

**NOTICE OF REGULAR MEETING OF THE GOVERNING BODY
OF THE CITY OF LAMPASAS, TEXAS
CALVERT MUNICIPAL BUILDING
CITY COUNCIL CHAMBERS
302 E THIRD STREET
Monday, April 27, 2026
5:30 p.m. Workshop/Regular Session**

(regular session will begin immediately following workshop)

Notice is hereby given that a regular meeting of the City Council of the City of Lampasas, Texas will be held on Monday, April 27, 2026 in the Calvert Municipal Building located at 302 E Third Street, Lampasas, Texas. The City Council of Lampasas, Texas reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), 551.087 (economic development), and Section 551.086 (relating to the authority of public power utility governing bodies to deliberate regarding competitive matters).

WORKSHOP SESSION

1. Call to Order Workshop Session
2. Discussion and update regarding Central Texas Water Alliance meeting held on April 9, 2026. (Pages 5-6)
3. Discussion regarding any item on the Regular Session for April 27, 2026.
4. Discussion regarding any item **not included** on the Regular Session for April 27, 2026, for consideration on a future agenda. No action can be taken by City Council.
5. Adjourn Workshop Session

REGULAR SESSION

ANNOUNCEMENTS

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Acknowledgments

1.0	PUBLIC HEARINGS/CITIZEN COMMENTS <i>3-Minute Time Limit</i>	PAGES
1.1	Citizen comments – Any citizen who desires to address the City Council on a matter not included on the Agenda may do so at this time, for possible posting and discussion by council on a future agenda. The City Council may not deliberate on items presented under this Agenda Item.	N/A
1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the Agenda may do so at this time.	N/A

2.0	CONSENT AGENDA	PAGES
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2.1	Discussion and possible action regarding approval of minutes of the Regular Meeting held on April 13, 2026.	7-13
2.2	Discussion and possible action regarding the second reading of an Ordinance amending the Lampasas Code of Ordinances, regarding a request for a Specific Use Permit to allow for a smoke shop in an area zoned Retail "R"; Described as 2.966 acres of the James Easley Survey abstract 0185, more specifically known as 2200 S US Highway 281, Lampasas Texas Lampasas County, Detailing restrictions related thereto; ordering a change to ordinance no. 878 and the accompanying City of Lampasas' Zoning Map reflecting same; and providing an effective date.	15-17
2.3	Discussion and possible action regarding the second reading of an Ordinance amending Appendix A of the City code (Fee Schedule), concerning fees for Chapter 62: Solid Waste, Citizen's Collection Station, Chapter 66: Streets, Sidewalks and other Public Places, Chapter 82: Utilities, Article V. Rates, Charges and Billing Procedures, providing for a repeal of conflicting ordinances; providing for repeal a severability clause; and providing an effective date.	19-28
2.4	Discussion and possible action to approve the second reading of an Ordinance to modify the City of Lampasas Code of Ordinances, Chapter 82- Utilities, Article III. Sanitary Sewer System, Division 1. Generally.	29-33

3.0	BOARDS/DEPARTMENT REPORTS	PAGES
3.1	<ol style="list-style-type: none"> 1. Municipal Court Monthly Report 2. Finance Monthly Report 3. City Secretary Monthly Report 4. Public Works Monthly Report for Electric, Streets, Water/Wastewater 5. Police Department Monthly Report 6. Building Official Monthly Report (N/A) 7. Economic Development Monthly (N/A) 8. Fire Department Monthly Report 9. Parks and Recreation Monthly Report 10. Information Systems Monthly Report 11. Library Monthly Report 12. Golf Course Monthly Report 	35-57
3.2	<p>Upcoming Special Events/Meetings:</p> <ul style="list-style-type: none"> • April 28, 2026 – Last day for Early Voting • May 2, 2026 – Election Day 	N/A

4.0	NEW BUSINESS	PAGES
4.1	Discussion and possible action regarding approval, denial or approval with modification(s) the Preliminary Plat of Northington Creek Estates, a replat of 79.917 acres out of and a part of the John Burleson survey abstract 42, Lampasas Texas Lampasas County.	59
4.2	Discussion and possible action regarding a mural on Kindred Spa by Vision Lampasas.	61
4.3	Discussion and possible action regarding approval of contract amendment between the City of Lampasas and Frontier Texas Ventures, LLC for solid waste services.	63-68
4.4	Discussion and possible action regarding acceptance of the FY 24/25 Audit.	69

4.5	Discussion and possible action to approve a change order for the CDV23-0267, otherwise known as the Community Development Block Grant (CDBG) Project in an amount of \$52,762.00.	71-75
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Adjourn into Executive Session

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

5.1	<p>Section 551.087 (economic development)- (1) to receive and evaluate financial information received from a business, to discuss same, and/or to deliberate regarding commercial or financial information that the City has received from a business that the City seeks to have locate, stay, or expand in or near the city, with which the City is conducting economic development negotiations; and/or (2) to deliberate an offer of any financial or other incentives to any business prospect described above.</p> <ul style="list-style-type: none"> - Project Heavy Load - Scott Homes
5.2	Section 551.071 Consultation with City Attorney (to seek and/or receive the advice of the legal counsel for the City concerning pending or contemplated litigation, settlement offers, or any matter in which the duty of the legal counsel to the City Council to advise the City’s Governing Body regarding such matters, pursuant to the State’s Laws/Statutes, including the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas, in compliance with the Texas Open Meetings Act).
5.3	Section 551.074 (personnel matters), to deliberate the appointment, employment, evaluation, reassignment, duties, or discipline of a public officer or employee; City Manager, Building Official and other personnel matters as allowed by Texas Government Code, Chapter 551, et seq.
5.4	Adjourn Executive Session and Reconvene Regular Session

REGULAR SESSION

6.0	ACTION ON EXECUTIVE SESSION
6.1	Discussion and possible action concerning items posted and/or items posted by Council for Council’s Consideration in Executive Session

Adjourn

I, Kayleigh Stanley, City Secretary of the City of Lampasas, Texas, do hereby certify that this Notice of Meeting was posted on the bulletin board/front window of City Hall, 312 East Third Street, Lampasas, Texas, at a place readily accessible to the general public at all times, on the 20th day of April 2026 at 11:00AM _____

Kayleigh Stanley
 Kayleigh Stanley, City Secretary

Notice of Assistance at Public Meetings: The Lampasas City Council Meetings are wheelchair accessible and parking spaces are available. Requests for special accommodations or interpretive services must be made at least 48 hours prior to this meeting. Please contact the City Secretary’s Office at 512-556-6831.

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City Manager

ITEM NO. WORKSHOP 2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and update regarding Central Texas Water Alliance meeting held on April 9, 2026.

Requested By: Stephen Sewell, Director of Public Works

Submitted By: Stephen Sewell, Director of Public Works

Date Submitted: April 13, 2026 **For the Agenda of:** April 27, 2026

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

Staff to brief council regarding the Central Texas Water Alliance meeting.

Recommendation:

Discussion only.

To: Mayor & City Council
From: Stephen Sewell, Director of Public Works
Date: Thursday, April 16, 2026
Re: Central Texas Water Alliance 4/9/2026 Meeting Summary

- Oath of Office taken for new representatives including City of Belton, City of McGregor, Middle Trinity Groundwater Conservation District, and Bell County WCID #3.
- Oat of Office to be taken for City of Lampasas and Lampasas County on May 14th.
- Petition for new membership from City of Copperas Cove, City of Waco, and City of Killeen; all approved.
- Motion approved to authorize an agreement with Bickerstaff Heath Delgado Acosta LLP as Legal Counsel.
- Motion approved to authorize Congress Avenue Partners to provide general political services as it relates to lobbying and advocacy.
- Discussion on voting structure and/or tiered sponsor voting structure.

**MINUTES OF REGULAR CALLED MEETING OF THE GOVERNING BODY
 OF THE CITY OF LAMPASAS, TEXAS
 CALVERT MUNICIPAL BUILDING
 CITY COUNCIL CHAMBERS
 302 E THIRD STREET
 Monday, April 13, 2026
 5:30 p.m. Workshop/Regular Session**

The City Council of the City of Lampasas met in Regular Session on the above date and time with Mayor Pearce presiding.

Council Members Present:

Edward Gold
 Davis Keele
 Dorothy Person
 Charlie Pratus
 Mayor Pro Tem Kuehne
 Eric Hernandez

City Staff Present:

Erin Harrison, Interim City Manager
 Kayleigh Stanley, City Secretary
 Bailey Carter, Recreation Specialist
 Stephen Sewell, Public Works Director
 Jody Cummings, Police Chief
 Bart Baker, Fire Marshal
 Monica Wright, IT Director
 Tim Davis, Fire Chief

Council Members Absent:

N/A

WORKSHOP SESSION

1. Call to Order Workshop Session

Mayor Pearce called the Workshop Session to order at 5:32pm.

2. Discussion regarding FY 24/25 Audit.

Nathan White, Auditor, presented the annual audit to Council. Mentioning that the City is in a great place with our Fund Balance. We have enough for roughly four months of operations. In addition, there was one finding in the audit. A budget amendment was not completed to cover expenditure limits in the General Fund in the Fire and Sanitation Functions by \$29,342 and \$132,232.

3. Discussion regarding contributing to the City of Lampasas/ Kempner Water Supply Corporation (KWSC) Joint Use Account.

City Staff recommends preparing in the near future to begin putting money into the joint use account between City of Lampasas and Kempner Water Supply Corporation. This account is used for repairs. City Staff recommends a percentage. This will be discussed at the upcoming KWSC meeting.

4. Discussion regarding an Emergency Water Agreement with Kempner Water Supply Corporation.

Stephen Sewell, Public Works Director, recommends for the City to enter into an Emergency Water Agreement with Kempner Water Supply Corporation to go into effect in the event of failure to provide from Central Texas Water Supply.

5. Discussion regarding Frontier Waste Solutions contract amendment.

Interim City Manager, Erin Harrison, presented to Council an amendment to our existing contract with Frontier Waste Solutions to remove the verbiage restricting roll off containers in the City Limits to only be from Frontier. In doing so, we have reviewed funding for the Recycling Center and Staff is having a difficult time justifying keeping it running with a deficit of \$25,000 in Q1. Staff is proposing an amendment to move to carts provided by Frontier for solid waste and recycling. We have two proposals for this to include one transition to new carts with the same pickup days. The other to include new carts at one pick up day a week.

6. Discussion of letter objecting to a proposed Oncor/LCRA transmission line route J1 that will potentially impact WCID’s Flood retarding structures #3, #4, #6 and #8.

Interim City Manager, Erin Harrison, notified Council of the proposed transmission line route to affect the City of Lampasas. Mayor Pro Tem Kuehne requested for the letter to include the surrounding County as well.

7. Discussion regarding any item on the Regular Session for April 13, 2026.

N/A

8. Discussion regarding any item **not included** on the Regular Session for March 23, 2026, for consideration on a future agenda. No action can be taken by City Council.

Council member Person requested to hold a meeting to discuss how we plan to implement the ideas from the alternative water study presented at the last meeting. Staff mentioned we will be scheduling a special meeting to discuss.

9. Adjourn Workshop Session

Council member Hernandez made a motion to adjourn at 6:07 p.m., the motion was seconded by Mayor Pro Tem Kuehne and with a unanimous vote, the motion carried.

REGULAR SESSION

A. Call to Order

Mayor Pearce called the Regular Session to order at 6:11p.m.

B. Presentations and Proclamations

- Jerry Grayson Memorial Proclamation

1.1	Citizen comments- Any citizen who desires to address the City Council on a matter that is not included on the agenda may do so at this time.
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Carl Atkins approached the Council to share photos of his home being affected by the recent storm to request the City to do something regarding drainage in front of his home.

1.2	Citizen comments- Any citizen who desires to address the City Council on a matter that is included on the agenda may do so at this time.
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N/A

1.3	Public hearing to receive citizen comments regarding a request for a Specific Use Permit for property described as 2.966 acres of the James Easley Survey abstract 0185, more specifically known as 2200 S US Highway 281 Lampasas Texas Lampasas County to allow for a smoke shop.
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City Secretary, Kayleigh Stanley, approached the Council to provide:

Muhammad Farooq Memon, property owner, is asking the Commission to consider a request for a Specific Use Permit for property described as 2.966 acres of the James Easley Survey abstract 0185, more specifically known as 2200 S US Highway 281 Lampasas Texas Lampasas County to allow for a smoke shop.

All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed six (6) notices to property owners within 200 feet of the applicant’s property, as of the date of this report no letters in favor or in opposition have been received.

This was heard by the Planning Commission at the April 2, 2026 meeting and passed with a 4-0 vote.

Mayor Pro Tem Kuehne expressed concern regarding the proximity to the High School.

With no additional comment, the Public Hearing was closed.

1.4	Public hearing to receive citizen comments regarding a request for a Preliminary Plat of Northington Creek Estates, a replat of 79.917 acres out of and a part of the John Burleson survey abstract 42, Lampasas Texas Lampasas County.
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City Secretary, Kayleigh Stanley, approached the Council to provide:

Tri-Cru Ventures, LLC is asking the Commission to consider approval of the Preliminary Plat of Northington Creek Estates. The property is described as 79.917 acres out of and a part of the John Burleson survey abstract 42, Lampasas Texas Lampasas County.

All notifications and publications, as required by Ordinance and Statute, have been made. Staff mailed fifty-six (56) notices to property owners within 200 feet of the applicant’s property, as of the date of this report no letters in favor and (17) seventeen in opposition have been received.

This request was heard by the Planning Commission at the April 2, 2026 meeting with the recommendation for approval with modification(s) to require the City Engineer to review the plans. Kendell Wimberly, Engineer with Turley Engineering, notified the Council that the survey was fully completed on the ground.

Mike Richardson expressed concerns with the flood plain not being up to date. The pump station located at a higher elevation than the property and the affects of the flooding from Casey’s.

David Matthews expressed concerns regarding maintenance of the property, who will pay for the infrastructure and the LLC going under.

Council member Hernandez asked Jimmy Torres with Tri-Cru Ventures if his intent is to offload the property. He stated he is not going to offload the property and is going to develop the property himself.

With no additional comment, the Public Hearing was closed.

2.0	CONSENT AGENDA
2.1	Discussion and possible action regarding approval of minutes of the Regular Meeting held on March 23, 2026.
2.2	Discussion and possible action to approve the second reading of an Ordinance to modify the City of Lampasas Code of Ordinances, Chapter 82- Utilities, Article III. Sanitary Sewer System, Division 4. Building Sewers, adding Section 82-216 Sewer System Maintenance.
2.3	Discussion and possible action regarding purchases and charges in excess of \$4,000 for February and March 2026.

Council member Keele moved to approve the consent agenda, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried.

4.0	NEW BUSINESS
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4.1	Discussion and possible action regarding the first reading of an Ordinance amending the Lampasas Code of Ordinances, regarding a request for a Specific Use Permit to allow for a smoke shop in an area zoned Retail “R”; Described as 2.966 acres of the James Easley Survey abstract 0185, more specifically known as 2200 S US Highway 281, Lampasas Texas Lampasas County, Detailing restrictions related thereto; ordering a change to ordinance no. 878 and the accompanying City of Lampasas’ Zoning Map reflecting same; and providing an effective date.
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Council member Pratus made a motion to approve the first reading of an Ordinance amending the Lampasas Code of Ordinances, regarding a request for a Specific Use Permit to allow for a smoke shop in an area zoned Retail “R”; Described as 2.966 acres of the James Easley Survey abstract 0185, more specifically known as 2200 S US Highway 281, Lampasas Texas Lampasas County, Detailing restrictions related thereto; ordering a change to ordinance no. 878 and the accompanying City of Lampasas’ Zoning Map reflecting same; and providing an effective date, the motion was seconded by Council member Person. Initially, Council Members Kuehne, Gold, Keele, and Pearce voted in opposition. Staff then advised the Council that, under state law, reasons must be provided for denial of the request. Following this guidance, Council Member Gold and Mayor Pearce changed their votes.

In the final vote, Council Members Keele and Kuehne remained in opposition; however, the motion carried.

4.2	Discussion and possible action regarding approval, denial or approval with modification(s) the Preliminary Plat of Northington Creek Estates, a replat of 79.917 acres out of and a part of the John Burleson survey abstract 42, Lampasas Texas Lampasas County.
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Council member Hernandez made a motion to table the Preliminary Plat of Northington Creek Estates, a replat of 79.917 acres out of and a part of the John Bureson survey abstract 42, Lampasas Texas Lampasas County, to allow City Staff to authorize the City engineer to review the Civil Plans, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried.

4.3	Discussion and possible action regarding approving an Economic Development Corporation expenditure to Chase and Jordan Kuker in the amount of \$30,000 for a brand film production.
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Mayor Pro Tem Kuehne made a motion to approve an Economic Development Corporation expenditure to Chase and Jordan Kuker in the amount of \$30,000 for a brand film production, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

4.4	Discussion and possible action regarding a mural on Kindred Spa by Vision Lampasas.
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Council member Keele made a motion to table a mural on Kindred Spa by Vision Lampasas, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

4.5	Discussion and possible action regarding approval of contract amendment between the City of Lampasas and Frontier Texas Ventures, LLC for solid waste services.
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Council member Keele made a motion to table the contract amendment between the City of Lampasas and Frontier Texas Ventures, LLC for solid waste services, the motion was seconded by Council member Hernandez and with a unanimous, the motion carried.

4.6	Discussion and possible action regarding the first reading of an Ordinance amending Appendix A of the City code (Fee Schedule), concerning fees for Chapter 62: Solid Waste, Citizen's Collection Station, Chapter 66: Streets, Sidewalks and other Public Places, Chapter 82: Utilities, Article V. Rates, Charges and Billing Procedures, providing for a repeal of conflicting ordinances; providing for repeal a severability clause; and providing an effective date.
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Council member Pratus made a motion to approve the first reading of an Ordinance amending Appendix A of the City code (Fee Schedule), concerning fees for Chapter 62: Solid Waste, Citizen's Collection Station, Chapter 66: Streets, Sidewalks and other Public Places, Chapter 82: Utilities, Article V. Rates, Charges and Billing Procedures, providing for a repeal of conflicting ordinances; providing for repeal a severability clause; and providing an effective date, the motion was seconded by Mayor Pro Tem Kuehne and with a unanimous vote, the motion carried.

4.7	Discussion and possible action to utilize Joint Use Funds at the HWY 195 Pump Station in the amount of \$260,133.00 from the City of Lampasas and Kempner Water Supply Corporation Joint Use Account to replace six (6) Variable Frequency Drives, install spray foam insulation, and install two (2) air conditioning units.
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Council member Pratus made a motion to approve utilize Joint Use Funds at the HWY 195 Pump Station in the amount of \$260,133.00 from the City of Lampasas and Kempner Water Supply Corporation Joint Use Account to replace six (6) Variable Frequency Drives, install spray foam insulation, and install two (2) air conditioning units, the motion was seconded by Mayor Pro Tem Kuehne and with a unanimous vote, the motion carried.

4.8	Discussion and possible action to approve the first reading of an Ordinance to modify the City of Lampasas Code of Ordinances, Chapter 82- Utilities, Article III. Sanitary Sewer System, Division 1. Generally.
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Council member Gold made a motion to approve the first reading of an Ordinance to modify the City of Lampasas Code of Ordinances, Chapter 82- Utilities, Article III. Sanitary Sewer System, Division 1. Generally, the motion was seconded by Council member Pratus and with a unanimous vote, the motion carried.

4.9	Discussion and possible action regarding entering into a professional services agreement with Ardurra Group Incorporated for Engineering Services.
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Mayor Pro Tem Kuehne made a motion to approve entering into a professional services agreement with Ardurra Group Incorporated for Engineering Services, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried.

4.10	Discuss and consider the selection of winner of the City’s website photo contest entry.
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Council member Gold made a motion to select option 1 for the winner of the City’s website photo contest entry, the motion was seconded by Council member Hernandez and with a unanimous vote, the motion carried.

4.11	Discussion and possible action for consideration of Over-the-Counter Offer to Purchase Tax Foreclosed Property Held in Trust Pursuant to Texas Tax Code Section 34.05, located at 1401 E 3rd Street, Lampasas, Texas 76550.
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Council member Hernandez made a motion to approve the Over-the-Counter Offer to Purchase Tax Foreclosed Property Held in Trust Pursuant to Texas Tax Code Section 34.05, located at 1401 E 3rd Street, Lampasas, Texas 76550, the motion was seconded by Council member Gold and with a unanimous vote, the motion carried.

4.12	Discussion, consideration and possible action authorizing City Manager to issue letter of objection to proposed transmission line route J11.
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Council member Keele made a motion to approve authorizing City Manager to issue letter of objection to proposed transmission line route J11, Mayor Pro Tem Kuehne requested to amend the motion to include all lines, the motion was seconded by Mayor Pro Tem Kuehne and with a unanimous vote, the motion carried.

4.13	Discussion and possible action on an agreement for Transfer of Public Property for the New Hope Baptist Church and Lampasas Colored School, LLC.
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Staff removed this item for consideration. It will be placed on a future agenda.

Adjourn into Executive Session

Council member Hernandez made a motion to adjourn into Executive Session at 7:15pm, the motion was seconded by Mayor Pro Tem Kuehne and with a unanimous vote, the motion carried.

Kayleigh Stanley and Erin Harrison entered Executive Session at this time.

EXECUTIVE SESSION

The City Council of the City of Lampasas, Texas will meet in closed Executive Session pursuant to the Texas Government Code, Chapter 551, as follows:

5.1	Section 551.087 (economic development)- (1) to receive and evaluate financial information received from a business, to discuss same, and/or to deliberate regarding commercial or financial information that the City has received from a business that the City seeks to have locate, stay, or expand in or near the city, with which the City is conducting economic development negotiations; and/or (2) to deliberate an offer of any financial or other incentives to any business prospect described above. - Project Heavy load
5.2	Section 551.071 Consultation with City Attorney (to seek and/or receive the advice of the legal counsel for the City concerning pending or contemplated litigation, settlement offers, or any matter in which the duty of the legal counsel to the City Council to advise the City’s Governing Body regarding such matters, pursuant to the State’s Laws/Statutes, including the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas, in compliance with the Texas Open Meetings Act).
5.3	Adjourn Executive Session and Reconvene Regular Session

Council member Pratus made a motion to adjourn Executive Session and Reconvene Regular Session at 8:00pm, the motion was seconded by Council member Keele and with a unanimous vote, the motion carried.

REGULAR SESSION

6.0	ACTION ON EXECUTIVE SESSION
6.1	Discussion and possible action concerning items posted and/or items posted by Council for Council’s Consideration in Executive Session

No action coming out of Executive Session.

Adjourn

With no further business, Mayor Pearce moved to adjourn at 8:39pm.

PASSED AND APPROVED this _____ day of _____, 2026.

Herb Pearce, Mayor

ATTEST

Kayleigh Stanley, City Secretary

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**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the second reading of an Ordinance amending the Lampasas Code of Ordinances, regarding a request for a Specific Use Permit to allow for a smoke shop in an area zoned Retail “R”; Described as 2.966 acres of the James Easley Survey abstract 0185, more specifically known as 2200 S US Highway 281, Lampasas Texas Lampasas County, Detailing restrictions related thereto; ordering a change to ordinance no. 878 and the accompanying City of Lampasas’ Zoning Map reflecting same; and providing an effective date.

Requested By: Kayleigh Stanley, City Secretary

Submitted by: Kayleigh Stanley, City Secretary

Date Submitted: March 16, 2026

For the Agenda of: April 27, 2026

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

Second reading of the Ordinance.

Recommendation:

Motion to approve the second reading of an Ordinance amending the Lampasas Code of Ordinances, regarding a request for a Specific Use Permit to allow for a smoke shop in an area zoned Retail “R”; Described as 2.966 acres of the James Easley Survey abstract 0185, more specifically known as 2200 S US Highway 281, Lampasas Texas Lampasas County, Detailing restrictions related thereto; ordering a change to ordinance no. 878 and the accompanying City of Lampasas’ Zoning Map reflecting same; and providing an effective date.

ORDINANCE NO. _____

AN ORDINANCE GRANTING A REQUEST FOR A SPECIFIC USE PERMIT TO ALLOW FOR A SMOKE SHOP IN AN AREA ZONED RETAIL “R”; DESCRIBED AS 2.966 ACRES OF THE JAMES EASLEY SURVEY ABSTRACT 0185, MORE SPECIFICALLY KNOWN AS 2200 S US HIGHWAY 281, LAMPASAS TEXAS LAMPASAS COUNTY, DETAILING RESTRICTIONS RELATED THERETO; ORDERING A CHANGE TO ORDINANCE NO. 878 AND THE ACCOMPANYING CITY OF LAMPASAS' ZONING MAP REFLECTING SAME; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Muhammad Farooq Memon, property owner representative, is asking the Commission to consider approval, denial, or approval with modification(s) a request for a Specific Use Permit in an area zoned Retail - R to allow for a smoke shop to be located at property described as 2.966 acres of the James Easley Survey abstract 0185, more specifically known as 2200 S US Highway 281 Lampasas Texas Lampasas County; and

WHEREAS, pursuant to Section 10.4 of the City's Zoning Ordinance, notice of the Specific Use Permit request was given to all property owners located within two hundred feet (200') of the property; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on April 2, 2026, by the Planning & Zoning Commission regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, pursuant to Section 10 of the Zoning Ordinance of the City of Lampasas, Texas, public notice has been given, and a public hearing was held on April 13, 2026, by the City Council regarding the request for a Specific Use Permit by the Applicant; and

WHEREAS, the City Council finds that it is in the public interest to approve the requested Specific Use Permit for a smoke shop in an area zoned Retail “R”.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMPASAS, TEXAS:

Part 1: That the Specific Use Permit requested by Muhammad Farooq Memon, property owner representative, to allow for a smoke shop in an area zoned Retail “R” shall be approved. The property is described as 2.966 acres of the James Easley Survey abstract 0185, more specifically known as 2200 S US Highway 281 Lampasas Texas Lampasas County.

Part 2: The City's City Manager and staff are hereby authorized and shall take actions necessary to reflect this amendment to the zoning designation of this Property in City documentation, including amendment to the City's Official Zoning Map.

Part 3: If any section or part of this Ordinance is held to be invalid or unconstitutional by a

court of competent jurisdiction, that holding shall not invalidate or impair the validity, force or effect of any other section or part of this Ordinance or Code of Ordinances, City of Lampasas, Texas.

Part 4: This Ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of State of Texas.

Passed and approved the First Reading on the 13th day of April, 2026.

Passed and Adopted on the Second Reading on the 27th day of April, 2026.

APPROVED:

ATTEST:

Herb Pearce, Mayor

Kayleigh Stanley, City Secretary

APPROVED AS TO FORM:

Jo-Christy Brown, City Attorney
[Signature of Attorney Provided on Separate Page, to be Attached]

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**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding the second reading of an Ordinance amending Appendix A of the City code (Fee Schedule), concerning fees for Chapter 62: Solid Waste, Citizen’s Collection Station, Chapter 66: Streets, Sidewalks and other Public Places, Chapter 82: Utilities, Article V. Rates, Charges and Billing Procedures, providing for a repeal of conflicting ordinances; providing for repeal a severability clause; and providing an effective date.

Requested By: Stephen Sewell, Public Works Director

Submitted by: Kayleigh Stanley, City Secretary

Date Submitted: March 30, 2026 For the Agenda of: April 27, 2026

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

This is the second reading of the Ordinance to adopt amendments to the fee schedule in reference to Public Works Fees. Adjustments made to fees for new services, Citizens Collection Station, reconnects, and fire hydrant meters with also adding an equipment rate list.

Recommendation:

To consider a motion to approve the second reading of an Ordinance amending Appendix A of the City code (Fee Schedule), concerning fees for Chapter 62: Solid Waste, Citizen’s Collection Station, Chapter 66: Streets, Sidewalks and other Public Places, Chapter 82: Utilities, Article V. Rates, Charges and Billing Procedures, providing for a repeal of conflicting ordinances; providing for repeal a severability clause; and providing an effective date.

AN ORDINANCE AMENDING THE LAMPASAS CODE OF ORDINANCES, APPENDIX A (FEE SCHEDULE), INCLUDING SECTIONS CHAPTER 62: SOLID WASTE, CITIZEN'S COLLECTION STATION; CHAPTER 66: STREETS, SIDEWALKS AND OTHER PUBLIC PLACES, AND CHAPTER 82: UTILITIES, ARTICLE V. RATES, CHARGES AND BILLING PROCEDURES, ALL AS SHOWN ON EXHIBIT "A" OF THIS ORDINANCE; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lampasas is a Home Rule municipality incorporated and authorized by the State of Texas and operating pursuant to its Home Rule Charter, its Code of Ordinances, and the applicable State Statutes; and

WHEREAS, the City Council of the City of Lampasas is legally empowered to regulate fees charged to customers of its municipal system, for the sound fiscal operation of the City and for the benefit of the City's taxpayers; and

WHEREAS, after evaluation and careful consideration of the City's Fees, related to the following: Chapter 62: Solid Waste, Citizen's Collection Station; Chapter 66: Streets, Sidewalks and other Public Places; and Chapter 82: Utilities, Article V. Rates, Charges and Billing Procedures, all of which fees are fully detailed on Exhibit "A" which is attached to and incorporated for all purposes to this Ordinance, the City Council of the City of Lampasas has identified a need to revise various fees to maintain a fiscally sound enterprise fund and for the wellbeing of the citizens of Lampasas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF LAMPASAS, TEXAS, AS FOLLOWS:

PART I. That the matters and facts recited in the preamble hereof are hereby found and determined to be true and correct and, thus, are incorporated for all purposes herein.

PART II. The Appendix A Fee Schedule of the City of Lampasas' Code of Ordinances is hereby amended to add/revise each of the sections and related fees noted and approved herein, as detailed on the table set forth in Exhibit "A", attached hereto and incorporated herein in its entirety.

PART III. The Appendix A Fee Schedule, of the City of Lampasas' Code of Ordinances, as amended by this Ordinance, shall apply to all users within the City's municipal/corporate limits and its extraterritorial jurisdiction, including residents and their guests, and tourists and visitors accessing and using City Facilities, as applicable and appropriate.

PART IV. CONFLICTING ORDINANCES. All ordinances, orders, policies (whether formal or informal) and resolutions heretofore utilized by City staff and/or passed and adopted by the City Council of the City of Lampasas, Texas are hereby repealed to the extent said ordinances, orders, policies or resolutions, or parts thereof, are in conflict herewith.

PART V. PROVIDING FOR SEVERABILITY. If any section, article, paragraph, sentence, clause, phrase or word in this Ordinance, or the application of same, is held to be invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Ordinance and the City Council hereby declares it would have passed such remaining portions of this Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

PART VI. EFFECTIVE DATE. This Ordinance shall become effective on the later of: (1) the date of its passage on Second Reading by the City Council, or (2) the date following its passage by Council and the publication of its caption, in the *Lampasas Dispatch*, as required by State Law and/or the City's Home Rule Charter.

READ and ACKNOWLEDGED on its First Reading on the ____ of _____, 2026.

PASSED and ADOPTED on this its Second Reading on the ___ day of _____ 2026.

CITY OF LAMPASAS, TEXAS

Herb Pearce, Mayor

ATTEST:

Kayleigh Stanley, City Secretary

Approved as to Form:
Jo-Christy Brown, City Attorney
(Signature of Attorney Provided on Separate Page, to be Attached)

PART II - CODE OF ORDINANCES
APPENDIX A FEE SCHEDULE

(a) Three cubic yds	1	80.97	186.18	279.25	372.40	465.47	40.87
(b) Six cubic yds	1	186.18	372.40	558.55	744.73	930.95	82.40
(c) Eight cubic yds	1	248.26	495.19	744.73	992.97	1,241.25	102.19

	(1a)	Commercial hand pickup	\$19.42	
	(2)	Drop station fees for operation, maintenance and removal (per cubic yard)	\$7.00	62-76
	(3)	Residential units (monthly collection fees) ("At your door")	\$21.89	62-78
	(4)	The monthly billings for all classes of customers shall be subject to periodic/monthly fuel cost adjustment fees (referred to herein as the "WMI Fuel Cost Adjustment Fees"), as set forth in the agreement between WMI and the city. The WMI Fuel Cost Adjustment Fees may be periodically added to the billings of the customers to reflect a one-to-one pass through by the city of amounts charged by WMI to the city's customers related to cost factors involving fuel adjustments. Such billing adjustments will be made by the city on an ongoing basis from month-to-month, and will be reflected on the bills sent to customers on the next billing cycle after such adjustments are presented to and acknowledged by the city council.		

Citizen's Collection Station

Materials	Resident	Non-Resident	Contractor
Construction debris per cubic yds.	\$20.00 <u>\$32.00</u> (CY)	\$25.00 <u>\$40.00</u> (CY)	\$30.00 <u>\$48.00</u> (CY)
Brush/leaves/grass	\$5.00 <u>\$8.00</u> per load	\$10.00 <u>\$16.00</u> per load	\$20.00 <u>\$32.00</u> per load
Appliances (Freon removed)	\$1.00 <u>\$2.00</u> each	\$2.00 <u>\$3.00</u> each	\$2.00 <u>\$3.00</u> each
Batteries	\$1.00 <u>\$2.00</u> each	\$1.00 <u>\$2.00</u> each	\$1.00 <u>\$2.00</u> each
Scrap metal per cubic yard	\$1.00 <u>\$2.00</u> (CY)	\$2.00 <u>\$3.00</u> (CY)	\$2.00 <u>\$3.00</u> (CY)
Tires 14" & smaller	\$2.00 <u>\$3.00</u> each	\$4.00 <u>\$6.00</u> each	\$4.00 <u>\$6.00</u> each
Tires 15" to 16"	\$5.00 <u>\$8.00</u> each	\$10.00 <u>\$16.00</u> each	\$10.00 <u>\$16.00</u> each
Tires 16.5" to 19.5"	\$10.00 <u>\$16.00</u> each	\$20.00 <u>\$32.00</u> each	\$20.00 <u>\$32.00</u> each
Tires 20" & larger	\$20.00 <u>\$32.00</u> each	\$40.00 <u>\$64.00</u> each	\$40.00 <u>\$64.00</u> each
Tires with rims will be charged size fee plus rim removal fee.			

Recycling Center

Lampasas County Residents who reside outside Lampasas City Limits	\$36.00 annual fee
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(Ord. No. 835, § 1, 1-26-98; Ord. No. 838, § 1, 2-9-98; Ord. No. 888, § 1, 12-13-99; Ord. No. 889, § 1, 12-13-99; Ord. No. 901, § 1, 5-30-2000; Ord. No. 902, § 1, 5-30-2000; Ord. No. 939, § 1, 2-26-2001; Ord. No. 970, § 1, 11-26-2001; Ord. No. 1000, § 1, 10-28-2002; Ord. No. 1001, § 1, 10-28-2002; Ord. No. 1047, § 1, 1-26-2004; Ord. No. 1048, § 1,

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APPENDIX A FEE SCHEDULE

1-26-2004; Ord. No. 1090, § 1, 3-14-2005; Ord. No. 1124, § 3, 2-2-2006; Ord. No. 1147, § 3, 5-22-2006; Ord. No. 1190, § 1, 5-29-2007; Ord. No. 1220, § II, 4-28-2008; Ord. No. 1250, § II, 5-11-2009; Ord. No. 1282, § II, 4-12-2010; Ord. No. 1318, § II, 4-25-2011; Ord. No. 1369, § II, 8-27-2012; Ord. No. 1403, § II, 9-9-2013; Ord. No. 1425, § II, 8-25-2014; Ord. No. 1456, § II, 8-10-2015; Ord. No. 1497, § II, 8-8-2016; Ord. No. 1514, § II, 4-24-2017; Ord. No. 1600, § II, 9-23-2019; Ord. No. 1653, § II, 4-12-2021; Ord. No. 1678, § II, 6-13-2022; Ord. No. 1701, § II, 5-22-2023; Ord. No. 1702, § II, 6-12-2023; Ord. No. 1724, § II, 4-22-2024)

Description		Amount	Section this Code
Chapter 66. Streets, Sidewalks and Other Public Places			
<i>Article I. In General</i>			
(a)	Fees for copies of topographic maps of city:		66-2
	(1)	Single full-size plat sheets in blue-line or xerox form, per sheet	20.00
	(2)	Digital media, per copy	50.00
	(3)	Digital media of entire city, per copy	100.00
<i>Article II. Street Construction</i>			
(a)	Monthly service fees for street maintenance:		66-38
	(1)	Residential account	10.00
	(2)	Commercial account	10.00
	(3)	Industrial account	10.00
(b)	Rates and fees for street and curb and gutter cuts (<u>equipment rates in accordance with most recent FEMA Schedule of Equipment Rates</u>)::		66-39
	(1)	Street cut	Actual cost plus 10 15%
	(2)	Curb and gutter cut (see Ch. 18, Art. 1, (e))	Actual cost plus 10 15%
	(3)	Grade verification fee, if required	Actual cost plus 10 15%
	(4)	Curb Cut permit fee by resident (prior approval by street department required)	\$25.00
(c)	Rates and fees for temporary use of right-of-way for construction, excavation, or facility installation.		66-129
	(1)	Permit fee	150.00
	(2)	Penalty for failure to obtain permit or proper use of TCP, minimum	250.00
(Ord. No. 959, § I, 9-24-2001; Ord. No. 1193, 5-29-2007; Ord. No. 1426, § I, 9-8-2014; Ord. No. 1609, 1-27-2020; Ord. No. 1706, Pt. 1, 8-28-2023)			
Chapter 70. Subdivisions			
<i>Article II. Administration</i>			
(a)	Concept or master plan—A fee in the amount of \$200.00 shall be charged for the filing and review of any concept or master plan.		
(b)	Short form subdivision plat—A fee in the amount of \$200.00 plus \$15.00 per lot shall be paid for each short form subdivision plat for review by the city.		

PART II - CODE OF ORDINANCES
APPENDIX A FEE SCHEDULE

(c)	Preliminary subdivision plat plan—A fee in the amount of \$500.00 plus \$10.00 per lot shall be paid for each preliminary subdivision plat filed by the city.			
(d)	Final subdivision plat plan—A fee in the amount of \$300.00 plus \$10.00 per lot shall be paid for each final subdivision plat filed for review by the city.			
(e)	Plat vacation—A fee in the amount of \$100.00 plus all estimated county recording fees shall be charged for each plat plan vacation request.			
(f)	Subdivision replat—Amending plat—A fee in the amount of \$300.00 plus \$5.00 per lot shall be paid for each replat or resubdivision of a plat, or part thereof, filed for review by the city.			
(g)	Subdivision variance request—In addition to all other applicable fees and charges, a fee in the amount of \$250.00 plus the costs of any publications and notification letters shall be paid in advance for each variance requested from the subdivision ordinance or any applicable design and/or construction standards.			
(h)	Development outside the floodplain area—\$25.00 per application plus engineering and attorney fees as required.			
(i)	Development inside the floodplain area—\$75.00 per application plus engineering and attorney fees as required.			
<i>Article III. Plats</i>				
(a)	Filing fee for minor plats		100.00	70-102
(b)	Filing fee for preliminary plat		250.00	70-135
(c)	Resubmittal of previously disapproved plat		100.00	70-135
(Ord. No. 959, § I, 9-24-2001)				
Chapter 78. Traffic and Vehicles				
<i>Article III. Stopping, Standing, and Parking; Article V. Tractor Trailer and Commercial Vehicle Parking</i>				
Fees to be charged are as follows:				
	(a)	Administrative Fee—Public Hearing	\$220.00	78-290
	(b)	Annual Fee for Residential Commercial Parking Permit	\$120.00	78-291
	(c)	Annual Fee for Tractor Parking with No Trailer	\$60.00	78-291
	(d)	One Day Visitor Hangtag Permit	\$30.00	78-291
	(e)	Replacement Cost For Lost Permit	\$10.00	78-291
(Ord. No. 1625, § I, 7-27-2020)				
Chapter 82. Utilities				
<i>Article II. Water</i>				
(a)	Water rates for standpipes and fire hydrants:			
	(1)	After hours emergency fee (after hours is between 3:30 p.m. and 7:30 a.m.)	50.00	82-62(d)
<i>Article III. Sanitary Sewer System</i>				
(a)	Fees for private disposal system:			82-154
	(1)	Each new permit	95.00	
	(2)	Each follow-up call, if needed	55.00	
	(3)	Investigation of complaint	60.00	
	(4)	Each follow-up call, if needed	55.00	

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	(5)	Each site evaluation	55.00	
	(6)	Each percolation test (2 holes), if needed	200.00	
<i>Article V. Rates, Charges and Billing Procedures</i>				
(a)	Customer utility deposits:			
	(1)	Residential		
		a.	Water and wastewater (minimum fee * subject to increase based upon credit history)	75.00
		b.	Electric (minimum fee * subject to increase based upon credit history)	125.00
	(2)	Residential apartment:		
		a.	Water and wastewater (minimum fee * subject to increase based upon credit history)	75.00
		b.	Electric (minimum fee * subject to increase based upon credit history)	125.00
	(3)	Commercial/small general service		
		a.	Water and wastewater (minimum fee * subject to increase based upon credit history)	75.00
		b.	Electric (minimum fee * subject to increase based upon credit history)	125.00
	(4)	Commercial/large general service		
		a.	Water and Wastewater	200.00
		b.	Electric	300.00
	(5)	Hydrant meters		1,000.00 (refundable)
	(6)	Backflow Prevention testing administrative cost		75.00
	(7)	Cost of repairs		Cost of the estimate at the time of testing
(b)	Fees:			82-328
	(1)	Connect fee, transfer fee, reconnect fee reconnect fee does not apply if reconnect within 48 hours after disconnect for nonpayment. After the 48 hours the reconnect fee is applied; applied once per structure		25.00 60.00
	(2)	Temporary service connection (consumption charges are additional) (only available for realtors, real estate agents or landlords)		25.00
	(3)	Disconnect fee at customer request		0.00
	(4)	Disconnect fee for nonpayment of utility bill		30.00
	(5)	Meter reread fee if original reading was correct		20.00
	(6)	Utility contract payment plan fee		\$25.00
	(7)	Hydrant meter setup fee		\$100.00
	(8)	After hours service charge for any service provided during the hours from 4:30 p.m. to 7:00 a.m.		50.00
	(9)	Door tag fee		20.00
	(10)	Insufficient check charge		35.00

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	(11)	Confidentiality requests	5.00	
	(12)	Other services (related to utility customer requests)	20.00	
	(13)	Contract administration fee assessed on second request for change to contract	25.00	
	(14)	<u>Reconnect fee; applied to services disconnected for non-payment; not applied if reconnected within 24 hours</u>	<u>30.00</u>	
(c)		Utility construction estimates, per hour (as described in Ord. No. 770)	50.00	82-329
(d)		Reinspection fee, per trip (whether customer ready or not)	50.00	
(e)		Electrical connects <u>(equipment rates in accordance with most recent FEMA Schedule of Equipment Rates):</u>		82-351
	(1)	New single-phase connection	150.00 Cost +15%	
	(2)	New three-phase connection	300.00 Cost +15%	
	(3)	Single-phase to three-phase upgrade	300.00 Cost +15%	
(f)		Electric service rates:		
	(1)	Residential (R):		
		a. Meter charge, inside city limits (per month)	8.00	
		b. Meter charge, outside city limits (per month)	15.00	
		c. Distribution energy rate (per KWh)	0.0473	
		d. Generation rate (per KWh)	0.07278	
	(2)	Small general service (SGS):		
		a. Meter charge, inside city limits (per month)	14.50	
		b. Meter charge, outside city limits (per month)	21.50	
		c. Distribution energy rate (per KWh)	0.0488	
		d. Generation rate (per KWh)	0.07278	
	(3)	Large general service (LGS):		
		a. Meter charge, inside city limits (per month)	19.00	
		b. Meter charge, outside city limits (per month)	26.00	
		c. Distribution energy rate (per KWh)	0.02738	
		d. Generation rate (per KWh)	0.07278	
	(4)	Industrial (L):		
		a. Meter charge (per month)	31.00	
		b. Demand charge (per KW)	6.36	
		c. Distribution energy rate (per KWh)	0.02588	
		d. Generation rate (per KWh)	0.07078	
	(5)	Industrial contract (IC):		
		All customers qualifying for the industrial contract rate class must enter into a contract with the city.		
	(6)	Municipal (M):		
		a. Meter charge (per month)	12.00	
		b. Distribution energy rate (per KWh)	0.02808	
		c. Generation rate (per KWh)	0.07078	
	(7)	Security lighting (SL):		

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	a.	Initial charge for installation (per light)	185.00	
	b.	Charge (per month/per light)	7.50	
(g)	Water service meter and water service tap fees <u>(equipment rates in accordance with most recent FEMA Schedule of Equipment Rates)</u> :			82-381
	(1)	Water connection (meter) fees - water service connections and meters shall be installed by city personnel or city authorized contractors only.		
	a.	$\frac{3}{4}$ inch (includes meter cost)	\$360.00	
	b.	1-inch (includes meter cost)	\$475.00	
	c.	2-inch (includes meter cost)	\$1035.00	
	d.	All other meter sizes shall be provided at cost plus 15 percent.		
	(2)	Water tap fees (installed by city)		
	a.	1-inch water tap	950.00 <u>Cost +15%</u>	
	b.	2-inch water tap	1,200.00 <u>Cost +15%</u>	
	c.	Larger than 2 inches — provided at cost plus 15 percent with minimum of \$1,500.00	<u>Cost +15% with minimum of \$1,500.00</u>	
	d.	Taps that exceed five feet in depth — provided at cost plus 15 percent with minimum of \$1,500.00	<u>Cost +15% with minimum of \$1,500.00</u>	
	(3)	Water tap fees (installed by owner/developer in conjunction with the installation of a new water line)		
		Inspection fee only - \$50.00 per tap (due prior to city acceptance of the improvements)		
	(4)	Residential $\frac{5}{8}$ -inch Meter Fee \$250.00 (Plus any materials cost if necessary)		
		*Taps provided by contractor, otherwise fees are listed above		
	(5)	Commercial Meter Fee (Actual Cost of meter and installation materials)		
(h)	Water rates:			
	(1)	Residential and apartment rates in city (separately metered):		
	a.	Minimum base rate per month per metered water connection	34.50	
	b.	Per each 1,000 gallons of water consumed per month	5.65	
	(2)	Apartment rates in city (mastered metered):		
	a.	Minimum base rate per month per apartment unit	29.50	

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		b.	Per each 1,000 gallons of water consumed per month	5.65	
	(3)	Commercial and industrial rates in city:			
		a.	Minimum base rate per month per metered water connection	41.50	
		b.	Per each 1,000 gallons of water consumed per month	6.80	
	(4)	Residential and apartment rates outside city (separately metered):			
		a.	Minimum base rate per month per metered water connection	49.50	
		b.	Per each 1,000 gallons of water consumed per month	5.70	
	(5)	Apartment rates outside city (master metered):			
		a.	Minimum base rate per month per apartment meter	44.50	
		b.	Per each 1,000 gallons of water consumed per month	5.70	
	(6)	Commercial and industrial rates outside city:			
		a.	Minimum base rate per month per metered water connection	59.50	
		b.	Per each 1,000 gallons of water consumed per month	5.80	
	(7)	Hydrant meter:			
		a.	Minimum Base Rate per month	62.40	
		b.	Per 1,000 gallons	5.55	
		c.	<u>Extended Service Charge per month; assessed after 6 months of consecutive use; dependant on location</u>	<u>40.00</u>	
(i)	Wastewater connection and tap fees <u>(equipment rates in accordance with most recent FEMA Schedule of Equipment Rates):</u>				82-411
	(1)	Wastewater connection/installation fees — wastewater service connections shall be completed by city personnel or city authorized contractors only.			
		(a)	4-inch	850.00 Cost +15%	
		(b)	6-inch	1,100.00 Cost +15%	
		(c)	Larger than 6 inches — provided at cost plus 15 percent	Cost +15%	
	(2)	Wastewater tap fees (installed by owner/developer in conjunction with the installation of a new wastewater line)			
	Inspection fee only—\$50.00 per tap (due prior to city acceptance of the improvements)				
(j)	Residential septic waste disposal fees:				82-413
	1) Charge .11 per gallon of septic waste in tank				


City Manager

ITEM NO. 2.4

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to approve the second reading of an Ordinance to modify the City of Lampasas Code of Ordinances, Chapter 82- Utilities, Article III. Sanitary Sewer System, Division 1. Generally.

Requested By: Stephen Sewell, Director of Public Works

Submitted by: Stephen Sewell, Director of Public Works

Date Submitted: March 30, 2026

For the Agenda of: April 27, 2026

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

Addition to Sec. 82-129 allowing for disconnect to water and sewer service if a violation to the article threatens public health and safety.

Recommendation:

To consider a motion to approve the second reading of an Ordinance to modify the City of Lampasas Code of Ordinances, Chapter 82- Utilities, Article III. Sanitary Sewer System, Division 1 Generally.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE LAMPASAS CODE OF ORDINANCES, CHAPTER 82: UTILITIES, ARTICLE III ENTITLED SANITARY SEWER SYSTEM, AMENDING SECTIONS 82-121 AND 122- CORRECTING SCRIVENER'S ERRORS – SECTION 82-123- AMENDING TO CLARIFY PROVISIONS RELATED TO DEPOSIT OF OBJECTIONABLE WASTE; SECTION 82-124- AMENDING TO CLARIFY PROHIBITION OF DISCHARGES INTO CITY'S SANITARY SEWER SYSTEM; AND SECTION 82-129 – AMENDING AND EXPANDING PENALTIES FOR VIOLATIONS OF ARTICLE III OF CHAPTER 82 OF THE CITY'S CODE OF ORDINANCES; WITH ALL AMENDMENTS REFLECTED IN THIS ORDINANCE; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lampasas is a Home Rule municipality incorporated and authorized by the State of Texas and operating pursuant to its Home Rule Charter, its Code of Ordinances, and the applicable State Statutes; and

WHEREAS, the City Council of the City of Lampasas is legally empowered to regulate control and regulate the use of its public utilities, including the city's sanitary sewer system, for the health, safety and welfare of the public, the citizens and the overall beneficial operation of the City; and

WHEREAS, after evaluation and careful consideration of the provisions reflected in Chapter 82, Article III, Sections 121, 122, 123, 124, and 129, all pertaining to the operation of the City's Sanitary Sewer System, the City Council of the City of Lampasas has identified a need to update, correct scrivener's errors and amend various provisions therein in order to protect the public's health, safety and welfare, and to maintain sound operations of the City's sanitary sewer system to protect the environment and the wellbeing of the citizens of Lampasas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF LAMPASAS, TEXAS, AS FOLLOWS:

PART I. That the matters and facts recited in the preamble hereof are hereby found and determined to be true and correct and, thus, are incorporated for all purposes herein.

PART II. Sec. 82 -121 is amended as follows:

Definitions.

[All definitions not amended herein below remain as stated in current code of Ordinances]

...

BOD (biochemical oxygen demand) means the quantity of oxygen utilized in the biochemical oxidation or organic matter under standard laboratory procedure in five days at 20 degrees Celsius, expressed in parts per million ~~weight~~ weights.

...

Industrial waste(s) mean means the liquid wastes from industrial processes as distinct from sanitary sewage

...

Public sewer means a sewer in which all owners of abutting properties have equal rights, and which sewer is controlled by the public authority

...

Suspended solid(s) ~~mean~~ means solids that either float on the surface of or are in suspension in water, sewage or other liquids, and which are removable by laboratory filtering.

PART III. Sec. 82-122 is amended as follows:

Penalty for violation of article.

(a) Any person who shall allow or continue the discharge of sewage into the city sewer mains without a permit shall be guilty of a misdemeanor and, upon conviction, shall be fined as provided in section 1-15.

(b) Any person violating any of the provisions of this article shall become liable to the city for any and all expenses, loss or damage occasioned by the city by reason of such violation.

PART IV. Sec. 82-123 is amended as follows:

Deposit of excrement, garbage or other objectionable waste.

It shall be unlawful for any person or entity to place, deposit, allow or permit (whether knowingly or unknowingly) any human or animal excrement, garbage, or other objectionable waste to be deposited upon any public or private property within the city, or in any area under the jurisdiction of the city ~~any human or animal excrement, garbage, or other objectionable waste.~~

PART V. Sec. 82-124 is amended as follows:

Discharge of sewage or other polluted waters prohibited; exception.

Regarding all of Chapter 82, Article III, related to Sanitary Sewer Systems—It shall be unlawful to discharge to any natural outlet within the city, or in any area under the jurisdiction of the city, any sewage or other polluted waters, except where suitable treatment has been provided in accordance with subsequent provisions of this article , and approved by the city in writing.

PART VI. Sec. 82-129 is amended as follows:

Violation of article; notice; correction time limit; cancellation of sewer permit and disconnect from city's sewer system.

(a) (No change)

(b) Regarding all of Chapter 82, Article III, related to Sanitary Sewer Systems, the City reserves full authority to discontinue water and sewer service for issues involving sewer that threaten public health and safety. The City shall notify the residents in violation and subject to disconnect of sewer services, no less than 6 hours prior to disconnect, via phone and email, of the water and sewer service disconnect that is

scheduled to occur. The City will reestablish water and/or sewer service once all required repairs have been fully and successfully completed by the person(s) responsible. All mandated repairs shall demonstrably and fully remedy the identified non-compliance issues as set forth in this article before water and sewer service will be reestablished by the city, following a cutoff resulting from a Notice of non-compliance.

PART VII. CONFLICTING ORDINANCES. All ordinances, orders, policies (whether formal or informal) and resolutions heretofore utilized by City staff and/or passed and adopted by the City Council of the City of Lampasas, Texas are hereby repealed to the extent said ordinances, orders, policies or resolutions, or parts thereof, are in conflict herewith.

PART VIII. PROVIDING FOR SEVERABILITY. If any section, article, paragraph, sentence, clause, phrase or word in this Ordinance, or the application of same, is held to be invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Ordinance and the City Council hereby declares it would have passed such remaining portions of this Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

PART IX. EFFECTIVE DATE. This Ordinance shall become effective on the later of: (1) the date of its passage on Second Reading by the City Council, or (2) the date following its passage by Council and the publication of its caption, in the *Lampasas Dispatch*, as required by State Law and/or the City's Home Rule Charter.

PART X. CODIFICATON. The Council hereby directs and authorizes the City's staff to take all actions necessary to have the changes to the City's Code of Ordinances approved herein formally recorded and codified.

READ and ACKNOWLEDGED on its First Reading on the ____ of _____, 2026.

PASSED and ADOPTED on this its Second Reading on the ___ day of _____ 2026.

CITY OF LAMPASAS, TEXAS

Herb Pearce, Mayor

ATTEST:

Kayleigh Stanley, City Secretary

Approved as to Form:
Jo-Christy Brown, City Attorney

(Signature of Attorney Provided on Separate Page, to be Attached)

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CITY SECRETARY DEPARTMENT/ MARCH 2026 MONTHLY REPORT

Brief Monthly Overview of Department Employees:

Kayleigh Stanley- City Secretary

- Advised Citizens/Contractors of required documentation for permits; upon receipt of documentation issued building permits through My Government Portal and TMS/ Assigned Inspections
- Maintained vehicle inspection/registration process
- Prepared Cemetery Deeds and filed with County
- Handled Frontier Solutions Inquiries
- Assisted the City Manager and Building Department with daily operations.
- Prepared and posted packet for the March 5, 2026 Planning and Zoning Meeting.
- Prepared and posted packet, attended and took minutes for the March 9, 2026 and March 23, 2026 City Council Meetings.
- Met with developer on March 10, 2026.
- Attended a meeting with AFNA on March 12, 2026
- Prepared and posted packet, attended and took minutes for the LEDC Meeting on March 18, 2026.
- Attended an onsite meeting with Cen-Tex Partnership on March 24, 2026.
- Assisted with setup and attended the Cen-Tex Sustainability Award Ceremony on March 26, 2026.
- Attended an onsite meeting with a business prospect on March 26, 2026.
- Worked with RCI for records retention.
- Worked on TML Risk Pool claims
- Reviewed concept plans for proposed projects/provided development & utility information to several prospects.
- Processed/Facilitated Open Records Requests
- Daily Building /Planning & Zoning responsibilities – key contact person who handles inquiries/requests and all administrative work/research.

MEMO:

To: Erin Corbell, City Manager
From: Kris Morin, Golf Course Manager
cc: City Council Members
Date: April 2, 2026
Re: Monthly Report, March 2026

- Weekly mowing and maintenance procedures are now being performed on weekly basis on the golf course
 - We have increased mowing frequency to twice (or more) a week with the increase in temperatures for our greens, fairways, approaches, and collars
 - Tees are being mown three (or more) times a week as the overseed is thriving in the current temperatures.
- Vertical mowing was performed weekly this month with the increase in temps, and it is helping with the grain and ball roll
- A light topdressing was performed this month during the weeks we had 80-degree temps
- A needle tine was implemented on all tee boxes and greens this month to aid in compaction and enhance root growth
- We continue to adjust irrigation run times for a spring program
- Monthly Application of turf pigment (PAR SC) to greens, fairways, and approaches is being implemented
 - Pigment retains heat, therefore gives the grass (in fairways and approaches) a “greener” appearance
- Monthly Application of pigment to greens, fairways, approaches, and collars
- Monthly application of custom slow-release fertilizer (granular) tee boxes to aid in plant health for the overseeded areas
- Application of Ammonium sulfate (21-0-0) quick release fertilizer in conjunction with the custom fertilizer on tee boxes only
- Application of custom blend fertilizer (18-3-16) was applied to all greens
- A post-emerge weed application was applied to all greens this month to “clean up” any Poa annua that is emerging
- A pre-emerge application was made to the entire golf course to aid in weed prevention for warm season grasses
 - Agro-Tech helped us make this application to all areas outside of the greens, tee, and fairways

- A monthly application of root and soil enhancer
- Application of monthly fungicide applications, to aid in disease prevention
- A monthly application of insecticide was applied to greens to prevent detrimental insects
- Watering of Perennial Ryegrass has been adjusted to an as needed basis
 - We are currently 3 times per week
- Blowing of fairways is being performed on a regular basis with the falling of oak leaves throughout the course
- Applied sand to bad areas on the edges of greens to aid in recovery before winter dormancy
- Plugged bad areas on holes 13, 15, and 17 greens to aid in faster recovery in the worse areas
- Maintenance crew did a thorough “leaf cleaning” and “leaf mulching” throughout the course
- Maintenance crew repaired several old irrigation heads, as the internals were worn, and the entire heads needed to be replaced
- Maintenance crew continued the tree project to remove necessary limbs and trees to aid in creating more sunlight on the green’s edges
- Maintenance crew repaired several satellite boxes as they are becoming outdated, and circuit boards and breakers are starting to wear out
- Greens mower heights were adjusted to a lower height with the increase in temperatures and the grass is growing more
- Greens brushes were turned back ON with the increase in temperatures and the grass is growing more
- We hosted the Mad Dog tournament this year. We had 118 players, and the golf course profited \$11,800 that weekend on rounds of golf alone.
- We had a slight increase in 2026 compared to 2025 of approximately 3%.
 - March 2026 Greens Fee Totals = 1,356 Rounds (This does not include member play)
 - March 2025 Greens Fee Totals = 1,313 Rounds (This does not include member play)

Memo



To: Erin Harrison, Interim City Manager/Finance Director
From: Vicki Tower, HR Coordinator
Date: April 7, 2026
Re: Monthly Report – March 2026

Human Resources

Brief Monthly Overview - Human Resources

Vicki Tower, HR Coordinator

- New hire paperwork and orientation for F/T Firefighter/EMT on March 2nd
- Scheduled and attended interviews for W/WW Utility Distribution/Collection Technician on March 19th
- Attended approximately 30 interviews for Seasonal Pool Positions from March 19th to March 26th
- Scheduled and attended interviews for W/WW Utility Distribution/Collection Technician on March 26th
- Jobs posted in March – Police Officer; W/WW Utility Distribution/Collection Technician; Police Communications Officer; Seasonal Pool Positions; Athletic Field Maintenance Technician; Park Maintenance Technician
- Completed and submitted census information for upcoming renewal/quotes for medical, dental, vision, and life insurance
- Assisted Finance Department with payroll
- Human Resources responsibilities including purchase orders; job postings; pre-employment screenings/background checks; scheduling and attending interviews; new hire orientations; processing new hire paperwork; processing separation paperwork; setting up new hires in Time & Attendance as well as updating user roles and maintaining workflow; processing retirement packets; processing benefit enrollments, terminations and status changes; FMLA letters; Workers' Compensation claims; Unemployment Benefits claims; assist with payroll duties, including stuffing and distributing employee paychecks; assist the Finance Department with longevity checks; maintain personnel files.

Personnel Information – Currently

- Current: 115 Full-time employees; 16 Part-time employees; 1 Seasonal Part-time
- Posted Vacancies:
 - Full-time: Economic Development Specialist; Police Communications Officer; Police Officer or Police Cadet; Greenskeeper; Athletic Field Maintenance Technician; Park Maintenance Technician; Animal Shelter Technician

Memo

To: Kayleigh Stanley, City Secretary
 From: Monica Wright, Director of Information Systems
 Date: Monday, April 6, 2026
 Re: March Monthly Report



Information
Systems

Service Tickets - Social Media - Website Stats

IT Service Tickets	204
Facebook Followers	9,392
Twitter Followers	860
Instagram Followers	966
Website Page Views	35,116

IT Supported Hardware & Software

PCs	110	Wireless Access Points (WAP)	16	Servers	30
Laptops	49	Verizon Aircards	16	Firewalls	3
Printers	77	Network Attached Storage (NAS)	5	Tablets	15
Switches	20	Cell Phones	57	Software Applications	30+
CC Reader	8	Security Cameras	61	CradlePoint Routers	20
Time Clock	4	WatchGuard Dock	8		

March Projects Completed:

- Attended website re-design meetings
- Submitted website re-design deliverables
- Approved new website re-design
- Obtained quote for Airport PTZ security camera/installed
- Obtained quote for replacement Meter Reader laptop/ordered
- Configured/setup DPS TAK Manager
- Attended meeting with staff and vendor regarding Tyler payments migration
- Attended Incode 9 Cloud vs Incode 10 Cloud webinar with vendor and staff
- Obtained quote/ordered Meter Reader replacement laptop
- Obtained quote/ordered (6) security cameras for Turner Field
- Ordered cell phone for Library
- Upgraded (2) PD Investigator cell phones/configured/issued out
- Built out (2) PD Investigator replacement PCs
- Maintenance to AV system at Calvert Building
- Worked with vendor on new Golf Course website
- Meeting with Public Works regarding fiber at substations
- Server maintenance/updates

April Projected Projects:

- Attend website re-design meetings
- Submit website re-design deliverables
- Configure/issue out Meter Reader replacement laptop
- Configure/issue out Library cellphone
- Tyler Payments development – migration
- Attend meeting with AT&T Account Manager to go over POTS phone lines
- Assist with PD migration from Cardinal to ARMS/DPS audit questionnaire
- Meeting with CJIS audit prep company/obtained quote
- Golf Course website went live
- FY 25-26 budget projections
- FY 26-27 budget
- Configure/install Golf Course NVR
- Configure/install (4) Golf security cameras
- Configure/install (6) Turner Field security cameras

- Configure/install (2) replacement City host servers
- Build out City 2025 Domain Controller 1
- Build out City 2025 Domain Controller 2
- Build out City 2025 Incode server
- Upgrade 2019 City servers to 2025
- Updated quote for Incode v 10 Cloud
- Updated quote for Incode v 9 Cloud
- Updated quote on AT&T VOIP
- Research security cameras for Hostess House
- Reach out to Nextlink to find out internet options for Hostess House
- PD cell phone upgrades
- Configure/replace (10) replacement desktop PCs
- Configure/install external security camera at entry at City Hall
- Replace Electric SCADA Windows PC
- Configure/install security camera at W/WW facility

FY 2025/2026 Budgeted Projects:

- Configure/replace (4) EOL Library training laptops **(completed)**
- Nextlink internet service at Airport **(completed)**
- Obtain quote/order (15) Microsoft Office 2024 STD licenses **(completed)**
- Obtain quotes/configure/replace (2) PD Training EOL Laptops **(completed)**
- Upgrade all EOL Microsoft Office licenses **(completed)**
- Upgrade all EOL Windows 10 PCs/Remove from inventory **(completed)**
- Migrate Cardinal Windows 10 VM server to Windows 11 **(completed)**
- Replacement (2) PD Host Servers **(completed)**
- Upgrade all Windows 2019 PD servers to Windows 2025 OS **(completed)**
- Configure/replace (7) EOL switches (Animal Shelter, Municipal Court, Streets, Electric, Water/WasteWater, Library, Calvert AV) **(completed)**
- Obtain quotes/configure/replace (5) PD Patrol Toughbook's **(completed)**
- Upgrade TxDPS SDWAN PD Router **(completed)**
- Configure/install 580 Sports complex NVR/security cameras **(completed)**
- City Website Re-Design *(in-progress)*
- Quote/order/configure/install Airport security cameras *(in-progress)*
- Tyler Payments *(in progress)*
- Obtain quotes/configure/replace (10) desktop PCs *(in-progress)*
- Replacement (2) City Host Servers *(in-progress)*
- Upgrade all Windows 2019 City servers to Windows 2025 OS *(in-progress)*
- Configure/install (1) NVR (4) security cameras at the Golf Pro Shop
- Configure/install (1) NVR (6) security cameras at Turner Field Complex *(in progress)*
- Assist PD with Cardinal software conversion to ARMS *(in progress)*
- Assist with the Core & Main water meter software upgrade/Incode interface (Neptune 360) (EOL) *(in-progress)*
- Obtain quotes/configure/replace (3) laptops
- Replacement EOL W/WW SCADA PC
- Replacement IT Server Room mini-split
- FY 26-27 Budget projections *(in progress)*
- FY 26-27 Proposed Budget *(in progress)*
- VOIP Phone System
- Dispose of outdated/broken technology items
- Deploy City wide cyber security training for all employees/report to State DIR
- Configure/install WatchGuard AuthPoint software on PD PC's
- CJIS Security Audit

Daily/Weekly/Monthly Tasks:

- OS updates on all NAS devices, firewalls, WAPs
- Activate/configure all City data cell phones
- Activate/configure all City Verizon jetpacks
- Assist with all issues related to online payments
- Install Windows updates on City/PD servers & workstations
- Content updates to City website/social media platforms/setup recurring dlvr.it social media posts
- Reply to website/social media submissions/requests
- Perform routine maintenance on hardware and software
- Backup all workstations/servers/NAS storage devices
- Update virus/spyware definitions and apply security patches to computers/servers
- Prepare reports for and attend directors meeting and City Council meeting
- Continued education of network security threats
- Continued research of applications/software for departments
- Documentation for all software/hardware configurations
- Setup Council Live Stream meetings/archive to website and file server
- Create cyber security phishing campaigns/deploy to employees/council members

Future Projects & Goals:

- Migrate Incode v.9 to Incode v.10 Cloud (unknown)
- Migrate AT&T land lines over to digital/VOIP Phones (unknown)
- Assist with the migration e-merchant solution to Tyler Web Payments (unknown)
- Assist with the replacement of Utility Billing & Municipal Court chip readers (unknown)

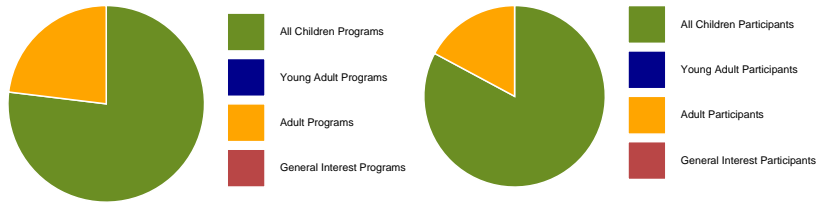
Lampasas Public Library

October, 2025 - March, 2026

October

Overview

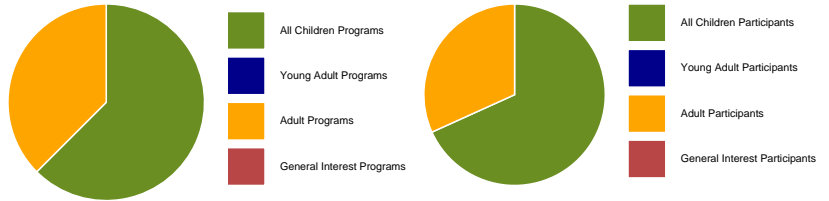
All Children Programs	10	76.92%	All Children Participants	111	82.84%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	3	23.08%	Adult Participants	23	17.16%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	13		Total Participants	134	



November

Overview

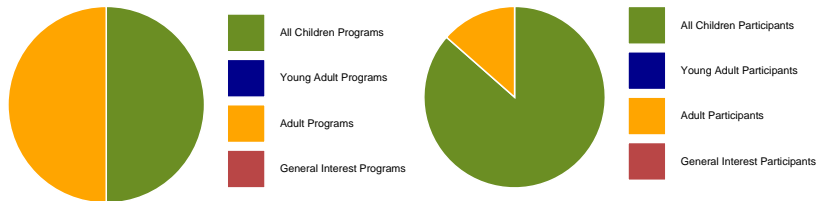
All Children Programs	5	62.5%	All Children Participants	58	68.24%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	3	37.5%	Adult Participants	27	31.76%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	8		Total Participants	85	



December

Overview

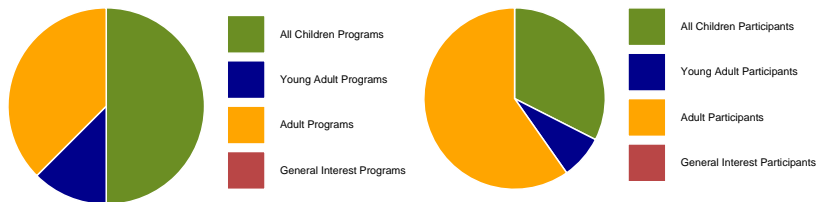
All Children Programs	3	50%	All Children Participants	64	86.49%
Young Adult Programs	0	0%	Young Adult Participants	0	0%
Adult Programs	3	50%	Adult Participants	10	13.51%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	6		Total Participants	74	



January

Overview

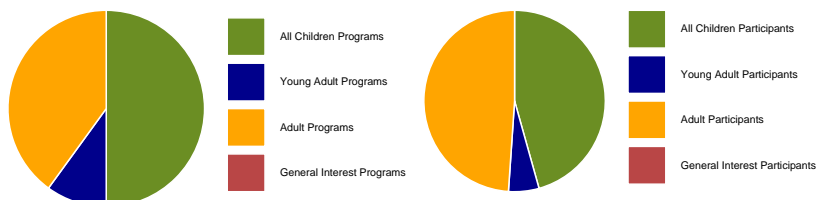
All Children Programs	4	50%	All Children Participants	25	32.47%
Young Adult Programs	1	12.5%	Young Adult Participants	6	7.79%
Adult Programs	3	37.5%	Adult Participants	46	59.74%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	8		Total Participants	77	



February

Overview

All Children Programs	5	50%	All Children Participants	42	45.65%
Young Adult Programs	1	10%	Young Adult Participants	5	5.43%
Adult Programs	4	40%	Adult Participants	45	48.91%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	10		Total Participants	92	



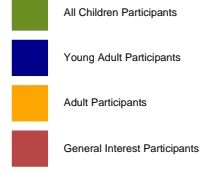
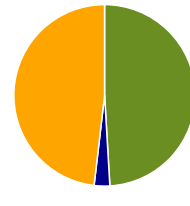
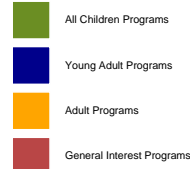
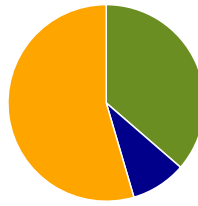
Lampasas Public Library

October, 2025 - March, 2026

March

Overview

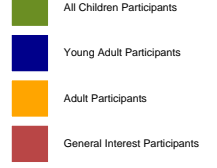
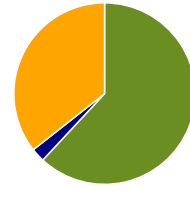
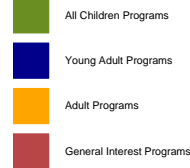
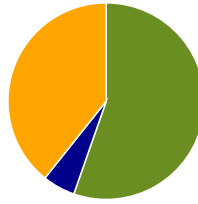
All Children Programs	4	36.36%	All Children Participants	53	49.07%
Young Adult Programs	1	9.09%	Young Adult Participants	3	2.78%
Adult Programs	6	54.55%	Adult Participants	52	48.15%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	11		Total Participants	108	



Year in Review

Overview

All Children Programs	31	55.36%	All Children Participants	353	61.93%
Young Adult Programs	3	5.36%	Young Adult Participants	14	2.46%
Adult Programs	22	39.29%	Adult Participants	203	35.61%
General Interest Programs	0	0%	General Interest Participants	0	0%
Total Programs	56		Total Participants	570	



LAMPASAS PUBLIC LIBRARY

MARCH 2026

Circulation	We circulated 3,633 items in March, which is up 15.8% from last March (3,136).
Door Count	There were 3,065 visitors during March, which is up 17.6% from last year (2,606).
Internet Usage	There were 317 Internet sessions in March, up 18.7% from the previous year.
Wifi Usage	In March, 129 unique visitors accessed our wifi network, which is up 44.9% from last year. Our total number of sessions in March was 356, up 16.3% from the previous year. (Attached infographic only shows difference between this month and last month.)
Text Interactions	We communicated, via text messages, with 124 unique phone numbers in March, which is up 2.5% from last March (121). We sent/received a total of 706 messages, which is up 29.8% from the previous year (544).
March Programs	In March, we had two staff story times, ag story time, 42 Club twice, 4-H STEM class, Cornelia Key Book Club, STEAM Days, and Mahjong 101. We also hosted two sessions of "Rebuilding Liberty" with Charley Kennington, building up to America's 250 th birthday.
Upcoming Programs	In April, we will have three staff story times, ag story time, 42 Club twice, Cornelia Key Book Club, STEAM classes (grades 2-5 & grades 6+), 4-H STEM class, and Mahjong 101. We are also hosting Senior Tech Help each Monday afternoon in April.
Upcoming Closures	The library will be closed April 3-4 for Good Friday/Easter.

Lampasas Public Library

March-2026

In March, 129 unique patrons used your library WiFi. On average, these patrons visited to use the WiFi on just under 3 individual days.

Change from prior month



356 ↑ 16.34%

Monthly Sessions



317 ↑ 28.34%

Total Visits



129 ↑ 31.63%

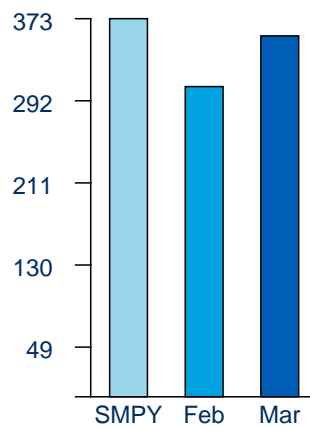
Unique Visitors



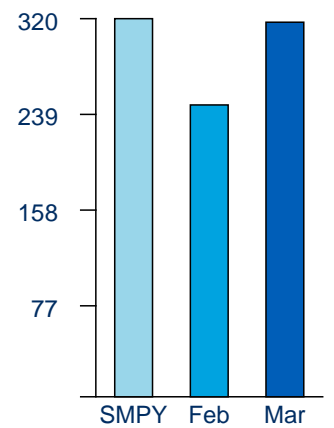
2.46 ↓ -2.38%

Average Return Rate

Total Monthly Session Count

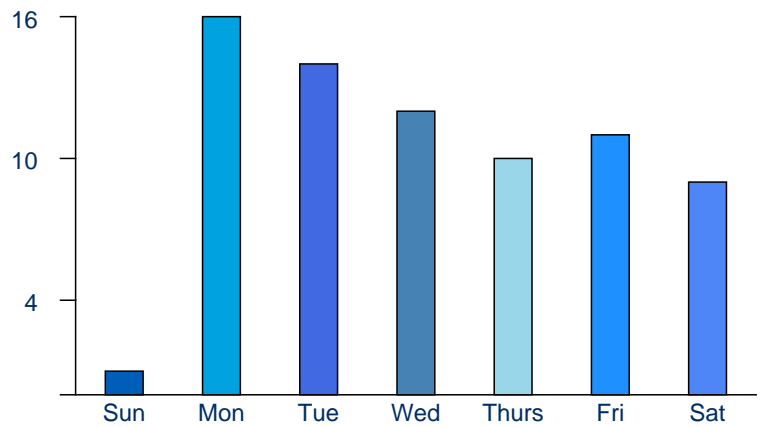


Total Monthly Visits

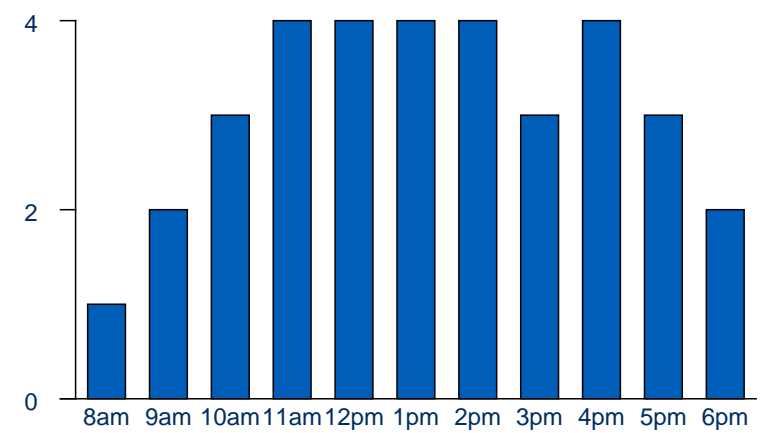


*SMPY: Same Month Prior Year

Average Daily Visits



Average Peak Hourly



Memo



To: Stephen Sewell, Director of Public Works
From: Micah Harry, Electric Department Superintendent
Date: Monday, April 20, 2026
Re: Monthly Report for March 2026

Public Works

Locates 185

Set New Pole 5

Replaced Poles 6

Connects 5

Trimmed/Removed Trees 12

Raised Low Lines Including Communications 4

Overtime Call Outs 8

Power Outage 5

Transformer Replacement 1

Assisted Other Departments 8

- Built a new three phase line on 5th street to reroute power serving meters that are currently being served from the powerline that goes down the alley between the 1st Baptist Church buildings.
- Installed four new scoreboards at the Turner Field Complex.
- Replaced the light on the north side of W.M. Brook Park that shines on the flag.

To: Stephen Sewell, Public Works Director
From: Carlos Garcia, Street Superintendent Street Department
Date: Monday, April 20, 2026
Re: March Monthly Report

Completed Projects

- Brush chipping – The Street Department completed the brush chipping program in all sections of the city.
- Fair View Drainage - Cleared drain and regraded drainage.
- North Ave and Willis St. – Patched ditch line and intersection.
- North Ave Drain – Cleared silt and debris from drain.
- Old Austin Road – Saw cut, patched, and rolled in sinking ditch line that crosses the road.
- Hackberry St.– Removed elm tree in Hackberry St. drain.
- Peach St. Alley – Compacted stabilized base in alley due to water line break on Barnes St.

Current Projects

- CDBG – Currently working in drainage channel from Ridge St. to North Ave; pouring concrete bottom and sides for drainage.

Future Projects

- West 5th St – Ridge St. to Walnut St. – Patch street per water line install.
- Walnut St- 6th St. to 3rd St.- Patch street per water line install. Will get a quote on Street repairs once project is complete.
- Western Street Drainage - Regrade the drainage channel and remove debris from drain.
- Fourth St. to Fifth St. Drainage- Regrade drainage; easement pending.

Memo



To: Jessie Acosta
From: Steven Knowlton
Date: April 16, 2026
RE: March Parks Monthly report

Parks and Recreation

Daily Activity

- Parks properties: Inspect, maintain & clean all Parks Department property grounds, structures & public restrooms, daily
- Airport: Perform security check at Fuel Station & around Hangars / Clean Pilot's Lounge / Inspect Runway light fixtures & fence lines
- Clerical: Plan & execute daily crew work schedules / Create & submit weekly & monthly reports / Update & approve employee timesheets

MONTHLY ACTIVITY - SUMMARY

- Removed rock from Hancock Pool that was stuck in the valve.
- Assembled desk at the library.
- Applied herbicide on granite walk trail.
- Moved 16 boxes at City Hall for the Utility dept.
- Storm Cleanup Project-3 dump trailer loads of limbs and debris, and 5 cart loads of granite to fix washouts on the trail.
- Framed up and poured a 6x6 concrete slab at Brook for LAFTA.
- Painted over Graffiti under the Key Ave bridge in Brook Park.
- Replaced infant swing seat at Brook Park.
- Sueann Park-Pulled weeds from the playground, trimmed low limbs on the tree, and replaced the basketball net.
- Applied herbicide at Hancock Park and College Str Park playgrounds.
- Removed metal roof and vent at Hanna Springs pool.
- Tilled, raked level, and applied 13 bags of mulch at City Hall.
- Removed large bush and vines from IT building, three dump trailer loads of limbs and debris.
- Replaced two flag ropes at Hanna Springs Pool.
- Applied JB Weld in three places to repair broken concrete at the Skate Park.
- Removed trash and debris from Brook Park Creek with a Jon Boat.
- Removed 24 T-posts and orange temporary fencing from Hancock Park left from the DOT project.
- Vacuumed and cleaned chemical room and discharge filter in pump room at Hanna Pool.

Memo



To: Stephen Sewell, Public Works Director
From: Van Sims, W/WW Operations Manager
Date: April 2, 2026
Re: March 2026 Monthly Operating Report

Water/Wastewater & Plant Operations

-
- **Operation of Water Distribution System**
 1. Collected 8 routine Bac T samples.
 2. Repaired 13 water leaks.
 3. 248 disinfection residual monitoring samples.
 4. 350 nitrification action plan monitoring samples.
 5. Continued 5th @ Walnut waterline installation project.
 6. Replaced broken hydrant on US 183

 - **Operation of Wastewater Collection System**
 1. Completed all monthly lift station checks.
 2. Resolved 9 sewer stoppages.

 - **Operation of Municipal and AFNA Treatment Facilities**
 1. Treated 39,912 gallons of septic waste.
 2. Performed all routine maintenance on scheduled equipment.
 3. Removed 140 cubic yds of cake.
 4. Collected and analyzed 87 samples in-house
 5. 3rd party labs- collected and analyzed 78 samples.

 - Total Work Orders Completed – 42
 - Utility Locates – 195
 - Customer Service Calls – 2
 - Building Dept Routing Forms – 1
 - 725 Gallon of Bleach used for disinfection
 - 36 Gallons of LAS used for disinfection

- Hanna Springs Pool, applied herbicide, painted the mushroom water feature, cleaned the pool, and started to fill.
- Mowed and Weedeated
 - Sueann Park x 2
 - College Str. Park, Colored School, & Church x 2
 - Cook Cemetery x 2
 - Four Corners
 - Brook Park x 2
 - Head Start & Senior Center (Head start x 2)
 - City Hall/IT Complex x 2
 - Campbell Park, Hanna Pool & Ave A x 2
 - Shop Areas & Triangle x 2
 - Airport
 - Hancock Park & Pool (pool x2)
 - Lot near Library
- Vehicle & equipment maintenance – As needed
- Rake & level mulch at Brook Park & Sueann Park Playgrounds; Blow off sidewalks & gazebos in all Parks – As needed
- Clean Parks Shop / Restroom / Break Room – Every Friday

To: Erin Harrison, City Manager
From: Stephen Sewell, Public Works Director
Date: Monday, April 20, 2026
Re: March 2026 Monthly Report

Notification to property owners in 1958 Flood Easement- Continue to meet with Lampasas County WCID regarding notification to property owners in easement. Notification verbiage adjusted to reflect WCID concerns. After legal review, notification to property owners will be sent.

Lower Brazos RFPG- Attended meetings with the flood planning group. Two projects have been outlined with intentions of incorporating into next State Plan.

Entry Point Improvement Project- Preliminary surveying complete. Project Information Form submitted and accepted by the Texas Water Development Board.

Solids Handling Project- Equipment procurement complete. JHA to continue design on building.

Fiber- Nextlink continuing buildout to Lampasas Sub-Station. Preexisting and unused fiber connection between Naruna and Lampasas Sub-Stations indicating buildout only necessary to Lampasas Sub-Station.

AFNA Design Review- Engineering working on final design of pretreatment facility.

KWSC- Discussions with KWSC regarding the joint-use account, an emergency water supply contract, and long-term CIP projects.

Street Dept Fleet Audit- Fleet Audit conducted and Notice of Findings issued to the Superintendent. Any deficiencies have 60 days to be corrected.

HR- Retirement of JD Wilks. Transfer of Kade Coleman from Distribution/Collections to WWTP Operations. Transfer of Trent Boone from Parks Dept to Water Dept. Public Works fully staffed.

Memo



To: Jessie Acosta, Parks & Recreation Director
From: Nick Geagley
Date: April 16, 2026
Re: Monthly Report – March 2026

Sports Facilities

Brief Monthly Overview – Sports Facilities

Weekly Activities

- Weekly/Monthly reports, Weekly work schedules, and Employee timesheets
- Sports Parks maintenance & irrigation systems inspection
- Clean all sports parks and public bathrooms daily

Service, Maintenance

- Fairway mower repairs
- Had the spring-loaded corner flag repaired and painted
- Took Scag mower for repairs
- Check for storm damage
- Changed locks at Brook Park and Turner complex
- Clean, sweep, and blow around the shop
- Attended meeting regarding LCYLA
- Adjusted light schedules for LCYLA
- Grease and clean zero-turn mowers and fairway mowers
- Assist the parks department in mowing and edging the Campbell Park
- Assist the parks department in mowing Brook Park
- Assist the parks department in applying tar over the chemical building at Hanna Springs pool
- Attended meeting with JMT

Goodrich Tennis Courts

- Cleaned the courts (4x)
- Mow, edge, and blow off courts
- Put the chain up for rain

Gavin Garrett Soccer Complex

- Paint soccer fields (3x)
- Mow, edge, and blow off fields (3x)
- Fertilized Fields #1, 2,3 4, 5 with 950 lbs. of fertilizer
- Mow and edge by the water plant
- Irrigate fields
- Pull thistle

Turner Complex

- Irrigation repairs (2x)
- Mow, edge fields(4x)
- Install fence topper on Geico gate
- Install handicap sign
- Attended meeting with LYCLA, electric department, and parks staff regarding scoreboard placement
- Fertilized WEAKS and Campbell infield with 100LBS of fertilizer
- Used a scuffle hoe and raked grass in the infields
- Trim trees and haul off brush

- Paint soccer fields
- Nail and Mat drag field (3x)
- Applied ant bait on the fields
- Prep fields and paint foul lines
- Mat drag and water fields.
- Chalk and paint fields
- Shovel and blow out dugouts
- Till the GUYCO field
- Unclog the drain pipe on soft field #1
- Backed filled with 200lbs of dirt

580 Complex

- Move soccer goals and flags for field #1
- Applied fertilizer to softball Fields #1 and 2
- Applied fertilizer to soccer fields #1 and 2
- Remove cedar post, barbed wire, cactus, & rock for gate/rock project at the western entrance
- Mow complex (3x)
- Trim trees and haul brush
- Applied herbicide under bleachers at rodeo arena
- Applied infield material and fixed a soaked spot on the softball field #1 (500lbs)
- Paint soccer field 1 (3x)
- Applied herbicide to the parking lot
- Reel mow softball field #1 and 2
- Clear water off the ditches by dugouts for softball fields #1 and 2
- Made irrigation control repairs
- Reel mow softball fields #1 and 2

Memo

Cemetery

To: Jessie Acosta, Parks and Recreation Director
From: Joshua Palacio
Date: April 14, 2026
Re: Monthly Report- March, 2026

Brief Monthly Overview – Cemetery

- Weekly reports, fueled trucks, service trash cans
- Edged and mowed Block 1,2,3,3b,4,5,6,7,8,9,11,11b,12
- Continued cleaning headstone with chemical D2
- Reglued vases in the PCA area
- Removed old flowers and trash from PCA
- Prepared and attended funerals (4x)
- Sifted dirt for future funerals (2x)
- Cleaned, edged, and prepared funeral areas
- Repaired truck tire
- Edged back gate and front entrance (2x)
- Assisted backhoe removal
- Mowed flag area and roadside (2x)
- Installed driveway closure on 11B
- Edged around the office and old equipment
- Picked up trash and debris
- Marked plots for burial (6x)
- Marked for headstone (6x)
- Mowed and edged PCA and PCB
- Assisted with military funeral
- Cut up a fallen tree on potters block
- Maintained weed eaters
- Released the old Chevy and golf cart to the auction buyer
- Filled sunken graves (8x)
- Imputed new graves in the system
- Logged reports of death/site sales
- Assisted customers with future site purchases (11x)
- Assisted customers regarding family plots
- Verified graves for the funeral home
- Helped customer with family research

Memo



Parks & Recreation

To: Jessie Acosta, Parks & Recreation Director

From: Lupe Charping, Administrative Assistant

Date: April 16, 2026

Re: Monthly Report – March 2026

Brief Monthly Overview – Parks & Recreation

Lupe Charping, Administrative Assistant

- Attended meetings with Parks, Parks Facilities, Airport, and Cemetery supervisors
- Processed all Purchase orders for Parks, Parks Facilities, Airport, Cemetery, Hostess House, and pools
- Answered all inquiries regarding the Airport, Parks, Facilities, Parks, Cemetery and Hostess House
- Manage calendar for Hostess House reservations
- Order supplies for Parks, Cemetery, Airport, Hostess House, Parks Facilities, and pools
- Scheduled reservations for Campbell Pavilion
- Managed event calendars for Parks facilities, Parks, and Hostess House
- Assisted with various ongoing projects
- Followed up with vendors regarding invoices
- Created and posted agenda for March Parks Board Meeting
- Attended and took minutes for the March Parks Board Meeting
- Submitted all Parks and Recreation monthly reports for council
- Provided budget report balances to Park, Cemetery, and Parks Facilities supervisors. including the Airport director
- Worked closely with the Aviation Director regarding the Airport
- Received and updated the airport hangar waiting list
- Responded to emails regarding reservations of the Hostess House
- Continued organizing the cemetery deeds
- Conducted tours of the Hostess House for potential special events(20x)
- Attended meeting with JMT regarding Parks master plan
- Met with contractors regarding Hostess House doors

Memo



To: Jessie Acosta, Parks and Recreation Director
From: Bailey Carter, Parks and Recreation Specialist
Date: April 1, 2026
RE: Monthly Report-March 2026

Parks and Recreation

-
- Planned, prepared, and executed all tasks related to on site meeting with Pepsi Cola Regional President on March 2, 2026
 - Planned, prepared, and executed all tasks related to on site meeting at Cooper Spring regarding a new bridge on property on March 3, 2026
 - Attended meeting with LCYLA and Electric Division of PW Department regarding installation of 4 new scoreboards at Turner Sports Complex
 - Attend meeting with City Attorney regarding Cardboard Regatta – Spring Ho at Hanna Springs Pool on March 4, 2026
 - Attended CENTEX Sustainability Partnership Staff Meeting in Copperas Cove on March 5, 2026
 - Attended a virtual meeting with National Parks and Recreation Association (NRPA) Network meetings on March 12, 2026
 - Attended meeting with NRPA Job Analysis Task Group regarding updating CPRP and CPRE testing credentials on March 17, 26, & 27, 2026
 - Attended Texas Recreation and Parks virtual meeting on March 18, 2026
 - Planned, prepared, and executed all tasks related to Coca-Cola Proposal on March 19, 2026
 - Planned, prepared, and executed all tasks related to seasonal aquatics staff interviews which occurred on March 19-26, 2026
 - Attended Parks and Recreation Board meeting on March 19, 2026
 - Attended meeting with Vermont Systems regarding recreation software on March 20, 2026
 - Planned, prepared, and executed all tasks related to a meeting regarding youth sports March 24, 2026
 - Planned, prepared, and executed all tasks for a walkthrough meeting regarding CENTEX Sustainability Partnership March 24, 2026
 - Attended meeting with Chase and Jordan Kuker regarding promotional film on March 26, 2026
 - Attended Forward Lampasas Meeting on March 27, 2026
 - Planned, prepared, and executed all tasks related to on site meeting with JMT Engineering regarding parks master plan on March 30, 2026
 - Prepped and executed all tasks for bringing Hanna Springs Pool online for the season on March 31, 2026

**CITY OF LAMPASAS
POLICE DEPARTMENT
Jody Cummings, Chief of Police**

MEMORANDUM

TO: Erin Corbell, Finance Director and Interim City Manager

FROM: Jody Cummings, Chief of Police

DATE: April 1, 2026

SUBJECT: Police Department Monthly Report – March 2026

March 2026 Activities

- Chief of Police Jody Cummings attended two City Council workshops and regular meetings.
- Chief Cummings attended a Texas Water Development Board virtual meeting.
- School Resource Officer Carlos Rodriguez assisted TxDOT with a rollover safety presentation at Lampasas High School.
- Chief Cummings attended an SB 3–SB 5 Flood Warning Sirens and Gauges Committee meeting.
- Investigators attended the Hill Country Children’s Advocacy Center Multidisciplinary Team meeting.
- Patrol Lieutenant Chuck Montgomery hosted a patrol staff meeting.
- Chief Cummings attended a special City Council meeting.
- Assistant Chief Charlie Boswell and Patrol Lieutenant Chuck Montgomery served on a patrol sergeant promotional board for the Lampasas County Sheriff’s Department.
- Chief Cummings, Assistant Chief Boswell, Patrol Officer Garrett Bradley, and their spouses attended the annual Hill Country 100 Club Awards Banquet.
- Communications Supervisor Kelli Sanguinet celebrated her 25-year anniversary with the department.
- Chief Cummings attended a virtual SB 3–SB 5 Flood Warning Sirens and Gauges Mapping Tool Orientation webinar.
- Chief Cummings attended an Economic Development Corporation (EDC) promotional video meeting.
- Officer Victoria Box celebrated her one-year anniversary with the department.

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**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding approval, denial or approval with modification(s) the Preliminary Plat of Northington Creek Estates, a replat of 79.917 acres out of and a part of the John Burleson survey abstract 42, Lampasas Texas Lampasas County.

Requested By: Kayleigh Stanley, City Secretary

Submitted by: Kayleigh Stanley, City Secretary

Date Submitted: March 16, 2026

For the Agenda of: April 27, 2026

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

Tri-Cru Ventures, LLC is asking the Commission to consider approval of the Preliminary Plat of Northington Creek Estates. The property is described as 79.917 acres out of and a part of the John Burleson survey abstract 42, Lampasas Texas Lampasas County.

The Civil Plans have been reviewed by Bureau Veritas and the below comments were noted:

1. No work shall occur in the TxDOT rights-of-way until a permit has been issued.
2. Provide the LOMA-F (Letter of Map Amendment – Flooding) to the city prior to building permits being issued for Lots 40 and 41, Blk 1, and Lots 123, 124, 125, and 152 Blk 2.
3. Prior to any work occurring within the designated floodplain, applicant shall obtain a floodplain development permit from the city’s designated floodplain administrator.

Recommendation:

Motion to take action on the Preliminary Plat of Northington Creek Estates, a replat of 79.917 acres out of and a part of the John Burleson survey abstract 42, Lampasas Texas Lampasas County.

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City Manager

ITEM NO. 4.2

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding a mural on Kindred Spa by Vision Lampasas.

Requested By: Libby Bluntzer, Vision Lampasas

Submitted By: Kayleigh Stanley, City Secretary

Date Submitted: March 30, 2026

For the Agenda of: April 13, 2026

Procurement and Funding Statement:

N/A

Attachments:

Summary Statement:

This item has been placed on the agenda to provide City Council with the opportunity to formally consider a mural being placed on Kindred Spa, located at 1801 S US Highway 281.

Recommendation:

To consider a motion to approve, deny or approve with modifications to the proposed mural design and/or placement on the Kindred Spa building.

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City Manager

ITEM NO. 4.3

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action regarding approving an amendment to the solid waste agreement with Frontier Waste Solutions and the City of Lampasas.

Requested By: Kayleigh Stanley, City Secretary

Submitted by: Kayleigh Stanley, City Secretary

Date Submitted: March 16, 2026

For the Agenda of: April 13, 2026

Procurement and Funding Statement:

N/A

Attachments: Ordinance

Summary Statement:

The City of Lampasas executed a contract with Frontier Waste Solutions in May 2025. They have operated as the City's sole solid waste provider since then. Staff has had several meetings to discuss the terms of the contract to revise the franchise agreement, which only allows Frontier Solutions Roll-Offs in the City Limits. In addition, we have received a proposal to switch to curb side carts for trash and recycling. Doing so will decrease pick-up days to once a week.

Recommendation:

Motion to approve amending the solid waste agreement between Frontier Waste Solutions and the City of Lampasas and allowing the City Manager to execute all responsive documents.

FIRST AMENDMENT TO EXCLUSIVE FRANCHISE AGREEMENT

THIS FIRST AMENDMENT TO EXCLUSIVE FRANCHISE AGREEMENT (this “**First Amendment**”) is entered into effective as of _____, 2026, (the “**Amendment Date**”) by and between the **City of Lampasas, Texas (“City”)**, and **Frontier Texas Ventures I, LLC**, a Texas limited liability company (“**Service Provider**”).

RECITALS:

- A. City and Service Provider entered into that certain Exclusive Franchise Agreement dated December 9, 2024 (the “**Agreement**”) regarding the provision of waste collection services to the City.
- B. City and Service Provider mutually desire to amend the Agreement.

NOW, THEREFORE, for and in consideration of the mutual obligations and agreements contained in the Agreement and herein, and other good and valuable consideration, the receipt and sufficiency of which hereby are acknowledged, the parties agree, and the Agreement is amended, as follows:

AGREEMENT:

1. Defined Terms; Recitals. Any capitalized terms used herein shall have the same meaning ascribed to them in the Agreement unless specifically defined otherwise herein. The above Recitals are incorporated herein for all purposes.

2. Single-Family Residential Unit Collections. Section 6.A. is hereby amended to reduce Municipal Solid Waste collections to once per week with such collection to be by automated service. Additionally, Single-Family Residential Unit Collections shall include collection of Recycling Materials once every other week.” Such collections to be limited to one (1) 96 gallon cart for each of Municipal Solid Waste and Recycling Materials, unless a customer elects to purchase additional carts. Only the contents within each 96-gallon cart(s) shall be collected by Service Provider and such cart(s) must be placed within five (5) feet of the curbside or right of way adjacent to the Single-Family Residential Unit no later than 7:00 a.m. on the scheduled collection day. Section 6.B. of the Agreement is hereby deemed deleted and of no further force or effect.

3. Rates. Exhibit A of the Agreement is deleted and replaced with Exhibit A attached hereto and incorporated herein.

4. Temporary Roll-Offs. Provision of temporary roll-offs (20 cu yards – 40 cu yards) is not included under the Service Agreement. Customers can obtain such service from another provider or contact Service Provider to negotiate for an agreement for such temporary service.

5. Bulky Items and Bundles. Section 9.A. of the Agreement is hereby deleted and replaced with the following:

“A. Pre-Arranged Collections. The Service Provider shall pick up and haul Bulky Items and Bundles from Single-Family Residential Units once per month, provided, that the Bulky Items or Bundles (A) are placed at the curbside no later than 7:00 a.m. on the scheduled collection day, (B) are reasonably contained, (C) are placed 5 feet from the curb and (D) do not contain Construction and Demolition Waste or Excluded Waste. White Goods containing refrigerants will not be collected by the Service Provider unless such White Goods have been certified in writing by a professional technician to have had all such refrigerants removed. The accumulated total of Bulky Items and Bundles for any Single Family Residential Unit shall not

exceed two (2) cubic yards. The total weight of Bulky Items to be collected cannot exceed 250 lbs and a collection/loading must be manageable by two men. Bundles cannot exceed four (4) feet in length or fifty (50) lbs in weight. The Service Provider shall only be responsible for collecting, hauling, and disposing Bulky Items and Bundles from those Single-Family Units that have complied with this Section 9.A.”

B. Commercial Bulk Collections. The Service Provider shall pick up and haul Bulky Items and Bundles from Commercial Customer Units on call within 48 hours during the business week, provided, that the Bulky Items or Bundles (A) are placed where the truck can access safely, does not contain Construction and Demolition Waste or Excluded Waste. White Goods containing refrigerants will not be collected by the Service Provider unless such White Goods have been certified in writing by a professional technician to have had all such refrigerants removed. Commercial Bulk Collections will be billed by the city based on rates in Exhibit A.

6. Exclusive Services. In addition to any services set forth in the Agreement that are to be exclusively provided by Service Provider within the City, the City agrees that Service Provider shall be the exclusive provider of services over, upon, along and across the present and future streets, alleys, bridges and public properties within the corporate limits of the City for (1) organics hauling for commercial and roll off customers and (2) recycling hauling for commercial and roll off customers.

7. Ratification. In all other aspects the Agreement shall continue in full force and effect, unmodified except to the extent provided herein. The parties hereby ratify and affirm the Agreement as modified herein. In the event of a conflict between the provisions of this First Amendment and the provisions of the Agreement, the provisions of this First Amendment shall control.

8. Full Force and Effect. Except as expressly modified by this First Amendment, all terms and conditions of the Agreement, remain in full force and effect and the parties are bound thereby.\

9. Headings; Captions. The captions and headings used herein are for convenience only and do not limit or amplify the provisions hereof.

10. Counterparts. This First Amendment may be executed in any number of counterparts and each such counterpart hereof shall be deemed to be an original instrument, but all such counterparts together shall constitute but one agreement.

11. Electronic Signature. This First Amendment may be executed or delivered by electronic means or any electronic signature complying with the U.S. federal ESIGN Act of 2000, e.g., www.docusign.com. Copies of executed signature pages so stored electronically shall be binding as originals. All counterparts so executed shall constitute one contract, binding on all parties, even though all parties are not signatory to the same counterpart, or the signatures are not original signatures to the same agreement.

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment as of the Amendment Date.

SERVICE PROVIDER:

FRONTIER TEXAS VENTURES I, LLC, a Texas limited liability company

By: _____

Name: _____

Its: _____

CITY:

CITY OF LAMPASAS, TEXAS

By: _____

Name: _____

Its: _____

EXHIBIT A

Residential

Urban One (1) weekly automated household pickup of one 96 gallon waste cart and
 Urban One (1) every other week automated household pickup of one 96 gallon
 recycling cart collection **\$23.67 per month**
 Additional 96 gallon cart (waste or recycling) **\$9.00 per month**

Commercial

Urban Hand Pick Up once per week of one 96 gallon waste cart **\$24.99 per month**
 Additional 96 gallon cart **\$24.99 per month**

Commercial Bulk Collection

\$40.00 per yard

Dumpsters

COMMERCIAL RATE SCHEDULE							
CONTAINER	Proposed Rate Schedule						
SIZE	1	2	3	4	5	6	Extra-Lifts
2 Cubic Yd	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3 Cubic Yd	\$88.09	\$202.56	\$303.80	\$405.14	\$506.39	\$0.00	\$37.96
4 Cubic Yd	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6 Cubic Yd	\$202.56	\$405.14	\$607.67	\$810.22	\$1,012.81	\$0.00	\$74.71
8 Cubic Yd	\$270.08	\$538.73	\$810.22	\$1,080.29	\$1,350.40	\$0.00	\$92.64
10 Cubic Yd	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Roll Off Pricing

Open Top Roll-off Rates:

20 Cubic Yard Haul/Swap out	<u>\$575.00</u>	plus disposal
30 Cubic Yard Haul/Swap out	<u>\$575.00</u>	plus disposal
40 Cubic Yard Haul/Swap out	<u>\$575.00</u>	plus disposal
Delivery	<u>\$250.00</u>	per roll off
Daily Rental (perm)	<u>\$4.00</u>	per day
Daily Rental (temp)	<u>\$5.00</u>	per day
*Disposal	\$90.00 per Ton	

* Roll-off disposal is a pass through cost of the gate rate charged at the landfill

This disposal rate is subject to change with 30 days written notice from the landfill

Compact/Roll-off Rates

Delivery Basic Installation	\$250.00 onetime fee
Swap Out Haul Rate	\$600.00 plus disposal
Empty & Return Haul Rate	\$700.00 plus disposal
Compactor Daily Rental (perm)	\$27.00 per day minimum, may be more due to customer needs, options and equipment cost, must be set on a case-by-case basis
Compactor Maintenance/Svc	If equipment is contractor owned this is included in monthly rental charge. \$150 per hour plus parts if customer owned

*Disposal **\$90.00 per Ton**

* Roll-off disposal is a pass through cost of the gate rate charged at the landfill

This disposal rate is subject to change with 30 days written notice from the landfill

City Discounted Roll-Off Rates (Special Clean up, Citizens Collection Sation, Code Enforcement Actions)

Delivery	\$0.00 per container
20, 30 or 40 cu. Yd Haul Rate	\$475.00 plus disposal
*Disposal	\$65.00 per ton current gate rates apply (rate subject to change with proper notice)

* Roll-off disposal is a pass through cost of the gate rate charged at the landfill

This disposal rate is subject to change with 30 days written notice from the landfill

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and acceptance of Fiscal Year 2024-2025 Audit Report.

Requested By: Erin Harrison, Finance Director

Submitted By: Erin Harrison, Finance Director

Date Submitted: April 16, 2026

For the Agenda of: April 27, 2026

Procurement and Funding Statement:

The audit was procured as a Professional Service and approved by City Council as part of the operating budget.

Attachments:

Summary Statement:

Nathan White with Singleton, Clark, and Company presented the Fiscal Year 2024-2025 Audit Report at the April 13, 2026 council meeting. This item has been placed on the agenda for consideration and acceptance of the report.

Recommendation:

To consider a motion to accept the FY 24/25 Audit Report.

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City Manager

ITEM NO. 4.5

**BUSINESS FOR THE CITY COUNCIL
OF THE
CITY OF LAMPASAS**

Subject:

Discussion and possible action to approve a change order for the CDV23-0267, otherwise known as the Community Development Block Grant (CDBG) Project in an amount of \$52,762.00.

Requested By: Stephen Sewell, Director of Public Works

Submitted by: Stephen Sewell, Director of Public Works

Date Submitted: April 20, 2026

For the Agenda of: April 27, 2026

Procurement and Funding Statement:

Funding available in Capital Outlay 10-551-5545.

Attachments: Ordinance

Summary Statement:

CDBG Change Order #2

1. Remove additional dirt material from bottom of existing double box culvert and replace with concrete bottom.
2. The box culverts crossing Avenue A and B are low profile culverts and are no longer available in a precast option. Boxes will have to be cast in place instead.
3. Addition of 20 days to the contract time to complete items included in the change order.

Recommendation:

To consider a motion to approve a change order in relation to the CDBG Project for an amount of \$52,762.00.



Construction Contract Change Order

A505

Grant Recipient: City of Lampasas Select: City County
Contract No.: CDV23-0267 Change Order No.: 2 Region: CTCOG

Contractor:

Lone Star Site Work, LLC
PO Box 1867
Wimberley, Texas 78676

Engineer:

Eckermann Engineering Inc
202 Spring Ho Avenue
Lampasas, Texas 76550

Select Change Order Type(s): Change to Existing Line Items New Items Requested Change in Contract Duration

Grant recipient is requesting Texas Department of Agriculture review to determine eligibility of change order expenses.

Changes to Existing Line Items (Items from original bid or added in previous change order ONLY)

Bid Item #	Item Description	Original Qty.	Proposed Qty.	UOM	Unit Price	Δ Qty.	Change in Contract Price	+
19	10' x 1.5' Box Culvert	37	0	LF	\$475.00	-37	(\$17,575.00)	-
20	8' x 14" Box Culvert	67	0	LF	\$390.00	-67	(\$26,130.00)	-
Contract Change Sub-Total:							(\$43,705.00)	

New Items Requested (Items WITHOUT a unit price in the original bid)

Provide explanation below (attach separate documentation as appropriate). The Grant Recipient must demonstrate competitive pricing for new items.

Precast box culverts are not available for the size of proposed culvert. Cast in place culverts are being utilized instead. Also added concrete bottom to existing box culvert under Ridge Street.

Bid Item #	Item Description	Original Qty.	Proposed Qty.	UOM	Unit Price	Δ Qty.	Change in Contract Price	+
19A	10' x 1.5' CIP Box Culvert		37	LF	\$791.00	37	\$29,267.00	-
20A	8' x 14" CIP Box Culvert	0	67	LF	\$672.00	67	\$45,024.00	-
33	4" Concrete base in Box Culvert	0	990	SF	\$22.40	990	\$22,176.00	-
Contract New Item Sub-Total:							\$96,467.00	

Change in Contract Duration

Provide explanation below (attach separate documentation as necessary).

Request additional days for additional items in CO 1 and for increased time needed for CIP culvert installation.

Original Contract End Date:

Net change of previous Change Orders (days):

Increase/Decrease of this Change Order (days):

Change Order Contract End Date

Justification for Change

	Increase	Decrease	No Change
1. Effect of this change on scope of work:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Effect on operation and maintenance costs:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Yes	No	Not Applicable
3. Will this Change Order change the number of beneficiaries or TxCDBG contract Performance Statement Exhibit A?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

4. Has this change created new circumstances or environmental conditions which may affect the project's impact, such as concealed or unexpected conditions discovered during actual construction?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Is the TCEQ clearance still valid?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Are other TxCDBG contractual special condition clearances still valid?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. If new items are included that were not included in the competitive bid, have the prices been determined to be reasonable?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Change Order Summary

Original Contract Price:	\$458,657.00	Original Contract End Date:	5/29/2026
Net Previous Change Order(s):	\$29,447.00	Net change of previous Change Orders (days):	0
This Net Change Order:	\$52,762.00	Increase/Decrease of this Change Order (days):	20
New Contract Price:	\$540,866.00	Change Order Contract End Date	6/18/2026
Cumulative % Change:	17.924%		

NOTE: Change orders for an increase of more than 25% will be rejected. The State of Texas considers a change in the construction contract price of greater than 25% to be non-competitive, as other potential bidders did not have the opportunity to bid on the true scope of the project during the procurement process. Grant Recipient must rebid project in the event of an increase greater than 25%.

Grant Recipient Approval (REQUIRED)

This change order is greater than \$50,000, by signing, the above signature represents evidence that approval from the governing body has been obtained by the City. See Local Govt. C., §252.048 [city] or §262.031 [county].

Authorized Signature	Date

Erin Harrison, Interim City Manager
Authorized Signatory's Name and Title

Engineer's Recommendation

Engineer's Signature	Date

Derrek Eckermann
Engineer's Name

Contractor's Authorization

Contractor's Signature	Date

Megan Harrison, Controller
Contractor's Name and Title

To receive an email copy of the TDA response, provide contact information below

Name	Email	+
Derrek Eckermann	derrek@eckermannengineering.com	-

For TDA office use only

This Net Change Order:	\$52,762.00	Increase/decrease of this Change Order (days):	20
Net Change Order Approved:		Increase/decrease of this Change Order Approved:	
Approved Contract Amount:		Approved Contract Time:	

Notes:

Contract Specialist Signature	Date

Director Signature (optional)

Date

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