



AGENDA LAKE FOREST COMMUNITY SERVICES COMMISSION

Regular Meeting of the Community Services Commission

Wednesday, April 8, 2026

6:30 PM

City Council Chambers, 100 Civic Center Drive, Lake Forest, California

NOTICE: Pursuant to Lake Forest Municipal Code Section 2.04.010, Regular Meetings of the Community Services Commission are held the Wednesday after the first City Council meeting of each month at the hour of 6:30 p.m.

AGENDA ON THE INTERNET: The Agenda is available through the Internet at <https://lakeforestca.gov/agendas>. You can access the document on the Friday before the meeting on Wednesday.

AGENDA DESCRIPTION: The Agenda descriptions are intended to give notice to members of the public of a general summary of items of business to be transacted or discussed. The listed Recommended Action represents staff's recommendation. The Community Services Commission may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the recommended action.

PUBLIC COMMENT PRIOR TO THE MEETING: Members of the public may submit email comments to csccommission@lakeforestca.gov. Email comments will be uploaded to the agenda packet and made part of the official public record of the meeting and will not be read at the meeting. To ensure staff reviews all comments prior to the Community Services Commission meeting, please submit email comments no later than 5:00 p.m. the day of the meeting.

PUBLIC COMMENT AT THE MEETING: Members of the public that would like to provide in-person comments will be asked to fill out a speaker card and provide it to the Commission Secretary. Speaker cards will be available at the agenda public review table, near the entrance.

CALL TO ORDER:

6:30 PM

Commissioners:

Timothy Bruton

Loretta Herrin

Zia Jones

Vice Chair:

Justo Fuentes

Chair:

Margie Lancaster

Deputy City Manager:

Sean McGovern

Recreation Manager:

Vicky Blethen

Recreation Manager:

Laura Hunter

Commission Secretary:

Yvette Zavaleta

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance to the Flag of our Country to be led by Commissioner Herrin.

PRESENTATIONS: (Item Nos. 1 – 2)

1. LAKE FOREST SPORTS PARK PROGRAMS AND EVENTS

RECOMMENDED ACTION: Receive and file the presentation from the Lake Forest Sports Park staff.

2. CITY OF LAKE FOREST PERFORMING ARTS CENTER UPDATE

RECOMMENDED ACTION: Receive and file.

PUBLIC COMMENTS:

At this time, members of the public may address the Commission regarding any items within the subject matter jurisdiction of the Commission. No action may be taken on items not listed on the agenda unless authorized by law. Comments shall be limited to three minutes per person.

Any person wishing to address the Commission on any matter, whether or not it appears on this agenda, is requested to complete a "Request to Speak" form available at the door. The completed form is to be submitted to the Commission Secretary prior to an individual being heard by the Commission.

Whenever possible, lengthy testimony should be presented to the Commission in writing (8 copies) and only pertinent points presented orally. Additionally, a "Request to Register Written Comments" form is available at the Agenda Public Review Counter.

CONSENT CALENDAR (Item Nos. 3 – 5)

All matters listed under the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless members of the Community Services Commission, the public, or staff request specific items be removed from the Consent Calendar for separate action.

3. APPROVAL OF THE MINUTES OF THE COMMUNITY SERVICES COMMISSION MEETING OF MARCH 4, 2026

RECOMMENDED ACTION: Approve as submitted.

4. RECREATION ASK LAKE FOREST TICKETS

RECOMMENDED ACTION: Receive and file.

5. 2026 MARCH PROGRAM PARTICIPATION REPORT

RECOMMENDED ACTION: Receive and file.

DISCUSSION ITEMS (Item Nos. 6 – 7)

The following matters are for Commission consideration, discussion or action. Members of the public may have the opportunity to address these items if they wish to do so. Please complete the Request to Speak form and give to the Commission Secretary.

6. SECURITY GUARD SERVICES UPDATE

RECOMMENDED ACTION: Receive and file a report on security guard services in City parks and Lake Forest Sports Park.

7. ETNIES SKATEPARK OF LAKE FOREST COMMUNITY OUTREACH FEEDBACK & DRAFT CONCEPTUAL DESIGN

RECOMMENDED ACTION:

1. Receive and file a report describing the draft conceptual design based on the feedback received from the Community Outreach meetings.
2. Provide feedback to staff and Action Sports Design related to the draft conceptual design.

DEPUTY CITY MANAGER'S REPORT:

At this time the Deputy City Manager may comment on agenda and non-agenda items; and report on items of interest to the Commission and community.

COMMISSIONER COMMENTS:

Commissioner Bruton:

Commissioner Herrin:

Commissioner Jones:

Vice Chair Fuentes:

Chair Lancaster:

ADJOURNMENT:



In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this Meeting, including auxiliary aids or services, you should contact the Commission Secretary at (949) 461-3400. Notification 48 hours prior to the Meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The Community Services Commission agenda and agenda back-up materials can be obtained from the Commission Secretary on the Friday prior to the Commission meeting. Copies of all Agendas, Staff Reports and Supporting Materials can also be found on the City's website –

<https://www.lakeforestca.gov/agendas>. Agenda and agenda packets, if requested, will be made available in an appropriate alternative format to persons with a disability as required by the Americans With Disabilities Act. Copies of the agenda are provided at no cost and agenda back-up materials are available at the per page copy cost. If you wish to be added to the mailing list to receive a copy of the agenda, request must be provided to the Commission Secretary in writing.

The City of Lake Forest mailing address is City Council Chambers, 100 Civic Center Drive, Lake Forest, California.
Phone: (949) 461-3400. FAX (949) 461-3511

CERTIFICATION: I, Yvette Zavaleta, Commission Secretary of the City of Lake Forest, California, hereby certify that the foregoing agenda was posted for public review at City Hall on April 2, 2026.

Yvette Zavaleta
Commission Secretary