



Communications Subcommittee Agenda & Meeting Packet

May 28, 2026

6:00 PM

Meeting will be held at the Franklin Municipal Building
355 East Central Street – 2nd Floor, Council Chambers

A NOTE TO RESIDENTS: All citizens are welcome to attend public meetings in person. To **view the live meeting remotely**, citizens are encouraged to watch the live stream on the [Franklin Town Hall TV YouTube channel](#) or the live broadcast on Comcast Channel 9 and Verizon Channel 29. To **listen to the meeting remotely** citizens may call-in using this number: 1-929-205-6099. To **participate in the meeting remotely** citizens may join a [Zoom Webinar](#) using the information provided below. Meetings are recorded and archived by Franklin TV on the [Franklin Town Hall TV YouTube channel](#) and shown on repeat on Comcast Channel 9 and Verizon Channel 29.

ZOOM WEBINAR DETAILS: ID #830 6701 6031 & Link: <https://us02web.zoom.us/j/83067016031>

- **Any participants who wish to speak** during the webinar must enter their **full name and email address** when joining the webinar.
- All participants will be automatically muted upon joining the webinar. In order to speak, participants will need to select the “Raise Hand” function to request to be unmuted.
- All speakers will be required to state their full name and street address before commenting.

Agenda:

1. Current municipal department communications efforts
 - a. Municipal departments will provide an overview of current department communications
 - b. Helpful Resources:
 - i. [National Community Survey data set](#)
2. Town Council Office Hours follow up discussion
3. General discussion on next steps, priorities, and questions
 - a. [2026-2027 Communications Subcommittee work plan](#)
 - b. [Director of Communications & Community Engagement Core Responsibilities & Job Description](#)
4. Selection of next meeting dates
5. Adjourn