

**TOWN OF GREATER NAPANEE  
MUNICIPAL HERITAGE COMMITTEE**

**A G E N D A**

**JUNE 18, 2026 at 6:30 p.m.  
Town Hall, 124 John St, Napanee, ON**

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- 1. CALL TO ORDER**
- 2. ADOPTION OF AGENDA**
  - 2.1 Adopt Agenda  
That the agenda of the Municipal Heritage Committee dated June 18, 2026 be hereby adopted.
- 3. DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF**
- 4. ADOPTION OF MINUTES**
  - 4.1 Municipal Heritage Committee Meeting - May 21, 2026  
That the minutes of the Municipal Heritage Committee dated May 21, 2026 are hereby approved.
- 5. ITEMS FOR DISCUSSION**
  - 5.1 Town Crier
  - 5.2 Culture Days
- 6. UNFINISHED BUSINESS**
- 7. OTHER BUSINESS**
  - 7.1 General Information Sharing
- 8. NEXT MEETING**
- 9. ADJOURNMENT**
  - 9.1 Adjourn  
That the Municipal Heritage Committee meeting does hereby adjourn at {TIME}.

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**TOWN OF GREATER NAPANEE**  
**Municipal Heritage Committee**

**MINUTES**

**21 MAY 2026 at 06:30:00 PM**  
**Town Hall, 124 John St, Napanee, ON**

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**PRESENT:** Vice-Chair: Heidi Lind; Councillor Bill Martin; Rick Freeman; Robin Lee; Tricia Small

**ABSENT:** Sylvia Cowhey; Amy Mack

**STAFF PRESENT:** Jessica Walters, Clerk

**CALL TO ORDER**

Heidi Lind called the meeting to order at 6:30 p.m.

**ADOPTION OF AGENDA**

HC#19/26 Lee, Freeman

That the agenda of the Municipal Heritage Committee dated May 21, 2026 be hereby adopted.

**DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF**

There were no disclosures of pecuniary interest.

**ADOPTION OF MINUTES**

HC#20/26 Martin, Lee

That the minutes of the Municipal Heritage Committee dated April 23, 2026 are hereby approved.

**ITEMS FOR DISCUSSION**

Culture Days Planning

There are no updates since the last meeting.

Heritage Plaque Program

The Committee discussed designated properties without a granite plaque to identify how to allocate the 2026 budget. The Committee agreed to approach the owners of 138 Robinson Street to see if they are interested. The owners of 22 Mill Street advised they are not interested at this time.

**UNFINISHED BUSINESS**

Historic Walking Tour

Jessica advised that the walking tour map data is gone from the Town's website and needs to be rebuilt from scratch. Draft documents were circulated to the Committee to confirm whether they are accurate and then IT staff will rebuild.

**Action:** Sylvia will advise Jessica if any changes are needed.

## HERITAGE/STREET SMARTS COMMITTEE - May 21, 2026 Minutes

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### **OTHER BUSINESS**

#### General Information Sharing

- It was noted that the last minutes misstated September 26 as the last farmers' market day - the market is running into October.
- The next steps for the Town Hall renovation are for the contractor to review the Executive Summary of the community survey and create a draft design. Once there is a first draft of a design the three committees will have an opportunity to review and provide feedback.

### **NEXT MEETING**

The next meeting was scheduled for Thursday, June 18, 2026 at 6:30 p.m.

### **ADJOURNMENT**

HC#21/26 Small, Lind

That the Municipal Heritage Committee meeting does hereby adjourn at 7:00 p.m.

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Sylvia Cowhey, Chair

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Jessica Walters, Recording Secretary