



# AGENDA LAKE FOREST CITY COUNCIL

**Regular Meeting of the City Council  
Tuesday, July 7, 2026**

**Closed Session 6:00 p.m.  
Public Session 6:30 p.m.**

**City Council Chambers, 100 Civic Center Drive, Lake Forest, California**

**NOTICE:** Pursuant to Lake Forest Municipal Code Section 2.04.010, Regular Meetings of the City Council are held the First and Third Tuesday of each month at the hour of 5:30 p.m. for Closed Session matters, if required. The Public Session of the meeting shall commence at 6:30 p.m. or as soon thereafter as possible. Special Meeting times may be held at a different time and date as listed on the Agenda.

**AGENDA DOCUMENT REVIEW:**

[https://www.lakeforestca.gov/city\\_government/agendas\\_and\\_minutes/index.php](https://www.lakeforestca.gov/city_government/agendas_and_minutes/index.php) and at the City Clerk's Office, 100 Civic Center Drive, Lake Forest, California, on the Friday before the meeting on Tuesday.

**AGENDA DESCRIPTION:** The Agenda descriptions are intended to give notice to members of the public of a general summary of items of business to be transacted or discussed. The listed Recommended Action represents staff's recommendation. The City Council may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the recommended action.

**AGENDA ON SOCIAL MEDIA:** This meeting will be streamed through Facebook Live. Comments will not be taken via Facebook Live. The City provides the Facebook Live stream as an additional service to the public. However, the City cannot guarantee that its network and/or the site will be uninterrupted. The City is not responsible for any interrupted service.

**SPECIAL NOTICE REGARDING PUBLIC ACCESS TO THE MEETING AND PUBLIC COMMENT:**

**PUBLIC PARTICIPATION:** In addition to attending in person, members of the public may access the meeting live on our website at [https://www.lakeforestca.gov/city\\_government/agendas\\_and\\_minutes/index.php](https://www.lakeforestca.gov/city_government/agendas_and_minutes/index.php).

**PUBLIC COMMENT PRIOR TO THE MEETING:** Members of the public may submit email comments to [council@lakeforestca.gov](mailto:council@lakeforestca.gov). Email comments will be uploaded to the agenda packet and made part of the official public record of the meeting and will not be read at the meeting. To ensure staff reviews all comments prior to the City Council meeting, please submit email comments no later than 5:00 p.m. the day of the meeting.

**PUBLIC COMMENT:** Members of the public may provide comments in-person at the meeting and remotely during the meeting. Those wishing to provide comments in-person at the meeting will be asked to submit a request to speak to the City Clerk. To ensure prompt distribution to the City Council, members of the public wishing to provide written materials to the City Council should do so prior to the start of the meeting or as close thereto as possible, as time will not be taken during the public comment period to distribute written materials to the City Council. Those wishing to provide remote public comment during the meeting may do so by visiting [publiccomment.lakeforestca.gov](http://publiccomment.lakeforestca.gov) or call (949) 776-5172 and enter meeting code 4516.

**TRANSLATION SERVICE:** Interpreters are available by request to members of the public that prefer to make their public comments in Spanish or Chinese. Requests for a translator need to be received by 8:00 a.m. the

Monday before the scheduled City Council meeting. Such requests must be received via email at [translationrequest@lakeforestca.gov](mailto:translationrequest@lakeforestca.gov)

Los intérpretes están disponibles previa solicitud para el público que prefiera hacer sus comentarios públicos en español o chino. Las solicitudes de traductor deben recibirse antes de las 8:00 a. m. del lunes anterior a la reunión programada del Concejo Municipal. Dichas solicitudes deben recibirse por correo electrónico a [translationrequest@lakeforestca.gov](mailto:translationrequest@lakeforestca.gov)

如果大眾願意用西班牙語或中文發表公開評論，我們可應要求提供口譯服務。需要在預定市議會會議之前的周一上午 8:00 之前收到翻譯請求。此類請求必須透過電子郵件收到：[translationrequest@lakeforestca.gov](mailto:translationrequest@lakeforestca.gov)

Rúguǒ dàzhòng yuànyì yòng xībānyá yǔ huò zhōngwén fābiǎo gōngkāi pínglùn, wǒmen kě yīng yā oqiú tígōng kǒuyì fúwù. Xūyào zài yùdìng shì yìhuì huìyì zhīqián de zhōuyī shàngwǔ 8:00 Zh iqián shōu dào fānyì qǐngqiú. Cǐ lèi qǐngqiú bìxū tòuguò diànzǐ yóujiàn shōu dào: translat ionrequest@lakeforestca.gov

## CALL TO ORDER:

6:00 p.m.

Council Members:

Mark Tettermer

Scott Voigts

Benjamin Yu

Mayor Pro Tem:

Doug Cirbo

Mayor:

Robert Pequeño

City Manager:

Debra Rose

City Attorney:

Matthew E. Richardson

City Clerk:

Thy Merritt

## CLOSED SESSION PUBLIC COMMENT:

CLOSED SESSION: At this time, the City Council may recess to Closed Session for conference with Legal Counsel to discuss the items listed below pursuant to Government Code requirements. Any items not concluded by 6:30 p.m. may be continued to the end of the Public Session. At this time, members of the public may address the City Council regarding any items listed on the Closed Session agenda. No action may be taken on items not listed on the agenda unless authorized by law. Comments shall be limited to three minutes per item. Any person wishing to address the City Council on a Closed Session matter in person is requested to complete a "Request to Speak" form available at agenda public review table near the entrance. The completed form is to be submitted to the City Clerk prior to an individual being heard by the City Council. Whenever possible, lengthy testimony should be presented to the City Council in writing (8 copies) and only pertinent points presented orally. Any person wishing to address the City Council on a Closed Session matter remotely is requested to visit [publiccomment.lakeforestca.gov](http://publiccomment.lakeforestca.gov) or call (949) 776-5172 and enter meeting code 4516.

## CLOSED SESSION (Item Nos. 1 – 2)

CLOSED SESSION: At this time, the City Council may recess to Closed Session for conference with Legal Counsel to discuss the items listed below pursuant to Government Code requirements. Any items not concluded by 6:30 p.m. may be continued to the end of the Public Session.

1. CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(1)  
NUMBER OF CASES:1

CASE NAME: BRIAN MCMILLAN V. CITY OF LAKE FOREST, ET AL.  
USDC CENTRAL DISTRICT CASE NO.: 8:25-CV-00245-SRM (JDEX)

RECOMMENDED ACTION: Conduct closed session.

2. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION  
SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO  
GOVERNMENT CODE SECTION 54956.9(D)(1)  
NUMBER OF POTENTIAL CASES:1

RECOMMENDED ACTION: Conduct closed session.

**RECESS:** City Council will recess to Closed Session for the purpose of conducting regular City business.

**RECONVENE:** City Council will reconvene to continue regular City business.

**PUBLIC SESSION: 6:30 p.m.**

PUBLIC SESSION: At this time, the City Council will convene to consider public matters. Those wishing to address the City Council in person may submit a completed "Request to Speak" form to the City Clerk prior to City Council action. Those wishing to address the City Council remotely may visit [publiccomment.lakeforestca.gov](http://publiccomment.lakeforestca.gov) or dial (949) 776-5172 and enter meeting code 4516.

**INVOCATION:** The Invocation will be provided by a representative of the Church of Jesus Christ of Latter-day Saints.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance to the Flag of our Country to be led by Brownie Troop #2519.

**CLOSED SESSION REPORT:** City Attorney will report on Closed Session.

**PRESENTATIONS (Item Nos. 3 – 4)**

3. PROCLAMATION COMMEMORATING THE 250TH ANNIVERSARY OF THE SIGNING OF THE DECLARATION OF INDEPENDENCE

RECOMMENDED ACTION: Approve the Proclamation commemorating the 250th Anniversary of the signing of the Declaration of Independence.

4. RECOGNITION OF VOLUNTEERS IN PARKS PROGRAM PARTICIPANTS

RECOMMENDED ACTION: Recognize the volunteers who performed quarterly park inspections for the Volunteer in Parks ("VIP") Program for Fiscal Year 2025-2026.

**PUBLIC COMMENTS**

Members of the public can submit an e-comment to [council@lakeforestca.gov](mailto:council@lakeforestca.gov). E-comments will **not** be read at the meeting. Members of the public may also provide comments in-person at the meeting. Those wishing to provide comments in-person at the meeting will be asked to submit a request to speak to the City Clerk. Those wishing to provide comment remotely may visit [publiccomment.lakeforestca.gov](http://publiccomment.lakeforestca.gov) or dial (949) 776-5172 and enter meeting code 4516.

**CONSENT CALENDAR (Item Nos. 5 – 8)**

All matters listed under the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless Members of the City Council, the public, or staff request specific items be removed from the Consent Calendar for separate action.

5. MOTION TO WAIVE READING OF RESOLUTIONS AND ORDINANCES

RECOMMENDED ACTION: Said Ordinances and Resolutions which appear on the public agenda shall be determined to have been read by title and further reading waived.

6. MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL HELD ON JUNE 16, 2026

RECOMMENDED ACTION: Approve as submitted.

7. CONDUIT OCCUPANCY AGREEMENT WITH CITYSIDE NETWORKS, LLC FOR FIBER OPTIC INFRASTRUCTURE IMPROVEMENTS

RECOMMENDED ACTION: Approve Conduit Occupancy Agreement with Cityside Networks, LLC

8. THIRD AMENDMENT TO THE AGREEMENT WITH SOFTCHOICE, INC. FOR MICROSOFT OFFICE 365 SOFTWARE LICENSES

RECOMMENDED ACTION: 1. Approve the Third Amendment to the Agreement with Softchoice, Inc., for Microsoft Office software licenses. 2. Authorize the Mayor to sign, and the City Clerk to attest, the third amendment with Softchoice, Inc., substantially in the form attached.

**PUBLIC HEARING(S) (Item Nos. 9 – 10)**

Public Hearings are scheduled for a time certain of 6:30 p.m. or as soon thereafter as possible. City Council, when considering the matter scheduled for hearing, will take the following actions: 1. Open the Public Hearing. 2. Receive staff report. 3. Accept public testimony. 4. City Council comments and questions. 5. Close the Public Hearing and take appropriate action.

9. APPEAL OF THE PLANNING COMMISSION'S APPROVAL OF SITE DEVELOPMENT PERMIT 06-21-5437 AND CERTIFICATION OF ENVIRONMENTAL IMPACT REPORT (SCH #2024030755) FOR DEMOLITION OF AN EXISTING BUILDING AND CONSTRUCTION OF A NEW 165,803 SQUARE FOOT INDUSTRIAL BUILDING LOCATED AT 26200 ENTERPRISE WAY

RECOMMENDED ACTION: 1. Adopt a Resolution entitled: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST ADOPTING ENVIRONMENTAL FINDINGS PURSUANT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT, ADOPTING A STATEMENT OF OVERRIDING CONSIDERATIONS, CERTIFYING THE IPT ENTERPRISE BUSINESS CENTER LLC PROJECT FINAL ENVIRONMENTAL IMPACT REPORT (SCH #2024030755), ADOPTING THE MITIGATION MONITORING AND REPORTING PROGRAM, APPROVING SITE DEVELOPMENT PERMIT 06-21-5437, AND APPROVING THE PROJECT; 2. Adopt a Resolution entitled: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST, APPROVING SITE DEVELOPMENT PERMIT 06-21-5437 FOR THE DEMOLITION OF AN EXISTING BUILDING AND THE CONSTRUCTION OF A NEW INDUSTRIAL BUILDING LOCATED AT 26200 ENTERPRISE WAY.

10. LAKE FOREST MUNICIPAL CODE AMENDMENTS RELATED TO GROUP HOMES, RESIDENTIAL CARE FACILITIES, AND BOARDING HOUSES

RECOMMENDED ACTION: Conduct first reading of an Ordinance Entitled: "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST, CALIFORNIA, AMENDING VARIOUS SECTIONS OF THE LAKE FOREST MUNICIPAL CODE ALLOWING GROUP HOMES FOR THE BENEFIT OF THE DISABLED; AND FINDING THE ACTION TO BE EXEMPT FROM CEQA UNDER STATE CEQA GUIDELINES §15060(c)(2), 15060(c)(3), AND 15061(b)(3)."

**DISCUSSION/ACTION ITEMS (Item Nos. 11 – 13)**

The following matters are for City Council consideration/discussion/action. Members of the public may have the opportunity to address these items if they wish to do so. Please complete the Request to Speak form and give to the City Clerk, visit [publiccomment.lakeforestca.gov](http://publiccomment.lakeforestca.gov), or dial (949) 776-5172 and enter meeting code 4516..

11. AWARD OF CONTRACT FOR PROFESSIONAL DESIGN SERVICES FOR CAVANAUGH PARK IMPROVEMENTS (25P08)

RECOMMENDED ACTION: 1. Award a Professional Consultant Services Agreement to Glenn A. Rick Engineering & Development Company for Design Services of Neighborhood Park Renovations - Cavanaugh Park Improvements (25P08) in the amount of \$589,107. 2. Authorize the Mayor to sign, and the City Clerk to attest, the award of contract to Glenn A. Rick Engineering & Development Company.

12. DISCUSSION REGARDING CITY COUNCIL TERM LIMITS

RECOMMENDED ACTION: 1. Discuss revising the City of Lake Forest's ("City") Term Limit Ordinance and potentially: 2. Adopt a Resolution entitled: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST, CALIFORNIA, CALLING AND GIVING NOTICE OF HOLDING A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2026, CALLING FOR THE PLACEMENT OF A MEASURE AS REQUIRED BY PROVISION OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES AND REQUESTING THE BOARD OF SUPERVISORS CONSOLIDATE THE GENERAL ELECTION WITH

THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE SAME DATE PURSUANT TO SECTION 10403 OF THE ELECTIONS CODE. 3. Adopt a Resolution entitled: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST, CALIFORNIA, PROPOSING AND SUBMITTING TO THE VOTERS AT THE GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2026, A BALLOT MEASURE PROPOSING TO ADOPT AN ORDINANCE TO REVISE CITY COUNCIL TERM LIMITS TO TWO TERMS, SUBJECT TO A FOUR-YEAR BREAK IN SERVICE ; DIRECTING THE CITY ATTORNEY TO PREPARE AN IMPARTIAL ANALYSIS; AND AUTHORIZING AND SETTING DEADLINES FOR THE FILING OF ARGUMENTS FOR OR AGAINST THE BALLOT MEASURE.

13. CITY COUNCIL AND CITY COMMISSIONER COMPENSATION

RECOMMENDED ACTION: 1. Provide direction regarding a possible increase to City Council compensation, or introduce for first reading an Ordinance entitled: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST, CALIFORNIA, INCREASING COMPENSATION FOR MEMBERS OF THE CITY COUNCIL AND FINDING THE ACTION TO BE EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT; AND 2. Provide direction regarding a possible increase to Commissioner compensation, or adopt a Resolution entitled: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST, CALIFORNIA REGARDING COMPENSATION RECEIVED BY LAKE FOREST COMMUNITY SERVICE COMMISSIONERS, PLANNING COMMISSIONERS, AND TRAFFIC AND PARKING COMMISSIONERS AND FINDING THE ACTION EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT.

## **CITY MANAGER'S REPORT**

At this time, the City Manager may comment on agenda and non-agenda items; and report on items of interest to the City Council and community.

## **CITY COUNCIL COMMENTS**

At this time, City Council Members may comment on agenda or non-agenda matters. No discussion may take place on any item not appearing on the posted agenda. Council Members may ask a question for clarification, respond to statements made or questions posed by the public, make a brief announcement, or make a brief report on his or her own activities. In addition, the City Council may refer to staff or other resources for factual information, request staff to report back at a subsequent meeting or direct staff to place a matter of business on a future agenda. No action may be taken on non-agenda matters unless authorized by law (Government Code Section 54954.2).

Council Member Tetteimer:

Council Member Voigts:

Council Member Yu:

Mayor Pro Tem Cirbo:

Mayor Pequeño:

## ADJOURNMENT



In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this Meeting, including auxiliary aids or services, you should contact the Office of the City Clerk at (949) 461-3400. Notification 48 hours prior to the Meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City Council agenda and agenda back-up materials can be obtained from the Office of the City Clerk on the Friday prior to the City Council meeting. Copies of all Agendas, Staff Reports and Supporting Materials can also be found on the City's website – [https://www.lakeforestca.gov/city\\_government/agendas\\_and\\_minutes/index.php](https://www.lakeforestca.gov/city_government/agendas_and_minutes/index.php). Agenda and agenda packets, if requested, will be made available in an appropriate alternative format to persons with a disability as required by the Americans With Disabilities Act. Copies of the agenda are provided at no cost and agenda back-up materials are available at the per page copy cost.

The City of Lake Forest mailing address is City Council Chambers, 100 Civic Center Drive, Lake Forest, California.  
Phone: (949) 461-3400. FAX (949) 461-3511

CERTIFICATION: I, Thy Merritt, City Clerk of the City of Lake Forest, California, hereby certify that the foregoing agenda was posted for public review at City Hall on July 2, 2026.

Thy Merritt  
City Clerk