



Salem Derby, Mayor

EASTHAMPTON PUBLIC SCHOOLS

EASTHAMPTON MUNICIPAL BUILDING

50 Payson Avenue, 2nd Floor
Easthampton, MA 01027
(413) 529-1500 TEL
(413) 529-1567 FAX
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Michelle Balch, Superintendent

RECEIVED
By Office of the City Clerk at 2:30 pm, May 07, 2026

SCHOOL COMMITTEE MEETING AGENDA

In Person/Hybrid Meeting
50 Payson Avenue, 2nd floor meeting area

Tuesday, May 12, 2026
6:00 P.M.

This meeting will be recorded and will be posted to YouTube and other social media platforms. By participating in this meeting, you understand that the recording could contain your video stream or your audio stream (including images of yourself or anyone in the room with you), if you choose to enable your video or audio device during the meeting, as well as anything or anyone else that may be in the background could be recorded. The recording could include any opinions you contribute and anything you say about yourself. On occasion, chat within the meeting could also be captured in the meeting recording. Therefore, anyone attending the recorded meeting may have aspects of their personal data recorded, if they actively participate or not.

Google Meet Link - School Committee 5/12/2026
Tuesday, February 10 · 6:00 – 9:00pm
Time zone: America/New York
Google Meet joining info
Video call link: <https://meet.google.com/zdm-bfkp-bxn>
Or dial: (US) +1 650-781-0703 PIN: 949 300 880#
More phone numbers: <https://tel.meet/zdm-bfkp-bxn?pin=6108294358193>

You will be joined to the call in MUTE mode. Please remain on MUTE until you are recognized by the Chair. The chair will recognize members of the public in the order of their use of the Google Meet raised hand feature. We ask you to state your name and the street or address of your residence when you are speaking. Members of the School Committee cannot respond to any comments made during public speak. This is your time to speak on any topic. There will be a 3 minute time limit for those who wish to speak. As with all School Committee Meetings, once you have spoken you are welcome to stay and observe the meeting, but you will not be able to speak again.

I.	<p>CHAIR CALLS MEETING TO ORDER:</p> <p>___ Chair Laura Scott, ___ Mayor Salem Derby, ___ Bonnie Atkins, ___ Eric Guyette, ___ Megan Harvey, ___ Sam Hunter, and ___ Linda Markee</p>
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A Commitment to Learning – A Community of Belonging

<p>II.</p>	<p>CONSENT AGENDA</p> <p><i>Suggested Motion: Motion to approve the Finance and Other consent agenda items as written on the agenda.</i></p> <p>Consent Agenda – Finance:</p> <ul style="list-style-type: none"> • <i>Motion to approve the school payroll dated 04-30-2026 in the amount of \$657,775.16.</i> • <i>Motion to approve the accounts payable authorization for payment dated 04-30-2026 in the amount of \$365,181.03.</i> <p>Consent Agenda – Other:</p> <ul style="list-style-type: none"> • <i>Motion to approve the minutes of the 04-28-2026 meeting.</i>
<p>III.</p>	<p>ANNOUNCEMENTS</p> <p>A. Gifts – On May 30, 2026, the Easthampton Public Schools Technology Department is hosting an Electronics Recycling Event. (see attached flyer) Easthampton Savings Bank has generously donated \$200 towards the fee for hosting this event.</p> <p><i>Suggested Motion: Motion to accept the donation from Easthampton Savings Bank in the amount of \$200.00 to be paid towards the fee for hosting the May 30th recycling event.</i></p> <p>Easthampton Savings Bank has also sent an \$890.00 donation from the money raised through are participation in the “Funding our Futures” program. This program allows bank customers who are opening a new Get Real Checking account to select from a list of registered school districts who will then receive a \$10 donation. Each year Easthampton Savings Bank will cut the district a check for the funds raised through the program.</p> <p><i>Suggested Motion: Motion to accept the donation from Easthampton Savings Bank for \$890 and to deposit the funds equally between the MVS and EHS Staff Recognition accounts.</i></p> <p>B. Student Representative Update – Walter Baker and Henry Lagana</p>
<p>IV.</p>	<p>PUBLIC COMMENT</p> <p>15 minutes maximum – (chair announces opening and closing of public comment and public has a 3-minute limit per person to speak)</p>

V.	DISTRICT SHOWCASE - Grinspoon Teacher Recognition
VI.	<p>SUPERINTENDENT UPDATE</p> <p>A. Superintendent Goal Update</p> <p>B. Strategies to address school override scenarios</p>
VII.	<p>BUSINESS UPDATE (SEE ATTACHED REPORT)</p> <p>A. FY26 Local Appropriation Report</p> <p>B. Declaration of Surplus Equipment Vote may be required: <i>Suggested Motion: Motion to approve the declaration of listed items as surplus equipment and authorize their disposal.</i></p> <p>C. Chapter 44 Revolving Accounts – Vote(s) may be required: <i>Suggested Motion: Motion to approve the creation of a Chapter 44 (Lost Book) Revolving Account for MVS Elementary School.</i></p> <p><i>Suggested Motion: Motion to approve the closure of the Chapter 44 (Lost Book) Revolving Accounts for Maple, Center, and Pepin Schools and the transfer of any remaining funds into the MVS Elementary Chapter 44 (Lost Book) Revolving Fund.</i></p> <p>D. Exercise of Option for Transportation Contract Extension - Vote may be required: <i>Suggested Motion: Motion to approve exercising the option for the second one-year renewal extension with Durham School Services for transportation services for FY27.</i></p> <p>E. Personnel Report for April 2026</p>
VIII.	NEW BUSINESS
IX..	<p>SCHOOL COMMITTEE UPDATES</p> <p>A. Policy Subcommittee Update</p> <p>B. Finance Subcommittee Update</p> <p>C. CES Update</p>

X.	NEXT MEETINGS: <ul style="list-style-type: none"><li data-bbox="370 344 1295 375">• 5/26/2026, 6/11/2026, 7/14/2026, 8/11/2026, 9/8/2026 and 9/22/2026
XI.	ADJOURN

The above listing of matters are those reasonably anticipated by the Chairperson which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Easthampton High School

ELECTRONICS RECYCLE EVENT

Date: May 30, 2026

Time: 9:00 am to 1:00 pm

ITEMS THAT CAN BE RECYCLED FOR A DONATION:

- Televisions (LCD and Flat Screen)
- Computers / Servers
- Laptops
- Tablets/iPads
- Monitors (LCD and Flat Screen)
- Microwaves
- Stoves
- Washers/Dryers
- Dishwashers
- VCRs / DVD Players
- Audio Equipment (Speakers, microphones, headphones, amplifiers, soundboards, cables)
- Networking Equipment (Network switches, routers, firewalls, etc.)
- Mice, Keyboards, misc. wires & cords
- Exercise bikes, treadmills, ellipticals & other exercise equipment
- Cameras, digital cameras, video cameras & other video and audio recording equipment
- Gaming consoles, gaming systems, and accessories

Location: EHS 70 Williston Ave. Easthampton MA 01027



Thank you to Easthampton Savings Bank for Sponsoring!

EXCLUSION LIST: Below are the items we charge for, and their current disposal fees.

CRT Televisions above 24" & Projection/Console TVs - \$40.00 each.

Flat Screen TVs and CRT Televisions below 24" - \$30.00 each.

CRT Monitors - \$15.00 each

Printers / copiers - \$5.00 each

Toner (Used or unused) \$5.00 each.

Lawnmowers, leaf blowers, snow blowers & other yard equipment - \$30
(please be sure that all lawn equipment is drained of oil and/or gas.)

We CAN NOT accept any items that contain oil or gas

Remain in your vehicle when possible as we will have staff to carry items from vehicles to the recycle truck and collect recycle fees when applicable.



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Michelle Balch, Superintendent

May 7, 2026

TO: Members of the Easthampton School Committee

FROM: Julia Saari-Franks, Director of Business Services

JRSF

1. FY26 LOCAL APPROPRIATION REPORT – According to data as of 04/30/2026, 79% of the local appropriation has either been spent or is encumbered.
2. DECLARATION OF SURPLUS EQUIPMENT – EPSD is requesting that the items belonging to the IT Department and listed on the included memo be declared as surplus equipment. The items are outdated and have been replaced by other equipment in the district.
 - a. Suggested Motion: Motion to approve the declaration of listed items as surplus equipment and authorize their disposal.
3. CHAPTER 44 REVOLVING ACCOUTS – The business office is requesting approval to create a new Chapter 44 (Lost Book) Revolving Account for MVS - Elementary. We are also requesting to close the old Chapter 44 Revolving accounts for Maple, Center, and Pepin Schools and to transfer any remaining funds into the new account for MVS - Elementary. This will allow the business office to update the accounting system to match our current school configuration.
 - a. Suggested Motion – Motion to approve the creation of a Chapter 44 (Lost Book) Revolving Account for MVS Elementary School.
 - b. Suggested Motion – Motion to approve the closure of the Chapter 44 (Lost Book) Revolving Accounts for Maple, Center, and Pepin Schools and the transfer of any remaining funds into the MVS Elementary Chapter 44 (Lost Book) Revolving Fund.
4. EXERCISE OF OPTION FOR TRANSPORTATION CONTRACT EXTENSTION – Our current contract for transportation with Durham School Services included an initial three-year term for FY23, FY24, and FY25. The contract also included the option to extend the contract under the same terms for up to two additional one-year renewal periods. For this current school year (FY26), the School Committee voted to exercise the option for the first one-year renewal extension. I believe it is in the best financial interest of the district to extend the current contract. Therefore, I am requesting that the School Committee vote to exercise the option for the second one-year renewal extension for FY27.
 - a. Suggested Motion – Motion to approve exercising the option for the second one-year renewal extension with Durham School Services for transportation services for FY27.
5. PERSONNEL REPORT FOR APRIL 2026 – Enclosed is the Personnel Report for the month of April 2026.

Enclosures – (4)



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Michelle Balch, Superintendent

MEMO

TO: Members of the Easthampton School Committee
FROM: Julia Saari-Franks, Director of Business Services *JRSF*
RE: Declaration of Surplus Equipment
DATE: May 7, 2026

The Information Technology (IT) Department is requesting that the following items be declared as surplus equipment:

- 70 Desktop Computers
- 116 Laptop Computers
- 67 Wi-Fi Connectors
- Various cords, cables and connectors

All items listed above are outdated, and most are no longer functional. Many of these items have been in storage awaiting an opportunity to dispose of them in a responsible manner. The upcoming electronics recycling event has provided the IT Department with the opportunity to do this.

Each of these items have an estimated current dollar value of less than \$500.00. Per City of Easthampton policies, items that have a dollar value less than \$500.00 per item can be disposed of after being declared surplus equipment.

If additional details are needed, feel free to contact me with any questions.

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Dr. Michelle Balch, Superintendent

Date: 05/06/2026

School Committee
50 Payson Avenue, 2nd Floor
Easthampton, Ma 01027

Dear Members of the School Committee:

I request authorization to open Chapter 44 (Lost Books) account which will belong to Mountain View Elementary School.

Signature: *Maria Laszczkowski*

Date: *5/6/26*

Maria Laszczkowski

Easthampton Public Schools

Transportation Agreement

AMENDMENT NUMBER TWO


EASTHAMPTON PUBLIC SCHOOLS, hereinafter referred to as “**OWNER**”, and **DURHAM SCHOOL SERVICES, L.P.**, hereinafter referred to as “**VENDOR**”, have mutually agreed to amend the Agreement dated September 1, 2022, for the Transportation of Pupils, hereinafter referred to as “**Agreement**”, as set forth below.

1. In accordance with Section I of the Transportation Agreement, the parties mutually agree to exercise the second of two renewal options, extending the term from September 1, 2026, through June 30, 2027.
2. The transportation rates for the 2026-2027 school year are defined in the attached Schedule A.
3. All other terms and conditions of the Agreement remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date written below.

DURHAM SCHOOL SERVICES, L.P.

By: Durham Holding II, L.L.C.,
Its general partner

By: 
Name: Sara Lissick
Title: Chief Financial Officer
Date: 5-5-26

EASTHAMPTON PUBLIC SCHOOLS

By: _____
Name: _____
Title: _____
Date: _____

SCHEDULE A
BID PRICING FORM
EASTHAMPTON PUBLIC SCHOOLS REGULAR DAY TRANSPORTATION
YEAR 1: 2022-2023

A. Regular Transportation Routes

Cost Per Day \$438.00 x 10 buses x 180 days = **\$788,400.00**

B. Mid-day route to Lower Pioneer Valley Educational Collaborative

Cost per bus per day \$128.00 x 180 days = **\$23,040.00**

C. Athletic, Field, Summer Trips (if required) (a trip includes both to and return)

Minimum Cost per trip \$198.15 per bus x 200 trips/year = **\$39,630.00**

Mileage Rate \$4.41 per mile x 6400 miles = **\$28,224.00**

Driver Waiting Cost \$31.56 per hour x 320 hours = **\$10,099.20**

Total Year (A+B) = \$811,440.00

D. Mileage Adjustment

District approved route changes resulting in mileage increases or decreases from the original base route mileage of more than 15%, will adjust cost by **\$0.00** per mile.

E. Bus Increase/Decrease Adjustment

If an additional bus is needed, an addition to the contract of **\$438.00** per bus per day

If a bus is decreased, a reduction to the contract of **\$219.00** per bus per day

F. Contract Adjustments after year 1

Increase in year 2 - **3.0%**

Increase in year 3 - **3.0%**

Increase in year 4 - **3.0%**

Increase in year 5 - **3.0%**

Performance Bond

If required, the annual cost of an annual 50% Performance Bond or Letter of Credit Shall be: **\$573.33** per \$100,000 for each year of the contract.

**The cost of the Performance Bond or Letter of Credit will not be used in the calculation or determination of lowest responsive and responsible bidder but will be added to the cost of the contract, if required.*



Personnel Report for April, 2026

New Hires:

Name	Position	Location	Hire Date
Patrick Salois	Substitute Custodian	District	04/30/2026

Separations:

Name	Position	Location	Separation Date

Transfers:

Name	Position	Location	Transfer Date

Current Vacancies:

Paraeducator – MVS