



MEETING AGENDA

**April 20, 2026 - 7:00 PM
In Person**

IN-PERSON PARTICIPATION: Members of the public may participate in-person at the Los Altos Community Center located at 97 Hillview Ave., Los Altos, CA. Neutra House Conference Center.

PUBLIC COMMENT: Public comments can be made verbally, or in-person during the meeting.

Public comment will not be taken via Zoom or telephone.

AGENDA

ESTABLISH QUORUM

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

ITEMS FOR CONSIDERATION / ACTION

1. **Approval of Minutes from Special Meeting of March 16, 2026**

TREASURE'S REPORT

CHAIR REPORT - BROWN ACT STATUS

COMMITTEE AND ASSIGNMENTS

2.
 - A. **Event Date: Friday, December 4, 2026**
 - B. **Event Location: Grand Oak Room, Los Altos Community Center**
 - C. **Catering - Party Helpers: Laura, Lindsay, Arachana**
 1. **Laura to ask City Managers for staff support on the day of event**
 - D. **Reservations Chair: Sumita**
 1. **Name Badges: Keren**
 - E. **Proposed Speaker - Ideas**
 - F. **Programs - Danielle Kang has agreed to design and print**
 - G. **Awardee Videos**
 - H. **Nominations / Mailing - Don**
 - I. **Marketing - Chuck - Advertising**
 1. **Do we do social media posts?**
 - J. **Plaques and Proclamations**
 - K. **Laura to request funds from each City Manager**
 - L. **Invitations and Certificates from Local Politicians -- what is the process?**
 - M. **Event Master of Ceremonies (MC) - Laura to ask Rajiv Bhateja, LAH Mayor**

POTENTIAL FUTURE AGENDA ITEMS / NEW BUSINESS

UPCOMING MEETINGS

3. **Confirm dates of next meetings:**
September 14, 2026 – Manzanita Room
October 19, 2026 – Manzanita Room
November 16, 2026 – Manzanita Room

ADJOURNMENT

SPECIAL NOTICES TO THE PUBLIC

In compliance with the Americans with Disabilities Act and California Law, it is the policy of the City of Los Altos to offer its programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact department staff. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility.