



# AGENDA LAKE FOREST COMMUNITY SERVICES COMMISSION

## Regular Meeting of the Community Services Commission

Wednesday, June 3, 2026

6:30 PM

City Council Chambers, 100 Civic Center Drive, Lake Forest, California

**NOTICE:** Pursuant to Lake Forest Municipal Code Section 2.04.010, Regular Meetings of the Community Services Commission are held the Wednesday after the first City Council meeting of each month at the hour of 6:30 p.m.

**AGENDA ON THE INTERNET:** The Agenda is available through the Internet at <https://lakeforestca.gov/agendas>. You can access the document on the Friday before the meeting on Wednesday.

**AGENDA DESCRIPTION:** The Agenda descriptions are intended to give notice to members of the public of a general summary of items of business to be transacted or discussed. The listed Recommended Action represents staff's recommendation. The Community Services Commission may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the recommended action.

**PUBLIC COMMENT PRIOR TO THE MEETING:** Members of the public may submit email comments to [csccommission@lakeforestca.gov](mailto:csccommission@lakeforestca.gov). Email comments will be uploaded to the agenda packet and made part of the official public record of the meeting and will not be read at the meeting. To ensure staff reviews all comments prior to the Community Services Commission meeting, please submit email comments no later than 5:00 p.m. the day of the meeting.

**PUBLIC COMMENT AT THE MEETING:** Members of the public that would like to provide in-person comments will be asked to fill out a speaker card and provide it to the Commission Secretary. Speaker cards will be available at the agenda public review table, near the entrance.

### CALL TO ORDER:

6:30 PM

Commissioners:

Timothy Bruton

Loretta Herrin

Zia Jones

Vice Chair:

Justo Fuentes

Chair:

Margie Lancaster

Deputy City Manager:

Sean McGovern

Recreation Manager:

Vicky Blethen

Recreation Manager:

Laura Hunter

Commission Secretary:

Yvette Zavaleta

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance to the Flag of our Country to be led by Chair Lancaster.

**PRESENTATIONS: (Item No. 1)**

1. CAPITAL IMPROVEMENT PLAN UPDATE

RECOMMENDED ACTION:  
Receive and file.

**PUBLIC COMMENTS:**

At this time, members of the public may address the Commission regarding any items within the subject matter jurisdiction of the Commission. No action may be taken on items not listed on the agenda unless authorized by law. Comments shall be limited to three minutes per person.

Any person wishing to address the Commission on any matter, whether or not it appears on this agenda, is requested to complete a "Request to Speak" form available at the door. The completed form is to be submitted to the Commission Secretary prior to an individual being heard by the Commission.

Whenever possible, lengthy testimony should be presented to the Commission in writing (8 copies) and only pertinent points presented orally.

**CONSENT CALENDAR (Item Nos. 2 – 5)**

All matters listed under the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless members of the Community Services Commission, the public, or staff request specific items be removed from the Consent Calendar for separate action.

2. APPROVAL OF THE MINUTES OF THE COMMUNITY SERVICES COMMISSION MEETING OF MAY 6, 2026

RECOMMENDED ACTION: Approve as submitted.

3. RECREATION ASK LAKE FOREST TICKETS

RECOMMENDED ACTION:  
Receive and file.

4. 2026 MAY PROGRAM PARTICIPATION REPORT

**RECOMMENDED ACTION:**

Receive and file.

5. SECURITY GUARD SERVICES UPDATE

**RECOMMENDED ACTION:**

Receive and file a report from staff providing an update on security guard service patrols in City parks and the Lake Forest Sports Park.

**DISCUSSION ITEMS (Item No. 6)**

The following matters are for Commission consideration, discussion or action. Members of the public may have the opportunity to address these items if they wish to do so. Please complete the Request to Speak form and give to the Commission Secretary.

6. CITY OF LAKE FOREST AMERICA 250 CELEBRATION UPDATE

**RECOMMENDED ACTION:**

Receive and file.

**DEPUTY CITY MANAGER'S REPORT:**

At this time the Deputy City Manager may comment on agenda and non-agenda items; and report on items of interest to the Commission and community.

**COMMISSIONER COMMENTS:**

At this time Commissioners may comment on agenda or non-agenda matters. No discussion may take place on any item not appearing on the posted agenda. Commissioners may ask a question for clarification, respond to statements made or questions posed by the public, make a brief announcement, or make a brief report on his or her own activities.

Commissioner Bruton:

Commissioner Herrin:

Commissioner Jones:

Vice Chair Fuentes:

Chair Lancaster:

## ADJOURNMENT:



In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this Meeting, including auxiliary aids or services, you should contact the Commission Secretary at (949) 461-3400. Notification 48 hours prior to the Meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The Community Services Commission agenda and agenda back-up materials can be obtained from the Commission Secretary on the Friday prior to the Commission meeting. Copies of all Agendas, Staff Reports and Supporting Materials can also be found on the City's website –

<https://www.lakeforestca.gov/agendas>. Agenda and agenda packets, if requested, will be made available in an appropriate alternative format to persons with a disability as required by the Americans With Disabilities Act. Copies of the agenda are provided at no cost and agenda back-up materials are available at the per page copy cost. If you wish to be added to the mailing list to receive a copy of the agenda, request must be provided to the Commission Secretary in writing.

The City of Lake Forest mailing address is City Council Chambers, 100 Civic Center Drive, Lake Forest, California.  
Phone: (949) 461-3400. FAX (949) 461-3511

CERTIFICATION: I, Yvette Zavaleta, Commission Secretary of the City of Lake Forest, California, hereby certify that the foregoing agenda was posted for public review at City Hall on May 28, 2026.

Yvette Zavaleta  
Commission Secretary