

RECEIVED

Town Clerk-Dighton, MA

JUN 22 2026

Time 4:03 PM
By: SC



**TOWN OF DIGHTON
BOARD OF SELECTMEN
REGULAR MEETING**

**Wednesday, June 24, 2026
Executive Session Begins at 5:00 p.m.
Regular Session Begins at 6:15 p.m.**

**In Person and via Zoom at
Old Town Hall
1111 Somerset Avenue, Dighton MA**

Join Zoom Meeting
<https://us02web.zoom.us/j/83445289831?pwd=gxWF19YQul51ta0NZg3a6hvnzHijBy.1>
Meeting ID: 834 4528 9831
Passcode: 860208
Phone: 1 646 931 3860

Public Input may be provided using the following methods:
a) Contact our office at boardofselectmen@dighton-ma.gov to provide input prior to the meeting.
b) Join as via Zoom (see link above) or in person.
c) Continued Play on Dighton Channel 95 and on YouTube at: www.youtube.com/townofdighton

This meeting is being recorded. "The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law".

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Executive Session (5:00 PM)**

Under Massachusetts General Laws Chapter 30A, Section 21(a)(1)

To discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or discuss the discipline or dismissal of, or complaints or charges against, a public officer, employee, staff member of individual.

- To Discuss the Discipline of a Public Employee

Under Massachusetts General Laws Chapter 30A, Section 21(a)(6)

To consider the purchase, exchange, lease or value of real estate, if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body.

- Property Foreclosure – 0 Pleasant St, Parcel ID # 024.0-0022-0005.0.

4. **Return to Open Meeting (6:15 p.m.)**

5. **Moment of Silence:**

6. **Scheduled Appointments:**

6:15 PM: Joint Meeting: Finance Committee and Board of Selectmen
Review/Discuss/Act: Departmental Transfers

6:20 PM: Review/Discuss/Act: Recommendation to Appoint Melanie Silva as Office Manager,
Highway Department

6:25 PM: Review/Discuss/Act: Recommendation to Appoint Kathryn Molinski as Librarian–
Technical Services

7. **Announcements:**

- **The Dighton Historical Society** presents their **‘Historic Home and Garden Tour’** on Saturday, June 27, 2026, from Noon to 5 PM with a rain date on Sunday, June 28th. Ticket Price is \$25.00 and can be purchased at Araujo’s on Williams Street or by calling Chris at 774-872-3008.
- **The Dighton Lion’s Club Food Bank** be held next on Saturday, July 18, 2026, located at the Town Hall, 979 Somerset Avenue, (Lower Level).

8. **Public Input**

9. **Selectmen’s Reports:**

10. **Town Administrator Report:**

11. **New Business:**

- a. Review/Discuss/Act: Vacation Carry-Over Requests
- b. Review/Discuss/Act: Authorize Town Administrator to Approve Annual Vacation Carry-Over Requests
- c. Review/Discuss/Act: Board of Selectmen Annual Appointments (Agenda – Appendix A)
- d. Review/Discuss/Act: Bristol County Advisory Board Member Appointment
- e. Review/Discuss/Act: Rescind On-Premises All Alcohol License – Upcycle Edibles, dba Alice’s Last Stop
- f. Review/Discuss/Act: Facilities Request – Girl Scout Troop 70811 “Stuff the Bus” Event
- g. Review/Discuss/Act: Request for Disposal of Surplus Items
- h. Review/Discuss/Act: SERSG (South Eastern Regional Services Group) Award of Paper Contract to W.B. Mason of Brockton MA

12. **Approval of Warrants:**

- a. Warrants paid June 4, 2026
- b. Warrants paid June 17, 2026
- c. Warrants paid June 25, 2026

13. Correspondence/Acknowledgements:

14. Minutes

15. Public Input

16. Adjournment



**Town of Dighton
Finance Committee**

**Board of Selectmen/Finance Committee
Joint Meeting
Wednesday June 24, 2026, 6:15 p.m.
In Person and via Zoom
OLD TOWN HALL
1111 Somerset Avenue, Dighton, MA 02715**

RECEIVED

Town Clerk-Dighton, MA

JUN 22 2026

Time: 4:02 PM
By: SC

Join Zoom Meeting

<https://us02web.zoom.us/j/83445289831?pwd=gxWF19YQul5lta0NZg3a6hvzHijBy.1>

Meeting ID: 834 4528 9831

Passcode: 860208

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Call to Order

6:15 PM: Joint Meeting with the Board of Selectmen
Review/Discuss/Act: Departmental Transfers

Adjournment

2

TOWN OF DIGHTON
END OF YEAR BUDGET TRANSFER REQUEST FORM

Due to Accounting - MAY 26, 2026

(End of Year transfers may be done between May 1st and July 15th ONLY)

To the Board of Selectmen in concurrence with the Finance Committee of the Town of Dighton, request is hereby made for the following transfer of funds in accordance with MGL Ch.44 S.33B (b) as amended by 2016, 218, Sec. 76 effective November 7, 2016

DEPARTMENT TRANSFERRING OUT FUNDS:

Name of Department: HEALTH INSURANCE

Total Amount Requested to be Transferred Out: \$ 2,000.00

Appropriation Number # 010-0-914-0000-70-5174

DEPARTMENT RECEIVING FUNDS:

Name of Department: # 171 CONSERVATION

Total Amount Requested to be Transferred In: \$ 2,000.00

Use of Funds: Appropriation Name Professional & Technical

Appropriation Number 010-0-111-0000-10-5300

This End of Year Budget Transfer is necessary for the following reason:

TO COVER OUTSTANDING LEGAL INVOICES

SIGNATURES:

Transferring Dept: <u><i>Alvin Stacey</i></u>	6/23/2026
Department Head	Date Approved
Receiving Dept: _____	_____
Department Head	Date Approved
Availability of Funds: <u><i>SPD</i></u>	6/22/2026
Town Accountant	Date Approved
Approval: _____	_____
Board of Selectmen, Chairperson	Date Approved
_____	_____
Board of Selectmen	Date Approved
_____	_____
Board of Selectmen	Date Approved
_____	_____
Finance Committee, Chairperson	Date Approved

Action of the Board of Selectmen:

Date of Meeting 6/24/2026

Number present and voting _____

Transfer voted in sum of \$ _____

Transfer Disapproved _____

Action of the Finance Committee:

Date of Meeting 6/24/2026

Number present and voting _____

Transfer voted in sum of \$ _____

Transfer Disapproved _____

Request must be made and transfers voted before any expenditure is incurred in excess of the appropriation.

TOWN OF DIGHTON
END OF YEAR BUDGET TRANSFER REQUEST FORM

3

Due to Accounting - MAY 26, 2026

(End of Year transfers may be done between May 1st and July 15th ONLY)

To the Board of Selectmen in concurrence with the Finance Committee of the Town of Dighton, request is hereby made for the following transfer of funds in accordance with MGL Ch.44 S.33B (b) as amended by 2016, 218, Sec. 76 effective November 7, 2016

DEPARTMENT TRANSFERRING OUT FUNDS:

Name of Department: Health Insurance
 Total Amount Requested to be Transferred Out: \$ 3,450.00
 Appropriation Number # 010-0-914-0000-70-5174

DEPARTMENT RECEIVING FUNDS:

Name of Department: Public Buildings & Properties Maintenance
 Total Amount Requested to be Transferred In: \$ 3,450.00
 Use of Funds: Appropriation Name Building Repair & Maintenance
 Appropriation Number # 010-0-192-0000-70-5250

This End of Year Budget Transfer is necessary for the following reasons: 10 | 10 | 10 10 | 10 10 10 10 10 10 10 10 |
Unexpected and unbudgeted security upgrades for panic buttons

SIGNATURES:

Transferring Dept: <u>[Signature]</u> <i>Department Head</i>	<u>6-22-26</u> <i>Date Approved</i>
Receiving Dept: <u>[Signature]</u> <i>Department Head</i>	<u>6-22-26</u> <i>Date Approved</i>
Availability of Funds: <u>[Signature]</u> <i>Town Accountant</i>	<u>6-15-26</u> <i>Date Approved</i>
Approval: _____ <i>Board of Selectmen, Chairperson</i>	_____ <i>Date Approved</i>
_____	_____ <i>Date Approved</i>
_____	_____ <i>Date Approved</i>
_____	_____ <i>Date Approved</i>

Action of the Board of Selectmen:
 Date of Meeting 6-24-26
 Number present and voting _____
 Transfer voted in sum of \$ _____
 Transfer Disapproved _____

Action of the Finance Committee:
 Date of Meeting 6-24-26
 Number present and voting _____
 Transfer voted in sum of \$ _____
 Transfer Disapproved _____

Request must be made and transfers voted before any expenditure is incurred in excess of the appropriation.



National Security Fire Alarm Systems
 65 Newport Avenue
 East Providence, RI 02916

Tel: 800-288-7768
 www.nationalalarm.com

Customer Quote No. 2300507

TOWN OF DIGHTON
 979 SOMERSET AVENUE
 DIGHTON, MA 02715

Date: 06/08/2026
 Site Address: DIGHTON PRIME TIME ADULT DAY
 CARE
 1059 SOMERSET AVENUE
 DIGHTON, MA 02715
 Salesperson:
 Valid For: 30 Days

Scope of Work
 INSTALLATION OF 20 DESK MOUNTED AND 4 PENDANT PANICS

Item	Quantity
DMP 2 BUTTON WIRELESS HOLD-UP DEVICE, WHITE	24.00
SECURITY LABOR PER HOUR	3.00 hrs

Subtotal \$3,450.00
 Tax \$0.00
 Total Inc Tax \$3,450.00

Terms and Conditions:

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted per standard practices. Any alteration, or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance. The customer shall pay for all licenses, taxes, permits or other charges imposed by any governmental agency necessary for the installation and continued operation and monitoring of the system. Retail sale plus installation quote. All materials become property of the customer upon delivery. Customer accepts purchase at time of delivery of items.

Please confirm your acceptance of this quote # 2300507 by signing below

Customer Signature: 
 Sign Here

Customer Name: Ralph Vitacco

Date of Acceptance: 6/10/26

TOWN OF DIGHTON			
BOARD OF APPEALS			
STONEGATE LANDING 53G # 3630			
OUTSTANDING INVOICES			
		INVOICE	
VENDORNAME	VENDOR#	DATE	AMOUNT
GAY & GAY PC	110	10/7/2024	\$ 1,840.00
GAY & GAY PC	110	1/3/2025	\$ 840.00
WESTON & SAMPSON	3973	10/9/2024	\$ 5,596.03
WESTON & SAMPSON	3973	7/7/2025	\$ 355.35
MITCHELL LAW OFFICES	8346	6/23/2025	\$ 1,300.00
MITCHELL LAW OFFICES	8346	9/24/2025	\$ 1,440.00
MITCHELL LAW OFFICES	8346	11/5/2025	\$ 1,020.00
MITCHELL LAW OFFICES	8346	1/27/2026	\$ 280.00
MITCHELL LAW OFFICES	8346	3/27/2026	\$ 400.00
TOTAL OUTSTANDING INVOICES			\$ 13,071.38
LESS 53G FUND BALANCE 6/23/26			\$ (3,501.31)
FUNDSNEEDED			\$ 9,570.07
LESS PLANNING BOARD END OF YEAR TRANSFER# 1			\$ (8,071.38)
FUNDS NEEDED FROM HEALTH INSURANCE# 5			\$ 1,498.69

Town of Dighton
Office of the Town Administrator
979 Somerset Avenue
Dighton, MA 02715
Tel: (508) 669-6431
Fax: (508) 669-5667

MEMORANDUM

To: Board of Selectmen
From: Ralph A. Vitacco, Town Administrator
Re: Office Manger Highway Department
Date: June 24, 2026

In accordance with the Town of Dighton Hiring Policy, the Town Administrator worked with the Human Resources Coordinator and the Highway Superintendent to present a candidate to the Board of Selectmen for appointment to the position of Office Manager Highway Department.

The Town of Dighton received one internal candidate for the position of Office Manager. After conducting the screening and interview process, and in consultation with the Human Resources Coordinator and the Highway Superintendent, I am recommending Melanie Silva for appointment to the position of Office Manager Highway Department.

Ms. Silva has worked for the Town of Dighton for approximately 2 years as Senior Clerk in the Assessing Department. Ms. Sylvia came to the Town with an extensive work history, including 10 years as a legal secretary. In the interview process, it became apparent Ms. Silva has the skill set and temperament to perform the essential tasks of the position.

Submitted for your approval.

Town of Dighton
Office of the Town Administrator
979 Somerset Avenue
Dighton, MA 02715
Tel: (508) 669-6431
Fax: (508) 669-5667

MEMORANDUM

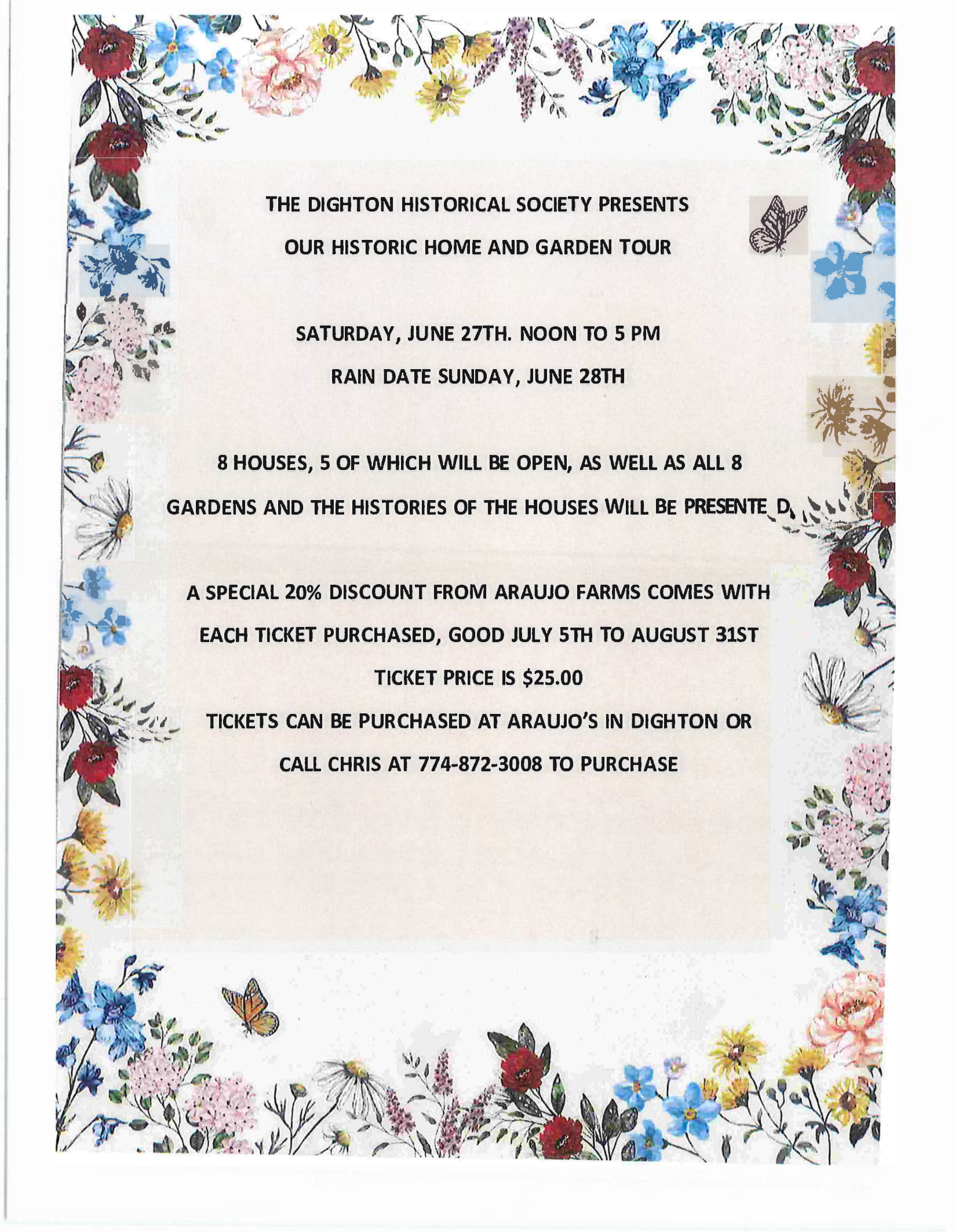
To: Board of Selectmen
From: Ralph A. Vitacco, Town Administrator
Re: Technical Services Librarian Position
Date: June 24, 2026

In accordance with the Town of Dighton Hiring Policy, the Town Administrator worked with the Human Resources Coordinator and the Library Director to present a candidate to the Board of Selectmen for appointment to the position of Technical Services Librarian.

The Town of Dighton received one internal candidate for the position of Technical Services Librarian. After conducting the screening and interview process, and in consultation with the Human Resources Coordinator and the Library Director, I am recommending Kathryn Molinski for appointment to the position of Technical Services Librarian.

Ms. Molinski has worked for the Town of Dighton for approximately 1 year as Page in the Library. Ms. Molinski is has familiarized herself with the functions of a Technical services Librarian and has the skill set and temperament to perform the essential tasks of the position.

Submitted for your approval.



**THE DIGHTON HISTORICAL SOCIETY PRESENTS
OUR HISTORIC HOME AND GARDEN TOUR**

SATURDAY, JUNE 27TH. NOON TO 5 PM

RAIN DATE SUNDAY, JUNE 28TH

**8 HOUSES, 5 OF WHICH WILL BE OPEN, AS WELL AS ALL 8
GARDENS AND THE HISTORIES OF THE HOUSES WILL BE PRESENTED.**

**A SPECIAL 20% DISCOUNT FROM ARAUJO FARMS COMES WITH
EACH TICKET PURCHASED, GOOD JULY 5TH TO AUGUST 31ST**

TICKET PRICE IS \$25.00

**TICKETS CAN BE PURCHASED AT ARAUJO'S IN DIGHTON OR
CALL CHRIS AT 774-872-3008 TO PURCHASE**

Town of Dighton
FY26 Vacation Carry Over Requests
6.30.2026

Dept.	Employee	Hours		Contract Overage
Accountant	Sirena Amaral	74.50		
Accountant	Stephanie Buzzell	24.50		
Assessor	Melanie Silva	95.50	*	Letter Attached
Assessor	Valerie Wilson	59.75		
Assessor	Stephanie Schecter	33.50		
Bid/BOH/Veterans	Ashley Daigneault	57		
BOH	Elizabeth Moreira	84	*	Letter Attached
BOS	Leeanne Kerwin	50.75		
BOS	Ralph Vitacco	80		
BOS	Karin Brady	80		
Clerk	Rebecca Mello	70		
Communications	Theresa Costa	44		
Communications	Andrew LaPointe	80		
Conservation	Lisa Caledonia	9.25		
Fire	Rebecca Moss	27.55		
Fire	Chief Christopher Maguy	80		
Fire	Justin Daigneault	96		
Fire	Eric Gagnon	72		
Fire	Ruben Jacob	72		
Fire	Alexander Greene	96		
Fire	Sarah Guilmette	96		
Fire	Josh Desmond	96		
Highway	Thomas Ferry	47		
Highway	Michael Berube	51.50		
Highway	Mark Carr	32		
Highway	Dennis Hazel	78.50		
Highway	Erik Moniz	80		
Highway	Jeffrey Pimental	16		
Highway	James Woodason	68		
Library	Lorie VanHook	40		
Library	Mark Procknik	70		
Sewer	Heather Nicora	70		
Treas/Coll	Christina Franca	70		
Police	George Nichols	80		
Police	Ryan Richards	80		
Police	Nicholas Barros	80		
Police	Alyssa Bennett	64		
Police	Nicholas Faria	72		
Police	Stephen Hathaway	80		
Police	Julia Horton	38		
Police	Christopher Magan	80		
Police	Jason McGovern	12		
Police	Aaron Swartz	56		
Police	Jillian Amorim	32		
Police	Tyler Lopes	48		
Police	Karlene Bourque	140	*	Karlene Bourque is requesting to carry over 70 additional hours, reason for this request she has been dealing with medical issues the past year not allowing her to use her time.
Police	Todd Kuczewski	104	*	Sgt. Todd Kuczewski is requesting to carry over 24 additional hours, due to being out injured in the line of duty since 5/13/26.

June 17, 2026

Peter D. Caron
Mark Pacheco
Glen Cabbage

RE: MELANIE SILVA
VACATION CARRY OVER HOURS

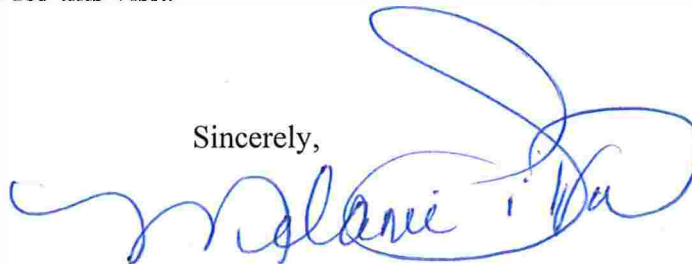
Dear Board of Selectman,

It is my intent to request to carry over an additional 25.5 vacation hours from Fiscal Year 2026 to Fiscal Year 2027. I am writing to formally request a small exception regarding my upcoming time off in July.

My son, who is currently living in Washington state after serving there in the Army, is finally coming home to visit for the first time in three years. More importantly, he is bringing my year-and-a-half-old granddaughter, Norah, whom most of our family has not yet had the chance to meet. I would love to extend my time with them. I am requesting permission to carry over 25.5 additional ~~days~~ of leave to use for this visit.

hours

Sincerely,

A handwritten signature in blue ink that reads "Melanie Silva". The signature is fluid and cursive, with a large loop at the end of the last name.

Melanie Silva



TOWN OF DIGHTON

Board of Health

1111 Somerset Avenue

Dighton, MA 02715

(774) 872-0943

June 17, 2026

Board of Selectmen 979

Somerset Avenue

Dighton, MA. 02715

Subject: Request to Carry Over Unused Vacation Time Dear

Members of the Board of Selectmen,

I am respectfully requesting approval to carry over 84 hours of unused vacation time from this year. This request is for an additional 28 hours above the contracted 2 weeks employees of Dighton are eligible to carry over.

As an employee of the Health Department, I was the sole staff member responsible for carrying out the department's daily operations and responsibilities throughout the year. Due to staffing limitations, I was unable to utilize a significant portion of my earned vacation time. Taking extended time away from work would have created challenges in maintaining essential Health Department functions and meeting the needs of residents, businesses, and the community. As a result, my unused vacation balance is a direct consequence of work-related demands and the necessity of maintaining department operations rather than a personal decision to forgo vacation time. In light of these circumstances, I respectfully request that the Board approve the carryover of 84 hours of unused vacation time into FY27.

As of June 2026, an office manager has been working with me although, she has been in training for both Building and Board of Health duties. I wanted to ensure she was capable to fulfill both departments before taking any time off.

Thank you for your consideration of this request. I appreciate your time and would be happy to provide any additional information you may need.

Respectfully Submitted,

Elizabeth Moreira, Health Agent Town of
Dighton, Health Department

Tammy Mello, Board of Health Chair

Town of Dighton
Office of the Town Administrator
979 Somerset Avenue
Dighton, MA 02715
Tel: (508) 669-6431
Fax: (508) 669-5667

MEMORANDUM

To: Board of Selectmen
From: Ralph A. Vitacco, Town Administrator
Re: Vacation Carry-over Authorization
Date: June 24, 2026

I am respectfully requesting the Town Administrator be given the authorization to approve annual employee vacation carry over requests which meet the parameters established in negotiated Collective Bargaining Agreements or within individual contracts.

All requests which exceed contractual parameters shall require the authorization of the Board of selectmen.

Submitted for your consideration and approval.

Attachment A

OFFICE	LAST NAME	FIRST NAME	YEAR(S)	APPT DATE	TERM EXP
ADA COORDINATOR	Gale	Jonathan	3	06/24/2026	6/30/2029
AGRICULTURAL COMMISSION MEMBER (Voting Member)	Buffington	John	3	06/24/2026	6/30/2029
AGRICULTURAL COMMISSION MEMBER (Voting member)	Hurrell	Lea	3	06/24/2026	6/30/2029
ANIMAL CONTROL OFFICER	Ferry	Stacy	2	06/24/2026	6/30/2028
ASSISTANT MECHANICAL INSPECTOR	Cutler	Timothy	2	06/24/2026	6/30/2028
BOARD OF HEALTH MEMBER	Hebert	Vincent	1	06/24/2026	6/30/2027
BOARD OF HEALTH MEMBER	Isibor	Christopher	1	06/24/2026	6/30/2027
BOARD OF HEALTH MEMBER	Mello	Tammy	1	06/24/2026	6/30/2027
BUILDING COMMISSIONER - ASSISTANT	Hathaway	Glenn J.	2	06/24/2026	6/30/2028
CABLE TELEVISION COMMITTEE MEMBER	Johnson	Dalton	5	06/24/2026	6/30/2031
CAPITAL OUTLAY COMMITTEE MEMBER	Amaral	Sirena	5	06/24/2026	6/30/2031
CAPITAL OUTLAY COMMITTEE MEMBER	Couture	Eliza	5	06/24/2026	6/30/2031
CAPITAL OUTLAY COMMITTEE MEMBER	Herbeck	Brenda	5	06/24/2026	6/30/2031
CEMETERY BURIAL AGENT	Ready	Christopher	3	06/24/2026	6/30/2029
CEMETERY COMMISSION MEMBER	Grealish-Rust	Britt	3	06/24/2026	6/30/2029
COD COMMISSION MEMBER	Andrade	Christopher	3	06/24/2026	6/30/2029
COD COMMISSION MEMBER	Smith, Jr.	Kevin	3	06/24/2026	6/30/2029
COMMUNICATIONS DISPATCH LIASON	Costa	Theresa	2	06/24/2026	6/30/2028
COMMUNICATIONS DISPATCHER	Greve	Barbara A.	2	06/24/2026	6/30/2028
COMMUNICATIONS DISPATCHER	Smith	Vanessa	2	06/24/2026	6/30/2028
COMMUNICATIONS DISPATCHER - 911 DIRECTOR	Costa	Theresa	2	06/24/2026	6/30/2028
COMMUNICATIONS DISPATCHER - ASSISTANT 911 DIRECTOR	Lapointe	Andrew	2	06/24/2026	6/30/2028
COMMUNICATIONS DISPATCHER (PART TIME)	Randazzo	Susan	2	06/24/2026	6/30/2028
COMMUNITY PRESERVATION COMMITTEE (At Large Member)	Grubne	Brand	3	06/24/2026	6/30/2029
COMMUNITY PRESERVATION COMMITTEE (At Large Member)	Wilson	Allisha	3	06/24/2026	6/30/2029

COMMUNITY PRESERVATION COMMITTEE MEMBER- (PARKS & REC CHAIRMAN)	Smith, Jr.	Kevin	3	06/24/2026	6/30/2029
CONSERVATION AGENT	Caledonia	Lisa	3	06/24/2026	6/30/2029
CONSTABLE	Borges, Jr.	Louis	2	06/24/2026	6/30/2028
CONSTABLE	Daley	Ian	2	06/24/2026	6/30/2028
CONSTABLE	Leal	Jonathan	2	06/24/2026	6/30/2028
CONSTABLE	Lowney	Daniel	2	06/24/2026	6/30/2028
CONSTABLE	Medeiros	Tyler	2	06/24/2026	6/30/2028
CONSTABLE	Pack	Steven (Josh)	2	06/24/2026	6/30/2028
CONSTABLE	Pauliks	Matthew	2	06/24/2026	6/30/2028
CONSTABLE	Pauliks, Jr.	Matthew	2	06/24/2026	6/30/2028
CONSTABLE	Thibodeau	Michael	2	06/24/2026	6/30/2028
COUNCIL ON AGING MEMBER	Allie	Jeffrey	5	06/24/2026	6/30/2031
DIGHTON CULTURAL COUNCIL MEMBER	Schaffer	Tara	3	06/24/2026	6/30/2029
DIGHTON ECONOMIC DEVELOPMENT COMMITTEE MEMBER	Delfin	Rafael	5	06/24/2026	6/30/2031
DIGHTON TRAILS COMMITTEE MEMBER	Alves	Karen	2	06/24/2026	6/30/2028
DIGHTON TRAILS COMMITTEE MEMBER	Baglini, Jr.	Robert	2	06/24/2026	6/30/2028
DIGHTON TRAILS COMMITTEE MEMBER	Conti	Rachel	2	06/24/2026	6/30/2028
D-R REGIONAL ACADEMIC ADVISORY COMMITTEE MEMBER	Hart	Charles	2	06/24/2026	6/30/2028
ELDERLY & DISABLED TAX FUND COMMITTEE MEMBER	Reynolds	Paul	2	06/24/2026	6/30/2028
ELDERLY & DISABLED TAX FUND COMMITTEE MEMBER	Tate	Trista	2	06/24/2026	6/30/2028
ELDERLY AND DISABLED TAX FUND COMMITTEE MEMBER	Gale	Jonathan	2	06/24/2026	6/30/2028
ELECTRICAL INSPECTOR	Ross	Thomas	2	06/24/2026	6/30/2028
ELECTRICAL INSPECTOR (ASSISTANT)	Smith, Jr.	Kevin	2	06/24/2026	6/30/2028
ELECTRICAL INSPECTOR (ASSISTANT)	Smith, Sr.	Kevin	2	06/24/2026	6/30/2028
EMERGENCY MANAGEMENT DIRECTOR	Maguy	Christopher	2	06/24/2026	6/30/2028
FENCE VIEWERS	Easterday	Eric	1	06/24/2026	6/30/2027

FENCE VIEWERS	Goulart	Nancy	1	06/24/2026	6/30/2027
FENCE VIEWERS	Moore	William	1	06/24/2026	6/30/2027
FIRE STATION BUILDING COMMITTEE MEMBER	Daigneault	Justin	2	06/24/2026	6/30/2028
FIRE STATION BUILDING COMMITTEE MEMBER	Maguy	Christopher	2	06/24/2026	6/30/2028
FIRE STATION BUILDING COMMITTEE MEMBER	Mariano	Bill	2	06/24/2026	6/30/2028
FIRE STATION BUILDING COMMITTEE MEMBER	Medeiros	Kyle	2	06/24/2026	6/30/2028
FIRE STATION BUILDING COMMITTEE MEMBER	Reynolds	Paul	2	06/24/2026	6/30/2028
FIRE STATION BUILDING COMMITTEE MEMBER	Thibodeau	Mike	2	06/24/2026	6/30/2028
FORESTMASTER	Crawford	John	2	06/24/2026	6/30/2028
FORTY B COMMITTEE MEMBER (ZBA LIAISON)	Gale	Jonathan	2	06/24/2026	6/30/2028
GATRA ADVISORY BOARD MEMBER	Powell	Anabela	1	06/24/2026	6/30/2027
GRAVES OFFICER	Ready	Christopher	2	06/24/2026	6/30/2028
GREATER ATTLEBORO TAUNTON HOME CONSORTIUM REPRESENTATIVE	Goulart	Nancy	2	06/24/2026	6/30/2028
HARBORMASTER	Marino	Ronald E.	2	06/24/2026	6/30/2028
HARBORMASTER (ASSISTANT)	Marino	Mark	2	06/24/2026	6/30/2028
HISTORICAL COMMISSION MEMBER	Caron	Zachary	3	06/24/2026	6/30/2029
HISTORICAL COMMISSION MEMBER	Costa	Shara	3	06/24/2026	6/30/2029
HISTORICAL COMMISSION MEMBER-CHAIRMAN	Gailes	Patricia	3	06/24/2026	6/30/2029
INSPECTOR OF ANIMALS	Ferry	S tacy	1	06/24/2026	6/30/2027
INSURANCE ADVISORY COMMITTEE MEMBER (ALT)	Reynolds	Paul	2	06/24/2026	6/30/2028
INSURANCE ADVISORY COMMITTEE MEMBER (Fire)	Guilmette	S arah	2	06/24/2026	6/30/2028
INSURANCE ADVISORY COMMITTEE MEMBER (Highway)	Berube	Michael	2	06/24/2026	6/30/2028
INSURANCE ADVISORY COMMITTEE MEMBER (Library)	Van Hook	Lorie	2	06/24/2026	6/30/2028
INSURANCE ADVISORY COMMITTEE MEMBER (Police)	Richards	Ryan	2	06/24/2026	6/30/2028
INSURANCE ADVISORY COMMITTEE MEMBER (Retirees)	Sanson	Gary	2	06/24/2026	6/30/2028
INSURANCE ADVISORY COMMITTEE MEMBER (Water District)	B ragg	Tina	2	06/24/2026	6/30/2028

LAND USE COMMITTEE MEMBER	Eckerson	David	2	06/24/2026	6/30/2028
LAND USE COMMITTEE MEMBER	Neely	David	2	06/24/2026	6/30/2028
LAND USE COMMITTEE MEMBER	Reynolds	Paul	2	06/24/2026	6/30/2028
LAND USE COMMITTEE MEMBER (AD HOC)	Ferry	Thomas	2	06/24/2026	6/30/2028
MUNICIPAL HEARING OFFICER	Costa	Attorney Matthew J.	2	06/24/2026	6/30/2028
MUNICIPAL LIAISON TO THE STATE ETHICS COMMISSION	Costa	Shara	1	06/24/2026	6/30/2027
MUNICIPAL REPRESENTATIVE TO THE SCHOOL COMMITTEE	Pacheco	Mark	1	06/24/2026	6/30/2027
OPEN SPACE COMMITTEE MEMBER	Hull, Jr.	Leonard	2	06/24/2026	6/30/2028
PARKING CLERK	Costa	Shara	1	06/24/2026	6/30/2027
PLUMBING & GAS INSPECTOR	Cutler	Timothy	2	06/24/2026	6/30/2028
PLUMBING & GAS INSPECTOR	Hague	Raymond	2	06/24/2026	6/30/2028
POLICE DEPARTMENT DEPUTY CHIEF	Richards	Ryan	2	06/24/2026	6/30/2028
POLICE DEPARTMENT PATROLMAN	Bennett	Alyssa	2	06/24/2026	6/30/2028
POLICE DEPARTMENT PATROLMAN	Faria	Nicholas	2	06/24/2026	6/30/2028
POLICE DEPARTMENT PATROLMAN	Hathaway	Stephen	2	06/24/2026	6/30/2028
POLICE DEPARTMENT PATROLMAN	Horton	Julia	2	06/24/2026	6/30/2028
POLICE DEPARTMENT PATROLMAN	Swartz	Aaron	2	06/24/2026	6/30/2028
POLICE DEPARTMENT SERGEANT	Magan	Christopher	2	06/24/2026	6/30/2028
POLICE DEPARTMENT SERGEANT	McGovern	Jason J.	2	06/24/2026	6/30/2028
PUBLIC RECORDS ACCESS OFFICER	Costa	Shara	1	06/24/2026	6/30/2027
RESERVE POLICE OFFICER	Jackson	Jared	2	06/24/2026	6/30/2028
RESERVE POLICE OFFICER	Jackson	Justin	2	06/24/2026	6/30/2028
RESERVE POLICE OFFICER	O'Leary	Timothy	2	06/24/2026	6/30/2028
SEALER OF WEIGHTS & MEASURES	Mello	Jeffrey	2	06/24/2026	6/30/2028
SOIL CONSERVATION COMMISSION MEMBER	Cabbage	Glen	2	06/24/2026	6/30/2028
SOIL CONSERVATION COMMISSION MEMBER	Caron	Peter	2	06/24/2026	6/30/2028

SOIL CONSERVATION COMMISSION MEMBER	Ferry	Thomas	2	06/24/2026	6/30/2028
SOIL CONSERVATION COMMISSION MEMBER	Pacheco	Mark	2	06/24/2026	6/30/2028
SPECIAL POLICE OFFICER	Brassard, Jr.	Robert	2	06/24/2026	6/30/2028
SPECIAL POLICE OFFICER	Crook	Adam	2	06/24/2026	6/30/2028
SPECIAL POLICE OFFICER	Dutra	Edward	2	06/24/2026	6/30/2028
SPECIAL POLICE OFFICER	Fredette	Kevin	2	06/24/2026	6/30/2028
SPECIAL POLICE OFFICER	Larrabee	Joanne	2	06/24/2026	6/30/2028
SPECIAL POLICE OFFICER	Lima, Jr.	Gilbert	2	06/24/2026	6/30/2028
SPECIAL POLICE OFFICER	McKenna	Stephen	2	06/24/2026	6/30/2028
SPECIAL POLICE OFFICER	Paulo	Joseph	2	06/24/2026	6/30/2028
STORMWATER COMMITTEE MEMBER	Ferry	Thomas	2	06/24/2026	6/30/2028
STORMWATER COMMITTEE MEMBER	Goulart	Nancy	2	06/24/2026	6/30/2028
STORMWATER COMMITTEE MEMBER (ALTERNATE PLANNING BOARD Representative)	Figueroa	Joseph	2	06/24/2026	6/30/2028
STORMWATER COMMITTEE MEMBER (Conservation Commission Representative)	Caledonia	Lisa	2	06/24/2026	6/30/2028
STORMWATER COMMITTEE MEMBER (Conservation Commission Representative)	Phillips	David	2	06/24/2026	6/30/2028
TAUNTON RIVER STEWARDSHIP COUNCIL	Duffy	Mark	2	06/24/2026	6/30/2028
TAX POSSESSION CUSTODIAN	Reynolds	Paul	2	06/24/2026	6/30/2028
TIF REVIEW BOARD (NON-VOTING MEMBER)	Caron	Peter	2	06/24/2026	6/30/2028
TIF REVIEW BOARD MEMBER	Higgins	Daniel	2	06/24/2026	6/30/2028
TIF REVIEW BOARD MEMBER	Schechter	Stephanie	2	06/24/2026	6/30/2028
TOBACCO CONTROL ENFORCEMENT(Special Agent)	Do-Teixeira	Jennifer	1	06/24/2026	6/30/2027
TOBACCO CONTROL ENFORCEMENT(Special Agent)	Heath	Diane	2	06/24/2026	6/30/2028
TOWN HISTORIAN	Santos	Myrna	2	06/24/2026	6/30/2028
WASTE REDUCTION COMMITTEE	Vitacco	Ralph	2	06/24/2026	6/30/2028
WASTE REDUCTION COMMITTEE MEMBER	Ferry	Thomas	2	06/24/2026	6/30/2028
WASTE REDUCTION COMMITTEE MEMBER (BOS REP)	Caron	Peter	2	06/24/2026	6/30/2028



Town of Dighton
Board of Selectmen
979 Somerset Avenue
Dighton, MA 02715
Tel: (508) 669-6431

June 24, 2026

To: Board of Selectmen
From: Leanne Kerwin, Administrative Assistant
Re: **On-Premises All Alcohol License**

Board of Selectmen,

At the Board of Selectmen meeting of May 13, 2026, the Selectmen voted to approve a new liquor license for Upcycle Edibles d/b/a Alice's Last Stop. However, the owner of Upcycle Edibles has since decided to withdraw from the process. The current owner of Alice's Last Stop has been made aware of this. Please see attached letters from both.

Under the circumstances, I recommend that the Board of Selectmen formally rescind their vote for the on-premises all alcohol license in the name of Upcycle Edibles d/b/a Alice's Last Stop effective immediately. This will not affect the current owner's original alcohol license as the process was never finalized through the Alcohol Beverages Control Commission.

Thank you for this consideration.

Leanne Kerwin
Administrative Assistant
Board of Selectmen and Town Administrator

Enclosures

Paul W Booras
Upcycle Edibles LLC
15 Wright Street
Rehoboth MA 02769

6/4/2026

I am writing to the board to inform that I will no longer be pursuing Alice's Last Stop. I am requesting that the formerly approved license transfer application, May 13th, 2026 meeting, be rescinded. Please contact me directly with any questions or concerns.

Respectfully

Paul W Booras
President
Upcycle Edibles

paul@upcycleedibles.com
5087685341

Leeanne Kerwin

From: Leeanne Kerwin
Sent: Tuesday, June 23, 2026 1:26 PM
To: Leeanne Kerwin
Subject: FW: Letter to the Board of Selectmen re: Alcohol License

From: aliceslaststop <aliceslaststop@comcast.net>
Sent: Wednesday, June 17, 2026 6:17 PM
To: Leeanne Kerwin <lkerwin@dighton-ma.gov>
Subject: Re: Letter to the Board of Selectmen re: Alcohol License

To Leanne Kerwin
Members of the Dighton BOS
Members of the ABCC

I was notified two weeks ago that Mr. Paul Booras of Upcycle Edibles LLC will no longer be moving forward with the purchase of Alice's Last Stop and thusly will no longer be progressing with the liquor license transfer. A new group will be reaching out in the near future to begin the process shortly.

I appreciate the time that you all have put into this transfer and may I apologize for the waste of your time that this was.

Brian Stone
Alice's Last Stop

Melissa Babey 781-975-6808



TOWN OF DIGHTON

PARKS & RECREATION
979 SOMERSET AVENUE
DIGHTON, MA 02715
508-669-6431

REQUIRED DEPARTMENTAL SIGN-OFFS FOR FIELD USE

EVENT: Stuff the Bus LOCATION: Town Hall DATE: 6/28/26

PARKS & RECREATION FIELD USE APPROVED:

Board of Health

Contact Information:
Telephone# 508-669-5182 - Ext


Signature Sign-Off

4 Concessions

Comments: _____

Sanitations

Comments: _____

+

*** Board of Selectmen**

Contact Information:
Telephone# 508-669-6431-Ext 1

Signature Sign-Off

Comments: _____

*** Building Department**


Contact Information:
Jeff Mello - Telephone# 774-872-0940


Signature Sign-Off

Comments: _____

*** Police Department**

Contact Information:
Chief Nichols - Telephone# 508-669-6711


Signature Sign-Off

Comments: _____

*** Fire Department**

Contact Information:
Chief Maguy - Telephone# 508-669-6611


Signature Sign-Off

Comments: _____

Highway Department

Contact Information:
Thomas Ferry - Telephone# 508-669-5461


Signature Sign-Off

Comments: _____



Town of Dighton

979 Somerset Avenue

Dighton, MA 02715

(508) 669-6431

Facility Reservation Request Form

Facility Requested: Town Hall

Event Date: 6/28/16 Start Time 10 AM End Time 1 PM

Applicant/Organization: Girl Scout Troop #0811

Address: h City/Zip: North Dighton

Phone: Home/Cell: _____ Work: _____

E-Mail Address: _____ Contact: tu@gmail.com Melissa Babey

Type of Event: Stuff the Bus #of Attendees: 10

Event Details: *Please be specific i.e. Food, music, entertainment, etc.*

We will be collecting items to be donated to the Dighton Food Bank

Live Band/DJ? No Yes _____
If yes, contact Board of Selectmen for permit.

Concession Sales? No Yes _____
If selling food, contact Health Department for permit.

Tents larger than 10 X20? No Yes _____
If yes, contact Building Department for permit.

Mechanical Rides/Inflatables? No Yes _____
If yes, a certificate of insurance must be provided.

Open to the General Public? No _____ Yes Admission Fee 0

Check Appropriate Field:

Fund Raising Group Non-Profit Commercial In-Town

Commercial Out-of-Town Resident Other

Fee Paid by Cash/Check

Fee Waived

Request waiver of fees

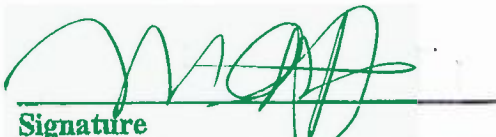
Board of Selectmen Vote

Terms and Conditions of Use:

1. Users must leave the facility as they found it. Users may be charged fees to cover costs for damages or cleaning.
2. Users must remove all trash and recycling on the same day as the event. The town does not employ a custodian and other events may be scheduled to use the facility after you. Please contact Dighton Police with any issues if the town offices are closed.
3. No open flames, i.e. candles, torches, etc. are allowed. Chafing trays with sternos are allowed.
4. Exits and entrances must be kept clear. Tables must be a minimum of six (6) feet from exits and entrances.
5. All decorations must be fire resistant.
6. No live trees or shrubs allowed, including Christmas trees.
7. The Town of Dighton is a tobacco-free facility. There is no smoking inside or outside the buildings.
8. No fog machines or fake smoke machines are allowed.
9. Permits are required for temporary signs and in some cases tents. No signs are allowed on public property without prior approval of the Board of Selectmen.
10. The town is not responsible for the loss or damage to any person or the property of any user, or of any individual attending the event.
11. No views expressed by private individuals or groups using public property shall be considered the view of the Town.

Insurance: The organization's representative or the individual requesting the space will be required to sign an indemnification agreement (below) with the Town of Dighton for a scheduled event. A General Liability Policy (\$1,000,000 per occurrence/\$3,000,000 aggregate) is required as part of the rental agreement, and a certificate of insurance naming the Town of Dighton as additional insured must be provided with the submission of the application. The insurance requirement may be waived by a vote of the Board of Selectmen. If alcohol is being served, a Liquor Liability Policy must be provided (\$1,000,000) in addition to the general liability coverage.

Indemnification Agreement: I/We, Girls of Troop 70811 group, agree to pay for any damage to the facility incurred during the term of rental by our organization. I/We understand that I/we must leave the area in the same condition that it was found. Furthermore, I/we agree to indemnify and hold harmless the Town of Dighton and its employees, elected and appointed officials, and agents from any and all liability from claims of bodily injury, property damage, or any other nature arising out of the use of Town of Dighton properties herein specified. I have received a copy of the Policy on Reservation and Use of Town Property and agree to abide by all the rules and regulations formulated by the Board of Selectmen for the use of buildings and facilities; and to adhere to all specifications and limits listed.



Signature

Individually/Authorized Signature for the Group

(Applicant must be 18 years of age or older)

6/9/26

Date



Dighton Town Accountant

Memo

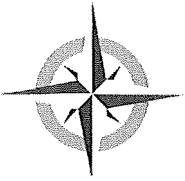
To: All Department Heads, Committees, and Boards
From: Sirena Amaral, Town Accountant
Date: 06 / 22 / 2026
Re: Equipment Disposal

Dear Board of Selectmen,

Please declare one broken calculator and one broken office chair, as surplus equipment for disposal.

Thank you,

Sirena Amaral, Town Accountant



Southeastern Regional Services Group

CONTRACT FOR PAPER

THIS AGREEMENT made this _____ day of _____ in the year 2026 by and between **W.B. Mason of Brockton, MA** (hereinafter called the Contractor) and the City or Town of **Town of Dighton** represented by the Mayor or the Board of Selectmen (hereinafter called the City or Town).

The Contractor has bid successfully to provide computer, printer and copier paper. This may be ordered on an as-needed basis for a twelve-month period **July 1, 2026 through June 30, 2027** (the Contract Period). Incorporated by reference and specifically made a part of this Contract is the advertisement for bids, terms in the Invitation for Bids and the Bid of the Contractor.

1. Scope of Contract

The Contractor agrees to furnish and deliver paper supplies to the City or Town at the delivery point(s) listed in the Invitation for Bids in conformance with the terms and conditions of the Contract and the requirements and specifications as set out in the Invitation for Bids.

2. Contractor's Responsibilities for Receiving Orders

- a. The Contractor shall provide a toll-free telephone number or a number in the local calling area of the City or Town to facilitate free telephone calls for placing verbal orders and for customer service. An Email address and Fax number shall also be provided to permit placing written orders.
- b. The Contractor shall submit invoices for paper delivered that correctly show the bidder's stock number, the price of the item and the quantity delivered. The invoice shall also designate the name of the ordering department, describe the item that has been delivered and the date on which it was delivered.
- c. The Contractor shall provide the City or Town with quarterly usage reports with a written inventory of items and quantities which the City or Town has ordered to date under this Contract. These reports shall show purchases by department as well as total purchases of each item and should include the contract price and the list price for the paper.

3. Authorized Personnel

The City or Town will provide the Contractor with the names of personnel who are authorized to place orders under this Contract and who will be supervising the services rendered. All

deliveries shall be made in the presence of these authorized representatives who will sign any delivery slips. Any deliveries made without authorization and without a signature shall be at the risk and expense of the Contractor.

4. Risk of Loss

The Contractor shall bear the risk of loss for the paper while in transit to the destination within the City or Town and until receipt and acceptance of the items by the City or Town.

5. Product Delivery

The Contractor shall deliver the paper within two business days of the receipt of the order (oral or written). Contractor shall notify the City or Town at the time that the order is placed if it is not possible to comply with this delivery schedule. The City or Town reserves the right to obtain any item it has ordered from an alternate source if the Contractor does not meet this delivery schedule. Contractor must off-load all paper at the delivery site, transport the paper into the building and deliver it to the site within the building designated by a municipal employee. Contractor may not add any delivery charges to the contract prices for the paper. The City or Town will order a minimum of one (1) carton of paper for each delivery.

6. Payments

The City or Town will pay for deliveries of paper made during the previous month on the unit price basis contained in Contractor's Appendix A, which is attached as Attachment A and hereby included in this contract. The Town will pay for paper delivered within thirty-five days of receipt of an invoice meeting the requirements of section 2 above.

7. Warranty

The Contractor warrants that all paper supplied will be free of any defects in workmanship and will conform to the specifications listed in the Invitation for Bids and will be fit for ordinary use. The warranties in this section do not replace or diminish any warranties contained in the Contractor's Bid but are in addition to those provided by the Contractor.

8. Termination for Default

Subject to the provisions of the paragraph entitled "Force Majeure", if either party fails to fulfill its obligations under the Contract, the other may terminate the Contract in whole or in part. The City or Town's and the Contractor's right to terminate under this paragraph may be exercised if the defaulting party fails to cure such default within ten (10) days after receipt of written notice of such failure.

Notice of the termination for default may be oral, faxed or written and will be effective immediately upon receipt. If notice is oral or faxed, it must be subsequently confirmed in writing.

Termination of the Contract shall not relieve the Contractor of any liability to the City or Town under the Contract. The Town may withhold any payments to the Contractor for the purpose of set-off until such time as the exact amount for damages due the City or Town from the Contractor is determined.

If the Town terminates the Contract for default in whole or in part, it may acquire under the terms and in the manner it considers appropriate, paper supplies similar to those ordered. In such case, the Contractor shall be liable to the City or Town for any excess costs of those items.

9. Force Majeure

Neither party shall be responsible for delays in performance occasioned by unforeseeable causes beyond the control of and without the fault or negligence of either party. Such causes may include, but are not limited to, Acts of God or the public enemy, fires, flooding, epidemics, quarantine restrictions, strikes, freight embargoes or unusually severe weather. In such circumstances, the party whose performance is affected shall promptly notify the other. Dates or times of performance will be extended to the extent of delays excused by this paragraph. Neither party will be liable to the other or be deemed to be in breach of the Contract for any delay in rendering performance arising out of any causes beyond its reasonable control and without its fault or negligence.

10. Fair Employment Practices

The Contractor shall not discriminate against any qualified employee or applicant for employment because of race, color, national origin, ancestry, age, sex, gender identity or expression, religion or physical or mental disability. The Contractor agrees to comply with all applicable federal and state statutes, rules and regulations prohibiting discrimination in employment including: Title VII of the Civil Rights Act of 1964; The Age Discrimination in Employment Act of 1967; The Americans with Disabilities Act of 1991; and Massachusetts General Laws Chapter 151B.

11. Assignment

Neither the Contract nor any payments due pursuant to any order under it may be assigned to any other party except with the prior written approval of the City or Town. Such approval shall not be unreasonably withheld.

12. Tax Exemption

No taxes are to be included in any price. The City or Town is exempt from federal taxes, excise, state and local taxes and from Massachusetts's sale and use taxes. SERSG Service Corp. is not exempt from sales taxes and should be billed accordingly. To the extent any sales, import or other taxes apply, or become applicable, the Contractor shall be reimbursed for any costs or expenses incurred as a result of the tax being newly applied.

13. Indemnification

The Contractor shall indemnify and hold harmless the City or Town against any liability, damage or expense which the City or Town may sustain, incur or be required to pay, arising out of or in connection with claims for personal injury or damage to real or tangible personal property resulting from any negligent action or inaction or willful misconduct of the Contractor, a person employed by the Contractor, or any of its subcontractors in the performance of the Contract provided that:

- (a) The Contractor is notified of any claim promptly after the City or Town becomes aware of it and
- (b) The City or Town gives the Contractor information reasonably available and assistance reasonably necessary to facilitate the settlement or defense of such claim and, to the extent permitted by law, the City or Town makes any defenses available to it also available to the Contractor.
- (c) In such event the Contract shall have the right to disapprove any negotiated settlement.

The Contractor's indemnity obligation under this paragraph shall be reduced to the extent by which the liability, damage or expense results from the negligence or misconduct of employees of the City or Town or the employees, agents and subcontractors of another contractor.

No limitation of liability provision of the Contract shall apply to the indemnification provided by this paragraph.

14. Insurance Policies

During the Contract Period, the Contractor shall keep in effect insurance policies in the following amounts and descriptions with an insurance company licensed to do business in the Commonwealth of Massachusetts and which company is satisfactory to the City or Town:

Comprehensive public liability and property damage
\$500,000 for each occurrence
\$1,000,000 for all damages in any one accident

Motor Vehicle Coverage
Personal injury \$ 500,000 per person
 \$ 1,000,000 per accident
Property damage \$ 500,000 per claim

Prior to the execution of this Contract, Contractor shall deliver to the City or Town a certificate of insurance showing the City or Town as an additional insured on all such policies and copies of all said policies.

15. Employee Insurance

The Contractor agrees during the Contract Period to maintain at the Contractor's expense all insurance required by law for its employees including disability, workers compensation and unemployment compensation.

16. Examination/Audit of Records

The City or Town may, at reasonable times, examine and audit the books and/or records of the Contractor where such books and/or records relate to the performance and payments due thereunder for the Contract entered into by the Contractor. Such books and records shall be kept in conformity with generally accepted accounting principles and maintained by the Contractor for a period of six (6) years from the date of final payment under the prime contract.

17. Contract Manager/Contract Officer

The Contractor designates Andrew Lane to act as Contract Manager. He or she or any successor to this role designated in writing will act to ensure the Contract provisions and scope of services are being adhered to and will work with the City or Town to facilitate the performance of the Contract.

The City or Town designates _____ to act as Contract Officer. He or she shall have responsibility for coordinating the performance of the City or Town's obligations under the Contract and interacting with the Contract Manager.

18. Notices

Any notice required by the Contract to be given to a party shall be in writing addressed as follows:

To the Contractor

W.B. Mason Co.

59 Centre Street

Brockton, MA 02303

Attention: Andrew Lane

To the City or Town

Either party may change its address for the purposes of this section by notice given in accordance with this paragraph. Notices given by certified mail, return receipt requested, shall be sufficient. Notices delivered by ordinary mail or in hand shall not be sufficient unless acknowledged in writing by the address or his designee.

19. Amendments

No amendment to the Contract shall be effective or binding upon the parties unless in writing and signed by the City or Town and the Contractor.

20. Choice of Law

The Contract shall be construed under and governed by the laws of the Commonwealth of Massachusetts. The Contractor agrees to bring any action relating to or claim arising from the Contract, whether pursuant to state or federal law, in a court of competent jurisdiction within the Commonwealth of Massachusetts.

21. Severability

If any provision of the Contract is found to be illegal, then both parties shall be relieved of their obligation under that provision. The remainder of the Contract shall continue in force.

22. Entire Agreement

The City or Town and the Contractor agree that all of the terms stated herein and any attachments hereto constitute the total and complete agreement between the parties with respect to the subject matter hereof and supersede all prior agreements, representations, negotiations and undertakings not set forth or incorporated herein.

IN WITNESS WHEREOF, the parties hereto set their hands and seals the day and the year above written.

For the Contractor:

6/16/24
Date

By: [Signature]
Signature of Authorized Agent

Peter Manning V.P.

Title of Authorized Agent

For the City/Town:

Date

By _____
Signature

Title of Authorized Agent