



AGENDA

Regular Council Meeting

4:00 PM - July 7, 2026

Council Chambers, Hinton Government Centre

Page

1. **ORDER**
The Town of Hinton respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional territory to show respect and understanding to those who walked this land since time immemorial. Today, we uphold our ongoing responsibility to work together in the spirit of the intent of the Treaties with all the First Peoples and Nations that call this place home. The Town expresses gratitude for the opportunity to build a better community on these sacred lands for generations to come.
 - 1.1. Call to Order
2. **ADOPTION OF AGENDA**
 - 2.1. Regular Council Agenda
3. **COUNCIL MINUTES FOR ADOPTION**
 - 3.1. Regular Council Meeting - June 16, 2026
4. **MINUTE WITH COUNCIL**
 Minute with Council provides an opportunity where residents can address Council regarding issues, events, celebrations, or concerns. To ensure a constructive and welcoming environment, please adhere to the following guidelines:
 - Keep your remarks concise; you have three (3) minutes
 - Address the Chair of the meeting when speaking to Council.
 - Avoid asking questions, as this is not a Q&A session.
 - Maintain a respectful tone and language.
 - 4.1. Roxanne Jahnke - Speaking regarding the Short-Term Rentals Bylaw Amendment No. 1162-3
5. **ACTION ITEMS**
 - 5.1. Short-Term Rentals Bylaw Amendment No. 1162-3
 - 5.2. One-Off Financial Request - DMO: Fridays in Green Square
 - 5.3. Award the 2026 Community Grant Applicants
 - 5.4. Resignation of Councillor Dewly Nelson
6. **CORRESPONDENCE**
 - 6.1. Request for Tax Penalty Relief
7. **INFORMATION ITEMS**

REGULAR COUNCIL MEETING

Agenda

July 7, 2026

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7.1. National Drowning Prevention Week Proclamation

8. **NOTICES OF MOTION**9. **REPORTING**

9.1. Council Reports

- Boards and Committees of Council

9.2. Chief Administrative Officer

- Reporting and Status Report

10. **CLOSED SESSION**

Section 197(2) of the Municipal Government Act specifies that a council may close all or part of a meeting to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of ATIA. The exceptions include matters where disclosures could be harmful to personal privacy, individual or public safety, law enforcement, intergovernmental relations, or economic or other interests. No bylaw or resolution can be passed at a closed meeting except a resolution to revert to the open council meeting in public or to recess.

10.1. Negotiations - Closed per s. 19 of ATIA

11. **ADJOURNMENT**

11.1. Call for Adjournment of Meeting



TOWN OF HINTON

Regular Council MEETING MINUTES

Tuesday, June 16, 2026

COUNCIL PRESENT:

Brian LaBerge
 Kristen Chambers
 Natalie Charlton
 Gail Dunn
 Dewly Nelson

COUNCIL ABSENT:

Don MacLean

STAFF PRESENT:

Jordan Panasiuk, Chief Administrative Officer
 Alicia Bourbeau, Director of Corporate Services
 Trent McLaughlin, Director of Infrastructure and Development Services
 Winston Rossouw, Director of Strategic Projects
 Natasha Buck, Communications Coordinator
 Melissa Delorme, Legislative Services Coordinator
 Lorraine Walker, Municipal Planner
 Caryn Bouchard, FCSS Manager

1. ORDER

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1.1. Call to Order

Mayor LaBerge called the meeting to order at 4:01 p.m.

2. ADOPTION OF AGENDA

2.1. Regular Council Agenda

RC-260616.01

Motion by Councillor Chambers that Council adopt the agenda as amended and with the supplementary materials.

Carried unanimously

3. COUNCIL MINUTES FOR ADOPTION

3.1. Regular Council Meeting June 02, 2026.

RC-260616.02

Motion by Councillor Charlton that Council adopt the minutes from the Regular Council Meeting on June 02, 2026.

Carried unanimously

4. **MINUTE WITH COUNCIL**

Minute with Council provides an opportunity where residents can address Council regarding issues, events, celebrations, or concerns. To ensure a constructive and welcoming environment, please adhere to the following guidelines:

- Keep your remarks concise; you have three (3) minutes
- Address the Chair of the meeting when speaking to Council.
- Avoid asking questions, as this is not a Q&A session.
- Maintain a respectful tone and language.

5. **PRESENTATIONS**

5.1. Hinton Youth Advisory Council Presentation

RC-260616.03

Motion by Councillor Nelson that Council accept the Hinton Youth Advisory Council presentation for information.

Carried unanimously

5.2. Extended Producer Responsibility Phase 2

RC-260616.04

Motion by Councillor Charlton that Council accept the Extended Producer Responsibility Phase 2 presentation for information.

Carried unanimously

5.3. Community Grant Program

RC-260616.05

Motion by Councillor Chambers that Council accept the Community Grant Program presentation for information.

Carried unanimously

6. **PUBLIC HEARING**

6.1. Non-Statutory Public Hearing for Short-Term Rentals Bylaw No. 1162-3

- Entry of written submissions;
 - Ferenc Scobie
 - Shazma Charania (Video and Letter submission)
 - Suranga Darmakeerthi
- Those supporting the Bylaw;
 - None
 Those opposing the Bylaw;
 - None
- Any other person deemed to be affected by the Bylaw
 - Ferenc Scobie
 - Roxanne Jahnke
 - Suranga Darmakeerthi

RC-260616.06

Motion by Councillor Chambers that Council accepts the Non-Statutory Public Hearing for Short-Term Rentals Bylaw No. 1162-3 for information.

Carried unanimously

Regular Council
June 16, 2026

7. ACTION ITEMS

- 7.1. Award the 2026 Community Grant Applicants

RC-260616.07

Motion by Councillor Chambers that Council refer this report and recommendations from the Hinton Grant Funding Advisory Committee the next Regular Council Meeting.

Carried unanimously

- 7.2. Short-Term Rentals Bylaw Amendment No. 1162-3

RC-260616.08

Motion by Councillor Chambers that Council amend Bylaw 1162-3 to incorporate a limited exception to section 6.2 and 6.3 for continuation of a short-term rental license where a change in ownership or licensed operator results from estate succession, corporate restructuring, death of an owner, divorce, separation, or other similar circumstance, provided the Development Authority is satisfied that the beneficial ownership, management, and control of the operation has substantially remained the same.

Carried unanimously

RC-260616.09

Motion by Councillor Dunn that Council give the Short-Term Rentals Bylaw No. 1162-3 Second Reading as amended.

DEFEATED. 1-4
(In Favour: Councillor Dunn).

(Opposed: Mayor LaBerge, Councillor Chambers, Councillor Charlton, and Councillor Nelson).

RC-260616.10

Motion by Councillor Nelson that Council direct administration to bring Short-Term Rentals Bylaw No. 1162-3 to the next Regular Council Meeting on July 7, 2026.

Carried unanimously

- 7.3. Appointment of Designated Chair and Clerk to the Regional Assessment Review Board

RC-260616.11

Motion by Councillor Nelson that Council appoint Lyla Mozel (Hinton) as the Designated Chair for the West Yellowhead Regional Assessment Review Board for a one-year term, effective June 16, 2026 and that Council appoint Melissa DeLorme (Hinton) as the Designated Clerk for the West Yellowhead Regional Assessment Review Board for a one-year term, effective June 16, 2026.

Carried unanimously

8. NOTICES OF MOTION

9. REPORTING

- 9.1. Council Reports

- Boards and Committees of Council
- 9.2. Chief Administrative Officer
- Reporting and Status Report
 - May 2026 Operating Highlights
 - Town of Hinton Organizational Charts

10. CLOSED SESSION

Section 197(2) of the Municipal Government Act specifies that a council may close all or part of a meeting to the public if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of ATIA. The exceptions include matters where disclosures could be harmful to personal privacy, individual or public safety, law enforcement, intergovernmental relations, or economic or other interests. No bylaw or resolution can be passed at a closed meeting except a resolution to revert to the open council meeting in public or to recess.

10.1. Rural Transit Solutions Grant – Financial Commitment

Closed per section 19 of ATIA

RC-260616.12

Motion by Councillor Charlton that Council move into Closed Session at **5:52** p.m.

Carried unanimously

RC-260616.13

Motion by Councillor Nelson that Council move out of Closed Session at **6:06** p.m.

Carried unanimously

RC-260616.14

Motion by Councillor Chambers that Council enter into a funding agreement with the Government of Canada and authorize the required matching funds to complete the 'Purchases to support transit for Hinton, Alberta'

project (AB-123567) Government of Canada's Rural Transit Solutions Fund (RTSF) and

approve the municipal portion of \$249,977 capital expenditure with \$116,565 to come from the

fleet reserve and \$133,412 to come from General Municipal Reserve.

Carried unanimously

10.2. Negotiations

Closed per section 19 of ATIA

RC-260616.15

Motion by Councillor Nelson that Council move into Closed Session at **6:09** p.m.

Carried unanimously

RC-260616.16

Motion by Councillor Charlton that Council move out of Closed Session at **6:47** p.m.

Carried unanimously

11. ADJOURNMENT

11.1. Call for Adjournment of Meeting

RC-260616.17

Motion by Councillor Nelson that Council adjourn the meeting at 6:47 p.m.

Carried unanimously

Mayor

Chief Administrative Officer



TOWN OF HINTON Administrative Report

DIRECTION REQUEST REQUEST FOR DECISION INFORMATION ITEM

DATE: Regular Council Meeting, July 07, 2026
SUBMITTED BY: Jordan Panasiuk, Chief Administrative Officer
PRESENTED BY: Jordan Panasiuk, Chief Administrative Officer
RE: **SHORT-TERM RENTALS BYLAW AMENDMENT NO. 1162-3**

Recommended Action

That Council give Short-Term Rentals Bylaw No.1162-3 First Reading
That Council give Short-Term Rentals Bylaw No. 1162-3 Second Reading.
That Council gives unanimous consent to proceed to Third Reading.
That Council give Short-Term Rentals Bylaw No. 1162-3 Third Reading.

Background

A Non-Statutory Public Hearing was held at the Regular Meeting of Council on June 16, 2026. Council received and considered both written and verbal submissions.

During their Regular Meeting, Council passed the following motion:

That Council amend Bylaw No. 1162-3 to incorporate a limited exception to section 6.2 and 6.3 for continuation of a short-term rental license where a change in ownership or licensed operator results from estate succession, corporate restructuring, death of an owner, divorce, separation, or other similar circumstance, provided the Development Authority is satisfied that the beneficial ownership, management, and control of the operation has substantially remained the same.

In response to the written submissions received, Council's motion and a subsequent review by the Town's Solicitor, Administration has incorporated revisions, along with wordsmithing and housekeeping updates, into the proposed bylaw. These revisions include enhancements to the Enforcement section and improvements to the clarity and consistency of defined terms and their use throughout the bylaw.

Analysis

The proposed amendments are provided for Council's review in Attachment 1 - Edits Overview and Attachment 2 - Amended Short Term Rental Bylaw No. 1162-3.

Implications of Decision

Financial Implications

Items	Comments
Operating Cost/Implications	N/A
Capital Cost	N/A
Budget Available	N/A
Source of Funds	N/A
Unbudgeted Costs	N/A

Legislative Implications

Conforms with:	Yes/No/: Partial/N/A:	Comments:
Council's Strategic Plan	Partial	Housing – Promote private sector development to address housing diversity and availability.
Municipal Policies or Bylaws	Yes	Land Use Bylaw No. 1088, Business License Bylaw No. 1126 and Fees, Rates & Charges Bylaw No. 2001 align with the Short-Term Rentals Bylaw No. 1162.
Provincial Laws or MGA	Yes	Municipal Government Act, RSA 2000, Chapter M-26 current, as amended from time to time. Division 12 Planning bylaws - S.692, S.606 & S230.
Other plans or policies	N/A	

Level of Service Implications

None.

Communications/Public Engagement Implications

A Non-Statutory Public Hearing was held at the June 16, 2026 Regular Meeting of Council to hear public comments on Short-Term Rentals Bylaw Amendment No. 1162-3.

Risk / Liability

None.

Options / Alternatives

1. That Council give Short-Term Rentals Bylaw No.1162-3 First Reading
That Council give Short-Term Rentals Bylaw No. 1162-3 Second Reading.
That Council gives unanimous consent to proceed to Third Reading.
That Council give Short-Term Rentals Bylaw No. 1162-3 Third Reading.
2. That Council give Short-Term Rentals Bylaw No.1162-3 First Reading
That Council give Short-Term Rentals Bylaw No. 1162-3 Second Reading as amended

- That Council gives unanimous consent to proceed to Third Reading.
That Council give Short-Term Rentals Bylaw No. 1162-3 Third Reading as amended.
3. That Council give Short-Term Rentals Bylaw No. 1162-3 First Reading.
That Council refer Short-Term Rentals Bylaw No. 1162-3 to a future Committee of the Whole Meeting.

Attachments / Links

[ATTACHMENT 1 - Short-Term Rentals Bylaw Amendment No. 1162-3 - Edits Overview](#)

[ATTACHMENT 2 - Short-Term Rentals Bylaw Amendment No. 1162-3 - Accepted Red Lined Version](#)

ATTACHMENT 1

EDITS OVERVIEW – AMENDMENT TO SHORT-TERM RENTALS BYLAW No. 1162

Bylaw 1162-3 Edit Changes Summary – July 7, 2026

Short-Term Rentals Terminology Definitions & Descriptions	Rational
<p>Amend Section 2.0 – DEFINITIONS</p> <p>Wordsmithing and revisions to existing definitions and add new ones as follows:</p> <p>Accessory Dwelling Unit – means a building or structure which is incidental, subordinate and devoted to the Principal Dwelling Unit but is not attached to the Principal Dwelling Unit, and is located on the same parcel of land.</p> <p>Dwelling Unit – means a building or portion of a building consisting of one or more rooms operated or intended to be operated as a residence for a household, containing cooking, sleeping and sanitary facilities only for that unit.</p> <p>Person – means any individual, corporation, firm, partnership, association, body corporate, company, society, owner, or occupant, but unless the context otherwise requires, does not include the Town, or its employees.</p> <p>Principal Dwelling Unit – means the Dwelling Unit which occupies the major or central portion of a parcel or is the main building among one or more buildings on the parcel, or constitutes, by reason of its use, the primary purpose for which the parcel is used.</p> <p>Short-Term Rental Accommodation – means a Dwelling Unit operated or advertised as a temporary place to stay, with or without compensation, and includes all vacation rentals of a Dwelling Unit, Non-Principal Residence Short-Term Rentals and Principal Residence Short-Term Rentals.</p> <p>Town – means the Town of Hinton.</p>	<p>This section provides wordsmithing and revisions for clarity</p>
<p>Amend Section 3.0 – LICENSE REQUIRED</p> <p>Wordsmithing and revisions</p>	<p>This section provides fairness and regulatory consistency. Strengthens the bylaw by removing ambiguity and clearly setting out priority, deadlines, and consequences</p>

<p>Section 4.0 – WAITLIST</p> <p>Wordsmithing and revisions with new sections as follows:</p> <p>4.3 When a license becomes available due to cancellation, non-renewal, or enforcement action, the license shall be offered to an eligible applicant on the waitlist through a random draw process conducted by the Town from among all complete applications received. Other license availability beyond these criteria may be issued to the waitlist at the sole discretion of the Town. Any license(s) that become available, the Town shall provide public notice by posting on its website identifying the availability of the license and the date of the random draw.</p> <p>4.4 An applicant selected through the random draw process must ensure that both their application and proposed Dwelling Unit comply with the most recent version of Short-Term Rentals Bylaw No. 1162. The applicant shall have sixty (60) days to complete all remaining requirements, failing which the offer will lapse and be extended to the next eligible applicant in the order established by the random draw.</p> <p>4.5 An applicant may only have one property on the waitlist at any time.</p> <p>4.6 To be eligible for placement on the waitlist, applicants must submit a deposit equal to 33.33% of the Business License Application Fee. Upon issuance of a Business License, the deposit will be applied toward the first-year Business License Application Fee. Refunds may be requested and will be issued in accordance with Town procedures.</p>	<p>This section defines the process clearly, ensures cap integrity and provides clarification and transparency</p>
<p>Section 5.0 – PROPERTY MANAGER</p> <p>Wordsmithing and revisions</p>	<p>This section provides wordsmithing and revisions for clarity</p>
<p>Section 6.0 – CONDITIONS OF LICENSE</p> <p>Wordsmithing and revisions with new sections as follows:</p> <p>6.2 A Non-Principal Residence Short-Term Rental License is non-transferable and shall not be assigned, transferred or conveyed to another Person, Host or Operator.</p> <p>6.3 A license issued under this bylaw is specific to the licensed Host or Operator and the licensed premises and shall automatically be cancelled upon:</p> <ul style="list-style-type: none"> a. change in property ownership; or b. a change in the licensed Host or Operator. 	<p>This section provides license integrity, fairness and regulatory control and flexibility to the Development Authority</p>

<p>6.4 Despite the foregoing, the Development Authority may approve the continuation or transfer of a Short-Term Rental Accommodation license, in its sole discretion, where a change in ownership or licensed Host or Operator results from estate succession, corporate restructuring, death of an owner, divorce, separation, or other similar circumstance, provided the Development Authority is satisfied that the beneficial ownership, management, and control of the operation has substantially remained the same and proof of information of ownership collection has been provided. Where ownership is shared among multiple Persons, the Development Authority may evaluate whether the majority ownership interest or effective controlling interest has remained substantially unchanged.</p>	
<p>Section 7.0 – ENFORCEMENT</p> <p>Add new sections as follows:</p> <p>7.1 Any Person who contravenes any provision of this Bylaw is guilty of an offence and upon conviction shall be liable for a minimum specified penalty as set out in the Town's Fees Rates and Charges Bylaw, as amended, and not exceeding \$10,000.00.</p> <p>7.2 A Peace Officer is hereby authorized and empowered to issue a violation tag to any Person, who a Peace Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.</p> <p>7.3 A violation tag may be issued to such Person: a. either personally; or b by mailing a copy to such Person at their last known address.</p> <p>7.4 The Person to whom a violation tag is issued may, in lieu of being prosecuted for the offence, pay to the Town the penalty specified on the violation ticket.</p> <p>7.5 If the penalty specified on a violation tag has not been paid within the prescribed time, then a Peace Officer is hereby authorized and empowered to issue a violation ticket.</p> <p>7.6 Notwithstanding Section 7.2 of this Bylaw, a Peace Officer is hereby authorized and empowered to immediately issue a violation ticket to any Person who a Peace Officer has reasonable grounds to believe has contravened any provision of this Bylaw.</p>	<p>This section is legally enforceable, procedurally fair and operationally practical</p>

<p>7.7 In the case of an offence that is of a continuing nature, a contravention constitutes a separate offence in respect of each day, or part of a day, on which it continues and a Person guilty of such an offence is liable to a fine in an amount not less than that established by this Bylaw.</p>	
<p>Section 8.0 – INSPECTIONS Wordsmithing</p>	<p>This section provides wordsmithing for clarity</p>



ATTACHMENT 2

TOWN OF HINTON
BYLAW No. 1162-3
 BYLAW OF THE TOWN OF HINTON IN THE PROVINCE OF ALBERTA
 TO PROVIDE REGULATION FOR SHORT-TERM RENTALS

WHEREAS pursuant to Part 2 of the Municipal Government Act, R.S.A. 2000, c. M-26 (hereinafter referred to the "Act") as amended from time to time, provides that a municipality may pass bylaws for municipal purposes respecting services provided by the municipality; and

WHEREAS pursuant to section 7(a) of the Act, a council may pass bylaws for municipal purposes respecting the safety, health and welfare of people and the protection of people and property;

WHEREAS pursuant to section 7(e) of the Act, a council may pass bylaws for municipal purposes respecting Businesses, Business activities and Persons engaged in Business;

WHEREAS pursuant to section 7(i) (i-viii) of the Act, a council may pass bylaws for municipal purposes respecting the enforcement of bylaws made under the Act or any other enactment.

AND WHEREAS pursuant to section 8 of the Municipal Government Act, a council may, through bylaw:

- a) Regulate or prohibit;
- b) Deal with any development, activity, industry, Business or thing in different ways, divide each of them into classes and deal with each class in different ways; and
- c) Provide for a system of licenses, permits or approvals.

NOW THEREFORE the Council of the Town of Hinton, duly assembled, hereby enacts, as follows:

1.0 TITLE

- 1.1 This Bylaw may be cited as the "Short-Term Rentals Bylaw."

2.0 DEFINITIONS

- 2.1 **Accessory Dwelling Unit** – means a building or structure which is incidental, subordinate and devoted to the Principal Dwelling Unit but is not attached to the Principal Dwelling Unit and is located on the same parcel of land.
- 2.2 **Apartment Building** – a residential building with a shared outside entrance(s) consisting of at least three Dwelling Units where none of the Dwelling Units are rented or are available for rent or occupation for periods of less than 30 days.
- 2.3 **Dwelling Unit** – means a building or portion of a building consisting of one or more rooms operated or intended to be operated as a residence for a household, containing cooking, sleeping and sanitary facilities only for that unit.
- 2.4 **Guest** – means users of Short-Term Rental Accommodations. Guests use Platforms to search, reserve and manage bookings of Short-Term Rental Accommodations. Guests pay the Operator a fee for use of the Short-Term Rental Accommodation.
- 2.5 **Host or Operator** – means a Person that rents out, or offers for rent, any premises for Short-Term Rental Accommodation to Guests and/or who lists their Short-Term Rental Accommodation on Platforms, sets the price, availability and house rules (i.e. guest limits, guest hours) and approves rentals. Hosts charge Guests a nightly fee and/or additional fees

(i.e. cleaning or accommodating extra people).

- 2.6 **Person** – means any individual, corporation, firm, partnership, association, body corporate, company, society, owner, or occupant, but unless the context otherwise requires, does not include the town, or its employees.
- 2.7 **Platform** – means an online matching and/or payment processing platform for transactions between Hosts and Guests.
- 2.8 **Principal Dwelling Unit** – means the Dwelling Unit which occupies the major or central portion of a parcel or is the main building among one or more buildings on the parcel, or constitutes, by reason of its use, the primary purpose for which the parcel is used.
- 2.9 **Property Manager** – means a Person designated by the Host or Operator as the primary contact for the Short-Term Rental Accommodation and who has decision-making powers and authority in relation to the premises and the rental agreement applicable to the Short-Term Rental Accommodation.
- 2.10 **Secondary Suite (External)** – means an additional Dwelling Unit detached and subordinate from the Principal Dwelling Unit integrated as part of, or entirely as, an Accessory Dwelling Unit.
- 2.11 **Short-Term Rental Accommodation** – means a Dwelling Unit operated or advertised as a temporary place to stay, with or without compensation, and includes all vacation rentals of a Dwelling Unit, Non-Principal Residence Short-Term Rentals and Principal Residence Short-Term Rentals.
- 2.12 **Short-Term Rental – Non-Principal Residence** – means a Short-Term Rental Accommodation that is a Dwelling Unit but not someone’s Principal Dwelling Unit which provides temporary accommodation primarily utilized by visitors/tourists for periods of up to thirty (30) consecutive days and which may be facilitated by Platforms (i.e. Airbnb).
- 2.13 **Short-Term Rental – Principal Residence** – means a Short-Term Rental Accommodation that provides temporary accommodation primarily utilized by visitors/tourists, in a Principal Dwelling Unit, portion of a Principal Dwelling Unit or an approved Secondary Suite (External), excluding Apartment Buildings, for periods of up to thirty (30) consecutive days and which may be facilitated by Platforms (i.e. Airbnb).
- 2.14 **Town** – means the Town of Hinton.

3.0 LICENSE REQUIRED

- 3.1 A Person must not operate a Short-Term Rental Accommodation or carry-on business as a Host or Operator unless the Person holds a valid license issued under the provisions of the Business License Bylaw No. 1126.
- 3.2 Compliant Hosts or Operators may operate a Short-Term Rental Accommodation, subject to the annual renewal of their Business License, due January 1 of each year. Any license not renewed by February 28 shall be cancelled.
- 3.3 If a license is cancelled, the Host or Operator of a Non-Principal Residence Short-Term Rental must reapply and may be placed on the Town’s waitlist per the below conditions, contingent upon submission of a complete application and compliance with the requirements of Section 6.

- 3.3.1 If the cap established in Section 4.0 has not been reached, a license for a Non-Principal Residence Short-Term Rental may be reinstated upon payment of all fines and business license fees.
- 3.3.2 If the cap established in Section 4.0 has been reached, the license application for the Non-Principal Residence Short-Term Rental will be placed on the Town's waitlist upon payment of the outstanding fines.
- 3.4 A Person applying for the issuance or renewal of a license to operate a Short-Term Rental Accommodation must, in addition to meeting the requirements of the Business License Bylaw No. 1126:
 - a. Make an application to the Town on for the form provided for that purpose;
 - b. Pay to the Town the applicable license fee as set out in the Town's Fees, Rates and Charges Bylaw, as amended from time to time;
 - c. Provide to the satisfaction to the Town, evidence that:
 - i. The Person owns the premises where the Short-Term Rental Accommodation will operate; or
 - ii. The owner of the premises where the Short-Term Rental Accommodation will operate has consented, in writing, to the use of the premises as a Short-Term Rental Accommodation;
 - d. For a Non-Principal Residence Short-Term Rental, provide the name and contact information for the Property Manager.

4.0 WAITLIST

- 4.1 A cap of seventy (70) licensed Non-Principal Residence Short-Term Rentals shall be permitted within the Town. Once the cap has been reached, no additional licenses shall be issued except in accordance with Section 4.4.
- 4.2 The Town shall maintain a waitlist for Non-Principal Resident Short-Term Rental licenses once the cap established in Section 4.1 has been reached.
- 4.3 Licenses for Non-Principal Residence Short-Term Rentals shall be issued through a random draw process administered by the Town. All applications deemed complete shall be eligible for inclusion in the draw. An application shall not be considered complete until all required information, documentation, inspections, and fees have been provided to the satisfaction of the Town.
- 4.4 When a license for a Non-Principal Residence Short-Term Rentals becomes available due to cancellation, non-renewal, or enforcement action, the license shall be offered to an eligible applicant on the waitlist through the random draw process conducted by the Town from among all complete applications received. Other license availability beyond these criteria may be issued to the waitlist at the sole discretion of the Town. Any license(s) that become available, the Town shall provide public notice by posting on its website identifying the availability of the license and the date of the random draw.
- 4.5 An applicant selected through the random draw process must ensure that both their application and proposed Dwelling Unit comply with the most recent version of the Short-Term Rentals Bylaw No. 1162. The applicant shall have sixty (60) days to complete all remaining requirements, failing which the offer will lapse and be extended to the next eligible applicant in the order established

by the random draw.

- 4.6 An applicant may only have one property on the waiting list at any time.
- 4.7 To be eligible for placement on the waitlist, applicants must submit a deposit equal to 33.33% of the Business License Application Fee. Upon issuance of a Business License, the deposit will be applied toward the first-year Business License Application Fee. Refunds may be requested and will be issued in accordance with Town procedures.

5.0 PROPERTY MANAGER

- 5.1 A Host or Operator of a Principal Residence Short-Term Rental is the Property Manager.
- 5.2 The Host or Operator of a Non-Principal Residence Short-Term Rental must designate a Property Manager who is local to the Town as part of their license application and must ensure the Property Manager has access to the premises and authority to make decisions in relation to the operation of the premises and any applicable rental agreement at all times the Short-Term Rental Accommodation is in operation.
- 5.3 The Host or Operator must ensure that the name and contact information of the Property Manager is prominently displayed in the Short-Term Rental Accommodation at all times while the Short-Term Rental Accommodation is in operation.

6.0 CONDITIONS OF LICENSE

- 6.1 A Host or Operator must:
- a. Provide guests with a copy of the Short-Term Residential Rental Accommodation: Information for Guests guide provided by the Town;
 - b. Not allow the Short-Term Rental Accommodation to be used by Guests for the purpose of any business activity, unless the Guest also possesses a valid business license from the Town authorizing the business activity;
 - c. Only rent up to four (4) guest rooms when living in the same residence while guests are present each of which can be occupied by a maximum of two persons, not including minors;
 - d. Display the business license inside the entry way to the Short-Term Rental Accommodation;
 - e. Review their homeowners or renters' policy with their insurance agent or carrier to make sure the Short-Term Rental Accommodation has insurance applicable to the operation of a Short-Term Rental Accommodation;
 - f. Display the designated Property Manager's contact information inside the entry way of the Short-Term Rental Accommodation;
 - g. Post emergency contact information with local emergency numbers, number for the nearest hospital, Operator contact information, and backup contact information;
 - h. Keep a written registry of all parties that are staying or have stayed on the premises;
 - i. Ensure no more than one booking is permitted within the Short-Term Rental Accommodation at one time;

- j. Must include a valid Business License number in any advertising, listing or promotional material that is intended to communicate availability of the premises for Short-Term Rental Accommodation;
 - k. Ensure the Short-Term Rental Accommodation is safe and compliant with all applicable laws and regulations, including but not limited to, National Building Code “Openings in Exterior Walls of Exits” and Alberta Fire Code and Alberta Health Services regulations;
 - l. Ensure interconnected (either wired by Bluetooth adapter or wireless) smoke detectors are installed and carbon monoxide detectors are installed as per the Alberta Building Code and a clearly marked fire extinguisher is readily available;
 - m. Post a clearly marked and easily visible fire evacuation plan and a map;
 - n. Not offer or permit a Guest to sleep in a room where the room does not have at least one outside window or exterior door openable from the inside without the use of keys, tools or special knowledge to provide an exit in the event of an emergency, except where the room has a sprinkler system;
 - o. Ensure all safety and accommodation inspections are completed for the Short-Term Rental Accommodation;
 - p. Provide clear instructions and information regarding the Short-Term Rental Accommodation so Guests know what to expect when they arrive;
 - q. Establish “house rules” and be sure that Guests know to follow them. These rules must include measures to minimize noise and disturbances, particularly during evening and nighttime hours;
 - r. Not allow cooking facilities within Guest bedrooms;
 - s. Provide one (1) off-street parking space per two (2) Guest rooms whether. Parking is not limited by the Land Use Bylaw No. 1088.
 - t. Obtain a home-based business development permit to operate a Principal Residence Short-Term Rental Accommodation as per Land Use Bylaw No. 1088 and Development Services Fees Bylaw No. 1104.
- 6.2 A Non-Principal Residence Short-Term Rental license is non-transferable and shall not be assigned, transferred, or conveyed to another Person, Host or Operator.
- 6.3 A license issued under this bylaw is specific to the licensed Host or Operator and the licensed premises and shall automatically be cancelled upon:
- a. a change in property ownership; or
 - b. a change in the licensed Host or Operator.
- 6.4 Despite the foregoing, the Development Authority may approve the continuation or transfer of a Short-Term Rental Accommodation license, in its sole discretion, where a change in ownership or licensed Host or Operator results from estate succession, corporate restructuring, death of a Host or Operator, divorce, separation, or other similar circumstance, provided the Development Authority is satisfied that the beneficial ownership, management, and control of the operation has substantially remained the same and proof of information of ownership has been provided. Where ownership is shared among multiple Persons, the Development Authority may evaluate whether the majority ownership interest or effective controlling interest has remained substantially unchanged.

7.0 ENFORCEMENT

- 7.1 Any Person who contravenes any provision of this Bylaw is guilty of an offence and upon conviction shall be liable for a minimum specified penalty as set out in the Town's Fees, Rates and Charges Bylaw, as amended, and not exceeding \$10,000.
- 7.3 A Peace Officer is hereby authorized and empowered to issue a violation tag to any Person, who a Peace Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.
- 7.4 A violation tag may be issued to such Person:
 - a. either personally; or
 - b. by mailing a copy to such Person at their last known address.
- 7.5 The Person to whom a violation tag is issued may, in lieu of being prosecuted for the offence, pay to the Town the penalty specified on the violation tag.
- 7.6 If the penalty specified on a violation tag has not been paid within the prescribed time, then a Peace Officer is hereby authorized and empowered to issue a violation ticket.
- 7.7 Notwithstanding Section 7.3 of this Bylaw, a Peace Officer is hereby authorized and empowered to immediately issue a violation ticket to any Person who a Peace Officer has reasonable grounds to believe has contravened any provision of this Bylaw.
- 7.8 In the case of an offence that is of a continuing nature, a contravention constitutes a separate offence in respect of each day, or part of a day, on which it continues and a Person guilty of such an offence is liable to a fine in an amount not less than that established by this Bylaw.

8.0 INSPECTIONS

- 8.1 The Host or Operator of a Short-Term Rental Accommodation must obtain a fire prevention inspection before the Town will provide a license.
- 8.2 The fire inspection fee for the purpose of section 8.1 is as per the Fees, Rates and Charges Bylaw, as amended.

9.0 REPEALS AND COMING INTO FORCE

- 9.1 This Bylaw shall come into force and effect when it receives third reading and is duly signed. All former versions of this bylaw are hereby rescinded.

READ a first time this _____ day of July, 2026.

READ a second time this _____ day of July, 2026.

READ a third time this _____ day of July, 2026.

Mayor

Chief Administrative Officer



TOWN OF HINTON Administrative Report

DIRECTION REQUEST REQUEST FOR DECISION INFORMATION ITEM

DATE: Regular Council Meeting, July 07, 2026
SUBMITTED BY: Jordan Panasiuk, Chief Administrative Officer
PRESENTED BY: Alicia Bourbeau, Director of Corporate Services
RE: **ONE-OFF FINANCIAL REQUEST – DMO: FRIDAYS IN GREEN SQUARE**

Recommended Action

That Council approve the in-kind donation in the amount of \$1,500 to offset the rental costs of Town of Hinton event equipment in support of the Hinton Destination Management Organization's "Fridays in Green Square" events.

Background

The [One-Off Financial Requests Policy FN-1500](#) provides parameters for funding initiatives undertaken by Hinton and area groups and individuals.

One-off financial requests are supported through the Council Contingency Fund, which had an initial 2026 balance of \$10,000 and currently has a remaining balance of \$5,327.86.

Hinton's Destination Management Organization (DMO) is a non-profit organization established to promote Hinton as a tourism destination by increasing visitation, enhancing visitor experience, and fostering community engagement. The organization also supports tourism product development and works collaboratively with local operators and businesses.

The DMO is organizing the "Fridays in Green Square" event series, taking place between June 26 and September 4, 2026 (except for July 10). The events are intended to bring residents and visitors together through local entertainment, cultural programming, and community activation in Green Square.

To support delivery of the event series, the DMO has submitted a One-Off Financial Request seeking partial funding to cover the rental of Town-owned event equipment, specifically a 10x10 pop-up tent and the Large Sound Package.

The Town has previously supported the DMO under the 2026 budget through the Civic Agency program, which provides operational funding for tourism-related services, including operation of the Visitor Information Centre.

Administration has confirmed with internal stakeholders that the requested equipment is available for the proposed dates and has obtained the associated rental value of \$3,250 + GST.

Analysis

This report is before Council in accordance with the One-Off Financial Requests Policy FN-1500 to determine whether to approve the requested financial support. Details of the request and supporting cost estimate are included in Attachments 1 and 2.

The request requires Council consideration as it involves the use of municipal resources with an associated financial value to be allocated from the Council Contingency Fund.

The proposed event series represents an opportunity to animate public space, support local businesses and artists, and contribute to tourism and economic activity within the community. As the DMO's scope includes increasing visitation and enhancing visitor experience, the event aligns with its broader strategic role in promoting Hinton as a destination.

From an operational perspective, the requested equipment can be provided without impacting other municipal programming or service delivery.

Implications of Decision

Financial Implications

Items	Comments
Operating Cost/Implications	\$1,500 If approved, the remaining balance of the Council Contingency Fund would be \$3,827.86.
Capital Cost	N/A
Budget Available	Yes
Source of Funds	Council Contingency 1-2-221-01-01-04
Unbudgeted Costs	N/A

Legislative Implications

Conforms with:	Yes/No/ Partial/N/A:	Comments:
Council's Strategic Plan	Yes	Supports tourism development and partnerships that promote Hinton as a destination.
Municipal Policies or Bylaws	Yes	One-Off Financial Request, FN-1500.
Provincial Laws or MGA	No	
Other plans or policies	No	

Level of Service Implications

There are no anticipated impacts to existing Town service levels.

Communications/Public Engagement Implications

No formal public engagement has been conducted for this request. The nature of the One-Off Financial Request process does not require public consultation, and the organizers have utilized the calendar on the Town of Hinton website to promote their event.

Risk / Liability

Approval of this request would support community programming, tourism, and local economic activity while reducing the remaining balance of the Council Contingency Fund.

Not supporting the request would eliminate financial risks but may result in reduced community programming and potential reputational impacts.

Options / Alternatives

1. That Council approve the in-kind donation in the amount of \$1,500 to offset the rental costs of Town of Hinton event equipment in support of the Hinton Destination Management Organization's "Fridays in Green Square" events.
2. That Council approve the in-kind donation in the amount of \$_____ to offset the rental costs of Town of Hinton event equipment in support of the Hinton Destination Management Organization's "Fridays in Green Square" events.
3. That Council direct Administration to send a letter to Hinton DMO advising that in-kind support will not be provided.

Attachments / Links

[Quote-DMO-Edmar Xavier - June 26 - Sept 4](#)



Event	Fridays in the Green Square
Contact name	Edmar Xavier
Phone number	(780)865-7000 / (780)777-8068
Address	309 Gregg Ave #1, Hinton AB T7V 2A7
Email	edmar@hintonrockies.com
Date	June 26 - Sept 4, 2026 every Friday

ESTIMATE

Packages	Price	Quantity	Subtotal
Large Sound Package		275	10 2750
Pop Up – Non-Profit		50	10 500

Subtotal	3250
GST 5%	162.5
Grand total	3412.5

Signature:

This is not an invoice
Please sign above to confirm that the information on this page is correct.

1-1-564-07-04-03-00-00



TOWN OF HINTON Administrative Report

DIRECTION REQUEST REQUEST FOR DECISION INFORMATION ITEM

DATE: Regular Council Meeting, July 07, 2026
SUBMITTED BY: Jordan Panasiuk, Chief Administrative Officer
PRESENTED BY: Alicia Bourbeau, Director of Corporate Services
RE: **AWARD THE 2026 COMMUNITY GRANT APPLICANTS**

Recommended Action

That Council award \$23,700 for the 2026 Community Grant Program, as recommended by the Hinton Grant Funding Advisory Committee, as follows.

1. Hinton Historical Society - Self-Guided Tour Kits \$ 1,700
2. Athabasca River Potters' Guild - Pottery Wheel Replacement \$ 9,000
3. Hinton's Run in the Rockies Event 2026 \$ 2,000
4. Hinton Figure Skating Club 2026/2027 Events \$ 3,500
5. Hinton & District Chamber of Commerce - Pizza in the Rockies \$ 7,500
6. Prostate Cancer Society - Operational funding for MAN VAN's outreach activities \$ 0

TOTAL \$ 23,700

That Council direct the remaining \$1,300 from the 2026 Community Grant Program budget to the Council Contingency Fund, which is used for One-Off Financial Requests to support one-time or emergent initiatives from local non-profit organizations.

Background

On March 17, 2026, Council appointed five members to serve on the Hinton Grant Funding Advisory Committee (HGFAC), in accordance with the [Hinton Grant Funding Advisory Committee Bylaw](#).

Eight applications were received during the intake period, of which six were deemed eligible. Two applications were determined ineligible based on the criteria outlined in the Applicant's Guide published on the [program webpage](#).

The HGFAC completed its review of all submissions and met on June 2, 2026, to finalize its assessment and funding recommendations. In addition, the Committee was provided with the ineligible applications for review.

Analysis

This report is before Council to present the HGFAC funding recommendations for the 2026 Community Grant Program (CGP), with additional context following Council's deferral of the previous report. A further detailed summary of applications and recommended allocations is included in Attachment 1.

All eligible applications were evaluated using consistent criteria and priorities outlined in the CGP to ensure a fair and transparent assessment process. Committee members independently scored each application, and results were consolidated to support a ranked review and group discussion.

The HGFAC considered both application rankings and overall community benefit in developing its recommendations, with a focus on supporting one-time projects, initiatives, and community events. Recommended projects include a mix of community events (2026 Run in the Rockies, 2026/'27 Hinton Figure Skating Club, and Pizza in the Rockies Passport Program) that enhance quality of life, encourage participation, and contribute to the local economy, as well as initiatives that support arts, culture, heritage (Self-guided tour kits, and pottery wheel replacement), and community services (The Man Van).

The Committee gave careful consideration to all applications. The one eligible application not recommended for funding received the lowest overall score and was interpreted as a fee-for-service model based on the application provided. This application was also discussed at length, with consideration given to its potential community benefit alongside program criteria and organizational capacity.

Based on this collective assessment, the HGFAC recommended allocating \$23,700 of the available funding to five of the six eligible applicants. In some cases, funding amounts were adjusted above the applicants' requests to align with the program guideline of supporting up to 50% of total project costs, with amounts rounded where appropriate.

Program requirements remain in place to ensure accountability, including provisions for the return of ineligible, unspent, or misused funds.

The Committee's recommendations reflect an effort to balance community benefit while aligning with the objectives of the CGP.

Implications of Decision

Financial Implications

Items	Comments
Operating Cost/Implications	\$23,700 No additional financial impact, as the funds are allocated and reserved. \$1,300 remains after the HGFAC's recommendations.
Capital Cost	N/A
Budget Available	Yes
Source of Funds	\$6,454 - Automated Traffic Enforcement reserves \$18,546 - Spring Budget Adjustments
Unbudgeted Costs	N/A

Legislative Implications

Conforms with:	Yes/No/ Partial/N/A:	Comments:
Council's Strategic Plan	Yes	Community Organizations: Encourage and support community organizations in delivering local programs and services.
Municipal Policies or Bylaws	Yes	Hinton Grant Funding Advisory Committee Bylaw 1085-3 Council Committees Bylaw 1070-4 Automated Traffic Enforcement Proceeds Policy 078 - rescinded
Provincial Laws or MGA	Yes	Municipal Government Act S.145
Other plans or policies	Yes	The CGP application, guidelines, and related Council-approved program documentation.

Level of Service Implications

The proposed funding does not change the Town's level of service.

Communications/Public Engagement Implications

Applicants were notified of the deferral and will be notified of Council's decision by email on July 8. Public announcements will follow. With recipient consent, photos with symbolic cheques will be taken at project locations and shared through Town communication channels to help promote the CGP, Town support, and funded initiatives.

Risk / Liability

There are no significant risks associated with awarding the recommended funding.

Options / Alternatives

1. That Council award \$23,700 for the 2026 Community Grant Program, as recommended by the Hinton Grant Funding Advisory Committee, as follows.

- Hinton Historical Society - Self-Guided Tour Kits \$ 1,700
- Athabasca River Potters' Guild - Pottery Wheel Replacement \$ 9,000
- Hinton's Run in the Rockies Event 2026 \$ 2,000
- Hinton Figure Skating Club 2026/2027 Events \$ 3,500
- Hinton & District Chamber of Commerce - Pizza in the Rockies \$ 7,500
- Operational funding for MAN VAN's outreach activities \$ 0

TOTAL \$ 23,700

AND

That Council direct the remaining \$1,300 from the 2026 Community Grant Program budget to the Council Contingency Fund, which is used for One-Off Financial Requests to support one-time or emergent initiatives from local non-profit organizations.

2. That Council award Community Grants in support of the following projects, as follows.

- Hinton Historical Society - Self-Guided Tour Kits\$
- Athabasca River Potters' Guild - Pottery Wheel Replacement\$
- Hinton's Run in the Rockies Event 2026\$
- Hinton Figure Skating Club 2026/2027 Events\$
- Hinton & District Chamber of Commerce - Pizza in the Rockies \$
- Operational funding for MAN VAN's outreach activities\$

TOTAL \$

3. That Council direct any unallocated 2026 Community Grant Program funding to the 2027 Community Grant Program budget.

4. That Council accept this report and recommendations from the Hinton Grant Funding Advisory Committee as information.

Attachments / Links

[2026 CGP Applicant Project Overview](#)

2026 CGP Applicant Summary

HGFAC has recommended the following:

Rank	Group + Project	Ask	Project Overview	Recommended Award
01	Hinton Historical Society Self-Guided Tour Kits	\$1,500	Funding will support the development of ten themed self-guided tour kits for the Northern Rockies Museum, designed to enhance visitor experiences through hands-on activities, tools, and artifacts connected to exhibits. The project will provide engaging, repeatable learning opportunities for local families and visitors, while encouraging ongoing community connection to local history through accessible, interactive programming.	\$1,700
02	Athabasca River Potters' Guild Pottery Wheel Replacement	\$8,914.50	Funding will support the replacement of aging and failing pottery wheels for the Athabasca River Potters' Guild, a long-standing non-profit that provides affordable ceramics instruction and studio access to approximately 90–100 Hinton residents annually. The project will ensure the Guild can maintain class capacity, continue delivering hands-on arts education, and preserve access to creative, low-cost programming that supports mental wellness, skill development, and community connection through the visual arts.	\$9,000
03	Run In The Rockies 2026 Hinton's Run in the Rockies	\$2,000	Funding will support the delivery of Hinton's Run in the Rockies, an established non-profit trail running event featuring multiple race distances for all ages and abilities, by covering essential operational costs such as safety, timing, equipment, and volunteer coordination. The project promotes active living, tourism, and community connection while keeping participation affordable and accessible, contributing to local economic activity and reinforcing Hinton's reputation as an outdoor recreation destination.	\$2,000
04	Hinton Figure Skating Club 2026/2027 Events	\$3,500	Funding will support the delivery of seasonal figure skating showcases hosted by the Hinton Figure Skating Club, providing youth ages 3–17 with opportunities to demonstrate skills developed throughout the season in a supportive, community-focused environment. The project will cover key event costs such as ice rental, setup, and programming, enabling expanded community access, increased attendance, and continued engagement in affordable, family-oriented recreational activities.	\$3,500

2026 CGP Applicant Summary

HGFAC has recommended the following:

Rank	Group + Project	Ask	Project Overview	Recommended Award
05	Chamber of Commerce Pizza in the Rockies Passport Program	\$7,500	Funding will support the delivery of Pizza in the Rockies, a month-long community event encouraging residents and visitors to explore Hinton through pizza-inspired offerings at local businesses. The project covers startup and promotional costs, including a Pizza Passport used to guide participation across multiple locations. The initiative is intended to increase local economic activity, encourage community engagement, and attract visitation.	\$7,500
06	Prostate Cancer Society The MAN VAN	\$4,000	Funding will support the delivery of a MAN VAN mobile men's health clinic visit to Hinton, providing free prostate cancer screening and health education focused on early detection. The project covers the operational and outreach costs required to bring the mobile clinic to the community and increase awareness of available services for residents of Hinton and the surrounding area.	\$0

From: [REDACTED]
Sent: July 2, 2026 5:31 PM
To: Taxes <taxes@hinton.ca>
Subject: Request for Property Tax Penalty Relief Under MGA Section 347(1) - Roll Number: [REDACTED] - [REDACTED]

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Respected Town of Hinton Mayor and Council,

Please accept this letter as a formal request for consideration regarding the outstanding property tax penalty charges accumulated on the property of [REDACTED]
[REDACTED]

First and foremost, we wish to explicitly acknowledge that our property taxes are fully owed, and we are completely committed to ensuring that our base tax balance is paid in full. We are not asking Council to reduce, waive, or eliminate the core taxes themselves. Rather, we are respectfully requesting consideration for relief solely from the accumulated penalty charges due to an extraordinary set of compounding circumstances during our recent transition.

Over the past couple of years, our ownership and management team embarked on a massive, [REDACTED] million comprehensive renovation project to transform this property into a premier, affordable [REDACTED]. Our vision was to elevate the [REDACTED] standard in the Town of Hinton, creating a top-tier destination that serves both local residents and global visitors traveling through the Yellowhead Highway corridor and neighboring Jasper National Park.

While we are incredibly proud that [REDACTED] stands today as one of the finest [REDACTED] experiences in the region, the journey to get here involved immense financial and operational struggle. During the height of the project, we faced severe, unexpected complications with our previous general contractors—including significant structural maintenance challenges with our [REDACTED] facilities and complex elevator repairs. Navigating these contractor disputes and correcting the structural deficiencies cost our business massive, unplanned capital outlays and resulted in extensive operational delays during peak seasons.

Despite these grueling hardships, we refused to compromise on our commitment to the Hinton community. We pushed forward to complete the project, which has yielded immediate positive impacts for the town:

- Local Economic Support & Tourism: We have dramatically elevated the visitor experience, driving high-yield tourism dollars directly into Hinton.

- Job Creation: Our expanded, high-end operations have allowed us to employ a dedicated team of local [REDACTED] professionals.
- Sustainability Leadership: [REDACTED] has proudly integrated into the [REDACTED] program, adhering to strict, third-party verified environmental standards, including advanced energy-efficiency and local ecosystem conservation efforts.

We view our business as a permanent, long-term investment in the Town of Hinton, and we deeply value a positive, collaborative relationship with the Town administration and Council.

To ensure that an overdue balance never occurs again, we are actively working to enroll our accounts into the Town’s monthly property tax payment plan (TIPP) or a similar automated payment arrangement. This proactive structure will guarantee our future municipal obligations are met seamlessly and punctually while we finish stabilizing our capital flow following the renovation.

We understand that Council must balance municipal policy with fairness to all taxpayers. However, given the extraordinary contractor struggles we have endured and the [REDACTED] million investment we have poured directly into the betterment of Hinton’s business landscape, we hope you will look favorably upon this request to grant relief from the outstanding late penalties.

Thank you very much for your time, consideration, and ongoing support of local business growth.

Warmest regards

[REDACTED]
 General Manager
 [REDACTED]

Outstanding Taxes and Penalties 2025 & 2026					
Roll [REDACTED]	Tax Levy	Penalty July	Penalty Aug	Penalty Jan	Total O/Standing
2025	\$68,840.59	\$3,442.03	\$6,884.06	\$11,875.00	\$91,041.68
2026	\$76,950.91	\$3,847.54			\$80,798.45
Roll [REDACTED]					
2025	\$2,454.21	\$122.71	\$245.42	\$423.35	\$3,245.69
2026	\$2,677.94	\$133.89			\$2,811.83
	\$150,923.65	\$7,546.17	\$7,129.48	\$12,298.35	\$177,897.65



Proclamation

National Drowning Prevention Week July 19-25, 2026

WHEREAS the mission of Lifesaving Society Canada is to prevent drowning throughout this great country, and even one drowning in Alberta is one too many; and

WHEREAS most drownings are preventable in a Water Smart community, and only through Water Smart education and a healthy respect for the potential danger that any body of water may present can we genuinely enjoy the beauty and recreation opportunities offered by these bodies of water; and

WHEREAS the Lifesaving Society urges Canadians and residents of Hinton to supervise children who are in and around the water, to refrain from drinking alcoholic beverages while participating in aquatic activities, and to always wear a lifejacket when boating; and

WHEREAS Lifesaving Society Canada has declared July 19th-25th, 2026 National Drowning Prevention Week to focus on the drowning problem and the hundreds of lives that could be saved this year.

NOW THEREFORE on behalf of Council, I, Brian LaBerge, Mayor of the Town of Hinton, do hereby proclaim the week/month of 19th – 25th of July as “National Drowning Prevention Week” in Hinton.

Brian LaBerge, Mayor