



Lewes African American Heritage Commission
Thursday, June 18, 2026 at 5:00pm
Council Chambers, City Hall
AGENDA

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A. CALL TO ORDER, ROLL CALL & ANNOUNCEMENTS	
B. PRESENTATION & POSSIBLE ACTION ON THE APPROVAL OF MINUTES	
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2. Continued discussion and possible action regarding other programming ideas	
E. NEW BUSINESS:	
1. Presentation, discussion and possible action to add language to City Code to memorialize the establishment of the African American Heritage Commission. Attachment forthcoming. Draft Ordinance - LAAHC 6.15.26 Exhibit A - LAAHC Mission, Vision, and Goals Statement Exhibit B - LAAHC Bylaws	9 - 20
2. Discussion and possible action regarding grants and fundraising efforts	
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F. PUBLIC COMMENT:	
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<https://us02web.zoom.us/j/84977485844?pwd=ObnQOkeXK1Sj95QCsVslQUJpFeLTxa.1>

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City Hall is located at 114 E. Third Street Lewes DE

City of Lewes
LEWES AFRICAN AMERICAN HERITAGE COMMISSION
Thursday, May 21, 2026
MINUTES

The Lewes African American Heritage Commission met on **Thursday, May 21, 2026 in Council Chambers at Lewes City Hall**, in accordance with proper notification, with the following members present: Chairperson Darryl Daisey, Vice Chairperson Mickeya Linzie (joined late/remote), Secretary Falan Hylton (remote), as well as Commissioners Cynthia Anderson-Clay (joined late/remote), Bill Collick, Stephanie Collick, Calvin Jackson, Dee Lott, and Janet Maull-Martin (remote). Also in attendance were: Ex-Officio Member Pat Garchinsky of the Lewes Historical Society, Ex-Officio Member City Councilman Kahlil Saliba, Parks & Marina Supervisor Giulia Kirsch, and Councilperson Trina Brown-Hicks.

A. CALL TO ORDER & ROLL CALL

Chair Darryl Daisey called the May 21, 2026 meeting of the Lewes African American Heritage Commission to order at 6:00 PM in Council Chambers, City Hall, Lewes, DE.

B. ANNOUNCEMENTS

Commissioner Falan Hylton presented the following upcoming events:

- **May 26** – *May Book and Film Discussion, 6:00–7:30 PM, Lewes Library*
- **May 30** – *New Interpretive Sign Unveiling, Johnnie Walker Beach, 10:00 AM–12:00 PM*
- **May 30** – *"Once in a Blue Moon" Happy Day Club Event, 6:00 PM, American Legion, Lewes*
- **June 5–7** – *Black Music Festival, Houston, Delaware*
- **June 27** – *Juneteenth Celebration, Lewes, 1:00–6:00 PM*

Parks & Marina Supervisor Giulia Kirsch noted that City Hall will be closed on Monday, May 25, in observance of Memorial Day.

Chair Daisey announced that Reverend Deborah McCaffity had rolled off the commission at the end of her term. As an original member and former Vice-Chair, Reverend McCaffity's legacy was acknowledged, with her emphasis that preservation is not about division but about unity. Chair Daisey also announced that on May 19, 2026, City Council appointed Reverend Janet Maull-Martin as a new commissioner. Reverend Maull-Martin, a lifetime resident of Lewes, was welcomed to the commission and expressed her honor at joining the organization.

C. PRESENTATION & POSSIBLE ACTION ON THE APPROVAL OF MINUTES 1. 2026 04 16 LAAHC Meeting Minutes

Chair Daisey noted one omission from the previous minutes: that Commissioner Cynthia Anderson-Clay had joined the call late and should be reflected in the record.

Motion:

Motion to accept the April 16, 2026 meeting minutes as corrected was made by Commissioner Bill Collick and seconded by Commissioner Calvin Jackson. The motion carried.

D. OLD BUSINESS:

1. Continued discussion and possible action regarding future programs.

- "Once In a Blue Moon" Lewes 250 Event – May 30, 2026 – Update [Once in a Blue Moon — Lewes250](#)
- Girl Scouts Program – October 2026 Update

"Once In a Blue Moon" Lewes 250 Event – May 30, 2026 – Update

Chair Daisey confirmed the "Once in a Blue Moon" Happy Day Club event will begin at 6:00 PM on Saturday, May 30, at the American Legion in Lewes.

Girl Scouts Program – October 2026 Update

Chair Daisey reported that the commission is in contact with the Girl Scouts' volunteer engagement manager regarding a program exploring the transition from segregated troops of the 1960s to today's scouts. The program is anticipated to take place on a Tuesday or Wednesday evening in October, replacing one of the commission's regular monthly meetings.

E. NEW BUSINESS:

- 1. Discussion and possible action regarding:**
 - 1. 2027 Black History Month Program – Ideas**
 - 2. Other Programming Ideas**

1. 2027 Black History Month Program – Ideas

The item was noted for future planning discussion. No specific actions were taken at this meeting.

2. Other Programming Ideas

No specific programming ideas were discussed beyond the standing items. Grant opportunities were noted as being typically tied to specific projects such as the pavilion project.

- 2. Discussion and possible action regarding grants and fund-raising efforts.**

Commissioner Hylton volunteered to take the lead on grant research and fundraising efforts.

F. VOLUNTEER RESEARCH & ORAL HISTORIES UPDATES AND POSSIBLE ACTION

- 1. Continued discussion and possible action on status of "Voices Heard" oral histories.**

Chair Daisey acknowledged receipt of oral history materials from Ex-officio Pat Garchinsky and indicated the next step would be to review the content and explore posting it to the commission's website.

- 2. Continued discussion and possible action on status of utilizing the Cato Lewis video from W Films. [Facebook](#)**

Ms. Kirsch confirmed that the Cato-Lewis video is the property of the Lewes Historical Society, is available on YouTube, and that the commission is permitted to use it. It was also noted that the video is planned to be shown at the museum on May 30th. Chair Daisey indicated the commission would proceed with utilizing the video.

- 3. Continued Discussion and possible action regarding "Middle Passage Marker Project." [Middle Passage Ceremonies and Port Markers Project](#) – RFP from artists**

Ms. Kirsch reported that while the RFP has not yet been formally issued, she has gathered a number of suggestions for potential artists and sculptors from outside of Delaware, representing progress on the initiative.

- 4. Continued Discussion and possible action regarding "Finding Their Voices" Black History Walking Tours - [Tours and Workshops - Historic Lewes](#)**

Ms. Kirsch reported that a tour was conducted on Monday, May 19th, and that the first regular tour of the season is scheduled for June 2nd. No further action was taken.

- 5. Discussion and possible action regarding Maritime Exhibit program on May 30, 2026**

Chair Daisey introduced the topic of the maritime exhibit program coinciding with the May 30th events. Andrew Lyter, curator at the Lewes Historical Society, was noted to be presenting material on African American participation in maritime history, including a discussion touching on the Underground Railroad through Lewes. Both Ms. Kirsch and Commissioner Linzie expressed anticipation for the exhibit's content.

G. JOHNNIE WALKER / SAVANNAH BEACH UPDATE AND POSSIBLE ACTION

1. Update on Sign Unveiling Ceremony – May 30, 2026 [Johnnie Walker Beach Interpretive Sign Unveiling Tickets, Saturday, May 30 from 10 am to 12 pm | Eventbrite](#)

1. **Public Officials scheduled to attend**
2. **Proposed Agenda/Program**

1. Public Officials scheduled to attend

Ms. Kirsch reported that Congresswoman Lisa Blunt Rochester is confirmed as the guest speaker for the sign unveiling ceremony.

2. Proposed Agenda/Program

Ms. Kirsch outlined the proposed program for the May 30th unveiling event at Johnnie Walker Beach, running from 10:00 AM for approximately 30 to 45 minutes, with a tent set up for 50 attendees. The proposed program is as follows:

- Welcome by the Mayor Marasco and Councilmember Trina Brown-Hicks
- Benediction by Commissioner Maull-Martin or Reverend McAffity
- History of the beach presented by Chair Daisey
- Reading of the "Colored Beach" poem by Donna Cuff
- MC and introductions by Commissioner Cynthia Anderson Clay
- Unveiling by original Johnnie Walker Beach subcommittee members
- Group photo of all LAAHC commission members

Chair Daisey noted that commission members should arrive by **8:30 AM** as an early call time, with an expectation that attendees may arrive early. Commissioner Maull-Martin confirmed her availability to deliver the benediction.

2. Update on Pavilion Design, Placement, Application, and Construction.

Ms. Kirsch reported that no update has been received from GMB Engineering, from whom full construction plans are still pending.

H. JUNETEENTH UPDATE AND POSSIBLE ACTION

1. Update for Juneteenth 2026 Planning.

Commissioner Linzie provided a comprehensive planning update for the Juneteenth 2026 celebration scheduled for June 27th, 1:00–6:00 PM:

- Approximately **60 vendors** are confirmed.
- Entertainment is locked in.
- Fred Thomas Middle School has been identified as the backup location for inclement weather, with the maintenance area available as a cooling station, subject to confirmation with the maintenance supervisor.
- T-shirts are being printed, and kids' giveaway items, water bottles, and cooling towels have been secured.
- Dupont Avenue will be closed in its entirety, with part of Johnson Street also closed. Cones will be set up for vendor drop-off and food trucks will be parked along Dupont Avenue.
- Tables and tents will be set up the night before the event.

- Children will receive food vouchers up to **\$15**.
- Budget expenditures to date total **\$2,261.03**, with two **\$250 donations** received.
- Fraternity volunteers are confirmed, with a call time of **8:00 AM** for all volunteers.
- Chair Daisey will host a history table at the event.
- Approximately **300 giveaway bags** are expected to be prepared.

Ms. Kirsch noted the importance of coordinating additional housekeeping details directly with Commissioner Linzie outside the meeting. Ex-officio Garchinsky offered to display related materials at the museum during the event and requested the volunteer sign-up link. Commissioner Linzie noted that only approximately 10 volunteer responses had been received thus far through the Google Doc sign-up and agreed to share the link broadly.

2. **Volunteer Status**

Discussed in conjunction with the planning update above. The volunteer sign-up link will be distributed more widely to increase responses.

3. **Discussion and possible action regarding LAAHC Community Appreciation and Recognition Awards.**

Chair Daisey noted that while the commission has presented Community Appreciation and Recognition Awards at Juneteenth each year, the awards have not been receiving sufficient public attention. Chair Daisey proposed that award recipients be announced **before** Juneteenth to elevate visibility—not as a separate event, but as an advance announcement that builds anticipation. A discussion followed regarding the use of proclamations and plaques, which have been part of the awards tradition over the past four years. Chair Daisey offered to assist with communications outreach for the awards. It was noted that an article should be submitted to the Cape Gazette well in advance, as publication can take two to three weeks. Commissioner Maull-Martin asked how recipients are selected, and Chair Daisey confirmed that historically the Juneteenth work group makes those determinations.

I. **SOCIAL & ECONOMIC WORKGROUP UPDATE, DISCUSSION AND POSSIBLE ACTION**

*Ms. Kirsch noted that a Social and Economic Workgroup meeting is scheduled for **June 1st**, with a focus on the cultural tourism package. No further detail was discussed at this meeting.*

J. **PUBLIC COMMENTS / QUESTIONS / NEXT MTG DATE**

No public comments were recorded.

K. **ADJOURNMENT**

Motion:

A motion to adjourn was made by Commissioner Bill Collick and seconded by Commissioner Stephanie Collick. The motion carried and the meeting was adjourned at 7:00 PM.

Minutes submitted by: Jeffery Coover, Administration Support Specialist

Minutes generated by HeyGov.ai

Transcripts available by request

Johnnie Walker Beach



Johnnie Walker Beach is a place whose history tells us so much about Lewes, and about the strength of a community that created joy and belonging—even when faced with exclusion.

To understand this beach, you must understand the time in which it took shape. In 1875, Delaware passed its Jim Crow laws, directing that public life be divided by race... and that division reached even the shoreline. In Lewes, what would become known as Beach 1 (now known as Savannah Beach) was reserved for white residents, while Beach 2 was designated for “colored” families.

However, the “colored” beach became a vital gathering place for generations of African American residents and visitors in Lewes. Families came here not only to swim and cool off in the summer... but to reconnect, celebrate, worship, and make memories together. In a time when access to much in society was restricted, this beach became a place where community life could still flourish.



Shortly after World War II—in the mid-1940s—a simple, large wooden pavilion was erected at the beach. It was a place for picnic lunches, BBQs, conversation, dancing, worship services, and baptisms. There were at least two different pavilions, because the 1962 Ash Wednesday Storm destroyed the first one that had been built by Dan Bailey, a local Black carpenter. A replacement was built shortly afterwards.

In 1958, the beach entered a new phase when John “Johnnie” Walker built a restaurant and dance hall on Beach 2, often featuring live entertainment. Born in Georgia in 1917, Walker was a respected businessman in the Lewes area who ran a construction company with his wife, Elma. His establishment brought renewed energy to a beach already central to the community, offering enjoyment, dignity, and a sense of safety... in the face of segregation.



Good food, good music, and good company... Janet Mault-Martin fondly recalls the great smell of burgers and fries in the air. Rev George Edwards talked about the laughter and good times people had there, and Bill Collick remembers the place as “truly special.”

Walker’s impact reached well beyond the beach. As the owner of a construction company, he built many homes throughout Sussex County, including Milton, Ellendale, and Lewes. He played a pivotal role in helping many families secure their first homes... and he was always willing to offer support. His dedication to the well-being of others left a profound and lasting mark on the community.

In 1963, Delaware repealed its Jim Crow law, and public places slowly began to open to all. The restaurant and dance hall remained in operation until the early 1970s, and the pavilion stood beyond that. Walker passed away on July 24, 1992... but his legacy remained.

In a unanimous vote on October 11, 2021, almost 30 years after his death, the Mayor and City Council of Lewes officially renamed Beach 2 in his honor.



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**AN ORDINANCE
TO AMEND THE MUNICIPAL CODE OF THE CITY OF LEWES BY CREATING A
NEW CHAPTER 21, ENTITLED “LEWES AFRICAN AMERICAN HERITAGE
COMMISSION”**

WHEREAS, on January 13, 2020, the Mayor and City Council of the City of Lewes established the Lewes African American Heritage Commission to preserve the historical contributions and educate the public regarding the history and contributions made by the African American Community in Lewes, Delaware; and

WHEREAS, the Mayor and City Council of the City of Lewes now desire to codify the existence and essential structure of the Lewes African American Heritage Commission within the Municipal Code of the City of Lewes to provide a permanent, enduring foundation for its work; and

WHEREAS, the Mayor and City Council of the City of Lewes desire to preserve the Commission’s operational flexibility by allowing its mission, goals, and internal procedures to be governed through a Mission and Goals Statement and bylaws adopted and amended at the Commission level, subject to approval of the Mayor and City Council; and

WHEREAS, the Commission maintains an existing “Mission, Vision, and Goals” Statement attached hereto as Exhibit A; and

WHEREAS, the Commission maintains existing bylaws governing its internal operations (the “Bylaws”), attached hereto as Exhibit B.

BE IT ORDAINED by the Mayor and City Council, in session met, a quorum pertaining at all times thereto, in the manner following to-wit:

Section 1. Part I, Administrative Legislation, of the Municipal Code of the City of Lewes is hereby amended by adding a new chapter, to be designated as Chapter 21, “Lewes African American Heritage Commission,” to read as follows:

**CHAPTER 21
LEWES AFRICAN AMERICAN HERITAGE COMMISSION**

**ARTICLE I
GENERAL PROVISIONS**

§ 21-1. Establishment.

The Lewes African American Heritage Commission (the “Commission” or “LAAHC”) is hereby established as a permanent advisory commission of the City of Lewes. The Commission was

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45 originally created by action of the Mayor and City Council on January 13, 2020, and is hereby
46 codified within the Municipal Code.

47

48 § 21-2. **Mission.**

49

50 The mission of the Commission is to preserve the historical contributions and educate the public
51 regarding the history and contributions made by the African American Community in Lewes,
52 Delaware. The Commission may further develop statements of vision, goals, priorities, and
53 related guidance consistent with its mission.

54

55 § 21-3. **Membership.**

56

57 **A.** The Commission shall consist of not fewer than five (5) or more than nine (9) members
58 appointed by the Mayor, subject to confirmation by a majority vote of the elected
59 members of the City Council.

60

61 **B.** Terms of appointed voting members shall be three (3) years. Ex-Officio members shall be
62 non-voting, and shall serve one (1) year terms.

63

64 **C.** Members of the Commission may be reappointed by the Mayor and City Council for
65 additional terms.

66

67 **D.** All members of LAAHC shall serve without compensation but may be reimbursed for
68 actual expenses incurred in connection with their official duties.

69

70 **E.** Vacancies occurring other than by term expiration shall be filled for the unexpired term
71 by appointment by the Mayor, subject to confirmation by a majority of the elected
72 members of the City Council.

73

74 § 21-4. **Bylaws.**

75

76 The Commission shall maintain bylaws governing its internal operations, including but not
77 limited to procedures for meetings, the duties and election of officers, and attendance
78 requirements. Any amendments to the Bylaws shall be submitted to the Mayor and City Council
79 for review and approval.

80

81

82 **Section 2.** If any provision of this Ordinance shall be deemed or held to be invalid or
83 unenforceable for any reason whatsoever, such invalidity or unenforceability shall not affect any
84 other provision of this Ordinance which may be given effect without such invalid or
85 unenforceable provision, and to this end, the provisions of this Ordinance are hereby declared to
86 be severable.

87

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88 **Section 3.** This Ordinance shall take effect immediately upon its adoption by the
89 Mayor and City Council.

90
91

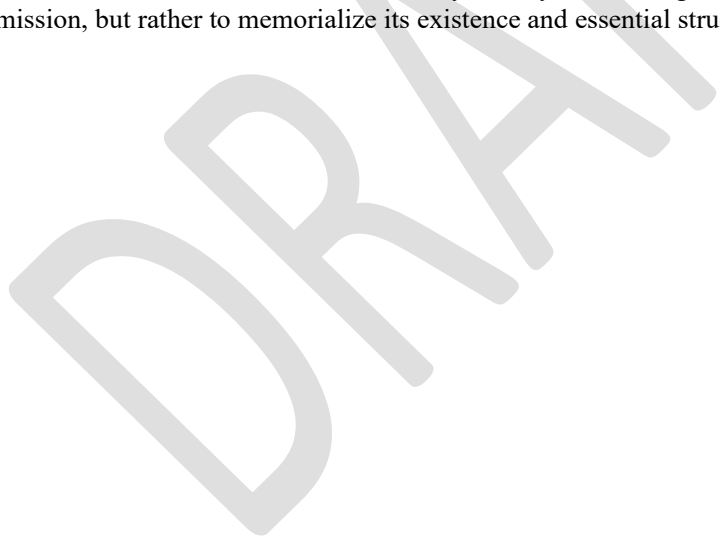
92 I, Timothy Ritzert, Secretary of the City Council of the City of Lewes, do hereby certify that the
93 foregoing is a true and correct copy of the ordinance passed by Mayor and City Council at its
94 regular meeting on _____, at which a quorum was present and voting throughout
95 and the same is still in full force and effect.

96
97
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99

Secretary

100

101 SYNOPSIS: This Ordinance amends the Municipal Code of the City of Lewes creating a new
102 Chapter 21, "Lewes African American Heritage Commission." The Commission was originally
103 established by the Mayor and City Council on January 13, 2020. This Ordinance codifies the
104 existence and essential structure of the Lewes African American Heritage Commission within the
105 Municipal Code of the City of Lewes to provide a permanent, enduring foundation for its work.
106 This Ordinance is not intended to substantively modify the existing structure and operation of the
107 Commission, but rather to memorialize its existence and essential structure in City Code.



The Lewes African American Heritage Commission

Mission, Vision, Goals

The Lewes African American Heritage Commission was established by the Mayor & City Council on January 13th, 2020.

Mission

To preserve the historical contributions and educate the public regarding the history and contributions made by the African American Community in Lewes, De.

Core Values

Hope, Integrity, Truth, Compassion

Vision

Residents and visitors of all ethnic backgrounds will become aware of the contributions made by the African American residents who once lived in the City of Lewes from slavery to present day, including the prior segregationist laws of the State of Delaware and Jim Crow practices. This should include but not limited to descriptions and locations of African American neighborhoods, churches, persons of significance, schools, small businesses and recreational gathering places, including beaches, and parks and any other relevant information.

Commission Goals

Increase the social, political and economic value of African American Heritage

Encourage written, oral, and photographic documentation along with any relevant artifacts of African American Heritage and to foster appreciation of and for African Americans

Create a process of ongoing documentation of the African American Experience

Collaborate with members of the community, past and present, and increase awareness that African Americans were a thriving, contributing and integral part of the Lewes community

Promote the infusion of Lewes African American history into the curriculum of our local public schools to include after school programs and events through partnerships with the LAAHC and other organizations such as the Lewes Historical Society, Delaware Historical Society and Southern Delaware Alliance for Racial Justice

Create a timeline of important events and activities of the Commission and African American life in Lewes

Create markers and signage to designate areas of the neighborhood as significant to the history of Lewes.

The Lewes African American Heritage Commission

Mission, Vision, Goals

Obtain funding as necessary to carry on the work of the commission along with sponsorship by the city of Lewes, state representatives and other organizations

The information gleaned from African American residents should be published and easily assessable to the public as any other information disseminated concerning the history of Lewes including but not limited to recordings of oral histories, written brochures, markers, maps, walking and trolley tours or by any other means necessary as future experience and technology dictates

Notify community stakeholders of the existence of the Commission, its make-up and its mandate

- a. Contact past and present residents of the Lewes African American community and/or their families or friends to obtain pictures, articles, artifacts and oral histories
- b. Utilize all available resources to acquire information (social media, newspapers, pictures and photographs, tax maps, archives, historical societies, word of mouth, etc.)
- c. Contact shall be made but not limited to all African American Churches in Lewes and surrounding communities
- d. Contact shall be made but not limited to all African American organizations to promote and seek support for the commission
- e. Contact shall be made but not limited to all HBCU's, Sororities, Fraternities to promote and seek support of the mission
- f. Contact Chamber of Commerce and Tourism organizations to promote the mission
- g. Recruit Volunteers and Students to work projects, research, interview, record and document information as determined by the commission
- h. Develop marketing and communications plans and initiatives through available resources such as social media
- i. Develop talking points for the commissioners about the LAACH

The Lewes African American Heritage Commission

Mission, Vision, Goals

Develop a list of African American Businesses and their histories

Develop a list of Individual African Americans and their families who lived in the town and their histories

Develop a walking map and app of where the businesses were and where people lived throughout the town of Lewes

Develop a list of influential African Americans and their families who lived in the community

Develop language for markers and work with city with placement and funding

Promote programs and events of the commission and others in the area

Identify potential sites for markers and/or plaques or signage

Please note:

The Goals, Objectives may be amended as necessary by the LAACH as they may change relative to projects

Press Releases and Interviews & Social Media

The Chairperson and/or Vice Chair will be the representatives for Local TV interviews and newspaper articles unless otherwise delegated by the Chair or Vice Chair. The Secretary may submit approved Press Releases, Maintain Social Media Forums and Public Relations coordination with Chair and Vice Chairs prior approval.

Historical Timeline

xx/xx/xxxx : Friendship Baptist Church along with other organizations Proposal to City Council to Rename West 4th Street to Dr. Martin Luther King, Jr Blvd. (later changed to Way)

January 13, 2020: Formation of the Lewes African American Historic Commission

xx/xx/xxxx: Ceremony to place honorary sign on West 4th Street

Ceremonial placement of honorary MLK Signage with announcement to the community

The Lewes African American Heritage Commission
Mission, Vision, Goals

The Lewes African American Heritage Commission
ByLaws

The Mayor and City Council appointed the Lewes African American Heritage Commission on January 13, 2020.

Article I. Membership

- A. The African American Commission also known as the (LAAHC) shall consist of not fewer than five (5) or more than nine (9) members appointed by the Mayor, subject to confirmation by a majority vote of the elected members of the City Council.
- B. Initial voting members of the commission shall serve as follows: three members will serve 3 years, two members will serve (2) years, and two members will serve (1) year terms. Terms subsequent to the initial terms shall be three (3) years Ex-Officio members will serving one year and will be appointed each year.
- C. Members of the commission may be reappointed by the Mayor and City council for additional terms
- D. All members of the LAAHC shall serve without compensation, but may be reimbursed for actual expenses incurred in connection with their official duties
- E. Vacancies in the LAAHC occurring other than by term expiration shall be filled for the unexpired term by appointment by the Mayor, subject to confirmation by a majority of the elected members of the City Council.

Article II. Attendance

- A. Each member of the LAAHC shall attend regularly scheduled meetings or notify the Chair or Secretary at the earliest opportunity and in any event, prior to 4:00 p.m. on the day of the meeting.
- B. A quorum shall be a majority of the voting members currently appointed to the Commission.
- C. The Chair shall discuss the failure of any member to attend three (3) consecutive unexcused meetings with the member and may be asked to vacate the commission by a majority vote as unable to fulfill their obligation to the LAAHC.

Article III. Officers

- A. The officers of the LAAHC shall consist of a Chair, Vice Chair, and Secretary.
- B. Duties of Lewes African American Heritage Commission Officers:

The Lewes African American Heritage Commission
ByLaws

- a. Chair
 - i. Preside at all meetings of the LAAHC.
 - ii. Call special meetings as necessary
 - iii. Verify that all actions of the Commission are executed
- b. Vice Chair
 - i. Act for the Chair in his or her absence or disability
- c. Secretary
 - i. Keep the records of all meetings of the Commission
 - ii. Maintain and keep all records, receipts, disbursements and correspondence of the Commission
 - iii. Sign documents of the Commission under the direction of the Chair
 - iv. Act as Chair in the absence of both the Chair and Vice Chair

Article IV. Election of Officers

- A. An annual organizational meeting shall be held at the first regularly scheduled meeting in January of each year.
- B. At the annual organizational meeting, nominations shall be made, and officers shall be elected as specified in Article III, Section A.
- C. The candidates receiving the majority vote of a quorum of the LAAHC shall be declared elected and shall serve for one (1) year. Candidates may be elected to serve consecutive years.
- D. The Vice Chair shall automatically succeed the Chair if he or she vacates the office before the completion of the term of offices. A new Vice Chair shall be elected at the next regularly scheduled meeting of the LAAHC.

Article V. Meetings

- A. LAAHC shall be held on the third Thursday of the month at 6:00 pm or at a time to be determined in the Lewes Chambers or other designated location. Public notice shall be posted in accordance with the Delaware information of Freedom Act. In the event of a conflict with holidays, or other official town business, the meeting shall be rescheduled, and appropriate public notice shall be made.
- B. Special meetings may be called by the Chair. It shall be the duty of the chair to call a special meeting when requested by the majority of the Commission. The Secretary shall notify all members of the Commission; likewise, appropriate public notice shall be provided.

The Lewes African American Heritage Commission
ByLaws

- a. Committees and Ad Hoc Committees
 - i. All Committees including but not limited to Ad Hoc's shall be appointed by the Chair.
 - ii. Committees and Ad Hoc's shall be assigned specific missions, duties or tasks.
 - iii. Committees and Ad Hoc's shall report updates to the LAAHC at a regular scheduled meetings.
 - iv. A member of the LAACH shall be assigned to oversee the activities of each Committee or Ad Hoc.
 - v. Committees and Ad Hoc's may be discharged after completion of assigned missions, duties or tasks.
 - vi. All meetings or portions of meetings, excluding executive sessions, of each Committee or Ad Hoc shall be open to the public.
- C. All meetings or portions of meetings, excluding executive sessions, of the LAAHC shall be open to the public.
- D. An agenda item shall be submitted to the City Manager's Office at least two (2) weeks in advance of the regularly scheduled meeting of the Commission.
- E. Meeting minutes shall be stored and maintained at City Hall

Article VI. Procedures at Meetings

- A. Approval of previous LAAHC minutes.
- B. Agenda Items
 - a. Presentation / Comments if applicable
 - b. LAAHC may ask questions regarding topic
 - c. LAAHC may take comments / questions from the public
 - d. The LAAHC may discuss, take action, or both, defer or table.
- C. Adjournment.

Article VII. Consideration of Agenda Items

- A. LAAHC may motion that an agenda item to either be approved, denied, or tabled.
- B. Voting shall be by majority. If a roll call is requested, the Chair will vote last.
- C. All members of the LAAHC except ex-officio members are entitled to vote

The Lewes African American Heritage Commission
ByLaws

Article VIII. Bylaws

- A. These bylaws may be amended at any meeting of the LAAHC by a majority of all members of the Commission providing that notice of said proposed changes, amendments or additions be given to each member in writing at least 10 days prior to said meeting and appropriated public notice is made.
- B. These bylaws shall be reviewed by LAAHC minimally annually in January or as needed for necessary updates or changes.
- C. Any changes, amendments or additions to the bylaws shall be submitted to the Mayor and City Council for review and approval.
- D. If any portion of these bylaws shall be held to be invalid, such holding shall not in any way invalidate the remaining provisions of these bylaws.