



REGULAR COUNCIL MEETING AGENDA

Monday, June 22, 2026 6:30 PM

Greenstone Council Chambers, 1800 Main Street, Geraldton Ward

[Click here to view the livestream](#)

Page

1.1. CALL TO ORDER

1.1.1. Roll Call

1.2. LAND ACKNOWLEDGEMENT

1.2.1. We respectfully acknowledge that the Municipality of Greenstone is situated on the traditional territory of Robinson Superior Treaty and James Bay Treaty No 9. To do so recognizes and respects Indigenous People's long-standing presence in the territory, which is a key step towards reconciliation. The Municipality is committed to its relationships and partnerships with First Nation, Metis, and Inuit people and their communities.

1.3. VISION AND MISSION STATEMENT

1.3.1. Vision: Greenstone strives to be an inviting and inclusive community of communities by fostering quality of life for all in an economically sustainable way.

Mission: Through collaboration and connection with rights holders, communities, and other partners, we will balance Greenstone's needs and expectations by adapting policies and programs to economic realities.

1.4. DECLARATION OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

For meetings where members were absent and had an interest.

1.5. DEPUTATIONS AND PETITIONS

7 - 10 1.5.1. Deputation: Penny Trottier, Council's Governance Practices (Procedural By-Law)

11 - 50 1.5.2. Petition: Gerald Gosselin, Greenstone Gold Mine Camp

1.6. PRESENTATIONS

1.7. CORRESPONDENCE

1.8. CONFIRMATION OF PREVIOUS MEETING MINUTES

51 - 60 1.8.1. **Recommendation: THAT** the Minutes of June 8, 2026 be approved as presented.

1.9. REPORTS FROM STAFF

1. Community Services

2. Public Services

61 - 63 2.1. Director of Public Services, For Your Information: June 2026 Public Services Monthly Report

Recommendation: THAT Council receive monthly Report PS 144-26 submitted by the Director of Public Services as information.

64 - 68 2.2. Director of Public Services, For Your Decision: Blue Box Recycling Depot Operating Agreement

Recommendation: THAT Council authorize the Municipality to enter into Eligible Community Depot Operations Agreement Number 2026-00-001 with Circular Materials to implement and sustain residential Blue Box material recycling depots at the Beardmore, Longlac and Nakina landfill sites for the term of the Agreement; and

THAT Council direct the Clerk to bring back a By-Law at the Regular Meeting of July 13, 2026.

- 69 - 71 3. Fire Services
 3.1. Director of Fire Services, For Your Information: Fire Services Monthly Report
Recommendation: THAT Council receive monthly report FS 166-26 submitted by the Director of Fire Services as information.
- 72 - 75 4. Planning, Communication, and Economic Development
 4.1. Director of Planning, Communication and Economic Development, For Your Decision: Extension of Temporary Use By-Law 23-35
 THAT Council direct staff to bring back a report with a recommendation for decision regarding the application and extension of Temporary Use By-Law 23-35 at the July 13, 2026 Regular Meeting of Council.
- 76 - 79 4.2. Director of Planning, Communication, and Economic Development, For Your Decision: Zoning By-Law Amendment - ZBLA-26-03
Recommendation: THAT Council direct staff to bring back a report with a recommendation for decision regarding the application for a ZBLA for the property located at 517 Main Street, Geraldton Ward, at the July 13, 2026 Regular Meeting of Council.
- 80 - 90 5. Corporate Services
 5.1. Senior Analyst - Finance and Accounting, For Your Information: Variance Analysis - Q1 March 2026
Recommendation: THAT Council receive the March 31, 2026 Variance Analysis report 286-25 as information.
- 91 - 123 6. Administration
 6.1. Clerk, For Your Information: Greenstone O.P.P Detachment Board Annual Report
Recommendation: THAT Council receive the Greenstone O.P.P. Detachment Board Annual Report as information.
- 124 - 127 6.2. CAO, For Your Information: Reconciliation Action Plan Update
Recommendation: THAT Council receive the Reconciliation Action Plan Update Report AT 172-26 as information.

1.10. MOTIONS

- 128 - 130 1.10.1. Director of Public Services, For Your Decision: Contract for Airport Management & Operations
- Recommendation: THAT** Council approve the contract extension agreement for Airports Operations with Loomex until December 31st, 2027, as presented.
- 131 - 134 1.10.2. Director of Public Services, For Your Decision: Award Contract for Inflow & Infiltration Investigation
- Recommendation: THAT** Council award RFP PS-2026-08 Sanitary Sewer Inflow & Infiltration Investigation to Civica Infrastructure Inc. for \$308,189.32 including the non-refundable portion of tax; and
- THAT** the Treasurer be authorized to transfer the necessary funds from the Wastewater System Reserve fund; and
- THAT** Council authorize the CAO to execute the necessary agreement.
- 135 - 145 1.10.3. Manager of Revenue, For Your Decision: Vesting of Failed Tax Sale Properties
- Recommendation: THAT** Council approve the list of lands to be vested by the municipality as per report CORS 165-26, in accordance with Section 379(7.1) of the *Municipal Act, 2001*; and
- THAT** Council authorize Staff to write off taxes in the amount of \$90,530.91 on lands vested by the municipality in accordance with Section 357 (1)(a) of the *Municipal Act, 2001*.
- 146 - 156 1.10.4. Clerk, For Your Direction: Complaints Policy
- Recommendation: THAT** Council approve the draft Complaints Policy as presented; and
- THAT** Council direct the Clerk to prepare a By-Law for the July 13, 2026 Regular Council Meeting for final approval.
- 157 - 160 1.10.5. CAO, For Your Decision: Declaration of Compliance - Ontario Health
- Recommendation: THAT** Council approve the Declaration of Compliance that the Municipality of Greenstone has fulfilled its obligations under the Multi-Sector Service Accountability Agreement in effect during the Applicable Period, subject to the completion of the ARR

- 161 - 164 1.10.6. CAO, For Your Information: Relief Staff at SALC
Recommendation: THAT Council receive Report ADMIN 091-26 as presented and not make changes to staffing complement for the Senior Active Living Centres at this time.

1.11. BY-LAWS

- 165 - 179 1.11.1. Director of Fire Services, For Your Decision - Animbiigoo Zaagi'igan Anishinaabek Fire Protection Services Agreement
THAT By-Law 26-31, being a By-Law to authorize the Mayor and Chief Administrative Officer to execute an Agreement for the Provision of Fire Protection Services between Animbiigoo Zaagi'igan Anishinaabek and the Corporation of the Municipality of Greenstone be approved for passage and enactment.
- 180 - 190 1.11.2. Clerk, For Your Decision: Travel and Expense Reimbursement for Members of Council, Officers and Employees of the Municipality Policy
Recommendation: THAT By-Law 26-32, being a By-Law to adopt the Travel and Expense Reimbursement for Members of Council, Local Boards, Officers and Employees of the Municipality Policy be approved for passage and enactment; and
THAT this By-Law shall come into effect on January 1, 2027.
- 191 - 197 1.11.3. Clerk, For Your Decision: Council Remuneration Policy
Recommendation: THAT By-Law 26-33, being a By-Law to adopt the Council Remuneration Policy be approved for passage and enactment; and
THAT this By-Law shall come into effect on January 1, 2027.

1.12. REPORTS FROM COUNCIL

1.13. DISCUSSION ITEMS

1.14. NOTICE OF MOTION

1.15. CLOSED MEETING (IF REQUIRED)

- 1.15.1. **Recommendation: THAT** Council proceed in-camera at _____ p.m. to consider confidential matters concerning:

Staffing Matter

- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (d) labour relations or employee negotiations;

- 1.15.2. Staffing Matter
- 1.15.3. Review Closed Meeting Minutes - June 8, 2026
- 1.15.4. **Recommendation: THAT** Council now rise from in-camera at _____.

1.16. BUSINESS ARISING FROM CLOSED MEETING (IF APPLICABLE)

- 1.16.1. Report out from the Closed Session

1.17.

- 1.17.1. **Recommendation: THAT** the Closed Meeting Minutes of June 8, 2026 be approved as presented.

1.18. CONFIRMATORY BY-LAW

- 1.18.1. **Recommendation: THAT** By-Law 26-34 being a By-Law to confirm the proceedings of a Meeting of Council this 22nd day of June, 2026 be approved for passage and enactment.

1.19. ADJOURNMENT

- 1.19.1. **Recommendation: THAT** having reached the hour of _____ p.m. we now adjourn.

198

RECEIVED

JUN 16 2026

MUN OF GREENSTONE

By-Law 26-16
Appendix 3

REQUEST FOR DEPUTATION

Meeting Date Request: June 22, 2026

Delegate Name(s): Penny Trottier

Are you speaking on behalf of a group, business or organization? Yes No

Group, Business or Organization Name: _____

Contact Information

Mailing Address: _____

Email: _____

Phone: _____

Reason for requesting Deputation (add pages if necessary):

My deputation concerns Council's governance practices, specifically the public participation rules contained in the Municipality of Greenstone's Procedure by-Law and the policies published on the "Speaking Before Council's page. This is a governance matter under Council's authority not an administrative or operational matter handled by staff.

What action are you hoping to receive from Council (add pages if necessary):

That Council review the public participation rules in the Procedure By-Law and consider amendments that improve transparency, accessibility, and resident engagement.

Have you appeared before Council in the past regarding this topic? Yes No

Have you attached your speaking notes to this form (mandatory)? Yes No

Signature:  Date: June 12 2026

Individuals who submit this form to Council should be aware that any personal information contained within their communications may become part of the public record and may be made available to the public through the Council Agenda process. Meetings of Council are open to the public, recorded and streamed to a live audience.

Collection of personal information: Personal information contained on this form is collected under the authority of the *Municipal Freedom of Information and Protection of Privacy Act*, and will be used for the purpose of providing correspondence relating to your request. Questions about this collection should be directed to the Clerk at 807-854-1100 extension 2059.

Follow-up to the reason for requesting Deputation:

I will be addressing: Council's current public participation rules, the barriers these rules create for residents, and how these rules compare to other Northern Ontario municipalities—the impact of these rules on transparency, accountability, and democratic access.

Because this deputation relates directly to Council's own by-laws and Council's governance responsibilities, it falls squarely within the definition of a Council Matter as required for deputations.

This topic cannot be resolved by staff, nor is it an operational issue. It concerns Council's own procedures, which only Council has the authority to review or amend.

Requested Outcome. That Council receive the deputation as a governance matter and consider reviewing the public participation rules within the Procedure By-Law to ensure they support transparency, accessibility, and meaningful resident engagement.

Good evening, Mayor and Members of Council. My name is Penny Trotter.

I know everyone here has already read my letter. I would like to note that after reviewing four northern Ontario municipalities' Request for Deputation forms, the average requirement for upfront speaking notes is exactly zero. Greenstone appears to be the only municipality creating this additional barrier.

I am here to speak about public participation and the principle of meaningful representation. Residents cannot participate effectively in municipal decision-making when the rules make it difficult or impossible for them to speak to Council. If residents are expected to pay taxes and fees, they must have a fair and accessible way to participate in decisions that affect them.

"I attended the Greenstone Council meeting on June 8, 2026, with the intention of asking questions about that evening's agenda. When I attempted to file a deputation request after the agenda was released on Friday, June 5, 2026, I discovered that the Procedure By-law—amended in April 2026—now requires deputation requests to be submitted by **Tuesday at noon**, nearly a full week before the meeting and **before the agenda is even released**.

Before this April amendment, many residents reasonably believed the deadline was the **Monday before the agenda was released**, because the municipality never clearly communicated otherwise. The wording was vague, and the process was unclear. The April amendment resolved that uncertainty, but it did so by moving the deadline even earlier — to Tuesday at noon — which further restricts residents' ability to participate meaningfully.

Because I could not submit a deputation after seeing the agenda, which was released on June 5 2026, I followed the alternative guideline to have a councillor present my questions at the June 8 2026 meeting. I contacted two Geraldton councillors, forwarded my questions, and requested their assistance. Unfortunately, during the meeting, none of the questions I submitted were raised. This experience highlights the need for residents to speak directly to Council about agenda items.

To show why Greenstone's current process needs improvement, I want to compare it to the practices of other Northwestern Ontario municipalities.

- **Thunder Bay**, a city of over 100,000 people, releases its agendas on Wednesday and accepts delegation requests until Friday at noon—*after* the agenda is published.
- **Nipigon**, population 1,600, accepts delegation requests until Friday at 4:00 p.m.—again, *after* the agenda is released.
- **Sioux Lookout and Red Lake**, both smaller than Greenstone, accept delegation requests up to the day before the meeting. Their systems are designed to make participation easier, not harder.

Now let's compare that to Greenstone.

Greenstone requires delegation requests by **Tuesday at noon**, even though the agenda is not released until **Friday afternoon**. This means residents must request to speak **four days before they know what Council will be discussing**. Greenstone also requires a full written transcript

when submitting a Request for Deputation—something not required anywhere else in Ontario. These rules limit resident participation and undermine meaningful representation.

If residents are expected to shoulder increasing taxes and fees, then residents deserve a fair opportunity to speak to the decisions that affect them.

I am requesting that Council consider a formal amendment to the Council Procedure By-law, specifically the sections governing deputations and public participation:

1. Release agendas earlier, ideally on Thursday of the previous week.
2. Allow delegation requests **after** the agenda is published, not before.
3. Remove the requirement to attach full speaking notes when submitting a deputation request.

These changes cost nothing. They bring Greenstone in line with the democratic practices already used across Northwestern Ontario, proving that population size is not a barrier to transparency.

Thank you, Mayor and Council.

add about Timiskaming population
speaking to the clerk, of 33,000
always offer public people
speaking.

REQUEST FOR DEPUTATION

Meeting Date Request: June 22/26.
Delegate Name(s): Gerald Garselin
Are you speaking on behalf of a group, business or organization? Yes No
Group, Business or Organization Name: Petition

Contact Information:
Mailing Address: [Redacted] Longue Pointe, PQ J40.
Email: [Redacted]
Phone: [Redacted]

Reason for requesting Deputation (add pages if necessary):
To present a petition

What action are you hoping to receive from Council (add pages if necessary):

Have you appeared before Council in the past regarding this topic? Yes No
Have you attached your speaking notes to this form (mandatory)? Yes No

Signature: [Signature] Date: Jan 16/26.

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On behalf of residents of Greenstone, we are submitting this petition for Council's consideration for the purpose of refusing the application for a permanent camp for the life of the mine at GGM. Residents are against it as it does not benefit our community. The current camp can remain for the sole purpose of lodging contractors and specialized workers during maintenance and shut-downs.

Handwritten mark

To Mayor and Members of Council

Date: February 12, 2026

We, the undersigned, hereby submit this Petition for Council's consideration for the purpose of: Refusing application for a permanent camp for the life of the mine at GGM. Residents are against it as it does not benefit our community. The current camp can remain for the sole purpose of lodging contractors and specialized workers during maintenance and shut-downs.

Please type or print clearly when completing this form.

Name: Gary Hook, Address: [Redacted], Signature: [Handwritten Signature]

Name: Andrea Thompson, Address: [Redacted], Signature: [Handwritten Signature]

Name: Riley Wabnose, Address: [Redacted], Signature: [Handwritten Signature]

Name: Jim Tring, Address: [Redacted], Signature: [Handwritten Signature]

Name: Dale Wian, Address: [Redacted], Signature: [Handwritten Signature]

Name: Mario St. Aubin, Address: [Redacted], Signature: [Handwritten Signature]

Name: Jacob Aaltonen, Address: [Redacted], Signature: [Handwritten Signature]

Name: Norma DuValle, Address: [Redacted], Signature: [Handwritten Signature]

This petition will be considered a public document and all information contained in it may be subject to the scrutiny of the Municipality and other members of the general public.

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(1)

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Please type or print clearly when completing this form.

Name: Celine Echum Address: [Redacted] Signature: [Handwritten Signature]

Name: [Handwritten Name] Address: [Redacted] Signature: [Handwritten Signature]

Name: [Handwritten Name] Address: [Redacted] Signature: [Handwritten Signature]

Name: DJ Abraham Address: [Redacted] Signature: [Handwritten Signature]

Name: Paulette Abraham Address: [Redacted] Signature: [Handwritten Signature]

Name: Travis Paquette Address: [Redacted] Signature: [Handwritten Signature]

Name: Janier Lantin Address: [Redacted] Signature: [Handwritten Signature]

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does not benefit our community. The current camp can remain for the sole purpose of lodging
contractors and specialized workers during maintenance and shut-downs.**

Please type or print clearly when completing this form.

Name	Address	Signature
<u>Natasha Johnson</u>		<u>Natasha Johnson</u>

Name	Address	Signature
<u>James Chapais</u>		<u>James Chapais</u>

Name	Address	Signature
<u>Tracy Gagnon</u>		<u>Tracy Gagnon</u>

Name	Address	Signature
<u>DEMISE CHAPAIS</u> <u>Demise Chapais</u>		<u>Demise Chapais</u>

Name	Address	Signature
<u>Mylene Madigan</u>		<u>Mylene Madigan</u>

Name	Address	Signature
<u>Tamara Goupil</u>		<u>Tamara Goupil</u>

Name	Address	Signature
<u>ROBERT D. VAIL</u>		<u>Robert D. Vail</u>

Name	Address	Signature
<u>Celine DuVall</u>		<u>Celine DuVall</u>

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③

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Please type or print clearly when completing this form.

Name	Address	Signature
Waylan L	[Redacted]	Waylan L

Name	Address	Signature
Kayla C.	[Redacted]	[Signature]

Name	Address	Signature
Jen Tops	[Redacted]	Jen Tops

Name	Address	Signature
Debbie Fortier	[Redacted]	Debbie Fortier

Name	Address	Signature
Rhonda Slyford	[Redacted]	Rhonda Slyford

Name	Address	Signature
Adrienne Fortier	[Redacted]	[Signature]

Name	Address	Signature
[Signature]	[Redacted]	[Signature]

Name	Address	Signature
Pauline Vidette	[Redacted]	Pauline Vidette

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4

To Mayor and Members of Council

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Please type or print clearly when completing this form.

Name	Address	Signature
Joël Rivin	[REDACTED]	[Signature]

Name	Address	Signature
------	---------	-----------

Yvon Bourgault	[REDACTED]	Y.B
Name	Address	Signature

Lois Bourgault	[REDACTED]	[Signature]
Name	Address	Signature

Mano Forget	[REDACTED]	Mano Forget
Name	Address	Signature

LES McLEAN	[REDACTED]	L. McLean
Name	Address	Signature

CAROLE McLEAN	[REDACTED]	C. McLean
Name	Address	Signature

Silvie Maffei	[REDACTED]	[Signature]
Name	Address	Signature

RAY McCLORY	[REDACTED]	R. McClory
Name	Address	Signature

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Please type or print clearly when completing this form.

Name: C. Louise A. Weber
Address: [Redacted]
Signature: [Handwritten Signature]

Name: Doug Hildebrandt
Address: [Redacted]
Signature: [Handwritten Signature]

Name: GRAHAM ECHUM
Address: [Redacted]
Signature: [Handwritten Signature]

Name: JASON MOFFAT
Address: [Redacted]
Signature: [Handwritten Signature]

Name: JPLauzon
Address: [Redacted]
Signature: [Handwritten Signature]

Name: GAETANE
Address: [Redacted]
Signature: [Handwritten Signature]

Name: Sylvain Veer
Address: [Redacted]
Signature: [Handwritten Signature]

Name: Suzanne Veer
Address: [Redacted]
Signature: [Handwritten Signature]

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Please type or print clearly when completing this form.

Name	Address	Signature
Jessica Krieger	[Redacted]	
Name	Address	Signature

Name	Address	Signature
Wade Paterson	[Redacted]	
Name	Address	Signature

Name	Address	Signature
Jesse Krieger	[Redacted]	
Name	Address	Signature

Name	Address	Signature
Jon Cardier	[Redacted]	
Name	Address	Signature

Name	Address	Signature
Kara Abraham	[Redacted]	
Name	Address	Signature

Name	Address	Signature
Jocelyne Shea	[Redacted]	
Name	Address	Signature

Name	Address	Signature
Marcy Desmoulin	[Redacted]	
Name	Address	Signature

Name	Address	Signature
Huguette Lachance	[Redacted]	
Name	Address	Signature

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Please type or print clearly when completing this form.

Name	Address	Signature
<u>Donna Mendocano</u>	[Redacted]	<u>[Signature]</u>
Name	Address	Signature
<u>Laura Vanden Boomen</u>	[Redacted]	<u>[Signature]</u>
Name	Address	Signature
<u>Denny Michaux</u>	[Redacted]	<u>[Signature]</u>
Name	Address	Signature
<u>Kate Linds</u>	[Redacted]	<u>[Signature]</u>
Name	Address	Signature
<u>Vicki Mag...</u>	[Redacted]	<u>[Signature]</u>
Name	Address	Signature
<u>Jeanne Taylor</u>	[Redacted]	<u>[Signature]</u>
Name	Address	Signature
<u>Jenna Taylor</u>	[Redacted]	<u>[Signature]</u>
Name	Address	Signature
<u>Murielle Lachance</u>	[Redacted]	<u>[Signature]</u>

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Please type or print clearly when completing this form.

Name	Address	Signature
Corena Zoccali <i>Corena Zoccali</i>	[REDACTED]	<i>Corena Zoccali</i>

Name	Address	Signature
Justin Nagy-Pineau <i>Justin Nagy-Pineau</i>	[REDACTED]	<i>Justin Nagy-Pineau</i>

Name	Address	Signature
Diane Authier <i>Diane Authier</i>	[REDACTED]	<i>Diane Authier</i>

Name	Address	Signature
Blanche Laverie <i>Blanche Laverie</i>	[REDACTED]	<i>Blanche Laverie</i>

Name	Address	Signature
Yanick Bourgeois <i>Yanick Bourgeois</i>	[REDACTED]	<i>Yanick Bourgeois</i>

Name	Address	Signature
Doug FARRIS <i>Doug FARRIS</i>	[REDACTED]	<i>Doug FARRIS</i>

Name	Address	Signature
Chantal Quirion <i>Chantal Quirion</i>	[REDACTED]	<i>Chantal Quirion</i>

Name	Address	Signature
Louise Leveson <i>Louise Leveson</i>	[REDACTED]	<i>Louise Leveson</i>

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(9)

To Mayor and Members of Council

Date: February 12, 2026

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Refusing application for a permanent camp for the life of the mine at GGM. Residents are against it as it does not benefit our community. The current camp can remain for the sole purpose of lodging contractors and specialized workers during maintenance and shut-downs.

Please type or print clearly when completing this form.

Name Address Signature
Lise Gauthier [Redacted] Lise Gauthier

Name Address Signature
CRAIG WESLEY [Redacted] Craig Wesley

Name Address Signature
KATHRYN MICHAUD [Redacted] Kathryn Michaud

Name Address Signature
Amber Ouellet [Redacted] Amber Ouellet

Name Address Signature
Doris Dumont [Redacted] Dumont

Name Address Signature
JUNE SPENCE [Redacted] June Spence

Name Address Signature
Kayla Chapais [Redacted] Kayla Chapais

Name Address Signature
TAMMY M^C CRAW [Redacted] Tammy McCraw

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Please type or print clearly when completing this form.

Name Address Signature
Corey Middleton [Redacted] Corey Middleton

Name Address Signature
James Byrley [Redacted] James Byrley

Name Address Signature
Deward Dodson [Redacted] Deward Dodson

Name Address Signature
Lynn Fisher [Redacted] Lynn Fisher

Name Address Signature
Mack Kayser [Redacted] Mack Kayser

Name Address Signature
Jeremy Johnson [Redacted] Jeremy Johnson

Name Address Signature
Art Curston [Redacted] Art Curston

Name Address Signature
Eugene [Redacted] Eugene Abernethy

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(11)

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Please type or print clearly when completing this form.

Name Address Signature
Sherry Zetti [Redacted] Sherry Zetti
Name Address Signature

Name Address Signature
Jordynn [Redacted] Jordynn
Name Address Signature

Name Address Signature
Madi Tansig [Redacted] Madi Tansig
Name Address Signature

Name Address Signature
Dalton Abraham [Redacted] Dalton Abraham
Name Address Signature

Name Address Signature
Chian Foley [Redacted] Chian Foley
Name Address Signature

Name Address Signature
Augustus Baycroft [Redacted] Augustus Baycroft
Name Address Signature

Name Address Signature
Dalton Paterson [Redacted] Dalton Paterson
Name Address Signature

Name Address Signature
Michel Beaudin [Redacted] Michel Beaudin
Name Address Signature

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does not benefit our community. The current camp can remain for the sole purpose of lodging
contractors and specialized workers during maintenance and shut-downs.**

Please type or print clearly when completing this form.

Name Address Signature
Gaston Laflamme [Redacted] [Signature]

Name Address Signature
Nicole Jourdain [Redacted] [Signature]

Name Address Signature
Louka Kampela [Redacted] [Signature]

Name Address Signature
Kelsy Lafontaine [Redacted] [Signature]

Name Address Signature
Kristin Gagnon [Redacted] [Signature]

Name Address Signature
Krew Stephanson [Redacted] [Signature]

Name Address Signature
Shawn Ross [Redacted] [Signature]

Name Address Signature
Victor Lavoie [Redacted] [Signature]

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Please type or print clearly when completing this form.

Name Address Signature
Claude Morrissette [Redacted] Claude Morrissette

Name Address Signature
Marilyn Morrissette [Redacted] Marilyn Morrissette

Name Address Signature
Peren Hildebrand [Redacted] Peren Hildebrand
MICHAEL SERRE

Name Address Signature
Michelle Serre [Redacted] Michelle Serre

Name Address Signature
Murielle Serre [Redacted] Murielle Serre

Name Address Signature
Kevin Lemeray [Redacted] Kevin Lemeray

Name Address Signature
Kaylee Echum [Redacted] Kaylee Echum

Name Address Signature
JK. BUDORF [Redacted] JK. BUDORF

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Please type or print clearly when completing this form.

Name Address Signature
ROGER PAQUETTE [Redacted] Roger Paquette

Name Address Signature
Debbie Wesley [Redacted] Debbie Wesley

Name Address Signature
John Pyskka [Redacted] John Pyskka

Name Address Signature
FRED DENAVINS [Redacted] Fred Denavins

Name Address Signature
GAETAN Bolduc [Redacted] Gaetan Bolduc

Name Address Signature
GRACIEN GAGNON [Redacted] Gracien Gagnon

Name Address Signature
Tommy Wesley [Redacted] Tommy Wesley

Name Address Signature
Linda Budge [Redacted] Linda Budge

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contractors and specialized workers during maintenance and shut-downs.**

Please type or print clearly when completing this form.

Name	Address	Signature
Terry Henderson	[Redacted]	T. Henderson

Name	Address	Signature
Bernadine Mendowegan	[Redacted]	[Signature]

Name	Address	Signature
Aidon Fortier	[Redacted]	[Signature]

Name	Address	Signature
Hélène Pallant	[Redacted]	Hélène Pallant

Name	Address	Signature
Ashley Pichy	[Redacted]	[Signature]

Name	Address	Signature
Georgette Abraham	[Redacted]	[Signature]

Name	Address	Signature
FRANCOIS GANON	[Redacted]	[Signature]

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Please type or print clearly when completing this form.

Name	Address	Signature
<u>Jacques Madem</u>		<u>Jacques Madem</u>
Name	Address	Signature
<u>Matthew Henry</u>		<u>Matthew Henry</u>
Name	Address	Signature
<u>Daniel Rawcock</u>		<u>Dan Rawcock</u>
Name	Address	Signature
<u>Sonja English</u>		<u>S. English</u>
Name	Address	Signature
<u>Will Marstowski</u>		<u>Will Marstowski</u>
Name	Address	Signature
<u>John J. Barnes</u>		<u>John J. Barnes</u>
Name	Address	Signature
<u>Kolby Johnson</u>		<u>KMJ</u>
Name	Address	Signature
<u>Melanie Kempel</u>		<u>Melanie Kempel</u>

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Please type or print clearly when completing this form.

Name Address Signature
Sophie Head [Redacted] Sophie Head

Name Address Signature
Beverly Millette [Redacted] Beverly Millette

Name Address Signature
Brandon Byerley [Redacted] Brandon Byerley

Name Address Signature
Gyrlaine Daraichy [Redacted] Gyrlaine Daraichy

Name Address Signature
Nathaly Duguay [Redacted] Nathaly Duguay

Name Address Signature
Donald Poulin [Redacted] Donald Poulin

Name Address Signature
Sam Segutch [Redacted] Sam Segutch

Name Address Signature
Steph [Redacted] Steph

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Please type or print clearly when completing this form:

Name	Address	Signature
	[Redacted]	Ania Lafrenier


Name	Address	Signature
	[Redacted]	-


Name	Address	Signature
Ralvin Godin	[Redacted]	

Name	Address	Signature
NICOLE GROSS	[Redacted]	

Name	Address	Signature
Janis McIntyre "Dove that flies through Thunder Storms AKA Janis"	[Redacted]	

Name	Address	Signature
PERRY BEAUVIA	[Redacted]	Perry Beaumont BIG BAD BEAU.

Name	Address	Signature
Susan Ballay	[Redacted]	

Name	Address	Signature
George McKay	[Redacted]	

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Please type or print clearly when completing this form.

Name Address Signature
Jacqueline Gagnon [Redacted] Jacqueline Gagnon
Name Address Signature

Name Address Signature
Karmin Temple [Redacted] Karmin Temple
Name Address Signature

Name Address Signature
Nicole Fauvelle [Redacted] Nicole Fauvelle
Name Address Signature

Name Address Signature
Carly Gillam-Wright [Redacted] Carly Gillam-Wright
Name Address Signature

Name Address Signature
Jean-Marc Gagnon [Redacted] Jean-Marc Gagnon
Name Address Signature

Name Address Signature
Marc Gagnon [Redacted] Marc Gagnon
Name Address Signature

Name Address Signature
L. Leaudry [Redacted] L. Leaudry
Name Address Signature

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contractors and specialized workers during maintenance and shut-downs.**

Please type or print clearly when completing this form.

Name Address Signature
Pashuron [Redacted] *Pashuron*

Name Address Signature
Sh [Redacted] *Sh*

Name Address Signature
Bernard Baillargeon [Redacted] *B. Baillargeon*

Name Address Signature
Chris Lavoie [Redacted] *Chris Lavoie*

Name Address Signature
Keith Ferris [Redacted] *Keith Ferris*

Name Address Signature
Michael Filgon [Redacted] *Michael Filgon*

Name Address Signature
Virgil Chapais [Redacted] *Virgil Chapais*

Name Address Signature
CLETUS CHAPAIS [Redacted] *CLETUS CHAPAIS*

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Please type or print clearly when completing this form.

Name	Address	Signature
DENNIS MUGKADY	[REDACTED]	[Signature]

Name	Address	Signature
ROBT BEALDRIA	[REDACTED]	[Signature]

Name	Address	Signature
ED. PARISE	[REDACTED]	[Signature]

Name	Address	Signature
Neil Marcis	[REDACTED]	[Signature]

Name	Address	Signature
Erny Jimms	[REDACTED]	[Signature]

Name	Address	Signature
Tim Griffin	[REDACTED]	[Signature]

Name	Address	Signature
Nathalie Breton	[REDACTED]	[Signature]

Name	Address	Signature
LINDA GOSSELIN, Linda	[REDACTED]	[Signature]

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contractors and specialized workers during maintenance and shut-downs.**

Please type or print clearly when completing this form.

Name	Address	Signature
MARC DUELLET	[REDACTED]	Marc Duelllet
Glen Jones	[REDACTED]	Glen Jones
Ryan Duhamel	[REDACTED]	Ryan Duhamel
STEVE CURTIS	[REDACTED]	SCA
Johnny Dias	[REDACTED]	Johnny Dias
Dominic Cardinal	[REDACTED]	Dominic Cardinal
Maria Spina	[REDACTED]	Maria Spina
Natalie Crego	[REDACTED]	Natalie Crego

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Please type or print clearly when completing this form.

Name Address Signature
Ronald Rosselin [Redacted] *[Signature]*

Name Address Signature
Elizabeth Gosselin [Redacted] *[Signature]*

Name Address Signature
MARIO Levesque [Redacted] *[Signature]*

Name Address Signature
Mandy Carquillat [Redacted] *[Signature]*

Name Address Signature
René Blouin [Redacted] *[Signature]*

Name Address Signature
MARIO BOISUEFT [Redacted] *[Signature]*

Name Address Signature
MARE MAXWELL [Redacted] *[Signature]*

Name Address Signature
Robert Paine [Redacted] *[Signature]*

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Please type or print clearly when completing this form.

Name	Address	Signature
<u>Emilien Charsson</u>	[REDACTED]	<u>Emilien Charsson</u>

Name	Address	Signature
<u>GILLES BOURGEOIN</u>	[REDACTED]	<u>Gilles Bourgoain</u>

Name	Address	Signature
<u>NICOLE DESROSENIERS</u>	[REDACTED]	<u>[Signature]</u>

Name	Address	Signature
<u>SIMON DESAN LNIERS</u>	[REDACTED]	<u>[Signature]</u>

Name	Address	Signature
<u>R. Luss</u>	[REDACTED]	<u>R. Luss</u>

Name	Address	Signature
<u>ANDREW NIELSEN</u>	[REDACTED]	<u>[Signature]</u>

Name	Address	Signature
<u>Bernice Nielsen</u>	[REDACTED]	<u>[Signature]</u>

Name	Address	Signature
<u>Colette Dufault</u>	[REDACTED]	<u>Colette Dufault</u>

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Please type or print clearly when completing this form.

Name	Address	Signature
Terry Gerrard	[Redacted]	<i>Terry Gerrard</i>

Name	Address	Signature
Bob Bruner	[Redacted]	<i>Bob Bruner</i>

Name	Address	Signature
Sylvie Duval	[Redacted]	<i>Sylvie Duval</i>

Name	Address	Signature
Natashia Marszowski	[Redacted]	<i>Natashia Marszowski</i>

Name	Address	Signature
Rachelle Marszowski	[Redacted]	<i>Rachelle Marszowski</i>

Name	Address	Signature
Andrew Blouin	[Redacted]	<i>Andrew Blouin</i>

Name	Address	Signature
Linda Alarie	[Redacted]	<i>Linda Alarie</i>

Name	Address	Signature
Carolyn Sullivan	[Redacted]	<i>Carolyn Sullivan</i>

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Please type or print clearly when completing this form.

Name Address Signature
Lucie Gerrard [Redacted] Lucie Gerrard

Name Address Signature
Chayse Olaveson [Redacted] CO

Name Address Signature
Jacyntho Die [Redacted] Jacyntho Die

Name Address Signature
Trent Abernethy [Redacted]

Name Address Signature
Emily Larson [Redacted] Emily Larson

Name Address Signature
Bobby Beaulieu [Redacted] Bobby Beaulieu

Name Address Signature
Jerome Placken [Redacted]

Name Address Signature
NORMA MA Hebert [Redacted] Norma Ma Hebert

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Please type or print clearly when completing this form.

Name Address Signature
Brandon Zehr [Redacted] [Signature]
Name Address Signature

Name Address Signature
Corrie Beaulieu [Redacted] [Signature]
Name Address Signature

Name Address Signature
DOUG FARRIS [Redacted] [Signature]
Name Address Signature

Name Address Signature
Chelsea Abernethy [Redacted] [Signature]
Name Address Signature

Name Address Signature
Lilliane Honey [Redacted] [Signature]
Name Address Signature

Name Address Signature
GASTON VIVIER [Redacted] [Signature]
Name Address Signature

Name Address Signature
BRIAN DESLOCHERS [Redacted] [Signature]
Name Address Signature

Name Address Signature
Mona Quinlan [Redacted] [Signature]
Name Address Signature

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(28)


To Mayor and Members of Council

Date: February 12, 2026

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Please type or print clearly when completing this form.

Name	Address	Signature
Martene Mitchell	[REDACTED]	

Name	Address	Signature
Samantha Gerrard	[REDACTED]	

Name	Address	Signature
Tracy Ruby	[REDACTED]	

Name	Address	Signature
Jenny Arsenault	[REDACTED]	

Name	Address	Signature
Chris Hill	[REDACTED]	

Name	Address	Signature
Chantal Lavoie	[REDACTED]	

Name	Address	Signature
John Beizade	[REDACTED]	

Name	Address	Signature
Alan FRIEHAUD	[REDACTED]	

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Please type or print clearly when completing this form.

Name Address Signature
GEORGE MORRISSETTE [Redacted] Long Lac

Name Address Signature
Melissa Forget [Redacted]

Name Address Signature
S. Schwan [Redacted]

Name Address Signature
Janis Tring [Redacted]

Name Address Signature
R. Bouchard [Redacted]

Name Address Signature
FRANCOISE LAROSE [Redacted]

Name Address Signature
SERVIAN LACLAIR [Redacted]

Name Address Signature
Sachie Messy [Redacted]

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Please type or print clearly when completing this form.

Name Address Signature
Maurice Gauthier [Redacted] M. Gauthier

Name Address Signature
Suzanne Cyr [Redacted] Suzanne Cyr

Name Address Signature
Leif-Loic [Redacted] Leif-Loic

Name Address Signature
Tanya Couture [Redacted] Tanya Couture

Name Address Signature
RICHARD SANDOZ [Redacted] R. Sandoz

Name Address Signature
Joe Nieman [Redacted] Joe Nieman

Name Address Signature
Justin Del [Redacted] Justin Del

Name Address Signature
Tania Lantin [Redacted] Tania Lantin

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Please type or print clearly when completing this form.

Name	Address	Signature
<i>Michel Boulay</i>	[Redacted]	<i>M.B.</i>

Name	Address	Signature
<i>Damon Logards</i>	[Redacted]	<i>D Logards</i>

Name	Address	Signature
<i>Clark Furlong</i>	[Redacted]	<i>Clark Furlong</i>

Name	Address	Signature
<i>JP</i>	[Redacted]	<i>JP</i>

Name	Address	Signature
<i>Terry M. Payne</i>	[Redacted]	<i>T.M. Payne</i>

Name	Address	Signature
<i>Dan Duchene</i>	[Redacted]	<i>Dan Duchene</i>

Name	Address	Signature
<i>Jaques Ouellet</i>	[Redacted]	<i>J. Ouellet</i>

Name	Address	Signature
<i>Donald Alvine</i>	[Redacted]	<i>Donald Alvine</i>

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Please type or print clearly when completing this form.

Name Address Signature
Jessie O'Quinn [Redacted] J O'Quinn

Name Address Signature
[Redacted] Lucin Taylor

Name Address Signature
Michelle R. Porture [Redacted]

Name Address Signature
Lisa Quinn [Redacted]

Name Address Signature
ELOY PECARSKI [Redacted]

Name Address Signature
Geraldine Taylor [Redacted]

Name Address Signature
Todd Mendowegan [Redacted]

Name Address Signature
Bradey Alarie [Redacted]

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Please type or print clearly when completing this form.

Name Address Signature
Mekanic Kampda [Redacted] *[Signature]*

Name Address Signature
Jacqueline Hand [Redacted] *[Signature]*

Name Address Signature
Sylvie Larocque [Redacted] *[Signature]*

Name Address Signature

Name Address Signature

Name Address Signature

Name Address Signature

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Please type or print clearly when completing this form.

Name Address Signature
Kodi Fortier [Redacted] [Signature]

Name Address Signature
Steve Smith [Redacted] [Signature]

Name Address Signature
Greg Wilson [Redacted] [Signature]

Name Address Signature
[Redacted] [Redacted] [Signature]

Name Address Signature

Name Address Signature

Name Address Signature

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contractors and specialized workers during maintenance and shut-downs.**

Please type or print clearly when completing this form.

Name	Address	Signature
<i>Jean-Huy Veer</i> JEAN-HUY VEER	[REDACTED]	<i>Jean-Huy Veer</i>

Name	Address	Signature
<i>Luc Mcclary</i>	[REDACTED]	<i>Luc Mcclary</i>

Name	Address	Signature
<i>J.P. Lavesque</i>	[REDACTED]	<i>J.P. Lavesque</i>

Name	Address	Signature
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Name	Address	Signature
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Name	Address	Signature
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Name	Address	Signature
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Please type or print clearly when completing this form.

Name Address Signature
Vital Levesque [Redacted] Vital Levesque
Name Address Signature

Name Address Signature
Diane Nabebecky [Redacted] D. Nabebecky
Name Address Signature

Name Address Signature
Trudy Levesque [Redacted] Trudy Levesque
Name Address Signature

Name Address Signature
Tommy Wesley [Redacted] Tommy Wesley
Name Address Signature
SEAN NABEAN

Name Address Signature
Jean Nabeau [Redacted] Jean Nabeau
Name Address Signature

Name Address Signature
Josh Nelson [Redacted] [Redacted]
Name Address Signature

Name Address Signature

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Please type or print clearly when completing this form.

Name	Address	Signature
<i>Angel Navarro</i>	[Redacted]	<i>Angel Navarro</i>

Name	Address	Signature
<i>Owen Morris</i>	[Redacted]	<i>[Signature]</i>

Name	Address	Signature
<i>Sam Rendón</i>	[Redacted]	<i>[Signature]</i>

Name	Address	Signature
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Name	Address	Signature
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Name	Address	Signature
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Name	Address	Signature
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Name	Address	Signature
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[Handwritten mark] 38



MUNICIPALITY OF
GREENSTONE

REGULAR MEETING MINUTES

Monday, June 8, 2026 6:30 PM

Greenstone Council Chambers, 1800 Main Street, Geraldton Ward

[Click here to view the livestream](#)

Present:

Deputy Mayor Matthew Donovan
Councillor Eric Pietsch
Councillor Alan Ouellet
Councillor Elaine Mannisto
Councillor Fran Koning
Councillor Chris Walterson

Regrets:

Mayor Jamie McPherson
Councillor Vicky Budge
Councillor Claudette Trottier

Staff:

Mark Wright, Chief Administrative Officer
Kristina Miousse, Clerk
Johanna Berube, Deputy Clerk
Al Gordon, Director of Human Resources
Darcy Chapman, Director of Corporate Services/Treasurer
Brian Aaltonen, Director of Public Services
Haley Garvie, Director of Planning, Communication and Economic Development

1.1. CALL TO ORDER

Jun 8, 2026 Regular Council Meeting

Page 1 of 10

- 1.1.1. Roll Call
Deputy Mayor Donovan called the meeting to order at 6:30 p.m. and provided opening remarks.

1.2. LAND ACKNOWLEDGEMENT

- 1.2.1. Councillor Pietsch delivered the Land Acknowledgement.
We respectfully acknowledge that the Municipality of Greenstone is situated on the traditional territory of Robinson Superior Treaty and James Bay Treaty No 9. To do so recognizes and respects Indigenous People's long-standing presence in the territory, which is a key step towards reconciliation. The Municipality is committed to its relationships and partnerships with First Nation, Metis, and Inuit people and their communities.

1.3. VISION AND MISSION STATEMENT

- 1.3.1. Deputy Mayor Donovan delivered the Vision and Mission Statement.
Vision: Greenstone strives to be an inviting and inclusive community of communities by fostering quality of life for all in an economically sustainable way.

Mission: Through collaboration and connection with rights holders, communities, and other partners, we will balance Greenstone's needs and expectations by adapting policies and programs to economic realities.

1.4. DECLARATION OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

For meetings where members were absent and had an interest.

- 1.4.1. There were no declarations.

1.5. DEPUTATIONS AND PETITIONS

- 1.5.1. There were no deputations or petitions.

1.6. PRESENTATIONS

- 1.6.1. There were no presentations.

1.7. CORRESPONDENCE

- 1.7.1. There were no correspondence.

1.8. CONFIRMATION OF PREVIOUS MEETING MINUTES

- 1.8.1.

26-191 **Moved by Elaine Mannisto, Seconded by Alan Ouellet**
THAT the Minutes of the Public and Regular Meetings on May 25,
2026 be approved as presented.

CARRIED.

1.9. REPORTS FROM STAFF

1. Community Services

1.1. There were no reports.

2. Public Services

2.1. There were no reports.

3. Fire Services

3.1. There were no reports.

4. Planning, Communication, and Economic Development

4.1. There were no reports.

5. Corporate Services

5.1. Director of Corporate Services, For Your Decision: Reducing Long Term
Reliance on Pipeline Assessment

26-192 **Moved by Alan Ouellet, Seconded by Elaine Mannisto**
THAT Council receive report 124-26 regarding Reducing
Long Term Reliance on Pipeline Assessment as information.
CARRIED.

6. Administration

6.1. Clerk, For Your Direction: Travel and Expense Reimbursement for
Members of Council, Officers and Employees of the Municipality Policy

26-193 **Moved by Elaine Mannisto, Seconded by Alan Ouellet**
THAT Council hereby approves the draft Travel and
Expense Reimbursement for Members of Council, Local
Boards, Officers and Employees of the Municipality Policy
as presented; and

THAT Council directs the Clerk to prepare a By-Law for the
June 22, 2026 Regular Meeting for final approval.

CARRIED.

6.2. Clerk, For Your Direction: Council Remuneration Policy

26-194 Moved by Alan Ouellet, Seconded by Elaine Mannisto
THAT Council hereby approves of the draft Council Remuneration Policy as presented; and

THAT Council directs the Clerk to prepare a By-Law for the June 22, 2026 Regular Meeting for final approval.

CARRIED.

Oral Motion Moved by Chris Walterson, Seconded by Eric Pietsch
THAT Council direct administration to amend the policy as presented by removing clause 1.e

DEFEATED.

6.3. Clerk, For Your Information: Municipal Election 2026 Restricted Acts of Council (Lame Duck Period)

26-195 Moved by Elaine Mannisto, Seconded by Alan Ouellet
THAT Council receive Report ADMIN 150-26 regarding a potential Lame Duck Council as information; and

THAT Council direct the Clerk to prepare a By-Law prior to Nomination Day pursuant to Section 275 of the *Municipal Act, 2001* to delegate authority to the Chief Administrative Officer to take action, where necessary, on certain matters.

CARRIED.

1.10. MOTIONS

1.10.1. Director of Public Services, For Your Decision: Authorization to Expend Project Funds for Geraldton Community Centre Upgrades Project

26-196 Moved by Chris Walterson, Seconded by Alan Ouellet
THAT in consideration of the project completion deadline stated in the funding agreement, the Director of Public Services be delegated authority to award change orders as needed and additional contingency funds not to exceed \$119,248.40 with respect to the Geraldton Community Centre Upgrades project; and

THAT the Treasurer be authorized to transfer the allocated project funds from the General Capital Reserve Fund.

CARRIED.

1.10.2. Director of Public Services, For Your Decision: Decommission Non-repairable

Jun 8, 2026 Regular Council Meeting

Playground

- 26-197** **Moved by Alan Ouellet, Seconded by Chris Walterson**
THAT staff are directed to remove the playground structures at 108 Algoma Street in Nakina.

CARRIED.

- 1.10.3. Director of Planning, Communication and Economic Development, For Your Decision: Direct Sale of Land - 1st St East Geraldton Ward

- 26-198** **Moved by Chris Walterson, Seconded by Alan Ouellet**
THAT Council approve the sale of PLAN M108 LOT 109, (518 1st St East.) roll no. 5876 740 003 10400 in the Geraldton Ward to Vanessa Ouellet for Five Thousand Dollars (\$5,000.00) plus HST subject to the following:

- Execution of a formal Agreement of Purchase and Sale, in a form satisfactory to the Municipality and approved by the Chief Administrative Officer (CAO);
- The Municipality shall not provide a current survey of the property, and all costs related to the purchase, servicing, legal requirements, and any necessary planning approvals shall be the sole responsibility of the purchaser.

CARRIED.

- 1.10.4. Director of Planning, Communication and Economic Development, For Your Decision: Sale of Land - PLAN M367 LOT 28, Longlac Ward , Longlac Ward

- 26-199** **Moved by Chris Walterson, Seconded by Alan Ouellet**
THAT Council approve the sale of PLAN M367 LOT 28, (Skinner Ave.) roll no. 5876 710 002 44500 in the Longlac Ward to Peter Chayse Olaveson for Nine Thousand Dollars (\$9,000.00) plus HST subject to the following:

- Execution of a formal Agreement of Purchase and Sale, in a form satisfactory to the Municipality and approved by the Chief Administrative Officer (CAO);
- As a condition of sale, the subject lands shall be deemed to merge with the purchaser's adjoining property municipally known as 101 Buell Street, and the purchaser shall be responsible for any costs associated with the deeming process;
- The Municipality shall not provide a current survey of the property, and all costs related to the purchase, servicing, legal requirements, and any necessary planning approvals shall be the sole responsibility of the purchaser.

Jun 8, 2026 Regular Council Meeting

CARRIED.

- 1.10.5. Director of Planning, Communication and Economic Development, For Your Decision: Contribution Request - Indigenous Day Celebrations 2026 Drone Show

26-200 Moved by Alan Ouellet, Seconded by Chris Walterson

THAT Council approve a one-time contribution of \$5,000 toward the 2026 Indigenous Day Celebration Drone Show through the Municipal Grants and Resource Allocation Policy dependent on confirmation of the Drone Show occurring.

CARRIED.

- 1.10.6. Councillor Koning declared a conflict of interest on item 1.10.6 and left the Chambers. The general nature being her husband is a director on the Jellicoe Recreation Board of Directors.

Director of Corporate Services, For Your Decision: Jellicoe Recreation Hall

26-201 Moved by Chris Walterson, Seconded by Alan Ouellet

THAT Council direct staff to negotiate with the MNR to purchase the existing lots under the Land Use Permits; and

THAT should the MNR not divest the property that Council direct staff to negotiate the transfer of Land Use Permits to the Jellicoe Recreation Club; and further

THAT upon completion of the Land Use Permits purchase or transfer that Council direct staff to engage legal assistance to complete the Option to Purchase at a nominal fee only with the Jellicoe Recreation Club.

CARRIED.

- 1.10.7. Councillor Koning returned to Chambers.

Director of Corporate Services, For Your Decision: Municipal Drinking Water License Financial Plan

26-202 Moved by Chris Walterson, Seconded by Alan Ouellet

THAT Council of the Municipality of Greenstone approve the Municipal Drinking Water System License Financial Plan; and

THAT Council direct staff to forward the Municipal Drinking Water System License Financial Plan to the Ministry of Municipal Affairs and Housing and the Ministry of Environment, Conservation and Parks as required; and further

THAT Council direct Staff to complete a Water and Wastewater Rate Study to provide alternative financing models to ensure

Jun 8, 2026 Regular Council Meeting

sustainability of the systems by no later than March 2027.

CARRIED.

- 1.10.8. Director of Corporate Services, For Your Decision: 2025 Audited Financial Statements

26-203 Moved by Eric Pietsch, Seconded by Fran Koning

THAT Council receives report 140-26 regarding the 2025 Audited Financial Statements as information; and

THAT Council adopt the audited financial statements as presented; and further

THAT Council direct staff to allocate the accumulated general fund surplus of \$1,993,490 to the Roads, Bridges, Drainage and Sidewalks Reserve Fund.

CARRIED.

- 1.10.9. Director of Human Resources, For Your Decision: Annual Health and Safety Policy Statement

26-204 Moved by Eric Pietsch, Seconded by Fran Koning

THAT Council approves the 2026 Health and Safety Policy Statement for signature by the CAO as presented

CARRIED.

- 1.10.10. CAO, For Your Decision: Delegation of Authority for Unforeseen Expenditures Requiring Use of Contingency Related to Main Street

26-205 Moved by Fran Koning, Seconded by Eric Pietsch

THAT Council authorize the CAO to approve reasonable project change orders that have a cost and require use of contingency with an upset limit of \$800,000; and

THAT Council approve the funding of any change order costs not reimbursed by the Province from the Roads, Bridges, Drainage & Sidewalks Reserve Fund.

CARRIED.

1.11. BY-LAWS

- 1.11.1. Director of Planning, Communication and Economic Development, For Your Decision: Changes to the Building Permit Fee

26-206 Moved by Eric Pietsch, Seconded by Fran Koning

THAT By-Law 26-29, being a By-Law to amend Appendix A of By-Law 01-58 as previously amended by By-Law 25-16 be approved for passage and enactment.

CARRIED.

1.12. REPORTS FROM COUNCIL

- 1.12.1. Councillor Koning, Reports from Council for June 8, 2026
Council received reports from Councillor Koning regarding attendance at the GANRAC Meeting, the Greenstone O.P.P. Detachment Board Meeting, and the Superior Country Meeting.

1.13. DISCUSSION ITEMS

- 1.13.1. Council Calendar
The Council Calendar was reviewed and an update provided.

1.14. NOTICE OF MOTION

- 1.14.1. There was no notice of motion.

1.15. CLOSED MEETING (IF REQUIRED)

- 1.15.1.

26-207

Moved by Eric Pietsch, Seconded by Fran Koning

THAT Council proceed in-camera at 7:24 p.m. to consider confidential matters concerning:

Property Tax Matter

(b) personal matters about an identifiable individual, including municipal or local board employees;

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

(i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;

(j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or

(a) the security of the property of the municipality or local board;

Delegation of Authority - Transfer Payment Agreement - Geraldton Main Street Rehabilitation

(h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;

Jun 8, 2026 Regular Council Meeting

(i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;

Litigation Update

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

CARRIED.

1.15.2. Staff Present: CAO, Clerk, Director of Planning, Communication, and Economic Development, Director of Public Services, Director of Corporate Services, Director of Human Resources.

Councillor Koning declared a conflict of interest on item 1.15.2 and left the room. The general nature has been filed with the Clerk and removed to preserve the confidentiality of the session.

Property Tax Matter

1.15.3. Councillor Koning returned to the room.

Delegation of Authority - Transfer Payment Agreement - Geraldton Main Street Rehabilitation

1.15.4. Litigation Update

1.15.5. Review Closed Meeting Minutes of May 25, 2026

1.15.6.

26-210 Moved by Eric Pietsch, Seconded by Fran Koning

THAT Council now rise from in-camera at 7:44 p.m.

CARRIED.

1.16. BUSINESS ARISING FROM CLOSED MEETING (IF APPLICABLE)

1.16.1. Report out from the Closed Session

Council received a confidential report pertaining to a Property Tax Matter and provided direction. Council received a confidential report regarding the delegation of authority for a Transfer Payment Agreement related to the Geraldton Main Street Rehabilitation Project. A motion will be presented following this report. Council received a verbal update pertaining to a Litigation Matter. Council reviewed the closed meeting minutes from May 25, 2026.

1.17.

1.17.1.

26-211

Moved by Eric Pietsch, Seconded by Chris Walterson

THAT Council authorize the Chief Administrative Officer to execute the Geraldton Main Street Rehabilitation Transfer Payment Agreement between the Municipality of Greenstone and the Province of Ontario; and

THAT Council authorize the Chief Administrative Officer to approve and execute any minor administrative amendments, revisions, or housekeeping changes to the Agreement that do not materially alter the Municipality's financial obligations, project scope, funding allocation, or legal responsibilities.

CARRIED.

26-212

Moved by Chris Walterson, Seconded by Eric Pietsch

THAT the Closed Meeting Minutes of May 25, 2026 be approved as presented.

CARRIED.

1.18. CONFIRMATORY BY-LAW

1.18.1.

26-213

Moved by Chris Walterson, Seconded by Eric Pietsch

THAT By-Law 26-30 being a By-Law to confirm the proceedings of a Meeting of Council this 8th day of June, 2026 be approved for passage and enactment.

CARRIED.

1.19. ADJOURNMENT

1.19.1.

26-214

Moved by Eric Pietsch, Seconded by Chris Walterson

THAT having reached the hour of 7:49 p.m. we now adjourn.

CARRIED.

Kristina Miousse, Clerk

James McPherson, Mayor



REPORT

To: Mayor and Council
From: Director of Public Services
Subject: For Your Information: June 2026 Public Services Monthly Report
Date: June 22, 2026

Issue

Monthly Report

Facts

Fire Damage to Longlac Sportsplex

- Work shoring up the damaged structure is ongoing, smoke mapping (extent of smoke contamination) has been completed, and a designated substance survey/assessment has been completed.
- Cleanup of areas of the facility not affected by the fire/collapse is in progress.
- Power water and heat to all areas except the significantly damaged portion has been restored.
- Plans are being made to provide temporary dressing rooms, if needed, to be able to open on time for the regular ice season

Waste Management Environmental Assessment Progress

- Stage 2 consultation is now complete. Consultation will continue on the preferred site to be presented in Stage 3, the final phase of the Environmental Assessment project.
- Field work to evaluate site conditions for their suitability for landfill development commenced this month and will be completed next spring. Updates to Council will be limited for the remainder of the year.

Waste Management Service Delivery Update

- The target implementation timeline for the residential recycling program has been confirmed by Circular Materials for year-end 2026.
 - Circular Materials will prepare public communication about program roll-out and household container drop off and answer questions and concerns from the public on an ongoing basis.
- Landfill well monitoring, well installations, and surveying to assess remaining capacity at each of the active municipal landfills are all underway over the next few weeks.

Water/Wastewater Treatment Plant Projects Update

- Filter #1 at the Longlac Water Treatment Plant has been removed.
- Filter #2 will be removed once the new Filter #1 is in place and operating under normal conditions.
- During the filter replacements, the capacity to produce water is reduced by half, and a voluntary water conservation notice is issued for Longlac.

Airports Update

- Crack sealing is ongoing.
- Line painting is scheduled to begin in early July.

Public Works Update

- Spring Clean Up collection was completed. Extra days were required for staff to collect all materials that were set out in compliance with the scheduled collection day.
- Dust abatement will be scheduled now that the road sweeping throughout Greenstone has been completed.
- Crack sealing of roads will begin on June 26 and will involve work on the municipal portion of Hwy 584 north of Geraldton and specific areas in Beardmore, Geraldton, Longlac, and Nakina. Updated road condition data will be entered into a road management software program used to plan future paving projects.
- Bridge and large culvert inspections will be conducted by an engineering consultant in July. These regulated assessments will be used to plan repairs and provide current condition data for the asset management plan.

Facilities Update

- Geraldton Community Centre upgrades are continuing; the construction completion date is still scheduled to not interrupt with the normal operating season of the ice surfaces.

- A work crew is expected to be onsite to begin the Beardmore Snowman Monument restoration project the last week of June.
- High Hill Harbour fuel tank removal has been coordinated with a contractor. Procurement is in the planning stage for necessary dock repairs.

Parks & Recreation Update

- Recruitment for the new Parks & Recreation Program Coordinator position is underway.
- Canada Day activities have been coordinated with external groups and will be held at the Geraldton Waterfront and Poplar Lodge Park Campground (Beardmore).
- Boat launch access at the Geraldton Waterfront will continue to be available during the Main Street Reconstruction Project.
- Youth Baseball Programming at the Geraldton and Longlac ballfields have been coordinated through volunteers. A total of 119 participants are registered.

Recommendation

THAT Council receive monthly Report PS 144-26 submitted by the Director of Public Services as information.



REPORT

To: Mayor and Council
From: Director of Public Services
Subject: For Your Decision: Blue Box Recycling Depot Operating Agreement
Date: June 22, 2026

Issue

Authorization of Blue Box Recycling Depot Operating Agreement with Circular Materials

Facts

- To implement recycling depots, Council must authorize the execution of a Depot Operating Agreement via By-Law.
- The details of the Agreement are to remain confidential (as per the agreement) and is therefore not publicly attached to this report.
- Development of both a curbside and depot collection program is underway for implementation in Greenstone. Circular Materials is presently in Stage 2 (procurement) of 4 stages for the onboarding of Greenstone into Ontario's common collection system.
 - The procurement outcome will determine a service provider for the Thunder Bay catchment area for remaining ("outside of transition") communities to be included in the provincial framework.
 - Stage 3 will operationalize the contracts and Stage 4 will provide resident engagement (advertising and information).
 - Recycling services are targeted to commence this year.
- The intent of the depots is to provide Blue Box recycling services to those residents who do not receive curbside waste collection, (although access by all residents is permitted).

Implementing the Ontario Blue Box Program

- Circular Materials, being the Producer Responsible Organization (PRO), is tasked with managing the scopes of curbside collection, depot operation, promotion/education, transportation and processing services contracts.
- Circular Materials is currently coordinating the implementation of collection services for the Thunder Bay catchment area for communities that still require onboarding to the provincial program. Greenstone is an eligible community under the Blue Box Regulation and falls within this catchment area.
- Greenstone is classed as a "Curbside and Depot Community" as its current service model does not provide curbside waste collection services to all residential properties. Circular Materials has presented the Municipality with a Depot Operations Agreement to address Greenstone residents who require an alternate form of recycling service. A Master Service Agreement between Circular Materials and the selected service provider will finalize contractual service arrangements.
- Three depot locations in Greenstone (Beardmore, Longlac and Nakina Landfill) were justified for the following reasons:
 - Alternative depots outside of Greenstone are too distant.
 - Properties without curbside service are located at outer limits across Greenstone.
 - Waste diversion at the landfill sites is supported by the Ministry of Environment, Conservation and Parks (the regulating authority of landfills/waste disposal sites in Ontario).
- Waste bins will be provided and serviced by the contracted waste management company (hauling and processing of eligible recyclables).
 - Non-eligible materials (recycling coming from a commercial business, place of worship, school, campground, municipal building etc...) are not allowed to be placed in the designated collection bins.
 - Industrial, commercial, and institutional (IC&I) waste is regulated separately from residential waste in Ontario. IC&I will not be served by Circular Materials as per the Government of Ontario's regulation and will not be eligible for collection at the depots. This waste stream is presently accepted for deposit at all of Greenstone's municipal landfills.
- Under the agreement, access to the depots will be limited to the regular hours of operation of each landfill site.
 - The Initial Term of the Agreement is in effect until January 1, 2029. The Agreement may be extended by 1-year up to three times.

- Compensation for the operation of the depot sites is provided in the confidential agreement provided by Circular Materials.
- Circular Materials will be the source of recycling information. Residents will be directed to a dedicated website, anticipated to be www.circularmaterials.ca/greenstone, which will go live closer to the launch date of the recycling program in Greenstone.
 - Circular Materials will initiate a promotion and education campaign through various communication streams.
 - Moving forward, any recycling-related inquiries will be directed to Circular Materials and the selected service provider.

Analysis

- Expanding waste diversion opportunities is an ongoing effort at all levels of government, the waste management industry and not-for-profit organizations dedicated to waste reduction, re-use and recycling, among others.
- Circular Materials is the national non-profit organization responsible for overseeing Ontario's transition to an entirely producer-funded and operated recycling system.
- To meet its obligation, Circular Materials must ensure that all residents of Greenstone have access to blue box material recycling services. Where curbside services are not provided, depot access is the alternative.
- The Depot Operating Agreement presented to the Municipality is a straight-forward approach to establishing services in Greenstone.
 - It is the fastest and most convenient option to implement services for residents that will not receive curbside recycling service upon roll-out of the curbside collection program.
 - If the Municipality declines the agreement, it may need to continue to work with Circular Materials to find a cost-effective service solution.
- Upfront costs for site preparation will be recovered through the compensation model in 2027. If the agreement is accepted, staff will begin coordinating procurement for signage and aggregate for site preparation.
- The Municipality's insurer has confirmed it can meet the insurance obligations of the agreement.
- Termination and Change Management clauses are included in the Agreement.
 - These clauses may apply if there is a change in legislation, or site operations are ineffective (i.e. contamination of non-eligible materials).
 - A change in landfill operating hours, as an example, would trigger a Change Notice.

Council has the following options:

1) Authorize the Depot Operating Agreement - RECOMMENDED

- This option confirms Council's approval to execute an agreement via By-Law.
- The Municipality must arrange for signage and any site preparation at its own expense prior to receiving collection bins. Compensation for operating the depots will offset these costs.
- Landfill attendant staff will be required to provide instruction to residents, monitor for proper use and request a pickup when the bins are full.
- The depots will be serviced by a waste management company on a regular basis at no cost to the Municipality.

2) Decline the Depot Operating Agreement

- This option would delay the implementation of recycling services to affected residents.
- Challenges with depot operation will not be fully understood unless the attempt is made to operate them.

What is the financial impact?

- The compensation amounts are listed in the confidential agreements on the last page (Page 40).
- The amount listed is per site (Longlac, Nakina, Beardmore).
- Compensation for the operation of the depot sites will be received monthly for the term of the agreement.
- The compensation received is to cover the costs of signage, educational materials and for a small portion of landfill attendant wages and site maintenance.
- Expenses are expected to be minimal
- A location for a collection bin has to be made available and kept accessible throughout all seasons at each of the landfill sites.
- Signage will have to be erected to direct residents on the proper usage.
- Landfill staff will be required to monitor the collection bin, instruct residents on proper usage and report when the bin is full and needs to be emptied.
- Emptying and hauling of the recyclable material will be the responsibility of the contractor engaged by Circular Materials.

How does this tie to the Strategic Plan?

N/A

Recommendation

THAT Council authorize the Municipality to enter into Eligible Community Depot Operations Agreement Number 2026-00-001 with Circular Materials to implement and sustain residential Blue Box material recycling depots at the Beardmore, Longlac and Nakina landfill sites for the term of the Agreement; and

THAT Council direct the Clerk to bring back a By-Law at the Regular Meeting of July 13, 2026.



REPORT

To: Mayor and Council
From: Director of Fire Services
Subject: For Your Information: Fire Services Monthly Report
Date: June 22, 2026

Issue

Monthly Fire Services Report for May 2026

Facts

Training

- Ten (10) regular training sessions held, resulting in 58% attendance
- Additional training opportunity NFPA 1035 Public Information Officer
- Two (2) first aid training sessions held
 - Ten (10) fire department members trained
 - Eight (8) additional Municipal employees trained
- Two (2) extra/catch-up training dates held for certification purposes

Recruitment

- One (1) new Student Cadet for Nakina currently being onboarded
- Additional applicants currently being processed consist of:
 - Two (2) Firefighters for Nakina who are currently Student Cadets to be transitioned
 - Three (3) Firefighters for Geraldton (one is certified FF1, FF2, Hazmat Awareness and Operations)
 - One (1) Firefighter for Longlac
 - One (1) Student Cadet for Geraldton

Prevention

- One (1) public education session opportunity resulting in sixty (60) contacts

Responses/Calls For Service

- Twenty-eight (28) calls for service occurred through the service area, of these:
 - Thirteen (13) were to service external user groups/agreements
 - Fifteen (15) resulted in a billable service

Recommendation

THAT Council receive monthly report FS 166-26 submitted by the Director of Fire Services as information.



Greenstone Fire and Emergency Services

Events and Activity Summary 2026

Calls For Service by Type	January	February	March	April	May	June	July	August	September	October	November	December	2026	2025	25 YTD Average	+/- YTD	% +/- YTD
Property Fires (Structure, Vehicle, Misc.)	3	2	1	1	1								8	37	15	-7	-48.1%
Outdoor No Loss Fires					13								13	12	5	8	160.0%
Pre-Fire Conditions (No Fire)	1		1		1								3	9	4	-1	-20.0%
Alarms Ringing/False Alarms/Perceived Emergency	4	7	2	9	7								29	76	32	-3	-8.4%
Public Hazard (CO, Gas Leak, Power Lines, etc.)		3		2									5	11	5	0	9.1%
Motor Vehicle Collision (No Rescue)	4	3	2	2	5								16	43	18	-2	-10.7%
Rescue (Automobile, Elevator, Water, etc.)				1									1	9	4	-3	-73.3%
Burning Complaints - Authorized					1								1	0	0	1	0%
Burning Complaints - Unauthorized													0	8	3	-3	-100.0%
Assist Other Agencies (EMS, Police, etc.)		1	1	4									6	13	5	1	10.8%
Incident Not Found													0	3	1	-1	-100.0%
Call Cancelled Enroute	2		1										3	14	6	-3	-48.6%
Mutual Aid - Other Fire Departments													0	1	0	0	-100.0%
Total Calls For Service	14	16	8	19	28	0	0	0	0	0	0	0	85	236	98	-13	-13.6%
Fire Department Training																	
Regular Training Sessions	9	10	10	10	10								49	96	40	9	23%
Extra or External Opportunities Training Hours	175.5	32	89	4	20								320.5	1399	583	-262	-45%
Public Safety																	
Inspections and Safety Plan Reviews Conducted				2									2	19	8	-6	-75%
Courtesy Home Smoke Alarm Checks or Info Visits													0	1	0	0	-100%
Public Education Opportunities		1			1								2	24	10	-8	-80%
Number of Contacts Made		8			60								68	1218	508	-440	-87%
Notes																	



REPORT

To: Mayor and Council
From: Director of Planning, Communication, and Economic Development
Subject: For Your Decision: Extension of Temporary Use By-Law 23-35
Date: June 22, 2026

Issue

An application has been received from Greenstone Mine for an extension of Temporary Use By-Law 23-35

Facts

- An application has been submitted pursuant to Section 39 of the *Planning Act*, R.S.O. 1990, c. P.13, as amended, requesting an extension of Temporary Use By-Law 23-35.
- Temporary Use By-Law 23-35 was approved by Council on April 24, 2023, permitting the establishment and operation of a temporary work camp on the subject lands for a period of three (3) years.
- The subject lands are legally described as: 62413-0326: MINING CLAIM TB 10556 ERRI EXCEPT SRO IN LPA37493; S/T LPA30672 and are municipally known as: 107 Old Arena Road, Geraldton, Ontario.
- The application proposes to:
 - Extend the temporary use permission for an additional three (3) years;
 - Permit the continued operation of the existing work camp;
 - Reconfigure the existing 613 dormitory bed units;
 - Construct four (4) additional dormitory wings; and
 - Increase the accommodation capacity by 120 dormitory bed units.
- If approved, the total number of dormitory bed units permitted on the property would increase from 613 to 733.
- In accordance with Section 39 of the *Planning Act*, a Statutory Public Meeting has been scheduled for June 24, 2026, to provide the public, agencies,

Indigenous communities, and other interested parties an opportunity to comment on the proposal.

- Notice of the Statutory Public Meeting has been provided in accordance with the requirements of the *Planning Act* and the Municipality's public notice procedures. Staff are satisfied that all required notice requirements have been completed.
- Ontario Land Tribunal Appeal Rights
 - Council's decision regarding the proposed Temporary Use By-Law extension may be appealed to the Ontario Land Tribunal in accordance with the provisions of the *Planning Act*.
 - Generally, the applicant, the Minister, specified persons, public bodies, and other eligible parties who have made oral submissions at the Statutory Public Meeting or written submissions before Council makes a decision may have the right to appeal Council's decision.
 - A "specified person" is an individual, corporation, agency, utility, or other organization prescribed by Ontario Regulation 543/06 under the *Planning Act* that has a recognized interest in planning matters. Examples may include public utilities, railway companies, school boards, government agencies, and other organizations identified by regulation.
 - Individuals or organizations who do not make oral submissions at the Statutory Public Meeting or submit written comments before Council makes its decision may lose the ability to appeal Council's decision to the Ontario Land Tribunal.
 - Notice of Council's decision will be provided in accordance with the requirements of the *Planning Act*, and any appeal must be filed within the legislated appeal period and accompanied by the prescribed appeal fee.

Analysis

- The purpose of the Statutory Public Meeting is to receive comments from the public, agencies, Indigenous communities, and other interested parties prior to Council making a decision on the application.
- A comprehensive planning review has been completed by a Registered Professional Planner. The planner's report, including an assessment of the proposal against the applicable provisions of the *Planning Act*, the Provincial Planning Statement, 2024, the Municipality of Greenstone Official Plan, and other relevant planning considerations, will be presented as part of the Statutory Public Meeting proceedings.
- The planning analysis and any recommendations presented by the Registered Professional Planner are provided from a land use planning perspective and are based on the applicable legislative and policy framework, technical information submitted in support of the application, agency comments, and public input received through the planning process. These recommendations are intended to assist Council in fulfilling its decision-making responsibilities under the *Planning Act*.
- Following the Statutory Public Meeting, staff will prepare a subsequent report summarizing the planning analysis, agency comments, public input, and a

recommendation regarding approval or refusal of the application for Council's consideration at the July 13, 2026 Regular Meeting.

Recommendation

THAT Council direct staff to bring back a report with a recommendation for decision regarding the application and extension of Temporary Use By-Law 23-35 at the July 13, 2026 Regular Meeting of Council.





REPORT

To: Mayor and Council
From: Director of Planning, Communication, and Economic Development
Subject: For Your Decision: Zoning By-Law Amendment - ZBLA-26-03
Date: June 22, 2026

Issue

An application has been received for a Zoning By-Law Amendment (ZBLA) for the property located at 517 Main Street, Geraldton Ward.

Facts

- An application has been submitted pursuant to Section 39 of the *Planning Act*, R.S.O. 1990, c. P.13, as amended, requesting a Zoning By-Law Amendment (ZBLA) for the property located at 517 Main Street, Geraldton Ward.
- The application is essentially a site-specific rezoning to legalize an existing residential property configuration consisting of two detached dwellings and a garage on one lot. The proposal does not create new development but seeks to recognize existing conditions and establish zoning standards that reflect the buildings as they currently exist.
- In accordance with Section 39 of the *Planning Act*, a Statutory Public Meeting has been scheduled for June 24, 2026, to provide the public, agencies, Indigenous communities, and other interested parties an opportunity to comment on the proposal.
- Notice of the Statutory Public Meeting has been provided in accordance with the requirements of the *Planning Act* and the Municipality's public notice procedures. Staff are satisfied that all required notice requirements have been completed.
- Ontario Land Tribunal Appeal Rights
 - Council's decision regarding the proposed Temporary Use By-Law extension may be appealed to the Ontario Land Tribunal in accordance with the provisions of the *Planning Act*.

- Generally, the applicant, the Minister, specified persons, public bodies, and other eligible parties who have made oral submissions at the Statutory Public Meeting or written submissions before Council makes a decision may have the right to appeal Council's decision.
- A "specified person" is an individual, corporation, agency, utility, or other organization prescribed by Ontario Regulation 543/06 under the *Planning Act* that has a recognized interest in planning matters. Examples may include public utilities, railway companies, school boards, government agencies, and other organizations identified by regulation.
- Individuals or organizations who do not make oral submissions at the Statutory Public Meeting or submit written comments before Council makes its decision may lose the ability to appeal Council's decision to the Ontario Land Tribunal.
- Notice of Council's decision will be provided in accordance with the requirements of the *Planning Act*, and any appeal must be filed within the legislated appeal period and accompanied by the prescribed appeal fee.

Analysis

- The purpose of the Statutory Public Meeting is to provide an opportunity for members of the public, government agencies, Indigenous communities, and other interested stakeholders to review and comment on the application before Council renders a decision.
- A detailed planning evaluation has been undertaken by a Registered Professional Planner. As part of the Statutory Public Meeting, the planner's report will be presented, including an analysis of the proposal in relation to the relevant requirements of the *Planning Act*, the Provincial Planning Statement, 2024, the Municipality of Greenstone Official Plan, and other applicable planning policies and considerations.
- The planning review and any recommendations provided by the Registered Professional Planner are based on land use planning principles and the applicable legislative and policy framework. The analysis considers the technical studies and supporting materials submitted with the application, comments received from reviewing agencies, and input provided by the public throughout the planning process. These recommendations are intended to support Council in carrying out its decision-making responsibilities under the *Planning Act*.
- Following the Statutory Public Meeting, municipal staff will prepare a follow-up report for Council that summarizes the planning review, agency feedback, public comments, and staff recommendations regarding the approval or refusal of the application. This report will be presented for Council's consideration at the Regular Meeting scheduled for July 13, 2026.

Recommendation

THAT Council direct staff to bring back a report with a recommendation for decision regarding the application for a ZBLA for the property located at 517 Main Street, Geraldton Ward, at the July 13, 2026 Regular Meeting of Council.

Subject Property





REPORT

To: Mayor and Council
From: Senior Analyst - Finance and Asset Management
Subject: For Your Information: Variance Analysis - Q1 March 2026
Date: June 22, 2026

Issue

Provide Council with an update on tax and user rate budget to actual variances.

Facts

- Annual operating budgets for all Municipal departments are set at the beginning of the calendar year based on Council direction.
- All departments monitor revenues and expenditures on an ongoing basis and project through to the end of the year to ensure that they remain at or as close to their approved budget as possible and that all material variances are mitigated as effectively as possible.
- As is typical with most forecasts, accuracy increases as the year progresses and more information and data becomes available.
- In addition to the Municipality's main operating budget, which is funded by the property tax levy, certain expenditures are funded by specific non-property tax levy sources being water and wastewater budgets. Additional detail and analysis of the current and projected status of these funds is also included.

Analysis

- The following information and attached documentation provide Council with detail on the financial activity of the Municipality for the first three months up to March 31, 2026.
- Staff have examined the financial position and activities of the Municipality's operations for the following:

Tax Supported Budget

- A monthly flash report, as attached, has been created showing a visual representation of some of the largest or most impactful revenue and expense items.
- As well, an operating budget report has been attached highlighting each department's revenues and expenses to actual up to March 31, 2026.
- The report has been prepared highlighting revenues and expenses up to March 31 as compared to 25% of the total annual budget. In some cases, external partners may be up to two months behind on billing.
- Fire, Airport and Parks revenues are reporting lower than expected, whereas Protective Services, Environmental Services (dump fees), and Recreational Facilities are reporting higher revenues.
- Expenses within certain areas are also seasonal and therefore, as an example, the Recreation Parks and Campground budgets will reflect lower than average expenses due to the Parks operations not starting back up until mid-May.

User Rate Supported Budget

- Water and Sewer operations revenues reflect 24% of budget reflecting 1st quarter billings being on target. Expenses are currently at 29% of budget which is above budget however this is largely a reflection of OCWA invoice timing.

Capital Projects

- The Capital Variance report, as attached, provides project status reporting for capital projects.
 - Currently 5.15% (\$3.2M) of the approved \$61.9M budget (both User and Tax Funded Capital Budgets) has been expensed. (If you exclude the Main street rehabilitation project of \$40M, the percentage expensed would be 14.5%)
 - At this point in time many of the 141 projects would still be in the initial stage of procurement with 10 items completed, 53 under way and 77 not yet started.

What is the financial impact?

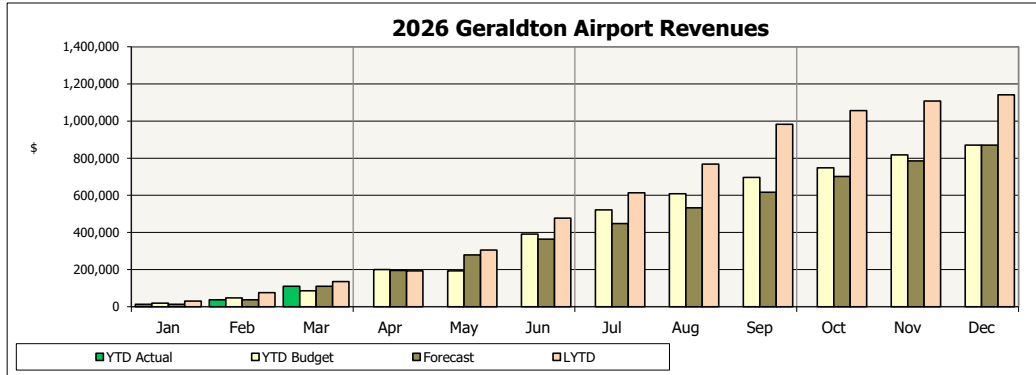
- It is still very early in the year, and it would be hard to comment on any potential surplus in 2026 at this point in time. Currently there is nothing that would indicate a potential surplus in 2026 though the municipality does still struggle with staffing and vacancies which could potentially lead to underspending of the salary budget.

Recommendation

THAT Council receive the March 31, 2026 Variance Analysis report 286-25 as information.

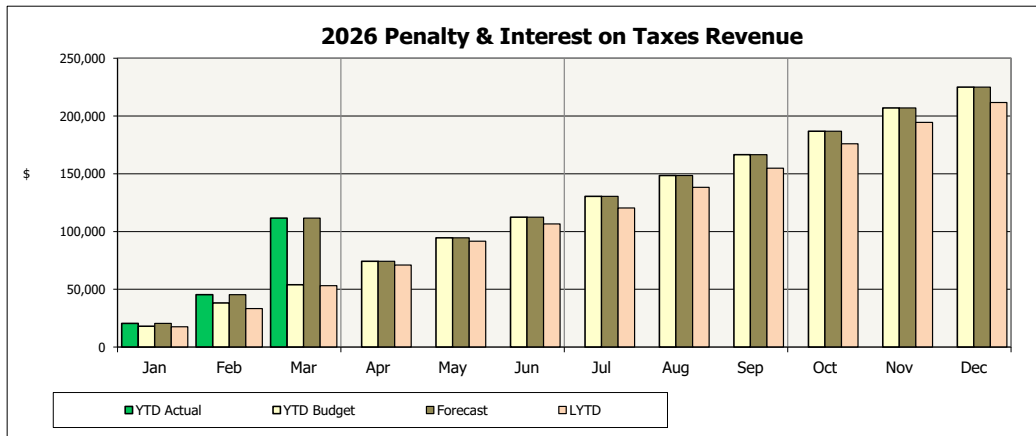
**Municipality of Greenstone
Monthly Flash Report - Operating
March 2026**

Annual Budget	YTD Actual	% of Budget	Annual Forecast	Fcst Variance
870,000	110,530	13%	870,000	-



Commentary
Total Geraldton Airport revenue for the month of March was \$72,628
Airport revenues to date so far in 2026 are tracking as expected. The majority of activity is during the fire season in summer/fall.

Annual Budget	YTD Actual	% of Budget	Annual Forecast	Fcst Variance
225,000	111,698	50%	225,000	-



Commentary
2026 Penalty and Interest Revenue is currently trending higher then expected due to higher interest revenue.

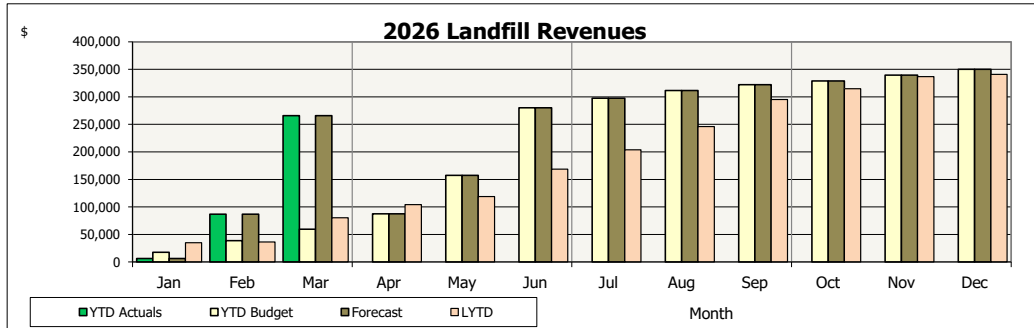
Note: YTD Budget is an extrapolation of the Annual Budget based on estimated occurrence of transactions in our business cycle.

**Municipality of Greenstone
Monthly Flash Report - Operating
March 2026**

Annual Budget	YTD Actual	% of Budget	Annual Forecast	Fcst Variance
350,000	265,694	76%	350,000	-

Commentary

Total Dumping Fees collected for March were \$179,024

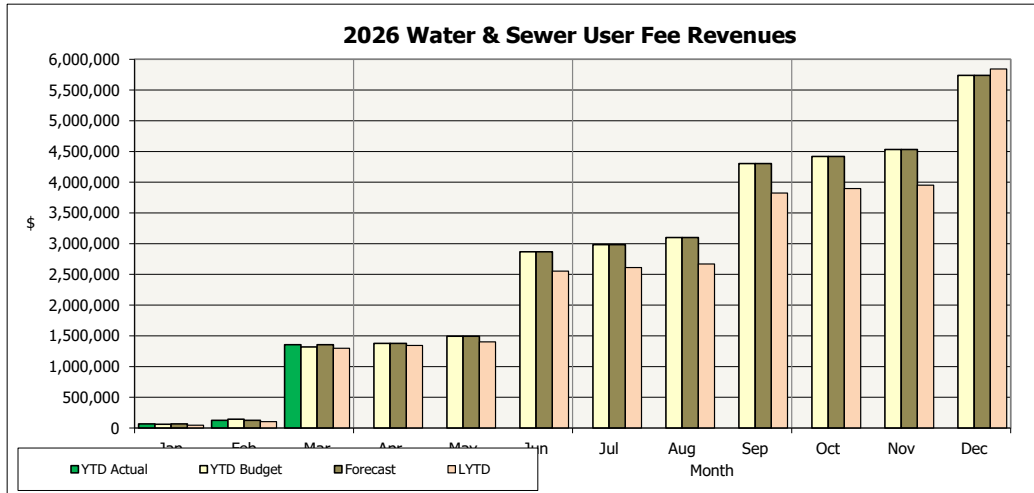


So far landfill revenues are tracking higher than budget due to elevated mining activity.

Annual Budget	YTD Actual	% of Budget	Annual Forecast	Fcst Variance
5,737,898	1,356,278	24%	5,737,898	-

Commentary

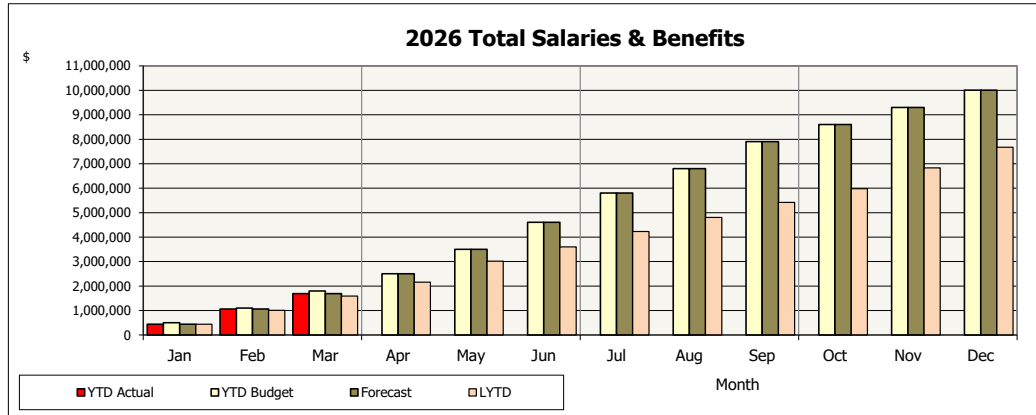
2026 Water and Sewer revenues are trending on target.



Note: YTD Budget is an extrapolation of the Annual Budget based on estimated occurrence of transactions in our business cycle.

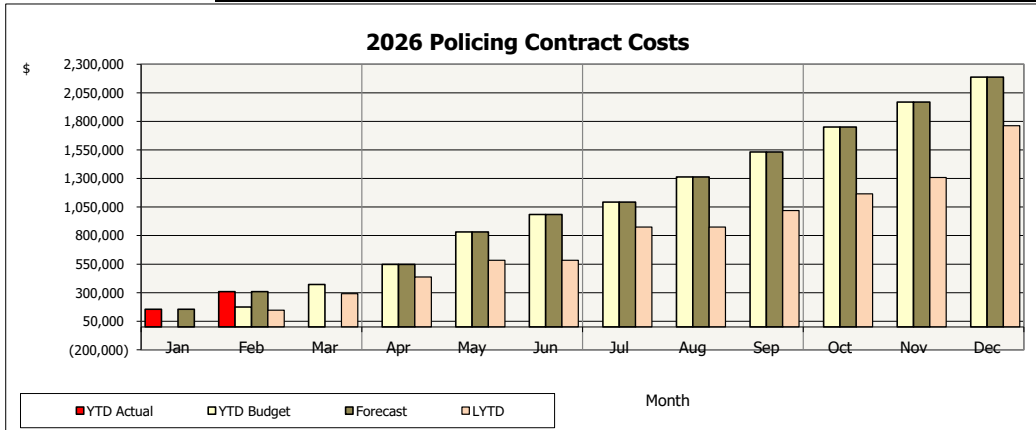
**Municipality of Greenstone
Monthly Flash Report - Operating
March 2026**

Annual Budget	YTD Actual	% of Budget	Annual Forecast	Fcst Variance
10,006,215	1,690,306	17%	10,006,215	-



Commentary
Salaries & Benefits for the month of March were \$629,504
There are position vacancies within the organization that are contributing to a lower then budget trend as filling vacant positions continues to be challenging.

Annual Budget	YTD Actual	% of Budget	Annual Forecast	Fcst Variance
2,187,400	309,424	14%	2,187,400	-



Commentary
Policing Costs have been included due to the magnitude of the budget (\$2.2M budget)
Presently trending on budget. Please note invoicing can be delayed by up to 2 months or more.

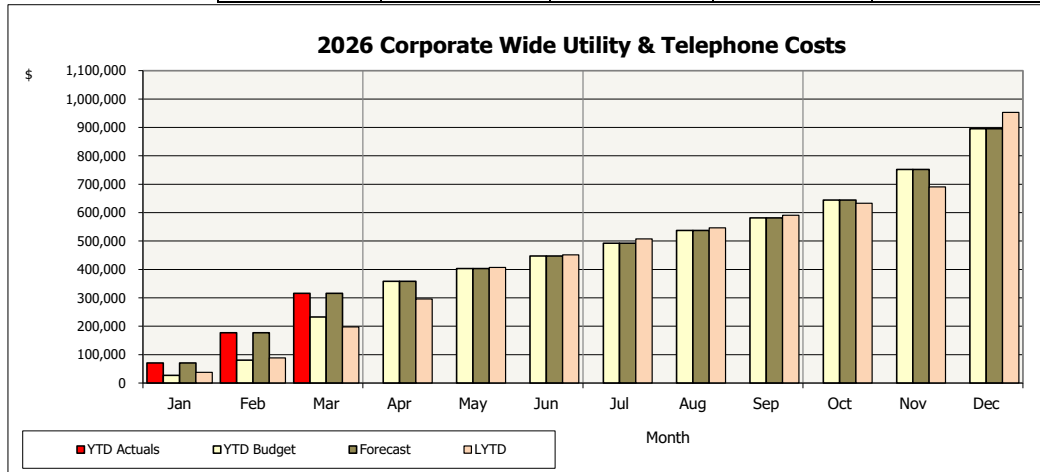
Note: YTD Budget is an extrapolation of the Annual Budget based on estimated occurrence of transactions in our business cycle.

**Municipality of Greenstone
Monthly Flash Report - Operating
March 2026**

1078000

Annual Budget	YTD Actual	% of Budget	Annual Forecast	Fcst Variance
895,090	315,525	35%	895,090	-

Commentary
<p>Utility & phone costs for the month of March were \$138,444 and overall the YTD total is trending higher across the board reflecting higher then expected utility costs during the winter at the arenas.</p>



Note: YTD Budget is an extrapolation of the Annual Budget based on estimated occurrence of transactions in our business cycle.

Municipality of Greenstone - March 2026 YTD Operational Variance Report

Reve/ Exp	Division	Budget 2026	Actual March 2026 YTD	Budget YTD	Variance	Variance %	Note	
Revenue	TAXATION REVENUE	-225,000	-66,282	56,250.00	10,032	-18%	Installment 1 of tax billing has been issued.	
	CORPORATE REVENUE	-2,324,725	-520,250	581,181.25	60,931	10%	Trending as expected. Provincial power dam revenue is outstanding	
	CAO & GENERAL ADMIN	-20,945	-260	5,236.25	4,976	95%	Most of the Budget is a transfer from Reserve to cover Election expense. Entry will take place at end of year	
	CORPORATE SERVICES	-388,875	52,223	97,218.75	149,441	154%	\$60k Unbudgeted Sale of Land and \$30k Sale of Equipment offset by Q1 Bank interest not recorded yet .	
	FIRE	-160,300	-28,466	40,075.00	11,609	29%	Lower fire recovery revenue for Longlac, Ginoogaming/Res. #58 Fire Pro Agreement, and Fire Marque proceeds.	
	PROTECTIVE SERVICES	-80,950	-96,650	20,237.50	76,412	-378%	Higher revenues in all areas: planning application, building permit fees, property standards, dog licenses, building permit revenue etc.	
	PUBLIC WORKS	-328,048	-51,434	82,012.09	30,578	37%	Trending as expected with the exception of offsetting cemetery revenue refunds	
	AIRPORTS	-1,125,000	-163,588	281,250.00	117,662	42%	Lower sales of jet fuel reflecting no fire activity during winter months	
	ENVIRONMENTAL SERVICES	-382,500	-183,461	95,625.00	87,836	-92%	Higher dump fees reflecting Greenstone Mining activity	
	RECREATIONAL FACILITIES	-98,600	-47,530	24,650.00	22,880	-93%	Higher ice rental revenue during winter months	
	PARKS & CAMPGROUNDS	-182,800	-1,440	45,700.00	44,260	97%	Lower Parks and Campground fees as activity is mostly in summer months	
	RECREATIONAL PROGRAMS	-11,500	-1,739	2,875.00	1,136	40%	Lower program registration fees during winter months	
	ECONOMIC DEVELOPMENT	0	0	-	-	-	-	
	SOCIAL SERVICES	-2,156,931	-591,728	539,232.75	52,495	-10%	Revenues are on track	
EXTERNAL LEVIES	-14,000	0	3,500.00	3,500	100%	No Provincial Offenses Revenue to date		
Revenue Total		-7,500,174	-1,700,605	1,875,043.59	174,439	9 %		
Expenditure	CAO & GENERAL ADMIN	1,345,647	201,279	336,411.74	135,133	40%	Expenses such as legal, travel, training and election expenses have not yet been utilized so far to date.	
	CORPORATE SERVICES	2,410,134	480,195	602,533.47	122,339	20%	Corporate services expenses are trending as expected offset somewhat by vacancy in Revenue position and a accounting clerk	
	FIRE	1,055,330	185,302	263,832.55	78,530	30%	Fire expenses are trending as expected with exception of lower volunteer wages to date	
	PROTECTIVE SERVICES	403,076	80,835	100,768.90	19,934	20%	Protective Services expenses are trending as expected with exception of vacant animal enforcement contractor.	
	PUBLIC WORKS	4,163,685	1,142,005	1,040,921.19	101,084	-10%	Public works expenses are trending as expected with exception of the impact of some staff vacancies and higher expenses due to vehicle repair such as John Deere Road Grader and 2024 Caterpillar Loader	
	AIRPORTS	1,751,344	235,520	437,836.05	202,316	46%	Airport expenses are trending as expected with the exception of lower Fuel sales expenses due to lower fuel sale revenue	
	ENVIRONMENTAL SERVICES	1,019,974	205,982	254,993.38	49,011	19%	Environmental services expenses are trending as expected	
	CORPORATE FACILITIES	736,620	161,650	184,154.94	22,505	12%	On trend as expected	
	RECREATIONAL FACILITIES	1,407,599	407,232	351,899.67	55,333	-16%	Expenses trending as expected with the exception of the arena utilities which are higher during the winter	
	PARKS & CAMPGROUNDS	609,623	19,650	152,405.76	132,756	87%	Parks and campground expenses are lower as activity is primarily during the summer months	
	RECREATIONAL PROGRAMS	244,888	78,214	61,222.05	16,992	-28%	Recreational program expenses are lower due to summer programs not being active as of yet. This is offset somewhat by the full year golf course Grant expense	
	ECONOMIC DEVELOPMENT	391,958	59,937	97,989.45	38,052	39%	Lower expenses due to Tourism Coordinator position vacancy	
	SOCIAL SERVICES	2,888,899	520,060	722,224.81	202,165	28%	Lower spending in Daycare budgets due to Full Time staff and Manager vacancies. Also vacancies in Family Resource Center	
	EXTERNAL LEVIES	5,271,450	1,224,332	1,317,862.50	93,531	7%	Timing of levy payments can vary. Budget expected to be met	
Expenditure Total		23,700,226	5,002,194	5,925,056.44	922,862	16%		
		16,200,051	3,301,589	4,050,012.86	748,423	18%		

Project Name	2026 Budget	March Expense YTD	March Notes
Geraldton Admin Building (2015)	\$ 218,312	\$ 54,578	Debt Payments
Roads & Equipment (2014 & 2016)	\$ 225,007	\$ 56,252	Debt Payments
Total Debt Repayments	\$ 443,319	\$ 110,830	
CYGQ Airport Terminal Renovations	\$ 30,000	\$ -	3 RFQs (Request for Quotations) have been issued
Decommissioning of Float Plane Dock	\$ 30,000	\$ -	This project will be done starting in the summer
GER Airport Generator Tsf Switch	\$ -	\$ -	2025 Project
CYGQ Airport Emergency Generator Replacement	\$ 120,000	\$ 6,360	Delivery is expected in September. A RFQ will be required for installation
			Tender was issued and closed March 15. Will be reviewed at Council next meeting and targeted for
CYGQ Runway Paint Markings Replacement	\$ 70,000	\$ -	summer completion
Total - Airport	\$ 250,000	\$ 6,360	
			Procurement for this project will be handled by Kinetic (Kinetic GPO is a group purchasing organization established for public sector and MASH entities across Canada, with the specific purpose of reducing procurement costs by leveraging the purchasing power of group buying)
Hillcrest Cemetery Re-Surveying & Columbarium Installation	\$ 50,000	\$ -	RFQ is out and closes April
101 Bayview House Shingle Replacement	\$ 30,000	\$ -	Will likely source a local contractor for this painting project
Beardmore Community Centre Fire Resistant/Retardant	\$ 20,000	\$ -	Project is complete with some invoices still to come
Beardmore Community Centre Ice Plant Upgrades	\$ 92,250	\$ -	Final installation is under way with commissioning May 4. There are some load /run issues which may need to be addressed
PLP Generator Replacement	\$ 219,000	\$ 738	Kinetic procurement
Beardmore Community Centre Roofing Study	\$ 50,000	\$ -	Will likely procure using Canoe , waiting for confirmation.
Main Admin Office - Office Furniture Replacement	\$ 40,000	\$ -	This is a spring time project
Beardmore Snowman Rehabilitation	\$ 205,000	\$ -	Still waiting on engineering drawings. Project will be sourced using Kinetic
Fire Alarm Systems Installation	\$ 500,000	\$ 13,229	RFQ is out and closed May 14
Decommissioning of High Hill Harbour Fuel Tanks/Pump	\$ 30,000	\$ -	Kinetic procurement
Family Resource Centre A/C Installation	\$ 49,200	\$ -	Kinetic procurement
Family Resource Centre Fire Alarm	\$ 50,000	\$ -	Spring or Summer project , will use local contractor through RFQ process
Greenstone Administration Office Lockstone Replacement	\$ 20,000	\$ -	Project is under way with contractor on site currently
Geraldton Community Centre Rehabilitation	\$ 898,480	\$ 14,829	It has been hard to source a contractor. Will require review in spring when ice has melted
High Hill Harbour Pier Rehabilitation/Repairs	\$ 50,000	\$ -	Kinetic procurement
Lakeside Centre Roof Replacement	\$ 60,000	\$ -	Waiting on engineering
Lakeside Centre Roof Replacement	\$ -	\$ 5,210	Will likely source a local contractor for this painting project
Longlac Sportsplex Fire Resistant/Retardant Coating	\$ 20,000	\$ -	Kinetic procurement
Nakina Cold Storage Rehabilitation	\$ 45,000	\$ 5,337	Will likely source a local contractor for this painting project
Nakina Community Centre Fire Resistant/Retardant	\$ 15,000	\$ -	CIMCO to start Apr 20th
Nakina Complex Ice Plant Upgrades	\$ 883,000	\$ -	RFP slated for August possibly through Kinetic
Nakina Arena Complex - Repurposing	\$ 150,000	\$ -	RFQ required with local contractors
Longlac Arena Overhead Heater Replacement	\$ 25,000	\$ -	
Total Corporate Facilities	\$ 3,190,680	\$ 39,343	
Community Improvement Plan (CIP)	\$ 60,000	\$ -	RFP development under way to be issued in June
Public Space Beautification	\$ 10,000	\$ -	This project is to save to reserve for 2026 and will commence in 2027 budget year
Community Garden	\$ 30,000	\$ -	Timing of this project will be the Summer
Total Economic Development	\$ 100,000	\$ -	
			We have received notice from MECP regarding EA finally. Will now gear up for final closure this summer. Will need a tender process.
Geraldton Landfill Closure Plan	\$ 75,000	\$ -	Proceeding in part in LongLac. Waiting on other locations and MECP Approval
Landfill Well Monitoring Stations	\$ 40,000	\$ -	An RFP will be prepared this spring
Octopus Lake Sludge Bed Redesign	\$ 30,000	\$ -	RFP awarded with contractors starting in spring
Poplar Lodge Park Campground Sewage System Assessment	\$ 100,000	\$ -	Ongoing Multi-Year Project
Waste Management System Environmental Assessment	\$ 670,000	\$ 40,127	
Total Environmental	\$ 915,000	\$ 40,127	
			So far we have received the tanker to which we are currently adding equipment. 3 more Pumpers are on order for April and May
Fire Master Plan Implementation - Fleet Replacement	\$ 2,572,600	\$ 1,165,043	Report has been received with MNR approval
Beardmore and Nakina Community Wildfire Planning	\$ 15,000	\$ 15,000	This project is under way
Cancer Prevention Initiatives	\$ 87,800	\$ -	

Project Name	2026 Budget	March Expense YTD	March Notes
Caramat Fire Water Storage	\$ 38,400	\$ -	Timing of this project will be the spring
Fire Communications Infrastructure	\$ 170,000	\$ 31,087	Started, ROIP being installed in fleet
Community Wildfire Prevention	\$ 150,000	\$ 139,779	Cutting complete, final MNR under way
Station 5 - Vehicle Bay Door Replacements	\$ 223,000	\$ -	Kintetic procurement
Fire Extrication Equipment	\$ 43,700	\$ -	This is a saving to reserve project
Fire Breathing Air System - Geraldton	\$ 6,900	\$ -	This is a saving to reserve project
Geraldton Station Multi-Use Space	\$ 10,000	\$ -	Not started yet
Fire Minor Equipment	\$ 15,800	\$ -	Some orders have been placed
Fire Power Equipment	\$ 22,500	\$ -	Not started yet
SCBA Replacement Reserve Funding	\$ 100,000	\$ -	This is a saving to reserve project
Fire Structural Gear	\$ 41,400	\$ 1,318	Not started yet
Training Facility Project	\$ 15,000	\$ -	Not started yet
Total Fire	\$ 3,512,100	\$ 1,352,227	
Grader (Replace Unit 110)	\$ 550,000	\$ 488,448	Complete
Hydraulic Genie lift Unit 531	\$ 65,000	\$ -	Ready for pickup
Landfill Bulldozer (Replace Unit 337)	\$ 280,000	\$ 258,602	Complete
Steamer (Replace Unit 124)	\$ 35,000	\$ -	Ordered
Street Sweeper (Replace Unit 532)	\$ 550,000	\$ 459,225	Complete
Tandem Combination Plow Truck (Replace Unit 241)	\$ 510,000	\$ -	Purchased - delivery end of summer
Total Fleet	\$ 1,990,000	\$ 1,206,275	
Cemetery Software	\$ 30,000	\$ -	RFP update required , was on hold
Computer Replacement Program	\$ 60,000	\$ 14,527	Ongoing project with activity more likely in Q3 Q4
Corporate Phone System Upgrade	\$ 60,000	\$ -	This project will commence after MS365 rollout is complete - likely Q3 Q4 timing
Work Order Management	\$ 23,300	\$ 18,927	Implementation almost complete. Phase 2 will be training staff and go live
Cyber Security Implementation	\$ 50,000	\$ -	Timing of this will be Q3 to be done by ATS (Algoma Technology Services)
Council Meeting Streaming Equipment	\$ 15,000	\$ -	Equipment has been received, now need a time window to conduct installation
Fleet & Fuel Management Solution	\$ 50,000	\$ -	More discussion may be required as Public works is leaning more towards a fuel management system and less of a fleet management system . We already have Remote GPS tracker system in place
Human Resource Information System (HRIS)	\$ 40,000	\$ -	HR repository employee records, certifications. Al Gordon- chk for update Roll out is currently under way with Greenstone staff working with ATS. Go Live is targeted for this
Microsoft 365 Implementation	\$ 40,000	\$ -	summer
Network Improvements	\$ 20,000	\$ -	Mostly done with exception of some parts for Geraldton arena.
Total Information Technology	\$ 315,000	\$ 33,454	
Accessible Beach Mats	\$ 52,000	\$ 10,705	Complete
Bear Proof Garbage Cans	\$ 60,000	\$ 60,657	Complete
Festival Tents	\$ 60,000	\$ -	RFQ has gone out with quotes expected for three different companies
Playground Design Plans	\$ 75,000	\$ -	Using Canoe for Canoe with installation expected this spring
Playground Equipment Deficiency Repairs	\$ 36,000	\$ -	This is a ongoing carryover project. New parts are on order to be installed in the spring
Total Parks and Recreation	\$ 231,000	\$ 71,363	
584 Crack Sealing	\$ 30,000	\$ -	RFQ was issued March 12 and is now closed. Staff are reviewing proposals
First Street West Culvert Replacement	\$ 75,000	\$ -	Timing of this project will be the summer
Holiday Streetlight Decorations	\$ 10,000	\$ 18,363	Complete
John & King Ave. Storm Repairs, Curb, Gutter and Pave	\$ 120,000	\$ -	Not started yet , an engineering study will be required
Longlac Centennial Rd Storm Sewer Replacement	\$ 5,050,910	\$ 25,833	On Hold, need first nations water sewer capacity discussion
Main Street Road Reconstruction	\$ 40,250,000	\$ 5,336	Details are still be finalized with province
Road Crack Sealing Program	\$ 50,000	\$ -	RFQ was issued March 12 and is now closed. Staff are reviewing proposals
Road Safety Signs & Devices	\$ 197,000	\$ -	This will be procured through Kinetic
Stormwater Management Master Plan	\$ 75,000	\$ -	Not started
Winter Sand for Roads within Greenstone	\$ 100,000	\$ -	Staff are aiming to issue a tender in the summer
Total Roads	\$ 45,957,910	\$ 49,533	
Compensation Review	\$ 60,000	\$ -	Budget has been revised to > \$25k and a RFQ process will be followed instead of RFP

Project Name	2026 Budget	March Expense YTD	March Notes
Engineered Infrastructure Design Standards	\$ 50,000	\$ -	- Not started
Health & Safety Review		\$ 6,461	2024 Project
Strategic Planning	\$ 60,000	\$ -	- This project will be for the new Council in Q4
Main Street - Internal Contingency Allowance	\$ 268,750	\$ -	- Contingency Budget
Total Special Projects	\$ 438,750	\$ 6,461	
Total Tax Funded Total	\$ 57,343,759	\$ 2,915,972	
User Funded Capital			
Wastewater System Capital			
GER McKenzie Pump Impellers	\$ 35,000	\$ -	
LON Riverview LF Relining 2024	\$ 15,000	\$ -	- Hard to find contractor
LON Kenogami LS Cleanout and Maintenance	\$ 15,500	\$ -	- Needed
LON Centennial LS Pump Valve Replacements	\$ 35,000	\$ -	- Needed
LON Hamel Avenue Sanitary Sewer Replacement	\$ 480,000	\$ -	- Town
NAK Sewage pump KC & River LS	\$ 25,000	\$ -	- Not started
NAK Warren Street LS Generator	\$ 65,000	\$ -	- Working with procurement
GRE Flushing of Collection and CCTV work (annual)	\$ 50,000	\$ -	- Not started
GRE CLI Operations and Compliance support	\$ 10,000	\$ -	- Not started
Wastewater Inflow and Infiltration Project	\$ 100,000	\$ -	- A scope of work is currently being prepared
TOTAL - Sanitary Collection	\$ 830,500	\$ -	
GER 3 hp Sewage Pump	\$ 35,200	\$ -	- Plan for rebuild Still outstanding
GRD WWTP Upgrades As-Built Drawings			
GER Repalce RAS Pump	\$ 24,600	\$ -	- Plan for rebuild
GER ESA Upgrades	\$ 25,000	\$ -	- Ongoing
GER WWTP Building Upgrades - Brick Rehab	\$ 30,000	\$ -	- Kinetic or Gordian will be used to for the procurement process
LON #1 Clarifier Cover Replacement	\$ 10,000	\$ -	- Push Back 2 years- may do during summer
LON #2 Clarifier/Aeration Maintenance	\$ 25,000	\$ -	- Summer Job
LON Dechlorination Project	\$ 76,680	\$ -	- Currently waiting on Engineering for a revised proposal as initial proposal was over budget
LON Staged Generator Replacement	\$ 150,000	\$ -	- Working with Procurement, 3rd party inspection
NAK 5 HP Pump	\$ 28,500	\$ -	- Not started
NAK Aeration Clean/Inspection	\$ 25,000	\$ -	- Not started
NAK Aeration Tank Rehab	\$ 175,000	\$ -	- Not started
NAK Clarifier Clean/Inspection/Maintenance	\$ 25,000	\$ -	- Not started
NAK Dechlorination Project	\$ 96,825	\$ -	- Currently waiting on Engineering for a revised proposal as initial proposal was over budget
TOTAL - Wastewater Treatment	\$ 726,805	\$ -	
Water System Capital			
BRD Process Upgrades for THM, HAA & Chlorates	\$ 100,000	\$ -	- Engineering+jar testing
BRD Replace Fire Pump Valves	\$ 35,000	\$ -	- Push back
BRD SCADA Upgrade	\$ 28,500	\$ -	- Not started
BRD Radiant Heater Replacement	\$ 10,000	\$ -	- See if money can be used from fire valves
BRD Fire Pump Flow Meter	\$ 12,000	\$ -	- Complete
CAR Compressor Overhaul and Maintenance	\$ 12,000	\$ -	- Spare parts order
CAR Annual Filter Change GAC	\$ 15,500	\$ -	- Media being quoted
CAR Intake Inspection	\$ 7,500	\$ -	- Camera
CAR Ozone Generator (Parts for Rebuild)	\$ 15,000	\$ -	- Parts
CAR Compressor Replacement	\$ 20,000	\$ -	- Not needed. 25 year plan, good for a few years . Move to number 1 pump station
GER Backwash Pump (Staged Replacement)	\$ 103,400	\$ -	- This year, needs changed
GER Backwash Valve Actuator	\$ 20,000	\$ -	- Purchase for spares
GER 12" Butterfly Valves for Filters	\$ 20,000	\$ -	- Not started
GER Low Lift Pump Replacement	\$ 101,200	\$ -	- Working with procmnt
GER Waste Pit Cleaning and Rail Replacement	\$ 10,000	\$ -	- Joel weld

Project Name	2026 Budget	March Expense YTD	March Notes
GER Clarifier Paddle Rebuild	\$ 11,500	\$ -	Joel
GER Chemical Mixer Replacement	\$ 20,000	\$ -	Get spare, get more if price is good
LON LL Pump (Staged Replacement)	\$ 99,200	\$ -	Push back one year, filter project in the way
LON WTP Back Up Electric Heaters	\$ 15,000	\$ -	Complete
LON Filter Replacement Project	\$ 1,732,500	\$ 276,356	This project is in process
NAK Highlift Pumps - Staged Replacement	\$ 93,400	\$ -	Motor fixed under warranty, inspect to make replacement plan
NAK Treated Flow Meter	\$ 15,000	\$ -	Replace and get spare
NAK Fire Pump Replacement	\$ 99,500	\$ -	Working with procurement
Water & Wastewater Master Plan	\$ 260,000	\$ -	A scope of work is currently being prepared
TOTAL - Water Treatment	\$ 2,856,200	\$ 276,356	
GER Clearwell Inspection and Cleaning	\$ 5,000	\$ -	Not started
LON Clearwell Inspection and Cleaning	\$ 35,000	\$ -	Not started
LON Booster Pump Explosion Proof Heater	\$ 10,000	\$ -	Not started
NAK Clearwell Inspection and Cleaning	\$ 35,000	\$ -	Not started
GRE Water Meter Replacement Program	\$ 100,000	\$ -	Town
TOTAL - Water Distribution	\$ 185,000	\$ -	
Total User Funded Capital	\$ 4,598,505	\$ 276,356	
Total Capital Budget Tax and User Funded	\$ 61,942,264	\$ 3,192,328	



REPORT

To: Mayor and Council
From: Clerk
Subject: For Your Information: Greenstone O.P.P Detachment Board Annual Report
Date: June 22, 2026

Issue

Presentation to Council of the Greenstone O.P.P. Detachment Board Annual Report

Facts

- Section 68(1)(f) of the *Community Safety and Policing Act, 2019* (CSPA) provides that an O.P.P. Detachment Board shall provide an annual report to the Municipalities and Band Councils regarding the policing provided by the Detachment on or before June 30th each year.
- The Greenstone O.P.P. Detachment Board was established on October 17, 2025. As a result, the Annual Report attached from the Board itself does not reflect a full year of Board operations, but rather summarizes the activities, initiatives, and governance work completed since the Board's establishment.
- The Annual Report from the Detachment includes statistics regarding policing in 2025.
- At the May 22, 2026, Greenstone O.P.P. Detachment Board meeting, the Board reviewed and approved the Annual Report.

Recommendation

THAT Council receive the Greenstone O.P.P. Detachment Board Annual Report as information.



GREENSTONE O.P.P. DETACHMENT BOARD

Annual Report

October 17, 2025 to June 30, 2026



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Message from Board Chair

On behalf of the Greenstone O.P.P. Detachment Board, I am pleased to present this Annual Report highlighting the work and progress made since the Board's establishment in September 2025.

As a newly formed Board, we have focused on establishing a strong governance foundation. During this reporting period, we appointed Board Members and implemented key policies, including a procedural by-law and policies related to travel expenses and workplace conduct.

We have also taken steps to improve public access to information through the creation of a dedicated webpage on the Municipality of Greenstone's website, helping to keep our communities informed and engaged.

Working in partnership with the Ontario Provincial Police Detachment Commander, the Board is committed to supporting effective policing and promoting community safety and well-being across the Municipality of Greenstone. As we continue to establish our role, we look forward to strengthening relationships with community partners and aligning our priorities with local needs.

I would like to recognize the contributions of my fellow Board Members and the members of the Greenstone Detachment for their ongoing service and dedication.

While this report reflects a shorter initial period, the progress made has laid a solid foundation for the Board's future work, and we look forward to building on this momentum in the years ahead.

Sincerely,

Marcel Donio, Board Chair



History of the Board

The Greenstone O.P.P. Detachment Board was established in September 2025 following legislative changes under the Community Safety and Policing Act, 2019 (CSPA), which restructured police governance in Ontario to strengthen local accountability and community involvement.

The Board was created to ensure that policing services within the Greenstone Detachment area are informed by local perspectives and community priorities. Its formation reflects a province-wide shift toward enhanced civilian governance in policing.

The Board includes members appointed by the Municipality of Greenstone who are members of Council; a member appointed by Bingwi Neyaashi Anishinaabek First Nation (Sand Point) who is a member of the Band Council of the First Nation; a member appointed by the Municipality of Greenstone who is neither a member of Council nor an employee of the Municipality, which position is currently vacant; and one member appointed by the Minister, which position is also currently vacant.

Since its establishment, the Board has focused on building its operational foundation and preparing for its ongoing governance responsibilities under the *Act*.

Board Membership

The Greenstone O.P.P. Detachment Board is comprised of the following Members:

- **Elaine Mannisto**
(Member of Council - Greenstone)
- **Fran Koning**
(Member of Council - Greenstone)
- **Chris Walterson**
(Member of Council - Greenstone)
- **Marcel Donio**
(Member of Band Council, Bingwi Neyaashi Anishinaabek First Nation – Sandpoint)



Pictured left to right: Elaine Mannisto, Fran Koning, Marcel Donio, Chris Walterson and Detachment Commander Gaston St. Onge.

Member Requirements

Members of the Greenstone O.P.P. Detachment Board are appointed in accordance with the *Community Safety and Policing Act, 2019* (CSPA).

All Members are required to complete mandatory training as prescribed by the Ministry of the Solicitor General, which includes governance, human rights, diversity, systemic racism, and Indigenous cultural awareness and perspectives.

Board membership is limited to individuals who meet the eligibility criteria established under applicable legislation.

Board Responsibilities

The Greenstone O.P.P. Detachment Board is responsible for providing civilian governance oversight of policing services within the detachment area, in accordance with the *Community Safety and Policing Act, 2019*.

Its core functions include establishing local policing priorities in collaboration with the communities and the Detachment Commander and monitoring overall policing performance at a strategic level. The Board also facilitates communication between the OPP and the communities to ensure local concerns and priorities are considered in policing approaches.

Additional responsibilities include oversight of Board governance matters such as policy development, budget review, and compliance with applicable legislation. The Board also participates in recruitment processes for the Detachment Commander when required and ensures members complete mandatory training as prescribed under provincial guidelines.

The Board does not direct operational policing but provides strategic oversight intended to support transparency, accountability, and community-informed policing outcomes.

Activities and Accomplishments

Since its establishment in September 2025, the Greenstone O.P.P. Detachment Board has focused on establishing its governance structure and foundational policies.

Key activities and accomplishments during this period include:

- Held an Inaugural Board Meeting and commenced governance operations.
- Appointed Board Members in accordance with provincial requirements.
- Completed required Member onboarding, including mandatory training and criminal record checks.
- Appointed Board Administrators and a Board Treasurer.
- Established the Board's 2026 operating budget.
- Secured Board liability insurance.
- Adopted a Procedural By-Law to guide board operations.
- Adopted a Remuneration and Travel Expense Policy.
- Adopted an Abuse, Violence and Harassment Policy.
- Reviewed the Municipality of Greenstone's Community Safety and Well-Being Plan.
- Reviewed the Code of Conduct for OPP Detachment Board Members.
- Reviewed quarterly reports from the Detachment Commander covering Q3 2025 to Q1 2026.
- Created a dedicated Greenstone O.P.P. Detachment Board webpage on the Municipality of Greenstone's website to support public access to information.



Governance Impact

The work completed during this initial reporting period has focused on establishing the governance foundation required for effective oversight under the Community Safety and Policing Act, 2019. These foundational elements, including policy development, training, and financial oversight, support the Board's ability to contribute to transparency, accountability, and informed decision-making in partnership with the OPP Detachment Commander and the broader communities.

Community Safety Priorities (2026)

At this early stage in its development, the Greenstone O.P.P. Detachment Board has not yet finalized formal community safety priorities for 2026.

The Board has begun foundational work in this area through the review of the Community Safety and Well-Being Plan for the Municipality of Greenstone, which was presented as part of a regular Board Meeting. This review provided initial context to support future priority-setting discussions.

In collaboration with the Detachment Commander, the Board anticipates further development of formalized community safety priorities as governance processes continue to mature throughout the upcoming reporting period.

Community Engagement

As a newly established Board, formal public engagement activities are still in the early stages of development.

During the reporting period, no formal public submissions, concerns, or delegations were received. The Board continues to build its communication infrastructure, including maintaining a public webpage to support transparency and access to information, and will explore additional engagement opportunities as its governance structure becomes further established.

Challenges / Early Development Notes

As a newly established Board, the reporting period focused on foundational governance development, including the establishment of core policies, onboarding of members, and development of the administrative and financial structures required to support Board operations. The Board remains in an early implementation phase, with ongoing work related to priority-setting, stakeholder engagement, and long-term planning.

The Provincial Appointee position remains vacant and will be filled through the Ontario Public Appointments Secretariat process, administered by the Province of Ontario. Once appointed, this member is expected to further strengthen Board composition.

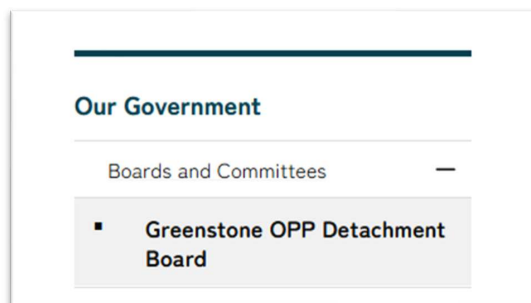
Ontario Public Appointments Secretariat: <https://www.pas.gov.on.ca>

In addition, as of March 2026, the Community Appointee position was recently vacated. The Municipality of Greenstone will advertise the vacancy and undertake a recruitment process to appoint a new community representative to the Board.

Communications

The Greenstone O.P.P. Detachment Board maintains a dedicated page on the Municipality of Greenstone’s website, which provides access to meeting agendas, minutes, relevant documents, and Board contact information.

Board meetings are open to the public and may be attended in person at the Municipality of Greenstone’s Administration Office – Meeting Room, 1800 Main Street, Geraldton Ward, Greenstone. Meeting dates, agendas, and access details are posted in advance on the Board’s webpage, with agendas published one week prior to the meeting.



Board Administration

Board Administration is undertaken by administrative staff from the Municipality of Greenstone. Inquiries, requests, and correspondence related to the Board may be directed to:

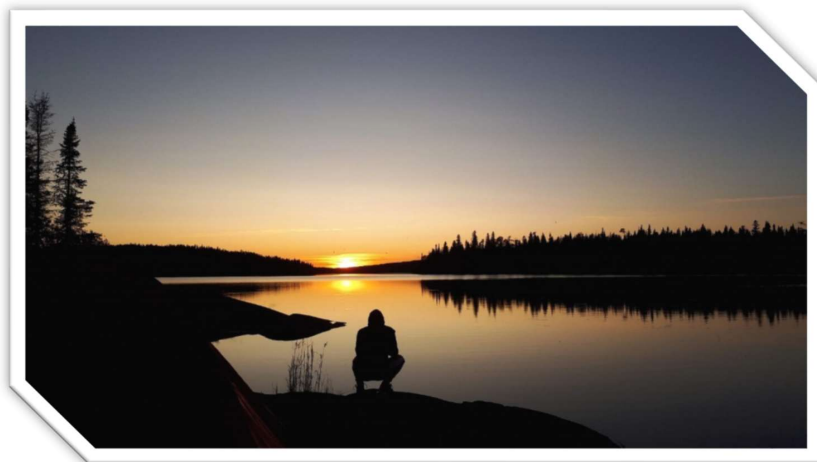
Board Administration Office

1800 Main Street, P.O. Box 70
Geraldton, ON POT 1M0
Tel: 807-854-1100
administration@greenstone.ca

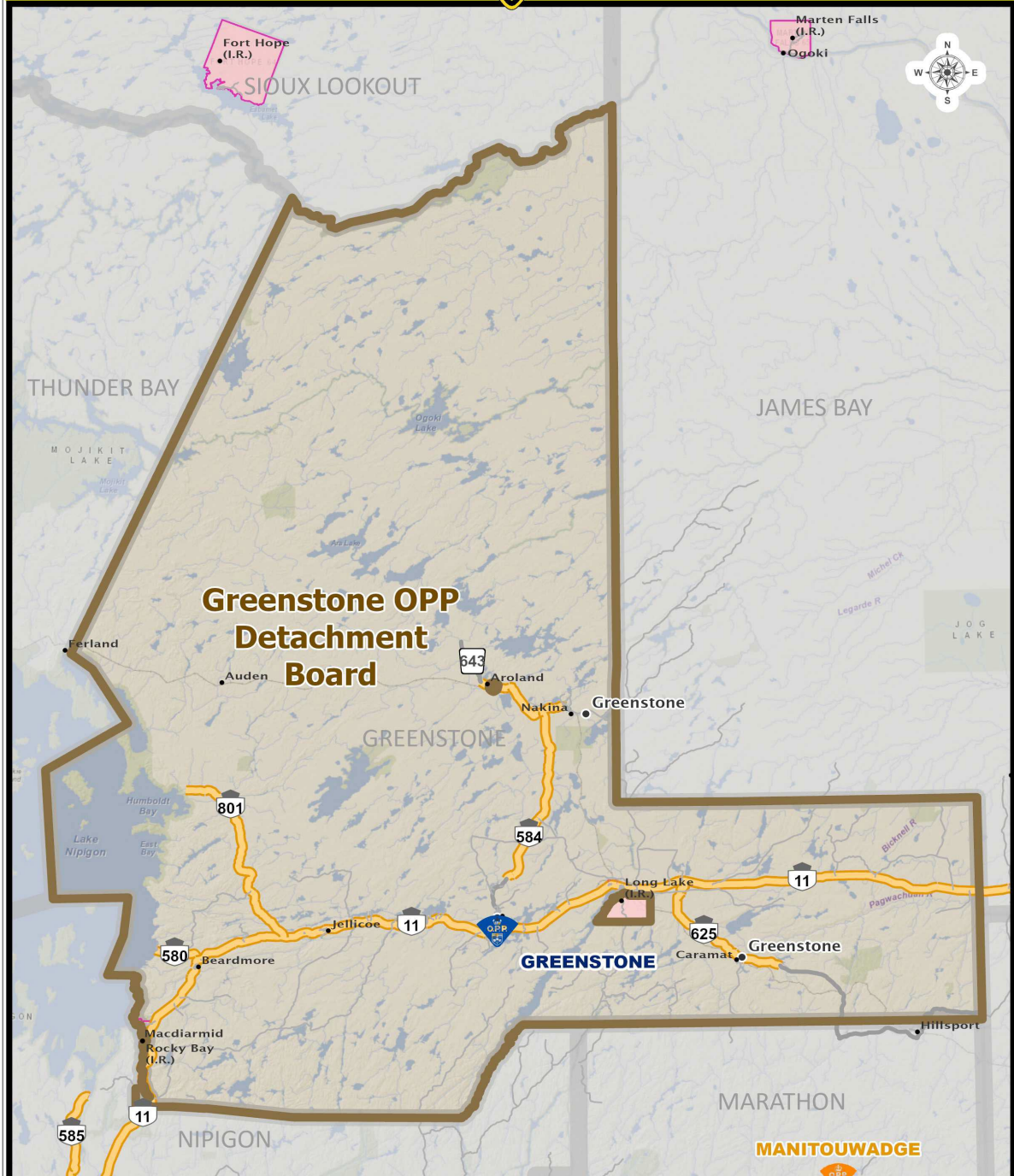
For additional information:

Kristina Miousse – Board Administrator
kristina.miousse@greenstone.ca | ext. 2059

Johanna Berube – Board Administrator
johanna.berube@greenstone.ca | ext. 2011







This map was produced using the Ontario Provincial Police's (OPP) Justice Road Network digital mapping products. The 200 incorporation information from the Government of Canada, Province of Ontario and various municipalities in Ontario. Boundary information provided by the MNR. Universal Transverse Mercator Zone 18 (UTM). Projection: Lambert Conformal Conic. North America Datum 83 (NAD83). Printed February 2016.



- Legend
- Divison
 - Service
 - OPP Detachment Board Boundary
 - Detachment Boundary
 - First Nations

Ontario Provincial Police Headquarters
Ministry of the Solicitor General
Communications and Technology Services Bureau
Geomatics Unit
777 Memorial Ave.
Oshawa, Ontario
L1P 9J9
OPP.Geomatics.Unit@oppp.ca
Map for domestic purposes only
Geomatics Unit

2023-2025 STRATEGIC PLAN

Priorities and Commitments



PEOPLE

A healthy and resilient OPP

We will strive to support all members in achieving their professional and personal best.

WORK

A responsive and evolving OPP

We will empower our members to ensure the best possible policing services are delivered to Ontarians.

COMMUNITIES

A collaborative and progressive OPP

We will partner and build relationships with a shared vision for safety and well-being.

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Message from the Detachment Commander



I am pleased to present the Greenstone Detachment - 2025 Detachment Board Annual Report. This report includes crime, traffic enforcement and community well-being data, and highlights initiatives and successes from the past year. 2025 was the last year of the 2023-2025 Greenstone Detachment Action Plan and this report will provide a final update and progress results from that plan.

I am proud of the work undertaken by the members of the Greenstone Detachment and their continued commitment to community safety and service excellence. In 2025, members maintained a strong focus on property crime enforcement. Following a significant increase in theft under \$5,000 in 2023, regular and focused patrols were implemented in identified high-risk areas. As a result, theft under \$5,000 offences were reduced in 2024 and remained stable in 2025, with 114 reported occurrences, demonstrating the effectiveness of targeted enforcement strategies.

Greenstone Detachment members also continued to support victims of crime through investigative excellence and collaboration with community partners. Referrals to Victim Services Agencies increased from 284 in 2024 to 343 in 2025, reflecting a strengthened commitment to victim support and access to services. We continue to leverage modern policing technology, including body-worn cameras, in-car cameras, and automated licence plate recognition (ALPR), to support the collection of reliable evidence, increase transparency, and enhance both public and officer safety.

In an effort to address substance abuse and its impacts, we partnered with Greenstone Victim Services, the Greenstone Family Resources Centre, and Greenstone Gold Mine to bring a community screening of “*A Sobering Story*” to Greenstone. This documentary, which explores the real-life impacts of addiction and recovery, was well received and contributed to meaningful community dialogue on prevention and awareness.

Looking ahead, in 2026 we will release the 2026–2029 Greenstone Detachment Action Plan, the first developed under the *Community Safety and Policing Act* (CSPA). This plan is being developed in close collaboration with the Greenstone Detachment Board and through engagement with community members to ensure local priorities and concerns are reflected in our commitments for the next four years. The development of this plan will align with the 2026–2029 OPP Strategic Plan, ensuring organizational consistency and strategic alignment.

As we prepare for emerging challenges and new opportunities in policing and community safety, the members of the Greenstone Detachment remain steadfast in their commitment to serve our communities, protect our citizens, uphold the law, and preserve public safety.

St. Onge, Gaston
Detachment Commander
Greenstone Detachment

Summary of Commitments

Through analysis and consultation, the following areas of focus were identified for the years 2023-2025.

Crime	Roadways, Waterways and Trails	Community Well-Being
<p>Greenstone members are committed to effectively manage all investigations with a goal to minimize violent crime and to reduce victimization in the municipality.</p> <p>Greenstone Members are committed to reducing property crime in the Greenstone area.</p> <p>Greenstone members are committed to continue the battle of illicit drugs including opioids affecting our communities which result in drug abuse, overdose, death, and residual property/violent crime.</p> <p>Greenstone members are committed to deliver investigative excellence within our community.</p>	<p>Members are committed to maintain a consistent effort to change driver behaviour through enforcement and education to ensure safe travels and reduce motorized vehicle collisions in the Greenstone area.</p> <p>Members are committed to reduce impaired operation of all motorized vehicle in the Greenstone area throughout the year.</p>	<p>To identify co- response solutions for non-police-related demands for service that impact police resourcing.</p> <p>To continue to assist and support our Indigenous policing partners and provide specialty services as well as cultural education to our members.</p> <p>Utilize the latest technology for digital evidence and audio video capabilities.</p>

2025 Crime Progress Results

Commitment	Progress Results
Greenstone members are committed to effectively manage all investigations with a goal to minimize violent crime and to reduce victimization in the municipality.	Through the use of body-worn cameras, in-car cameras, and focus on investigative excellence, Greenstone members continue to manage investigations effectively to reduce violent crime and victimization. Ongoing specialized training ensures members remain current on emerging trends and enables them to educate the public on recognizing and preventing crime.
Greenstone members are committed to reducing property crime in the Greenstone area.	Greenstone members are committed to reducing property crime across the Greenstone area. Members continue to identify targeted areas and conduct focused vehicle patrols, foot patrols, and proactive enforcement initiatives, including the <i>Lock It or Lose It</i> program. These efforts are aimed at deterring criminal activity, increasing visibility, and promoting shared responsibility to reduce property crime within the community. These efforts resulted in a 14.69 % decrease of property crime from 2024 to 2025.
Greenstone members are committed to continue the battle of illicit drugs including opioids affecting our communities which result in drug abuse, overdose, death, and residual property/violent crime.	<p>Members continue to engage collaboratively with local community members, First Nation leadership, and First Nation police services to identify and disrupt drug suppliers operating within the community.</p> <p>In parallel, partnerships with Greenstone Victim Services, Greenstone Family Resources, and Greenstone Gold Mine support prevention and education initiatives, including the delivery of a free community screening of “<i>A Sobering Story</i>” to raise awareness of the real-life impacts of addiction and recovery.</p>
Greenstone members are committed to deliver investigative excellence within our community.	Through ongoing training, the strategic use of technology, and public education initiatives, members remain committed to delivering investigative excellence and enhancing community safety.

2025 Roadways, Waterways and Trails Progress Results

Commitment	Progress Results
<p>Members are committed to maintain a consistent effort to change driver behaviour through enforcement and education to ensure safe travels and reduce motorized vehicle collisions in the Greenstone area.</p>	<p>Members are committed to maintaining consistent efforts to influence driver behaviour through enforcement and education to promote safe travel and reduce motorized vehicle collisions throughout the Greenstone area.</p> <p>Members actively participate in numerous traffic safety initiatives throughout the year to improve road safety and further reduce motor vehicle collisions.</p> <p>Ongoing and expanded training in Highway Traffic Act (HTA) enforcement, motorized snow vehicle enforcement, and marine enforcement enhances members' ability to address roadway and waterway safety concerns.</p> <p>These efforts resulted in a 6.25 % decrease of overall motor vehicle collisions in the Greenstone area from 2024 to 2025.</p>
<p>Members are committed to reduce impaired operation of all motorized vehicle in the Greenstone area throughout the year.</p>	<p>Members are committed to reducing impaired operation of all motorized vehicles throughout the Greenstone area year-round.</p> <p>Members consistently initiate Reduce Impaired Driving Everywhere (RIDE) programs and enhanced enforcement initiatives to deter impaired driving.</p> <p>Ongoing and enhanced training in Standardized Field Sobriety Testing (SFST) ensures members are equipped to identify and investigate impairment caused by alcohol, drugs, and other intoxicating substances.</p> <p>As a result of the increased enforcement focus, impaired driving offences increased by 20% in 2025.</p>

2025 Community Well-Being Progress Results

Commitment	Progress Results
<p>To identify co- response solutions for non-police-related demands for service that impact police resourcing.</p>	<p>The OPP continues to proactively filter accidental and non-police-related 9-1-1 calls to reduce unnecessary police responses. This approach helps manage call demand more effectively and minimizes impacts on police resources, ensuring availability for priority and emergency incidents.</p>
<p>To continue to assist and support our Indigenous policing partners and provide specialty services as well as cultural education to our members.</p>	<p>Greenstone continues to assist and support First Nation police partners through proactive enforcement efforts aimed at identifying and disrupting drug suppliers within their communities.</p> <p>Greenstone members also continue to participate in Indigenous Awareness training to ensure officers are culturally informed, respectful, and responsive to the needs of First Nation communities within the area.</p>
<p>Utilize the latest technology for digital evidence and audio video capabilities.</p>	<p>Greenstone members utilize modern policing technologies, including body-worn cameras, in-car cameras, and automated licence plate recognition, to support accurate evidence collection and ensure integrity throughout all court processes.</p>

Other Community Updates

Greenstone Detachment members remain actively engaged with local partners, with a continued focus on supporting local families and enhancing community well-being.

Members hosted a *Stuff a Cruiser* event in support of the Harvest Centre to assist families experiencing food insecurity within the Greenstone area. In addition, members maintain an active presence in local schools by engaging with school staff and students and delivering a variety of educational and safety-focused presentations to promote awareness, prevention, and positive relationships.

Greenstone members maintain strong, collaborative relationships with local First Nation police services and communities. Members conduct regular patrols within these communities, engage directly with community members, and have attended numerous Pow Wow gatherings. These ongoing efforts support trust, mutual respect, and the maintenance of positive, culturally respectful relationships.

Based on community-identified property crime concerns, targeted patrol strategies were developed and deployed. These efforts have contributed to a reduction in thefts within the identified areas, supporting community safety and crime prevention.

Calls for Service

Table 1.1

All CAD Events*	Immediate Police Response Required**
9,477	2,760

* This represents all Computer Aided Dispatch (CAD) event types created for each detachment area. Not all CAD events are dispatched to a frontline OPP detachment officer. Some events may have been actioned by another OPP member, diverted to another unit, or deemed a non-OPP event. This does not include officer or detachment generated events that have not been reported through the PCC, or any online reporting events.

** This represents the total number of CAD events prioritized for an immediate police response, indicating the potential for extreme danger, catastrophic circumstances, injury, the threat of injury, death, and/or crime in progress.

Crime and Clearance

Violent Crimes

Table 2.1

Offences	2023	2024	2025	Clearance Rate
01 - Homicide	0	0	1	100.00%
02 - Other Offences Causing Death	0	0	0	--
03 - Attempted Murder	0	0	0	--
04 - Sexual Offences	26	22	21	71.43%
05 - Assaults/Firearm Related Offences	98	133	115	93.91%
06 - Offences Resulting in the Deprivation of Freedom	1	6	7	100.00%
07 - Robbery	4	2	5	100.00%
08 - Other Offences Involving Violence or the Threat of Violence	44	55	38	73.68%
09 - Offences in Relation to Sexual Services	0	0	0	--
10 - Total Violent Crime	173	218	187	87.70%

Property Crimes

Table 2.2

Offences	2023	2024	2025	Clearance Rate
01 - Arson	1	0	2	0.00%
02 - Break and Enter	78	96	55	38.18%
03 - Theft Over	29	21	19	26.32%
04 - Theft Under	160	110	114	16.67%
05 - Have Stolen Goods	4	5	2	100.00%
06 - Fraud	34	29	28	32.14%
07 - Mischief	71	59	53	20.75%
08 - Total Property Crime	377	320	273	24.54%

Other Criminal Code

Table 2.3

Offences	2023	2024	2025	Clearance Rate
01 - Illegal Gaming and Betting	0	0	0	--
02 - Offensive Weapons - Careless use of firearms	9	15	10	70.00%
03 - Failure to Comply - Judicial Orders/Unlawfully at Large	125	139	124	95.97%
04 - Disturb the Peace	5	14	8	25.00%
05 - Child Pornography	0	0	1	0.00%
06 - Other Criminal Code (Ex. Traffic)	9	15	13	69.23%
07 - Total Other Criminal Code	148	183	156	87.82%

Drugs

Table 2.4

Offences	2023	2024	2025	Clearance Rate
01 - CDSA Possession	8	11	4	100.00%
02 - CDSA Trafficking	18	9	8	87.50%
03 - CDSA Importation & Production	0	0	0	--
04 - Cannabis Possession	1	0	0	--
05 - Cannabis Distribution	0	0	0	--
06 - Cannabis Sale	0	0	0	--
07 - Cannabis Importation & Exportation	0	0	0	--
08 - Cannabis Production	0	0	0	--
09 - Other Cannabis Violations	0	0	0	--
10 - Total Drugs	27	20	12	91.67%

Federal Statutes

Table 2.5

Offences	2023	2024	2025	Clearance Rate
Federal Statutes	2	3	2	100.00%

Traffic Violations

Table 2.6

Offences	2023	2024	2025	Clearance Rate
01 - Dangerous Operation	1	2	0	N/A
02 - Flight from Peace Officer	0	1	4	25.00%
03 - Operation while Impaired/Low Blood Drug Concentration Violations	20	11	16	100.00%
04 - Failure or Refusal to Comply with Demand	0	1	1	100.00%
05 - Failure to Stop after Accident	3	3	2	0.00%
06 - Operation while Prohibited	0	1	4	100.00%
07 - Total	24	19	27	81.48%

Youth Crime

Table 2.7

Disposition Type	2023	2024	2025
Bail	0	0	0
Conviction	34	21	13
Diversions	0	0	1
Non-Conviction	74	55	41
Not Accepted	0	0	0
POA Ticket	0	0	0
NULL	1	3	6
Total	109	79	61

Victim Referrals

Table 2.8

Offences	2023	2024	2025
Sum of Offered	174	267	323
Sum of Accepted	12	17	20
Sum of Total	186	284	343
Sum of % Accepted	6.45%	5.99%	5.83%

Traffic and Road Safety

Motor Vehicle Collisions (MVC) by Type

Table 3.1

(Includes roadway, off-road and motorized snow vehicle collisions)

Offences	2023	2024	2025
Fatal Injury Collisions	5	2	3
Non-Fatal Injury Collisions	17	14	16
Property Damage Only Collisions	163	144	131
Alcohol-Related Collisions	8	9	6
Animal-Related Collisions	31	21	25
Speed-Related Collisions	47	34	44
Inattentive-Related Collisions	38	28	22
Persons Killed	6	3	6
Persons Injured	24	20	24

Primary Causal Factors in Fatal MVCs on Roadways

Table 3.2

Offences	2023	2024	2025
Fatal Roadway Collisions where Causal is Speed Related	0	0	0
Fatal Roadway Collisions where Causal is Alcohol/Drug Related	0	0	0
Persons Killed in Fatal Roadway Collisions where lack of Seatbelt/Helmet use is a Factor	1	1	1
Fatal Roadway Collisions where Causal is Inattentive Related	0	0	1
Fatal Roadway Collisions where Causal is Animal Related	0	0	0

Fatalities in Detachment Area

Table 3.3

Fatality Type	Category	2023	2024	2025
Roadway	Fatal Incidents	5	2	3
Roadway	Persons Killed	6	3	6
Roadway	Alcohol/Drug Related Incidents	0	0	0
Marine	Fatal Incidents	0	0	0
Marine	Persons Killed	0	0	0
Marine	Alcohol/Drug Related Incidents	0	0	0
Off-Road Vehicle	Fatal Incidents	0	0	0
Off-Road Vehicle	Persons Killed	0	0	0
Off-Road Vehicle	Alcohol/Drug Related Incidents	0	0	0
Motorized Snow Vehicle	Fatal Incidents	0	0	0
Motorized Snow Vehicle	Persons Killed	0	0	0
Motorized Snow Vehicle	Alcohol/Drug Related Incidents	0	0	0

Big 4

Table 3.4

Offences	2023	2024	2025
Distracted (HTA 78.1)	6	7	9
Impaired (CCC 320.14 & 320.15)	64	40	48
Seatbelt (HTA 106)	70	126	88
Speeding (HTA 128)	1,187	1,422	1,306

Charges**Table 3.5**

Offences	2023	2024	2025
HTA	2,407	2,545	2,282
Criminal Code Traffic	83	57	60
Criminal Code Non-Traffic	1,161	1,456	1,340
LLCA	19	21	19
Controlled Drug and Substance Act	73	54	43
Federal Cannabis Act	0	2	1
Provincial Cannabis Act	15	24	9
Other	163	154	156

Policing Hours

The OPP has developed a Service Delivery Model (SDM) in response to several reviews and audit recommendations. The SDM is designed to:

- Promote officer wellness through balanced workloads
- Determine adequate staffing levels at each detachment
- Ensure the continued delivery of adequate and effective policing services in accordance with the *Community Safety and Policing Act (CSPA)*

To support SDM implementation, the OPP is undertaking a multi-year staffing strategy to address required increases in detachment personnel. This model supports the OPP’s ability to:

- Respond effectively to increasing calls for service
- Maintain safe communities through proactive patrols and community engagement
- Meet municipal expectations for police visibility

To monitor progress and guide detachment-level planning, the OPP has established time allocation targets for provincial constables (Figure 1). These targets reflect how time should ideally be distributed by the end of the SDM staffing strategy.

The targets are based on a provincial average, and variations are expected between detachments due to differences in geography, operational structure, recruitment and leave of absence rates.

Detachments may face challenges in achieving these targets, but progress is expected as scheduling, data quality and strategic deployment continue to improve.

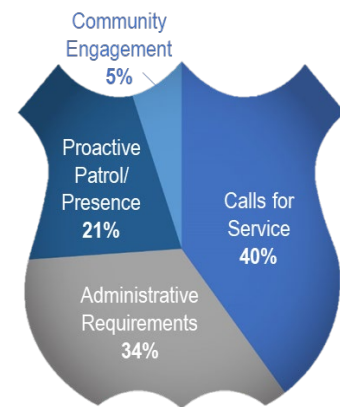


Figure 1: Service Delivery Model Provincial Target

Service Delivery Activity Allocations

Table 4.1

Calls for Service	Administrative Requirements	Proactive Patrol	Community Engagement
46%	34.8%	18.5%	0.7%

Hours (Field Personnel)

Table 4.2

	2023	2024	2025
TOTAL FRONTLINE HOURS	50,860	53,820	59,213

Endnotes

Tables 2.1, 2.2, 2.3, 2.4, 2.5, 2.6

Source: Niche Records Management System (RMS), (2026/02/24)

Note:

- Statistics Canada’s Uniform Crime Reporting Survey was designed to measure the incidence of crime in Canadian society and its characteristics.
- Reported, Unfounded, Actual, Not Cleared, Cleared by Charge and Cleared Otherwise counts (2023, 2024 and 2025) and Clearance Rate for 2025 included.
- Actual counts and Clearance Rate (2023, 2024 and 2025) included.
- The most serious violation methodology (MSV) is used, which is the same as Statistics Canada’s methodology. The MSV counts only the first of up to four offences per incident that occurred in the specific time range.
- First Nation population is not included.
- UCR Statistics Canada Verified (green checkmark) only.

Table 2.1 Violent Crimes

Corresponding Violation Description

01 Murder 1st Degree, Murder 2nd Degree, Manslaughter, Infanticide

02 Criminal Negligence Causing Death, Other Related Offences Causing Death

03 Attempted Murder, Conspire to Commit Murder

04 Sexual offence which occurred prior to January 4, 1983, Sexual Assault, Level 3, Aggravated, Sexual Assault, Level 2, Weapon or Bodily Harm, Sexual Assault, Level 1, Sexual Interference, Invitation to Sexual Touching, Sexual Exploitation, Sexual Exploitation of a Person with a Disability, Incest, Corrupting Morals of a Child, Making Sexually Explicit Material Available to Children, Parent or Guardian Procuring Sexual Activity, Householder Permitting Sexual Activity, Luring a Child via Computer, Agreement or Arrangement - Sexual Offence Against a Child, Bestiality - Commits, Compels Another Person, Bestiality in, Presence of, or Incites, a Child, Voyeurism, Non-Consensual Distribution of Intimate Images

05 Assault Level 3, Aggravated, Assault Level 2, Weapon/Bodily Harm, Assault Level 1, Unlawfully Causing Bodily Harm, Discharge Firearm with Intent, Using firearm/Imitation of Firearm in the Commission of an Offence, Pointing a Firearm, Assault, Peace-Public Officer, Assault Against Peace Officer with a Weapon or Causing Bodily Harm, Criminal Negligence Causing Bodily, Harm, Trap Likely to or Causing Bodily Harm, Other Assaults

06 Kidnapping, Forcible Confinement, Hostage Taking, Trafficking in Persons, Abduction Under 14, Not Parent/Guardian, Abduction Under 16, Removal of Children from Canada, Abduction Under 14 Contravening a Custody Order, Abduction Under 15 by Parent/Guardian

07 Robbery, Robbery to Steal Firearm

08 Extortion, Intimidation of a Justice System Participant or a Journalist, Intimidation of a Non-justice System Participant, Criminal Harassment, Indecent/Harassing Communications, Utter Threats to Person, Explosives Causing Death/Bodily Harm, Arson - Disregard for Human Life, Other Violations Against the Person, Failure to Comply with Safeguards (MAID), Forging/Destruction of Documents (MAID)

09 Obtaining Sexual Services for Consideration, Obtaining Sexual Services for Consideration from Person Under the Age of 18 Years, Material Benefit from Sexual Services, Material Benefit from Sexual Services Provided by Person Under the Age of 18 Years, Procuring, Procuring a Person Under the Age of 18 Years, Advertising Sexual Services

Table 2.2 Property Crimes

Corresponding Violation Description

01 Arson

02 Break & Enter, Break & Enter to Steal a Firearm, Break & Enter a Motor Vehicle (Firearm)

03 Theft over \$5000, Theft over \$5000 from a Motor Vehicle, Shoplifting over \$5000, Motor Vehicle Theft

04 Theft \$5000 or Under, Theft under \$5000 from a Motor Vehicle, Shoplifting \$5000 or Under

05 Trafficking in Stolen Goods over \$5000, Possession of Stolen Goods over \$5000, Trafficking in Stolen Goods \$5000 and Under, Possession of Stolen Goods \$5000 and Under

06 Fraud, Identity Theft, Identity Fraud

07 Mischief, Mischief to Cultural Property, Hate-motivated mischief relating to property used by identifiable group, Mischief Relating to War Memorials, Altering/Destroying/Removing a Vehicle Identification Number (VIN)

Table 2.3 Other Criminal Code

Corresponding Violation Description

01 Betting House, Gaming House, Other Violations Related to Gaming and Betting

02 Offensive Weapons: Explosives, Weapons Trafficking, Possession and Distribution of Computer Data (Firearm), Altering Cartridge Magazine, Weapons Possession Contrary to Order, Possession of Weapons, Unauthorized Importing/Exporting of Weapons, Firearms Documentation/Administration, Unsafe Storage of Firearms

03 Failure to Comply – Judicial Orders/Unlawfully at Large: bail violations, escape custody, fail to attend court, breach of probation

04 Disturb the Peace

05 Child Pornography: including making or distributing

06 Public Communications to Sell Sexual Services, Offences Related to Impeding Traffic to Buy or Sell Sexual Services, Counterfeiting, Indecent Acts, Voyeurism (Expired), Corrupting Morals, Lure child via Computer (Expired), Obstruct Public/Peace Officer, Trespass at Night, Threatening/Harassing Phone Calls (Expired), Utter Threats Against Property or Animals, Advocating Genocide, Public Incitement of Hatred, Promoting or Advertising Conversion Therapy, Unauthorized Recording of a Movie/Purpose of Sale, Rental, Commercial, Distribution, Offences Against Public Order (Part II CC), Property or Services for Terrorist Activities, Freezing of Property, Disclosure, Audit, Participate in Activity of Terrorist Group, Facilitate Terrorist Activity, Instruction/Commission of Act of Terrorism, Hoax – Terrorism, Advocating/Promoting Terrorism, Firearms and Other Offensive Weapons (Part III CC), Leave Canada to Participate in Activity of a Terrorist Group, Leave Canada to Facilitate Terrorist Activity, Leave Canada to Commit Offence for Terrorist Group, Leave Canada to Commit Offence that is Terrorist Activity, Harbour/Conceal Terrorist (Max = Life), Harbour/Conceal Terrorist (Max Does Not = Life), Harbour/Conceal Person Likely to Carry Out Terrorist Activity, Offences Against the Administration of Law and Justice (Part IV CC). Sexual Offences, Public Morals and Disorderly Conduct (Part V CC), Invasion of Privacy (Part VI CC), Failure to Comply with Regulations / Obligations for Medical Assistance in Dying (MAID), Other Offences Against the Person and Reputation, Offences Against the Rights of Property (Part IX CC), Fraudulent Transactions, Relating to Contracts and Trade (Part X CC), Offences Related to Currency, Proceeds of Crime (Part XII.2 CC), Attempts, Conspiracies, Accessories, Instruct Offence for Criminal Organization, Commit Offence for Criminal Organization, Participate in Activities of Criminal Organization, Recruitment of Members by a Criminal Organization, All Other Criminal Code (includes Part XII.1 CC)

Table 2.4 Drugs

Corresponding Violation Description

01 Possession – Heroin, Possession – Cocaine, Possession - Other Controlled Drugs and Substances Act, Possession - Methamphetamine (Crystal Meth), Possession - Methylenedioxyamphetamine (Ecstasy), Possession – Opioid (other than heroin)

02 Trafficking – Heroin, Trafficking – Cocaine, Trafficking - Other Controlled Drugs and Substances Act, Trafficking - Methamphetamine (Crystal Meth), Trafficking - Methylenedioxyamphetamine (Ecstasy), Trafficking – Opioid (other than heroin)

03 Import / Export – Heroin, Import / Export – Cocaine, Import / Export - Other Controlled Drugs and Substances Act, Import / Export - Methamphetamines (Crystal Meth), Import / Export - Methylenedioxyamphetamine (Ecstasy), Import/Export – Opioid (other than heroin), Production – Heroin, Production – Cocaine, Production - Other Controlled Drugs & Substances Act, Production - Methamphetamines (Crystal Meth), Production - Methylenedioxyamphetamine (Ecstasy), Production – Opioid (other than heroin), Possession, sale, etc., for use in production of or trafficking in substance

04 Possession of illicit or over 30g dried cannabis (or equivalent) by adult, Possession of over 5g dried cannabis (or equivalent) by youth, Possession of budding or flowering plants, or more than four cannabis plants, Possession of cannabis by organization

05 Distribution of illicit, over 30g dried cannabis (or equivalent), or to an organization, by adult, Distribution of cannabis to youth, by adult, Distribution of over 5g dried cannabis (or equivalent), or to an organization, by youth, Distribution of budding or flowering plants, or more than four cannabis plants, Distribution of cannabis by organization, Possession of cannabis for purpose of distributing

06 Sale of cannabis to adult, Sale of cannabis to youth, Sale of cannabis to an organization, Possession of cannabis for purpose of selling

07 Importation and exportation of cannabis, Possession of cannabis for purpose of exportation

08 Obtain, offer to obtain, alter or offer to alter cannabis, Cultivate, propagate or harvest cannabis by adult, Cultivate, propagate or harvest cannabis by youth or organization

09 Possess, produce, sell, distribute or import anything for use in production or distribution of illicit cannabis, Use of young person in the commission of a cannabis offence, Other Cannabis Act

Table 2.5 Federal Statutes

Corresponding Violation Description

Bankruptcy Act, Income Tax Act, Canada Shipping Act, Canada Health Act, Customs Act, Competition Act, Excise Act, Youth Criminal Justice Act (YCJA), Immigration and Refugee Protection Act, Human Trafficking (involving the use of abduction, fraud, deception or use of threat), Human Smuggling fewer than 10 persons, Human Smuggling 10 persons or more, Firearms Act, National Defence Act, Emergencies Act, Quarantine Act, Other Federal Statutes

Table 2.6 Traffic Violations

Corresponding Violation Description

01 Dangerous Operation Causing Death, Dangerous Operation Causing Bodily Harm, Dangerous Operation

02 Flight from Peace Officer

03 Operation - low blood drug concentration, Operation while impaired causing death (alcohol), Operation while impaired causing death (alcohol and drugs), Operation while impaired causing death (drugs), Operation while impaired causing death (unspecified), Operation while impaired causing bodily harm (alcohol), Operation while impaired causing bodily harm (alcohol and drugs), Operation while impaired causing bodily harm (drugs), Operation while impaired causing bodily harm (unspecified), Operation while impaired (alcohol), Operation while impaired (alcohol and drugs), Operation while impaired (drugs), Operation while impaired (unspecified)

04 Failure or refusal to comply with demand (alcohol), Failure or refusal to comply with demand (alcohol and drugs), Failure or refusal to comply with demand (drugs), Failure or Refusal to Comply with Demand (unspecified), Failure or refusal to comply with demand, accident resulting in bodily harm (alcohol), Failure or refusal to comply with demand, accident resulting in bodily harm (alcohol and drugs), Failure or refusal to comply with demand, accident resulting in bodily harm (drugs), Failure or refusal to comply with demand, accident resulting in bodily harm (unspecified), Failure or refusal to comply with demand, accident resulting in death (alcohol), Failure or refusal to comply with demand, accident resulting in death (alcohol and drugs), Failure or refusal to comply with demand, accident resulting in death (drugs), Failure or refusal to comply with demand, accident resulting in death (unspecified)

05 Failure to stop after accident resulting in death, Failure to stop after accident resulting in bodily harm, Failure to stop after accident, Operation while prohibited

06 Operation while Prohibited

Table 2.7 Youth Crime

Source: Niche Records Management System (RMS), (2026/03/06)

Note:

- Youth Charges by Disposition Type
- Only charges that have had a disposition type recorded in the OPP Niche RMS application are included.
- Youth charges without a disposition type are not included which may result in under stating the actual youth charges.
- "NULL" represents blanks, or where officers did not indicate the Disposition Type, however charges were applied.

Table 2.8 Victim Referrals

Source: Niche Records Management System (RMS), (2026/03/06)

Note:

- Number of Referrals to Victim Service Agencies

Table 3.1 Motor Vehicle Collisions (MVC) by Type

Source: Ontario Provincial Police, Collision Reporting System (CRS), (2026/02/24)

Note:

- Total Motor Vehicle Collisions (Fatal Injury, Non-Fatal Injury and Property Damage Only): Reportable Fatal Injury, Non-Fatal Injury and Property Damage Only Collisions entered into the eCRS for All Motorized Vehicles (MVC-Roadway, MSV- Snowmobile and ORV-Off Road Report Type) regardless of completion/approval status.
- Alcohol/Drug Related Collisions: Reportable MVC collisions where Alcohol/Drug Involved field indicated as Yes OR Contributing Factor scored as Ability Impaired (Alcohol or Drug) OR Driver Condition reported as Had Been Drinking or Ability Impaired.
- Animal Related Collisions: Reportable MVC collisions where Contributing Factor scored as Animal OR Wildlife Involved was an Animal OR Sequence of Events was an Animal.
- Speed Related Collisions: Reportable MVC collisions where Contributing Factor scored as Excessive Speed or Speed Too Fast For Conditions OR Driver Action reported as Exceeding Speed Limit or Speed Too Fast For Conditions.
- Inattentive Related Collisions: Reportable MVC collisions where Contributing Factor scored as Inattentive OR Driver Condition reported as Inattentive.
- Persons Killed or Injured: Number of Persons Injured or Killed in Reportable MVC collisions.

Table 3.2 Primary Causal Factors in Fatal MVCs on Roadways

Source: Ontario Provincial Police, Collision Reporting System (CRS), (2026/02/24)

Note:

- Fatal Roadway Collisions where Causal is Speed Related: Reportable Fatal Roadway Collisions where Contributing Factor scored as Excessive Speed or Speed Too Fast For Conditions OR Driver Action reported as Exceeding Speed Limit or Speed Too Fast For Conditions.
- Fatal Roadway Collisions where Causal is Alcohol/Drug Related: Reportable Fatal Roadway Collisions where Contributing Factor where Alcohol/Drug Involved field indicated as Yes OR Contributing Factor scored as Ability Impaired (Alcohol or Drug) OR Driver Condition reported as Had Been Drinking or Ability Impaired.
- Persons Killed in Fatal Roadway Collisions where lack of Seatbelt/Helmet use is a Factor: Persons Killed in Reportable Fatal Roadway Collisions where Victim is fatally injured AND a vehicle occupant AND where safety equipment reported to be not used but available.
- Fatal Roadway Collisions where Causal is Inattentive Related: Reportable Fatal Roadway Collisions where Contributing Factor scored as Inattentive OR Driver Condition reported as Inattentive.
- Fatal Roadway Collisions where Causal is Animal Related: Reportable Fatal Roadway Collisions where Contributing Factor scored as Animal OR Wildlife Involved was an Animal OR Sequence of Events was an Animal.

Table 3.3 Fatalities in Detachment Area

Source: Ontario Provincial Police, Collision Reporting System (CRS), (2026/02/24)

Note:

- Fatal Incidents: Reportable Fatal Collisions by Report Type (Roadway, Marine, Off-Road Vehicle, Motorized Snow Vehicle).
- Persons Killed: Number of Involved Persons where Injury is fatal by Report Type (Roadway, Marine, Off-Road Vehicle, Motorized Snow Vehicle).
- Alcohol/Drug Related Incidents: Reportable Fatal Collisions by Report Type (Roadway, Marine, Off-Road Vehicle, Motorized Snow Vehicle) where Alcohol/Drug Involved field indicated as Yes OR Contributing Factor scored as Ability Impaired (Alcohol or Drug) OR Driver Condition reported as Had Been Drinking or Ability Impaired.

Table 3.4 Big 4

Source: Niche Records Management System (RMS) & eTicket, (2026/02/24)

Note:

- Speeding (HTA 128): Charges are based on date charged. Speeding = HTA s.128 charges.
- Seatbelt (HTA 106): Charges are based on date charged. Seatbelt = HTA s.106 charges.
- Distracted (HTA 78.1): Charges are based on date charged. Distracted = HTA s.78.1 charges.
- Impaired (CCC 320.14 & 320.15): Charges are based on date charged. Impaired = CCC s.320.14 & 320.15 charges.

Table 3.5 Charges

Source: Niche Records Management System (RMS) & eTicket, (2026/02/24)

Note:

- HTA: Charges are based on date charged. Highway Traffic Act Statute charges.
- Criminal Code Traffic: Charges are based on date charged. Criminal Code Traffic (CCC s320.13, 320.14, 320.15, 320.16, 320.17 & 320.18) charges.
- Criminal Code Non-Traffic: Charges are based on date charged. All CCC charges not included in the Criminal Code Traffic section above.
- LLCA: Charges are based on date charged. Liquor Licence and Control Act charges.
- Federal Cannabis Act: Charges are based on date charged. Cannabis Act charges.
- Provincial Cannabis Act: Charges are based on date charged. Cannabis Control Act charges.
- Controlled Drug and Substance Act: Charges are based on date charged. Controlled Drug and Substance Act charges.
- Other: Charges are based on date charged. "Other" charges is comprised of CAIA, Other Provincial & Federal Offences not already captured in sections above.

Table 4.1 Service Delivery Activity Allocations

Source: Daily Activity Reporting (DAR) System

Date: January 12, 2026

Note: Activity allocation percentages are based on the total reported hours of detachment provincial constables performing duties within their home detachment location.

Table 4.2 Hours (Field Personnel)

Source: Daily Activity Reporting (DAR) System

Date: March 06, 2026

Note:

- Total reported hours, excluding paid duties.
- Includes Provincial Constable to Sergeant ranks only.
- Excludes First Nations badge numbers.
- Excludes administrative accounts and joint services accounts.
- Excludes incomplete DAR entries and those with errors.
- Excludes General Headquarters location codes.

CONTACT THE OPP

Know your location - be ready to describe the situation and your location. Look for addresses, landmarks and buildings that may help identify your location.

REACH THE OPP BY PHONE

- Call 9-1-1 if there is an immediate risk to someone's life or property
 - to stop or report a crime in progress
 - to report a fire
 - to report a life-threatening medical emergency
 - Don't hang up, stay on the line
- To report non-life-threatening incidents that require a police response, use the non-emergency line (1-888-310-1122) or go to opp.ca/reporting
- TTY 1-888-310-1133 or agent 511 for registered subscribers may be used for individuals in the Deaf, Hard of Hearing and Speech Impaired (DHHSI) community to contact police
- For all administrative inquiries or to schedule an appointment, find contact information for your local detachment at opp.ca/detachments

PROVIDE AN ANONYMOUS TIP

- Call Crime Stoppers at 1-800-222-8477 (TIPS) or visit www.crimestoppers.ca

REPORT AN INCIDENT ONLINE

- The OPP offers online reporting for minor, non-emergency occurrences in areas of OPP jurisdiction. opp.ca/reporting allows you to submit a report without visiting or calling.
- Use the online reporting tool for:
 - Theft Under \$5,000
 - Mischief / Damage to Property Under \$5,000
 - Mischief / Damage to Vehicle Under \$5,000
 - Theft from Vehicle Under \$5,000
 - Lost / Missing Property Under \$5,000, including a licence plate(s) or validation sticker(s)
 - Driving Complaints

If you are reporting an emergency, call 9-1-1.

#KNOWWHENTOCALL

9-1-1 is for emergencies only: If there is an immediate risk to someone's life or property.

- ✓ a crime in progress
- ✓ a fire
- ✓ a life-threatening medical emergency

Dialed 9-1-1 accidentally? #Be911Ready. Don't hang up, stay on the line and speak with an OPP Communicator to confirm there's no emergency.

The misuse of 911 ties up emergency lines, communicators and officers, which can result in a slower response to a real emergency and risks the safety of people who may need urgent help.

It is against the law to call 9-1-1 as a joke. Prank 9-1-1 calls can be dangerous and waste valuable emergency resources.

**DETACHMENT BOARD
ANNUAL REPORT**

2025



**GREENSTONE
DETACHMENT**

8054 Highway 11

Geraldton, ON

P0T 1M0

Tel: 807-854-1333

Fax: 807-854-1353

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REPORT

To: Mayor and Council
From: CAO
Subject: For Your Information: Reconciliation Action Plan Update
Date: June 22, 2026

Issue

Reconciliation Action Plan Semi-Annual Update

Facts

- Council previously approved a Reconciliation Action Plan for the Municipality and directed that staff report back on the status of the Plan in each December and June
- Attached is the status update of the items identified under the Plan
- The attached items are colour coded;
 - Dark Green ██████ means the item is complete and within the regular operating framework of the Municipality (i.e. Reconciliation Budget. There is now a budget within the Municipality's framework that will be reviewed annually during the budgeting process)
 - Light Green ██████ means the item is underway and currently projected to be complete within the original identified timeframe
 - Yellow means ██████ there is a delay in completion of an item by the time frame originally identified (an explanation is included)
 - White means work is in the very early stages or has not formally started on this task yet (due to when it is due to be completed)

Analysis

- Most Action items are underway. A few are already completed. There are a few that are delayed due to other priorities.

- The most significant delay to this point is the 4 Seasons training. Council and non-unionized staff have completed the training. The Municipality is currently reviewing other options for staff onboarding. This is part of Council's 2026 priorities.

How does this tie to the Strategic Plan?

- A priority under the Strategic Plan is Indigenous Engagement and Partnerships. A number of the items from the Action Plan form the Objectives under this Goal within the Strategic Plan.

Recommendation

THAT Council receive the Reconciliation Action Plan Update Report AT 172-26 as information.

Reconciliation Action Plan

Follow Up	Date	Description	Comments	Staff Responsible	Due Date
Reconciliation Action Plan - Governance					
	Date	Description	Comments	Staff Responsible	Due Date
	2023-07-10	Development of protocols to develop formal government to government relationships with interested local Indigenous governments	One Agreement signed. One other community has expressed interest. Participating in CEDI program with one First Nation	Council/CAO	Ongoing
	2023-07-10	Mission and Vision of the Municipality reflects the commitment to reconciliation	Complete	Council/CAO/Strategic Planning Consultants	2023-09-01
	2023-07-10	Road renaming project	Complete. Signs up	Council	2024-06-01
	2023-07-10	Development of an Anti-Racism Policy	Incomplete due to other priorities. Researched other communities. Generally this is included in Employee Code of Conduct (ECOC). While ECOC generally covers anti-racism, it does not explicitly do so. Recommend including in next review of ECOC	Human Resource Manager/Director of Community Services	2024-12-01
	2023-07-10	Increase the representation and role of Indigenous People on Municipal council, committees, and tribunals by reducing barriers in the appointment process and actively recruiting Indigenous Peoples	Have shared AMO workshop geared towards Indigenous people considering running. Will share election related information with communities asking them to share through their communications with off-serve members.	Council/Clerk	2027-12-01
Reconciliation Action Plan - Education					
	Date	Description	Comments	Staff Responsible	Due Date
	2023-07-10	Council and senior management to participate in safe spaces training	Complete	Council/Senior Management/Director of Community Services	2023-10-01
	2023-07-10	All Council and Municipal staff will take the 4 Seasons of Reconciliation online training. This training will then become part of the Municipality of Greenstone's employee onboarding process	All non-unionized staff have completed training. Still to be included in onboarding. Need to review onboarding process.	Council/All Municipal Staff/Director of Community Services/Human Resources Manager	December 2023 and ongoing for new staff being onboarded
Reconciliation Action Plan - Celebrating and Acknowledging					
	Date	Description	Comments	Staff Responsible	Due Date
	2023-07-10	Work with Indigenous communities to apply an Indigenous truth-telling and storytelling lens in Municipal space via arts and culture	TBC	Council/EDO department	Ongoing
	2023-07-10	Expand inclusion of Indigenous ceremonies, practices, and protocols into official Municipal events (Elders, prayer, drummer, smudge, tobacco offerings, gifts, etc.)	Ongoing	Council/CAO/Clerk/EDO	Ongoing
	2023-07-10	Representation of Council and staff at Indigenous events or Indigenous Organization events	Ongoing. Council and staff have attended events where possible	Council/Staff	Ongoing
	2023-07-10	Acknowledgement that Canada Day celebrations may be harmful and/or offensive to Indigenous peoples	Ongoing	Council/Staff/EDO department	Ongoing
	2023-07-10	Acknowledge National Indigenous People's Day on June 21st	Ongoing and complete for 2025	Council/Director of Community Services/EDO department	Annually for National Indigenous People's Day
	2023-07-10	Proclamation of National Truth and Reconciliation Day on September 30 th and fly the Every Child Matter's Flag	Ongoing	Council/Director of Community Services/Clerk/Public Works	Proclamation to be done annually in August. Flags policy to be updated by December 2023.
	2023-07-10	Consider donation for annual area pow wows as per Municipal Grant and Resource Allocation Policy	Complete.	Council/EDO department/Clerk	Municipal Grant and Resource Allocation Policy to be updated by December 2023

Reconciliation Action Plan

	2023-07-10	Support Indigenous festivals and events through space, event communication, in kind donation as per Municipal Grant and Resource Allocation Policy	Complete.	Council/Staff	Municipal Grant and Resource Allocation Policy to be updated by December 2023
	2023-07-10	Decolonization of Municipal processes and policies that create barriers to Indigenous People's access to land and water (ensure space for ceremony, waive fees to use Municipal space for ceremony and cultural events, sacred fires, etc.)	Complete	Council/Staff	Fees and Charges By-Law to be updated by December 2023, Open Air Burning Policy to be reviewed and updated by December 2023, Review all processes and policies by December 2024
	2023-07-10	Acknowledge Indigenous Peoples sporting achievements within sporting complexes	Delayed due to other priorities. New estimated timeline is September 2027	Public Services/Manager of Recreation	Policy Draft by June 2024
Reconciliation Action Plan - Implementation					
	Date	Description	Comments	Staff Responsible	Due Date
	2023-07-10	Strengthen meaningful engagement with Indigenous organizations and communities by co-developing consistent and respectful approaches to consultation and decision-making processes and leveraging lessons learned through these collaborative efforts	Letters sent. Ongoing	Mayor/CAO/Council	Ongoing
	2023-07-10	Host feasts in collaboration with Indigenous organizations and communities	Ongoing	Council/Staff	Ongoing
	2023-07-10	Enhance Municipal website to serve as an educational resource	Ongoing. Some review has been completed	EDO	Ongoing
	2023-07-10	Appoint a Municipal staff to sit on an anti-racism committee, once it has been established	Staff member has been identified for when Committee is established	Council/CAO/Director of Community Services	Ongoing
	2023-07-10	Council should consider supporting the change to the Municipal Oath of Office as the proposed change is in the spirit of reconciliation;	Complete	Council to consider a motion to bring back correspondence – Change to the Municipal Oath of Office, which was on the May 8, 2023, regular meeting of Council agenda	2023-07-01
	2023-07-10	Establish a Truth and Reconciliation Budget	Complete for 2024	Council/Director of Community Services/Director of Finance/Human Resource Manager/EDO	2023-09-01
	2023-07-10	Work with local Indigenous partners to review the Reconciliation Action Plan and request feedback	Letters were sent out	Council/Director of Community Services	2023-12-01
	2023-07-10	Consider an equity, diversity, and inclusion strategy	Delayed due to other priorities. New estimated timeline is September 2027	Council/Human Resource Manager	2024-12-01



REPORT

To: Mayor and Council
From: Director of Public Services
Subject: For Your Decision: Contract for Airport Management & Operations
Date: June 22, 2026

Issue

Renewal of Service Agreement with The Loomex Group

Facts

Current Contract

- The Loomex Group is currently under contract with the municipality to provide service of Airport Administration, SMS and Compliance Management for the Greenstone airports
- The contract had a 5 year term beginning August 10, 2021 and ending August 11, 2026, and allows for renewal
- The current contract included 1 Manager, 1 operator for the Nakina (R Elmer Ruddick) airport and 2 operators for the Geraldton (Renald Y Beaulieu Greenstone Regional) Airport
- The contract included a fee schedule for the required emergency exercises
- The contract also included annual 2% increases

Change Order/Contract Extension

- The Loomex Group has provided a proposal to extend the contract until December 31st 2027
- The new contract includes an allowance for an additional operator, that has been already engaged late in 2025. The additional operator covers Nakina and Geraldton during vacations and supports operations during busy periods and during regular operations to provide additional workforce for maintenance activities

- The 2% annual increases have not kept up with the inflation that has occurred following the pandemic and therefore they have included a 15% increase in the rate for the remainder of 2026 and an additional 2% increase for 2027.
- The extension length is for the remainder of 2026 (August 10 - December 31st) and the entire year of 2027 (January 1 - December 31st)
- The extension agreement includes completion of the scheduled table top emergency exercises at no increases from the current contract

Analysis

- An extension to the end of December 2027 is desirable to ensure continuous operations through the year and allow for a procurement process to occur in 2027 to secure airport operations for another longer term contract
- Changing the term of the contract to year end (Dec 31st) renewals fits better with the municipal budget cycle
- A significant lead time (i.e. 6 months) is desired for any change in contractor/operational model in order to allow for a safe and organized transition
- A calendar year end is also ideal for any change in contractor/operational model given the operational requirements for the Airports

Option 1 Extend the contract as per the change order request - RECOMMENDED

- Under this option the airport operations will continue seamlessly through to the end of 2027 and allow time to initiate a procurement process in early 2027
- A 15% increase is not out of line from increases experienced across all operations and contracts over the last 5 years
- Loomex has continued to provide a high level of service and has kept the airport operations safe and within compliance of all airport regulations
- Loomex has also provided addition benefits to the municipality during the last 5 years such as:
 - Electronic tracking of nighttime air traffic that has lead to an increase in billable landing fees
 - Ongoing electronic streamlining of fee collection and billing such as landing, parking, callout fees and fuel sales requiring less municipal staff time to process billing. This is may lead to internal cost savings (currently being reviewed) due to a reduced need for administrative support

Option 2 Do not extend the contract and go out immediately with a procurement process

- There is time available to complete a procurement process this year and have council approve an extended contract before the Council meeting in August
- It is doubtful that the procurement process would result in a fee structure that is less than the already requested 15% increase given cost increases over the past 5 years and very limited contractors that manage and operate airports
- While there is time to complete the procurement process staff would have to postpone other projects in order to prioritize this procurement.

- for these reasons this option is not recommended

Option 3 Do not extend the contract and resume airport operations utilizing municipal staff and employees

- Under this option the municipality would need to recruit an airport manager and the operations staff required to operate the airport
- Employee recruitment for all other municipal operations has been challenging
- The municipality does not have the airport operations expertise to ensure compliance with all airport operations regulations.
- For these reasons this option is not recommended

What is the financial impact?

- A 15% increase for the remainder of 2026 equates to an overall 2026 budget increase of \$39,915 (\$7983.00 per month increase)
- The 2027 operating budget would need to include the \$669,222.00 for airport management operations split 60/40 between Geraldton and Nakina airports

Recommendation

THAT Council approve the contract extension agreement for Airports Operations with Loomex until December 31st 2027 as presented.



REPORT

To: Mayor and Council
From: Director of Public Services
Subject: For Your Decision: Award Contract for Inflow & Infiltration Investigation
Date: June 22, 2026

Issue

Authorization to Award RFP PS-2026-08 Sanitary Sewer Inflow & Infiltration Investigation.

Facts

What is an Inflow and Infiltration (I&I) Study?

- Inflow and Infiltration Studies are conducted by municipalities to identify sanitary sewer infrastructure deficiencies and preventable sources of inflow that undermine system efficiency, driving up costs for wastewater treatment.
 - When stormwater and groundwater enter sanitary sewer collection systems through defective pipes, manholes, service laterals and illegal connections, they consume valuable treatment plant capacity, increasing pumping costs and triggering regulatory violations.
- Visual infrastructure inspections and complaint-driven responses generate reactive repair responses. In order to understand the overall state of the infrastructure and identify all problem areas, a comprehensive I&I Study is undertaken, combining multiple detection technologies to reveal the full picture of system vulnerabilities.
 - Flow monitoring establishes baseline conditions and quantifies wet weather responses.
 - Smoke testing reveals illegal connections and structural defects in manholes and cleanouts.
 - Closed-circuit television (CCTV) inspections document internal pipe conditions and pinpoint defects.

When integrated, these methods provide the data needed to prioritize rehabilitation investments.

Procurement Details

- Council directed Staff to engage a contractor for an I&I Study by the end of Q2 (June) as a Strategic Priority.
- The 2026 Capital Rate-Supported Budget includes \$100,000 for an I&I Study for Greenstone.
- RFP PS-2026-08 was issued on May 13 and closed on June 3, 2026.
 - Two Proposals were received:
 - Civica Infrastructure Inc.
 - North Rock Engineering Inc. (with subcontractor)
- The Evaluation Team included representation from both the Municipality and OCWA.
 - The top-scoring Proponent was Civica Infrastructure Inc.
 - This Proponent exceeded the expectations of the project scope of work in multiple areas; staff support the proposed project plan which was well rationalized.
- Both Proposals provided pricing that exceeded the allocated budget.
- Civica's proposal had the lowest overall cost (\$308,189.32) as well as being the top-scoring proposal
- At the time of budget preparation the detailed requirements for the entire scope of the project was not available and became clear that the budgeted amount would likely be insufficient as the detailed scope of work was developed during the preparation of the RFP.

Analysis

- The RFP evaluation process selects the proposal offering the best value.
- Civica specializes in I&I Studies among other wastewater-focused asset management service areas.
- Civica previously provided engineering services to Greenstone as a subcontractor of Municipal Water Solutions Inc., (the Consultant engaged by the Municipality to prepare CLI-ECA inspection and maintenance plans for submission to the MECF, and who provided educational sessions to Council on CLI-ECA compliance). From this contract, Civica already has an understanding of Greenstone's infrastructure and local flow conditions.

Council is presented with the following options:

1) Award the RFP to Civica - RECOMMENDED

- This option will result in the acquisition of data necessary to advance 1) the Asset Management Plan, 2) the Water and Wastewater Financial Plan, 3) CLI-ECA objectives, and the overall management of the Municipality's wastewater systems for cost efficiency.
- The project will require capital funds in 2026 and 2027.

2) Cancel the RFP

- An I&I Study to identify system failures and problem areas in the sanitary sewer system is the method for thorough investigation. Without it, the Municipality will not be addressing system improvement.
- If the RFP is cancelled, a new RFP could be issued again next year, however the scope of work will not change and the overall delay in executing the work is disadvantageous.

What is the financial impact?

- The Civica bid price was \$308,189.32 and would be expensed over two budget seasons 2026-2027
- The 2026 Capital budget included \$100,000.00 for the I&I study.
- Additional funds, if required in 2026, can be drawn from the Wastewater System Reserve fund.
- The balance of the Wastewater System Reserve fund is \$2,796,655.48 as of December 31, 2025
- The 2027 Capital Budget will need to include the remaining funds needed to complete the project.

How does this tie to the Strategic Plan?

Asset Management is a Key Strategic Issue

"Given the infrastructure challenge, the Asset Management Plan becomes a central planning function...Reliable condition assessments assist with more precise asset management planning, risk assessment, and quality decision-making."

Recommendation

THAT Council award RFP PS-2026-08 Sanitary Sewer Inflow & Infiltration Investigation to Civica Infrastructure Inc. for \$308,189.32 including the non-refundable portion of tax; and

THAT the Treasurer be authorized to transfer the necessary funds from the Wastewater System Reserve fund; and

THAT Council authorize the CAO to execute the necessary agreement.



REPORT

To: Mayor and Council
From: Manager of Revenue
Subject: For Your Decision: Vesting of Failed Tax Sale Properties
Date: June 22, 2026

Issue

This report seeks Councils approval to vest eligible lands with the municipality following unsuccessful tax sales and writing off corresponding property taxes.

Facts

- On November 26, 2025 Municipal Staff conducted a tax sale in accordance with Part XI of the *Municipal Act, 2001*. A total of 6 properties were advertised for tax sale. We received zero bids on any of the properties advertised. Of the 6 properties resulting in failed tax sale, Staff have identified 4 properties to vest.
- On March 25, 2026 Municipal Staff conducted a tax sale in accordance with Part XI of the *Municipal Act, 2001*. A total of 20 properties were advertised for tax sale. Of these 20 properties, 1 property was redeemed just prior to the tax sale, 11 properties were sold through the tender process and 8 parcels did not receive bids. Of the 8 properties resulting in failed tax sale, Staff have identified 6 properties to vest.
- In accordance with section 379(d) and 379(15) of the *Municipal Act, 2001*, when properties do not sell at a tax sale a municipality has up to two years to vest the property in the municipality's name. Council now has the authority to proceed with vesting of these lands and accordingly, approve taxes to be written off. If Council does not approve the vesting of the lands and the corresponding tax write off, taxes will remain on the roll and will increase taxes receivable as they are difficult to collect.
- Staff have reviewed all ten (10) properties and have not identified any factors which would indicate that the properties should not be vested in the Municipality's name.

Analysis

- The properties being recommended for vesting are described below and a map of the locations of these properties has been attached:
1. Property Address: 43 Jellicoe Main St
Roll #: 601.00102600
Outstanding Taxes, Penalties/Interest as of June 1, 2026: \$7,837.98
Notes on the Property: Vacant lot.
 2. Property Address: 41 Jellicoe Main St
Roll #: 601.00102700
Outstanding Taxes, Penalties/Interest as of June 1, 2026: \$7,765.35
Notes on the Property: Vacant Lot.
 3. Property Address: 35 Jellicoe Main St
Roll #: 601.00102800
Outstanding Taxes, Penalties/Interest as of June 1, 2026: \$7,765.35
Notes on the Property: Vacant Lot.
 4. Property Address: 117 Algoma St, Nakina
Roll #: 720.00104700
Outstanding Taxes, Penalties/Interest as of June 1, 2026: \$24,973.74
Notes on the Property: House on property needs to be town down. There is a Federal Crown Lien for \$63,000 since 2009 in favour of Ontario Aboriginal Housing.
 5. Property Address: 136 Highland Cres, Nakina
Roll #: 720.00130961
Outstanding Taxes, Penalties/Interest as of June 1, 2026: \$9,376.29
Notes on the Property: Vacant Lot.
 6. Property Address: 402 D St, Beardmore
Roll #: 780.00106400
Outstanding Taxes, Penalties/Interest as of June 1, 2026: \$7,069.22
Notes on the Property: Vacant Lot.
 7. Property Address: No Municipal Address, Beardmore
Roll #: 780.00106500
Outstanding Taxes, Penalties/Interest as of June 1, 2026: \$7,600.76
Notes on the Property: Vacant Lot.
 8. Property Address: 292 Beardmore Main St
Roll #: 780.00109300
Outstanding Taxes, Penalties/Interest as of June 1, 2026: \$8,107.61
Notes on the Property: House on property needs to be torn down.

9. Property Address: Railway St, Beardmore
Roll #: 780.00134900
Outstanding Taxes, Penalties/Interest as of June 1, 2026: \$5,352.04
Notes on the Property: Vacant Lot.

10. Property Address: 311 Fourth Ave SE, Geraldton
Roll #: 740.00409100
Outstanding Taxes, Penalties/Interest as of June 1, 2026: \$4,682.57
Notes on the Property: Vacant Lot.

- The total outstanding taxes to be written off following the approval to vest these properties is \$90,530.91. This amount consists of a municipal portion of levied taxes of \$67,169.51, an education portion of \$973.63, and an additional \$22,387.77 in penalty and interest charges as of June 1, 2026.
- The penalty/interest portion of the total write off amount is considered to be an estimate as interest accrues on tax accounts on a monthly basis. The amount of interest/penalty to be written off will continue to increase until the date the actual write-off is approved and processed. The education portion of \$973.63 will be recovered from various schoolboards as these amounts have already been paid to the respective schoolboards.
- Property 5 and 8 consist of vacant houses. Upon completion of the vesting process, staff will inspect the dwelling to determine the condition of the building and whether it is salvageable or if the lot needs to be cleared for safety reasons.
- Properties 1-4, 6-7 and 9-10 are all vacant land. Staff recommend vesting and reselling as vacant lands to maximize the change of getting some value back versus writing them down enough for someone to buy a vacant lot at a reduced price.
- It is recommended that all 10 of these properties be vested and subsequently start the process of being declared surplus and marketed for sale.

Option 1 - Vest eligible lands with the municipality and write off corresponding property taxes - **RECOMMENDED**

- Allows cleanup of uncollectable taxes and reduce tax receivables.
- Facilitates future sale as Surplus Lands.

Option 2 - Re-advertise the properties for sale through public tender

- High outstanding taxes exceeding land value make it extremely unlikely these properties would sell at tax sale.

Option 3 - Take no action

- Future recovery would require restarting the tax sale process at a cost of approximately \$2,500 per property.

What is the financial impact?

- Vesting in these lands and the subsequent sale as Surplus Lands will result in tax revenues.
- The municipality has an allowance for doubtful accounts of approximately \$1.01 million which includes allowances for all of the affected properties. As such, writing off these corresponding property taxes will have no negative impact on the budget or the tax rate. Cleaning up the overall outstanding amounts will assist with reducing future allowances and place these properties back into the taxable assessment base.
- Property 4 also has a registered "priority lien status" from the Ontario Aboriginal Housing of approximately \$63,000, which must be addressed through negotiation with the appropriate federal agency.
- The education portion of \$973.63 to be written off will be recovered from various schoolboards as these amounts have already been paid to the respective schoolboards.

Recommendation

THAT Council approve the list of lands to be vested by the municipality as per report CORS 165-26, in accordance with Section 379(7.1) of the *Municipal Act, 2001*; and

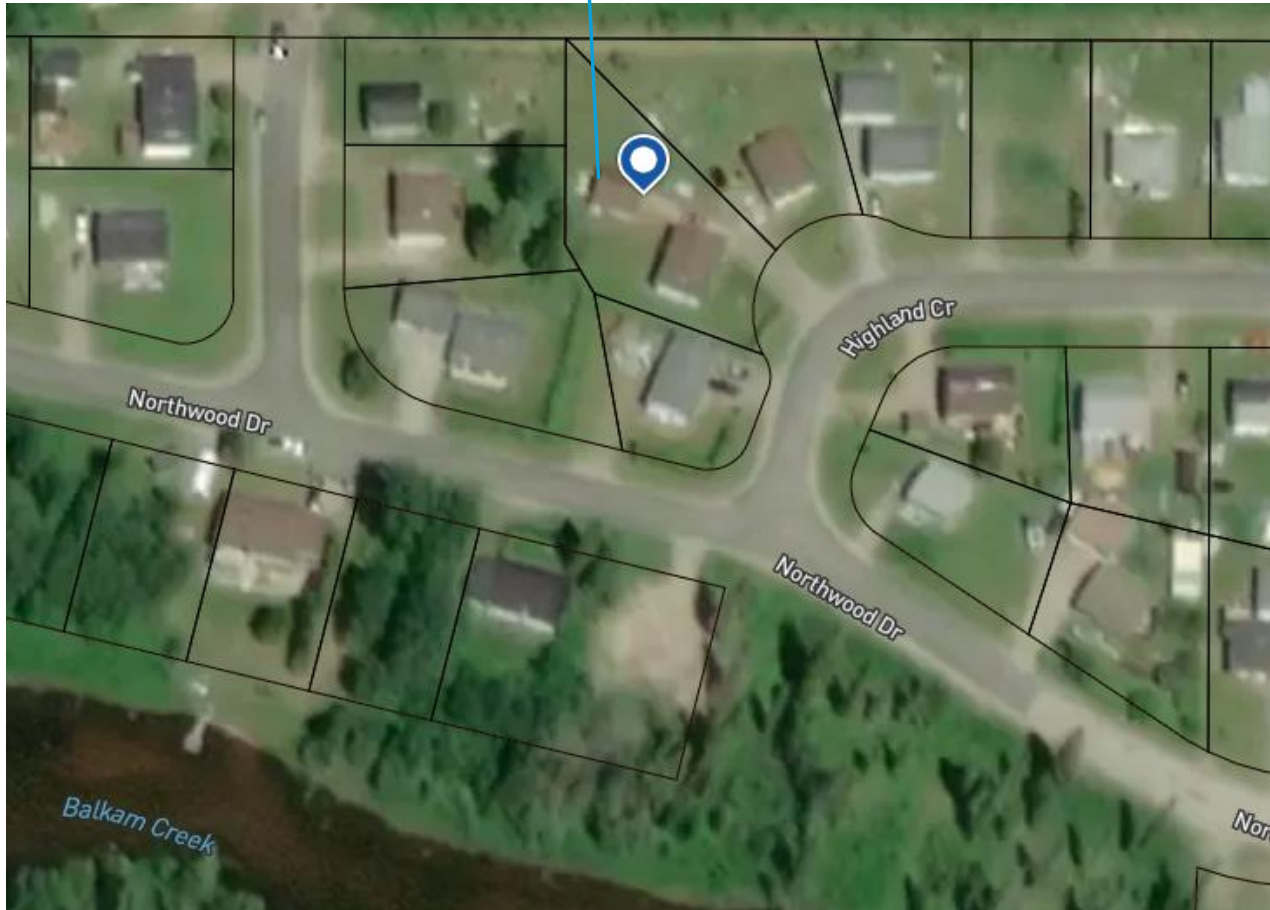
THAT Council authorize Staff to write off taxes in the amount of \$90,530.91 on lands vested by the municipality in accordance with Section 357 (1)(a) of the *Municipal Act, 2001*.

Properties # 1, 2 and 3



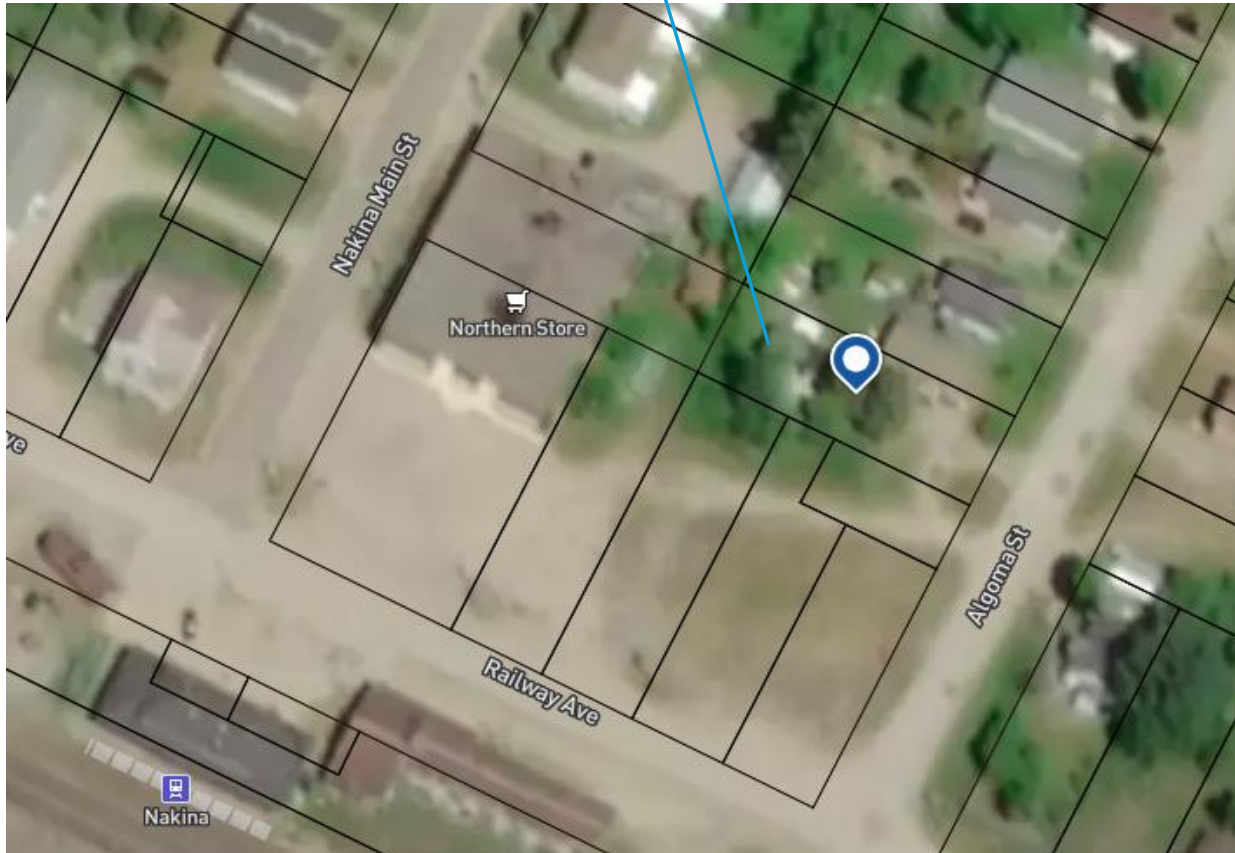
Property #4

136 Highland Cres, Nakina



Property #5

117 Algoma St, Nakina



Property # 6 and 7

No Mun Address, Beardmore

402 D St, Beardmore



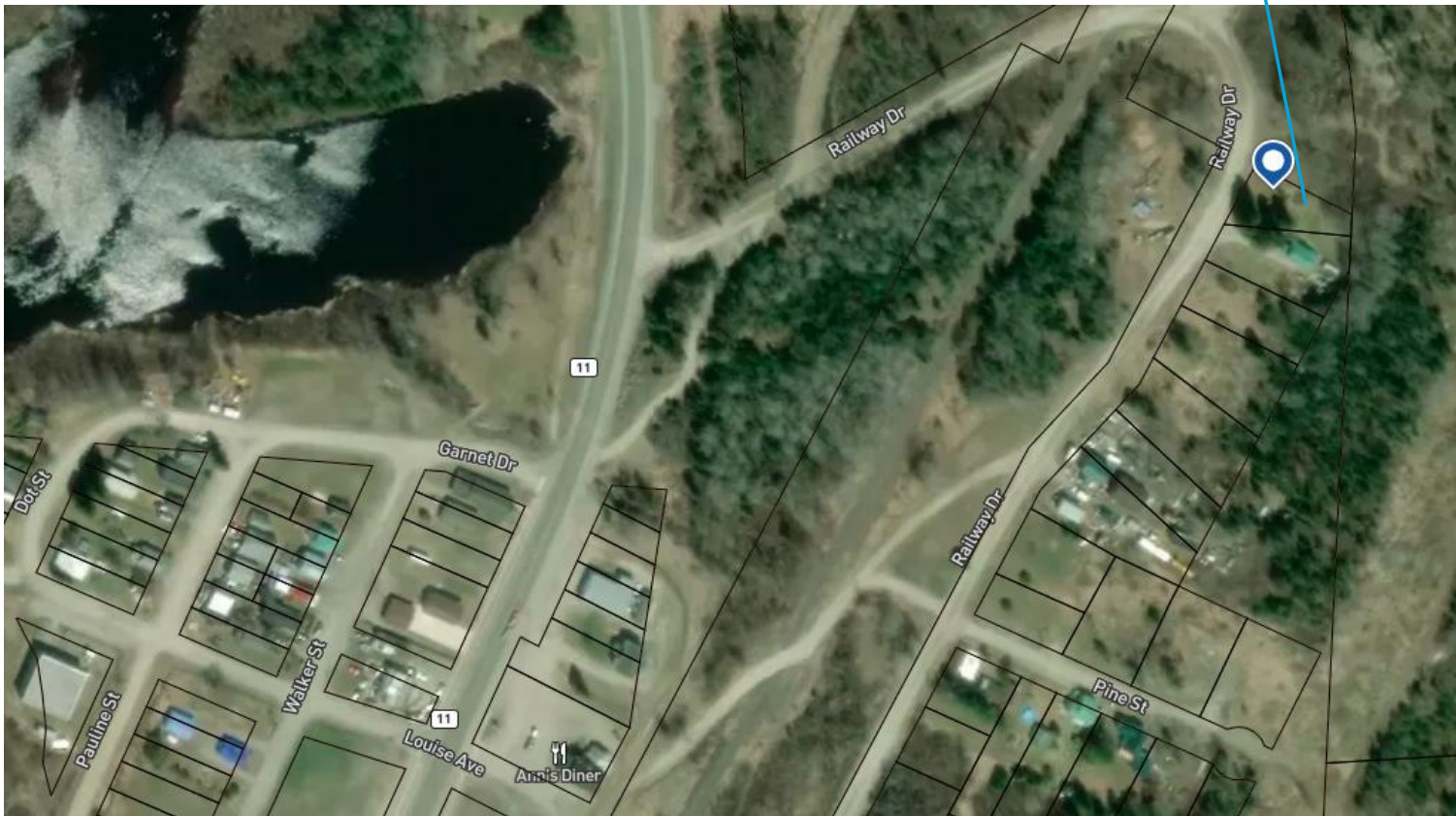
Property #8

292 Beardmore Main St

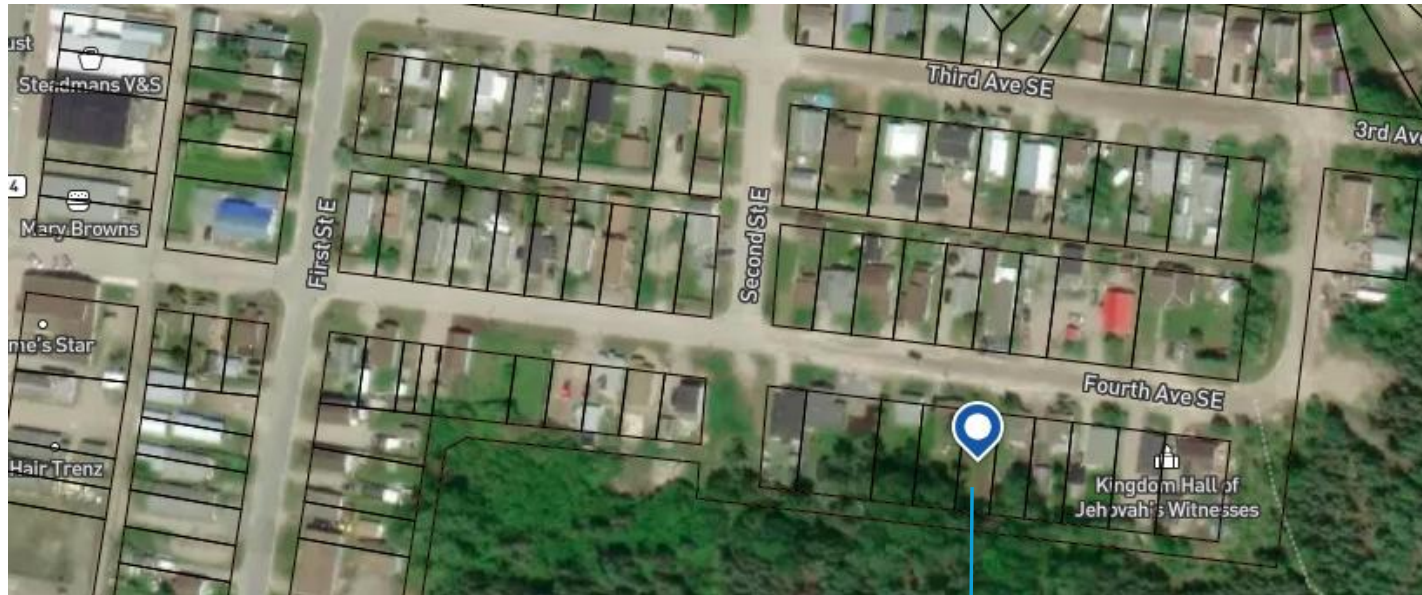


Property #9

Railway Dr, Beardmore



Property #10



311 Fourth Ave SE (Vacant Lot), Geraldton



REPORT

To: Council
From: Clerk
Subject: For Your Direction: Complaints Policy
Date: June 22, 2026

Issue

To consider amendments to the Complaints Policy

Facts

- Council established the current Complaints Policy in 2017.
- As part of the CAO and General Administration Service Delivery Review, Council directed through Motion 23-360 that staff bring forward a new Complaints Policy, including reviewing the process, by February 2024 for Council's consideration. This was delayed due to other priorities.
- A review has been completed, and a new draft policy is presented for Council's review.
- The Ontario Ombudsman released information on local complaint processes including recommending that each Municipality has a local complaint process to respond to public complaints that is publicly accessible, approved by Council and separate from the Council Code of Conduct and Integrity Commissioner processes. Additionally, it was recommended that the policy:
 - Encourage complaint resolution;
 - Include timelines for response;
 - Identify if anonymous complaints will be accepted;
 - Prohibit retaliation against complainants;
 - Provides for records to be maintained; and
 - Identify how frivolous and vexatious complaints will be handled.
- The draft policy as presented includes all the recommendations suggested by the Ontario Ombudsman.

- The Deputy Clerk has participated in the development of the new policy and will be integral in administering the program and providing support, including record keeping.
- For the purpose of the policy, a complaint is an expression of dissatisfaction by a member of the public concerning the service delivery of a Municipal program, service, facility or staff member, where a response or resolution is expected.
- The complaints process is not for requests for service (i.e. missed garbage collection), general inquiries, compliments or suggestions, civil matters, By-Law infractions, employee or workplace matters, matters that have another legal appeal or review process, complaints about external boards or agencies, complaints about Members of Council, requests to overturn decisions of Council, or complaints about Council decisions (i.e. budgets, service levels, policies, fees and charges, tax rates and ratios, etc.).
- Complaints about Members of Council are received by the Integrity Commissioner in accordance with the Council Code of Conduct and Integrity Commissioner Protocol.
- Members of the public who wish to express their opinions about a decision of Council, should directly contact a Council Member to express their concerns regarding the decision. Municipal staff cannot change or pivot from decisions made by Council, therefore, we cannot offer an alternative resolution in these instances.
- A formal written complaint is reserved for when a concern or complaint has made its way through the proper processes, and there is still not an acceptable resolution to the complainant.
- This would require the complainant to submit a formal written complaint which would trigger an investigation, review and written response from the CAO.
- For legal reasons, it is important that if a complaint is formally investigated and could result in corrective actions, that it is written.
- Other considerations also need to take place in the development of the Policy. For example, the Municipal Freedom of Information and Protection of Privacy Act requires the Municipality to only use (and share) private information under certain conditions. Personal information is also only to be shared with those that require the information in order to resolve the issue at hand.

Analysis

Streamlined Process:

- An online form has been developed that will guide the complainant through the appropriate process to seek an early resolution, and will ultimately land with the formal complaint should early resolution fail.
- The form requires the complainant to identify additional information that ensures that complaints are not being filed prior to a frontline early resolution being considered.
- The Deputy Clerk will act as a point of contact for the complainant during the process.

- The Deputy Clerk will receive all complaints, review and appropriately guide the complainant in the appropriate direction.
- In the case where a complaint is received that does not meet the criteria for a complaint the Deputy Clerk will advise the individual to contact the appropriate department. The Deputy Clerk will ensure availability for further questions or assistance, if required.
- The Deputy Clerk will monitor all complaints to ensure a response is provided in adequate time and provide additional information to escalate the issue to the next supervisory level, if necessary.
- If a complaint is not resolved during at the front line or during escalation through the early resolution process, the Deputy Clerk will advise the complainant on the process for submitting a written formal complaint to be investigated by the CAO.
- If a formal complaint is submitted, the Deputy Clerk will be responsible for tracking, determining and monitoring timelines, and maintaining all records in accordance with the Policy.
- The Policy was developed to make it as easy as possible for residents while ensuring legal liability to the Municipality is mitigated.
- Appointing the Deputy Clerk as the administrative staff responsible as a Municipal point of contact will ensure the complainant has an individual to reach out to for further assistance or next steps.
- Therefore, there is a dual approach where the first steps seeking early resolution are informal, but the final step, with an investigation, requires written documentation.
- A simplified version of the complaints process, along with examples of possible complaints, will be outlined on the website, along with the form and a link to the Policy.

Appeal Process:

- While it may be a natural response for Council to want an "appeal" process to go to them after the CAO, this puts the Municipality at significant legal risk. Complaints under the Policy are primarily administrative matters.
- The Ontario Ombudsman is a free, independent and impartial party, developed to hear complaints from residents and try to resolve them after residents have made efforts to resolve the issue themselves with the Municipality.
- The Ontario Ombudsman operates as a separate entity which eliminates privacy concerns for local government to be reviewing complaints. The Municipality has a legal obligation under the Municipal Freedom of Information and Protection of Privacy Act. Privacy does not just apply to the complainant. If Council were to hear complaints publicly, we could easily be in breach of this Act.
- This also protects the Municipality against "bad faith" or bullying and harassment claims. Investigations and any potential corrective action are to be done in private so that the Municipality mitigates risk and protects employees against frivolous or vexatious claims.
- It is also proven to be a more productive form of corrective action.

- Lastly, it is in line with Council roles as a governing body and not a managing one.

Reporting to Council:

- An annual report will be prepared for Council in Q4 of each year.
- This shall allow any considerations necessary arising to be considered as part of the next budget cycle.
- The Report shall outline the generalized nature of complaints received since the previous reporting period, summarizing in brief general terms the amount of complaints received, including the general nature. Staffing matters shall be excluded.
- The brief summarization in the report shall not be detailed to preserve and maintain the confidentiality of the process.
- If the complaint is requesting a service level change as part of a complaint, the complainant will be advised to speak with a Member of Council directly who may choose to pursue the matter further through appropriate channels.

Option 1: Approve the draft Complaints Policy as presented and direct the Clerk to prepare a By-Law for final approval at the July 13 Regular Meeting - **RECOMMENDED**

- The Policy as presented includes all recommendations that the Ontario Ombudsman suggested including in a Municipal Complaints Policy.
- The Policy encourages early complaint resolution and supports a process for processing complaints in a timely manner.
- The Policy identifies a Municipal contact as the Deputy Clerk to coordinate and assist in the process.
- Some early resolution complaints will continue to be delivered in person or by phone, which will not always include the Deputy Clerk. However, the website will clearly identify the point of contact at the Municipality for assistance with process. If the complaint is submitted formally, it will automatically be monitored through the process.
- The Policy includes annual reporting in broad terms that supports continual improvements to process.
- In year, as complaints are processed, individuals who are seeking a service level change will be encouraged to reach out to a Council Member to express their desire for change.
- This ensures Council is able to remain focused on Council matters, which include setting levels of service.
- As a close-knit community, this process will help ensure that complainants are able to remain anonymous through the process.

Option 2: Direct changes to the Policy

- The Policy as presented includes all recommendations that the Ontario Ombudsman suggested including in a Municipal Complaints Policy.

- If changes are proposed, items may be removed or added that are not in line with what the Ontario Ombudsman suggests.

Option 3: Do nothing

- The current Policy is outdated and requires a minimum housekeeping changes for clarity.
- The current Policy does not include all recommendations from the Ontario Ombudsman.

Recommendation

THAT Council approve the draft Complaints Policy as presented; and

THAT Council direct the Clerk to prepare a By-Law for the July 13, 2026 Regular Council Meeting for final approval.



MUNICIPALITY OF
GREENSTONE

Municipality of Greenstone Policy Manual

Subject: Complaints Policy	
Number: 17-44 DRAFT REVISION	Section: Administration
Original Effective Date: November 27, 2017	Last Revised/Approved Date:
Approval Authority:	

Purpose:

The purpose of this policy is to provide a fair and timely process for receiving, addressing and responding to complaints. For the purpose of this policy, a complaint is an expression of dissatisfaction by a member of the public concerning the service delivery of a municipal program, service, facility or staff member, where a response or resolution is expected.

The Municipality of Greenstone is committed to improving customer satisfaction by:

- providing respectful and professional services;
- encouraging complaint resolution;
- responding to formal complaints in a timely manner as noted in the policy; and
- using complaints as an opportunity for continuous review and improvement to Municipal program and service delivery.

Application:

This policy applies to complaints received from members of the public regarding dissatisfaction related to:

- the delivery of a Municipal program;
- the delivery of Municipal services;
- Municipal facilities; or
- Municipal staff.

This policy does not apply to:

- requests for service;
- general inquiries;
- compliments or suggestions;

- civil matters;
- by-law infractions;
- employee or workplace matters;
- matters that have another legal appeal or review process;
- external boards, agencies or organizations;
- complaints about Members of Council;
- requests to change or overturn decisions made by Council;
- complaints about Council decisions, including but not limited to:
 - budgets;
 - service levels;
 - policies;
 - fees and charges;
 - tax rates and ratios.

Municipal staff cannot change or pivot from decisions made by Council. Members of the public who wish to express concerns related to decisions made by Council should contact a Council Member directly to express their concerns regarding these decisions.

Policy Statement/s:

General

- The Municipality will treat all complaints respectfully and fairly.
- The Municipality will not retaliate against complainants.
- The Municipality is committed to providing high-quality programs and services and to addressing complaints in a fair, consistent, transparent and timely manner.
- Complaints will be handled confidentially, where possible, and according to privacy laws.
- Complaints that are submitted anonymously will not be received as valid complaints.
- Frivolous and vexatious complaints will be handled in accordance with the Frivolous, Vexatious or Unreasonable Requests, Complaints and Communications Policy.
- All staff will receive training about the Municipality's complaints process on an annual basis and during onboarding.

Responsibilities

Employees

- Provide professional and courteous service while performing duties as assigned.
- Attempt to resolve concerns at the first point of contact, when appropriate.
- Advise the individual with information to contact their Supervisor if unable to resolve an immediate concern.

- Report concerns to the immediate Supervisor or Department Manager.
- Participate in annual complaints training.

Department Managers

- Review concerns related to their department that have not been resolved on the front line.
- Work toward reasonable and timely solutions, when appropriate.
- Provide a verbal or written response to the individual.
- Advise the individual with information to contact a Director if still desired.

Department Directors

- Review and respond to concerns related to their department, that have not yet been resolved by the Manager.
- Work toward reasonable and timely solutions, when appropriate.
- Provide a verbal or written response to the individual.
- Advise the individual with information to file a formal complaint for investigation if still desired.

Deputy Clerk

- Act as point person for complaints submitted through the system and assist individuals with process while attempting early resolution of complaints, including following up if necessary.
- Receive formal complaints and review.
- Respond in writing to complaints that do not meet eligibility criteria at the time for a formal complaint and advise on process, including providing appropriate contact information, and continuing to act as a point of contact through the process.
- Maintain records of complaints, including responses, in accordance with the Records Retention Policy

Chief Administrative Officer (CAO)

- Acknowledge, investigate and provide written response to formal complaints in accordance with timelines established by Council.
- Advise individuals that wish to see a service level change to contact a Council Member.
- Provide a generalized report to Council in Q4 of each year.

Definitions:

CAO - means the Chief Administrative Office of the Municipality, or their designate.

Complaint - means an expression of dissatisfaction about a Municipal service, program, facility, or staff member where a response or resolution is expected.

Complainant - means a person who submits a complaint under this policy.

Deputy Clerk - means the Deputy Clerk / Executive Assistant of the Municipality to carry out the duties and responsibilities assigned under this policy.

Formal Complaint - means a written complaint submitted in accordance with this policy after attempts to resolve the issue through frontline, appropriate Manager and Director has not been successful.

Early Resolution - means attempting to resolve a concern at the first point of contact before escalating concern to immediate supervisor.

Request for Service - means a request for the Municipality to provide a service or correct an issue, such as pothole repairs, missed garbage collection, or streetlight outages for example.

Policy:

Early Resolution

- Concerns regarding the delivery of municipal programs, services, facilities or staff shall first be addressed through the Municipality's frontline early resolution process.
- Complainants are expected to make reasonable efforts to resolve concerns with the staff member directly involved and, where appropriate, escalating through the applicable supervisory levels, including the Manager and Director responsible for the service area.
- People are encouraged to submit concerns/complaints to the Deputy Clerk. The Deputy Clerk shall send concerns received to the appropriate department and individual for response. The Deputy Clerk will monitor to ensure concerns are either resolved or escalated should the person making the complaint wish to do so. It should be noted this is for when concerns are submitted to the Deputy Clerk and not directly to staff members. Should concerns be submitted directly to staff members, the same process (escalating through applicable supervisory levels, including Manager and Director responsible for the service area) will apply before a formal complaint can be submitted through the Deputy Clerk.
- A matter shall not be considered a formal complaint under this policy until reasonable efforts have been made to resolve the complaint through the early resolution process and those efforts have been unsuccessful.
- Where a concern remains unresolved following the early resolution process, a formal written complaint may be submitted to the Deputy Clerk in accordance with this policy.

Formal Complaint

- Formal complaints shall be submitted to the Deputy Clerk on the complaints form identified in the approved corporate procedure and may be submitted electronically, by mail, or in person.

- The Deputy Clerk shall assign a file number and forward the complaint to the CAO with applicable deadlines.
- The CAO shall acknowledge receipt of the formal complaint within five (5) business days, where practicable.
- If the CAO determines that a reasonable timeframe or effort has not occurred for an early resolution, the CAO shall notify the complainant of this in the acknowledgement letter and forward a copy to the responsible supervisory level for a resolution. The letter will indicate a date deemed reasonable given the nature of the issue and circumstances involved. If the matter is still not resolved in this timeframe, a formal complaint will continue.
- The CAO is responsible for overseeing the review and investigation of formal complaints and may designate an individual to assist with the investigation process.
- In reviewing the complaint, the CAO may examine relevant records, legislation, policies and procedures, interview individuals involved in the matter, request additional information, and identify corrective actions or opportunities for service improvement.
- The Municipality shall provide a written response to the complainant within thirty (30) calendar days of receipt of a formal complaint.
- If additional time is required to review the complaint, the complainant shall be advised of the delay and the anticipated response date.
- If the deadline falls on a Saturday, Sunday, or statutory holiday, the deadline shall be extended to the next business day.
- The Municipality's written response shall indicate whether the complaint was substantiated, identify any actions taken or recommended and provide reasons for the decision where applicable.
- The CAO shall advise if a further appeal should be made to the Ontario Ombudsman or if the complainant should contact a Member of Council to propose a policy change.

Appeals

- There is no internal appeal process under this policy. Complainants who remain dissatisfied following receipt of the Municipality's final response may seek external review through the Ontario Ombudsmen. Information regarding this option shall be included in the Municipality's written response.
- Where a complaint involves the CAO, the Mayor or designate shall assume responsibility for oversight of the complaint process, with administrative assistance as necessary from the Deputy Clerk.

Records

- All complaints and related records including complaint, action taken and outcomes shall be maintained in accordance with the Municipality's Records Retention By-Law and applicable privacy legislation.

Reporting to Council

- The CAO shall provide an Report to Council in Q4 of each year.

- The Report shall outline the generalized nature of complaints received since the previous reporting period, summarizing in brief general terms the amount of complaints received, including the general nature. Staffing Matters shall be excluded.
- The brief summarization shall not be detailed to preserve and maintain confidentiality of the process.

DRAFT



REPORT

To: Mayor and Council
From: CAO
Subject: For Your Decision: Declaration of Compliance - Ontario Health
Date: June 22, 2026

Issue

Declaration of Compliance for Multi-Sector Service Accountability Agreement for period of April 1, 2025, to March 31, 2026

Facts

- The Declaration of Compliance for the Multi-Sector Service Accountability Agreement (MSAA) is for the applicable period of April 1, 2025, to March 31, 2026;
- Ontario Health provides funding for the following senior services; Specialized Transit Program, Nakina Home Support Worker Program, Beardmore Home Maintenance;
- Community Services has met or will meet all obligations of the MSAA, including quarterly statistics, Audited Financial Statements, and proof of insurance.
- The Declaration is due June 30, 2026
- The outstanding item is the ARR. The Auditors are completing the ARR (financial report) and will have it completed before the June 30 deadline (expected to have it completed by the Council meeting).

Analysis

Option #1 - Approve Declaration of Compliance

- This is required as part of our funding agreement with Health Ontario

- The Declaration is "to the best of (Council's) our knowledge and belief" that the obligations have been completed
- The Resolution is "subject to" the completion of the ARR

Option #2 - Not approve Declaration

- This would put the Municipality out of compliance with funding obligations and potentially risk future funding if not completed for an extended period of time

Recommendation

THAT Council approve the Declaration of Compliance that the Municipality of Greenstone has fulfilled its obligations under the Multi-Sector Service Accountability Agreement in effect during the Applicable Period, subject to the completion of the ARR

Schedule F, Municipalities – Form of Compliance Declaration

DECLARATION OF COMPLIANCE

To: The Board of Directors of Ontario Health Attn: Board Chair.

From: The Council of the Municipality of Greenstone (the “Board”) of the Municipality of Greenstone (the “HSP”)

Date: June 22, 2026

Re: April 1, 2025 – March 31, 2026 (the “Applicable Period”)

Unless otherwise defined in this Declaration of Compliance, capitalized terms have the same meaning as set out in the Multi-sector Service Accountability Agreement between Ontario Health and the HSP in effect during the Applicable Period (the “Agreement”).

The Council has authorized me, by resolution dated June 22, 2026, to declare to you as follows:

After making inquiries of the CAO, Mark Wright, and other appropriate officers of the HSP, and subject to any exceptions identified on Appendix 1 to this Declaration of Compliance, to the best of the Council’s knowledge and belief, the HSP has fulfilled its obligations under the Agreement in effect during the Applicable Period.

Without limiting the generality of the foregoing, the HSP has complied with:

- (i) Article 4.8 of the Agreement concerning applicable procurement practices; and,
- (ii) the *Connecting Care Act, 2019*.

Signature
James McPherson, Mayor

Schedule F, Municipalities – Declaration of Compliance

Appendix 1 - Exceptions

[Please identify each obligation under the Agreement that the HSP did not meet during the Applicable Period, together with an explanation as to why the obligation was not met and an estimated date by which the HSP expects to be in compliance.]



REPORT

To: Mayor and Council
From: CAO
Subject: For Your Information: Relief Staff at SALC
Date: June 22, 2026

Issue

Relief staff options at the Seniors Active Living Centres during staff absences or unavailability

Facts

- Council previously directed staff to "prepare a report on potential options to cover absences at the Longlac and Geraldton Senior Active Living Centres by the first meeting in June"
- The Geraldton Senior Active Living Centre previously had a casual position for when staff absences occurred. This position has not been in existence for a number of years
- Staff may be entitled to various leaves, including vacation, sick time, and "floaters". The total entitlements of these leaves varies by employee and length of service
- The Longlac Senior Active Living Centre was previously a separate volunteer run organization and was converted to a Municipal program in 2025. This change was made for a number of reasons, including the limited ability to recruit volunteers for leadership positions. During this transition, it was noted that as a Municipal service, there may be times when the centre couldn't be open because a staff member was unavailable or was required for another higher priority service in the case of staff shortages
- There are multiple departments within the Municipality that do not have casual staff. Some Social Services that do not have casual staff to fill in absences include the Adult Protective Services Worker, Nakina Home Support Worker, and EarlyON. Most of these services are to vulnerable clients

- Advertising for positions takes notable staff time, including keeping advertisements current
- Recruiting casuals where we do have positions over the past 5+ years has been increasingly difficult
- Casuals need to receive training and onboarding just like any other staff member. Additionally, just because someone may express interest in a position does not guarantee they will be hired. Standards for hiring cannot be lowered because it is a casual position. Furthermore, the positions would be under the Collective Agreement and subject to any conditions or entitlements under the Agreement
- Casuals or part-time employees to fill in at the Seniors Active Living Centres have not been budgeted
- Having a casual does not guarantee the vacant shifts will be covered as the casual only needs to accept one (1) shift per every six (6) months
- The expected wage (subject to revision if responsibilities are altered) in 2026 is \$32.87 per hour plus 14% in lieu of benefits. Therefore, the cost for analysis in this Report is \$37.47 per hour. The person may also be eligible for OMERS.
- The Municipality already received the maximum funding allotment for the Senior Active Living Centres. Therefore, any cost would have to be funded by the levy
- The Municipality is aware of one anticipated departure of an employee, though no formal date has been provided. Given required timeframes for notice to leave a position versus the time it takes to recruit and onboard a new employee, this could lead to a significant closure of the affected centre in terms of length (e.g. +/- two months)

Analysis

Option 1- Not engage volunteers or casuals to fill in during absences -
RECOMMENDED

- As noted, there are several services within the Municipality that do not have casuals. While socialization is important, some of these provide services to vulnerable populations that rely on the service for basic needs and not just socialization
- Advertising for casuals, and considering any potential applicants (if any) take a notable amount of time and attention to ensure postings are up to date. This work is currently shared by positions that have other responsibilities such as HR, Health and Safety, and payroll
- Any time that can be spent on recruitment is recommended to be focused on other services where there are regular shortages such as Public Works, Parks and Recreation, Daycares and the Family Resource Centre
- It is acknowledged that this could increase the risk of a short to medium length closure of a centre should an employee depart and an alternate is not immediately available. While the Municipality may be able to offset this by

moving an employee from another service, this is likely to be a low possibility given current staffing levels and needs

Option 2 - Engage a casual employee or employees to fill in during absences

- Should option 1 not be selected by Council, this is the next recommended option
- The upfront onboarding requirement for a casual is approximately 40 hours. This is in addition to First Aid training. Therefore, the minimum onboarding cost per casual is \$1498.80. Annual training requirements are approximately 5 hours for an additional 187.35 per year
- A casual, part time employee, or volunteer is also required to complete a Vulnerable Sector Check that is acceptable to the Municipality. This cost is negligible
- Assuming an average of 35 days of vacation leave, 6 days of floaters, and 15 sick days per year need to be covered by a casual between both centres, the estimated cost for wages is \$14,688.24. This is an estimate and the actuals could be moderately higher or lower
- Therefore, the total estimated cost for casuals in year 1 is between \$16,187.04 and \$17,685.84 depending on if one or two casuals are engaged. The Cost of casuals for the second year are expected to be slightly lower with the cost increasing every year after that given negotiated wage increases and increased vacation allotments with time of service
- The positions would have to be budgeted for. However, that is not a guarantee that casuals would be available to cover shifts. This also may lead to accusations of unfair treatment between the centres if a casual is willing to work at once centre and not the other. Furthermore just because a person may state they are interested in working as a casual, that does not mean they will be offered or take the position. This can be due to any number of reasons, including the individual cannot meet the requirements of the position or their own personal choice. As the Municipality cannot comment on staffing matters, this could lead to misperceptions within the community

Option 3 - Engage a volunteer or volunteers

- Volunteers would have to have receive appropriate (and generally extensive training) including meeting First Aid and CPR training requirements
- A Vulnerable Sector Check, acceptable to the Municipality, would also have to be completed
- The Municipality has to ensure any volunteer is "competent" for the duties they are being asked to fulfil, similar to our responsibilities for any employees. They would be responsible for the general oversight of program delivery, including setup, etc. Furthermore, they would be responsible in cases of emergencies such as health related emergencies, fire, etc.
- Staff would have to check each facility prior to it being used for volunteer driven programming. This would add additional strain on what is often limited staffing

availability. If the ice plant is in operation, volunteers would only be considered for the Geraldton Senior Active Living Centre when other staff are on site

- Utilizing volunteers to fill in for employees may be problematic under the Collective Agreement. An analysis of this risk is not included in this Report
- Similar to casuals, because the Municipality has due diligence and other requirements, and that we cannot comment on staffing matters, there could be misperceptions should someone indicate to others that they are willing to fill in for the position, but not otherwise qualify for it or decide they would not want to be bound to the requirements of the Municipality

Recommendation

THAT Council accept the Report as presented and not make changes to staffing complement for the Senior Active Living Centres at this time



REPORT

To: Mayor and Council
From: Director of Fire Services
Subject: For Your Decision - Animbiigoo Zaagi'igan Anishinaabek Fire Protection Services Agreement
Date: June 22, 2026

Issue

Authorization to enter into an agreement with Animbiigoo Zaagi'igan Anishinaabek to provide fire protection services.

Facts

- Staff has been working with representatives of Animbiigoo Zaagi'igan Anishinaabek who wish to have Greenstone Fire and Emergency Services provide fire protection services to their community.
- The community is located between Jellicoe and Geraldton, situated between Beardmore and Geraldton station response areas.
- Based on the number of residents and structures within the community, anticipated call volumes are not expected to strain departmental resources at the volunteer service level.

Agreement Highlights

- The agreement includes Council direction given in 055-25 Standby Charges and Service Levels in Fire Protection Agreements, including:
 - 2026 Standby charges of \$2246.20 (\$4492.40 prorated for July 1 2026 service commencement).
 - Auto-renews annually on January 1 adding CPI of previous year where the figure is positive.
 - Recoverable apparatus, personnel, equipment, incidental and overtime costs.
- Based on report 055-25, the agreement also:

- Ties the agreement to the in-force Establishing and Regulating By-Law of the Municipality for service levels provided.
- Restricts services in the E&R By-Law that are not in the jurisdiction or responsibility of the Municipality to deliver to another community, or that there is not a likely expectation of delivering the service to another community based on geography and deployment, such as to:
 - Not provide public education, inspection, code enforcement
 - Not provide wildland firefighting (may still be actioned under MNRF agreement where necessary)
 - Not provide interior firefighting and rescue
- Encourages using the Ontario Building Code and Ontario Fire Code as guidelines for safe building and occupancy, and includes collaborative dialogue between the Community and Department in development initiatives.

Analysis

Option 1: Approve Execution of the Agreement - **RECOMMENDED**

- Call volumes are not expected to strain resources locally.
- Based on location and proximity to Greenstone communities and risks identified in the Municipal Community Risk Assessment, minimizing and containing emergencies within Animbiigoo Zaagi'igan Anishinaabek is mutually beneficial.
- Review of the community suggests that the services as described in the agreement are likely achievable.
- The Municipality holds other agreements providing services to Indigenous Nation communities and partner agencies.
- This agreement does not result in operational conditions differing from that of other agreements and services provided in relation to resource displacement, travel distance, equipment wear, safety of members, etc.
- Considerations and terms meet past Council direction.

Option 2: Amend/Renegotiate

- Service levels may be amended. However this is not recommended as the agreement reflects what can be reasonably delivered and is tied to the Municipal E&R By-Law for any future changes to ensure flexibility in not having to re-examine individual agreements.
- Terms and considerations may be amended. This is not advisable as the agreement format satisfies previous Council direction given, addresses concerns in the Fire Master Plan, SDR-21, and report 055-25.

Option 3: Do Not Approve Execution of the Agreement

- This option is not recommended.
- Animbiigoo Zaagi'igan Anishinaabek is not in a position to provide their own fire protection services reliably.

- The geographic location of the Community may result in local incidents escalating to affect Greenstone; early and coordinated intervention is desirable.
- Critical infrastructure identified in Greenstone's Community Risk Assessment is proximal to this community; escalated incidents may affect this infrastructure.

Recommendation

THAT By-Law 26-XX, being a By-Law to authorize the Mayor and Chief Administrative Officer to execute an Agreement for the Provision of Fire Protection Services between Animbiigoo Zaagi'igan Anishinaabek and the Corporation of the Municipality of Greenstone be approved for passage and enactment.

THE CORPORATION OF THE MUNICIPALITY OF GREENSTONE

BY-LAW 26-XX

A By-Law to Authorize the Execution of an Agreement for the Provision of Fire Protection Services between Animbiigoo Zaagi'igan Anishinaabek and the Corporation of the Municipality of Greenstone.

WHEREAS the Municipal Act, 2001, S.O. 2001 c. 25 as amended, Section 21(1) authorizes a municipality to enter into an agreement with a First Nation to provide a municipal system within the limits of the reserve occupied by the First Nation, whether the reserve is within the municipality or not;

AND WHEREAS the Council of the Corporation of the Municipality of Greenstone deems it necessary to enter into an Agreement with Animbiigoo Zaagi'igan Anishinaabek for the provision of fire protection services,

NOW THEREFORE The Council of The Corporation of the Municipality of Greenstone **ENACTS AS FOLLOWS:**

1. **THAT** the Mayor and Chief Administrative Officer be authorized on behalf of the Municipality, to execute, and to affix the Corporate Seal of the Municipality, as per Schedule "A" attached and forming part of this by-law.

ENACTED AND PASSED this 22nd day of June 2026.

James McPherson, Mayor

Kristina Miousse, Clerk



Animbiigoo Zaagi'igan Anishinaabek
Lands Department

204 Main Street, PO Box 120, Beardmore, ON P0T 1G0
Phone: 807-875-2785 Fax: 807-875-2161



FIRE PROTECTION SERVICES AGREEMENT

This agreement made this [day] of [month, year]

BETWEEN:

*The Corporation of the Municipality of Greenstone
1800 Main Street, PO Box 70 Geraldton On. POT 1M0*

(hereinafter called the "**Municipality**")

AND:

*Animbiigoo Zaagi'igan Anishinaabek
204 Main Street, PO Box 120, Beardmore On. POT 1G0*

(hereinafter called the "**First Nation**")

(collectively, the "**Parties**")

WHEREAS:

- A. The **First Nation's** Band Council has approved this Agreement by passing Band Council Resolution 25-06-048 at its meeting held on March 9, 2026, by the provisions of the Indian Act, R.S.C. 1985, c. I-5. A certificate of the Band Council Resolution is attached to this Agreement as Schedule [*Name of Schedule*].
- B. The Municipal Council has approved this agreement by passing By-law No. [*Number of By-law*] at its meeting held on June 22, 2026. A copy of the By-law is attached to this agreement as Schedule [*Name of Schedule*].
- C. The **Municipality** wishes to provide **fire protection services** to the **First Nation's** Reserve Lands as shown on Schedule 1, all by the terms and conditions set out in this agreement.
- D. The **First Nation** wishes the **Municipality** to provide **fire protection services** under the terms and conditions of this agreement.
- E. The said **Parties** deem it in their mutual interest to enter into this agreement.

THEREFORE, THIS AGREEMENT WITNESSES that in consideration of the mutual covenants and agreements herein contained, the sufficiency of which is hereby acknowledged, the PARTIES hereto agree as follows:

1.0 DEFINITIONS

- 1.1 In this agreement, including this section, the recitals and schedules hereto, unless the context otherwise requires:

"Call for Service" means activation of Greenstone Fire and Emergency Services resources to an actual or perceived incident, regardless of initiating person, agency, or circumstance.

"Establishing and Regulating By-law" means the Establishing and Regulating By-law in effect for the **Municipality**, as amended or replaced from time to time.

"Fire Chief" means the person appointed as the Chief of Greenstone Fire and Emergency Services and any officer, member or inspector who, in the normal course of his or her duty, is authorized by the **Fire Chief** to act on his or her behalf.

"Fire Department" means the Greenstone Fire and Emergency Services.

“Incident Commander” means a member of the Greenstone Fire and Emergency Services responsible for directing activities at an active **call for service**.

“Lands” means that portion of the Reserve outlined in Schedule 2 and includes anything within the boundaries of those lands.

“Leasehold Land” means any areas of the Reserve that are leased under the provisions of the Indian Act, RSC 1985, c. 1-5 to any non-Band members at any time during the Term.

“Leaseholder” means a tenant or occupier of leasehold land.

“Overtime Costs” means the costs incurred by the **Municipality** as a result of an extraordinary event occurring within the **Lands** for which the **Municipality** provides **fire protection services** under this agreement. This includes **overtime costs** for personnel responding to the event and **overtime costs** arising as a result of the need to call in off-time personnel to maintain normal service levels.

“Party” means either the **First Nation** or the **Municipality** as appropriate to the context.

“Reserve” means the Lake Nipigon Reserve, which is a reserve within the meaning of the *Indian Act* R.S.C. 1985, c. 1-5.

“Reserve Infrastructure” means any streets, roadways, bridges and associated streetlights and sidewalks, traffic lights and traffic control signs on the **Reserve** for the provision of access to or from the Lands, driveways for access to or from buildings and all water mains, lines, hydrants, connections and associated works on or under the Lands as necessary for providing the **services** to the Lands and buildings.

“Service” means fire protection services as described in 5.2, and may also be referenced as **“Fire Protection Services”**.

“Serviced Properties” means any property under this agreement's jurisdiction.

“Term” means a period in which this agreement remains in force and effect, as described in Section 2.

2.0 TERM

- 2.1 This agreement commences on July 1, 2026.
- 2.2 This agreement may be terminated on 60 days prior written notice by either the **First Nation** or **Municipality**, at their sole discretion without cause or recourse.
- 2.3 This agreement automatically renews on January 1 of each year for a period of 12 months ending December 31 of that same year.
- 2.4 This agreement is further subject to termination provisions under Sections 16.1 and 16.2.

PART 1 – PROVISION OF SERVICES

3.0 GENERAL COVENANTS OF THE MUNICIPALITY

- 3.1 The **Municipality** shall provide **fire protection services** to the **First Nation** for the Term of this agreement by the terms and conditions in this agreement.
- 3.2 The **Municipality** shall bill the **First Nation** for the cost of the **services** as set out in this agreement.
- 3.3 The **Municipality** shall inform the **First Nation** of any changes that may affect the quantity, quality, or level of **service** associated with this agreement as outlined in Section 17.

4.0 GENERAL COVENANTS OF THE FIRST NATION

- 4.1 The **First Nation** will comply with and take all reasonable steps to ensure compliance with any person receiving the **fire protection services** with the **Municipality's** relevant by-laws and codes as follows:

- (a) **Establishing and Regulating By-law**
- (b) AZA Emergency Response Plan

and any amendments thereto or replacements thereof, and all applicable provincial and federal regulations.

- 4.2 The **Municipality** will not be held liable for any loss resulting from non-compliance with the **Municipality's** by-laws. This indemnity survives the termination or expiration of this agreement.
- 4.3 The **First Nation** shall give the **Municipality** maps and other information required by the **Municipality** to enable the **Municipality** to identify the location of all existing residents, businesses, buildings, roads, and locations which require **services** under this agreement as they are updated by the procedure outlined in Section 15.
- 4.4 The **First Nation** shall pay for the **services** by the terms and conditions of this agreement as outlined in Section 6.
- 4.5 The **First Nation** will, at the request of the **Fire Chief** or the **Incident Commander** of a **call for service** actioned under this agreement, make every reasonable attempt to provide such resources and equipment necessary that are under the **First Nation's** control to aid in the suppression or containment of fire. The **First Nation** shall bear any costs of the resources and equipment utilized.
- 4.6 The **First Nation** agrees to consult with the **Municipality** during the design and before installation of any hydrant, dry hydrant, water distribution, or other fire protection system within the area this agreement relates to ensure familiarity, awareness, and compatibility with the equipment and systems of the **fire department**.
- 4.7 The **First Nation** agrees to encourage that buildings meet the Ontario Building Code and Ontario Fire Code, and to consult with the **Municipality** during the planning, design and approval of any

building to be regularly occupied which is not a detached single-family dwelling or semi-detached dwelling to determine best safety and operational/response practices, where the **Municipality** may provide input for consideration in the planning, approval and design process.

PART II - FIRE PROTECTION SERVICES

5.0 FIRE PROTECTION SERVICES

- 5.1 The **Municipality** shall provide **fire protection services** to the lands of the **Reserve**, including all buildings, fixtures, vehicles, and persons by the terms and conditions in this agreement.
- 5.2 **Fire protection services** provided to the **First Nation** under this agreement means responses by the **fire department** to **calls for service** within the scope of the in-force **Establishing and Regulating By-law**, but does not include interior firefighting/rescue, public education, inspection, code enforcement, other fire prevention, and wildland firefighting services.
- 5.3 The **Municipality** may at its sole discretion action a **call for service** that is not a **service** type provided under this agreement, if the **First Nation** holds an agreement with another agency who is primarily responsible for actioning that type of incident, if called for assistance or provisions within that service agreement or one held by the **Municipality** allows for such action.
- 5.4 The **Fire Chief** or **Incident Commander** of a **call for service** actioned under this agreement may engage any contractor or outside agency it deems necessary to assist in actioning a **call for service** to bring it to a resolve.
- 5.4 Upon commencement of this agreement and subsequently on the first day of January during each year of the Term, the **First Nation** shall provide the **Municipality**, in a form and with content satisfactory to the **Municipality**, information regarding all parcels of property and other taxable folios within the **Lands**.
- 5.5 The **Municipality** is not obligated to provide **fire protection services** to any occupier or building on the **Lands** if there is an outstanding stop work or fire prevention order in respect of the building that has not been remedied to the satisfaction of the **Municipality's Fire Chief** or if the **Reserve Infrastructure** necessary for the provision of the **services**, including hydrants and water mains, do not meet the applicable safety and engineering standards for such works.
- 5.6 The **Municipality** shall keep the **First Nation** informed of the location of the designated fire hall and the telephone number to be used.
- 5.7 The **Municipality** shall keep the **First Nation** notified as of the identity of the **Fire Chief**.
- 5.8 The **First Nation** shall give the **Municipality** maps and other information required by the **Municipality** to enable the **Municipality** to identify the location of all existing streets, water distribution lines and fire hydrants located on the Land on the commencement date of the agreement.

- 5.9 The **First Nation** shall give the **Municipality** a list of all buildings on the **Lands** and their locations. Upon request of the **Municipality**, the **First Nation** shall guide the **Fire Chief** on an inspection of the **Lands** to confirm the location of all buildings on the **Lands**.
- 5.10 The **First Nation** shall notify the **Municipality** of:
- (a) any inspection reports and orders that are issued to the occupants or owners of any buildings on the **Lands** as they occur;
 - (b) any new buildings which have been constructed, erected, or placed on the **Lands** during the present month, no later than the first day of the following month; and,
 - (c) immediately notify the **Municipality** in writing of the malfunctioning of fire hydrants. following the notice procedure outlined in Section 15.
- 5.11 The **First Nation** shall retain in its administration records:
- (a) copies of those plans that have been approved for all purposed buildings;
 - (b) copies of any plans that have been approved for all additions to existing buildings.
- 5.12 The **First Nation** will service and maintain in good working order all fire hydrants, water distribution lines, and other **Reserve Infrastructure** necessary for the provision of **fire protection services** on the **Lands** to the standard substantially the same as elsewhere in the **Municipality** and will permit the **Municipality's Fire Chief** or his or her representatives to inspect and operate all such water distribution lines, fire hydrants and related **Reserve Infrastructure**.
- 5.11 The **First Nation** shall take such steps as are necessary to ensure that the manufacture, storage, transportation, display and sale of low-hazard fireworks and high-hazard fireworks, as defined by the *Canadian Explosives Act* and Regulations thereto, that take place on the **Lands** shall conform to the *Canadian Explosives Act* and Regulations thereto, as amended from time to time.
- 5.12 The **First Nation** will indemnify and hold harmless the **Municipality** from any loss, damage, expense or cost suffered or incurred as a consequence of actioning any **call for service**..

PART III – PAYMENT FOR SERVICES

6.0 FEES AND PAYMENT FOR SERVICES

- 6.1 The **First Nation** will pay the **Municipality** for the supply of **services** by the terms and conditions of this agreement.
- 6.2 The Annual Fee shall be Four Thousand Four Hundred Dollars (\$4400) for the year 2025, subject to pro-ration when the agreement comes into force.
- 6.3 The annual fee for each subsequent year beginning January 1 of that new year shall be subject to a percentage increase based on the Annual Average Consumer Price Index as determined by Statistics Canada, where this percentage is a positive value, for the preceding year.

- 6.4 Fees for utilization of apparatus shall be calculated based on the in-force Ministry of Transportation rates for full size fire apparatus per vehicle regardless of occupancy, calculated from time of departure from station until back in service time (returned to a response ready state and available for response), with a minimum 1 hour call-out, with additional ½ hour increments thereafter.
- 6.5 Fees for additional personnel time, equipment utilization, maintenance, wear, and any **overtime costs** as a result of actioning a **call for service** under this agreement shall be calculated using other similar in-force agreements held by the **Municipality** and cost tables including but not limited to the Municipal Fees and Charges and Indemnification Technology agreement.
- 6.6 Where a cost was incurred by the **Municipality** as a result of actioning a **call for service** under this agreement that is not identified in 6.4, 6.5, or 6.7, the cost shall be calculated as actual cost incurred, reasonable or customary, and is collectible as a fee under this agreement.
- 6.7 Any costs associated with engaging contractors or outside agencies to assist with a **call for service** actioned under this agreement shall be the responsibility of the **First Nation** either billed directly or through the **Municipality**.
- 6.8 The **Municipality** will provide the **First Nation** with an invoice for the Annual Fee on commencement of this agreement, and the beginning of each year thereafter within the Term by Section 6 as a lump sum amount for that current year.
- 6.9 The **First Nation** will pay all the **Municipality's** invoices within thirty days of issuance. Interest on all outstanding invoices shall accrue at a rate of 1.25percent, calculated monthly.

PART IV – GENERAL CLAUSES

7.0 RIGHTS OF ACCESS

- 7.1 Representatives of the **Municipality** may at any time enter upon the **Reserve** to provide any of the **services** required by this agreement.

8.0 ADVANCED PAYMENTS AND PRORATION

- 8.1 If this agreement is terminated or otherwise cancelled for any reason, a prorated portion of any advance payments made by the **First Nation** will be refunded once all amounts owing to the **Municipality** have been fully paid.

9.0 LIABILITY

- 9.1 The **Municipality** does not warrant or guarantee the continuance or quality of any of the **services** provided under this agreement and shall not be liable for any damages, expenses, or

losses occurring because of suspension or discontinuance of the **services** for any reason which is beyond the reasonable control of the **Municipality**, including without limitation acts of God, forces of nature, soil erosion, landslides, lightning, washouts, floods, storms, serious accidental damage, strikes or lockouts, vandalism, negligence in the design and supervision or construction of the Reserve systems and **Reserve Infrastructure**, or the manufacture of any materials used therein, and other similar circumstances.

10.0 COMMUNICATIONS AND CONTRACT PROTOCOL

10.1 All the **Parties** to this agreement will appoint one or more representatives, with notice to the other **Parties** of such appointments, as the principal contacts for official communications about this agreement and as the principal contacts for operational matters under this agreement. The **Parties** further agree to establish a communications protocol to manage issues arising under this agreement.

11.0 DISPUTE RESOLUTION

11.1 In the interest of cooperative and harmonious co-existence, the **Parties** agree to use their best efforts to avoid conflict and to settle any disputes arising from or about this agreement.

11.2 If the **Parties** fail to resolve matters, the **Parties** shall seek a settlement of the conflict by utilizing mediation, and recourse to the Courts shall be a means of last resort, except when public health or safety is concerned.

12.0 ACKNOWLEDGEMENT OF RIGHTS

12.1 Nothing contained in this agreement will be deemed to limit or affect any other Aboriginal rights or claims the **First Nation** may have at law or in equity. Nothing contained in this agreement will be deemed to limit or affect the **Municipality's** legal rights, duties or obligations. The **Parties** agree that nothing in this agreement will affect the cooperation or consultation covenants the **Parties** have entered into under other agreements.

13.0 HEADINGS

13.1 Headings that precede sections are provided for the convenience of the reader only and shall not be used in constructing or interpreting the terms of this agreement.

14.0 ENTIRE AGREEMENT

- 14.1 This agreement constitutes the entire agreement between the **Parties** about the provision of **fire protection services**, and there are no undertakings, representations or promises, express or implied, other than those expressly set out in this agreement.
- 14.2 This agreement supersedes, merges, and cancels any pre-existing agreements and understandings about the provision of **fire protection services** in the course of negotiations between the **Parties**.

15.0 NOTICE

- 15.1 The address for delivery of any notice or other written communication required or permitted to be given by this agreement, including any notice advising the other party of any change of address, shall be as follows:

(a) to **Municipality**:

Municipality of Greenstone fire@greenstone.ca & mark.wright@greenstone.ca

Attn: CAO or Fire Department

1800 Main St PO Box 40

Geraldton, ON

POT 1M0

(b) to **First Nation**:

Attention to: The Chief of Animbiigoo Zaagi'igan Anishinaabek chief@aza.ca

PO Box 120 Beardmore, ON P0T 1G0

204 Main Street, Beardmore, ON

- 15.2 Any notice mailed shall be deemed to have been received on the fifth (5th) business day following the date of mailing. Notices faxed or emailed will be deemed to have been received on the first (1st) business day following the date of transmission. For Section 15.2, the term "business day" shall mean Monday to Friday, inclusive of each week, excluding days which are statutory holidays in the Province of Ontario.
- 15.3 The **Parties** may change their address to deliver any notice or other written communication by Section 15.1.

16.0 SEVERANCE

- 16.1 If any provision of the agreement should be found to be invalid, the provision shall be severed, and the agreement read without reference to that provision.

16.2 Where any provision of the agreement has been severed by Section 16.1 and that severance materially affects the implementation of this agreement, the **Parties** agree to meet to resolve any issues as may arise as a result of that severance and to amend this agreement accordingly.

17.0 AMENDMENT

17.1 The agreement shall not be varied or amended except by written agreement of both **Parties**.

17.2 No waiver of the terms, conditions, warranties, covenants, and agreements set out herein shall be of any force and effect unless the same is reduced to writing and executed by all parties hereto, and no waiver of any of the provisions of this agreement will constitute a waiver of any other provision (whether or not similar) and no waiver will constitute a continuing waiver unless otherwise expressly provided.

18.0 GOVERNING LAWS

18.1 The provisions of this agreement will be governed and interpreted by the laws of Ontario or Canada, as applicable.

19.0 ASSIGNMENT

19.1 The rights and obligations of the **Parties** may not be assigned or otherwise transferred. An amalgamation by a party does not constitute an assignment.

20.0 ENUREMENT

20.1 The agreement ensures the benefit and is binding upon the **Parties** and their respective heirs, executors, administrators, successors, and assigns.

IN WITNESS WHEREOF the parties hereto have executed this agreement.

On behalf of the *Animbiigoo Zaagi'igan Anishinaabek*

Yvette Metansinine

Chief

On behalf of *The Corporation of the Municipality of Greenstone*

James McPherson

Mayor

Mark Wright

CAO



REPORT

To: Mayor and Council
From: Clerk
Subject: For Your Decision: Travel and Expense Reimbursement for Members of Council, Officers and Employees of the Municipality Policy
Date: June 22, 2026

Issue

Final approval of the Travel and Expense Reimbursement for Members of Council, Officers and Employees of the Municipality Policy

Facts

- At the Regular Meeting of Council on June 8th, through Motion 26-193, Council approved the draft Travel and Expense Reimbursement for Members of Council, Officers and Employees of the Municipality Policy and directed the Clerk to prepare a By-Law for the June 22nd Regular Meeting for final approval.
- Section 283 of the *Municipal Act, 2001* (the Act) provides that a Municipality may pay the expenses of Council Members, Officers and Employees of the Municipality or Local Board, provided the expenses are related to the business of the Municipality or Local Board.
- The Travel and Expense Reimbursement for Members of Council, Officers and Employees of the Municipality was last reviewed and approved through By-Law 22-55 on June 13, 2022.
- Key highlights of the draft policy include:
 - Removing registration fees from individual Council Members travel and training budget. The registration fees will still be captured to be reported in the annual statement of Council remuneration and expenses.
 - Specifying that a Travel and Training budget will be allocated to the Mayor annually through the Budget process.

- Clarifies Council Member travel for participation in Board activities where Council has appointed the Member to the Board, and the external Board does not cover Member expenses.
- Adds covering Council Member travel for participation in Board activities where Council endorsed a nomination to an external Board, and where the external Board does not cover Member expenses, to be paid from the Other Travel/Training budget establish annually.
- Increases the meal allowance by 10.5% to account for inflation since June 2022, rounded to the nearest dollar.
- The draft policy maintains the kilometer allowance to be equivalent to the rates as set from time to time by the Canada Revenue Agency (CRA) but increases the maximum mileage claim from \$1000 to \$1200.

Analysis

Option 1: Approve the By-Law adopting the Policy as presented - **RECOMMENDED**

- By matching the Canada Revenue Agency for the kilometer expense allowance, the rates will remain fair with what the CRA has deemed appropriate
- By removing registration fees from individual Councillor travel and training budgets, more funds will be available to Members to support rising costs of travel.
- The increase to the \$1200 maximum mileage claim reflects a reasonable cost for travel if it were by plane or train to most locations.
- The policy as presented will help ensure that claimants understand what is eligible and reasonable.
- The By-Law will come into effect on January 1, 2027, at which time By-Law 22-55 will be repealed.

Option 2: Direct further amendments

- The proposed policy as presented is a reasonable representation of the cost of travel.
- For meal allowances, the set rate is still conservative, however, the policy allows full reimbursement with a valid receipt for reasonable meal expenses.
- The increase to the \$1200 maximum mileage claim reflects a reasonable cost for travel by plane or train to most locations. If this amount were to be increased, it may persuade individuals to drive to increase compensation. If the amount was lowered, it may not properly provide for wear and tear, maintenance, and fuel expenses.

Option 3: Do nothing

- If no changes are made, the policy adopted through By-Law 22-55 will remain as the current.
- The policy will still require housekeeping updates for clarification purposes.

- The policy will not account for Council Members who were endorsed by Council for a nomination on a Board that is not appointed by Council.

Recommendation

THAT By-Law 26-XX, being a By-Law to adopt the Travel and Expense Reimbursement for Members of Council, Local Boards, Officers and Employees of the Municipality Policy be approved for passage and enactment; and

THAT this By-Law shall come into effect on January 1, 2027.

THE CORPORATION OF THE MUNICIPALITY OF GREENSTONE

BY-LAW 26-XX

Being a By-Law to adopt a policy for travel and expense reimbursement for Members of Council, Officers, and Employees of the Municipality of Greenstone.

WHEREAS Section 5(3) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that municipal power shall be exercised by by-law;

AND WHEREAS Section 283 of the *Municipal Act, 2001*, c.25, as amended, authorizes that municipality may pay any part of the remuneration and expenses of its members, officers, and employees;

AND WHEREAS the Council of the Corporation of the Municipality of Greenstone deems it necessary and desirable to adopt a Travel and Expense Reimbursement for Members of Council, Officers and Employees of the Municipality Policy;

NOW THEREFORE the Council of the Corporation of the Municipality of Greenstone **ENACTS AS FOLLOWS:**

1. **THAT** the Travel and Expense Reimbursement for Members of Council, Officers and Employees of the Municipality Policy attached hereto as Schedule "A" and forming part of this By-Law is hereby adopted.
2. **THAT** this By-Law shall come into force and take effect on January 1, 2027
3. **THAT** By-Law 22-55 shall be repealed once this By-Law takes effect.

PASSED AND ENACTED this 22nd day of June 2026.

Kristina Miousse, Clerk

James McPherson, Mayor



MUNICIPALITY OF
GREENSTONE

Municipality of Greenstone Policy Manual

Subject: Travel and Expense Reimbursement for Members of Council, Officers and Employees of the Municipality.	
Number: 26-XX	Section: Administration
Original Effective Date: January 1, 2027	Last Revised/Approved Date:
Approval Authority: Council	

Purpose:

To provide guidance on the claiming and reimbursement of expenses incurred by Council Members and employees conducting municipal business.

Application:

Greenstone will reimburse allowable travel, meals and hospitality expenses that support its business, are of an appropriate standard and are supported by proper documentation.

This policy applies to all Council Members, employees, and members of committees of the Municipality of Greenstone.

Policy Statement/s:

It is the policy of the Municipality of Greenstone to set out rules and principles for the reimbursement of expenses that ensure fair and reasonable practices and provide an accountability framework that guides the effective oversight of resources.

This policy is based on the following four (4) key principles;

- **Accountability:** The Municipality is accountable for funds used to reimburse travel, meal and hospitality expenses submitted by Members or employees. All expenses incurred by Members or employees must support the Municipality's business objectives.
- **Transparency:** The rules surrounding travel, meal and hospitality expenses and employee reimbursement for these expenses are clear, easily understood and available to Members, employees and the public on the Municipality's website.

- Value for money: Funds must be used prudently and responsibly. All travel, meals and hospitality plans must support the Municipality's business, be necessary and economical and have appropriate authorization.
- Fairness: Legitimate, authorized expenses incurred by Members and employees during the course of the Municipality's business will be reimbursed.

Definitions:

"Claimant" mean an individual making a formal demand for a payment.

"Council" means the elected Municipal Council of the Municipality of Greenstone.

"Department Head" means the head of a specific department being a Director or Designate.

"Designate" means the person or persons assigned the duties and responsibilities on behalf of, in the absence of, or incapacity of the person charged with the principal authority to take the relevant action or decision.

"Hospitality" means the provision of food, beverage, accommodation, transportation and other amenities paid out of public funds to people who are not engaged to work for the Municipality.

"Mayor" means the Mayor of the Municipality or Designate.

"Meeting" means any Regular, Special or other Meeting of Council, local boards, and committees, including conferences and seminars.

"Municipality" means the Corporation of the Municipality of Greenstone.

"Treasurer" means the Municipality's Treasurer/Director of Corporate Services or Designate.

Policy:

Claims

Council Members and employees shall ensure expenses incurred during the course of the Municipality's business receive approval from the appropriate authority. All appropriate approvals must be obtained prior to incurring expenses, where possible.

- Council Members and employees shall submit claims with original, itemized receipts for all items, except for meal expenses when meal allowances are used as outlined in the Personal Meals section. Credit card slips are not sufficient as a receipt. The Municipality may reject reimbursement claims that are more than

three (3) months old. Electronic or scanned receipts are acceptable if claims are also submitted electronically.

- Claimants must obtain written approval to receive reimbursement for expenditures with no receipts. A written explanation of why the receipt is unavailable, with description of the item and expense is to be submitted with the approval.
- If a travel advance is obtained, Council Members and employees shall repay any overpayments on claims.
- Employees ending their employment with the Municipality must submit any expense claims prior to leaving the Municipality.
- In situations where expenses are incurred for a group of Council Members or employees, the most senior person present at the event shall submit a claim for the expenses.
- Expenses shall only be paid for Members of Council, Officers and Employees of the Municipality. Expenses of spouses or companions are not eligible for reimbursement.

Claim Approvals

Individuals responsible for approving expense claims shall ensure that the expenses claimed were necessarily incurred in the performance of Municipal business and that the appropriate documentation is presented before providing an authorizing signature. An individual shall not approve their own expense claims. The following approval levels shall be required prior to submitting for reimbursement:

- Employees expense claims shall be approved by the Department Head, or designate.
- Department Head expense claims shall be approved by the CAO, or designate.
- The CAO's expense claims shall be approved by the Mayor, or designate.
- Mayor and Council expense claims shall be submitted to the Clerk for review and approval, confirmed by the Director of Corporate Services, or their designates.

Council Travel and Training

- The annual maximum travel budget per Councillor shall be \$5,000.00 for travel and training which may be used to attend conferences, educational workshops and events. These funds are to be used at the discretion of the individual Councillor for travel or training that will support Municipal functions.
- Through the budget process each year a travel and training budget shall be allocated for the Mayor.
- The travel allowance for Members of Council attending Council Meetings shall be set at the rate noted in the Appendix A Mileage Chart, relative to where the Council Member resides, and where the Meeting is held.
- No more than three (3) Members from Council or Members from the same Committee or Board will be allowed to attend any one conference. The Mayor, as representative of the Municipality, shall have first right of refusal.

- Preference to Councillors will be given to those who have not yet had the opportunity to attend conferences that occur on an annual basis, including but not limited to the Thunder Bay District Municipal League, Association of Municipalities of Ontario (AMO), the Federation of Northern Ontario Municipalities (FONOM), the Northwestern Ontario Municipal Association (NOMA), the Ontario Good Roads Association (OGRA) and the Rural Ontario Municipal Association (ROMA).
- The Mayor, as representative of the community, may attend functions on behalf of the Municipality if it is determined, with discretion, that such attendance would be beneficial to the Municipality.
- A brief verbal report on the travel shall be presented at a public Meeting by at least one (1) Member of Council who attended the event as soon as possible following the event.

Board Travel

- Members of Council shall be compensated by the Municipality for travel incurred through their function as a Member of Council or as a Board Member when the Member of Council has been appointed by the Municipality to represent the Municipality on a specific Board and if their expenses are not being reimbursed by the Board in question.
- If the Member of Council, has been endorsed by Council through Resolution, to be nominated to a position on a Board which is not appointed by Council, the Member shall be compensated by the Municipality for travel incurred through their function as a Board Member if their expenses are not being reimbursed by the Board in question. This travel will be paid from the other travel/training budget established annually
- Should Members of Council be appointed to a Board through another group or Board, the expenses incurred by the Member of Council shall be at the cost of the appointing Board.

Employee Travel

- The Municipality will reimburse legitimate and reasonable travel expenses of persons travelling on municipal business. Travel expenses are allowed for the employee only. Any share of expenses applicable to an employee's spouse or related persons accompanying the employee shall not be reimbursed.
- Consent to travel shall be approved by the appropriate signing authority prior to travel and related expenses being incurred.
- Vehicle rental or leasing shall only be permitted should it be the most economical means of transportation.
- Travel by air shall be economy class or equivalent and reservations for such travel shall be made immediately after approval is received. Every effort is to be made to take advantage of discount rates for advance reservations. Luggage fees shall be reimbursed when accompanied by a receipt.
- Every effort should be made to incur the lowest cost possible recognizing safety concerns and timing of workload.

Mileage Reimbursement and Rates

Members of Council, Employees and Committee Members, using their personal vehicle to travel on Municipal business will be reimbursed for their costs as follows:

- When travelling within the Municipality or area, the chart contained in Appendix A will be used to determine mileage reimbursement rates. This chart will be updated annually by the Clerk.
- Travel allowances for all other mileage shall be equivalent to those rates as set from time to time by the Canada Revenue Agency (CRA). The maximum total mileage claim can be no more than \$1,200.
- It is the driver/owner's responsibility to ensure that the motor vehicle insurance includes coverage for business use of the vehicle. The Municipality is not responsible for reimbursing deductible amounts related to insurance coverage and in event of an accident, and will not permit a claim for any damages.
- Reimbursement is provided for necessary and reasonable expenditures on parking, as well as toll for highways.
- Charges associated with regular commute to work will not be reimbursed. Where Management staff is required to report for duty beyond their regular scheduled hours, travel will be reimbursed (i.e. Weekend training, emergency call outs, etc.)
- Car pooling is encouraged wherever possible.
- The destination and purpose of travel must be provided on the expense report.
- There is no reimbursement for traffic or parking violations.

Accommodations

- Municipal representatives shall be entitled to hotel rooms and lodging. Those who elect to be accompanied by a spouse shall bear the additional costs. All expense claims shall be supported by receipts.
- Reimbursement will be made for single accommodation in a standard room. No reimbursement will be made for suites, executive floors, or concierge levels.
- Private stays with family or friends are encouraged, with a maximum of fifty dollars (\$50.00) per night for gratuitous lodging expenses allowed (no receipt required).

Meal Expenses

- Members of Council, Staff and Committee Members, while out of Greenstone on Municipal business, will be compensated for a meal allowance, without receipts.
- Meal maximum include taxes and gratuities.
- Meal allowance for locations in Northern Ontario (includes the Greater Sudbury Area and/or North Bay) shall be as follows:
 - Breakfast - \$11.00
 - Lunch - \$22.00
 - Supper - \$33.00

- Meal allowance for all other locations shall be as follows:
 - Breakfast - \$17.00
 - Lunch - \$28.00
 - Supper - \$39.00
- Meals included in conference fees, flights, provided by the employee's host or in any other means already covered in other costs are not reimbursable.
- With receipts all reasonable meal expenses over and above the amounts set out above will be reimbursed.
- Absolutely no alcohol purchases will be reimbursed.

Hospitality

- Hospitality shall only be provided when it is in support of the Municipality's initiatives and objectives.
- The Mayor and the Chief Administrative Officer may incur reasonable promotional expenses such as meal/social expenses while engaging on behalf of the Municipality which shall be submitted and supported by receipts.
- Other Department Heads may incur hospitality expenses if pre-approved.

Non-Reimbursable Expenses

- Expenses considered to be personal in nature are not reimbursable by the Municipality. Claimants shall only claim reasonable charges necessarily incurred in the course of carrying out authorized Municipal business.

Non-reimbursable expenses include:

- items purchased for personal use
- fines incurred as a result of any criminal act or traffic violations
- fines resulting from border crossing violations
- hotel room movie/game charges and in-room bar services, excluding the purchase of water
- any additional/incremental costs incurred as a result of travelling with a spouse, partner or friend
- credit card fees and interest charges
- expenses incurred on behalf of other employees, unless the individual is submitting the claim on behalf of a group and is the most senior person in the group

Advances and Reimbursements

- Travel advances may be requested with a minimum of 5 (five) business days in advance.
- Advances shall be paid to the individual incurring the expenses.
- Supporting receipts and documentation shall be submitted to the Treasurer, or designate, for audit no later than 5 (five) business days after travel is complete.

This deadline may be extended up to 15 (fifteen days) upon approval from the Treasurer.

- Any changes in cost shall be readjusted by the Treasurer, or designate, following the submission.
- Should a refund be due to the Municipality, the refund shall be paid within 5 (five) business days following the readjustment.
- The employee shall reimburse the Municipality for ineligible expenses or overpayment identified in an audit.

Failure to Adhere to this Policy

Should an employee fail to adhere to this Policy, the Department Head of the employee shall take appropriate corrective action in consultation with Human Resources, which may include a review of the employee's authorization to travel and/or disciplinary actions.

Legislative Requirements:

This policy is established pursuant to the *Municipal Act, 2001* Section 10 (2) of the which provides for the adoption of policies pertaining to the accountability and transparency of the Municipality and its operations and Section 283 which provides for Remuneration and Expenses.



REPORT

To: Mayor and Council
From: Clerk
Subject: For Your Decision: Council Remuneration Policy
Date: June 22, 2026

Issue

Final approval of the Council Remuneration Policy

Facts

- At the Regular Council Meeting of June 8th, through Motion 26-194, Council approved the draft Council Remuneration Policy as presented and directed the Clerk to prepare a By-Law for the June 22, 2026, Regular Meeting for final approval.
- As required by Section 283(7) of the *Municipal Act, 2001* (the Act) a review of Council Remuneration must occur at least once during each term of Council.
- The Council Remuneration Policy was last reviewed and approved through By-Law 22-56 on June 13, 2022.
- As required by Section 284 of the Act, Council shall receive an annual report before March 31 that outlines the remuneration and expenses paid in the previous year.
- The role of Council is set out in Section 224 of the Act. The policy and decision-making are balanced with the representative role. Directions and decisions are made at meetings of Council, while the day-to-day role of representing is done during the Council Members daily life.
- The expectation is a Council Member will be engaged, be prepared and attend Council meetings as scheduled, be aware of Municipal matters and represent the Municipality in the public, which is a job that requires a Council Member to never "take off their Council hat".

Analysis

Council Remuneration

Option 1: Approve the By-Law adopting the Council Remuneration Policy as presented - **RECOMMENDED**

- Council reviewed, discussed, and approved the draft policy as presented at the June 8 Meeting.
- The policy as presented:
 - Provides housekeeping amendments to clarify the rules with respect to Council salaries and expenses.
 - Provides a salary for Members of Council, as the expectation is that a Council Member will attend scheduled meetings, and always strive to make themselves available to their constituents.
 - Includes a per diem which Members may claim for municipal travel outside the Municipality which was previously noted in the Travel and Expense Reimbursement Policy.
 - Maintains the current salary and does not include an increase aside from the same annual salary adjustment set at the same percentage awarded to unionized employees, effective January 1 each year that is included in the current Policy.
 - Provides that travel shall be in accordance with the Travel and Expense Reimbursement Policy.
 - Will come into effect on January 1, 2027.

Option 2: Direct the Clerk to make further changes

- While Council approved the draft policy at the June 8th meeting, Council still has the option to make further changes.
- Council may make changes to the policy as desired, including but not limited to areas of salary, per diems, or pay structure, etc.
- Providing a salary does not support a rationale for non-attendance at meetings as Members are paid the same rate regardless of attendance. While some municipalities pay by salary similar to what we have recommended, others have a split system or per meeting per diem.
- These can be challenging to manage for the following reasons:
 - A Council Member is always representing the Municipality and is expected to be responsive and available to the public, which a salary reflects.
 - If attendance at meetings were to be a requirement for remuneration, an amount would need to be assigned to each meeting and potentially meeting type. This would be more difficult to budget with Special Meetings, Public Meetings, etc.
 - In addition, Members who are absent from meetings for excusable reasons would be penalized along with those Members who chose not to attend for other various reasons.

Option 3: Make no changes

- Council can choose not make changes to Policy 22-56.
- Housekeeping amendments that were recommended for clarity and consistency will not be reflected.
- Uncertainty will still remain around Board appointments.

What is the financial impact?

The draft policy suggests the same pay structure as the current policy, which shall be mirrored by the same percentages as award to unionized employees.

Recommendation

THAT By-Law 26-XX, being a By-Law to adopt the Council Remuneration Policy be approved for passage and enactment; and

THAT this By-Law shall come into effect on January 1, 2027.

THE CORPORATION OF THE MUNICIPALITY OF GREENSTONE

BY-LAW 26-XX

Being a By-Law to adopt a policy for the rates of remuneration for Members of Council.

WHEREAS Section 5(3) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that municipal power shall be exercised by by-law;

AND WHEREAS Section 283 of the *Municipal Act, 2001*, c.25, as amended, authorizes that municipality may pay any part of the remuneration and expenses of its members, officers, and employees;

AND WHEREAS the Council of the Corporation of the Municipality of Greenstone deems it necessary and desirable to adopt a Council Remuneration Policy;

NOW THEREFORE the Council of the Corporation of the Municipality of Greenstone **ENACTS AS FOLLOWS:**

- 1. THAT** the Council Remuneration Policy attached hereto as Schedule "A" and forming part of this By-Law is hereby adopted.
- 2. THAT** this By-Law shall come into force and take effect on January 1, 2027
- 3. THAT** By-Law 22-56 shall be repealed once this By-Law takes effect.

PASSED AND ENACTED this 22nd day of June 2026.

Kristina Miousse, Clerk

James McPherson, Mayor



MUNICIPALITY OF
GREENSTONE

Municipality of Greenstone Policy Manual

Subject: Council Remuneration	
Number: 26-XX	Section: Governance / Council
Original Effective Date: January 1, 2027	Last Revised/Approved Date:
Approval Authority: Council	

Purpose:

This policy provides clear and consistent rules with respect to Council salaries and expenses.

Application:

This policy applies to all Members of the Council of the Municipality of Greenstone.

Policy Statement/s:

The Municipality of Greenstone Council Remuneration Policy governs the remuneration of Council and payment of additional expenses incurred by members of Council during activities related to municipal business.

Definitions:

“Council” means the elected body responsible for managing the affairs of the Municipality.

“Meeting” means any Regular, Special or other Meeting of Council, local boards, and committees, including conferences and seminars.

“Municipality” means the Municipality of Greenstone.

“Salary” means the remuneration paid to members of Council by the Municipality, in fixed, regular payments.

Policy:

1. *Council Remuneration*

- a. The remuneration for Members of Council shall be by salary.
- b. The salary ratios shall be as follows:
 - i. Councillor: 100% (base rate)
 - ii. Mayor: 166.7% of Councillor salary
- c. The 2027 base salary for Members of Council at the time of adoption shall be as follows:
 - i. Mayor: \$30,631.52
 - ii. Councillor: \$18,375.24
- d. Compensation for a Member of Council accepting the role of Deputy Mayor will be set at \$150.00 per Council Meeting, where the Deputy Mayor presides for the whole Meeting. Payment will be made at the request of the Deputy Mayor or Alternate.
- e. The salary for Council Members shall be adjusted annually, with effect from January 1, by the same percentage awarded to unionized staff members of the Municipality.
- f. The Mayor salary shall be further adjusted on January 1 to ensure that the salary ratio described in clause 1.b. is maintained.
- g. Salary payments are subject to applicable Federal and Provincial mandatory deductions.

2. *Compensation/Per Diem*

- a. Members of Council and Committees may be compensated an expense allowance at the rate of \$150/day for the attendance of workshops, seminars, meetings, or conferences outside the Municipality.
- b. The compensation shall be for actual meeting day(s) plus applicable travel day(s).

3. *Council Benefits*

- a. Elected officials may participate in all management employee benefit plans and in the OMERS pension plan under the same percentage of premium costs as are paid by management employees where the member is 70 years of age or under.

4. *Council Expenses*

- a. Members of Council shall be reimbursed for all eligible travel expenses incurred while undertaking activities on behalf of the Municipality, so long as they comply with the Travel and Expense Reimbursement for Members of Council, Officers and Employees of the Municipality Policy.
- b. Members of Council will be paid a travel allowance for attendance at Meetings of Greenstone Council relative to where they live in Greenstone. The travel allowance will only be paid for attendance at Council Meetings (Regular, Public Hearing, Special Meetings and Sub-Committee Meetings) regardless of rationale for non-attendance. Should a Member of Council attend more than one Council Meeting and/or Sub-Committee Meeting in

a day, the travel allowance shall only be paid for attendance at one Meeting.

- c. All expenses submitted for reimbursement must be accompanied by supporting documentation and itemized receipts, except for the travel allowance described in clause 4.b.
- d. Expenses shall only be paid for Members of Council. Expenses of spouses or companions are not eligible for reimbursement.

5. *Conferences*

- a. Through the budget process each year the following shall be considered and allocated:
 - i. Each Councillor will receive an annual Travel and Training budget in accordance with the Travel and Expense Reimbursement for Members of Council, Officers and Employees of the Municipality Policy shall be included in each annual budget to attend conferences and workshops.
 - ii. Council Member Conference Registration Fees such as AMO, NOMA, ROMA and TBDML.
 - iii. An additional funding pool for travel and training available for all Members of Council to attend workshops, seminars, Meetings or equivalent for use at Council's discretion.
 - iv. Travel allowance for Members of Council attending Council Meetings
- b. Conference registrations are coordinated through the Clerk's Office.
- c. Attendance at an out-of-Province conference must be approved through a Resolution of Council, in advance of registration.

6. *Reporting*

- a. In accordance with Section 284 of the Municipal Act, the remuneration and expenses paid by the Municipality to each Member shall be reported annually by March 31.

Legislative Requirements:

This policy is established pursuant to the *Municipal Act, 2001* Section 10 (2) of the which provides for the adoption of policies pertaining to the accountability and transparency of the Municipality and its operations and Section 283 which provides for Remuneration and Expenses of Council.

THE CORPORATION OF THE MUNICIPALITY OF GREENSTONE

BY-LAW 26-XX

A By-Law to confirm the proceedings of a meeting of Council for the 22nd day of June 2026

WHEREAS Subsection 5(1) of the *Municipal Act, 2001*, c. 25, as amended, provides that the powers of a municipality shall be exercised by its Council;

AND WHEREAS Subsection 5(3) of the said *Act*, as amended, provides that a municipal power shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS Council considers it appropriate to confirm and adopt its proceedings and actions at this meeting by by-law;

NOW THEREFORE The Council of The Corporation of the Municipality of Greenstone **ENACTS AS FOLLOWS:**

1. **THAT** the actions of the Council of The Corporation of the Municipality of Greenstone at its meeting held on June 22, 2026 in respect to each report, motion, resolution or other action recorded and taken by the Council at its said meeting, except where the prior approval of any Board, Tribunal or other authority is by law required, are hereby adopted, ratified, enacted and confirmed as if all such proceedings and actions had been expressly embodied in this By-Law.
2. **THAT** the Mayor and the proper officials of The Corporation of the Municipality of Greenstone are authorized and directed to do all things necessary to give effect to the said proceedings and actions of the Council as referred to in Section 1 hereof and the Clerk is authorized and directed to affix the Corporate seal of the Municipality to any documents which require it.
3. **THAT** this By-Law comes into force on the date it is passed.

ENACTED AND PASSED this 22nd day of June, 2026.

Kristina Miousse, Clerk

James McPherson, Mayor