



Page

1. CALL TO ORDER

2. TRADITIONAL TERRITORY ACKNOWLEDGEMENT

- 2.1 I would like to begin by acknowledging that we are fortunate to be gathering together on the unceded territory of the Símpcwemc, who have been caretakers of this land since time immemorial.

3. INTRODUCTION OF LATE ITEMS

(including late items for In-camera discussions)

4. ADOPTION OF AGENDA

- 4.1 Agenda of 16 Jun 2026 Regular Council Meeting

Recommendation:

THAT the agenda for the 16 JUN 2026 Regular Council Meeting be approved as presented.

5. DECLARATION OF KNOWN CONFLICT OF INTEREST OR PECUNIARY INTEREST

6. TNRD DIRECTOR, ELECTORAL AREA "A" (WELLS GRAY COUNTRY)

7. DELEGATION(S) AND PRESENTATION(S)

5 - 9

- 7.1 North Thompson Communities Foundation - RE: Donor Tree Installation for DLCC
[Donor Tree Sample](#)
[Legacy in Motion](#) [Donor Installation Clearwater](#)

8. ADOPTION OF MINUTES OF COUNCIL MEETINGS

11 - 33

8.1 Minutes of Regular Council Meeting held May 26, 2026

[Council - Regular - 26 May 2026 - Minutes - Pdf](#)

Recommendation:

THAT the minutes of the Regular Council Meeting held May 26, 2026 be adopted as presented.

9. ADOPTION OF MINUTES OF COMMITTEE(S) MEETINGS

10. DEVELOPMENT AND ZONING

35 - 45

10.1 Development Variance Permit No. DVP-26-01 - 589 Fawn Road

[1 DVP-26-01 - Council Report 2 - approval June 16, 2026](#)

[2 Attachment 1 - Site Plan Provided by Owner \(1\)](#)

[3 Attachment 2 - Development Variance Permit No. DVP-26-01](#)

Recommendation:

THAT Development Variance Permit No. DVP-26-01 at 589 Fawn Road (Lot 31, District Lot 4095, KDYD, Plan 29701) be approved.

11. UNFINISHED BUSINESS

11.1 Reconsideration of Tabled Items

11.2 Reconsideration of Deferred Items

12. PUBLIC AND STATUTORY HEARINGS

13. MAYOR'S REPORT

14. COUNCILLORS' REPORTS

14.1 Councillor Theresa Braaten

14.2 Councillor Lynne Frizzle

14.3 Councillor Bill Haring

14.4 Councillor Lyle Mackenzie

14.5 Councillor Ken Matheson

14.6 Councillor Shelley Sim

15. CAO REPORT

16. NEW BUSINESS - STAFF REPORTS

47 - 50

- 16.1 FireSmart & Mitigation Program - Dump Trailer
[Staff Report: FireSmart & Mitigation Program - Dump Trailer - Pdf](#)

Recommendation:

THAT Council approve the capital purchase of a dump trailer for the FireSmart and Wildfire Mitigation program, at a cost of up to \$15,000, to be funded from the Fire Department Reserve; AND

THAT Council approve an amendment to the 2026–2030 Five-Year Financial Plan to include the purchase of the dump trailer, funded from the Fire Department Reserve; AND

THAT future annual operating costs of up to \$800 per year for insurance, repairs, and maintenance be added to future Fire Department operating budgets.

51 - 55

- 16.2 Dog and Bike Park Updates
Pump Track Video Link: <https://www.youtube.com/watch?v=Mal-fohj-ysrtc>
[Dog Bike Park changes 2026 v1.2](#)

Recommendation:

THAT Council approves the plan changes for the Bike Park and Dog Park; AND

THAT Council approves the following capital budget changes:

- Reduce Dog Park budget from \$90,000 to \$52,965
- Add to the Bike Park budget from \$150,000 to \$173,542
- Add Parking Improvement (new line item) \$10,000

57 - 67

- 16.3 Renewal of TNRD Planning Contract
[rtc TNRD Planning contract renewal](#)
[Clearwater 2027-002 - Planning Services Agreement Jan 2027-Dec 2029](#)

Recommendation:

THAT Council approves the renewal of the Development Services contract with the TNRD; AND

THAT the Mayor and Corporate Officer be authorized to sign the contract.

69 - 117

- 16.4 2025 Summary of Financial Information
[Staff Report: 2025 Summary of Financial Information - Pdf](#)

Recommendation:

THAT Council resolve to approve the 2025 Statement of Financial Information (SOFI) as presented and hereby authorize the Mayor and Director of Finance to sign the attached Statement of Financial Information, prior to forwarding the SOFI to the ministry and posting for public information.

17. BYLAWS

119 - 125

- 17.1 Bylaw No. 337 - Fees and Charges Amendment Bylaw
[Staff Report: Bylaw No. 337 - Fees and Charges Amendment Bylaw - Pdf](#)

Recommendation:

THAT the District of Clearwater amendment Bylaw No. 377, 2027, to amend the District of Clearwater Fees and Charges Bylaw No. 109, 2013, be adopted.

18. CORRESPONDENCE - RESPONSE REQUESTED

19. CORRESPONDENCE - INFORMATION ONLY

20. NOTICE OF MOTIONS

21. PUBLIC QUESTION AND COMMENT PERIOD

(only items on the agenda)

22. IN CAMERA

23. ADJOURNMENT

- 23.1 Adjourn Meeting
Next meeting date: June 30, 2026

Recommendation:

THAT the June 16, 2026 Regular Council Meeting be adjourned.



Legacy in Motion Donors



"Legacy in Motion" Donor Installation

June 1, 2026

To: District of Clearwater Mayor and Council

From: North Thompson Communities Foundation

Executive Summary

The North Thompson Communities Foundation (NTCF) is pleased to propose the installation of a commemorative "Legacy in Motion" donor wall within the Dutch Lake Community Centre. To honor our 25th anniversary and recognize our regional donors, we have been approved to install a sister installation at the Barrière Business Centre in Barrière. These installations will honor the generous contributors who make our community-building initiatives possible across the North Thompson region.

Project Objectives

These installations serve three primary purposes:

- **Recognition:** Providing a permanent, dignified space to acknowledge donors who invest in the future of our region.
- **Inspiration:** Showcasing the power of local philanthropy to visitors and residents utilizing these vital community hubs.
- **Growth:** Serving as a visible, modular representation of our endowment fund's ongoing progress.

Strategic Locations

Both the Barrière Business Centre and the Dutch Lake Community Centre serve as central hubs for development and community engagement, making them the ideal venues to reflect the ongoing partnership between the Districts, the community of Clearwater and Barrière, and the Foundation.

Installation Design & Maintenance

The "Legacy in Motion" tree (design attached) is a modular, high-quality **wood** sculpture **attached to the wall using professional-grade, high-strength double-sided tape.**

Key features include:

- **Safety & Durability:** Designed for high-traffic public areas using reliable, high-quality materials.
- **Modular Expansion:** The design allows for the periodic addition of individual "leaves," ensuring the wall remains current without requiring structural changes.
- **Maintenance:** NTCF commits to managing all aspects of the installation, including the

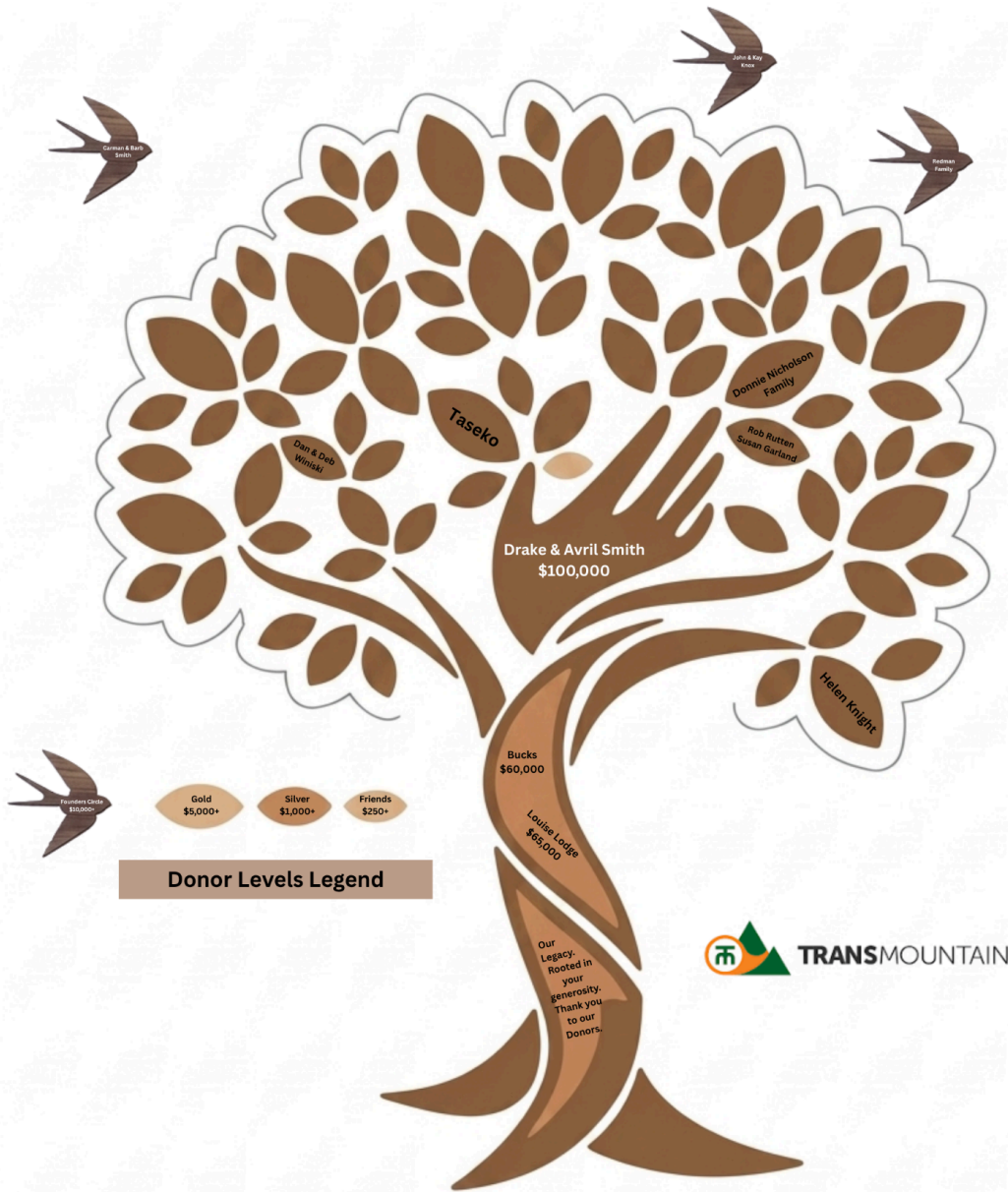
coordination of plaque fabrication, periodic cleaning, and administrative updates.

Proposed Next Steps

We invite the District to review this proposal and discuss potential placement locations within the Dutch Lake Community Centre. We are prepared to share technical schematics and work closely with municipal staff to ensure the installation complements the existing facility design.

Thank you for your ongoing partnership in building a stronger, more resilient North Thompson.

Legacy in Motion Donors





MINUTES
District of Clearwater
Regular Council Meeting

Tuesday, May 26, 2026
Municipal Office- Council Chambers

COUNCIL PRESENT: Merlin Blackwell, Mayor
Lynne Frizzle, Councillor
Bill Haring, Councillor
Shelley Sim, Councillor
Ken Matheson, Councillor
Theresa Braaten, Councillor

COUNCIL ABSENT: Lyle Mackenzie, Councillor

STAFF: Byron Johnson, CAO
Alsid Prime, Director of Corporate Services
Linda Klassen, Director of Finance
Chad Carmichael, Director of Operations and Infrastructure

1. CALL TO ORDER

- 1.1 • Mayor Blackwell called the meeting to order at 1:00 PM.

2. TRADITIONAL TERRITORY ACKNOWLEDGEMENT

- 2.1 I would like to begin by acknowledging that we are fortunate to be gathering together on the unceded territory of the Símpcwemc, who have been caretakers of this land since time immemorial.

3. INTRODUCTION OF LATE ITEMS

(including late items for In-camera discussions)

4. ADOPTION OF AGENDA

- 4.1 Agenda of 26 May 2026 Regular Council Meeting

RES-105-2026

Moved by Lynne Frizzle, seconded by Theresa Braaten

THAT the agenda for the 26 MAY 2026 Regular Council Meeting be approved as presented.

CARRIED 6-0

5. DECLARATION OF KNOWN CONFLICT OF INTEREST OR PECUNIARY INTEREST

6. TNRD DIRECTOR, ELECTORAL AREA "A" (WELLS GRAY COUNTRY)

7. DELEGATION(S) AND PRESENTATION(S)

7.1 TRUE Consulting - District Projects update

7.2 Cindy Wilgosh - North Thompson Aboriginal Cultural Centre Society - Taxi Service in Clearwater

RES-106-2026

Moved by Shelley Sim, seconded by Lynne Frizzle

THAT Council direct staff to prepare a letter of support on behalf of the District of Clearwater for Clearwater Services Limited and Ahmed Muse regarding the proposed establishment of taxi service in Clearwater, noting the current absence of regular taxi service in the community and the demonstrated community need for such service;

AND THAT the letter be sent to the Minister of Transportation and Transit and the Passenger Transportation Board, with Clearwater Services Limited and Ahmed Muse copied accordingly.

CARRIED 6-0

8. ADOPTION OF MINUTES OF COUNCIL MEETINGS

8.1 Minutes of Regular Council Meeting held May 12, 2026.

RES-107-2026

Moved by Ken Matheson, seconded by Theresa Braaten

THAT the minutes of the Regular Council Meeting held May 12, 2026 be adopted as presented.

CARRIED 6-0

9. ADOPTION OF MINUTES OF COMMITTEE(S) MEETINGS

10. DEVELOPMENT AND ZONING

10.1 Development Variance Permit No. DVP-26-01 - 589 Fawn Road

RES-108-2026

Moved by Ken Matheson, seconded by Shelley Sim

THAT Council issue a "Notice of Intent" to consider approval of Development Variance Permit No. DVP-26-01 at 589 Fawn Road (Lot 31, District Lot 4095, KDYD, Plan 29701).

CARRIED 6-0**11. UNFINISHED BUSINESS**

- 11.1 Reconsideration of Tabled Items
- 11.2 Reconsideration of Deferred Items

12. PUBLIC AND STATUTORY HEARINGS**13. MAYOR'S REPORT**

- 13.1 [20260526 MayorsReport](#)

14. COUNCILLORS' REPORTS

14.1 Councillor Theresa Braaten

- Attended a meeting with Mayor Blackwell, Karen Cooper, Zoe Bradshaw and Nicole Walby regarding local health care and physician recruitment. Councillor Braaten reported that the meeting was positive and that the attendees spoke highly of the community and the local site.
- Attended a community appreciation event for Dr. Perdue, organized by Councillor Sim in her role with the Rural and Remote Division of Family Practice. A gift was presented on behalf of Council and the community in recognition of the doctor's contributions to Clearwater.
- Attended a Tourism Wells Gray meeting and reported that the Visitor Centre is doing well.
- Noted that Tourism Wells Gray is working on new itineraries and is inviting interested stakeholders to participate.
- Reported that BC Parks is looking to bring Clean, Drain, Dry educational signage to the area, including potential locations such as Dutch Lake, and may approach the District about additional signage.
- Reported that the river trail is expected to reopen for local use following the removal of a large rock from the road.
- Reported that Ann and Roland Neave continue to contribute significantly to Wells Gray Park and are working with BC Parks and Recreation Sites and Trails BC on an additional outhouse at Moul Falls.
- Asked about sand being staged at 37 East instead of being hauled directly to its final location. Staff advised that staging and loading the sand is more efficient and cost-effective due to the limited capacity of the street sweeper compared to a dump truck.
- Staff advised that arrangements were being made to remove the sand from 37 East either that week or the following week.

14.2 Councillor Lynne Frizzle

- Attended the interagency meeting on May 19, where the need for local taxi service was discussed. Councillor Frizzle noted that there was general support for taxi service in Clearwater for safety reasons.
- Reported that Victim Services attended the interagency meeting and discussed the possibility of bringing restorative justice to Clearwater as

a preventative support.

- Reported that WorkSafeBC is offering a 16-week trades work program for construction craft workers, available to individuals who are on Employment Insurance or have been on Employment Insurance within the applicable eligibility period.
- Reported that occupancy for the apartment building is expected by mid-September.
- Reported that planning continues for the Seniors Forum on June 16.
- Emphasized that the Seniors Forum is not only for seniors, but also for caregivers, family members, and anyone who supports seniors.
- Noted that the Seniors Advocate, the BC Community Response Network, Interior Health, and several information booths are expected to participate in the Seniors Forum.

14.3 Councillor Bill Haring

- Attended the Wells Gray Community Forest Society's annual grant cycle meeting on May 11.
- Reported that the Society has two grant disbursements per year, with approximately \$100,000 available in potential grant funding.
- Noted that grant announcements had not yet been finalized, but that the funding supports a wide range of community sectors, including schools and seniors.

14.4 Councillor Lyle Mackenzie

- Absent

14.5 Councillor Ken Matheson

- Noted that he had seen several "whimsies" appearing on local trails during his walks.
- Reported that he is enrolled in a two-month online Secwépemc language course over the summer and looks forward to building his knowledge and understanding of the language and culture.
- Later noted concerns regarding the food bank, including increased demand, reduced donations, and the strain placed on volunteers and local resources.
- Reported that the food bank is working through the Standards of Excellence program to access additional funding and resources, but that the process is bureaucratic and appears better suited to larger urban organizations with paid staff.
- Expressed concern that significant volunteer time and financial resources are being diverted toward administrative requirements rather than directly supporting food security in the community.
- Mayor Blackwell asked Councillor Matheson to forward the information and indicated a willingness to advocate through the provincial government if appropriate.

14.6 Councillor Shelley Sim

- Thanked Rotary for its work on the May Day parade and noted the strong participation,
- Noted the well attended ball tournament, and positive feedback regarding upgrades at the ball fields.
- Noted that the Legion's 100th anniversary is coming up on June 7.
- Attended the farewell breakfast and community appreciation event for Dr. Perdue with Mayor Blackwell and Councillor Braaten.
- Congratulated Loretta Lafleur on becoming Principal of Raft River Elementary and Lisa Fraser on becoming Vice-Principal.
- Raised the recent water main break in Kamloops as an example of the importance of strong emergency communication.
- Suggested that the District continue reminding residents to refresh or update the Voyent Alert app so it is functioning when needed.
- Suggested that the District consider additional public information signage at strategic locations to communicate items such as drought conditions, fire ratings, and campfire bans, particularly for residents and visitors.
- Attended the Moose Hide dinner on May 14 and thanked the organizers for keeping the event and its educational purpose active in the community.
- Reported that the Arts Committee has chosen to move forward with the Dutch Lake location for the proposed mural project.
- Reported that the community feedback received for the mural emphasized a natural theme with Indigenous elements reflecting the local environment.
- Noted that the Arts Committee is moving forward with a call for proposals and that staff have been supporting the committee.
- Reported that the Arts Committee liked the idea of incorporating a "Week of Whimsy" into the project.
- Noted that the District has applied for grant funding through the North Thompson Communities Foundation to assist with the mural.
- Encouraged community members and business owners to consider the impression Clearwater makes on new visitors, including potential physicians and health care professionals.
- Asked about the timing of line painting. Staff advised that line painting is being scheduled and that the District expected to hear back from the contractor within the next day or two.
- Suggested that the District continue communicating with the Ministry of Transportation and Argo regarding maintenance and appearance issues, including the roundabout and other highly visible areas.
- Emphasized that community presentation, property upkeep, social media tone, and how residents speak about Clearwater all contribute to recruitment, welcoming, and community pride.

15. CAO REPORT

- 15.1
- Staff advised that the June 16 Council meeting will be moved to a 4:00 p.m. start time on a one-time basis to allow Councillors to attend the Seniors Forum.
 - The Seniors Forum will include BC Seniors Advocate Dan Levitt, and

staff noted that it is an important meeting for Councillors to attend where possible.

- The one-time change to the Council meeting start time will be posted on the District’s website and through other public notice channels.

16. NEW BUSINESS - STAFF REPORTS

16.1 Water Meter Pilot Project - NRFP - Recommendation of Award

RES-109-2026

Moved by Ken Matheson, seconded by Lynne Frizzle

THAT Council award the Water Meter Pilot Project to Neptune Technologies Group Canada Co. in the amount of \$1,928,139.15 plus GST.

CARRIED 6-0

[Staff Report Water Meter Pilot Project - NRFP - Recommendation of Award - Pdf](#)

17. BYLAWS

17.1 Bylaw No. 337 - Fees and Charges Amendment Bylaw

- Councillor Matheson Stepped out for this item for a Conflict of Interest at 2:49 PM.

RES-110-2026

Moved by Bill Haring, seconded by Lynne Frizzle

THAT Council waive the requirement under section 6.4.23.2 of Council Procedure Bylaw No. 268 for prior delivery of the proposed bylaw to each member of Council.

<i>Mayor Merlin Blackwell</i>	<i>For</i>
<i>Councillor Lynne Frizzle</i>	<i>For</i>
<i>Councillor Bill Haring</i>	<i>For</i>
<i>Councillor Lyle Mackenzie</i>	<i>Absent</i>
<i>Councillor Shelley Sim</i>	<i>For</i>
<i>Councillor Ken Matheson</i>	<i>COI</i>
<i>Councillor Theresa Braaten</i>	<i>For</i>

CARRIED 5-0

RES-111-2026

Moved by Shelley Sim, seconded by Lynne Frizzle

THAT the District of Clearwater amendment Bylaw No. 377, 2027, to amend the District of Clearwater Fees and Charges Bylaw No. 109, 2013, be introduced and read a first and second time.

<i>Mayor Merlin Blackwell</i>	<i>For</i>
<i>Councillor Lynne Frizzle</i>	<i>For</i>
<i>Councillor Bill Haring</i>	<i>For</i>
<i>Councillor Lyle Mackenzie</i>	<i>Absent</i>
<i>Councillor Shelley Sim</i>	<i>For</i>
<i>Councillor Ken Matheson</i>	<i>COI</i>
<i>Councillor Theresa Braaten</i>	<i>For</i>

CARRIED 5-0

RES-112-2026

Moved by Theresa Braaten, seconded by Lynne Frizzle

THAT the District of Clearwater amendment Bylaw No. 377, 2026, to amend the District of Clearwater Fees and Charges Bylaw No. 109, 2013, be read a third time.

<i>Mayor Merlin Blackwell</i>	<i>For</i>
<i>Councillor Lynne Frizzle</i>	<i>For</i>
<i>Councillor Bill Haring</i>	<i>For</i>
<i>Councillor Lyle Mackenzie</i>	<i>Absent</i>
<i>Councillor Shelley Sim</i>	<i>For</i>
<i>Councillor Ken Matheson</i>	<i>COI</i>
<i>Councillor Theresa Braaten</i>	<i>For</i>

CARRIED 5-0

[Staff Report Bylaw No. 337 - Fees and Charges Amendment Bylaw - Pdf](#)

18. CORRESPONDENCE - RESPONSE REQUESTED

19. CORRESPONDENCE - INFORMATION ONLY

- 19.1 Letter from the District of Saanich - RE: BC Local Government Climate Action Program (LGCAP) – Funding Continuation
- 19.2 Letter from the District of Central Saanich - RE: Request for Dedicated Provincial Funding to Support Municipalities That Achieve Provincially Mandated Housing Targets
- 19.3 Letter of appreciation from the District of Tumbler Ridge

20. NOTICE OF MOTIONS

- 20.1 Councillor Sim Notice of Motion - TABLED From May 12, 2026 Meeting

RES-113-2026

Moved by Shelley Sim, seconded by Theresa Braaten

WHEREAS our community has an extensive network of walking trails that are well-used but currently lack formal naming, wayfinding, and placemaking features;

AND WHEREAS these trails present an opportunity to strengthen community identity, support local businesses, and improve connectivity between neighbourhoods and key destinations;

AND WHEREAS placemaking elements such as trail naming, signage, interpretive features, and gathering points can enhance user experience, encourage tourism, and foster community pride;

AND WHEREAS meaningful engagement with residents, local businesses, and community organizations is essential to ensure these enhancements reflect local values and priorities;

THEREFORE BE IT RESOLVED THAT Council direct staff to host one open community meeting to gather input on:

- Naming of existing trail networks and key segments;
- Opportunities for placemaking features (e.g., signage, art, seating, viewpoints, cultural or historical interpretation);
- Strategies to connect trails to local business areas, trailheads, and community destinations;
- Opportunities to highlight unique natural, cultural, and economic assets along the trails;

AND FURTHER THAT staff report back to Council with:

- A summary of public input and recommendations for easy implementations for summer 2026
- Potential partnerships with local businesses, community groups, and tourism organizations;
- Estimated costs and possible funding sources for future projects or enhancements identified from the meeting

AND FURTHER THAT this initiative consider future public input or round tables

CARRIED 6-0

21. PUBLIC QUESTION AND COMMENT PERIOD

(only items on the agenda)

22. IN CAMERA

22.1 Move In Camera

- The meeting recessed at 3:05 PM.
- The meeting reconvened In-Camera at 3:15 PM.
- The meeting moved out of In-Camera at 4:30 PM.

RES-114-2026

Moved by Lynne Frizzle, seconded by Theresa Braaten

THAT the meeting be closed to the public pursuant to sections 90(1) of the Community Charter to discuss matters relating to (I) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].

CARRIED 6-0

23. ADJOURNMENT

23.1 Adjourn Meeting

Next meeting date: June 16, 2026 at 4:00 PM.

- The meeting was adjourned at 4:30 PM.

RES-115-2026

Moved by Theresa Braaten, seconded by Bill Haring

THAT the May 26, 2026 Regular Council meeting be adjourned.

CARRIED 6-0

Mayor

Corporate Officer

Mayor's Report for May 26th 2026

On May 7th, was part of a focus group with a UBC Prof who was asking for input and examples of the effects of misinformation, disinformation, and conspiracy theories on what we do in local government.

On the 13th I attended 2 meetings at the Hospital, the first about recruitment and retention, the second to meet with IHA's Executive Director of Rural Clinical Health, the new Hospital Director for our hospital, and the new local Manager. Great meeting. Got to discuss the current staffing situation, as well as the wants and needs moving forward. Also discussed the unsuccessful helipad grant and what we could do to move forward.

I wrote a letter to Health Minister Josie Osborne a few days later in relation to the needs and concerns I gleaned from those two meetings. The next day I got a text from her thanking me for the letter and the earlier conversation at Silga a few weeks ago, and that her ministry team was already working with IHA to come up with solutions.

I also received a invite to meet with IHA CEO Sylvia Weir, that meeting is set for June 25th in Kamloops prior to the Hospital board meeting.

Thursday the 14th was a TNRD regular meeting in Kamloops.

On Tuesday the 19th, I attended the Robson/North Thompson Forestry Coalition online meeting. This group is really gathering steam- good attendance by the smaller scale forestry producers and good support from regional politicians.

Wednesday to Friday I went camping over in the Cariboo at the park where I started with BC Parks 45 years ago.

Saturday I attended the farewell pancake breakfast for Dr Perdue. Nice turnout.

Monday office hours and emails



District of Clearwater

REPORT TO:

DATE: May 26, 2026

TO: Byron Johnson, Chief Administrative Officer

CC:

FROM: Chad Carmichael, Director of Operations and Infrastructure

SUBJECT: Water Meter Pilot Project - NRFP - Recommendation of Award

Report Type (for): Direction Decision Information

Recommendation:

THAT Council award the Water Meter Pilot Project to Neptune Technologies Group Canada Co. in the amount of \$1,928,139.15 plus GST.

Background:

TRUE Consulting (TRUE) has prepared this letter to summarize the outcome of the Negotiated Request for Proposal (NRFP) process for the project and recommend award of the contract to the Selected Proponent.

The scope of the NRFP generally includes universal water meter installation across all users within the District, along with Software as a Service (SaaS) for Advanced Metering Infrastructure (AMI) integration and system utilization. The contract has also been structured to allow the District the option to purchase additional SaaS service years, up to a total potential term of ten (10) years, should that be desired by the District.

Discussion:

NRFP Administration

The NRFP was administered by TRUE publicly through BC Bid. Proposals were opened on April 7, 2026 at 2:00 pm. A total of two (2) compliant proposals were received.

The proposal were evaluated by a team using using weighted evaluation criteria agreed upon beforehand with the District. Proposals were evaluated independently by three evaluators and committee met on April 15, 2026 to review the proposal evaluations and select a Preferred Proponent. Neptune Technologies Group Canada Co (Neptune) received the highest overall score, submitted the lowest-priced proposal, and was selected as the Preferred Proponent.

The Water Meter Pilot Project supports the District of Clearwater Strategic Plan by advancing the delivery of quality core services, modernizing utility operations, and supporting long-term infrastructure sustainability. The implementation of advanced metering technology and remote reading capability will improve system visibility, billing accuracy, leak detection, and operational efficiency while providing valuable water consumption data to support informed decision making and future infrastructure planning. The project also aligns with the District's objectives related to environmental stewardship and responsible resource management by supporting long-term water conservation and sustainable management of municipal water infrastructure.

Financial Implication:

100% Grant funded

Communication to the Public:

A communication plan is being developed with the Contractor and the District

Attachments:

[345-1091-DoC-Carmichael-NRFP Recommendation of Award-2026 05 21](#)

May 21, 2026

Our File: 345-1091

District of Clearwater
209 Dutch Lake Road
Clearwater, BC V0E 1N0

Attention: Chad Carmichael, Director of Operations & Public Works

RE: Water Meter Pilot – NRFP - Recommendation of Award

TRUE Consulting (TRUE) has prepared this letter to summarize the outcome of the Negotiated Request for Proposal (NRFP) process for the project and recommend award of the contract to the Selected Proponent.

The scope of the NRFP generally includes universal water meter installation across all users within the District, along with Software as a Service (SaaS) for Advanced Metering Infrastructure (AMI) integration and system utilization. The contract has also been structured to allow the District the option to purchase additional SaaS service years, up to a total potential term of ten (10) years, should that be desired by the District.

NRFP Administration

The NRFP was administered by TRUE publicly through BC Bid. Proposals were opened on April 7, 2026 at 2:00 pm. A total of two (2) compliant proposals were received.

Proposal Evaluations

The proposals were evaluated using weighted evaluation criteria agreed upon beforehand with Chad Carmichael, Director of Operations & Public Works for the District of Clearwater (District), and included in the Negotiated Request for Proposals package.

Proposals were evaluated independently by members of the Evaluation Committee, which comprised the following members:

- Chad Carmichael, Director of Operations & Public Works, District of Clearwater
- Will Horne, P.Eng., TRUE Consulting
- Chris Crowell, P.Eng., PMP, TRUE Consulting

The Committee met on April 15, 2026 to review the proposal evaluations and select a Preferred Proponent. ***Neptune Technologies Group Canada Co (Neptune) received the highest overall score, submitted the lowest-priced proposal, and was selected as the Preferred Proponent.***

Summary of Negotiations Process

Following selection of the Preferred Proponent, the District authorized the Committee to begin negotiations with Neptune as the Preferred Proponent. The objective of the negotiation meetings was to confirm the feasibility of Neptune's proposed approach and methodology and to discuss elements of their proposal requiring clarification.

Multiple negotiation meetings were held between Neptune and the Evaluation Committee. Following the negotiation process, a hybrid delivery model was developed to align the Grant requirements, Neptune's delivery methodology, and the unique operational requirements of the District. These items were incorporated into the revised contract documents.

Recommendation of Award

It is recommended to award the unit price contract to Neptune Technologies Group Canada Co. for a total contract price of **\$1,928,139.15 (inclusive of GST, exclusive of any contingency)**. This contract value is within the project budget dictated by the British Columbia Water Meter Pilot Program Grant. A 15% project contingency will be held by the District outside of the Contract amount noted above to address issues that may arise during installation. The 15% contingency is available within the Grant funded project budget.

Please review the above and do not hesitate to contact the undersigned should you have any questions. If the recommendation is acceptable, we would be pleased to prepare the documentation to complete the award process.

Yours truly,

TRUE CONSULTING



Chris Crowell, P.Eng.

WH/er

cc: Will Horne, P.Eng., TRUE Consulting



District of Clearwater

REPORT TO:

DATE: May 26, 2026

TO: Byron Johnson, Chief Administrative Officer

CC:

FROM: Linda Klassen, Director of Finance

SUBJECT: Bylaw No. 337 - Fees and Charges Amendment Bylaw

Report Type (for): Direction Decision Information

Recommendation:

THAT Council waive the requirement under section 6.4.23.2 of Council Procedure Bylaw No. 268 for prior delivery of the proposed bylaw to each member of Council.

THAT the District of Clearwater amendment Bylaw No. 377, 2027, to amend the District of Clearwater Fees and Charges Bylaw No. 109, 2013, be introduced and read a first and second time.

THAT the District of Clearwater amendment Bylaw No. 377, 2026, to amend the District of Clearwater Fees and Charges Bylaw No. 109, 2013, be read a third time.

Background:

The purpose of this report is to introduce the amendment of the District of Clearwater Fees and Charges Bylaw and receive three readings.

The Fees and Charges Bylaw is a bylaw that sets the fees and charges collected by the District of Clearwater (the District) for services provided.

From time to time, circumstances occur during the year that require an addition or update to the fees and changes bylaw.

Discussion:

Schedule C - Update

For several years, the District of Clearwater and the Clearwater Aikikai Society have worked together to re-establish an Aikido program in Clearwater. The program has become very

successful, and as a result, the District is stepping away from its administrative role while the Aikikai Society assumes full responsibility for the program. Page 18 of 23

The Aikikai Society requires a space for their Aikido dojo. Their mats are currently set up in the Wellness Studio.

The change in the Fees and Charges bylaw considers the renting of the Wellness Studio for \$10/hr for non-profit youth organizations. This rate is comparable to School District rates. The bylaw amendment is highlighted in red in the attached amendment bylaw.

No other changes have been made at this time.

Financial Implication:

This is a nominal fee for the rental of the Wellness Studio and it will cover any additional operating costs.

Communication to the Public:

Using the public participation spectrum, the communication approach will be in the inform category. The meetings will be held in an open format and the public can participate in person or on-line.

Options:

THAT the District of Clearwater amendment Bylaw No. 377, 2027, to amend the District of Clearwater Fees and Charges Bylaw No. 109, 2013, be introduced and read a first and second time.

THAT the District of Clearwater amendment Bylaw No. 377, 2026, to amend the District of Clearwater Fees and Charges Bylaw No. 109, 2013, be read a third time.

Attachments:

[Bylaw 337 - A Bylaw to Amend Fees and Charges](#)

Schedule C
District of Clearwater
Community Recreation
Schedule of Rates
Effective January 1, 2026 (or seasonal)

Community Recreation Administrative Policies

1.0 Guiding Principles

- 1.1 Maintain low barriers to participation.
- 1.2 Cost Recovery ; For non-NTSP programs, fees will cover direct costs such as; staff costs, space rental, contractors, direct materials and equipment, insurance and administration.
- 1.3 Cost Recovery; For NTSP programs, fees will be established using a combination of the following:
 - 1.3.1 Cost recovery ratio established for the NTSP building
 - 1.3.2 Comparable charge rates for similar services offered by other municipal or commercial organizations.
- 1.4 Transparency; Clear fee structure communicated publicly and reflected in the Fees & Charges Bylaw .
- 1.5 Consistency; charges will be applied consistently.
- 1.6 Fees and charges will be reviewed annually.

2.0 Administration Fees

- Approved refunds are subject to a 10% administration fee.

3.0 Refund Policy

- 3.1 Program materials purchased for the registered participants, will be deducted from the refund.
- 3.1 Swim Lessons, Camps and other programs refunds - Requires seven (7) days notice for a full refund. An administration fee will be applied.
- 3.2 Ongoing Classes or Programs - Must withdraw from the class or program prior to the third class for a refund of the remaining sessions. No refunds are provided after the third class. An administration fee will be applied.
- 3.3 District of Clearwater Cancellations - When the District of Clearwater cancels recreation programs, sessions and classes, the District of Clearwater will refund the remaining amount to the registered participants. No administration fee will apply.

4.0 Punch Cards

- 4.1 Punch cards are not transferable.
- 4.1 Punch cards have a one year expiry date.

5.0 Fee Payment

- Fee payment will reserve the space for your program or class.

6.0 District of Clearwater Cancellations

- The District of Clearwater reserves the right to cancel recreation programs, classes or sessions.

7.0 Age Definition

- Youth - Persons 18 years of age and under.
- Adult - Persons of the age of 19 and up.

Schedule C
District of Clearwater
Community Recreation
Schedule of Rates
Effective January 1, 2026 (or seasonal)

North Thompson Sportsplex

*** Does not include GST***

Hourly	Session	Daily	Sat/Sun	Fri/Sat/Sun	Event	Monthly
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Hourly Ice Rental

Youth Ice Rental - Aug 2025- Jul 2026	\$ 75.00					
Other Ice Rental - Aug 2025-Jul 2026	\$ 135.00					
Youth Ice Rental - Aug 2026-Jul 2027	\$ 76.95					
Other Ice Rental - Aug 2026-Jul 2027	\$ 138.51					

Drop In Skating, Hockey & Curling

Adult (Aug 2025- Jul 2027)			\$ 14.28			
Youth (Aug 2025 - Jul 2027)			\$ 5.71			
Punch Card - (10) Adult (Aug 2025 - Jul 2026)		\$ 114.28				
Punch Card - (10) Adult (Aug 2026 - Jul 2027)		\$ 123.81				

Dry Floor Rentals - Not For Profit & Individuals

Skating Arena (Aug 2025 - Jul 2026)	\$ 60.00		\$ 853.23	\$ 1,605.75	\$ 1,956.36	
Curling Arena (Aug 2025 - Jul 2026)	\$ 45.00		\$ 519.18	\$ 842.16	\$ 1,369.66	
Entire Building (Aug 2025 - Jul 2026)	\$ 95.00		\$ 1,123.58	\$ 1,819.95	\$ 2,253.98	
Lounge (Aug 2025 - Jul 2026)	\$ 50.00		\$ 314.97	\$ 527.50	\$ 604.34	
Skating Arena (Aug 2026 - Jul 2027)	\$ 61.56		\$ 875.41	\$ 1,647.50	\$ 2,007.22	
Curling Arena (Aug 2026 - Jul 2027)	\$ 46.17		\$ 532.68	\$ 864.06	\$ 1,405.27	
Entire Building (Aug 2026 - Jul 2027)	\$ 97.47		\$ 1,152.80	\$ 1,867.27	\$ 2,312.59	
Lounge (Aug 2026 - Jul 2027)	\$ 51.30		\$ 323.16	\$ 541.21	\$ 620.05	

Dry Floor Rentals - Commercial

Skating Arena (Aug 2025 - Jul 2026)	\$ 136.40		\$ 1,088.90	\$ 1,851.83	\$ 2,272.70	
Curling Arena (Aug 2025 - Jul 2026)	\$ 86.23		\$ 683.27	\$ 1,239.47	\$ 1,708.84	
Entire Building (Aug 2025 - Jul 2026)	\$ 173.06		\$ 1,708.55	\$ 2,943.48	\$ 3,630.22	
Skating Arena (Aug 2026 - Jul 2027)	\$ 139.95		\$ 1,117.21	\$ 1,899.97	\$ 2,331.79	
Curling Arena (Aug 2026 - Jul 2027)	\$ 88.47		\$ 701.04	\$ 1,271.70	\$ 1,753.27	
Entire Building (Aug 2026 - Jul 2027)	\$ 177.56		\$ 1,752.97	\$ 3,020.01	\$ 3,724.60	

Hockey School

Youth Hockey School - 2 sessions daily- 6 days (Aug 2025- Jul 2026)						\$ 300.00
Youth Hockey School - 1 session daily - 6 days (Aug 2025 - Jul 2026)						\$ 150.00
Adult Hockey School - 3 days; 4 sessions (Aug 2025 - Jul 2026)						\$ 160.00
Youth Hockey School - 2 sessions daily- 6 days (Aug 2026 - Jul 2027)						\$ 350.00
Youth Hockey School - 1 session daily - 6 days (Aug 2026 - Jul 2027)						\$ 200.00
Adult Hockey School - 3 days; 4 sessions (Aug 2026 - Jul 2027)						\$ 160.00

Schedule C
District of Clearwater
Community Recreation
Schedule of Rates
Effective January 1, 2026 (or seasonal)

North Thompson Sportsplex

*** Does not include GST***

Hourly	Session	Daily	Sat/Sun	Fri/Sat/Sun	Event	Monthly
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Adult Tournaments (DOC Organized)

Per Team (Aug 2025- Jul 2026)						\$ 750.00	
Per Team (Aug 2026- Jul 2027)						\$ 800.00	

Curling Club Lease

Curling Club - lease (Oct 15 2025- Mar15 2026)							\$ 4,039.00
Curling Club - lease (Oct 15 2026- Mar15 2027)							\$ 4,143.95
Day rate 2025-2026 season			\$ 134.63				
Day rate 2026-2027			\$ 138.13				

**Schedule C
District of Clearwater
Community Recreation
Schedule of Rates
Effective January 1, 2026 (or seasonal)**

Community Recreation Programming

*** Does not include GST***

Rates

Drop In Sports - Does not include wellness classes, drop in hockey, skating and curling

Toonie	\$ 1.91
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Punch Cards

Wellness Classes - includes Yoga and Aikido (5 classes)	\$ 47.62
Drop in Sports (10 visits)	\$ 19.10

Swimming - sessions = 2 weeks (mon-fri)

Preschool - Swimmer 6	\$ 80.00
Swim Patrol	\$ 100.00

Kids Day Camp

One week (mon - fri)	\$ 150.00
Daily rate	\$ 30.00

Other Programs

Programs provided by contractors will have variable rates. The rates will be based on the direct costs to provide the program and length of the program

Wellness Studio

Non-profit youth sports group with rental agreement - hourly rate	\$ 10.00
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Development Services COUNCIL REPORT

TO: Mayor and Council **MEETING DATE:** June 16, 2026

FROM: Byron Johnson, Chief Administrative Officer

SUBJECT: Development Variance Permit No. DVP-26-01
 Lot 31, District Lot 4095, KDYD, Plan 29701; PID: 004-199-529
 589 Fawn Road – the “**Property**”
 Harry Waldron – the “**Owner**”

RECOMMENDATION:

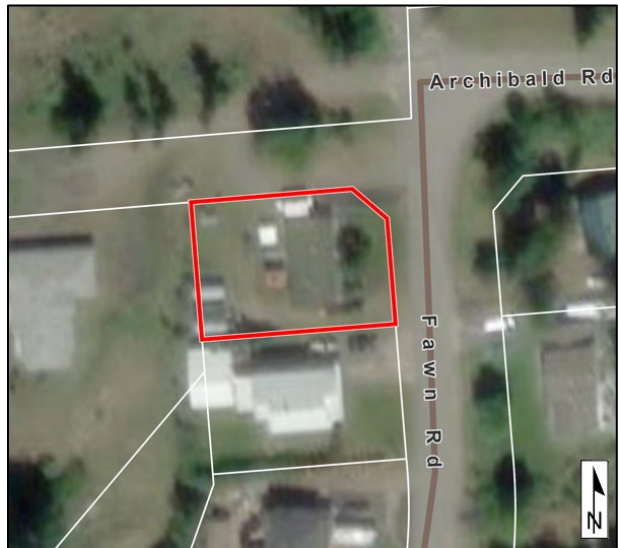
THAT Development Variance Permit No. DVP-26-01 at 589 Fawn Road (Lot 31, District Lot 4095, KDYD, Plan 29701) be approved.

B. JOHNSON
 Chief Administrative Officer

Written by: TNRD Planning Services

SUMMARY:

The Owner has applied to vary the front yard setback in the *R-1: Residential Single Family and Duplex Zone* to permit an unenclosed, covered front deck. The required front yard setback is 6 m and the proposed 2.4 m (8 feet) covered deck would reduce the setback to 4.1 m (13.4 feet). TNRD Planning Services supports the variance as the purpose of the deck is to provide a covered amenity area, no concerns were identified by Public Works or the Building Department, and no impacts to neighbouring properties are expected as the variance is adjacent to a roadway.



On May 26, 2026, Council authorized distribution of a *Notice of Intent* to consider issuing the DVP. The Notice was mailed to owners and tenants within 100 metres of the Property in accordance with Development Procedures Bylaw No. 118. **As of June 6, 2026, no written submissions were received.**

DISCUSSION:

Surrounding Uses and Zoning

The Property is located in north-west Clearwater, designated *Suburban Residential* in the Official Community Plan (OCP), and zoned R-1. It is 930 sqm in area, fronts on Fawn Road to the east, and has an easement to the north, aligned with Archibald Road. The Property contains a single-family dwelling and garden shed. The proposed variance would allow the current stairs and a ramp accessing the front door to be replaced with a larger deck.



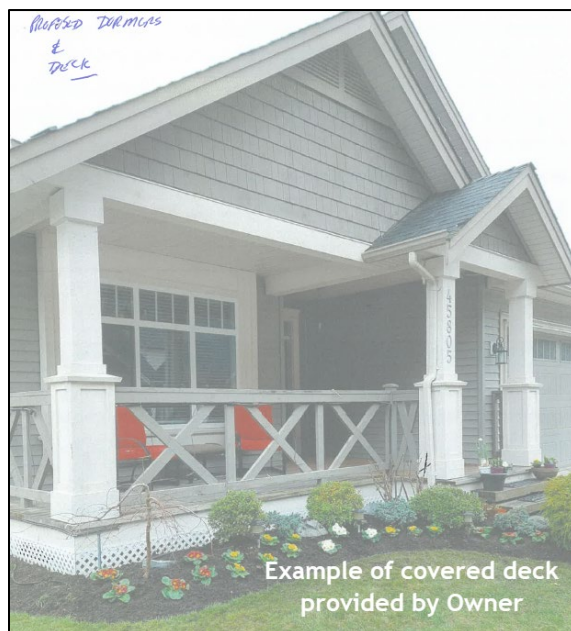
Zoning and Setbacks

Section 8.1.5 of Zoning Bylaw No. 133 requires a front yard setback to be a minimum of 6 m (approx. 19.7 ft.) for a principal building. Front setbacks in zoning regulations are intended to ensure adequate sightlines along roads, provide space from pedestrian and vehicle traffic, and allow for landscaping and uniform neighborhood aesthetics.

The Owner recently purchased the Property and would like to build a front covered deck to create an outdoor amenity space and improve the home's appearance. The deck will be covered to protect it from elements such as snow and rain, and provide shade in the summer months. The site plan provided indicates the house is situated 6.5 m (21 feet) from the front property line and the proposed deck is 2.4 m (8 feet) long resulting in a 4.1 m (13.5 feet) setback from the front property line.

Siting Exceptions

The Owner indicated the stairs accessing the proposed deck will be approximately 0.66 m high off the ground. Section 5.7.2(a) of Zoning Bylaw No. 133 permits portions of steps, decks, balconies or porches 0.6 m (2 feet) above natural grade to project 2 m (6.5 feet) into the required front setback. This siting exception can be made to the stairs accessing the proposed deck, as they will extend approximately 0.91 m beyond the deck, well within the 2 m siting exception. It should be noted that this siting exception does not apply to the proposed deck as it is a covered structure.



At its May 26, 2026 meeting, Council asked whether the proposed deck could affect neighbouring views or driveway sight lines. TNRD planning staff do not expect any impacts. The interior side yard setback is approximately 6 m, which exceeds the required 2.4 m. In addition, the deck roof will be one storey and aligned with the existing roofline, and the deck will be located on the west side of the house, farther from the driveway. The Owner also provided the photo below, which shows the substantial setback from the neighbouring property. The deck will be built on the opposite side of the ramp, in front of the bay window and entry door. Together, the generous side yard setback, the deck's location, and its single-storey height are expected to minimize impacts on the neighbour and on sight lines.



Referrals and Liaison

The Building Inspector confirmed that they have no concerns with this variance or with building spatial requirements and await Council decision on this variance request. Public Works also confirmed they have no concerns.

Conclusion

TNRD Planning Services recommend supporting this variance for the following reasons:

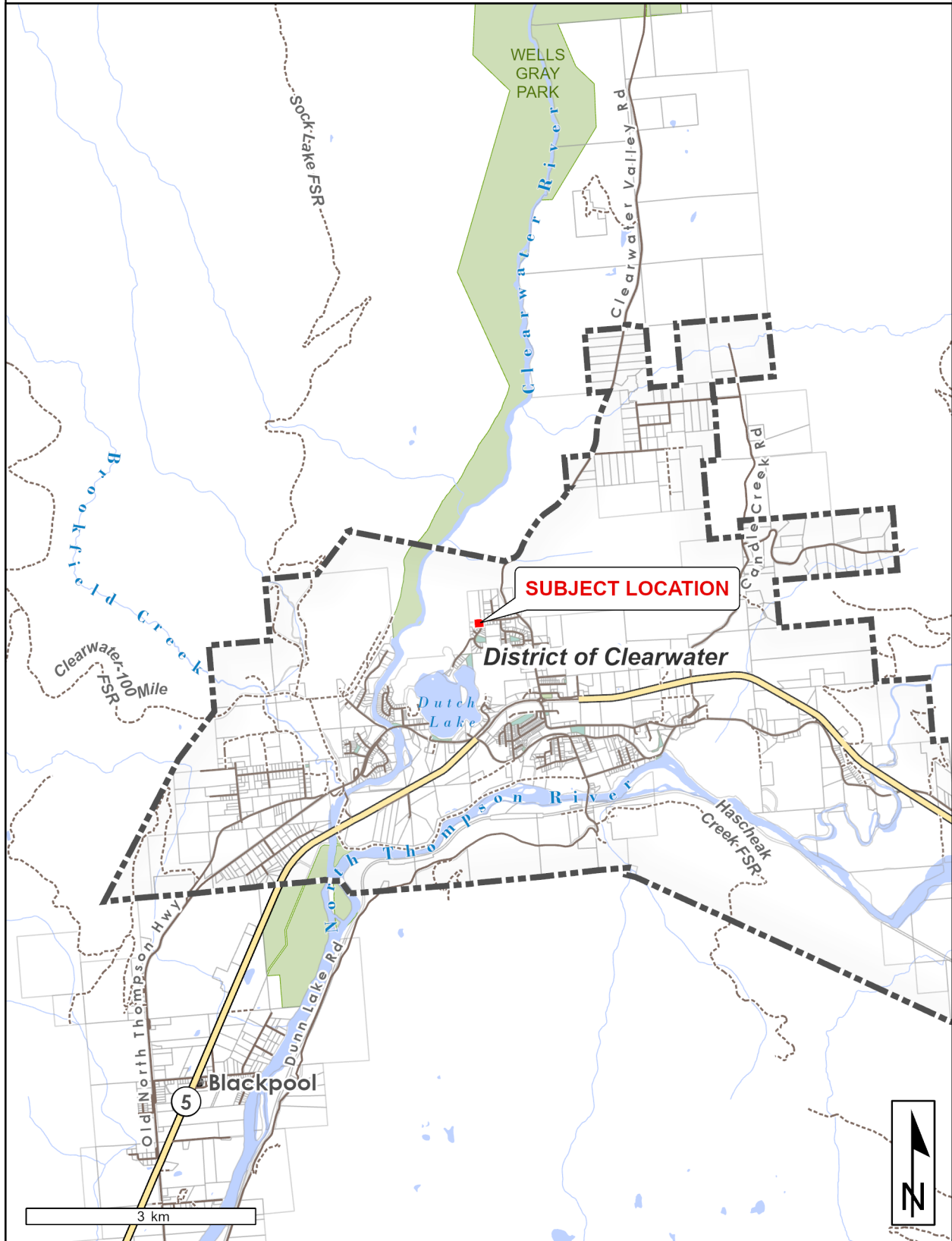
- The proposed variance will not impact the roadway and there are no concerns regarding sightlines/visibility;
- The proposed front deck will increase the curb appeal of the Property and provide a covered amenity area for the Owner; and
- No concerns were noted from the Building Department, nor District Public Works.

Attachments

- Location Map
- Zoning Map
- Site Plan provided by Owner
- Proposed Development Variance Permit No. DVP-26-01

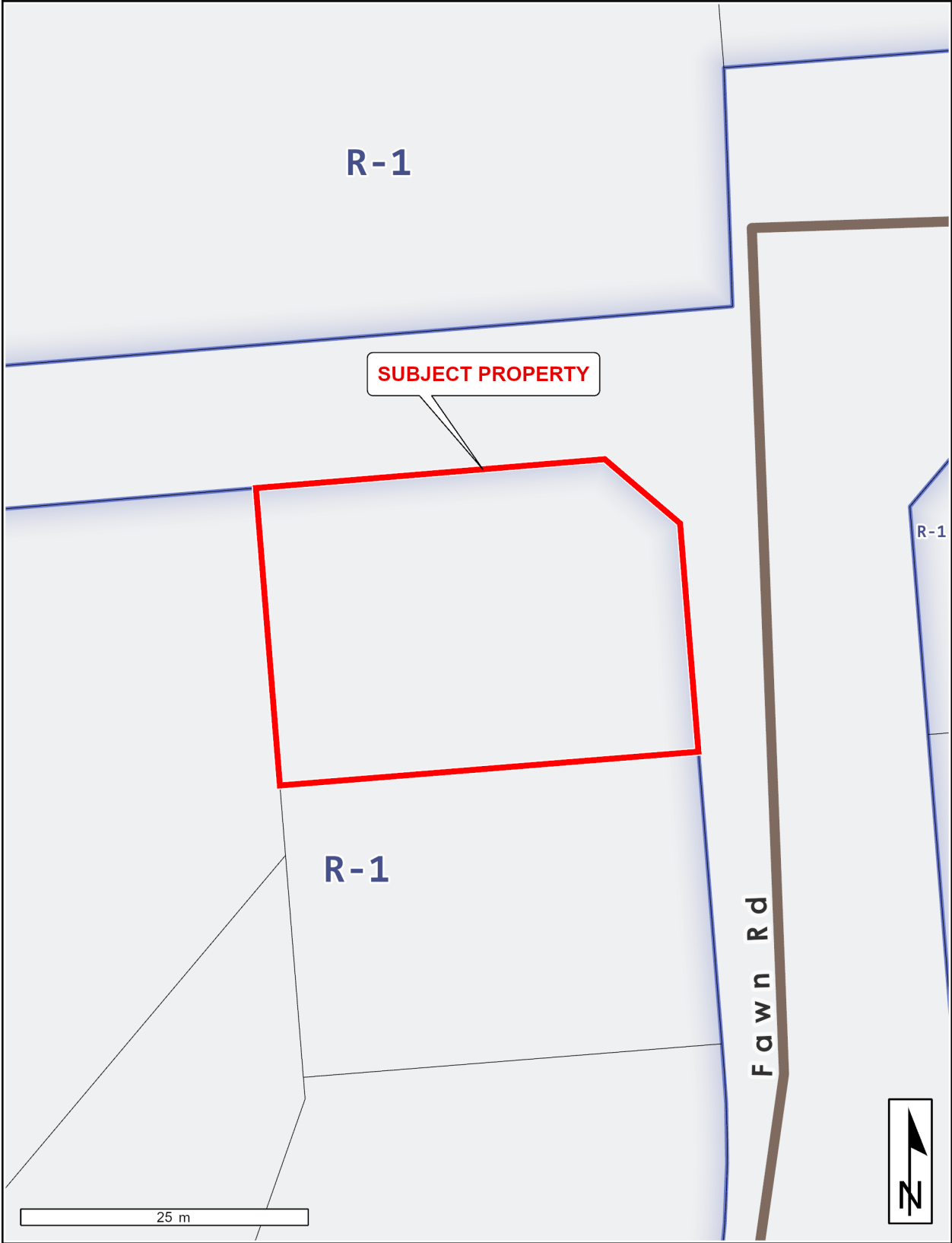
DEVELOPMENT VARIANCE PERMIT APPLICATION DVP-26-01

Location Map



DEVELOPMENT VARIANCE PERMIT APPLICATION DVP-26-01

Zoning



LAYOUT PRESENTLY FOR HOUSE

MAY 19, 2026
(NOT TO SCALE)

ARCHIBALD EASEMENT (ALIGNMENT TO BE CONNECTED AT A FUTURE DATE)

100 FT (30.48 MT)

17' (5.18 M)

DRIVE WAY

28' (8.53 M)

HOUSE
26 x 48'
(7.93 x 14.63 M)

PROPOSED
PATIO
8' x 20'
(2.44 x 6.11 M)

2.9 M

4.1 M

6.5'

19.81 M

21' 5 1/2"
(6.54 M)

TO
FAWN RD
(25 1/2 FT)

NEIGHBOR - PROPERTY LINE

85' (25.91 M)

NEIGHBOR - PROPERTY LINE

120' (36.58 M)

District of Clearwater
DEVELOPMENT VARIANCE PERMIT NO. DVP-26-01

Permittee: Harry Waldron

Address: 589 Fawn Road, Clearwater, BC, V0E 1N1

Application No: DVP-26-01

1. This Development Variance Permit is issued subject to compliance with all of the bylaws of the District of Clearwater (DoC) applicable thereto, except as specifically varied or supplemented by this Development Variance Permit.
2. This Development Variance Permit applies to and only to those Lands within the District of Clearwater described below, and any and all buildings, structures and development as shown on Schedule "1":

CIVIC ADDRESS: 589 Fawn Road, Clearwater, BC

**LEGAL DESCRIPTION: Lot 31, District Lot 4095, KDYD, Plan 29701
PID: 004-199-529 (the "Land")**

3. District of Clearwater Zoning Bylaw 133 is varied as follows:

Notwithstanding Section 8.1.5 of the *R-1: Residential Single Family and Duplex Zone*, the permitted front yard setback is decreased from 6 metres to 4.1 metres for the covered, unenclosed front deck as shown on "Schedule "1," attached hereto and forming a part of this Permit.

4. Land described herein shall be developed strictly in accordance with the terms, conditions and provisions of this Development Variance Permit and any plans and specifications attached to this Development Variance Permit which shall form a part hereof.
5. If the Permittee does not commence the development permitted by this Development Variance Permit within two (2) years of the date of the authorizing resolution, this Permit shall lapse.
6. Any application to amend this Development Variance Permit shall be considered as a new application.
7. This is not a Building Permit.

Authorizing resolution passed by Council this ____ day of _____, 2026.

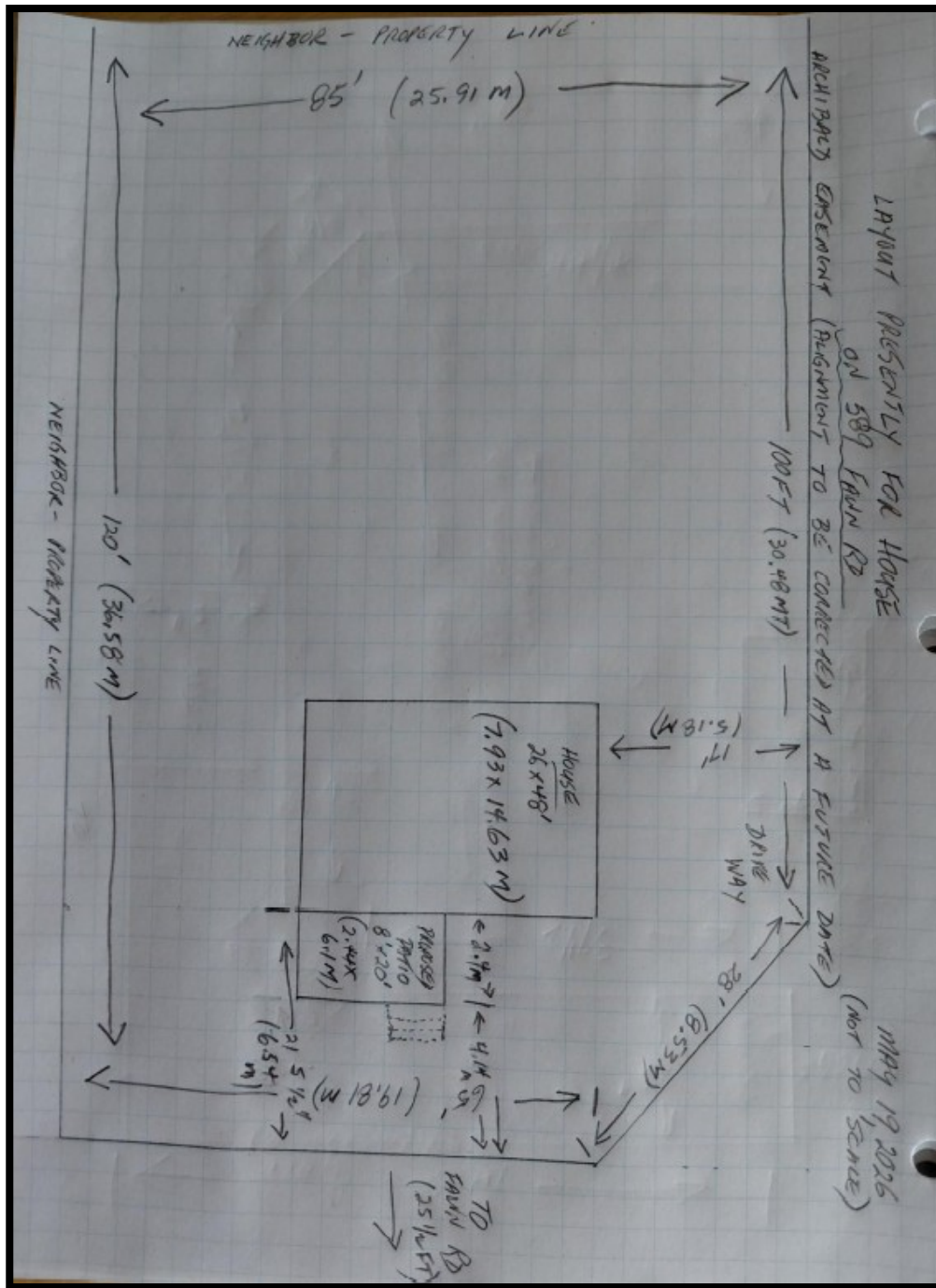
Certified Correct:

Corporate Officer

I, Harry Waldron, agree to the terms and conditions of Development Variance Permit No. DVP-26-01.

Harry Waldron, Owner

SCHEDULE "1"



This Schedule "1" is incorporated in and forms part of DVP-26-01

Certified Correct:

Corporate Officer



District of Clearwater

REPORT TO:

DATE: June 16, 2026

TO: Byron Johnson, Chief Administrative Officer

CC:

FROM: Mike Smith, Fire Chief/Community Safety Officer

SUBJECT: FireSmart & Mitigation Program - Dump Trailer

Report Type (for): Direction Decision Information

Recommendation:

THAT Council approve the capital purchase of a dump trailer for the FireSmart and Wildfire Mitigation program, at a cost of up to \$15,000, to be funded from the Fire Department Reserve;

AND THAT Council approve an amendment to the 2026–2030 Five-Year Financial Plan to include the purchase of the dump trailer, funded from the Fire Department Reserve;

AND THAT future annual operating costs of up to \$800 per year for insurance, repairs, and maintenance be added to future Fire Department operating budgets.

Background:

The FireSmart and Wildfire Mitigation program supports community wildfire resilience by reducing combustible vegetation and other interface fuels around homes, public spaces, roadways, municipal infrastructure, and priority risk areas.

As part of this work, the program uses a chipper to process branches, brush, and woody debris collected through FireSmart activities, neighbourhood cleanups, fuel reduction projects, and other mitigation work. Once materials are chipped, the chips must be collected and transported from the work site.

To date, staff have used the Public Works dump truck to collect and haul chips from the chipper. While this arrangement has been effective on a limited basis, it has become increasingly challenging due to competing operational demands.

During the summer months, Public Works equipment is heavily used for road maintenance, capital projects, and other seasonal operations. This is also the same time of year when FireSmart and Wildfire Mitigation work is most active. As a result, coordinating the availability of the Public Works dump truck has created scheduling challenges and operational delays.

Staff are seeking Council approval to purchase a dump trailer to improve the efficiency of chip collection and hauling for the FireSmart and Wildfire Mitigation program. As the purchase is not currently included in the adopted financial plan, Council approval is also required to amend the 2026–2030 Five-Year Financial Plan.

Discussion:

The purchase of a dump trailer would provide the FireSmart and Wildfire Mitigation program with dedicated equipment to collect and transport chips produced by the chipper, as well as cut debris that may not be chipped at the time. This would improve staff's ability to complete mitigation work in a timely and efficient manner.

The Public Works dump truck currently used for this work is a smaller truck on a Ford F-450 chassis. While it is suitable for hauling chips, it is also required for Public Works operations, particularly during the busy summer construction and maintenance season. As FireSmart and wildfire mitigation activities are most active during the same period, coordinating the availability of the truck has created scheduling challenges and operational delays.

The FireSmart program continues to grow, and additional equipment is required to enhance the program and support increased service delivery. A dedicated dump trailer would help expand program capacity by providing more reliable access to hauling equipment during peak wildfire preparedness periods. This would support neighbourhood chipping, community clean-up events, fuel reduction work, and other wildfire preparedness initiatives.

Staff considered the option of purchasing a dedicated used dump truck for the FireSmart and Wildfire Mitigation program; however, this option would have a significantly higher capital cost, increased insurance and maintenance costs, and additional operational requirements. A dump truck would provide a self-contained hauling unit but would represent a larger investment than is required for the intended use.

By comparison, a dump trailer provides a cost-effective and appropriately scaled solution. It can be towed by an appropriate municipal vehicle, has lower purchase and operating costs, and would still provide the program with dedicated hauling capacity. For these reasons, staff recommend the purchase of a dump trailer rather than a dedicated dump truck.

The trailer may also support related FireSmart and mitigation activities, such as hauling vegetation debris, moving materials, and assisting with community cleanup initiatives. It would be operated by qualified staff using an appropriate municipal vehicle, subject to towing capacity, licensing, inspection, and safety requirements.

Having dedicated equipment would help reduce delays, improve program reliability, and support timely completion of FireSmart and mitigation projects.

Strategic Priorities:

This purchase aligns with Council's **2025–2027 Strategic Planning** focus area of **Community Safety**, specifically the priority to **Focus on Climate Change Mitigation**. This priority includes continued improvement to the District's emergency management program, wildfire mitigation program, and wildfire response capabilities.

The purchase also supports Council's focus on **Other Community Safety Initiatives**, as the dump trailer would directly support FireSmart activities, vegetation management, community cleanups, and wildfire risk reduction work.

By improving the FireSmart program's operational capacity, the dump trailer would help advance Council's community safety, wildfire preparedness, and climate change mitigation objectives.

Financial Implication:

The estimated capital cost to purchase a suitable dump trailer is up to \$15,000 inclusive of taxes, fees and registration. Staff recommend that the purchase be funded from the Fire Department Reserve.

As this purchase is not currently included in the adopted financial plan, Council approval is required to amend the 2026–2030 Five-Year Financial Plan to include the capital purchase and associated funding source.

Future annual operating costs are estimated at up to \$800 per year. These costs would include insurance, repairs, and maintenance. The ongoing operating costs would be added to future Fire Department operating budgets.

Communication to the Public:

No specific public communication is required as a result of this report. The dump trailer would support ongoing FireSmart and wildfire mitigation activities, which may be promoted through regular FireSmart communications, public education, community clean-up event notices, and wildfire preparedness messaging.

Options:

Option 1 THAT Council approve the capital purchase of a dump trailer at a cost of up to \$15,000, funded from the Fire Department Reserve and,

THAT Council approve the required amendment to the 2026–2030 Five-Year Financial Plan to include the dump trailer purchase;

AND THAT future annual operating costs of up to \$800 per year be added to future Fire Department operating budgets.

Option 2 THAT Council maintain status quo and not approve the purchase of the trailer.

Option 3 THAT Council refer the matter back to staff for additional information.

Staff recommends Option 1

Attachments:

[DumpTrailerExample](#)



SOUTHLAND TRAILERS

SL774-74K

35036

CS

SOUTHLAND



District of Clearwater

REPORT TO: June 16, 2026
DATE: June 1, 2026
TO: Mayor & Council
CC:
FROM: CAO Byron Johnson
SUBJECT: Changes to the Dog Park and Bike Park plans

Report Type (for): Direction Decision Information

Recommendation:

THAT Council approves the plan changes for the Bike Park and Dog Park; AND

THAT Council approves the following capital budget changes:

- **Reduce Dog Park budget from \$90,000 to \$52,965**
- **Add to the Bike Park budget from \$150,000 to \$173,542**
- **Add Parking Improvement (new line item) \$10,000**

Background:

Council has previously approved the plans for the creation of a Dog Park and a Bike Park in Weyerhaeuser Pioneer Park. Subsequent to the development of these plans, the District has purchased a 44 acre parcel of land at 7 Clearwater Station Road, the old sawmill site. This purchase has modified the plans for the Dog Park and Bike Park, because the new parcel is already well used for dog walking, and has the space to allow for future Bike park amenities.

Dog Park Planning

The purchase of the 44 acre parcel on the North Thompson River essentially legalizes the use of the area for dog walking. There are no plans to fence this area, but dog owners are welcome to use the existing trails in the area. With this additional space, WPP Dog Park will scaled down. The goal is still to provide a fenced dog park for those residents who want to let their dogs enjoy a secure area, with the ability to socialize their pets. This will probably be of most use to residents in the higher density areas closer to the park. This may also be a compelling reason for people travelling with dogs to stop in Clearwater.

The plans for the Dog Park in Weyerhaeuser Pioneer Park (WPP) will be modified as follows:

- Downsized from 4450 m² to 2800 m², or 1.1 acres to .7 acres.
- Downsized to a single enclosure for all dogs, versus separate big and small dog enclosures.

- Includes double dog gate, machine gate, 4' fence height, dog fountain, a bear-proof garbage receptacle and a bench.

Bike Park Planning

The plan for the Bike Park has shifted as well. In the previous council presentation, the bike park consultant suggested a park design that included elements for all age groups of users. The District is suggesting developing the Bike Park in WPP to be focused on beginner riders and youth riders. If adult riders want to develop more trails, more challenging jumps or pump track features, they could utilize space in the new parcel at the river area, subject to Council approval. There are also more trails in the broader community which serve more experienced riders.

The other significant change being proposed is to utilize a modular steel and fibreglass design that is sited on top of the prepared site, rather than building the feature out of earth. The concern with dirt construction is that the features eventually break down, flatten out, and are more subject to rutting. Modular constructed tracks address this issue, resulting in lower yearly maintenance costs, an extended the season and no need to keep riders off the track during wet springs and heavy rain events. Modular tracks have a higher initial cost, which is offset by annual savings.

District staff (CAO and Parks Manager) met with the Bike Park advocates to discuss the proposed changes. They were supportive of the change to a modular track, and they also liked the idea of potentially being allowed to develop biking features at the new parcel aimed toward adult riders in the future.

The actual changes to the plans are as follows:

- Use of modular constructed tracks, one beginner track and one junior track
- Relocation of the park to a spot between the dog park and the parking lot

WPP Site Plan Changes (see attached site plan in Appendix 1)

With the relocation of the Bike Park to the space between the Dog Park, the east end of the park will remain untouched. More area of the park will remain undisturbed, preserving more of the park for future uses.

- Less neighbourhood disturbance to those living beside the park, because it will be adjacent to fewer homes bordering the park.
- It may be easier for parents with kids using multiple features (Splash Park, Bike Park, or Dog Park) because they will be clustered.
- The undeveloped road right-of-way on Murtle Crescent will be gravelled and used for incremental parking, creating more parking without infringing on park green space. The road will still be closed to through traffic.
- This section of the park is not treed as heavily as the East side of the park, this revision to the plan will result in fewer trees being removed.

Strategic Priorities:

Constructing these facilities will enhance the community “Vibe” by providing new recreational amenities.

Financial Implication:

Both the Dog Park and Bike Park are approved capital projects. The approved capital budgets are as follows:

- Dog Park \$90,000
- Bike Park \$150,000

Total approved capital budget	\$240,000
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The Rotary Club has indicated that they will contribute to the Dog Park, whatever funding that they raise will offset the capital cost of this project.

Cost estimates for the revised project:

- Dog Park \$52,965
- Beginner Track \$17,348
- Intermediate track \$99,394
- Delivery & setup \$28,500
- Sales tax \$10,150
- Site Prep for bike park \$18,150 \$173,542
- Parking improvements \$10,000

Costs for Dog Park / Bike Park / Parking	\$236,507
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As discussed above, the Bike Park features have a higher upfront cost, but their modular galvanized steel and fibreglass construction should result in lower maintenance costs in following years.

The procurement plan for these items will be to ask the vendors of Bike Tracks to submit their plans given the total budget. The District will select the plan with the best overall value (design, warranty, and earliest delivery date).

Communication to the Public:

If Council approves the changes to these projects as outlined in this report, staff will post the revised plans on the District website and social media.

Options:

Council can approve these revised plans or suggest changes at their discretion.

Attachments:

Appendix 1 – Revised site layout plan for WPP

Appendix 2 – Pictures of bike tracks being proposed

Appendix 2

Bike Park Features



District of Clearwater

REPORT TO: June 8, 2026
DATE: June 16, 2026
TO: Mayor & Council
CC:
FROM: CAO Byron Johnson
SUBJECT: Renewal of TNRD Planning Contract

Report Type (for): Direction Decision Information

Recommendation:

THAT Council approves the renewal of the Development Services contract with the TNRD; AND

THAT the Mayor and Corporate Officer be authorized to sign the contract.

Background:

The District has held a Development Services contract with the TNRD since incorporation. This contract expires as of December 31, 2026. Under the contract the Municipality is required to advise the by the end of June in each year if we wish to change any service requirements, this is important to their resource planning for the coming cycle.

This three-year contract is for the first three years of the next Council's term, however due to the need to plan for services in advance, we need to renew the contract now. The contract does contain a termination clause, so if the next Council is not in favour of this contract, they have the option to withdraw from it at their discretion, subject to the contractual notice period.

Discussion:

The contract with the TNRD represents a service level of one day per week on average. The actual hours spent per week varies based on applications coming in. At this point the workload at the District does not justify an increase to the service level.

As per Section 2.1 of the contract the services include:

The TNRD agrees to provide professional planning services and processing of routine application respecting:

- a) Official Community Plan amendments;
- b) Zoning Bylaw amendments;

- c) Development Permit applications;
- d) Development Variance Permit applications;
- e) Temporary Use Permit applications;
- f) Subdivision and ALR application.

It should be noted that when the TNRD planning staff are working for the District, they are in fact the District's planners. Any staff recommendations arising from their reports to Council, are in fact District staff recommendations. Staff for both the District and the TNRD are sensitive to the potential for conflicts of interest between the organizations and ensure transparency with Council.

Strategic Priorities:

n/a

Financial Implication:

The current agreement which is due to be renewed has an annual cost of \$21,840. The new contract price \$25,480 per year. This represents an 16.7% increase in cost to the District. This is reflective of the wage increases to TNRD staff during this period.

Communication to the Public:

n/a

Options:

Council has the following options regarding providing planning services:

- i) Continue with the contractual arrangement with the TNRD
- ii) Put the contract out to a competitive bidding process
- iii) Hire a planner to perform the services

Staff recommends a continuation of the TNRD contract for the following reasons:

- The TNRD employes qualified and competent planning and development staff.
- The contract for planning services includes a full suite of support including senior management to planning techs.
- The TNRD manages the HR aspects of the planning position.

Attachments:

- TNRD Development Service Agreement 2027-002.



Development Services Agreement



2027-002

THIS AGREEMENT made this ____ day of _____, 2026.

BETWEEN:

THOMPSON-NICOLA REGIONAL DISTRICT,
a Regional District pursuant to the provisions of
the *Local Government Act* of British Columbia, having its
office at #300 – 465 Victoria Street, City of Kamloops
Province of British Columbia.

(hereinafter called the “**TNRD**”)

OF THE FIRST PART

AND:

The **DISTRICT OF CLEARWATER**,
a duly incorporated municipality pursuant to the provisions
of the *Local Government Act* and the *Community Charter* of
British Columbia, having its office at 209 Dutch Lake Road,
District of Clearwater, Province of British Columbia.

(hereinafter called the “**Municipality**”)

OF THE SECOND PART

WHEREAS the TNRD is empowered by *the Local Government Act* to provide services, by contract, to any municipality;

AND WHEREAS the Municipality has requested to contract with the TNRD to provide specific planning services and the TNRD has agreed to provide the services to the Municipality on a contract basis as part of its local government development and planning service in relation to Part 14 of the *Local Government Act*, on the terms and conditions set out herein;

NOW THEREFORE in consideration of the mutual covenants herein contained, the parties mutually covenant and agree as follows:

1. Definitions

- 1.1. **“Agreement”** means this Agreement, including the Schedules to this Agreement as it or they may be amended or supplemented from time to time, and the expressions “hereof”, “herein”, or “hereto”, “hereunder”, “hereby”, and similar expressions refer to this Agreement and not to any particular Section or other portion of this Agreement.
- 1.2. **“Services”** means the development and planning services more particularly described in section 2 of this Agreement.
- 1.3. **“Term”** has the meaning as set out in section 3 of this Agreement.

2. Services

- 2.1. The TNRD agrees to provide professional planning services and processing of routine application respecting:
 - a) Official Community Plan amendments;
 - b) Zoning Bylaw amendments;
 - c) Development Permit applications;
 - d) Development Variance Permit applications;
 - e) Temporary Use Permit applications;
 - f) Subdivision and ALR application.
- 2.2. The TNRD agrees to provide the Services to the Municipality, extending over all lands under the jurisdiction of the Municipality, in accordance with the applicable bylaws of the Municipality.
- 2.3. The TNRD shall perform the Services for the Municipality in the manner specified in this Agreement.
- 2.4. The Municipality shall receive all applications pertaining to the bylaws and permits listed in section 2.1 and will enter the application in their records and forward same to the TNRD for processing. All application fees shall be collected by the Municipality and shall be retained by the Municipality.
- 2.5. The TNRD shall provide a service standard equivalent to a planner working one day per week.

3. Term

- 3.1. This agreement shall commence on the **1st day of January 2027** and will continue for a three-year term expiring on the **31st day of December 2029**.

4. Staff and Resourcing

- 4.1. In providing Services to the Municipality, the TNRD shall:
 - a) ensure it employs personnel qualified to perform the duties and functions necessary to carry out the Services;
 - b) be fully responsible for the salary, benefits and obligations to its personnel as its employees;

- c) ensure that it complies with the *Worker's Compensation Act* and any and all other legislation applicable to its employees in providing the Services.
- 4.2. In receiving the Services from the TNRD, the Municipality acknowledges and accepts that the same Services are being provided through a similar agreement and staff resources regarding the Services are shared by several other municipal jurisdictions and the terms and conditions upon which the TNRD shall allocate staff and resourcing regarding provision of the Services to the Municipality are more particularly described in Schedule "B" attached hereto.

5. Payment

- 5.1. The annual fee to be paid by the Municipality to the TNRD for services rendered under the provisions of section 2.1 of this agreement shall be **\$25,480**
- 5.2. In addition to the fees listed in section 5.1, additional fees where necessary shall be charged for TNRD staff based on Schedule "A" attached.
- 5.3. The parties shall act reasonably and co-operate in the preparation and submission of annual budgets with appropriate timelines including any capital requirements
- 5.4. Each calendar year that this contract is in operation, the fees will be reviewed and revised to reflect the impact of wage changes for each wage classification for the TNRD. The TNRD will advise the Municipality of any changes as soon as is practicable.
- 5.5. The Municipality agrees to pay the annual fee outlined in sections 5.1 of this agreement, as updated if required under section 5.4, to the TNRD for services rendered on or before the 5th day of August of each year. Travel and any additional staff expenses as outlined in Section 5.2 and Schedule "A" will be invoiced to the Municipality and paid to the TNRD on a monthly basis.
- 5.6. The annual fees stated in this agreement shall continue for the remaining term of this agreement unless notice is given by either party that they wish to renegotiate the amount.

6. Records/Reports

- 6.1. In connection with the provision of the Services, the TNRD shall:
 - a) establish and maintain a system of records in a form satisfactory to the Municipality;
 - b) upon request of the Municipality, fully inform the Municipality of the work done and to be done by the TNRD in connection with the provision of the Services; and
 - c) enable the Municipality at all reasonable times to inspect, review and copy all drawings, reports, documents and material, whether complete or otherwise, that have been produced, developed, receive or acquired by the TNRD as a result of this Agreement.
- 6.2. The Municipality agrees that the TNRD may, in order to coordinate provision of the Services to other contracting parties, provide to all such other contracting parties at periodic intervals a summary or condensed reports of services.
- 6.3. The reporting protocol under this Agreement shall require planning staff to report through the Municipality's Chief Administrative Officer. If the Municipality's Chief

Administrative Officer has concerns about the work performance of the staff, the TNRD's contact person will be the General Manager of Development Services.

7. Independent Contractor

- 7.1. The TNRD shall be an independent contractor and not the servant, employee or agent of the Municipality
- 7.2. The TNRD shall not in any manner whatsoever, commit or purport to commit the Municipality to any third party agreements or to the payment of any money except pursuant to this Agreement.
- 7.3. The TNRD shall supply all labour, materials and approvals necessary to provide the Services at its own expense.
- 7.4. The TNRD shall comply with all applicable municipal, provincial and federal laws.

8. Amendment

- 8.1. Whenever the Municipality proposes to amend its land use or procedural by-laws in a way that such an amendment may affect the Services, it shall provide notice to the TNRD and an opportunity for the TNRD to make representations to the Municipality regarding any impact on the provision of Services hereunder. The parties shall act reasonably and co-operate in negotiating an amendment to this Agreement to reflect any changes as necessary.
- 8.2. The parties may at any time amend the terms and conditions of this Agreement by agreement in writing. For greater certainty, no amendment of or departure from the terms and conditions of this Agreement shall become effective unless evidenced in writing.

9. Assignment and Sub-Contracting

- 9.1. Without the prior written consent of the Municipality, the TNRD shall not assign, either directly or indirectly, this Agreement or any right of the TNRD under this Agreement; or sub-contract any obligation of the TNRD under this Agreement.
- 9.2. The Municipality shall not be entitled to assign this Agreement or any right under this Agreement.

10. Confidentiality

- 10.1. The TNRD shall at all times treat as confidential, all information or material supplied to or obtained by the TNRD as a result of this Agreement and shall not permit the publication, release or disclosure of the same without the prior written consent of the Municipality, subject always to *the Freedom of Information and Protection of Privacy Act* except as provided in paragraph 6.2.

11. Conflict of Interest

- 11.1. The TNRD shall not, during the Term, perform the Services for or provide advice to any person, firm or corporation where the performance of the Services or provision of the advice may, in the reasonable opinion of the Municipality, give rise to a conflict of interest, provided that the parties recognize that the TNRD shall provide planning

services to other member municipalities and in its rural areas that may impact the Municipality.

12. Indemnity

- 12.1. The TNRD shall indemnify and save harmless the Municipality, its elected officials, employees and agents from any and all losses, claims, damages, actions, causes of action, costs and expenses that the Municipality may sustain, incur, suffer or be put to at any time either before or after the expiration or termination of this Agreement, where the same or any of them are based upon, arise out of or occur, directly or indirectly, by reason of my negligent act or omission of the TNRD or of any agent, employee, officer, or director of the TNRD in relation to the provision of Services under this Agreement, excepting always liability arising out of the independent negligent acts of the Municipality.
- 12.2. The Municipality shall indemnify and save harmless the TNRD, its elected officials, employees and agents, from and against any and all losses, claims, damages, actions, causes of action, costs and expenses that the TNRD may sustain, incur, suffer or be put to at any time either before or after the expiration or termination of this Agreement where the same or any of them are based upon, arise out of or occur, directly or indirectly, by reason of any negligent act or omission of the Municipality or of any agent, employee, officer, elected official or committee member of the Municipality in relation to the provision of services under this Agreement, including the provision of erroneous advice or failure to provide advice on municipal building inspection matters to the TNRD or others by any by-law enforcement proceeding taken by the Municipality, including any failure to enforce any building by-law, but excepting always liability arising out of the independent negligent acts of the TNRD.

13. Insurance

- 13.1. The TNRD shall obtain, maintain and pay for during the Term the following insurance:
 - a) comprehensive general liability insurance in the amount of two million dollars (\$2,000,000) per occurrence; and
 - b) automobile Insurance (owned and non-owned) in the amount of three million dollars (\$3,000,000).

14. Termination

- 14.1. Either party may terminate this agreement by giving to the other party written notice of termination, prior to the 31st day of August in any calendar year, in which event this agreement shall wholly cease and terminate on the 31st day of December immediately following the date of the notice of termination.
- 14.2. If the TNRD fails to comply with any of its obligations under this Agreement, then, and in addition to any other remedy or remedies available to the Municipality, the Municipality at its option may provide the TNRD with three months' notice of its intention to terminate the Agreement and the obligation which has been breached. If at the end of that time, the breach has not been rectified to the satisfaction of the Municipality, acting reasonably, the Municipality may immediately terminate this Agreement.

- 14.3. If this Agreement is terminated under clause 14.2, the TNRD will refund the Municipality the portion of the annual fee which covers the portion of the year for which the services are not provided.
- 14.4. Where this Agreement is terminated or concludes, the indemnification provisions shall survive the conclusion or earlier termination and the Municipality shall remain liable to pay the TNRD the Fees for all Services performed up to the date of termination.

15. Non-Waiver

- 15.1. A waiver of any provision or breach by either party of this Agreement shall be effective only if it is in writing and signed by the other party and shall not be deemed to be a waiver of any subsequent breach of the same or any other provision of this Agreement.

16. Miscellaneous

- 16.1. The headings appearing in this Agreement have been inserted for reference and as a matter of convenience and in no way define, limit, or enlarge the scope of any provision of this Agreement.
- 16.2. This Agreement shall be governed by the laws of the Province of British Columbia.
- 16.3. All disputes arising out of or in connection with this Agreement shall be referred to the senior appointed officials of the two parties to attempt to seek a resolution acting reasonably. In the event of a failure to agree, such unresolved disputes may be submitted for determination by a single arbitrator appointed and acting pursuant to the Commercial Arbitration Act of British Columbia.
- 16.4. This Agreement shall be binding upon the Municipality and its successors and assigns and the TNRD, its successors and permitted assigns.

IN WITNESS WHEREOF the parties hereto have executed this agreement on the day first written above.

**AUTHORIZED SIGNATORIES OF THE
THOMPSON-NICOLA REGIONAL
DISTRICT:**

Chair

Corporate Officer

**AUTHORIZED SIGNATORIES OF THE
DISTRICT OF CLEARWATER:**

Mayor

Corporate Officer

Schedule “A”: Additional Fees

In addition to the fees listed in section 5.1 additional fees shall be charged
 for TNRD staff

Travel Expenses	\$0.67/km
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<u>Category</u>	<u>Rate (Per Hour)</u>
Planner	\$70
Technician	\$55
Clerical	\$40
Travel & Disbursements	\$0.67/km plus disbursements

Notes:

1. Schedule “A” fees above, are chargeable for work exceeding approximately one day per week of a planner’s time as set out in s. 5.1
2. Overtime rates shall be charged at time and a half for the first two hours and double time thereafter.
3. Rates in each category shall be adjusted as of January 1st each year to reflect the impact of any wage rate adjustments in the TNRD.

Schedule “B”: Staff and Resourcing

1. The intention of the TNRD is to normally provide a level of service equivalent to a professional planner of reasonable competence, with appropriate support personnel, working for one day per week, throughout a calendar year.
2. It is acknowledged and accepted that even with best efforts there will be times when, due to circumstances beyond the TNRD’s control, such as staff turnover, illness and vacation it may not be possible to achieve “normal” turn-around times in the provision of Services.
3. The TNRD agrees that it shall dedicate one professional planner and one technical support personnel to the provision of Services to the Municipality, with the TNRD to be responsible for planning staffing requirements such that the Services can be provided to the Municipality as anticipated hereunder. The TNRD acknowledges that staff must be familiar with all current and future municipal by-laws and land use procedures as necessary to fulfill TNRD’s obligations under this Agreement.
4. The Municipality shall be obliged to meet annually with the TNRD regarding the allocation of hours and advising the TNRD no later than June 30th each year of anticipated service requirements for the next succeeding year.
5. In attempting to provide the servicing needs of the Municipality and other contracting municipalities, while all reasonable efforts shall be undertaken to maintain “normal” service levels it is understood and accepted that there will be times of high activity and demand when the system capacity requires prioritization of requests for Services. After consultation with the contracting municipalities, it is understood and accepted that preference shall not be given to one community over another, rather projects and Services shall be addressed on a first come first served approach.
6. The Municipality, working cooperatively with the TNRD, shall make best efforts to ensure all contracted hours for service are effectively delivered over a yearly basis.
7. With respect to specific staff undertaking the work for the Municipality, while best efforts shall be made to utilize the appropriately qualified and most cost effective staff member to undertake tasks to maintain general budget parameters, it is understood and accepted that the budget is prepared on the basis of agreed to assumptions of workload by various classifications of staff having defined hourly rates It is recognized however that due to factors such as annual vacation, sick time and staff turnover, actual allocation of individuals with a specific classification may vary. The TNRD shall however undertake best efforts to follow agreed to budget plans and to inform the municipality of any significant variance from anticipated levels.



District of Clearwater

REPORT TO:

DATE: June 16, 2026

TO: Byron Johnson, Chief Administrative Officer

CC:

FROM: Byron Johnson, CAO

SUBJECT: 2025 Summary of Financial Information

Report Type (for): Direction Decision Information

Recommendation:

THAT Council resolve to approve the 2025 Statement of Financial Information (SOFI) as presented and hereby authorize the Mayor and Director of Finance to sign the attached Statement of Financial Information, prior to forwarding the SOFI to the ministry and posting for public information.

Background:

SOFI are prepared annually and are remitted to the Ministry of Finance (Financial Management Branch) as required by the Financial Information Act. The statements require Council's acceptance, signed approval and remittance to the Ministry by June 30th this year.

Transparency is a critical piece of the governance structure for local governments. This SOFI report provides the legislated transparency required for the District. The SOFIs must be made available for public viewing each year and be accessible for the following three years.

Discussion:

The attached SOFI reflects the financial operations for the District of Clearwater for the fiscal year ended December 31, 2025. In addition to the District of Clearwater's audited financial statements, the SOFI also includes:

- Statement of Financial Information Approval
- Statement of Severance Agreements
- Schedule of Guarantee and Indemnity Agreements
- Schedule of Remuneration and Expenses
- Schedule of Suppliers of Goods or Services
- Schedule of Grants and Contributions

Strategic Priorities:

Transparency is a best governance practice. The annual SOFI report is a report that enhances transparency and accountability.

Communication to the Public:

The Statement of Financial Information will be posted on the District's website and will also be available at the front desk at the District Office.

Options:

That Council resolve to approve the 2025 Statement of Financial Information (SOFI) as presented and hereby authorize the Mayor and Director of Finance to sign the attached Statement of Financial Information Approval, prior to forwarding the document to the Ministry and posting for public information.

Attachments:

[2025 SOFI Consolidated Report](#)



2025
District of Clearwater
Statement of Financial Information
For the Fiscal Year ended December 31, 2025

Presented at the Regular Council Meeting held June 16, 2026

DISTRICT OF CLEARWATER

2025 STATEMENT OF FINANCIAL INFORMATION APPROVAL

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this 2025 Statement of Financial Information, produced under the *Financial Information Act*

Linda Klassen
Director of Finance
Date:

Merlin Blackwell
Mayor
Date:

Prepared under the Financial Information Regulations, Schedule 1, section 9

draft

Financial Information Act
Financial Information Regulation (FIR), Schedule 1

Statement of Financial Information (SOFI)
Index to FIR Schedule 1 and the Checklist

Page 1: Corporation Information

Ministry Information

General: Section One

- 1(1)(a) Statement of assets and liabilities
- 1(1)(b) Operational statement
- 1(1)(c) Schedule of debts
- 1(1)(d) Schedule of guarantee and indemnity agreements
- 1(1)(e) Schedule of employee remuneration and expenses
- 1(1)(f) Schedule of suppliers of goods and services
- 1(2) [Explanatory information for reference]
- 1(3) Statements prepared on a consolidated basis or for each fund
- 1(4) & (5) Notes to the statements and schedules in section 1(1)

Page 2: Statement of Assets & Liabilities: Section Two

- 2 Balance sheet
- Changes in equity and surplus or deficit

Operational Statement: Section Three

- 3(1) Statement of Income / Statement of Revenue and Expenditures
- Statement of Changes in Financial Position
- 3(2) & (3) Omission of Statement of Changes in Financial Position, with explanation
- 3(4) Requirement for community colleges, school districts and municipalities

Statement of Debts: Section Four

- 4(1)(a) & 4(2) List and detail the schedule of long-term debts
- 4(1)(b) Identify debts covered by sinking funds / reserves
- 4(3) & (4) Omission of schedule, with explanation

Page 3: Schedule of Guarantee and Indemnity Agreements: Section Five

- 5(1) List agreements under the Guarantees and Indemnities Regulation
- 5(2) State the entities and amounts involved
- 5(3) & (4) Omission of schedule, with explanation

Page 3 & 4: Schedule of Remuneration and Expenses: Section Six

- 6(1) [Definitions for reference]
- 6(2)(a) List remuneration / expenses for each elected official, member of board, Cabinet appointees
- 6(2)(b) List each employee with remuneration exceeding \$75,000, plus expenses
- 6(2)(c) Consolidated total for all employees with remuneration of \$75,000 or less
- 6(2)(d) Reconcile difference in total remuneration above with operational statement
- 6(3) Exclude personal information other than as required

Page 3 & 4: Schedule of Remuneration and Expenses: Section Six (continued)

- 6(4) & (5) [Explanatory information for reference]
- 6(6) Report employer portion of EI and CPP as a supplier payment
- 6(7)(a) & (b) Statement of severance agreements
- 6(8) Explain an omission of statement of severance agreements
- 6(9) [Statement of severance agreements to minister – not required unless requested]

Page 4: Schedule of Suppliers of Goods or Services: Section Seven

- 7(1)(a) List suppliers receiving payments exceeding \$25,000
- 7(1)(b) Consolidated total of all payments of \$25,000 or less
- 7(1)(c) Reconcile difference in total above with operational statement
- 7(2)(a) [Explanatory information for reference]
- 7(2)(b) Statement of payments of grants or contributions
- 7(2)(c) [Explanatory information for reference]

Page 5: Inactive Corporations: Section Eight

- 8(1) Ministry to report for inactive corporations
- 8(2)(a) Contents of report – statements and schedules under section 1(1) to extent possible
- 8(2)(b) Contents of report – operational status of corporation

Approval of Financial Information: Section Nine

- 9(1) Approval of SOFI for corporations (other than municipalities)
- 9(2) Approval of SOFI for municipalities
- 9(3) Management report
- 9(4) Management report must explain roles and responsibilities
- 9(5) Signature approval is for all contents of the SOFI

Access to the Financial Information: Section Ten

- 10(1) to (3) [Explanatory information for reference]

Financial Information Regulation, Schedule 1

Checklist – Statement of Financial Information (SOFI)

For the Corporation:

Corporate Name: District of Clearwater Contact Name: Linda Klassen
 Fiscal Year End: December 31, 2025 Phone Number: 250-674-2257
 Date Submitted: _____ E-mail: dof@docbc.ca

For the Ministry:

Ministry Name: _____ Reviewer: _____
 Date Received: _____ Deficiencies: Yes No
 Date Reviewed: _____ Deficiencies Addressed: Yes No
 Approved (SFO): _____ Further Action Taken: _____

Distribution: Legislative Library Ministry Retention

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
General					
1 (1) (a)	Statement of assets and liabilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1 (1) (b)	Operational statement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1 (1) (c)	Schedule of debts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1 (1) (d)	Schedule of guarantee and indemnity agreements	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1 (1) (e)	Schedule of employee remuneration and expenses	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1 (1) (f)	Schedule of suppliers of goods and services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1 (3)	Statements prepared on a consolidated basis or for each fund, as appropriate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1 (4) 1 (5)	Notes to the financial statements for the statements and schedules listed above	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
Statement of Assets & Liabilities					
2	<ul style="list-style-type: none"> • A balance sheet prepared in accordance with GAAP or stated accounting principles / policies, and • Show changes in equity and surplus or deficit due to operations 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Operational Statement					
3 (1)	Prepared in accordance with GAAP or stated accounting principles / policies and consists of: <ul style="list-style-type: none"> • a Statement of Income or Statement of Revenue and Expenditures, and • a Statement of Changes in Financial Position 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3 (2) 3 (3)	<ul style="list-style-type: none"> • The Statement of Changes in Financial Position may be omitted if it provides no additional information • The omission must be explained in the notes 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
3 (4)	Community colleges, school districts, and municipalities must prepare a Statement of Changes in Financial Position for the Capital Fund	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Schedule of Debts					
4 (1) (a) 4 (2)	List each long-term debt (secured by debentures, mortgages, bonds, etc.), stating the amount outstanding, the interest rate, and the maturity date	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4 (1) (b)	Identify debts covered by sinking funds or reserves and amounts in these accounts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4 (3) 4 (4)	<ul style="list-style-type: none"> • The schedule may be omitted if addressed under section 2 or 5 and it provides no additional information • The omission must be explained in a note to the schedule 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
Schedule of Guarantee and Indemnity Agreements					
5 (1)	List financial agreements that required government approval prior to being given (see Guarantees and Indemnities Regulation in FIA Guidance Package)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
5 (2)	State the entities involved, and the specific amount involved if known	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
5 (3) 5 (4)	<ul style="list-style-type: none"> • The schedule may be omitted if addressed under section 2 or 4 and it provides no additional information • The omission must be explained in a note to the schedule 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Schedule of Remuneration and Expenses (See Guidance Package for suggested format)					
6 (2) (a)	List separately, by name and position, the total remuneration and the total expenses for each elected official, member of the board of directors, and employee appointed by Cabinet	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (2) (b)	List alphabetically each employee whose total remuneration exceeds \$75,000 and the total expenses for each [excluding the persons listed under 6 (2) (a)]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (2) (c)	Include a consolidated total for employees whose remuneration is \$75,000 or less [excluding the persons listed under 6 (2) (a)]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (2) (d)	Reconcile or explain any difference between total remuneration in this schedule and related information in the operational statement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (3)	Exclude personal information other than name, position, function or remuneration and expenses of employees	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
Schedule of Remuneration and Expenses (See Guidance Package for suggested format)					
6 (6)	Report the employer portion of EI and CPP as a supplier payment to the Receiver General for Canada rather than as employee remuneration	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (7) (a) 6 (7) (b)	Include a statement of severance agreements providing: <ul style="list-style-type: none"> • the number of severance agreements under which payment commenced in the fiscal year being reported on for non-union employees, and • the range of equivalent months' compensation for them (see Guidance Package for suggested format)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (8)	Provide the reason for omitting a statement of severance agreements in a note to the schedule of remuneration and expenses	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Schedule of Suppliers of Goods or Services (See Guidance Package for suggested format)					
7 (1) (a)	List in alphabetical order all suppliers of goods and services who received aggregate payments exceeding \$25,000	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7 (1) (b)	Include a consolidated total of all payments to suppliers who received \$25,000 or less	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7 (1) (c)	Reconcile or explain any difference between the consolidated total and related figures in the operational statement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7 (2) (b)	Include a statement of payments for the purposes of grants or contributions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
Inactive Corporations					
8 (1)	The ministry reports for the corporation if the corporation is not operating to the extent required to produce a SOFI	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
8 (2) (a)	The ministry's report contains the statements and schedules required under section 1 (1), to the extent possible	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
8 (2) (b)	The ministry's report contains a statement of the operational status of the corporation (see Guidance Package regarding what to include)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Approval of Financial Information					
9 (1)	Corporations other than municipalities – the SOFI is signed as approved by the board of directors or the governing body (see Guidance Package for example)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9 (2)	Municipalities – the SOFI is approved by its council and by the officer assigned responsibility for financial administration (see Guidance Package for example)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9 (3)	A management report is included, signed by the head and chief financial officer, or by the municipal officer assigned responsibility for financial administration (see examples in annual report at http://www.gov.bc.ca/cas/popt/)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9 (4)	The management report explains the roles and responsibilities of the board of directors or governing body, audit committee, management, and the auditors	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9 (5)	Signature approvals required in section 9 are for each of the statements and schedules of financial information, not just the financial statements	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**District of Clearwater
Financial Statements
For the year ended December 31, 2025**

draft

District of Clearwater
Financial Statements
For the year ended December 31, 2025

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Management's Responsibility for Financial Reporting

The accompanying financial statements of the District of Clearwater (the "District") are the responsibility of management and have been approved by the Mayor and Council of the District.

The financial statements have been prepared by management in accordance with Canadian public sector accounting standards. Financial statements are not precise since they include certain amounts based on estimates and judgments. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances, in order to ensure that the financial statements are presented fairly, in all material respects.

The District of Clearwater maintains systems of internal accounting and administrative controls of high quality, consistent with reasonable cost. Such systems are designed to provide reasonable assurance that the financial information is relevant, reliable and accurate and the District's assets are appropriately accounted for and adequately safeguarded.

The District of Clearwater is responsible for ensuring that management fulfills its responsibilities for financial reporting and is ultimately responsible for reviewing and approving the financial statements.

The Mayor and Council review the District's financial statements and recommend their approval. The Mayor and Council meet periodically with management, as well as the external auditors, to discuss internal controls over the financial reporting issues, to satisfy themselves that each party is properly discharging their responsibilities, and to review the annual report, the financial statements and the external auditor's report. The Mayor and Council take this information into consideration when approving the financial statements for issuance to the ratepayers. The Mayor and Council also appoint the engagement of the external auditors.

The financial statements have been audited by BDO Canada LLP in accordance with Canadian generally accepted auditing standards on behalf of the ratepayers. BDO Canada LLP has full access to the Council and management.

Signed by:

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Director of Finance

Independent Auditor's Report

To the Members of Council of the District of Clearwater

Opinion

We have audited the accompanying financial statements of the District of Clearwater (the "District"), which comprise the statement of financial position as at December 31, 2025, and the statement of change in net financial assets, statement of operations and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the District as at December 31, 2025, and its results of operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the District in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Matter

We have not audited, reviewed or otherwise attempted to verify the accuracy or completeness of Schedule 3 to 5 on pages 31-33 of these financial statements.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the District's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the District or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the District's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the District's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the District to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants

**Kamloops, British Columbia
May 12, 2026**

District of Clearwater
Statement of Financial Position

As at December 31 **2025** **2024**

Financial assets		
Cash	\$19,471,703	\$ 17,532,204
Taxes and utilities receivable	576,608	316,288
Accounts receivable	562,763	812,032
Inventories for resale	17,741	23,466
Deposit - Municipal Finance Authority	3,925	-
	20,632,740	18,683,990
Liabilities		
Accounts payable and accrued liabilities	1,135,516	895,547
Employee benefits plan liability (Note 3)	196,646	174,581
Deferred revenue (Note 4)	4,712,127	2,690,632
Refundable deposits	92,384	92,384
Long-term debt (Note 5)	107,304	149,084
Asset retirement obligations (Note 11)	67,781	58,972
	6,311,758	4,061,200
Net financial assets	14,320,982	14,622,790
Non-financial assets		
Tangible capital assets (Note 6)	40,389,359	40,483,092
Prepaid expenses and deposits	101,936	182,328
	40,491,295	40,665,420
Accumulated surplus (Note 7)	\$54,812,277	\$ 55,288,210

Contingent liabilities (Note 10)
Commitments (Note 12)

Signed by:
Linda Klassen
87DCFC3E1E2B409

Director of
Finance

Signed by:
[Signature]
A08455B70FA74E0

Mayor

District of Clearwater
Statement of Operations

For the year ended December 31	Budget	2025	2024
	(Note 15)		
Revenue (Schedule 1)			
Municipal taxation and grants-in-lieu of taxes (Note 8)	\$ 3,816,305	\$ 3,819,137	\$ 3,549,995
Corporate services	285,297	314,242	333,629
Transportation services	104,040	104,146	100,508
Parks and recreation user fees	46,600	32,431	42,839
North Thompson Sportsplex	481,245	515,310	367,373
Public Health	196,500	193,475	193,668
Water user rates	654,401	665,691	611,945
Sewer user rates	355,604	354,927	326,171
Government grant and transfers (Note 9)	2,907,438	1,363,108	1,889,256
Private contributions	-	4,840	172,934
Investment income	293,600	538,270	835,774
Penalties and interest on taxes	56,000	86,254	60,846
	<u>9,197,030</u>	<u>7,991,831</u>	<u>8,484,938</u>
Expenses (Schedule 2)			
General government	3,108,259	2,776,284	2,430,925
Protective services	933,100	769,541	572,531
Transportation services	1,536,528	1,483,934	1,106,052
Cemetery and septage	179,489	158,385	145,314
Planning and development	540,726	500,736	368,541
Parks, recreation and culture	830,441	611,268	580,709
North Thompson Sportsplex	555,904	892,729	805,657
Water utility	776,368	746,868	798,311
Sewer utility	946,927	528,019	881,826
	<u>9,407,742</u>	<u>8,467,764</u>	<u>7,689,866</u>
Annual surplus (deficit)	<u>(210,712)</u>	<u>(475,933)</u>	<u>795,072</u>
Accumulated surplus, beginning of year	<u>55,288,210</u>	<u>55,288,210</u>	<u>54,493,138</u>
Accumulated surplus, end of year	<u>\$55,077,498</u>	<u>\$54,812,277</u>	<u>\$ 55,288,210</u>

District of Clearwater
Statement of Change in Net Financial Assets

For the year ended December 31	Budget	2025	2024
	(Note 15)		
Annual surplus (deficit)	\$ (210,712)	\$ (475,933)	\$ 795,072
Acquisition of tangible capital assets	(3,096,624)	(1,659,488)	(2,087,898)
Amortization of tangible capital assets	1,773,400	1,751,371	1,776,977
Loss on disposal of tangible capital assets	-	1,850	14,056
	(1,533,936)	(382,200)	498,207
Change in prepaid expenses	-	80,392	(143,470)
Net change in net financial assets	(1,533,936)	(301,808)	354,737
Net financial assets, beginning of year	14,622,790	14,622,790	14,268,053
Net financial assets, end of year	\$13,088,854	\$14,320,982	\$ 14,622,790

District of Clearwater
Statement of Cash Flows

For the year ended December 31	2025	2024
Operating transactions		
Annual surplus (deficit)	\$ (475,933)	\$ 795,072
Items not involving cash		
Amortization	1,751,371	1,776,977
Changes in non-cash operating balances		
Taxes receivable	(260,320)	71,110
Accounts receivable	249,269	42,949
Inventories for resale	5,725	(5,062)
Deposit - Municipal Finance Authority	(3,925)	-
Prepaid expenses	80,392	(143,470)
Accounts payable and accrued liabilities	239,969	140,611
Employee benefits and other liabilities	22,065	13,171
Deferred revenue	2,021,495	1,501,977
Asset retirement obligation	8,809	2,473
	<u>3,638,917</u>	<u>4,195,808</u>
Capital transactions		
Acquisition of tangible capital assets	(1,659,488)	(2,087,898)
Loss on disposal of tangible capital assets	1,850	14,056
	<u>(1,657,638)</u>	<u>(2,073,842)</u>
Financing transaction		
Repayment of long-term debt	(41,780)	(73,079)
Net increase in cash	1,939,499	2,048,887
Cash, beginning of year	<u>17,532,204</u>	<u>15,483,317</u>
Cash, end of year	<u>\$19,471,703</u>	<u>\$ 17,532,204</u>

District of Clearwater
Notes to the Financial Statements

December 31, 2025

1. Significant Accounting Policies

Basis of Presentation The financial statements of the District have been prepared in accordance with Canadian generally accepted accounting principles for local governments as recommended by the Public Sector Accounting Board.

Inventories for Resale Inventories held for resale are recorded at cost which does not exceed net realizable value. Cost is determined on a first in, first out basis.

Cash and Cash Equivalents Management considers all highly liquid investments with maturity of three months or less at acquisition to be cash equivalents.

Tangible Capital Assets Tangible capital assets are recorded at cost less accumulated amortization. Cost includes all costs directly attributable to acquisition or construction of the tangible capital asset including transportation costs, installation costs, design and engineering fees, legal fees and site preparation costs. Contributed tangible capital assets are recorded at fair value at the time of the donation, with a corresponding amount recorded as revenue. Amortization is recorded on a straight-line basis over the estimated life of the tangible capital asset commencing once the asset is available for productive use as follows:

Land improvements	15 to 75 years
Buildings and building improvements	20 to 75 years
Vehicles	15 to 20 years
Machinery and equipment	5 to 30 years
Sewer system and equipment	20 to 80 years
Water system and equipment	20 to 80 years
Roads infrastructure:	
Base	75 years
Surface	25 years

Tangible capital assets are written down when conditions indicate that they no longer contribute to the District's ability to provide goods and services, or when the value of future economic benefits associated with the tangible capital assets are less than their net book value. The net write-downs are accounted for as expenses in the statement of operations.

District of Clearwater
Notes to the Financial Statements

December 31, 2025

1. Significant Accounting Policies (continued)

Collection of Taxes on Behalf of Other Taxation Authorities The District collects taxation revenue on behalf of other entities. Such as levies, other revenues, expenses, assets and liabilities with respect to operations of entities are not reflected in these financial statements.

Reserve Funds Reserves represent amounts set aside for specific or future expenditures. Statutory reserves require the passing of a by-law before funds can be expended. Reserve accounts require an approved council budget and resolution.

Trust Funds Funds held in trust by the District, and their related operations, are not included in these financial statements. The financial activity and position of the trust funds are reported separately.

Retirement Benefits and Other Employee Benefit Plans The District's contributions due during the period to its multi-employer defined benefit plan are expensed as incurred. The costs of other pensions and other retirement benefits that accumulate over the period of service provided by employees are actuarially determined using the projected benefit method prorated on services based on management's best estimate of retirement ages, inflation rates, investment returns, wage and salary escalation, insurance and health care costs trends, employee turnover and discount rates. Actuarial gains and losses are amortized on a straight-line basis over the expected average remaining service life of the employee group.

Deferred Revenue Funds received for specific purposes, which are externally restricted by legislation, regulation or agreement and are not available for general municipal purposes, are accounted for as deferred revenue on the statement of financial position. The revenue is recognized in the statement of operations in the year in which it is used for the specified purpose.

Government Grants and Transfers Government grants and transfers, which include legislative grants, are recognized in the financial statements in the period in which events giving rise to the transfers occur, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amount can be made.

Contaminated Sites Governments are required to accrue a liability for the costs to remediate a contaminated site. Liabilities are recognized when an environmental standard exists, contamination exceeds the standard, the government has responsibility for remediation, future economic benefits will be given up, and a reasonable estimate can be made.

December 31, 2025

1. Significant Accounting Policies (continued)

Asset Retirement Obligations

An asset retirement obligation is a legal obligation associated with the retirement of a tangible capital asset that the District will be required to settle. The District recognizes asset retirement obligations when there is a legal obligation to incur retirement costs in relation to a tangible capital asset, the past transaction or event giving rise to the liability has occurred, it is expected that future economic benefits will be given up, and a reasonable estimate of the amount can be made.

Asset retirement obligations are initially measured at the best estimate of the amount required to retire a tangible capital asset at the financial statement date. The estimate of a liability includes costs directly attributable to asset retirement activities.

Asset retirement obligations are recorded as liabilities with correspondence increase to the carrying amount of the related tangible capital asset. Subsequently, the asset retirement costs are allocated to expenses over the useful life of the tangible capital asset. The obligation is adjusted to reflect period-to-period changes in the liability resulting from the passage of time and for revisions to either the timing or the amount of the original estimate of the undiscounted cash flows or the discount rate.

Revenue Recognition

Taxes are recorded at estimated amounts when they meet the definition of an asset, have been authorized and the taxable event occurs. For property taxes, the taxable event is the period for which the tax is levied. As taxes recorded are initially based on management's best estimate of the taxes that will be received, it is possible that changes in future conditions, such as reassessments due to audits, appeals and court decisions, could result in a change in the amount of tax revenue recognized. Taxes receivable are recognized net of an allowance for anticipated uncollectable amounts.

Revenues from transactions with performance obligations are recognized when (at a point in time) or as (over a period of time) the District satisfies the performance obligations, which occurs when control of the benefits associated with the promised goods or services has passed to the payor.

The District recognizes revenue from users of the water, sewer, solid waste disposal, and rentals of District property on a straight-line basis over the period of time that the relevant performance obligations are satisfied by the District.

The District recognizes revenue from administrative services, building permits, development permits, sales of goods and other licenses and permits at the point in time that the District has performed the related performance obligations and control of the related benefits has passed to the payors.

District of Clearwater
Notes to the Financial Statements

December 31, 2025

1. Significant Accounting Policies (continued)

Revenue from transactions without performance obligation is recognized at realizable value when the District has the authority to claim or retain an inflow of economic resources received or receivable and there is a past transaction or event that gives rise to the economic resources.

The District recognizes revenue from tax penalties and interest, parking ticket fines, and other revenue without associated performance obligations at the realizable value at the point in time when the District is authorized to collect these revenues.

Conditional non-government grant revenue is recognized to the extent the conditions imposed on it have been fulfilled. Unconditional non-government grant revenue is recognized when monies are receivable.

Grants for the acquisition of tangible capital assets are recognized in the period in which eligible expenditures are made.

Use of Estimates

The preparation of financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future.

District of Clearwater
Notes to the Financial Statements

December 31, 2025

1. Significant Accounting Policies (continued)

Financial Instruments Cash and equity instruments quoted in an active market are measured at fair value (hierarchy level one - quoted market prices). All other financial instruments, are measured at cost or amortized cost. The carrying amount of each of these financial instruments is presented on the statement of financial position

Unrealized gains and losses from changes in the fair value of financial instruments are recognized in the statement of remeasurement gains and losses. Upon settlement, the cumulative gain or loss is reclassified from the statement of remeasurement gains and losses and recognized in the statement of operations. Interest and dividends attributable to financial instruments are reported in the statement of operations.

When investment income and realized and unrealized gains and losses from changes in the fair value of financial instruments are externally restricted, the investment income and fair value changes are recognized as revenue in the period in which the resources are used for the purpose specified.

For financial instruments measured using amortized cost, the effective interest rate method is used to determine interest revenue or expense.

For portfolio measurements measured at cost, the cost method records the initial investment at cost and earnings from such investments are recognized only to the extent received or receivable. When an investment is written down to recognize an impairment loss, the new carrying value is deemed to be the new cost basis for subsequent accounting purposes.

All financial assets are tested annually for impairment. When financial assets are impaired, impairment losses are recorded in the statement of operations.

Transaction costs are added to the carrying value for financial instruments measured using cost or amortized cost. Transaction costs are expensed for financial instruments measured at fair value.

December 31, 2025

2. Nature of Operations

The District was incorporated on December 3, 2007 under the statute of the Province of British Columbia and operates under the provisions of the Local Government Act and the Community Charter of British Columbia. Its principal activities include the provision of local government services to the residents of the Clearwater area. These include general government, protective, transportation, environmental, recreational and cultural services, water utility, sewer utility and fiscal services.

3. Employee Benefits Plan Liability

The District provides future benefits to all of its eligible employees through a sick leave plan. The sick leave plan entitles employees to eighteen sick days per year, based on one and a half days for each month of service, up to a maximum of 120 to 150 days depending on where the service occurred. Sick leave benefits can be used for sick time by the employee at any point up to their retirement date. Funding is provided when the benefits are paid and accordingly, there are no plan assets. Although no plan assets are uniquely identified, the District has provided for the payment of these benefits.

Based on a historical collective agreement, one employee has a sick leave agreement that has grandfathered terms. This benefit vests that upon retirement 75% of the amount will be paid out to the employee not exceeding a maximum of 150 days. Further, union employees with greater than 10 years of services may also be eligible to be paid out to the employee.

	2025	2024
Accrued benefit obligation	\$ 118,300	\$ 106,000
Funding deficit	118,300	106,000
Unamortized actuarial gains / losses	38,300	44,700
Total pension liability	\$ 156,600	\$ 150,700

District of Clearwater
Notes to Financial Statements

December 31, 2025

3. Employee Benefits Plan Liability (continued)

There are significant actuarial assumptions adopted for measuring the District's accrued benefit obligations which are:

	2025	2024
Assumptions		
Discount Rate - January 1	4.00 %	4.00 %
Assumed rate of salary escalation	4.00 %	4.00 %
Expected average remaining service life (years)	14	14
	2025	2024
Retirement and sick leave benefits - accrued obligation	\$ 156,600	\$ 150,700
Vacation	40,046	23,881
	\$ 196,646	\$ 174,581

The liability for sick leave entitlements recorded above represents approximately 5,004 hours (2024 - 5,004 hours).

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District of Clearwater
Notes to the Financial Statements

December 31, 2025

4. Deferred Revenue

Included in deferred revenue are amounts relating to grant funding for the coming year:

	2024	Funding Received	Revenue Recognized	2025
Development	\$ 45,384	\$ 127,269	\$ (88,912)	\$ 83,741
Development Cost Charges - Parks	35,060	4,402	-	39,462
Development Cost Charges - Roads	204,786	17,840	-	222,626
Development Cost Charges - Sewer	27,921	7,839	(2,004)	33,756
Development Cost Charges - Water	140,688	15,428	-	156,116
Economic Development	99,871	400	(81,972)	18,299
Emergency Services	183,370	42,000	(119,351)	106,019
General Administration	45,854	-	-	45,854
Healthy Living Program	13,518	336	(866)	12,988
NTSP	1,365	-	(125)	1,240
Parkland Acquisition	8,265	320	-	8,585
Parks	170,024	-	-	170,024
Parks Memorial Bench	2,675	-	-	2,675
Roads	1,704,303	-	(315,125)	1,389,178
Sewer Service Deposit	1,500	-	-	1,500
United Way Emergency Fund	4,498	-	-	4,498
Water Service Deposit	1,550	2,465,613	(51,597)	2,415,566
	\$ 2,690,632	\$ 2,681,447	\$ (659,952)	\$ 4,712,127

District of Clearwater
Notes to the Financial Statements

December 31, 2025

5. Long-term Debt

Net long-term debt reported on the statement of financial position is comprised of the following:

	2025	2024
Municipal Finance Authority, 10-year debenture issued for \$323,594 maturing April 2028, requiring annual sinking fund payments of \$28,227 and annual interest payments of \$10,193, secured by demand notes payable and security cash deposits as detailed below	107,304	141,008
Municipal Finance Authority, repaid during the year	-	8,076
	\$ 107,304	\$ 149,084

Repayments relating to net long-term debt of \$107,304 outstanding are due as follows:

2026	\$	38,420			
2027		38,420			
2028		30,464			
		\$ 107,304			

Total interest on long-term debt reported in the statement of operations amounts to \$10,193 (2024 - \$10,193). The long-term debt above have been approved by by-law. The annual principal and interest payments required to service this debt are within the annual debt repayment limit described by the Ministry of Municipal Affairs.

As a condition of borrowing through the Municipal Finance Authority of British Columbia (“MFA”), a portion of the debenture proceeds is retained by the MFA in a Debt Reserve Fund (“DRF”). The DRF is established in accordance with the Municipal Finance Authority Act and is intended to provide security against potential default on MFA debt.

The cash portion of the DRF represents approximately 1% of the gross debenture proceeds and is held in trust by the MFA. This amount is considered an externally restricted sinking fund asset and is not available for general operating purposes. The District retains the right to the future economic benefit of these funds, which are expected to be applied against the related debt or returned, with accumulated earnings, upon maturity.

As at December 31, 2025, the market value of the sinking fund (DRF) assets is \$19,899 (2024 - \$19,785).

District of Clearwater
Notes to the Financial Statements

December 31, 2025

6. Tangible Capital Assets

2025

	Land	Land improvements	Buildings and building improvements	Vehicles, machinery and equipment	Roads and linear assets	Water infrastructure	Sewer infrastructure	Total
Cost, beginning of year	\$ 8,257,601	\$ 4,614,920	\$ 8,968,773	\$ 3,573,007	\$ 27,781,414	\$ 7,223,231	\$ 6,897,201	\$ 67,316,147
Additions	159,990	-	88,651	812,242	519,539	77,840	1,226	1,659,488
Disposals	-	-	-	(29,411)	(7,850)	-	-	(37,261)
Cost, end of year	8,417,591	4,614,920	9,057,424	4,355,838	28,293,103	7,301,071	6,898,427	68,938,374
Accumulated amortization, beginning of year	-	1,435,887	3,438,421	2,221,047	16,229,852	1,914,566	1,593,282	26,833,055
Amortization	-	174,520	372,654	235,672	509,940	189,369	269,216	1,751,371
Disposals	-	-	-	(29,411)	(6,000)	-	-	(35,411)
Accumulated amortization, end of year	-	1,610,407	3,811,075	2,427,308	16,733,792	2,103,935	1,862,498	28,549,015
Net carrying amount, end of year	\$ 8,417,591	\$ 3,004,513	\$ 5,246,349	\$ 1,928,530	\$ 11,559,311	\$ 5,197,136	\$ 5,035,929	\$ 40,389,359

The District manages and controls various works of art and non-operational historical cultural assets including buildings, artifacts, paintings and sculptures located in District sites and public display areas. These assets are not recorded as tangible capital assets and are not amortized.

District of Clearwater
Notes to the Financial Statements

December 31, 2025

6. Tangible Capital Assets (continued)

2024

	Land	Land improvements	Buildings and building improvements	Vehicles, machinery, and equipment	Roads and linear assets	Water infrastructure	Sewer infrastructure	Total
Cost, beginning of year	\$ 8,257,601	\$ 4,127,735	\$ 8,172,749	\$ 3,469,527	\$ 27,404,387	\$ 6,995,633	\$ 6,847,793	\$ 65,275,425
Additions	-	487,185	803,659	143,021	377,027	227,598	49,408	2,087,898
Disposals	-	-	(7,635)	(39,541)	-	-	-	(47,176)
Cost, end of year	8,257,601	4,614,920	8,968,773	3,573,007	27,781,414	7,223,231	6,897,201	67,316,147
Accumulated amortization, beginning of year	-	1,272,826	3,108,680	2,057,467	15,602,881	1,735,323	1,312,021	25,089,198
Amortization	-	163,061	333,368	193,073	626,971	179,243	281,261	1,776,977
Disposals	-	-	(3,627)	(29,493)	-	-	-	(33,120)
Accumulated amortization, end of year	-	1,435,887	3,438,421	2,221,047	16,229,852	1,914,566	1,593,282	26,833,055
Net carrying amount, end of year	\$ 8,257,601	\$ 3,179,033	\$ 5,530,352	\$ 1,351,960	\$ 11,551,562	\$ 5,308,665	\$ 5,303,919	\$ 40,483,092

District of Clearwater
Notes to the Financial Statements

December 31, 2025

7. Accumulated Surplus

The District segregates its accumulated surplus in the following categories:

	2025	2024
Investment in tangible capital assets	\$40,214,274	\$ 40,275,036
General Fund	2,603,530	4,268,171
Sewer Fund	124,677	(969,410)
Water Fund	1,258,749	843,855
	44,201,230	44,417,652
 Reserve Funds		
Adult education	61,296	59,311
Canfor legacy reserve	236,241	227,140
Community enhancement reserve	3,385,270	3,877,625
Community works fund	556,123	394,889
Covid-19 safe restart reserve	73,053	70,239
Discretionary infrastructure reserve	140,773	107,899
Economic development	40,721	39,205
Fire equipment replacement	405,215	534,064
Greenhouse gas reserve	170,403	331,566
Growing communities fund	1,250,742	1,294,612
Housing Initiative fund	3,043	148,025
Land purchase reserve	13,167	12,678
North Thompson Sportsplex - capital and operating	118,801	141,993
Office equipment replacement	48,468	32,164
Public art	5,096	-
Roads capital and operating reserve	981,984	950,864
Septage receiving capital and operating reserve	1,812,382	1,744,916
Sewer capital reserve	319,336	192,498
Transit reserve	225,784	211,991
Sewer operating	188,165	131,380
Water capital reserve	508,976	367,499
Water operating reserve	66,008	-
	10,611,047	10,870,558
	\$54,812,277	\$ 55,288,210

The investment in tangible capital assets represents amounts previously spent and invested in infrastructure and other non-financial assets.

District of Clearwater
Notes to the Financial Statements

December 31, 2025

8. Municipal Taxation and Grants-in-Lieu of Taxes

	Budget (Note 15)	2025	2024
Municipal, school, regional, and other taxes levied	\$ 6,192,907	\$ 6,191,967	\$ 5,789,787
Water parcel taxes levied	136,800	137,103	136,965
Sewer parcel taxes levied	9,960	10,000	9,960
Payments in lieu of property and business taxes	41,800	45,229	41,044
	6,381,467	6,384,299	5,977,756
Collected on behalf of:			
Thompson-Nicola Regional District	639,574	639,574	601,654
Thompson Regional Hospital District	234,073	234,073	223,499
Province of British Columbia - school taxes	1,452,139	1,452,139	1,377,719
Policing costs	201,822	201,822	189,735
British Columbia Assessment Authority	37,400	37,400	35,007
Municipal Finance Authority	154	154	147
	2,565,162	2,565,162	2,427,761
Available for general municipal purposes	\$ 3,816,305	\$ 3,819,137	\$ 3,549,995

9. Government Grants and Transfers

	Budget (Note 15)	2025	2024
Provincial transfers			
Small Community Protection	\$ 448,000	\$ 437,000	\$ 493,100
Community Works	262,340	44,179	119,312
Infrastructure grants	1,710,816	-	208,378
Miscellaneous grant funding	362,996	709,783	896,320
	2,784,152	1,190,962	1,717,110
Federal transfers			
Federal Gas Tax funding	172,146	172,146	172,146
	\$ 2,956,298	\$ 1,363,108	\$ 1,889,256

District of Clearwater
Notes to the Financial Statements

December 31, 2025

10. Contingent Liabilities

Debts of the Thompson-Nicola Regional District (the "TNRD") are, under the provisions of the British Columbia Community Charter, a direct, joint and several liability of the TNRD and each member municipality within the TNRD, including the District of Clearwater.

The District is a participant in the Municipal Insurance Association of British Columbia. Should the Association pay out claims in excess of premiums received, it is possible the District, along with other participants, would be required to contribute towards the deficit.

From time to time the District is brought forth as defendant in various lawsuits. The District reviews its exposure to any potential litigation for which it would not be covered by insurance and assesses whether a successful claim against the District would materially affect the financial statements of the District. The District reserves a portion of its operating surplus for future payment of insurance deductibles and payment of claims for which it would not be covered by insurance. The District is currently not aware of any claims brought against it that if not defended successfully would result in a material change to the financial statements of the District.

11. Asset Retirement Obligations

The District recognised an obligation relating to the removal and post-removal care of the asbestos in its owned buildings, buried tanks and wells. These have an estimated useful life of between 20 and 70 years from the date of completion of construction, of which various numbers of years remain. Estimated costs of \$80,100 have been discounted to the present value using a discount rate of 4.21% per annum (2024 - 4.39%).

	<u>2025</u>		<u>2024</u>
Opening asset retirement obligation	\$ 58,972	\$	56,499
Increase due to accretion	8,809		2,473
Closing asset retirement obligation	\$ 67,781	\$	58,972

December 31, 2025

12. Commitments

The District and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2024, the plan has about 273,000 active members and approximately 133,000 retired members. Active members include approximately 47,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2024, indicated a \$2,675 million funding surplus for basic pension benefits on a going concern basis.

The next valuation will be as at December 31, 2027.

The District paid \$138,168 (2024 - \$124,913) for employer contributions while employees contributed \$125,010 (2024 - \$112,707) to the plan in fiscal 2025.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

13. Contaminated Sites

Management has assessed its potential liabilities under the standard including sites that are no longer in productive use and sites which the District accepts responsibility. There were no such sites that had contamination in excess of an environmental standard which required remediation at this time, therefore no liability was recognized as at December 31, 2025 (2024 - none).

District of Clearwater
Notes to the Financial Statements

December 31, 2025

14. Funds Held in Trust

The District operates the Riverview cemetery and maintains a cemetery perpetual care fund in accordance with the Cremation, Interment and Funeral Services Act of British Columbia. Trust fund assets, the related reserve balance and the operations of the fund have been excluded from the financial statements as the assets are beneficially held only, in trust for unrelated third parties. At December 31, 2025 the District held \$63,894 (2024 - \$61,595) in trust.

15. Budget

The Financial Plan (Budget) Bylaw adopted by Council on May 6, 2025 was not prepared on a basis consistent with that used to report actual results (public sector accounting standards). The budget was prepared on a modified accrual basis, while public sector accounting standards now require a full accrual basis. The budget figures anticipated use of surpluses accumulated in previous years to reduce current year expenditures in excess of current year revenues. The budget expensed all tangible capital expenditures. As a result, the budget figures presented in the statements of operations and change in net financial assets represent the Financial Plan adopted by Council as follows:

	<u>2025</u>
Financial Plan (Budget) Bylaw surplus for the year	\$ -
Add:	
Capital expenditures	3,096,625
Debt charges	34,720
Transfers to surpluses and reserves	1,274,685
Less:	
Transfers from surpluses and reserves	(2,843,342)
Transfer from equity in capital assets	<u>(1,773,400)</u>
Budget deficit per statement of operations	<u>\$ (210,712)</u>

December 31, 2025

16. Financial instruments

Financial Instrument Risk Management

The District is exposed to credit risk, liquidity risk, and interest rate risk from its financial instruments. This note describes the District's objectives, policies, and processes for managing those risks and the methods used to measure them. Further qualitative and quantitative information in respect of these risks is presented below and throughout these financial statements.

There have not been any changes from the prior year in the District's exposure to above risks or the policies, procedures and methods it uses to manage and measure the risks.

Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The District is exposed to credit risk through its cash and accounts receivable. The risk exposure is limited to their carrying amounts at the date of the consolidated statement of financial position.

The District manages its credit risk by:

- Ensuring receivables are primarily government organizations.
- Having collateral over taxes receivable from highly diversified nature of residents of the District.
- Holding cash at federally regulated chartered banks with cash accounts insured.

The District measures its exposure to credit risk based on:

- By how long amounts have been outstanding from government organizations regarding capital projects and other.
- Based on historical experience regarding collections

The maximum exposure to credit risk at the financial statement date is the carrying value of its cash and accounts receivable. Accounts receivable arise primarily as a result of business licenses, and government receivable. Based on this knowledge, credit risk of cash and accounts receivable are assessed as low.

Liquidity risk

Liquidity risk is the risk that the District will encounter difficulty in meeting obligations associated with financial liabilities. The District is exposed to liquidity risk through its accounts payable, long-term debt, and inventory.

The District manages this risk by maintaining large cash reserves for cash flow needs. Also to help manage the risk, the District has in place a planning, budgeting and forecasting process to help determine the funds required to support the normal operating requirements. The District's five-year financial plan is approved by the Mayor and Council, which includes operational activities and capital investments. The District measures its exposure to liquidity risk based on cash flow needs versus available cash. The District measures its exposure to liquidity risk based on extensive budgeting.

December 31, 2025

16. Financial instruments (continued)

Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The District is exposed to interest rate risk through the outstanding long term debt which the District primarily holds with the Municipal Finance Authority of British Columbia at fixed interest rates.

Long term debt that is subject to interest rate risk are held with the Municipal Finance Authority of British Columbia (see Note 5). The risk is caused by changes in interest rates during a renewal period. As interest rates rise during a renewal period for fixed rate debt, the future cash outflow on interest payments increase, as interest rates fall, the future cash outflow on interest payments decrease. As at December 31, 2024 the amount of the long term debt exposed was \$107,304 (2024 - \$149,084) per note 5.

To mitigate interest rate risk and market risk on its outstanding long term debt, the District holds its debt with MFA for terms with favourable rates and does not borrow unless necessary.

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December 31, 2025

17. Segmented Information

The District is a diversified municipal government institution that provides a wide range of services to its citizens such as transit, public housing, police, fire and water. Distinguishable functional segments have been separately disclosed in the segmented information. The nature of the segments and the activities they encompass are as follows:

General Government

General government operations provide the functions of corporate administration, finance, human resources, legislative services, building services and maintenance, and any other functions not categorized to a specific department.

Protective Services

Protection is comprised of building inspections, bylaw enforcement, fire department, and emergency management services. The mandate of the fire department is to provide fire suppression services, fire prevention programs, training and education related to prevention and detection or extinguishing of fires.

Transportation Services

Transportation services is responsible for public transit services and maintenance of roads.

Cemetery and Septage

The Cemetery and Septage segment is responsible for the delivery of municipal programs to maintain the cemetery and septage system.

Planning and Development

Planning and development works to achieve the District's goals to maintain and enhance community spirit and vitality and use of public space. It does so through official community plans, urban design, zoning and other policy initiatives.

Parks, Recreation and Culture

The parks, recreation and culture department is responsible for the delivery of municipal public works services related to the planning, development and maintenance of parklands and park infrastructure, and the maintenance of open space and other recreation space and facilities.

North Thompson Sportsplex

The North Thompson Sportsplex department is responsible for the operations and maintenance of the Sportsplex which provides a facility for hockey, figure skating, curling and other community events.

District of Clearwater
Notes to the Financial Statements

December 31, 2025

17. Segmented Information (continued)

Water and sewer utilities

The District is responsible for environmental programs including the engineering and operation of the potable water and wastewater systems.

Certain allocation methodologies are employed in the preparation of segmented financial information. Taxation and payments-in-lieu of taxes are allocated to the segments based on the segment's budget net expenditure. The various user charges and other revenues have been allocated to the segments based upon the segment that generated the revenue. Government transfers have been allocated to the segment based upon the purpose for which the transfer is made. Development charges earned and developer contributions received are allocated to the segment for which the charge was collected.

The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1.

18. Comparative Figures

Certain amounts of the comparative figures have been reclassified to conform with the presentation adopted in the current year.

19. Expenses by Object

	Budget	2025	2024
	(Note 15)		
Amortization	\$ 1,773,400	\$ 1,751,371	\$ 1,776,977
Insurance	151,351	159,604	141,629
Office and operations	3,264,238	2,539,294	2,167,713
Repairs, maintenance and supplies	1,550,957	1,304,060	1,250,986
Salaries and benefits	2,667,796	2,704,626	2,350,088
Accretion	-	8,809	2,473
	\$ 9,407,742	\$ 8,467,764	\$ 7,689,866

District of Clearwater
Schedule 1: Segment Revenue

December 31, 2025

	2025 Total	2024 Total
Tax levies		
Taxation	\$ 3,773,908	\$ 3,508,951
Grants-in-lieu of taxes	45,229	41,044
	3,819,137	3,549,995
Sale of services		
Corporate services	314,242	333,629
Transportation services	104,146	100,508
Parks and recreation user fees	32,431	42,839
North Thompson Sportsplex	515,310	367,373
Public Health	193,475	193,668
Water user rates	665,691	611,945
Sewer user rates	354,927	326,171
	2,180,222	1,976,133
Revenue from own sources		
Private contributions	4,840	172,934
Investment income	538,270	835,774
Penalties and interest on taxes	86,254	60,846
	629,364	1,069,554
Transfers from other governments		
Provincial	1,190,962	1,717,110
Federal	172,146	172,146
	1,363,108	1,889,256
Total revenue	\$ 7,991,831	\$ 8,484,938

District of Clearwater
Schedule 2: Segment Expenses

December 31, 2025

	2025 Total	2024 Total
General government		
Operating	\$ 990,713	\$ 702,978
Salaries, wages and employee benefits	1,058,894	927,496
Debt services	174	1,434
Amortization	724,525	798,348
Accretion	1,978	669
	2,776,284	2,430,925
Protective services		
Operating	271,595	223,973
Salaries, wages and employee benefits	366,077	247,501
Amortization	131,869	101,057
	769,541	572,531
Transportation services		
Operating	1,369,631	988,327
Salaries, wages and employee benefits	114,303	117,725
	1,483,934	1,106,052
Cemetery and Septage		
Operating	44,720	54,635
Salaries, wages and employee benefits	113,665	90,679
	158,385	145,314
Planning and development		
Operating	378,199	283,542
Salaries, wages and employee benefits	122,537	84,999
	500,736	368,541
Parks, recreation and culture		
Operating	253,923	227,135
Salaries, wages and employee benefits	156,222	161,923
Amortization	199,743	191,276
Accretion	1,380	375
	611,268	580,709
North Thompson Sportsplex		
Operating	366,350	345,182
Salaries, wages and employee benefits	339,911	282,396
Amortization	186,468	178,079
	892,729	805,657
Water utility		
Debt services	10,193	10,193
Operating	218,907	277,854
Salaries, wages and employee benefits	292,734	299,488
Amortization	219,913	209,442
Accretion	5,121	1,334
	746,868	798,311
Sewer utility		
Operating	125,632	476,570
Salaries, wages and employee benefits	113,203	106,386
Amortization	288,853	298,775
Accretion	331	95
	528,019	881,826
Total expenses	\$ 8,467,764	\$ 7,689,866

District of Clearwater
Schedule 3: COVID-19 Safe Restart Grant
(Unaudited)

For the year ended December 31	2025	2024
Revenue		
Interest	\$ 2,814	\$ 21,080
Expenses		
Other related costs	-	402,585
Surplus (deficit) for the year	2,814	(381,505)
Surplus, beginning of year	70,239	451,744
Surplus, end of year	\$ 73,053	\$ 70,239

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District of Clearwater
Schedule 4: Growing Communities Fund
(Unaudited)

For the year ended December 31	2025	2024
Revenue		
Interest	\$ 48,274	\$ 86,104
Expenses		
Sewer system pre-engineering - siphon	-	38,497
Emergency Operations Generator	1,595	174,262
Water Well Generator	-	53,031
Water Pre-Engineering - Reservoir	23,240	53,337
Desludging	59,459	-
Pre-Engineering - Roads	7,849	-
	92,143	319,127
Deficit for the year	(43,869)	(233,023)
Surplus, beginning of year	1,294,611	1,527,634
Surplus, end of year	1,250,742	1,294,611

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District of Clearwater
Schedule 5: Local Government Housing Initiative Funding Program
(Unaudited)

For the year ended December 31	2025	2024
Revenue		
Housing Initiative	\$ -	\$ 161,972
Interest	<u>2,862</u>	<u>-</u>
	<u>2,862</u>	<u>161,972</u>
Expenses		
Development Services Project	<u>147,844</u>	<u>13,947</u>
(Deficit) Surplus for the year	(144,982)	148,025
Surplus, beginning of year	<u>148,025</u>	<u>-</u>
Surplus, end of year	<u>\$ 3,043</u>	<u>\$ 148,025</u>

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**DISTRICT OF CLEARWATER
2025 STATEMENT OF FINANCIAL INFORMATION
STATEMENT OF SEVERANCE AGREEMENTS**

There was no severance agreements under which Payment commenced between the District of Clearwater and its non-unionized employee during fiscal year 2025.

* "Compensation: means the value of the employees salary."

Prepared in accordance with the Financial Information Regulations, Schedule 1, subsection 6(7)

**DISTRICT OF CLEARWATER
2025 STATEMENT OF FINANCIAL INFORMATION
SCHEDULE OF GUARANTEE AND INDEMNITY AGREEMENTS**

The District of Clearwater has not given any guarantee or indemnities in 2025 under the Guarantee and Indemnities Regulations.

Prepared in accordance with the Financial Information Regulations, Schedule 1, subsection 5

**DISTRICT OF CLEARWATER
2025 STATEMENT OF FINANCIAL INFORMATION
SCHEDULE SHOWING PAYMENTS MADE FOR THE PROVISION OF GOODS OR SERVICES
FOR PERIOD JAN 1, 2025 TO DEC. 31, 2025**

1 Alphabetical list of suppliers who received aggregate payments exceeding \$25,000

Supplier name	Aggregate amount paid to supplier
ADVANCED ELECTRICAL SYSTEMS INC.	103,266.46
AMAZON.CA	31,128.78
BC ASSESSMENT AUTHORITY	37,394.72
BC HYDRO	266,763.25
BC TRANSIT	170,210.81
BDO CANADA LLP	43,659.21
BENEFITS BY DESIGN INC	111,910.87
BJC HVAC LTD	41,765.94
BORROW ENTERPRISES LTD	895,998.72
CLEANWAY SUPPLY LTD	39,097.74
CLEARWATER ELECTRIC SERVICES	32,947.09
COOL CREEK ENERGY	26,752.29
FRASER VALLEY REFRIGERATION LTD	45,957.40
ICBC	25,221.13
INTERCONTINENTAL TRUCK BODY (BC) INC.	97,405.58
INTERIOR PLUMBING & HEATING LTD	102,019.17
KENDRICK EQUIPMENT (2003) LTD.	205,247.88
LIDSTONE & COMPANY	155,795.06
MAC RIVER ENTERPRISES	161,432.65
MAX GUNSTER CONTRACTING	48,660.30
MEARL'S MACHINE WORKS LTD	39,512.57
MINISTER OF FINANCE - School/Police	820,207.03
MINISTER OF FINANCE - Employer Health Tax	42,086.83
MINISTER OF FINANCE - Bridge Repair	50,000.00
MUNICIPAL INSURANCE ASSOCIATION	137,496.00
MUNICIPAL PENSION PLAN	251,405.72
NEST TIMBERHOME & DESIGN	51,665.25
NORTHERN COMPUTER	126,955.85
NORTHWEST HYDRAULIC CONSULTANTS LTD.	82,231.50
RECEIVER GENERAL - Employer Portion Only	120,983.56
RMV PUBLICATIONS LTD.	44,013.76
SKAHA FORD INC dba BANNISTER FORD	64,492.56
SUPERIOR PROPANE HEAD OFFICE	44,512.36
TETRA TECH CANADA INC.	47,565.00
TGP WHOLESALE	25,374.38
THOMPSON NICOLA REGIONAL DISTRICT	748,463.86
THOMPSON REGIONAL HOSPITAL DISTRICT	234,135.36
TRUCK SITE	111,179.04
TRUE CONSULTING GROUP	541,212.85
WASP MANUFACTURING LTD.	45,281.21

DISTRICT OF CLEARWATER
2025 STATEMENT OF FINANCIAL INFORMATION
SCHEDULE SHOWING PAYMENTS MADE FOR THE PROVISION OF GOODS OR SERVICES
FOR PERIOD JAN 1, 2025 TO DEC. 31, 2025

WESTERRA EQUIPMENT LP		62,604.20
WFR WHOLESALE FIRE & RESCUE LTD		53,738.67
WORKSAFE BC		36,595.79
Total under section 7(1)(a)	(A)	6,424,348.40

2 Consolidated total paid to suppliers who received aggregate payments of \$25,000 or less under section 7(1)(b) **(B)** **1,092,063.51**

3 Total of payments to suppliers for grants and contributions exceeding \$25,000

Consolidated total of grants exceeding \$25,000	341,823.22
Consolidated total of contributions exceeding \$25,000	-
Consolidated total of all grants & contributions exceeding \$25,000 (C)	341,823.22

4 Reconciliation - FIR Schedule 1, Section 7(1)(c)

Total of aggregate payments exceeding \$25,000 paid to suppliers	6,424,348.40
Consolidated total of payments of \$25,000 or less paid to suppliers	1,092,063.51
Consolidated total of all grants and contributions exceeding \$25,000	341,823.22
Reconciling items (eg. flow through to other governments, amortization, tangible capital asset purchases, wages & benefits).*	609,528.87
Total per Statement of Revenue and Expenditure Variance	<u>8,467,764.00</u>

**(Reconciling items result from the Schedule of Payments reflecting cash payments in 2025 while the Statement of Operations is prepared on an accrual basis and includes non-cash items such as amortization. The payments listing also includes various amounts that are not included in the Statement of Operations in accordance with generally accepted accounting standards.)*

Prepared under the Financial Information Regulation, Schedule 1, section 7 and the
Financial Information Act, Section 2.

DISTRICT OF CLEARWATER
2025 STATEMENT OF FINANCIAL INFORMATION
SCHEDULE SHOWING THE REMUNERATION AND EXPENSES
PAID TO OR ON BEHALF OF EACH EMPLOYEE
FOR PERIOD JANUARY 1 TO DECEMBER 31, 2025

1 Elected Officials

Name	Position	Remuneration	Expenses
Blackwell, Merlin	Mayor	24,729.68	4,748.63
Braaten, Theresa	Councillor	12,868.61	4,968.26
Frizzle, Lynne	Councillor	12,868.61	4,206.63
Haring, William	Councillor	12,868.61	-
Mackenzie, Lyle	Councillor	12,868.61	6,483.62
Matheson, Ken	Councillor	12,868.61	4,863.97
Sim, Shelley	Councillor	13,618.61	56.16
Total: Elected Officials		102,691.34	25,327.27

2 Other Employees

Name	Position	Total Remuneration	Expenses
Breckenridge, Chance	Fire Smart Coordinator	83,080.22	7,514.98
Carmichael, Chad	Director of Operations	126,503.74	15,432.49
Fraser, Britton	Utility Operator II - Public Works	93,074.42	4,326.45
Johnson, Byran	Chief Administrative Officer	192,968.33	3,209.37
Klassen, Linda	Director of Finance	147,235.66	2,059.69
Mayer, Roger	Manager of Facilities, Parks & Recreation	116,376.48	2,732.20
Prime, Alsid	Director of Corporate Services	108,255.43	2,743.51
Rutsatz, Tammy	Manager of Finance and Human Resources	79,380.59	145.24
Smith, Mike	Fire Chief/Community Safety Manager	109,811.19	4,632.92
Vissher, Joshua	Utility Operator II - Public Works	84,678.58	426.71
Wooliscroft, Shane	Public Works Foreman	99,169.30	1,171.55
TOTAL: Employees over \$75k remuneration		1,240,533.94	
Consolidated Total of all other employees		867,488.41	
with remuneration of \$75,000 or less			
Total: All Other Employees		2,108,022.35	

Reconciliation

Total remuneration - elected officials	\$ 102,691.34
Total remuneration - other employees	2,108,022.35
Subtotal	\$ 2,210,713.69
Reconciling Items (eg. Wage Accruals, non-taxable employee benefits, timing)	\$466,832.31
Total per Statement of Revenue and Expenditure	\$2,677,546.00
Variance	\$ -



District of Clearwater

REPORT TO:

DATE: May 26, 2026

TO: Byron Johnson, Chief Administrative Officer

CC:

FROM: Linda Klassen, Director of Finance

SUBJECT: Bylaw No. 337 - Fees and Charges Amendment Bylaw

Report Type (for): Direction Decision Information

Recommendation:

THAT Council waive the requirement under section 6.4.23.2 of Council Procedure Bylaw No. 268 for prior delivery of the proposed bylaw to each member of Council.

THAT the District of Clearwater amendment Bylaw No. 377, 2027, to amend the District of Clearwater Fees and Charges Bylaw No. 109, 2013, be introduced and read a first and second time.

THAT the District of Clearwater amendment Bylaw No. 377, 2026, to amend the District of Clearwater Fees and Charges Bylaw No. 109, 2013, be read a third time.

Background:

The purpose of this report is to introduce the amendment of the District of Clearwater Fees and Charges Bylaw and receive three readings.

The Fees and Charges Bylaw is a bylaw that sets the fees and charges collected by the District of Clearwater (the District) for services provided.

From time to time, circumstances occur during the year that require an addition or update to the fees and changes bylaw.

Discussion:

Schedule C - Update

For several years, the District of Clearwater and the Clearwater Aikikai Society have worked together to re-establish an Aikido program in Clearwater. The program has become very

successful, and as a result, the District is stepping away from its administrative role while the Aikikai Society assumes full responsibility for the program.

The Aikikai Society requires a space for their Aikido dojo. Their mats are currently set up in the Wellness Studio.

The change in the Fees and Charges bylaw considers the renting of the Wellness Studio for \$10/hr for non-profit youth organizations. This rate is comparable to School District rates. The bylaw amendment is highlighted in red in the attached amendment bylaw.

No other changes have been made at this time.

Financial Implication:

This is a nominal fee for the rental of the Wellness Studio and it will cover any additional operating costs.

Communication to the Public:

Using the public participation spectrum, the communication approach will be in the inform category. The meetings will be held in an open format and the public can participate in person or on-line.

Options:

THAT the District of Clearwater amendment Bylaw No. 377, 2027, to amend the District of Clearwater Fees and Charges Bylaw No. 109, 2013, be introduced and read a first and second time.

THAT the District of Clearwater amendment Bylaw No. 377, 2026, to amend the District of Clearwater Fees and Charges Bylaw No. 109, 2013, be read a third time.

Attachments:

[Bylaw 337 - A Bylaw to Amend Fees and Charges](#)

Schedule C
District of Clearwater
Community Recreation
Schedule of Rates
Effective January 1, 2026 (or seasonal)

Community Recreation Administrative Policies

1.0 Guiding Principles

- 1.1 Maintain low barriers to participation.
- 1.2 Cost Recovery ; For non-NTSP programs, fees will cover direct costs such as; staff costs, space rental, contractors, direct materials and equipment, insurance and administration.
- 1.3 Cost Recovery; For NTSP programs, fees will be established using a combination of the following:
 - 1.3.1 Cost recovery ratio established for the NTSP building
 - 1.3.2 Comparable charge rates for similar services offered by other municipal or commercial organizations.
- 1.4 Transparency; Clear fee structure communicated publicly and reflected in the Fees & Charges Bylaw .
- 1.5 Consistency; charges will be applied consistently.
- 1.6 Fees and charges will be reviewed annually.

2.0 Administration Fees

- Approved refunds are subject to a 10% administration fee.

3.0 Refund Policy

- 3.1 Program materials purchased for the registered participants, will be deducted from the refund.
- 3.1 Swim Lessons, Camps and other programs refunds - Requires seven (7) days notice for a full refund. An administration fee will be applied.
- 3.2 Ongoing Classes or Programs - Must withdraw from the class or program prior to the third class for a refund of the remaining sessions. No refunds are provided after the third class. An administration fee will be applied.
- 3.3 District of Clearwater Cancellations - When the District of Clearwater cancels recreation programs, sessions and classes, the District of Clearwater will refund the remaining amount to the registered participants. No administration fee will apply.

4.0 Punch Cards

- 4.1 Punch cards are not transferable.
- 4.1 Punch cards have a one year expiry date.

5.0 Fee Payment

- Fee payment will reserve the space for your program or class.

6.0 District of Clearwater Cancellations

- The District of Clearwater reserves the right to cancel recreation programs, classes or sessions.

7.0 Age Definition

- Youth - Persons 18 years of age and under.
- Adult - Persons of the age of 19 and up.

Schedule C
District of Clearwater
Community Recreation
Schedule of Rates
Effective January 1, 2026 (or seasonal)

North Thompson Sportsplex

*** Does not include GST***

	Hourly	Session	Daily	Sat/Sun	Fri/Sat/Sun	Event	Monthly
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Hourly Ice Rental

Youth Ice Rental - Aug 2025- Jul 2026	\$ 75.00						
Other Ice Rental - Aug 2025-Jul 2026	\$ 135.00						
Youth Ice Rental - Aug 2026-Jul 2027	\$ 76.95						
Other Ice Rental - Aug 2026-Jul 2027	\$ 138.51						

Drop In Skating, Hockey & Curling

Adult (Aug 2025- Jul 2027)			\$ 14.28				
Youth (Aug 2025 - Jul 2027)			\$ 5.71				
Punch Card - (10) Adult (Aug 2025 - Jul 2026)		\$ 114.28					
Punch Card - (10) Adult (Aug 2026 - Jul 2027)		\$ 123.81					

Dry Floor Rentals - Not For Profit & Individuals

Skating Arena (Aug 2025 - Jul 2026)	\$ 60.00		\$ 853.23	\$ 1,605.75	\$ 1,956.36		
Curling Arena (Aug 2025 - Jul 2026)	\$ 45.00		\$ 519.18	\$ 842.16	\$ 1,369.66		
Entire Building (Aug 2025 - Jul 2026)	\$ 95.00		\$ 1,123.58	\$ 1,819.95	\$ 2,253.98		
Lounge (Aug 2025 - Jul 2026)	\$ 50.00		\$ 314.97	\$ 527.50	\$ 604.34		
Skating Arena (Aug 2026 - Jul 2027)	\$ 61.56		\$ 875.41	\$ 1,647.50	\$ 2,007.22		
Curling Arena (Aug 2026 - Jul 2027)	\$ 46.17		\$ 532.68	\$ 864.06	\$ 1,405.27		
Entire Building (Aug 2026 - Jul 2027)	\$ 97.47		\$ 1,152.80	\$ 1,867.27	\$ 2,312.59		
Lounge (Aug 2026 - Jul 2027)	\$ 51.30		\$ 323.16	\$ 541.21	\$ 620.05		

Dry Floor Rentals - Commercial

Skating Arena (Aug 2025 - Jul 2026)	\$ 136.40		\$ 1,088.90	\$ 1,851.83	\$ 2,272.70		
Curling Arena (Aug 2025 - Jul 2026)	\$ 86.23		\$ 683.27	\$ 1,239.47	\$ 1,708.84		
Entire Building (Aug 2025 - Jul 2026)	\$ 173.06		\$ 1,708.55	\$ 2,943.48	\$ 3,630.22		
Skating Arena (Aug 2026 - Jul 2027)	\$ 139.95		\$ 1,117.21	\$ 1,899.97	\$ 2,331.79		
Curling Arena (Aug 2026 - Jul 2027)	\$ 88.47		\$ 701.04	\$ 1,271.70	\$ 1,753.27		
Entire Building (Aug 2026 - Jul 2027)	\$ 177.56		\$ 1,752.97	\$ 3,020.01	\$ 3,724.60		

Hockey School

Youth Hockey School - 2 sessions daily- 6 days (Aug 2025- Jul 2026)						\$ 300.00	
Youth Hockey School - 1 session daily - 6 days (Aug 2025 - Jul 2026)						\$ 150.00	
Adult Hockey School - 3 days; 4 sessions (Aug 2025 - Jul 2026)						\$ 160.00	
Youth Hockey School - 2 sessions daily- 6 days (Aug 2026 - Jul 2027)						\$ 350.00	
Youth Hockey School - 1 session daily - 6 days (Aug 2026 - Jul 2027)						\$ 200.00	
Adult Hockey School - 3 days; 4 sessions (Aug 2026 - Jul 2027)						\$ 160.00	

Schedule C
District of Clearwater
Community Recreation
Schedule of Rates
Effective January 1, 2026 (or seasonal)

North Thompson Sportsplex

*** Does not include GST***

Hourly	Session	Daily	Sat/Sun	Fri/Sat/Sun	Event	Monthly
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Adult Tournaments (DOC Organized)

Per Team (Aug 2025- Jul 2026)					\$ 750.00	
Per Team (Aug 2026- Jul 2027)					\$ 800.00	

Curling Club Lease

Curling Club - lease (Oct 15 2025- Mar15 2026)						\$ 4,039.00
Curling Club - lease (Oct 15 2026- Mar15 2027)						\$ 4,143.95
Day rate 2025-2026 season			\$ 134.63			
Day rate 2026-2027			\$ 138.13			

Schedule C
District of Clearwater
Community Recreation
Schedule of Rates
Effective January 1, 2026 (or seasonal)

Community Recreation Programming

*** Does not include GST***

Rates

Drop In Sports - Does not include wellness classes, drop in hockey, skating and curling

Toonie	\$ 1.91
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Punch Cards

Wellness Classes - includes Yoga and Aikido (5 classes)	\$ 47.62
Drop in Sports (10 visits)	\$ 19.10

Swimming - sessions = 2 weeks (mon-fri)

Preschool - Swimmer 6	\$ 80.00
Swim Patrol	\$ 100.00

Kids Day Camp

One week (mon - fri)	\$ 150.00
Daily rate	\$ 30.00

Other Programs

Programs provided by contractors will have variable rates. The rates will be based on the direct costs to provide the program and length of the program

Wellness Studio

Non-profit youth sports group with rental agreement - hourly rate	\$ 10.00
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