

TOWN OF GREATER NAPANEE
Market Square Advisory Committee

A G E N D A

JUNE 23, 2026 at 8:00
124 John St (Town Hall Main Floor)

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- 1. CALL TO ORDER**
- 2. ADOPTION OF AGENDA**
 - 2.1 Adopt Agenda
That the agenda of the Market Square Advisory Committee meeting dated June 23, 2026 be hereby adopted.
- 3. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF**
- 4. ADOPTION OF MINUTES**
 - 4.1 Market Square Advisory Committee - June 2, 2026
That the minutes of the Market Square Advisory Committee meeting dated June 2, 2026 are hereby approved.
- 5. ITEMS FOR DISCUSSION**
 - 5.1 Design Update with Bel-Con team
 - 5.2 Review/Discuss design options
 - 5.3 Summarize discussion points & presentation to Sub-Committee
 - 5.4 Operating Policy & Procedures
- 6. OTHER BUSINESS**
- 7. NEXT MEETING**
- 8. ADJOURNMENT**

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TOWN OF GREATER NAPANEE
Market Square Advisory Committee

MINUTES

02 JUN 2026 at 08:00:00 AM
124 John St (Town Hall Main Floor)

PRESENT: Les Humphries; Jeff Chestnut; Angela Hicks; Catherine Musselman; Trevor Oke, Jim Barber

ABSENT:

STAFF PRESENT: Chris Brown, Director of Parks, Recreation & Culture

CALL TO ORDER

7:58am

ADOPTION OF AGENDA

MSC#13/26

Chestnut, Musselman.

That the agenda of the Market Square Advisory Committee meeting dated June 2, 2026 be hereby adopted.

DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF

Seeing none.

ADOPTION OF MINUTES

MSC#14/26

Hicks, Chestnut.

That the minutes of the Market Square Advisory Committee meeting dated May 14, 2026 are hereby approved.

ITEMS FOR DISCUSSION

Design Update with Bel-Con team

Beth Globe from Bel-Con joined the meeting to introduce herself and the work that she has completed to date. Beth shared some preliminary concept drawings of a proposed ground floor plan for the purposes of group discussion.

Review and Discussion Regarding Design Options and Concepts

The committee members reviewed the proposed ground floor plan and received general input from Beth on the concepts behind the first draft. The focus was on generally about layout of the floor plan and discussion on items like washrooms, accessibility, entrance corridor, storage, coffee bar, and main event space. The Market

Square Advisory Committee has asked Bel-Con to consider feedback and include different types of event setups in the concept drawings.

Develop Initial Design Concepts for Presentation to Sub-Committee

Did not have time to get to this item on the agenda. Moved to next meeting.

Review Operating Policy & Procedures

Did not have time for this review. Moved to next meeting.

OTHER BUSINESS

Seeing none.

NEXT MEETING

Tuesday, June 23rd at Town Hall at 8am.

ADJOURNMENT

MSC#15/26

Barber, Chestnut.

That the Market Square Advisory Committee meeting does hereby adjourn at 9:05am.

Les Humphries, Chair

Chris Brown, Recording Secretary