



AGENDA LAKE FOREST HOUSING AUTHORITY

Special Meeting of the Lake Forest Housing Authority

Tuesday, June 16, 2026

6:30p.m.

City Council Chamber, 100 Civic Center Drive, Lake Forest, California

NOTICE: Pursuant to Lake Forest Municipal Code Section 8.12.010, the City Council shall serve as the Housing Authority of the City of Lake Forest and shall administer and enforce the provisions of the Code. The Public Session of the Housing Authority meeting shall commence at 6:30 p.m. or as soon thereafter as possible. Special Meeting times may be held at a different time and date as listed on the Agenda.

AGENDA DOCUMENT REVIEW: The Agenda and staff reports are available on the Internet at <https://www.lakeforestca.gov/en/government/meeting-agendas-and-minutes/meeting-agendas> and at the City Clerk's Office, 100 Civic Center Drive, Lake Forest, California, on the Friday before the meeting on Tuesday.

AGENDA DESCRIPTION: The Agenda descriptions are intended to give notice to members of the public of a general summary of items of business to be transacted or discussed. The listed Recommended Action represents staff's recommendation. The Housing Authority may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the recommended action.

AGENDA ON SOCIAL MEDIA: This meeting will be streamed through Facebook Live. Comments will not be taken via Facebook Live. The City provides the Facebook Live stream as an additional service to the public. However, the City cannot guarantee that its network and/or the site will be uninterrupted. The City is not responsible for any interrupted service.

SPECIAL NOTICE REGARDING PUBLIC ACCESS TO THE MEETING AND PUBLIC COMMENT:

PUBLIC PARTICIPATION: In addition to attending in person, members of the public may access the meeting live on our website at <https://www.lakeforestca.gov/en/government/meeting-agendas-and-minutes/meeting-agendas>.

PUBLIC COMMENT PRIOR TO THE MEETING: Members of the public may submit email comments to council@lakeforestca.gov. Email comments will be uploaded to the agenda packet and made part of the official public record of the meeting and will not be read at the meeting. To ensure staff reviews all comments prior to the Housing Authority meeting, please submit email comments no later than 5:00 p.m. the day of the meeting.

PUBLIC COMMENT: Members of the public may provide comments in-person at the meeting. Public comments will no longer be accepted remotely. Those wishing to provide comments in-person at the meeting will be asked to submit a request to speak to the Authority Secretary. To ensure prompt distribution to the Housing Authority, members of the public wishing to provide written materials to the Housing Authority should do so prior to the start of the meeting or as close thereto as possible, as time will not be taken during the public comment period to distribute written materials to the Housing Authority.

TRANSLATION SERVICE: Interpreters are available by request to members of the public that prefer to make their public comments in Spanish or Chinese. Requests for a translator need to be received by 8:00 a.m. the Monday before the scheduled City Council meeting. Such requests must be received via email at translationrequest@lakeforestca.gov

Los intérpretes están disponibles previa solicitud para el público que prefiera hacer sus comentarios públicos en español o chino. Las solicitudes de traductor deben recibirse antes de las 8:00 a. m. del lunes anterior a la reunión programada del Concejo Municipal. Dichas solicitudes deben recibirse por correo electrónico a translationrequest@lakeforestca.gov

如果大家願意用西班牙語或中文發表公開評論，我們可應要求提供口譯服務。需要在預定市議會會議之前的周一上午 8:00 之前收到翻譯請求。此類請求必須透過電子郵件收到：translationrequest@lakeforestca.gov

Rúguò dàzhòng yuànyì yòng xībānyá yǔ huò zhōngwén fābiǎo gōngkāi pínglùn, wǒmen kě yīng yàojiú tígōng kǒuyì fúwù. Xūyào zài yùdìng shì yìhuì huìyì zhīqián de zhōuyī shàngwǔ 8:00 Zhīqián shòu dào fānyì qǐn qiú. Cǐ lèi qǐngqiú bīxū tōuguò diànzǐ yóujiàn shòu dào: translationrequest@lakeforestca.gov

CALL TO ORDER:

6:30 PM

Board Members:	Mark Tettermer Scott Voigts Benjamin Yu
Vice Chair:	Doug Cirbo
Chair:	Robert Pequeño
Executive Director:	Debra Rose
Legal Counsel:	Matthew E. Richardson
Authority Secretary:	Thy Merritt

PUBLIC SESSION:

PUBLIC SESSION: At this time, the Lake Forest Housing Authority will convene to consider public matters. Those wishing to address the Lake Forest Housing Authority must submit a completed "Request to Speak" form to the Authority Secretary prior to Agency action.

PUBLIC COMMENTS: Only on matters listed on the agenda.

No action may be taken on items not listed on the agenda unless authorized by law. Comments shall be limited to three minutes per person and an overall time limit of thirty minutes for the Public Comments portion of the agenda.

Any person wishing to address the Lake Forest Housing Authority on any matter, whether or not it appears on this agenda, is requested to complete a "Request to Speak" form available at the door. The completed form is to be submitted to the Authority Secretary prior to an individual being heard by the Lake Forest Housing Authority.

Whenever possible, lengthy testimony should be presented to the Lake Forest Housing Authority in writing (8 copies) and only pertinent points presented orally. Additionally, a "Request to Register Written Comments" form is available at the Agenda Public Review Counter.

CONSENT CALENDAR: (Item Nos. 1 – 2)

All matters listed under the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless Members of the Lake Forest Housing Authority, the public, or staff request specific items be removed from the Consent Calendar for separate action.

1. MINUTES OF THE SPECIAL MEETING OF THE HOUSING AUTHORITY HELD ON MARCH 3, 2026

RECOMMENDED ACTION: Approve as submitted.

2. AWARD OF CONTRACT FOR HOUSING REHABILITATION LOAN AND PAINT GRANT PROGRAM CONSULTING SERVICES

RECOMMENDED ACTION: 1. Award a Professional Consultant Services Agreement for Housing Rehabilitation Loan and Paint Grant Program Consulting Services in the amount of \$110,000 to GRC Associates, Inc. 2. Authorize the Chair to sign, and the Authority Secretary to attest, the award of contract to GRC Associates, Inc. substantially in the form attached.

EXECUTIVE DIRECTOR'S REPORT:

At this time, the Executive Director may comment on agenda and non-agenda items; and report on items of interest to the City Council and community.

BOARD MEMBER COMMENTS:

At this time, Lake Forest Housing Authority Members may comment on agenda or non-agenda matters. No discussion may take place on any item not appearing on the posted agenda. Authority Members may ask a question for clarification, respond to statements made or questions posed by the public, make a brief announcement, or make a brief report on his or her own activities. In addition, the Authority Members may refer to staff or other resources for factual information, request staff to report back at a subsequent meeting or direct staff to place a matter of business on a future agenda. No action may be taken on non-agenda matters unless authorized by law (Government Code Section 54954.2).

ADJOURNMENT:



In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this Meeting, including auxiliary aids or services, you should contact the Office of the City Clerk at (949) 461-3400. Notification 48 hours prior to the Meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The Housing Authority agenda and agenda back-up materials can be obtained from the Office of the City Clerk on the Friday prior to the Housing Authority meeting. Copies of all Agendas, Staff Reports and Supporting Materials can also be found on the City's website – <https://www.lakeforestca.gov/129/Agendas>. Agenda and agenda packets, if requested, will be made available in an appropriate alternative format to persons with a disability as required by the Americans With Disabilities Act. Copies of the agenda are provided at no cost and agenda back-up materials are available at the per page copy cost.

The City of Lake Forest mailing address is City Council Chamber, 100 Civic Center Drive, Lake Forest, California.
Phone: (949) 461-3400. FAX (949) 461-3511

CERTIFICATION: I, Thy Merritt, Authority Secretary of the City of Lake Forest Housing Authority, California, hereby certify that the foregoing agenda was posted for public review at City Hall on June 11, 2026.

Thy Merritt
Authority Secretary