



This meeting will be live-streamed via the Town's website.

Town of Longboat Key Town Commission

Town Hall, 501 Bay Isles Road

Longboat Key, FL 34228

www.longboatkey.org

Debra Williams, Mayor; Penny Gold, Vice Mayor;

Gary Coffin, District 1; Nick Gladding, District 3;

Sarah Karon, District 5; B.J. Bishop, At-Large;

and Steve Branham, At-Large

AGENDA

SPECIAL MEETING

JUNE 29, 2026 - 10:00 AM

1. Call to Order and Pledge of Allegiance

2. Pledge of Public Conduct

- We may disagree, but we will be respectful of one another.
- We will direct all comments to issues.
- We will avoid personal attacks.
- Audience members wishing to speak must be recognized by the Chair.
- Speaking without being recognized will be considered "Out of Order."

3. Public to be Heard

Opportunity for Public to Address Town Commission

At each meeting, the Town Commission sets aside time for the public to address issues not on the agenda.

4. Proclamations and Special Presentations

Proclamation: United States of America Semiquincentennial – July 4, 2026

5. Consent Agenda

The purpose of the Consent Agenda is to expedite formal action on routine agenda items. Any item on the Consent Agenda can be removed from the Consent Agenda and placed on the Regular Meeting Agenda by any member of the Commission without a motion, a second, or a vote. Otherwise, all items on the Consent Agenda are voted upon in their totality by one action (motion, second, and vote) and are not subject to discussion. A vote in the affirmative on the Consent Agenda provides the formal action noted for each item.

A. Approval of Minutes

To approve the minutes of the June 1, 2026, Regular Meeting.

Recommended Action: Approve the Minutes.

B. Acceptance of Donation by Bay Isles Association of the Pedestrian Underpass

To consider the proposed Donation Agreement, under which the Bay Isles Association (BIA) would convey its ownership interests and maintenance responsibilities for the underground pedestrian tunnel and associated infrastructure to the Town. The agreement includes the transfer of any and all remaining rights and interests through quitclaim conveyances, ensuring the Town secures all potential ownership interests in the tunnel, adjacent ramp system, drainage facilities, lighting and safety features, and supporting utility infrastructure.

Recommended Action: Accept the property donation, approve all related documents, and authorize the Town Manager to execute the documents on the Town Commission's behalf.

6. Public Hearings

Ordinance 2026-09, Parks and Recreation Impact Fee

Second reading and public hearing to consider Ordinance 2026-09, establishing a Parks and Recreation Impact Fee. Staff engaged the consulting firm, Raftelis Financial Services (Raftelis), to provide an evaluation of the Town's current Land Acquisition Fee. Raftelis presented its findings to the Town Commission at the November 10, 2025, Regular Workshop and recommended that the Town repeal the existing Land Acquisition Fee and replace it with a Parks and Recreation Impact Fee.

Recommended Action: Following second reading and public hearing, adopt Ordinance 2026-09.

7. New Business

A. Ratification of Contract between the Town of Longboat Key (Town) and the Southwest Police Benevolent Association (PBA)

To consider ratification of the contract between the Town and the PBA, commencing October 1, 2026, through September 30, 2029.

Recommended Action: Approve and ratify the Contract between the Town and the PBA, beginning October 1, 2026, through September 30, 2029.

B. Setting of Maximum Millage Rate

In accordance with Florida Statutes, the Town must establish a proposed maximum millage rate by July so that it can be included in the Notice of Proposed Property Taxes (TRIM Notice) mailed in August by each County. Although millage can be reduced in later public hearings, these millage rates cannot be increased during future consideration of the budget.

Recommended Action: Set Maximum Millage Rates and forward required documents to adopt millage rates and the budget, based on these tentative rates, to the September 14, 2026, Special Meeting, at 5:01 p.m., for the first public hearing.

C. Appointments to the Charter Review Committee

At the June 1, 2026, Town Commission Regular Meeting, the Town Commission passed Resolution 2026-24, establishing the Charter Review Committee (CRC). The Town Charter provides that at least every ten (10) years, the Town Commission will appoint a CRC to review and provide any recommendations or amendments to the Town Charter for Commission consideration. Once appointed, the CRC will establish its meeting schedule for the month of September.

Recommended Action: Appoint qualified applicants to the Charter Review Committee.

8. Town Commission: Comments and Committee Reports

9. Town Attorney Comments

10. Town Manager Comments

11. Adjournment

No verbatim record by a certified court reporter is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105, Fla. Stat.).

In accordance with the Americans with Disabilities Act and Section 286.26, F.S., persons needing a reasonable accommodation to participate in this proceeding should contact the Town Clerk's office at 941-316-1999 seventy-two (72) hours in advance of this proceeding. If you are hearing impaired or require an alternative means of communication, utilize Florida Relay Service by dialing 7-1-1 (TTY) or one of the following toll-free numbers:

1-800-955-8770 (Voice), 1-800-955-1339 (ASCII), 1-877-955-8260 (VCO-Direct), or 1-800-955-5334 (STS).