

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, June 8, 2026
5:30 p.m. Workshop/Regular Session
*(regular session will begin immediately following workshop)***

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, June 8, 2026 in the Calvert Municipal Building located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

WORKSHOP SESSION

1. Call to Order Workshop Session
2. Discussion and update regarding Central Texas Water Alliance meeting held on May 14, 2026. (Pages 5-6)
3. Discussion regarding Tentative Budget Workshop Dates and Times. (Page 7)
4. Discussion regarding any item on the Regular Session for June 8, 2026.
5. Discussion regarding any item **not included** on the Regular Session for June 8, 2026, for consideration on a future agenda. No action can be taken by City Council.
6. Adjourn Workshop Session

REGULAR SESSION

ANNOUNCEMENTS

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Acknowledgments
 - 2026 Juneteenth Celebration Proclamation (Page 9)
 - Trisha Eicher – Custodian/Maintenance – 10 Years

1.0	PUBLIC HEARINGS/CITIZEN COMMENTS <i>3-Minute Time Limit</i>	PAGES
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time, for possible posting and	N/A

	discussion by council on a future agenda. The City Council may not deliberate on items presented under this Agenda Item.	
1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.	N/A
1.3	Public hearing to receive citizen comments regarding a request to rezone property from Retail “R” with a Specific Use Permit “SUP” to allow for an assisted living facility to Retail “R” with a Planned Development “PD” Overlay to allow for two four-story independent living facilities, one assisted living facility and one mixed use (amenities and apartments) facility. The property is described as 5.22 Acres out of the LHW Johnson Abstract, more commonly known as 2032 S US Highway 281, Lampasas Texas Lampasas County.	11-13
1.4	Public hearing to receive citizen comments regarding a request for a Preliminary Plat of the Saddle Ridge Subdivision, a replat of 12.73 acres out of and a part of the James Easley survey abstract 185, Lampasas Texas Lampasas County	15-17

2.0	CONSENT AGENDA	PAGES
2.1	Discussion and possible action regarding approval of minutes of the Regular Meeting held on May 11, 2026.	19-24
2.2	Discussion and possible action regarding the second reading of an Ordinance amending the Lampasas Code of Ordinances, Ordinance number 1762, regarding Zoning Regulations pertaining to Smoke/Tobacco shops.	25-29

3.0	BOARDS/DEPARTMENT REPORTS	PAGES
3.1	<ol style="list-style-type: none"> 1. Library Monthly Report 2. Golf Course Monthly Report 3. Municipal Court Monthly Report 4. Finance Monthly Report 5. City Secretary Monthly Report 6. Public Works Monthly Report for Electric, Streets, Water/Wastewater 7. Police Department Monthly Report 8. Building Official Monthly Report (N/A) 9. Economic Development Monthly (N/A) 10. Fire Department Monthly Report 11. Parks and Recreation Monthly Report 12. Information Systems Monthly Report 	31-49
3.2	<p>Upcoming Special Events/Meetings:</p> <ul style="list-style-type: none"> • June 17, 2026 – EDC Meeting – 5:30PM • June 19, 2026 – Juneteenth Celebration – 11:00AM – 1:30PM (flyer attached) • June 22, 2026 – City Council Meeting – 5: 	51

4.0	NEW BUSINESS	PAGES
4.1	Discussion and possible action regarding approval, denial or approval with modification(s) the Preliminary Plat of Saddle Ridge Subdivision, a replat of 12.73 acres out of and a part of the James Easley survey abstract 185, Lampasas Texas Lampasas County.	53

4.2	Discussion and possible action regarding the first reading of an Ordinance amending the Lampasas Code of Ordinances, regarding a request to rezone property from Retail “R” with a Specific Use Permit “SUP” to Retail “R” with a Planned Development “PD” Overlay. The property is described as 5.22 Acres out of the LHW Johnson Abstract, more commonly known as 2032 S US Highway 281, Lampasas Texas Lampasas County.	55-57
4.3	Discussion and possible action regarding the appointment of a new Library Board member to fill the vacancy.	59
4.4	Discussion and acceptance of the Lampasas County Chamber of Commerce & Visitor Center Bi-Annual Report (Q1).	61-86
4.5	Discussion and possible action regarding declaring a 2007 Caterpillar Backhoe as surplus equipment and allow the Water Department to dispose of as State Law requires.	87-102
4.6	Discussion and possible action regarding the first reading of an Ordinance modifying the City of Lampasas Code of Ordinances regarding Mobile Food Vendor Units.	103-109
4.7	Discussion and possible action regarding approval of award of quote to Central Texas Insulation Contractors for the removal of existing batt insulation and ceiling tiles, haul off for disposal, and furnish and install 3” closed cell spray foam installation on roof deck of conditioned space and replacement ceiling tiles at the IT Building.	111-115
4.8	Discussion and possible action regarding the first reading of an Ordinance authorizing the closure, vacation, abandonment and disposition of an unimproved .2850-acre portion of City owned right-of-way, locally known as unimproved 6 th street right-of-way, which is situated between FM 580 and Avenue I and to the East of Block 33, Lots 14 and Lots 11-14 of the GC & 7 SF Railroad Addition.	117-120
4.9	Discuss and consider the selection of winner of the City’s website photo contest entry.	121-124
4.10	Discussion and possible action regarding the first reading of an Ordinance amending Appendix A of the City code (Fee Schedule), concerning fees for Chapter 62: Solid Waste, Article III. Billing; Rates and Fees, providing for a repeal of conflicting ordinances; providing for repeal a severability clause; and providing an effective date.	125-129
4.11	Discussion and possible action approving cost participation in parking improvement project at Cooper Spring Nature Park.	131-133
4.12	Discussion and possible action regarding an Ordinance amending the adopted budget for the Municipal Government of the City of Lampasas for the Fiscal Year of October 1, 2025 to September 30, 2026.	135-136

Adjourn into Executive Session

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

5.1	Section 551.087 (economic development)- (1) to receive and evaluate financial information received from a business, to discuss same, and/or to deliberate regarding commercial or financial information that the City has received from a business that the City seeks to have locate, stay, or expand in or near the city, with which the City is conducting economic development negotiations; and/or (2) to deliberate an offer of any financial or other incentives to any business prospect described above.
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	<ul style="list-style-type: none"> - Project Heavy Load - Scott Homes
5.2	Section 551.071 Consultation with City Attorney (to seek and/or receive the advice of the legal counsel for the City concerning pending or contemplated litigation, settlement offers, or any matter in which the duty of the legal counsel to the City Council to advise the City's Governing Body regarding such matters, pursuant to the State's Laws/Statutes, including the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas, in compliance with the Texas Open Meetings Act).
5.3	Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties, or discipline of a public officer or employee; City Secretary, City Manager, Building Official and other personnel matters as allowed by Texas Government Code, Chapter 551, et seq.
5.4	Adjourn Executive Session and Reconvene Regular Session

REGULAR SESSION

6.0	ACTION ON EXECUTIVE SESSION
6.1	Discussion and possible action concerning items posted and/or items posted by Council for Council's Consideration in Executive Session

Adjourn

I, Kayleigh Stanley, City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 2nd day of June 2026 at 5:00PM _____

Kayleigh Stanley
 Kayleigh Stanley, City Secretary

Notice of Assistance at Public Meetings: The Lampasas City Council Meetings are wheelchair accessible and parking spaces are available. Requests for special accommodations or interpretive services must be made at least 48 hours prior to this meeting. Please contact the City Secretary's Office at 512-556-6831.


City Manager

ITEM NO. WORKSHOP 2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and update regarding Central Texas Water Alliance meeting held on May 14, 2026.

Requested By: Stephen Sewell, Director of Public Works

Submitted By: Stephen Sewell, Director of Public Works

Date Submitted: May 15, 2026

For the Agenda of: June 8, 2026

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

Staff to brief council regarding the Central Texas Water Alliance meeting.

Recommendation:

Discussion only.

To: Mayor & City Council
From: Stephen Sewell, Director of Public Works
Date: Friday, May 29, 2026
Re: Central Texas Water Alliance 5/14/2026 Meeting Summary

- Oath of Office taken for new representatives including City of Copperas Cove, City of Killeen, City of Waco, Lampasas County, and City of Lampasas.
- Rescinded previous acceptance of political services proposal from Congress Avenue Partners.
- Accepted proposal of political services from The Schlueter Group.
- Brazos River Authority Report
 - o Bellhouse connection design 30% complete.
 - o Completing final PS upgrade for Georgetown raw water.
 - o Opening discussion regarding utilizing flood pool for ASR projects.
 - o Lake Whitney Reallocation



City Manager

ITEM NO. WORKSHOP 3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion regarding Tentative Budget Workshop Dates and Times.

Requested By: Erin Harrison, Interim City Manager

Submitted By: Erin Harrison, Interim City Manager

Date Submitted: May 18, 2026

For the Agenda of: June 8, 2026

Procurement and Funding Statement:

Attachments:

Summary Statement:

Staff would like to discuss proposed dates for budget workshops:

Recommendation:

Discussion only.

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Juneteenth Community Celebration Day Proclamation

WHEREAS, on June 19, 1865 in Galveston, Texas, Major General Gordon Granger commanding Union Army troops issued General Order No. 3 enforcing the Emancipation Proclamation and informing the people of Texas that "all slaves are free;" and

WHEREAS, since 1865 June 19 has been celebrated as Emancipation Day, or "Juneteenth" which is the oldest known celebration commemorating the abolishment of slavery; and

WHEREAS, this nationally recognized holiday is an opportunity to celebrate human freedom and rededicate ourselves to deliver the full promise of freedom and equality for all Americans; and

WHEREAS, as we celebrate Juneteenth, let us recommit ourselves to the work of equity, equality and justice, remind ourselves of the centuries of struggle, courage and hope that have brought us to this time of progress and possibility, and ensure that the events of 1865 are not forgotten; and

THEREFORE, I, Herb Pearce, Mayor, City of Lampasas, Texas on behalf of the City Council, do hereby proclaim June 19, 2026 in of Lampasas, Texas as Juneteenth Community Celebration Day.

In Witness thereof, I have hereunto set my hand and caused the seal of the City of Lampasas to be affixed the June 8, 2026.

Herb Pearce, Mayor

Kayleigh Stanley, City Secretary

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**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Public hearing to receive citizen comments regarding a request to rezone property from Retail “R” with a Specific Use Permit “SUP” to allow for an assisted living facility to Retail “R” with a Planned Development “PD” Overlay to allow for two four-story independent living facilities, one assisted living facility and one mixed use (amenities and apartments) facility in an area described as 5.22 Acres out of the LHW Johnson Abstract, more commonly known as 2032 S US Highway 281, Lampasas Texas Lampasas County.

Requested By: Kayleigh Stanley, City Secretary

Submitted by: Kayleigh Stanley, City Secretary

Date Submitted: May 29, 2026

For the Agenda of: June 8, 2026

Procurement and Funding Statement:

N/A

Attachments: Staff Report

Summary Statement:

Lampasas 2 Investments, LLC, property owner is asking the Commission to consider approval, denial, or approval with modification(s) a request to rezone property from Retail “R” with a Specific Use Permit “SUP” to allow for an assisted living facility to Retail “R” with a Planned Development “PD” Overlay to allow for two four-story independent living facilities, one assisted living facility and one mixed use (amenities and apartments) facility.

The area is characterized as retail. The property is surrounded by single family homes, AG and retail properties.

All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed ten (10) notices to property owners within 200 feet of the applicant’s property, as of the date of this report one letter in favor and none in opposition have been received.

This request will be heard by the Planning Commission at the June 4, 2026 meeting.

Recommendation:

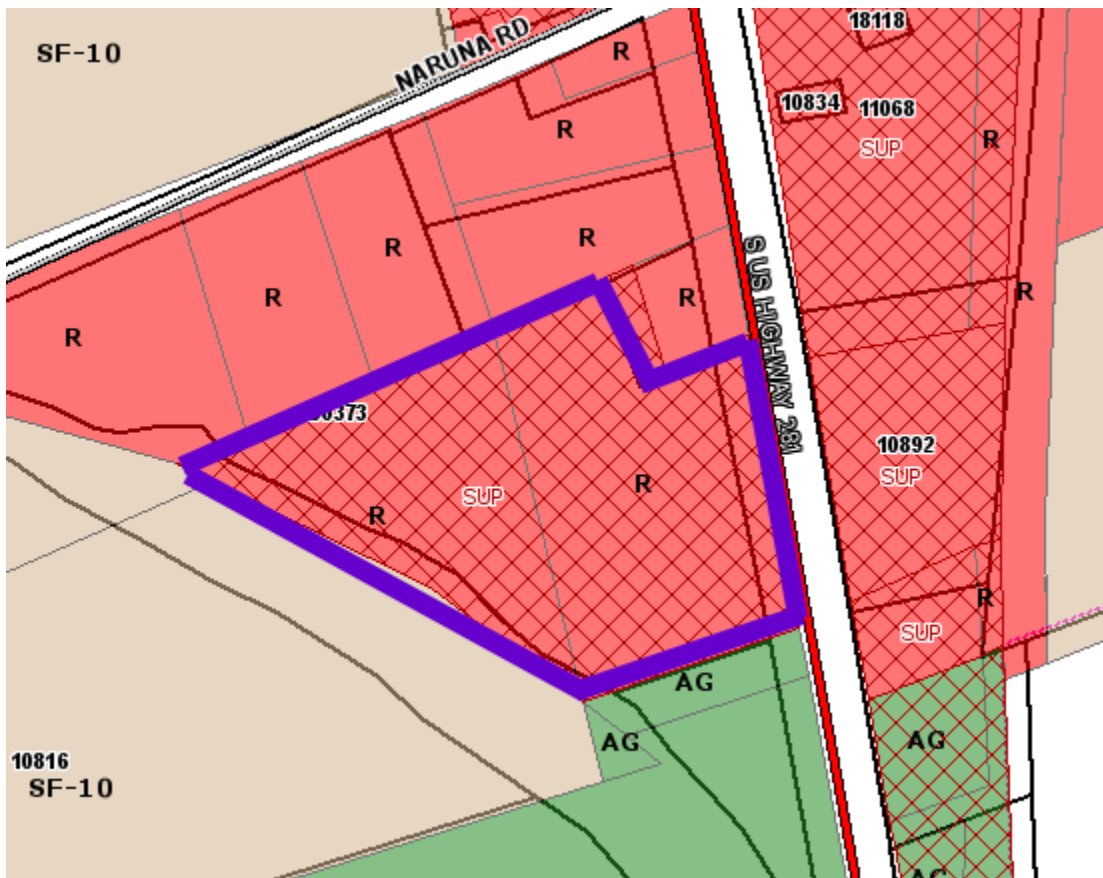
Discussion only.

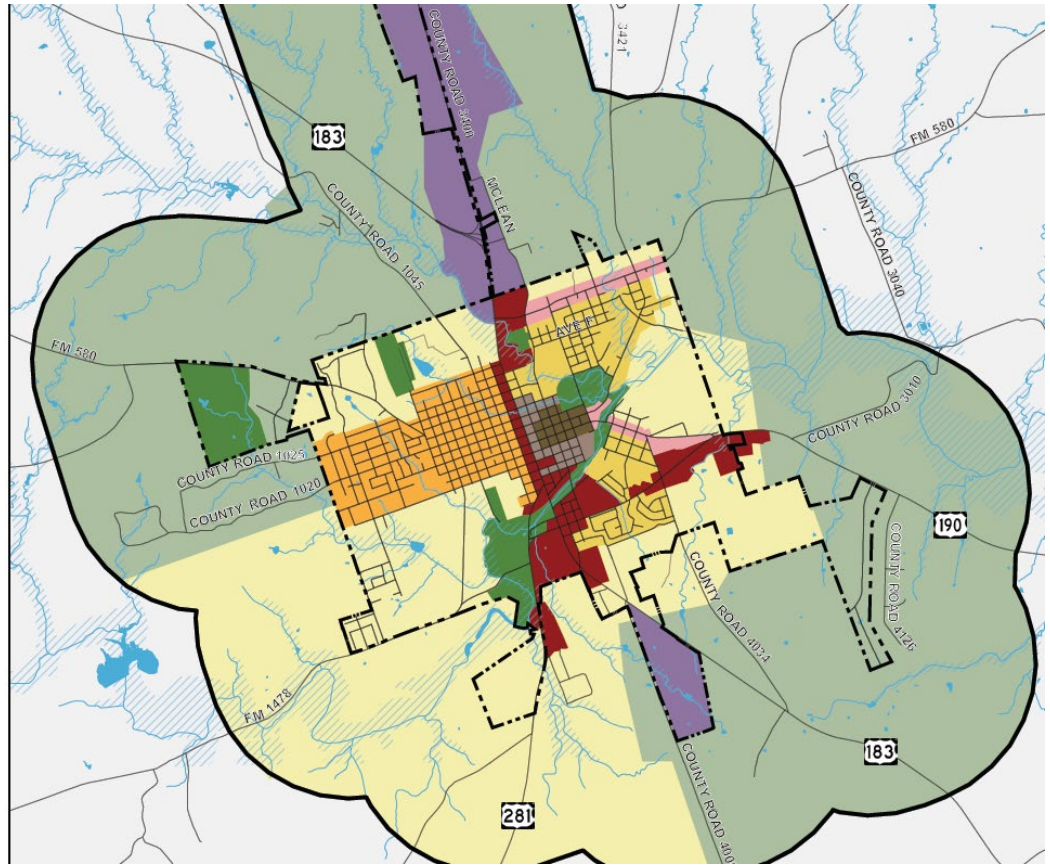
**City of Lampasas
Staff Report (L2I)
Planning and Zoning Board**

Subject Property The property is described as 5.22 Acres out of the LHW Johnson Abstract, more commonly known as 2032 S US Highway 281, Lampasas Texas Lampasas County.

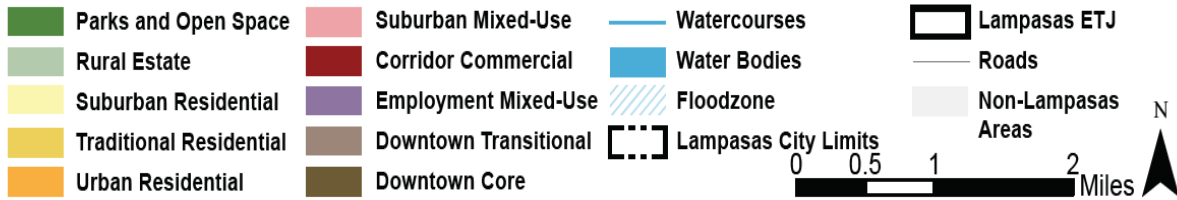
Summary Lampasas 2 Investments, LLC, property owner is asking the Commission to consider approval, denial, or approval with modification(s) a request to rezone property from Retail “R” with a Specific Use Permit “SUP” to allow for an assisted living facility to Retail “R” with a Planned Development “PD” Overlay to allow for two four-story independent living facilities, one assisted living facility and one mixed use (amenities and apartments) facility.

Characteristics The area is characterized as retail. The property is surrounded by single family homes, AG and retail properties.





LEGEND



Note: A comprehensive plan shall not constitute zoning regulations or establish zoning district boundaries.

Notification

All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed ten (10) notices to property owners within 200 feet of the applicant’s property, as of the date of this report one letter in favor and none in opposition have been received.

Attachments

Rezoning Application, Plat, Map and Pictures

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City Manager

ITEM NO. 1.4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Public hearing to receive citizen comments regarding a request for a Preliminary Plat of the Saddle Ridge Subdivision, a replat of 12.73 acres out of and a part of the James Easley survey abstract 185, Lampasas Texas Lampasas County.

Requested By: Kayleigh Stanley, City Secretary

Submitted by: Kayleigh Stanley, City Secretary

Date Submitted: May 29, 2026

For the Agenda of: June 8, 2026

Procurement and Funding Statement:

N/A

Attachments: Staff Report

Summary Statement:

Todd Scott, property owner, is asking the Council to consider approval of the Preliminary Plat of the Saddle Ridge Subdivision. The property is described as 12.73 acres out of and a part of the James Easley survey abstract 185, Lampasas Texas Lampasas County.

The area is characterized as Rural Estate. The property is surrounded by Business Park - BZP3, Single Family Residential- 10,000 and Commercial.

All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed five (5) notices to property owners within 200 feet of the applicant's property, as of the date of this report no letters in favor or in opposition have been received.

This request will be heard at the June 4, 2026 Planning and Zoning meeting.

Recommendation:

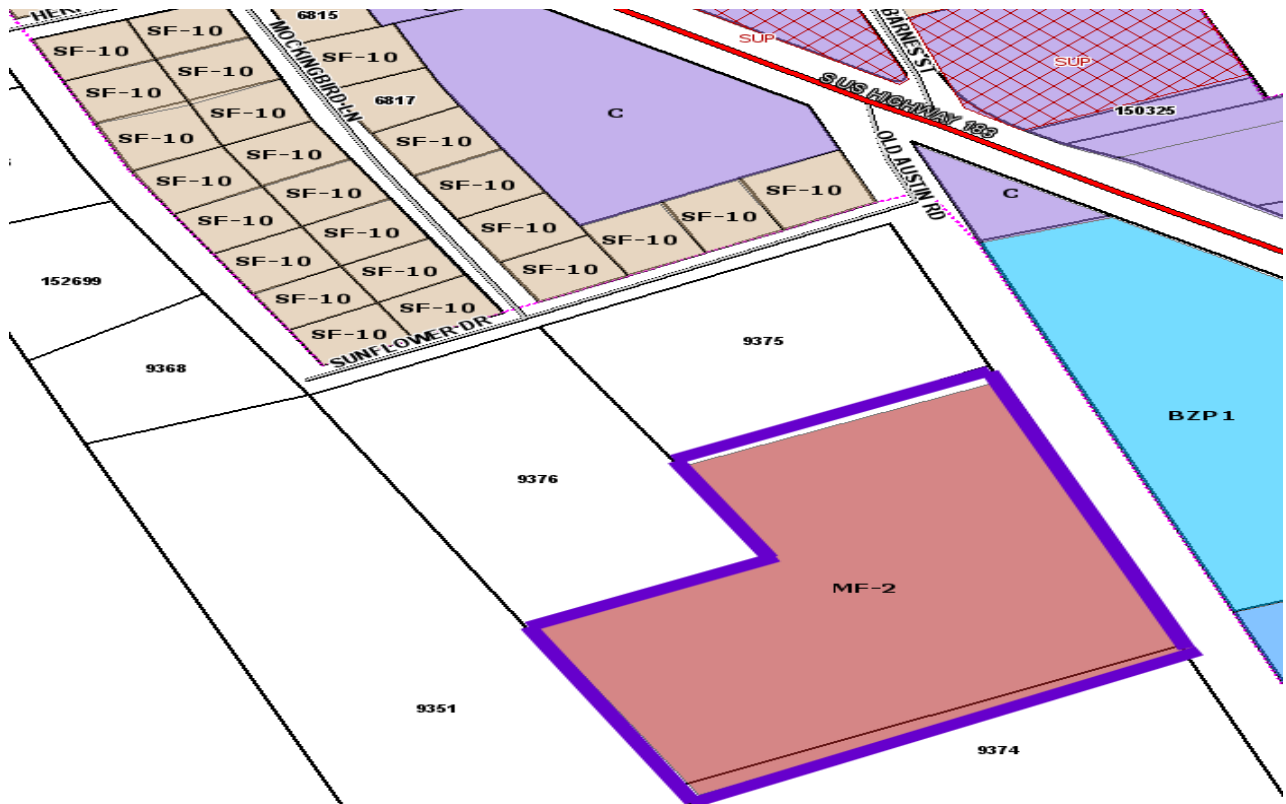
Discussion only.

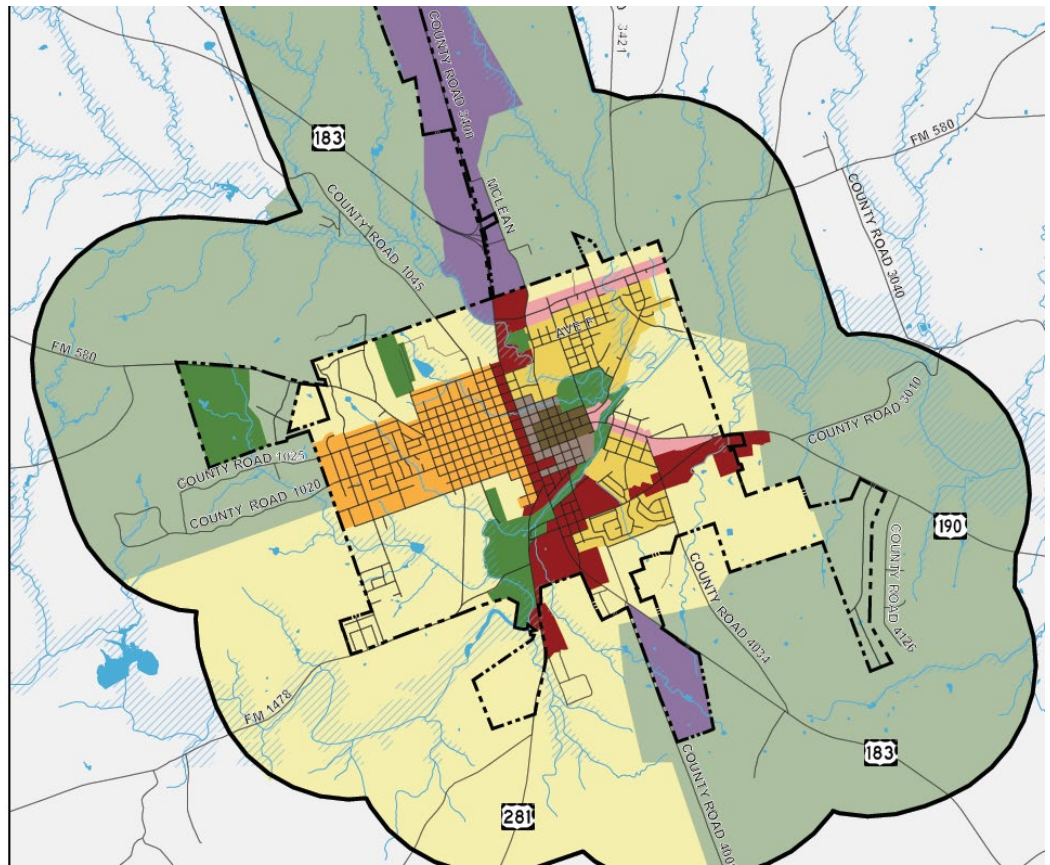
**City of Lampasas
Staff Report (Saddle Ridge)
Planning and Zoning Board**

Subject Property The property is described as 12.73 acres out of and a part of the James Easley survey abstract 185, Lampasas Texas Lampasas County.

Summary Todd Scott, property owner, is asking the Commission to consider approval of the Preliminary Plat of the Saddle Ridge Subdivision. The property is described as 12.73 acres out of and a part of the James Easley survey abstract 185, Lampasas Texas Lampasas County.

Characteristics The area is characterized as Rural Estate. The property is surrounded by Business Park - BZP3, Single Family Residential- 10,000 and Commercial.





LEGEND

Parks and Open Space	Suburban Mixed-Use	Watercourses	Lampasas ETJ
Rural Estate	Corridor Commercial	Water Bodies	Roads
Suburban Residential	Employment Mixed-Use	Floodzone	Non-Lampasas Areas
Traditional Residential	Downtown Transitional	Lampasas City Limits	
Urban Residential	Downtown Core		

Note: A comprehensive plan shall not constitute zoning regulations or establish zoning district boundaries.

Notification

All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed five (5) notices to property owners within 200 feet of the applicant’s property, as of the date of this report no letters in favor or in opposition have been received.

Attachments

Rezone Application, Plat, Map and Pictures

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**MINUTES OF REGULAR CALLED MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, May 11, 2026
5:30 p.m. Workshop/Regular Session**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Pearce presiding.

Council Members Present:

Edward Gold (Left at 5:38)
Davis Keele
Dorothy Person
Charlie Pratus
Eric Hernandez
Zachary Morris (Entered at 5:38)
Mayor Pro Tem Kuehne

City Staff Present:

Erin Harrison, Interim City Manager
Kayleigh Stanley, City Secretary
Micah Harry, Electric Superintendent
Stephen Sewell, Public Works Director
Jody Cummings, Police Chief
Bart Baker, Fire Marshal
Monica Wright, IT Director
Robert Gradel, Municipal Judge
Chuck Montgomery, Police LT
Various Fire Department, Police Department and EMS Personnel

Council Members Absent:

N/A

SPECIAL SESSION

1. Call to Order
2. Conduct and accept Canvass of Votes for the City of Lampasas City Council General Election held on May 2, 2026.

Council member Pratus made a motion to accept the Canvass of Votes for the City of Lampasas City Council General Election held on May 2, 2026. The motion was seconded by Mayor Pro Tem Kuehne, and with a unanimous vote, the motion carried.

3. Administer Oath of Office to the newly elected and re-elected Council Members.



4. Present outgoing Council members with appreciation gift.



5. Discussion and possible action concerning the appointment of the Mayor Pro-Tem for the 2026-2027 term.

Council member Keele made a motion to appoint Zachary Morris as Mayor Pro-Tem for the 2026-2027 term. The motion was seconded by Council member Person, and with a unanimous vote, the motion carried.

6. Adjourn Special Session

Council member Hernandez made a motion to adjourn Special Session at 5:38, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

WORKSHOP SESSION

1. Call to Order Workshop Session

Mayor Pearce called the Workshop Session to order at 5:38pm.

2. Discussion regarding possible implementation of Development Impact Fees.

Stephen Sewell, Public Works Director, approached to discuss potentially implementing development impact fees.

Council member Hernandez requested to see additional information put together on what this would look like for the City.

3. Discussion regarding cart bridge at Hancock Park Golf Course.

City Manager, Erin Harrison, approached to discuss whether the Council would request that Staff proceed with requesting a proposal for engineering of a metal bridge. City Staff received notice from an individual that would like to donate a new metal bridge, if the City provides an engineered plan set. City Council has directed Staff to proceed with the RFP for engineering.

4. Discussion regarding any item on the Regular Session for May 11, 2026.

N/A

5. Discussion regarding any item **not included** on the Regular Session for May 11, 2026, for consideration on a future agenda. No action can be taken by City Council.

Council member Person mentioned that they are hosting a Juneteenth celebration at the Historic Colored and could potentially have items for future agendas regarding these education events and potentially pass a proclamation.

6. Adjourn Workshop Session

Council member Hernandez made a motion to adjourn at 5:59 p.m., the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

REGULAR SESSION

A. Call to Order

Mayor Pearce called the Regular Session to order at 5:38p.m.

1.1	Citizen comments- Any citizen who desires to address the City Council on a matter that is not included on the agenda may do so at this time.
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N/A

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the agenda may do so at this time.
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Janet Crozier approached the Council to discuss the importance and high need for curbside recycling.

1.3	Public hearing to receive citizen comments regarding a request to rezone property from Retail “R” with a Specific Use Permit “SUP” to allow for an assisted living facility to Retail “R” with a Planned Development “PD” Overlay to allow for two four-story independent living facilities, one assisted living facility and one mixed use (amenities and apartments) facility. The property is described as 5.22 Acres out of the LHW Johnson Abstract, more commonly known as 2032 S US Highway 281, Lampasas Texas Lampasas County.
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Due to the Planning and Zoning commission not meeting for lack of a quorum, this item was removed from consideration.

2.0	CONSENT AGENDA
2.1	Discussion and possible action regarding approval of minutes of the Regular Meeting held on April 27, 2026.
2.2	Discussion and possible action regarding purchases and charges in excess of \$4,000 for April 2026.

Council member Kuehne moved to approve the consent agenda, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

4.0	NEW BUSINESS
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4.1	Discussion and possible action regarding the selection of a winner of the City’s website photo contest entry.
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Council member Hernandez made a motion to approve entry number one, the motion was seconded by Mayor Pro Tem Morris and with a unanimous vote, the motion passed.

4.2	Discussion and possible action regarding awarding a bid to Bobby Sanford LLC dba Electric S for Hancock Springs pool repairs in the amount of \$38,000.
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Mayor Pro Tem Morris made a motion to award a bid to Bobby Sanford LLC dba Electric S for Hancock Springs pool repairs in the amount of \$38,000, the motion was seconded by Council member Kuehne and with Council member Keele amending the motion to clarify that the job will be subcontracted out to concrete contractors and a unanimous vote, the motion carried.

4.3	Discussion and possible action regarding the work schedule for the Electric Department.
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Council member Hernandez made a motion to approve the work schedule for the Electric Department, the motion was seconded by Mayor Pro Tem Kuehne and with a unanimous vote, the motion carried.

4.4	Discussion and possible action regarding formation of a sub-committee with the Kempner Water Supply Corporation (KWSC).
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Mayor Pro Tem Morris made a motion to approve the formation of a sub-committee with the Kempner Water Supply Corporation (KWSC), the motion was seconded by Council member Person and with a unanimous vote, the motion carried.

Council member Hernandez and Council Member Person will serve on this committee.

4.5	Discussion and possible action regarding the purchase of a 2025 Ford F600 Bucket Truck from Global Rental Company via Sourcewell Contract 040924-ALT for \$217,589.
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Staff has removed this item from consideration.

4.6	Discussion and possible action regarding the first reading of an Ordinance amending the Lampasas Code of Ordinances, regarding a request to rezone property from Retail “R” with a Specific Use Permit “SUP” to Retail “R” with a Planned Development “PD” Overlay. The property is described as 5.22 Acres out of the LHW Johnson Abstract, more commonly known as 2032 S US Highway 281, Lampasas Texas Lampasas County.
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Staff has removed this item from consideration.

4.7	Discussion and possible action regarding a Resolution of the City Council to support the Spring Ho Festival to be held July 6-12, 2026.
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Council member Hernandez made a motion to approve the Resolution of the City Council to support the Spring Ho Festival to be held July 6-12, 2026, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

4.8	Discussion and possible action regarding HOT Funds request by the Spring Ho Committee in an amount not to exceed \$7,500.00 for the Annual Spring Ho Festival July 6-12, 2026.
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Council member Hernandez made a motion to approve the HOT Funds request by the Spring Ho Committee in an amount not to exceed \$7,500.00 for the Annual Spring Ho Festival July 6-12, 2026, the motion was seconded by Council member Kuehne and with a unanimous vote, the motion carried.

4.9	Discussion and possible action regarding approval of Spring Ho Fireworks Event coordinated by Pyrotecnico Fireworks, Inc to be held during Spring Ho week at Gavin Garrett Soccer Field on July 8, 2026.
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Mayor Pro Tem Morris made a motion to approve the Spring Ho Fireworks Event coordinated by Pyrotecnico Fireworks, Inc to be held during Spring Ho week at Gavin Garrett Soccer Field on July 8, 2026, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

4.10	Discussion and possible action regarding approval of contract amendment between the City of Lampasas and Frontier Texas Ventures, LLC for solid waste services.
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Council member Pratus made a motion to approve a contract amendment between the City of Lampasas and Frontier Texas Ventures, LLC for solid waste services, to remove the section discussing the franchise agreement in reference to roll off dumpsters and initiating the franchise agreement in regards to compost disposal, the motion was seconded by Council member Hernandez and with a unanimous, the motion carried.

4.11	Discussion and possible action regarding moving the Monday, May 25, 2026 City Council meeting due to the Memorial Day holiday.
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Council member Hernandez made a motion to cancel the City Council meeting on Monday, May 25, 2026, the motion was seconded by Council member Kuehne and with Council member Pratus and Mayor Pro Tem Morris in opposition, the motion carried.

4.12	Discussion and possible action regarding the first reading of an Ordinance amending the Lampasas Code of Ordinances, Ordinance number 1762, regarding Zoning Regulations pertaining to Smoke/Tobacco shops.
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Council member Hernandez made a motion to approve the first reading of an Ordinance amending the Lampasas Code of Ordinances, Ordinance number 1762, regarding Zoning Regulations pertaining to Smoke/Tobacco shops, the motion was seconded by Council member Kuehne and with Morris, Pratus and Person in opposition, the motion carried.

4.13	Discussion and possible action establishing Charter Review committee for possible charter election in May 2027.
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Mayor Pro Tem Morris made a motion to approve the formation of a Charter Review Committee for possible charter election in May 2027, the motion was seconded by Council member Person and with a unanimous vote, the motion carried.

Council member Kuehne and Mayor Pro Tem Morris will serve on this committee.

Adjourn into Executive Session

Mayor Pro Tem Morris made a motion to adjourn into Executive Session at 6:51pm, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried.

Kayleigh Stanley and Erin Harrison entered Executive Session at this time.

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

5.1	Section 551.072 (deliberations about real property)- Deliberation concerning the potential purchase, exchange, lease, acquisition, sale and/or value of real property.
5.2	Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties, or discipline of a public officer or employee; Building Official and other personnel matters as allowed by Texas Government Code, Chapter 551, et seq.
5.3	Adjourn Executive Session and Reconvene Regular Session

Council member Kuehne made a motion to adjourn Executive Session and Reconvene Regular Session at 7:52pm, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried.

REGULAR SESSION

6.0	ACTION ON EXECUTIVE SESSION
6.1	Discussion and possible action concerning items posted and/or items posted by Council for Council's Consideration in Executive Session

No action coming out of Executive Session.

Adjourn

With no further business, Mayor Pearce moved to adjourn at 7:53pm.

PASSED AND APPROVED this _____ day of _____, 2026.

Herb Pearce, Mayor

ATTEST

Kayleigh Stanley, City Secretary



City Manager

ITEM NO. 2.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the second reading of an Ordinance amending the Lampasas Code of Ordinances, Ordinance number 1762, regarding Zoning Regulations pertaining to Smoke/Tobacco shops.

Requested By: Kayleigh Stanley, City Secretary

Submitted by: Kayleigh Stanley, City Secretary

Date Submitted: May 4, 2026

For the Agenda of: June 8, 2026

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

This ordinance revision modifies the existing ordinance from 300 feet to 2,000 feet.

Recommendation:

To consider a motion to approve the second reading of an Ordinance amending the Lampasas Code of Ordinances, Ordinance number 1762, regarding Zoning Regulations pertaining to Smoke/Tobacco shops.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LAMPASAS, TEXAS, AMENDING THE CITY OF LAMPASAS CODE OF ORDINANCES, ORDINANCE 1762, REGARDING ZONING REGULATIONS PERTAINING TO SMOKE/TOBACCO SHOPS AND DISTANCES OF SAME FROM OTHER PERMITTED USES ALLOWED WITHIN THE CITY’S RETAIL AND/OR COMMERCIAL ZONING DISTRICTS; SMOKE SHOPS ALLOWED WITHIN THE CITY’S RETAIL AND/OR COMMERCIAL ZONING DISTRICTS; PROVIDING DEFINITIONS, DISTANCE REQUIREMENTS, GRANDFATHER CLAUSES, AND PENALTIES; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE

WHEREAS, the City Council of Lampasas, Texas finds that the regulation of businesses identified in the City’s Zoning Ordinance as “Smoke/tobacco shop(s)” is necessary and in the interest of the public health, general welfare and safety of its citizens and businesses; and

WHEREAS, the City Council has evaluated the needs of the community related to such businesses and in accord with the authority it is provided by the State and pursuant to its Home Rule Charter, it has found that there is a potential for an unsafe proliferation of smoke/tobacco shops within the City’s Zoning Districts where such businesses are permitted (with approved Specific Use Permits from the City), and further, the City Council has determined that if not located at certain distances from other permitted uses within the Retail and Zoning Districts of the City, such Smoke/tobacco shops might result in negative effects on the public health, safety, and welfare of surrounding businesses and districts and to the community as a whole, such as, but not limited to increased tobacco and product sales to minors, greater opportunities for the sale of illegal drug paraphernalia that is ‘marketed as tobacco paraphernalia, and a heightened risk of negative aesthetic impacts, blight and decreases in property value to other uses in proximity to the Smoke/tobacco shops; and

WHEREAS, the City Council desires to implement reasonable regulations related to the location of smoke/tobacco shops, in order to promote the general welfare of the Lampasas community and of its citizens;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS THAT:

SECTION 1: Definitions:

Lampasas Zoning Ordinance, Appendices A.3 “Definitions” is hereby amended as follows:

Smoke/tobacco shop: An establishment that is focused on the sale of tobacco products, electronic cigarettes (e-cigarettes), cigars, liquid nicotine, chewing tobacco, snuff, pipe vaping products (including CBD), or similar smoking products and accessories and in

which twenty-five percent (25%) of total retail inventory, floor space, marketing or revenue is dedicated to or results from the storage, display, sale or promotion of the types of products identified herein, and which businesses prohibits minors to enter or remain upon the premises, unless the minor is accompanied by the minor's parent.

SECTION 2: General Location/Certificates of Occupancy for Smoke/Tobacco Shops:

1. Smoke/tobacco shop(s), as defined herein are permitted only by Special Use Permits, approved by the City, and may be located in Zoning Districts Identified for such use in the City Zoning Ordinance, Section 35, 'Use Regulations' [Charts].
2. The City shall not issue a certificate of occupancy, business license, or other approval for the operation of a new Smoke/tobacco shop until all actions necessary to obtain an approved SUP have been completed, and the applicant has demonstrated compliance with the Location and Distance Requirements of the City's Zoning Ordinance.

SECTION 3: Location and Distance Requirements for Smoke/tobacco shop(s):

No Smoke/tobacco shop shall be located within ~~300~~ 2,000 feet of:

- A public or private school (from pre-school to high school levels), or
- A public park or playground; or
- A daycare/child care, or other facility dedicated to the care, education, or entertainment of children; or
- A church, temple, synagogue, mission, sanctuary, or other place of worship; or
- A hospital, medical clinic or facility, doctor's office, or nursing home; or
- Within the Key Avenue Corridor (North Key Avenue and East Avenue J to South Key Avenue and Central Texas Expressway/EE Ohnmeiss Drive)
- Within ~~300~~ 2,000 feet of another Smoke/tobacco shop, measured from property line to property line

For purposes of measuring the distance related to the location of Smoke/tobacco shops, the measurement will be from property-line to property-line in the most direct linear route (i.e., across properties, and not measured along roadways, highways, alleys, etc.).

SECTION 4: Grandfathering of Existing Establishments:

1. Any Smoke/tobacco shop operating legally with a valid certificate of occupancy, a City business license, and that is not in breach of or in arrears regarding any City utilities, taxes, grants or agreements, as of the effective date of this Ordinance shall be allowed to continue operation at its current location.
2. If an existing Smoke/tobacco shop ceases operation for more than 90 consecutive days, relinquishes a lease or otherwise leaves the 'grandfathered business site', that location and/or any city permit (including an SUP) issued to the

owner/operator of same for a Smoke/tobacco shop shall be forfeited and subject to the new distance and other regulatory set forth in this Ordinance.

3. Grandfathered businesses may not transfer, assign, sell, or otherwise convey the 'Grandfathered status' to any other person or business, unless the new owner/operator demonstrates to the City, by means of a new application for an SUP for the location/business, that the Smoke/tobacco shop does/will fully comply with the regulations set forth herein.

SECTION 5: Enforcement and Penalties:

1. Any person or entity violating this ordinance shall be subject to a fine not to exceed \$500 per violation, per day.
2. The City of Lampasas retains the right to, and, at its sole discretion may exercise same to pursue injunctive relief and any other legal remedy(ies) to enforce compliance with this and all zoning regulations.

SECTION 6: Severability:

It is hereby declared to be the intention of the City Council of the City of Lampasas, Texas that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this Ordinance, since the same would have been enacted by the City Council without incorporation in this Ordinance of such unconstitutional phrases, clause, sentence, paragraph, or section.

SECTION 7: Effective Date:

This Ordinance shall become effective upon the final date of adoption noted below, with the penalty provisions contained herein, *if any*, to take effect and become enforceable by the City ten (10) days following the publication of the Ordinance in the *Lampasas Dispatch Record*, or as otherwise required by law.

PASSED AND APPROVED ON FIRST READING ON THIS ___ DAY OF _____, 2025.

PASSED AND APPROVED ON SECOND READING ON THE ___ DAY OF _____, 2025.

APPROVED:

ATTEST:

Mayor, Herb Pearce

Kayleigh Stanley, City Secretary

APPROVED:

JC Brown, City Attorney

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CITY SECRETARY DEPARTMENT/ APRIL 2026 MONTHLY REPORT

Brief Monthly Overview of Department Employees:

Kayleigh Stanley- City Secretary

- Advised Citizens/Contractors of required documentation for permits; upon receipt of documentation issued building permits through My Government Portal and TMS/ Assigned Inspections
- Maintained vehicle inspection/registration process
- Prepared Cemetery Deeds and filed with County
- Handled Frontier Solutions Inquiries
- Assisted the City Manager and Building Department with daily operations.
- Handled all 2026 Election preparation.
- Prepared and posted packet for the April 2, 2026 Planning and Zoning Meeting.
- Prepared and hosted a development meeting on April 2, 2026.
- Attended an OMA/PIA Seminar on April 9-10, 2026.
- Attended an award presentation at Kline Whitis Elementary School on behalf of CenTex Sustainability on April 10, 2026.
- Prepared and posted packet, attended and took minutes for the April 13, 2026 and April 27, 2026 City Council Meetings.
- Attended a meeting to discuss website ADA compliance on April 14, 2026.
- Prepared and posted packet, attended and took minutes for the LEDC Meeting on April 15, 2026.
- Attended a pre-development meeting on April 15, 2026.
- Attended an Election meeting on April 16, 2026.
- Attended an onsite meeting with a developer on April 27, 2026.
- Prepared and posted packet, attended and took minutes for the Special LEDC Meeting on April 29, 2026.
- Worked with RCI for records retention.
- Worked on TML Risk Pool claims
- Reviewed concept plans for proposed projects/provided development & utility information to several prospects.
- Processed/Facilitated Open Records Requests
- Daily Building /Planning & Zoning responsibilities – key contact person who handles inquiries/requests and all administrative work/research.

Memo



To: Erin Harrison, Interim City Manager/Finance Director
From: Vicki Tower, HR Coordinator
Date: May 4, 2026
Re: Monthly Report – April 2026

Human Resources

Brief Monthly Overview - Human Resources

Vicki Tower, HR Coordinator

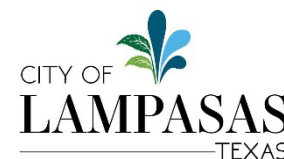
- Attended Seasonal Pool interviews on April 7th
- Attended Seasonal Pool interview on April 13th
- Scheduled and attended interviews for Athletic Field Maintenance Technician on April 21st
- Scheduled and attended interviews for Park Maintenance Technician on April 21st
- New hire paperwork and orientation for Athletic Field Maintenance Technician on April 28th
- Attended mid-year review meeting regarding health insurance claims and rates on April 28th
- Scheduled interviews for Economic Development Specialist on April 29th
- Jobs posted in April – Police Officer or Police Cadet; Animal Shelter Technician; Golf Course Superintendent; Seasonal Pool Position – Pool Maintenance Technician
- Assisted Finance Department with payroll
- Human Resources responsibilities including purchase orders; job postings; pre-employment screenings/background checks; scheduling and attending interviews; new hire orientations; processing new hire paperwork; processing separation paperwork; setting up new hires in Time & Attendance as well as updating user roles and maintaining workflow; processing retirement packets; processing benefit enrollments, terminations and status changes; FMLA letters; Workers' Compensation claims; Unemployment Benefits claims; assist with payroll duties, including stuffing and distributing employee paychecks; assist the Finance Department with longevity checks; maintain personnel files.

Personnel Information – Currently

- Current: 115 Full-time employees; 16 Part-time employees; 1 Seasonal Part-time
- Posted Vacancies:
 - Full-time: Economic Development Specialist; Police Officer or Police Cadet; Greenskeeper; Park Maintenance Technician; Animal Shelter Technician; Golf Course Superintendent
 - Part-time: Seasonal Pool Position – Pool Maintenance Technician

Memo

To: Kayleigh Stanley, City Secretary
 From: Monica Wright, Director of Information Systems
 Date: Monday, May 4, 2026
 Re: April Monthly Report



Information
Systems

Service Tickets - Social Media - Website Stats

IT Service Tickets	212
Facebook Followers	9,449
Twitter Followers	862
Instagram Followers	972
Website Page Views	36,346

IT Supported Hardware & Software

PCs	110	Wireless Access Points (WAP)	16	Servers	30
Laptops	49	Verizon Aircards	16	Firewalls	3
Printers	77	Network Attached Storage (NAS)	5	Tablets	15
Switches	20	Cell Phones	57	Software Applications	30+
CC Reader	8	Security Cameras	61	CradlePoint Routers	20
Time Clock	4	WatchGuard Dock	8		

April Projects Completed:

- Attended website re-design meetings
- Server maintenance/updates
- Configured/issued out Meter Reader replacement laptop
- Configured/issued out Library cellphone
- Tyler Payments development – migration
- Attended meeting with AT&T Account Manager to go over POTS phone lines
- Configured/installed (2) security cameras at the PD
- Meeting with CJIS audit prep company/obtained quote
- Golf Course website went live
- Assist with PD migration from Cardinal to ARMS/DPS audit questionnaire
- Obtained quotes for FY 26-27 projects
- FY 25-26 budget projections
- FY 26-27 budget
- Updated quote for Incode v 10 Cloud
- Updated quote for Incode v 9 Cloud
- Activated WG DNS WatchGo renewal keys
- Obtained quote for IT Building to remove old insulation/replace with foam
- Meeting with City Secretary to discuss ADA compliance on website
- Internet outage at Golf Course/Nextlink repaired
- Configured/issued out Pool cellphone
- Configured/issued out Golf-Maintenance cellphone

May Projected Projects:

- Obtain quotes for replacement IT server room mini-split
- Attend budget meetings with staff
- Attend website re-design meetings
- Update Epanic software users/information
- Update Absolute NetMotion software
- Software demo of CivicPlus ADA compliance solution AudioEye
- Update Absolute NetMotion PD software
- Activate/Configure WG SIEMFeeder software
- Configure/issue out laptop for Recreation Specialist to use during Pool season
- Configure/install (4) Golf security cameras

- Configure/install (6) Turner Field security cameras
- Configure/install (2) replacement City host servers
- Build out City 2025 Domain Controller 1
- Build out City 2025 Domain Controller 2
- Build out City 2025 Incode server
- Upgrade 2019 City servers to 2025
- Updated quote on AT&T VOIP/hardware
- Research security cameras for Hostess House
- Reach out to Nextlink to find out internet options for Hostess House
- PD cell phone upgrades
- Replace Electric SCADA Windows PC
- PD server maintenance/updates
- Configure/install security camera at W/WW facility

FY 2025/2026 Budgeted Projects:

- Configure/replace (4) EOL Library training laptops **(completed)**
- Nextlink internet service at Airport **(completed)**
- Obtain quote/order (15) Microsoft Office 2024 STD licenses **(completed)**
- Obtain quotes/configure/replace (2) PD Training EOL Laptops **(completed)**
- Upgrade all EOL Microsoft Office licenses **(completed)**
- Upgrade all EOL Windows 10 PCs/Remove from inventory **(completed)**
- Migrate Cardinal Windows 10 VM server to Windows 11 **(completed)**
- Replacement (2) PD Host Servers **(completed)**
- Upgrade all Windows 2019 PD servers to Windows 2025 OS **(completed)**
- Configure/replace (7) EOL switches (Animal Shelter, Municipal Court, Streets, Electric, Water/WasteWater, Library, Calvert AV) **(completed)**
- Obtain quotes/configure/replace (5) PD Patrol Toughbook's **(completed)**
- Upgrade TxDPS SDWAN PD Router **(completed)**
- Configure/install 580 Sports complex NVR/security cameras **(completed)**
- FY 26-27 Budget projections **(completed)**
- Obtain quotes for VOIP Phone System **(completed)**
- FY 26-27 Proposed Budget **(completed)**
- City Website Re-Design *(in-progress)*
- Quote/order/configure/install Airport security cameras *(in-progress)*
- Tyler Payments *(in progress)*
- Obtain quotes/configure/replace (10) desktop PCs *(in-progress)*
- Replacement (2) City Host Servers *(in-progress)*
- Upgrade all Windows 2019 City servers to Windows 2025 OS *(in-progress)*
- Configure/install (1) NVR (4) security cameras at the Golf Pro Shop
- Configure/install (1) NVR (6) security cameras at Turner Field Complex *(in progress)*
- Assist PD with Cardinal software conversion to ARMS *(in progress)*
- Assist with the Core & Main water meter software upgrade/Incode interface (Neptune 360) (EOL) *(in-progress)*
- Replacement EOL W/WW SCADA PC
- Replacement IT Server Room mini-split
-
- Dispose of outdated/broken technology items
- Deploy City wide cyber security training for all employees/report to State DIR
- Configure/install WatchGuard AuthPoint software on PD PC's
- CJIS Security Audit

Daily/Weekly/Monthly Tasks:

- OS updates on all NAS devices, firewalls, WAPs
- Activate/configure all City data cell phones
- Activate/configure all City Verizon jetpacks
- Assist with all issues related to online payments
- Install Windows updates on City/PD servers & workstations
- Content updates to City website/social media platforms/setup recurring dlvr.it social media posts
- Reply to website/social media submissions/requests
- Perform routine maintenance on hardware and software
- Backup all workstations/servers/NAS storage devices
- Update virus/spyware definitions and apply security patches to computers/servers
- Prepare reports for and attend directors meeting and City Council meeting
- Continued education of network security threats
- Continued research of applications/software for departments
- Documentation for all software/hardware configurations
- Setup Council Live Stream meetings/archive to website and file server
- Create cyber security phishing campaigns/deploy to employees/council members

Future Projects & Goals:

- Migrate Incode v.9 to Incode v.10 Cloud (unknown)
- Migrate AT&T land lines over to digital/VOIP Phones (unknown)
- Assist with the migration e-merchant solution to Tyler Web Payments (unknown)
- Assist with the replacement of Utility Billing & Municipal Court chip readers (unknown)

CITY OF LAMPASAS
POLICE DEPARTMENT
Jody Cummings, Chief of Police

MEMORANDUM

TO: Erin Corbell, Finance Director and Interim City Manager

FROM: Jody Cummings, Chief of Police

DATE: May 4, 2026

SUBJECT: Police Department Monthly Report – March 2026

March 2026 Activities

- Chief of Police Jody Cummings attended two City Council workshops and regular meetings.
- Chief Cummings attended one Director's Meeting.
- Chief Cummings participated in the EDC's promotional video production.
- Chief Cummings attended VOIP transition meeting with AT&T.
- Investigators attended a Children's Advocacy Center Multidisciplinary Team Meeting.
- Dispatch Supervisor Kelli Sanguinet attended a meeting with DPS & IT reference the PD's records management system transition.
- Chief Cummings attended a Hill Country 100 Club's fund raiser event.
- Patrol Lieutenant Chuck Montgomery attended a recruitment event for patrol officers at the Central Texas College Police Academy.
- Chief Cummings, Assistant Chief Charlie Boswell and Lt. Montgomery met with LISD staff about the PD-LISD school resource officer program.
- Assistant Chief Boswell and Lieutenant Montgomery attended a Chief's Meeting at the Lampasas County Sheriff's Office.
- The PD conducted 2 hand gun night ranges.
- The PD observed National Animal Control Appreciation Week and National Telecommunicators Week.
- Officer Gene Drake celebrated 2 years with LPD.
- Chief Cummings sat on a panel and participated in a US Army training event.
- The PD extra patrolled and supported the annual Art in the Park event.
- The PD supported and provided security for Riata Roundup Rodeo.
- Chief Cummings completed budgets for the PD, Animal Shelter and Awarded Funds.

Memo



To: Stephen Sewell, Director of Public Works
From: Micah Harry, Electric Department Superintendent
Date: Friday, May 29, 2026
Re: Monthly Report for April 2026

Public Works

Locates 135

Set New Pole 20

Connects 6

Trimmed/Removed Trees 9

Raised Low Communication Lines 5

Overtime Call Outs 10

Power Outage 3

Transformer Replacement 3

Assisted Other Departments 5

- Electric crew extended a single-phase power line approximately 3,000 feet to provide service for a new residence near FM 580 W.
- Electric crew used the inclement weather days to start conducting wildfire mitigation inspections on electrical infrastructure.

To: Stephen Sewell, Public Works Director
From: Carlos Garcia, Street Superintendent Street Department
Date: Friday, May 29, 2026
Re: April Monthly Report

Completed Projects

- 905 W Ave C – Street level up with cold mix.
- Brown St. & Cloud St. – Level up existing patch.
- 501 E 3rd St. – Repaired Street where water line was repaired.
- 408 W 3rd St. – Saw cut and patch per water leak.
- 1206 W Ave A – Leveled up existing patch.
- Sheppard Lane – Leveled up 1500 block due to road cracking, and cleared silt in ROW for water to drain.
- 1st St. & Willis St. – Repaired Street where water line was installed for fire hydrant.

Current Projects

- CDBG – Currently working in drainage channel from Ridge St. to North Ave; pouring concrete bottom and sides.
- CDBG – Currently working on the placing RCP pipe in Summer St. and Spring St. (Change order #1)
- Mowing – Will continue mowing ROW, detention ponds and drainage channels throughout the Spring St. and Summer St. area.

Future Projects

- West 5th St. – Ridge St. to Walnut St. – Patch Street per water line install.
- Walnut St.-6th St. to 3rd St.-Patch Street per water line install. Will get a quote on street repairs once project is complete.
- Western St. Drainage - Regrade the drainage channel and remove debris from drain.
- 4th St. to Fifth St. Drainage- Regrade drainage – Easement pending.

To: Erin Harrison, City Manager
From: Stephen Sewell, Public Works Director
Date: Friday, May 29, 2026
Re: April 2026 Monthly Report

- Met with Lampasas County WCID and completed final review of 32 properties with possible encroachment of 1958 WCID Flood Easement. Notifications to property owners to be sent out asap.
- Attended virtual meeting with Lower Brazos Regional Flood Planning Group.
 - o Met with engineers with Halff and discussed flood planning as it relates to the Regional Flood Plan.
- Attended monthly board meeting with the Central Texas Water Supply Corporation.
- Attended monthly board meeting with the Central Texas Water Alliance.
- Met with TCEQ Watermaster regarding utilization of water rights for irrigation on Golf Course.
 - o Submitting weekly Declaration of Intent to Divert reports to the Watermaster on behalf of the Golf Course.
- Reviewed all budgets associated with Public Works in relation to potential line-item transfers and included recommendations to proposed budgets amounts for FY 27.
- Reviewed all CIPs associated with Public Works.
- Revised Sewer Ordinance.
- Revised Fee Schedule.
- Reviewed KWSC monthly billing.
- Reviewed LCRA monthly billing.

Status Update on Current Major Projects:

- CDBG- Continuation of project. Contractors beginning change order #1.
- Entry Point Improvement Project- Currently in land acquisition phase. Preliminary survey work is complete and intentions to have land acquisition discussions with council in June.
- Solids Handling Project- Building design 60% complete. Equipment should arrive in September.

Memo



To: Stephen Sewell, Public Works Director
From: Van Sims, W/WW Operations Manager
Date: May 8, 2026
Re: April 2026 Monthly Operating Report

Water/Wastewater & Plant Operations

- ***Operation of Water Distribution System***

1. Collected 8 routine Bac T samples.
2. Collected 3 special Bac T samples.
3. Repaired 3 water leaks.
4. Installed 1 new water tap.
5. 240 disinfection residual monitoring samples.
6. 298 nitrification action plan monitoring samples.
7. Continued 5th @ Walnut waterline installation project.
8. Replaced broken hydrant on US 183

- ***Operation of Wastewater Collection System***

1. Completed all monthly lift station checks.
2. Resolved 4 sewer stoppages.

- ***Operation of Municipal and AFNA Treatment Facilities***

1. Treated 46,337 gallons of septic waste.
2. Performed all routine maintenance on scheduled equipment.
3. Removed 80 cubic yds of cake.
4. Collected and analyzed 87 samples in-house
5. 3rd party labs- collected and analyzed 78 samples.

- Total Work Orders Completed – 45
- Utility Locates – 143
- Customer Service Calls – 4
- Building Dept Routing Forms – 1
- 880 Gallon of Bleach used for disinfection
- 64 Gallons of LAS used for disinfection

Memo



Parks & Recreation

To: Jessie Acosta, Parks & Recreation Director

From: Lupe Charping, Administrative Assistant

Date: May 16, 2026

Re: Monthly Report – April 2026

Brief Monthly Overview – Parks & Recreation

Lupe Charping, Administrative Assistant

- Attended meetings with Parks, Parks Facilities, Airport, and Cemetery supervisors
- Processed all Purchase orders for Parks, Parks Facilities, Airport, Cemetery, Hostess House, and pools
- Answered all inquiries regarding the Airport, Parks, Facilities, Parks, Cemetery and Hostess House
- Manage calendar for Hostess House reservations
- Order supplies for Parks, Cemetery, Airport, Hostess House, Parks Facilities, and pools
- Scheduled reservations for Campbell Pavilion
- Managed event calendars for Parks facilities, Parks, and Hostess House
- Assisted with various ongoing projects
- Followed up with vendors regarding invoices
- Created and posted agenda for April Parks Board Meeting
- Attended and took minutes for the April Parks Board Meeting
- Submitted all Parks and Recreation monthly reports to council
- Provided budget report balances to Park, Cemetery, and Parks Facilities supervisors. including the Airport director
- Worked closely with the Aviation Director regarding the Airport
- Received and updated the airport hangar waiting list
- Attended meeting at Golf Course on April 15, 2026
- Responded to emails regarding reservations of the Hostess House
- Researched cemetery deeds
- Processed purchase orders for the golf Course
- Showed the Hostess House for potential renters (20x)
- Attended and took minutes for Golf Course advisory meeting
- Met with contractors regarding Hostess House doors
- Ordered supplies for Golf Course
- Assisted Parks Director with budget preparation for FYI 2027 for Hostess House

Memo



To: Jessie Acosta, Parks and Recreation Director
From: Bailey Carter, Parks and Recreation Specialist
Date: May 4, 2026
RE: Monthly Report-April 2026

Parks and Recreation

-
- Planned, prepared, and executed all tasks related to meeting with Sportsman Solutions on May 1, 6, and 27, 2026
 - Attended meeting with National Parks and Recreation regarding EIP Certification 2 Class on April 2, 14, & 28 2026
 - Attended meeting with National Parks and Recreation regarding CPRP/CPRE focus group on April 3, 2026
 - Planned, prepared, and executed all tasks related to assistant pool manager interviews on April 7 & 13, 2026
 - Attended CENTEX Sustainability Partnership Staff Meeting in Copperas Cove on March 5, 2026
 - Attended a virtual meeting with National Parks and Recreation Association (NRPA) Network meetings on March 12, 2026
 - Attended meeting with Copperas Cove Parks and Recreation regarding rec sports on April 8, 2026
 - Attended NRPA Aquatics Network Meeting on April 9, 2026
 - Attended CENTEX Sustainability Partnership presentation at Kline Whitis Elementary School on April 10, 2026
 - Planned, prepared, and executed all tasks related to FEMA/TML repairs contractor site visit at Hancock Springs Pool
 - Attended meeting with Interim City Manager at Golf Course on April 15, 2026
 - Worked on training for Golf Course Light Speed POS System on April 16-18, 2026
 - Trained Clubhouse staff on POS System Week of April 20, 2026
 - Planned, prepared, and executed all tasks related to LCRA Steps Forward Day on April 17, 2026
 - Attended NRPA Young Professional Network Meeting on April 21, 2026
 - Attended NRPA Playground Safety Seminar on April 23, 2026
 - Planned, prepared, and executed all tasks related to American Red Cross Lifeguard Certifications that occur in May
 - Planned, prepared, and executed all tasks related to Summer Lap Swim that starts in May
 - Planned, prepared, and executed all tasks related to FY2027 Aquatics budget preparations

Memo

Cemetery

To: Jessie Acosta, Parks and Recreation Director
From: Joshua Palacio
Date: May 16, 2026
Re: Monthly Report- April, 2026

Brief Monthly Overview – Cemetery

- Weekly reports, fueled trucks, service trash cans
- Edged and mowed Block 2,4,5,6,7,8,9,10,11,11B,12
- Marked plots for curbing on east
- Edged the roadside around trees
- Prepared and attended funerals (11x)
- Sifted dirt for future funerals (5x)
- Sold sites on PCA and East(3x)
- Cleaned, edged, and prepared the funeral area
- Repaired cremation stands before funerals
- Mowed back gate, roadside, and front gate
- Dig a cremation hole on PCA for a funeral
- Assisted the monument company and family
- Staff assisted the parks department at Campbell Park
- Greased tractor
- Picked up trash and debris
- Marked plots for burial (14)
- Marked for headstone (2x)
- Mowed and edged PCA and PCB (5x)
- Filled sunken graves (12x)
- Removed broken limbs on Block 3B
- Maintained mowers (oil change and deck cleaning)
- Sold two niches in the columbarium
- Assisted customers with sunken stones in PCA
- Assisted customer with a car stuck on block 10
- Replaced all old East maps
- Logged reports of death/site sales
- Assisted customers with future site purchases (11x)
- Assisted customers regarding family plots
- Verified graves for the funeral home
- Helped customer with family research

Memo



To: Jessie Acosta
From: Steven Knowlton
Date: May 16, 2026
RE: Parks Monthly report-April 2026

Parks and Recreation

Daily Activity

- Parks properties: Inspect, maintain & clean all Parks Department property grounds, structures & public restrooms, daily
- Airport: Perform security check at Fuel Station & around Hangars / Clean Pilot's Lounge / Inspect Runway light fixtures & fence lines
- Clerical: Plan & execute daily crew work schedules / Create & submit weekly & monthly reports / Update & approve employee timesheets

MONTHLY ACTIVITY - SUMMARY

- Cleaned Hancock Pool.
- Applied herbicide at Hostess House, Hancock Pool, Airport, Walking Trail, and Senior Center.
- Applied 24 bags of mulch to flowerbeds at Hancock Pool.
- Applied 36 bags of mulch at the Senior Center.
- Applied three cartloads of granite to the new walk trail after moderate rain.
- Hostess House fence removal/Dept of Transportation debris cleanup-2 truck loads of scrap metal, 4 truck loads of concrete and rocks, and two truck loads of brush, limbs, and lumber.
- Replaced 9x15 roof with sheet metal and turbine vent at Hanna Springs Pool chemical room.
- Removed 4 truckloads of debris/limbs after the storm
- Applied ant bait at Brook Park.
- Vehicle & equipment maintenance – As needed
- Rake & level mulch at Brook Park & Sueann Park Playgrounds;
- Blow off sidewalks & gazebos in all Parks – As needed
- Clean Parks Shop / Restroom / Break Room – Every Friday
- Mowed and Weed Eated.
 - Campbell Park/ Ave. A (2x)
 - Library/Lot
 - City Hall, IT Building, Calvert Building (2x)
 - Four Corners Island (Taco Bell)
 - Parks Shop
 - Senior Center/Head Start (2x)

- Sue Anne Park
- College Street Park, Church, and School
- Cook Cemetery
- Airport
- Hancock Pool (2x)
- Hanna Pool
- Hancock Park and Hostess House
- Brook Park

Memo



To: Jessie Acosta, Parks & Recreation Director
From: Nick Geagley
Date: May 16, 2026
Re: Monthly Report – April 2026

Sports Facilities

Brief Monthly Overview – Sports Facilities

Weekly Activities

- Weekly/Monthly reports, Weekly work schedules, and Employee timesheets
- Sports Parks maintenance & irrigation systems inspection
- Clean all sports parks and public bathrooms daily

Service, Maintenance

- Clean shop, breakroom, and restroom (3x)
- Met with Copperas Cove parks superintendent and director
- Clean storm debris
- Had a meeting with Alexis regarding the arena and RIATA roundup
- Had a meeting with Techlight regarding the router for the lights at Turner Field
- Repair scag mower, mower blade, rod, and belt
- Grease and clean zero-turn mowers and fairway mowers
- Assist the parks department in mowing and edging the Campbell Park
- Assist the parks department in mowing Brook Park
- Assist the parks department in applying tar over the chemical building at Hanna Springs pool
- Repair leaf blower
- Organize chemical shelves
- Set in job interviews
- Attended budget meeting with Steve and Jessie
- Ordered supplies

Goodrich Tennis Courts

- Mow, edge, and blow off courts (2x)
- Blow off leaves and wash off mud (3x)
- Mulch and rake leaves

Gavin Garrett Soccer Complex

- Paint soccer fields (2x)
- Mow, edge, and blow off fields (3x)
- Deep clean bathrooms
- Move soccer goals off fields
- Irrigate fields

Turner Complex

- Irrigation repairs at the GYCO field
- Mow, edge, and blow off fields (3x)
- Prep fields (3x)
- Repair infield damages on WEAKS and Campbell (2x)
- Applied ant bait
- Paint fields
- Nail and Mat drag field rake
- Applied 300 pounds of infield conditioner to WEAKS and Campbell

- Prep fields and paint foul lines (4x)

580 Complex

- Mow complex (3x)
- Paint soccer field 1 (1x)
- Mow commons, outsides, and the rodeo arena
- Fairway the softball fields #1 and 2(4x)
- Fairway mow soccer field #1 and 2 (3x)
- Prepared for Riata round up
- Clean up after Riata roundup

Memo



To: Erin Harrison, Interim City Manager
From: Garry Spore
Date: May 16, 2026
RE: Golf Course April Monthly Summary

Golf Course

Daily Activity

- Inspect, maintain, and clean all Golf Course grounds, structures & public restrooms daily
- Log and report water readings daily
- Adjust the weekly schedule as needed
- Maintain and repair equipment
- Wash equipment and reset reels/adjust height of cut

MONTHLY ACTIVITY - SUMMARY

- Mow greens daily
- Mow rough (4x)
- Mow fairways (4x)
- Mow tee boxes 3 times a week
- Mow collars and approaches (4x)
- Roll greens (3x)
- Needle tine the greens and tee boxes
- Change cups, rake bunkers, fill sand boxes, fill water jugs, fill ball washers (4x)
- Adjust irrigation run times as needed.
- Blow fairways, greens, and tees as needed
- Remove fallen branches as needed
- Vertical mow greens (3x)
- Top dress greens
- Apply fertilizer, fungicides, herbicides, and insecticides
- Irrigate greens, tee boxes, fairways, and rough (3x)
- Clean up storm damage (fallen trees and branches) (2x)
- Remove debris from the bridges on holes 1, 12, and 13 (2x)
- Clear blocked drainage pipes under cart trails (2x)
- Replaced the light bulb on hole #7
- Secured a shelf for chips at the pro shop
- Pick up supplies as needed to help maintain and repair the golf course grounds, equipment, and buildings as needed
- Attend golf course advisory board meeting
- Verify and adjust time sheets weekly

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JUNETEENTH

★ Celebrate Freedom ★

RECOGNIZING OUR PAST ★ CELEBRATING OUR FUTURE

Juneteenth is the recognition and celebration of the emancipation of Slaves in Texas and the United States.

The celebration began in Texas when freedom came to Texas Slaves on June 19, 1865 when the Union Army arrived in Galveston, Texas and brought the news that slaves in the state were free.

JUNE
19TH
★
11:00 AM -
1:30 PM



AT THE HISTORIC
LAMPASAS COLORED SCHOOL

★ 514 COLLEGE ST, LAMPASAS, TX 76550 ★

SPONSORED IN PART BY



CaMeSo Gardens & the Juneteenth Committee will be cooking & organizing food.

Attendees are encouraged to bring a potluck dish to share.

The Lampasas Juneteenth Planning Committee will prepare a traditional Juneteenth lunch, provide stories and photos from local Black families. High School students will read the 1865 Emancipation Proclamation, and fun games.

★
RECOGNIZE
REFLECT
REJOICE
★
TOGETHER

★ ★ ALL ARE WELCOME! ★ ★

Honoring the past. Inspiring the future.

In Partnership with the Lampasas County Museum and the Lampasas County Chamber of Commerce

For Updated information, please visit www.lampasaschamber.org

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**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding approval, denial or approval with modification(s) the Preliminary Plat of Saddle Ridge Subdivision, a replat of 12.73 acres out of and a part of the James Easley survey abstract 185, Lampasas Texas Lampasas County.

Requested By: Kayleigh Stanley, City Secretary

Submitted by: Kayleigh Stanley, City Secretary

Date Submitted: May 29, 2026

For the Agenda of: June 8, 2026

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

Todd Scott, property owner, is asking the Council to consider approval of the Preliminary Plat of the Saddle Ridge Subdivision. The property is described as 12.73 acres out of and a part of the James Easley survey abstract 185, Lampasas Texas Lampasas County.

The area is characterized as Rural Estate. The property is surrounded by Business Park - BZP3, Single Family Residential- 10,000 and Commercial.


All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed five (5) notices to property owners within 200 feet of the applicant's property, as of the date of this report no letters in favor or in opposition have been received.

This request will be heard at the June 4, 2026 Planning and Zoning meeting.

Recommendation:

Motion to take action on the Preliminary Plat of Saddle Ridge Subdivision, a replat of 12.73 acres out of and a part of the James Easley survey abstract 185, Lampasas Texas Lampasas County.

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City Manager

ITEM NO. 4.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the first reading of an Ordinance amending the Lampasas Code of Ordinances, regarding a request to rezone property from Retail “R” with a Specific Use Permit “SUP” to Retail “R” with a Planned Development “PD” Overlay. The property is described as 5.22 Acres out of the LHW Johnson Abstract, more commonly known as 2032 S US Highway 281, Lampasas Texas Lampasas County.

Requested By: Kayleigh Stanley, City Secretary

Submitted by: Kayleigh Stanley, City Secretary

Date Submitted: May 29, 2026

For the Agenda of: June 8, 2026

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

First reading of the Ordinance.

Recommendation:

Motion to approve the first reading of an Ordinance amending the Lampasas Code of Ordinances, regarding a request to rezone property from Retail “R” with a Specific Use Permit “SUP” to Retail “R” with a Planned Development “PD” Overlay. The property is described as 5.22 Acres out of the LHW Johnson Abstract, more commonly known as 2032 S US Highway 281, Lampasas Texas Lampasas County.

ORDINANCE NO. _____

AN ORDINANCE GRANTING A REQUEST TO REZONE PROPERTY, AND ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS OFFICIAL ZONING MAP, AS AMENDED, TO CHANGE THE ZONING CLASSIFICATION FROM RETAIL “R” WITH A SPECIFIC USE PERMIT “SUP” TO RETAIL “R” WITH A PLANNED DEVELOPMENT “PD” OVERLAY. THE PROPERTY IS DESCRIBED AS 5.22 ACRES OUT OF THE LHW JOHNSON ABSTRACT, MORE COMMONLY KNOWN AS 2032 S US Highway 281, LAMPASAS TEXAS LAMPASAS COUNTY.

WHEREAS, Lampasas 2 Investments, LLC, property owner, submitted a request to rezone property legally described as 5.22 acres out of the LHW Johnson Abstract, more commonly known as 2032 S US Highway 281, Lampasas Texas Lampasas County; and

WHEREAS, pursuant to Section 10.4 of the City’s Zoning Ordinance, notice of the rezone request was given to all property owners located within two hundred feet (200’) of the property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on June 4, 2026 by the Planning & Zoning Commission regarding the request for a rezone by the applicant with a 7-0 vote recommending approval to City Council; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on June 8, 2026 by the City Council regarding the request for a rezone by the Applicant; and

WHEREAS, the City Council finds that it is in the public interest to approve the request to rezone the property from Retail “R” with a Specific Use Permit “SUP” to Retail “R” with a Planned Development “PD” Overlay; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: That the rezone requested by Lampasas 2 Investments, LLC, property owner, related to the property described as 5.22 acres out of the LHW Johnson Abstract, more commonly known as 2032 S US Highway 281, Lampasas Texas Lampasas County is hereby approved.

Part 2: The City’s staff shall take actions necessary to reflect this revision in City documentation, including a change to the City’s Zoning map.

Part 3: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

PASSED AND APPROVED ON FIRST READING ON THIS 8th DAY of JUNE 2026

PASSED AND ADOPTED ON SECOND READING ON THE 22nd DAY of JUNE 2026

APPROVED:

ATTEST:

Herb Pearce, Mayor

Kayleigh Stanley, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
[Signature of Attorney Provided on Separate Page, to be Attached]

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City Manager

ITEM NO. 4.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the appointment of a new Library Board member to fill the vacancy.

Requested By: Shanda Subia, Library Director

Submitted By: Shanda Subia, Library Director

Date Submitted: May 11, 2026

For the Agenda of: June 8, 2026

Procurement and Funding Statement:

N/A

Attachments: Application for Jan Vann

Summary Statement:

The Library Advisory Board and staff would like to recommend Jan Vann for appointment to the Board. We believe she will be a great asset.

Recommendation:

To consider a motion to approve the appointment of Jan Vann to the Library Advisory Board.

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City Manager

ITEM NO. 4.4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and acceptance of the Lampasas County Chamber of Commerce & Visitor Center Quarterly Report (Q2).

Requested By: Melissa Unger, Chamber Executive Director

Submitted By: Kayleigh Stanley, City Secretary

Date Submitted: May 18, 2026

For the Agenda of: June 8, 2026

Procurement and Funding Statement:

Annual HOT Fund Operating Budget for Chamber of Commerce & Visitors Center

Attachments: Chamber of Commerce Quarterly Report

Summary Statement:

Lampasas County Chamber of Commerce & Visitor Center is requesting reimbursement in the amount of \$13,674.33 for their Quarterly Report, which contains the 2nd Quarter expenditures.

Recommendation:

To consider a motion to accept the Lampasas County Chamber of Commerce & Visitor Center Quarterly Report for Q2 and to authorize reimbursement in the amount of \$13,674.33.

Lampasas County Chamber of Commerce & Visitor Center						
2025-2026 Hotel Motel Budget & Bi-Annual Report- Budget Submitted & Approved- August 2025						
Jan. 1 - Mar. 31, 2026 (Q2)						
Oct.-Dec. 2025 (Submit Jan. 2026)						
Jan.-Mar. 2026 (Submit June 2026)						
Expense	Description	2025-2026 Proj. Budget	2025-2026 Fund Req.	1st Quart. Req.	Balance	1st Quart. Req.
(A) Administrative Fee	Portion of budget to be used for staff annual salaries. Including SS, MC, & UI taxes	\$126,500.00	\$50,600.00	\$11,363.63	\$39,236.37	\$10,335.36
(BDG) Building	Building Maintenance/Rent & Insurance Premiums	\$11,250.00	\$4,500.00	\$52.00	\$4,448.00	\$ -
(C) Copier / Copies	Used for producing printed materials to promote the Lampasas Community.	\$4,250.00	\$1,700.00	\$358.70	\$1,341.30	\$424.56
(E) General Supplies	Labels, paper, envelopes, etc. to be used for the distribution of tourism materials and information. Supplies used to maintain visitor center.	\$1,000.00	\$400.00	\$12.65	\$387.35	\$121.38
(F) Phones & Internet	Phone & Internet Monthly charges, email accts. - annually, used for tourism and visitor center communications.	\$2,250.00	\$900.00	\$181.39	\$718.61	\$181.36
(G) Tourism Conferences	Registration fees/expenses for director & visitor center staff training. To attend conferences & events related to tourism & economic development	\$1,750.00	\$1,750.00	\$ -	\$1,750.00	\$ 73.97
(I) Annual VC/Assoc. Dues	Texas Assoc./Org. Dues (TTATCCE/THLA/TACVB...)	\$750.00	\$750.00	\$ -	\$750.00	\$ -
(LP) Lampasas Promotions	Tourism Ads placed in publications outside immediate zip codes (76550,76539,76853). Visitor/Travel Guides (Distributed to various TX centers) Distribution of Brochures/Promo items: including an inviting description with photos, annual events, and etc...distributed to visitors, travel centers, chambers, CVB's, and DMO's Attached Travel & Tourism Statistics for Lampasas Visitor Center	\$22,500.00	\$22,500.00	\$ 2,130.00	\$20,370.00	\$ 370.55
(P) Postage	PO Box, Postage to mail relocation packets, travel information, and other material requests.	\$1,150.00	\$460.00	\$79.20	\$380.80	\$ -
(VC) VCenter Seasonal Staff	April 1st through September 30th on Saturday's, 10am-4pm.	\$1,700.00	\$1,700.00	\$ -	\$1,700.00	\$ -
(W) Website	Visitor Center/Tourism/Chamber of Commerce website, database, mobile app., & merchant processing service hosted by ChamberMaster/GrowthZone. - See Attached Reports for metrics	\$6,000.00	\$2,400.00	\$ -	\$2,400.00	\$ 1,854.36
(X) Utilities	Electric, water, and trash to operate the Visitor Center	\$3,500.00	\$1,400.00	\$326.89	\$1,073.11	\$312.79
OPERATING HOT FUNDING REQUEST:		\$182,600.00	\$89,060.00	\$ 14,504.46	\$74,555.54	\$13,674.33
EVENT HOT FUNDING TOTAL:		\$5,000.00	\$5,000.00			
TOTAL FUNDING REQUEST:		\$94,060.00				
GRAND TOTAL:						\$60,881.21

Lampasas County Chamber of Commerce & Visitor Center
 Jan. 1- Mar. 31 2026 Q2- Reimbursement Breakdown

Expense	Description	Date	Expense	Reimb.
	Staff Payroll & Taxes	1/1/26 - 3/31/26	\$25,838.40	\$10,335.36
(A) Administrative Fee (40%)		TOTAL		\$10,335.36
(BDG) Building (40%)	Did not use in Q2			\$0.00
	Copier Lease Monthly Payment & Taxes	Jan., Feb., Mar.	\$1,061.40	\$424.56
(C) Copier / Copies (40%)		TOTAL		\$424.56
	Office Supplies- Walmart & Amazon	Nov. & Jan.	\$53.65	\$21.46
	Office Supplies- New Checks from 1st TX Bank- Ordered through bank/debit	2/18/2026	\$249.81	\$99.92
(E) General Supplies (40%)		TOTAL		\$121.38
	Phone/Int. Monthly Bill	Jan., Feb., Mar.	\$453.39	\$181.36
(F) Phones & Internet (40%)		TOTAL		\$181.36
	Mileage for Conference in Temple (No Receipt)	12/5/2026	\$73.97	\$73.97
(G) Tourism Conferences (100%)		TOTAL		\$73.97
(I) Annual Visitor Center Dues (100%)		Did not incur in Q2		\$0.00
	Newspaper Ad	2/25/2026	\$305.55	\$305.55
	Newspaper Subscription	3/18/2026	\$65.00	\$65.00
(LP) Lampasas Promotions (100%)		TOTAL		\$370.55
(P) Postage (40%)	Did not use in Q2			\$0.00
(VC) VC Staff (100%)	Not used in Q2			\$0.00
	Website/Database/Merchant Service Software	2/1/2026	\$4,635.90	\$1,854.36
(W) Website (40%)		TOTAL		\$1,854.36
	Monthly Utility/H20/Trash Bill	Jan., Feb., Mar.	\$781.97	\$312.79
(X) Utilities (40%)		TOTAL		\$312.79
OVERALL HOT FUNDS REIMBURSEMENT				\$13,674.33

QUARTERLY STATUS REPORT

Lampasas County Chamber of Commerce & Visitor Center

205 South Hwy 281

PO Box 627

Lampasas, Texas 76550

CHAMBER OF COMMERCE & VISITOR CENTER OVERVIEW (JANUARY 1, 2026– MARCH 31, 2026)

WEBSITE VIEWS	(SEO) PER MODULE
	BUSINESS DIRECTORY: 116008 EVENTS: 209319 COUPONS: 649 JOBS: 753 INFO. REQUESTS: 1084 TOUR TEXAS.COM: 12451 - webpage views NEWS: 1268 WEATHER: 0 MEMBER SIGNUP: 428 MARKETPLACE: 1 SPONSORS: 0
PER MODULE	<p>Directory: Member Page Views: Number of times a member's directory page was viewed. Category Search Result Displays: How often the member appears in category searches. Other Search Result Displays: Number of times the member appears in keyword searches. Links to External Website: Clicks on the member's external website link.</p> <p>Events: Number of views for event listings, Clicks on event details, Search result appearances for events.</p> <p>Jobs: Views of job postings, Number of times job listings appear in searches, Interactions with job posting details.</p> <p>Information Requests: Number of information request views, Interactions with request forms.</p> <p>News: Views of news releases, Number of times news items appear in searches.</p> <p>Weather: Views of weather-related content or widgets.</p> <p>Member Signup: Views of signup pages, Number of signup form interactions.</p> <p>Marketplace: Views of marketplace listings, Interactions with marketplace items.</p> <p>Sponsors: Views of sponsor advertisements, Clicks on sponsor ad links, Impressions of sponsor content.</p>
SOCIAL MEDIA	FACEBOOK: 5.7k LINKEDIN: 602
REFERRALS/RELOCATION	MEMBER REFERRALS: 98 RELOCATION PACKETS/BROCHURE REQUESTS: 23
VISITOR CENTER BUDGET	SEE ATTACHED STATEMENTS
VISITOR CENTER TRAFFIC	INSTATE: 1202 OUT OF STATE: 17
OCCUPANCY RATES	HOTELS: Not reported to VC BED & BREAKFASTS: Not recorded RV PARKS/CAMPGROUNDS: Not recorded

EVENTS OVERVIEW

CHAMBER & MEMBER/COMMUNITY EVENTS	Highlighted on Calendar of Events Listing in Yellow, Events & Members are included on ALL social media through Posts, Shares, Tags, & Reels.
COLLABORATIVE EVENTS	Highlighted on Calendar of Events Listing in Green (Co-hosted events)

WHAT'S NEXT?

See attached listing	Subject to change-Events currently on the calendar April-June 2026
	Events are added daily.

Website Statistics: Views by Module (SEO modules only)

Views By Module (SEO modules only)									
Directory	Events	Coupons	Jobs	InfoReq	News	Weather	Member Signup	Marketplace	Sponsor Ads
116008	209319	649	753	1084	1268	0	428	1	0

Lampasas County Chamber of Commerce & Visitor Center

(name of center/city)

TRAVEL INFORMATION CENTER

VISITATION TOTALS

YEAR <u>2026</u>	VISITOR TOTALS PER MONTH	IN-STATE AND OUT- OF-STATE MONTHLY VISITOR TOTALS	QUARTERLY TOTALS
JANUARY	387	# In-State <u>380</u> # Out-of-State <u>7</u>	TOTALS: Jan/Feb/Mar
FEBRUARY	456	# In-State <u>453</u> # Out-of-State <u>3</u>	# Visitors <u>1219</u> # In-State <u>1202</u>
MARCH	376	# In-State <u>369</u> # Out-of-State <u>7</u>	# Out-of-State <u>17</u>
APRIL		# In-State _____ # Out-of-State _____	TOTALS: Apr/May/Jun
MAY		# In-State _____ # Out-of-State _____	# Visitors _____ # In-State _____
JUNE		# In-State _____ # Out-of-State _____	# Out-of-State _____
JULY		# In-State _____ # Out-of-State _____	TOTALS: Jul/Aug/Sep
AUGUST		# In-State _____ # Out-of-State _____	# Visitors _____ # In-State _____
SEPTEMBER		# In-State _____ # Out-of-State _____	# Out-of-State _____
OCTOBER		# In-State _____ # Out-of-State _____	TOTALS: Oct/Nov/Dec
NOVEMBER		# In-State _____ # Out-of-State _____	# Visitors _____ # In-State _____
DECEMBER		# In-State _____ # Out-of-State _____	# Out-of-State _____

Texas Department of Transportation D16-062194

Calender of Events (January 1-March 31, 2026)

DATE	JANUARY
1/7/26	2026 Lampasas County Livestock Show 1/7-1/10/2026
1/8/26	Lampasas County Friend of the Night Sky Mtg.-1/8/2026
1/8/26	Casino Night Committee Meeting 1/8/2026
1/8/26	Ambassador Program Meeting 1/8/2025
1/9/26	Integrity Nail Bar Ribbon Cutting 1/9/2026
1/10/26	International Film Festival 1/10/2026
1/10/26	Crossfit Bluestone Ribbon Cutting 1/10/2026
1/10/26	Sourdough Class 1/10/2026
1/13/26	Texas First Candidate Forum 1/13/2026
1/14/26	Lampasas County Women In Business 1/14/2025
1/15/26	Forward Automotive Ribbon Cutting 1/15/2026
1/15/26	TPW Oak Ridge Meeting 1/15/2026
1/16/26	The Retreat on the Creek Ground Breaking 1/16/2026
1/17/26	How to Create a SQ. FT. Garden Class
1/20/26	Lampasas County Chamber of Commerce-Board of Director's Meeting 1/20/2026
1/21/26	Community Meeting-CARR 1/21/2026
1/22/26	Casino Night Committee Meeting
1/22/26	Exotic Wildlife Drug Immobilization Task Force Meeting 1/22/2026
1/23/26	Season Three Vineyard Music Trivia
1/24/26	Alamo Coffee Music Night
1/24/26	Texas Legato Winery Bingo
1/27/26	Lotus Salon Paint Party-Cancelled
1/28/26	Texas Tech Writing Course
1/28/26	Hill Country Business Connections- Cancelled

DATE	FEBRUARY
2/4/26	Lampasas County Friend of the Night Sky Meeting
2/5/26	Casino Night Meeting
2/6/26	Hesters Silent Book Club
2/7/26	Boots & Bourbon Latin Night
2/7/26	CASA 11th Annual Boots & BBQ
2/7/26	Fiesta Winery Jigsaw Junkies Challenge
2/7/26	LCG- How to Create a SQ. FT. Garden Class
2/7/26	Pretty Little Things Galentine Party
2/7/26	Texas Legato Winery Galentines
2/7/26	Blends-Paint your Freshie Party
2/7/26	Vision Lampasas Star Party
2/7/26	VFW- 80'S Dance Night
2/8/26	Fiesta Winery Paint & Sip Party
2/8/26	Lampasas Mission Canned Soup Drive
2/9/26	Lampasas Mission Can Food Drive
2/9/26	US Dermatology Partners Ribbon Cutting
2/10/26	TFCA Monthly Meeting
2/11/26	Women In Business Meeting
2/12/26	Town & Country Fundraiser
2/12/26	Elisa Grace Medspa Fillin in Love
2/13/26	Hester's Romance Book Fair
2/14/26	Alfredo's Valentine's Day Event
2/14/26	Texas Legato Dinner For Two
2/15/26	Museum Host: Lecture/Slide Show, Book Signing
2/18/26	Foundation Board Meeting
2/20/26	The Lighthouse- A Star Is Born
2/21/26	Bullothon-Bar 17-CANCELED
2/21/26	VFW Party Night
2/21/26	Blue Rose Salon Pamper Party
2/21/26	Mardi Gras Karaoke Night
2/22/26	Rescue Rio Paint Your Pony
2/23/26	Young Life Pork Chop Dinner
2/24/26	Fairway Mortgage Meeting-Realtors Only
2/24/26	Salt Works Camp #2353 Meeting
2/25/26	Wellness Refinery Community Blood Drive
2/25/26	Solaris Meeting
2/27/26	Name That Tune BINGO- Lampasas Beer Market
2/27/26	Denim & Boots
2/28/26	Wild West Casino Night 2026
2/28/26	CTC Bowling Tournament

DATE	MARCH
3/4/26	Strategies for HiringTX Tech Online Signup
3/4/26	Lampasas County Friend of the Night Sky Meeting
3/6/26	Hesters Silent Book Club
3/6/26	Youth On Mission
3/7/26	Fiesta Winery Spring Market
3/7/26	The Other Place Devotional Delights Pop Up
3/7/26	Stars At Night-Friends of the Night Sky
3/8/26	Spring Sale Storage Flea Market
3/9/26	Lampasas ISD Spring Break 2026
3/10/26	Blessing Day!
3/10/26	Texas Workforce Spring Forward Hiring Event
3/10/26	TFCA Monthly Meeting
3/11/26	Solaris Meeting
3/13/26	Crawfish Boil & Live Music
3/14/26	Fiesta Winery Yoga & Mimosas
3/14/26	HEB Price Cut Expo
3/14/26	Texas Legato Pesto & Wine Pairing
3/16/26	Casino Night Wrap-up Mtg.
3/17/26	Realtor BINGO- Fort Hood Area Association of Realtors
3/17/26	Chamber Board of Directors Meeting
3/19/26	Spring Welcome Home Showcase
3/21/26	City Wide Trash Clean Up
3/21/26	Fiesta Winery Live Music
3/21/26	Lampasas Library-Patriot Academy
3/21/26	Creating Badger Builders 4th Annual Dinner & Fundraiser
3/24/26	Hope Gathering with Open Gate Cowboy Church
3/24/26	Spring Market Buzz
3/25/26	Solaris Meeting
3/27/26	Lometa Lions Club Diamond Back Jubilee
3/27/26	Forwards Lampasas Meeting
3/28/26	Lampasas Library-Patriot Academy

Calendar of Events for upcoming Quarter (Q2) Apr. 1-June 30, 2026 (subject to change-projected)

DATE	APRIL
4/1/26	Open Mic @ Saloon 37
4/1/26	Lampasas County Friend of the Night Sky Meeting
4/1/26	Texas Hill Country TMS GRAND OPENING & Ribbon Cutting
4/1/26	Friends of The Night Sky Meeting
4/3/26	Hesters Silent Book Club
4/3/26	Putter and Gutters Easter Egg Hunt
4/3/26	Easter Egg Hunt
4/4/26	2nd Annual Egg Hunt @ Fiesta Winery
4/4/26	7th Annual Easter Festival
4/4/26	Easter Egg Hunt with Lampasas County Farmer's Market
4/4/26	Easter Egghunt Lometa Reginal Park
4/4/26	Latin Night Saturdays P&G
4/6/26	Pizza Hut Fundraiser
4/8/26	Doak Hensley @ Saloon 37
4/8/26	Solaris Meeting
4/9/26	CTC Plant Sale
4/9/26	Pressed Florals Workshop
4/9/26	Open House- Nursing & Rehab
4/9/26	Men Who Cook- HLFCC
4/10/26	CTC Dinner & A Show
4/10/26	CTC Golf Tournament
4/10/26	Hesters Silent Book Club
4/11/26	Crossfit Bluestone Girls Gone Rx Partner Comp
4/11/26	Hester Reading & Neighbors Book Swap
4/11/26	Yoga & Mimosas
4/11/26	Lampasas County Museum Teddy Bear Tea Party
4/11/26	Crawfish Boil
4/11/26	Model- T Rally- RESCHEDULED
4/12/26	Easter Tea Party
4/12/26	Spring Storage Flea Market
4/13/26	P&G Unlimited Video Games
4/14/26	TFCA Monthly Meeting
4/15/26	The Good Neighbor Thrift Store
4/15/26	Open Jam @ Saloon 37
4/18/26	1st Young Life Open Golf Tournament
4/18/26	ART IN THE PARK
4/18/26	BINGO & Vino w/ Texas Legato
4/18/26	Joel Allen & Crawfish Boil
4/18/26	Comedy Night- Stoneledge
4/18/26	Country/Swing Dance Music
4/20/26	P&G Unlimited Video Games
4/21/26	Aggie Muster w/ Lampasas County A&M Club
4/21/26	Come Paint w/ Adrian@ Lotus Beauty Spa & Salon
4/21/26	Advent Health Hiring Event
4/22/26	Riata Roundup Rodeo 4/22-25
4/22/26	The Purple Jam Session with Saloon 37
4/22/26	2026 FHAAR Realtor Expo
4/22/26	Solaris Meeting
4/23/26	Crawfish Boil & Team Roping Classic-RESCHEDULE to 4/24
4/23/26	FREE Community Concert- Chamber Music Festival
4/23/26	Advent Health Open House
4/23/26	Riata Roundup Special Kids Rodeo
4/23/26	Senior Bingo Night- Pizza Hut
4/24/26	Line Dancing @ Stoneledge Winery & Vineyard
4/25/26	Texas Legacy Game Dog Association Training
4/25/26	Cooper Spring Nature Park Fish Fry Fundraiser
4/27/26	P&G Unlimited Video Games
4/28/26	10 Warning Signs of Alzheimer's/Dementia
4/28/26	Texas Workforce- Youth Enrolment Program
4/28/26	Salt Works 2353 Mtg.
4/29/26	Denim Day HLFCC

DATE	MAY
5/1/26	Cheers To 4 years with Lampasas Beer Market
5/1/26	Hesters Silent Book Club
5/1/26	The Dwelling Place-Julie Vos Trunk Show
5/2/26	Cinco De Mayo Celebration
5/2/26	Fiesta Winery- Jigsaw Junkie
5/2/26	Flea Market
5/2/26	Martin's Rod & Custom Open House
5/3/26	Chamber Week
5/3/26	Rescue Rio Annual Mother's Day Auction
5/3/26	Art, Tunes, & Cocktails with LAFTA
5/4/26	P&G Unlimited Video Games
5/4/26	Pizza Hut Fundraiser
5/6/26	Open Mic @ Saloon 37
5/6/26	Multi-Employer Hiring Event
5/6/26	Lampasas County Friend of the Night Sky Meeting
5/6/26	Solaris Meeting
5/7/26	Bath Bomb Workshop @ PLT
5/8/26	CTC Graduation
5/9/26	Fiesta Winery - Mother's Day Brunch
5/9/26	Fiesta Winery- Yoga & Mimosas
5/9/26	Wine Release Party- Stoneledge
5/10/26	Fiesta Winery Brunch
5/11/26	P&G Unlimited Video Games
5/12/26	TFCA Monthly Meeting
5/13/26	Flower Pot Painting @ PLT
5/13/26	Doak Hensley- Saloon 37
5/15/26	Lampasas High School Graduation
5/15/26	Closed for Project Grad P&G
5/16/26	3 Pen Challenge & Jackpot with Open Gate Cowboy Church
5/16/26	College for Kids Preview Day
5/16/26	Crawfish Boil & Cornhole Tournament
5/16/26	Texas Legato Monthly BINGO
5/16/26	Regional Waterway Cleanup Event
5/16/26	Lampasas Mission Pork Chop Fundraiser
5/18/26	P&G Unlimited Video Games
5/19/26	Board of Director Meeting
5/20/26	Solaris Meeting
5/20/26	Open Jam @ Saloon 37
5/22/26	Ribbon Cutting at the Chamber! The Clean Home Crew
5/23/26	DJ TX Renegade @ P&G
5/25/26	Memorial Day Ceremony @ Courthouse
5/25/26	Memorial Day Crawfish Boil
5/25/26	Memorial Day Murph- BlueStone Crossfit
5/25/26	P&G Unlimited Video Games
5/27/26	Trevor Spivey & The Ain't Never Beens @ Saloon 37
5/29/26	LCCMF Concert
5/30/26	Bake Sale by Awaken Youth
5/30/26	Car Wash Fund Raiser by OGCC
5/30/26	DJ TX Renegade @ P&G
5/30/26	Model-T Gathering @ Stoneledge

DATE	JUNE
6/1/26	P&G Unlimited Video Games
6/3/26	Open Mic @ Saloon 37
6/3/26	Lampasas County Friend of the Night Sky Meeting
6/3/26	Pres. Jefferson Davis Birthday Picnic
6/3/26	Solaris Meeting
6/4/26	CASA Coffee Day
6/5/26	Hesters Silent Book Club
6/5/26	Kid Fish Day- Parks
6/5/26	LCCMF Concert
6/5/26	Voices from Wood- Ribbon Cutting @ Chamber
6/5/26	Comedy Night LIVE @ Saloon 37
6/6/26	3 Pen Challenge & Jackpot with Open Gate Cowboy Church
6/6/26	DJ TX Renegade @ P&G
6/6/26	LCCMF Concert
6/6/26	Fiesta Winery-Pick Up Party
6/8/26	P&G Unlimited Video Games
6/9/26	TFCA Monthly Meeting
6/10/26	Cowboy Up, Cowboy Down Summer Camp
6/11/26	Ambassador Meeting
6/12/26	Star Party from Friends of The Night Sky
6/13/26	DJ TX Renegade
6/13/26	Lometa Lions Club Broom & Mop Sale
6/14/26	Cake & Sip @ Fietsa Winery
6/15/26	P&G Unlimited Video Games
6/17/26	Solaris Meeting
6/17/26	Open Jam @ Saloon 37
6/19/26	Juneteenth Celebration
6/20/26	DJ TX Renegade @ P&G
6/20/26	Paint & Sip
6/22/26	P&G Unlimited Video Games
6/24/26	Membership 101 Training @ Chamber
6/25/26	Senior Bingo Night
6/27/26	Advanced Window Tint-SAVE THE DATE <i>Car Show</i>
6/27/26	DJ TX Renegade @ P&G
6/29/26	P&G Unlimited Video Games

Visual Edge IT, Inc.

Visual Edge IT, Inc.
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 40952462
Agreement Number: 020-1862303-000
Invoice Print Date: 01/05/2026
Due Date: 01/30/2026
Total Due: \$298.92

FORWARDING SERVICE REQUESTED

See reverse side for change of address

Use enclosed envelope and make check payable to:

15-9840
ATTN: ACCOUNTS PAYABLE
LAMPASAS COUNTY CHAMBER OF COMMERCE
PO BOX 627
LAMPASAS TX 76550-0005

Visual Edge IT, Inc.
PO Box 660831
Dallas, TX 75266-0831



0000201862303000000000004095246200000000000298922

Keep lower portion for your records - Please return upper portion with your payment

Visual Edge IT, Inc.

Visual Edge IT, Inc.
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 40952462
Due Date: 01/30/2026
Total Due: \$298.92

Important Messages

We currently have your authorization on file to debit all open charges from your applicable bank account.

Please contact Account Support, prior to your due date, at the toll-free number on this invoice to change the amount being deducted.

Thank you! We value your business.

Invoice Detail

Agreement 020-1862303-000: Sharp BP-50C31 Copier		Amount	Tax	Total
1	Standard Payment	298.92	0.00	298.92
				\$298.92

To pay online, visit www.accountservicing.com/payment

- For more information about your invoice, please:
- Email us at customersupport-19@accountservicing.com
 - Visit www.accountservicing.com
 - Call us at 866-803-2659



Total Due

\$298.92

Dishonored Checks, Drafts Or Orders Shall Be Subject To A Surcharge Of \$30



Visual Edge IT, Inc.

Visual Edge IT, Inc.
PO Box 660831
Dallas, TX 75266-0831

Remittance Section

292

Invoice Number: 41184668
Agreement Number: 020-1862303-000
Invoice Print Date: 02/03/2026
Due Date: 02/28/2026
Total Due: \$463.56

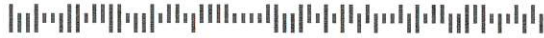
FORWARDING SERVICE REQUESTED

See reverse side for change of address

Use enclosed envelope and make check payable to:

15-12808
ATTN: ACCOUNTS PAYABLE
LAMPASAS COUNTY CHAMBER OF COMMERCE
PO BOX 627
LAMPASAS TX 76550-0005

Visual Edge IT, Inc.
PO Box 660831
Dallas, TX 75266-0831



0000201862303000000000004118466800000000000463567

Keep lower portion for your records - Please return upper portion with your payment

Visual Edge IT, Inc.

Visual Edge IT, Inc.
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 41184668
Due Date: 02/28/2026
Total Due: \$463.56

Important Messages

We currently have your authorization on file to debit all open charges from your applicable bank account.

Please contact Account Support, prior to your due date, at the toll-free number on this invoice to change the amount being deducted.

Thank you! We value your business.

Invoice Detail

Agreement 020-1862303-000: Sharp BP-50C31 Copier		Amount	Tax	Total
1	Standard Payment	298.92	0.00	298.92
2	2025 TX Lampasas City Prop. Tax	29.53	0.00	29.53
3	2025 TX Lampasas County Prop. Tax	46.91	0.00	46.91
4	2025 TX Lampasas ISD Prop. Tax	88.20	0.00	88.20
				\$463.56

To pay online, visit www.accountservicing.com/payment

- For more information about your invoice, please:
- Email us at customersupport-19@accountservicing.com
 - Visit www.accountservicing.com
 - Call us at 866-803-2659



Total Due \$463.56

Dishonored Checks, Drafts Or Orders Shall Be Subject To A Surcharge Of \$30



Visual Edge IT

Visual Edge IT
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 41430683
Agreement Number: 020-1862303-000
Invoice Print Date: 03/05/2026
Due Date: 03/30/2026
Total Due: \$298.92

FORWARDING SERVICE REQUESTED

See reverse side for change of address

Use enclosed envelope and make check payable to:

15 - 39050
ATTN: ACCOUNTS PAYABLE
LAMPASAS COUNTY CHAMBER OF COMMERCE
PO BOX 627
LAMPASAS TX 76550-0005

Visual Edge IT
PO Box 660831
Dallas, TX 75266-0831



0000201862303000000000004143068300000000000298923

Keep lower portion for your records - Please return upper portion with your payment

Visual Edge IT

Visual Edge IT
PO Box 660831
Dallas, TX 75266-0831

Invoice Number: 41430683
Due Date: 03/30/2026
Total Due: \$298.92

Important Messages

We currently have your authorization on file to debit all open charges from your applicable bank account.

Please contact Account Support, prior to your due date, at the toll-free number on this invoice to change the amount being deducted.

Thank you! We value your business.

Invoice Detail

Agreement 020-1862303-000: Sharp BP-50C31 Copier		Amount	Tax	Total
1	Standard Payment	298.92	0.00	298.92
				\$298.92

To pay online, visit www.accountservicing.com/payment

- For more information about your invoice, please:
- Email us at customersupport-19@accountservicing.com
 - Visit www.accountservicing.com
 - Call us at 866-803-2659



Total Due

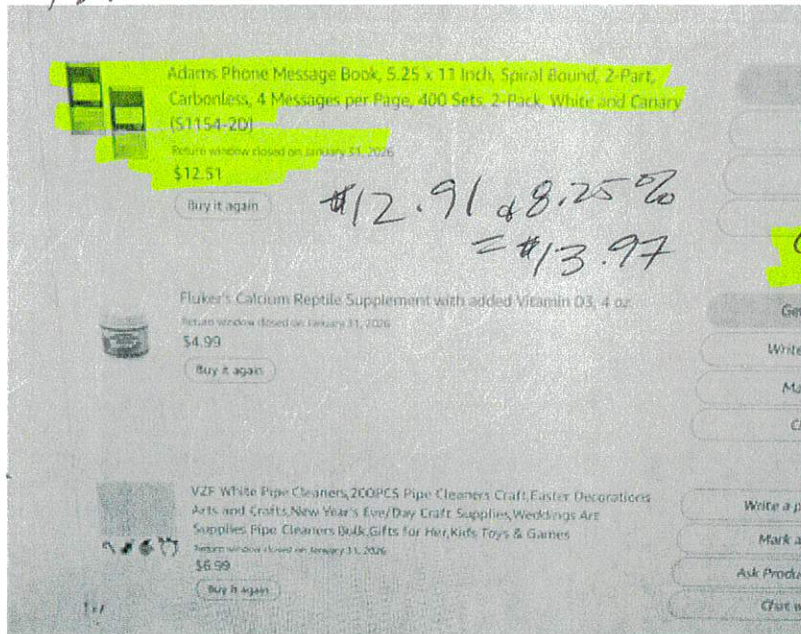
\$298.92

Dishonored Checks, Drafts Or Orders Shall Be Subject To A Surcharge Of \$30



E - Amazon - Office Supply
 Message Books

Cancelled acct. and had to
 take a screenshot for receipt.



Give us feedback @ survey.walmart.com
 Thank you! ID #: 7W0JWD43Y2R



WM Supercenter
 254-542-7600 Mgr. MANDY
 2720 E HIGHWAY 190
 COPPERAS COVE TX 76522

ST# 00381 OP# 009051 TE# 51 TR# 01411

ITEMS SOLD 5
 TC# 4921 2461 6434 5979 4650



PLY DIVIDER 887358900770	5.44	X
PLY DIVIDER 887358900770	5.44	X
PLY DIVIDER 887358900770	5.44	X
4X6 YLLW 3PK 051141366130	6.24	X
BIC TAPE 1CT 070330505230	2.17	X

SUBTOTAL	24.73
TAXI 8.2500 %	2.04
TOTAL	26.77
DEBIT TEND	26.77
CHANGE DUE	0.00

EFT DEBIT PAY FROM PRIMARY
 26.77 TOTAL PURCHASE **48% = \$12.71**
 US DEBIT - 2515 I 1
 REF # 600769160931
 NETWORK ID, 000L APPR. CODE 851155
 ATD A0000000042203
 TERMINAL # 28285483
 *No Signature Required
 01/07/26 14:19:45



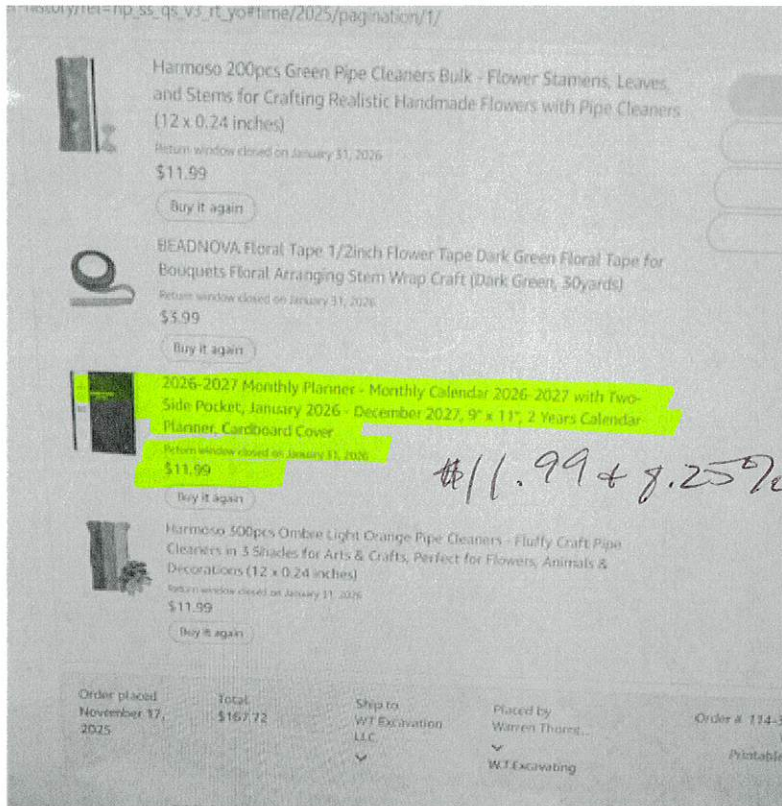
Get free delivery
 from this store
 with Walmart+

Scan for 30-day free trial.

Low prices You Can Trust. Every Day.
 01/07/26 14:19:56

Amazon -
E - Office supply calendar

Cancelled acct. and had
to take a screen shot for
receipt.





BILLING STATEMENT

NextLink Internet
P.O. Box 224704
Dallas, TX 75222-4704
855-698-5465
www.nextlinkinternet.com

Melissa Unger
Lampasas County Chamber of Commerce
205 S Highway 281
Lampasas, TX 76550

Billing Statement Summary

Account 125406416
Reference Billing Statement
B125406416-18
Date 01/29/2026
Beginning Balance (\$) 0.00
Balance (\$) 0.00
Due Date Nothing Due
Login to your account online at
nextlinkinternet.com/my-account

SALES

Regulatory Recovery Fee 3.12
FiberLINK500 109.95
Service Dates: 01/29/2026 to 02/27/2026
Preferred 20.00
Service Dates: 01/29/2026 to 02/27/2026
Standard Router 8.99
Service Dates: 01/29/2026 to 02/27/2026
Sub Total 142.06

TAXES AND FEES

FUSF (VoIP) 1.59
FCC Regulatory Fee (VoIP) 0.02
TX Sales Tax 2.35
TX E911 Equalization Surcharge 0.06
TX Texas Universal Service 1.73
County Sales Tax 0.19
City Sales Tax 0.56
County E911 (VoIP) 0.50
E911 Recovery Fee 0.99
State Cost - Recovery Fee 1.08
Sub Total 9.07

PAYMENTS AND CREDITS

01/29/2026 Payment - Thank You! ECheck 082297631098500313 -151.13

Please tear off and return the bottom portion below with your check to expedite the payment being applied to your account. Thank you.

Melissa Unger
Lampasas County Chamber of Commerce
205 S Highway 281
Lampasas, TX 76550



NextLink Internet
P.O. Box 224704
Dallas, TX 75222-4704

Payment Summary

Account 125406416
Reference Billing Statement
B125406416-18
Due Date Nothing Due
Balance (\$) 0.00





BILLING STATEMENT

NextLink Internet
P.O. Box 224704
Dallas, TX 75222-4704
855-698-5465
www.nextlinkinternet.com

Melissa Unger
Lampasas County Chamber of Commerce
205 S Highway 281
Lampasas, TX 76550

Billing Statement Summary

Account 125406416
Reference Billing Statement
B125406416-19
Date 02/28/2026
Beginning Balance (\$) 0.00
Balance (\$) 0.00
Due Date Nothing Due
Login to your account online at
nextlinkinternet.com/my-account

SALES

Regulatory Recovery Fee 3.12
FiberLINK500 109.95
Service Dates: 02/28/2026 to 03/28/2026
Preferred 20.00
Service Dates: 02/28/2026 to 03/28/2026
Standard Router 8.99
Service Dates: 02/28/2026 to 03/28/2026
Sub Total 142.06

TAXES AND FEES

FUSF (VoIP) 1.59
FCC Regulatory Fee (VoIP) 0.02
TX Sales Tax 2.35
TX E911 Equalization Surcharge 0.06
TX Texas Universal Service 1.73
County Sales Tax 0.19
City Sales Tax 0.56
County E911 (VoIP) 0.50
E911 Recovery Fee 0.99
State Cost - Recovery Fee 1.08
Sub Total 9.07

PAYMENTS AND CREDITS

02/28/2026 Payment - Thank You! ECheck 082557047374101149 -151.13

Please tear off and return the bottom portion below with your check to expedite the payment being applied to your account. Thank you.

Melissa Unger
Lampasas County Chamber of Commerce
205 S Highway 281
Lampasas, TX 76550



NextLink Internet
P.O. Box 224704
Dallas, TX 75222-4704

Payment Summary

Account 125406416
Reference Billing Statement
B125406416-19
Due Date Nothing Due
Balance (\$) 0.00





BILLING STATEMENT

NextLink Internet
P.O. Box 224704
Dallas, TX 75222-4704
855-698-5465
www.nextlinkinternet.com

Melissa Unger
Lampasas County Chamber of Commerce
205 S Highway 281
Lampasas, TX 76550

Billing Statement Summary

Account 125406416
Reference Billing Statement B125406416-20
Date 03/29/2026
Beginning Balance (\$) 0.00
Balance (\$) 0.00
Due Date Nothing Due
Login to your account online at nextlinkinternet.com/my-account

SALES

Regulatory Recovery Fee 3.12
FiberLINK500 109.95
Service Dates: 03/29/2026 to 04/28/2026
Preferred 20.00
Service Dates: 03/29/2026 to 04/28/2026
Standard Router 8.99
Service Dates: 03/29/2026 to 04/28/2026
Sub Total 142.06

TAXES AND FEES

FUSF (VoIP) 1.59
FCC Regulatory Fee (VoIP) 0.02
TX Sales Tax 2.35
TX E911 Equalization Surcharge 0.06
TX Texas Universal Service 1.73
County Sales Tax 0.19
City Sales Tax 0.56
County E911 (VoIP) 0.50
E911 Recovery Fee 0.99
State Cost - Recovery Fee 1.08
Sub Total 9.07

PAYMENTS AND CREDITS

03/29/2026 Payment - Thank You! ECheck 082806986057300297 -151.13

Please tear off and return the bottom portion below with your check to expedite the payment being applied to your account. Thank you.

Melissa Unger
Lampasas County Chamber of Commerce
205 S Highway 281
Lampasas, TX 76550



NextLink Internet
P.O. Box 224704
Dallas, TX 75222-4704

Payment Summary

Account 125406416
Reference Billing Statement B125406416-20
Due Date Nothing Due
Balance (\$) 0.00



Hill Country Publishing Co., Inc

P.O. Box 631
Lampasas, TX 76550
Phone: 512-556-6262

Statement

1/31/2026

LAMPASAS CHAMBER OF COMMERCE
PO BOX 627
LAMPASAS TX 76550

Due Date
2/25/2026

Sales Rep	Account #	Amount Due
TCT		\$305.55

Date	Description	Amount	Balance		
12/31/2025	Balance forward		0.00		
01/02/2026	INV #18870. RETAIL-THANK YOU - SPONSORS (COLOR) --- 01 RETAIL, 31.5 @ \$9.7 = 305.55	305.55	305.55		
<i>pd. ck # 13858</i>					
CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due
305.55	0.00	0.00	0.00	0.00	\$305.55

100% = \$305.55

512-556-6262

glowe@lampasas.com

lampasasdispatchrecord.com

LAMPASAS CHAMBER OF COMMERCE your subscription expires on 04-22-2026

961

These subscription terms are now available at Lampasas Dispatch Record

SIX MONTHS	\$	45.00
ONE YEAR	\$	65.00

3/18/2026

THESE ARE PRINT ONLY RATES. ADD \$10.00 TO RENEW YOUR ONLINE ACCESS.
If you DO NOT currently have an online subscription and wish to have online access, please call 512-556-6262 to set up an account, or write your email address on the return slip.

Thank you for reading the Lampasas Dispatch Record.

*pd. ck#
13871*

3/18

~~100% = \$65.00~~

Invoice #784636

[Download GrowthZone W-9](#)

From

GrowthZone

Physical Address:
23973 Hazelwood Dr S, #100
Nisswa, MN 56468

Remit Address:
PO Box 713306
Chicago, IL 60677-1324

Invoice Summary

Invoice Paid

Invoice Number 784636
Customer Number 60135
Date 02/01/2026
Terms Due on receipt
Due Date 02/01/2026
Amount Due (USD) \$ 0.00

Bill To

Lampasas County Chamber of Commerce
Melissa Unger
205 S US Hwy 281
Lampasas, TX 76550
United States

Item / Description	List Price	Discount	Amount
CM GZPay Rates GZPay	331.96	-16.60	315.36
CM Subscription - Pro Edition This is your subscription fee for CM Subscription - Pro Edition for the term starting 02/01/2026 and ending 01/31/2027.	4,547.94	-227.40	4,320.54
	Applied Amount		4,635.90
	Amount Due (USD)		\$ 0.00

Upon payment of this invoice with a credit card or bank account (ACH), you will be signed up for auto-payment of future invoices with the same payment method. You will receive an e-receipt once the invoice has been paid.

IF YOU DO NOT WANT TO ENROLL IN AUTO-PAY, please call (800) 825-9171 Option 3 to request cancellation.

Thank you for your business! Your prompt payment is appreciated.



LAMPASAS PUBLIC UTILITIES
 312 E. 3rd Street
 Lampasas, Texas 76550-2820
 (512) 556-3641



**AUTO SORT CRRT B005
 CHAMBER OF COMMERCE
 PO BOX 627
 LAMPASAS TX 76550-0005



ACCOUNT NUMBER		
05-7955-02		
DUE DATE	AMOUNT DUE	
01/15/2026	\$231.88	

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name		Service Address		Account Number	
CHAMBER OF COMMERCE		205 281 HWY S		05-7955-02	
Service Dates		Number of Days	Number of Units	Bill Date	Due Date
From	To				
11/21/2025	12/16/2025	25	12/31/2025	01/16/2026	01/15/2026

SUMMARY AREA - BILL TOTALS

----- CURRENT -----		----- PREVIOUS -----	
DATE	READING	DATE	READING
12/01/2025	19464		19464
12/21/2025	3	12/01/2025	0
12/21/2025	12454	11/20/2025	12175

PAYMENTS	248.38
CURRENT BALANCE	\$0.00
USAGE	
METER SWAP 95652280	
3 WATER	43.24
279 ELECTRIC	48.70
8 SEWER	36.79
GARBAGE	82.34
STREET	10.00
SALES TAX	10.81
CURRENT BILL	\$0.00

AMOUNT DUE \$231.88
 AMOUNT DUE AFTER 01/15/2026 \$253.98

FOR EMAIL NEW BILL NOTIFICATION, SIGN UP FOR OUR ON LINE
 PAYMENT PORTAL CITY OF LAMPASAS.ORG

*pd ck# 13840
 1/6/2026*

LATE PAYMENTS 10% PENALTY / IF LATE, ACCOUNT SUBJECT TO DISCONNECTION

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name		Service Address		Account Number	
CHAMBER OF COMMERCE		205 281 HWY S		05-7955-02	
Service Dates		Number of Days	Number of Units	Bill Date	Due Date
From	To				
12/16/2025	01/22/2026	37	01/30/2026	02/16/2026	02/15/2026

SUMMARY AREA - BILL TOTALS

				PAYMENTS	231.88 -
				CURRENT BALANCE	\$0.00
-----CURRENT-----		-----PREVIOUS-----		USAGE	
DATE	READING	DATE	READING		
01/15/2026	10	12/21/2025	3	7 WATER	45.56
01/15/2026	12919	12/21/2025	12454	465 ELECTRIC	71.50
				8 SEWER	36.79
				GARBAGE	82.34
				STREET	10.00
				SALES TAX	12.69

				CURRENT BILL	\$0.00
				AMOUNT DUE	\$258.88
				AMOUNT DUE AFTER 02/15/2026	\$283.50

NEW SEWER AVERAGING IN MARCH, PLEASE REPORT ANY WATER LEAKS THAT OCCUR IN DEC 2025, JAN OR FEB, 2026. THIS WILL AFFECT YOUR NEW SEWER RATE.

LATE PAYMENTS 10% PENALTY / IF LATE, ACCOUNT SUBJECT TO DISCONNECTION



LAMPASAS PUBLIC UTILITIES
 312 E. 3rd Street
 Lampasas, Texas 76550-2820
 (512) 556-3641



****AUTO SORT CRRT B005**
 CHAMBER OF COMMERCE
 PO BOX 627
 LAMPASAS TX 76550-0005



ACCOUNT NUMBER	
05-7955-02	
DUE DATE	AMOUNT DUE
03/15/2026	\$291.21



CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name		Service Address		Account Number	
CHAMBER OF COMMERCE		205 281 HWY S		05-7955-02	
Service Dates		Number of Days	Number of Units	Bill Date	Due Date
From	To				
01/22/2026	02/20/2026	29	02/27/2026	03/16/2026	03/15/2026

SUMMARY AREA - BILL TOTALS

-----CURRENT----- -----PREVIOUS----- DATE READING DATE READING				PAYMENTS 258.88-	
02/21/2026	16	01/15/2026	10	USAGE CURRENT BALANCE \$0.00	
02/21/2026	13632	01/15/2026	12919	6	WATER 44.98
				713	ELECTRIC 101.90
				8	SEWER 36.79
					GARBAGE 82.34
					STREET 10.00
					SALES TAX 15.20
				----- CURRENT BILL \$0.00	
				AMOUNT DUE \$291.21	
				AMOUNT DUE AFTER 03/15/2026 \$318.81	

NEW SEWER AVERAGING IN MARCH, PLEASE REPORT ANY WATER LEAKS THAT OCCUR IN DEC 2025, JAN OR FEB, 2026. THIS WILL AFFECT YOUR NEW SEWER RATE.

LATE PAYMENTS 10% PENALTY / IF LATE, ACCOUNT SUBJECT TO DISCONNECTION

CH

City Manager

ITEM NO. 4.5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding declaring a 2007 Caterpillar Backhoe as surplus equipment and allow the Water Department to dispose of as State Law requires.

Requested By: Van Sims, Water Wastewater Operations Manager

Submitted By: Stephen Sewell, Public Works Director

Date Submitted: May 27, 2026 For the Agenda of: June 8, 2026

Procurement and Funding Statement:

N/A

Attachments: Photos

Summary Statement:

The Water Department request council declare this piece of equipment as surplus and allow the department to dispose of according to State law by auctioning on Gov-Deals.

Recommendation:

To consider a motion to declare the 2007 Cat backhoe as surplus and allow staff to dispose of the piece of equipment according to State law.

Generic Inspection Form

Inventory ID: _____

Asset Number _____

Anticipated Sale Price: _____

Short Description: 2007 Caterpillar Backhoe 416E

Year 2007

Manufacturer Caterpillar

Model 416E

Please fill in or check if apply

Long Description:

This Equipment: Is Operable Is Not Operable For Parts Only Needs Repair The Condition is Unknown

Hours: 5629.7 This equipment was maintained every 500 Hours Days

Serial # CAT0416ELSHA01340

Repairs needed: HAS HYDRAULIC LEAK WILL NEED HYDRAULIC HOSES SOON

Description of Use

TYPICAL UTILITY USE- DIGGING WATER AND SEWER DITCHES AND EXCAVATIONS

Color CAT YELLOW Cloth Vinyl Leather Metal Plastic Wood Rubber

Minor damage to: _____

Major damage to: _____

Size: Length: Feet: _____ Inches: _____ Width/Depth: Feet: _____ Inches: _____ Height: Feet: _____ Inches: _____

Men's Size: _____ Women's Size: _____

Additional Equipment: Manufacturer _____ Model _____

Serial # _____ Condition: Is Operable Needs repair Unknown Condition

Description: _____

Additional Equipment: Manufacturer _____ Model _____

Serial # _____ Condition: Is Operable Needs repair Unknown Condition

Description: _____

Additional Equipment: Manufacturer _____ Model _____

Serial # _____ Condition: Is Operable Needs repair Unknown Condition

Description: _____

Comments:

BACKHOE WAS IN NORMAL ROTATION IN FLEET UNTIL MAY WHEN CITY LEASED NEW TRACTORS.

Location of Asset: 100 BROWN STREET LAMPASAS TEXAS

For more information contact: VAN SIMS 512-734-1775

MODEL
NUMBER

416E

CAT[®]
CAT[®]

CATERPILLAR[®]
CATERPILLAR[®]



PRODUCT
IDENTIFICATION
NUMBER

CAT0416ELSHA01340

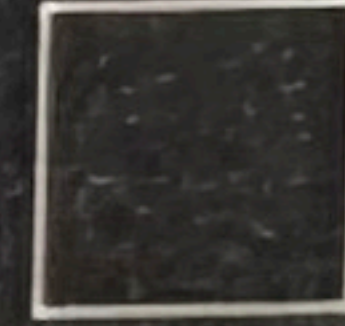


CATERPILLAR INC.
PEORIA, IL 61629
USA

MADE IN

USA

PARTS
ORDER



239-6989

161-3932

HOURS

5629.7

$\frac{1}{10}$

CAT[®]





CAT CATERPILLAR
416E
CAT0416ELSHA01340





CATERPILLAR CAT
410ELSHAB1340















416F





**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the first reading of an Ordinance modifying the City of Lampasas Code of Ordinances regarding Mobile Food Vendor Units.

Requested By: Kayleigh Stanley, City Secretary

Submitted By: Kayleigh Stanley, City Secretary

Date Submitted: May 29, 2026

For the Agenda of: June 8, 2026

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

Effective July 1, 2026, the State enacted legislation eliminating the requirement for mobile food vendor units to obtain permits from municipalities. In response, Staff recommends updating the current Food Truck Ordinance to remove all language related to municipal permitting requirements while maintaining regulations pertaining to approved locations and operational setup conditions.

Based on current guidance, mobile food vendor units will obtain the necessary permits through the State and will continue to undergo review by the Fire Marshal's Office. Staff will also continue to oversee and monitor requirements related to site location, setup conditions, and connections to municipal utilities.

Recommendation:

To consider a motion to approve the first reading of an Ordinance modifying the City of Lampasas Code of Ordinances regarding Mobile Food Vendor Units.

ARTICLE V. - MOBILE FOOD VENDOR UNITS

DIVISION 1. - GENERALLY

Sec. 22-281. - Definitions.

The following words, terms and phrases, when used in this Article V, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning, in which case the general mean as defined by Webster's Dictionary shall be attributed to the terms:

~~Mobile food vendor certificate means a certificate issued by the city secretary, or her designee, that authorizes the operation of a mobile food vendor unit within the city's jurisdiction.~~

Mobile food vendor unit (MFVU) means a commercially manufactured and equipped vehicle that is readily moveable (i.e., truck, or trailer) from which food or beverages are prepared, sold or served for consumption by the public. The term mobile food vendor unit shall not include pushcarts of any kind.

Operate means the preparation, sale, offer or service of food or beverages from a mobile food vendor unit.

Push cart means a cart or barrow pushed by hand. Vending of food and beverages from push carts is prohibited in the city.

(Ord. No. 1444, § 1, 3-23-2015)

Sec. 22-282. - Purpose.

This article is and shall be deemed to be an exercise of the police power of the state and of the city for the public safety, comfort, convenience, and protection of the city and the health, safety and welfare of its citizens, and each provision contained herein shall be construed for the accomplishment of that purpose, which is authorized to the city by the State of Texas.

(Ord. No. 1444, § 1, 3-23-2015)

Secs. 22-283—22-300. - Reserved.

DIVISION 2. - ENFORCEMENT

Sec. 22-301. - Enforcement of article and remedies.

The city may institute, in any court of competent jurisdiction, an action to prevent, restrain, enjoin, correct or abate any violation of this article, or of any order or ruling made in connection with its administration or enforcement.

(Ord. No. 1444, § 1, 3-23-2015)

Sec. 22-302. - Penalty for violation of article.

Each violation of this article or any regulation, order or ruling promulgated under this article shall, upon conviction, be punishable as provided in section 1-15, "General penalty continuing violations" of the City's Code of Ordinances.

(Ord. No. 1444, § 1, 3-23-2015)

Sec. 22-303. - Responsibility of acts of agents.

In addition to prohibiting or requiring certain conduct of individuals, it is the intent of this article to hold an individual, a corporation, partnership or other association criminally responsible for acts or omissions performed by an agent acting in behalf of the individual, corporation, partnership or other association, and within the scope of his employment.

(Ord. No. 1444, § 1, 3-23-2015)

Secs. 22-304—22-320. - Reserved.

DIVISION 3. - ~~LICENSE~~ REQUIREMENTS

~~Sec. 22-321.— Required permits:~~

~~A mobile food vendor certificate of occupancy and a separate health permit issued by the state are required for each mobile food vendor unit. Mobile food vendor certificates and State of Texas issued health permits shall be issued in accordance with the provisions in this section. Health permits shall comply with the provisions of this section.~~

~~(a) — Mobile food vendor certificate.~~

- ~~(1) — All mobile food vendor units shall obtain mobile food vendor certificate for each specified location where food/beverage preparation and/or sales to the public are to take place from a mobile food vendor unit. Unless otherwise specified in this article, a mobile food vendor certificate is valid for the following periods:
 - ~~i. — Annual permit — A mobile food vendor certificate for a mobile food vendor unit that is valid for a period of one year from the date of issuance.~~
 - ~~ii. — Seasonal permit — A mobile food vendor certificate for a mobile food vendor unit that is valid for 180 days from the date of issuance.~~
 - ~~iii. — Temporary permit — A mobile food vendor certificate for a mobile food vendor unit that is valid for 14 consecutive days, beginning on the date specified in the certificate that authorizes the operation of a mobile food vendor unit at specific location(s) in the city in connection with a permitted special event.~~~~
- ~~(2) — Fees. Certificate fees for mobile food vendor certificate(s) are set forth in the Fee Schedule found in Appendix A.~~
- ~~(3) — A mobile food vendor certificate shall not be issued without written authorization from the owner or person in control of the premises where the mobile food vendor unit will be operated, which clearly identifies the owner(s) or person(s) with legal control of the premises and states that the mobile food vendor unit has written permission to operate on the premises.~~
- ~~(4) — Unless a mobile food vendor unit has an approved restroom facility located in or associated with the mobile food vendor unit for the use of the owner(s), operator(s), employees, workers and customers of the mobile food vendor unit, a mobile food vendor certificate will not be issued, without written authorization from the associated (adjacent) business owner where the mobile food vendor unit will be operated allowing employees, workers and customers of the MFVU to utilize the restroom facilities on site. The written authorization must identify the business owner and indicate that the owner, operator, employees, workers and customers of the MFVU have permission to use a commercially plumbed restroom that is owned by the business owner at the location where the MFVU will be located and operate. The restroom facility must be a commercially plumbed restroom that is accessible during all hours of operation of MFVU that provides hot and~~

~~cold running water through a mixing valve or combination faucet and is located within 300 feet of the MFVU. This subsection shall not apply to a MFVU that is issued a "temporary permit" for locations where public restroom facilities are located.~~

~~(5) A mobile food vendor certificate will not be issued to a MFVU without a valid and current health permit issued by the State of Texas Health Department for the MFVU for which a mobile food vendor certificate is being requested.~~

~~(6) A mobile food vendor certificate shall be denied if the owner or operator of the MFVU fails to provide proof of a valid vehicle registration for the MFVU, a valid motor vehicle operator's license, proof of vehicle liability insurance for the MFVU, a valid DBA or LLC certificate and a Texas sales tax permit.~~

~~i. Owners of any MFVU must sign a notarized statement that they acknowledge and accept that a minimum amount of liability insurance, as set by the State of Texas, that covers the MFVU, must be maintained at all times and that the city has the right to demand proof of such insurance coverage upon three working days notice to the owner.~~

~~(7) Mobile food vendor certificates are not transferrable.~~

~~(8) Mobile food vendor certificate stickers must be displayed on the upper left rear area of the MFVU in a conspicuous and openly visible location. If such a location is not practicable, the mobile food vendor certificate sticker shall be placed in a location approved by the city secretary or his/her designee. However, it must be readily visible to the public at all times.~~

~~(9) All holders of mobile food vendor certificates issued by the city shall comply with Texas Sales and Use tax regulations and shall maintain sales records that accurately attribute all sales made within the municipal limits to the City of Lampasas, and reflect same in their periodic reports submitted to the state comptroller.~~

~~(b)(A) Health permits, for MFVUs.~~

~~(1) A MFVU may not operate in the city without a current and valid health permit issued by the State of Texas Health Department to the MFVU in question.~~

(Ord. No. 1444, § 1, 3-23-2015)

Sec. 22-322. - General provisions.

(a) *Hours of operation.* MFVUs are permitted to operate at any time between the hours of 6:00 a.m. and 12:00 a.m. However, they shall not be operated in a manner that creates or causes a nuisance or disturbance to adjacent properties, regardless of the hours of operation.

(b) *Operational requirements.*

(1) MFVUs may only operate in non-residential zoning districts and/or at city park facilities. The city secretary or her designee may grant an exemption to this subsection for MFVUs ~~that have been issued a temporary permit,~~ if, in the discretion of the city secretary; operation of the MFVU in the residential zoning district will not pose a nuisance to the residential properties in the area. ~~A MFVU may only operate at the location or locations specified in the mobile food vendor certificate issued to the MFVU.~~

(2) A MFVU shall not operate less than 50 feet from a single-family or multi-family residential use, irrespective of the zoning district in which it is permitted and operating. For purposes of this subsection, single-family or multi-family uses shall not include a residence that is part of a business or a mixed-use structure.

(3) All MFVUs must be parked on an improved surface. (i.e., a surface that is sufficiently stable to hold the structure and resist weather constitutions and prevent hazards to the customers who approach the MFVU on foot to acquire products, etc.) Areas near and around the MFVUs may

not retain water during rain events nor may they pond or form mud puddles that may pose hazards for customers etc.

- (4) ~~Except for a MFVU that has a valid temporary permit~~ All MFVUs must operate at locations where public restroom facilities are located, a MFVU shall have:
 - i. An approved restroom facility located in the MFVU for the use of the owner or operator, employees, workers and customers of the MFVU: or
 - ii. Access to a commercially plumbed restroom that is owned by the business owner of the property where the mobile food vendor unit is operated, is accessible by the owner or operator, employees and workers and customers of the MFVU during all hours of operation, provides hot and cold running water through a mixing valve or combination faucet and is located within 300 feet of the mobile food vendor unit.
- (5) The owner or operator of a MFVU shall not park, operate or place the MFVU on a vacant lot. ~~unless they have been issued a specific use permit by the city that designates the vacant lot as an approved and permitted location for operation.~~ The owner or operator of a MFVU shall not place displays, merchandise, seating or temporary shelters in locations that obscure traffic.
- (6) The owner or operator of a MFVU shall not prepare, sell or serve food on any public street, sidewalk, or other public right-of-way or operate in public or private driveways or fire lanes.
- (7) The owner or operator of a MFVU shall have a self-closing trash receptacle for each MFVU for the use of patrons of the MFVU, with sufficient capacity to hold all refuse from the operation of the MFVU and the customers for the hours of daily operation. The trash receptacle must be placed on the exterior of and within ten feet of the MFVU. The owner or operator of the MFVU shall keep all areas adjacent to the MFVU clean and free from all litter, garbage, and debris, whether food, paper or otherwise. The vendors shall discourage patrons from feeding leftover food to birds and wildlife in the city, or from placing such waste in the open for ingestion by animals in the area.
- (8) The owner or operator of a MFVU shall not connect the MFVU to a source of electricity, water or sewer where the MFVU is operated unless a written ~~permit~~ approval letter has been obtained from the city secretary or his/her designee after a determination that the connection is in compliance with the Building Codes promulgated by City of Lampasas. Rather, each MFVU should have its own, stand-alone energy, water and wastewater source and storage. If any ~~permit~~ approval letter for a utility is sought, then each ~~permit~~ approval letter for an electrical, water or sewer connection shall be applied for and issued in accordance with the Building Codes promulgated by City of Lampasas. Each ~~permit~~ approval letter shall be maintained in the MFVU at all times and shall be made available for immediate inspection by the city secretary or his/her designee.
- (9) Unless otherwise prohibited by this Code, the owner or operator of a MFVU may provide outside seating consisting of a maximum of one portable table and seating for four people for the use of customers of the MFVU.
- (10) Unless otherwise prohibited by this Code, the owner or operator of a MFVU may play, use, operate, or permit to be played, used or operated a radio receiving set, television, musical instrument, phonograph or other machine or device that produces or reproduces sound. Playing, using, operating, or permitting to be played, used or operated any radio receiving set, television, musical instrument, phonograph or other machine or device that produces or reproduces sound in such a manner as to disturb the peace, quiet and comfort of persons of ordinary sensibilities in or around the MFVU shall be deemed a public nuisance. The playing, using or operating of any radio receiving set, television, musical instrument, phonograph, or other machine or device that produces or reproduces sound between the hours of 10:00 p.m. and 12:00 a.m. in such a manner as disturb the quiet, comfort or repose of persons of ordinary sensibilities at a distance of 50 feet or more from the building, structure, or vehicle in which the radio receiving set, television, musical instrument, phonograph or other machine or device that produces or reproduces sound is located shall be prima facie evidence of a public nuisance.

- (11) No more than three MFVUs may be located on a parcel/property at any one time or at the same location unless one of the following occurs:
- i. Additional MFVUs (i.e., in a number greater than three) may be considered on a single tract if for civic events and/or special events. Staff will consider the reason for the request; the number of available parking spaces on the tract in question; whether an increased number of MFVUs would be compatible with the existing use and permitted development of adjacent properties; and any other issues staff considers to be relevant; and/or the owner of the primary business establishes through staff permission with the City of Lampasas a list of specific dates within a calendar year in which multiple food units may be allowed on the property. This request shall include a site plan and documentation showing:
 - Indication of appropriate level of parking;
 - Safe areas for seating for patrons of the MFVUs;
 - Appropriate documentation of permission of use, adequate public access restroom facilities and valid certificate of occupancy of the primary business owner.
 - ii. City of Lampasas sponsored civic and special events may have more than one MFVU allowed, and may not be required to get staff approval.
 - The City of Lampasas, through its special events permitting may delegate authority for inspection, approval and certificating of MFVUs to the event organizers.
- (12) The owner or operator of a MFVU shall not operate the MFVU at any location not ~~listed on the mobile food vendor certificate~~ approved per this Ordinance, State Laws, and/or City regulations, as amended. ~~To change the location of operation or add additional locations of operation on a mobile food vendor certificate, the owner or operator of a MFVU shall submit an application to the city secretary or her designee for an amendment to the mobile food vendor certificate. The owner or operator of the MFVU shall make the application in the manner and form prescribed by the city secretary or her designee and shall pay the fee set forth in the Fee Schedule found in Appendix A, "Fee Schedule", Chapter 22, Article V.~~
- (13) A "drive-through" window or operation is not permitted in conjunction with the MFVU. Food shall be ordered and dispensed via "walk up service" at the MFVU window.
- (14) MFVUs shall not prepare, offer, sale or serve alcoholic beverages, including but not limited to, beer and wine.
- (15) The owner or operator of a MFVU may place a sign attached to the MFVU or a sandwich board type sign that is no larger than two feet by four feet near the MFVU. Signs shall not be placed on any public street, sidewalk, or other public right-of-way or in driveways or fire lanes.
- (16) A hold harmless agreement is required to be completed with the City of Lampasas if the MFVU is to be located on the City of Lampasas property.
- (17) The owner or operator of a MFVU commits an offense if the MFVU is located, maintained, owned or operated in violation of any provision of this article.

(Ord. No. 1444, § 1, 3-23-2015)

Sec. 22-323. - Additional requirements and exceptions.

(a) *Mobile food vendor units operated near single-family or multi-family residential uses.*

- (1) In addition to the provisions contained in this article, MFVUs that are operated near single-family or multi-family residential uses shall comply with the provisions of this section.

- i. The owner or operator of a MFVU shall not operate the MFVU less than 50 feet of a single-family or multifamily residential use.
- ii. Measurements made in accordance with this section shall be determined in a straight line, ignoring intervening structures, from the closest point where the MFVU will be located to the closest point of the property line of the single-family or multi-family residential use.
- iii. The owner or operator of a MFVU operating between 50 and 100 feet of a single-family or multi-family residential use shall not provide portable chairs or tables for the use of customers of the MFVU between the hours of 10:00 p.m. and 12:00 a.m.

The owner or operator of a MFVU operating between 50 and 100 feet of a single-family or multi-family residential use shall not use portable or vehicle mounted generators and shall not connect to city utilities.

- (b) *Exemptions.* All MFVUs that are operated at special events, activities, and festivals that have separate, independent approval from the city council are exempt from these regulations, but shall comply with appropriate regulations of the Code of Ordinances of the City of Lampasas.

(Ord. No. 1444, § 1, 3-23-2015)

Secs. 22-324—22-339. - Reserved.

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City Manager

ITEM NO. 4.7

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding approval of award of quote to Central Texas Insulation Contractors for the removal of existing batt insulation and ceiling tiles, haul off for disposal, and furnish and install 3” closed cell spray foam installation on roof deck of conditioned space and replacement ceiling tiles at the IT Building.

Requested By: Monica Wright, Director on Information Systems

Submitted By: Monica Wright, Director of Information Systems

Date Submitted: May 26, 2026

For the Agenda of: June 8, 2026

Procurement and Funding Statement:

10-505-5405

Attachments: Quotes

Summary Statement:

The IT Building currently has old batt insulation that is molded from rain from the IT Building leaking, and rodents coming in where the building is not sealed off. There is also damage to existing ceiling tiles from the water leaks.

It is staff’s recommendation to have the existing batt insulation and ceiling tiles removed, and spray foam installed to air-seal and eliminate drafts where sunlight penetration is present, and to keep rodents out. Closed cell spray foam insulation also acts as both insulation and a vapor barrier, adds structural rigidity to roofing/decking, provides superior moisture resistance, better air sealing performance, and is more durable and long lasting in commercial environments.

Quote includes material and labor required for the removal of existing batt insulation and ceiling tile and haul off for disposal. Existing grid is to remain in place. Furnish and install 3” closed cell spray foam insulation on roof deck of conditioned space. Furnish and install Armstrong 1728 ceiling tile in existing drop ceiling grid.

The services were competitively bid through Central Texas Insulation Contractors, Spray Foam of Texas, and Hot Shot Insulations. This is an unbudgeted item, however; there are funds available in other line items within the IT budget. Staff recommends approval to prevent further loss and damage of network cables, and IT Building infrastructure.

Recommendation:

To consider and approve the award of quote for the removal of existing batt insulation and ceiling tile, haul off for disposal, and furnish and install 3” closed cell spray foam installation on roof deck of conditioned space and replacement ceiling tiles at the IT Building to Central Texas Insulation Contractors, LLC in the amount of \$7,390.00.



Central Texas Insulation Contractors, LLC.
B & W Insulation
P.O. Box 641
Salado, TX 76571

Phone: 254-613-4882
Fax: 254-613-4887
Email: cticmail@gmail.com

REVISED PROPOSAL

To: City of Lampasas **Address:** City of Lampasas IT Building
Attn: Monica Wright – mwright@cityoflampasas.com

Date: May 20, 2026

Contractor is willing to furnish to you all material and labor required for the application of:

Scope of Work (the “Install”) to be performed:

OPEN CELL

Option 1:

Remove existing batt insulation over existing acoustical ceiling and haul off for disposal. Existing tile and grid to remain in place. Furnish and install 5 ½” open cell spray foam insulation on roof deck of conditioned space.

Total for Option 1: \$ 3,380.⁰⁰

Option 2:

Remove existing batt insulation and ceiling tile and haul off for disposal. Existing grid is to remain in place. Furnish and install 5 ½” open cell spray foam insulation on roof deck of conditioned space. Furnish and install Armstrong 1728 ceiling tile in existing drop ceiling grid

Total for Option 1: \$ 5,350.⁰⁰

CLOSED CELL

Option 1:

Remove existing batt insulation over existing acoustical ceiling and haul off for disposal. Existing tile and grid to remain in place. Furnish and install 3” closed cell spray foam insulation on roof deck of conditioned space.

Total for Option 1: \$ 5,420.⁰⁰

Option 2:

Remove existing batt insulation and ceiling tile and haul off for disposal. Existing grid is to remain in place. Furnish and install 3” closed cell spray foam insulation on roof deck of conditioned space. Furnish and install Armstrong 1728 ceiling tile in existing drop ceiling grid

Total for Option 1: \$ 7,390.⁰⁰

TERMS OF PAYMENT: Payment in full due as stated on invoice regardless of any payment arrangements you have with third parties.

ACCEPTANCE: Contractor may change and/or withdraw this agreement if Contractor does not receive your signed acceptance within 10 business days after the date listed above.

PRICING: Any additional work performed is subject to Contractor’s then current pricing (unless Contractor otherwise agrees in writing) and to these terms and conditions. The prices above shall remain firm for 90 days after the date You sign this agreement. If performance of this agreement extends beyond those 90 days, You agree to pay Contractor’s then current pricing for the Work performed after those 90 days.

CUSTOMER:

CONTRACTOR:

By: _____
Signature Title

By: Dan 254-721-5947
Signature Title

Date: _____

ESTIMATE

Hot Shot Insulations

696 County Road 3342
Kempner, TX 76539-5449

hotshotinsulations@gmail.com
+1 (737) 350-4967



Bill to

City of Lampasas
City of Lampasas
405 S Main St
Lampasas, Texas 76550

Ship to

City of Lampasas
City of Lampasas
405 S Main St
Lampasas, Texas 76550

Estimate details

Estimate no.: 1114
Estimate date: 05/20/2026

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Services	removal/disposal/replacement of existing (ALL tiles), and insulation + 2" CC SPF insulation	1	\$19,600.00	\$19,600.00

Total **\$19,600.00**

Ways to pay



Deposit due \$9,800.00

Accepted date

Accepted by

ESTIMATE

Spray Foam of Texas
PO Box 2377
Harker Heights, TX 76548

contact@sprayfoamoftexas.com
+1 (254) 500-8370
www.sprayfoamoftexas.com



Bill to

Monica Wright
City of Lampasas
405 S. Main
Lampasas, TX

Estimate details

Estimate no.: 2553
Estimate date: 05/17/2026

#	Date	Product or service	Description	Amount
1.		Services	IT Building Scope of Work • Polyseal any visible openings where sunlight penetration is present. • Cover and protect all fixtures with poly plastic to prevent overspray or staining. • Protect all computers and sensitive equipment throughout the installation process. • Removal and disposal of all existing batt insulation. OPTION 1 – -Apply 3 inches of closed cell spray foam insulation throughout ceiling areas. R22	\$9,136.00

Subtotal \$9,136.00

Discount -\$937.00

Note to customer

Pros of Closed Cell Spray Foam

- Higher R-value per inch.
- Acts as both insulation and vapor barrier.
- Adds structural rigidity to roofing/decking.
- Superior moisture resistance.
- Better air sealing performance.
- More durable and long-lasting in commercial environments.

Cons of Closed Cell Spray Foam

- Higher upfront investment.
- Harder material consistency.
- Less sound absorption compared to open cell.

Total \$8,199.00

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**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the first reading of an Ordinance authorizing the closure, vacation, abandonment and disposition of an unimproved .2850 acre portion of City owned right-of-way, locally known as unimproved 6th street right-of-way, which is situated between FM 580 and Avenue I and to the East of Block 33, Lots 14 and Lots 11-14 of the GC & 7 SF Railroad Addition.

Requested By: Kayleigh Stanley, City Secretary

Submitted By: Kayleigh Stanley, City Secretary

Date Submitted: May 29, 2026

For the Agenda of: June 8, 2026

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

Staff was approached by Edward Gold, representative of V&J Stotts Enterprises, LLC, to purchase the unimproved right-of-way located directly adjacent to property they own located at 1400 E Ave J.

This area was platted as sixth street originally; however, has never been developed.

Recommendation:

To consider a motion to approve the first reading of an Ordinance authorizing the closure, vacation, abandonment and disposition of an unimproved .2850 acre portion of City owned right-of-way, locally known as unimproved 6th street right-of-way, which is situated between FM 580 and Avenue I and to the East of Block 33, Lots 14 and Lots 11-14 of the GC & 7 SF Railroad Addition.

ORDINANCE NO. _____

AUTHORIZING THE CLOSURE, VACATION, ABANDONMENT AND DISPOSITION OF AN UNIMPROVED .2850 ACRE PORTION OF CITY OWNED RIGHT-OF-WAY, LOCALLY KNOWN AS UNIMPROVED 6TH STREET RIGHT OF-WAY, WHICH IS SITUATED BETWEEN FM 580 AND AVENUE I, AND TO THE EAST OF BLOCK 33, LOTS 1-4 AND LOTS 11-14 OF THE GC & 7 SF RAILROAD ADDITION; PROVIDING FOR THE TERMS AND CONDITIONS OF SUCH CLOSURE, VACATION, ABANDONMENT AND DISPOSITION; STIPULATING PAYMENT OF CONSIDERATION FOR SAME AND DEPOSIT OF MONIES PAID INTO THE CITY'S STREET MAINTENANCE FUND; AUTHORIZING THE CITY MANAGER TO EXECUTE A QUITCLAIM DEED PERTAINING TO THE ABANDONED PROPERTY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Lampasas, Texas, as a home rule municipality incorporated and operating under the laws of the State of Texas, has the authority under Chapters 253, 271, and 272 of the Local Government Code, ("LGC"), to vacate and abandon and close municipal rights-of-way, streets or alleys, by adoption of City ordinance, when such actions is in the best interest of and serves the public purpose and legal requirements are followed for such action taken ; and

WHEREAS, a strip of land being +/-50 feet wide and being +/-251.38 feet long, comprising approximately 0.2850 acres, also being a portion of an unopened right- of-, which is locally known as 6th Street, which is situated to the East of Block 33, , Lots 1-4 and 11-14, and including the 20 area East of the 20 wide alley dissecting Block 33 of the GC & SF Railroad Addition, as granted to the City of Lampasas in its original founding land grant; and

WHEREAS, these portions of a Public Street Right-of-Way are owned in fee simple by the City of Lampasas and recorded in Plat Cabinet Vol. 327, Page 563, of the Plat Records of Lampasas County, Lampasas, Texas; and

WHEREAS, this portion of 6th Street right-of-way, subject to this abandonment and conveyance is, at this time, unimproved and not open to the public; and

WHEREAS, V & J Stotts Enterprises, LLC, has requested that the City of Lampasas close, abandon, and vacate the street and/or public right-of-way in the town and County of Lampasas, being 6th Street public right-of-way between the south line of Avenue I right-of-way and the north line of Farm to Market 580 public right-of-way being generally fifty feet (50') in width, as shown on Exhibit "A," attached hereto, and

WHEREAS, written notice of this request for abandonment and a public hearing on same was provided in accordance with State laws; and

WHEREAS, the City of Lampasas has carefully considered the current conditions and future potential effects of abandoning and disposing of this portion of the unopened and unimproved 6th Street Public Right-of-Way; and

WHEREAS, the City’s Planning and Development Department has reviewed and recommends the proposed request, and the City Council now finds that the utilities existing, or that will exist in the future, in the area of the unopened 6th Street Public Right-of-Way will be sufficiently protected by being either relocated or placed into easement(s) that will remain with the City or appropriate utility, and that the utility companies serving the area including and surrounding the rights-of-way, and have determined that the City’s utilities, if existing, will also be sufficiently protected by the same means; and

WHEREAS, the abandonment and vacating of said portion of the public Street will not affect the traffic flow or pattern in the area or create danger to the traveling public; and

WHEREAS, the City Council finds that it is in the best interest of the City to vacate, close, abandon, dispose of this portion of the unimproved 6th Street Public Right-of-Way, and remove it from public use; and

WHEREAS, the City Council of the City of Lampasas Texas, finds and declares that it is in the best interest of all of the citizens of the City of Lampasas, Texas, that the unimproved 6th Street Public Right-of-Way, hereby vacated, closed and abandoned, be disposed of in compliance with local and State laws, for fair consideration and, further, that the City be responsible for timely recording information related to such abandonment and disposition in the Lampasas County Deed Records.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: That the following described portion of an unopened and unimproved portion of the 6th Street Public Right-of-Way, as illustrated in **Exhibit “A,”** which is attached hereto and made a part of this Ordinance for all purposes, be, and the same is hereby closed, vacated, and abandoned, insofar as the right, title or easement of the general public is concerned.

Part 2: That this portion of the of the 6th Street Public Right-of-Way is not needed for public roadway or public access/egress purposes and it is in the public interest of the City of Lampasas and its citizens to abandon the described portions of the Public Street Rights-of-Way for future use as a street, road and/or roadway open and available for public use.

Part 3: That the City Manager is hereby authorized and directed to dispose, convey and/or transfer, by quitclaim deed, except for any past, present, or future public utility easement(s) belonging/held or used by the City, which easement(s) shall specifically be retained and remain owned/held by the City for public use and benefit, as needed in the present or future.

Part 4: That the abandonment provided for herein shall extend only to the public right and title in and to the tracts of land, described in Part 1 of this Ordinance, and shall be construed only to that interest the governing body of the City of Lampasas may legally and lawfully abandon.

Part 5: That the consideration for said abandonment and transfer of the conveyed property, in the amount of \$385.00, which the City has considered and found to be in compliance with State legal requirements, shall be deposited in the street maintenance fund of the City of Lampasas as is required by provisions of the State law, as set forth in the Local Government Code, Chapters 253, 271, and/or 272, as applicable.

READ and ACKNOWLEDGED on First Reading on the _____ day of _____, 20____.

READ and ADOPTED on Second Reading on the _____ day of _____, 20____.

APPROVED:

ATTEST:

Herb Pearce, Mayor

Kayleigh Stanley, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney

[Signature of Attorney Provided on Separate Page, to be Attached]

City Manager

ITEM NO. 4.9

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discuss and consider the selection of winner of the City's website photo contest entry.

Requested By: Monica Wright, Director of Information Systems

Submitted By: Monica Wright, Director of Information Systems

Date Submitted: June 1, 2026

For the Agenda of: June 8, 2026

Procurement and Funding Statement:

N/A

Attachments: May Photo Entries

Summary Statement:

The City of Lampasas has engaged the Community to submit photos taken within the City Limits to be considered as a winner of a unique City of Lampasas gift for more than 15 years. This is an opportunity for citizens to capture various City buildings, beautiful landscaping, community events, or historical places to highlight our small town with lots of charm. One photo entry per person per month. The monthly winner is chosen by the City Council of the City of Lampasas each month. We look forward to the entries each month and spotlight their photos on the City's website and City Facebook page. For the month of May, we received three entries.

Photo contest rules can be found on the City's website:

<https://www.lampasas.org/245/Photo-Contest>

Photo contest gallery of photos can be found on the City's website:

<https://www.lampasas.org/gallery.aspx?AID=5>

Recommendation:

To consider a motion to select one of the entries as this month's winner.

Entry 1

Sarah Schoonover

sarahschoonover@outlook.com

“A Quiet Pause” was taken at Cooper Spring Nature Park in Lampasas, TX.



Entry 2

Debbie Reynolds

Debrey9201@gmail.com

“The Silent Watch” was taken at Sulphur Creek in Lampasas, TX.



Entry 3

Cyndee Taresh
cjtaresh@gmail.com

“History in the Making” was taken at Train Depot Forward Lampasas meeting in May in Lampasas, TX.




City Manager

ITEM NO. 4.10

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the first reading of an Ordinance amending Appendix A of the City code (Fee Schedule), concerning fees for Chapter 62: Solid Waste, Article III. Billing; Rates and Fees, providing for a repeal of conflicting ordinances; providing for repeal a severability clause; and providing an effective date.

Requested By: Kayleigh Stanley, City Secretary

Submitted by: Kayleigh Stanley, City Secretary

Date Submitted: June 1, 2026

For the Agenda of: June 8, 2026

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

This is the first reading of the Ordinance to adopt amendments to the fee schedule in reference to the increased Solid Waste CPI rates discussed at the 05/11/2026 City Council Meeting.

Recommendation:

To consider a motion to approve the first reading of an Ordinance amending Appendix A of the City code (Fee Schedule), concerning fees for Chapter 62: Solid Waste, Article III. Billing; Rates and Fees, providing for a repeal of conflicting ordinances; providing for repeal a severability clause; and providing an effective date.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE LAMPASAS CODE OF ORDINANCES, APPENDIX A (FEE SCHEDULE), INCLUDING SECTIONS CHAPTER 62: SOLID WASTE, ARTICLE III. BILLING; RATES AND FEES; ALL AS SHOWN ON EXHIBIT "A" OF THIS ORDINANCE; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lampasas is a Home Rule municipality incorporated and authorized by the State of Texas and operating pursuant to its Home Rule Charter, its Code of Ordinances, and the applicable State Statutes; and

WHEREAS, the City Council of the City of Lampasas is legally empowered to regulate fees charged to customers of its municipal system, for the sound fiscal operation of the City and for the benefit of the City's taxpayers; and

WHEREAS, after evaluation and careful consideration of the City's Fees, related to the following: Chapter 62: Solid Waste, Article III. Billing; Rates and Fees, all of which fees are fully detailed on Exhibit "A" which is attached to and incorporated for all purposes to this Ordinance, the City Council of the City of Lampasas has identified a need to revise various fees to maintain a fiscally sound enterprise fund and for the wellbeing of the citizens of Lampasas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF LAMPASAS, TEXAS, AS FOLLOWS:

PART I. That the matters and facts recited in the preamble hereof are hereby found and determined to be true and correct and, thus, are incorporated for all purposes herein.

PART II. The Appendix A Fee Schedule of the City of Lampasas' Code of Ordinances is hereby amended to add/revise each of the sections and related fees noted and approved herein, as detailed on the table set forth in Exhibit "A", attached hereto and incorporated herein in its entirety.

PART III. The Appendix A Fee Schedule, of the City of Lampasas' Code of Ordinances, as amended by this Ordinance, shall apply to all users within the City's municipal/corporate limits and its extraterritorial jurisdiction, including residents and their guests, and tourists and visitors accessing and using City Facilities, as applicable and appropriate.

PART IV. CONFLICTING ORDINANCES. All ordinances, orders, policies (whether formal or informal) and resolutions heretofore utilized by City staff and/or passed and adopted by the City Council of the City of Lampasas, Texas are hereby repealed to the extent said ordinances, orders, policies or resolutions, or parts thereof, are in conflict herewith.

PART V. PROVIDING FOR SEVERABILITY. If any section, article, paragraph, sentence, clause, phrase or word in this Ordinance, or the application of same, is held to be invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Ordinance and the City Council hereby declares it would have passed such remaining portions of this Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

PART VI. EFFECTIVE DATE. This Ordinance shall become effective on the later of: (1) the date of its passage on Second Reading by the City Council, or (2) the date following its passage by Council and the publication of its caption, in the *Lampasas Dispatch*, as required by State Law and/or the City's Home Rule Charter.

READ and ACKNOWLEDGED on its First Reading on the ____ of _____, 2026.

PASSED and ADOPTED on this its Second Reading on the ____ day of _____ 2026.

CITY OF LAMPASAS, TEXAS

Herb Pearce, Mayor

ATTEST:

Kayleigh Stanley, City Secretary

Approved as to Form:
Jo-Christy Brown, City Attorney
(Signature of Attorney Provided on Separate Page, to be Attached)

		and businesses, profit, nonprofit and not-for-profit organizations, or any function or event that charges a fee for admission or promotes or sells a product)		
		Non-Profit Organizations	No Charge	
		Non-profit organizations that are not raising funds or charging a fee of any kind, including youth service organizations for meeting or ceremonial use		
		Deposit for Rental	\$75.00	
		Deposit for Rental	\$75.00	
(Ord. No. 802, 5-19-97; Ord. No. 821, 10-27-97; Ord. No. 846, 4-27-98; Ord. No. 856, 7-27-98; Ord. No. 928, § 1, 11-27-2000; Ord. No. 955, § 1, 9-10-2001; Ord. No. 973, § I, 1-14-2002; Ord. No. 1058, § I, 4-26-2004; Ord. No. 1078, § 1, 11-22-2004; Ord. No. 1099, § 1, 5-9-2005; Ord. No. 1145, § I, 5-22-2006; Ord. No. 1171, § 1, 11-27-2006; Ord. No. 1210, § 1, 11-26-2007; Ord. No. 1233, § 1, 12-8-2008; Ord. No. 1264, § 1, 10-12-2009; Ord. No. 1273, § I, 2-8-2010; Ord. No. 1281, § 1, 3-22-2010; Ord. No. 1315, § I, 4-25-2011; Ord. No. 1316, § 1, 4-25-2011; Ord. No. 1333, § 1, 12-12-2011; Ord. No. 1344, § 1, 4-23-2012; Ord. No. 1432, § 1, 11-10-2014; Ord. No. 1437, § 1, 1-26-2015; Ord. No. 1494, § 1, 7-11-2016; Ord. No. 1609, 1-27-2020; Ord. No. 1639, 11-23-2020; Ord. No. 1684, Pt. 1, 10-24-2022; Ord. No. 1686, Pt. 1, 11-28-2022; Ord. No. 1694, Pt. 1, 3-13-2023; Ord. No. 1723, Pt. 1, 4-22-2024)				
Chapter 58. Signs				
(a)	Fees for sign permits, per square feet of face		30.00	
(1)	0—16		35.00	
(2)	16.1—96		45.00	
(3)	96.1—192		55.00	
(4)	192.1+		55.00	
(Ord. No. 959, § I, 9-24-2001)				
Chapter 62. Solid Waste				
<i>Article III. Billing; Rates and Fees</i>				
(a)	Collection service fees (minimum monthly)		Industrial and commercial units:	62-78
	(1)			62-78

Effective for the city's billing cycles, beginning on or after the final approval of this ordinance and fulfillment of applicable publication requirements	Number of Pickups per Week						
	Quantity	One	Two	Three	Four	Five	Each Extra Pickup

(a) Three cubic yds	1	80.97 94.10	186.18 216.38	279.25 324.53	372.40 432.79	465.47 540.95	40.87 44.14
(b) Six cubic yds	1	186.18 216.38	372.40 432.79	558.55 649.14	744.73 865.52	930.95 1081.93	82.40 87.18
(c) Eight cubic yds	1	248.26 288.51	495.19 575.50	744.73 865.52	992.97 1154.02	1,241.25 1442.56	102.19 102.63

	(1a)	Commercial hand pickup	\$19.42 25.37	
	(2)	Drop station fees for operation, maintenance and removal (per cubic yard)	\$7.00	62-76
	(3)	Residential units (monthly collection fees) ("At your door")	\$21.89 27.18	62-78
	(4)	The monthly billings for all classes of customers shall be subject to periodic/monthly fuel cost adjustment fees (referred to herein as the "WMI Fuel Cost Adjustment Fees"), as set forth in the agreement between WMI and the city. The WMI Fuel Cost Adjustment Fees may be periodically added to the billings of the customers to reflect a one-to-one pass through by the city of amounts charged by WMI to the city's customers related to cost factors involving fuel adjustments. Such billing adjustments will be made by the city on an ongoing basis from month-to-month, and will be reflected on the bills sent to customers on the next billing cycle after such adjustments are presented to and acknowledged by the city council.		

Citizen's Collection Station

Materials	Resident	Non-Resident	Contractor
Construction debris per cubic yds.	\$32.00 (CY)	\$40.00 (CY)	\$48.00 (CY)
Brush/leaves/grass	\$8.00 per load	\$16.00 per load	\$32.00 per load
Appliances (Freon removed)	\$2.00 each	\$3.00 each	\$3.00 each
Batteries	\$2.00 each	\$2.00 each	\$2.00 each
Scrap metal per cubic yard	\$2.00 (CY)	\$3.00 (CY)	\$3.00 (CY)
Tires 14" & smaller	\$3.00 each	\$6.00 each	\$6.00 each
Tires 15" to 16"	\$8.00 each	\$16.00 each	\$16.00 each
Tires 16.5" to 19.5"	\$16.00 each	\$32.00 each	\$32.00 each
Tires 20" & larger	\$32.00 each	\$64.00 each	\$64.00 each
Tires with rims will be charged size fee plus rim removal fee.			

Recycling Center

Lampasas County Residents who reside outside Lampasas City Limits	\$36.00 annual fee
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**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action approving cost participation in parking improvement project at Cooper Spring Nature Park

Requested By: Erin Harrison, Acting City Manager

Submitted By: Erin Harrison, Acting City Manager

Date Submitted: June 2, 2026

For the Agenda of: June 8, 2026

Procurement and Funding Statement:

Sufficient funds exist in 10-551-5545 Streets Capital Outlay to fund \$37,000 for the project that are not earmarked for any other project at this time.

Attachments: Letter of Request from Cooper Spring Nature Park Foundation

Summary Statement:

Cooper Spring Nature Park has asked for many years for the City to assist in paving the parking at the Nature Park. CSNP is owned by the City of Lampasas but the City participates minimally in any upkeep of the public park, with the cost of improvements generally reverting to fundraising efforts by the Nature Park Foundation.

The Foundation would like to complete a parking improvement project to make the park more accessible and is estimating the cost of the project to be about \$45,850.00. The Foundation is asking that the City cost share the expense, with the proposal that the City cover the cost to concrete the parking lot, which would be a long-term paving solution for the park. The Foundation received estimates for the concrete work, with bids coming in at \$8.80, \$10.00 and \$12.00 per square foot.

The improved parking surface can also be of use to Campbell Park.

Recommendation:

Staff recommends council approve cost participation in the amount of \$37,000 for improved parking surface at Cooper Spring Nature Park to include 11 paved parking spaces (two handicapped).

May 28, 2026

4785 FM 2313
Kempner, TX 76539

Erin Harrison
City Manager, Lampasas
Email address: eharrison@cityoflampasas.com
Lampasas, TX 76550

Re: Cooper Spring Nature Park parking lot project

Dear Ms. Harrison,

I am a member of the Cooper Spring Nature Park Foundation board. As you know, the foundation has largely developed and maintained the nature park on Hackberry Street with private donations and volunteer workers. Paved parking has long been considered an important addition to the park. It would provide more parking spaces, better access to the park and aesthetic appeal to the entrance.

Over a period of years, we have had discussions with the city parks and street departments concerning this improvement. Discussions included chip seal paving versus asphalt paving. It was ultimately decided that asphalt paving would be more durable under the "turn in" parking required. Low maintenance has always been a consideration in the improvements made to the nature park. Recently, concrete was brought up as a third approach to paving the lot. This material would be the most durable of the materials available and would be more aesthetically pleasing over time.

Of course, funding has always been the issue that was never resolved. We got close a time or two, but the project never happened. At this time, we have a tentative plan that would include the following:

1. A concrete (6 inches thick) parking area approximately 115 feet long by approximately 36.5 feet wide would be installed.
2. The lot would provide nine regular parking spaces and two handicapped parking spaces.
3. The parking spaces would be striped with curb stops and appropriate signage.
4. Preparation of the site for concrete would be provided.

The site work, striping, curb stops and signage will be donated to the park.

The total cost of the project is estimated to be \$45,850.00. After the donations are subtracted, the concrete cost is estimated to be \$37,000.00. Three bids for the concrete work have been obtained. Those bids are \$12.00 per square foot, \$10.00 per square foot and \$8.80 per square foot. Using the lowest bid, the price of concrete is estimated to be \$37,000.00. We request that the city fund this cost. Cooper Spring Nature Park Foundation has funded nearly all the infrastructure improvements to the park and believe it is reasonable to make this request. The contractors pledging support indicate the work can be done shortly after funding for the concrete is approved.

The city's consideration and funding of this request will be greatly appreciated. Cooper Spring Nature Park is of great benefit to the citizens of our community, and is enjoyed by visitors to our town, as well. The parking spaces will also be convenient for use by those using Campbell Park.

Please contact me if you need additional information to process this request. We are especially grateful for your time and efforts in this matter.

Sincerely,



Harrell Clary, Board member
Cooper Spring Nature Park Foundation
512-556-1689

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**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and Possible Action regarding an Ordinance amending the Adopted Budget for the Municipal Government of the City of Lampasas for the Fiscal Year of October 1, 2025 to September 30, 2026

Requested By: Erin Harrison, Finance Director

Submitted By: Erin Harrison, Finance Director

Date Submitted: June 2, 2026

For the Agenda of: June 8, 2026

Procurement and Funding Statement:

N/A

Attachments: Ordinance and Exhibit A.

Summary Statement:

Staff is proposing the attached budget amendment to recognize a decrease in anticipated revenues in the Electric Fund, a reduction in expenditures in the General Fund, and a decrease in anticipated transfer from the Electric Fund to General Fund. Most budget line-item transfers have been accommodated within budgeted funds in each Operating Fund.

Recommendation:

Motion to approve the first reading of an ordinance amending the adopted budget for the Municipal Government of the City of Lampasas for the Fiscal Year of October 1, 2025 through September 30, 2026.

AN ORDINANCE AMENDING THE ADOPTED BUDGET FOR THE MUNICIPAL GOVERNMENT OF THE CITY OF LAMPASAS FOR THE FISCAL YEAR OF OCTOBER 1, 2025 THROUGH SEPTEMBER 30, 2026

WHEREAS, the City Council of the City of Lampasas, Texas finds it to be in the best interest of the public safety and welfare to revise certain appropriations in the Fiscal Year 2025-2026 Budget in accordance with the changes noted on Exhibit A, attached hereto and incorporated for all purposes herein; and

WHEREAS, the Budget amendments are intended for the purpose of funding unanticipated and unbudgeted costs related to the City to meet a pressing need; and

WHEREAS, the City Council has determined that passage of this amendment is in the best interest of the City of Lampasas and its residents;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS THAT:

1. **That** the matters and facts recited in the preamble hereby are hereby found and determined to be true and correct.
2. **That** the proposed budget amendment for the Fiscal Year 2025-2026, which is shown and detailed on the attached Exhibit A, is hereby adopted and approved as the FY 2025-2026 Amended Budget of the City of Lampasas and that a copy of the budget amendment be attached to and made a part of the budget as originally adopted.
3. If any provision, section, subsection, sentence, clause, or phase of this ordinance, or the application of same to any person or set of circumstances, is for any reason held to be unconstitutional, void, or invalid, the validity of the remaining portions of this ordinance shall not be affected thereby, it being the intent of the City Council in adopting this ordinance that no portion thereof, or provisions or regulations contained herein, shall become inoperative or fail by reason of any unconstitutionality of any other portion thereof, and all provisions of this ordinance are declared severable for that purpose.

Read and Approved on First Reading on this the _____ Day of June, 2026.

Read and Adopted on Second Reading on this the _____ Day of June, 2026.

ATTEST:

Herb Pearce, Mayor

Kayleigh Stanley, City Secretary

APPROVED AS TO FORM:

Jo Christy Brown, City Attorney