

# The Township Of McNab/Braeside

## Agenda

### Special Council Meeting

Tuesday, June 30, 2026 - 10:00 AM

Council Chambers

[Live Stream/Recording](#)



	Page
<b>1. CALL TO ORDER AND ROLL CALL</b>	
We acknowledge that we're on the unceded territory of the Algonquin Anishinaabe people and we thank them for their thousands of years of stewardship on this land and granting us the privilege of being here to enjoy it.	
<b>2. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF</b>	
<b>3. ADOPTION OF THE AGENDA</b>	
3.1. Dated June 30, 2026	
<b>4. SPECIAL MEETING NOTICE</b>	
4.1. <a href="#">Dated June 25, 2026</a>	3
<b>5. DELEGATIONS AND PRESENTATIONS</b>	
Nil.	
<b>6. MATTERS ARISING OUT OF DELEGATIONS HEARD</b>	
Nil.	
<b>7. ITEMS OF BUSINESS</b>	
7.1. <a href="#">Ottawa Valley Slo-Pitch- Request to Waive Facility Rental Fee - July 12, 2026</a>	4 - 7
7.2. <a href="#">White Lake Park - Concrete Rink Slab Correspondence Received by Tanya Box</a>	8 - 12
<b>8. BY-LAWS</b>	
Nil.	
<b>9. QUESTIONS/COMMENTS</b>	
Members of the public in attendance may ask questions regarding items relevant to the business discussed during the meeting.	
<b>10. CLOSED MEETING SESSION</b>	
Nil.	
<b>11. CONFIRMATORY BY-LAW</b>	
11.1. By-Law #2026-38 Confirm the proceedings of the June 30, 2026 Special Council Meeting	
<b>12. ADJOURNMENT</b>	

All written submissions, documents, correspondence, e-mails or other communications (including your name and address) may form part of the public record and will be disclosed/made available by the Municipality to such persons as the Municipality sees fit, including anyone requesting such information. Accordingly, in

providing such information, you shall be deemed to have consented to its use and disclosure as part of the meeting process.



**TOWNSHIP OF McNAB/BRAESIDE  
NOTICE OF SPECIAL MEETING**

**June 30, 2026 – Special Council Meeting – 10:00 a.m.**

**Township Council Chambers  
2473 Russett Drive, Arnprior, Ontario**

The meeting listed above is for the purpose of discussing:

The White Lake Rink Surface  
In Kind Donation Request

This notice is given pursuant to  
Section 238 (2.1) of the Municipal Act 2001.

Original Signed \_\_\_\_\_

Mandy Cannon, Dipl. M.M., Dipl. M.A.  
Interim CAO/Clerk

**Dated at the Township of McNab/Braeside in the County of Renfrew this 25<sup>th</sup> day of June, 2026.**



## Report

To: Council  
From: Clerk's Department  
Date: June 25, 2026  
Subject: Ottawa Valley Slo-Pitch- Request to Waive Facility Rental Fee - July 12, 2026

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### Recommendation

**THAT** Council accept the Ottawa Valley Slo-Pitch- Request to Waive Facility Rental Fee Report as information as submitted and circulated; **AND FURTHER THAT** Council provide staff direction on how to proceed.

### Background

Kevin Cameron, on behalf of Ottawa Valley Slo-Pitch, has submitted the attached application to have the rental fee waived for the use of one ball diamond on July 12, 2026. The players of each game are being requested to bring a donation for the food bank.

### Discussion

The security deposit and insurance will still be required.  
There are no schedule conflicts with this date.

### People Consulted

The Recreation Department

### Financial Implications

In kind request to waive the full day ball diamond rental - \$100 + HST

Respectfully Submitted,  
Clerk's Department

June 30, 2026



## Facility Rental Gift In-Kind Application

This application applies to groups requesting a gift-in-kind donation of a facility rental. Preference will be given to not-for-profit organizations. Due to the volume of requests, we are not able to accommodate all applicants. Six weeks' notice is required for such requests.

### ORGANIZATION CONTACT

Name of Organization	Ottawa Valley Slopitch
Status of Organization	<input type="checkbox"/> Not-for-profit <input checked="" type="checkbox"/> Other (please specify) Slopitch Tournaments and Leagues
Organization Address	15 Filion Crescent Kanata Ontario K2M 1V7
Contact Person	Kevin Cameron
Position/Title	President
E-mail	kevincameron73@hotmail.ca
Phone Number	613-290-4267

What is your organizations mandate/objectives?

To Donate to Arnprior & District Food Bank.  
 2 games every Participant is required to bring at least 2 Non-Perishable food Items

Personal information is collected under the authority of the Municipal Act, 2001, S.O. 2001, c.25.  
 Any personal information collected will be used to determine the address of the participant.  
 Questions should be directed to the contact noted below.

RENTAL REQUEST DETAILS

Rental Title

2 slopitch games for Food bank

Date(s)

July 12, 2026

Time  
\*includes set-up  
and tear-down

10am to 2pm

Provide an overview of  
your event.

we umpire vs Players game  
Battle of Sexes game. Both S10-pitch  
games 10am Start Done By 130pm or so

Will this request benefit  
McNab/Braeside residents?  
If yes, please explain.

Yes, Donations to Food Bank if  
it goes well, would make it  
annual.

Has your organization  
received similar support from  
the Township previously?

No, we do run and All Women's tournament  
in McNAB we just had our 2nd Annual  
where we donate all profits, this year  
was Special Olympics.

Preferred Facility

Murray Yantha Community Centre (2473 Russett Dr.)

Hall

Kitchen \*Required if food is served

Bar/Bartenders . Operation Time:

\*Bartenders will be assigned by the Township

**John A. Gillies Recreation Centre** (138 Sarah St. E)

Hall  Kitchen *\*Required if food is served*

Bar/Bartenders . Operation Time:   
*\*Bartenders will be assigned by the Township*

Outdoor Rink  Ball Diamond

**McNab Centre Park** (486 Calabogie Rd.)

Diamond 1  Diamond 2  Diamond 3  Diamond 4

Tournament Room  Lights on diamonds

**White Lake Park** (33 Diamond Ln.)

Outdoor Rink  Ball Field  Building  Kitchen/Canteen

Special Requests

*Canteen can be open but not required*

It is not customary for McNab/Braeside staff to provide set up or tear down for events, or to provide sound/AV equipment with rental packages. The \$200 Security Deposit and the Facility Liability Insurance are not applicable to a Gift-In-Kind request to waive the facility fee. These fees are required to be paid by the licensee. Special Occasions Permits and Special Event Food Permits are still required where applicable.

*[Signature]*  
Applicant

*June 21/2024*  
Date

Questions can be directed to Mandy Cannon, Interim CAO/Clerk, Dipl. M.M, Dipl. M.A.  
[mcannon@mcnabbraeside.com](mailto:mcannon@mcnabbraeside.com) | (613) 623-5756 x234

**To be filled out internally**

Fee breakdown: **\$100+hst for the rental of one diamond**

Total Donation Costs:



## Report

To: Council  
 From: Ryan Frew, Director of Public Works and Property Manager  
 Date: June 25, 2026  
 Subject: White Lake Park - Concrete Rink Slab

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### Recommendation

**THAT** Council receive the report as information as submitted and circulated; **AND FURTHER THAT** Council provide staff direction regarding what option staff is to proceed with for the Concrete Rink Slab at the White Lake Park.

### Background

The White Lake Rink has undergone several improvements over the last 11 years including:  
 2015 - Upgrade gravel surface to Asphalt (\$28,000)  
 2016 - Installation of new rink boards (\$84,820) and concrete foundation (\$23,823.90)  
 2016 - Installation of new rink lighting (\$5,900)

In 2024, Council provided a staff direction to bring information forward to the 2025 budget deliberations regarding a new ice pad and covered rink at White lake Park following discussions regarding painting the existing asphalt surface and the use of poly-tarps.

In 2025, during the budget deliberations, \$130,000 was added by Council to the 2025 budget for the White Lake Rink. The funding was allocated from an existing recreation reserve.

During the 2025/2026 winter season the Recreation Department noted that the Braeside Rink (concrete surface) was in use an additional 8 days when compared to the White Lake Rink (asphalt surface) and can be contributed to the contracted services at the Braeside site.

Following Council's direction, in May 2026 the Township received quotations for completing a site assessment, geotechnical investigation, structural design and services during construction for a reinforced concrete rink slab to replace the existing asphalt surface. Kollaard Associates Inc. was selected to complete this work.

### Discussion

Kollaard Associates completed the site assessment, geotechnical investigation and draft structural design for the slab.

Given the previous work that has been completed on the site, most notably the concrete foundation for the rink boards, the ability to properly protect the new concrete slab from frost is not able to be achieved.

The design consultant has noted that "Due to the constraint of the existing boards and foundation to remain in place during the rink slab replacement, Kollaard Associates cannot warrant against potential movement of the concrete slab on grade due to frost."

June 30, 2026

To protect against the impacts of frost the rink slab would be poured with insulation extending out past the edge of the slab which cannot be done while maintaining the boards and existing foundation in place.

Option 1

Replace the existing asphalt surface with a reinforced concrete slab without insulation placed under the slab. The slab will be reinforced to limit the size of cracks that may form. Non-corrosive reinforcement can also be utilized to protect against further deterioration due to water migrating into the cracks that form. Placing insulation just under the slab is not recommended as it could lead to more significant differential movement. The contractor completing the slab installation will be required to protect the existing boards from damage and concrete spray.

Option 2

Remove the existing boards and concrete foundation and replace the asphalt surface with a reinforced concrete slab that is placed on a layer of insulation. Following the installation of the rink slab the boards would be re-installed directly on top of the new slab. The Township would look to hire the rink board supplier to complete the re-installation of the boards.

Option 3

Maintain the existing asphalt rink surface until it has reached its end of life and then replace the surface and foundation with a new concrete slab consistent with Option 2.

Attached to this report is a drawing showing the existing layout of the rink, cross-section of the current board foundation with asphalt surface and a draft cross-section of Option 1.

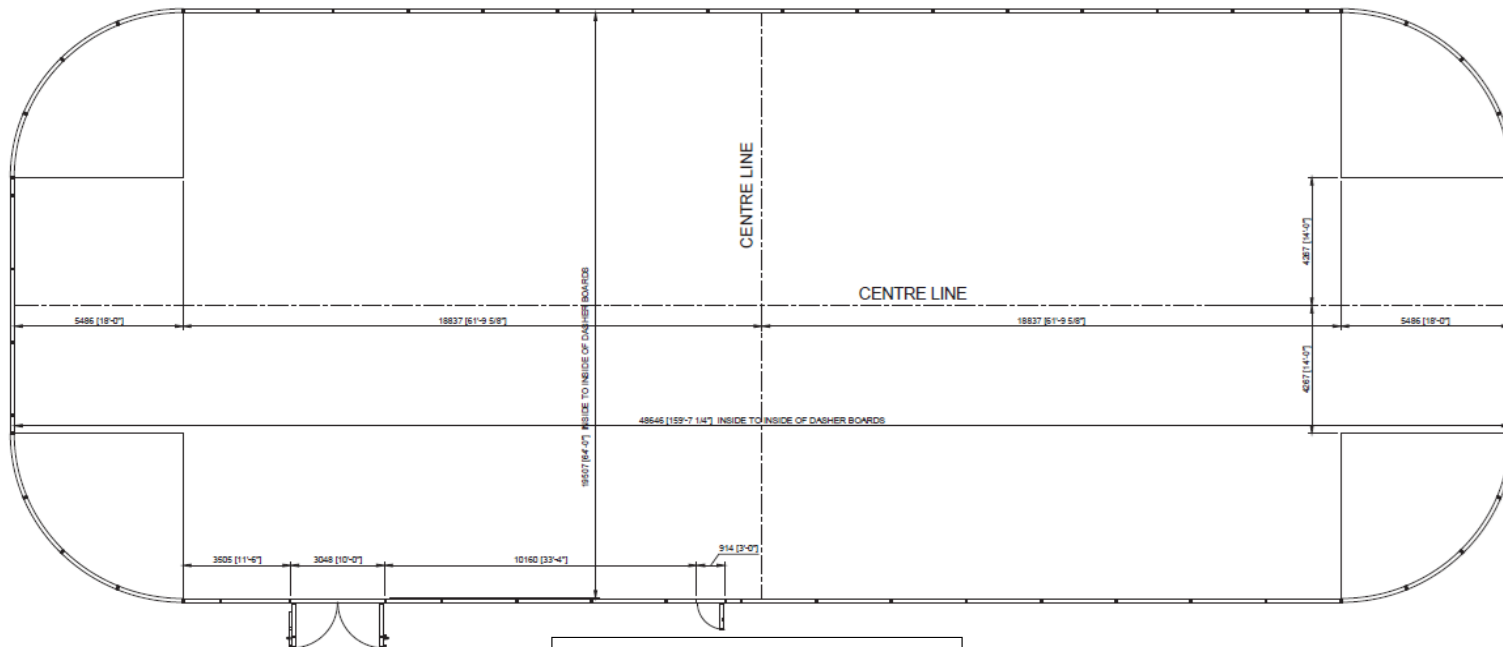
**People Consulted**

Kevin Murray, Acting Recreation Director

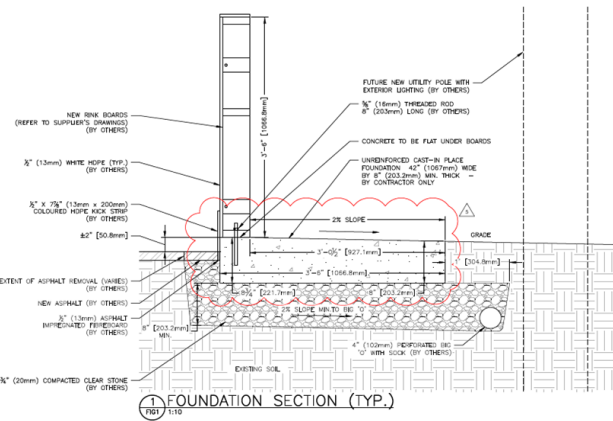
Respectfully Submitted,

Ryan Frew, Director of Public Works and Property Manager

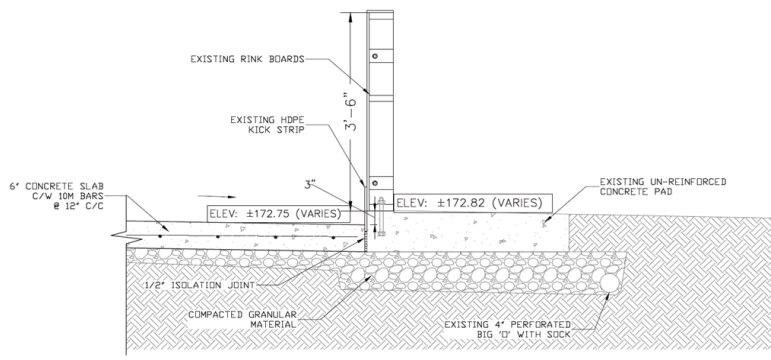
June 30, 2026



Existing Slab and Board



Existing Board Foundation with Asphalt



2 TYP. SLAB SECTION  
S1 SCALE = 3/4" = 1'-0"

Option 1 - Draft Concrete Slab Layout

**Mandy Cannon**

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**From:** Tanya Box <tanya\_box@hotmail.com>  
**Sent:** June 26, 2026 12:32 PM  
**To:** Mandy Cannon  
**Subject:** White Lake Rink Report - Request for Additional Information.

**CAUTION: External Sender. Please do not click on links or open attachments from senders you do not trust.**

Dear CAO,

Thank you for making the White Lake Rink report available ahead of the upcoming special meeting.

After reviewing the report, I was hoping you could clarify a few items that I believe would help both Council and the public make a more informed decision. If you don't have the information now, could you please raise these questions/concerns in the meeting?

1. Are there estimated costs associated with Option 1 and Option 2? If so, will those be available prior to or at the June 30 meeting?
2. For Option 3, is there an estimate of the remaining lifespan of the existing asphalt surface before replacement would likely be required?
3. The report states that Braeside experienced an additional eight days of use during the 2025/2026 season, attributed to contracted services. As one of the White Lake rink volunteers over the past several years, I have first-hand knowledge of when the rink is flooded, snowblown and maintained. Based on that experience, the contractor's involvement at White Lake this past season was quite limited. I also understand that the contractor cited the limited output of the existing well and the amount of time required to flood the rink as challenges, whereas flooding at Braeside can be completed much more quickly. Before attributing the difference in use to the rink surface alone, has any consideration been given to how staffing, contractor involvement, or the existing water supply may have influenced those additional days?
4. With respect to Option 1, the consultant notes that they cannot warrant the slab against frost movement because the existing board foundation would remain in place. Is the consultant simply advising that they cannot provide a

warranty, or are they recommending against this option altogether? Those seem like two very different positions, and understanding that distinction would be helpful. Based on the report alone, Option 1 appears difficult to justify, so I would appreciate a clearer understanding of the consultant's professional opinion.

5. If Council ultimately chooses Option 3 and continues with the existing asphalt surface for the time being, has there been any consideration given to installing a roof or covered structure over the rink? I've heard very positive feedback about the covered rink in Calabogie and wonder whether that type of structure has been evaluated, or whether it differs from the covered rink option that was previously discussed with Horton Township.

Unfortunately, I am unable to attend the June 30 meeting in person, but I do plan to watch it online. I wanted to submit these questions in advance in the hope that they can help inform the discussion.

Thank you for your time. I appreciate any additional information you are able to provide.

Kind regards,

Tanya Box

Sent from my iPhone