

Future Building Use Task Force

Wednesday, June 10th, 2026

7:00 pm

Town Municipal Offices - Greenwood Conference Room

Longmeadow, MA 01106

Hybrid Meeting (Zoom)

1. JOIN ZOOM MEETING

Join Zoom Meeting

[HTTPS://US02WEB.ZOOM.US/J/89159036245?
PWD=QJZPIAOWJCUAJDFW5DXDJZRRCKZMR.1](https://us02web.zoom.us/j/89159036245?pwd=QJZPIAOWJCUAJDFW5DXDJZRRCKZMR.1)

Meeting chat link

[HTTPS://US02WEB.ZOOM.US/LAUNCH/JC/89159036245](https://us02web.zoom.us/launch/jc/89159036245)

Meeting ID: 891 5903 6245

Passcode: 688650

2. Open Session, Announcement of Audio and Video Recording

3. Announcements

4. Public Comment

Time allotted per person is 3 minutes; total time allotted is 15 minutes

5. Correspondence

Letter from Police Chief Robert Stocks

Synopsis of Other Towns Efforts to Reuse Municipal Buildings - Dean Syed

Town Building Posts - Leonard Shaker

Documents:

[FUTURE BUILDING USE TASK FORCE POLICE.PDF](#)
[OLD TOWN HALL POST \(1\).PDF](#)
[COMMUNITY HOUSE POST \(1\).PDF](#)
[DOCUMENT \(3\).PDF](#)
[TOWN OF LONGMEADOW MAIL - FWD_ FUTURE BUILDING USE TASK
FORCE - POLICE STATION.PDF](#)
[DRAFT SYNOPSIS OF OTHER COMMUNITIES SIMILAR EFFORTS DS.PDF](#)

6. Approval of Minutes

A. May 27, 2026

Documents:

[FBUTF DRAFT MINUTES 5.27.PDF](#)

7. Strategic Categories Analysis

- a. Review of updated tool
- b. Determine if tool will be adopted for use

8. Community Engagement

- A. Updated Public Input Plan review and adoption
- B. Review of updated "Script" of information to share with residents at information gathering "events"
- C. Updated signage on the three properties proposal - Greg Morrison
- D. Establish components associated with gathering information / feedback from residents and determine how the information gathered will be shared back with the community and used by the Task Force - Sara Greg and Paul Dunkerley

Documents:

[PUBLIC INPUT PLAN \(1\).PDF](#)
[FBUTF SCRIPT DRAFT.PDF](#)
[FBUTF INPUT TRACKER - SHEET1 \(1\).PDF](#)

9. Documents for possible inclusion on the task force web page

- A. <Facilities Studies> - Combined Matrix.xlsx Costs prepared by Antoinette Mongillo
- B. <Staffing Plan Synopsis> Prepared by Paul Dunkerley
- C. <Capital Plan Synopsis> Prepared by Paul Dunkerley
- D. FAQ Concept only; to be developed if approved

Documents:

[SYNOPSIS_ STAFFING PLAN - LONGMEADOW \(2\).PDF](#)
[SYNOPSIS_ 5 YEAR CAPITAL PLAN - OTH, TH, CH - SHEET1 \(2\).PDF](#)
[FACILITIES STUDIES - COMBINED MATRIX \(2\).XLSX](#)

10. Approval of letter to Department Heads requesting information on current and potential future building use - Paul Dunkerley

<draft letter to department heads>

Documents:

[BUILDING TASK FORCE- LETTER TO DEPARTMENT HEADS \(3\).PDF](#)

- 11. General sharing of information gathered at the June 2, 2026 polls.-
Lenny Shaker, Paul Dunkerley, Antoinette Mongillo**
- 12. Brainstorming - continue the process to identify what we need to know, where we can source the information from and the sequence of acquisition in order to make an informed recommendation to the Select Board. Zoning - permitted uses, splitting lots; Historical designations and accompanying development requirements; Competing priorities, i.e. Storrs, others?**
- 13. Identification of potential agenda items for the next meeting.**
 - A. Next meeting is tentatively scheduled for Wednesday, June 24, 2026
- 14. Adjourn**