



Town of
East Gwillimbury

**ACCESSIBILITY ADVISORY COMMITTEE
AGENDA**

Tuesday, June 30, 2026, 7:45 p.m.

**Town of East Gwillimbury, Health and Active Living Plaza, Learning Arts,
Culture and Diversity Pod
160 Jim Mortson Drive, Queensville, Ontario**

	Page
A. CALL TO ORDER	
B. DECLARATION OF INTEREST	
C. PRESENTATION(S) & DEPUTATION(S) None at this time.	
D. ADOPTION OF MINUTES	
1. To adopt the minutes of the Accessibility Advisory Committee meeting held on April 28, 2026	3 - 6
E. BUSINESS OF THE COMMITTEE	
1. Draft 2026 Municipal Accessibility Plan	7 - 14
2. Review of Town Events and Feedback Update	15 - 19
<ul style="list-style-type: none">• Haunted Halloween Hike• Santa Claus Parade	
3. East Gwillimbury Sports Complex Accessibility Upgrades Project Update	
4. September Meeting Schedule	
F. SITE PLAN(S)	
1. Application for Site Plan Control Application, Groundswell Urban Planners Inc., 21383 Woodbine Ave [File Number: SBA.26.03]	20
2. Application for Site Plan Control Application, Sorbuild	21

Developments Corp., 18195 and 18101 Leslie Street
[File Number: SPA.26.05]

G. CORRESPONDENCE

None at this time.

H. ROUND TABLE

I. ADJOURNMENT

***BE IT RESOLVED THAT the meeting of Accessibility Advisory
Committee adjourn at _____ p.m.***



ACCESSIBILITY ADVISORY COMMITTEE MINUTES

Tuesday, April 28, 2026 7:50 PM

A meeting of the Town of East Gwillimbury Accessibility Advisory Committee was held on Tuesday, April 28, 2026 at 7:50 PM in the Health and Active Living Plaza, Learning Arts, Culture and Diversity Pod, 160 Jim Morton Dr, East Gwillimbury, Ontario

PRESENT	Chair	Catherine Mahut
	Vice Chair	Nadia Buchanan
	Committee Members	Lindsey Gold Judith Pajaro Kristin Smith Lorraine Waller
	Councillor Liaison(s)	Susan Lahey
	Staff Liaison(s) Secretary	Shannon Giannitsopoulou Amanda McNeil

OTHERS (0) members of the public

A. CALL TO ORDER

C. Mahut, Chair, called the meeting to order at 7:50 p.m. and confirmed a quorum was present.

B. DECLARATION OF INTEREST

None.

C. PRESENTATION(S) & DEPUTATION(S)

None.

D. ADOPTION OF MINUTES

1. To adopt the minutes of the Accessibility Advisory Committee meeting held on April 7, 2026

Moved by: N. Buchanan

BE IT RESOLVED THAT the Minutes of the Accessibility Advisory Committee meeting held on April 7, 2026, be approved as presented.

Carried AAC2026-005

E. SITE PLAN(S)

None.

F. CORRESPONDENCE

1. Correspondence from A. Peterson, on behalf of Easter Seals Ontario, dated February 26, 2026, regarding National AccessAbility Week and a Community Accessibility Vendor Fair
[Deferred from April 7, 2026, Accessibility Advisory Committee meeting]

Moved by: C. Mahut

BE IT RESOLVED THAT the correspondence from A. Peterson, on behalf of Easter Seals Ontario, dated February 26, 2026, regarding National AccessAbility Week and a Community Accessibility Vendor Fair, be received; and

THAT the Accessibility Advisory Committee requests that the Secretary explore options for the Committee to participate in the Easter Seals Community Accessibility Vendor Fair.

Carried AAC2026-006

G. BUSINESS OF THE COMMITTEE

1. Review of Town Accessibility Language for Event Promotions

Committee members reviewed the proposed language regarding accessibility to be included in drop-in event promotions.

J. Pajaro joined the meeting at this time (8:11 p.m.)

Moved by: N. Buchanan

BE IT RESOLVED THAT the Accessibility Advisory Committee supports the proposed accessible language for all recreation programming, inclusive of drop-in events.

Carried AAC2026-007

2. Review of Town Events

- Canada Day
- Music Nights
- Celebrating the Arts: A Taste of Culture

[Deferred from April 7, 2026, Accessibility Advisory Committee meeting]

Committee members reviewed the layout of the following Town events: Canada Day, Music Nights, Celebrating the Arts: A Taste of Culture. Committee members identified areas where accessibility could be improved.

3. 2026 National AccessAbility Week Update

S. Giannitsopoulou, Staff Liaison, provided an update on the 2026 York Region National AccessAbility Week Professional Development Forum.

Committee members decided on attendees for this year's event.

4. Enhancing Access to Spaces for Everyone (EASE) Grant Support Letter

S. Giannitsopoulou, Staff Liaison, provided an overview of the Enhancing Access to Spaces for Everyone (EASE) Grant and described how the grant would be used, if received. S. Giannitsopoulou sought the Committee's endorsement to support the grant application.

Committee members endorsed a letter of support for the Town's EASE Grant application.

5. East Gwillimbury Sports Complex Accessibility Upgrades Project Update

S. Giannitsopoulou, Staff Liaison, provided an update on the Sports Complex Accessibility Upgrades Project and shared which Committee recommendations would be incorporated into the project.

K. Smith left the meeting at this time (9:11 p.m.)

H. ROUND TABLE

None.

I. ADJOURNMENT

Moved by: N. Buchanan

BE IT RESOLVED THAT the meeting of Accessibility Advisory Committee adjourn at 9:22 p.m.

Carried AAC2026-009

Catherine Mahut, Chair

Amanda McNeil, Staff Liaison

Meeting Minutes adopted on



Draft 2026 Municipal Election Accessibility Plan

June 30, 2026



- The 2026 Municipal Election will take place on Monday, October 26, 2026.
- The Municipal Elections Act requires the Municipal Clerk to prepare an Election Accessibility Plan.
- The purpose of today's presentation is to seek the Committee's lived experience and expertise before finalizing the Plan.

- Candidates and electors with disabilities have full and equal access to all election information and services.
- Every effort is made to ensure voting places are accessible.
- Electors with disabilities can independently and privately mark their ballot and have access to alternative methods of voting assistance.

Municipal Elections Act, 1996

- The Municipal Elections Act requires municipalities to prepare and publish an Election Accessibility Plan.
- The Municipal Clerk must consider the needs of electors and candidates with disabilities.
- Following the election, the Municipal Clerk must prepare a report outlining how barriers were identified, removed and prevented.

- Three primary voting locations, one per ward
- Assistive Voting Technology will be made available at the Town Civic Centre during regular business hours from October 19, 2026 – October 26, 2026
- Locations will have consideration for:
 - Accessible routes
 - Parking
 - Entrances and exits
 - Interior voting area
- Special Voting Locations (MEA Sec. 45(7))

- Voting options
 - Online voting
 - In-person voting (tabulators)
- Accessibility supports
 - Assistive devices
 - Assistive voting technology
 - Support persons or service animals
 - Voting assistance

- What has your lived experience been during past elections (municipal, provincial, federal)?
- What, if any, obstacles did you encounter during past elections?
- What, if any, initiatives did you encounter during past elections that you think worked well?
- How do you think accessibility can be improved upon during elections?

- Review and incorporate Committee feedback, where appropriate
- Publish 2026 Municipal Election Accessibility Plan ahead of voting day
- Prepare follow-up report within 90 days of municipal election

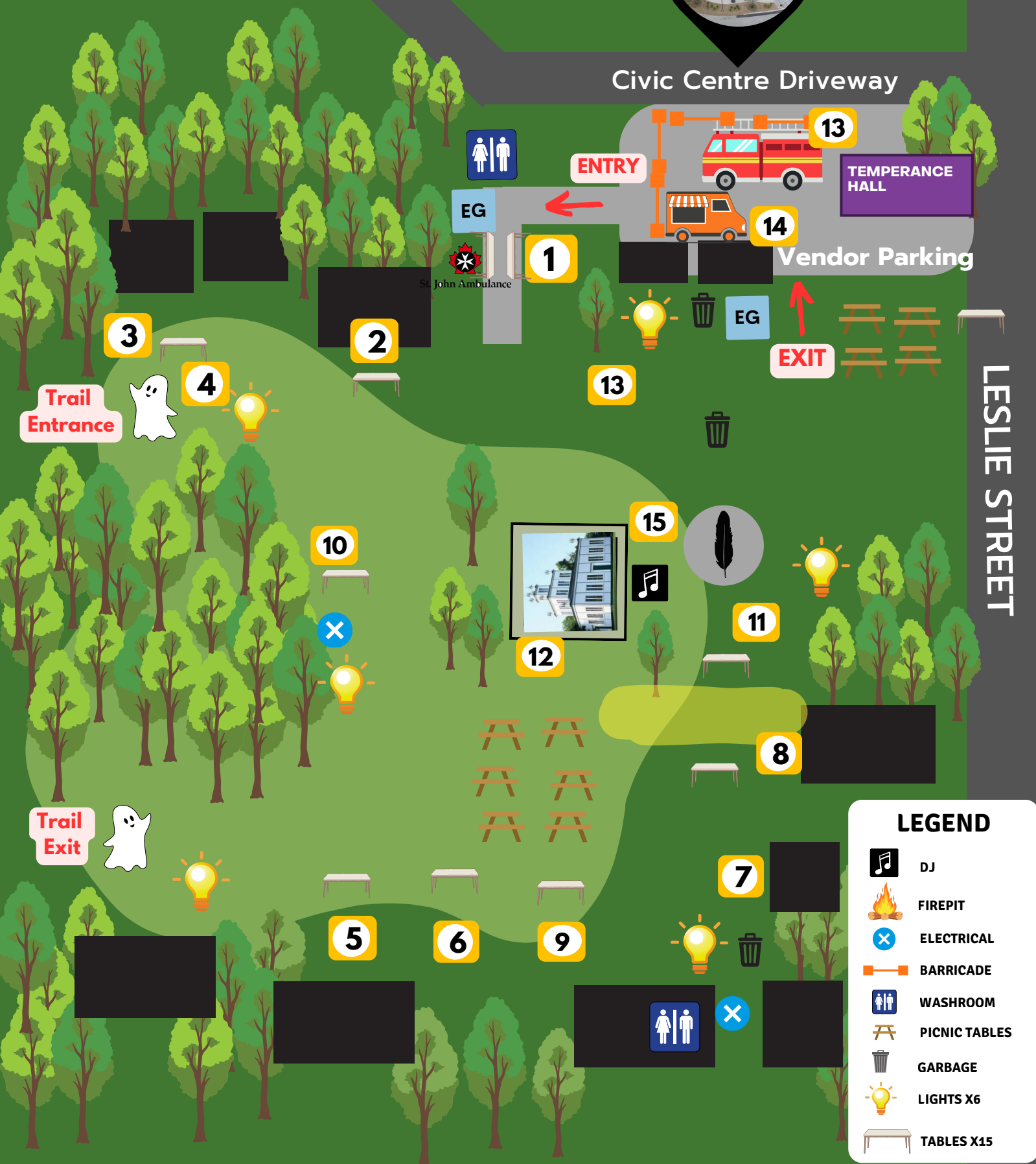
HAUNTED HALLOWEEN HIKE

FRIDAY, OCTOBER 24 5:30-8PM

AGENDA ITEM # E. 2.



Civic Centre Driveway



LEGEND

- DJ
- FIREPIT
- ELECTRICAL
- BARRICADE
- WASHROOM
- PICNIC TABLES
- GARBAGE
- LIGHTS X6
- TABLES X15

HAUNTED HALLOWEEN HIKE

Vehicle Load-in: 2 to 4 p.m.

*no vehicles allowed after 4 p.m. - booths set-up and **ready by 4:30 p.m. latest**

Vehicle Load out: 8:30 p.m. (once attendees leave and event is closed)

Vehicle parking available in the Sharon Museum parking lot



EG Welcome Booth



St. John Ambulance



SPONSOR BOOTH - Lander Realty



EG Minor Softball Association



Ghostbusters Photos with Dana and Richard



Minor Hockey - U12 Renegades



Haunted Trail Presented by Queensville Players



EG Youth Advisory Committee



Face Painting Provided by Queensville Players



Mount Albert Scouts



EG Soccer Club



Mystical Vendor Market



EG Skating Club



EG Fire and Emergency Service



Hot Apple Cider Provided By Sharon Temple



Smash N Grab Burgers truck

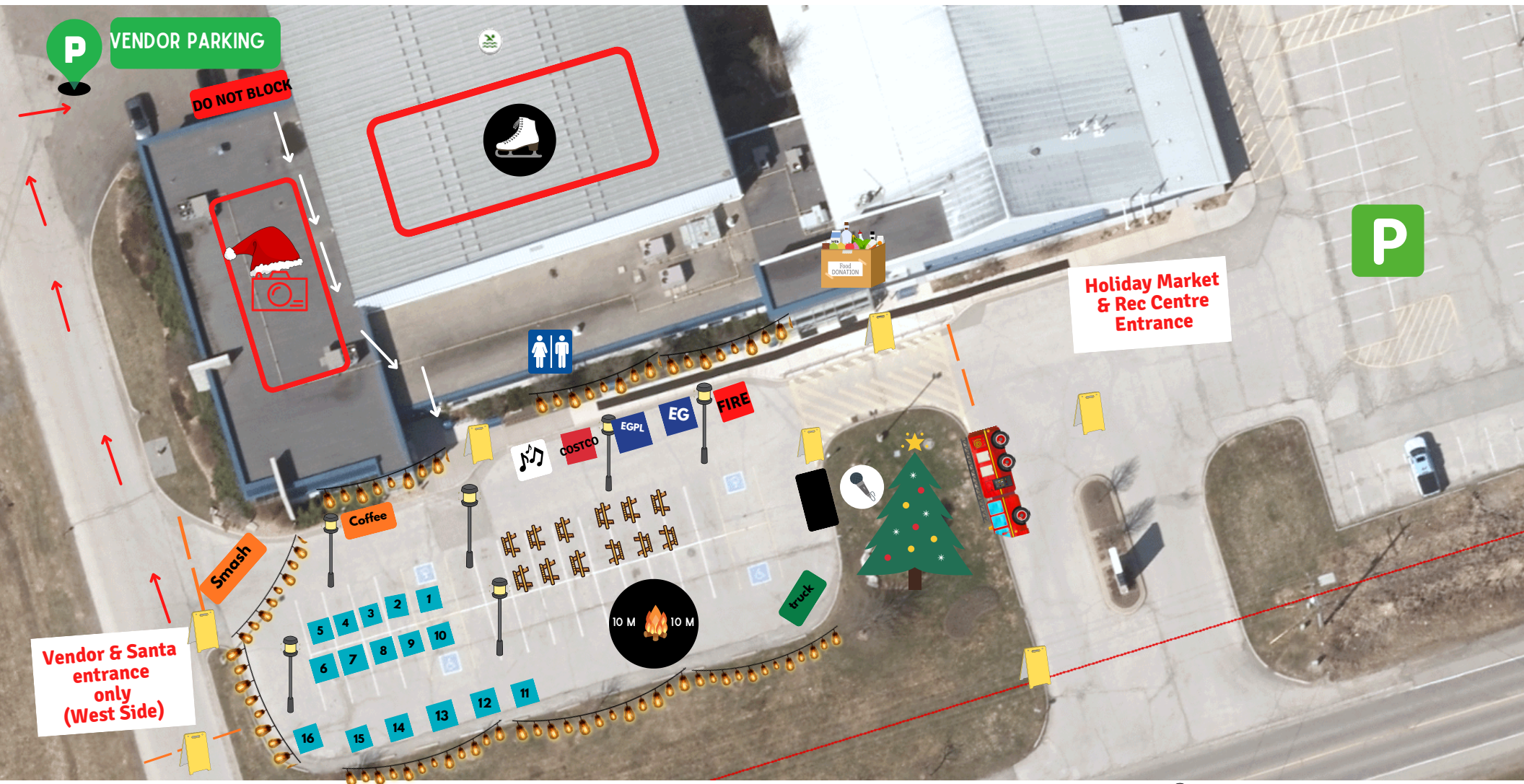

















DJ Monster Mash

HOLIDAY MARKET & TREE LIGHTING

SUNDAY, NOVEMBER 16 | 3 TO 6 P.M.

 **EVENT SIGNAGE**



- | | | | |
|---|---|---|--|
|  MARKET VENDORS |  TOWN BOOTHS |  DJ |  OUTDOOD HEATERS 6x |
|  EG FIRE DEP'T |  SANTA PICTURES |  TREE LIGHTING CEREMONY |  FIRE PIT |
|  SMASH N' GRAB |  PUBLIC PARKING |  FREE SKATE |  BARRICADES |
|  EGPL |  FOOD & TOY BINS |  CHOIR STAGE |  VENDOR LOAD IN |

HOLIDAY MARKET & TREE LIGHTING

SUNDAY, NOVEMBER 17 | 3 TO 6 P.M.

MARKET VENDORS

1 TJ's Tasty Treats

2 T's Freeze Dried Treats

3 Dedo's Workshop

4 Meet Paper

5 Jllcreates

6 3D PRINT Forge

7 Brown Skein Girl

8 Mamas Minis Boutique

9 Rey's Crochet Work

10 Zephyr Bee

11 Little Beasts Brewing Co.

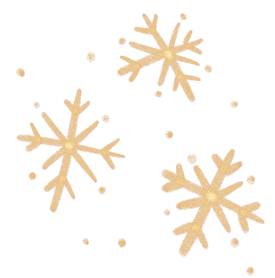
12 Link Haus

13 Shobby Originals

14 Bloom & Bead

15 Wiishkobi Home Baked Goods

16 U12 Renegades



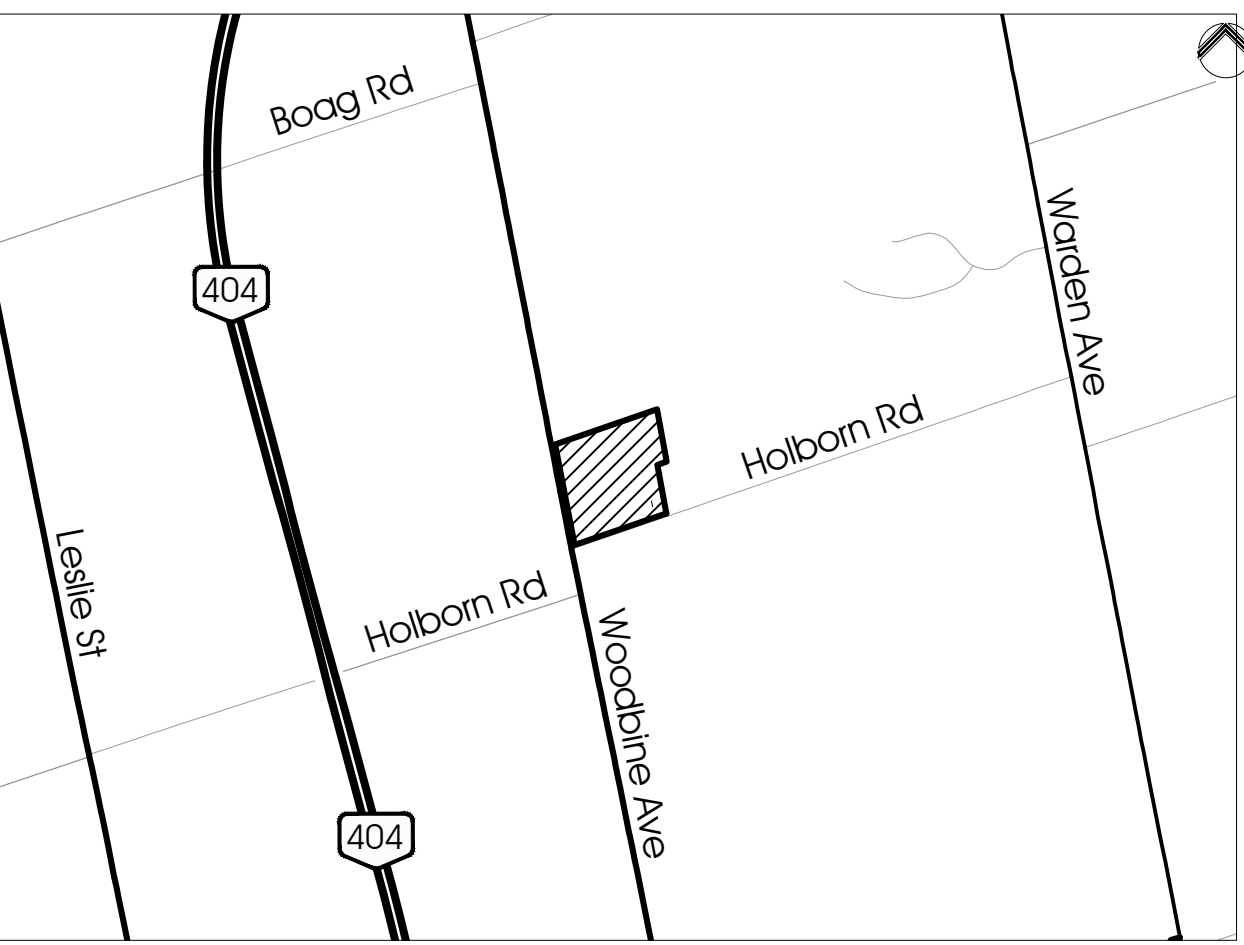
MOUNT ALBERT ROAD CLOSURE

To avoid traffic delays and Santa Claus Parade set-up, vendors are advised to use Woodbine Ave to access the EG Sports Complex.

Please note, Mount Albert Road will be CLOSED AT 2:30 p.m. from Leslie St to Woodbine Ave. There will be NO ACCESS allowed, please arrive early!



EG CIVIC CENTRE
Parade Route Start



KEY MAP Scale 1:30,000

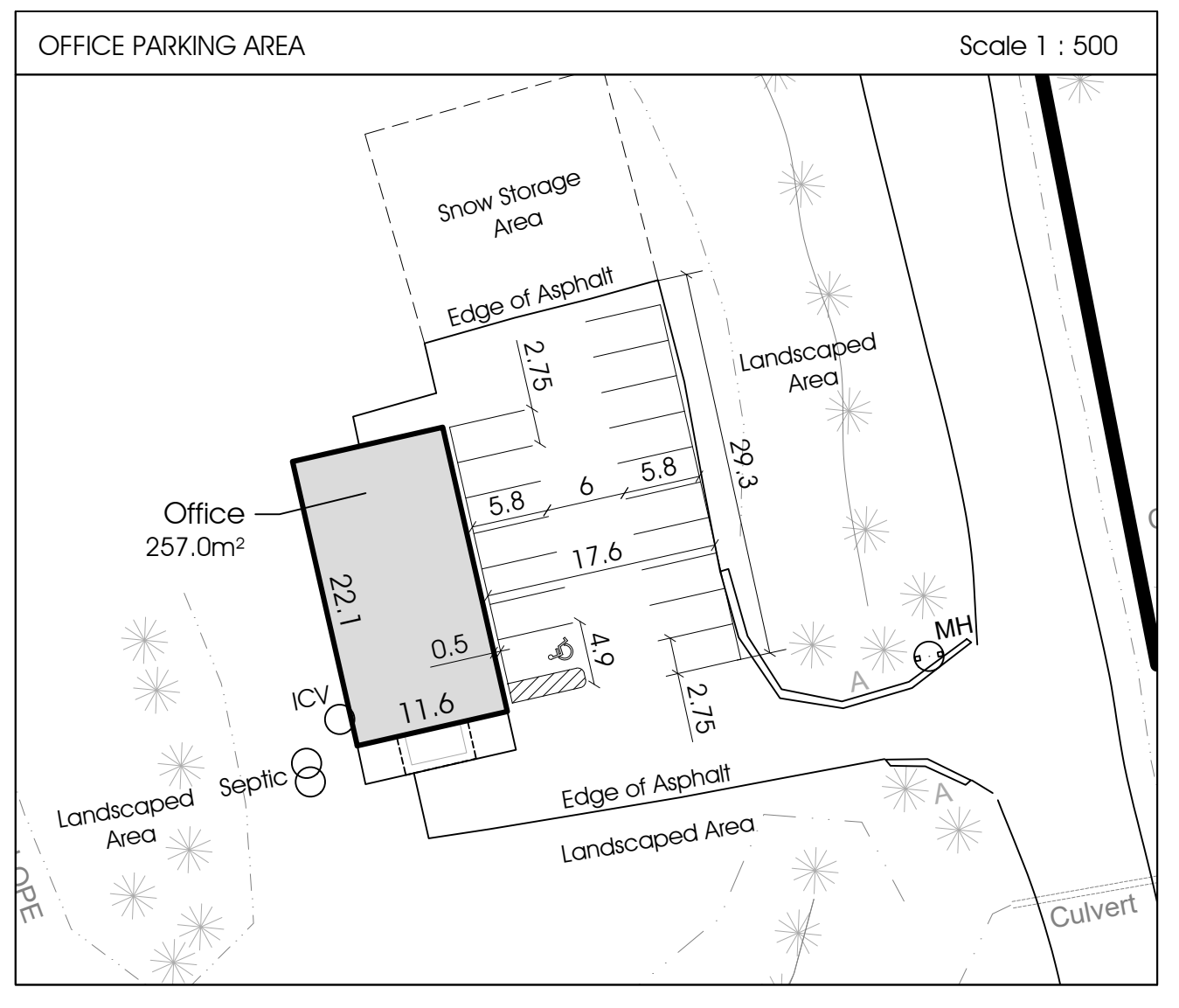
SITE STATISTICS

ZBL 2018-043

	REQUIRED RU Zone	EXISTING/PROVIDED
Permitted Use	-	Office as an accessory use
Lot Area (min)	-	± 16.363ha (40.43ac)
Lot Frontage (min)	60.0m	± 385.5m
Front Yard (min)	7.5m	± 45.0m
Interior Side Yard (min)	7.5m	± 37.4m
Exterior Side Yard (min)	7.5m	± 41.4m
Rear Yard (min)	7.5m	± 124.0m
Lot Coverage (max)	15%	± 1.8%
Building Height (max)	11.0m	< 11.0m
Parking Spaces (min) - Office	9 (1/30m²)	17 marked + unmarked spaces
Parking Spaces Dimensions	2.75m x 5.8m	2.75m x 5.8m
Drive Aisle Width (min)	6.0m	6.0m
Accessible Parking Spaces	1	1
Parking Setback to Building	1.5m	± 0.5m

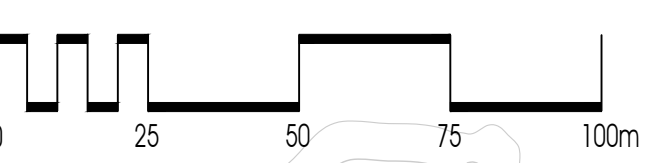
Notes: This drawing is for discussion purposes only. Property Boundary to be verified by an O.L.S.
 Sources: York Region interactive map and open data.

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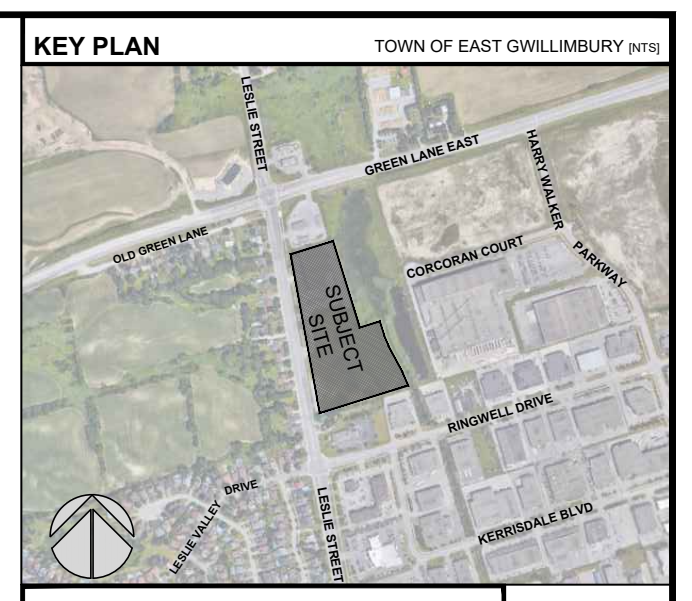
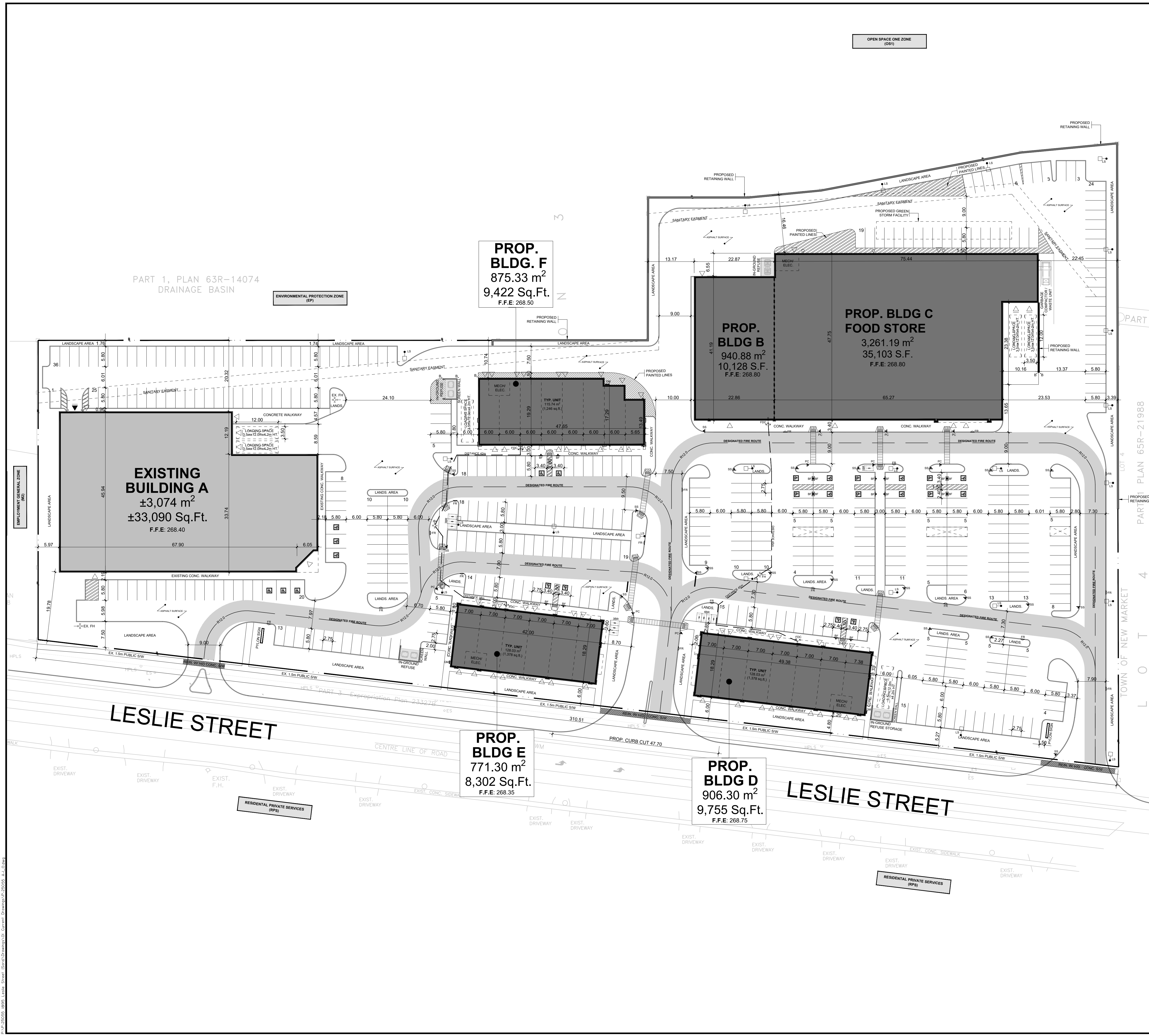


SITE PLAN

21 383 Woodbine Avenue
 Part of Lot 26, Concession 4,
 TOWN OF EAST GWILLIMBURY
 Regional Municipality of York



SEAL		SCALE	1:1,250
DESIGN		-	PROJECT
APPROVED	LS	DATE	May 3, 2026
		PROJECT No.	24-26
		DRAWING No.	01



LEGAL DESCRIPTION
 PLAN OF SURVEY SHOWING
PART OF LOT 5, CONCESSION 3
REGISTERED PLAN 65R-29039
 TOWN OF EAST GWILLIMBURY
 REGIONAL MUNICIPALITY OF YORK
 AS SURVEYED BY
DAVID ANSCHUTZ, ONTARIO LAND SURVEYOR
 TOPOGRAPHICAL SKETCH OF
PART OF LOT 5, CONCESSION 3
REGISTERED PLAN 65M-45060
 TOWN OF EAST GWILLIMBURY
 REGIONAL MUNICIPALITY OF YORK
 AS SURVEYED BY
SORBUILD DEVELOPMENTS CORP.

SITE STATISTICS

ZONING	EMPLOYMENT GENERAL- M2 (102) & RURAL- RU
SITE AREA	38,230.38 m ² or 9.45 Acres
LOT FRONTAGE (LESLIE STREET)	15.0 m MIN 310.51 m
FRONT YARD (WEST)	6.00m MIN 6.00 m
INT. SIDE YARD (SOUTH)	7.50 m MIN 22.45 m
INT. SIDE YARD (NORTH-EXISTING)	7.50 m MIN 5.97 m
REAR YARD (EAST)	7.50 m MIN 10.74 m
EXISTING BLDG 'A'	3,074.00 m ² or 33,090 SF
BUILDING 'B'	940.88 m ² or 10,128 SF
BUILDING 'C'	3,261.19 m ² or 35,103 SF
BUILDING 'D'	906.30 m ² or 9,755 SF
BUILDING 'E'	771.30 m ² or 8,302 SF
BUILDING 'F'	875.33 m ² or 9,422 SF
TOTAL G.F.A.	9,829.00 m ² or 105,800 SF
SITE COVERAGE	25.71 %
BUILDING HEIGHT	10.0 m MAX T8D
LANDSCAPED AREA	10 % 18.38 %
PAVED AREA	55.91 %
SHARED PARKING	394 Spaces
1.8 m (6 ft) MIN. AS PER ZONING BY-LAW 5.11 (6)	
8,829.00m ² / 25 m ² = 394	440 Spaces
TOTAL PARKING	394 Spaces
ACCESSIBLE PARKING	2 + 2% of total number of parking spaces provided
TYPE 'A' (2.4m x 3.6m MIN)	11 Spaces
TYPE 'B' (2.4m x 3.6m MIN)	24 Spaces
LOADING SPACES (3.5m x 12.0m x 4.2 H.T.)	6 Spaces
BICYCLE SPACES (1.5m x 1.00m MIN)	21 Spaces

SYMBOL LEGEND

- PRINCIPAL MAN DOOR ENTRANCES
- MAN DOOR LOCATIONS
- LOADING DOCK LOCATIONS
- DRIVE-IN OR OVERHEAD DOORS
- PROPOSED FIRE HYDRANT + VALVE
- CATCH BASIN (REF. CIVIL DWGS)
- DOUBLE CATCH BASIN (REF. CIVIL DWGS)
- SANITARY MANHOLE (REF. CIVIL DWGS)
- CATCH BASIN / MANHOLE (REF. CIVIL DWGS)
- STORM MANHOLE (REF. CIVIL DWGS)
- HYDRO POLE STANDARD / UTILITY POLE
- BICYCLE RING - 2 SPACES AT 1.8m LONG x 0.6m WIDE
- DIRECTION OF TRAFFIC FLOW
- HYDRO TRANSFORMER ON CONC. PAD (REF. ELEC. DWGS)
- GAS METER LOCATION
- ACCESSIBLE PARKING TYPE 'A' (2.40m MIN) TYPE 'B' (2.40m MIN)
- LIGHT STANDARD (REF. ELEC. DWGS)
- PAINTED PEDESTRIAN CONNECTIONS
- CURB DEPRESSION / RAMP WITH TACTILE PLATES
- CONC. FILLED STEEL BOLLARD
- FIRE DEPARTMENT CONNECTION / SIAMASE CONNECTION
- BARBER-FREE PARKING SIGNAGE
- FIRE ROUTE
- STOP SIGN
- PAINTED STOP BAR (WHERE REQUIRED)
- MECHANICAL & ELECTRICAL ROOM
- PEDESTRIAN CROSSING SIGN
- LOADING SPACE (12.0m x 3.5m x 4.2m Clear Height)
- BOUNDARY/PROPERTY LINE (EXTENT DEVELOPMENT AREA)

No.	ISSUED	DATE
1	ISSUED FOR SPA Submission No. 1	MAY 29, 2026

No.	REVISION	DATE
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30 Great Gulf Drive, Unit 20 | Concord ON | L4K 0K7
 T: 905.660.0722 | www.baldassarra.ca



OWNERS INFORMATION:

18195 LESLIE ST.

18195 LESLIE STREET
 EAST GWILLIMBURY, ON.

SITE PLAN

DATE:	DRAWN BY:	CHECKED:	SCALE:
MAY. 2026	KW		1:500
PROJECT No.	DRAWING No.		
P-25055	A-1.0		