



# CITY OF JAMAICA BEACH

16628 San Luis Pass Road  
5264 Jamaica Beach  
Jamaica Beach, Texas 77554



PH (409) 737-1142 FAX (409) 737-5211  
[www.jamaicabeachtx.gov](http://www.jamaicabeachtx.gov)

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The City Council of the City of Jamaica Beach, Texas, will conduct a **Regular Meeting** scheduled at **6:00 pm on Thursday, April 9, 2026**, in the City Hall Council Chambers located at 16628 San Luis Pass Road.

**To participate remotely:** Please complete the Remote Citizen Comment Form on the City's website [www.jamaicabeachtx.gov](http://www.jamaicabeachtx.gov) listed under the City Council tab or follow this link. <https://www.jamaicabeachtx.gov/city-council/webforms/remote-citizen-comment-form>

1) **CALL TO ORDER AND ROLL CALL OF MEMBERS**

2) **PLEDGE OF ALLEGIANCE TO THE U.S. AND TEXAS FLAGS**

3) **INVOCATION** - Pastor Marlo – Church of The Living God

4) **CONFLICTS OF INTEREST**

5) **PUBLIC COMMENT**

Members of the public are invited to give comments. Anyone will be allowed to speak on any subject other than personnel matters or matters under litigation, for a length of time not to exceed three minutes. No Council / Board discussion or action can take place on non-agenda items until such items are placed on an agenda and posted in accordance with law. (GC, 551.042.)

6) **SPECIAL PRESENTATION**

1. The Resource & Crisis Center of Galveston County presents a proclamation recognizing April 2026 as Sexual Assault Awareness Month.

7) **ANNOUNCEMENTS**

8) **REPORTS FROM DIRECTORS, POLICE, AND FIRE**

1. City Administrator Salas - Verbal
2. Chief of Police Seurattan – Attached
3. Finance Director Ester Abrego – Attached
4. Fire Chief Baden – None

9) **CONSENT AGENDA AND APPROVAL OF MINUTES**

The following items are considered routine by the City Council and will be enacted by one motion. There will only be a separate discussion on these items if a council member requests and then the item will be removed from the general order of business and considered in its typical sequence on the agenda.

1. Approval of the minutes from the Regular City Council meeting on 3-12-2026
2. Approval of the minutes from the Workshop meeting on 3-10-2026

10) **COMMENTS / REPORTS FROM MEMBERS OF COUNCIL**

11) **NEW BUSINESS**

1. Discussion, consideration, and take action to accept the amendment to the services agreement regarding per parcel fee.

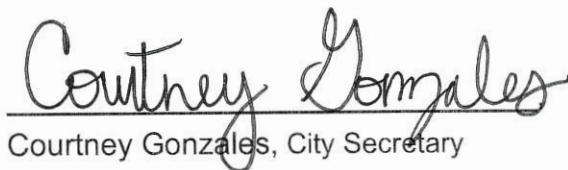
12) **MAYOR'S REPORT**

13) **ADJOURN**

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**CERTIFICATION**

I, the undersigned authority, do hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, 16628 San Luis Pass Road, a place convenient and readily accessible to the public at all times, and said Notice was posted and remained so posted continuously for at least 72 hours before said meeting was convened.



Courtney Gonzales, City Secretary



The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 409-737-1142 or by email at [cityadmin@jamaicabeachtx.gov](mailto:cityadmin@jamaicabeachtx.gov). Requests should be made at least 48 hours prior to the meeting. This agenda is posted on the city's web site at [www.jamaicabeachtx.gov](http://www.jamaicabeachtx.gov).



# Jamaica Beach Police Department

## Chief Matthew Seurattan

16628 San Luis Pass Road (physical)  
5264 Jamaica Beach (mailing)  
Jamaica Beach, Texas 77554  
Office (409) 737-1142 / Fax (409) 974-4307  
MSeurattan@jamaicabeachtx.gov



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### To: Mayor and Council

During the Month of February 2026 officers responded to 41 calls for service. Included are calls where we assisted the Galveston Police Department as back up units.

We also conducted routine business checks, residential checks (vacation watches), beach checks, and checks of the marina.

Alarm Calls (2)  
Suspicious Vehicle/Person (4)  
Citizen Assist (3)  
Animal Control (0)  
Loud Noise (6)  
Disturbance (1)  
Reckless Driver (1)  
Welfare Concern (6)  
Citations (86)  
Arrest (0)  
Accident (1)  
Civil Matter (0)  
Trespassing (1)  
Intoxicated Person (0)  
City Ordinance Violation (2)  
Weapons Call (0)  
Theft (1)  
Criminal Mischief (2)  
Open Door (2)  
Assault (0)  
Disorderly Conduct (0)  
Deceased Person (0)  
Assist by Law (7)  
Assist Fire Dept (0)  
Pursuit (0)  
Fraud (0)  
Parking Violation (2)  
Discharge of Firearm (0)  
Terroristic Threat (0)  
911 Hang-Up (0)

### **Calls for Service:**

On 02/01/26 at approximately 12:17am, officer(s) were dispatched to the 16500 block of Lewis Scott Rd. on a loud noise call. Officer arrived on location and could not hear any barking dog, officer stayed on location for approximately 10 mins.

On 02/01/26 at approximately 8:45am, officer(s) were dispatched to the 16500 block of Trinidad Way on a trespassing call. (STR) Officer arrived at location and advised the individual of being on private property, trespass warning issued.

On 02/03/26 at approximately 6:07pm, officer(s) were dispatched to the 16600 block of Mansvelt Rd. on a welfare concern call. Officer arrived at the location and made contact with individual advised calling back reportee.

On 02/04/26 at approximately 8:13pm, officer(s) were dispatched to the 16500 block of Lewis Scott Rd. on a loud noise call. Officer arrived and located barking dog, written warning issued.

On 02/06/26 at approximately 12:43am, officer(s) were dispatched to the 4200 block of Jolly Roger Rd. on an alarm call. Officer arrived secured house, false alarm.

On 02/06/26 at approximately 1:22pm, officer(s) on viewed at the 16500 block of Jamaica Beach Rd. on a parking violation call. Officer advised workers that all vehicles must be moved over off roadway.

On 02/07/26 at approximately 10:35pm, officer(s) were dispatched to the 16500 block of Trinidad Way on a loud noise call. Officer arrived and sat outside the area for 20 mins, did not observe any loud noise/talking.

On 02/08/26 at approximately 10:01am, officer(s) were dispatched to the 16700 block of Sandpiper Rd. on a loud noise call. Officer arrived radio was on in boat, owner advised and turned off.

On 02/08/26 at approximately 8:02pm, officer(s) were dispatched to the 16600 block of Jamaica Cove Rd. on a welfare concern call. Officer arrived on location vehicle was running with no one inside owner was advised.

On 02/12/26 at approximately 9:45am, officer(s) were advised via phone for the 16600 block of Flounder Way on a theft call. Officer took information over phone for a stolen trash can.

On 02/14/26 at approximately 1:23pm, officer(s) were dispatched to the 14900 block of FM 3005 on a welfare concern call. Officer arrived in area to look for a person skateboarding in middle of roadway, unable to locate.

On 02/14/26 at approximately 8:22pm, officer(s) were dispatched to the 16500 block of Bahama Way on a assist by law call. (STR) Officer arrive on elderly female that fell on stairs, officer assisted her up and was transported by Ems.

On 02/14/26 at approximately 4:41pm, officer(s) were dispatched to the 16900 block of Beachcomber on a suspicious person call. (STR) Officer checked individual he was there to inspect the house.

On 02/14/26 at approximately 5:02pm, officer(s) were dispatched to the 21500 block of FM 3005 on a burglar alarm call. Officer arrived checked property all secure, false alarm.

On 02/14/26 at approximately 7:32pm, officer(s) were dispatched to the 16600 block on the beach on a possible drowning call. Officers arrived, no one was located, officers were disregarded.

On 02/15/26 at approximately 8:41am, officer(s) were dispatched to 16600 block of Mansvelt Rd. on a criminal mischief call. (STR) Officer arrived damaged grass was on the easement/owner was advised of damage and report taken #26-0007.

On 02/16/26 at approximately 5:47pm, officer(s) were dispatched to the 16600 block of Henry Morgan Rd. on an assist by law call. (STR) Officer arrived on location to find homeowner picking trash up off driveway and putting in trash can, no citation issued.

On 02/16/26 at approximately 9:02pm, officer(s) were flagged down at the 16600 block of FM 3005 on a minor accident call. Officer advised that a moped got side swiped by a vehicle but did not sustain any injuries. Driver of vehicle was located and we filed no charges.

On 02/17/26 at approximately 12:40pm, officer(s) were dispatched to the 16600 block of Nassau Way on a suspicious person call. (STR) Officer arrived was identified as a Branch worker for the city.

On 02/17/26 at approximately 3:18pm, officer(s) were dispatched to the 16900 block on beach on a suspicious person call. Officer arrived located a transient sleeping on beach, officer advised them of ordinance and they left the area.

On 02/20/26 at approximately 10:47pm, officer(s) were dispatched to the 4500 block of Pelican Rd. on a loud noise call. (STR) Officers arrived there was no loud music but loud yelling, the male subject cut his foot on corner of house and was screaming in pain.

On 02/22/26 at approximately 8:51pm, officer(s) were dispatched to the 16600 block of Jean Lafitte Rd. on a parking violation call. Officer arrived located a vehicle in roadway with lights off, owner inside had them move vehicle to the side of the road out of traffic.

On 02/24/26 at approximately 12:50pm, officer(s) were dispatched to the 16700 block of Jolly Roger Rd. on an open-door call. Officer checked location and was able to secure door, all was clear.

On 02/25/26 at approximately 10:11am, officer(s) were dispatched to the 16600 block of Jamaica Beach Rd. on a criminal mischief call. (STR) Officer arrived lawn guy accidentally cracked individual windshield while cutting grass they exchanged information and lawn service will fix windshield.

On 02/27/26 at approximately 8:49am, officer(s) were dispatched to the 4500 block of Pelican Way on an open door call. Officers were advised previous officer on shift had checked house already, rechecked and door was still secured.

On 02/27/26 at approximately 8:03pm, officer(s) were dispatched to the 18700 block of W DeVaca on a welfare concern call. Officer helped citizen until Ems arrived to transport for chest pain.

On 02/27/26 at approximately 10:14pm, officer(s) were dispatched to the 16700 block on the beach on a loud music call. Officer was already on beach and did not hear any loud music on beach nor see anyone doing drugs.

On 02/28/26 at approximately 8:53am, officer(s) were dispatched to the 4600 block of Jamaica Cove Rd. on a welfare concern call. Officer arrived and assisted fire with patient.

On 02/28/26 at approximately 4:41pm, officer(s) were dispatched to contact by phone a loss or missing person call. officer spoke with individual and found out the missing person was out of Houston, reportee was advised to contact Houston Police Department.

**Community Events:**

Pie in the face for Blue Santa event was a great turn out.

Mardi gras golf cart parade was amazing.

**Open Positions:**

We are currently fully staffed. With a waiting list.

**Comments:**

We are preparing for spring break; we encourage everyone to keep an eye on your neighbors and their homes. Our beach patrol and marine patrol are about to get started.

LOVE OUR JAMAICE BEACH!!!

**Chief Matthew Seurattan**

## City of Jamaica Beach

Monthly Financial Report  
For the Month Ended: February 2026

### Financial Snapshot

General Fund Total Revenues	\$ 1,348,957.86
General Fund Total Expenditures	\$ 840,369.31
HOT Fund Total Revenues	\$ 313,848.22
HOT Fund Total Expenses	\$ 333,317.61
Municipal Fund Total Revenues	\$ 778,378.70
Municipal Fund Total Expenses	\$ 771,472.11

### Revenue Summary

Source	Budget	Actual
Property Taxes	\$ 1,036,317.00	\$ 926,337.16
Sales Tax	\$ 320,000.00	\$ 144,544.73
Mixed Beverage Tax	\$ 7,250.00	\$ 3,914.28
Building Permit Fees	\$ 90,000.00	\$ 18,630.00
Franchise Fees	\$ 98,000.00	\$ 49,443.36
Park User Fees	\$ 1,500.00	\$ 340.00
Pool Fees	\$ 20,000.00	\$ -
Marina Fees	\$ 2,000.00	\$ 255.00
Beach User Fee	\$ 30,000.00	\$ -
Misc Fees	\$ 1,500.00	\$ -
STR Operating Fee	\$ 34,000.00	\$ 7,500.00
Court Fines	\$ 300,000.00	\$ 100,240.06
Court Security	\$ 5,000.00	\$ 1,191.77
Court Technology	\$ 4,000.00	\$ 984.89
Interest Earnings	\$ 170,000.00	\$ 61,747.01
Misc Income	\$ 5,000.00	\$ 33,829.60
Park Donations	\$ 1,500.00	\$ -
Misc Donations	\$ 3,000.00	\$ -
Hotel Occupancy Tax	\$ 904,078.00	\$ 313,848.22
Interest Earnings - Water	\$ 100,000.00	\$ 15,694.99
Service Fees – Water	\$ 760,000.00	\$ 368,217.74
Tap Fees - Water	\$ 4,500.00	\$ -
Late Fees – Water	\$ 15,000.00	\$ 6,034.24
Overpayments – Water	\$ 30,000.00	\$ 21,927.69
Security Deposits – Water	\$ -	\$ 8,303.34
Maintenance & Repair – Water	\$ 1,500.00	\$ 1,140.00
STR Operating Fee - Water	\$ 34,000.00	\$ -
Charge Reimbursement - Water	\$ 1,300.00	\$ -
VFD Donations	\$ 60,000.00	\$ 36,173.78
EMS Donations	\$ 30,000.00	\$ 15,603.52
Service Fees – Wastewater	\$ 535,000.00	\$ 215,027.64
Tap Fees - Wastewater	\$ 7,500.00	\$ -
Service Fees – Sewer	\$ 230,000.00	\$ 90,255.76
<b>Total Revenue</b>	<b>\$ 4,841,945.00</b>	<b>\$ 2,441,184.78</b>

### Expenditure Summary

Department	Budget	Actual
Administration - General	\$ 792,007.00	\$ 303,002.95
Building Permits	\$ 119,243.00	\$ 44,694.59
Fire/EMS	\$ 3,250.00	\$ 33,141.34
Court	\$ 295,674.00	\$ 105,984.12
Police	\$ 723,986.00	\$ 311,333.53
Public Works - General	\$ 164,905.00	\$ 42,212.78
Administration - HOT	\$ 401,131.00	\$ 214,932.77
Public Works - HOT	\$ 226,062.00	\$ 65,006.66
Community Coordinator - HOT	\$ 109,131.00	\$ 21,769.05
Parks - HOT	\$ 16,600.00	\$ 10,702.15
Pool - HOT	\$ 151,154.00	\$ 20,906.98
Beach User Fees	\$ 30,000.00	\$ -
Water - Production	\$ 679,479.00	\$ 339,631.59
Water - Systems	\$ 356,823.00	\$ 121,889.43
Wastewater - Production	\$ 128,476.00	\$ 69,114.71
Wastewater - Systems	\$ 414,024.00	\$ 143,084.68
Refuse - Systems	\$ 230,000.00	\$ 97,751.70
<b>Total Expenditures</b>	<b>\$ 4,841,945.00</b>	<b>\$ 1,945,159.03</b>

### Cash Position

General Account:	\$ 915,175.86
Municipal Account:	\$ 696,932.53
General Reserve:	\$ 4,476,555.64
Municipal Reserve:	\$ 1,142,485.98
CDs:	\$ 2,181,702.72
<b>Total Cash on Hand:</b>	<b>\$ 9,412,852.73</b>

### Key Highlights & Notes

Budget Concerns or Adjustments Needed: Repairs to EMS

Upcoming Major Expenses: WWTP



Cheryl E. Johnson, pcc, CTOP

Assessor and Collector of Taxes

County of Galveston

722 21<sup>st</sup> Street, Galveston, Texas 77550

Toll Free (877) 766-2284 Fax:(409) 766-2479 Email:  
galcotax@galvestoncountytexas.gov March 17, 2026



Gilbert Salas, City Administrator  
City of Jamaica Beach  
5264 Jamaica Beach  
Jamaica Beach, TX 77554

Re: Amendment to Services Agreement Regarding Per  
Parcel Fee

Dear Mr. Salas:

It has been my pleasure to provide assessment and collection services to your organization. Since taking office in January 2005, I have strived to increase the level and quality of services provided to our customers — both individual property owners and partner governments - while simultaneously reducing cost of those services. If my memory serves me, at that time a per parcel fee of \$0.62 was assessed and I immediately began to analyze that cost from a legal standpoint (what does the Tax Code require/ allow). A methodology was established and through the years, our practices streamlined enabling me to continually reduce the per parcel fee to the level enjoyed since 2019 of \$0.21 for Galveston County, \$0.97 for Harris County and \$0.256 for PID parcels.

As you know, inflation has impacted us all but despite that, we continued to provide services to our partner governments without an increase. Sadly, this year that was no longer possible due to ever increasing paper, personnel and postage costs (to name a few). Therefore, beginning with the 2026 tax year, our fee will increase \$0.06 for both Galveston and Harris County parcels (\$0.27 and \$1.03 respectively). The PID fee will be in line with the County tax parcel fee. You will not be billed at this rate until February/March 2027 for the 2026 tax year.

Enclosed please find two copies of an Amendment to the Interlocal Collection Agreement and/or Resolution for Tax Assessment and Collection Services reflecting this fee change along with the policy defining the methodology utilized. The County Auditor reviewed the analysis and March 16<sup>th</sup>, County Commissioners ratified the change. Upon approval by your governing body, please return one signed original to me via USPS or email to [galcotax@galvestoncountytexas.gov](mailto:galcotax@galvestoncountytexas.gov).

Should you have questions or concerns, please call me at 409-765-3277.

Respectfully submitted,

A handwritten signature in cursive script that reads "Cheryl E. Johnson".

Cheryl E. Johnson, pcc, CTOP

Enclosures

AMENDMENT TO  
INTERLOCAL COLLECTION AGREEMENT  
AND/OR  
RESOLUTION  
FOR TAX ASSESSMENT AND COLLECTION SERVICES

- I. This Amendment is entered into between the Office of Galveston County Tax Assessor Collector and City of Jamaica Beach.
- II. Parties named herein have entered into an Interlocal Collection Agreement or Resolution for Tax Assessment and Collection Services that included, among other things, the requirement that said Entity would be advised of any change in per parcel fee assessed for services by April 1st.
- III. Effective with the 2026 tax year, which begins August 1, 2026, the per parcel fee(s) will be in accordance with the schedule shown below regardless of type (e.g. Public Improvement District and/or tax parcels):

For All Parcels Located in Galveston County                      \$0.27/parcel

For All Parcels Located in Harris County                              \$1.03/parcel

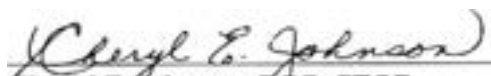
- IV. Parties agree that the Interlocal Collection Agreement or Resolution for Tax Assessment and Collection Services and subsequent Amendments on file with the Office of Galveston County Clerk constitute the complete understanding of the parties. No other representation, oral or written, between the parties shall be of any force and effect unless specifically stated in writing.

Executed this the \_\_\_\_\_ day of \_\_\_\_\_ 2026.  
City of Jamaica Beach

\_\_\_\_\_  
Presiding Officer

\_\_\_\_\_  
Witness

GALVESTON COUNTY  
TAX ASSESSOR COLLECTOR

  
Cheryl E. Johnson, E.C., CTO

March 17 2026  
Date

AMENDMENT TO  
INTERLOCAL COLLECTION AGREEMENT  
AND/OR  
RESOLUTION  
FOR TAX ASSESSMENT AND COLLECTION SERVICES

- I. This Amendment is entered into between the Office of Galveston County Tax Assessor Collector and City of Jamaica Beach.
- II. Parties named herein have entered into an Interlocal Collection Agreement or Resolution for Tax Assessment and Collection Services that included, among other things, the requirement that said Entity would be advised of any change in per parcel fee assessed for services by April 1<sup>st</sup>.
- III. Effective with the 2026 tax year, which begins August 1, 2026, the per parcel fee(s) will be in accordance with the schedule shown below regardless of type (e.g. Public Improvement District and/or tax parcels):

For All Parcels Located in Galveston County	\$0.27/ parcel
For All Parcels Located in Harris County	\$1.03/parcel

IV. Parties agree that the Interlocal Collection Agreement or Resolution for Tax Assessment and Collection Services and subsequent Amendments on file with the Office of Galveston County Clerk constitute the complete understanding of the parties. No other representation, oral or written, between the parties shall be of any force and effect unless specifically stated in writing.

Executed this the \_\_\_\_\_ day of \_\_\_\_\_ 2026.  
City of Jamaica Beach

\_\_\_\_\_  
Presiding Officer

\_\_\_\_\_  
Witness

GALVESTON COUNTY  
TAX ASSESSOR COLLECTOR

*(Cheryl E. Johnson)*  
Cheryl E. Johnson, E.C., CTOP

\_\_\_\_ March 17, 2026 \_\_\_\_\_  
Date



# Galveston County Tax Office



## Policies & Procedures

### Support Services

#### Entity Billing Cost Analysis

**POLICY** It is the policy of the Tax Assessor/ Collector to annually estimate the cost of providing tax assessment and collection services to government partners.

**RESPONSIBILITY** The Tax Assessor/Collector and Chief Deputy of Property Tax & Support Services are responsible for compliance with this policy.

**PROCEDURE** Section 6.27(b) of the Texas Property Tax Code provides that "... the county assessor-collector is entitled to a reasonable fee, which may not exceed the actual costs incurred, for assessing and collecting taxes for a taxing unit..."

Each year the Tax Assessor/ Collector will consult with the Chief Deputy of Property Tax and Support Services to develop the proper analysis of the cost of providing services to entities other than the County. This analysis is an estimate only as it is a projection and actual costs can fluctuate year to year. For this reason, only increases or decreases totaling \$0.02 or more will result in a fee change being recommended to Commissioners Court for ratification after review by the County Auditor's Office.

**The Analysis** The basis for cost estimates is based on the determination of what expenses and personnel would be required if the office only collected for Galveston County. It is the joint opinion of the Chief Deputy of Property Tax and the Tax Assessor Collector that services could provide assessment and collection services for the County with one less Property Tax Application Specialist and one less Accounting Technician II. In a consolidated collection environment, these positions are essential to completing the work necessary to fulfill a best practices level of legally required services for the current number of entity partners. Additionally, due to the demands of serving 40 entities in addition to the County during the Assessment Phase adds an additional workload and responsibility to the Chief Deputy and Tax Assessor Collector. The additional time spent over the threemonth period is estimated to add no less than the equivalent of one month of additional work for each position thus 1/12 of the combined salaries and personnel cost is also included.

The additional costs are analyzed and proposed during the annual budget cycle to the Tax Collection Contracts budget #151553. The Entity Cost Calculator spreadsheet (maintained with this policy in the W drive ADMIN TEAM/ POLICY MANUAL/SUPPORT SERVICES

folder) shall be updated to reflect projected budget costs, most current CAD Grand Total parcel counts and per parcel fee determined that will return sufficient funds to cover all anticipated budgeted costs.

**BILLING**  
(cont)

entity files. Billing for assessment and collection services occurs once a year in February and is based on the most current parcel counts indicated on the most current supplemental appraisal district rolls. Payment status is reported monthly to the Chief Deputy Property Tax and Support Services until all receivables are paid. Efforts to streamline billings will be analyzed each year.

**Support Services**  
**Generating Bills**

1. Obtain most current Galveston and Harris County parcel counts are prepared by Property Tax Application Specialists using the most current central appraisal district supplemental roll total parcels.
2. Prepare invoice for each entity utilizing most current entity list.
3. Using prior year Word document maintained in the Q drive at Entity Information/ Billing and Collections, create invoice for each entity. Billing amounts are as follows for 2026 tax year:

GC (including PIDs): parcel count x \$0.27

HC: parcel count x \$1.03 (Friendswood, City Centre PID, League City & Westwood Management District)

Prior to printing or emailing final statement, print draft invoices for review by TAC and/or Chief Deputy PT&SS.

4. Upon approval, merge, sign and make two copies of each invoice (one to mail or scan and email and one for Admin files)
5. Mail along with blue return envelope stamped or noted (ATTN SUPPORT SERVICES).
6. Enter invoice date into spreadsheet
7. Create and print a document for Admin Clerk with entity name and amount billed so they can monitor and record payments

**Logging**

Upon receipt of check, copy check and envelope, enter payment

**Payments** information into entity billing spreadsheet including date received, check number and amount received ( (Q:)/Entity Information/ 20XX to 20XX Entity List For All, in the Tax Year 20XX Entity Billing tab.

Prepare payment sheet for Accounting Department and include with all payments received daily (include Payor, Check # and Amount) printing two copies. Provide one payment sheet with checks to Senior Accountant; file additional copy in Entity Billing folder maintained in Admin Assistant filing drawer.

Email Chief Deputy of Business Services, other Administrative Assistant and copy the CDPTSS the payment sheet information.

**Follow Up** After receiving all payments, notify Chief Deputy Property Tax and Support Services and TAC and transfer file to main filing cabinets  
If payment is not received after 30 days, contact the entity and resend

EXHIBIT A

Estimated Entity Billing Costs Tax Year 2026 (FY 2027)

	Supplemental changes	TOTAL BILLED
Number of FTE positions in budget		2.00
Salaries (PTASy Acct Tech 11 & 1/12 CD&TAC)	(estimated -1%)	
Contributory Cost of CD?T&SS & TAC Salary month Estimated	Split quarter coupon mailing	
Benefits/Personnel Associated Costs	assume 1%	
Membership & Dues	Contributory cost of	34,1
Office supplies (Sly000/employee x 2 employees)	Personnel & Eucl costs (GC	81
Travel/ Conference, etc. for PTAS (SLOO for FY 25) ACT Softzare (cost attributable to over 10 entities)	-HC)	75
Eudwæ & Softv:are for Two Employees:	TOTAL FARRIS cocn•cry	2,000
Dell Pro Slim Desktop@ S743 each	1,134	
Dell Professional 24' Monitor C 3193 each	3,832	
E? LaserJet Pro 4101FDi%, ' V,'irele• Laser Multifunct	547	7 yr IT
Wiicrosoft Office Soft-raVæ @ 567.24 each	ENTITY COSTS	2,000
Total Personnel & Hard Costs	Combined GC and EC Costs	386
TOTAL AITRIBVTABLE TO GC COUNTY PARCELS BASED ON - 4,887/587417 = .991681	PROPOSED 2026 RATES	826 34
HARRIS COUNTY ONLY COST ESTLMATES:	CALCULATOR Galveston Count-v	159,410
Printed statement/newsletters/em-elopes/postage % postcard receipt (postage and printing)	Countv LC,	158,084
Delinquent notices (Februarr) azume %	V.'estt•zoocl)	Per
Delinquent notices (September) assume 1%		Parcel

0.72059  
0.63868 49 0.63794  
O.Sb294  
O.86294  
O.92524.

Per Parcel 5S2, ä30 g 0270c0 s  
1.03000  
schedule

Total 5,522  
31  
32  
42  
42  
45  
1,326  
= 000  
65,039

S163,123

Total Revenue  
157,283  
162y317



# CITY OF JAMAICA BEACH

16628 San Luis Pass Road  
5264 Jamaica Beach  
Jamaica Beach, Texas 77554



PH (409) 737-1142 FAX (409) 737-5211  
[www.jamaicabeachtx.gov](http://www.jamaicabeachtx.gov)

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## SPECIAL CITY COUNCIL MEETING MINUTES

**March 10, 2026**  
**5:30 P.M.**

**1) CALL TO ORDER AND ROLL CALL OF MEMBERS**

*Mayor Morse called the meeting to order at 5:30 P.M.*

*The following Council Members were present:*

*Mayor Mary Morse  
Aldерwoman Diana Charron  
Aldерwoman Marci Hoffman  
Aldерwoman Melissa Joseph  
Alderman Brandon McDermott  
Mayor Pro Tem Aaron Renick*

*The following staff were present:*

*Interim City Administrator – Gilbert Salas  
City Secretary – Courtney Gonzales  
Chief of Police – Matthew Seurattan*

**2) PLEDGE OF ALLEGIANCE TO THE U.S. AND TEXAS FLAGS**

**3) STRATEGIC PLAN DISCUSSION**

*City staff and council reviewed the Strategic Priorities and Goals Status report as of March 10, 2026, including Fiscal Responsibility, Infrastructure, Administration, Planning and Development, Communication, and Community. Staff provided updates on completed items, ongoing projects, and areas where progress has not yet been made. Council discussed current timelines, project statuses, and priorities, including financial reporting, audit progress, infrastructure improvements, ordinance updates, planning initiatives, communication enhancements, and community projects. Discussion included adjustments to deadlines, implementation strategies, and the need for additional resources or consultant support where applicable. Council provided general directions to continue advancing priority items, address areas of delay, and return with updates at future meetings. The council noted that a lot has been accomplished. A possible follow-up meeting on April 21 is planned.*

*Here is the new & updated Strategic Plan:*

**Strategic Priorities and Goals Status**

## Vision Statement

“Together we envision our community as a safe coastal paradise where with sandy feet we live, work, play, and find peace.”

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### 1. Fiscal Responsibility

**Objective:**

Promote fiscal responsibility and sustainability by fostering a culture of accountability and transparency.

**Goals/Actions:**

- Complete previous month’s Budget to Actual report by the 15th day of the succeeding month.
    - Completed and ongoing
  - Complete and present quarterly Budget to Actual report to City Council at the 2nd council meeting following the end of the quarter.
    - Complete and ongoing
  - Post the previous month’s check register to the website by the 15th day of the succeeding month.
    - Complete and ongoing
  - Complete all overdue financial audits by September 30, 2027
    - In progress; audit prep consultant presenting to Council March 12, 2026
    - Tungsten/iBridge software and scanner installed
    - Document organization 90% complete
    - Auditor engaged and participating
    - Timeline pending consultant evaluation
  - Rebid banking services by September 30, 2026
    - Ester will check with banks
  - Initiate water and sewer rate review by June 30, 2026
    - Not completed; recommendation to hire consultant (CIP, operations, asset management)
  - Develop a standard project scope template by December 31, 2026
  - Provide quarterly accounting of Branch Construction credit expenditures
    - In progress; information not provided
    - Public Works preparing scope of work
- 

### 2. Infrastructure

**Objective:**

Provide and maintain infrastructure in the most efficient, sustainable, and cost-effective manner.

**Goals/Actions:**

- Upgrade WWTP generator and electrical system by January 31, 2027
  - Project award pending (3/12/2026); FEMA/TDEM reimbursement possible
- Identify critical sewer manholes by March 31, 2027
  - HRGreen completed initial identification
  - Cleaning/televising underway (completion by Dec 31, 2026)
  - Design criteria manual planned
- Develop 5-year water distribution replacement plan by June 30, 2027
  - In progress
- Upgrade City Hall generator by May 31, 2026
  - Complete

- Upgrade council chamber audio/video systems by September 30, 2026
  - Equipment purchased; installation scheduled 3/11/2026
- Upgrade City Hall office security
  - Bulletproof glass installation scheduled 3/23/2026
- Update Beach Access Plan by June 2026
  - No progress
- Contact architect for building safety by September 30, 2026
- Develop dune rebuilding plan by June 30, 2026
- Establish dune restoration area by December 31, 2025
  - No progress
- Develop preventative maintenance schedule by March 1, 2025
  - In progress
- Implement Asset Management software by September 30, 2026
  - Working with HRGreen
- Develop 10-year drainage plan (bond-funded) by May 31, 2026
  - No progress
- Develop 10-year road maintenance plan (bond-funded) by May 31, 2026
  - No progress
- Develop 15-year Capital Improvement Plan by June 30, 2025
  - No progress

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### **3. Administration**

#### Objective:

Create a transparent, well-functioning city government that encourages participation and involvement from all citizens.

#### Goals/Actions:

- Develop job descriptions and cell phone policy by October 31, 2026
- Develop Emergency Management Checklist by May 30, 2026
  - In progress; monthly meetings with JBFD
- Review/update MOU with Volunteer Fire Department by July 30, 2026
- Complete ordinance codification by December 31, 2025
- Review and add ordinances (noise, parking, nuisance) by June 30, 2025
  - Noise ordinance updated
  - Lighting ordinance in progress
- Review zoning ordinance by June 30, 2027
  - No progress
- Collect unpaid Hotel Occupancy Taxes by March 31, 2025
  - Partial collection; additional enforcement needed
- Delegation of Authority authorization by May 30, 2026

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### **4. Planning and Development**

#### Objective:

Promote sustainable growth and development through strategic and comprehensive planning.

#### Goals/Actions:

- Hold Planning & Zoning meetings on the 4th Tuesday monthly
- Evaluate board structure and meeting efficiency
  - In progress
- Adopt comprehensive property maintenance codes by December 31, 2026
  - In progress
- Develop process for substandard structures by December 31, 2026

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### **5. Communication**

**Objective:**

Improve internal and external communication to ensure clarity, transparency, and engagement.

**Goals/Actions:**

- Publish online city calendar and consider mailbox postings
  - Update and improve communication tools
    - Website and social media actively updated
  - Develop city communications plan by December 31, 2026
  - Develop Welcome Packet by December 31, 2026
    - In progress
  - Update and refresh website by December 31, 2026
    - CivicPlus upgrades underway
    - Migration expected early April
    - New notification system replacing Blackboard
    - Agenda software improvements for ADA compliance and efficiency
- 

## **6. Community**

**Objective:**

Improve quality of life through amenities and community engagement.

**Goals/Actions:**

- Host 50th Anniversary event
  - Completed
- Promote beach cleanliness
  - Ongoing communication
- Install playground fence by December 31, 2026
  - No progress
- Remodel swimming pool office by May 30, 2026
  - In progress
- Develop exercise/nature trail by April 2027
  - In progress; planning and quotes underway
- Develop Amenities Master Plan by June 30, 2027
  - No progress; Park Board assisting
- Support CERT training at City Hall beginning September 30, 2026
  - Ongoing; need updated participant list

### **4) ADJOURN:**

*Mayor Morse made a motion to adjourn*

*Motion made by Alderwoman Joseph and seconded by Alderman McDermott*

*Meeting adjourned at 8:50pm*

**VOTE**

**5 AYES**

**0 ABSENT**

**0 NAYS**

**MOTION PASSED**



# CITY OF JAMAICA BEACH

16628 San Luis Pass Road  
5264 Jamaica Beach  
Jamaica Beach, Texas 77554  
PH (409) 737-1142 FAX (409) 737-5211  
www.jamaicabeachtx.gov



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## CITY COUNCIL REGULAR MEETING MINUTES

**March 12, 2026  
6:00 P.M.**

### **CALL TO ORDER AND ROLL CALL OF MEMBERS:**

*Mayor Morse called the meeting to order at 6:00 pm*

*The following Council Members were present:*

*Mayor Mary Morse  
Mayor Pro Tem Aaron Renick  
Alderman Brandon McDermott  
Alderwoman Diana Charron  
Alderwoman Melissa Joseph*

*The following Council Members were absent:*

*Alderwoman Marci Hoffman*

*The following staff were present:*

*City Administrator – Gilbert Salas  
City Secretary – Courtney Gonzales  
Chief of Police – Matthew Seurattan*

### **PLEDGE OF ALLEGIANCE TO THE U.S. AND TEXAS FLAGS**

**INVOCATION:** Gilbert Salas – City Administrator

**CONFLICTS OF INTEREST:** None

### **PUBLIC COMMENTS:**

The development of the land west of Jamaica Beach will most likely occur someday. And that future development should comply with Galveston's current development rules and regulations with no exceptions. A land development project should not be granted special rights to build out a high-density development as high-density is not the "neighborhood" of the west end of Galveston Island. The current Discovery Sands development proposal is worrisome in that it proposes a high-density development. Has Discovery Sands shared details with the Planning Commission on 1) the annual Maintenance cost (and Homeowner's Association annual fee) to support the development, 2) the expected property damage from storm surge due to high-density structures, 3) the plans for and cost of on-site security, 4) the ability of the service industry to support the development, 5) the traffic study that includes traffic lights, turning lanes, and road access to the beach side of FM3005, 6) the developers proposed beach access plan and how the beach overcrowding will be mitigated, 7) their elevation assessment and the plan to mitigate the low lying land from normal high tides and storm flooding, 8) how they assessed the human pressure on the ecosystem and bay system, 9) the amount of potable water the development will require on an annual basis? Additionally, if the rezoning is granted the following additions should be included in the zoning documents: 1) the developer should lose the agricultural exemption and pay the developers fair share of property taxes, 2) if the property

is not developed timely (by x date) then the zoning reverts back to agricultural, 3) the property cannot become a RV park or any portion of the property used as a RV park.

-Bert Dillmann

**SPECIAL PRESENTATION:**

1. Protiviti presentation on their audit services.

**ANNOUNCEMENTS:**

1. Jamaican Me Clean Day is March 21<sup>st</sup> at 9am at the Pavillion.
2. The Easter Celebration will be on April 4<sup>th</sup> from 10am – 1pm.

**REPORTS FROM DIRECTORS, POLICE, AND FIRE:**

1. City Administrator Salas – Verbal

Currently, we have one position open, an STR position, and then we have one contracting position open for the audit. Brittany got an offer to position full time, so she went ahead and took it. So I want to publicly thank her because she did an excellent job over here. It was a blessing to work with her, and we're currently reviewing applications for her position as contract. Wastewater Treatment Plant Project, which we are going to discuss today, and our new notification system, which is through our current website, CivicPlus, we're going to start our our implementation process next week. So, the The notification system consists of, it's an app that you can download, but it also uses email, text, and calls for emergency. Most of the vendors that we talked to, actually, all of the vendors we talked to, required pretty much emergency only phone calls. Other than that, you would have to buy. A package basically of minutes and it would count for every credit you get for every person if you make one notification. So, if you have, you know, a thousand residents, that's a thousand credits right there for each notification. And it wasn't cost-effective for us to go that route. So, this one— it's a really good system. It's through CivicPlus. So it consolidates, like we've been talking about. We want to consolidate as much as we can. So, if we put out one notice, it sends everything out, updates the website. It sends the email, text message. If it's an emergency, it'll be a phone call as well. It gives you a push notification or a drop notification on your phone. The app. The other thing is: if you go stay somewhere else, or if renters come and stay here, they can put that in their packet, tell their renters, 'Hey, for safety reasons, download this app,' you'll get notifications here in Jamaica Beach. But if CiviPlus or that notification system that's outside of another city they'll get notifications there so we can use that here and in other cities a lot of municipalities have civics plus so this updates social media as well, so it's all one place. We hit it and it goes everywhere it needs to go. That's replacing blackboard? Yes, sir. This will replace blackboard. and the text message notification will send out a link automatically so we're limited on the amount of characters we can use on text message so that limits our our ability to put big messages for whatever it is that's going on. This will provide a text message with the link. You click the link, it'll take you to the Luton website where it'll go on the top of the website, kind of like a banner. So that's really good. We sound really good. So now next steps, I guess we got to see, but we are looking, we're having some meetings as well with CivicPlus. Another department with them for agenda prep. And that includes streaming services which will help us satisfy ADA requirements for the city's website. I believe we're up to date. But when we add this extra stream, it'll add what's needed for that as well. Dictation yes, yeah and then it'll um it'll also archive our videos on our website or our platform. We can use other YouTube or whatever if we want to as well and post it and stream it. It's a good system. It helps where if we're prepping for a council meeting or if we want to line up all of our council meetings, then we can see and say, 'Okay, in this council meeting, I'm gonna upload documentation for y'all to review. You can review and let me know in there that it's reviewed instead of us getting emails. right there.' There's

also, we can loop in our attorney on there so they can review and give us approval to go to the council meeting with that. And also it creates that archive of the agendas, the minutes, the whole nine yards so we can go backwards. And if anybody wants to go search or use anything, it's a great tool. For transparency. So we're excited about that. That may be enhanced next fiscal year, but we're starting the process already looking into the cycle. They also we have another meeting scheduled with them as well for asset management asset management software. So again, like most softwares, if you want it to work correctly for you, you've got to create workflows, right? And the workflows that we're going to have will be facilities, fleet, and public works. So routine maintenance—these systems automatically. You can set timers and they'll create a work order that will go to our public works department and it'll be there until they close it out. So if we have, you know, facilities. We change the air filters once a month and auto-populate and send it out. Routine maintenance on vehicles, equipment, wastewater treatment plant assets, load stations. We can better track everything. And then, that way, if we do have our own asset management program, then whoever we're contracting—right now we're contracting with Brent. They'll use our system. We'll give them a login and they can fill out that information. So that way, it's with us. I contacted this past week from the GLO regarding CDBG grants, community development block grants. It's possible. good chunk of change. I don't want to get everybody excited just yet. We've got to go through the process and apply, but these are funds that can help with all of that. everything in our infrastructure, water, wastewater, drainage. I brought up a couple of major projects that we want to look at and so one to include looping the system in the back. So these are upgrades for our infrastructure. So it would be good. So I discussed with them. entire current situation and they said we're good, so we're pursuing that. I gotta reply back to them today. There'll be some more correspondence, and I'll keep you all updated with that. So that's a ray of sunshine for some funding to help us with our infrastructure. I don't know. I got it from the GLO. They were just at the beginning stages of it, so I filled out some paperwork, sent it to them, and said, 'Hey.' We had a meeting with them as well, and we just went over it. On a review of what they're offering and if we're eligible. That was the first question I asked. And they said no? They said we're good. We can apply it to point system because of our location and because it's a point system and it's limited, I believe, to coastal areas, we can. Still, possibly get some funding from that. But again, it's the very beginning stages. That's usually the first question I ask whenever we do a Whenever I get contacted, like, 'Hey, this is the situation.' I don't want to waste your time. I don't want to waste my time. What do we do with this? So we got it going. We'll get some, there'll be some more, some more in-depth information they'll require. I'm sure there's more questions that they'll have. Continue to meet and, in the meantime, we have a project we've already identified, like looping the system and drainage. Also, I discussed with them the drainage over on beach corner over there and how that ended up getting like that. And they said that these are good projects. So we can identify that there's a lot that goes with it, but we're at the beginning stages. That's a good thing. Uh, staff is already... We're starting budget planning now. We're having meetings and I inform them of what the expectation is and we can walk through it together and have meetings with each department. We're going to put things together, our needs. We're going to take the conservative approach with everything. Our budget's a little bit different looking than it was last year. However, that's going to help us moving forward. And we're going to take every step we can to stay conservative. In other words, if I plan for, I don't know— we get a. If we're projecting to have a 2% increase, I'm going to stick with our current budget. So that way, at the end of the year, hopefully we do get a 2% or whatever that is. increase looks like and we can have that to work with at the end. But the goal is approaching everything financially conservatively. We also met with a company regarding STR software. Now what that does is that software is going to allow

us to better track. I would say track what we track, but also on the front end for the users, it's a lot easier. Use everything's with everything again, there's that word 'consolidated,' everything's there, and it'll allow them to easily apply for permitting. The word 'The workflow' is really nice. We looked at it and there's a lot of information forward-facing and on the back end, so it will be beneficial for all users. Say it one more time. Granicus is something we want to get rid of it. We met with one company, Deckard Technologies, and what that does is it gets MyGov and Granicus. puts them together and does everything. So far it looked like a good tool. I'd like to talk to some other vendors before we decide to bring it to you guys. Isn't that what Galveston uses? I don't know. I don't think so. Because you reach out to them. Because I saw that somewhere where it was like a report, the persistence of the report. Right. Yeah, I'm gonna stop it. It starts with an A. Yeah, but we'll be doing some research and see who else. I mean, with any other, any software or anything that we get, I reach out to references. And then I do my own research and look for the people that aren't referenced that use it. So kind of check our basics. We want to get something that works, right? That may even be it. Check into some of our residents. If they have multiples in different areas, which ones are easier and there's more information, that would help us. So, yeah, and just the ease of doing it. And also, Civics Plus has a permitting one as well that goes, I believe, We have a meeting with them. That includes the asset management. So they go hand in hand. And again, it's consolidating and making everything affordable. So, and again, we got to look at a number of things and the bottom line is money. So if we can do it this year, we can. And we can act for it next fiscal year and move forward with that. But yeah, there's some things that we're working on for ease for residents and ourselves. So, we'll reach out again. So our current PIR hours are 197. They moved up one hour since our last meeting. Our preparations are being made to install the city hall generator. Term has been filed. Just on the PIRs, that's from May. From when I started last year. Thank you. Actually, the first event I attended was the Easter event here. I brought my daughters. That was really nice. They caught a picture of me on Facebook. So our preparations are being made right now for the city hall generator installation. We've got our elevation. We've got the platform they're working on. The permits, the automatic transfer switch, the tank, everything's ready to go. So once we get through the permits, we'll be breaking ground. Soon. Our total calls for February to City Hall, 5,839. That was the total calls going through City Hall to in and out. The 28 days. Yeah, February. We announced those. And then we have, and again, This is additional, that's what I looked out, Civics Plus, there's additional software. Believe me, yes, for utility billing. We've been having a lot of run-ins, and a lot of issues with the building portion, utility building side. So we reached out to see what they offer. Again, somebody might send a payment and it didn't show on the system. So then they're calling back, 'Hey, what's going on?' And we have this. On and off for a couple months already, and we've had meetings, we've discussed what's going on, we've asked, so I think at this time we need to look for something different. So again, Civics Plus offers that. So we're having meetings with them as well, I believe. Monday. Monday, yeah. We've got a couple next week. So we're going to again continue to identify valves in our system to replace throughout the system. Our bulletproof materials, we got another update on that. The materials are going to start showing up on the 23rd of March and the installation is going to begin on March 30th. So we will have the front end a little safer for staff. We're getting quilts right now for pool upgrades to repaint the inside and the outside of the pool building, replace countertops, add a refrigerator, replace some showers. We're looking to start in April. That's budgeted. Then all the tasks that were requested at the fire station have been completed. We're working on maintenance on the ATVs to be done next week, the tractors and the trucks maintenance. Been completed. Police fleet maintenance will be completed next week. Public Works is trimming the palm trees. wastewater treatment plant and at the end of Bob Smith. And we're also going through the CCTV, the televising that we did. get done, and we're investigating areas of I & I and

planning to replace it. You know, replace pipe or cut in pipe, one of the two. So that is my report.

2. Chief of Police Seurattan – Chief gave a brief report of calls for service during senior skip day for JBPD, Galveston PD & Galveston Co. Sheriff's Department.
3. Fire Chief Baden – None

**APPROVAL OF CONSENT AGENDA:**

1. Approval of the minutes from the Regular City Council meeting on 2-26-2026.

Mayor Morse made a motion to the minutes from the Regular City Council meeting on 2-26-2026.

Motion made by Alderwoman Joseph to approve the minutes, seconded by Alderman McDermott

**VOTE**

**4AYES**

**1ABSENT**

**0 NAYS**

**MOTION PASSED**

**COMMENTS / REPORTS FROM MEMBERS OF COUNCIL:**

Alderman McDermott - Thank you. Uh, all the way through the neighborhood and everybody was just driving everywhere. This year was awesome. Not from inside the neighborhood, so that was great. So thank you, Gina. Last, I don't know if it was last week or two weeks ago, several months ago, went and attended the Galveston Planning Commission meeting with regards to Discovery Sands development, and so did a lot of what you may have seen. And a lot of Galveston citizens as well. There was a really good voice of people against that development. The Planning Commission deferred their decision until April 7th. They're going to have another meeting on April 7th. People come to that one, so let's show up again and everyone speak if you can against that development. They were leaning on approving it and sending it to city council, so I don't know if it will work, but it's harder for them to approve it if there's 200 people in there saying they don't like it. So that's April 7th at Galveston City Hall, I believe at 3:30 p. m. If that day changes, I'll post something on Facebook. Let's see, we've got a lot of rain, so mosquitoes are coming, I'm sure. I'm just making sure that truck's still working. Good. Are we doing everybody? And as needed, if it gets real, real bad. Yes sir. Is there, besides the cost of chemicals, is there how often we can do it? So we budgeted, what we budgeted for last year, we're actually spending less now. So we got a little extra. So all the spraying that we did last year was good. We bought this in a lot of chemicals this year. However, we'll be able to spray a little bit more because of the corrections on mixing. In what month did we switch? Last year was it May that we switched to, what was it, twice a week at May? Once a week at May? I can't remember. We had a plan. I'll let you know. Uh. Let's see. The pool, I know it doesn't open until, I guess, Memorial Weekend, but are we still going to have the same hours as last year where it opened earlier at 9 o'clock instead of 11? Thank you. That would be up to you guys if you wanted. On Tuesday this week, we had a workshop here at City Hall to discuss the plan for the city. It was the first workshop we've had with the new mayor and new council members. And so we discussed the strategic plan. It was created several years ago and it was great because we got to cross off a lot of items that were on that strategic plan and we got to add some new ones. One of those workshops in the next couple of weeks. So just so you know, we do a lot of planning for the city and we have a great strategic plan moving forward. That plan is being executed, and things are being crossed off. So a lot of good stuff going on. That's it for me. Thank you.

Alderwoman Joseph - I just want to thank you, Chief, and our police department for what a great job you did for Senior Day. Catch you guys in my prayers. Because I know there's a lot of work that we don't see, but you all are doing all that execution and planning and coordinating with all the other cities and with the gals. And the other local counties as well. So thank you for that and keeping your ears around for us to do that. Also, I'm really, really proud about that. Gallatin Plain

and Zoning Committee, Diana, Mayor, Brandon, and even Marcy, who's not here, and then all of our citizens. They did such a great job in speaking about this Discovery Sands development, and I'm echoing Brandon's comments about the more that we get involved and speak our voice, I think that we could hopefully make some traction and they will hear what the West End really wants. And then, yeah, we had such a great strategic planning. That was really good. We got it all done in one meeting. Yay! So that's all I have here. Thank you.

Mayor Pro Tem Renick - I don't have much. Echoing the sentiment for the meeting earlier this week. I thought we got a lot accomplished, and as Brandon said, we got a lot of things knocked off the list, so that's really good. And I'm looking forward to making the adjustment for the future. I want to ask everybody for their prayers and thoughts for a family that's going through a lot of health issues in the city. I'm not going to name who that is because I don't want to embarrass them, but they're having some tough times.

00:49:50

So you just keep all your Friends and neighbors, and your thoughts, and this family in particular, I appreciate it. And that's all I have.

Alderwoman Charron - Hi. Once again, on Jamaica Meet Clean Day, it's next Saturday, so we don't have another city council meeting before that. Be there at 8:45. Hot dogs, sodas, and water will be served afterwards. Sponsored by the Bell Property Team, which is Cheryl and Kevin Bell. When you show up, bring your, we've got a list here, gloves, clippers, shovels, trash bags, et cetera, and bug spray and anything else that you think you might need to pick up trash, do landscaping, whatever it needs, they need to do. Should be a lot of fun. I haven't actually done it yet. I will be there. Yeah, me too. I have a wedding, so I will not be there because I'll be too excited. Yeah, I'll make up some trash there. And that's really all I've got. We hope to see everybody out there. The other thing, the Discovery Sands, I don't know if anybody follows other Facebook pages in the city of Galveston. But I had posted a few things on there and this is going on over a week ago and still getting activity. On there. People saying, 'We don't want this.' What can we do? What we can do is show up to those planning meetings and show up to the city council meeting afterwards if they decide to plan it. Just let everybody know this is not going to be, we're not going to make it easy. We'll do what we can.

## **NEW BUSINESS:**

### **1. Discussion, consideration and possible action regarding Protiviti's audit prep.**

*Mayor Morse made a motion to discuss*

*Motion made by Mayor Pro Tem Renick and seconded by Alderwoman Joseph*

*CA Salas informed the Council that the cost for the Phase One assessment is estimated at approximately \$25,000. He further reported that document organization is about 90% complete. Additionally, he noted the strong reputation of Robert Half (Protiviti) and shared that the firm has experience working with municipalities that are not fully digitized. He added that the ongoing document scanning efforts will support this process and that the firm offers a turnkey approach to help bring the City up to date.*

*Mayor Morse made a motion to accept the Protiviti contract regarding audit prep*

*Motion made by Alderwoman Charron and seconded by Alderwoman Joseph*

**VOTE**

**4AYES**

**1ABSENT**

**0 NAYS**

**MOTION PASSED**

**2. Discussion, consideration, and possible action to award the Wastewater Treatment Plant Project to McDonald Municipal & Industrial for a contract price of \$829,369.**

*Mayor Morse made a motion to discuss  
Motion made by Alderman McDermott and seconded by Mayor Pro Tem Renick*

*CA Salas explained that the City received two bids for the project. The first, from McDonald Municipal Industrial, proposed a project duration of 245 days at a cost of \$829,369. The second bid, from Texas Municipal Industrial, proposed a duration of 365 days at a cost of \$1,275,584.*

*He noted that the McDonald Municipal Industrial bid is more aligned with the City's budget and preferred timeframe, whereas the longer timeline associated with the Texas Municipal Industrial bid would extend into the next fiscal year.*

*CA Salas also stated that he is pursuing reimbursement for the project through FEMA and TDEM, which is expected to take several months. At this time, no projected start date has been established, as a preliminary meeting must be held and the contract must be reviewed by the City's attorney prior to commencement.*

*Mayor Morse made a motion to accept the award for the Wastewater Treatment Plant Project to McDonald Municipal & Industrial for a contract price of \$829,369.  
Motion made by Alderman McDermott and seconded by Alderwoman Joseph*

**VOTE  
4AYES  
1ABSENT  
0 NAYS  
MOTION PASSED**

**3. Discussion, consideration, and possible action regarding FEMA funding for dune walkovers.**

*Mayor Morse made a motion to discuss  
Motion made by Alderwoman Joseph and seconded by Alderwoman Charron*

*CA Salas explained that FEMA has proposed reimbursement funding in the amount of \$108,000 for the completion of walkover assessments. However, he noted that the deadline for project completion is in September, and failure to meet this deadline would result in the forfeiture of those funds.*

*He further stated that, based on discussions with FEMA representatives, the funds may be eligible for use on alternative projects. CA Salas indicated that he is considering allocating these funds toward the generator project, which is nearing completion and is expected to meet the September deadline. He added that the walkover assessments could be revisited at a later time.*

*CA Salas also explained that the walkover assessments present additional challenges, as they will require engineering plans, permitting, and coordination. He explained to council how the funds would better be utilized for our new generator.*

*Mayor Morse made a motion to direct the City Administrator to divert the \$108,000 for the walkovers to the City Hall generator*

*Motion made by Alderwoman Charron and seconded by Mayor Pro Tem Renick*

**VOTE**  
**4AYES**  
**1ABSENT**  
**0 NAYS**  
**MOTION PASSED**

**MAYOR'S REPORT:** Just reminding everybody, Easter. And our Jamaican Me Clean Day are coming up. We want our city looking great for Easter when we have all our neighbors and family.

### **EXECUTIVE SESSION**

The City Council may convene a public meeting and then recess into a closed executive session, to discuss any of the items listed on this agenda, if necessary, and if authorized under chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) consulting with the Council's attorney to seek or receive legal advice concerning pending or contemplated litigation, a settlement offer, or any other matter in which the ethical duty of the attorney to the Council clearly conflicts with the general requirement that all meetings be open, §551.071; (2) discussing the purchase, exchange, lease, or value of real property, §551.072; (3) discussing a prospective gift or donation, §551.073; (4) discussing certain personnel matters, §551.074; and (5) discussing security personnel or devices, §551.076.

- 1. Personnel** – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or a charge against an officer or employee.

*Mayor Morse made a motion to recess into executive session  
Motion made by Mayor Pro Tem Renick and seconded by Alderman McDermott  
Meeting recessed at 7:51pm*

**VOTE**  
**4AYES**  
**1ABSENT**  
**0 NAYS**  
**MOTION PASSED**

### **ADJOURNMENT:**

*Mayor Morse made a motion to reconvene from executive session  
Motion made by Mayor Pro Tem Renick to adjourn and seconded by Alderwoman Charron  
The meeting adjourned at 9:20pm*

**VOTE**  
**4AYES**  
**1ABSENT**  
**0 NAYS**  
**MOTION PASSED**