

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY  
OF THE CITY OF LAMPASAS, TEXAS  
CALVERT MUNICIPAL BUILDING  
CITY COUNCIL CHAMBERS  
302 E THIRD STREET  
Monday, June 22, 2026  
5:30 p.m. Workshop/Regular Session**

*(regular session will begin immediately following workshop)*

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, June 22, 2026 in the Calvert Municipal Building located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

**SPECIAL WORKSHOP SESSION  
5:30 p.m.**

1. Call to order Special Workshop Session
2. Discussion regarding Lampasas County Appraisal District FY 2026/2027 Proposed Budget. (Pages 5-13)
3. Adjourn Special Workshop Session

**WORKSHOP SESSION**

1. Call to Order Workshop Session
2. Discussion regarding any item on the Regular Session for June 22, 2026.
3. Discussion regarding any item **not included** on the Regular Session for June 22, 2026, for consideration on a future agenda. No action can be taken by City Council.
4. Adjourn Workshop Session

**REGULAR SESSION**

**ANNOUNCEMENTS**

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Acknowledgments
  - July 17, 2026 – Parks and Recreation Professionals Day Proclamation (Page 15)
  - Lewann Turner – Municipal Court – 10 Years

- Anthony Resa – W/WW – 5 Years

1.0	PUBLIC HEARINGS/CITIZEN COMMENTS <b>3-Minute Time Limit</b>	PAGES
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter <b>not included</b> on the Agenda may do so at this time, for possible posting and discussion by council on a future agenda. The City Council may not deliberate on items presented under this Agenda Item.	N/A
1.2	Citizen comments- Any citizen who desires to address the City Council on a matter <b>that is included</b> on the Agenda may do so at this time.	N/A

2.0	CONSENT AGENDA	PAGES
2.1	Discussion and possible action regarding approval of minutes of the Regular Meeting held on June 8, 2026.	17-23
2.2	Discussion and possible action regarding the second reading of an Ordinance amending the Lampasas Code of Ordinances, Ordinance number 1762, regarding Zoning Regulations pertaining to Smoke/Tobacco shops.	25-29
2.3	Discussion and possible action regarding the second reading of an Ordinance amending the Lampasas Code of Ordinances, regarding a request to rezone property from Retail “R” with a Specific Use Permit “SUP” to Retail “R” with a Planned Development “PD” Overlay. The property is described as 5.22 Acres out of the LHW Johnson Abstract, more commonly known as 2032 S US Highway 281, Lampasas Texas Lampasas County.	31-33
2.4	Discussion and possible action regarding the second reading of an Ordinance modifying the City of Lampasas Code of Ordinances regarding Mobile Food Vendor Units.	35-41
2.5	Discussion and possible action regarding the second reading of an Ordinance authorizing the closure, vacation, abandonment and disposition of an unimproved .2850-acre portion of City owned right-of-way, locally known as unimproved 6 <sup>th</sup> street right-of-way, which is situated between FM 580 and Avenue I and to the East of Block 33, Lots 14 and Lots 11-14 of the GC & 7 SF Railroad Addition.	43-46
2.6	Discussion and possible action regarding the second reading of an Ordinance amending Appendix A of the City code (Fee Schedule), concerning fees for Chapter 62: Solid Waste, Article III. Billing; Rates and Fees, providing for a repeal of conflicting ordinances; providing for repeal a severability clause; and providing an effective date.	47-49

3.0	BOARDS/DEPARTMENT REPORTS	PAGES
3.1	<ol style="list-style-type: none"> <li>1. <b>Information Systems Annual Report</b></li> <li>2. <b>Library Annual Report (Page 52)</b></li> <li>3. Golf Course Monthly Report</li> <li>4. Municipal Court Monthly Report</li> <li>5. Finance Monthly Report</li> <li>6. City Secretary Monthly Report</li> <li>7. Public Works Monthly Report for Electric, Streets, Water/Wastewater</li> <li>8. Police Department Monthly Report</li> <li>9. Building Official Monthly Report (N/A)</li> </ol>	51-77

	10. Economic Development Monthly (N/A) 11. Fire Department Monthly Report 12. Parks and Recreation Monthly Report	
3.2	Upcoming Special Events/Meetings: <ul style="list-style-type: none"> <li>• July 2, 2026 – 6:00PM – Planning and Zoning</li> <li>• July 3, 2026 – All City Offices Closed</li> <li>• July 6, 2026 – 12:00PM – Budget Workshop</li> <li>• July 8, 2026 – 12:00PM – Budget Workshop</li> <li>• July 13, 2026 – 12:00PM – Budget Workshop</li> <li>• July 13, 2026 – 5:30PM – City Council Meeting</li> </ul>	N/A

4.0	<b>NEW BUSINESS</b>	PAGES
4.1	Resolution requesting financial assistance from the Texas Water Development Board; authorizing the filing of an application for assistance; and making certain findings in connection therewith.	79-80
4.2	Discussion and possible action declaring partial pallet of red brick (224) as surplus supplies and disposing of as state law requires.	81-82
4.3	Discussion and possible action declaring (8) plastic tables as surplus equipment and disposing of as state law requires.	83-84
4.4	Discussion and possible action declaring (23) metal padded chairs as surplus equipment and disposing of as state law requires.	85-86
4.5	Discussion and possible action declaring (116) metal folding chairs as surplus equipment and disposing of as state law requires.	87-89
4.6	Discussion and possible action declaring (2) office desks as surplus equipment and disposing of as state law requires.	91-92
4.7	Discussion and possible action regarding HOT Fund request by CTX Goat Classic Association in an amount not to exceed \$6,000 for the CTX Goat Classic on September 18-20, 2026.	93-106
4.8	Discussion and possible action on an agreement for Transfer of Public Property for the New Hope Baptist Church and Lampasas Colored School to Lampasas Colored School, LLC.	107-130
4.9	Discussion and possible action on awarding a sponsorship agreement between City of Lampasas and Oil States in the amount of \$40,000.	131-138
4.10	Discussion and possible action regarding the first reading of an Ordinance appointing seven (7) members, two (2) alternates and staff appointments to the charter review committee of the City of Lampasas, Texas; Providing for procedures; specifying the member terms.	139-141
4.11	Discussion and possible action regarding appointment of members to the Charter Review Committee.	143-159
4.12	Discussion and possible action regarding the renewal of the City’s Health Insurance Coverage for City Employees with Scott and White Health Plan for October 1, 2026 to September 30, 2027 and authorize the City Manager to execute related documents.	161-164

Adjourn into Executive Session

<b>EXECUTIVE SESSION</b>
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The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

5.1	Section 551.086 (Relating to the authority of public power utility governing bodies to deliberate regarding competitive matters) - Utilities
5.2	Adjourn Executive Session and Reconvene Regular Session

<b>REGULAR SESSION</b>	
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6.0	<b>ACTION ON EXECUTIVE SESSION</b>
6.1	Discussion and possible action concerning items posted and/or items posted by Council for Council’s Consideration in Executive Session

**Adjourn**

I, Kayleigh Stanley, City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 16<sup>th</sup> day of June 2026 at 12:00PM \_\_\_\_\_

*Kayleigh Stanley*  
 Kayleigh Stanley, City Secretary

Notice of Assistance at Public Meetings: The Lampasas City Council Meetings are wheelchair accessible and parking spaces are available. Requests for special accommodations or interpretive services must be made at least 48 hours prior to this meeting. Please contact the City Secretary’s Office at 512-556-6831.

<b>2027 ALLOCATION OF COST OF LAMPASAS CENTRAL APPRAISAL DISTRICT</b>									
Cost allocation is based on 2026 Preliminary Values Supp 0 4.23.2026									
				80%			20%		
<b>Tax Unit</b>	<b>Levy in Lamp. Co</b>	<b>% Appraisal</b>	<b>Budget Allocation</b>	<b>Appraisal Allocation</b>	<b>Levy Collected by LCAD</b>	<b>% Collections</b>	<b>Collections Allocation</b>	<b>Total Allocation</b>	<b>Quarterly Payment</b>
Lampasas ISD	\$18,759,926	0.451273612	\$784,468	\$627,575	\$18,759,926	0.472223757	\$164,177	\$791,752	\$197,938
Lampasas County	\$11,664,624	0.280594764	\$487,770	\$390,216	\$11,664,624	0.293621231	\$102,083	\$492,299	\$123,075
Lampasas County R&B	\$3,950,532	0.095030804	\$165,196	\$132,157	\$3,950,532	0.09944256	\$34,573	\$166,730	\$41,682
Lampasas City	\$2,995,212	0.072050398	\$125,248	\$100,199	\$2,995,212	0.075395301	\$26,213	\$126,411	\$31,603
Lometa ISD	\$1,840,627	0.044276635	\$76,968	\$61,574	\$1,840,627	0.046332155	\$16,108	\$77,683	\$19,421
Copperas Cove City	\$1,356,705	0.032635799	\$56,732	\$45,386		0	\$0	\$45,386	\$11,346
Kempner City	\$358,380	0.008620900	\$14,986	\$11,989	\$358,380	0.00902112	\$3,136	\$15,125	\$3,781
Goldthwaite CISD	\$360,056	0.008661216	\$15,056	\$12,045		0	\$0	\$12,045	\$3,011
Lometa City	\$157,472	0.003788019	\$6,585	\$5,268	\$157,472	0.003963876	\$1,378	\$6,646	\$1,662
Evant ISD	\$122,693	0.002951404	\$5,131	\$4,104		0	\$0	\$4,104	\$1,026
San Saba ISD	\$4,841	0.000116451	\$202	\$162		0	\$0	\$162	\$40
	<b>\$41,571,068</b>	<b>1.000000000</b>	<b>\$1,738,343</b>	<b>\$1,390,674</b>	<b>\$39,726,773</b>	<b>1</b>	<b>\$347,669</b>	<b>\$1,738,343</b>	<b>\$434,586</b>
				<b>3.35%</b>	<b>% Appraisal Budget Vs Levy</b>			<b>0.84%</b>	<b>% Collections Budget Vs Levy</b>
			<b>4.18%</b>	<b>% Combined Budget Vs Levy</b>					

# Notice of Public Hearing on \_\_\_\_\_ Budget

The \_\_\_\_\_ will hold a public hearing on a proposed budget for the \_\_\_\_\_ fiscal year.

The public hearing will be held on \_\_\_\_\_ at \_\_\_\_\_, located at \_\_\_\_\_. A summary of the appraisal district budget follows:

The total amount of the proposed budget. \$ \_\_\_\_\_

The total amount of increase over the current year's budget. \$ \_\_\_\_\_

The number of employees compensated under the proposed budget. \_\_\_\_\_

The number of employees compensated under the current budget. \_\_\_\_\_

The appraisal district is supported solely by payments from the local taxing units served by the appraisal district.

If approved by the appraisal district board of directors at the public hearing, this proposed budget will take effect automatically unless disapproved by the governing bodies of the county, school districts, cities and towns served by the appraisal district.

A copy of the proposed budget is available for public inspection in the office of each of those governing bodies. A copy is also available for public inspection at the appraisal district office located at \_\_\_\_\_.

The phone number of the \_\_\_\_\_ is: \_\_\_\_\_.  
The address is: \_\_\_\_\_.

LAMPASAS CENTRAL APPRAISAL DISTRICT					
2027 BUDGET					
Board Approved Proposed Budget on May 28, 2026					
Final Budget Pending Board Approval					
INCOME			2026 Approved	2027 Proposed	Percent Change
7	5001	Income from Tax Units	\$1,589,283.97	\$1,738,342.90	9.38%
8	5002	Tax Certificate Income	\$6,000.00	\$4,000.00	-33.33%
9	5003	Interest Income	\$5,000.00	\$6,000.00	20.00%
10	5006	Miscellaneous Income			
11		<b>Total Income</b>	<b>\$1,600,283.97</b>	<b>\$1,748,342.90</b>	<b>9.25%</b>
12					
13		<b>EXPENSES</b>			
14	6417	Appraisal Firm Assistance (Capitol Appraisal Group)	\$16,250.00	\$15,555.00	-4.28%
15	6417	Accounting Services	\$4,500.00	\$4,500.00	0.00%
16	6417	Accounting Services Training		\$1,500.00	100.00%
17	6415	Audit	\$12,000.00	\$12,000.00	0.00%
18	6290	Appraisal Review Board	\$12,000.00	\$12,000.00	0.00%
19	6290	Appraisal Review Board Aux		\$7,200.00	100.00%
20	6101	Insurance Bond, Liability, Bldg., Texas Employment Commission Payroll-Workers Comp-Unemployment	\$8,500.00	\$10,030.00	18.00%
21	6416	Legal Services (MVBA)	\$10,000.00	\$10,000.00	0.00%
22	6407	BIS Antivirus Cloud (Yearly Service)	\$750.00	\$750.00	0.00%
23	6407	BIS Server Back Ups (Yearly Service)	\$5,400.00	\$5,562.00	3.00%
24	6407	BIS Automatic Workstation Back Ups (Yearly Service)	\$3,000.00	\$3,399.00	13.30%
25	6407	BIS Deed Processing	\$44,000.00	\$54,000.00	22.73%
26	6407	BIS Drop suite Email (Quarterly Service)	\$416.00	\$434.00	4.33%
27	6407	BIS Email Hosting (Yearly Service)	\$762.00	\$792.00	3.94%
28	6407	BIS Foxit PDF Software (Yearly Service)	\$1,240.00	\$1,240.00	0.00%
29	6407	BIS GIS Maintenance (Yearly Service)	\$12,300.00	\$12,669.00	3.00%
30	6407	BIS IT Maintenance Server (Yearly Service)	\$7,000.00	\$7,420.00	6.00%
31	6407	BIS IT Maintenance Workstation (Yearly Service)	\$9,000.00	\$9,526.00	5.84%
32	6407	BIS Microsoft 360Business Standard (Quarterly Service)	\$1,200.00	\$1,225.00	2.08%
33	6407	BIS Router Maintenance (Yearly Service)	\$1,120.00	\$1,159.00	3.48%
34	6407	BIS Online Truth and Taxation Calculator (Yearly Service)	\$3,000.00	\$3,090.00	3.00%
35	6407	BIS Online Truth and Taxation Website (Yearly Service)	\$3,150.00	\$3,245.00	3.02%
36	6407	BIS Cyber Security & IT Maintenance (Yearly Service) BIS Email Hosting Server Email Archiver Service Server Back Ups (Yearly Service)	\$4,755.00	\$0.00	-100.00%
37	6407	BIS GIS Technical Support	\$20,000.00	\$20,000.00	0.00%
38	6420	Pictometry Imagery (Eagle View)	\$48,700.00	\$48,700.00	0.00%
39	6408	Notices and Advertisements ( Lampasas Dispatch & Killeen Daily Hearld )	\$4,500.00	\$4,500.00	0.00%
40	6100	Payroll-Salaries	<b>\$560,405.00</b>	<b>\$660,064.00</b>	17.78%

41	6111	Payroll-Medicare & Social Security	\$42,870.98	\$50,494.90	17.78%		
42	6120	Payroll-Retirement (TCDRS)	\$58,674.40	\$58,601.81	-0.12%		
43	6130	Payroll-Medical Insurance	\$130,116.00	\$149,943.20	15.24%		
44	6140	Payroll-Workers Comp.-Unemployment	\$2,500.00	\$2,750.00	10.00%		
45	6100	Certification Pay	\$9,827.58	\$18,720.00	90.48%		
46	6418	Contract Labor (Eagle Appraisal Group Appraisal of Commercial Property)	\$30,000.00	\$30,000.00	0.00%		
47	6301	Postage - Mailings	\$43,000.00	\$45,000.00	4.65%		
48	6401	Vehicle Expense	\$3,500.00	\$4,500.00	28.57%		
49	6401	Vehicle Lease	\$0.00	\$17,000.00	100.00%		
50	6403	Education Dues and Memberships	\$6,500.00	\$8,450.00	30.00%		
51	6405	Education Expenses -Tuition/Registration Fees	\$9,750.00	\$12,675.00	30.00%		
52	6402	Education Travel Expense	\$7,750.00	\$10,075.00	30.00%		
53	6407	Service Contracts (Appraisal, Collections, Mobile Devices Software) + \$1,500 new ADA Compliance - \$8,461 Mobile Devices Maintenance	\$68,439.00	\$73,478.00	7.36%		
54	6410	Office Supplies, Office Equipment Maintenance	\$16,000.00	\$16,000.00	0.00%		
55	6411	Utilities-Phone-Internet	\$10,000.00	\$12,000.00	20.00%		
56	6700	Contingency	\$15,000.00	\$15,000.00	0.00%		
57	6409	Computer Equipment-Copier and Supplies	\$7,500.00	\$22,225.00	196.33%		
58	6419	Building Cleaning, Maintenance, Repairs	\$4,500.00	\$4,500.00	0.00%		
59	6419	Building Security System	\$0.00	\$15,000.00	100.00%		
60	6407	Professional Services (Ratio Study Software )	\$5,000.00	\$5,000.00	0.00%		
61	6407	Professional Services (Ratio Study Software )	\$15,000.00	\$10,000.00	-33.33%		
62	6500	Software Principle ( Software Conversion )	\$66,868.55	\$66,868.55	0.00%		
63	6600	Software Interest on long term debt (Software Conversion )	\$19,255.45	\$19,255.45	0.00%		
64	6423	Homestead Exemption (HS audit software)	\$32,746.00	\$32,746.00	0.00%		
65	6407	Mobile Devices Maintenance	\$44,218.00	\$0.00	-100.00%		
66	6410	Office Furniture	\$10,000.00	\$5,000.00	-50.00%		
67	6407	PTAD MAP Software (\$6,500/Year 2 year contract)	\$6,500.00	\$6,500.00	0.00%		
68	6419	Air Conditioner Repair & Install Mini Split (Paid in 2025)	\$8,600.00	\$0.00	-100.00%		
69	6419	Building Roof Repair	\$49,000.00	\$0.00	-100.00%		
70	6303	Records management	\$12,220.00	\$0.00	-100.00%		
71	6303	Records management digitizing documents	\$60,000.00	\$66,000.00	10.00%		
72	6800	Capital Outlay	\$0.00	\$50,000.00	100.00%		
		<b>Total Expense</b>	<b>\$1,589,283.97</b>	<b>\$1,738,342.90</b>	<b>9.38%</b>	<b>\$149,058.93</b>	
		<b>PAYROLL AND BENEFITS</b>	<b>Salary</b>	<b>Hospital Ins</b>	<b>Employee Taxes</b>	<b>SS-Medicare</b>	<b>Retirement</b>
1		Chief Appraiser CCA RPA RTA	\$132,613	\$13,631	\$250	\$10,144.86	\$11,537.29
2		Chief Deputy Appraiser- RPA IV	\$85,000	\$13,631	\$250	\$6,502.50	\$7,395.00
3		Appraiser Supervisor-RPA IV	\$73,847	\$13,631	\$250	\$5,649.26	\$6,424.65



	<b>Tax Certificate Income</b>	<b>\$6,000.00</b>	<b>\$4,000.00</b>			
	<i>The district provides tax certificates to title companies and individuals when property is sold or refinanced to guarantee that no taxes are due. The charge for the certificate is \$10. Revenue is estimated to reduce due to slowing sales and that some title companies are using a research firm to guarantee taxes are paid rather than buying a certificate.</i>					
	<b>DETAILED EXPLANATION OF EXPENDITURES</b>					
6417	<b>Appraisal Firm Assistance</b>	<b>\$16,250.00</b>	<b>\$15,555.00</b>			
	<i>This account is to provide expertise in the appraisal of minerals and utilities (Capitol Appraisal Group)</i>					
6415	<b>Audit</b>	<b>\$12,000.00</b>	<b>\$12,000.00</b>			
	<i>An audit of the financial records of the district is required by state law and must be completed in the first 150 days of the year. Roberts &amp; McGee, CPA conducts the audit.</i>					
6290	<b>Appraisal Review Board</b>	<b>\$12,000.00</b>	<b>\$19,200.00</b>			
	<i>The Appraisal Review Board is a citizens group appointed to hear taxpayer appeals of value.</i>					
	<i>Needs to increase to 100 per day of service.</i>					
6403	<b>Dues and Memberships</b>	<b>\$6,500.00</b>	<b>\$8,450.00</b>			
	<i>The District is a member of the Texas Association of Appraisal Districts which provides updated information on law as well as discounted education for staff. Also included is the license fees for staff required by the Texas Department of Licensing and Regulation</i>					
6101	<b>Insurance-Building, Contents, Bonds</b>	<b>\$8,500.00</b>	<b>\$10,030.00</b>			
	<i>Employees of the District are bonded to protect the tax units from financial losses. Also, building and contents are insured.</i>					
6416	<b>Legal Services</b>	<b>\$10,000.00</b>	<b>\$10,000.00</b>			
	<i>The District has the potential of getting sued on value as well as the preparation of arbitration. If the District loses a case of arbitration, then we are required to pay arbitrator's fee. Also, we provide legal assistance to the ARB</i>					
6407	<b>Deed Processing GIS Mapping Online Services &amp; Cyber Security &amp; IT Maintenance (Yearly Service)</b>	<b>\$44,000.00</b>	<b>\$54,000.00</b>			
	<i>Deed Processing Email Archiver Service Email Hosting GIS Maintenance Yearly Service GIS Technical Support</i>					
	<i>Online Truth and Taxation Calculator Server Back Ups (Yearly Service) Cyber Security &amp; IT Maintenance (Yearly Service)</i>					
6420	<b>Eagle View Pictometry Aerial Imagery</b>	<b>\$48,700.00</b>	<b>\$48,700.00</b>			
	<i>The District contracts for oblique aerial photography from Eagle View, a national company providing aerial imagery service for appraisal districts.</i>					
	<i>This service enables the district staff to find improvements behind locked gates and hidden by trees.</i>					
	<i>Biennial flights are necessary due to the growth in Lampasas County.</i>					

6408	<b>Notices and Advertisements</b>	<b>\$4,500.00</b>	<b>\$4,500.00</b>			
	<i>The District is required to publish various taxpayer information in the newspaper about taxpayer rights, homesteads and other exemption information and budget information.</i>					
6100	<b>Payroll-Salaries</b>	<b>\$560,405.00</b>	<b>\$660,064.00</b>			
	<i>The requested salary adjustments recognize the unique challenges and responsibilities our district faces daily. Improved compensation will help retain qualified employees, reduce turnover, and protect the district's investment in training and development. The budgeted amounts provide flexibility to reward educational achievements, certifications, and outstanding performance while addressing increased living costs and the demands of continued county growth. Additionally, one new staff position is needed to support the expanding workload and maintain efficient operations.</i>					
6100	<b>Merit/Certification Pay</b>	<b>\$9,827.58</b>	<b>\$18,720.00</b>			
	<i>Employee retention and certification pay for passing state exams.</i>					
6418	<b>Contract Labor</b>	<b>\$30,000.00</b>	<b>\$30,000.00</b>			
	<i>The District contracts with Eagle Appraisal Group to appraise commercial properties.</i>					
6111	<b>Medicare and Social Security</b>	<b>\$42,870.98</b>	<b>\$50,494.90</b>			
	<i>This account covers the employer contributions for each employee to social security and Medicare.</i>					
6120	<b>Retirement</b>	<b>\$58,674.40</b>	<b>\$58,601.81</b>			
	<i>The Board of Directors moved the retirement system from a private system to Texas County and District Retirement system in December, 2019. This system provides a more stable retirement program than the private one at a similar cost.</i>					
6130	<b>Medical Insurance</b>	<b>\$130,116.00</b>	<b>\$149,943.20</b>			
	<i>10% increase is budgeted based on typical increases in insurance programs.</i>					
6101	<b>Workers' Compensation</b>	<b>\$2,500.00</b>	<b>\$2,750.00</b>			
	<i>This District provides workers' compensation insurance through the Texas Municipal League.</i>					
6301	<b>Postage</b>	<b>\$43,000.00</b>	<b>\$45,000.00</b>			
	<i>The District mails notices to all accounts that increase more than \$1000 in value, all business personal property 12,500 notices and 20,500 tax statements. Additionally, there are numerous other mailings required by law. 1,100 accounts @ \$9.89 these mailings are required to be sent via certified mail. 1,139 mail outs to 249 Tax Agents 4,500 mail outs to 90 Mortgage Companies</i>					
6401	<b>Vehicle Expense</b>	<b>\$3,500.00</b>	<b>\$4,500.00</b>			
	<i>The District owns two older vehicles, but plans to discontinue it's use in the near future.</i>					

6403	<b>Education Dues and Memberships Expenses-Tuition/Registration Fees Travel Expense</b>	<b>\$24,000.00</b>	<b>\$31,200.00</b>			
	<i>Classes are required for all employees registered with the Texas Department of Licensing and Regulation. Basic classes are provided to all employees on law and the property tax system.</i>					
	<i>This account covers mileage paid for travel to schools and conferences, meal costs, and hotel expenses.</i>					
6407	<b>Service Contracts</b>	<b>\$68,439.00</b>	<b>\$73,478.00</b>			
	<i>The District has a (CAMA) computer assisted mass appraisal computer system and a collection software that requires annual maintenance fees. The main increase is for the installation of the new CAMA software.</i>					
	<i>The increase in pricing, includes the required website to be in compliance with SB 2 passed during the 2019 legislative session. This increase would also allow our collection only accounts to be accessible online as well.</i>					
	<i>Also, we have an annual license cost with ESRI for our mapping software.</i>					
6410	<b>Supplies</b>	<b>\$16,000.00</b>	<b>\$16,000.00</b>			
	<i>Paper, envelopes, and other office supplies are paid from this account.</i>					
6411	<b>Utilities</b>	<b>\$10,000.00</b>	<b>\$12,000.00</b>			
	<i>Electric usage, water, sewer, trash pickup, and phone service is provided by this account.</i>					
6700	<b>Contingency</b>	<b>\$15,000.00</b>	<b>\$15,000.00</b>			
	<i>This account is a Board restricted account that will be used if needed for additional legal expense, or other unforeseen expenses. The necessary increases in value may result in litigation or other unforeseen circumstances.</i>					
6304	<b>Computer Equipment</b>	<b>\$7,500.00</b>	<b>\$22,225.00</b>			
	<i>This account includes computer supplies for printers, and updates of PCs as needed.</i>					
	<i>The District may need to upgrade computers in order support the new software.</i>					
6417	<b>Accounting Services</b>	<b>\$4,500.00</b>	<b>\$4,500.00</b>			
	<i>The Board approved transferring the payroll and general ledger accounting to a local accountant to ensure separation of authority and responsibility in financial matters. The accounting firm also reconciles bank statements and prepares financial reports monthly.</i>					
6419	<b>Building Maintenance and Repairs</b>	<b>\$4,500.00</b>	<b>\$4,500.00</b>			
	<i>This amount covers cleaning, other repairs, and mowing of back lot.</i>					
6407	<b>Professional Services (Ratio Study Software )</b>	<b>\$5,000.00</b>	<b>\$5,000.00</b>			
6407	<b>Professional Services (Ratio Study Software )</b>	<b>\$15,000.00</b>	<b>\$10,000.00</b>			
	<i>The District needs to perform ratio study county wide for Ratio Study Software</i>					
	<i>For SDPVS TPTC Sec. 5.10 Government Code Section 403.302</i>					
6423	<b>Homestead Exemption</b>	<b>\$32,746.00</b>	<b>\$32,746.00</b>			

	<i>SB 1801 requires appraisal districts to review each homestead exemption at least once every five years to confirm that the property still qualifies for the exemption. LCAD will be using True Roll to assist with this.</i>				
6500	<b>Software Principle &amp; Interest</b> <i>This is payment for the installation from the 2023 CAMA software conversion.</i>	<b>\$86,124.00</b>	<b>\$86,124.00</b>		
6410	<b>Office Furniture</b> <i>CAD Office Furniture - Most all furniture is in excess of 20 years old and falling apart. Some employees are buying their own furniture and chairs. The CAD needs new furniture to accommodate new employees and future growth.</i>	<b>\$10,000.00</b>	<b>\$5,000.00</b>		
6407	<b>PTAD MAP Software (\$6,500/Year 2 year contract)</b> <i>The (PTAD) Property Tax Assistance Division of the Texas Comptroller's office, oversees and audits appraisal districts every two years to ensure proper performance, compliance and governance. The tools will assist with keeping track of MAP review questions insuring compliance and safe keeping of CAD records.</i>	<b>\$6,500.00</b>	<b>\$6,500.00</b>		
6303	<b>Records Management Digitizing Documents (RCI)</b> <i>The district needs to update Record Management plan with the State of Texas clean up the entire office building and destroy tax documents. Original estimate is \$177,136 we would spread it out for a 3-year project at 60,000 per year.</i>	<b>\$60,000.00</b>	<b>\$66,000.00</b>		
	<b>Mobile Devices (New Purchases)</b> <i>Mobil Device Software (New Purchases) This will enable the appraisers to expedite the workload they face in the field.</i>	<b>\$44,218.00</b>	<b>\$0.00</b>		
	<b>Air Conditioner Repair &amp; Install Mini Split</b> <i>The District needs two AC mini splits for both back rooms. Currently one back office has two appraisers and will hold one new appraiser, the AC unit in this office had to be removed due to water damaged from our leaky roof. The other back room will be converted into a back office for future employees.</i>	<b>\$8,600.00</b>	<b>\$0.00</b>		
	<b>Building Roof Repair</b> <i>The District building is over 40 years old and has not had regular Maintenance, the CAD building leaks on the south east of the building every time it rains, we need to prevent structural and interior damages. We also need to check for mold and/or interior wall damage.</i>	<b>\$49,000.00</b>	<b>\$0.00</b>		
	<b>Computer hardware software maintenance</b> <i>The District did no add computer replacements for this year, we will need new replacement PCs in 2027 year.</i>				
	<b>Records Management (RCI)</b> <i>The District needs to update Record Management plan with the State of Texas clean up back room and destroy tax documents.</i>	<b>\$12,220.00</b>	<b>\$0.00</b>		

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**Designation of July 17, 2026, as Park and Recreation Professionals Day**

WHEREAS, the City of Lampasas City Council recognizes that the parks and recreation field is a diverse and comprehensive system that improves personal, social, environmental and economic health; and

WHEREAS, the City of Lampasas recognizes the importance and benefits of park and recreation services that enrich the lives of its citizens, and help make this community a desirable place to live, work and visit; and

WHEREAS, the City of Lampasas supports the skilled work of park and recreation professionals to strengthen community cohesion and resiliency, connect people with nature and each other, and provide and promote opportunities for healthful living, social equity and environmental sustainability; and

WHEREAS, the City of Lampasas values the essential services that park and recreation professionals and volunteers perform to provide recreational and developmental enrichment for our children, youth, adults and older adults; and to ensure our parks and recreational spaces are clean, safe, inclusive, welcoming and ready to use.

NOW, THEREFORE, BE IT RESOLVED the City of Lampasas City Council does hereby proclaim July 17, 2026, as “Park and Recreation Professionals Day” in Lampasas, Texas.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_ 2026.

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**MINUTES OF REGULAR CALLED MEETING OF THE GOVERNING BODY  
OF THE CITY OF LAMPASAS, TEXAS  
CALVERT MUNICIPAL BUILDING  
CITY COUNCIL CHAMBERS  
302 E THIRD STREET  
Monday, June 8, 2026  
5:30 p.m. Workshop/Regular Session**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Pearce presiding.

**Council Members Present:**

Mayor Pro Tem Morris  
Davis Keele  
Dorothy Person  
Charlie Pratus  
Cathy Kuehne

**City Staff Present:**

Erin Harrison, Interim City Manager  
Kayleigh Stanley, City Secretary  
Stephen Sewell, Public Works Director  
Monica Wright, IT Director  
Jody Cummings, Police Chief  
Bart Baker, Fire Marshal  
Tim Davis, Fire Chief

**Council Members Absent:**

Eric Hernandez

**WORKSHOP SESSION**

**1. Call to Order Workshop Session**

*Mayor Pearce called the Workshop Session to order at 5:32pm.*

**2. Discussion and update regarding Central Texas Water Alliance meeting held on May 14, 2026.**

*Stephen Sewell, Public Works Director, approached to discuss an update following the CTWA meeting held on May 14, 2026.*

- *Oath of Office taken for new representatives including City of Copperas Cove, City of Killeen, City of Waco, Lampasas County, and City of Lampasas.*
- *Rescinded previous acceptance of political services proposal from Congress Avenue Partners.*
- *Accepted proposal of political services from The Schlueter Group.*
- *Brazos River Authority Report*
  - o Bellhouse connection design 30% complete.*
  - o Completing final PS upgrade for Georgetown raw water.*
  - o Opening discussion regarding utilizing flood pool for ASR projects.*
  - o Lake Whitney Reallocation*

**3. Discussion regarding Tentative Budget Workshop Dates and Times.**

City Manager, Erin Harrison, approached to discuss scheduling budget workshop meetings. The direction from Council was July 1, 6, 8 and 13<sup>th</sup> at 12:00pm if additional meetings are needed, Staff will plan for those to be at the start of regular City Council meetings.

4. Discussion regarding any item on the Regular Session for June 8, 2026.

Council member Pratus discussed that he feels it is inappropriate to read a Juneteenth Proclamation if the City does not recognize the Holiday for its' Staff.

5. Discussion regarding any item **not included** on the Regular Session for June 8, 2026, for consideration on a future agenda. No action can be taken by City Council.

N/A

6. Adjourn Workshop Session

Council member Pratus made a motion to adjourn at 5:51 p.m., the motion was seconded by Mayor Pro Tem Morris and with a unanimous vote, the motion carried. (Hernandez absent)

<b>REGULAR SESSION</b>
------------------------

**A. Call to Order**

Mayor Pearce called the Regular Session to order at 5:51p.m.

**B. Acknowledgments**

- 2026 Juneteenth Celebration Proclamation
- Trisha Eicher – Custodian/Maintenance – 10 Years

1.1	Citizen comments- Any citizen who desires to address the City Council on a matter <b>that is not included</b> on the agenda may do so at this time.
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N/A

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter <b>that is included</b> on the agenda may do so at this time.
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N/A

1.3	Public hearing to receive citizen comments regarding a request to rezone property from Retail “R” with a Specific Use Permit “SUP” to allow for an assisted living facility to Retail “R” with a Planned Development “PD” Overlay to allow for two four-story independent living facilities, one assisted living facility and one mixed use (amenities and apartments) facility. The property is described as 5.22 Acres out of the LHW Johnson Abstract, more commonly known as 2032 S US Highway 281, Lampasas Texas Lampasas County.
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*City Secretary, Kayleigh Stanley, provided the Council with the information below:*

*Lampasas 2 Investments, LLC, property owner is asking the Commission to consider approval, denial, or approval with modification(s) a request to rezone property from Retail “R” with a Specific Use Permit “SUP” to allow for an assisted living facility to Retail “R” with a Planned Development “PD” Overlay to allow for two four-story independent living facilities, one assisted living facility and one mixed use (amenities and apartments) facility.*

*The area is characterized as retail. The property is surrounded by single family homes, AG and retail properties.*

*All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed ten (10) notices to property owners within 200 feet of the applicant’s property, as of the date of this report one letter in favor and none in opposition have been received.*

*This item did pass the planning commission with a 6-0 vote.*

*Council member Pratus questioned if there is a section of our Zoning Ordinance that allows for a four-story building.*

*Stanley notified that our Zoning Ordinance does not allow for a four-story building; however, with the planned development overlay, we can allow one.*

*Council member Person and Pratus had concerns regarding fire. Stating that the ladder truck can’t reach a four-story building and how individuals would get out.*

*Fire Marshal, Bart Baker and Fire Chief, Tim Davis clarified that buildings over 2 stories are required to be sprinkled and there are regulations in place to alleviate the concern in the event of a fire.*

*Council member Person is concerned about the residents’ ability to escape in the event of a fire.*

*Developer, Jeremy Dillon, stated these are independent living facilities. There are regulations to who can occupy units in this proposed development.*

*With no additional comments, the public hearing was closed.*

1.4	Public hearing to receive citizen comments regarding a request for a Preliminary Plat of the Saddle Ridge Subdivision, a replat of 12.73 acres out of and a part of the James Easley survey abstract 185, Lampasas Texas Lampasas County
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*Due to the Planning and Zoning commission tabling this item for a few modifications, this item was removed from consideration.*

2.0	<b>CONSENT AGENDA</b>
2.1	Discussion and possible action regarding approval of minutes of the Regular Meeting held on May 11, 2026.
2.2	Discussion and possible action regarding the second reading of an Ordinance amending the Lampasas Code of Ordinances, Ordinance number 1762, regarding Zoning Regulations pertaining to Smoke/Tobacco shops.

*Council member Keele made a motion to approve the Consent Agenda. With no second, the motion died.*

*Council member Person made a motion to pull item 2.1 out of the Consent Agenda. The motion was seconded by Council member Pratus, and with a unanimous vote, the motion carried. (Hernandez absent)*

*Council member Person made a motion to approve the minutes of the Regular Meetings held on May 11, 2026, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried. (Hernandez absent)*

*Council member Person made a motion to deny the second reading of an Ordinance amending the Lampasas Code of Ordinances, Ordinance number 1762, regarding Zoning Regulations pertaining to Smoke/Tobacco shop, the motion was seconded by Mayor Pro Tem Morris and Pratus in agreement and with Kuehne, Keele and Pearce in opposition, the motion was tied. This item will be on the next agenda. (Hernandez absent)*

4.0	<b>NEW BUSINESS</b>
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4.1	Discussion and possible action regarding approval, denial or approval with modification(s) the Preliminary Plat of Saddle Ridge Subdivision, a replat of 12.73 acres out of and a part of the James Easley survey abstract 185, Lampasas Texas Lampasas County.
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*This item was removed from consideration.*

4.2	Discussion and possible action regarding the first reading of an Ordinance amending the Lampasas Code of Ordinances, regarding a request to rezone property from Retail “R” with a Specific Use Permit “SUP” to Retail “R” with a Planned Development “PD” Overlay. The property is described as 5.22 Acres out of the LHW Johnson Abstract, more commonly known as 2032 S US Highway 281, Lampasas Texas Lampasas County.
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*Mayor Pro Tem Morris made a motion to approve the first reading of an Ordinance amending the Lampasas Code of Ordinances, regarding a request to rezone property from Retail “R” with a Specific Use Permit “SUP” to Retail “R” with a Planned Development “PD” Overlay. The property is described as 5.22 Acres out of the LHW Johnson Abstract, more commonly known as 2032 S US Highway 281, Lampasas Texas Lampasas County the motion was seconded by Council member Pratus and a unanimous vote, the motion carried. (Hernandez absent)*

4.3	Discussion and possible action regarding the appointment of a new Library Board member to fill the vacancy.
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*Council member Pratus made a motion to appoint Jan Vann to fill the vacancy on the Library Board, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Hernandez absent)*

4.4	Discussion and acceptance of the Lampasas County Chamber of Commerce & Visitor Center Quarterly Report (Q2).
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*Council member Kuehne made a motion to accept the Lampasas County Chamber of Commerce & Visitor Center Q2 Report, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried. (Hernandez absent)*

4.5	Discussion and possible action regarding declaring a 2007 Caterpillar Backhoe as surplus equipment and allow the Water Department to dispose of as State Law requires.
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*Mayor Pro Tem Morris made a motion to declare a 2007 Caterpillar Backhoe as surplus equipment and allow the Water Department to dispose of as State Law requires, the motion was seconded by Council member Person and with a unanimous vote, the motion carried. (Hernandez absent)*

4.6	Discussion and possible action regarding the first reading of an Ordinance modifying the City of Lampasas Code of Ordinances regarding Mobile Food Vendor Units.
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*Council member Pratus made a motion to approve the first reading of an Ordinance modifying the City of Lampasas Code of Ordinances regarding Mobile Food Vendor Units, the motion was seconded by Mayor Pro Tem Morris and with a unanimous vote, the motion carried. (Hernandez absent)*

4.7	Discussion and possible action regarding approval of award of quote to Central Texas Insulation Contractors for the removal of existing batt insulation and ceiling tiles, haul off for disposal, and furnish and install 3” closed cell spray foam installation on roof deck of conditioned space and replacement ceiling tiles at the IT Building.
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*Council member Pratus made a motion to approve the award of quote to Central Texas Insulation Contractors for the removal of existing batt insulation and ceiling tiles, haul off for disposal, and furnish and install open cell spray foam installation on roof deck of conditioned space and replacement ceiling tiles at the IT Building on the condition that the roof is replaced first, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried. (Hernandez absent)*

4.8	Discussion and possible action regarding the first reading of an Ordinance authorizing the closure, vacation, abandonment and disposition of an unimproved .2850-acre portion of City owned right-of-way, locally known as unimproved 6th street right-of-way, which is situated between FM 580 and Avenue I and to the East of Block 33, Lots 14 and Lots 11-14 of the GC & 7 SF Railroad Addition.
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*Council member Kuehne made a motion to approve the first reading of an Ordinance authorizing the closure, vacation, abandonment and disposition of an unimproved .2850-acre portion of City owned right-of-way, locally known as unimproved 6th street right-of-way, which is situated between FM 580 and Avenue I and to the East of Block 33, Lots 14 and Lots 11-14 of the GC & 7 SF Railroad Addition, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried. (Hernandez absent)*

4.9	Discussion and consider the selection of winner of the City’s website photo contest entry.
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*Council member Kuehne made a motion to choose entry 2, the motion was seconded by Mayor Pro Tem Morris and with Pratus in opposition, the motion carried. (Hernandez absent)*

4.10	Discussion and possible action regarding the first reading of an Ordinance amending Appendix A of the City code (Fee Schedule), concerning fees for Chapter 62: Solid Waste, Article III. Billing; Rates and Fees, providing for a repeal of conflicting ordinances; providing for repeal a severability clause; and providing an effective date.
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*Mayor Pro Tem Morris made a motion to approve the first reading of an Ordinance amending Appendix A of the City code (Fee Schedule), concerning fees for Chapter 62: Solid Waste, Article III. Billing; Rates and Fees, providing for a repeal of conflicting ordinances; providing for repeal a severability clause; and providing an effective date, the motion was seconded by Council member Pratus and with a unanimous, the motion carried. (Hernandez absent)*

4.11	Discussion and possible action approving cost participation in parking improvement project at Cooper Spring Nature Park.
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*Mayor Pro Tem Morris made a motion to approve cost participation in parking improvement project at Cooper Spring Nature Park, the motion was seconded by Council member Person and with a unanimous vote, the motion carried. (Hernandez absent)*

4.12	Discussion and possible action regarding an Ordinance amending the adopted budget for the Municipal Government of the City of Lampasas for the Fiscal Year of October 1, 2025 to September 30, 2026.
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*Mayor Pro Tem Morris made a motion to table the first reading of an Ordinance amending the adopted budget for the Municipal Government of the City of Lampasas for the Fiscal Year of October 1, 2025 to September 30, 2026, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried. (Hernandez absent)*

**Adjourn into Executive Session**

*Mayor Pro Tem Morris made a motion to adjourn into Executive Session at 6:42pm, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried. (Hernandez absent)*

*Kayleigh Stanley and Erin Harrison entered Executive Session at this time.*

<b>EXECUTIVE SESSION</b>
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The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

5.1	Section 551.087 (economic development)- (1) to receive and evaluate financial information received from a business, to discuss same, and/or to deliberate regarding commercial or financial information that the City has received from a business that the City seeks to have locate, stay, or expand in or near the city, with which the City is conducting economic development negotiations; and/or (2) to deliberate an offer of any financial or other incentives to any business prospect described above. - Project Heavy Load - Scott Homes
5.2	Section 551.071 Consultation with City Attorney (to seek and/or receive the advice of the legal counsel for the City concerning pending or contemplated litigation, settlement offers, or any matter in which the duty of the legal counsel to the City Council to advise the City’s Governing Body regarding such matters, pursuant to the State’s Laws/Statutes, including the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas, in compliance with the Texas Open Meetings Act).

5.3	Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties, or discipline of a public officer or employee; City Secretary, City Manager, Building Official and other personnel matters as allowed by Texas Government Code, Chapter 551, et seq.
5.4	Adjourn Executive Session and Reconvene Regular Session

*Council member Kuehne made a motion to adjourn Executive Session and Reconvene Regular Session at 7:21pm, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried.*

<b>REGULAR SESSION</b>	
6.0	<b>ACTION ON EXECUTIVE SESSION</b>
6.1	Discussion and possible action concerning items posted and/or items posted by Council for Council's Consideration in Executive Session

*No action coming out of Executive Session.*

**Adjourn**

*With no further business, Mayor Pearce moved to adjourn at 7:21pm.*

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Herb Pearce, Mayor

ATTEST

\_\_\_\_\_  
Kayleigh Stanley, City Secretary

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City Manager

ITEM NO. 2.2

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the second reading of an Ordinance amending the Lampasas Code of Ordinances, Ordinance number 1762, regarding Zoning Regulations pertaining to Smoke/Tobacco shops.

Requested By: Kayleigh Stanley, City Secretary

Submitted by: Kayleigh Stanley, City Secretary

Date Submitted: May 4, 2026

For the Agenda of: June 22, 2026

**Procurement and Funding Statement:**

N/A

Attachments: Ordinance

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**Summary Statement:**

This ordinance revision modifies the existing ordinance from 300 feet to 2,000 feet.

**Recommendation:**

To consider a motion to approve the second reading of an Ordinance amending the Lampasas Code of Ordinances, Ordinance number 1762, regarding Zoning Regulations pertaining to Smoke/Tobacco shops.

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY OF LAMPASAS, TEXAS, AMENDING THE CITY OF LAMPASAS CODE OF ORDINANCES, ORDINANCE 1762, REGARDING ZONING REGULATIONS PERTAINING TO SMOKE/TOBACCO SHOPS AND DISTANCES OF SAME FROM OTHER PERMITTED USES ALLOWED WITHIN THE CITY’S RETAIL AND/OR COMMERCIAL ZONING DISTRICTS; SMOKE SHOPS ALLOWED WITHIN THE CITY’S RETAIL AND/OR COMMERCIAL ZONING DISTRICTS; PROVIDING DEFINITIONS, DISTANCE REQUIREMENTS, GRANDFATHER CLAUSES, AND PENALTIES; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE**

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**WHEREAS**, the City Council of Lampasas, Texas finds that the regulation of businesses identified in the City’s Zoning Ordinance as “Smoke/tobacco shop(s)” is necessary and in the interest of the public health, general welfare and safety of its citizens and businesses; and

**WHEREAS**, the City Council has evaluated the needs of the community related to such businesses and in accord with the authority it is provided by the State and pursuant to its Home Rule Charter, it has found that there is a potential for an unsafe proliferation of smoke/tobacco shops within the City’s Zoning Districts where such businesses are permitted (with approved Specific Use Permits from the City), and further, the City Council has determined that if not located at certain distances from other permitted uses within the Retail and Zoning Districts of the City, such Smoke/tobacco shops might result in negative effects on the public health, safety, and welfare of surrounding businesses and districts and to the community as a whole, such as, but not limited to increased tobacco and product sales to minors, greater opportunities for the sale of illegal drug paraphernalia that is ‘marketed as tobacco paraphernalia, and a heightened risk of negative aesthetic impacts, blight and decreases in property value to other uses in proximity to the Smoke/tobacco shops; and

**WHEREAS**, the City Council desires to implement reasonable regulations related to the location of smoke/tobacco shops, in order to promote the general welfare of the Lampasas community and of its citizens;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS THAT:**

**SECTION 1: Definitions:**

Lampasas Zoning Ordinance, Appendices A.3 “Definitions” is hereby amended as follows:

**Smoke/tobacco shop:** An establishment that is focused on the sale of tobacco products, electronic cigarettes (e-cigarettes), cigars, liquid nicotine, chewing tobacco, snuff, pipe vaping products (including CBD), or similar smoking products and accessories and in

which twenty-five percent (25%) of total retail inventory, floor space, marketing or revenue is dedicated to or results from the storage, display, sale or promotion of the types of products identified herein, and which businesses prohibits minors to enter or remain upon the premises, unless the minor is accompanied by the minor's parent.

**SECTION 2: General Location/Certificates of Occupancy for Smoke/Tobacco Shops:**

1. Smoke/tobacco shop(s), as defined herein are permitted only by Special Use Permits, approved by the City, and may be located in Zoning Districts Identified for such use in the City Zoning Ordinance, Section 35, 'Use Regulations' [Charts].
2. The City shall not issue a certificate of occupancy, business license, or other approval for the operation of a new Smoke/tobacco shop until all actions necessary to obtain an approved SUP have been completed, and the applicant has demonstrated compliance with the Location and Distance Requirements of the City's Zoning Ordinance.

**SECTION 3: Location and Distance Requirements for Smoke/tobacco shop(s):**

No Smoke/tobacco shop shall be located within 2,000 feet of:

- A public or private school (from pre-school to high school levels), or
- A public park or playground; or
- A daycare/child care, or other facility dedicated to the care, education, or entertainment of children; or
- A church, temple, synagogue, mission, sanctuary, or other place of worship; or
- A hospital, medical clinic or facility, doctor's office, or nursing home; or
- Within the Key Avenue Corridor (North Key Avenue and East Avenue J to South Key Avenue and Central Texas Expressway/EE Ohnmeiss Drive)
- Within 2,000 feet of another Smoke/tobacco shop, measured from property line to property line

For purposes of measuring the distance related to the location of Smoke/tobacco shops, the measurement will be from property-line to property-line in the most direct linear route (i.e., across properties, and not measured along roadways, highways, alleys, etc.).

**SECTION 4: Grandfathering of Existing Establishments:**

1. Any Smoke/tobacco shop operating legally with a valid certificate of occupancy, a City business license, and that is not in breach of or in arrears regarding any City utilities, taxes, grants or agreements, as of the effective date of this Ordinance shall be allowed to continue operation at its current location.
2. If an existing Smoke/tobacco shop ceases operation for more than 90 consecutive days, relinquishes a lease or otherwise leaves the 'grandfathered business site', that location and/or any city permit (including an SUP) issued to the

owner/operator of same for a Smoke/tobacco shop shall be forfeited and subject to the new distance and other regulatory set forth in this Ordinance.

3. Grandfathered businesses may not transfer, assign, sell, or otherwise convey the 'Grandfathered status' to any other person or business, unless the new owner/operator demonstrates to the City, by means of a new application for an SUP for the location/business, that the Smoke/tobacco shop does/will fully comply with the regulations set forth herein.

**SECTION 5: Enforcement and Penalties:**

1. Any person or entity violating this ordinance shall be subject to a fine not to exceed \$500 per violation, per day.
2. The City of Lampasas retains the right to, and, at its sole discretion may exercise same to pursue injunctive relief and any other legal remedy(ies) to enforce compliance with this and all zoning regulations.

**SECTION 6: Severability:**

It is hereby declared to be the intention of the City Council of the City of Lampasas, Texas that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this Ordinance, since the same would have been enacted by the City Council without incorporation in this Ordinance of such unconstitutional phrases, clause, sentence, paragraph, or section.

**SECTION 7: Effective Date:**

This Ordinance shall become effective upon the final date of adoption noted below, with the penalty provisions contained herein, *if any*, to take effect and become enforceable by the City ten (10) days following the publication of the Ordinance in the *Lampasas Dispatch Record*, or as otherwise required by law.

PASSED AND APPROVED ON FIRST READING ON THIS 11<sup>TH</sup> DAY OF MAY, 2026.

PASSED AND APPROVED ON SECOND READING ON THE 8<sup>TH</sup> DAY OF JUNE, 2026.

APPROVED:

ATTEST:

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Mayor, Herb Pearce

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Kayleigh Stanley, City Secretary

APPROVED:

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JC Brown, City Attorney

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City Manager

ITEM NO. 2.3

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the second reading of an Ordinance amending the Lampasas Code of Ordinances, regarding a request to rezone property from Retail “R” with a Specific Use Permit “SUP” to Retail “R” with a Planned Development “PD” Overlay. The property is described as 5.22 Acres out of the LHW Johnson Abstract, more commonly known as 2032 S US Highway 281, Lampasas Texas Lampasas County.

Requested By: Kayleigh Stanley, City Secretary

Submitted by: Kayleigh Stanley, City Secretary

Date Submitted: May 29, 2026

For the Agenda of: June 22, 2026

**Procurement and Funding Statement:**

N/A

Attachments:

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**Summary Statement:**

First reading of the Ordinance.

**Recommendation:**

Motion to approve the second reading of an Ordinance amending the Lampasas Code of Ordinances, regarding a request to rezone property from Retail “R” with a Specific Use Permit “SUP” to Retail “R” with a Planned Development “PD” Overlay. The property is described as 5.22 Acres out of the LHW Johnson Abstract, more commonly known as 2032 S US Highway 281, Lampasas Texas Lampasas County.

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE GRANTING A REQUEST TO REZONE PROPERTY, AND ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS OFFICIAL ZONING MAP, AS AMENDED, TO CHANGE THE ZONING CLASSIFICATION FROM RETAIL “R” WITH A SPECIFIC USE PERMIT “SUP” TO RETAIL “R” WITH A PLANNED DEVELOPMENT “PD” OVERLAY. THE PROPERTY IS DESCRIBED AS 5.22 ACRES OUT OF THE LHW JOHNSON ABSTRACT, MORE COMMONLY KNOWN AS 2032 S US Highway 281, LAMPASAS TEXAS LAMPASAS COUNTY.**

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*WHEREAS*, Lampasas 2 Investments, LLC, property owner, submitted a request to rezone property legally described as 5.22 acres out of the LHW Johnson Abstract, more commonly known as 2032 S US Highway 281, Lampasas Texas Lampasas County; and

*WHEREAS*, pursuant to Section 10.4 of the City’s Zoning Ordinance, notice of the rezone request was given to all property owners located within two hundred feet (200’) of the property; and

*WHEREAS*, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on June 4, 2026 by the Planning & Zoning Commission regarding the request for a rezone by the applicant with a 6-0 vote recommending approval to City Council; and

*WHEREAS*, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on June 8, 2026 by the City Council regarding the request for a rezone by the Applicant; and

*WHEREAS*, the City Council finds that it is in the public interest to approve the request to rezone the property from Retail “R” with a Specific Use Permit “SUP” to Retail “R” with a Planned Development “PD” Overlay; and

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:**

Part 1: That the rezone requested by Lampasas 2 Investments, LLC, property owner, related to the property described as 5.22 acres out of the LHW Johnson Abstract, more commonly known as 2032 S US Highway 281, Lampasas Texas Lampasas County is hereby approved.

Part 2: The City’s staff shall take actions necessary to reflect this revision in City documentation, including a change to the City’s Zoning map.

Part 3: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

PASSED AND APPROVED ON FIRST READING ON THIS 8<sup>th</sup> DAY of JUNE 2026

PASSED AND ADOPTED ON SECOND READING ON THE 22<sup>nd</sup> DAY of JUNE 2026

APPROVED:

ATTEST:

\_\_\_\_\_  
Herb Pearce, Mayor

\_\_\_\_\_  
Kayleigh Stanley, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney  
[Signature of Attorney Provided on Separate Page, to be Attached]

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**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the second reading of an Ordinance modifying the City of Lampasas Code of Ordinances regarding Mobile Food Vendor Units.

Requested By: Kayleigh Stanley, City Secretary

Submitted By: Kayleigh Stanley, City Secretary

Date Submitted: May 29, 2026

For the Agenda of: June 22, 2026

**Procurement and Funding Statement:**

N/A

Attachments: Ordinance

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**Summary Statement:**

Effective July 1, 2026, the State enacted legislation eliminating the requirement for mobile food vendor units to obtain permits from municipalities. In response, Staff recommends updating the current Food Truck Ordinance to remove all language related to municipal permitting requirements while maintaining regulations pertaining to approved locations and operational setup conditions.

Based on current guidance, mobile food vendor units will obtain the necessary permits through the State and will continue to undergo review by the Fire Marshal's Office. Staff will also continue to oversee and monitor requirements related to site location, setup conditions, and connections to municipal utilities.

**Recommendation:**

To consider a motion to approve the second reading of an Ordinance modifying the City of Lampasas Code of Ordinances regarding Mobile Food Vendor Units.

ARTICLE V. - MOBILE FOOD VENDOR UNITS

DIVISION 1. - GENERALLY

Sec. 22-281. - Definitions.

The following words, terms and phrases, when used in this Article V, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning, in which case the general mean as defined by Webster's Dictionary shall be attributed to the terms:

~~Mobile food vendor certificate means a certificate issued by the city secretary, or her designee, that authorizes the operation of a mobile food vendor unit within the city's jurisdiction.~~

*Mobile food vendor unit (MFVU)* means a commercially manufactured and equipped vehicle that is readily moveable (i.e., truck, or trailer) from which food or beverages are prepared, sold or served for consumption by the public. The term mobile food vendor unit shall not include pushcarts of any kind.

*Operate* means the preparation, sale, offer or service of food or beverages from a mobile food vendor unit.

*Push cart* means a cart or barrow pushed by hand. Vending of food and beverages from push carts is prohibited in the city.

(Ord. No. 1444, § 1, 3-23-2015)

Sec. 22-282. - Purpose.

This article is and shall be deemed to be an exercise of the police power of the state and of the city for the public safety, comfort, convenience, and protection of the city and the health, safety and welfare of its citizens, and each provision contained herein shall be construed for the accomplishment of that purpose, which is authorized to the city by the State of Texas.

(Ord. No. 1444, § 1, 3-23-2015)

Secs. 22-283—22-300. - Reserved.

DIVISION 2. - ENFORCEMENT

Sec. 22-301. - Enforcement of article and remedies.

The city may institute, in any court of competent jurisdiction, an action to prevent, restrain, enjoin, correct or abate any violation of this article, or of any order or ruling made in connection with its administration or enforcement.

(Ord. No. 1444, § 1, 3-23-2015)

Sec. 22-302. - Penalty for violation of article.

Each violation of this article or any regulation, order or ruling promulgated under this article shall, upon conviction, be punishable as provided in section 1-15, "General penalty continuing violations" of the City's Code of Ordinances.

(Ord. No. 1444, § 1, 3-23-2015)

Sec. 22-303. - Responsibility of acts of agents.

In addition to prohibiting or requiring certain conduct of individuals, it is the intent of this article to hold an individual, a corporation, partnership or other association criminally responsible for acts or omissions performed by an agent acting in behalf of the individual, corporation, partnership or other association, and within the scope of his employment.

(Ord. No. 1444, § 1, 3-23-2015)

Secs. 22-304—22-320. - Reserved.

DIVISION 3. - ~~LICENSE~~ REQUIREMENTS

~~Sec. 22-321.— Required permits.~~

~~A mobile food vendor certificate of occupancy and a separate health permit issued by the state are required for each mobile food vendor unit. Mobile food vendor certificates and State of Texas issued health permits shall be issued in accordance with the provisions in this section. Health permits shall comply with the provisions of this section.~~

~~(a) — Mobile food vendor certificate.~~

- ~~(1) — All mobile food vendor units shall obtain mobile food vendor certificate for each specified location where food/beverage preparation and/or sales to the public are to take place from a mobile food vendor unit. Unless otherwise specified in this article, a mobile food vendor certificate is valid for the following periods:
  - ~~i. — Annual permit — A mobile food vendor certificate for a mobile food vendor unit that is valid for a period of one year from the date of issuance.~~
  - ~~ii. — Seasonal permit — A mobile food vendor certificate for a mobile food vendor unit that is valid for 180 days from the date of issuance.~~
  - ~~iii. — Temporary permit — A mobile food vendor certificate for a mobile food vendor unit that is valid for 14 consecutive days, beginning on the date specified in the certificate that authorizes the operation of a mobile food vendor unit at specific location(s) in the city in connection with a permitted special event.~~~~
- ~~(2) — Fees. Certificate fees for mobile food vendor certificate(s) are set forth in the Fee Schedule found in Appendix A.~~
- ~~(3) — A mobile food vendor certificate shall not be issued without written authorization from the owner or person in control of the premises where the mobile food vendor unit will be operated, which clearly identifies the owner(s) or person(s) with legal control of the premises and states that the mobile food vendor unit has written permission to operate on the premises.~~
- ~~(4) — Unless a mobile food vendor unit has an approved restroom facility located in or associated with the mobile food vendor unit for the use of the owner(s), operator(s), employees, workers and customers of the mobile food vendor unit, a mobile food vendor certificate will not be issued, without written authorization from the associated (adjacent) business owner where the mobile food vendor unit will be operated allowing employees, workers and customers of the MFVU to utilize the restroom facilities on site. The written authorization must identify the business owner and indicate that the owner, operator, employees, workers and customers of the MFVU have permission to use a commercially plumbed restroom that is owned by the business owner at the location where the MFVU will be located and operate. The restroom facility must be a commercially plumbed restroom that is accessible during all hours of operation of MFVU that provides hot and~~

~~cold running water through a mixing valve or combination faucet and is located within 300 feet of the MFVU. This subsection shall not apply to a MFVU that is issued a "temporary permit" for locations where public restroom facilities are located.~~

~~(5) A mobile food vendor certificate will not be issued to a MFVU without a valid and current health permit issued by the State of Texas Health Department for the MFVU for which a mobile food vendor certificate is being requested.~~

~~(6) A mobile food vendor certificate shall be denied if the owner or operator of the MFVU fails to provide proof of a valid vehicle registration for the MFVU, a valid motor vehicle operator's license, proof of vehicle liability insurance for the MFVU, a valid DBA or LLC certificate and a Texas sales tax permit.~~

~~i. Owners of any MFVU must sign a notarized statement that they acknowledge and accept that a minimum amount of liability insurance, as set by the State of Texas, that covers the MFVU, must be maintained at all times and that the city has the right to demand proof of such insurance coverage upon three working days notice to the owner.~~

~~(7) Mobile food vendor certificates are not transferrable.~~

~~(8) Mobile food vendor certificate stickers must be displayed on the upper left rear area of the MFVU in a conspicuous and openly visible location. If such a location is not practicable, the mobile food vendor certificate sticker shall be placed in a location approved by the city secretary or his/her designee. However, it must be readily visible to the public at all times.~~

~~(9) All holders of mobile food vendor certificates issued by the city shall comply with Texas Sales and Use tax regulations and shall maintain sales records that accurately attribute all sales made within the municipal limits to the City of Lampasas, and reflect same in their periodic reports submitted to the state comptroller.~~

~~(b)(A) Health permits, for MFVUs.~~

~~(1) A MFVU may not operate in the city without a current and valid health permit issued by the State of Texas Health Department to the MFVU in question.~~

(Ord. No. 1444, § 1, 3-23-2015)

Sec. 22-322. - General provisions.

(a) *Hours of operation.* MFVUs are permitted to operate at any time between the hours of 6:00 a.m. and 12:00 a.m. However, they shall not be operated in a manner that creates or causes a nuisance or disturbance to adjacent properties, regardless of the hours of operation.

(b) *Operational requirements.*

(1) MFVUs may only operate in non-residential zoning districts and/or at city park facilities. The city secretary or her designee may grant an exemption to this subsection for MFVUs ~~that have been issued a temporary permit,~~ if, in the discretion of the city secretary; operation of the MFVU in the residential zoning district will not pose a nuisance to the residential properties in the area. ~~A MFVU may only operate at the location or locations specified in the mobile food vendor certificate issued to the MFVU.~~

(2) A MFVU shall not operate less than 50 feet from a single-family or multi-family residential use, irrespective of the zoning district in which it is permitted and operating. For purposes of this subsection, single-family or multi-family uses shall not include a residence that is part of a business or a mixed-use structure.

(3) All MFVUs must be parked on an improved surface. (i.e., a surface that is sufficiently stable to hold the structure and resist weather constitutions and prevent hazards to the customers who approach the MFVU on foot to acquire products, etc.) Areas near and around the MFVUs may

not retain water during rain events nor may they pond or form mud puddles that may pose hazards for customers etc.

- (4) ~~Except for a MFVU that has a valid temporary permit~~ All MFVUs must operate at locations where public restroom facilities are located, a MFVU shall have:
  - i. An approved restroom facility located in the MFVU for the use of the owner or operator, employees, workers and customers of the MFVU: or
  - ii. Access to a commercially plumbed restroom that is owned by the business owner of the property where the mobile food vendor unit is operated, is accessible by the owner or operator, employees and workers and customers of the MFVU during all hours of operation, provides hot and cold running water through a mixing valve or combination faucet and is located within 300 feet of the mobile food vendor unit.
- (5) The owner or operator of a MFVU shall not park, operate or place the MFVU on a vacant lot. ~~unless they have been issued a specific use permit by the city that designates the vacant lot as an approved and permitted location for operation.~~ The owner or operator of a MFVU shall not place displays, merchandise, seating or temporary shelters in locations that obscure traffic.
- (6) The owner or operator of a MFVU shall not prepare, sell or serve food on any public street, sidewalk, or other public right-of-way or operate in public or private driveways or fire lanes.
- (7) The owner or operator of a MFVU shall have a self-closing trash receptacle for each MFVU for the use of patrons of the MFVU, with sufficient capacity to hold all refuse from the operation of the MFVU and the customers for the hours of daily operation. The trash receptacle must be placed on the exterior of and within ten feet of the MFVU. The owner or operator of the MFVU shall keep all areas adjacent to the MFVU clean and free from all litter, garbage, and debris, whether food, paper or otherwise. The vendors shall discourage patrons from feeding leftover food to birds and wildlife in the city, or from placing such waste in the open for ingestion by animals in the area.
- (8) The owner or operator of a MFVU shall not connect the MFVU to a source of electricity, water or sewer where the MFVU is operated unless a written ~~permit~~ approval letter has been obtained from the city secretary or his/her designee after a determination that the connection is in compliance with the Building Codes promulgated by City of Lampasas. Rather, each MFVU should have its own, stand-alone energy, water and wastewater source and storage. If any ~~permit~~ approval letter for a utility is sought, then each ~~permit~~ approval letter for an electrical, water or sewer connection shall be applied for and issued in accordance with the Building Codes promulgated by City of Lampasas. Each ~~permit~~ approval letter shall be maintained in the MFVU at all times and shall be made available for immediate inspection by the city secretary or his/her designee.
- (9) Unless otherwise prohibited by this Code, the owner or operator of a MFVU may provide outside seating consisting of a maximum of one portable table and seating for four people for the use of customers of the MFVU.
- (10) Unless otherwise prohibited by this Code, the owner or operator of a MFVU may play, use, operate, or permit to be played, used or operated a radio receiving set, television, musical instrument, phonograph or other machine or device that produces or reproduces sound. Playing, using, operating, or permitting to be played, used or operated any radio receiving set, television, musical instrument, phonograph or other machine or device that produces or reproduces sound in such a manner as to disturb the peace, quiet and comfort of persons of ordinary sensibilities in or around the MFVU shall be deemed a public nuisance. The playing, using or operating of any radio receiving set, television, musical instrument, phonograph, or other machine or device that produces or reproduces sound between the hours of 10:00 p.m. and 12:00 a.m. in such a manner as disturb the quiet, comfort or repose of persons of ordinary sensibilities at a distance of 50 feet or more from the building, structure, or vehicle in which the radio receiving set, television, musical instrument, phonograph or other machine or device that produces or reproduces sound is located shall be prima facie evidence of a public nuisance.

- (11) No more than three MFVUs may be located on a parcel/property at any one time or at the same location unless one of the following occurs:
- i. Additional MFVUs (i.e., in a number greater than three) may be considered on a single tract if for civic events and/or special events. Staff will consider the reason for the request; the number of available parking spaces on the tract in question; whether an increased number of MFVUs would be compatible with the existing use and permitted development of adjacent properties; and any other issues staff considers to be relevant; and/or the owner of the primary business establishes through staff permission with the City of Lampasas a list of specific dates within a calendar year in which multiple food units may be allowed on the property. This request shall include a site plan and documentation showing:
    - Indication of appropriate level of parking;
    - Safe areas for seating for patrons of the MFVUs;
    - Appropriate documentation of permission of use, adequate public access restroom facilities and valid certificate of occupancy of the primary business owner.
  - ii. City of Lampasas sponsored civic and special events may have more than one MFVU allowed, and may not be required to get staff approval.
    - The City of Lampasas, through its special events permitting may delegate authority for inspection, approval and certificating of MFVUs to the event organizers.
- (12) The owner or operator of a MFVU shall not operate the MFVU at any location not ~~listed on the mobile food vendor certificate~~ approved per this Ordinance, State Laws, and/or City regulations, as amended. ~~To change the location of operation or add additional locations of operation on a mobile food vendor certificate, the owner or operator of a MFVU shall submit an application to the city secretary or her designee for an amendment to the mobile food vendor certificate. The owner or operator of the MFVU shall make the application in the manner and form prescribed by the city secretary or her designee and shall pay the fee set forth in the Fee Schedule found in Appendix A, "Fee Schedule", Chapter 22, Article V.~~
- (13) A "drive-through" window or operation is not permitted in conjunction with the MFVU. Food shall be ordered and dispensed via "walk up service" at the MFVU window.
- (14) MFVUs shall not prepare, offer, sale or serve alcoholic beverages, including but not limited to, beer and wine.
- (15) The owner or operator of a MFVU may place a sign attached to the MFVU or a sandwich board type sign that is no larger than two feet by four feet near the MFVU. Signs shall not be placed on any public street, sidewalk, or other public right-of-way or in driveways or fire lanes.
- (16) A hold harmless agreement is required to be completed with the City of Lampasas if the MFVU is to be located on the City of Lampasas property.
- (17) The owner or operator of a MFVU commits an offense if the MFVU is located, maintained, owned or operated in violation of any provision of this article.

(Ord. No. 1444, § 1, 3-23-2015)

Sec. 22-323. - Additional requirements and exceptions.

(a) *Mobile food vendor units operated near single-family or multi-family residential uses.*

- (1) In addition to the provisions contained in this article, MFVUs that are operated near single-family or multi-family residential uses shall comply with the provisions of this section.

- i. The owner or operator of a MFVU shall not operate the MFVU less than 50 feet of a single-family or multifamily residential use.
- ii. Measurements made in accordance with this section shall be determined in a straight line, ignoring intervening structures, from the closest point where the MFVU will be located to the closest point of the property line of the single-family or multi-family residential use.
- iii. The owner or operator of a MFVU operating between 50 and 100 feet of a single-family or multi-family residential use shall not provide portable chairs or tables for the use of customers of the MFVU between the hours of 10:00 p.m. and 12:00 a.m.

The owner or operator of a MFVU operating between 50 and 100 feet of a single-family or multi-family residential use shall not use portable or vehicle mounted generators and shall not connect to city utilities.

- (b) *Exemptions.* All MFVUs that are operated at special events, activities, and festivals that have separate, independent approval from the city council are exempt from these regulations, but shall comply with appropriate regulations of the Code of Ordinances of the City of Lampasas.

(Ord. No. 1444, § 1, 3-23-2015)

Secs. 22-324—22-339. - Reserved.

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**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the second reading of an Ordinance authorizing the closure, vacation, abandonment and disposition of an unimproved .2850 acre portion of City owned right-of-way, locally known as unimproved 6<sup>th</sup> street right-of-way, which is situated between FM 580 and Avenue I and to the East of Block 33, Lots 14 and Lots 11-14 of the GC & 7 SF Railroad Addition.

Requested By: Kayleigh Stanley, City Secretary

Submitted By: Kayleigh Stanley, City Secretary

Date Submitted: May 29, 2026

For the Agenda of: June 22, 2026

**Procurement and Funding Statement:**

N/A

Attachments: Ordinance

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**Summary Statement:**

Staff was approached by Edward Gold, representative of V&J Stotts Enterprises, LLC, to purchase the unimproved right-of-way located directly adjacent to property they own located at 1400 E Ave J.

This area was platted as sixth street originally; however, has never been developed.

**Recommendation:**

To consider a motion to approve the second reading of an Ordinance authorizing the closure, vacation, abandonment and disposition of an unimproved .2850 acre portion of City owned right-of-way, locally known as unimproved 6<sup>th</sup> street right-of-way, which is situated between FM 580 and Avenue I and to the East of Block 33, Lots 14 and Lots 11-14 of the GC & 7 SF Railroad Addition.

ORDINANCE NO. \_\_\_\_\_

AUTHORIZING THE CLOSURE, VACATION, ABANDONMENT AND DISPOSITION OF AN UNIMPROVED .2850 ACRE PORTION OF CITY OWNED RIGHT-OF-WAY, LOCALLY KNOWN AS UNIMPROVED 6<sup>TH</sup> STREET RIGHT OF-WAY, WHICH IS SITUATED BETWEEN FM 580 AND AVENUE I, AND TO THE EAST OF BLOCK 33, LOTS 1-4 AND LOTS 11-14 OF THE GC & 7 SF RAILROAD ADDITION; PROVIDING FOR THE TERMS AND CONDITIONS OF SUCH CLOSURE, VACATION, ABANDONMENT AND DISPOSITION; STIPULATING PAYMENT OF CONSIDERATION FOR SAME AND DEPOSIT OF MONIES PAID INTO THE CITY'S STREET MAINTENANCE FUND; AUTHORIZING THE CITY MANAGER TO EXECUTE A QUITCLAIM DEED PERTAINING TO THE ABANDONED PROPERTY; AND PROVIDING FOR AN EFFECTIVE DATE.

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**WHEREAS**, the City of Lampasas, Texas, as a home rule municipality incorporated and operating under the laws of the State of Texas, has the authority under Chapters 253, 271, and 272 of the Local Government Code, ("LGC"), to vacate and abandon and close municipal rights-of-way, streets or alleys, by adoption of City ordinance, when such actions is in the best interest of and serves the public purpose and legal requirements are followed for such action taken ; and

**WHEREAS**, a strip of land being +/-50 feet wide and being +/-251.38 feet long, comprising approximately 0.2850 acres, also being a portion of an unopened right- of-, which is locally known as 6<sup>th</sup> Street, which is situated to the East of Block 33, , Lots 1-4 and 11-14, and including the 20 area East of the 20 wide alley dissecting Block 33 of the GC & SF Railroad Addition, as granted to the City of Lampasas in its original founding land grant; and

**WHEREAS**, these portions of a Public Street Right-of-Way are owned in fee simple by the City of Lampasas and recorded in Plat Cabinet Vol. 327, Page 563, of the Plat Records of Lampasas County, Lampasas, Texas; and

**WHEREAS**, this portion of 6<sup>th</sup> Street right-of-way, subject to this abandonment and conveyance is, at this time, unimproved and not open to the public; and

**WHEREAS**, V & J Stotts Enterprises, LLC, has requested that the City of Lampasas close, abandon, and vacate the street and/or public right-of-way in the town and County of Lampasas, being 6<sup>th</sup> Street public right-of-way between the south line of Avenue I right-of-way and the north line of Farm to Market 580 public right-of-way being generally fifty feet (50') in width, as shown on Exhibit "A," attached hereto, and

**WHEREAS**, written notice of this request for abandonment and a public hearing on same was provided in accordance with State laws; and

**WHEREAS**, the City of Lampasas has carefully considered the current conditions and future potential effects of abandoning and disposing of this portion of the unopened and unimproved 6<sup>th</sup> Street Public Right-of-Way; and

**WHEREAS**, the City's Planning and Development Department has reviewed and recommends the proposed request, and the City Council now finds that the utilities existing, or that will exist in the future, in the area of the unopened 6<sup>th</sup> Street Public Right-of-Way will be sufficiently protected by being either relocated or placed into easement(s) that will remain with the City or appropriate utility, and that the utility companies serving the area including and surrounding the rights-of-way, and have determined that the City's utilities, if existing, will also be sufficiently protected by the same means; and

**WHEREAS**, the abandonment and vacating of said portion of the public Street will not affect the traffic flow or pattern in the area or create danger to the traveling public; and

**WHEREAS**, the City Council finds that it is in the best interest of the City to vacate, close, abandon, dispose of this portion of the unimproved 6<sup>th</sup> Street Public Right-of-Way, and remove it from public use; and

**WHEREAS**, the City Council of the City of Lampasas Texas, finds and declares that it is in the best interest of all of the citizens of the City of Lampasas, Texas, that the unimproved 6<sup>th</sup> Street Public Right-of-Way, hereby vacated, closed and abandoned, be disposed of in compliance with local and State laws, for fair consideration and, further, that the City be responsible for timely recording information related to such abandonment and disposition in the Lampasas County Deed Records.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:**

**Part 1:** That the following described portion of an unopened and unimproved portion of the 6<sup>th</sup> Street Public Right-of-Way, as illustrated in **Exhibit "A,"** which is attached hereto and made a part of this Ordinance for all purposes, be, and the same is hereby closed, vacated, and abandoned, insofar as the right, title or easement of the general public is concerned.

**Part 2:** That this portion of the of the 6<sup>th</sup> Street Public Right-of-Way is not needed for public roadway or public access/egress purposes and it is in the public interest of the City of Lampasas and its citizens to abandon the described portions of the Public Street Rights-of-Way for future use as a street, road and/or roadway open and available for public use.

**Part 3:** That the City Manager is hereby authorized and directed to dispose, convey and/or transfer, by quitclaim deed, except for any past, present, or future public utility easement(s) belonging/held or used by the City, which easement(s) shall specifically be retained and remain owned/held by the City for public use and benefit, as needed in the present or future.

**Part 4:** That the abandonment provided for herein shall extend only to the public right and title in and to the tracts of land, described in Part 1 of this Ordinance, and shall be construed only to that interest the governing body of the City of Lampasas may legally and lawfully abandon.

**Part 5:** That the consideration for said abandonment and transfer of the conveyed property, in the amount of \$385.00, which the City has considered and found to be in compliance with State legal requirements, shall be deposited in the street maintenance fund of the City of Lampasas as is required by provisions of the State law, as set forth in the Local Government Code, Chapters 253, 271, and/or 272, as applicable.

**READ and ACKNOWLEDGED** on First Reading on the 8<sup>TH</sup> day of June, 2026.

**READ and ADOPTED** on Second Reading on the 22<sup>nd</sup> day of June, 2026.

APPROVED:

ATTEST:

\_\_\_\_\_

\_\_\_\_\_

Herb Pearce, Mayor

Kayleigh Stanley, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney

[Signature of Attorney Provided on Separate Page, to be Attached]



City Manager

ITEM NO. 2.6

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the second reading of an Ordinance amending Appendix A of the City code (Fee Schedule), concerning fees for Chapter 62: Solid Waste, Article III. Billing; Rates and Fees, providing for a repeal of conflicting ordinances; providing for repeal a severability clause; and providing an effective date.

Requested By: Kayleigh Stanley, City Secretary

Submitted by: Kayleigh Stanley, City Secretary

Date Submitted: June 1, 2026

For the Agenda of: June 22, 2026

**Procurement and Funding Statement:**

N/A

Attachments: Ordinance

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**Summary Statement:**

This is the first reading of the Ordinance to adopt amendments to the fee schedule in reference to the increased Solid Waste CPI rates discussed at the 05/11/2026 City Council Meeting.

**Recommendation:**

To consider a motion to approve the second reading of an Ordinance amending Appendix A of the City code (Fee Schedule), concerning fees for Chapter 62: Solid Waste, Article III. Billing; Rates and Fees, providing for a repeal of conflicting ordinances; providing for repeal a severability clause; and providing an effective date.

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING THE LAMPASAS CODE OF ORDINANCES, APPENDIX A (FEE SCHEDULE), INCLUDING SECTIONS CHAPTER 62: SOLID WASTE, ARTICLE III. BILLING; RATES AND FEES; ALL AS SHOWN ON EXHIBIT "A" OF THIS ORDINANCE; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Lampasas is a Home Rule municipality incorporated and authorized by the State of Texas and operating pursuant to its Home Rule Charter, its Code of Ordinances, and the applicable State Statutes; and

**WHEREAS**, the City Council of the City of Lampasas is legally empowered to regulate fees charged to customers of its municipal system, for the sound fiscal operation of the City and for the benefit of the City's taxpayers; and

**WHEREAS**, after evaluation and careful consideration of the City's Fees, related to the following: Chapter 62: Solid Waste, Article III. Billing; Rates and Fees, all of which fees are fully detailed on Exhibit "A" which is attached to and incorporated for all purposes to this Ordinance, the City Council of the City of Lampasas has identified a need to revise various fees to maintain a fiscally sound enterprise fund and for the wellbeing of the citizens of Lampasas.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF LAMPASAS, TEXAS, AS FOLLOWS:**

**PART I.** That the matters and facts recited in the preamble hereof are hereby found and determined to be true and correct and, thus, are incorporated for all purposes herein.

**PART II.** The Appendix A Fee Schedule of the City of Lampasas' Code of Ordinances is hereby amended to add/revise each of the sections and related fees noted and approved herein, as detailed on the table set forth in Exhibit "A", attached hereto and incorporated herein in its entirety.

**PART III.** The Appendix A Fee Schedule, of the City of Lampasas' Code of Ordinances, as amended by this Ordinance, shall apply to all users within the City's municipal/corporate limits and its extraterritorial jurisdiction, including residents and their guests, and tourists and visitors accessing and using City Facilities, as applicable and appropriate.

**PART IV. CONFLICTING ORDINANCES.** All ordinances, orders, policies (whether formal or informal) and resolutions heretofore utilized by City staff and/or passed and adopted by the City Council of the City of Lampasas, Texas are hereby repealed to the extent said ordinances, orders, policies or resolutions, or parts thereof, are in conflict herewith.

**PART V. PROVIDING FOR SEVERABILITY.** If any section, article, paragraph, sentence, clause, phrase or word in this Ordinance, or the application of same, is held to be invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Ordinance and the City Council hereby declares it would have passed such remaining portions of this Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

**PART VI. EFFECTIVE DATE.** This Ordinance shall become effective on the later of: (1) the date of its passage on Second Reading by the City Council, or (2) the date following its passage by Council and the publication of its caption, in the *Lampasas Dispatch*, as required by State Law and/or the City's Home Rule Charter.

**READ and ACKNOWLEDGED on its First Reading on the 8<sup>th</sup> day of June, 2026.**

**PASSED and ADOPTED on this its Second Reading on the 22<sup>nd</sup> day of June, 2026.**

**CITY OF LAMPASAS, TEXAS**

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Herb Pearce, Mayor

**ATTEST:**

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Kayleigh Stanley, City Secretary

Approved as to Form:  
Jo-Christy Brown, City Attorney  
(Signature of Attorney Provided on Separate Page, to be Attached)

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## **CITY SECRETARY DEPARTMENT/ MAY 2026 MONTHLY REPORT**

Brief Monthly Overview of Department Employees:

### **Kayleigh Stanley- City Secretary**

- Advised Citizens/Contractors of required documentation for permits; upon receipt of documentation issued building permits through My Government Portal and TMS/ Assigned Inspections
- Maintained vehicle inspection/registration process
- Prepared Cemetery Deeds and filed with County
- Handled Frontier Solutions Inquiries
- Assisted the City Manager and Building Department with daily operations.
- Handled all 2026 Election preparation and attended the May 2, 2026 Election Day.
- Attended a pre-development meeting with City Staff, AFNA and JHA on May 6, 2026.
- Prepared and posted packet for the May 7, 2026 Planning and Zoning Meeting.
- Attended an EDC Subcommittee meeting on May 8, 2026.
- Prepared and posted packet, attended and took minutes for the May 11, 2026 City Council Meeting.
- Attended a development meeting on May 12, 2026.
- Prepared and posted packet, attended and took minutes for the LEDC Meeting on May 13, 2026.
- Attended and hosted a regional waterway great American cleanup event on May 16, 2026.
- Attended a pre-development meeting on May 20, 2026.
- Attended a meeting with AFNA regarding their Compost facility on May 20, 2026.
- Attended a meeting with Frontier Waste Solutions on May 20, 2026.
- Attended a on-site construction meeting on May, 21 2026.
- Attended a meeting with Cintas for AED Pricing on May 28, 2026.
- Worked with RCI for records retention.
- Worked on TML Risk Pool claims
- Reviewed concept plans for proposed projects/provided development & utility information to several prospects.
- Processed/Facilitated Open Records Requests
- Daily Building /Planning & Zoning responsibilities – key contact person who handles inquiries/requests and all administrative work/research.

# Lampasas Public Library

## ANNUAL REPORT



**40,855**

Library Visits



**419**

New Members



**46,994**

Total Items Circulated



**6,663**

Digital Items Circulated



**2,817**

Program Attendance

Open

**44** Hours Per Week

**2** Full-Time  
**3** Part-Time



**3,593**

Internet Sessions



**4,595**

Wifi Sessions



**2,937**

Followers



**91**



**97,900+**

Views



### Grant Received



Awarded \$3,000 "Summer at the Library" grant from Texas Library Association/HEB for:

- "Dinosaurs Rock!" virtual summer reading program
- \$2,500+ in giveaway books for kids and teens

### YEAR OVER YEAR

-4.6%  
Circulation

+7.3%  
Digital

-3.3%  
Visits

-3.9%  
Program Attendance

### Summer Reading Registrations 2026

**172**  
Kids

**32**  
Teens

**17**  
Adults



# Memo



To: Stephen Sewell, Director of Public Works  
From: Micah Harry, Electric Department Superintendent  
Date: Monday, June 15, 2026  
Re: Monthly Report for May 2026

---

Locates 163

Replace Poles 6

Connects 5

Trimmed/Removed Trees 12

Raised Low Communication Lines 3

Overtime Call Outs 8

Power Outage 4

Transformer Replacement 3

Assisted Other Departments 7

- Electric Department crew installed security cameras at the Turner Field Sports Complex.
- Electric Department crew used the pressure digger to dig 12 holes for a new foot bridge at Cooper Springs Nature Park.
- Electric Department crew led by Kyle Harrison repaired the damaged sidewalk at the Calvert Building.
- John Moffett and Luke Dotson attended Texas Electrical Cooperative Troubleshooting School.





### FDR-IR: Incident Count by Dispatch Type

DISPATCH TYPE	COUNT	PERCENT OF TOTAL
ACCIDENT	10	6.85%
BEHAVIORAL CRISIS	5	3.42%
EMS MEDICAL	107	73.29%
FIRE ALARM	4	2.74%
FIRE HAZMAT	6	4.11%
FIRE MISC	7	4.79%
GRASS FIRE	1	0.68%
MEDICAL ALARM	2	1.37%
MISCELLANEOUS	1	0.68%
MOTORIST ASSIST	1	0.68%
STRUCTURE FIRE	2	1.37%
<b>Total</b>	<b>146</b>	<b>100.00%</b>

# Memo



To: Erin Harrison, Interim City Manager/Finance Director  
From: Vicki Tower, HR Coordinator  
Date: June 5, 2026  
Re: Monthly Report – May 2026

## Human Resources

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### Brief Monthly Overview - Human Resources

Vicki Tower, HR Coordinator

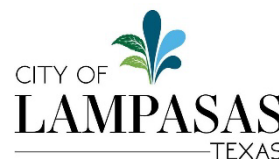
- New hire paperwork and orientation for Police Communications Officer on May 4<sup>th</sup>
- Scheduled and attended interviews for Park Maintenance Technician position on May 8<sup>th</sup>
- Scheduled and attended interviews for Greenskeeper position on May 8<sup>th</sup>
- Scheduled Golf Course Superintendent interview for May 13<sup>th</sup>
- New hire paperwork and orientation for Park Maintenance Technician on May 18<sup>th</sup>
- New hire paperwork and orientation for Animal Shelter Technician on May 18<sup>th</sup>
- New hire paperwork and orientation for Greenskeeper on May 18<sup>th</sup>
- New hire paperwork and orientation for 36 Seasonal Pool Employees on May 18<sup>th</sup>
- Jobs posted in May – Part-time Golf Course Pro Shop Clerk; Utility Clerk
- Assisted Finance Department with payroll
- Human Resources responsibilities including purchase orders; job postings; pre-employment screenings/background checks; scheduling and attending interviews; new hire orientations; processing new hire paperwork; processing separation paperwork; setting up new hires in Time & Attendance as well as updating user roles and maintaining workflow; processing retirement packets; processing benefit enrollments, terminations and status changes; FMLA letters; Workers' Compensation claims; Unemployment Benefits claims; assist with payroll duties, including stuffing and distributing employee paychecks; assist the Finance Department with longevity checks; maintain personnel files.

### Personnel Information – Currently

- Current: 116 Full-time employees; 16 Part-time employees; 37 Seasonal Part-time employees
- Posted Vacancies:
  - Full-time: Golf Course Superintendent; Utility Clerk
  - Part-time: Part-time Golf Course Pro Shop Clerk

**Memo**

To: Kayleigh Stanley, City Secretary  
 From: Monica Wright, Director of Information Systems  
 Date: Thursday, June 4, 2026  
 Re: May Monthly Report



Information  
Systems

**Service Tickets - Social Media - Website Stats**

IT Service Tickets	198
Facebook Followers	9,533
Twitter Followers	860
Instagram Followers	525
Website Page Views	37,641

**IT Supported Hardware & Software**

PCs	110	Wireless Access Points (WAP)	16	Servers	30
Laptops	49	Verizon Aircards	16	Firewalls	3
Printers	77	Network Attached Storage (NAS)	5	Tablets	15
Switches	20	Cell Phones	57	Software Applications	30+
CC Reader	8	Security Cameras	61	CradlePoint Routers	20
Time Clock	4	WatchGuard Dock	8		

**May Projects Completed:**

- Attended website re-design meetings
- Attended budget meetings with CM
- Updated content to new website re-design
- Updated Epanic software users/information
- Activated WG SIEM Feeder software
- Server maintenance/updates
- Configured/issued out replacement Streets On-Call cellphone
- Configured/issued out laptop for Recreation Specialist to use during Pool season
- Meeting with Verizon to analyze phone line plans
- Meeting with Microsoft to discuss retention policies
- Requested quotes for spray foam insulation at IT Building
- Spray Foam Insulation Agenda Item
- Attended monthly CJIS meeting
- PD ARMS meeting to discuss software conversion
- Created ticket with AT&T for Golf Course phone line / Ordered ABV device
- Attended Golf ABV Design Call
- Issues with Golf timeclock
- Email ORR requests

**June Projected Projects:**

- Obtain quotes for replacement IT server room mini-split
- Deploy City wide cyber security training for all employees/report to State DIR
- Troubleshoot PD TLETS connection issues
- Assist with conversion to Tyler Payments/installation of card readers
- Convert Golf phone line to VOIP
- Updated quote on AT&T VOIP/hardware
- Attend monthly CJIS meeting
- Order/replace PD Dispatch cellphone
- Attend website re-design meetings
- Content updates to new web design (Launch July 1)
- Update Absolute NetMotion software
- Software demo of CivicPlus ADA compliance solution AudioEye
- Update Absolute NetMotion PD software

- Configure WG SIEMFeeder software
- Configure/install (4) Golf security cameras
- Configure/install (6) Turner Field security cameras
- Configure/install (2) replacement City host servers
- Build out City 2025 Domain Controller 1
- Build out City 2025 Domain Controller 2
- Build out City 2025 Incode server
- Research security cameras for Hostess House
- Reach out to Nextlink to find out internet options for Hostess House
- PD cell phone upgrades
- Replace Electric SCADA Windows PC
- PD server maintenance/updates
- Configure/install security camera at W/WW facility
- Work with PD staff/vendor on ARMS software conversion

### **FY 2025/2026 Budgeted Projects:**

- Configure/replace (4) EOL Library training laptops **(completed)**
- Nextlink internet service at Airport **(completed)**
- Obtain quote/order (15) Microsoft Office 2024 STD licenses **(completed)**
- Obtain quotes/configure/replace (2) PD Training EOL Laptops **(completed)**
- Upgrade all EOL Microsoft Office licenses **(completed)**
- Upgrade all EOL Windows 10 PCs/Remove from inventory **(completed)**
- Migrate Cardinal Windows 10 VM server to Windows 11 **(completed)**
- Replacement (2) PD Host Servers **(completed)**
- Upgrade all Windows 2019 PD servers to Windows 2025 OS **(completed)**
- Configure/replace (7) EOL switches (Animal Shelter, Municipal Court, Streets, Electric, Water/WasteWater, Library, Calvert AV) **(completed)**
- Obtain quotes/configure/replace (5) PD Patrol Toughbook's **(completed)**
- Upgrade TxDPS SDWAN PD Router **(completed)**
- Configure/install 580 Sports complex NVR/security cameras **(completed)**
- FY 26-27 Budget projections **(completed)**
- Obtain quotes for VOIP Phone System **(completed)**
- FY 26-27 Proposed Budget **(completed)**
- Obtain quotes/configure/replace (10) desktop PCs **(completed)**
- Replacement (2) City Host Servers **(completed)**
- City Website Re-Design *(in-progress)*
- Quote/order/configure/install Airport security cameras *(in-progress)*
- Assist with conversion to Tyler Payments *(in progress)*
- Upgrade all Windows 2019 City servers to Windows 2025 OS *(in-progress)*
- Configure/install (1) NVR (4) security cameras at the Golf Pro Shop
- Configure/install (1) NVR (6) security cameras at Turner Field Complex *(in progress)*
- Assist PD with Cardinal software conversion to ARMS *(in progress)*
- Deploy City wide cyber security training for all employees/report to State DIR *(in-progress)*
- Replacement EOL W/WW SCADA PC
- Replacement IT Server Room mini-split
- Dispose of outdated/broken technology items
- Configure/install WatchGuard AuthPoint software on PD PC's
- CJIS Security Audit

### **Daily/Weekly/Monthly Tasks:**

- OS updates on all NAS devices, firewalls, WAPs
- Activate/configure all City data cell phones
- Activate/configure all City Verizon jetpacks
- Assist with all issues related to online payments
- Install Windows updates on City/PD servers & workstations
- Content updates to City website/social media platforms/setup recurring dlvr.it social media posts
- Reply to website/social media submissions/requests
- Perform routine maintenance on hardware and software
- Backup all workstations/servers/NAS storage devices
- Update virus/spyware definitions and apply security patches to computers/servers
- Prepare reports for and attend directors meeting and City Council meeting
- Continued education of network security threats
- Continued research of applications/software for departments
- Documentation for all software/hardware configurations
- Setup Council Live Stream meetings/archive to website and file server
- Create cyber security phishing campaigns/deploy to employees/council members

### **Future Projects & Goals:**

- Migrate Incode v.9 to Incode v.10 Cloud (unknown)
- Migrate AT&T land lines over to digital/VOIP Phones (unknown)
- Assist with the migration e-merchant solution to Tyler Web Payments (unknown)
- Assist with the replacement of Utility Billing & Municipal Court chip readers (unknown)
- Assist with the Core & Main water meter software upgrade/Incode interface (Neptune 360) (EOL)

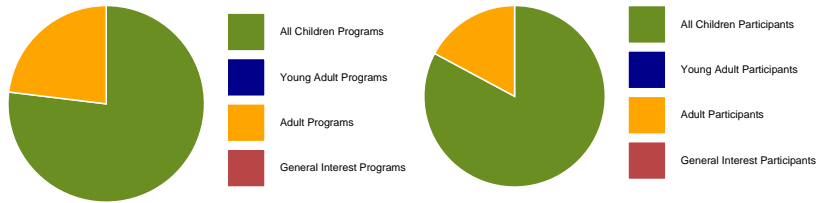
# Lampasas Public Library

## October, 2025 - May, 2026

### October

#### Overview

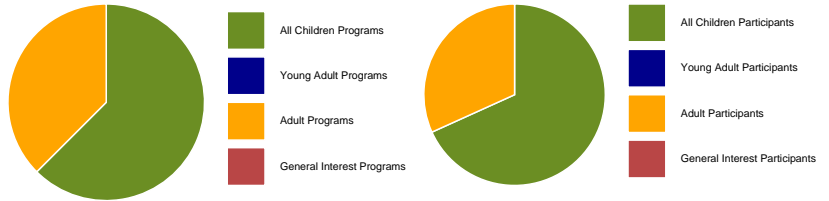
All Children Programs	10	76.92%	All Children Participants	111	82.84%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	3	23.08%	Adult Participants	23	17.16%
General Interest Programs	0	0%	General Interest Participants	0	0%
<b>Total Programs</b>	<b>13</b>		<b>Total Participants</b>	<b>134</b>	



### November

#### Overview

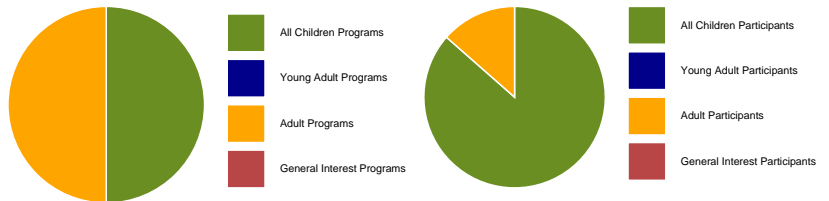
All Children Programs	5	62.5%	All Children Participants	58	68.24%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	3	37.5%	Adult Participants	27	31.76%
General Interest Programs	0	0%	General Interest Participants	0	0%
<b>Total Programs</b>	<b>8</b>		<b>Total Participants</b>	<b>85</b>	



### December

#### Overview

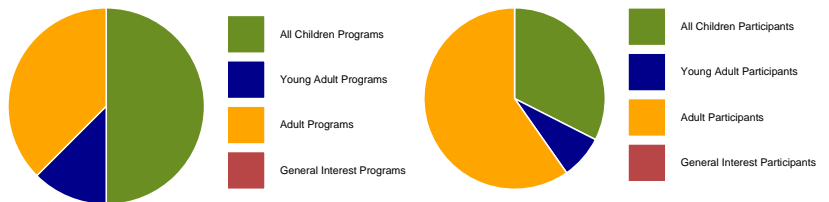
All Children Programs	3	50%	All Children Participants	64	86.49%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	3	50%	Adult Participants	10	13.51%
General Interest Programs	0	0%	General Interest Participants	0	0%
<b>Total Programs</b>	<b>6</b>		<b>Total Participants</b>	<b>74</b>	



### January

#### Overview

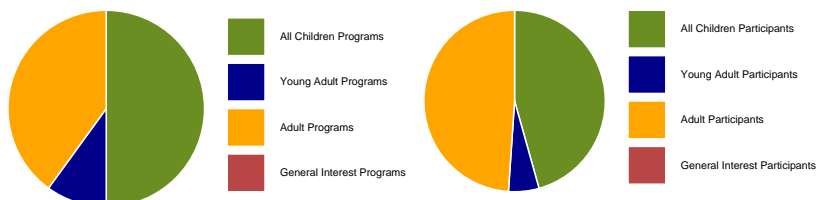
All Children Programs	4	50%	All Children Participants	25	32.47%
Young Adult Programs	1	12.5%	Young Adult Participants	6	7.79%
Adult Programs	3	37.5%	Adult Participants	46	59.74%
General Interest Programs	0	0%	General Interest Participants	0	0%
<b>Total Programs</b>	<b>8</b>		<b>Total Participants</b>	<b>77</b>	



### February

#### Overview

All Children Programs	5	50%	All Children Participants	42	45.65%
Young Adult Programs	1	10%	Young Adult Participants	5	5.43%
Adult Programs	4	40%	Adult Participants	45	48.91%
General Interest Programs	0	0%	General Interest Participants	0	0%
<b>Total Programs</b>	<b>10</b>		<b>Total Participants</b>	<b>92</b>	



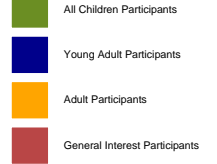
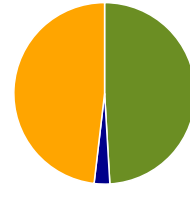
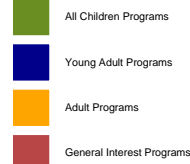
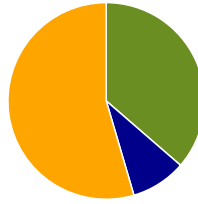
# Lampasas Public Library

## October, 2025 - May, 2026

### March

#### Overview

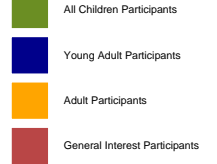
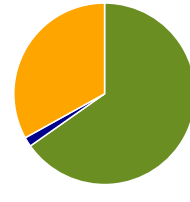
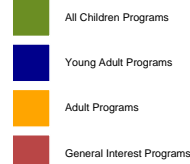
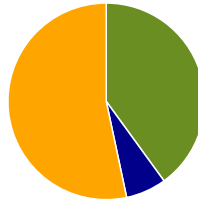
All Children Programs	4	36.36%	All Children Participants	53	49.07%
Young Adult Programs	1	9.09%	Young Adult Participants	3	2.78%
Adult Programs	6	54.55%	Adult Participants	52	48.15%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	11		Total Participants	108	



### April

#### Overview

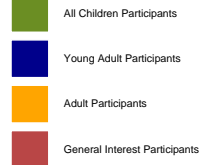
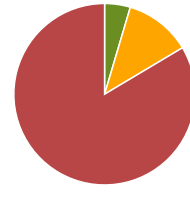
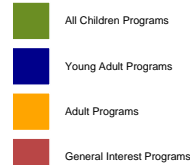
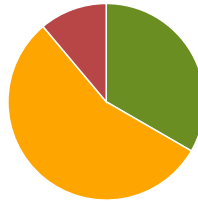
All Children Programs	6	40%	All Children Participants	154	65.25%
Young Adult Programs	1	6.67%	Young Adult Participants	4	1.69%
Adult Programs	8	53.33%	Adult Participants	78	33.05%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	15		Total Participants	236	



### May

#### Overview

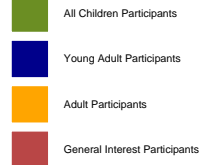
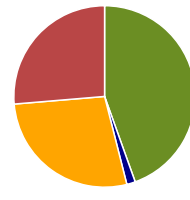
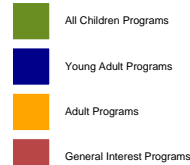
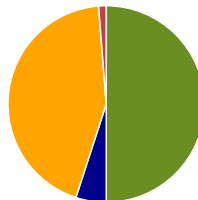
All Children Programs	3	33.33%	All Children Participants	17	4.58%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	5	55.56%	Adult Participants	44	11.86%
General Interest Programs	1	11.11%	General Interest Participants	310	83.56%
Total Programs	9		Total Participants	371	



### Year in Review

#### Overview

All Children Programs	40	50%	All Children Participants	524	44.52%
Young Adult Programs	4	5%	Young Adult Participants	18	1.53%
Adult Programs	35	43.75%	Adult Participants	325	27.61%
General Interest Programs	1	1.25%	General Interest Participants	310	26.34%
Total Programs	80		Total Participants	1177	



## LAMPASAS PUBLIC LIBRARY

### MAY 2026

Circulation	We circulated 4,082 items in May, which is down 5.1% from last May (4,303). The library was closed May 25 for Memorial Day.
Door Count	There were 3,609 visitors during May, which is down 4.3% from last year (3,770).
Internet Usage	There were 262 Internet sessions in May, down 22.5% from the previous year.
Wifi Usage	In May, 127 unique visitors accessed our wifi network, which is down 14.2% from last year. Our total number of sessions in May was 365, down 12.9% from the previous year. (Attached infographic only shows difference between this month and last month.)
Text Interactions	We communicated, via text messages, with 139 unique phone numbers in May, which is up 7.8% from last May (129). We sent/received a total of 720 messages, which is up 10.6% from the previous year (651).
May Programs	In May, we had a bilingual staff story time, ag story time, 42 Club twice, 4-H STEM class, Cornelia Key Book Club, Mahjong 101, and Senior Tech Help. We were also scheduled to host the 3 <sup>rd</sup> graders and teachers from Hanna Springs, but only one class was able to come before they got called back to the school, due to the weather.
Upcoming Programs	In June, we will have 42 Club twice, Cornelia Key Book Club, Senior Tech Help, and Mahjong 101.
Summer Reading	The Summer Reading Kickoff Party was a huge success. We counted 211 kids/teens and 99 adults at the event, for a total of 310. Summer Reading began June 1, and children and teens will have the opportunity to win up to 5 prizes for reading, attending programs, logging acts of kindness, etc. This year, we are also having an adult summer reading program that will include programs on Mondays and a Bingo-style card they will use to win prizes as well.
Free Meals	The Central Texas Food Bank will be distributing meals at the library again this summer. They will be here 10am-1pm on Fridays June 5, June 19, July 17, and July 31. Parents can get one box per child, and each box includes 10 breakfasts, 10 lunches, and 20 milks.
Upcoming Closures	The library will be closed July 3-4 for Independence Day, as well as July 11 for Spring Ho.

# Lampasas Public Library

May-2026

In May, 127 unique patrons used your library WiFi. On average, these patrons visited to use the WiFi on just under 3 individual days.

Change from prior month



365 ↓ -10.32%

Monthly Sessions



315 ↓ -10.51%

Total Visits



127 ↓ -19.11%

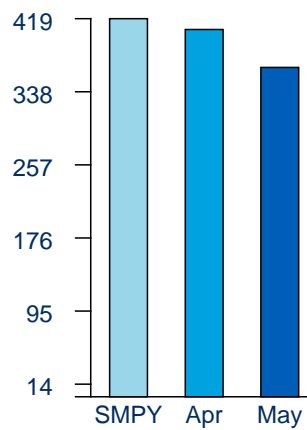
Unique Visitors



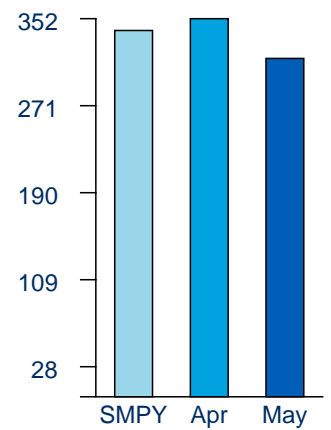
2.48 ↑ 10.71%

Average Return Rate

Total Monthly Session Count

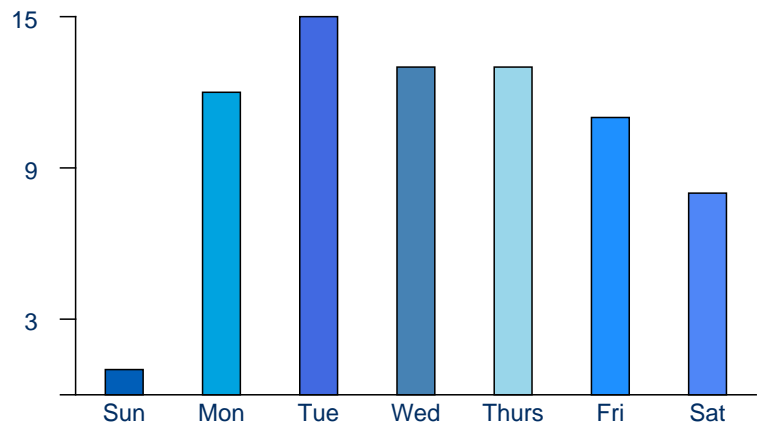


Total Monthly Visits

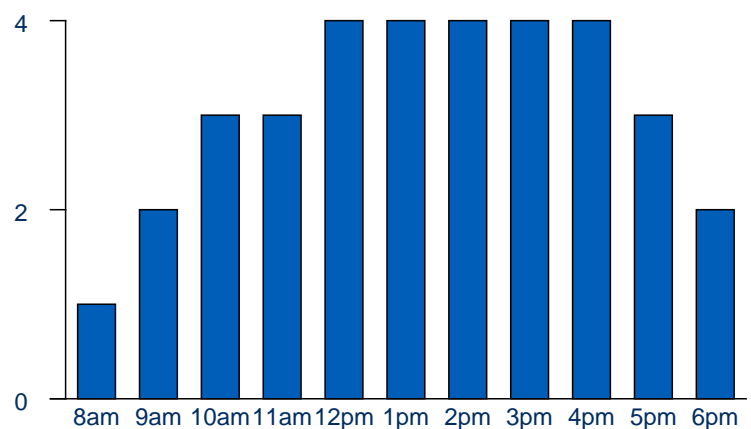


\*SMPY: Same Month Prior Year

Average Daily Visits



Average Peak Hourly



# Memo

## Cemetery

**To:** Jessie Acosta, Parks and Recreation Director  
**From:** Joshua Palacio  
**Date:** June 15, 2026  
**Re:** Monthly Report- May, 2026

---

### **Brief Monthly Overview – Cemetery**

- Weekly reports, fueled trucks, serviced trash cans
- Edged and mowed Block 1,2,4,5,6, 8,9,10,11,11B,12
- Edged East block funeral area
- Prepared and attended funerals (10x)
- Sifted dirt for future funerals (4x)
- Edged PCA headstones and curb line
- Repaired bay door
- Sold sites
- Ordered tires for John Deere and installed them
- Replaced sensors on John Deere
- Repaired cremation stands before funerals
- Mowed back gate, roadside, and front gate (2x)
- Dug a cremation hole for a funeral (2x)
- Cleaned trucks and office
- Installed PVC for added flags for vets before Memorial Day
- Assisted the monument company and family
- Assisted digger on multiple digs
- Hauled in dirt to sift from streets
- Trimmed trees throughout cemetery
- Marked for headstone (2x)
- Mowed and edged PCA and PCB (4x)
- Mowed flag area and roadside
- Filled sunken graves (12x)
- Trimmed trees for mowing access
- Edged flag area for Memorial Day
- Posted out flags at front gate and alleys of East gate
- Assisted customer with plot purchase and curbing
- Repaired mower
- Logged reports of death/site sales
- Assisted customers regarding family plots
- Verified graves for the funeral home
- Helped customer with family research

# Memo



To: Erin Harrison  
From: Garry Spore  
Date: June 9, 2026  
RE: Golf Course Grounds May Summary of Activity

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Parks and Recreation

## Daily Activity

- Inspect, maintain and clean all Golf Course grounds, structures & public restrooms daily
- Log and report water readings on a daily basis
- Adjust the weekly schedule as needed
- Maintain and repair equipment
- Wash equipment and reset reels/adjust height of cut
- Verify and adjust time sheets daily

## MONTHLY ACTIVITY - SUMMARY

- AgroTech sprayed fungicides on all greens 5/7
- AgroTech sprayed fertilizer on greens 5/12
- AgroTech sprayed fertilizer on greens 5/20
- AgroTech sprayed fertilizer and insecticide on greens 5/29
- Interviewed 2 applicants, Jon Martin was hired and started on 5/18
- Applied 14,000 of fertilizer to the whole golf course 5/14-5/15
- Worked with 5 volunteers weed eating 5/20 getting ready for the AC January Memorial golf tournament
- Installed 5 trash can racks and plastic barrels
- Installed 2 new ball washers and repaired 2 ball washers
- Installed a new hose on our diesel tank
- Removed a stump where a tree had fallen
- Burned brush piles
- Vertical mow greens, top dressed, drag greens 3x
- Greens brushes are on, the grass growth has picked up the brushes help get a cleaner cut and remove some of the grain.
- Mow greens daily
- Mow rough 4x
- Mow fairways 4x
- Mow tee boxes 3x per week
- Mow collars and approaches 4x
- Roll greens 3x

- Change cups, rake bunkers, fill sand boxes, fill water jugs, fill ball washers 4x
- Blow fairways, greens, and tees as needed
- Remove fallen branches as needed
- Adjust irrigation run times as needed
- Irrigate greens and tee boxes, 4x per week
- Irrigate fairways and rough 3x per week
- Clean up storm damage (fallen trees and branches) 2x
- Remove debris from the bridges on holes 1, 12, and 13 2x
- Clear blocked drainage pipes under cart trails 2x
- Pick up supplies as needed to help maintain and repair the golf course grounds, equipment and buildings as needed
- Attend golf course advisory board meeting

# Memo



To: Jessie Acosta, Parks and Recreation Director  
From: Bailey Carter, Parks and Recreation Specialist  
Date: June 4, 2026  
RE: Monthly Report-May 2026

## Parks and Recreation

- 
- Planned, prepared, and executed all tasks related to Lifeguard Certification Courses on May 1-3 and May 8-10, 2026
  - Attended meeting at Hancock Park Golf Course regarding Memorial Day Tournament on May 1, 2026
  - Attended meeting with Texas Parks and Wildlife regarding grant opportunities on May 5, 2026
  - Attended meeting with Sportsman Solution on May 8, 20, and 22 2026
  - Planned, prepared, and executed all tasks related to administering scout swim tests on May 9 & 19, 2026
  - Attended CENTEX Sustainability Partnership Staff Meeting in Copperas Cove on March 5, 2026
  - Attended a virtual meeting with National Parks and Recreation Association (NRPA) Equity in Practice Cert 2 on May 12, 2026
  - Attended meeting at Hancock Park Golf Course regarding upgrading concession shelving on May 12, 2026
  - Attended the Central Texas Aquatics Association Pool Manager Academy on May 18, 2026 with 3 Assistant Pool Managers
  - Attended Lunch and Learn with Texas Recreation and Parks Society on May 20, 2026
  - Administered training to Swim Lesson Helpers (Lifeguards) on May 20, 2026
  - Attended NRPA YPN Network Meeting on May 19, 2026
  - Attended meeting with AFNA HR Coordinator regarding Back to School Bash on May 21, 2026
  - Attended CINTAS Meeting regarding AEDs on May 28, 2026
  - Attended NRPA Leadership Development Network on May 28, 2026
  - Attended TRAPS Recreation Programming Meeting on May 28, 2026
  - Planned, prepared, and executed all tasks related to American Red Cross Lifeguard Certification reporting to the national office
  - Planned, prepared, and executed all tasks related to Summer Swim Lessons that start June 2
  - Planned, prepared, and executed all tasks related to FY2027 Aquatics budget preparations
  - Planned, prepared, and executed all tasks related to opening weekend for aquatics facilities including: cashier training, initial in-service for lifeguards, and site specific training for assistant managers

# Memo

To: Jessie Acosta, Parks & Recreation Director  
From: Nick Geagley  
Date: June 10, 2026  
Re: Monthly Report – May 2026

## Sports Facilities

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### Brief Monthly Overview – Sports Facilities

#### Weekly Activities

- Weekly/Monthly reports, Weekly work schedules, and Employee timesheets
- Sports Parks maintenance & irrigation systems inspection
- Clean all sports parks and public bathrooms daily

#### Service, Maintenance

- Clean shop, break room, and restroom(2x)
- Meeting with Millers regarding 580 light poles
- Remove temporary fence from Hancock Pool
- Assist with pool maintenance at Hanna Springs Pool
- Completed cyber training
- Installed two no authorized vehicle signs

#### Goodrich Tennis Courts

- Mow, edge, and blow off courts
- Blow off leaves and wash off mud
- Replace tennis courts

#### Gavin Garrett Soccer Complex

- Mow, edge, and blow off fields

#### Turner Complex

- Mow, edge, and blow off fields(2x)
- Prep fields
- Prep fields for closing ceremony
- Paint fields
- Nail and Mat drag, chalk, broom fields
- Prepped and cleaned up for 3<sup>rd</sup> grade end of school event
- Deep cleaned restrooms

#### 580 Complex

- Nail & Mat drag, chalk, broom field #1
- Clean up after 5<sup>th</sup> grade event
- Mow and edge the fence line by softball fields #1 and #2
- Edge by the exercise equipment and pond area
- Pull weeds out of exercise equipment area
- Mow complex (2x)
- Paint soccer field #1 (2x)
- Prep softball field #2
- Distribute 450 lbs. of infield conditioner on softball field #2
- Pull weeds from back stop of softball field #1 and #2
- Mow back trails
- Clean up after 3<sup>rd</sup> graders event
- Mow and put out trash can for rodeo event

- Fill up deer feeders
- Fill in hole for light pole
- Mow commons, outsides, and the rodeo arena
- Fairway mow the softball fields #1 and 2 (4x)
- Fairway mow soccer field #1 and 2 (3x)
- Grease fairway mower
- Prep soccer field #1
- Rebuild batter's boxes and pitching mounds for softball fields #1 & 2
- Repair batters' boxes and pitching mound on field #2

# Memo



To: Lupe Charping  
From: Steven Knowlton  
Date: May 15, 2026  
RE: April Monthly Report

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Parks and Recreation

## Daily Activity

- Parks properties: Inspect, maintain & clean all Parks Department property grounds, structures & public restrooms, daily
- Airport: Perform security check at Fuel Station & around Hangars / Clean Pilot's Lounge / Inspect Runway light fixtures & fence lines
- Clerical: Plan & execute daily crew work schedules / Create & submit weekly & monthly reports / Update & approve employee timesheets

## MONTHLY ACTIVITY – SUMMARY

- Installed eyebolt, chain, and lock at Sue Ann Park.
- Transferred 100yds of playground mulch from parking lot to playground at Brook Park.
- Applied two bags of mulch to pecan tree at Court House.
- Mowed and weedeated.
  - Cook Cemetery(2x)
  - Colored School/Church (2x)
  - College Street Park (2x)
  - Head Start & Senior Center (2x)
  - City Hall Complex (3x)
  - Sue Ann Park (2x)
  - Shop Area
  - Library and Lot (2x)
  - Four Corners & Island (2x)
  - Campbell & Ave A
  - Hanna Pool
  - Brook Park
  - Airport
  - Hancock Park
- Installed five “no unauthorized motor vehicles” signs throughout Brook Parks and Hancock Park.
- Vehicle & equipment maintenance – As needed
- Rake & level mulch at Brook Park & Sueann Park Playgrounds; Blow off sidewalks & gazebos in all Parks – As needed
- Clean Parks Shop / Restroom / Break Room – Every Friday
- Installed two Paper Towel dispensers at Hanna Springs Pool.

# Memo



## Parks & Recreation

To: Jessie Acosta, Parks & Recreation Director

From: Lupe Charping, Administrative Assistant

Date: June 15, 2026

Re: Monthly Report – May 2026

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### Brief Monthly Overview – Parks & Recreation

Lupe Charping, Administrative Assistant

- Attended meetings with Parks, Parks Facilities, Airport, and Cemetery supervisors
- Processed all Purchase orders for Parks, Parks Facilities, Airport, Cemetery, Hostess House, pools, and golf Course
- Answered all inquiries regarding the Airport, Parks Facilities, Parks, Cemetery, and Hostess House
- Managed calendar for Hostess House and Pavilion reservations
- Ordered supplies for Parks, Cemetery, Airport, Hostess House, Parks Facilities, pools
- Scheduled reservations for Campbell Pavilion
- Managed event calendars for Parks facilities, Parks, and Hostess House
- Assisted with various ongoing projects
- Followed up with vendors regarding invoices
- Created and posted agenda for May Parks Board Meeting
- Submitted all Parks and Recreation and golf monthly reports to council
- Provided budget report balances to Park, Cemetery, and Parks Facilities supervisors. Including the Airport director and golf course
- Worked closely with the Aviation Director regarding the Airport
- Received and updated the airport hangar waiting list
- Attended and took minutes for the May golf course advisory meeting
- Responded to emails regarding reservations of the Hostess House
- Researched cemetery deeds
- Processed purchase orders for the golf Course
- Showed the Hostess House for potential renters (40x)
- Met with contractors regarding Hostess House door issues
- Ordered supplies for the Golf Course
- Interpreted for the Building department and Utility department

**CITY OF LAMPASAS**  
**POLICE DEPARTMENT**  
**Jody Cummings, Chief of Police**

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**MEMORANDUM**

**TO:** Erin Corbell, Finance Director and Interim City Manager

**FROM:** Jody Cummings, Chief of Police

**DATE:** June 1, 2026

**SUBJECT:** Police Department Monthly Report – May 2026

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- Chief of Police Jody Cummings attended one City Council workshop and regular meeting.
- Chief Cummings attended one Directors' Meeting.
- Department staff conducted nighttime firearms training.
- Department staff supported the Martin Street Rods Annual Open House.
- Department staff interviewed potential Animal Shelter Technician applicants.
- Patrol Lieutenant Chuck Montgomery attended a warrant service procedures meeting at the Lampasas County Jail.
- Department staff attended a virtual internet phone service transition meeting.
- Communications Operator Marissa Smith celebrated 7 years of service.
- Department staff conducted patrol officer and police cadet interviews.
- Shelter Technician Alyssa Erwin celebrated 3 years of service.
- The Department honored National Police Week.
- Chief Jody Cummings participated in a budget meeting with Interim City Manager Harrison.
- Sgt. Inv. Larry Wilson attended a Golf Course Advisory Board meeting.
- The Department supported and participated in a breakfast taco employee appreciation event.
- Department staff participated in a virtual ARMS/RMS transition meeting.
- A Patrol Lieutenant attended the CTCOG Radio Rodeo at Mother Neff State Park.
- Communications Officer Danicka Keeling celebrated 8 years of service.
- Communications Officer Brenda Hopkins celebrated 2 years of service.
- Lt. Montgomery completed the spring holiday patrol schedule.
- The Department created and/or forwarded 72 social media/Facebook posts.

To: Erin Harrison, City Manager  
From: Stephen Sewell, Public Works Director  
Date: Monday, June 15, 2026  
Re: May 2026 Monthly Report

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- Conducted Water Department Fleet Audit; minor deficiencies found.
- Reviewing KWSC Emergency Agreement.
- Reviewing line extension ordinance for revision.
- Reviewing 20-year Master Utility Plan for revision with intention to update.
- Attended virtual meeting with Lower Brazos Regional Flood Planning Group.
- Attended monthly board meeting with the Central Texas Water Supply Corporation.
- Attended monthly board meeting with the Central Texas Water Alliance.
- Submitting weekly Declaration of Intent to Divert reports to the Watermaster on behalf of the Golf Course.
- Reviewed KWSC monthly billing.
- Reviewed LCRA monthly billing.

Status Update on Current Major Projects:

- CDBG- Continuation of project. Contractors working in change orders. Expect delays in completion due to excessive rainfall and FRS #9 discharge into work area.
- Entry Point Improvement Project- Currently in land acquisition phase. Preliminary survey work is complete and intentions to have land acquisition discussions with council in June.
- Solids Handling Project- Building design 60% complete. Equipment should arrive in September.

To: Stephen Sewell, Public Works Director

From: Joe Levine, Street Crew Lead

Street Department

Date: Monday, June 15, 2026

Re: May Monthly Report

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### **Work Orders Completed:**

- Tree trimming-7
  - Asphalt Patches-7
  - Repair/replace traffic control sign-2
  - Low Water Crossing closure-2
  - Right of Way/drainage, mowing, and clearing-80 acres
- 
- Utilized Electric Department's Wench Truck to clear brush build up in Sulphur Creek, to ensure proper water flow.
  - Damage to Sheppard Ln from standing water in the road was recently corrected with an asphalt overlay. Bar ditch also cleared.
  - Cleared several clogged storm drains including Ave. F and Stanley
  - Entire Department along with other street crews from neighboring areas attended a patching class put on by PCT.
  - Crew successfully imported, spread, and compacted 12 cubic yards of road base material within alleyway at 1008 S. Key Ave. to grade low spots.
  - Street Department personnel mitigated a safety hazard by cutting down a large tree that was at risk of falling into the roadway.





# Memo



To: Van Sims (W/WW Op Manager)  
From: Aaron Weiser (Plant Supervisor)  
Date: Monday, June 15, 2026  
Re: May 2026 Monthly Report

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Water/Wastewater

## **Water Distribution**

- 8 routine Bac-T's collected
- 248 samples collected for disinfectant residual monitoring
- 280 samples collected for nitrification action plan monitoring
- 913 gallons of bleach injected
- 106 gallons of LAS injected
- Special notes: Kempner Sending Low CL2 Residual Through 580 Side Throughout the Month. Lower Residuals than Normal but All Within State Regulations. Concern is Documented and Being Watched Closely.

## **Wastewater Treatment**

- Routine monitoring of treatment processes
- 64 samples collected and analyzed in-house
- 44 samples collected and analyzed by 3<sup>rd</sup> party
- 57,906 gallons of septic waste accepted
- 6 containers (20 cu yds ea) of sludge removed
- Special notes: Floating Sludge in Clarifier; concern is documented.

## **Pre-Treatment**

- Routine monitoring of treatment processes
- 13 samples collected and analyzed in-house
- 32 samples collected and analyzed by 3<sup>rd</sup> party
- Grease trap pumped x 0
- Special notes: Concerned of abundance of grease in lift station, equalization basin, and Pre-Treatment Plant; concern is documented.

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City Manager

ITEM NO. 4.1

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Resolution requesting financial assistance from the Texas Water Development Board; authorizing the filing of an application for assistance; and making certain findings in connection therewith.

Requested By: Stephen Sewell, Public Works Director

Submitted By: Stephen Sewell, Public Works Director

Date Submitted: June 12, 2026

For the Agenda of: June 22, 2026

**Procurement and Funding Statement:**

N/A

Attachments: Resolution

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**Summary Statement:**

City Staff, with the assistance of Jones-Heroy & Associates, will be submitting a grant application with the Texas Water Development Board for assistance with the cost of the Entry Point Improvement Project.

**Recommendation:**

To consider a motion to approve the Resolution requesting financial assistance from the Texas Water Development Board; authorizing the filing of an application for assistance; and making certain findings in connection therewith.

## Application Filing and Authorized Representative Resolution

A RESOLUTION by the \_\_\_\_\_ of the \_\_\_\_\_ requesting financial assistance from the Texas Water Development Board; authorizing the filing of an application for assistance; and making certain findings in connection therewith.

BE IT RESOLVED BY THE \_\_\_\_\_ OF THE \_\_\_\_\_:

SECTION 1: That an application is hereby approved and authorized to be filed with the Texas Water Development Board seeking financial assistance in an amount not to exceed \$ \_\_\_\_\_ to provide for the costs of \_\_\_\_\_.

SECTION 2: That \_\_\_\_\_ be and is hereby designated the authorized representative of the \_\_\_\_\_ for purposes of furnishing such information and executing such documents as may be required in connection with the preparation and filing of such application for financial assistance and the rules of the Texas Water Development Board.

SECTION 3: That the following firms and individuals are hereby authorized and directed to aid and assist in the preparation and submission of such application and appear on behalf of and represent the \_\_\_\_\_ before any hearing held by the Texas Water Development Board on such application, to wit:

Financial Advisor: \_\_\_\_\_  
\_\_\_\_\_

Engineer: \_\_\_\_\_  
\_\_\_\_\_

Bond Counsel: \_\_\_\_\_  
\_\_\_\_\_

PASSED AND APPROVED, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

ATTEST: \_\_\_\_\_

By: \_\_\_\_\_

(Seal)

  
City Manager

ITEM NO. 4.2

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action declaring partial pallet of red brick (224) as surplus supplies and disposing of as state law requires.

Requested By: Stephen Sewell, Public Works Director

Submitted by: Stephen Sewell, Public Works Director

Date Submitted: June 9, 2026      For the Agenda of: June 22, 2026

**Procurement and Funding Statement:**

N/A

Attachments: Ordinance

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**Summary Statement:**

Staff requests council to declare item(s) as surplus and allow staff to dispose of as state law requires.

**Recommendation:**

To consider a motion to declare a partial pallet of red brick (224) as surplus supplies and dispose of as state law requires.



SPEC MIX  
MORTAR  
PORTLAND LIME & SAND

SPEC MIX  
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City Manager

ITEM NO. 4.3

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action declaring (8) plastic tables as surplus equipment and disposing of as state law requires.

Requested By: Stephen Sewell, Public Works Director

Submitted by: Stephen Sewell, Public Works Director

Date Submitted: June 9, 2026      For the Agenda of: June 22, 2026

**Procurement and Funding Statement:**

N/A

Attachments: Ordinance

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**Summary Statement:**

Staff requests council to declare item(s) as surplus and allow staff to dispose of as state law requires.

**Recommendation:**

To consider a motion to declare (8) plastic tables as surplus equipment and dispose of as state law requires.



  
City Manager

ITEM NO. 4.4

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action declaring (23) metal padded chairs as surplus equipment and disposing of as state law requires.

Requested By: Stephen Sewell, Public Works Director

Submitted by: Stephen Sewell, Public Works Director

Date Submitted: June 9, 2026      For the Agenda of: June 22, 2026

**Procurement and Funding Statement:**

N/A

Attachments: Ordinance

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**Summary Statement:**


Staff requests council to declare item(s) as surplus and allow staff to dispose of as state law requires.

**Recommendation:**

To consider a motion to declare (23) metal padded chairs as surplus equipment and dispose of as state law requires.



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City Manager

ITEM NO. 4.5

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action declaring (116) metal folding chairs as surplus equipment and disposing of as state law requires.

Requested By: Stephen Sewell, Public Works Director

Submitted by: Stephen Sewell, Public Works Director

Date Submitted: June 9, 2026      For the Agenda of: June 22, 2026

**Procurement and Funding Statement:**

N/A

Attachments: Ordinance

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**Summary Statement:**

Staff requests council to declare item(s) as surplus and allow staff to dispose of as state law requires.

**Recommendation:**

To consider a motion to declare (116) metal folding chairs as surplus equipment and dispose of as state law requires.

**NSI** Northern Safety  
& Industrial  
MEMBER OF THE WORTH GROUP  
Phone: 800.631.1344 • Fax: 800.633.1591  
northernsafety.com

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**NSI** Systems & Industries  
Northern Industrial Group  
Phone: 800.371.1234  
www.northernindustrial.com

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City Manager

ITEM NO. 4.6

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action declaring (2) office desks as surplus equipment and disposing of as state law requires.

Requested By: Stephen Sewell, Public Works Director

Submitted by: Stephen Sewell, Public Works Director

Date Submitted: June 9, 2026      For the Agenda of: June 22, 2026

**Procurement and Funding Statement:**

N/A

Attachments: Ordinance

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**Summary Statement:**

Staff requests council to declare item(s) as surplus and allow staff to dispose of as state law requires.

**Recommendation:**

To consider a motion to declare (2) desks as surplus equipment and dispose of as state law requires.



MADE IN CHINA  
LOTY-PC  
1002-US-111-00A-2

1002-US-111-00A-2

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding HOT Fund request by CTX Goat Classic Association in an amount not to exceed \$6,000 for the CTX Goat Classic on September 18-20, 2026.

Requested By: Michael Olson

Submitted By: Kayleigh Stanley, City Secretary

Date Submitted: June 12, 2026

For the Agenda of: June 22, 2026

**Procurement and Funding Statement:**

Funds are available in HOT Fund 40 in the City of Lampasas FY 2025/2026 Budget.

Attachments: HOT Fund Application attached.

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**Summary Statement:**

CTX Goat Classic Association is requesting funding to assist in covering advertisement, event prizes and expenses and facility rental.

**Recommendation:**

To consider a motion to approve the HOT Funds request by CTX Goat Classic Association in an amount not to exceed \$6,000 for the CTX Goat Classic on September 18-20, 2026



**SEPT 18-20, 2026**

*LAMPASAS COUNTY YOUTH LIVESTOCK CENTER  
283 US 190 LAMPASAS, TX 76550*



**4 ABGA SHOWS    2 JABGA SHOWS  
2 COMMERCIAL DOE RINGS  
2 WETHER RINGS**



***\*CLIMATE CONTROLLED SHOW RING\****



CODIE TUCKER 512-734-9097

AMANDA MORRIS 817-597-4999

MIKE OLSON 254-258-8171

## HOTEL OCCUPANCY TAX USE GUIDELINES UNDER TEXAS STATE LAW AND FUNDING APPLICATION FORM

State Law: By law of the State of Texas, the City of Lampasas collects a Hotel Occupancy Tax (HOT) from hotels, motels, and bed & breakfasts and inns. Per Chapter 351, Texas Tax Code, there is a two-part test that every expenditure must pass to be valid.

- A. The expenditure must directly enhance and promote tourism the convention and hotel industry.
- B. The expenditure must clearly fit into one of the seven statutory categories for expenditure of local hotel occupancy tax revenues:
  - 1. Convention Centers and Visitor Information Centers
  - 2. Registration of Convention Delegates,
  - 3. Advertising, Solicitations and Promotions that Directly Promote Tourism and the Hotel and Convention Industry,
  - 4. Promotions of the Arts that Directly Promote Tourism and the Hotel and Convention Industry
  - 5. Historical Restoration and Preservation Activities that Directly Promote Tourism and the Hotel and Convention Industry
  - 6. Sporting Event Expenses that Substantially Increase Economic Activity at Hotels
  - 7. Enhancement and upgrading of existing sport facilities or fields

**City Policy:** The City of Lampasas accepts applications from groups, businesses and organizations whose program fits into one or more of the above categories. All requests for funds should be submitted in writing accompanied by the official application at least 60 days prior to the event or request for funds. The application will be reviewed by the Lampasas City Council at the earliest possible regularly scheduled meeting. The applicant may be asked to be present at the meeting to answer any questions regarding the application. Applicants will be notified one week prior to the meeting of the time and place for the review. The Lampasas City Council will make the final decision regarding any requests for Hotel Occupancy expenditures.

**Eligibility and Priority for Hotel Tax Funds:** Priority will be given to those events and entities based on their ability to generate overnight visitors to Lampasas. If an event will not generate any meaningful hotel night activity, it is not eligible for receipt

of hotel occupancy tax funds. Events can prove this potential to generate overnight visitors by:

1. *historic information on the number of room nights used during previous years of the same events;*
2. *current information on the size of a room block that has been reserved at area hotels to accommodate anticipated overnight guests attending the event requesting hotel tax funds;*
3. *historical information on the number of guests at hotel or other lodging facilities that attended the funded event or facility; and/or*
4. *examples of marketing of the activity, event, or facilities that are likely to generate encourage overnight visitors to local lodging properties.*

**Use of Local Vendors:** The City of Lampasas encourages all event organizers to patronize local businesses for food, supplies, materials, printing, etc.

**Use of Revenues from Event:** A portion of the revenues from any event and/or project receiving any type of funding assistance from the HOT funds should be channeled back into the future costs of operating that same event or the continued operation of the project.

**Supplemental Information Required with Application:**

- Proposed Marketing Plan for Funded Event
- Schedule of activities, events or facility programs relating to the request

***Funded Projects or Events will be required to submit a Post Event Report with invoices for reimbursement within 60 days of the conclusion of the event.***

Submit to: Kayleigh Stanley, City Secretary  
312 E. Third Street  
Lampasas, TX 76550  
[kstanley@cityoflampasas.com](mailto:kstanley@cityoflampasas.com)  
Phone: 512-556-6831

Application

**Organization Information**

Today's Date: **5/31/2026**

Name of Organization: **CTX Goat Classic Association**

Address: **152 County Road 3344** City, State, Zip: **Kempner, Texas 76539**

Contact Name: **Michael Olson**

Contact Phone Number: **254-258-8171**\_\_\_\_\_

Web Site Address for Event or Sponsoring Entity  
\_\_\_\_\_

Is your organization: Non-Profit **X** Private/For Profit\_\_\_\_\_

Tax ID # **42-2214526** Entity's Creation Date: **4/24/2026**

Purpose of your organization:

**To Support youth livestock participants in Lampasas County**

Name of Event, Project or Facility **CTX Goat Classic**

Date of Event or Project :**September 18-20,2026**

Primary Location of Event or Project: **Lampasas Show Barn**

Amount Requested: **6000.00**

How will the funds be used?

**We plan to use 1/3 of the funds for advertisement, 1/3 for event prizes and expenses.  
1/3 for facility rental for 2026 and 2027.**

Primary Purpose of Funded Activity/Facility:

**TO bring contestants to Lampasas to see what we are all about. We are also trying to allow both seasoned and new Goat raisers the opportunity to show and make new friends within Lampasas so they can come back and visit. The proceeds raised will go back into the Lampasas Community as add ons at the annual Livestock show.**

**Percentage of Hotel Tax Support of Related Costs**

60% Note Percentage of Total **Event Costs** Covered by Hotel Occupancy Tax

30% Note Percentage of Total **Facility Costs** Covered by Hotel Occupancy Tax

10% Note Percentage of **Staff Costs** Covered by Hotel Occupancy Tax

If staff costs are covered, estimate percentage of time staff spends annually on the funded event(s) compared to other activities **30% of the time as it is a new event**

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**Check Which Categories Apply to Funding Request and Amount Requested Under Each Category:**

1. \_\_\_\_\_ **Convention Center or Visitor Information Center:** construction, improvement, equipping, repairing, operation and maintenance of convention center facilities or visitor information centers, or both.
2.   X   **Registration of Convention Delegates:** furnishing of facilities, personnel, and materials for the registration of convention delegates or registrant;
3.   X   **Advertising, Solicitations, Promotional** programs to attract tourists and convention delegates or registrants to the municipality or its vicinity.
4. \_\_\_\_\_ **Promotion of the Arts that Directly Enhance Tourism and the Hotel & Convention Industry:** encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture photography, graphic and craft arts, motion picture, radio, television, tape and sound recording, and

other arts related to the presentation, performance, execution, and exhibition of these major art forms;

5. \_\_\_\_\_ **Historical restoration and preservation projects or activities or advertising and conducting solicitation** and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums;
6.   X   **Expenses including promotional expenses**, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the city or its vicinity.

#### **Sporting Related Event Funding:**

- If the event is a sporting related function/facility: How many individuals are expected to participate? **300 +**
- If the event is a sporting related function/facility: How many of the participants are expected to be from another city or county? **75%**
- If the event is a sporting related function/facility: Quantify how the funded activity will substantially increase economic activity at hotel and motels within the city or its vicinity? **With participants coming from all over and a 3 day show occupants will need a place to stay while in Town.**

#### **Questions for All Funding Requests:**

How many years have you held this Event or Project; or how many years have you been operating the qualified facility: **1<sup>st</sup> Year**

Expected Attendance: **300+**

How many people attending the Event or Project will use Lampasas hotels, motels or bed & breakfast? **50%**

How many nights will they stay? **2**

Do you reserve a room block for this event at an area hotel and if so, for how many rooms and at which hotels? **No as none were available for a hotel block due to prior engagements.**

Do your promotional materials and website note area lodging facilities that can host participants? **NO but Can\_\_\_\_\_**(please attach copy if available)

Have you negotiated a lodging rate at any hotels for participants of your event? **None Available**\_\_\_\_\_

Please list other years (over the last three years) that you have hosted your Event or Project with amount of assistance given from HOT and the number of hotel rooms used:

City	Month/Year	Assistance Amount	Number of Rooms Used
<i>Lampasas</i>	<i>2026</i>	<i>\$</i>	<i>All</i>

How will you measure the impact of your event on area hotel activity?

**\_\_ Will provide a survey at end of event and trac where they come from at registration..**

Please list other organizations, government entities and grants that have offered financial support to your project: \_\_\_\_\_

Please check all promotion efforts your organization is coordinating and the amount financially committed to each media outlet:

Paid Advertising X Newspaper \_\_\_\_\_ Radio \_\_\_\_\_ TV \_\_\_\_\_

Press Releases to Media \_\_\_\_\_ Direct Mailing to out-of-town recipients \_\_\_\_\_

**Other ABGA website, Facebook, Word of Mouth**

What areas does your advertising and promotion reach: **States of Texas, Oklahoma, Arizona, New Mexico, Lousiana at the minimum**

What number of individuals will your proposed marketing reach that are located in another city or county? **80%**

**If a permanent facility (e.g. museum, visitor center)**

Expected Attendance Monthly/Annually:**300+ as this is a new event and unknown**

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Please note percentage of those in attendance that are staying at Area Hotels/Lodging Facilities: **TBD**

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## Office of the Secretary of State

April 28, 2026

Attn: LegalZoom.com, Inc.

LegalZoom.com, Inc.  
11501 Domain Dr, Suite 200  
Austin, TX 78758 USA

RE: CTX Goat Classic Association  
File Number: 806566156

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It has been our pleasure to file the certificate of formation and issue the enclosed certificate of filing evidencing the existence of the newly created nonprofit corporation.

Nonprofit corporations do not automatically qualify for an exemption from federal and state taxes. Shortly, the Comptroller of Public Accounts will be contacting the corporation at its registered office for information that will assist the Comptroller in setting up the franchise tax account for the corporation. Information about franchise tax, and contact information for the Comptroller's office, is available on their web site at <https://window.state.tx.us/taxinfo/franchise/index.html>. For information on state tax exemption, including applications and publications, visit the Comptroller's Exempt Organizations web site at <https://window.state.tx.us/taxinfo/exempt/index.html>. Information on exemption from federal taxes is available from the Internal Revenue Service web site at <https://www.irs.gov>.

Nonprofit corporations do not file annual reports with the Secretary of State, but do file a report not more often than once every four years as requested by the Secretary. It is important for the corporation to continuously maintain a registered agent and office in Texas as this is the address to which the Secretary of State will send a request to file a periodic report. Failure to maintain a registered agent or office in Texas, failure to file a change to the agent or office information, or failure to file a report when requested may result in the involuntary termination of the corporation. Additionally, a nonprofit corporation will file documents with the Secretary of State if the corporation needs to amend one of the provisions in its certificate of formation. If we can be of further service at any time, please let us know.

Sincerely,

Corporations Section  
Business & Public Filings Division  
(512) 463-5555  
Enclosure



## Office of the Secretary of State

### CERTIFICATE OF FILING OF

CTX Goat Classic Association  
File Number: 806566156

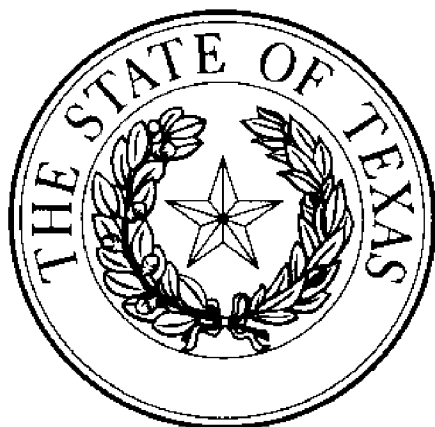
The undersigned, as Secretary of State of Texas, hereby certifies that a Certificate of Formation for the above named Domestic Nonprofit Corporation has been received in this office and has been found to conform to the applicable provisions of law.

ACCORDINGLY, the undersigned, as Secretary of State, and by virtue of the authority vested in the secretary by law, hereby issues this certificate evidencing filing effective on the date shown below.

The issuance of this certificate does not authorize the use of a name in this state in violation of the rights of another under the federal Trademark Act of 1946, the Texas trademark law, the Assumed Business or Professional Name Act, or the common law.

Dated: 04/24/2026

Effective: 04/24/2026



A handwritten signature in black ink that reads "Jane Nelson".

Jane Nelson  
Secretary of State

**Form 202**

Secretary of State  
P.O. Box 13697  
Austin, TX 78711-3697  
FAX: 512/463-5709

Filing Fee: \$25



**Certificate of Formation  
Nonprofit Corporation**

**Filed in the Office of the  
Secretary of State of Texas  
Filing #: 806566156 04/24/2026  
Document #: 1580652680002  
Image Generated Electronically  
for Web Filing**

**Article 1 - Corporate Name**

The filing entity formed is a nonprofit corporation. The name of the entity is :

**CTX Goat Classic Association**

**Article 2 – Registered Agent and Registered Office**

A. The initial registered agent is an organization (cannot be corporation named above) by the name of:

**United States Corporation Agents, Inc.**

**OR**

B. The initial registered agent is an individual resident of the state whose name is set forth below:

C. The business address of the registered agent and the registered office address is:

**Street Address:**

**10601 Clarence Dr.  
Suite 250 Frisco TX 75033**

**Consent of Registered Agent**

A. A copy of the consent of registered agent is attached.

**OR**

B. The consent of the registered agent is maintained by the entity.

**Article 3 - Management**

A. Management of the affairs of the corporation is to be vested solely in the members of the corporation.

**OR**

B. Management of the affairs of the corporation is to be vested in its board of directors. The number of directors, which must be a minimum of three, that constitutes the initial board of directors and the names and addresses of the persons who are to serve as directors until the first annual meeting or until their successors are elected and qualified are set forth below.

Director 1: **Amanda Morris**

Title: **Director**

Address: **152 County Road 3344 Kempner TX, USA 76539**

Director 2: **Victoria Olson**

Title: **Director**

Address: **152 County Road 3344 Kempner TX, USA 76539**

Director 3: **Lance Tucker**

Title: **Director**

Address: **152 County Road 3344 Kempner TX, USA 76539**

**Article 4 - Organization Structure**

A. The corporation will have members.

or

B. The corporation will not have members.

**Article 5 - Purpose**

The corporation is organized for the following purpose or purposes:

**Support livestock students of Lampasas County**

**Supplemental Provisions / Information**

[The attached addendum, if any, is incorporated herein by reference.]

**591390932\_CTX Goat Classic Association.pdf**

**Effectiveness of Filing**

A. This document becomes effective when the document is filed by the secretary of state.

**OR**

B. This document becomes effective at a later date, which is not more than ninety (90) days from the date of its signing. The delayed effective date is:

**Initial Mailing Address**

Address to be used by the Comptroller of Public Accounts for purposes of sending tax information.

The initial mailing address of the filing entity is:

**152 County Road 3344  
Kempner, TX 76539  
USA**

**Organizer**

The name and address of the organizer are set forth below.

**MIKE OLSON      152 County Road 3344, Kempner, TX 76539**

**Execution**

The undersigned affirms that the person designated as registered agent has consented to the appointment. The undersigned signs this document subject to the penalties imposed by law for the submission of a materially false or fraudulent instrument and certifies under penalty of perjury that the undersigned is authorized under the provisions of law governing the entity to execute the filing instrument.

**MIKE OLSON**

Signature of organizer.

**FILING OFFICE COPY**

**Attachment to**  
**Articles of Incorporation**  
**CTX Goat Classic Association**

Said organization is organized and operated exclusively for charitable, religious, educational and scientific purposes including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code. The business activity for said organization is as follows: Support livestock students of Lampasas County.

No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, directors, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in these Articles. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code of 1986, or the corresponding section of any future federal tax code, or (b) by a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Upon the dissolution of this corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by a Court of this state in which the principal office of this organization is then located, exclusively for such purposes or to such organizations, as said court shall determine, which are organized and operated exclusively for such purposes.

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action on an agreement for Transfer of Public Property for the New Hope Baptist Church and Lampasas Colored School to Lampasas Colored School, LLC.

Requested By: Kayleigh Stanley, City Secretary

Submitted by: Kayleigh Stanley, City Secretary

Date Submitted: June 12, 2026

For the Agenda of: June 22, 2026

**Procurement and Funding Statement:**

N/A

Attachments:

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**Summary Statement:**

In 2025, the City of Lampasas was approached by a group of individuals requesting ownership of the historic New Hope Baptist Church and Lampasas Colored School to their non-profit organization, Lampasas Colored School, LLC, for public education and restoration purposes. Council directed staff to draft an agreement to complete the transfer after Lampasas Colored School, LLC completed a survey of the properties, which the City has received.

Both properties were donated to the City for preservation and restoration, but the City has not prioritized those activities on these properties amongst the numerous other projects the City needs to complete. LCS, LLC will be able to take over those efforts.

The proposed agreement does contain the legally required clawback that if the facilities cease to be used for a public purpose, ownership of the properties will revert to the City of Lampasas.

**Recommendation:**

Motion to approve an agreement for Transfer of Public Property for the New Hope Baptist Church and Lampasas Colored School to Lampasas Colored School, LLC.

**AGREEMENT FOR TRANSFER OF PUBLIC PROPERTY**

**PURSUANT TO LOCAL GOVERNMENT CODE CHAPTER 253.01, et seq**

This Agreement is made on June \_\_\_\_, 2026 by and between the City of Lampasas, Texas, a Home Rule Municipality, incorporated and authorized by the State of Texas to operate pursuant to the laws of the State of Texas and its Home Rule Charter, (the "City") and the Lampasas Colored School, LCS, Inc., a registered and active not-for-profit entity doing business in the City of Lampasas, Texas. The City and the LCS are referred to herein jointly as the "Parties" and separately as a "Party."

**RECITALS**

**WHEREAS**, the City is a Home Rule municipality incorporated pursuant to the statutes of the State of Texas, and as such is authorized to make a transfer of public land for strictly public use, under the Texas Local Government Code, Chapter 253, subsection 253.011; (the LGC" or the "Act") and

**WHEREAS**, the LCS is eligible under United States Internal Revenue Code Section 501(c)(3) to be exempt from Federal taxation, and is registered with the Texas Secretary of State as an active non-profit corporation; and

**WHEREAS**, the City has express authority to contract with other entities and/or persons pursuant to section 51.014 of the Texas Local Government Code; and

**WHEREAS**, the City is the sole owner of the two (2) parcels that are being transferred to the LCS by means of this Agreement (the "Transferred Properties"), which are locally identified as: Parcel 1 - ± .50 acres of land and structure(s) located thereon, located at 514 College Street, and Parcel 2 - ± .24 acres of land and structure(s) located at 602 College Street, both parcels being in Lampasas County, Lampasas, Texas, with Parcel 1 being more fully described by a Deed held by the City, attached hereto and incorporated for all purposes in Exhibit "A" and Parcel 2 being a .24 acre portion out of the original .35 acre tract that is described by a Deed held by the City, which is attached hereto and incorporated for all purposes in Exhibit "A-1"; both conveyed Parcels totaling .74 acres as shown on the Surveys made by Triple C Surveying (Parcel 1 surveyed in February 2026) and Parcel 2 surveyed in May, 2026), which Surveys are attached hereto and incorporated for all purposes in Exhibit "B"; and

**WHEREAS**, the City Council desires to donate the two Parcels described herein as the Transferred Properties, to the LCS, pursuant to the Code, Section 253.011, solely and specifically for the public purpose of maintaining and operating the structures located

thereon as historic properties, which shall be open to the public, and available for public purposes, under the management of the LCS, to enhance and benefit the Lampasas Community as a whole; and

**WHEREAS**, the City Council finds that the following provisions are reasonable and necessary for the transfer of the public property to the LCS, to be used by the LCS solely and perpetually for ongoing public purpose and benefit.

**NOW THEREFORE, FOR AND IN CONSIDERATION OF THE MUTUAL COVENANTS AND OBLIGATIONS HEREINAFTER SET FORTH, AND FOR OTHER GOOD AND VALUABLE CONSIDERATION THE CITY AND LCS HEREIN BARGAIN, COVENANT, AND AGREE WITH ONE ANOTHER AS FOLLOWS:**

### **TERMS OF THE AGREEMENT**

**A. Purpose:** This Agreement serves as a statement or exchange of promises between the City and LCS and is entered into to provide clear responsibilities and duties for the Transfer of Public Property by the City and acceptance of the Transferred Properties by the LCS. The Agreement will ensure that the transfer of these public properties, by the City, is in the best interest of the City and its citizens.

**B. Definitions:**

- (1) City: means the City of Lampasas, a Home Rule municipality located in Lampasas County, Texas.
- (2) City Manager: means the chief administrative officer of the City, or the City officer's designee.
- (3) Lampasas Colored School, Inc.: means the corporate entity registered with and operating in the State of Texas as a Texas not-for-profit corporation.
- (4) Transfer: means the transfer of public property owned by the City of Lampasas, Texas, including real property, (i.e., real estate), and also including the improvements/structures located upon the real property conveyed, as well as all water/mineral and sub-surface rights (unless expressly excluded as City or public easements owned or controlled by the City or its contractual easement occupiers, if any), and/or other improvements or fixtures located within the structures, which transfer is strictly conditioned upon the LCS's use of the Transferred Properties in a manner that primarily promotes the public purposes of the City.

**C. Reversion of Transferred Properties**

(1) The LCS acknowledges and agrees that pursuant to LGC subsection 253.011(e)(1) it must use the Transferred Properties in a manner that primarily promotes a public purpose of the City. Specifically, the LCS agrees to use the Transferred Properties as follows:

- a. The Lampasas Colored School site will serve as a community-centered facility focused on education, historical preservation, and public engagement. Intended uses include educational programming, community events, and activities that promote access to resources, learning, and local history.
- b. The New Hope Baptist Church property will function as a complementary community and cultural space, supporting gatherings, programming, and initiatives that reflect the historical and cultural significance of faith-based institutions within the community.
- c. Together, both properties will be utilized to support the nonprofit's mission of fostering community development, cultural awareness, and educational opportunity for the residents of Lampasas.

(2) The LCS acknowledges and agrees that, pursuant to LGC subsection 253.011(e) (2), if at any time the LCS fails to use the Transferred Properties in a manner that primarily promotes a public purpose of the City, which are agreed by the Parties to be use in the manners set forth in the above subsection 'C (1)a, b and c', as set forth above, or in substantially similar ways, which fact shall be established by the City in its legal and objective determination, with due process available to the LCS, then the ownership of the Transferred Properties shall immediately and automatically revert to the City, and the LCS will promptly and voluntarily and promptly take any and all actions necessary to assist the City in documenting such reversion of ownership to the City, e.g., executing deeds showing the reversion of sole ownership of the properties back to the City.

**D. Criteria for Transfer by City to the LCS**

The City has favorably agreed to the Transfer granted herein to the LCS and finds that it satisfies these criterions:

- (1) The Transfer complies with State Law, LGC Section 253.011 (a) and (d); and
- (2) The City shall prepare and execute appropriate instruments (e.g., Deeds without Warranty) for the of the Transferred Properties to the LCS, as per LGC Section 253.011 (e); and

- (3) The Transfer does not pose a threat to the public health, safety or welfare, or create an unreasonable source of legal liability for the City; and
- (4) The Transfer does not pose an undue, continuing financial burden on the City, a result of which is to create a public obligation that outweighs the public benefits.

**E. Contact Information for Parties**

(1) For the LCS  
Lampasas Colored School, LLC  
\_\_\_\_\_, President/ Representative/ Agent?  
E-Mail: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Lampasas, TX 76550

(2) For the City:  
City of Lampasas  
Attn: City Manager  
Administrative Building  
312 East Third Street  
Lampasas, Texas 76550

F. **EFFECTIVE DATE**: The Effective date shall be the latest date upon which each Party's representative has executed the Agreement, unless otherwise agreed to in writing by both parties through an amendment to this Agreement.

G. **AS IS CONDITION OF TRANSFERRED PROPERTIES**: LCS ACKNOWLEDGES AND AGREES THAT THE TRANSFERRED PROPERTIES ARE HISTORIC PROPERTIES. FURTHER, THE CITY IS NOT AND HAS NOT MADE ANY STATEMENTS, GUARANTEES OR WARRANTIES CONCERNING THE CONDITION OF THE TRANSFERRED PROPERTIES OR ANY OF THE IMPROVEMENTS THEREON. THE LCS HAS HAD OPPORTUNITY TO INSPECT THE TRANSFERRED PROPERTIES AND ALL IMPROVEMENTS THEREON TO THEIR COMPLETE SATISFACTION AND ACCEPTS THE TRANSFERRED PROPERTIES IN THEIR 'AS IS' CONDITION, ACCEPTING

**ALL FAULTS, KNOWN, UNKNOWN, APPARENT, OR NOT, AS OF THE DATE OF THE TRANSFER.**

- H. **INDEMNIFICATION OF THE CITY BY LCS:** LCS AGREES TO INDEMNIFY AND HOLD THE CITY HARMLESS FROM ANY CLAIMS, DAMAGES, LIABILITY OR COSTS, OF ANY NATURE, RELATED TO OR ARISING FROM THE CITY'S TRANSFER OF THE TRANSFERRED PROPERTIES TO THE LCS, THE TRANSFERRED PROPERTIES, AND/OR FROM LCS'S OWNERSHIP, MANAGEMENT, OPERATION OR USE OF THE TRANSFERRED PROPERTIES.
- I. **NO TRANSFER OR ASSIGNMENT:** The Transfer of the Transferred Properties by the City to the LCS is **NON-TRANSFERABLE AND NON-ASSIGNABLE**. All rights and obligations created by this Agreement are not transferable or assignable by the LCS to another party, and any attempt to do so will result in immediate revocation of this Agreement, and further, such action will cause an automatic reversion of ownership of the Transferred Properties to the City effective on the date the City learns of LCS's interest and/or attempt to transferring or assigning the Agreement and the Transferred Properties to another party.

**MISCELLANEOUS**

- J. Governing Law: The laws of the State of Texas shall govern any disputes or conflicts that arise under the terms of this Agreement. The venue for all legal actions involving this Agreement shall be Lampasas County.
- K. Entire Agreement: This document represents the entirety of the agreement between the City and LCS. No oral or other written contracts outside of this Agreement shall have any effect unless they are approved in writing by both Parties and made a part of this Agreement.
- L. Other Documents: The City and LCS agree to execute such further documents, and to take such further acts, as may be necessary or required to carry out the terms of this Agreement.
- M. Amendments: This Agreement may be amended only by an instrument in writing signed by the City and LCS.
- N. Severability: The provisions of this Agreement are severable, and if any provision or part of this Agreement or the application thereof to any person or circumstance shall ever be held by any agency or court of competent jurisdiction to be unenforceable, invalid or unlawful for any reason, the remainder of this Agreement shall not be affected thereby.
- O. Third Party: Except as herein specifically and expressly provided, the terms and provisions of this Agreement are for the sole benefit of the City and LCS, and no third party whatsoever is intended to benefit from it, in any way.
- P. Authorization: The LCS represents and warrants to, and covenants with the City that: (1) The execution, delivery and performance of this Agreement by the executing officer have been duly authorized. This Agreement has been duly and validly executed and delivered by the executing officer on behalf of the LCS, and constitutes a valid and binding obligation, enforceable against the LCS in accordance with its terms. (2) No consent or approval of any third party, including, without limitation, any governmental authority, is required in connection with the execution, delivery or performance of this Agreement. The execution and delivery of this Agreement, and the performance of the obligations and consummation of the transactions contemplated herein do not and will not conflict with or result in a breach of any of the terms, conditions or provisions of, or constitute a default under any contract, indenture, mortgage, loan agreement, lease, joint venture or other agreement or instrument to which the LCS is a party or by which the LCS or any of its respective properties are bound, or result in any violation by it of any law, order, rule or regulation of any court or governmental agency or body. The LCS is not in material violation of any law, ordinance, governmental rule or regulation or

6-1-2026

court decree to which it may be subject, nor has it failed to obtain and maintain in full force and effect any license, permit, certificate, franchise or other governmental authorization necessary to the ownership of its respective property or to the conduct of its operations under this Agreement.

Executed this, the \_\_\_\_ day of \_\_\_\_\_ 2026.

**CITY OF LAMPASAS**

**LAMPASAS COLORED SCHOOL, LLC,**

\_\_\_\_\_  
Herb Pearce, Mayor

\_\_\_\_\_  
President/ Agent \_\_\_\_\_

Witness:

Witness:

\_\_\_\_\_  
Kayleigh Stanley  
Lampasas City Secretary

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6-1-2026

Exhibit "A" Deed for Parcel 1

**NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.**

**DEED WITHOUT WARRANTY**

**Date:** June \_\_\_\_, 2026

**Donator/Transferor:** City of Lampasas, Texas, a Texas home rule municipal corporation

**Donator/Transferor's Mailing Address:**

City of Lampasas, Texas  
312 East Third Street  
Lampasas, Texas 76550  
Lampasas County

**Transferee:** Lampasas Colored School, LLC, a Not for Profit Corporation  
**Transferee's Mailing Address:**

Lampasas Colored School, LLC  
807 East Avenue G  
Lampasas, Texas 76550

**Consideration:**

TEN AND NO/100 DOLLARS (\$10.00) and other good and valuable consideration, agreed by the Parties to be sufficient.

**Transferred Property (including all improvements located thereon):**

Being all of that certain tract of publicly owned land identified as Lot #1, Block 11, East Lampasas, out or a Subdivision in Lampasas County, Texas Recorded in Plat Records of Lampasas County, Texas in Cabinet 1, Slide 42, with the Transferred Lot #1, Block 11 being approximately 0.50 acres of land and more particularly described in the Survey done by Triple C. Surveying Co. on or about February 10, 2026, and which is attached hereto as Exhibit "A" and made a part hereof for all purposes.

**Reservations from Transfer of Property:**

None

**Exceptions to Transfer of Property//No Warranty Provided:**

All validity existing easements, rights-of-way, and prescriptive rights, including public easements of the Grantor, whether of record or not; all presently recorded and validly existing instruments, if any should exist, other than conveyances of the surface

**NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.**

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Lampasas, Texas 76550  
Lampasas County

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**Reservations from Transfer of Property:**

None

**Exceptions to Transfer of Property//No Warranty Provided:**

All validity existing easements, rights-of-way, and prescriptive rights, including public easements of the Grantor, whether of record or not; all presently recorded and validly existing instruments, if any should exist, other than conveyances of the surface

estate shown on Exhibit A, which affect the Transferred Property; and any and all taxes related thereto.

**Statutory Condition Applicable to Transfer**

The Transfer by the Grantor of 'Publicly Owned Property', to the Transferee, a Texas not-for profit corporation, is legally compliant with the Texas Local Government Code ("LGC"), Chapter 253, Sections 253.011 (a) and (d) ("Statutory Conditions"). Accordingly, the Transfer finalized by execution and recordation of this Deed in Lampasas County Real Property Records, is statutorily required to be circumscribed by the following Statutory conditions:

- (a) The Transferred Property cannot be assigned or otherwise conveyed, sold, or transferred to another party, individual or entity; and further, any attempt to do so will result in the immediate and automatic revocation of the Grantor's Transfer to the Transferee, pursuant to this Deed, triggering the reversion of complete and sole control and ownership of the Property and all improvements located thereon, to the City of Lampasas, as Grantor/Transferor, effective as of the date that the City of Lampasas obtains credible information related to the Transferee's attempt or actual assignment, conveyance or transfer; and
- (b) The Transferee shall utilize the Transferred Property in a manner that primarily promotes public purposes, as set forth in the Transfer Agreement between the Transferor and Transferee, executed in June of 2026 ('the Transfer Agreement'); and
- (c) The Transferee acknowledges and agrees that if at any time the LCS fails to use the Transferred Properties in a manner that primarily promotes a public purpose of the City, which have been agreed by the Transferee and the Transferor, or in substantially similar ways, which fact shall be established by the City/Transferor in its legal and objective determination, with due process available to the LCS/Transferee, then the ownership of the Transferred Properties shall immediately and automatically revert to the City/Transferor, and the LCS/Transferee, will promptly and voluntarily and promptly take any and all actions necessary to assist the City/Transferee in documenting such reversion of ownership to the City/ Transferee,, e.g., executing deeds showing the reversion of sole ownership of the properties back to the City/Transferee.

**Transfer Made by the City of Lampasas**

Transferor, for the Consideration and subject to the Reservations from Conveyance and the Exceptions to Conveyance and Warranty, and the Statutory Condition(s) noted supra, does hereby transfer and convey to Transferee the Property identified and described herein, gr, together with all and singular the rights and appurtenances thereto in any way belonging, to have and to hold it to Transferee, without express or implied warranty. All warranties that might arise by common law as well as the warranties in section 5.023 of the Texas Property Code (or its successor) are excluded.



TRANSFeree/RECIPIENT  
LCS, Inc., a Texas Not-For-Profit Corporation

By: \_\_\_\_\_  
\_\_\_\_\_ (Signer's Name Printed here)  
As LCS, Inc.'s Legally Authorized Representative

STATE OF TEXAS §

COUNTY OF LAMPASAS §

Before me, Notary Public, State of Texas, on this day personally appeared \_\_\_\_\_,  
known to me to be the person whose name is subscribed to the foregoing Deed Without  
Warranty instrument and acknowledged to me to be a legal representative of the LCS, Inc.,  
who did execute the same, as the \_\_\_\_\_ [office held) of the LCS, Inc.,  
for the purposes and consideration therein expressed.

Given under my hand and seal of office this \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Notary Public, State of Texas

This instrument was acknowledged before me on \_\_\_\_ day of \_\_\_\_\_, 2026,

\_\_\_\_\_  
Notary Public, State of Texas

AFTER RECORDING RETURN TO:

Lampasas Colored School, LLC  
807 East Avenue G  
Lampasas, Texas 76550

*Cont'd - 'Deed Without Warranty City of Lampasas to Lampasas Colored School, LLC.*

**Exhibit A  
Triple C. Surveying Co.**

**February 10, 2026 Survey of Lot #1 of Block 11,  
±0.50 acres of real property**



6-1-2026

6-1-2026

Exhibit "A-1" Deed for Parcel 2

**NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM THIS INSTRUMENT BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMER OR YOUR DRIVER'S LICENSE NUMBER.**

**DEED WITHOUT WARRANTY**

**Date:** June \_\_\_\_, 2026

**Donator/Transferor:** City of Lampasas, Texas, a Texas home rule municipal corporation

**Donator/Transferor's Mailing Address:**

City of Lampasas, Texas  
312 East Third Street  
Lampasas, Texas 76550  
Lampasas County

**Transferee:** Lampasas Colored School, LLC, a Not for Profit Corporation  
**Transferee's Mailing Address:**

Lampasas Colored School, LLC  
807 East Avenue G  
Lampasas, Texas 76550

**Consideration:**

TEN AND NO/100 DOLLARS (\$10.00) and other good and valuable consideration, agreed by the Parties to be sufficient.

**Transferred Property (including all improvements located thereon):**

Being all of that certain tract of publicly owned land identified as Lot #1 of the New Hope Subdivision, located at the southwest corner of the intersection of platted Bridge Street and College Street, in the City of Lampasas, and Lampasas County, Texas; comprised of approximated 10,285 sq. feet ( $\pm$  0.236 acres) out of the New Hope Subdivision which is in the John Burleson Survey, Abstract No. 42, with Transferred Lot # 1 being more particularly described in the Survey done by Triple C. Surveying Co. on or about June 3, 2026, and which is attached hereto as Exhibit "A" and made a part hereof for all purposes.

*Remainder of Page Intentionally Left Blank*

**Reservations from Transfer of Property:**

**NOTE:** The City retains sole fee simple ownership of Lot #2, and any improvements located thereon, of the New Hope Subdivision which is approx. 4,857 sq. going west from a north/south boundary between Lot #1 and Lot #2, marked on the Survey by two identified yellow caps, and ending at the mid-line of the Sulfur Creek.

**Exceptions to Transfer of Property//No Warranty Provided:**

All validity existing easements, rights-of-way, and prescriptive rights, including public easements of the Grantor, whether of record or not; all presently recorded and validly existing instruments, if any should exist, other than conveyances of the surface estate shown on Exhibit A, which affect the Transferred Property; and any and all taxes related thereto.

**Statutory Condition Applicable to Transfer**

The Transfer by the Grantor of 'Publicly Owned Property', to the Transferee, a Texas not-for profit corporation, is legally compliant with the Texas Local Government Code ("LGC"), Chapter 253, Sections 253.011 (a) and (d) ("Statutory Conditions"). Accordingly, the Transfer finalized by execution and recordation of this Deed in Lampasas County Real Property Records, is statutorily required to be circumscribed by the following Statutory conditions:

- (a) The Transferred Property cannot be assigned or otherwise conveyed, sold, or transferred to another party, individual or entity; and further, any attempt to do so will result in the immediate and automatic revocation of the Grantor's Transfer to the Transferee, pursuant to this Deed, triggering the reversion of complete and sole control and ownership of the Property and all improvements located thereon, to the City of Lampasas, as Grantor/Transferor, effective as of the date that the City of Lampasas obtains credible information related to the Transferee's attempt or actual assignment, conveyance or transfer; and
- (b) The Transferee shall utilize the Transferred Property in a manner that primarily promotes public purposes, as set forth in the Transfer Agreement between the Transferor and Transferee, executed in June of 2026 ('the Transfer Agreement'); and
- (c) The Transferee acknowledges and agrees that if at any time the LCS fails to use the Transferred Properties in a manner that primarily promotes a public purpose of the City, which have been agreed by the Transferee and the Transferor, or in substantially similar ways, which fact shall be established by the City/Transferor in its legal and objective determination, with due process available to the LCS/Transferee, then the ownership of the Transferred Properties shall immediately and automatically revert to the City/Transferor, and the LCS/Transferee, will promptly and voluntarily and promptly take any and all actions necessary to assist the City/Transferee in documenting such

reversion of ownership to the City/ Transferee,, e.g., executing deeds showing the reversion of sole ownership of the properties back to the City/Transferee.

**Transfer Made by the City of Lampasas**

Transferor, for the Consideration and subject to the Reservations from Conveyance and the Exceptions to Conveyance and Warranty, and the Statutory Condition(s) noted supra, does hereby transfer and convey to Transferee the Property identified and described herein, gr, together with all and singular the rights and appurtenances thereto in any way belonging, to have and to hold it to Transferee, without express or implied warranty. All warranties that might arise by common law as well as the warranties in section 5.023 of the Texas Property Code (or its successor) are excluded.

When the context requires, singular nouns and pronouns include the plural.

TRANSFEROR/DONATOR  
City of Lampasas, Texas,  
a Texas Home Rule Municipal Corporation,

\_\_\_\_\_  
By: Herbert Pearce, Mayor  
City of Lampasas, Texas

ATTEST:

LAMPASAS CITY SEAL

\_\_\_\_\_  
Kayleigh Stanley, City Secretary

*Remainder of Page Intentionally Left Blank*

TRANSFeree/RECIPIENT  
LCS, Inc., a Texas Not-For-Profit Corporation

By: \_\_\_\_\_ (Signer's Name Printed here)  
As LCS, LLC.'s Legally Authorized Representative

STATE OF TEXAS §

COUNTY OF LAMPASAS §

Before me, Notary Public, State of Texas, on this day personally appeared \_\_\_\_\_, known to me to be the person whose name is subscribed to the foregoing Deed Without Warranty instrument and acknowledged to me to be a legal representative of the LCS, Inc., who did execute the same, as the \_\_\_\_\_ [office held) of the LCS, Inc., for the purposes and consideration therein expressed.

Given under my hand and seal of office this \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Notary Public, State of Texas

This instrument was acknowledged before me on \_\_\_\_ day of \_\_\_\_\_, 2026,

\_\_\_\_\_  
Notary Public, State of Texas

AFTER RECORDING RETURN TO:

Lampasas Colored School, LLC  
807 East Avenue G  
Lampasas, Texas 76550

**Exhibit A  
Triple C. Surveying Co.**

**June 2026 Survey of Lot #1 of New Hope Subdivision  
±0.236 acres of real property**

PLAT OF  
**NEW HOPE SUBDIVISION**  
 A PLAT OF 0.35 ACRE OUT OF THE JOHN BURLESON SURVEY, ABSTRACT NO. 42,  
 CITY AND COUNTY OF LAMPASAS, TEXAS

**TAX CERTIFICATE:**

The Lampasas County Appraisal District, the taxing authority for all taxing entities in Lampasas County, Texas, does hereby certify that there are currently no delinquent taxes owing on the property described by this plat.

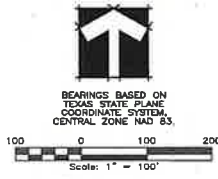
*Donna J. Huckaba*  
 John Scaused  
 Chief Appraiser

**CITY OF LAMPASAS**

Approved this the 8<sup>th</sup> day of May 2020 by the City Manager of the City of Lampasas, Lampasas County, Texas, under authority of Section 10-102, Code of Ordinances, City of Lampasas, Texas.

*Erin Harrison*  
 Erin Harrison  
 Interim City Manager, City of Lampasas

*Kayleigh Stanley*  
 Kayleigh Stanley  
 Attest City Secretary



VICINITY MAP  
 (N.T.S.)

**OWNER'S CERTIFICATION:**

STATE OF TEXAS  KNOW ALL MEN BY THESE PRESENTS  
 COUNTY OF LAMPASAS

That I, The City of Lampasas, Texas, by and through its Mayor Herb Pearce, owner of that certain tract of land shown herein being 0.35 ac out of the John Burleson Survey, Abstract No. 42 and described in a Deed Without Warranty dated October 19, 2021 and recorded in Volume 560, Page 444 of the Deed Records of Lampasas County, Texas, do in all things except and approve the minor plat.

*Herb Pearce*  
 Herb Pearce, Mayor

STATE OF TEXAS  KNOW ALL MEN BY THESE PRESENTS  
 COUNTY OF LAMPASAS

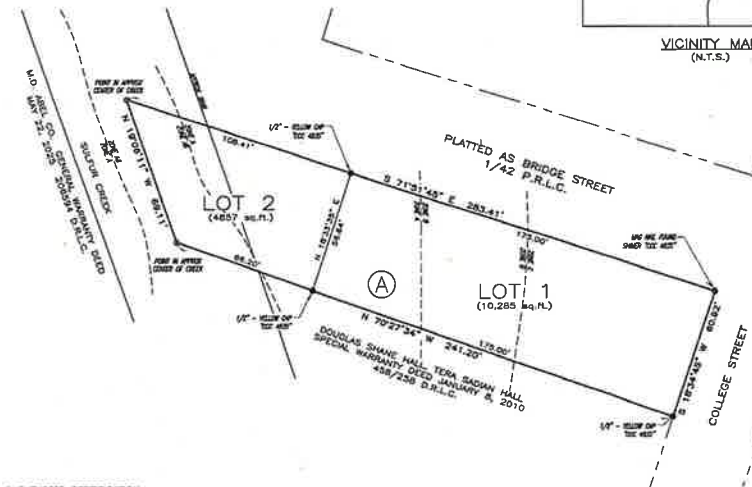
Before me, the undersigned authority, on this day personally appeared Herb Pearce, known unto me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that such person executed the same for the purposes and considerations therein stated.

Gave under my hand and seal of office this 8<sup>th</sup> day of May 2020.

*Kayleigh Stanley*  
 Notary Public, Lampasas County

**PLAT NOTES:**

1. TOTAL ACREAGE: 0.35 ACRE
2. NO. OF LOTS: 2
3. ZONING: SF3
4. OWNER DEVELOPER: CITY OF LAMPASAS  
 312 EAST THIRD STREET  
 LAMPASAS, TEXAS 76850
5. ELECTRICAL SERVICE PROVIDED BY THE CITY OF LAMPASAS
6. WATER PROVIDED BY THE CITY OF LAMPASAS
7. SEWER SERVICES PROVIDED BY THE CITY OF LAMPASAS
8. LOTS IN THIS SUBDIVISION ARE SHOWN TO LIE WITHIN ZONE AB, A, B, & C PER FEMA MAP #80430 0003 B DATED JUNE 15, 1982.
9. ALL LOTS LIE WITHIN THE FULL PURPOSE CITY LIMITS OF LAMPASAS.
10. THIS TRACT IS SUBJECT TO THE ZONING AND SUBDIVISION ORDINANCES IN PLACE AT TIME OF PLAT (MAY, 2020).



**SURVEYOR'S CERTIFICATION:**

STATE OF TEXAS  KNOW ALL MEN BY THESE PRESENTS  
 COUNTY OF LAMPASAS

I, Clyde C. Cartisberry, Jr., Registered Professional Land Surveyor in the State of Texas, do hereby certify that the plat is true and correctly made from an actual survey made on the ground of the property legally described herein, and that the corner monuments shown thereon were found or properly placed under my supervision in accordance with the City of Lampasas Regulations.



05/07/20  
 Clyde C. Cartisberry, Jr.  
 Registered Professional Land Surveyor No. 4835  
 State of Texas

**COUNTY CLERK'S APPROVAL:**


STATE OF TEXAS  KNOW ALL MEN BY THESE PRESENTS  
 COUNTY OF LAMPASAS

I, Dianne Miller, Clerk of the County Court of said County, do hereby certify that the foregoing instrument in writing with it's certificate of authentication was filed for record in my office on the 8<sup>th</sup> day of May 2020 A.D. at 2:50 o'clock P. M. in the Plat Cabinet 3 Side 17.  
 TO CERTIFY WHICH, I witness my hand and seal at the County Court of said County, the date last shown above written.

*Dianne Miller*  
 Dianne Miller, County Court Clerk,  
 Lampasas County, Texas

- LEGEND**
- 1/2" IRON PIN SET
  - △ YELLOW CAP "100 4835"
  - IRON PIN FOUND (ON NOTICE)
  - ⊙ BLACK IRON
  - FULL PLAT REDUCED LAMPASAS CO.
  - DALL. DEED REDUCED LAMPASAS CO.

	<b>TRIPLE C SURVEYING Co.</b> P.O. Box 544 -- Lampasas, Texas 76850 (512) 845-3440 email: admin@triplecsurveying.com www.triplecsurveying.com Firm No. 10103010	JOB NO. 202001 SHEET 1 OF 1
	1 OF 1	

  
City Manager

ITEM NO. 4.9

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action on awarding a sponsorship agreement between City of Lampasas and Oil States in the amount of \$40,000.

Requested By: Bailey Carter, Recreation Specialist

Submitted by: Bailey Carter, Recreation Specialist

Date Submitted: June 15, 2026

For the Agenda of: June 22, 2026

**Procurement and Funding Statement:**

N/A

Attachments:

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**Summary Statement:**

Over the past several months, the City of Lampasas has been working with Sportsman Solutions regarding sponsorships for the Parks and Recreation Department. Oil States, Located in Lampasas, has shown interest and has proposed a \$40,000 one-time donation for a 10-year sponsorship:

- Naming rights of the 580 Complex Playground
- Naming rights of one field of the City's choosing at Turner Complex, and
- 1 A Frame sign to be used at different events to promote employment recruitment

**Recommendation:**

Motion to approve a sponsorship agreement between the City of Lampasas and Oil States in the amount of \$40,000 to be paid to the City by August 1, 2026.

# Sponsorship Agreement

This Agreement (“Agreement”) is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2026 (“Effective Date”), by and between Oil States (“SPONSOR”) and City of Lampasas (“OWNER”). OWNER and/or SPONSOR may each be referred to individually as a “Party” or collectively as the “Parties”.

NOW, THEREFORE, in consideration of the promises in this Agreement and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

## I. EXCLUSIVITY, DESIGNATION AND RIGHTS TO MARKS

1. SPONSOR will be an official sponsor of the Complex and will have the right, upon reasonable advance notice to and consent of OWNER, to utilize the official marks and logos of the Complex to designate itself as a sponsor of this venue in the following categories:

## II. LANDMARK – 580 Sports Complex Play Ground

1. SPONSOR will receive 1 sign and naming rights to the 580 Sports Complex Playground. Playground will be referenced as “**Oil States Playground**” Location and style of sign will be at Owners discretion.
  - a) OWNER will be responsible for the upkeep of the Complex. SPONSOR has no responsibility for, and shall not be held responsible for, any aspects related to the day-to-day operation, control, or ownership of the Complex, including but not limited to Complex repairs and maintenance.
  - b) OWNER and SPONSOR shall mutually agree upon the design of the signage. OWNER will be responsible for the initial costs of production or procurement and

installation of such signage  
and also responsible for the reasonable maintenance thereof. OWNER shall have the final discretion on the location and placement of such signage.

## II. LANDMARK – TURNER FIELD NAMING RIGHTS

1. SPONSOR will receive 2 signs and naming rights to one field at Turner Field Complex. Name of field will be “**Oil States Field**”. Location and style of sign will be at Owners discretion.

a) OWNER will be responsible for the upkeep of the Complex. SPONSOR has no responsibility for, and shall not be held responsible for, any aspects related to the day-to-day operation, control, or ownership of the Complex, including but not limited to Complex repairs and maintenance.

b) OWNER and SPONSOR shall mutually agree upon the design of the signage. OWNER will be responsible for the initial costs of production or procurement and  
installation of such signage  
and also responsible for the reasonable maintenance thereof. OWNER shall have the final discretion on the location and placement of such signage.

## II. LANDMARK – A-FRAME SIGN

1. SPONSOR will receive 1 A-Frame sign that can be moved around complexes. Messaging for A-Frame sign will be around recruitment for employees.

a) OWNER will be responsible for the upkeep of the Complex. SPONSOR has no responsibility for, and shall not be held responsible for, any aspects related to the day-to-day operation, control, or ownership of the Complex, including but not limited to Complex repairs and maintenance.

b) OWNER and SPONSOR shall mutually agree upon the design of the signage. OWNER will be responsible for the initial costs of production or procurement and  
installation of such signage

and also responsible for the reasonable maintenance thereof. OWNER shall have the final discretion on the location and placement of such signage.

## **VI. TERM AND INVESTMENT**

1. The base term of this Agreement shall be for a ten (10) year period with an upfront investment. SPONSOR's clock for partnership will start once all signage has been installed.

**Payment 1. \$40,000.00 due on or before August 1, 2026**

## **VII. TERMINATION**

1. Both Parties may mutually agree to terminate this Agreement on a mutually agreeable date and on mutually agreeable terms.
  
2. SPONSOR may terminate this Agreement if OWNER materially breaches this Agreement and fails to cure such breach within thirty days of written notice thereof.
  
3. OWNER may terminate this Agreement by giving at least 30 days' written

notice to SPONSOR. If OWNER terminates this Agreement in the middle of a year, then SPONSOR shall be entitled to a prorated refund of the annual investment amount for the year in which this Agreement is terminated.

## **VIII. REPRESENTATIONS AND WARRANTIES**

1. OWNER represents and warrants that: (a) OWNER has the right to grant to SPONSOR the sponsorship and all of the benefits described in this Agreement; (b) OWNER has obtained the approvals of all third parties which are required (if any) in order for OWNER to grant the benefits under this Agreement in favor of SPONSOR; (c) the sponsorship and benefits described in and granted under this Agreement comply with all applicable laws; and (d) the Advertising Materials shall be of good quality, shall conform to the requirements of this Agreement, and shall be prepared in a professional and workmanlike manner.
2. SPONSOR agrees and acknowledges that each and every term of this Agreement is subject to and must be conformed with all policies, rules, regulations, and directives of the Millard Public School District. To the extent any term of this Agreement conflicts with any Millard Public School District policy, rule, regulation, or directive, the Parties agree that such policy, rule, regulation, or directive shall control and preempt the conflicting provision of this Agreement.

## **IX. ADVERTISING MATERIALS AND INTELLECTUAL PROPERTY**

1. All Advertising Materials that bear SPONSOR's name and/or trademarks ("Marks") may be used by OWNER to promote SPONSOR and the Activity Complex. OWNER will keep SPONSOR reasonably informed of any major marketing efforts involving SPONSOR's name and/or trademarks.
2. SPONSOR hereby grants to OWNER, during the term of this Agreement, a nonexclusive, non-transferable, non-sublicensable right and license to use the Marks solely for the purpose of the identification and promotion of SPONSOR as set forth in this Agreement. OWNER acknowledges that SPONSOR is the owner

of the Marks and all goodwill related thereto, and all use of the Marks under this Agreement and any goodwill accruing from such use will inure solely to SPONSOR's benefit. SPONSOR shall be solely responsible for enforcing its rights with respect to infringing uses of its name or Marks by any person or entity other than OWNER.

3. Upon termination of this Agreement, OWNER shall cease all use of the Approved Name and SPONSOR's name and Marks, and OWNER shall be solely responsible for all costs associated with the removal of all uses of the Approved Name and SPONSOR's name and Marks.

## **X. NAME CHANGE**

1. If SPONSOR changes its corporate name or trade name, undergoes a change in control that results in a name change or sells all or substantially all of its assets to another entity, and such entity does not continue to use the SPONSOR name, SPONSOR or its successor, as the case may be, shall promptly submit new Marks to OWNER, and the Parties shall mutually agree in writing upon corresponding changes to the Approved Name and related branding. SPONSOR or its successor will be responsible for all out of pocket costs in connection with the replacement of the Approved Name and related branding in all signage and other Advertising Materials. OWNER shall accept any such name and branding change unless it would result in a name or graphic that is inconsistent with or detrimental to the reputation of the Complex or is contrary to community standards of good taste. In such event, the Parties shall negotiate in good faith to determine another Approved Name and related branding for the Complex as soon as reasonably possible.

## **XI. MISCELLANEOUS**

1. This Agreement: (a) may be amended only by a writing signed by each of the Parties; (b) may be executed in several counterparts, each of which is deemed

an original but all of which constitute one and the same instrument; (c) is governed by, and will be construed and enforced in accordance with the laws of the State of Texas, without giving effect to any conflict of laws rules; (d) is binding upon, and will inure to the benefit of the Parties and their respective heirs, successors and permitted assigns; and (e) constitutes the sole and entire agreement of the Parties with respect to the subject matter herein, and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, with respect to the subject matter herein. Each Party expressly consents to the exclusive jurisdiction of the federal, state and local courts in Lampasas County, Texas, to govern all disputes arising out of this Agreement.

2. The due performance or observance by a Party of any of its obligations under this Agreement may be waived only by a writing signed by the Party against whom enforcement of such waiver is sought, and any such waiver will be effective only to the extent specifically set forth in such writing. The waiver by a Party of any breach or violation of any provision of this Agreement will not operate as, or be construed to be, a waiver of any subsequent breach or violation hereof. Any provision of this Agreement, which is prohibited or unenforceable in any jurisdiction will, as to such jurisdiction, be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining portions hereof or affecting the validity or enforceability of such provision in any other jurisdiction.
  
3. Except as otherwise provided in Section 10 of this Agreement, the Parties shall not assign any of their rights or obligations under this Agreement without the prior written consent of the other Party, which consent will not be unreasonably withheld.
  
4. The relationship between the Parties is that of independent contractors. Nothing contained in this Agreement creates any agency, partnership, joint venture or other form of joint enterprise, employment or fiduciary relationship between the Parties, and neither Party has authority to contract for or bind the other Party in any manner whatsoever.

5. All notices in connection with this Agreement shall be in writing and delivered to the principal place of business of each Party or any other address of which either Party shall notify the other Party in writing from time to time.

6. Should any provision of this Agreement be determined to be invalid or illegal for any reason, such invalidity or illegality shall not affect the validity or legality of any other provision, and all other provisions shall remain in full force and effect as if this Agreement had been executed with the invalid or illegal provision eliminated.

**SIGNING PARTIES**

Page Below

SPONSOR  
Oil States

Signature \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

OWNER  
City of Lampasas

Signature \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

  
City Manager

ITEM NO. 4.10

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion possible action regarding the first reading of an Ordinance appointing seven (7) members, two (2) alternates and staff appointments to the charter review committee of the City of Lampasas, Texas; Providing for procedures; specifying the member terms.

Requested By: Kayleigh Stanley, City Secretary

Submitted by: Kayleigh Stanley, City Secretary

Date Submitted: June 15, 2026

For the Agenda of: June 22, 2026

**Procurement and Funding Statement:**

N/A

Attachments:

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**Summary Statement:**

First reading of the Ordinance.

**Recommendation:**

Motion to approve the first reading of an Ordinance appointing seven (7) members, two (2) alternates and staff appointments to the charter review committee of the City of Lampasas, Texas; Providing for procedures; specifying the member terms.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE APPOINTING SEVEN (7) MEMBERS, TWO (2) ALTERNATES AND STAFF APPOINTMENTS TO THE CHARTER REVIEW COMMITTEE OF THE CITY OF LAMPASAS, TEXAS; PROVIDING FOR PROCEDURES; SPECIFYING THE MEMBER TERMS.**

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**WHEREAS**, the below listed residents of the City of Lampasas, be and each is hereby appointed as a member of the Charter Review Committee (“Committee”), to serve for a term ending June 8, 2028, unless otherwise resigned, removed, and/or replaced by an appointment of an Alternate Member made by the City Council of the City of Lampasas, before that end date.

Mayor Pro Tem	Zachary Morris
City Council Member	Catherine Kuehne
City of Lampasas Resident	
City of Lampasas Resident	
City of Lampasas Resident	
City of Lampasas Resident	
City of Lampasas Resident	
Alternate #1 – City of Lampasas Resident	
Alternate #2 – City of Lampasas Resident	

Staff Appointments	City Manager City Secretary
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**WHEREAS**, all Committee Members and Alternates must be residents of the City of Lampasas and must be eligible and registered to vote in State and local elections during, at a minimum, the years of their service on the Committee; and

**WHEREAS**, Committee meetings will be scheduled, as needed, and at the first meeting of the Committee, the Committee will appoint a chairperson, and a vice-chair, each of which will serve a one-year term; and

**WHEREAS**, the Committee is a duly appointed and operating group working on behalf of and for the benefit of the City and its Citizens, the Committee shall operate in full compliance with the Texas Open Meetings Act and Texas Public Information Act; and

**WHEREAS**, after the current Home Rule Charter has been fully reviewed and evaluated by the Committee, the Committee Chairperson will issue a written report to the City Council providing the Charter Review Committee’s recommendations related to charter amendments for a future Charter election; and

**WHEREAS**, the right to terminate any or all of the aforesaid appointments is hereby reserved by the City Council of the City of Lampasas, Texas, and may be exercised by it at its will, with or without cause; and

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:**

Part 1: This Ordinance shall take effect upon the date of final adoption noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City’s Charter, Code of Ordinances, and the laws of State of Texas.

PASSED AND APPROVED ON THIS 22<sup>nd</sup> DAY of JUNE 2026

PASSED AND ADOPTED ON THIS 13<sup>th</sup> DAY OF JULY 2026

APPROVED:

ATTEST:

\_\_\_\_\_  
Herb Pearce, Mayor

\_\_\_\_\_  
Kayleigh Stanley, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney  
[Signature of Attorney Provided on Separate Page, to be Attached]

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City Manager

ITEM NO. 4.11

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and possible action regarding the appointment of a members to the Charter Review Committee.

Requested By: Kayleigh Stanley, City Secretary

Submitted By: Kayleigh Stanley, City Secretary

Date Submitted: June 15, 2026

For the Agenda of: June 22, 2026

**Procurement and Funding Statement:**

N/A

Attachments: Applications

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**Summary Statement:**

The Ordinance created to establish the Charter Review Committee is made up of two City Council members and five residents as well as two alternates.

**Recommendation:**

To consider a motion to appointment five members to the Charter Review Committee.

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [Kayleigh Stanley](#); [Erin Harrison](#)  
**Subject:** Online Form Submittal: Application for Appointment to a City Board or Commission  
**Date:** Monday, June 15, 2026 2:33:57 PM

**Caution: This email originated from outside of the City's organization. Do not click links nor open attachments unless you recognize the sender and know the content is safe.**

## Application for Appointment to a City Board or Commission

Date	6/15/2026
Personal Information	
First Name	Heather
Last Name	Wiggins
Address1	[REDACTED]
City	Lampasas
State	Texas
Zip	76550
Home Phone Number	[REDACTED]
Mobile Phone Number	[REDACTED]
Email Address	heatherwiggins5@[REDACTED]
Business Address	407 South Pecan Ste 101
Business Phone Number	512-556-8277
Occupation	Data/Victim Coordinator-Lampasas County JPD
Please indicate board/commission/committe preference(s):	Charter Review Committee
	<i>Field not completed.</i>
Residency Information	
Length of residency in City of Lampasas	18 years

Length of residency of Lampasas County 46 years

---

Are you a registered voter? Yes

---

Voter Registration Number *Field not completed.*

---

Did you vote in the last City Election? Yes

---

**Organization Membership Information**

---

Are you currently serving on other Boards, Commissions, or Committees? No

---

If yes, please list current service, including dates. *Field not completed.*

---

Have you served on a Board, Commission, or Committee before? No

---

If yes, please list past service, including dates. *Field not completed.*

---

Please state why you wish to serve. I want to serve on the Charter Review Committee because Lampasas has been my home for most of my life, and I care about the future of our community. As a parent and grandparent, I want to help preserve the small town values that make Lampasas such a special place while ensuring we are prepared for the future. I believe the City Charter should serve the people of Lampasas first, and I hope to bring a practical and focused perspective by listening and working with others to make recommendations that benefit all of our citizens.

---

What are your top three goals and objectives for the City Board, Commission or Committee you are applying for? 1. Preserve Lampasas small-town identity while planning for future growth.  
2. Help ensure our charter remains transparent, accountable, and responsive to the citizens it serves.  
3. Leave a strong foundation for future generations by supporting a safe, family-oriented community where families can continue to live, work, and thrive.

---

Please list any special knowledge or experience applicable to City Board, Commission, or Committee with that you are applying I am a mom, a grandmother to 6, I work in Lampasas, I shop here, I spend my time, money and energy here. I am totally and completely invested in my community and what is best for all of us.

---

for.

---

Please attach resume or  
additional experience to  
application

*Field not completed.*

---

Signature of Applicant

---

Do you agree?

Agree

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**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [Kayleigh Stanley](#); [Erin Harrison](#)  
**Subject:** Online Form Submittal: Application for Appointment to a City Board or Commission  
**Date:** Tuesday, June 2, 2026 4:43:38 PM

**Caution: This email originated from outside of the City's organization. Do not click links nor open attachments unless you recognize the sender and know the content is safe.**

## Application for Appointment to a City Board or Commission

Date	6/2/2026
Personal Information	
First Name	Myles
Last Name	Haider
Address1	511 Dawns Peak
City	Lampasas
State	Texas
Zip	76550
Home Phone Number	543683047
Mobile Phone Number	543683047
Email Address	Myleshaider@gmail.com
Business Address	511 Dawns Peak
Business Phone Number	5039137387
Occupation	Regional Sales
Please indicate board/commission/committe preference(s):	Charter Review Committee
	<i>Field not completed.</i>
Residency Information	
Length of residency in City of Lampasas	18 years 3 months

Length of residency of Lampasas County	18 years 3 months
Are you a registered voter?	Yes
Voter Registration Number	Unknown
Did you vote in the last City Election?	Yes
<b>Organization Membership Information</b>	
Are you currently serving on other Boards, Commissions, or Committees?	No
If yes, please list current service, including dates.	<i>Field not completed.</i>
Have you served on a Board, Commission, or Committee before?	No
If yes, please list past service, including dates.	<i>Field not completed.</i>
Please state why you wish to serve.	Advancing Lampasas for the good of the citizens. I was asked personally to be on this board
What are your top three goals and objectives for the City Board, Commission or Committee you are applying for?	Update Charter, help Lampasas be a destination city for central Texas residents and business owners, make Lampasas stand out as a leader in city government
Please list any special knowledge or experience applicable to City Board, Commission, or Committee with that you are applying for.	Former city council member
Please attach resume or additional experience to application	<i>Field not completed.</i>
<b>Signature of Applicant</b>	
Do you agree?	Agree

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [Kavleigh Stanley](#); [Erin Harrison](#)  
**Subject:** Online Form Submittal: Application for Appointment to a City Board or Commission  
**Date:** Saturday, May 30, 2026 7:05:04 PM

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## Application for Appointment to a City Board or Commission

Date	5/30/2026
Personal Information	
First Name	Wesley
Last Name	Alexander
Address1	[REDACTED]
City	Lampasas
State	TX
Zip	76550
Home Phone Number	[REDACTED]
Mobile Phone Number	[REDACTED]
Email Address	wesleyalexander59@[REDACTED]
Business Address	1201 Huey Rd
Business Phone Number	2549335916
Occupation	Law Enforcement
Please indicate board/commission/committe preference(s):	Charter Review Committee
	<i>Field not completed.</i>
Residency Information	
Length of residency in City of Lampasas	Lampasas

Length of residency of Lampasas County 42/6

Are you a registered voter? Yes

Voter Registration Number 1062198150

Did you vote in the last City Election? No

Organization Membership Information

Are you currently serving on other Boards, Commissions, or Committees? No

If yes, please list current service, including dates. Field not completed.

Have you served on a Board, Commission, or Committee before? Yes

If yes, please list past service, including dates. Previously on City Council (Don't remember the dates)

Please state why you wish to serve. As a past City Council member I suggested we review the current city charter. It was not done then and I don't believe it has been reviewed since then. I just want to make sure it is up to date to current standards.

What are your top three goals and objectives for the City Board, Commission or Committee you are applying for?  
1. Determine if the city charter is still current and enables the city to grow and/or prosper.  
2. Suggest changes if any of the articles are outdated or obsolete.  
3. Assist the city in explaining the changes (if any) to voters or city council members.

Please list any special knowledge or experience applicable to City Board, Commission, or Committee with that you are applying for. Previously on Lampasas City Council.

Please attach resume or additional experience to application. Field not completed.

Signature of Applicant

Do you agree?

Agree

---

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**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [Kayleigh Stanley](#); [Erin Harrison](#)  
**Subject:** Online Form Submittal: Application for Appointment to a City Board or Commission  
**Date:** Wednesday, May 20, 2026 11:30:07 AM

**Caution: This email originated from outside of the City's organization. Do not click links nor open attachments unless you recognize the sender and know the content is safe.**

## Application for Appointment to a City Board or Commission

Date	5/20/2026
Personal Information	
First Name	Alexis
Last Name	Thompson
Address1	[REDACTED]
City	Lampasas
State	TX
Zip	76550
Home Phone Number	[REDACTED]
Mobile Phone Number	[REDACTED]
Email Address	athompson@[REDACTED].com
Business Address	[REDACTED]
Business Phone Number	[REDACTED]
Occupation	Real Estate Broker
Please indicate board/commission/committee preference(s):	Charter Review Committee
	<i>Field not completed.</i>
Residency Information	
Length of residency in City of Lampasas	Lampasas

Length of residency of Lampasas County TX

Are you a registered voter? Yes

Voter Registration Number 1213205977

Did you vote in the last City Election? Yes

Organization Membership Information

Are you currently serving on other Boards, Commissions, or Committees? No

If yes, please list current service, including dates. *Field not completed.*

Have you served on a Board, Commission, or Committee before? No

If yes, please list past service, including dates. *Field not completed.*

Please state why you wish to serve. I wish to serve on the Charter Review Board to help ensure our city government remains transparent, effective, and responsive to our citizens' needs. Through my experience as a local business owner, real estate broker, and community volunteer, I have seen firsthand how vital strong local leadership and clear city policies are to Lampasas's future growth and success. I care deeply about preserving our community's values and character while supporting responsible progress and long-term planning for future generations.

What are your top three goals and objectives for the City Board, Commission or Committee you are applying for?  
1. Promote transparency and accountability in city government by reviewing the city charter carefully and ensuring it reflects the best interests of Lampasas residents.  
2. Support responsible growth and long-term planning by helping modernize charter provisions where needed while maintaining the community values that make Lampasas unique.  
3. Encourage citizen involvement and trust in local government by ensuring the charter review process is open, thoughtful, and considers input from residents and local stakeholders.

Please list any special My experience in contracts, property rights, land use, and

knowledge or experience applicable to City Board, Commission, or Committee with that you are applying for.

development has given me a strong understanding of how policies and regulations impact property owners, businesses, and the community.

As a local business owner and active member of the Lampasas community, I work closely with residents, landowners, and community leaders on a regular basis. I believe this experience allows me to bring a practical, balanced perspective to the Charter Review Board and help ensure the city charter supports transparency, accountability, and the long-term success of Lampasas.

---

Please attach resume or additional experience to application

*Field not completed.*

---

Signature of Applicant

---

Do you agree?

Agree

---

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**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [Kavleigh Stanley](#); [Erin Harrison](#)  
**Subject:** Online Form Submittal: Application for Appointment to a City Board or Commission  
**Date:** Tuesday, May 19, 2026 10:06:02 AM

**Caution: This email originated from outside of the City's organization. Do not click links nor open attachments unless you recognize the sender and know the content is safe.**

## Application for Appointment to a City Board or Commission

Date	5/19/2026
Personal Information	
First Name	Martha
Last Name	Noell
Address1	[REDACTED]
City	Lampasas
State	TX
Zip	76550
Home Phone Number	[REDACTED]
Mobile Phone Number	[REDACTED]
Email Address	martha@[REDACTED].com
Business Address	N/A
Business Phone Number	N/A
Occupation	Retired
Please indicate board/commission/committee preference(s):	Charter Review Committee
	<i>Field not completed.</i>
Residency Information	
Length of residency in City of Lampasas	5 years

Length of residency of Lampasas County	5 years
Are you a registered voter?	Yes
Voter Registration Number	1054016645
Did you vote in the last City Election?	Yes
<b>Organization Membership Information</b>	
Are you currently serving on other Boards, Commissions, or Committees?	No
If yes, please list current service, including dates.	<i>Field not completed.</i>
Have you served on a Board, Commission, or Committee before?	No
If yes, please list past service, including dates.	<i>Field not completed.</i>
Please state why you wish to serve.	I want to participate in the planning and future direction of Lampasas.
What are your top three goals and objectives for the City Board, Commission or Committee you are applying for?	I have experience in community development and would like to share my time and knowledge with my community. The Charter is a founding and historical document that needs to be regularly updated for the future of the community and citizens must be a part of the direction. An updated Charter provides a path for growth and development and I would like to be a part of the development.
Please list any special knowledge or experience applicable to City Board, Commission, or Committee with that you are applying for.	Certified Chamber of Commerce professional, 35 years. Training in economic development. Worked hand in hand with city government in my career. (see resume)
Please attach resume or additional experience to application	<a href="#">M Noell Resume 2025.docx</a>
Signature of Applicant	

Do you agree?

Agree

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## ~ CHIEF EXECUTIVE OFFICER ~

### EXECUTIVE PROFILE

Remarkably astute, versatile, and tenacious senior executive, offering more than 35 years of experience in operations, business development, and general management in not-profit community organization. Exemplify extensive experience in economic and community development programs. Adept at developing innovative programs to produce maximum results. Exceptional leader with strong communication and listening skills, including outstanding ability in establishing strategic partnership and creating programs with various organizations. Extremely capable to multitask in fiercely competitive, challenging, and fast-paced environment while juggling multiple priorities. Possess verifiable leadership aptitude combined with great work ethic and commitment to excellence.

### CORE COMPETENCIES

- ✓ *Organizational Leadership*
- ✓ *Strategic Planning and Goal Setting*
- ✓ *Problem Resolution and Change Management*
- ✓ *Community Involvement*
- ✓ *Program Development and Management*
- ✓ *Interpersonal Relations*
- ✓ *Public Relations and Customer Service*
- ✓ *Time Management and Prioritization*

### ACCOMPLISHMENTS

- ✓ Presented the Rio Grande Valley Walk of Fame Inductee at Large Award for community service ▪ March 2015
- ✓ Presented the Marvin Hurley Award by the Texas Chamber of Commerce Executives Association ▪ July 2011
- ✓ Selected as the Texas Festival and Events Carson Watts Professional of the Year ▪ Jul 2009
- ✓ Presented House Resolution 29 by the Texas House of Representatives District 39 Member Miguel Wise for Weslaco Chamber Accomplishments
- ✓ Attended the U.S. Army War College National Security Seminar, Carlisle Barracks, Pennsylvania ▪ 1996
- ✓ Participated in community team that achieved the 1995 Edinburg All-America City designation, 2001 Weslaco All-America City designation, and the 2005 Hidalgo All-America City designation
- ✓ Successfully accomplished and was awarded grant of \$500K for the purchase and renovation of Edinburg's historic Southern Pacific Train Depot ▪ 1994
- ✓ Completed and awarded Meadows Foundation \$100K grant for the Hidalgo Pumphouse Exhibits ▪ 1999
- ✓ Honored by students in free enterprise ▪ 1989
- ✓ Recipient of Texas Historical Commission, Outstanding Service ▪ 1989, 1996
- ✓ Established a main street program for the City of Edinburg
- ✓ Granted scholarship to attend Basic Industrial Development Course ▪ 1989
- ✓ Leadership Edinburg Graduate ▪ 1989

### PROFESSIONAL EXPERIENCE

Weslaco Area Chamber of Commerce, Weslaco, TX

**President | CEO**

2000–2016

- Demonstrate efficiency in organizing the operation of the Weslaco Chamber with 500 members
- Facilitate planning and execution of program of work, which was set out by the Board of Directors
- Extensively manage the Weslaco Business/Visitor Center and execute effective promotional programs to advertise Weslaco as a destination for tourists and as a business location
- Exemplify exceptional management skill in handling the annual Texas Onion Festival for the Chamber
- Function well in developing and administering the \$620K budget for the chamber

- Skillfully managed the operation of the Hidalgo Pumphouse
- Conducted effective planning of visitor, youth education programs, exhibits, special events, tours, budget, grant writing, publicity, and all aspects of the museum program
- Professionally collaborated with contractor, Texas Department of Transportation, architect, and exhibit planners on the restoration and construction of the museum
- Exemplified efficiency in managing and executing the general promotion and advertisement for the City of Hidalgo and the Hidalgo Chamber of Commerce and BorderFest
- Played an integral role in the successful integration of the Hidalgo Pumphouse as a Texas Parks & Wildlife World Birding Center site; represented Hidalgo on the World Birding Center Community Council

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#### EARLIER CAREER

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- Executive Vice President** ▪ Edinburg Chamber of Commerce, Edinburg, TX ▪ 1986–1998  
**Assistant Manager** ▪ Edinburg Chamber of Commerce, Edinburg, TX ▪ 1981–1986  
**News Director | Account Executive and Announcer** ▪ KURV & KESI Radio Stations, Edinburg, TX ▪ 1974–1979  
**Yearbook Editor** ▪ Pan American University, Edinburg, TX ▪ 1974–1977

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#### EDUCATION

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- Bachelor of Arts in Communication** ▪ University of Texas Pan American, Edinburg, TX ▪ 1986

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#### PROFESSIONAL TRAINING

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- International Festivals and Events Certification ▪ Festival and Event Executive Program ▪ 2008 - 2016  
Texas Event Leadership Program Certification ▪ Texas A&M Cooperative Extension ▪ 2007  
U.S. Chamber of Commerce Advanced Management Institute ▪ 1996  
Industrial Team Training Course ▪ Central Power & Light Company ▪ 1988, 1996  
Economic Development Institute, University of Oklahoma ▪ 1989  
Basic Industrial Development Course ▪ Texas A&M University ▪ 1988  
U.S. Chamber of Commerce Institute for Organizational Management ▪ 1982–1988

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#### AFFILIATIONS

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- Hidalgo County Metropolitan Planning Organization Policy Committee ▪ 2005–2015  
Secretary-Treasurer (1997–1998), Vice President (1994–1995), President-Elect (1998–1999), President (2008) ▪ Texas Chamber of Commerce Executives  
Secretary (2009–2010), President (2011–2012) ▪ Texas Festivals & Events Association Board  
World Birding Center Inc. Board ▪ 1999–2014  
Assistant Governor (2006–2008) ▪ Rotary District 5930 Area 10  
President (2005) ▪ Weslaco Rotary Club ▪ 2000–2016  
Texas Scholars Program Presenter ▪ 2000–2016  
Office of the Governor Tourism Advisory Committee ▪ 2005–2007  
International Boundary and Water Commission Citizen's Advisory Board ▪ 2005–2007  
Texas Association of Business Board of Directors ▪ 2008–2012  
Lampasas County Friends of the Night Sky \* 2022-Present  
Forward Lampasas Board of Directors \* 2024-Present

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**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF LAMPASAS**

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**Subject:**

Discussion and Possible Action regarding the renewal of the City's Health Insurance Coverage for City Employees with Scott & White Health Plan for October 1, 2026 to September 30, 2027 and authorize the City Manager to execute related documents

Requested By: Erin Harrison, Finance Director

Submitted By: Erin Harrison, Finance Director

Date Submitted: June 16, 2026

For the Agenda of: June 22, 2026

**Procurement and Funding Statement:**

Budget operating expense per department.

Attachments: Scott & White renewal sheet and rate spreadsheet

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**Summary Statement:**

The City has received its annual renewal rates from Scott & White Health Plan for FY 2026/2027. The proposed rate is 12.8% higher than the current rate.

Staff did not go to market for rates for next fiscal year. Our insurance broker indicated that based on our claim loss ratio, other health plans would come in at 25-40% higher than the S&W plan that was locked in at 12.8%. These rates provide the same benefits employees currently receive.

This expense is fully included in the proposed budget for FY27.

**Recommendation:**

Staff recommends approval of the renewal rates at a 12.8% increase and authorize the City Manager to execute those documents.

**City of Lampasas  
 Proposal Effective:  
 October 1, 2026 to September 30, 2027**

Proposed Plan(s)	Network	Product Type	Coins.	Ind. Ded/Max OOP	PCP / SPEC OV	Rx Plan	Gen & Brand Rx Benefits	Employee-Only Rate	Employee-Spouse Rate	Employee-Child Rate	Employee-Family Rate
LC6QB1V2	BSW Premier HMO	CC80	20%	\$750/\$2250	\$25/\$50	LGRXHB26	\$0/\$10/\$50/\$115	\$914.61	\$1,628.05	\$1,362.82	\$1,929.97
LAM26HB1	BSW Premier HMO	HMO40	0%	\$0/\$3000	\$40/\$40	SMRXHB26	\$0/\$10/\$50/\$115	\$1,194.66	\$2,126.64	\$1,780.13	\$2,520.95
								<b>Employee-Only Rate</b>	<b>Employee-Spouse Rate</b>	<b>Employee-Child Rate</b>	<b>Employee-Family Rate</b>
<b>Optional Vision &amp; Eyewear Rider Rates:</b>								\$10.22	\$20.44	\$22.44	\$33.58

**Employee Benefit Trust - Exempt from Premium Tax**

Above BSW Premier and Plus HMO rates are applicable to Baylor Scott & White Health Plan HMOs only.

All rates include ACA Fees (Patient Centered Outcomes (PCORI) fee).

All rates assume benefits are on a Calendar basis.

All rates include a monthly producer commission of 4.00% of premium.

Health Maintenance Organization (HMO) products are offered through Scott and White Health Plan dba Baylor Scott & White Health Plan, and Scott & White Care Plans dba Baylor Scott & White Care Plan. Insured PPO and EPO products are offered through Baylor Scott & White Insurance Company. Scott and White Health Plan dba Baylor Scott & White Health Plan serves as a third-party administrator for self-funded employer-sponsored plans. Baylor Scott & White Care Plan and Baylor Scott & White Insurance Company are wholly owned subsidiaries of Scott and White Health Plan. These companies are referred to collectively in this document as Baylor Scott & White Health Plan.

**Underwriting Assumptions For Sole Carrier Quotes**

- Participation of at least 70% of eligible employees is required.
- The employer contribution must be at least 50% of the single premium. Multiple option plan offerings must be at least 50% of the single premium on all plans.
- COBRA enrollees cannot exceed 10% of the total population.
- Retirees cannot exceed 15% of actives. If retirees exceed 15% of actives the group must meet the loss ratio per the rate certification or the rates may be adjusted to achieve a satisfactory loss ratio.
- If the group's enrollment and/or eligible population changes by 20% or more, we reserve the right to re-rate the group.
- This quote is intended as a single carrier, total replacement offering. If additional carriers are introduced on a renewing group, we reserve the right to review the other carriers' benefit summaries, review the contribution scheme and re-evaluate our rates. If additional carriers are introduced on a new sale, we reserve the right to review the other carriers' benefit summaries, review the contribution scheme and to withdraw our quote.
- We reserve the right to change any premium rate, including on a retrospective basis, when the terms of the policy are changed or our liability has been altered because of a change in state or federal law or a substantive change in the composition of the group.
- All rates assume NO GAP plan is in place unless otherwise indicated on this Rate Sheet.
- All rates assume no MEC plan is in place nor will one be added.

\_\_\_\_\_ I hereby accept these rates as presented.

Signed: \_\_\_\_\_

Name/Title: \_\_\_\_\_

Date: \_\_\_\_\_

**\*It is our understanding that the employer's current contribution is at least 75% toward the employee-only premium. This quote assumes that contribution will continue. If the information is incorrect, please provide us with the current contribution strategy.**

**Proposed Fiscal Year 2026-27**

		City's Part	Employee	Total Rate	City's Cost
17	CCE	\$ 914.61	\$ -	\$ 914.61	\$ 186,580.44
13	CCC	\$ 1,138.71	\$ 224.11	\$ 1,362.82	\$ 177,637.98
4	CCS	\$ 1,271.34	\$ 356.71	\$ 1,628.05	\$ 61,024.32
6	CCF	\$ 1,422.30	\$ 507.67	\$ 1,929.97	\$ 102,405.60
				\$ -	\$ -
32	HMOE	\$ 1,054.64	\$ 140.03	\$ 1,194.66	\$ 404,979.84
24	HMOC	\$ 1,347.37	\$ 432.76	\$ 1,780.13	\$ 388,042.56
2	HMOS	\$ 1,520.64	\$ 606.01	\$ 2,126.64	\$ 36,495.24
14	HMOF	\$ 1,717.79	\$ 803.16	\$ 2,520.95	\$ 288,588.72
1	No Insurance	.			
6	Vacant	915.42		\$ 914.61	\$ 65,910.24
119					<b>\$ 1,711,664.94</b>

**Current Rates for 2025-2026**

		City's Part	Employee	Total Rate	City's Cost
17	CCE	\$ 810.82	\$ -	\$ 810.82	\$ 165,407.28
13	CCC	\$ 1,009.49	\$ 198.68	\$ 1,208.17	\$ 157,479.66
4	CCS	\$ 1,127.08	\$ 316.24	\$ 1,443.31	\$ 54,099.60
6	CCF	\$ 1,260.90	\$ 450.06	\$ 1,710.96	\$ 90,784.80
				\$ -	\$ -
32	HMOE	\$ 934.96	\$ 124.14	\$ 1,059.09	\$ 359,022.72
24	HMOC	\$ 1,194.48	\$ 383.66	\$ 1,578.13	\$ 344,008.80
2	HMOS	\$ 1,348.08	\$ 537.24	\$ 1,885.32	\$ 32,353.92
14	HMOF	\$ 1,522.86	\$ 712.02	\$ 2,234.88	\$ 255,840.48
1	No Insurance				
6	Vacant	810.82		\$ 810.82	\$ 58,379.04
119					<b>\$ 1,517,376.30</b>

**Increases**

		City's Part	Employee Monthly	Total Rate	Total City's Cost
17	CCE	\$ 103.79	\$ -	\$ 103.79	\$ 29,100.78
13	CCC	\$ 129.22	\$ 25.43	\$ 154.65	\$ 20,158.32
4	CCS	\$ 144.27	\$ 40.48	\$ 184.74	\$ 6,924.72
6	CCF	\$ 161.40	\$ 57.61	\$ 219.01	\$ 11,620.80
32	HMOE	\$ 119.68	\$ 15.89	\$ 135.57	\$ 45,957.12
24	HMOC	\$ 152.90	\$ 49.11	\$ 202.00	\$ 44,033.76
2	HMOS	\$ 172.56	\$ 68.77	\$ 241.32	\$ 4,141.32
14	HMOF	\$ 194.93	\$ 91.14	\$ 286.07	\$ 32,748.24
1	No Insurance				
6	Vacant	\$104.60		\$ 103.79	\$ 7,531.20
					<b>\$ 202,216.26</b>

**Bi-Weekly**

Employee

\$	-
\$	112.05
\$	178.36
\$	253.84
\$	70.01
\$	216.38
\$	303.00
\$	401.58

---

**Bi-Weekly**

Employee

\$	-
\$	99.34
\$	158.12
\$	225.03
\$	62.07
\$	191.83
\$	268.62
\$	356.01

---

Employee Bi-  
Weekly

\$	-
\$	12.72
\$	20.24
\$	28.81
\$	7.95
\$	24.55
\$	34.38
\$	45.57

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