -	\$ -	\$ -	\$ 1,164	\$ 1,193	\$ 29	2.47%
Twp. of South Frontenac	\$ 81,722	\$ 12,606	\$ 55,849	\$ -	\$ -	\$ 137,588	\$ 150,176	\$ 12,588	9.15%
Twp. of Central Frontenac	\$ 50,493	\$ 7,789	\$ 49,792	\$ -	\$ -	\$ 97,519	\$ 108,074	\$ 10,555	10.82%
Town of Deseronto	\$ 13,938	\$ 2,150	\$ -	\$ -	\$ 1,445	\$ 17,215	\$ 17,533	\$ 318	1.85%
Corp. of Loyalist Twp.	\$ 8,501	\$ 1,311	\$ -	\$ -	\$ -	\$ 9,479	\$ 9,812	\$ 333	3.51%
Prince Edward County	\$ 576,095	\$ 88,864	\$ 99,138	\$ -	\$ 9,276	\$ 732,446	\$ 773,373	\$ 40,928	5.59%
<b>TOTAL QC LEVIES</b>	<b>\$ 2,286,997</b>	<b>\$ 352,774</b>	<b>\$ 743,670</b>	<b>\$ 95,695</b>	<b>\$ 28,045</b>	<b>\$ 3,291,230</b>	<b>\$ 3,507,181</b>	<b>\$ 215,951</b>	<b>6.56%</b>



Quinte  
CONSERVATION



2023

# CAPITAL ASSET MANAGEMENT PLAN

**Contents**

- Executive Summary** ..... 3
- Introduction** ..... 4
  - 1.1 Purpose ..... 4
  - 1.2 Background and Scope ..... 5
- Asset Inventory and Condition Assessment** ..... 6
  - 2.1 Information Technology Infrastructure ..... 6
    - 2.1.1 Network Infrastructure Replacement Initiative ..... 6
    - 2.1.2 Cybersecurity Initiative ..... 6
    - 2.1.3 Server Room Maintenance Initiative ..... 7
    - 2.1.4 Workstation Replacement Initiative ..... 8
    - 2.1.5 Software requirements ..... 9
    - 2.1.6 Phone System Replacement Initiative ..... 9
    - 2.1.7 Standard Office Equipment ..... 9
    - 2.1.8 Information Technology Infrastructure Financial Implications ..... 10
  - 2.2 Vehicles ..... 11
    - 2.2.1 Vehicle Financial Implications ..... 12
  - 2.3 Facilities and Conservation Areas ..... 13
    - 2.3.1 Facilities and Conservation Areas Financial Implications ..... 14
  - 2.4 Flood Forecasting and Warning and Watershed Monitoring Equipment ..... 15
    - 2.4.1 Flood Forecasting and Warning ..... 15
    - 2.4.2 Watershed Planning and Monitoring Equipment ..... 16
    - 2.4.3 Financial Implications of Flood Forecasting and Warning and Watershed Monitoring Equipment ..... 16
  - 2.5 Water Management Infrastructure ..... 17
    - 2.5.1 Financial Implications of the Water Management Infrastructure ..... 19
- Conclusion** ..... 20
  - 3.0 Conclusion ..... 20
- Appendices** ..... 21
  - 4.1 Information Technology Infrastructure ..... 21
  - 4.2 Vehicles ..... 24
  - 4.3 Facilities and Conservation Areas ..... 25
  - 4.4 Flood Forecasting and Warning and Watershed Monitoring Equipment ..... 27
  - 4.5 Water Management Infrastructure ..... 29
  - 4.6 Summary ..... 30
  - 4.7 Levy ..... 31

**Executive Summary**

Quinte Conservation’s Capital Asset Management Plan (AMP) outlines the strategic approach to effectively manage and maintain the organization’s physical assets. The plan aims to optimize asset performance, ensure long-term sustainability, and support Quinte Conservation’s mission of preserving and restoring the natural environment. By implementing best practices in asset management, Quinte Conservation will enhance operational efficiency, reduce lifecycle costs, and maximize the value of its assets.



## Introduction

### 1.1 Purpose

Conservation Authorities are responsible for the management of a diverse range of capital assets. In addition to significant land holdings, there are many other major classes of tangible capital assets (TCA) that support basic authority services related to conservation, restoration, development, and management of natural resources.

Figure 1 illustrates this diversity of TCA. The purpose of this AMP is to establish a comprehensive framework for the management and maintenance of Quinte Conservation's assets. It aims to prioritize investments, assess risks, and ensure the efficient utilization of resources to deliver sustainable environmental stewardship.



### 1.2 Background & Scope

This plan encompasses the management of tangible assets such as buildings, infrastructure, equipment, vehicles, and natural areas. It also includes intangible assets such as data and information systems necessary for effective asset management.

Quinte Conservation's (QC) infrastructure is aging while demand for better public services is growing in response to higher standards of safety, health, environmental protection, and growth. In 2009, standards within the Public Sector Accounting Board (PSAB) were amended and requires Conservation Authorities to report on our tangible capital assets in our Audited Financial Statements. QC has followed this direction since the implementation to ensure compliance. Under the new standards, the full cost of acquisition or construction of an asset is no longer recognized as an expenditure in the year in which it occurs. Instead, the cost of the asset is spread over the asset's estimated useful life as an amortization expense.

To comply with the standards in 2009, QC gathered information on the assets they owned, and created a database to track current assets and assets purchased in subsequent years. This information was used primarily as part of the audit process. This database provides the foundation for improving asset management practices at QC. The information required to be PSAB compliant was primarily backward looking. It considered historical cost (or reasonable estimates where necessary), annual amortization, accumulated amortization, and the resultant current net book value of assets. Looking forward, this AMP will take the PSAB information and introduce life expectancy based on actual asset condition, expected rates of deterioration, future required service levels, and estimated future replacement costs.

Although this is a new practice for QC, the development of an AMP is an essential part of QC's ongoing fiscal responsibility framework. It will guide the purchase, use, maintenance, and disposal of every asset QC needs to conduct business. The goal of every AMP is to define the use of assets in efforts to streamline productivity and delivery with minimal loss of capital.

The AMP will support QC's budgeting, planning, and forecasting processes and inevitably improve transparency, efficiency, and collaboration between user groups. The plan will improve and enhance data quality and reliability. This plan seeks to identify what we have, what condition it is in, and what the anticipated needs are to maintain our infrastructure as we move forward. It will also discuss estimates regarding future needs both from the perspective of preserving existing infrastructure and anticipated future new asset acquisitions and capacity enhancements.

The AMP was coordinated and developed with input from staff of several departments within QC regarding their applicable assets. A determination was made of which assets need to be managed and replaced based on an estimated life cycle of 5, 10, 15, 20, 30 or 40-years depending on the asset classification.

For dam infrastructure the life cycle was estimated at a 40-year cycle. In 2019, QC commissioned a consulting firm to focus on the Water and Erosion Control Infrastructure Assets held by QC. Maintenance forecasts for the water management infrastructure assets was forecasted over a 10-year cycle in efforts to improve the safety and reliability of these 40 structures. QC recognizes the significance of these assets and through the support of the Board of Directors and our benefitting municipalities, a 10-year capital plan was approved and includes annual contributions by way of a special levy to be held in reserve accounts for major capital works to ensure our dams and weirs are maintained. The water management infrastructure asset management plan will be phased into the AMP at a later date.

## Asset Inventory and Condition Assessment

### 2.1 Information Technology Infrastructure

QC has a heavy operational dependency on Information Technology (IT) and Information Management (IM), including wide and local area networks, application and database servers, intranet, internet, public facing web assets and web servers, telecommunications, personal computers, and email. The potential loss of operational control of essential services and impact on stakeholders (e.g., clients or personnel) that may occur in the event of an interruption to IT/IM services, necessitates the need for continued preparation, implementation, and maintenance of a comprehensive IT/IM business continuity strategy.

Currently, QC maintains a network utilizing hypervisor technology to deliver the high availability of day-to-day operations. Several virtual machines run the following primary applications: MS Server and Active Directory, database servers, file servers, watershed monitoring applications, enterprise content management systems, accounting systems, GIS, and web servers. These servers, coupled with various network hardware components (e.g., routers, switches, and network storage) and other cloud-based SaaS (Software as a Service) resources are critical to the daily operations of QC and play a vital role in key program areas such as flood forecasting and warning.

#### 2.1.1 Network Infrastructure Replacement Initiative

To maintain the high standards and availability of QC's network infrastructure, critical components must be replaced within the predicted lifespan of the hardware. The initiative will see the renewal of infrastructure actively planned and renewed on a regular basis to ensure QC is on pace to meet the needs of its users and clients. The set schedule of renewal will ensure continually sustainable work environments that are free from disruption and failure. The risks associated with not renewing network infrastructure include, but are not limited to:

- Unplanned downtime leading to disruption of QC business;
- Unplanned expenses related to unexpected server, switch, and storage renewal;
- Loss of data;
- Increased negative perception of technology due to aging infrastructure;
- Unplanned loss and ability to respond in emergency situations;
- Potential loss of ability to communicate with partners during critical emergencies;

#### 2.1.2 Cybersecurity Initiative

Not to be overlooked, the implementation of an effective cybersecurity program at QC is a crucial component in protecting IT/IM resources from damaging digital attacks and costly data recovery efforts. With an ever-increasing dependency on digital resources and the constant threat of new and evolving attack vectors, it is imperative that QC maintains an exceptional and proactive approach to cybersecurity management. Consequently, QC should protect IT/IM infrastructure through:

- Conducting routine cybersecurity training/campaign programs with staff to reduce the risk associated with human error.
- Routinely assessing the effectiveness of chosen detection and response platforms (upgrading as necessary)
- Ensuring network security best practices are implemented, routinely reviewed, and amended as required.



#### 2.1.3 Server Room Maintenance Initiative

To maintain the business continuity of QC's network infrastructure and communication systems, the maintenance and repairs to the server room location needs to be reviewed on an annual basis. The maintenance and repairs include the following:

- Cooling systems renewal for server room;
- Back-up power systems renewal for main office

When a server room is not maintained correctly it presents significant risk related to:

- Early failure of equipment due to inadequate cooling;
- Disruption of service or loss of data due to power failures for power conditioning;
- Exposure to liability for inadequate record retention if servers damaged;

The maintenance of these systems will ensure the longevity of the hardware and ensure sustainability and high tolerance. QC has budgeted for the replacement of cooling systems after 10 years and the battery back-ups every 5 years.



#### 2.1.4 Workstation Replacement Initiative

QC has recognized a need to budget the replacement of workstations to maintain business continuity. The initiative will see the renewal of workstations actively planned and executed on an annual basis. The set schedule of renewal will ensure a continually sustainable work environment that is free from disruption and failure. The risks associated with not renewing workstations include:

- Unplanned downtime leading to disruption of QC business;
- Unplanned expenses related to unexpected computer renewal;
- Loss of data;
- Increased negative perception of technology due to aging infrastructure.

Workstations have been budgeted for a five-year replacement cycle. The workstations required by users at QC are dedicated by their software and hardware requirements. Several resource intensive client-side applications are in use at QC including:

- GIS applications
- CAD applications
- Graphic design / photo and video editing applications
- Environmental modelling and statistical applications

Users whose primary job function is the intensive use of the above-mentioned application categories are referred to as “Technical Workstation Users”. Staff members who use the software on a periodic basis are referred to as “Business Advanced Users”. The remaining staff are considered “Business Standard Users” and do not use resource intensive client-side applications and predominantly rely on office or server-side applications.

#### 2.1.5 Software requirements

- Technical Workstation Users
  - GIS applications; CAD applications; graphic design / photo and video editing applications; environmental modelling and statistical applications; office and server-side applications
  - Example users: GIS staff, communications staff.
  - Workstations will be extended core machines, those which have additional CPUs, RAM, and dedicated video cards.
- Business Advanced Users
  - CAD applications; environmental modelling and statistical applications; office and server-side applications
  - Example users: water resources staff, monitoring staff.
  - Workstations will be extended core machines, those which have additional CPUs and RAM.
- Business Standard Users
  - Office and server-side applications
  - Example users: administration, field operations staff, forestry staff, planning and regulations staff, meeting room computers, summer staff.
  - Workstations considered to be core machines, those which have average performance CPU and RAM allocations.

This strategy has a phased approach since workstation requirements from various groups cannot be completely fulfilled at present time. Workstations coming out of full-time staff use are to be set aside for students and employment programs, as required.

Each of these classes requires the maintenance of a battery backup system at the workstation location. These battery backup systems are intended to provide the user time to save and shut down the computer in the event of a power outage and provide limited power during a brownout or power “Flicker”. These battery backup systems are considered part of each of these desktop computer systems and are therefore included in the replacement costs moving forward with the strategy.

#### 2.1.6 Phone System Replacement Initiative

The current phone system includes both a Private Branch Exchange (PBX) desk top phone set as well as mobile devices for many staff. The mobile devices form part of QC’s essential communication plan. Currently, the mobile phone package includes 30 devices ranging from 2017 – 2023. The PBX system is approximately 10 years old and no longer compatible with QC’s automated system for some features. The aging infrastructure will cause higher likelihood of service disruption. The risks associated with not keeping the phone system current include:

- Unplanned downtime leading to a disruption in service and administration of QC functions;
- Unplanned loss and ability to respond in emergency situations;
- Unplanned expenses related to unexpected equipment failure;
- Loss of voicemail data;
- Increased negative perception of technology due to aging equipment.

Mobile devices are budgeted for a 5-year life cycle. The PBX system is budgeted for a 15-year life cycle.

#### 2.1.7 Standard Office Equipment

Quinte Conservation has a variety of office equipment required to perform administrative duties. This equipment includes copiers, printers, a wide-format plotter/scanner, and a variety of audio/visual equipment (board room TV, meeting room monitors, postage meter, etc.). This type of equipment has a 10-year replacement schedule.

**2.1.8 Information Technology Infrastructure Financial Implications**

QC’s core servers, storage network, computer and office equipment are in reasonably good condition while some of the remainder of our network infrastructure is in fair condition. The financial implications (estimated cost per year for the strategy described) to replace the aging infrastructure and to maintain licensing fees is described below.

2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
\$76,706	\$99,507	\$76,726	\$118,475	\$92,059	\$106,662	\$87,889	\$79,817	\$109,357	\$103,309

Annual Average
\$95,051

Some notes regarding the values include the following:

- CPI adjustments at 2.5% per year;
- Replacement costs not used (using acquisition costs for calculations) - in some cases, replacements are cheaper; in others, higher);
- Monitors not factored into PC replacements (their useful life tends to be significant, and replacement is infrequent);
- QC has many users with both desktop and laptop - business/cost savings strategy will be to move away from desktops and run 1 machine only for most users by 2030 (some exceptions to this exist);
- See appendices for a detailed list.

For budgeting purposes, the average 10-year capital cost of \$95,051 will be incorporated into the 2024 budget onwards as a capital expenditure. Any part of the budget that is unspent in the current year is to be carried forward and placed in a reserve account to ensure QC has the necessary funds to support the annual costs of maintaining the Information Technology infrastructure throughout QC.



**2.2 Vehicles**

QC owns and maintains a small fleet of vehicles to deliver various programs and services. QC’s current fleet includes 14 vehicles used for monitoring, forestry operations, dam operations and inspections, regulations and planning, stewardship, and a variety of other corporate services such as attending meetings and general uses. Some of these vehicles are used to carry and trailer equipment including boats, canoes, surveying equipment, generators, pumps, sampling equipment, electro-fishing equipment and specialized dam operation gear. During peak months, vehicles are fully utilized, and staff are occasionally required to use personal vehicles as necessary.

All Terrain Vehicles (ATV) and trailers that are used in conjunction with our vehicles are also included in the vehicle section of the Asset Management Plan. ATVs are used to access remote locations within QC’s jurisdiction to perform dam operations and inspections as well as forestry operations.

The Forwarder is a specialized piece of equipment used in several different program areas. As an example, staff would utilize it to perform operations and maintenance of booms at our water control structures, hazardous tree and log removal as part of our conservation area maintenance program and for forestry operations.

Some notes regarding the values include the following:

- CPI adjustment at 2.5 % per year on the annual summary value (not applied to each individual asset);
- All replacements costs used in the plan are estimates based on a value range from Autotrader in July 2023;
- All current values have been reduced by 5% each year following 2024;
- See appendices for a detailed list.

The following table shows the vehicle fleet, acquisition date and estimated 2023 value:

Description	Acquisition Year	Current Value
2008 Dodge Ram	2008	\$6,500
2008 Ford 3 Ton (Dump)	2008	\$20,000
2008 Ford F150	2008	\$7,000
2011 Chevy Silverado	2011	\$12,995
2012 Dodge Caravan	2014	\$2,000
2012 Dodge Ram	2012	\$14,000
2012 Honda Civic	2012	\$5,000
2014 Jeep Cherokee	2014	\$9,000
2015 Dodge Caravan	2015	\$7,000
2016 Ford F150	2016	\$15,000
2017 Ford Focus (Electric)	2017	\$14,000
2022 GMC - Lease (\$900/month)	2022	N/A
2022 Chevy - Lease (\$900/month)	2022	N/A
2022 Chevy - Lease (\$900/month)	2022	N/A
Flatbed Trailer	2000	\$2,000
ATV Trailer	2000	\$2,000
Forwarder (logging and dam operations)	2000	\$5,000
ATV x4	2015 - 2018	\$4,500

The risks associated with not replacing QC's vehicle fleet include:

- High maintenance and repair costs;
- Health and Safety concerns;
- Liability concerns;
- Disruption in services.

**2.2.1 Vehicle Financial Implications**

QC's fleet of vehicles is in fair condition but requires some immediate investment. Vehicle ages rang from new (3 newly leased vehicles in 2022) to several vehicles beyond their life expectancy of 15-20 years (depending on asset). The financial implications to bring the vehicle fleet to meet operational needs is as follows:

2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
\$58,350	\$60,629	\$83,689	\$90,085	\$94,600	\$47,588	\$68,540	\$88,713	\$32,760	\$23,888

Annual Average
\$64,884

For budgeting purposes, the average 10-year capital cost of \$64,884 will be incorporated into the 2024 budget onwards as a capital expenditure. Any part of the budget that is unspent in the current year is to be carried forward and placed in a reserve account to ensure QC has the necessary funds to support the annual costs of the Vehicle fleet.



**2.3 Facilities and Conservation Areas**

QC maintains lands and infrastructure throughout the entire watershed. In total, QC owns and manages approximately 30,000 acres of land. There are several buildings located on QC properties that all require general upkeep and maintenance to ensure they remain safe and in good standing. Some of these building assets remain locked or are rented to external agencies. QC's main administrative building is located at Potters Creek Conservation Area in Quinte West with the primary location for Field Operations staff and equipment being located at the Vanderwater Conservation Area. Other locations that have infrastructure and buildings include the Frink Centre, Depot Lakes, O'Hara Mill and Macaulay Mountain properties. The O'Hara Mill property is primarily maintained by a volunteer association and has not been included with this plan because the group is responsible for all assets located on the property.

A legacy building and workshop remain at the Macaulay Mountain Conservation Area. These building were the former Prince Edward Region main office and are no longer used by Quinte Conservation. Currently the location is leased to a cadet group. Signage, walkways, trails, bridges, parking lots, gates, picnic shelters and tables are some of the features located at our twelve conservation areas that form our destination sites in accordance with the QC Lands Committee recommendations and QC Board approval.

The following Facilities and Conservation Areas will require capital improvements over the next 10 years and include the following generalized items:

- Beaver Meadow Conservation Area - parking lot and access improvements, picnic tables, signage, trail improvements;
- Deerock Lake Access – building upgrades, boat launch improvements, washroom facility upgrades (privy);
- Depot Lakes Conservation Area – accessibility improvements, trail network and bridge maintenance, gate system and maintenance, parking lot, picnic shelter, picnic tables, washroom maintenance, signage, building maintenance including flooring, roof, washroom, septic, windows;
- Frink Centre Conservation Area – boardwalk replacement, gate, parking lot, pavilion (roof, painting, etc.), picnic tables, washrooms, signage, trail maintenance and upgrades;
- Little Bluff Conservation Area – fencing, gate maintenance; parking and access, picnic shelter, picnic tables, washrooms, signage, trail maintenance and upgrades;
- Macaulay Mountain Conservation Area - building and workshop demolition, gate system and maintenance, parking lot and access improvements, picnic shelter, picnic tables, washrooms, signage, trail maintenance and upgrades;
- Potters Creek Conservation Area and Administrative Building – appliance replacement, lunchroom upgrades, cooling system, heating system, back-up generator replacement, board room upgrades to audio visual, tables and chairs, exterior and interior upkeep, office roof, sewage system, storage facility maintenance, pavilion upgrades to exterior and interior, pavilion roof, general access Improvements, Other properties abandoned water wells on QC land, legal surveys for land holdings, gate system and maintenance, parking lot and access improvements, picnic shelter, picnic tables, washrooms, signage, trail maintenance and upgrades;
- Massassauga Point Conservation Area – fencing, gate system and maintenance, parking lot and access improvements, picnic shelter, picnic tables, washrooms, signage, trail maintenance and upgrades;
- Sheffield Conservation Area - parking lot and access improvements, picnic shelter, picnic tables, washrooms, signage, trail maintenance and upgrades;
- Sidney Conservation Area - parking lot and access improvements, picnic shelter, picnic tables, washrooms, signage, trail maintenance and upgrades;
- Vanderwater Conservation Area - gate system upgrade and maintenance, parking lot and access improvements, picnic shelter, picnic tables, washrooms, signage, trail maintenance and upgrades, concrete repairs to building, building maintenance, washroom upgrades and sewage system, heating, and cooling system replacement.

The risks associated with not maintaining and upgrading our facilities and conservation areas include:

- Loss of revenue;
- Disruption of services;
- Increased maintenance and repair costs;
- Health and safety concerns for staff and the public.

**2.3.1 Facilities and Conservation Areas Financial Implications**

QC facilities and conservation areas are in fair to good condition, and QC must continue to meet health and safety standards as well as provide the public the necessary facilities to enjoy these destination properties. The financial implications to ensure QC facilities and conservation areas meet requirements are as follows:

2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
\$110,500	\$110,700	\$105,000	\$110,188	\$100,650	\$106,875	\$112,700	\$109,863	\$97,200	\$103,206

Annual Average
\$106,688

Some notes regarding the annual values include the following:

- CPI adjustment at 2.5 % per year on the annual summary value (not applied to each individual value);
- Pricing is estimated based on current available information;
- Any investment in our assets made prior to 2023 has been included within our schedules (i.e., new storage facility, some gate systems) but not included as an annual cost;
- See appendices for a detailed list.

For budgeting purposes, the average 10-year capital cost of \$106,688 will be incorporated into the 2024 budget onwards as a capital expenditure. Any part of the budget that is unspent in the current year is to be carried forward and placed in a reserve account to ensure the necessary funds required to support the annual costs of QC's facilities and conservation areas.



**2.4 Flood Forecasting and Warning and Watershed Monitoring Equipment**

QC owns and manages 30,000 acres of land, 43 water control structures, a hydro-electric facility, campground, office buildings and 12 destination areas. With this comes the need to have lots of different equipment including power tools, boats, tractors, trailers etc. QC field staff require a tractor with various attachments for everyday maintenance work. QC relies on landscaping equipment to complete general maintenance around conservation areas. QC's extensive trail network is maintained with the same equipment as well as groomers for cross country skiing. Staff require chainsaws, brush saws, pole saws, and other equipment to assist in dam operations, trail maintenance, hazard tree removal, snow removal and more.

All this equipment is considered a necessity for Quinte Conservation to conduct business.

**2.4.1 Flood Forecasting and Warning**

QC owns and operates a variety of monitoring stations to collect weather and hydrologic data that is used in flood and drought monitoring as well as supporting other programs (e.g., watershed planning, climate change, Bay of Quinte, Provincial Groundwater Monitoring Network, Provincial Water Quality Monitoring Network, etc.). QC also relies on Environment Canada's hydrometric network stations where some QC owned sensors such as rain gauges, air and water temperature probes, soil probes, snow depth sensors, etc. have been installed. In addition, QC has groundwater sampling locations where the sites are operated and maintained by QC, but the equipment is owned by the province.

The equipment that QC owns and relies on for timely flood and drought monitoring must be maintained to a high standard to ensure data accuracy. Most monitoring stations consist of data loggers, sensors, solar panels, and some have equipment shelters.

A full list of QC's networks of gauge stations and equipment can be found in the appendix. Some equipment is essential to the Flood Forecasting and Warning program as well as the drought preparedness program. This equipment must be maintained to a high standard. In the past, QC has often accepted generous donations of equipment from Environment, Climate Change Canada (ECCC), the Ministry of Natural Resources and Forestry (MNR) and Ministry of Environment, Conservation and Parks (MECP) such as data loggers, rain gauges, lake level gauges, etc. Having the ability to receive these types of donations is a tremendous help in upgrading our hydrometric monitoring network, however they cannot be expected on a continuous basis. If QC's equipment and network are at risk of falling due to lack of maintenance/replacement, QC risks losing important data, dealing with more difficult repairs, increased costs associated with repairs and a loss of credibility with the public because QC will not be able to provide accurate and up to date information during emergencies.



**2.4.2 Watershed Planning and Monitoring Equipment**

QC has an extensive watershed monitoring program to meet not only the provincial requirements set out in the Conservation Authorities Act but also to demonstrate the health and well being of our natural resources within the Quinte region. QC’s team examines the biological, physical, and chemical components of the watershed including surface water, groundwater, aquatic, wildlife, wetland, and terrestrial components. The monitoring programs provide important information used by QC staff, and many watershed stakeholders including our municipal partners and other government agencies, developers, consultants, academia, ENGO’s and residents. Overall watershed health is evaluated as well as assessment of important indicators and components of the watershed. The data and information collected provide point in time information and identifies trends and change over time in watershed health. The work QC completes as part of their robust monitoring network not only informs QC’s management programs but also informs federal and provincial programs including species at risk, forest bird inventories, Great Lakes Wetland Health, provincial biodiversity programs, and Ontario invasive species programs. The information collected through some of the monitoring programs is submitted to provincial and federal databases in accordance with agreements, collection permits and licences.

To carry out the various monitoring programs, a variety of equipment is necessary. This equipment includes highly specialized items such as boats, electrofisher, water chemistry meters, safety gear, scales, and many other important items.

**2.4.3 Financial Implications of Flood Forecasting and Warning and Watershed Monitoring Equipment**

Having reliable equipment is essential to being able to deliver QC’s programs and services. Equipment is shared amongst all departments and program areas to ensure QC maximizes the value of our equipment and reduces the financial burden on QC. Our inventory of equipment has a variety of life expectancies with most items ranging from a 2-year to 20-year life expectancy. Some of the more expensive assets such as boats, motors, tractors, etc. are rated on a 30-year life expectancy.

The risk associated with not replacing equipment include:

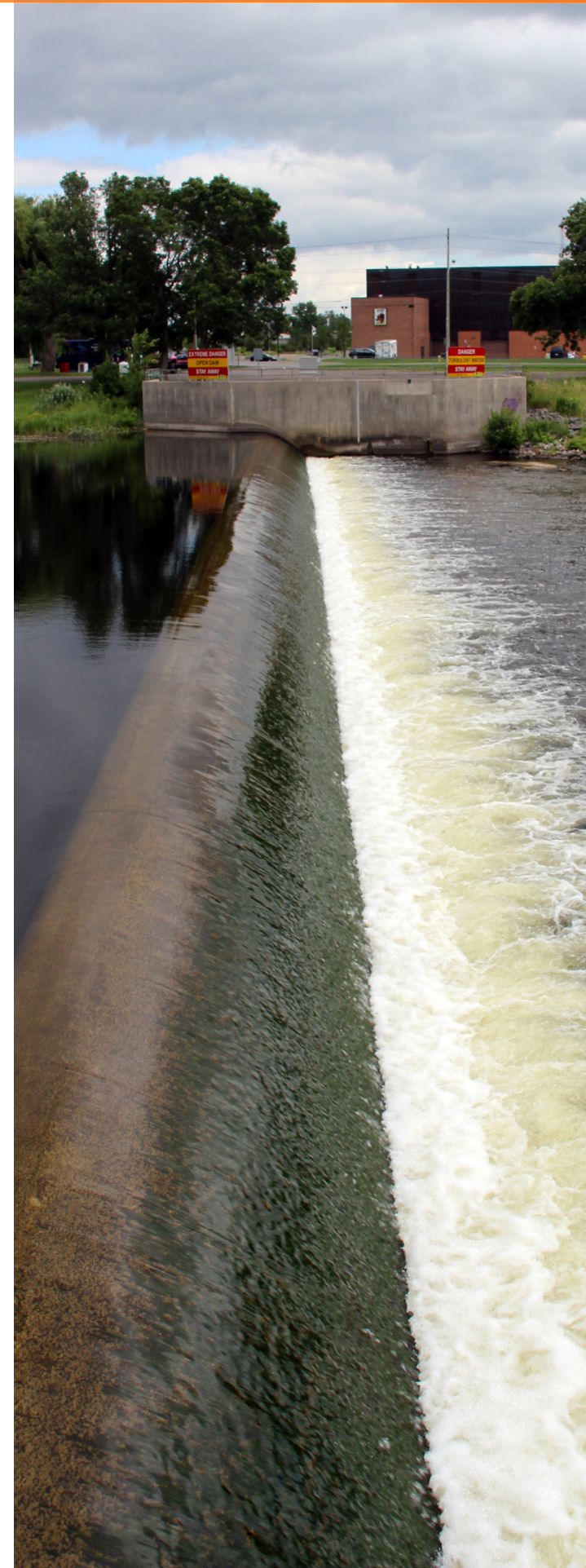
- Unreliable or lost data;
- High maintenance and repair costs;
- Disruption of service to residents and visitors;
- Increased maintenance and repair costs;
- Health and safety concern for public and staff;
- Liability concerns.

The financial implications are as follows:

2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
\$77,201	\$81,181	\$80,806	\$84,572	\$84,281	\$88,134	\$87,932	\$91,877	\$91,768	\$93,759

Annual Average
\$86,151

For budgeting purposes, the average replacement cost of \$86,151 will be incorporated into the 2024 budget onwards as a capital expense. This value includes a CPI adjustment over 10 years at a rate of 2.5% annually. Any part of the budget that is unspent in the current year is to be carried forward and placed in a reserve account to ensure we have the necessary funds to support the annual costs of Quinte Conservations equipment. See appendices for a detailed list.



**2.5 Water Management Infrastructure**

Quinte Conservation owns, operates, and/or maintains 43 water management structures throughout the watershed. These structures range from historical remnants of an once functioning dam to seasonal weirs to large flood control structures. In 2018, Quinte Conservation contracted D.M. Wills Associates Ltd. to complete a Water Control Structure Condition Assessment. The purpose of the assessment focused on determining the priority capital projects for the next 10 years. As part of the work, each structure was inspected, and recommendations were provided. The recommendations focused on how to properly maintain the structure to ensure safe operation, public safety, and longevity.

In 2021, the Quinte Conservation Executive Board approved a motion (QC-021-079) directing staff to contact each of our municipal partners regarding the 10-year plan to allow each municipality benefitting from the water management structures to financially plan for capital maintenance into 2032.

Although the Water Management Infrastructure already has an approved capital asset management plan and payment schedule, it is important to recognize this plan as part of QC’s overall Asset Management Plan. QC will also continue to keep the Water Management Infrastructure Plan as a separate special levy budget item because of the complexity around which municipalities are benefitting from each structure.

QC prepared this 10-year plan showing the cost increasing for the initial five years. The payment schedule started in 2022 on an annual basis by the benefitting municipalities and the funds are held in a reserve account specific for water management infrastructure capital maintenance.

The following list of dams and weirs are part of the water management infrastructure asset management plan and form an integral part of QC business:

Water Control Infrastructure	Main Function	Secondary Function
Arthur Holgate Dam	Ice Control Dam	Flood & Erosion Control
Belleville Yardmen Dam	Ice Control Dam	Flood & Erosion Control
Catons Weir	Recreational (Stoco Lake)	
Chapman's Weir	Recreational (Stoco Lake)	
Deerock Lake Dam	Flood & Erosion Control	Low Flow Augmentation
Deloro Dam	Water supply for Deloro Mine	
Downey's Weir	Recreational (Moirra Lake)	
Flinton Dam	Recreational and Water Supply	
George & Lois Wishart Dam	Ice Control Dam	Flood & Erosion Control
Harry Mulhall Dam	Ice Control Dam	Flood & Erosion Control
Lingham Lake Dam	Flood & Erosion Control	Low Flow Augmentation
Lott Dam	Ice Control Dam	Flood & Erosion Control
McLeod Dam	Hydro Electric Generation	Flood & Erosion Control
O'Hara Mill Dam	Recreational/Historic	
Skootamatta Lake Dam	Flood & Erosion Control	Recreation; Low Flow Augmentation
13 Island Lake	Recreation	Low Flow Augmentation
2nd Depot Lake	Flood & Erosion Control	
3rd Depot Lake	Flood & Erosion Control	
Bellrock Main Dam	Fire supply	Recreation
Bellrock Mill Dam	Recreational/Historic	
Breeze Dam	Flood & Erosion Control	
Colebrook Dam	Flood & Erosion Control	
Dead Creek Dam	Conservation/Wetland Preservation	
Hardwood Creek Dam	Historical	
James Lazier Dam	Flood & Erosion Control	
Kingsford Weir	Recreation – No longer installed	
Laraby Rapids Dam	Low Flow Augmentation	Recreation
Lower Arden Dam	Recreation	
Middle Arden Dam	Recreation	
Newburgh Weir	Fire supply	Recreation- no longer installed
Springside Park Dam	Municipal water intake	Recreation
Upper Arden Dam	Low Flow Augmentation	Recreation
Varty Lake Dam	Recreation	
Woods Dam	Historical/Recreation	
Beaver Meadow Dam	Conservation/Wetland Preservation	Recreation
Bloomfield Dam	Flood & Erosion Control	CWP/Recreation
Consecon Mill Dam	Flood & Erosion Control	Fire supply/LFA/Recreation
Demorestville Dam	Flood & Erosion Control	Fire supply
Harry Smith Dam	Conservation/Wetland Preservation	Recreation
Macaulay Mountain Dam	Flood & Erosion Control	Recreation
Milford Dam	Flood & Erosion Control	Fire supply/Recreation
Roblin Lake Dam	Low Flow Augmentation	Recreation
Whitney Dam	Flood & Erosion Control	LFA



**2.5.1 Financial Implications of the Water Management Infrastructure**

The risk associated with not replacing or maintaining our water control infrastructure include:

- Disruption of service to residents and visitors;
- Increased maintenance and repair costs;
- Health and safety concern for public and staff;
- Liability concerns;
- Risk to life and property.

The financial implications are as follows:

2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
\$202,819	\$338,032	\$473,245	\$608,458	\$743,671	\$878,884	\$878,884	\$878,884	\$878,884	\$878,884

For budgeting purposes, the approved payment schedule for the Water Management Capital Plan will continue to be billed separately on an annual basis to the benefitting municipalities.

## Conclusion

### 3.0 Conclusion

QC’s Asset Management Plan outlines a comprehensive approach to sustainably manage and maintain its physical and intangible assets. By prioritizing asset performance, risk management, and resource optimization, QC will enhance its operational efficiency, minimize lifecycle costs, and ensure the long-term sustainability of its environmental resources. Through continuous improvement and effective asset management practices, QC will continue to fulfill its vision of advancing watershed knowledge and collective actions to strengthen our natural ecosystems.

QC’s historical approach has been “reactive” to situations. This approach is problematic when a problem or need arises, QC requests funding from partner municipalities with little to no ability to plan for said funding nor time to apply for matching grant dollars. This plan not only creates a solid foundation for planning the future of QC but also allows QC to access provincial, federal, and private grants that occasionally become available.

The following is a summary table of the annual costs associated with the AMP that will be billed annually to our 18 member municipalities. An important note is that this is not additional financial support but reflects a similar dollar amount that was historically included in our operating budget. We have simply reorganized our budget so that it clearly accounts for capital expenditures. The total cost will be billed in accordance with the Current Value Assessment modified to the watershed boundary. This method is consistent with the way our operating budget is distributed. The values shown below exclude the Water Infrastructure Capital Asset Management information that was approved in 2020.

Asset Class	IT and IMS	Facilities and Lands	Vehicles	Flood Forecasting and Warning and Watershed Monitoring Equipment
Annual Cost	\$95,051	\$106,688	\$64,884	\$86,151
<b>Total Cost</b>	<b>\$352,774</b>			

# APPENDICES



4.1 Information Technology Infrastructure

Replacement Program	Asset ID	Description	Life Expectancy	Acquisition Year	Age Current	Replacement Year 1	Replacement Year 2	Replacement Year 3	Acquisition Cost	Replacement Cost	Project Years Prior	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	
	ITAM-C-001	Desktop	5	2020	3	2025	2030	2035	960		0	0	960	0	0	0	0	960	0	0	0	
	ITAM-C-002	Laptop	5	2019	4	2024	2029	2034	980		0	980	0	0	0	0	980	0	0	0	0	
	ITAM-C-003	Laptop	5	2020	3	2025	2030	2035	1120		0	0	1120	0	0	0	0	1120	0	0	0	
	ITAM-C-004	Desktop	5	2020	3	2025	2030	2035	1010		0	0	1010	0	0	0	0	1010	0	0	0	
	ITAM-C-005	Laptop	5	2017	6	2022	2027	2032	2580		2580	0	0	0	2580	0	0	0	0	0	2580	
	ITAM-C-006	Desktop	5	2019	4	2024	2029	2034	1010		0	1010	0	0	0	0	1010	0	0	0	0	
	ITAM-C-007	Desktop	5	2018	5	2023	2028	2033	1280		1280	0	0	0	0	1280	0	0	0	0	1280	
	ITAM-C-008	Laptop	5	2019	4	2024	2029	2034	980		0	980	0	0	0	0	980	0	0	0	0	
	ITAM-C-009	Desktop	5	2016	7	2021	2026	2031	1000		1000	0	0	1000	0	0	0	0	1000	0	0	
	ITAM-C-010	Laptop	5	2020	3	2025	2030	2035	940		0	0	940	0	0	0	0	940	0	0	0	
	ITAM-C-011	Desktop	5	2017	6	2022	2027	2032	1000		1000	0	0	0	1000	0	0	0	0	1000	0	
	ITAM-C-012	Desktop	5	2017	6	2022	2027	2032	1000		1000	0	0	0	1000	0	0	0	0	1000	0	
	ITAM-C-013	Desktop	5	2017	6	2022	2027	2032	1000		1000	0	0	0	1000	0	0	0	0	1000	0	
	ITAM-C-014	Desktop	7	2013	10	2020	2027	2034	2500		2500	0	0	0	2500	0	0	0	0	0	0	
	ITAM-C-015	Tablet	7	2015	8	2022	2029	2036	1500		1500	0	0	0	0	0	1500	0	0	0	0	
	ITAM-C-016	Laptop	5	2020	3	2025	2030	2035	1120		0	0	1120	0	0	0	0	1120	0	0	0	
	ITAM-C-018	Desktop	5	2018	5	2023	2028	2033	1010		1010	0	0	0	0	1010	0	0	0	0	1010	
	ITAM-C-019	Desktop	5	2017	6	2022	2027	2032	1000		1000	0	0	0	1000	0	0	0	0	1000	0	
	ITAM-C-021	Tablet	7	2014	9	2021	2028	2035	3000		3000	0	0	0	0	3000	0	0	0	0	0	
	ITAM-C-022	Laptop	5	2020	3	2025	2030	2035	1120		0	0	1120	0	0	0	0	1120	0	0	0	
	ITAM-C-023	Laptop	5	2019	4	2024	2029	2034	980		0	980	0	0	0	0	980	0	0	0	0	
	ITAM-C-024	Tablet	7	2020	3	2027	2034	2041	1180		0	0	0	0	1180	0	0	0	0	0	0	
	ITAM-C-025	Laptop	5	2019	4	2024	2029	2034	980		0	980	0	0	0	0	980	0	0	0	0	
	ITAM-C-026	Desktop	5	2018	5	2023	2028	2033	1010		1010	0	0	0	0	1010	0	0	0	0	1010	
	ITAM-C-027	Desktop	5	2020	3	2025	2030	2035	1010		0	0	1010	0	0	0	0	1010	0	0	0	
	ITAM-C-028	Laptop	5	2021	2	2026	2031	2036	1380		0	0	0	1380	0	0	0	0	1380	0	0	
	ITAM-C-030	Laptop	5	2015	8	2020	2025	2030	800		800	0	800	0	0	0	0	800	0	0	0	
	ITAM-C-031	Desktop	5	2017	6	2022	2027	2032	1010		1010	0	0	0	1010	0	0	0	0	1010	0	
	ITAM-C-032	Laptop	5	2019	4	2024	2029	2034	980		0	980	0	0	0	0	980	0	0	0	0	
	ITAM-C-033	Desktop	5	2017	6	2022	2027	2032	1000		1000	0	0	0	1000	0	0	0	0	1000	0	
	ITAM-C-034	Desktop	5	2019	4	2024	2029	2034	1010		0	1010	0	0	0	0	1010	0	0	0	0	
	ITAM-C-035	Laptop	5	2020	3	2025	2030	2035	1120		0	0	1120	0	0	0	0	1120	0	0	0	
	ITAM-C-036	Tablet	7	2016	7	2023	2030	2037	1500		1500	0	0	0	0	0	0	1500	0	0	0	
	ITAM-C-037	Desktop	5	2014	9	2019	2024	2029	1000		1000	1000	0	0	0	0	1000	0	0	0	0	
	ITAM-C-038	Tablet	7	2018	5	2025	2032	2039	1500		0	0	1500	0	0	0	0	0	0	1500	0	
	ITAM-C-039	Tablet	7	2015	8	2022	2029	2036	1500		1500	0	0	0	0	0	1500	0	0	0	0	
	ITAM-C-042	Tablet	7	2017	6	2024	2031	2038	1500		0	1500	0	0	0	0	0	0	1500	0	0	
	ITAM-C-043	Desktop	5	2018	5	2023	2028	2033	1010		1010	0	0	0	0	1010	0	0	0	0	1010	
	ITAM-C-044	Desktop	5	2018	5	2023	2028	2033	1010		1010	0	0	0	0	1010	0	0	0	0	1010	
	ITAM-C-045	Desktop	5	2019	4	2024	2029	2034	1010		0	1010	0	0	0	0	1010	0	0	0	0	
	ITAM-C-047	Laptop	5	2019	4	2024	2029	2034	980		0	980	0	0	0	0	980	0	0	0	0	
	ITAM-C-048	Laptop	5	2018	5	2023	2028	2033	570		570	0	0	0	0	570	0	0	0	0	570	
	ITAM-C-049	Laptop	5	2019	4	2024	2029	2034	1010		0	1010	0	0	0	0	1010	0	0	0	0	
	ITAM-C-050	Desktop	5	2020	3	2025	2030	2035	1010		0	0	1010	0	0	0	0	1010	0	0	0	
	ITAM-C-051	Laptop	5	2020	3	2025	2030	2035	940		0	0	940	0	0	0	0	940	0	0	0	
	ITAM-C-052	Desktop	7	2020	3	2027	2034	2041	1770		0	0	0	0	1770	0	0	0	0	0	0	
	ITAM-C-053	Laptop	5	2021	2	2026	2031	2036	1380		0	0	0	1380	0	0	0	0	1380	0	0	
	ITAM-C-054	Laptop	5	2020	3	2025	2030	2035	1120		0	0	1120	0	0	0	0	1120	0	0	0	
	ITAM-C-055	Laptop	5	2020	3	2025	2030	2035	1120		0	0	1120	0	0	0	0	1120	0	0	0	
	ITAM-C-056	Laptop	5	2021	2	2026	2031	2036	1380		0	0	0	1380	0	0	0	0	1380	0	0	
	ITAM-C-057	Laptop	5	2021	2	2026	2031	2036	1380		0	0	0	1380	0	0	0	0	1380	0	0	
	ITAM-C-058	Laptop	5	2021	2	2026	2031	2036	1380		0	0	0	1380	0	0	0	0	1380	0	0	
	ITAM-C-060	Laptop	5	2021	2	2026	2031	2036	1380		0	0	0	1380	0	0	0	0	1380	0	0	
	ITAM-C-061	Laptop	5	2022	1	2027	2032	2037	1400		0	0	0	0	1400	0	0	0	0	1400	0	
	ITAM-C-062	Desktop	5	2022	1	2027	2032	2037	1400		0	0	0	0	1400	0	0	0	0	1400	0	
	ITAM-C-063	Desktop	5	2022	1	2027	2032	2037	1400		0	0	0	0	1400	0	0	0	0	1400	0	
	ITAM-C-064	Dock	10	2022	1	2032	2042	2052	400		0	0	0	0	0	0	0	0	0	400	0	
	ITAM-C-065	Dock	10	2022	1	2032	2042	2052	400		0	0	0	0	0	0	0	0	0	400	0	
	ITAM-C-066	Dock	10	2022	1	2032	2042	2052	400		0	0	0	0	0	0	0	0	0	400	0	
	ITAM-C-067	Desktop	5	2022	1	2027	2032	2037	1300		0	0	0	0	1300	0	0	0	0	1300	0	
	ITAM-C-068	Laptop	5	2023	0	2028	2033	2038	1400		0	0	0	0	0	1400	0	0	0	0	1400	
									\$ 72,120.00			\$ 27,280.00	\$ 12,420.00	\$ 14,890.00	\$ 9,280.00	\$ 19,540.00	\$ 10,290.00	\$ 13,920.00	\$ 14,890.00	\$ 10,780.00	\$ 16,790.00	\$ 7,290.00

Replacement Program	Asset ID	Description	Life Expectancy	Acquisition Year	Age Current	Replacement Year 1	Replacement Year 2	Replacement Year 3	Acquisition Cost	Replacement Cost	Project Years Prior	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	
	ITAM-N-001	NAS	7	2015	8	2022	2029	2036	2000	2000	2000	0	0	0	0	0	2000	0	0	0	0	
	ITAM-N-002	NAS	7	2015	8	2022	2029	2036	2000	2000	2000	0	0	0	0	0	2000	0	0	0	0	
	ITAM-N-003	NAS	7	2018	5	2025	2032	2039	3120	0	0	0	3120	0	0	0	0	0	0	0	3120	
	ITAM-N-004	NAS	7	2020	3	2027	2034	2041	3130	0	0	0	0	0	3130	0	0	0	0	0	0	
	ITAM-N-005	Modem - 56k	15	2012	11	2027	2042	2057	250	0	0	0	0	0	250	0	0	0	0	0	0	
	ITAM-N-006	Serial Device Server	15	2012	11	2027	2042	2057	200	0	0	0	0	0	200	0	0	0	0	0	0	
	ITAM-N-007	Serial Device Server	15	2012	11	2027	2042	2057	200	0	0	0	0	0	200	0	0	0	0	0	0	
	ITAM-N-008	KVM	15	2010	13	2025	2040	2055	1200	0	0	0	1200	0	0	0	0	0	0	0	0	
	ITAM-N-009	DVR	10	2015	8	2025	2035	2045	4500	0	0	0	4500	0	0	0	0	0	0	0	0	
	ITAM-N-010	DVR	10	2013	10	2023	2033	2043	4500	0	4500	0	0	0	0	0	0	0	0	0	4500	
	ITAM-N-011	DVR	10	2012	11	2022	2032	2042	4500	0	4500	0	0	0	0	0	0	0	0	0	4500	
	ITAM-N-012	DVR	10	2021	2	2031	2041	2051	4640	0	0	0	0	0	0	0	0	0	4640	0	0	
	ITAM-N-014	Modem	15	2016	7	2031	2046	2061	0	0	0	0	0	0	0	0	0	0	0	0	0	
	ITAM-N-016	Modem	15	2016	7	2031	2046	2061	0	0	0	0	0	0	0	0	0	0	0	0	0	
	ITAM-N-017	Spam Firewall	7	2015	8	2022	2029	2036	4000	0	4000	0	0	0	0	0	4000	0	0	0	0	
	ITAM-N-018	Switch - Managed	7	2013	10	2020	2027	2034	1000	0	1000	0	0	0	1000	0	0	0	0	0	0	
	ITAM-N-019	Switch - Managed	7	2017	6	2024	2031	2038	1000	0	0	1000	0	0	0	0	0	0	1000	0	0	
	ITAM-N-020	Switch	7	2020	3	2027	2034	2041	130	0	0	0	0	0	130	0	0	0	0	0	0	
	ITAM-N-021	Switch	7	2017	6	2024	2031	2038	130	0	0	130	0	0	0	0	0	0	130	0	0	
	ITAM-N-022	Switch	7	2018	5	2025	2032	2039	150	0	0	0	150	0	0	0	0	0	0	150	0	
	ITAM-N-023	Switch	7	2017	6	2024	2031	2038	130	0	0	130	0	0	0	0	0	0	130	0	0	
	ITAM-N-024	Patch Bay	15	2010	13	2025	2040	2055	250	0	0	0	250	0	0	0	0	0	0	0	0	
	ITAM-N-025	WAP	7	2018	5	2025	2032	2039	1170	0	0	0	1170	0	0	0	0	0	0	0	1170	
	ITAM-N-026	WAP	7	2018	5	2025	2032	2039	1170	0	0	0	1170	0	0	0	0	0	0	0	1170	
	ITAM-N-027	WiFi Repeater	7	2015	8	2022	2029	2036	200	0	200	0	0	0	0	0	200	0	0	0	0	
	ITAM-N-037	Router	7	2022	1	2029	2036	2043	1000	0	0	0	0	0	0	0	1000	0	0	0	0	
	ITAM-N-038	Router	7	2022	1	2029	2036	2043	1000	0	0	0	0	0	0	0	1000	0	0	0	0	
	ITAM-N-039	PBX (Phone System)	15	2014	9	2029	2044	2059	15500	0	0	0	0	0	0	0	15500	0	0	0	0	
	ITAM-N-100	APC Smart T 750 120V	5	2019	4	2024	2029	2034	190	0	0	190	0	0	0	0	190	0	0	0	0	
	ITAM-N-101	APC Smart T 750 120V	5	2020	3	2025	2030	2035	190	0	0	0	190	0	0	0	0	190	0	0	0	
	ITAM-N-102	APC Smart UPS 750XL	5	2016	7	2021	2026	2031	250	0	250	0	0	250	0	0	0	0	250	0	0	
	ITAM-N-103	APC Smart UPS 2200 XL 8.75in Rac	5	2022	1	2027	2032	2037	570	0	0	0	0	0	570	0	0	0	0	570	0	
	ITAM-N-104	APC Smart UPS RT2200	5	2022	1	2027	2032	2037	670	0	0	0	0	0	670	0	0	0	0	670	0	
	ITAM-N-105	APC Smart UPS 3000	5	2019	4	2024	2029	2034	670	0	0	670	0	0	0	0	670	0	0	0	0	
	ITAM-N-106	APC Back-UPS CS 500	5	2019	4	2024	2029	2034	70	0	0	70	0	0	0	0	70	0	0	0	0	
	ITAM-N-107	APC Back-UPS 650	5	2019	4	2024	2029	2034	70	0	0	70	0	0	0	0	70	0	0	0	0	
	ITAM-N-108	APC Back-UPS Pro BR 1350	5	2021	2	2026	2031	2036	120	0	0	0	0	120	0	0	0	0	120	0	0	
									\$ 59,870.00			\$ 18,450.00	\$ 2,260.00	\$ 11,750.00	\$ 370.00	\$ 6,150.00	\$ -	\$ 26,700.00	\$ 190.00	\$ 6,270.00	\$ 11,350.00	\$ 4,500.00

# 2023 Capital Asset Management Plan Appendices

Replacement Program	Asset ID	Description	Life Expectancy	Acquisition Year	Age Current	Replacement Year 1	Replacement Year 2	Replacement Year 3	Acquisition Cost	Replacement Cost	Project Years Prior	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	
Server Replacement Program	ITAM-S-001	Server - VM Host 1	5	2020	3	2025	2030	2035	10370		0	0	10370	0	0	0	0	10370	0	0	0	
	ITAM-S-002	Server - VM Host 2	5	2022	1	2027	2032	2037	11000		0	0	0	0	11000	0	0	0	0	0	11000	
	ITAM-S-003	Server - VM Host 3	5	2018	5	2023	2028	2033	17170		17170	0	0	0	0	17170	0	0	0	0	0	17170
	ITAM-S-004	Server - Management (Rpr)	10	2015	8	2025	2035	2045	0		0	0	0	0	0	0	0	0	0	0	0	0
	ITAM-S-005	Server - SODA	5	2016	7	2021	2026	2031	0		0	0	0	0	0	0	0	0	0	0	0	0
									\$ 38,540.00		\$ 17,170.00	\$ -	\$ 10,370.00	\$ -	\$ 11,000.00	\$ 17,170.00	\$ -	\$ 10,370.00	\$ -	\$ 11,000.00	\$ 17,170.00	
Printer Replacement Program	ITAM-P-003	Plotter - Wide	10	2017	6	2027	2037	2047	16380		0	0	0	0	16380	0	0	0	0	0	0	
	ITAM-P-004	Scanner - Wide	10	2017	6	2027	2037	2047	0		0	0	0	0	0	0	0	0	0	0	0	
	ITAM-P-005	Copier - Network	10	2023	0	2033	2043	2053	11000		0	0	0	0	0	0	0	0	0	0	11000	
									\$ 27,380.00		\$ -	\$ -	\$ -	\$ -	\$ 16,380.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,000.00	
Mobile Replacement Program	ITAM-M-001	iPhone 7 Plus (32GB)	5	2017	6	2022	2027	2032	425		425	0	0	0	425	0	0	0	0	425	0	
	ITAM-M-002	iPhone SE 2020 (64GB)	5	2021	2	2026	2031	2036	250		0	0	0	250	0	0	0	0	250	0	0	
	ITAM-M-003	iPhone SE 2022 (64GB)	5	2022	1	2027	2032	2037	208		0	0	0	208	0	0	0	0	0	208	0	
	ITAM-M-004	iPhone 7 Plus (32GB)	5	2017	6	2022	2027	2032	425		425	0	0	0	425	0	0	0	0	425	0	
	ITAM-M-005	iPhone 7 Plus (32GB)	5	2018	5	2023	2028	2033	425		425	0	0	0	425	0	0	0	0	425	0	
	ITAM-M-007	iPhone 11 (128GB)	5	2020	3	2025	2030	2035	400		0	0	400	0	0	0	0	0	400	0	0	
	ITAM-M-008	iPhone 13 (128GB)	5	2023	0	2028	2033	2038	359		0	0	0	0	0	359	0	0	0	0	359	
	ITAM-M-009	iPhone 7 (32 GB)	5	2020	3	2025	2030	2035	260		0	0	260	0	0	0	0	0	260	0	0	
	ITAM-M-010	iPhone 7 Plus (32GB)	5	2017	6	2022	2027	2032	425		425	0	0	0	425	0	0	0	0	425	0	
	ITAM-M-011	iPhone 7 Plus (32GB)	5	2017	6	2022	2027	2032	425		425	0	0	0	425	0	0	0	0	425	0	
	ITAM-M-012	iPhone 7 Plus (32GB)	5	2017	6	2022	2027	2032	425		425	0	0	0	425	0	0	0	0	425	0	
	ITAM-M-013	iPhone SE 2022 (64GB)	5	2023	0	2028	2033	2038	208		0	0	0	0	0	208	0	0	0	0	208	
	ITAM-M-014	iPhone 13 (128GB)	5	2023	0	2028	2033	2038	359		0	0	0	0	0	359	0	0	0	0	359	
	ITAM-M-015	iPhone 7 Plus (32GB)	5	2019	4	2024	2029	2034	260		0	260	0	0	0	0	0	260	0	0	0	
	ITAM-M-016	iPhone 7 (32GB)	5	2019	4	2024	2029	2034	260		0	260	0	0	0	0	0	260	0	0	0	
	ITAM-M-017	iPhone 7 (32 GB)	5	2019	4	2024	2029	2034	260		0	260	0	0	0	0	0	260	0	0	0	
	ITAM-M-018	iPhone 7 (32 GB)	5	2020	3	2025	2030	2035	260		0	0	260	0	0	0	0	0	260	0	0	
	ITAM-M-019	iPhone SE 2022 (64GB)	5	2022	1	2027	2032	2037	208		0	0	0	0	208	0	0	0	0	0	208	
	ITAM-M-020	iPhone 7 Plus (32GB)	5	2017	6	2022	2027	2032	425		425	0	0	0	425	0	0	0	0	425	0	
	ITAM-M-021	iPhone 13 (128GB)	5	2023	0	2028	2033	2038	359		0	0	0	0	0	359	0	0	0	0	359	
	ITAM-M-022	ZTE Unite IV	5	2021	2	2026	2031	2036	170		0	0	0	170	0	0	0	0	0	170	0	
	ITAM-M-024	iPhone 7 Plus (32GB)	5	2018	5	2023	2028	2033	260		260	0	0	0	0	0	260	0	0	0	0	
	ITAM-M-025	iPhone 7 Plus (32GB)	5	2017	6	2022	2027	2032	425		425	0	0	0	425	0	0	0	0	425	0	
	ITAM-M-026	iPhone SE 2020 (64GB)	5	2021	2	2026	2031	2036	250		0	0	0	250	0	0	0	0	0	250	0	
ITAM-M-027	iPhone SE 2020 (64GB)	5	2021	2	2026	2031	2036	250		0	0	0	250	0	0	0	0	0	250	0		
ITAM-M-028	iPhone SE 2020 (64GB)	5	2021	2	2026	2031	2036	250		0	0	0	250	0	0	0	0	0	250	0		
ITAM-M-029	iPhone SE 2020 (64GB)	5	2021	2	2026	2031	2036	250		0	0	0	250	0	0	0	0	0	250	0		
ITAM-M-030	iPhone SE 2020 (64GB)	5	2021	2	2026	2031	2036	250		0	0	0	250	0	0	0	0	0	250	0		
ITAM-M-031	iPhone SE 2022 (64GB)	5	2022	1	2027	2032	2037	208		0	0	0	0	208	0	0	0	0	0	208		
ITAM-M-032	iPhone SE 2022 (64GB)	5	2022	1	2027	2032	2037	208		0	0	0	0	208	0	0	0	0	0	208		
ITAM-M-033	iPhone SE 2022 (64GB)	5	2022	1	2027	2032	2037	208		0	0	0	0	208	0	0	0	0	0	208		
ITAM-M-034	iPhone 13 (128GB)	5	2023	0	2028	2033	2038	359		0	0	0	0	0	359	0	0	0	0	0		
									\$ 9,714.00		\$ 3,660.00	\$ 780.00	\$ 920.00	\$ 1,670.00	\$ 4,015.00	\$ 2,329.00	\$ 780.00	\$ 920.00	\$ 1,670.00	\$ 4,015.00	\$ 2,329.00	
Subscription Renewal Program	ITAM-T-001	Trend AV Maintenance x 60							2100		0	2100	2100	2100	2100	2100	2100	2100	2100	2100	2100	
	ITAM-T-002	Barracuda Spam Firewall EU							2400		0	2400	2400	2400	2400	2400	2400	2400	2400	2400	2400	
	ITAM-T-003	Vmware vSphere Essentials 3 host - (3 yr)							350		0	350	350	350	350	350	350	350	350	350	350	
	ITAM-T-004	Veeam Essentials Standard 3 host - (3 yr)							4510		4510	4510	4510	4510	4510	4510	4510	4510	4510	4510	4510	
	ITAM-T-005	Cisco SmartNet (FPR Devices)							770		0	770	770	770	770	770	770	770	770	770	770	
	ITAM-T-006	Cisco AnyConnect Plus License - (3 yr)							1000		0	1000	1000	1000	1000	1000	1000	1000	1000	1000	1000	
	ITAM-T-007	Cisco AMP, URL Filtering, Threat Protection							0		0	0	0	0	0	0	0	0	0	0	0	
	ITAM-T-008	SSL Certificates (5) - (2 yr)							875		0	875	875	875	875	875	875	875	875	875	875	
	ITAM-T-009	GIS Maintenance ESRI							5500		0	5500	5500	5500	5500	5500	5500	5500	5500	5500	5500	
	ITAM-T-010	GIS Maintenance Geocortex							10500		0	10500	10500	10500	10500	10500	10500	10500	10500	10500	10500	
	ITAM-T-011	Adobe CC sub. (Comm. / Edu.) x 2							1060		0	1060	1060	1060	1060	1060	1060	1060	1060	1060	1060	
	ITAM-T-012	AutoCAD LT sub. (Stormwater prgrm)							0		0	0	0	0	0	0	0	0	0	0	0	
	ITAM-T-013	MS 365 Non-Profit Plan (Est. 30-10 free = 20)							1740		0	1740	1740	1740	1740	1740	1740	1740	1740	1740	1740	
	ITAM-T-014	OnBase Maintenance							26580		0	26580	26580	26580	26580	26580	26580	26580	26580	26580	26580	
	ITAM-T-015	Sage Maintenance							7500		0	7500	7500	7500	7500	7500	7500	7500	7500	7500	7500	
ITAM-T-016	OT Group (PPH/Maint. Plan)							2000		0	2000	2000	2000	2000	2000	2000	2000	2000	2000	2000		
ITAM-T-017	Internet/Telecom (Main, Vand., Depot est. 500/month)							6000		0	6000	6000	6000	6000	6000	6000	6000	6000	6000	6000		
ITAM-T-018	Bell/Rogers Mobile (est. 900/month for plans)							10800		0	10800	10800	10800	10800	10800	10800	10800	10800	10800	10800		
ITAM-T-019	QC Website hosting (GHD Digital)							12000		0	12000	12000	12000	12000	12000	12000	12000	12000	12000	12000		
The annual total does not include Yellow Highlight Items as these are regular operating expenses									\$ 64,885.00		\$ 4,510.00	\$ 59,375.00	\$ 59,150.00	\$ 63,535.00	\$ 58,500.00	\$ 60,025.00	\$ 62,660.00	\$ 59,375.00	\$ 59,150.00	\$ 63,535.00	\$ 58,500.00	

GRAND FORECAST ANNUAL TOTALS:	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
TOTALS:	\$ 76,706	\$ 99,507	\$ 76,726	\$ 118,475	\$ 92,059	\$ 106,662	\$ 87,889	\$ 79,817	\$ 109,357	\$ 103,309

Notes:  
 CPI adjustments of 2.5% applied to Annual Total  
 Can factor into equations if required  
 All listed values include HST, rounded to next 10th in most cases

4.2 Vehicles

Department	Description	Life Expectancy	Acquisition Year	Age Current	Replacement Year	Acquisition Cost	Replacement Cost	Current Value (Lowest estimated)	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Vanderwater	2008 Dodge Ram	15	2008	15	2023		\$65,000	\$6,500		\$59,150									\$59,150
Vanderwater	2008 Ford 3 Ton (Dump)	20	2008	15	2028		\$100,000	\$20,000					\$86,000						\$86,000
Vanderwater	2008 Ford F150	15	2008	15	2023	\$31,399	\$65,000	\$7,000	\$58,350										\$58,350
Vanderwater	2011 Chevy Silverado	15	2011	12	2026		\$65,000	\$12,995			\$53,954								\$53,954
Corporate Services	2012 Dodge Caravan	15	2014	9	2029	\$12,895	\$20,000	\$2,000						\$18,600					\$18,600
Monitoring	2012 Dodge Ram	15	2012	11	2027		\$65,000	\$14,000				\$53,800							\$53,800
OPG	2012 Honda Civic	15	2012	11	2027	\$13,365	\$30,000	\$5,000		\$25,750									\$25,750
Engineering	2014 Jeep Cherokee	15	2014	9	2029	\$30,389	\$30,000	\$9,000						\$23,700					\$23,700
Vanderwater	2015 Dodge Caravan	15	2015	8	2030	\$22,698	\$25,000	\$7,000							\$20,450				\$20,450
Vanderwater	2016 Ford F150	15	2016	7	2031	\$33,873	\$65,000	\$15,000								\$56,000			\$56,000
Corporate Services	2017 Ford Focus (Electric)	15	2017	6	2032		\$35,000	\$14,000									\$27,300		\$27,300
Regs	2022 GMC - Lease (\$900/month)	5	2022	1	2027	\$10,000	\$70,000	\$45,000				\$10,000							\$10,000
Vanderwater	2022 Chevy - Lease (\$900/month)	5	2022	1	2027	\$10,000	\$70,000	\$45,000				\$10,000							\$10,000
Monitoring	2022 Chevy - Lease (\$900/month)	5	2022	1	2027	\$10,000	\$70,000	\$45,000				\$10,000							\$10,000
Vanderwater	Flatbed Trailer	30	2000	23	2030		\$15,000	\$2,000							\$13,700				\$13,700
Vanderwater	ATV Trailer	30	2000	23	2030		\$10,000	\$2,000							\$8,700				\$8,700
Vanderwater	Forwarder (logging and dam operations)	30	2000	23	2030		\$20,000	\$5,000							\$16,750				\$16,750
Lands	ATV	15	2018	5	2033		\$12,000	\$4,500											\$9,750
Vanderwater	ATV	15	2018	5	2033		\$12,000	\$4,500											\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500								\$9,750			\$9,750
Vanderwater	ATV	15	2015	8	2030		\$12,000	\$4,500								\$9,750			\$9,750

\*Lease vehicle - used the acquisition cost for plan to get into a new lease as estimate  
 \*Lease vehicle replacement cost = Acquisition cost x lease length yrs  
 \*All Replacement Costs are estimated using Autotrader and each year replacement cost reduced by 5%  
 \*2008 Trucks range from \$6,500-\$30,000  
 \*2011 Trucks range from \$12,995 - \$32,500  
 \*2012 Trucks range from \$9,985 - \$39,900  
 \*2012 Dodge Caravan - \$2,000 - \$7,900  
 \*2012 Civic -range from \$4,500 - \$17,000  
 \*2014 Jeep Cherokee range from \$8,995 - \$23,755  
 \*2015 Dodge Caravan range from \$7,000 - \$17,000  
 \*2016 Trucks range from \$15,984 - \$54,924  
 \*2017 - Electric range from \$13,999 - \$19,550

	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	
Summary	\$58,350	\$60,629	\$83,689	\$90,085	\$94,600	\$47,588	\$68,540	\$88,713	\$32,760	\$23,888	\$648,841
<b>\$64,884</b>	<b>Annual Average used in Asset Plan</b>										

Auto Trader on July 19, 2023

4.3 Facilities and Conservation Areas

Description	Estimated Project Value	Prior Years Projects	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total	Average
<b>Totals</b>			<b>\$110,500</b>	<b>\$110,700</b>	<b>\$105,000</b>	<b>\$110,188</b>	<b>\$100,650</b>	<b>\$106,875</b>	<b>\$112,700</b>	<b>\$109,863</b>	<b>\$97,200</b>	<b>\$103,206</b>	<b>\$1,066,881</b>	<b>\$106,688</b>
Beaver Meadow CA - Parking Lot and Access	\$5,000								\$5,000				\$5,000	\$500
Beaver Meadow CA - Picnic Tables/Washrooms/Signage	\$2,000											\$2,000	\$2,000	\$200
Beaver Meadow CA - Trails	\$1,000		\$1,000										\$1,000	\$100
Deerock Building & Outhouse	\$5,000						\$5,000						\$5,000	\$500
Depot Lakes Accessibility	\$7,500			\$7,500									\$7,500	\$750
Depot Lakes CA - Bridge	\$10,000								\$10,000				\$10,000	\$1,000
Depot Lakes CA - Gate	\$40,000	\$40,000											\$0	\$0
Depot Lakes CA - Gate Maintenance	\$5,000		\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$5,000	\$500
Depot Lakes CA - Parking Lot	\$10,000					\$10,000							\$10,000	\$1,000
Depot Lakes CA - Picnic Shelter	\$5,000						\$5,000						\$5,000	\$500
Depot Lakes CA - Picnic Tables/Washrooms/Signage	\$2,000				\$2,000								\$2,000	\$200
Depot Lakes CA - Trails	\$1,000			\$1,000									\$1,000	\$100
Depot Lakes Facility Improvement Business Plan	\$15,000				\$7,500			\$7,500					\$15,000	\$1,500
Depot Lakes Flooring	\$5,000					\$5,000							\$5,000	\$500
Depot Lakes Office	\$3,000			\$3,000									\$3,000	\$300
Depot Lakes Office Roof	\$10,000										\$10,000		\$10,000	\$1,000
Depot Lakes Washroom and septic	\$125,000	\$125,000											\$0	\$0
Depot Office Windows	\$20,000				\$20,000								\$20,000	\$2,000
Frink CA - Boardwalk (annual cost to build for replacement)	\$50,000				\$10,000	\$10,000	\$10,000	\$10,000	\$10,000				\$50,000	\$5,000
Frink CA - Gate	\$40,000	\$40,000											\$0	\$0
Frink CA - Parking Lot	\$25,000	\$25,000											\$0	\$0
Frink CA - Pavillion	\$100,000	\$100,000											\$0	\$0
Frink CA - Pavillion (roof, painting, etc.)	\$15,000					\$15,000							\$15,000	\$1,500
Frink CA - Picnic Tables/Washrooms/Signage	\$2,000			\$2,000									\$2,000	\$200
Frink CA - Trails	\$1,000				\$1,000								\$1,000	\$100
Little Bluff CA - Fencing	\$12,000	\$12,000											\$0	\$0
Little Bluff CA - Gate	\$40,000	\$40,000											\$0	\$0
Little Bluff CA - Gate Maintenance	\$5,000		\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$5,000	\$500
Little Bluff CA - Parking Lot	\$15,000							\$7,500	\$7,500				\$15,000	\$1,500
Little Bluff CA - Picnic Shelter	\$5,000								\$5,000				\$5,000	\$500
Little Bluff CA - Picnic Tables/Washrooms/Signage	\$2,000				\$2,000								\$2,000	\$200
Little Bluff CA - Trails	\$1,000					\$1,000							\$1,000	\$100
Macaulay Mountain - Building removal	\$40,000			\$40,000									\$40,000	\$4,000
Macaulay Mountain CA - Gate	\$40,000		\$40,000										\$40,000	\$4,000
Macaulay Mountain CA - Gate Maintenance	\$5,000		\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$5,000	\$500
Macaulay Mountain CA - Parking Lot and Entrance	\$40,000		\$20,000	\$20,000									\$40,000	\$4,000
Macaulay Mountain CA - Picnic Shelter	\$5,000					\$5,000							\$5,000	\$500
Macaulay Mountain CA - Picnic Tables/Washrooms/Signage	\$2,000					\$2,000							\$2,000	\$200
Macaulay Mountain CA - Trails	\$1,000						\$1,000						\$1,000	\$100
Main Office - Appliance/Lunch room	\$10,000				\$5,000				\$5,000				\$10,000	\$1,000
Main Office - Cooling/Heating/Back-up Generator	\$80,000				\$5,000	\$15,000		\$25,000	\$15,000	\$15,000		\$5,000	\$80,000	\$8,000
Main Office - Board Room Upgrades - Tables and Chairs	\$15,000				\$3,000		\$4,000	\$4,000	\$4,000				\$15,000	\$1,500
Main Office - Exterior	\$15,000				\$5,000		\$5,000	\$5,000					\$15,000	\$1,500
Main Office - Interior	\$15,000							\$7,500			\$7,500		\$15,000	\$1,500
Main Office - New Storage Facility	\$525,000	\$525,000											\$0	\$0
Main Office - Pavillion - Exterior	\$8,000								\$8,000				\$8,000	\$800
Main Office - Pavillion - roof	\$10,000						\$10,000						\$10,000	\$1,000
Main Office - Roof	\$30,000											\$30,000	\$30,000	\$3,000
Main Office - sewage system (peat replacement)	\$6,750											\$6,750	\$6,750	\$675
Main Office - General - Other Properties (Gates, access, etc)	\$35,000		\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$3,500	\$35,000	\$3,500
Main Office - General - Access Improvements	\$100,000		\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$100,000	\$10,000
Main Office - General - Abandoned water wells on QC land	\$15,000		\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$15,000	\$1,500
Main Office - General - Surveys	\$60,000		\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$60,000	\$6,000
Massassauga Point CA - Fencing	\$10,000			\$10,000									\$10,000	\$1,000
Massassauga Point CA - Gate	\$40,000	\$40,000											\$0	\$0
Massassauga Point CA - Gate Maintenance	\$5,000		\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$5,000	\$500
Massassauga Point CA - Parking Lot	\$10,000					\$10,000							\$10,000	\$1,000
Massassauga Point CA - Picnic Shelter	\$5,000									\$5,000			\$5,000	\$500
Massassauga Point CA - Picnic Tables/Washrooms/Signage	\$2,000						\$2,000						\$2,000	\$200
Massassauga Point CA - Trails	\$1,000							\$1,000					\$1,000	\$100
Potters Creek CA - Boardwalk	\$10,000									\$10,000			\$10,000	\$1,000
Potters Creek CA - Gate (North and South)	\$80,000	\$80,000											\$0	\$0
Potters Creek CA - Gate (North and South) Maintenance	\$10,000		\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$10,000	\$1,000
Potters Creek CA - Parking Lot	\$25,000									\$35,000			\$35,000	\$3,500
Potters Creek CA - Picnic Tables/Washrooms/Signage	\$3,000							\$3,000					\$3,000	\$300
Potters Creek CA - Trails	\$1,000								\$1,000				\$1,000	\$100
Sheffield CA - Parking Lot	\$10,000				\$5,000						\$5,000		\$10,000	\$1,000
Sheffield CA - Picnic Tables/Washrooms/Signage	\$3,000								\$3,000				\$3,000	\$300
Sheffield CA - Trails	\$1,000									\$1,000			\$1,000	\$100
Sidney CA - Parking Lot	\$5,000					\$5,000							\$5,000	\$500
Sidney CA - Picnic Tables/Washrooms/Signage	\$3,000									\$3,000			\$3,000	\$300
Sidney CA - Trails	\$1,000										\$1,000		\$1,000	\$100
Vanderwater CA - Gate	\$40,000	\$40,000											\$0	\$0
Vanderwater CA - Gate Maintenance	\$5,000		\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$5,000	\$500
Vanderwater CA - Parking Lot	\$10,000						\$10,000						\$10,000	\$1,000
Vanderwater CA - Picnic Tables/Washrooms/Signage	\$3,000										\$3,000		\$3,000	\$300
Vanderwater CA - Trails	\$1,000											\$1,000	\$1,000	\$100
Vanderwater Office - Concrete Repairs to Structure	\$10,000				\$10,000								\$10,000	\$1,000
Vanderwater Office Building Maintenance	\$25,000		\$15,000				\$5,000				\$2,500	\$2,500	\$25,000	\$2,500
Vanderwater Office Sewage System	\$15,000										\$15,000		\$15,000	\$1,500
Vanderwater Office Heating and Cooling	\$25,000										\$12,500	\$12,500	\$25,000	\$2,500
Vanderwater Office - Washrooms (2)	\$20,000		\$10,000				\$10,000						\$20,000	\$2,000
<b>TOTAL</b>	<b>\$2,021,250</b>	<b>\$1,067,000</b>											<b>\$964,250</b>	<b>\$96,425</b>
*CPI of 2.5% applied annually to yearly total														

4.4 Flood Forecasting and Warning and Watershed Monitoring Equipment

Description	Estimated Value/Unit	Quantity	Estimated Value (Total)	Estimated Life Cycle	Matching Grants	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total	Average
			<b>\$3,573,600</b>			<b>\$53,773</b>	<b>\$55,117</b>	<b>\$56,495</b>	<b>\$57,907</b>	<b>\$59,355</b>	<b>\$60,839</b>	<b>\$62,360</b>	<b>\$63,919</b>	<b>\$65,517</b>	<b>\$67,154</b>	<b>\$548,661</b>	<b>\$60,243</b>
Tipping bucket rain gauges	\$1,000	10	\$10,000	20		\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$5,000	\$500
Snow sensor	\$800	1	\$800	10		\$80	\$80	\$80	\$80	\$80	\$80	\$80	\$80	\$80	\$80	\$800	\$80
Air temperature sensor	\$400	5	\$2,000	10		\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$2,000	\$200
Water temperature sensor	\$400	5	\$2,000	10		\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$2,000	\$200
Second Depot weather station - snow, temp, weighing gauge, moisture	\$30,000	1	\$30,000	10		\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$30,000	\$3,000
Quinte office weather station - Geonor	\$3,000	1	\$3,000	20		\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$1,500	\$150
Second Depot Lake Dam gauge	\$8,000	1	\$8,000	10		\$800	\$800	\$800	\$800	\$800	\$800	\$800	\$800	\$800	\$800	\$8,000	\$800
Water level monitors (Aquaswift)	\$2,500	1	\$2,500	10		\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$2,500	\$250
Incidental tools, calibration, repair consumables	\$1,000	1	\$1,000	10		\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$1,000	\$100
Campbell scientific snow depth and air temperature sensor	\$1,500	3	\$4,500	10		\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$4,500	\$450
Vanderwater climate change decagon unit	\$2,500	1	\$2,500	10		\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$2,500	\$250
Decagon soil probes	\$400	2	\$800	10		\$80	\$80	\$80	\$80	\$80	\$80	\$80	\$80	\$80	\$80	\$800	\$80
Sutron tipping bucket and pole	\$2,000	6	\$12,000	20		\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$600	\$6,000	\$600
Skootamatta climate station	\$15,000	1	\$15,000	10		\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$15,000	\$1,500
FTS - LT1 with pressure transducer	\$6,000	9	\$54,000	10		\$5,400	\$5,400	\$5,400	\$5,400	\$5,400	\$5,400	\$5,400	\$5,400	\$5,400	\$5,400	\$54,000	\$5,400
FTS tipping bucket rain gauge	\$1,000	2	\$2,000	20		\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$1,000	\$100
equipment enclosure	\$1,000	5	\$5,000	40		\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$1,250	\$125
mast	\$500	1	\$500	40		\$13	\$13	\$13	\$13	\$13	\$13	\$13	\$13	\$13	\$13	\$125	\$13
Parks Creek doghouse	\$1,000	1	\$1,000	40		\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$250	\$25
Rain gauges requiring servicing or not deployed	\$1,000	5	\$5,000	10		\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$5,000	\$500
Madoc weighing gauge	\$15,000	1	\$15,000	10		\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$15,000	\$1,500
FTS - LT1 with pressure transducer - NEW	\$6,000	7	\$42,000	10		\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$42,000	\$4,200
logger - NEW	\$5,000	1	\$5,000	20		\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$2,500	\$250
Floodplain mapping projects	\$45,000	30	\$1,350,000	25	25%	\$13,500	\$13,500	\$13,500	\$13,500	\$13,500	\$13,500	\$13,500	\$13,500	\$13,500	\$13,500	\$135,000	\$13,500
Floodplain mapping cost per km of mapping	\$2,500	800	\$2,000,000	25	25%	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$200,000	\$20,000

SUMMARY TABLE FOR REPORTING

Description	Quantity	Estimated Value (Total)
Rain gauges and accessories	26	\$52,500
Climate stations	3	\$47,500
Auxillary sensors - snow, temperature, soil moisture	16	\$10,100
Water level gauges/pressure transducers	18	\$106,500
Infrastructure	6	\$6,000
Incidentals	1	\$1,000
Floodplain mapping projects	30	\$3,350,000
<b>TOTAL</b>		<b>\$3,573,600</b>

4.4 Flood Forecasting and Warning and Watershed Monitoring Equipment

Description	Estimated Value	Quantity	Estimated Value (Total \$)	Estimated Life Cycle	Matching Grants/ Rental	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total	Average
	\$227,427					\$11,861	\$14,207	\$12,157	\$14,207	\$12,157	\$14,207	\$12,157	\$14,207	\$12,157	\$12,157	\$129,474	\$12,947
Stanely 90 hp Yamaha, boat and trailer	\$85,000	1	\$85,000	20	100%	\$4,250	\$4,250	\$4,250	\$4,250	\$4,250	\$4,250	\$4,250	\$4,250	\$4,250	\$4,250	\$42,500	\$4,250
Halltech Electrofishing Boat Mudbuddy Motor And Trailer	\$105,122	1	\$105,122	20	100%	\$5,256	\$5,256	\$5,256	\$5,256	\$5,256	\$5,256	\$5,256	\$5,256	\$5,256	\$5,256	\$52,561	\$5,256
Halltech Backpack Electrofisher	\$15,000	1	\$15,000	20		\$750	\$750	\$750	\$750	\$750	\$750	\$750	\$750	\$750	\$750	\$7,500	\$750
Canoes (3)	\$750	3	\$2,250	20		\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$113	\$1,125	\$113
Kayaks (2)	\$600	2	\$1,200	20		\$60	\$60	\$60	\$60	\$60	\$60	\$60	\$60	\$60	\$60	\$600	\$60
GPS (4)	\$375	4	\$1,500	10		\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$1,500	\$150
Paddles (9)	\$50	9	\$450	10		\$45	\$45	\$45	\$45	\$45	\$45	\$45	\$45	\$45	\$45	\$450	\$45
Battery Charger	\$75	1	\$75	10		\$8	\$8	\$8	\$8	\$8	\$8	\$8	\$8	\$8	\$8	\$75	\$8
Marine batteries (7)	\$300	7	\$2,100	5		\$420	\$420	\$420	\$420	\$420	\$420	\$420	\$420	\$420	\$420	\$4,200	\$420
Electrofishing Generator	\$4,800	1	\$4,800	20		\$240	\$240	\$240	\$240	\$240	\$240	\$240	\$240	\$240	\$240	\$2,400	\$240
PGMN Generator	\$2,100	1	\$2,100	20		\$105	\$105	\$105	\$105	\$105	\$105	\$105	\$105	\$105	\$105	\$1,050	\$105
Defibrillator	\$1,625	1	\$1,625	20		\$81	\$81	\$81	\$81	\$81	\$81	\$81	\$81	\$81	\$81	\$813	\$81
Survey Equipment - Regulations (4)	\$2,000	4	\$8,000	10			\$2,000		\$2,000		\$2,000		\$2,000			\$8,000	\$800
PFD (7)	\$65	7	\$455	10		\$46	\$46	\$46	\$46	\$46	\$46	\$46	\$46	\$46	\$46	\$455	\$46
Leica Microsystems Microscope	\$9,000	1	\$9,000	30		\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$3,000	\$300
Olympus TG-5 camera	\$565	1	\$565	15		\$38	\$38	\$38	\$38	\$38	\$38	\$38	\$38	\$38	\$38	\$377	\$38
			\$21,259			\$2,049	\$2,100	\$2,153	\$2,207	\$2,262	\$2,318	\$2,376	\$2,436	\$2,497	\$2,559	\$22,956	\$2,058
Windermere (5)	\$100	5	\$500	30		\$17	\$17	\$17	\$17	\$17	\$17	\$17	\$17	\$17	\$17	\$167	\$17
Minnow traps (23)	\$25	23	\$460	30		\$19	\$19	\$19	\$19	\$19	\$19	\$19	\$19	\$19	\$19	\$192	\$19
Hoop nets (7)	\$500	7	\$3,500	15		\$233	\$233	\$233	\$233	\$233	\$233	\$233	\$233	\$233	\$233	\$2,333	\$233
Large Fyke net	\$1,085	1	\$1,085	15		\$72	\$72	\$72	\$72	\$72	\$72	\$72	\$72	\$72	\$72	\$723	\$72
Samll fyke net	\$850	1	\$850	15		\$57	\$57	\$57	\$57	\$57	\$57	\$57	\$57	\$57	\$57	\$567	\$57
3 foot Hoop Net	\$555	1	\$555	15		\$37	\$37	\$37	\$37	\$37	\$37	\$37	\$37	\$37	\$37	\$370	\$37
4 foot Hoop net	\$785	1	\$785	15		\$52	\$52	\$52	\$52	\$52	\$52	\$52	\$52	\$52	\$52	\$523	\$52
Weight Scales (3)	\$25	3	\$75	15		\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$5	\$50	\$5
Measuring Board Large	\$290	1	\$290	30		\$10	\$15	\$15	\$15	\$15	\$15	\$15	\$15	\$15	\$15	\$140	\$14
Measuring Board Small	\$50	1	\$50	30		\$2	\$3	\$3	\$3	\$3	\$3	\$3	\$3	\$3	\$3	\$24	\$2
Benthic Nets (3)	\$200	3	\$600	5		\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$1,200	\$120
Seine Net	\$500	1	\$500	5		\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$1,000	\$100
Fish Cradle	\$130	1	\$130	5		\$26	\$26	\$26	\$26	\$26	\$26	\$26	\$26	\$26	\$26	\$260	\$26
Mussel Viewer	\$52	1	\$52	5		\$10	\$10	\$10	\$10	\$10	\$10	\$10	\$10	\$10	\$10	\$104	\$10
Larval Fish Net	\$251	1	\$251	5		\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$502	\$50
Electrofishing golves (4)	\$212	4	\$848	5		\$170	\$170	\$170	\$170	\$170	\$170	\$170	\$170	\$170	\$170	\$1,696	\$170
Gear Efficiency Net	\$10,728	1	\$10,728	10		\$1,072.8	\$1,073	\$1,073	\$1,073	\$1,073	\$1,073	\$1,073	\$1,073	\$1,073	\$1,073	\$10,728	\$1,073
			\$207,168			\$9,515	\$9,753	\$9,997	\$10,247	\$10,503	\$10,766	\$11,035	\$11,311	\$11,594	\$11,884	\$106,605	\$10,661
Pro DSS YSI Multiparameter sonde	\$30,061	1	\$30,061	20		\$1,503	\$1,503	\$1,503	\$1,503	\$1,503	\$1,503	\$1,503	\$1,503	\$1,503	\$1,503	\$15,031	\$1,503
EXO YSI Multiparameter sonde	\$20,000	1	\$20,000	20		\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$10,000	\$1,000
Climate Change YSI	\$20,000	1	\$20,000	20		\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$10,000	\$1,000
BQRAP YSI	\$20,000	1	\$20,000	20		\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$10,000	\$1,000
3 YSI Handheld units	\$20,000	3	\$60,000	20		\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$30,000	\$3,000
1 YSI sonde - currently broken	\$20,000	1	\$20,000	20		\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$10,000	\$1,000
Photometer	\$15,000	1	\$15,000	20		\$375	\$375	\$375	\$375	\$375	\$375	\$375	\$375	\$375	\$375	\$3,750	\$375
Lamotte 2020i Turbidity meter	\$1,333	1	\$1,333	20		\$67	\$67	\$67	\$67	\$67	\$67	\$67	\$67	\$67	\$67	\$667	\$67
Lamotte 2020WE Turbidity meter - currently broken	\$920	1	\$920	10		\$92	\$92	\$92	\$92	\$92	\$92	\$92	\$92	\$92	\$92	\$920	\$92
Accumet AP110 pH meter	\$495	1	\$495	20		\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$248	\$25
Sorvall ST8 Centerfuge	\$7,743	1	\$7,743	30		\$258	\$258	\$258	\$258	\$258	\$258	\$258	\$258	\$258	\$258	\$2,581	\$258
Mettler Toledo ME103E Scale	\$983	1	\$983	20		\$49	\$49	\$49	\$49	\$49	\$49	\$49	\$49	\$49	\$49	\$492	\$49
Coolers (11)	\$30	11	\$330	20		\$17	\$17	\$17	\$17	\$17	\$17	\$17	\$17	\$17	\$17	\$165	\$17
Flow tracker	\$52	1	\$52	20		\$3	\$3	\$3	\$3	\$3	\$3	\$3	\$3	\$3	\$3	\$26	\$3
sontek Flowtracker - currently broken	\$251	1	\$251	10		\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$251	\$25
Pygmy flow meter 1250mini	\$5,000	1	\$5,000	20		\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$2,500	\$250
Price Flow Meter 1210AA	\$5,000	1	\$5,000	20		\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$2,500	\$250
Tiration Kit	\$180	1	\$180	10		\$18	\$18	\$18	\$18	\$18	\$18	\$18	\$18	\$18	\$18	\$180	\$18
Nikon C-LEDS Microscope (2)	\$2,500	2	\$5,000	30		\$167	\$167	\$167	\$167	\$167	\$167	\$167	\$167	\$167	\$167	\$1,667	\$167
Abraxis Test Strip Reader	\$1,800	1	\$1,800	20		\$90	\$90	\$90	\$90	\$90	\$90	\$90	\$90	\$90	\$90	\$900	\$90
Van Dorn Sampler	\$970	1	\$970	20		\$49	\$49	\$49	\$49	\$49	\$49	\$49	\$49	\$49	\$49	\$485	\$49
Secchi Disk	\$75	1	\$75	30		\$3	\$3	\$3	\$3	\$3	\$3	\$3	\$3	\$3	\$3	\$25	\$3
Ekman Dredge (2) (1 broken)	\$500	1	\$500	10		\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$50	\$500	\$50
Practum412-1s Toploading balance scale - broken	\$703	1	\$703	10		\$70	\$70	\$70	\$70	\$70	\$70	\$70	\$70	\$70	\$70	\$703	\$70
Quadrat (2)	\$100	2	\$200	20		\$10	\$10	\$10	\$10	\$10	\$10	\$10	\$10	\$10	\$10	\$100	\$10
Chest Waders (10)	\$100	10	\$1,000	5		\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$2,000	\$200
Mustang survival suit (8)	\$430	8	\$3,440	20		\$172	\$172	\$172	\$172	\$172	\$172	\$172	\$172	\$172	\$172	\$1,720	\$172
Gas Cans/Jerry Cans (6)	\$60	6	\$360	30		\$12	\$12	\$12	\$12	\$12	\$12	\$12	\$12	\$12	\$12	\$120	\$12

Price is estimated  
indicates not functioning equipment/broken  
Average does not include equipment that is not functioning or not being used

**AVERAGE FOR SUMMARY \$25,666**

4.5 Water Management Infrastructure

City of Belleville												
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total
Percentage Levied each year		3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%
10 YR Municipal Budget	\$2,092,985.07	\$ 62,789.55	\$ 104,649.25	\$ 146,508.95	\$ 188,368.66	\$ 230,228.36	\$ 272,088.06	\$ 272,088.06	\$ 272,088.06	\$ 272,088.06	\$ 272,088.06	\$ 2,092,985.07
County of Prince Edward												
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total
Percentage Levied each year		3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%
10 YR Municipal Budget	\$901,242.00	\$ 27,037.26	\$ 45,062.10	\$ 63,086.94	\$ 81,111.78	\$ 99,136.62	\$ 117,161.46	\$ 117,161.46	\$ 117,161.46	\$ 117,161.46	\$ 117,161.46	\$ 901,242.00
Municipality of Marmora and Lake												
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total
Percentage Levied each year		3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%
10 YR Municipal Budget	\$517,600.00	\$ 15,528.00	\$ 25,880.00	\$ 36,232.00	\$ 46,584.00	\$ 56,936.00	\$ 67,288.00	\$ 67,288.00	\$ 67,288.00	\$ 67,288.00	\$ 67,288.00	\$ 517,600.00
Municipality of Tweed												
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total
Percentage Levied each year		3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%
10 YR Municipal Budget	\$40,579.90	\$ 1,217.40	\$ 2,029.00	\$ 2,840.59	\$ 3,652.19	\$ 4,463.79	\$ 5,275.39	\$ 5,275.39	\$ 5,275.39	\$ 5,275.39	\$ 5,275.39	\$ 40,579.90
Municipality of Centre Hastings												
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total
Percentage Levied each year		3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%
10 YR Municipal Budget	\$4,986.77	\$ 149.60	\$ 249.34	\$ 349.07	\$ 448.81	\$ 548.54	\$ 648.28	\$ 648.28	\$ 648.28	\$ 648.28	\$ 648.28	\$ 4,986.77
Township of Tyendinaga												
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total
Percentage Levied each year		3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%
10 YR Municipal Budget	\$375,345.56	\$ 11,260.37	\$ 18,767.28	\$ 26,274.19	\$ 33,781.10	\$ 41,288.01	\$ 48,794.92	\$ 48,794.92	\$ 48,794.92	\$ 48,794.92	\$ 48,794.92	\$ 375,345.56
Town of Greater Napanee												
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total
Percentage Levied each year		3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%
10 YR Municipal Budget	\$1,038,763.69	\$ 31,162.91	\$ 51,938.18	\$ 72,713.46	\$ 93,488.73	\$ 114,264.01	\$ 135,039.28	\$ 135,039.28	\$ 135,039.28	\$ 135,039.28	\$ 135,039.28	\$ 1,038,763.69
Township of Stone Mills												
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total
Percentage Levied each year		3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%
10 YR Municipal Budget	\$665,641.96	\$ 19,969.26	\$ 33,282.10	\$ 46,594.94	\$ 59,907.78	\$ 73,220.62	\$ 86,533.45	\$ 86,533.45	\$ 86,533.45	\$ 86,533.45	\$ 86,533.45	\$ 665,641.96
Township of Addington Highlands												
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total
Percentage Levied each year		3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%
10 YR Municipal Budget	\$131,592.17	\$ 3,947.77	\$ 6,579.61	\$ 9,211.45	\$ 11,843.30	\$ 14,475.14	\$ 17,106.98	\$ 17,106.98	\$ 17,106.98	\$ 17,106.98	\$ 17,106.98	\$ 131,592.17
Township of Madoc												
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total
Percentage Levied each year		3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%
10 YR Municipal Budget	\$31,540.28	\$ 946.21	\$ 1,577.01	\$ 2,207.82	\$ 2,838.63	\$ 3,469.43	\$ 4,100.24	\$ 4,100.24	\$ 4,100.24	\$ 4,100.24	\$ 4,100.24	\$ 31,540.28
Township of Central Frontenac												
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total
Percentage Levied each year		3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%
10 YR Municipal Budget	\$452,655.35	\$ 13,579.66	\$ 22,632.77	\$ 31,685.87	\$ 40,738.98	\$ 49,792.09	\$ 58,845.20	\$ 58,845.20	\$ 58,845.20	\$ 58,845.20	\$ 58,845.20	\$ 452,655.35
Township of South Frontenac												
		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Total
Percentage Levied each year		3%	5%	7%	9%	11%	13%	13%	13%	13%	13%	100%
10 YR Municipal Budget	\$507,710.26	\$ 15,231.31	\$ 25,385.51	\$ 35,539.72	\$ 45,693.92	\$ 55,848.13	\$ 66,002.33	\$ 66,002.33	\$ 66,002.33	\$ 66,002.33	\$ 66,002.33	\$ 507,710.26

\$ 202,819.29 \$ 338,032.15 \$ 473,245.01 \$ 608,457.87 \$ 743,670.73 \$ 878,883.59 \$ 878,883.59 \$ 878,883.59 \$ 878,883.59 \$ 878,883.59

4.6 Summary

Asset Class		2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total	
	Annual Average												
<b>1. IT and IMS</b>	<b>\$95,051</b>	\$76,706	\$99,507	\$76,726	\$118,475	\$92,059	\$106,662	\$87,889	\$79,817	\$109,357	\$103,309	\$950,506	
<b>2. Facilities and CA's</b>	<b>\$106,688</b>	\$110,500	\$110,700	\$105,000	\$110,188	\$100,650	\$106,875	\$112,700	\$109,863	\$97,200	\$103,206	\$1,066,881	
<b>3. Vehicles</b>	<b>\$64,884</b>	\$58,350	\$60,629	\$83,689	\$90,085	\$94,600	\$47,588	\$68,540	\$88,713	\$32,760	\$23,888	\$648,841	
<b>4. Equipment</b>	<b>\$25,908</b>	\$23,429	\$26,065	\$24,311	\$26,665	\$24,926	\$27,296	\$25,573	\$27,958	\$26,252	\$26,604	\$259,078	
<b>5. FF&amp;W and FP Mapping</b>	<b>\$60,243</b>	\$53,773	\$55,117	\$56,495	\$57,907	\$59,355	\$60,839	\$62,360	\$63,919	\$65,517	\$67,154	\$602,434	
		<b>\$322,757</b>	<b>\$352,017</b>	<b>\$346,222</b>	<b>\$403,319</b>	<b>\$371,590</b>	<b>\$349,258</b>	<b>\$357,061</b>	<b>\$370,268</b>	<b>\$331,086</b>	<b>\$324,161</b>	<b>\$3,527,740</b>	
<b>TOTAL Billed Annually: \$352,774</b>													
6. Water Control Structures	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Belleville	\$62,790	\$104,649	\$146,509	\$188,369	\$230,228	\$272,088	\$272,088	\$272,088	\$272,088	\$272,088			\$2,092,985
PEC	\$27,037	\$45,062	\$63,087	\$81,112	\$99,137	\$117,161	\$117,161	\$117,161	\$117,161	\$117,161			\$901,242
Marmora and Lake	\$15,528	\$25,880	\$36,232	\$46,584	\$56,936	\$67,288	\$67,288	\$67,288	\$67,288	\$67,288			\$517,600
Tweed	\$1,217	\$2,029	\$2,841	\$3,652	\$4,464	\$5,275	\$5,275	\$5,275	\$5,275	\$5,275			\$40,580
Centre Hastings	\$150	\$249	\$349	\$449	\$549	\$648	\$648	\$648	\$648	\$648			\$4,987
Tyendinaga	\$11,260	\$18,767	\$26,274	\$33,781	\$41,288	\$48,795	\$48,795	\$48,795	\$48,795	\$48,795			\$375,346
Greater Napanee	\$31,163	\$51,938	\$72,713	\$93,489	\$114,264	\$135,039	\$135,039	\$135,039	\$135,039	\$135,039			\$1,038,764
Stone Mills	\$19,969	\$33,282	\$46,595	\$59,908	\$73,221	\$86,533	\$86,533	\$86,533	\$86,533	\$86,533			\$665,642
Addington Highlands	\$3,948	\$6,580	\$9,211	\$11,843	\$14,475	\$17,107	\$17,107	\$17,107	\$17,107	\$17,107			\$131,592
Madoc	\$946	\$1,577	\$2,208	\$2,839	\$3,469	\$4,100	\$4,100	\$4,100	\$4,100	\$4,100			\$31,540
Central Frontenac	\$13,580	\$22,633	\$31,686	\$40,739	\$49,792	\$58,845	\$58,845	\$58,845	\$58,845	\$58,845			\$452,655
South Frontenac	\$15,231	\$25,386	\$35,540	\$45,694	\$55,848	\$66,002	\$66,002	\$66,002	\$66,002	\$66,002			\$507,710
<b>Total Billed Annually</b>	<b>\$202,819</b>	<b>\$338,032</b>	<b>\$473,245</b>	<b>\$608,458</b>	<b>\$743,671</b>	<b>\$878,884</b>	<b>\$878,884</b>	<b>\$878,884</b>	<b>\$878,884</b>	<b>\$878,884</b>			<b>\$6,760,643</b>

## 4.7 Levy

**Quinte Conservation  
Capital Asset Management Plan**

	<b>% in CA</b>	<b>2023 Current Value Assessment (CVA)</b>	<b>2023 CVA (Modified) in Watershed</b>	<b>CVA Based Apportionment Percentage</b>	<b>Proposed 2024 AMP Annual Capital Levy</b>
<b>City of Belleville</b>	100	7,957,058,044.50	7,957,058,045	38.76	\$ 136,725
<b>Centre Hastings</b>	56	566,296,639.00	317,126,118	1.54	\$ 5,449
<b>Twp. Of Madoc</b>	100	246,719,685.00	246,719,685	1.20	\$ 4,239
<b>Marmora &amp; Lake</b>	22	673,839,488.00	148,244,687	0.72	\$ 2,547
<b>City of Quinte West</b>	23	6,114,600,081.15	1,406,358,019	6.85	\$ 24,165
<b>Stirling/Rawdon</b>	17	543,446,360.30	92,385,881	0.45	\$ 1,587
<b>Tudor &amp; Cashel</b>	48	179,402,405.00	86,113,154	0.42	\$ 1,480
<b>Municipality of Tweed</b>	100	683,796,338.10	683,796,338	3.33	\$ 11,750
<b>Twp. of Tyendinaga</b>	100	485,958,735.00	485,958,735	2.37	\$ 8,350
<b>Addington Highlands</b>	44	551,727,070.00	242,759,911	1.18	\$ 4,171
<b>Town of Greater Napanee</b>	53	2,417,533,459.75	1,281,292,734	6.24	\$ 22,016
<b>Twp. of Stone Mills</b>	100	985,552,054.00	985,552,054	4.80	\$ 16,935
<b>Twp. of North Frontenac</b>	1	958,821,135.60	9,588,211	0.05	\$ 165
<b>Twp. of South Frontenac</b>	21	3,567,016,623.60	749,073,491	3.65	\$ 12,871
<b>Twp. of Central Frontenac</b>	46	1,004,266,698.00	461,962,681	2.25	\$ 7,938
<b>Town of Deseronto</b>	100	129,523,340.00	129,523,340	0.63	\$ 2,226
<b>Corp. of Loyalist Twp.</b>	3	2,472,572,240.00	74,177,167	0.36	\$ 1,275
<b>Prince Edward County</b>	100	5,172,878,911.90	5,172,878,912	25.20	\$ 88,885
<b>TOTAL QC LEVIES</b>			<b>20,530,569,163</b>	<b>100.00</b>	<b>\$ 352,774</b>



## Quinte CONSERVATION

2061 Old Highway 2, RR#2,  
Belleville, ON K8N 4Z2

quinteconservation.ca  
(613) 968-3434 or (613) 354-3312  
info@quinteconservation.ca



### Watershed Municipalities

City of Belleville  
City of Quinte West  
County of Prince Edward  
Loyalist Township  
Madoc Township  
Municipality of Centre Hastings  
Municipality of Marmora and Lake  
Municipality of Tweed  
Town of Deseronto  
Town of Greater Napanee  
Township of Addington Highlands  
Township of Central Frontenac  
Township of North Frontenac  
Township of South Frontenac  
Township of Stirling-Rawdon  
Township of Stone Mills  
Township of Tudor and Cashel  
Township of Tyendinaga

**THE CORPORATION OF THE TOWN OF DESERONTO**  
**BY LAW # XX-2026**

---

**BEING A BY-LAW TO AUTHORIZE DELEGATED AUTHORITY DURING THE “LAME DUCK PERIODS OF COUNCIL DURING THE 2026 MUNICIPAL ELECTION**

**WHEREAS** Section 275 of the *Municipal Act, 2001*, c. 25 as amended, sets out restricted acts after Nomination Day;

**WHEREAS** under provisions outlined in section 275 of the *Municipal Act 2001*, as amended, any administration that will “with certainty” not retain 75 percent of its current members in an upcoming election becomes *Lame Duck*.

**AND WHEREAS** Council can become *Lame Duck* during an election year in the following circumstances:

- a) At the close of Nomination Day (August 21, 2026) if 75 percent of the current members of Council are not nominated; and/or
- b) After Election Day (October 26, 2026) if the new Council is not made up of at least 75 percent of the outgoing Council members. (The current Council would sit as *Lame Duck* through to Inaugural Day).

**AND WHEREAS** the *Municipal Act, S.O. 2001 c. 25* Section 23.1 (1) provides that a municipality may delegate its powers and authority to a person or body;

**AND WHEREAS** the *Municipal Act, S.O. 2001 c. 25* Section 23.3 (1) provides for restrictions and powers which cannot be delegated;

**AND WHEREAS** the Council of the Corporation of the Municipality of the Town of Deseronto deems it desirable to delegate certain authority and powers during the 2026 Municipal Election should Council become *Lame Duck*;

**AND WHEREAS** Section 275 (3) of the *Municipal Act, 2001*, c. 25 restricts Council from taking action on the following:

- a) The appointment or removal from office of any officer of the municipality;
- b) The hiring or dismissal of any employee of the municipality;
- c) The disposition of any real or personal property of the municipality which has a value exceeding \$50,000 at the time of disposal; and
- d) Making any expenditures or incurring any other liability which exceeds \$50,000;

**AND WHEREAS** Section 275 (6) of the *Municipal Act, 2001*, c. 25 states that nothing in this section prevents any person or body exercising authority of a Municipality that is delegated to the person or body prior to nomination day for the election of the new council;

**AND WHEREAS** Council deems it expedient to delegate authority to the Town Manager and Clerk or Treasurer to take action, where necessary, on certain acts during the “*Lame Duck*” period.

**NOW THEREFORE** the Council of the Corporation of the Town of Deseronto hereby enacts as follows:

1. **THAT** the Town Manager and Clerk or Treasurer be delegated the authority to:
  - a) Approve contracts for projects approved by the Capital Budget and be authorized to sign approved contracts;

- b) Be the financial signing authority for expenditures, outside the current budget, exceeding \$50,000.00;
  - c) Dispose of any real or personal property of the Municipality which has a value exceeding \$50,000.00 when it was acquired by the Municipality;
  - d) Be the authority to hire or remove any officer from/to employment with the Municipality of the Town of Deseronto;
  - e) Be the authority to hire or dismiss any employee of the municipality;
2. **THAT** the Town Manager will report to Council on any actions taken under the restrictions listed in Section 275 (3) of the *Municipal Act, 2001* between Nomination Day and the commencement of the new Council Term.
3. **THAT** this Bylaw will only take affect and be limited to the “Lame Duck Period’ of Council and shall expire on Saturday, November 14, 2026.

**Read a first and second time this 8<sup>th</sup> day of July 2026.**

**Read a third and final time this 8<sup>th</sup> day of July 2026.**

**ENACTED AND PASSED IN COUNCIL THIS 8<sup>th</sup> day of July 2026.**

---

**MAYOR**

---

**CLERK**

**The Corporation of The Township of Tyendinaga**  
**By-law XX-2026**

**Being a by-law to establish a Joint Municipal Election Compliance Audit Committee  
and Appoint Members**

Whereas subsection 88.37 of the Municipal Elections Act, 1996, as amended requires Council to establish a Compliance Audit Committee before October 1 of an election year for the purposes set out in the Act; and

Whereas Section 88.37 (5) of the Municipal Elections Act, 1996 as amended, states the term of office of the committee is the same as the term of office of the council or local board that takes office following the next regular election, and the term of office of the members of the committee is the same as the term of the committee to which they have been appointed; and

Whereas the County of Hastings member Municipalities deem it expedient to establish a Joint Municipal Election Compliance Audit Committee for all municipalities in the County of Hastings;

Now therefore be it resolved that the Council of The Corporation of Town of Deseronto enacts as follows:

1. That the Town of Deseronto establishes a Joint Municipal Election Compliance Audit Committee with the County of Hastings member Municipalities for 2026-2030 in accordance with the Terms of Reference, attached hereto as Schedule 'A'.
2. That the Terms of Reference for the Joint Hastings County Compliance Audit Committee shall be attached hereto as Schedule 'A' to this By-law.
3. That the following persons are hereby appointed to the Joint Hastings County Compliance Audit Committee from November 15, 2026 until November 14, 2030:

Carla Haigh  
Andrew Payeur  
Tom Veaudry

4. That By-law 36-2022 is hereby repealed.
5. That this By-law shall come into full force and effect on the date of its passing.

Read a first and second time this 8<sup>th</sup> day of July, 2026.

Read a third and final time, number assigned and finally passed this 8<sup>th</sup> day of July, 2026.

---

Mayor

---

Clerk



## Joint Hastings County 2026 Election Compliance Audit Committee

Terms of Reference	
1	<p><u>Name</u></p> <p>The name of the Committee is the “Joint Hastings County 2026 Election Compliance Audit Committee” consisting of the following municipalities:</p> <ul style="list-style-type: none"> <li>Town of Bancroft</li> <li>Township of Carlow/Mayo</li> <li>Municipality of Centre Hastings</li> <li>Town of Deseronto</li> <li>Township of Faraday</li> <li>Municipality of Hastings Highlands</li> <li>Township of Limerick</li> <li>Township of Madoc</li> <li>Township of Marmora and Lake</li> <li>Township of Stirling-Rawdon</li> <li>Township of Tudor and Cashel</li> <li>Municipality of Tweed</li> <li>Township of Tyendinaga</li> <li>Township of Wollaston</li> </ul>
2	<p><u>Duration</u></p> <p>The term of office for the committee shall be from November 15, 2026 to November 14, 2030 to deal with applications from the 2026 election and any by-elections during Council’s term.</p>
3	<p><u>Mandate</u></p> <p>The powers and functions of the Committee are set out in Sections 88.33 and 88.34 of the <i>Municipal Elections Act, 1996</i> (Appendix “A”). The Committee will perform the functions relating to the compliance audit application process as outlined in the Act. These functions include:</p> <p><u>Candidate Contravention</u></p> <ol style="list-style-type: none"> <li>1. Within 30 days receipt of a compliance audit application by an elector, consider the application and decide whether it should be granted or rejected;</li> <li>2. Give to the Candidate, the Clerk and the Applicant the decision of the Committee to grant or reject the application, and brief written reasons for the decision;</li> <li>3. If the application is granted, appoint a licenced auditor to conduct a compliance audit of the Candidate’s election campaign finances;</li> <li>4. Receive the auditor’s report from the Clerk;</li> <li>5. Within 30 days receipt of the auditor’s report, consider the report;</li> <li>6. If the report concludes that the candidate appears to have contravened a provision of the Act relating to election campaign finances, decide whether to commence legal proceedings against the candidate for the apparent contravention;</li> </ol>

7. After reviewing the report, give to the Candidate, the Clerk and the Applicant the decision of the Committee, and brief written reasons for the decision.

Candidate Contributor Contravention

1. Within 30 days receipt of a report identifying each contributor to a candidate for office on a council who appears to have contravened any of the contribution limits, consider the report and decide whether to commence a legal proceeding against the contributor for an apparent contravention.
2. After reviewing the report, give to the Contributor and the Clerk the decision of the Committee, and brief written reasons for the decision.

Registered Third Party Contravention

1. Within 30 days receipt of a compliance audit application by an elector, consider the application and decide whether it should be granted or rejected;
2. Give to the Candidate, the Clerk and the Applicant the decision of the Committee to grant or reject the application, and brief written reasons for the decision;
3. If the application is granted, appoint a licensed auditor to conduct a compliance audit of the Registered Third Party's campaign finances;
4. Receive the auditor's report from the Clerk;
5. Within 30 days receipt of the auditor's report, consider the report;
6. If the report concludes that the Registered Third Party appears to have contravened a provision of the Act relating to campaign finances, decide whether to commence legal proceedings against the Registered Third Party for the apparent contravention;
7. After reviewing the report, give to the Registered Third Party, the Clerk and the Applicant the decision of the Committee, and brief written reasons for the decision.

Registered Third Party Contributor Contravention

1. Within 30 days receipt of the report, consider the report;
2. If the report concludes that the Contributor appears to have contravened a provision of the Act relating to campaign finances, decide whether to commence legal proceedings against the Contributor for the apparent contravention;
3. After reviewing the report, give to the Contributor and the Clerk the decision of the Committee, and brief written reasons for the decision.

Auditor Selection

If the committee decides to grant the application, it shall appoint an auditor, licenced under the *Public Accounting Act, 2004* to conduct a compliance audit of the Candidate's election campaign finances.

The selection process will be coordinated through the Clerk of the respective municipality.

4 Membership

The Committee shall be composed of not less than three (3) and no more than five (5) voting members.

Membership will be drawn from the following groups:

1. Accounting and audit - accountants or auditors with experience in preparing or auditing the financial statements of municipal candidates and registered third parties;
2. Legal;
3. Professionals who in the course of their duties are required to adhere to codes or standards of

	<p>their profession which may be enforced by disciplinary tribunals; and/or</p> <p>4. Other individuals with knowledge of the campaign financing rules of the <i>Municipal Elections Act, 1996</i>.</p> <p>Municipal employees or officers of the municipality, members of Council or local board; any Candidates or any persons who are Registered Third Parties in the 2026 municipal election or in any by-election during the term of Council for any member municipality are ineligible to be appointed as a member of the Committee pursuant to subsection 88.37 (2) of the of the <i>Municipal Elections Act, 1996</i>.</p>
5	<p><u>Membership Selection</u></p> <p>The terms of reference and application form will be posted, as a minimum, on the municipal websites of the member municipalities. Staff will also contact and solicit those individuals as set out under section 4 of the Terms of Reference. In addition, joint advertisement(s) will be placed in local paper(s).</p> <p>All applicants will be required to complete an application form outlining their qualifications and experience. Staff may interview applicants who meet the selection criteria and prepare a list of voting members and any alternate members. Recommended candidates will be submitted to the Council of each member municipality for appointment.</p> <p>Members will be selected on the basis of the following:</p> <ol style="list-style-type: none"> <li>1. Demonstrated knowledge and understanding of municipal election financing rules;</li> <li>2. Proven analytical and decision-making skills;</li> <li>3. Experience working on a committee, task force or similar setting;</li> <li>4. Availability and willingness to attend meetings; and</li> <li>5. Excellent oral and written communication skills.</li> </ol> <p>Any members appointed must also agree in writing they will not be a candidate or an individual who is a Registered Third Party in the current municipal election or in any by-election during the term of Council for any member municipality. Failure to adhere to this requirement will result in the individual being removed from the Committee.</p>
6	<p><u>Conflict of Interest</u></p> <p>The principles of the <i>Municipal Conflict of Interest Act</i> apply to this Committee. Failure to adhere to this requirement will result in the individual being removed from the Committee.</p> <p>To avoid a conflict, any person appointed to the Committee must agree in writing not to prepare or audit the election financial statements of any candidate or registered third party for any of the member municipalities in the current municipal election. Failure to adhere to this requirement will result in the individual being removed from the Committee.</p>
7	<p><u>Chair</u></p> <p>The Committee will select a Chair from amongst its members at its first meeting when a compliance audit application is received.</p> <p>The Chair is the liaison between the members and the Secretary of the Committee on matters of policy and process.</p> <p>The Chair shall enforce the observance of order and decorum among the Committee members and the public at all meetings.</p> <p>When the Chair is absent, the Committee may appoint another member as Acting Chair. While presiding, the Acting Chair shall have all the powers of the Chair.</p>

8	<p><u>Staffing and Funding</u></p> <p>A Clerk from a member municipality requiring the services of the Committee may request a Clerk of another member municipality to act as Secretary to the Committee.</p> <p>The member municipality requiring the services of the Committee shall be responsible for all associated expenses, including the auditor's costs.</p> <p>Committee Member Remuneration - \$150 per diem per meeting, plus mileage at the current CRA rate per kilometre.</p>
9	<p><u>Meetings</u></p> <p>Meetings of the Committee shall be open to the public or if electronic, upon request.</p> <p><u>Timing of Meetings</u></p> <p>Meetings shall be called by the Clerk of the member municipality when required. The date and time of the meeting will be determined by the Clerk and communicated directly to the Committee members. Subsequent meetings will be held at the call of the Chair in consultation with the Clerk.</p> <p>Committee activity shall be determined primarily by the number and complexity of applications for compliance audits that may be received. The frequency and duration of meetings will be determined by the Committee in consultation with the Clerk.</p> <p><u>Meeting Location</u></p> <p>The Committee shall meet at the location determined by the member municipality.</p> <p><u>Meeting Notices, Agendas &amp; Minutes</u></p> <p>The agenda shall constitute notice. The Clerk of the member municipality requiring the services of the Committee shall cause notice of the meetings to be provided:</p> <ul style="list-style-type: none"> <li>• to members of the Committee, Candidate, and the Public for a meeting regarding an application by an elector;</li> <li>• to members of the Committee, Contributor, Candidate and the Public for a meeting regarding a Candidate Contributor Contravention report;</li> <li>• to members of the Committee, Contributor, Registered Third Party and the public for a meeting regarding a Registered Third Party Contributor Contravention.</li> </ul> <p>A minimum of two (2) business days prior to the date of each meeting, not including weekends or holidays. The agendas and minutes of meetings shall be posted on the member municipality's website.</p> <p>Minutes of each meeting shall outline the general deliberations and specific actions and recommendations that result.</p> <p><u>Agenda Format</u></p> <ol style="list-style-type: none"> <li>1. Call to Order</li> <li>2. Disclosure of Pecuniary Interest and General Nature Thereof</li> <li>3. Consideration of Compliance Audit Application, Clerk's Report or Auditor's Report</li> <li>4. Adjournment</li> </ol> <p><u>Quorum</u></p> <p>Quorum for meetings shall consist of a majority of the members of the Committee.</p> <p>If no quorum is present thirty (30) minutes after the time appointed for a meeting, the Clerk shall record the names of the members present and the meeting shall stand adjourned until the date</p>

	<p>of the next meeting.</p> <p><u>Meeting Attendance</u> Any member of the Committee, who misses three (3) consecutive meetings, without being excused by the Committee, may be removed from the Committee. The Committee must make recommendations, by a report to Council for the removal of any member.</p> <p><u>Motions &amp; Voting</u> A motion shall only need to be formally moved before the Chair can put the question or a motion can be recorded in the minutes.</p> <p>A motion shall be reduced to writing and shall be signed by the Chair and Secretary.</p> <p>Every Member present shall be deemed to vote against the motion if they decline or abstain from voting, unless disqualified from voting by reason of a declared pecuniary interest.</p> <p>In the case of a tie vote, the motion shall be considered to have been lost.</p> <p>The manner of determining the vote on a motion shall be by show of hands.</p> <p>The Chair shall announce the result of every vote.</p>
10	<p><u>Administrative Practices and Procedures</u></p> <p>The Terms of Reference constitute the Administrative Practices and Procedures of the Committee. Any responsibilities not clearly identified within these Terms of Reference shall be in accordance with Section 88.33 to 88.37 of the <i>Municipal Elections Act, 1996</i>.</p> <p>The Clerk at any time has the right to develop additional administrative practices and procedures.</p>

**APPENDIX "A"**

***Municipal Elections Act, 1996***

## **Compliance Audits and Reviews of Contributions**

### Compliance audit of candidates' campaign finances

#### Application by elector

**88.33** (1) An elector who is entitled to vote in an election and believes on reasonable grounds that a candidate has contravened a provision of this Act relating to election campaign finances may apply for a compliance audit of the candidate's election campaign finances, even if the candidate has not filed a financial statement under section 88.25. 2016, c. 15, s. 63.

#### Requirements

(2) An application for a compliance audit shall be made to the clerk of the municipality or the secretary of the local board for which the candidate was nominated for office, and it shall be in writing and shall set out the reasons for the elector's belief. 2016, c. 15, s. 63.

#### Deadline for applications

(3) The application must be made within 90 days after the latest of the following dates:

1. The filing date under section 88.30.
2. The date the candidate filed a financial statement, if the statement was filed within 30 days after the applicable filing date under section 88.30.
3. The candidate's supplementary filing date, if any, under section 88.30.
4. The date on which the candidate's extension, if any, under subsection 88.23 (6) expires. 2016, c. 15, s. 63.

#### Compliance audit committee

(4) Within 10 days after receiving the application, the clerk of the municipality or the secretary of the local board, as the case may be, shall forward the application to the compliance audit committee. 2016, c. 15, s. 63.

#### Procedural matters

(5) The meetings of the committee under this section shall be open to the public and reasonable notice shall be given to the candidate, the applicant and the public. 2016, c. 15, s. 63.

#### Same

(6) Subsection (5) applies despite sections 207 and 208.1 of the *Education Act*. 2016, c. 15, s. 63.

#### Decision of committee

(7) Within 30 days after the committee has received the application, the committee shall consider the application and decide whether it should be granted or rejected. 2016, c. 15, s. 63.

#### Same

(8) The decision of the committee to grant or reject the application, and brief written reasons for the decision, shall be given to the candidate, the clerk with whom the candidate filed his or her nomination, the secretary of the local board, if applicable, and the applicant. 2016, c. 15, s. 63.

#### Appeal

(9) The decision of the committee under subsection (7) may be appealed to the Superior Court of Justice within 15 days after the decision is made, and the court may make any decision the committee could have made. 2016, c. 15, s. 63.

#### Appointment of auditor

(10) If the committee decides under subsection (7) to grant the application, it shall appoint an auditor to conduct a compliance audit of the candidate's election campaign finances. 2016, c. 15, s. 63.

#### Same

(11) Only auditors licensed under the *Public Accounting Act, 2004* or prescribed persons are eligible to be appointed under subsection (10). 2016, c. 15, s. 63.

#### Duty of auditor

(12) The auditor shall promptly conduct an audit of the candidate's election campaign finances to determine whether he or she has complied with the provisions of this Act relating to election campaign finances and shall prepare a report outlining any apparent contravention by the candidate. 2016, c. 15, s. 63.

#### Who receives report

(13) The auditor shall submit the report to the candidate, the clerk with whom the candidate filed his or her nomination, the secretary of the local board, if applicable, and the applicant. 2016, c. 15, s. 63.

#### Report to be forwarded to committee

(14) Within 10 days after receiving the report, the clerk of the municipality or the secretary of the local board shall forward the report to the compliance audit committee. 2016, c. 15, s. 63.

#### Powers of auditor

(15) For the purpose of the audit, the auditor,

(a) is entitled to have access, at all reasonable hours, to all relevant books, papers, documents or things of the candidate and of the municipality or local board; and

(b) has the powers set out in section 33 of the *Public Inquiries Act, 2009* and section 33 applies to the audit. 2016, c. 15, s. 63.

#### Costs

(16) The municipality or local board shall pay the auditor's costs of performing the audit. 2016, c. 15, s. 63.

#### Decision

(17) The committee shall consider the report within 30 days after receiving it and, if the report concludes that the candidate appears to have contravened a provision of the Act relating to election campaign finances, the committee shall decide whether to commence a legal proceeding against the candidate for the apparent contravention. 2016, c. 15, s. 63.

#### Notice of decision, reasons

(18) The decision of the committee under subsection (17), and brief written reasons for the decision, shall be given to the candidate, the clerk with whom the candidate filed his or her nomination, the secretary of the local board, if applicable, and the applicant. 2016, c. 15, s. 63.

#### Immunity

(19) No action or other proceeding for damages shall be instituted against an auditor appointed under subsection (10) for any act done in good faith in the execution or intended execution of the audit or for any alleged neglect or default in its execution in good faith. 2016, c. 15, s. 63.

#### Saving provision

(20) This section does not prevent a person from laying a charge or taking any other legal action, at any time, with respect to an alleged contravention of a provision of this Act relating to election campaign finances. 2016, c. 15, s. 63.

**88.34** (1) The clerk shall review the contributions reported on the financial statements submitted by a candidate under section 88.25 to determine whether any contributor appears to have exceeded any of the contribution limits under section 88.9. 2016, c. 15, s. 64.

#### Report, contributions to candidates for council

(2) As soon as possible following the day that is 30 days after the filing date or supplementary filing date, as the case may be, under section 88.30, the clerk shall prepare a report identifying each contributor to a candidate for office on a council who appears to have contravened any of the contribution limits under section 88.9 and,

(a) if the contributor's total contributions to a candidate for office on a council appear to exceed the limit under section 88.9, the report shall set out the contributions made by that contributor to the candidate; and

(b) if the contributor's total contributions to two or more candidates for office on the same council appear to exceed the limit under section 88.9, the report shall set out the contributions made by that contributor to all candidates for office on the same council. 2016, c. 15, s. 64.

Same

(3) The clerk shall prepare a separate report under subsection (2) in respect of each contributor who appears to have contravened any of the contribution limits under section 88.9. 2016, c. 15, s. 64.

Same

(4) The clerk shall forward each report prepared under subsection (2) to the compliance audit committee. 2016, c. 15, s. 64.

Report, contributions to candidates for a local board

(5) As soon as possible following the day that is 30 days after the filing date or supplementary filing date, as the case may be, under section 88.30, the clerk shall prepare a report identifying each contributor to a candidate for office on a local board who appears to have contravened any of the contribution limits under section 88.9 and,

(a) if the contributor's total contributions to a candidate for office on a local board appear to exceed the limit under section 88.9, the report shall set out the contributions made by that contributor to the candidate; and  
(b) if the contributor's total contributions to two or more candidates for office on the same local board appear to exceed the limit under section 88.9, the report shall set out the contributions made by that contributor to all candidates for office on the same local board. 2016, c. 15, s. 64.

Same

(6) The clerk shall prepare a separate report under subsection (5) in respect of each contributor who appears to have contravened any of the contribution limits under section 88.9. 2016, c. 15, s. 64.

Same

(7) The clerk shall forward each report prepared under subsection (5) to the secretary of the local board for which the candidate was nominated for office and, within 10 days after receiving the report, the secretary of the local board shall forward it to the compliance audit committee. 2016, c. 15, s. 64.

Decision of compliance audit committee

(8) Within 30 days after receiving a report under subsection (4) or (7), the compliance audit committee shall consider it and decide whether to commence a legal proceeding against a contributor for an apparent contravention. 2016, c. 15, s. 64.

Procedural matters

(9) The meetings of the committee under subsection (8) shall be open to the public, and reasonable notice shall be given to the contributor, the applicable candidate and the public. 2016, c. 15, s. 64.

Same

(10) Subsection (9) applies despite sections 207 and 208.1 of the *Education Act*. 2016, c. 15, s. 64.

Notice of decision, reasons

(11) The decision of the committee under subsection (8), and brief written reasons for the decision, shall be given to the contributor and to the clerk of the municipality or the secretary of the local board, as the case may be. 2016, c. 15, s. 64.

Saving provision

(12) This section does not prevent a person from laying a charge or taking any other legal action, at any time, with respect to an alleged contravention of a provision of this Act relating to contribution limits. 2016, c. 15, s. 64.

Compliance audit of registered third parties

#### Application by elector

**88.35** (1) An elector who is entitled to vote in an election in a municipality and believes on reasonable grounds that a registered third party who is registered in relation to the election in the municipality has contravened a provision of this Act relating to campaign finances may apply for a compliance audit of the campaign finances of the registered third party in relation to third party advertisements, even if the registered third party has not filed a financial statement under section 88.29. 2016, c. 15, s. 65.

#### Requirements

(2) An application for a compliance audit shall be made to the clerk of the municipality in which the registered third party was registered, and it shall be made in writing and shall set out the reasons for the elector's belief. 2016, c. 15, s. 65.

#### Deadline

(3) The application must be made within 90 days after the latest of the following dates:

1. The filing date under section 88.30.
2. The date the registered third party filed a financial statement, if the statement was filed within 30 days after the applicable filing date under section 88.30.
3. The supplementary filing date, if any, for the registered third party under section 88.30.
4. The date on which the registered third party's extension, if any, under subsection 88.27 (3) expires. 2016, c. 15, s. 65.

#### Application of s. 88.33 (4) to (20)

(4) Subsections 88.33 (4) to (20) apply to a compliance audit under this section, with the following modifications:

1. A reference to a candidate shall be read as a reference to the registered third party.
2. A reference to the clerk with whom the candidate filed his or her nomination shall be read as a reference to the clerk of the municipality in which the registered third party is registered.
3. A reference to election campaign finances shall be read as a reference to the campaign finances of the registered third party in relation to third party advertisements that appear during an election in the municipality. 2016, c. 15, s. 65.

#### Review of contributions to registered third parties

**88.36** (1) The clerk shall review the contributions reported on the financial statements submitted by a registered third party under section 88.29 to determine whether any contributor appears to have exceeded any of the contribution limits under section 88.13. 2016, c. 15, s. 65.

#### Report by the clerk

(2) As soon as possible following the day that is 30 days after the filing date or supplementary filing date, as the case may be, under section 88.30 for a registered third party, the clerk shall prepare a report identifying each contributor to the registered third party who appears to have contravened any of the contribution limits under section 88.13 and,  
(a) if the contributor's total contributions to a registered third party that is registered in the municipality appear to exceed the limit under section 88.13, the report shall set out the contributions made by that contributor to the registered third party in relation to third party advertisements; and  
(b) if the contributor's total contributions to two or more registered third parties that are registered in the municipality appear to exceed the limit under section 88.13, the report shall set out the contributions made by that contributor to all registered third parties in the municipality in relation to third party advertisements. 2016, c. 15, s. 65.

#### Same

(3) The clerk shall prepare a separate report under subsection (2) in respect of each contributor who appears to have contravened any of the contribution limits under section 88.13. 2016, c. 15, s. 65.

#### Same

(4) The clerk shall forward each report prepared under subsection (2) to the compliance audit committee. 2016, c. 15, s. 65.

#### Decision of compliance audit committee

(5) Within 30 days after receiving a report under subsection (4), the compliance audit committee shall consider it and decide whether to commence a legal proceeding against a contributor for an apparent contravention. 2016, c. 15, s. 65.

#### Procedural matters

(6) The meetings of the committee under subsection (5) shall be open to the public, and reasonable notice shall be given to the contributor, the registered third party and the public. 2016, c. 15, s. 65.

#### Notice of decision, reasons

(7) The decision of the committee under subsection (5), and brief written reasons for the decision, shall be given to the contributor and to the clerk of the municipality. 2016, c. 15, s. 65.

#### Saving provision

(8) This section does not prevent a person from laying a charge or taking any other legal action, at any time, with respect to an alleged contravention of a provision of this Act relating to contribution limits. 2016, c. 15, s. 65.

#### Compliance audit committee

**88.37** (1) A council or local board shall establish a compliance audit committee before October 1 of an election year for the purposes of this Act. 2016, c. 15, s. 66.

#### Composition

(2) The committee shall be composed of not fewer than three and not more than seven members and shall not include,

(a) employees or officers of the municipality or local board;

(b) members of the council or local board;

(c) any persons who are candidates in the election for which the committee is established; or

(d) any persons who are registered third parties in the municipality in the election for which the committee is established. 2016, c. 15, s. 66.

#### Eligibility for appointment

(3) A person who has such qualifications and satisfies such eligibility requirements as may be prescribed is eligible for appointment to the committee. 2016, c. 15, s. 66.

#### Same

(4) In appointing persons to the committee, the council or local board shall have regard to the prescribed eligibility criteria. 2016, c. 15, s. 66.

#### Term of office

(5) The term of office of the committee is the same as the term of office of the council or local board that takes office following the next regular election, and the term of office of the members of the committee is the same as the term of the committee to which they have been appointed. 2016, c. 15, s. 66.

#### Role of clerk or secretary

(6) The clerk of the municipality or the secretary of the local board, as the case may be, shall establish administrative practices and procedures for the committee and shall carry out any other duties required under this Act to implement the committee's decisions. 2016, c. 15, s. 66.

#### Costs

(7) The council or local board, as the case may be, shall pay all costs in relation to the committee's operation and activities. 2016, c. 15, s. 66.

**THE CORPORATION OF THE TOWN OF DESERONTO**

**BY-LAW NUMBER XX-2026**

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE REGULAR COUNCIL MEETING HELD ON THE 8th DAY OF JULY 2026.**

THE TOWN OF DESERONTO ENACTS AS FOLLOWS:

1. Every decision of the Council taken at the meeting at which this by-law is passed and every motion and resolution passed at that meeting shall have the same force and effect as if each and every one of them had been the subject matter of a separate by-law duly enacted, except where prior approval of the Ontario Municipal Board is required and where any legal prerequisite to the enactment of a specific by-law has not been satisfied.
2. The Mayor and the proper civic employees of the Town of Deseronto are hereby authorized and directed to execute and deliver all documents as are required to give effect to the decisions, motions and resolutions taken at the meeting at which this by-law is passed.
3. This by-law comes into force on the day it is passed.

READ a first, second and third time, number assigned and finally passed this 8th day of July, 2026.

---

**MAYOR**

---

**CLERK**