

NOTICE OF PUBLIC MEETING OF THE FORT DODGE REGIONAL AIRPORT COMMISSION

DATE: JUNE 8, 2026
TIME: 5:30 PM
PLACE: AIRPORT TERMINAL UPPER LEVEL CONFERENCE ROOM

Fort Dodge is a national leader in Character Counts!, endeavoring at all times to promote and model the principles of trustworthiness, respect, responsibility, fairness, caring, and citizenship. In conducting tonight's meeting, we expect that all participants will act in a respectful manner consistent with these principles.

ROLL CALL

1. APPROVAL OF MINUTES FROM THE MAY 11TH, 2026 REGULAR MEETING

2. APPROVAL OF CLAIMS & ADDITIONAL CLAIMS

If additional claims were presented at the meeting, enter them on the minutes under this item.

3. COMMITTEE/DEPARTMENT REPORTS AND CORRESPONDENCE

Airline Update

MONTH YEAR Data

919 Enplanements 35.24 Passengers Per Day

33% Load Factor 0% Canceled Flights

Total Annual Enplanements 2026: 3816

% Difference from May 2025: 8%

% Difference between 2025 & 2026 to date: 16%

Hangar Update

New tenant B-1 on for approval.

Budget Performance Report

FAA Building

Radon, Asbestos, and water testing complete.

Seismic testing was waived due to our geographic location.

Estimated lease start date: October 1, 2026

Rehabilitate Runway 12/30

Start date: June 1st, 2026

Total Project Costs: \$450,779

This Month's Expenses:

McClure Engineering - (04/26/2026-05/30/2026) INV#168855 \$6,071.06

Reconstruct Taxiway B Lighting System

Start Date: May 11th, 2026

Total Project Costs: \$883,579

This Month's Expenses:

McClure Engineering - (04/26/2026-05/30/2026) INV#168853 \$28,265.38

Voltmer Electric - Pay Estimate #2 - \$94,169.69

Lumacurve Invoice# (Signs) - NONE

Renovate Quonset Hangar

Funded through FY2025, FY2026, and FY2027 Iowa DOT Commercial Service Vertical Infrastructure funds.

Waiting until September 2026 and bid it as one project to avoid multiple mobilization costs.

This Month's Expenses:

McClure Engineering -NONE

Jensen Builders LTD -NONE

SRE Pull-Behind Broom

Submitted Grant Application to FAA on 4/3/2026.

Upon receipt of fully executed grant agreement, the contract and bonds can be signed and M-B will process the order.

Total Project Cost: \$482,642

This Month's Expenses:

McClure Engineering - NONE

4. APPROVAL OF GRANT AGREEMENT FOR THE FAA AIP ACQUIRE SRE EQUIPMENT PROJECT IN THE AMOUNT OF \$458,509 UPON ELECTRONIC RECEIPT OF AGREEMENT

The grant application was submitted on April 3rd, 2026. Since streamlining procedures, the FAA now delivers grants electronically which can happen in between commission meetings. The commission chair will receive the first email, and upon signature, the agreement automatically gets sent to the airport attorney, then back to the FAA.

Once every signature is received, it automatically gets sent out to all parties as a fully

executed document.

5. APPROVAL TO SUBMIT A GRANT APPLICATION FOR THE FAA AIRPORT TERMINAL PROGRAM GRANT IN THE AMOUNT OF \$1,000,000

The approval to submit an application was made at the January 12th, 2026, commission meeting.

On May 15th, Sherry Kuntz from Senator Grassley's office sent an email that Fort Dodge Regional Airport was selected to receive \$1,000,000 of federal funding as part of this last year of ATP funding.

The original request for funding was broken down as follows:

Total Project Cost - \$1,025,000

FAA - \$973,750

Local - \$51,250

The awarded amount is:

Total Project Cost - \$1,052,632

FAA - \$1,000,000

Local - \$52,632

6. APPROVAL OF PRIVATE AIRCRAFT LEASE FOR HANGAR B-1

Hangar lease to begin May 18, 2026, contingent upon providing proof of liability insurance.

7. DISCUSSION

FAA Inspection

NPTV Segment

September 12th Fly-In

8. COMMENTS AND QUESTIONS FROM THE PUBLIC

9. ADJOURNMENT: Moved by (name), Seconded by (name) to adjourn the Airport Commission Meeting at (Time) p.m. Motion Carried.

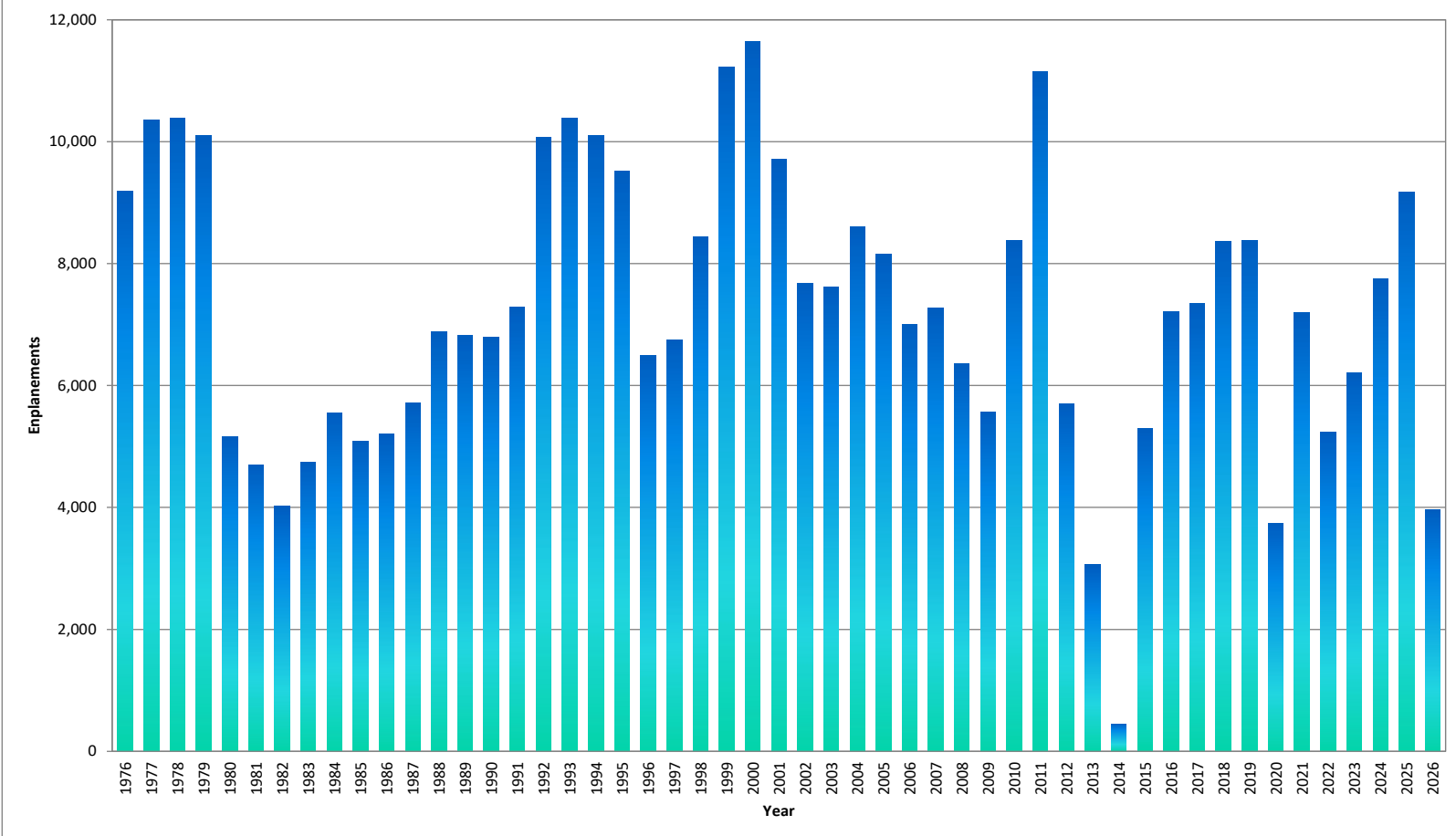
NEXT REGULAR AIRPORT COMMISSION MEETING

**The next Regular Airport Commission Meeting will be held on Monday,
July 13th, 2026 at 5:30 p.m.**

Fort Dodge Regional Airport Monthly Report of Commercial Traffic

SkyWest Airlines													
Flights Summary	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	Jul 2026	Aug 2026	Sept 2026	Oct 2026	Nov 2026	Dec 2026	Airline 2026 YTD Total
Scheduled	53	49	52	52	56								262
Landings	50	47	47	48	56								248
Cancelled	3	2	5	4	0								14
Enplanements	599	596	994	708	919								3816
Deplanements	594	544	943	691	822								3594
Canceled:	3	2	5	4	0								14
Sched/Land	6%	4%	10%	8%	0%								5%
Load Factor	24%	25%	42%	30%	33%								31%
Passengers Per Day	22.97	22.85	38.11	27.15	35.24								11.84
Charters:	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	YTD 2026
Enplanements	0	0	0	0	149								149
Deplanements	0	0	0	0	149								149
Overall Total Enplanements	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	YTD 2026
	599	596	994	708	1068								3965

Annual Enplanements
1976-2026

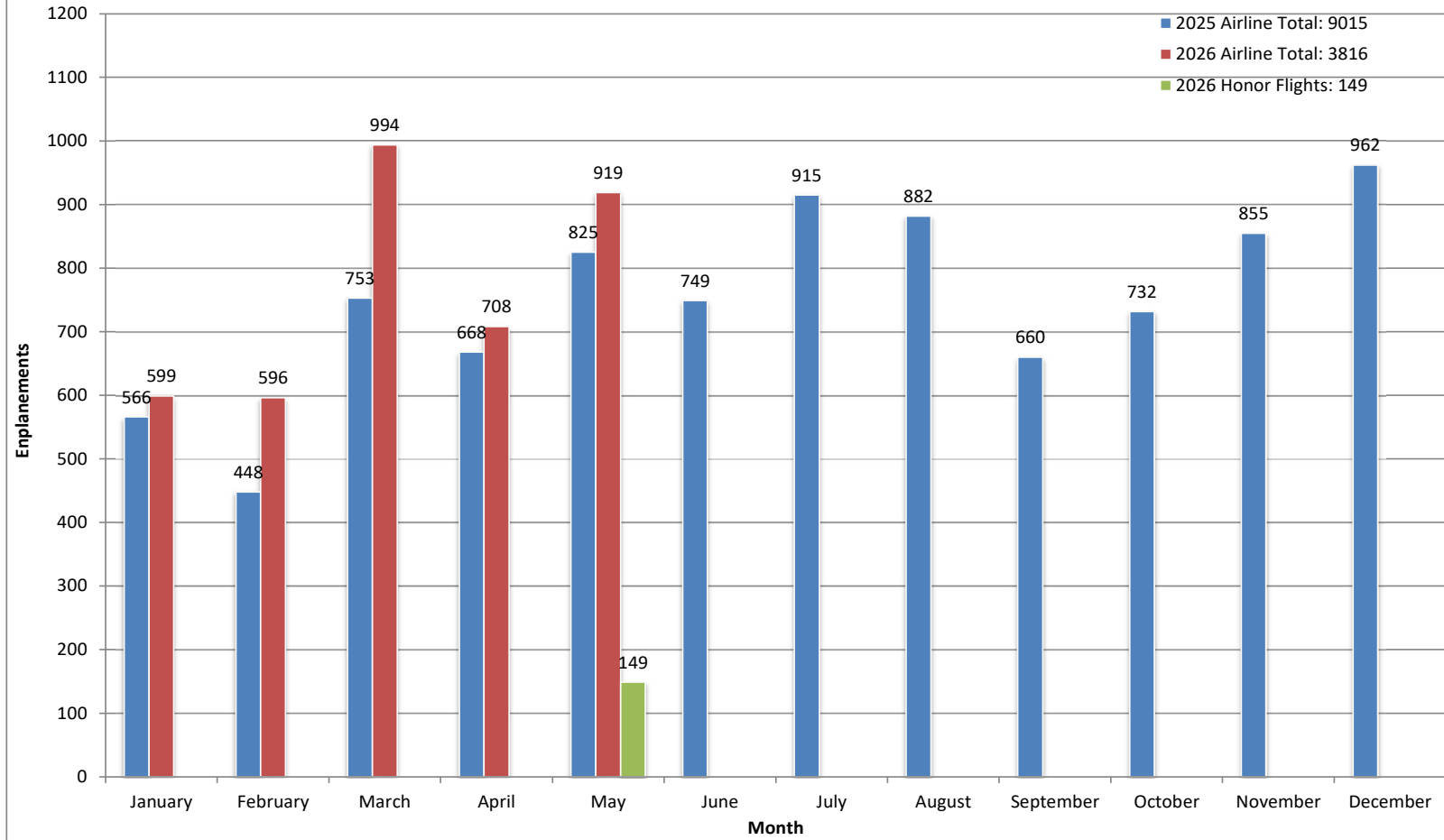


FOD 2016-2026 Enplanements

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Annual Total
2016	413	403	610	537	712	627	654	657	761	582	624	634	7,214
15-16	100%	796%	101%	57%	13%	21%	-3%	47%	12%	-3%	6%	35%	▲ 36%
2017	453	436	606	537	753	617	673	658	728	569	673	651	7,354
16-17	10%	8%	-1%	0%	6%	-2%	3%	0%	-4%	-2%	8%	3%	▲ 2%
2018	611	578	688	668	861	687	712	691	801	702	688	676	8,363
17-18	35%	33%	14%	24%	14%	11%	6%	5%	10%	23%	2%	4%	▲ 14%
2019	565	440	637	680	915	749	782	724	844	664	682	700	8,382
18-19	-8%	-24%	-7%	2%	6%	9%	10%	5%	5%	-5%	-1%	4%	▲ 0%
2020	469	502	352	88	173	263	345	311	352	393	256	237	3,741
19-20	-17%	14%	-45%	-87%	-81%	-65%	-56%	-57%	-58%	-41%	-62%	-66%	▽ -55%
2021	158	208	395	388	516	767	882	891	650	608	817	921	7,201
20-21	-66%	-59%	12%	341%	198%	192%	156%	186%	85%	55%	219%	289%	▲ 92%
19v21	-72%	-53%	-38%	-43%	-44%	2%	13%	23%	-23%	-8%	20%	32%	▽ -14%
2022	422	443	636	373	755	494	451	457	264	270	290	384	5,239
21-22	167%	113%	61%	-4%	46%	-36%	-49%	-49%	-59%	-56%	-65%	-58%	▽ -27%
2023	282	281	528	418	681	532	565	549	709	423	653	585	6,206
22-23	-33%	-37%	-17%	12%	-10%	8%	25%	20%	169%	57%	125%	52%	▲ 18%
2024	387	465	604	572	865	663	784	735	696	612	545	828	7,756
23-24	37%	65%	14%	37%	27%	25%	39%	34%	-2%	45%	-17%	42%	▲ 25%
2025	566	448	753	668	985	749	915	882	660	732	855	962	9,175
24-25	46%	-4%	25%	17%	14%	13%	17%	20%	-5%	20%	57%	16%	▲ 18%
2026	599	596	994	708	1068								3,965
25-26	6%	33%	32%	6%	8%								▲ 16%

Bold numbers include an Honor Flights (~160 passengers)

Comparison of 2025-2026 Passenger Boardings



Budget Performance Report

Date Range 07/01/25 - 05/31/26

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 004 - Airport General									
REVENUE									
Department 33 - AIRPORT									
Division 2370 - AIRPORT GENERAL									
41005	PROPERTY TAX	246,784.00	.00	246,784.00	10,845.52	.00	231,308.93	15,475.07	94
43380	STATE GRANT-AIRPORT	48,000.00	.00	48,000.00	.00	.00	39,138.00	8,862.00	82
44310	AIRPORT LANDING FEES	55,000.00	.00	55,000.00	4,606.00	.00	52,198.00	2,802.00	95
46010	INTEREST	.00	.00	.00	.00	.00	5,888.80	(5,888.80)	+++
46035	FAA BUILDING	20,000.00	.00	20,000.00	.00	.00	1.00	19,999.00	0
46036	AIRLINE REVENUE (AR)	35,000.00	.00	35,000.00	3,023.71	.00	32,858.69	2,141.31	94
46037	FBO	10,500.00	.00	10,500.00	875.00	.00	9,625.00	875.00	92
46038	HANGAR RENT (HR)	148,000.00	.00	148,000.00	11,892.74	.00	141,059.46	6,940.54	95
46039	LAND REVENUE (LR)	.00	.00	.00	.00	.00	10,183.64	(10,183.64)	+++
46040	ADVERTISING (A)	2,500.00	.00	2,500.00	.00	.00	3,184.00	(684.00)	127
46041	BASEMENT (B)	200.00	.00	200.00	.00	.00	300.00	(100.00)	150
46042	GROUND TRANSPORTATION (GT)	7,800.00	.00	7,800.00	.00	.00	.00	7,800.00	0
46043	TSA Rent (TSA)	11,150.00	.00	11,150.00	967.17	.00	10,535.82	614.18	94
47020	AIRPORT FARM INCOME	90,000.00	.00	90,000.00	.00	.00	75,488.07	14,511.93	84
47250	MISC RECEIPTS	.00	.00	.00	.00	.00	882.02	(882.02)	+++
47252	FUEL FLOWAGE FEES (FFF)	19,000.00	.00	19,000.00	1,585.22	.00	18,123.47	876.53	95
47255	CONCESSIONS (C)	1,000.00	.00	1,000.00	135.51	.00	1,106.78	(106.78)	111
47256	NON-AERO OTHER (NAO)	2,500.00	.00	2,500.00	.00	.00	10,137.62	(7,637.62)	406
47257	PASSENGER AERO OTHER (PAO)	10,000.00	.00	10,000.00	300.61	.00	10,341.45	(341.45)	103
49110	EMPLOYEE BENEFITS REIMBURSEMENT	131,019.00	.00	131,019.00	.00	.00	124,892.22	6,126.78	95
Division 2370 - AIRPORT GENERAL Totals		\$838,453.00	\$0.00	\$838,453.00	\$34,231.48	\$0.00	\$777,252.97	\$61,200.03	93%
Department 33 - AIRPORT Totals		\$838,453.00	\$0.00	\$838,453.00	\$34,231.48	\$0.00	\$777,252.97	\$61,200.03	93%
REVENUE TOTALS		\$838,453.00	\$0.00	\$838,453.00	\$34,231.48	\$0.00	\$777,252.97	\$61,200.03	93%
EXPENSE									
Department 33 - AIRPORT									
Division 2370 - AIRPORT GENERAL									
6100	ALL PERSONNEL SERVICES	386,116.00	.00	386,116.00	27,976.03	.00	339,503.73	46,612.27	88
6129	CITY CONTRIB FOR FICA	22,545.00	.00	22,545.00	1,701.44	.00	20,264.72	2,280.28	90
6130	CITY CONTRIB FOR MEDICARE	5,274.00	.00	5,274.00	397.93	.00	4,739.34	534.66	90
6131	CITY CONTRIB FOR IPERS	34,326.00	.00	34,326.00	2,640.92	.00	31,784.10	2,541.90	93
6137	GROUP INSURANCE	68,874.00	.00	68,874.00	3,672.74	.00	76,517.09	(7,643.09)	111
6201	ADS & LEGAL PUBLICATIONS	60,000.00	.00	60,000.00	3,340.20	.00	37,475.43	22,524.57	62
6207	PROFESSIONAL FEES	10,000.00	.00	10,000.00	1,065.00	.00	16,313.40	(6,313.40)	163
6227	DUES/MEMBERSHIPS/SUBSCRIPT	1,200.00	.00	1,200.00	371.17	.00	1,649.69	(449.69)	137
6237	RUG & LAUNDRY SERVICE	3,000.00	.00	3,000.00	97.00	.00	1,203.45	1,796.55	40
6249	POSTAGE	400.00	.00	400.00	.00	.00	391.70	8.30	98
6256	FARM EXPENSES	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0

Budget Performance Report

Date Range 07/01/25 - 05/31/26

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 004 - Airport General									
EXPENSE									
Department 33 - AIRPORT									
Division 2370 - AIRPORT GENERAL									
6258	CONTRACT SERVICES	20,418.00	.00	20,418.00	1,701.50	.00	18,716.50	1,701.50	92
6261	BUILDINGS-REPAIR/MAINTENANCE	35,000.00	.00	35,000.00	415.82	.00	44,815.00	(9,815.00)	128
6262	GROUNDS-REPAIR/MAINTENANCE	34,000.00	.00	34,000.00	1,541.17	.00	30,666.55	3,333.45	90
6263	VEHICLES-REPAIR/MAINTENANCE	10,000.00	.00	10,000.00	15.98	.00	1,827.43	8,172.57	18
6264	EQUIPMENT-REPAIR/MAINTENANCE	25,000.00	.00	25,000.00	211.40	.00	31,238.09	(6,238.09)	125
6265	FAA BUILDING	20,000.00	.00	20,000.00	2,786.25	.00	3,465.17	16,534.83	17
6267	AIRCRAFT RESCUE FIRE FIGHTNG	10,000.00	.00	10,000.00	.00	.00	1,395.00	8,605.00	14
6271	TELEPHONE SERVICE	3,800.00	.00	3,800.00	180.00	.00	3,091.10	708.90	81
6275	TRAINING EXPENSES	3,500.00	.00	3,500.00	70.00	.00	2,595.00	905.00	74
6277	TRAVEL MEALS LODGING	3,500.00	.00	3,500.00	660.48	.00	3,972.44	(472.44)	113
6278	REGISTRATION FEES	1,500.00	.00	1,500.00	.00	.00	675.00	825.00	45
6281	GAS/ELECTRICITY COMBINED	37,000.00	.00	37,000.00	2,594.92	.00	35,317.08	1,682.92	95
6319	OFFICE SUPPLIES	500.00	.00	500.00	35.17	.00	488.62	11.38	98
6321	OPERATING SUPPLIES	7,500.00	.00	7,500.00	124.55	.00	9,283.63	(1,783.63)	124
6329	GAS - DIESEL FUEL	21,000.00	.00	21,000.00	4,008.90	.00	19,207.67	1,792.33	91
6337	CLEANING SUPPLIES	1,800.00	.00	1,800.00	177.06	.00	2,348.35	(548.35)	130
6355	SHOP SUPPLIES	4,500.00	.00	4,500.00	66.94	.00	2,784.60	1,715.40	62
6365	SAND	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0
6398	CLOTHING & UNIFORMS	700.00	.00	700.00	.00	.00	1,804.58	(1,104.58)	258
6402	NEW VEHICLES	.00	.00	.00	.00	.00	3,018.00	(3,018.00)	+++
Division 2370 - AIRPORT GENERAL Totals		\$838,453.00	\$0.00	\$838,453.00	\$55,852.57	\$0.00	\$746,552.46	\$91,900.54	89%
Department 33 - AIRPORT Totals		\$838,453.00	\$0.00	\$838,453.00	\$55,852.57	\$0.00	\$746,552.46	\$91,900.54	89%
EXPENSE TOTALS		\$838,453.00	\$0.00	\$838,453.00	\$55,852.57	\$0.00	\$746,552.46	\$91,900.54	89%
Fund 004 - Airport General Totals									
REVENUE TOTALS		838,453.00	.00	838,453.00	34,231.48	.00	777,252.97	61,200.03	93%
EXPENSE TOTALS		838,453.00	.00	838,453.00	55,852.57	.00	746,552.46	91,900.54	89%
Fund 004 - Airport General Totals		\$0.00	\$0.00	\$0.00	(\$21,621.09)	\$0.00	\$30,700.51	(\$30,700.51)	
Fund 304 - Airport Capital									
REVENUE									
Department 33 - AIRPORT									
Division 7570 - AIRPORT, CAPITAL									
43011	FED GRANT-AIRPORT PROJECTS	2,099,687.00	.00	2,099,687.00	.00	.00	.00	2,099,687.00	0
43380	STATE GRANT-AIRPORT	577,798.00	.00	577,798.00	.00	.00	480,057.00	97,741.00	83
46024	BOND PROCEEDS	260,000.00	.00	260,000.00	.00	.00	400,000.00	(140,000.00)	154
Division 7570 - AIRPORT, CAPITAL Totals		\$2,937,485.00	\$0.00	\$2,937,485.00	\$0.00	\$0.00	\$880,057.00	\$2,057,428.00	30%
Department 33 - AIRPORT Totals		\$2,937,485.00	\$0.00	\$2,937,485.00	\$0.00	\$0.00	\$880,057.00	\$2,057,428.00	30%

Budget Performance Report

Date Range 07/01/25 - 05/31/26

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 304 - Airport Capital									
	REVENUE TOTALS	\$2,937,485.00	\$0.00	\$2,937,485.00	\$0.00	\$0.00	\$880,057.00	\$2,057,428.00	30%
	EXPENSE								
	Department 33 - AIRPORT								
	Division 7570 - AIRPORT, CAPITAL								
6438	CONSTRUCTION PROJECT-FED & DOT AIP	3,115,988.00	.00	3,115,988.00	.00	.00	.00	3,115,988.00	0
	Division 7570 - AIRPORT, CAPITAL Totals	\$3,115,988.00	\$0.00	\$3,115,988.00	\$0.00	\$0.00	\$0.00	\$3,115,988.00	0%
	Department 33 - AIRPORT Totals	\$3,115,988.00	\$0.00	\$3,115,988.00	\$0.00	\$0.00	\$0.00	\$3,115,988.00	0%
	EXPENSE TOTALS	\$3,115,988.00	\$0.00	\$3,115,988.00	\$0.00	\$0.00	\$0.00	\$3,115,988.00	0%
Fund 304 - Airport Capital Totals									
	REVENUE TOTALS	2,937,485.00	.00	2,937,485.00	.00	.00	880,057.00	2,057,428.00	30%
	EXPENSE TOTALS	3,115,988.00	.00	3,115,988.00	.00	.00	.00	3,115,988.00	0%
Fund 304 - Airport Capital Totals		(\$178,503.00)	\$0.00	(\$178,503.00)	\$0.00	\$0.00	\$880,057.00	(\$1,058,560.00)	
	Grand Totals								
	REVENUE TOTALS	3,775,938.00	.00	3,775,938.00	34,231.48	.00	1,657,309.97	2,118,628.03	44%
	EXPENSE TOTALS	3,954,441.00	.00	3,954,441.00	55,852.57	.00	746,552.46	3,207,888.54	19%
	Grand Totals	(\$178,503.00)	\$0.00	(\$178,503.00)	(\$21,621.09)	\$0.00	\$910,757.51	(\$1,089,260.51)	

Annual Totals ▾

Reclass Journal Type

Prior Year ▾

Classification **Fixed Assets**

Fiscal Year **2026**

Beginning Balance \$1,016,773.00	YTD Debit \$575,845.31	YTD Credit \$16,723.84	Current Balance \$1,575,894.47	% Changed 55%
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Month	MTD Debit	MTD Credit	Current Balance	Percent Changed
Beginning Balance			\$1,016,773.00	
July	\$0.00	\$0.00	\$1,016,773.00	0%
August	\$32,539.22	\$0.00	\$1,049,312.22	3%
September	\$126,282.42	\$0.00	\$1,175,594.64	12%
October	\$36,891.57	\$0.00	\$1,212,486.21	3%
November	\$3,077.14	\$0.00	\$1,215,563.35	0%
December	\$56,324.90	\$3,573.84	\$1,268,314.41	4%
January	\$28,445.15	\$0.00	\$1,296,759.56	2%
February	\$44,436.97	\$7,137.00	\$1,334,059.53	3%
March	\$131,962.76	\$6,013.00	\$1,460,009.29	9%
April	\$22,318.11	\$0.00	\$1,482,327.40	2%
May	\$93,567.07	\$0.00	\$1,575,894.47	6%
June	\$0.00	\$0.00	\$1,575,894.47	0%
Total	\$575,845.31	\$16,723.84	\$1,575,894.47	55%

304.1000.002 - CIP



PROGRESS REPORT

PROJECT # **201372-030**

PROJECT **REHABILITATE RUNWAY 12-30** DATE **June 5, 2026**

PRJ MNGR **AUSTIN MORAN, P.E.**

CLIENT **FT. DODGE REGIONAL AIRPORT (KFOD)** Phone **515.964.1229**
1639 NELSON AVE #2 Email: **amoran@mcclurevision.com**
FT. DODGE, IA 50501

REPORT BY **Austin Moran, P.E.**
 Email: amoran@mcclurevision.com

DATE OF REPORT **APRIL 2026** NEXT REPORT **MAY 2026**

SUMMARY OF WORK COMPLETED

- ✓ Reviewed Shop Drawings
- ✓ Coordinated construction tasks prior to start date

CONSTRUCTION MGMT / ADMIN / OBSERVATION SERVICES

I. Construction Admin / Observation Services

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II. Project Closeout Services

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FORECAST OF ACTIVITIES FOR NEXT PERIOD

- Review remaining Shop Drawings
- Begin construction on June 1, closing Runway 12-30
- Coordinate patching and crack sealing inside project area
- Schedule progress meeting
- Close both runways for Phase 2 construction (anticipated June 22 through June 24)
- Reopen Runway 12-30 to traffic
- Achieve substantial completion; hold final walkthrough and develop punch list
- Recommend to Acceptance of Work
- Complete Grant Closeout tasks

SCOPE CHANGES / VALUE ADDED

- N/A

INPUT NEEDED / OTHER ISSUES

- N/A

SCHEDULE MILESTONES

- See attached sheet

PROJECT SCHEDULE
FT. DODGE REGIONAL AIRPORT
FT. DODGE, IOWA
REHABILITATE RUNWAY 12-30

Milestone	Date
Execute CA Services Agreement	June 9, 2025
Pre-Construction Meeting	April 2026
Begin Construction (Notice to Proceed)	June 1 2026
Temporary Closure of Both Runways	June 22 through June 24
Substantial Completion	July 2026
Project Closeout	September 2026



PROGRESS REPORT

PROJECT # **201372-014**

PROJECT **RECONSTRUCT TWY B LIGHTING SYSTEM DESIGN/BIDDING/CONST. ADMIN. SERVICES** DATE **June 5, 2026**

PRJ MNGR **AUSTIN MORAN, P.E.**

CLIENT **FORT DODGE REGIONAL AIRPORT** Phone **515.964.1229**
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FORT DODGE, IA 50501

REPORT BY **Austin Moran, P.E.**
 Email: amoran@mcclurevision.com

DATE OF REPORT **MAY 2026** NEXT REPORT **JUNE 2026**

SUMMARY OF WORK COMPLETED

- ✓ Began construction on Phases 1 and 2 (areas outside runway safety areas and along air carrier apron)
- ✓ Held first progress meetings

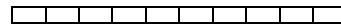
PART II – Construction Admin/Observation



FORECAST OF ACTIVITIES FOR NEXT PERIOD

- Begin construction inside Runway 12-30 safety area, to coincide with Rehabilitate RW 12-30 project start
- Hold progress meeting on bi-weekly basis
- Reopen Runway 12-30; Begin construction inside Runway 6-24 safety area
- Substantially complete project; hold final walkthrough
- Issue Project Punchlist and Address items
- Recommend Acceptance of Project
- Complete and Submit Grant Closeout Report, Record Drawings, Provide Support to Sponsor in completing Grant Closeout Process

PART III – Project Closeout Services



SCOPE CHANGES / VALUE ADDED

- N/A

INPUT NEEDED / OTHER ISSUES

- N/A

SCHEDULE MILESTONES

- See attached sheet, anticipated start date highlighted

PROJECT SCHEDULE
RECONSTRUCT TWY B LIGHTING SYSTEM
FORT DODGE REGIONAL AIRPORT
FORT DODGE, IOWA

Preliminary Design Services

Project Kickoff Meeting	October 3, 2024
Topographic Survey Completed	November 2024
Task Order #16 Executed	December 9, 2024

Final Design Services

Submitted 30% Engineer's Report, Plans, & Prelim. CSPP	December 10, 2024
Submitted 90% Engineer's Report, Plans, Specs, & Final CSPP to Owner	February 18, 2025
Final Review Meeting with Owner	February 21, 2025
Submit 90% Engineer's Report, Plans, Specs, & Final CSPP to FAA	February 27, 2025

Bidding Services

Receive Authorization to Bid	March 14, 2025
Plans and Specifications available to Contractors	March 14, 2025
Receive Bid Online via QuestCDN	April 11, 2025
Present Bids to Airport Commission, Conduct Public Hearing on Plans, Specifications, Form of Contract, and Estimate of Cost, Award Contract, Approve Grant Application	April 14, 2025
Submit Grant Application	no later than May 1, 2025

Construction Administration / Observation Services

Execute Construction Contracts	Summer 2025
Issue Notice to Proceed to Contractor	May 11 th , 2026
Substantial Completion	Early/Mid July, 2026

Memo

Date: June 6, 2026
 Project: FY2026 ATP Project – Terminal Building Renovation and Addition

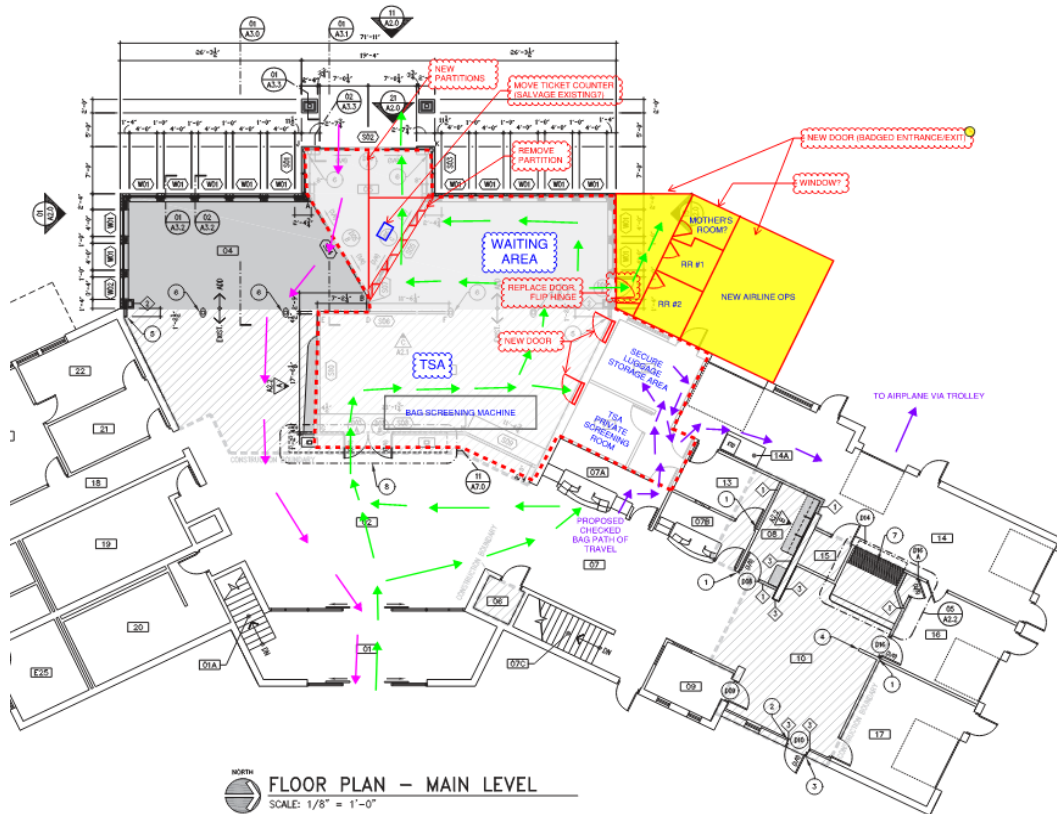
To: Sarah Rustvold, Fort Dodge Regional Airport
 CC: Fort Dodge Regional Airport Commission
 Mikayla Broekemeier, McClure

From: Austin Moran, McClure

Update on ATP Project Delivery Timeline for Design, Bidding, and Construction

Background

The Fort Dodge Regional Airport has initiated the Terminal Rehabilitation and Expansion Project to address increasing passenger volumes and enhance operational efficiency, safety, and passenger amenities. The project includes expanded secure areas, improved passenger flow, ADA-compliant upgrades, and new facilities such as a TSA screening room, nursing room, and expanded circulation space. The Airport submitted its Airport Terminal Program (ATP) grant application in January 2026, which currently represents the sole funding source for the project. See below for the preliminary project limits:





Project Delivery Approach:

The project team has been assembled, including McClure (civil/structural engineering), FM Architecture, and Bluestone Engineering. A pre-design kickoff meeting was held on June 3, 2026, marking the formal start of the design effort.

The project is being advanced on an accelerated timeline. Early-stage engineering tasks are proceeding in parallel with administrative milestones to position the project for timely bidding and construction. To maintain the aggressive schedule required to align with funding and delivery goals, the team has already initiated preliminary engineering activities “at risk,” including data collection, survey coordination, and development of initial models.

Key Project Milestones

1. Design Phase (June – August 2026)

Design is structured into progressive deliverables with regular coordination with the Airport and FAA:

- **June 3, 2026** – Pre-Design Kickoff Meeting (completed)
- **June 19, 2026** – Engineering Contract Execution
- **Late June 2026** – 30% Design Review Meeting (onsite)
- **June 30, 2026** – Submit Informal 30% Design & Draft CSPP
- **July 2026** – 60% Design Review and FAA coordination
- **July 31, 2026** – Informal 60% Submittal to FAA
- **August 19, 2026** – 90% Plans, Specifications & Final CSPP
- **August 31, 2026** – Final Design Review with Owner

Focus: Finalizing scope, incorporating regulatory requirements (FAA AIP standards, ADA, building codes), and coordinating construction phasing to minimize operational disruption.

2. Bidding Phase (September – October 2026)

The bidding phase will proceed immediately upon completion of final design:

- **September 9, 2026 (estimated)** – Plans & Specifications Issued / Notice of Letting Published
- **September 14, 2026** – Airport Board Sets Public Hearing & Letting Date
- **Late September 2026** – Public Hearing Notice Published
- **October 7, 2026 (estimated)** – Bid Letting
- **October 12, 2026** – Public Hearing & Bid Presentation to Airport Board

During this phase, the project team will support contractor outreach, respond to questions, and assist the Airport with bid evaluation.

3. Grant Coordination & Contract Award (October – November 2026)

- **October 15, 2026** – Submit Grant Application (post-bid confirmation)
- **November 20, 2026 (estimated)** – Execute Construction Contract

This step ensures alignment between final project costs and grant funding prior to construction.

4. Construction Phase

- **Late November / Early Winter 2026** – Potential Construction Window #1
- **Late March / Spring 2027** – Potential Construction Window #2

Construction will be phased to maintain airport functionality and accommodate tenants including TSA, SkyWest, and other stakeholders.

Additional considerations include:

- Maintaining passenger operations and safety
- Coordinating temporary facilities and phased sequencing
- Minimizing impacts to utilities and secure areas

We will continue to coordinate closely with the Airport Commission and stakeholders to ensure successful and timely delivery of this critical improvement project.