



THE CORPORATION OF THE CITY OF NELSON

Regular Meeting **AGENDA**

Tuesday, June 9, 2026 at 4:30 PM
in Council Chambers, 2nd Floor, 310 Ward Street, Nelson, BC

CITY OF NELSON

Page

1 Call to Order

2 Land Acknowledgement

We would like to acknowledge that the land on which we gather is the traditional territory of the Ktunaxa, the Syilx, and the Sinixt peoples and is home to the Métis and many diverse Aboriginal persons. We honour their connection to the land and rivers and respect the importance of the environment to our strength as a community.

3 Introduction of Late Items

4 Adoption of the Agenda

5 Resolution Closing the Meeting to the Public

- (a) That it is the opinion of the Council that the public interest requires that persons, other than members of Council and staff (and any approved audiences) be excluded from this meeting and that the Special Closed meeting of Council continue under Section 90 (1)(c) and (f) of the *Community Charter* to deal with matters relating to the following:
- labour relations
 - law enforcement

6 Adoption of Minutes of Previous Meetings

- (a) Special Meeting Minutes - March 17, 2026, April 28, 2026;
Regular Meeting Minutes - May 12, 2026

3 - 19

7 Workshop/Educational Session

- (a) Step Code & Zero Carbon Workshop

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8 City Manager's Verbal Report

- (a) NA

9 Recess (6pm - 7pm)

10	Requests	
(a)	Nelson and District Arts Council - Mural Requests	34 - 66
(b)	Lifetime Arts Achievement Award Policy No. 7710.00.020	67 - 80
(c)	Nelson Civic Theatre Society Lease request - the Chapel 10th Street Campus	81 - 88
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(a)	Nelson Fire Department - Community Resiliency Investment Grant	89 - 91
(b)	Columbia Basin Trust - Resident Directed Grants Policy Amendment No. 1850.00.050	92 - 99
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(b)	Reports	103 - 165
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16	Late Items	
17	Resolution to Adjourn	

THE CORPORATION OF THE CITY OF NELSON
(Minutes of Council)

Nelson, British Columbia
March 17, 2026

THE SPECIAL COUNCIL MEETING of the Municipal Council of The Corporation of the City of Nelson, elected for the years 2022-2026, was held in Nelson, on March 17, 2026 at 8:00 p.m.

PRESENT Elected Officials:
Mayor Janice Morrison
Councillor Rik Logtenberg
Councillor Leslie Payne
Councillor Jesse Pineiro
Councillor Keith Page
Councillor Kate Tait
Councillor Jesse Woodward

Appointed Personnel:
Mr. Kevin Cormack, City Manager
Mr. Chris Jury, Chief Financial Officer
Ms. Sonya Martineau, Deputy Corporate Officer
Mr. Chris Johnson, General Manager of Community Planning, Climate & Infrastructure

Call to Order The Mayor called the meeting to order at 8:23 pm

Late Items 1. RDCK Bylaw No. 3036 – Kootenay Lake West Transit Service Reapportionment.
 2. Letter to the Province (local MLA, the Ministry of Housing and Minister of Finance) to reinstate the Community Housing Fund.
 3. In-Camera item under section 90(1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Adopt Agenda Moved by Councillor Woodward, seconded by Councillor Tait
 And Resolved:
 THAT Council adopt the agenda as amended to reflect the addition of three late items.

CARRIED

Five Year Financial Plan (2025 - 2029) Amendment Motion No. 2026/1646
 Moved by Councillor Woodward, seconded by Councillor Logtenberg
 And Resolved:
 THAT the “Five Year Financial Plan (2025-2029) Amendment Bylaw No. 3659, 2026” be finally adopted.

**Bylaw No.
3659, 2026**

CARRIED

**Five Year
Financial Plan
(2026-2030)
Bylaw
No.3660,2026**

Motion No. 2025/1647

Moved by Councillor Logtenberg, seconded by Councillor Woodward
And Resolved:

THAT the “Five Year Financial Plan (2026-2030) Bylaw No. 3660, 2026” be introduced and read for a first and second time by title only.

CARRIED

Motion No. 2026/1648

Moved by Councillor Woodward, seconded by Councillor Tait
And Resolved:

THAT the “Five Year Financial Plan (2026-2030) Bylaw No. 3660, 2026” be read a third time by title only.

CARRIED

**Zoning Bylaw
(additional
information
from staff)**

Staff presented background information on cash-in-lieu parking and waste and recycling regulations in the Zoning Bylaw as follows:

- Reviewed current cash-in-lieu of parking provision of \$3,000 per stall, with funds directed to the Active Transportation Reserve Fund;
- Noted comparison with other municipalities and identified Nelson’s rate as lower than most;
- Advised that maintaining current provisions supports development flexibility, housing supply, and administrative efficiency;
- Identified potential impacts including increased on-street parking demand if used extensively;
- Recommended maintaining current cash-in-lieu provisions and undertaking a broader review as part of the 2027 work plan; and
- Reviewed proposed updates to waste, recycling and compost regulations, including creation of a separate category for developments with 1 to 4 dwelling units.

Motion No. 2026/1649

Moved by Councillor Page, seconded by Councillor Woodward
And Resolved:

THAT Council direct staff to include a review of the City’s cash-in-lieu parking provisions in the 2027 work plan and report back to Council with options for consideration;

AND THAT Council direct staff to include a separate category in PART 3 (23) of the draft Zoning Bylaw for waste, recycling and compost facilities for new residential development between 1 and 4 dwelling units, as outlined in this report.

CARRIED

Council Reports

Councillor Page:

- Attended the FCM board meeting in St. Johns - FCM will advocate on infrastructure challenges and programs; Councillor Page to provide a list of challenges in this area that the City of Nelson is facing;
- Federal defense investment is a high priority for this federal government - looking at how this funding can be leveraged at a local level;
- Sitting on the equity and inclusion committee - elevated the online duty of care;
- UBCM - will weigh in as an intervenor on the appeals for the aboriginal title pieces to bring a local government perspective;
- AKBLG - will debate the appropriateness of a late resolution for the convention in Trail around the Community Housing Fund; and
- RDCK board meeting - organizational review with recommendations is published; small utility near Sandon requested a letter to BC Hydro regarding support for small operator support; adopt financial plan and budget this Thursday.

Councillor Payne:

- Attended the Local Government Leadership Academy conference in Richmond - brought up the cost for rural communities to get to conferences in the lower mainland/ resources from the conference are available online: and
- Spoke to the work Squamish - Lillooett Regional District is doing toward Truth and Reconciliation and with their local Nation.

Mayor Morrison formally acknowledged the work and volunteerism that Council does.

Late Item – RDCK Bylaw No. 3036 – Kootenay Lake West Transit Service Reapportion- ment

Motion No. 2026/1650

Moved by Councillor Woodward, seconded by Councillor Tait
And Resolved:

THAT Council **does not** provide consent to the Regional District of Central Kootenay adopting “Kootenay Lake West Transit Service Establishment Amendment Bylaw No. 3036, 2025,” for the purpose of changing the method of apportionment for the Kootenay Lake West Transit Service;

AND FURTHER THAT Council direct staff to provide Council’s decision in a letter to RDCK staff identifying this decision.

CARRIED

Letter to the Province to reinstate the Community Housing Fund.

Councillor Page indicated that this will also be discussed at the AKBLG executive meeting later this week.

Motion No. 2026/1651

Moved by Councillor Payne, seconded by Councillor Tait
And Resolved:

THAT Council direct staff to write a letter of concern to the Ministry of Housing and Minister of Finance regarding the budget cuts to the Community Housing Fund and copy our local MLA.

CARRIED

**In-camera
item**

Moved by Councillor Woodward, seconded by Councillor Tait
And Resolved:

That it is the opinion of the Council that the public interest requires that persons, other than members of Council and staff (and any approved audiences) be excluded from this meeting and that the Special Closed meeting of Council continue under Section 90 (1)(i) of the Community Charter to deal with matters relating to the following:

- The receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED

Adjournment

Moved by Councillor Woodward, seconded by Councillor Page
And Resolved:

THAT Council adjourn the Special Meeting at 9:30 pm.

CARRIED

CERTIFIED CORRECT:

Corporate Officer

Mayor

THE CORPORATION OF THE CITY OF NELSON
(Minutes of Council)

Nelson, British Columbia
April 28, 2026

THE SPECIAL COUNCIL MEETING of the Municipal Council of The Corporation of the City of Nelson, elected for the years 2022-2026, was held in Nelson, on April 28, 2026 at 7:00 p.m.

PRESENT Elected Officials:

Mayor Janice Morrison
Councillor Rik Logtenberg
Councillor Leslie Payne (arrived at 4:06 pm)
Councillor Jesse Pineiro
Councillor Keith Page
Councillor Kate Tait
Councillor Jesse Woodward

Appointed Personnel:

Mr. Kevin Cormack, City Manager
Mr. Chris Jury, Chief Financial Officer
Ms. Sonya Martineau, Deputy Corporate Officer
Mr. Chris Johnson, General Manager of Community Planning, Climate & Infrastructure

Call to Order The Mayor called the meeting to order at 7:45 pm.

Adopt Agenda Moved by Councillor Woodward, seconded by Councillor Page
And Resolved:
 THAT Council adopt the Special Meeting agenda as presented.

CARRIED

**Business
Licence
Bylaw No
3661, 2026;
and
Fees and
Charges
(Business
Licence)
Amendment
Bylaw No.
3662, 2026.**

Motion No. 2026/1674

Moved by Councillor Woodward, seconded by Councillor Logtenberg
And Resolved:

 THAT the "Corporation of the City of Nelson Business Licence Bylaw No. 3661, 2026" be finally adopted.

CARRIED

Motion No. 2026/1675

Moved by Councillor Woodward, seconded by Councillor Tait
And Resolved:

 THAT the "Corporation of the City of Nelson Fees and Charges (Business Licence) Amendment Bylaw No. 3662, 2026" be finally adopted.

CARRIED

**Annual Tax
Rate Bylaw
No. 3663,
2026**

Motion No. 2026/1676

Moved by Councillor Tait, seconded by Councillor Logtenberg
And Resolved:

That "The Corporation of the City of Nelson Annual Tax Rate Bylaw No. 3663, 2026" be introduced and read a first and second time by title only.

CARRIED

Motion No. 2026/1677

Moved by Councillor Woodward, seconded by Councillor Page
And Resolved:

That "The Corporation of the City of Nelson Annual Tax Rate Bylaw No. 3663, 2026 " be read a third time by title only.

CARRIED

**606 Victoria
Street Lease
Request**

Staff and Council discussed the potential lease for 606 Victoria Street and the terms and conditions as outlined in the staff report.

Motion No. 2026/1678

Moved by Councillor Woodward, seconded by Councillor Payne
And Resolved:

THAT Council grant privilege of the floor to Kallee Lynns and Sydney Black.

CARRIED

Motion No. 2026/1679

Moved by Councillor Page, seconded by Councillor Woodward
And Resolved:

1. THAT Council direct staff to enter the City's standard 5-year building lease with Nelson Community Land Trust for 606 Victoria Street, on condition that the initial capital repairs do not exceed \$150,000, and the lease includes the following terms:
 - Lease term – 5 years (first 2 years 100% rental subsidy)
 - NCLT will be responsible for O&M, building envelope and all major repairs for the first 2 years
 - Years 3 to 5: NCLT to pay market rent
 - Years 3 to 5: NCLT will be responsible for O&M (building envelope and major repairs to be negotiated based on capital improvements done in previous 2 years)
 - City will agree not to sell in the first 2 years – year 3 the City may sell the building: NCLT gets first right of refusal
 - Option to renew – further 5 year term: on term and conditions to be negotiated
 - NCLT shall have permission to sublet

- Either party will have the right to terminate with notice
- Tenants will be primarily arts focused
- Tenants to pay market rent
- Property insurance: City pays and bills back to NCLT
- Liability insurance: NCLT to obtain
- Property taxes: NCLT to pay unless they are successful in getting a permissive tax exemption
- That the start of the lease be no later than January 1, 2027.

CARRIED

Motion No. 2026/1680

Moved by Councillor Woodward, seconded by Councillor Pineiro
And Resolved:

THAT Council approves a capital budget of up to \$150,000 to complete the necessary repair work to the 606 Victoria Street building.

CARRIED

Motion No. 2026/1681

Moved by Councillor Woodward, seconded by Councillor Tait
And Resolved:

THAT the Nelson Community Land Trust be required to report back to Council on an annual basis on the 606 Art Space Operating and Financial performance.

CARRIED

**ReDi Grants -
Adjudication**

Motion No. 2026/1682

Moved by Councillor Pineiro, seconded by Councillor Tait
And Resolved:

That it be recommended that Council pass the following resolution:

THAT Council has considered applications for funding allocated to the City of Nelson under the Resident Directed Funding Program for 2026 and recommends to the RDCK Board of Directors that funding be awarded to the following organizations as follows:

Nelson & District Arts Council	ArtWalk 2026	\$3,000.00
Nelson & District Arts Council	Rural Artist Support Weekend	\$945.00
School District 8 Kootenay Lake	School District 8 Annual Youth Pow Wow	\$1,000.00
Massif Music Festival Society	Massif Music 2026	\$3,500.00
The Capitol Theatre Restoration Society	Sinixt Canoe Journey - Nelson Stop	\$3,000.00
Procter Community Society	Stage Performance Lights	\$150.00
Polka Dot Dragon Arts Society	Lantern Festival	\$1,500.00
Polka Dot Dragon Arts Society	Remember the Dead	\$1,250.00

Nelson Fine Art Centre Society	Oxygen Art Centre Artist Residency Project 2026-2027	\$2,500.00
Kootenay Lake Historical Society	Conservation and Visitor-Safety : Restoration of Three Key Heritage Assets at the SS Moyie Site in Kaslo	\$200.00
The Nelson History Theatre Society	Storytelling in Schools	\$500.00
SQx Danza	Hurricane	\$1,000.00
Kootenay International Burlesque Festival Association	Kootenay International Burlesque Festival	\$1,000.00
Selkirk Concert Society	Selkirk Pro-Musica Concert Series 2026-27	\$2,000.00
The Sapphire Sessions	The Sapphire Sessions Artist Honorariums	\$1,200.00
Symphony of the Kootenays Association	Voyage Beyond Stars	\$500.00
Elephant Mountain Literary Society	Elephant Mountain Lit Fest 2026	\$3,500.00
Kootenay Circus Arts Association	Boundless Arts & Events - Opening the Doors: Community Access to the Circus Hub	\$1,500.00
Kootenay Circus Arts Association	Discover Circus - West Kootenay Accessible Circus Initiative	\$3,500.00
Nelson and District Museum, Archives, Art Gallery and Historical Society	Free Family Programming at the Nelson Museum	\$1,000.00
Valley Gems Community Theatre Society	A Country Road Theatre and Performance Lab	\$125.00
Tapatia Collective	Day of the Dead: A cross-cultural celebration	\$2,000.00
Kootenay School of the Arts Society	Re: Create Kootenay Arts Festival	\$2,000
Nelson Youth Action Network	Nelson Youth Tech Club	\$4,500.00
Nelson Search and Rescue Society	Rope Rescue Training Platform	\$985.00
Friends of the Nelson Municipal Library	Digital Learning at the Library	\$5,500.00
Repair Cafe Nelson	Repair Cafe Nelson 2026 Events	\$2,080.00
Nelson Team Consent Society	Street Team	\$2,400.00
Nelson District Rod & Gun Club Conservation Society	Replace Furnace & HVAC Systems	\$2,500.00

Corporation of the City of Nelson	NDYC Music Room Upgrade	\$3,540.00
Kootenay Emergency Response Physicians Association	Strengthening Regional Emergency Response Capacity	\$3,500.00
Diverse Family Roots	Supporting Families with Diverse Needs	\$3,000.00
Nelson and District Chamber of Commerce	Downtown Nelson Business Health and Data Base	\$4,000.00
Kootenay Social Support Society	West Kootenay Nav-CARE	\$5,000.00
Wildsight	Learning from the Living World - Environmental Education for K-12 Students	\$5,000.00
Nelson Izu-shi Friendship Society	Reflecting/Looking Ahead: Sister Cities	\$5,000.00
Kootenay Native Plant Society	Native Pollinator Habitat Restoration Project	\$7,033.00
561 Osprey Sponsoring Committee	Youth First Aid Certification & Outreach Pilot	\$2,750.00
Nelson Nordic Ski Club	East Busk Cardiac Hill Trail Reroute Project	\$5,000.00
Central Kootenay Food Policy Cncl.	Growing Community Food Procurement Systems	\$3,000.00
Living Lakes Canada Society	Cottonwood Creek Aquatic Habitat Restoration	\$7,500.00
British Columbia Society for Prevention of Cruelty to Animals: (BCSPCA) - West Kootenay	SNIP (Spay/Neuter/Identification Program)	\$2,000.00
Nelson Cycling Club Society	Nelson Cycling Club Trail Program	\$4,500.00
Nelson and Area Community Transportation group (NACT)	Implementing Nelson Cycling Education Strategy	\$3,500.00
Kootenay Carshare Coop	Kootenay Rideshare Enhancement Pilot	\$2,000.00
The Kootenay Swim Club	Equipment for Swim Meets and Training	\$3,500.00
First Baptist Church of Nelson British Columbia	Cornerstone Children's Centre Kitchen Renovation	\$2,500.00
Freshwater Fisheries Society of BC	Central Kootenay FFSSBC Outreach Programs 2026-27	\$3,000.00
Corporation of the City of Nelson	Nelson Farmer's Market Program - Special Events	\$4,999.00
Nelson Baseball Association	Queen Elizabeth Park Batting Cage Lights	\$4,500.00

Elk Root Conservation Farm Society	ERC Community Food Box Program	\$5,000.00
Intercultural Kootenays Society	Stronger Together: Deepening Belonging	\$2,821.50

CARRIED

Adjournment Moved by Councillor Pineiro, seconded by Councillor Page
And Resolved:
THAT Council adjourn the Special Meeting.

CARRIED

CERTIFIED CORRECT:

Corporate Officer

Mayor

Management Framework)

- Flood and Steep Creek Hazard Management Policy study
- Anderson Creek detailed study
- Discussion and questions

City Manager's Verbal report

The City Manager's verbal report included:

- There have been many interviews for vacancies, announcements of successful applicants will be made shortly;
- Collective bargaining is in progress;
- 606 Vernon St.- Selkirk College can vacate in August to allow the new tenants to occupy the space, Selkirk agrees to pay rent until December to off-set some of the costs to the City to rectify deficiencies in the building;
- 10 Street Campus lease - Selkirk College will work with the City's Facilities Manager to oversee building maintenance and larger projects as needed;
- Elevator replacement at 310 Ward Street is in progress;
- Planning is underway for the FIFA™ event on June 24th, more communications will go out soon;
- Training session for Council in emergency management will be organized; and
- General Manager will provide Council with an update for active transportation.

The General Manager of Community Planning, Climate and Infrastructure's update included:

- Road closure on 0 block of Baker Street for paving;
- Josephine Street road work will be finished by Friday;
- Staff participated in an emergency program tabletop exercise last week which was also emergency preparedness week; and
- The flagpole on the museum is being repaired and the flag has been removed for the time being.

Recess

Moved by Councillor Page, seconded by Councillor Woodward
And Resolved:

THAT Council recess the meeting at 6:10 pm

CARRIED

Reconvene

Moved by Councillor Woodward seconded by Councillor Tait
And Resolved:

THAT Council reconvene the meeting at 7:00 pm.

CARRIED

Mural Request (Lakeside Park)

The Nelson & District Arts Council (NDAC) has requested that Council permit three murals to be painted on City-owned property. Council is now requested to approve or deny the use of the City-owned sites for the proposed designs.

Motion No. 2026/1684

Moved by Councillor Tait, seconded by Councillor Page
And Resolved:

THAT Council grant freedom of the floor to Sydney Black, executive director of Nelson and District Arts Council and organizer of the mural request.

CARRIED

Motion No. 2026/1685

Moved by Councillor Woodward, seconded by Councillor Payne
And Resolved:

THAT Council approves the use of Lakeside Park locations:

- 1) on the wall facing the rail tracks
- 2) in the entrance to the washroom
- 3) on the cement cylinder

for the murals designed by Jamie Adams and Amber Santos.

CARRIED

**Nelson at its
Best - Grant
Sponsorship**

Nelson at its Best Society has requested that the City of Nelson act as the eligible applicant for a 2026 PlanH Healthy Communities Grant application under the Community Connectedness stream. If approved, the City's role would be limited to sponsorship and administration of funds, while Nelson at its Best Society would lead project delivery, engagement, reporting, and financial tracking. The grant request is for up to \$5,000 and does not require a direct financial contribution from the City.

Motion No. 2026/1686

Moved by Councillor Woodward, seconded by Councillor Page
And Resolved:

THAT Council approves the request by Nelson at its Best Society to act as a sponsor for their application to the PlanH Healthy Communities Grant Program for the purpose of completing a Volunteer Hub Feasibility Refresh;

AND FURTHER THAT Nelson at its Best Society complete and submit the application.

CARRIED

**Annual Tax
Rate Bylaw
No. 3663,
2026**

Motion No. 2026/1687

Moved by Councillor Woodward, seconded by Councillor Tait
And Resolved:

THAT "The Corporation of the City of Nelson Annual Tax Rate Bylaw No. 3663, 2026" be finally adopted.

CARRIED

**Anderson
Creek Hazard
and Risk
Assessment**

The City of Nelson retained BGC Engineering Inc. to complete a hazard and risk assessment of Anderson and Fell Creeks. Staff provided a summary of the information provided in the report and now ask that Council receive the report and its associated recommendations.

Motion No. 2026/1688

Moved by Councillor Page, seconded by Councillor Woodward

And Resolved:

THAT Council receive the Anderson Creek Detailed Hazard and Risk Assessment Report and the recommendations contained therein;

AND FURTHER THAT Council direct staff to review the recommendations and incorporate appropriate actions into future work plans and budgets for Council's consideration.

CARRIED

**Hazard and Risk
Management
Policy Roadmap
Recommendations**

The City retained BGC Engineering Inc. and Pinna Sustainability Inc. to review how natural hazard information is currently identified, documented, and applied within planning, development, and permitting processes and identified opportunities to improve clarity, consistency, and alignment with current technical standards and best practices. Building on the City's established approach to flood and steep-creek hazard management, the resulting roadmap provides a phased framework to guide future refinements to policies, procedures, and guidance, with a focus on improving the application of existing hazard information rather than introducing new regulations. Overall, the work supports more consistent and defensible decision-making over time.

Motion No. 2026/1689

Moved by Councillor Woodward, seconded by Councillor Tait

And Resolved:

THAT Council receive the Hazard and Risk Management, Policy Roadmap Recommendations report;

AND FURTHER THAT Council direct staff to consider the report recommendations as part of future work planning and to return to Council with proposed priorities and timing.

CARRIED

**Temporary
Use Permit -
318 Anderson
Street**

Development Services has received a Temporary Use Permit (TUP) application for the property located at 318 Anderson Street. The application shown in Attachment 1 seeks permission to allow 'Dental Services' in the existing building. Under the property's 'HC1 – Highway Commercial' zoning, the 'Dental Services' is not listed as a permitted use. As such a TUP is required to allow the proposed use.

Motion No. 2026/1690

Moved by Councillor Payne, seconded by Councillor Woodward

And Resolved:

THAT Council APPROVE Temporary Use Permit (file #2606001) to allow the Applicant to operate a "Dental Services" in the existing building located on LOT 5

BLOCK 3 DISTRICT LOT 96 KOOTENAY DISTRICT PLAN 248B, 318 Anderson Street.

CARRIED

Variance Request - 1404 Selby Street

Development Services has received a Development Variance Permit (DVP) application for 1404 Selby Street. The purpose of the application is to allow a reduced front yard setback to facilitate the construction of a garage addition to an existing carport. The applicant is requesting the following variances under Zoning Bylaw No. 3652, 2026:

- Reduce the minimum front lot line setback from 3.0 m to 0.6 m; and
- As a result of the reduced front setback, permit eaves to project further into the front yard setback, allowing them to be located 0.15 m from the front lot line instead of 0.9 m.

Motion No. 2026/1691

Moved by Councillor Woodward, seconded by Councillor Tait
And Resolved:

THAT the application for a Development Variance Permit to vary the requirements of Zoning Bylaw 3652, 2026 for the purpose of building a garage addition, be APPROVED for LOT A, PLAN NEP22899, DISTRICT LOT 96, KOOTENAY LAND DISTRICT (1404 Selby Street), as follows:

- Part 10, Section 1.12 – Minimum Setbacks:
 - Reduce the minimum front lot line setback from 3.0 m to 0.6 m; and
- Part 5, Section 5 – Exceptions to Siting Requirements for Eaves:
 - As a result of the reduced front setback, permit eaves to project further into the front setback, allowing them to be located 0.15 m from the front lot line instead of 0.9 m.

CARRIED

Strata Title Conversion - 517 Hoover Street

An application for strata title conversion has been received for the previously occupied duplex at 517 Hoover Street. The application would allow for the creation of two strata units in a building currently used for rental housing. In accordance with Section 242 of the *Strata Property Act*. Council is the approving authority for the strata title conversion of previously occupied buildings. As part of the review process, the application has been circulated to the Planning, Building, and Engineering departments to ensure the property complies with all applicable bylaws. These requirements have been substantially completed.

Motion No. 2026/1692

Moved by Councillor Tait seconded by Councillor Woodward
And Resolved:

THAT, pursuant to section 242 of the *Strata Property Act*, the conversion of the previously occupied building located at Lot 16, Block 46, District Lot 95, Kootenay District Plan 9500, PID 012-264-393, into strata lots be approved, subject to a housing covenant be first registered on the title of one of the owner's adjacent

parcels, in a form satisfactory to both the applicant and the City, restricting the tenure of the future units to rental housing for a minimum period of five years.

CARRIED

Motion No. 2026/1693

Moved by Councillor Woodward, seconded by Councillor Tait
And Resolved:

THAT the authority to exercise the powers and performance of duties required under Section 242 of the *Strata Property Act* to allow for the stratification of an existing building (Lot 16, Block 46, District Lot 95, Kootenay District, Plan 9500, PID 012-264-393) be delegated to the City's Approving Officer.

CARRIED

Motion No. 2026/1694

Moved by Councillor Page, seconded by Councillor Payne
And Resolved:

THAT Council direct staff to develop a Strata Conversion Policy for Council's review.

CARRIED

Reports

Moved by Councillor Woodward, seconded by Councillor Tait
And Resolved:

THAT Council receives the reports presented by staff for information except for the Corporate Services Action Item Listing.

CARRIED

Moved by Councillor Payne, seconded by Councillor Woodward
And Resolved:

THAT Council receive the Corporate Services Action Item list for information.

CARRIED

Minutes

Moved by Councillor Woodward, seconded by Councillor Page
And Resolved:

That Council receive the committee and commission meeting minutes for information.

CARRIED

**Resolution
Closing the
meeting to the
Public**

Moved by Councillor Woodward seconded by Councillor Page
And Resolved:

That it is the opinion of the Council that the public interest requires that persons, other than members of Council and staff (and any approved audiences)

be excluded from this meeting and that the Special Closed meeting of Council continue under Section 90 (1)(j) and (c) of the *Community Charter* to deal with matters relating to the following:

- information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act
- labour relations or other employee relations

CARRIED

Resolution to Adjourn Moved by Councillor Woodward, seconded by Councillor Tait
And Resolved:
THAT Council adjourned the meeting at 9:40 pm.

CARRIED

CERTIFIED CORRECT:

Corporate Officer

Mayor

THE CORPORATION OF THE CITY OF NELSON EDUCATION/WORKSHOP

DATE: June 9, 2026 Regular
TOPIC: Step Code & Zero Carbon Update
PRESENTED BY: Staff

SUMMARY:

Staff from the City's Development Services and Climate Leadership department will provide Council with an update on the BC Energy Step Code, the BC Zero Carbon Step Code, and the proposed path forward for implementation requirements.

ATTACHMENTS:

- PowerPoint presentation

AUTHOR:



DEPUTY CORPORATE OFFICER

REVIEWED BY:



CITY MANAGER

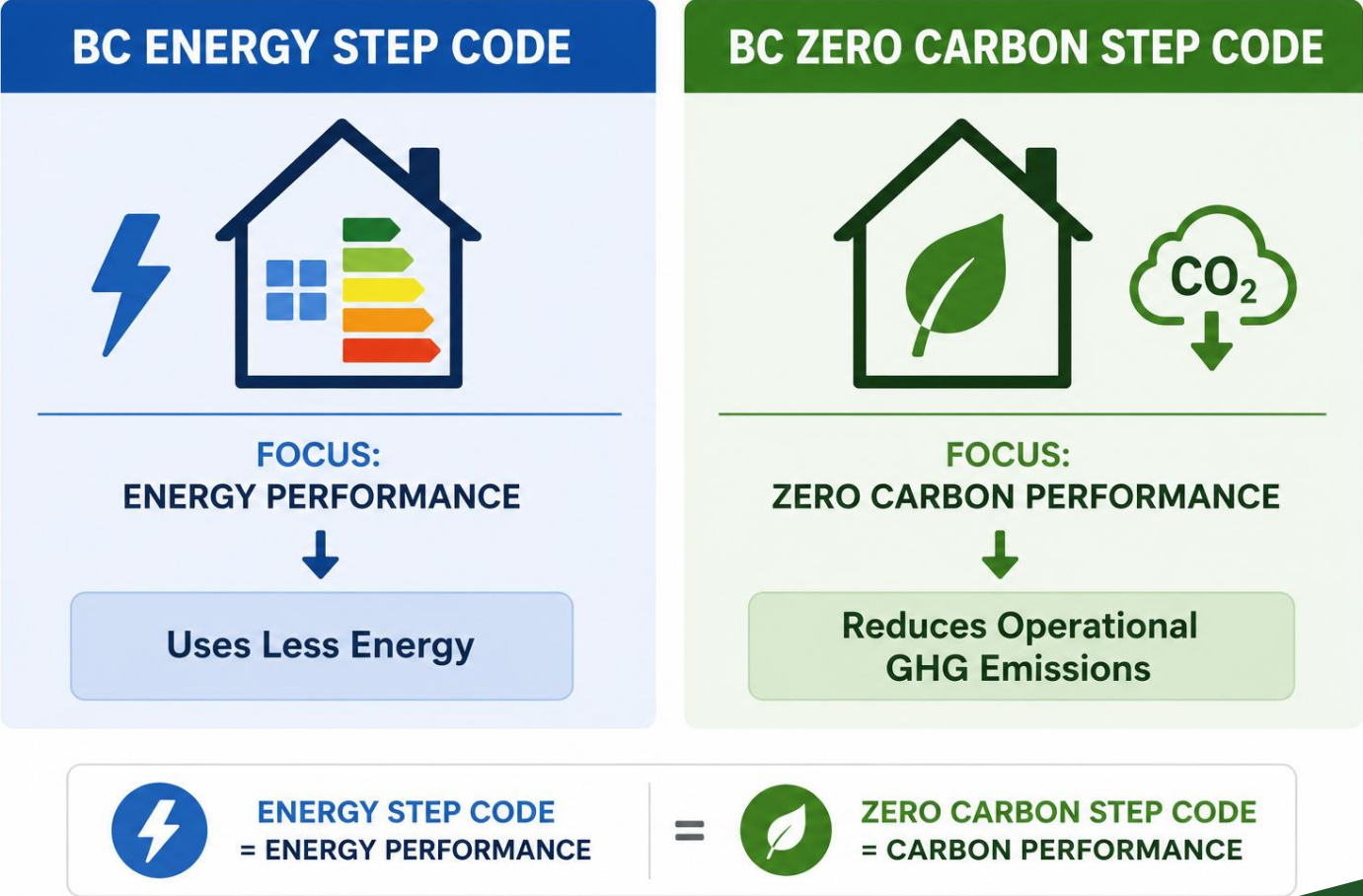
Step Code & Zero Carbon



Workshop

The City of Nelson acknowledges that it resides and operates within the unceded traditional territories of the Sinixt, the Syilx, and the Ktunaxa peoples.

Step Code & Zero Carbon

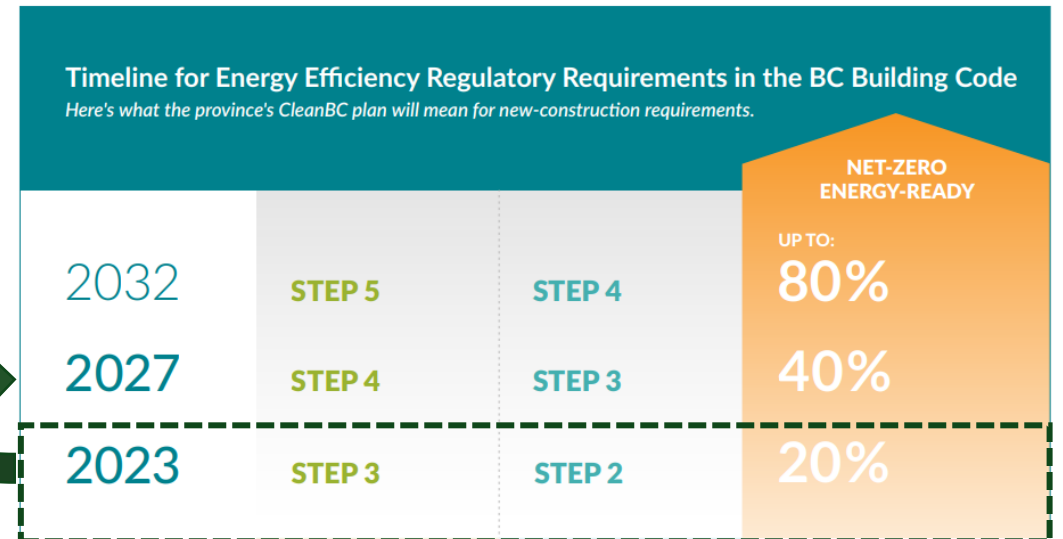



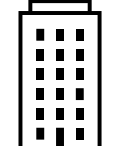
Step Code

Step Code Overview

- Established in 2017
- Roadmap for building performance over timeline
- Municipalities have the option to go beyond the Provincial minimum

What is the Provincial Timeline?



Building Types: Part 9 =  Part 3 = 

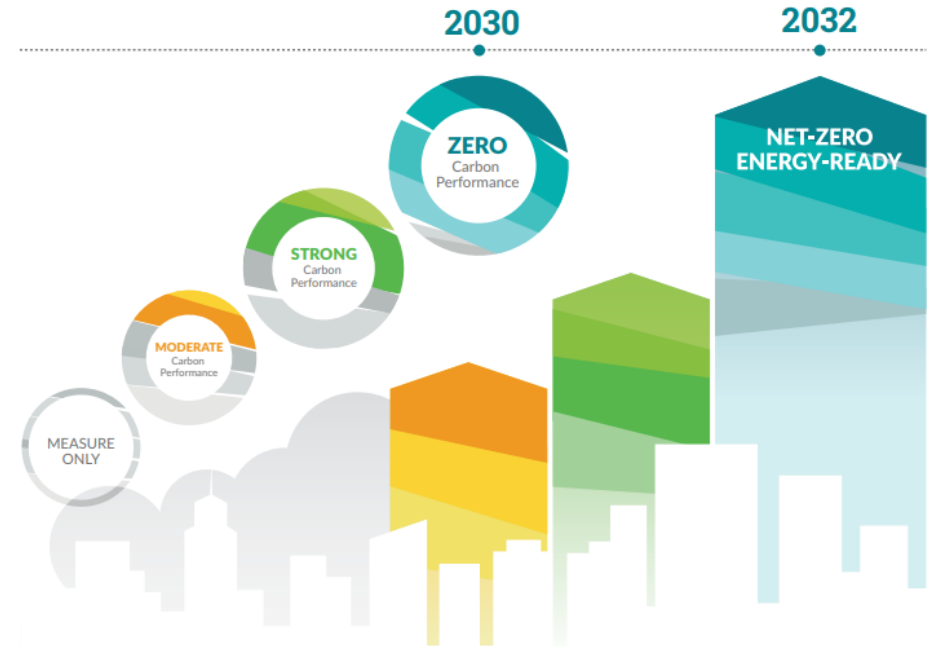
Zero Carbon

What Zero Carbon?

The Carbon Code has four levels focusing on GHG emissions :

- (EL-1) Level 1 – Measure only
- (EL- 2) Level 2 – Moderate carbon: either heating or hot water systems low-carbon
- (EL-3) Level 3 – Strong Carbon: both primary heating and hot water to be low-carbon.
- (EL -4) Level 4 – Near-zero operational emissions with high-efficiency mechanical systems

Timeline



Where are we today?

Part 9 (simple) - 2023

Two options:

1. Step 4 + EL-1 or
2. Step 3 + EL-3 (**step back**)

Part 9 (complex) - 2024

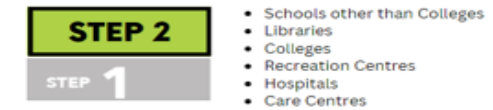
Two options:

1. Step 4 + EL-2 or
2. Step 3 + EL-3 (**step back**)

→ "Step Back" means trading one level down in **energy efficiency** (Step Code) while going one level or more in **carbon reduction** (Emissions Level)

Part 3- 2024

GROUP A - 'PUBLIC'



GROUP D & E - 'BUSINESS'



GROUP C - 'RESIDENTIAL'



Project Overview

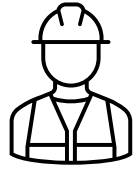
Why Now?

- 2019 – Began Step Code implementation
- 2023 draft roadmap
- 2025/26 Industry engagement & research

What we did:

- Building Community Feedback
- Cost considerations
- BCBC Changes & Clean BC & Natural Gas
- Local data

Building/Development Community Feedback



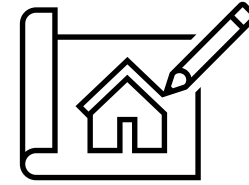
What We Heard

- Support for Energy Efficient Homes
- Need for clarity on timelines
- Simpler is better
- Step Code is familiar
- Zero Carbon needs more awareness

Overall Takeaway

- Local building community is generally supportive
- Success depends on:
 - Clear timelines
 - Simple, predictable requirements

Cost Considerations



Building Costs

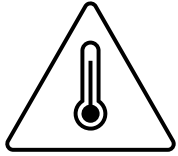
- Energy-efficient buildings don't have to cost more than code minimum
- Zero Carbon (EL-4) impacts
 - Range from slight savings to small increases (~0% to +2% depending on design)
- Overall takeaway
 - Typically cost-neutral to modest impact
 - Clear timelines help avoid costly redesigns

Operating Costs

- Lower energy use = lower operating costs
- Heat pumps perform well locally, and can provide the lowest operating costs in moderate climate zones

Other Considerations

Building Code Changes (2024 BCBC)



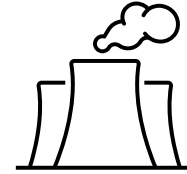
- 1 space must maintain $\leq 26^{\circ}\text{C}$
- Mechanical cooling needed

Clean BC – Provincial Direction



- Electrify heating
- 100% efficient new systems by 2030
- Existing systems remain permitted

Natural Gas & Zero Carbon Step Code



- Does not ban natural gas/
flexible approach Part 9
- Dual-fuel permitted*
- Backup systems* (fireplace &
wood stove)

Local Data- Part 9 Proposed

Step Code Proposed

Step	Number of Units	%
3	9	32%
4	14	50%
5	5	18%

Zero Carbon (ZCSC) Proposed

ZCSC	Number of Units	%
EL-1	6	21%
EL-2	3	10%
EL-3	8	29%
EL-4	11	40%

Local Data- Part 9 Completed

Step Code - Completed

- 5 projects achieved a higher step
- 12 of 13 projects achieved Step 4 or higher

Zero Carbon (ZCSC)- Completed

- 4 projects achieved a higher level than proposed
- 12 of 13 projects achieved EL-3 or higher



Proposed Changes

2026 – Part 9 Buildings

- Step 4 + EL-3

Effective December 31, 2026

2028 – Part 9 Buildings

- Step 4 + EL-4

Effective December 31, 2028

Summary

- Remove step back option
- Provide clear timelines (pass both bylaws at the same time)
- Hold at Step 4, and wait until Province mandates Step 5
- Review Part 3 Building and bring forward proposed next steps in 2027

Questions?

THE CORPORATION OF THE CITY OF NELSON REQUEST FOR DECISION

DATE: June 9, 2026 Regular Meeting
TOPIC: Request from Nelson District Arts Council Regarding 2026 Mural Locations
PROPOSAL: Approve Use of City Property for New Murals
PROPOSED BY: Staff

ANALYSIS SUMMARY:

The Nelson & District Arts Council (NDAC) has requested that Council permit two murals to be painted on City-owned property as part of the 2026 Nelson International Mural Festival. Council is now requested to approve or deny the use of the City-owned sites for the proposed designs.

BACKGROUND:

The Nelson & District Arts Council (NDAC) organizes the annual Nelson International Mural Festival, which brings local, national, and international artists to Nelson to create large-scale public artworks throughout the community.

NDAC has submitted two mural applications for the 2026 festival for review and approval by Council under the City's mural development permit process.

The proposed mural locations and artists are:

- 606 Stanley Street (Nelson Police Department) – mural by Nina Valkhoff; and
- 298 Richards Street (Lions Park) – mural by Vanessa St. Yves.

The proposed murals include themes related to local ecology, biodiversity, wildlife, and community connection. The mural proposed for the Nelson Police Department depicts an osprey and rainbow trout, reflecting the interconnectedness of local ecosystems. The mural proposed for Lions Park incorporates native wildflowers, monarch butterflies, and a fox, celebrating the natural environment and serving as a welcoming feature adjacent to a popular community gathering space.

Supporting materials submitted with the applications include conceptual renderings, site photographs, project timelines, maintenance commitments, proof of insurance, and WorkSafeBC documentation.

NEGATIVE IMPACTS:

Benefits:

- enhances public spaces and building facades through public art;
- supports arts and cultural development within the community;
- contributes to tourism and placemaking initiatives;
- animates underutilized or visually inactive walls and structures;
- supports the continued success of the Nelson International Mural Festival; and
- contributes positively to community identity and vibrancy.

Disadvantages / Negative Impacts:

- there are minimal negative impacts anticipated associated with the proposed murals;
- long-term maintenance requirements will continue to be managed through agreements between NDAC, property owners, and artists.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Official Community Plan and the mural policy allow for mural applications in the Downtown

Development Permit area. As the property owner, Council's permission is required to paint murals on City property. Each year since 2018, Council approved multiple proposed murals for City property for the annual *Nelson International Mural Festival*.

City policy states that the Cultural Development Committee (CDC) must review mural applications and that their recommendation must be taken into account before a permit is issued. The CDC has recommended that all four of the proposed murals be approved.

The applications have been reviewed in consideration of:

- City of Nelson Official Community Plan Bylaw No. 3247;
- Development Permit Area 2 guidelines;
- Mural Development Permit Guidelines Policy 4500.00.010; and
- applicable insurance and WorkSafeBC requirements.

NDAC has confirmed that liability insurance is in place with the City named as an additional insured and that WorkSafeBC coverage has been secured for participating artists

COSTS AND BUDGET IMPACT - REVENUE GENERATION:

The City has already provided funding for the proposed murals through its grant to the festival. The mural application permit fee covers the cost of processing the application and no additional costs are anticipated. The applicant is required to carry liability insurance.

IMPACT ON SUSTAINABILITY OBJECTIVES AND STAFF RESOURCES:

The proposed murals support Council objectives related to arts and culture, placemaking, tourism, beautification, and community wellbeing. The murals contribute positively to the public realm by activating prominent walls and gathering spaces with artwork reflecting local ecology, biodiversity, and community identity.

Staff resources associated with processing and administration of the development permit applications are minimal and consistent with standard permit review processes. The City is not committing to maintenance of the murals, this responsibility lies with NDAC, who have committed to maintaining the murals on an annual basis or when notified of any issues with graffiti.

COMMUNICATION:

If approved, Development Permits will be issued and NDAC will coordinate installation of the murals in accordance with submitted project timelines and permit conditions. The murals will be promoted through NDAC programming and Nelson International Mural Festival communications.

OPTIONS AND ALTERNATIVES:

1. That Council approve the proposed mural applications associated with the 2026 Nelson International Mural Festival.
2. That Council direct staff to seek additional information or revisions related to one or more mural applications.
3. That Council deny one or more of the proposed mural applications.

ATTACHMENTS:

- Murals, Development Permit Guidelines Policy 4500.00.010
- Mural Application – 606 Stanley Street (Nelson Police Department)
- Mural Application – 298 Richards Street (Lions Park)

STAFF RECOMMENDATION:


That Council pass the following resolution:

THAT Council approve the proposed murals associated with the 2026 Nelson International Mural Festival, as outlined in the submitted Development Permit applications for the following properties:

- 606 Stanley Street – Nelson Police Department mural by Nina Valkhoff; and
- 298 Richards Street – Lions Park mural by Vanessa St. Yves.

AUTHOR:

REVIEWED BY:



DEPUTY COPORATE OFFICER

CITY MANAGER

THE CORPORATION OF THE CITY OF NELSON

POLICY TITLE:	Murals, Development Permit Guidelines	POLICY NO:	4500.00.010
EFFECTIVE DATE:	February 10, 2021	SUPERSEDES:	July 9, 2012
APPROVAL:	Council	PAGE:	1 of 2

POLICY:

Murals shall be permitted when a development permit application follows the procedures for approval contained in this policy.

PURPOSE:

1. To ensure murals meet the artistic standards acceptable to the City of Nelson as per this policy.
2. To ensure the materials used in murals are of adequate durability and last for a number of years.

PROCEDURE:

1. The applicant must pay and apply for a development permit application (façade), complete with all required supporting documents:
 - i. Signed authorization from the property owner;
 - ii. The artist's name, contact information, qualifications, and description of experience with similar projects, along with samples of previous art work;
 - iii. Written concept of mural, detailed sketch of mural, exact location (including a photo), exact dimensions, and colour palette;
 - iv. A comprehensive outline of all materials to be used, including surface preparation;
 - v. A project plan including a detailed timeline, safety procedures to be followed, and keeping records of site documentation (before and after);
 - vi. A maintenance plan, detailing the estimated lifespan of the mural and who will be responsible for cleaning, upkeep, repair, and anticipated ongoing upkeep costs for an expected life span of 10 years;
 - vii. The total budget amount of the project considering all costs involved to successfully create and install a mural (e.g. materials, equipment, artist fees, etc.); and
 - viii. Proof of liability insurance, with the City named as an additional insured if any work will take place on City property.
2. The application is then referred by staff to the Cultural Development Committee (CDC) for review and recommendation to staff. If the mural is proposed for a building recognized by the City as having heritage status, staff may consider referring the application to the Heritage Working Group for review and recommendation to staff.
3. The Director of Development Services shall take any recommendations into account when considering the issuance of a development permit for a mural. Although it is not expected that each application will meet all location and design

guidelines, staff may deny an application if it is determined that the intent of the guidelines is not met.

4. In addition to CDC review, murals proposed for City-owned property will be reviewed and voted on by Council.
5. If doing any work on City property, applicants are additionally responsible for obtaining sidewalk closure permits and licences to occupy from the City, as required.

LOCATION GUIDELINES:

1. Murals are permitted in the Downtown Development Permit Area (as defined by the Official Community Plan) and consideration may be given to commercial, public, and institutional buildings outside of the Downtown Development Permit Area. Only in exceptional cases would a mural be considered for a residential building.
2. Murals are encouraged in laneways, which will help make these areas more attractive to pedestrians and cyclists. Murals should not directly face Baker Street. Staff may deny street-facing locations in favour of laneway locations.

DESIGN GUIDELINES:

1. The content shall not include advertisements, business names or explicit depictions of products sold on the premises. Staff may deem such applications to fall under the Sign Bylaw. Identification of the sponsor should be limited to no more than 5% of the mural surface.
2. The content should not include partisan or religious messages.
3. Profanity, hateful language or depictions, or graphic violent imagery are not permitted.
4. Materials used in murals should be durable so that any vandalism can be more easily removed.
5. Murals should be replaced or painted over after 10 years, depending on their state and location.
6. Where lighting is included, the lighting must be directed at the mural and minimize any glare or spillage. Lighting must also comply with any Zoning Bylaw and Official Community Plan restrictions on exterior lighting.
7. Artists should consider signing and dating their mural, but at an appropriate scale.



PO Box 422
Nelson, BC
V1L 5R2

City Of Nelson
310 Ward Street #101
Nelson, BC
V1L 5S4

May 22nd, 2026

Dear Members of the City of Nelson,

The Nelson and District Arts Council would like to propose a mural painted on 606 Stanley St. as a part of the Nelson International Mural Festival in 2026. This wall will host a mural created by the artist Nina Valkhoff.

The budget for the mural is approximately **\$12,000** and is broken down as follows:

Project Coordination:NDAC	1500.00
Artist Fees	3500.00
Material: Paint	2000.00
Material: Scaffolding/Safety Gear/ Surface Prep	2000.00
Maintenance	1000.00
Site Support	1000.00
Artist Accommodations	1000.00
Total	\$12,000.00

Artist's fees include conceptualization/design time, surface prep, and installation.

Funding will be provided by the Nelson and District Arts Council, Nelson Police and The City Of Nelson.

Artist Information:

Bio: NINA VALKHOFF

Nina Valkhoff is a leading female muralist and painter from Rotterdam, The Netherlands, known for her vibrant large-scale murals full of life, plants, and animals.

Her work blends realism with a touch of magic. Animals, often endangered species, take center stage, serving as gentle yet powerful reminders of their beauty and the need to protect them. She uses her art to highlight how our compassion often favors the familiar or the cute, leaving many species overlooked. This quiet form of activism, or subtle activism, brings the wild into the heart of the city. By painting nature on urban walls, Nina ensures that passersby encounter these creatures every day, sparking wonder, awareness, and, she hopes, a deeper respect for the natural world.

For more than 23 years, Nina has created murals around the globe, with works in 15 countries across Europe, North America, and South America. She has collaborated with major brands and organizations, including PETA, Dove, The Body Shop, and Red Bull. Her art is featured in the renowned STRAAT street art museum in Amsterdam, and her distinctive style has earned her invitations to over 15 international street art festivals.

Site Documentation (Before):

The proposed mural would cover the wall pictured below:



Design Concept:

The design features an osprey, as requested by the police station, surrounded by rainbow trout. In researching the osprey's natural diet, rainbow trout emerged as one of its key food sources, creating a composition rooted in the local ecosystem and the interconnected relationships between land, water, and wildlife.

The mural is intended to symbolize abundance, resilience, and prosperity. The osprey in motion, hunting among an abundance of fish, becomes a visual representation of strength, focus, and opportunity. In this way, the piece acts almost as a visual "good luck charm" for both the Nelson community and the police station, carrying themes of success, wellbeing, and flourishing.

The composition was carefully designed with the site's structural elements in mind, including the pillars and surrounding fence line, to ensure that key visual elements remain visible from multiple viewing angles. Strong contrast and brighter colour choices were also intentionally used to address the darker nature of the covered wall space. Because the wall sits beneath a roof and has reduced visibility compared to a traditional mural surface, lighter and more vibrant tones were selected to increase visibility and visual impact from a distance.



Project Plan:

- The project ideally will be completed from Aug 2nd-Aug 14th 2026. A Development Permit will be secured by NDAC. The project will take up to 14 days to complete including surface preparation.
- The surface will be pressure-washed. A white acrylic based primer coat will be applied to the entire wall to ensure continuity. Beauti-Tone acrylic paint will be used along with Loop Brand Spray. A Sherwin Williams anti-graffiti/UV protective coating will be applied as well.
- The artists working will be using respirators as needed and following WCB protocol.
- The Nelson and District Art Council holds the liability insurance policy with the City of Nelson named as additionally insured, as well as Worksafe coverage for the artist.
- With proper maintenance the mural's lifespan can be over 20 years. NDAC is committed to maintaining the piece with the support of the artist on an annual basis, or when notified of any issues with graffiti.
- NDAC holds 10 year contracts with the building owners and artists. After ten years have passed the building owner has the option to have a new mural created (building owner funding may be required) or to keep their existing mural and assume repair costs.
- Building owners have the right to decommission the murals in advance of the 10 year agreement, pending they provide appropriate notice to the arts council and artist.

We thank the City of Nelson for its consideration and are available at your convenience for further discussion.

Thank you,



Sydney Black
Executive Director, Nelson & District Arts Council
April 25th, 2026

DEVELOPMENT PERMIT APPLICATION

Facades, murals and awnings in Development Permit Area 2 (Downtown & Waterfront)

Page 1 of 3

OFFICE USE ONLY				PAYMENT STAMP		
PERMIT #	DP_	AMENDING PERMIT #:		GL# 1140300-000		
FEES	<input type="checkbox"/>	New DP Application	\$ 100			
	<input type="checkbox"/>	DP Application Amendment	\$ 50			
		APPLICATION FEE:	\$			Staff initials:

Please refer to the City of Nelson Official Community Plan Bylaw No. 3247 for information on requirements, or contact the Development Services & Climate Leadership Department. Bylaws are available here: www.nelson.ca/bylaws

PROPERTY UNDER APPLICATION				
CIVIC ADDRESS: 606 Stanley St			FOLIO NUMBER: 219.	
TYPE OF BUILDING:	<input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial	<input type="checkbox"/> Mixed-Use	<input checked="" type="checkbox"/> Other: police Station
PURPOSE OF APPLICATION				
<input type="checkbox"/> Facade changes <input checked="" type="checkbox"/> Mural <input type="checkbox"/> Awning <small>ON PAGE 2: FILL OUT THE APPLICABLE SECTION(S)</small>				
APPLICANT DETAILS				
APPLICANT IS: <input type="checkbox"/> PROPERTY OWNER: <i>If the property is owned by a company, proof of signing authority is required.</i> <input checked="" type="checkbox"/> AUTHORIZED AGENT OF THE OWNER: <i>An Owner's Representative Form must be submitted nelson.ca/applications</i>				
NAME: Sydney Black			BUSINESS NAME: Nelson District Arts Council	
E-MAIL: info@ndac.ca			PHONE: 250-354-8177	
MAILING ADDRESS: 310 Ward St, Nelson, BC V1L 5S4				

The City of Nelson is collecting your personal information in accordance with Section 26 of the *Freedom of Information and Protection of Privacy Act*. The City of Nelson collects your information for the purposes of administering City programs and services, including permits and licensing services. If you have any questions, please contact the Privacy Head at 310 Ward Street, Nelson, BC V1L 4P1 or FOI@nelson.ca or 250-352-8234.

DEVELOPMENT PERMIT APPLICATION

Facades, murals and awnings in Development Permit Area 2 (Downtown & Waterfront)

Page 2 of 3

FILL OUT THE APPLICABLE SECTION(S)

FAÇADE – For all exterior alterations (ex: paint, materials, new or altered windows/doors)

Project description:

Required documentation:

- Current photo of the building (include all elevations subject to proposed changes)
- Graphic representation showing proposed design, color, location
- Paint and material samples/ specifications
- Construction drawings (to scale)
- For structural alterations such as new or replaced windows, doors, projecting ornamentation, etc.: a building permit application is required

MURAL

Project description:

See Attached

Please refer to the City's Mural Development Permit Guidelines Policy 4500.00.010 outlining the required documentation and review process. Contact City staff if you require assistance.

AWNING – For new or altered awnings

Required documentation for new awnings (frame + fabric):

- Current photo of the building

- Graphic representation showing proposed design, color, location
- Dimensions of the awning: width, height, clearance from ground, setback from curb to edge of awning
- Fabric specifications, with confirmation of fire rating (must conform to CAN/ULC-S109)
- Frame/facade attachment details (engineered drawings may be required upon further review by the Building Official)
- A separate building permit application may be required

Required documentation for existing awnings being altered (replacing fabric only):

- Current photo of the building
- Graphic representation showing proposed design, color, location
- Fabric specifications, with confirmation of fire rating (must conform to CAN/ULC-S109)

nelson.ca

DEVELOPMENT PERMIT APPLICATION

Facades, murals and awnings in Development Permit Area 2 (Downtown & Waterfront)

Page 3 of 3

ENCROACHMENT AGREEMENTS

All awnings, fixtures or structures which project beyond the property line and into or above City of Nelson public lands require an up-to-date Encroachment Agreement registered on the Title of the Property and a Licence of Occupation Agreement related to the Encroachment Agreement.

Please check one: **Not required** **Required** **Currently registered on property**

If a new or updated agreement is required, please use the *Encroachment Agreement & Licence to Occupy Application Form*. This agreement is made between the Property Owner and the City of Nelson. The application form is available at the Development Services & Engineering Department on the second floor of City Hall. Public liability insurance in the amount of \$5,000,000.00, naming the City as additional Insured, is a requirement of the License to Occupy.

STREET WORKS PERMIT

A Street Works Permit is required for any work taking place on City property (e.g., lanes, streets, sidewalks) or for the placement of machinery or equipment on City land (e.g., cranes, scaffolding, hoarding). Application forms are available on the City of Nelson website or can be picked up at the Development Services office in City Hall. Please allow approximately two weeks for processing.

SIGNATURES

Application Declaration: I declare that the information submitted in support of this application is, to the best of my knowledge, true and correct and that I will submit further information deemed necessary by the City for processing this application. I acknowledge that all fees paid in connection with this permit are non-refundable, except as noted in the City of Nelson Fees and Charges Bylaw.

Liability and Indemnity Clause: In consideration of this permit being issued, I release and indemnify the City of Nelson, its Council members, officers, employees, and agents from and against all liability, claims and other expenses of any kind which I, or any other person, may have in connection with anything said or done, the granting of this permit or any action taken or not taken, by the City of Nelson and I agree that the City of Nelson owes me no duty of care in respect of these matters.

Applicant Responsibility: I acknowledge that I, as Applicant, am responsible for ensuring that all Property Owners are aware of and are in agreement with this application. Furthermore, I acknowledge that the City takes no responsibility for upholding Tenant/Landlord agreements, nor any other agreement between parties outside of the Corporation of the City of Nelson.

THIS IS NOT A PERMIT AND DOES NOT AUTHORIZE COMMENCEMENT OF WORK.



April 25th, 2026

Applicant's signature

Date

nelson.ca



Service Club Insurance Program

DECLARATIONS PAGE

BROKER	AXIS INSURANCE MANAGERS INC.							POLICY N° SC15-183	
NAME AND ADDRESS OF INSURED	Nelson & District Arts Council PO Box 422 Nelson, BC V1L 5R2					BUSINESS TYPE <input type="checkbox"/> NEW BUSINESS <input checked="" type="checkbox"/> RENEWAL			
POLICY PERIOD	From	Day 01	Month 10	Year 25	To	Day 01	Month 10	Year 26	12:01 Standard Time at the address of the Insured as stated above
LOCATION OF RISK	As Agreed								
OPERATIONS	Non Profit Organization								
ADDITIONAL INSURED	ADDITIONAL INSURED AS LISTED IN ATTACHED SCHEDULE. CROSS LIABILITY CLAUSE AND 30 DAYS NOTICE OF CANCELLATION INCLUDED.								
LOSS PAYEES	LOSS, IF ANY, PAYABLE TO: (THE ABSENCE OF AN ENTRY DENOTES LOSS PAYABLE TO INSURED). N/A								

In consideration of the payment of premium, and subject to all terms and conditions of this policy, the Insurer will indemnify the Insured for only those coverages for which the corresponding Premium column states "INCLUDED".

Form #	Edition	Section	Coverages	Deductible	Limit (\$)	Premium	
TDONPE.001	07/15	A	NON PROFIT D&O LIABILITY AGGREGATE LIMIT OF LIABILITY DIRECTORS' & OFFICERS' LIABILITY, INCLUDING ENTITY EMPLOYMENT PRACTICES LIABILITY, INCLUDING ENTITY FIDUCIARY LIABILITY, INCLUDING ENTITY	\$1,000	\$1,000,000	INCLUDED	
Form #	Edition	Section	Coverages	Co-Insurance	Deductible	Limit (\$)	Premium
TPROPE.001	10/17	B	PROPERTY CONTENTS OF EVERY DESCRIPTION REPLACEMENT COST EXTENSIONS OF COVERAGE EXTRA EXPENSE SEWER BACK-UP & WATER DAMAGE EARTHQUAKE FLOOD	90 %	\$1,000 \$1,000 \$2,500 5% OR \$50,000 \$25,000	\$5,000 \$25,000 SAME AS COED SAME AS COED	INCLUDED
TPROPE.001	10/17	C	CRIME EMPLOYEE DISHONESTY - FORM A LOSS INSIDE THE PREMISES COVERAGE LOSS OUTSIDE THE PREMISES COVERAGE MONEY ORDERS & COUNTERFEIT PAPER CURRENCY COVERAGE DEPOSITORS FORGERY COVERAGE		\$1,000 \$1,000 \$1,000 \$1,000 \$1,000	\$25,000 \$10,000 \$10,000 \$10,000 \$10,000	INCLUDED
TGLE.001	05/17	D	COMMERCIAL GENERAL LIABILITY EACH OCCURRENCE PRODUCTS & COMPLETED OPERATIONS AGGREGATE GENERAL AGGREGATE EMPLOYEE BENEFITS LIABILITY EMPLOYERS BODILY INJURY LIABILITY COVERAGE LEGAL LIABILITY FOR HIRED AUTOMOBILES (SEF NO 94) MEDICAL EXPENSES - ANY ONE PERSON STANDARD NON OWNED AUTOMOBILE POLICY NON ACCUMULATION CLAUSE TENANT'S LEGAL LIABILITY - ANY ONE PREMISES		\$1,000 \$1,000 \$1,000	\$5,000,000 \$2,000,000 \$2,000,000 \$1,000,000 \$1,000,000 \$75,000 \$10,000 \$2,000,000 INCL \$1,000,000	INCLUDED
TGLE.011	05/17						
TGLE.012	05/17						
TSEFE.094	05/17				\$1,000	\$75,000	
TSPFE.006	05/17					\$10,000	
TGLE.017	05/17				\$1,000	\$2,000,000	

Form #	Edition	Section	Coverages	Deductible	Limit (\$)	Premium
TMLE.001	12/07	E	MULTIMEDIA LIABILITY INSURANCE POLICY PER OCCURRENCE LIMIT OF LIABILITY, AND AGGREGATE LIMIT OF LIABILITY	\$2,500	NOT APPLICABLE	NOT COVERED
Form #	Edition	Section	Coverages	Deductible	Limit (\$)	Premium
TDONPE.062	07/15	F	PRIVACY & SECURITY BREACH EXPENSE COVERAGE – AGGREGATE LIMIT OF LIABILITY A. PRIVACY BREACH CONSULTING SERVICES B. REGULATORY RESEARCH & COMPLIANCE EXPENSE C. FORENSIC INVESTIGATION EXPENSE D. NOTIFICATION EXPENSE REIMBURSEMENT E. NOTIFICATION RECIPIENT SERVICES	NIL \$2,500 \$2,500 \$2,500 \$2,500	NOT APPLICABLE UNLIMITED	NOT COVERED
Form #	Edition	Section	Coverages	Deductible	Limit (\$)	Premium
42125		G	LEGAL EXPENSE LIABILITY EMPLOYMENT DISPUTES LEGAL DEFENSE STATUTORY LICENSE PROTECTION CONTRACT DISPUTES & DEBT RECOVERY BODILY INJURY TAX PROTECTION LEGAL HELPLINE	NIL NIL NIL NIL NIL NIL NIL	NOT APPLICABLE \$100,000 \$100,000 \$100,000 \$100,000 \$100,000 UNLIMITED	NOT COVERED

COVERAGES	SUBSCRIPTION OF INSURERS	PERCENTAGE	PREMIUM
SECTIONS A, B, C, D, E, F	Trisura Guarantee Insurance Company	100%	\$1,225
SECTION G	HDI Global Specialty SE	100%	NOT COVERED
TOTAL PREMIUM			\$1,225



In witness whereof, the Insurer has executed and attested these presents, but this policy shall not be valid unless countersigned by a duly authorized representative of the Insurer.

Axis Insurance Managers Inc.

Authorized Representative



**SERVICE CLUB INSURANCE PROGRAM
SUMMARY OF EXTENSION OF
COVERAGES**

Solely when the first Named Insured has purchased Contents of Every Description, as shown in the Declarations, the following Commercial Property Extensions of Coverage are included:

COVERAGE	DEDUCTIBLE	LIMIT OF INSURANCE
BASKET COVERAGE - APPLIES TO:	\$1,000	\$50,000
Accounts Receivable		
Debris Removal and Windstorm Debris Removal		
Fine Arts		
Fire Department Service Charges		
Glass		
Improvements and Betterments – Undamaged		
Interruption of Service		
Lease Bonus Payments		
Leasehold Interest		
Outdoor Growing Plants, Trees, Shrubs or Flowers		
Property of Employees		
Rents		
Rents Prepaid by Insured		
Valuable Papers and Records		

The \$50,000 BASKET COVERAGE Limit Of Insurance applies only to the above listed Extensions of Coverage. Unless otherwise stated, this Basket Coverage Limit of Insurance applies separately at each Insured Location shown in the **Declarations**. At time of loss, the first Named Insured may elect to apportion this BASKET COVERAGE Limit Of Insurance to one or any combination of the Extensions of Coverage shown, but under no circumstance will the aggregate apportionment exceed the BASKET COVERAGE Limit of Insurance.

Separate specific Limit Of Insurance may be purchased for each of these Extensions of Coverage. If purchased, these Limits Of Insurance will be shown in the Declarations below the applicable Insured Location. When a specific Limit Of Insurance is purchased for any of these coverages, such specific Limit Of Insurance will apply in addition to whatever amount the first Named Insured apportions to that Extension of Coverage at time of loss.

COVERAGE	DEDUCTIBLE	LIMIT OF INSURANCE
AUTOMATIC EXTENSIONS OF COVERAGE:		
Arson or Theft Award	Nil	25% of loss up to \$2,500
Building By-Laws	Nil	Included in Coverage A
Building Damage by Theft	Nil	Included in Coverage A
Deferred Payments	\$1,000	\$2,500
Electronic Data Processing Equipment and Electronic Data Mechanical and Electrical Breakdown Extension (Manuscript Form)	\$1,000	\$25,000
Employee Dishonesty	\$1,000	\$5,000
Expediting Expenses	Nil	Included in Coverage A
Exterior Signs	\$1,000	\$2,500
Extra Expense	Nil	\$5,000
Fire Protective Equipment Recharge	Nil	Included in Coverage A
Installation	\$1,000	\$5,000
Interruption by Civil Authority Extension (Man.117-P)	72 hours	\$10,000
Land and Water Pollution Clean-up	Nil	\$2,500
Loss of Profits – Business Interruption (TPROPE.021)	\$1,000	\$10,000
Master Key	Nil	\$2,500
Mobile Communication Equipment	\$1,000	\$2,500
Money and Securities	\$1,000	\$5,000
Newly Acquired Location or Newly Constructed Property	\$1,000	\$10,000
Preservation of Property	Nil	Included in Coverage A
Professional Fees, Inventory or Appraisals	Nil	\$7,500
Property in Transit	\$1,000	\$2,500
Temporary Locations	\$1,000	\$2,500

The Insured may purchase increased Limits of Insurance for any of the AUTOMATIC EXTENSIONS OF COVERAGE above listed. If the Insured purchases increased Limits of Insurance for any of these AUTOMATIC EXTENSIONS OF COVERAGE, the increased Limit of Insurance will be shown in the Commercial Property Policy Declarations and the Insurer will not pay more than such Limit of Insurance.



SERVICE CLUB INSURANCE PROGRAM
SCHEDULE OF ADDITIONAL INSUREDS attached to and forming part of Policy No.: SC15-183

It is hereby understood and agreed that the following are added as Additional Insured(s) with respect to liability arising out of the operations of the Named Insured:

The Corporation of the City of Nelson
310 Ward Street, Nelson, BC V1L 5S4

Creative BC
7 West 6th Ave, Vancouver, BC V5Y 1K2

In absence of any names listed, it is understood there are no additional insureds on this policy.

By acceptance of this policy, the Named Insured agrees that the statements in the Declarations are his agreements and representations, that this policy is issued in reliance upon the truth of such representations and that this policy embodies all agreements existing between himself and the Insurer or any of its agents relating to this insurance.
 By the acceptance of this policy, the Insured acknowledges the cancellation from the effective date of this policy, of any policy (or the renewal thereof) which is stated overleaf as replaced.
 No term or condition of this policy shall be deemed to be waived by the Insurer in whole or in part unless the waiver is clearly expressed in writing, signed by the person(s) authorized for that purpose by the Insurer.
 Neither the Insurer nor the Insured shall be deemed to have waived any term or condition of the policy by any act relating to the appraisal of the amount of loss or to the investigation or adjustment of any claim under the policy.

STANDARD MORTGAGE CLAUSE
(approved by The Insurance Bureau of Canada)

IT IS HEREBY PROVIDED AND AGREED THAT:

1. BREACH OF CONDITIONS by MORTGAGOR, OWNER OR OCCUPANT

This insurance and every documented renewal thereof - AS TO THE INTEREST OF THE MORTGAGEE ONLY THEREIN - is and shall be in force notwithstanding any act, neglect, omission or misrepresentation attributable to the mortgagor, owner or occupant of the property insured, including transfer of interest, any vacancy or non-occupancy, or the occupation of the property for purposes more hazardous than specified in the description of the risk;

PROVIDED ALWAYS that the Mortgagee shall promptly notify the Insurer (if known) of any change that increases the risks stipulated in the policy and that results from events within his control if it is likely to materially influence an insurer in setting the rate of the premium, appraising the risk or deciding to continue to insure it; and that every increase of risk (not permitted by the policy) shall be paid for by the Mortgagee - on reasonable demand - from the date such risk existed, according to the established scale of rates for the acceptance of such increased risk, during the continuance of this insurance.

2. RIGHT OF SUBROGATION

Whenever the Insurer pays the Mortgagee any loss award under this policy and claims that - as to the Mortgagor or Owner - no liability therefor existed, it shall be legally subrogated to all rights of the Mortgagee against the Insured; but any subrogation shall be limited to the amount of such loss payment and shall be subordinate and subject to the basic right of the Mortgagee to recover the full amount of its mortgage equity in priority to the Insurer; or the Insurer may at its option pay the Mortgagee all amounts due or to become due under the mortgage or on the security thereof, and shall thereupon receive a full assignment and transfer of the mortgage together with all securities held as collateral to the mortgage debt.

3. OTHER INSURANCE

If there be other valid and collectible insurance upon the property with loss payable to the Mortgagee - at law or in equity - then any amount payable thereunder shall be taken into account in determining the amount payable to the Mortgagee.

4. WHO MAY GIVE PROOF OF LOSS

In the absence of the Insured, or the inability, refusal or neglect of the Insured to give notice of loss or deliver the required Proof of Loss under the policy, then the Mortgagee may give the notice upon becoming aware of the loss and deliver as soon as practicable the Proof of Loss.

5. COVERAGE PERIOD

The term of this Mortgage Clause coincides with the term of the policy;

CANCELLATION OR AMENDMENT

PROVIDED ALWAYS that the Insurer reserves the right to cancel the policy as provided by Article 2477 of the Civil Code of Quebec, but agrees that the Insurer will neither cancel nor amend the policy to the prejudice of the Mortgagee without 15 days' notice to the Mortgagee by registered letter.

6. TRANSFER OF TITLE

Should title or ownership to said property become vested in the Mortgagee and/or assigns as owner or purchaser under foreclosure or otherwise, this insurance shall continue until expiry or cancellation for the benefit of the said Mortgagee and/or assigns.

SUBJECT TO THE TERMS OF THIS MORTGAGE CLAUSE (and these shall supersede any policy provisions in conflict therewith BUT ONLY AS TO THE INTEREST OF THE MORTGAGEE), loss under this policy is made payable to the Mortgagee.

TERMINATION

Policy N° :

Date of termination:

DAY	MONTH	YEAR

In consideration of \$ _____, which is the return premium and which I acknowledge receiving, this Policy and Renewal Certificates are terminated and returned to the Company.

How Terminated - Short Rate Insured: _____
 - Pro Rata

Quote new Policy N° if replaced: _____
 Mortgagee or Loss Payee _____



PO Box 422
Nelson, BC
V1L 5R2

City Of Nelson
310 Ward Street #101
Nelson, BC
V1L 5S4

May 8th, 2026

Dear Members of the City of Nelson,

The Nelson and District Arts Council would like to propose a mural painted at Lions Park, 298 Richards St, Nelson, BC V1L 5J7 as a part of the Nelson International Mural Festival in 2026. This wall will host a mural created by the artist Vanessa St. Yves.

The budget for the mural is approximately **\$12,000** and is broken down as follows:

Project Coordination:NDAC	1500.00
Artist Fees	3500.00
Material: Paint	2000.00
Material: Scaffolding/Safety Gear/ Surface Prep	2000.00
Maintenance	1000.00
Site Support	1000.00
Artist Accommodations	1000.00
Total	\$12,000.00

Artist's fees include conceptualization/design time, surface prep, and installation.

Funding will be provided by the Nelson and District Arts Council and The City Of Nelson.

Artist Information:

Bio:

Originally from Quebec, I've called Revelstoke home for over 12 years. When I'm not hiking, camping, or snowboarding in the mountains, I'm in my studio creating art that reflects the beauty of nature. I specialize in acrylic painting on canvas and wood, with a focus on Canadian wildlife and landscapes. My goal is to inspire a deeper connection to the natural world and remind others of the beauty that surrounds us every day

Site Documentation (Before):

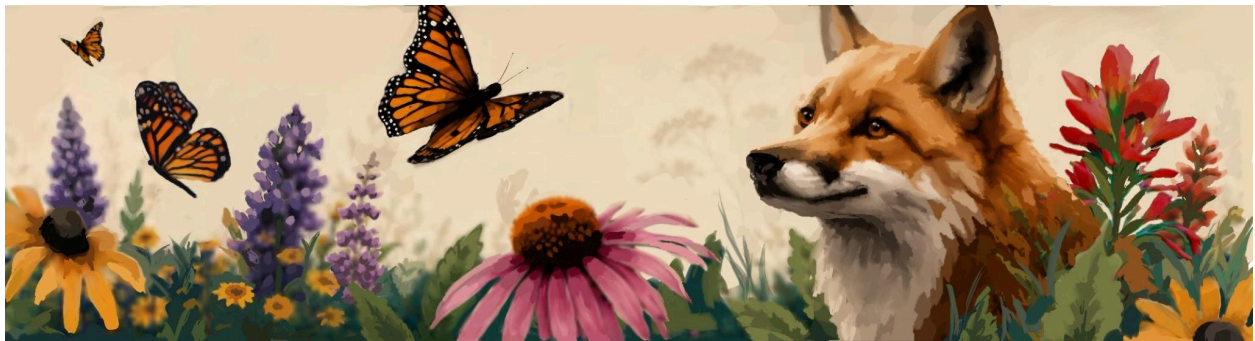
The proposed mural would cover the wall pictured below:



Design Concept:

Nestled beside one of Nelson's beloved community gathering spaces, this mural is designed to celebrate the quiet magic of local ecosystems and the interconnectedness between land, water, pollinators, and wildlife. Facing the spray park, the piece invites children and families to pause and notice the beauty that surrounds them every day — from monarch butterflies drifting through summer gardens to foxes moving quietly through the forests at the edge of town.

Inspired by the wildflowers and landscapes of the Kootenays, the mural brings warmth, softness, and movement to the space while creating a sense of wonder and curiosity. It is meant to feel welcoming and alive — a reminder that even in urban spaces, nature is always present, watching, growing, and thriving alongside us.



Project Plan:

- The project ideally will be completed from July 7-17th, 2026. A Development Permit will be secured by NDAC. The project will take up to 14 days to complete including surface preparation.
- The surface will be pressure-washed. A white acrylic based primer coat will be applied to the entire wall to ensure continuity. Beauti-Tone acrylic paint will be used along with Loop Brand Spray. A Sherwin Williams anti-graffiti/UV protective coating will be applied as well.
- The artists working will be using respirators as needed and following WCB protocol.
- The Nelson and District Art Council holds the liability insurance policy with the City of Nelson named as additionally insured, as well as Worksafe coverage for the artist.
- With proper maintenance the mural's lifespan can be over 20 years. NDAC is committed to maintaining the piece with the support of the artist on an annual basis, or when notified of any issues with graffiti.
- NDAC holds 10 year contracts with the building owners and artists. After ten years have passed the building owner has the option to have a new mural created (building owner funding may be required) or to keep their existing mural and assume repair costs.
- Building owners have the right to decommission the murals in advance of the 10 year agreement, pending they provide appropriate notice to the arts council and artist.

We thank the City of Nelson for its consideration and are available at your convenience for further discussion.

Thank you,



Sydney Black
Executive Director, Nelson & District Arts Council

May 8th, 2026

DEVELOPMENT PERMIT APPLICATION

Facades, murals and awnings in Development Permit Area 2 (Downtown & Waterfront)

Page 1 of 3

OFFICE USE ONLY				PAYMENT STAMP	
PERMIT #	DP_	AMENDING PERMIT #:			
FEES	<input type="checkbox"/>	New DP Application	\$ 100		
	<input type="checkbox"/>	DP Application Amendment	\$ 50		
APPLICATION FEE:			\$	Staff initials:	GL# 1140300-000

*Please refer to the City of Nelson **Official Community Plan Bylaw No. 3247** for information on requirements, or contact the Development Services & Climate Leadership Department. Bylaws are available here: www.nelson.ca/bylaws*

PROPERTY UNDER APPLICATION					
CIVIC ADDRESS:	298 Richards st. Nelson BC			FOLIO NUMBER: 219.	
TYPE OF BUILDING:	<input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial	<input type="checkbox"/> Mixed-Use	<input checked="" type="checkbox"/> Other: Lions Park	
PURPOSE OF APPLICATION					
<input type="checkbox"/> Facade changes <input checked="" type="checkbox"/> Mural <input type="checkbox"/> Awning ON PAGE 2: FILL OUT THE APPLICABLE SECTION(S)					
APPLICANT DETAILS					
APPLICANT IS:					
<input type="checkbox"/> PROPERTY OWNER: If the property is owned by a company, proof of signing authority is required.					
<input checked="" type="checkbox"/> AUTHORIZED AGENT OF THE OWNER: An Owner's Representative Form must be submitted nelson.ca/applications					
NAME:	Sydney Black		BUSINESS NAME:	Nelson District Arts Council	
E-MAIL:	info@ndac.ca		PHONE:	250-354-4077 x 136	
MAILING ADDRESS:	310 Ward St Nelson, BC, Canada V1L 5S4				

The City of Nelson is collecting your personal information in accordance with Section 26 of the *Freedom of Information and Protection of Privacy Act*. The City of Nelson collects your information for the purposes of administering City programs and services, including permits and licensing services. If you have any questions, please contact the Privacy Head at 310 Ward Street, Nelson, BC V1L 4P1 or FOI@nelson.ca or 250-352-8234.

DEVELOPMENT PERMIT APPLICATION

Facades, murals and awnings in Development Permit Area 2 (Downtown & Waterfront)

Page 2 of 3

FILL OUT THE APPLICABLE SECTION(S)

FAÇADE – For all exterior alterations (ex: paint, materials, new or altered windows/doors)

Project description:

Required documentation:

- Current photo of the building (include all elevations subject to proposed changes)
- Graphic representation showing proposed design, color, location
- Paint and material samples / specifications
- Construction drawings (to scale)
- For structural alterations such as new or replaced windows, doors, projecting ornamentation, etc.: a building permit application is required

MURAL

Project description:

See Attached

→ Please refer to the City's Mural Development Permit Guidelines Policy 4500.00.010 outlining the required documentation and review process. Contact City staff if you require assistance.

AWNING – For new or altered awnings

Required documentation for new awnings (frame + fabric):

- Current photo of the building
- Graphic representation showing proposed design, color, location
- Dimensions of the awning: width, height, clearance from ground, setback from curb to edge of awning
- Fabric specifications, with confirmation of fire rating (must conform to CAN/ULC-S109)
- Frame/facade attachment details (engineered drawings may be required upon further review by the Building Official)
- A separate building permit application may be required

Required documentation for existing awnings being altered (replacing fabric only):

- Current photo of the building
- Graphic representation showing proposed design, color, location
- Fabric specifications, with confirmation of fire rating (must conform to CAN/ULC-S109)

DEVELOPMENT PERMIT APPLICATION

Facades, murals and awnings in Development Permit Area 2 (Downtown & Waterfront)

Page 3 of 3

ENCROACHMENT AGREEMENTS

All awnings, fixtures or structures which project beyond the property line and into or above City of Nelson public lands require an up-to-date Encroachment Agreement registered on the Title of the Property and a Licence of Occupation Agreement related to the Encroachment Agreement.

Please check one: Not required Required Currently registered on property

If a new or updated agreement is required, please use the *Encroachment Agreement & Licence to Occupy Application* Form. This agreement is made between the Property Owner and the City of Nelson. The application form is available at the Development Services & Engineering Department on the second floor of City Hall. Public liability insurance in the amount of \$5,000,000.00, naming the City as additional Insured, is a requirement of the License to Occupy.

STREET WORKS PERMIT

A Street Works Permit is required for any work taking place on City property (e.g., lanes, streets, sidewalks) or for the placement of machinery or equipment on City land (e.g., cranes, scaffolding, hoarding). Application forms are available on the City of Nelson website or can be picked up at the Development Services office in City Hall. Please allow approximately two weeks for processing.

SIGNATURES

Application Declaration: I declare that the information submitted in support of this application is, to the best of my knowledge, true and correct and that I will submit further information deemed necessary by the City for processing this application. I acknowledge that all fees paid in connection with this permit are non-refundable, except as noted in the City of Nelson Fees and Charges Bylaw.

Liability and Indemnity Clause: In consideration of this permit being issued, I release and indemnify the City of Nelson, its Council members, officers, employees, and agents from and against all liability, claims and other expenses of any kind which I, or any other person, may have in connection with anything said or done, the granting of this permit or any action taken or not taken, by the City of Nelson and I agree that the City of Nelson owes me no duty of care in respect of these matters.

Applicant Responsibility: I acknowledge that I, as Applicant, am responsible for ensuring that all Property Owners are aware of and are in agreement with this application. Furthermore, I acknowledge that the City takes no responsibility for upholding Tenant/Landlord agreements, nor any other agreement between parties outside of the Corporation of the City of Nelson.

THIS IS NOT A PERMIT AND DOES NOT AUTHORIZE COMMENCEMENT OF WORK.



Applicant's signature

May 8th 2026

Date



City of Nelson
310 Ward Street #101
Nelson, BC
V1L 5S4

May 8th, 2026

To Whom It May Concern:

The Nelson and District Arts Council has Worksafe BC coverage for muralist Vanessa St. Yves while they paint a mural located at Lions Park, 298 Richards St, Nelson, BC V1L 5J7.

Sincerely,

Sydney Black, Executive Director
Nelson and District Arts Council



WORKING TO MAKE A DIFFERENCE

Assessment Department Location

Mailing Address

PO Box 5350
Station Terminal
Vancouver BC V6B 5L5

6951 Westminster Highway
Richmond BC
V7C 1C6
www.worksafebc.com

Clearance Section

Telephone 604 244 6380
Toll Free within Canada
1 888 922 2768
Fax 604 244 6390

City of Nelson
310 Ward St
NELSON, BC V1L 5S4

April 26, 2026

**Person/Business : NELSON & DISTRICT ARTS COUNCIL
NDAC
Account number: 339698**

This letter provides clearance information for the purposes of Section 258 of the *Workers Compensation Act*.

We confirm that the above-referenced firm is active, in good standing, and has met WorkSafeBC's criteria for advance clearance. Accordingly, if the addressee on this letter is the prime contractor, the addressee will not be held liable for the amount of any assessment payable for work undertaken by the above-referenced firm to **July 01, 2026**.

This firm has had continuous coverage with us since June 09, 1988.

Employer Service Centre
Assessment Department

**Clearance Reference # : C136636999
CLRAAA**

For more information about Section 258 and clearance letters visit WorkSafeBC.com

Please refer to your account number in your correspondence or when contacting the Assessment Department.

To alter this document constitutes fraud.



Service Club Insurance Program

DECLARATIONS PAGE

BROKER	AXIS INSURANCE MANAGERS INC.							POLICY N° SC15-183	
NAME AND ADDRESS OF INSURED	Nelson & District Arts Council PO Box 422 Nelson, BC V1L 5R2					BUSINESS TYPE <input type="checkbox"/> NEW BUSINESS <input checked="" type="checkbox"/> RENEWAL			
POLICY PERIOD	From	Day 01	Month 10	Year 25	To	Day 01	Month 10	Year 26	12:01 Standard Time at the address of the Insured as stated above
LOCATION OF RISK	As Agreed								
OPERATIONS	Non Profit Organization								
ADDITIONAL INSURED	ADDITIONAL INSURED AS LISTED IN ATTACHED SCHEDULE. CROSS LIABILITY CLAUSE AND 30 DAYS NOTICE OF CANCELLATION INCLUDED.								
LOSS PAYEES	LOSS, IF ANY, PAYABLE TO: (THE ABSENCE OF AN ENTRY DENOTES LOSS PAYABLE TO INSURED). N/A								

In consideration of the payment of premium, and subject to all terms and conditions of this policy, the Insurer will indemnify the Insured for only those coverages for which the corresponding Premium column states "INCLUDED".

Form #	Edition	Section	Coverages	Deductible	Limit (\$)	Premium	
TDONPE.001	07/15	A	NON PROFIT D&O LIABILITY AGGREGATE LIMIT OF LIABILITY DIRECTORS' & OFFICERS' LIABILITY, INCLUDING ENTITY EMPLOYMENT PRACTICES LIABILITY, INCLUDING ENTITY FIDUCIARY LIABILITY, INCLUDING ENTITY	\$1,000	\$1,000,000	INCLUDED	
Form #	Edition	Section	Coverages	Co-Insurance	Deductible	Limit (\$)	Premium
TPROPE.001	10/17	B	PROPERTY CONTENTS OF EVERY DESCRIPTION REPLACEMENT COST EXTENSIONS OF COVERAGE EXTRA EXPENSE SEWER BACK-UP & WATER DAMAGE EARTHQUAKE FLOOD	90 %	\$1,000 \$1,000 \$2,500 5% OR \$50,000 \$25,000	\$5,000 \$25,000 SAME AS COED SAME AS COED	INCLUDED
TPROPE.001	10/17	C	CRIME EMPLOYEE DISHONESTY - FORM A LOSS INSIDE THE PREMISES COVERAGE LOSS OUTSIDE THE PREMISES COVERAGE MONEY ORDERS & COUNTERFEIT PAPER CURRENCY COVERAGE DEPOSITORS FORGERY COVERAGE		\$1,000 \$1,000 \$1,000 \$1,000 \$1,000	\$25,000 \$10,000 \$10,000 \$10,000 \$10,000	INCLUDED
TGLE.001	05/17	D	COMMERCIAL GENERAL LIABILITY EACH OCCURRENCE PRODUCTS & COMPLETED OPERATIONS AGGREGATE GENERAL AGGREGATE EMPLOYEE BENEFITS LIABILITY EMPLOYERS BODILY INJURY LIABILITY COVERAGE LEGAL LIABILITY FOR HIRED AUTOMOBILES (SEF NO 94) MEDICAL EXPENSES - ANY ONE PERSON STANDARD NON OWNED AUTOMOBILE POLICY NON ACCUMULATION CLAUSE TENANT'S LEGAL LIABILITY - ANY ONE PREMISES		\$1,000 \$1,000 \$1,000	\$5,000,000 \$2,000,000 \$2,000,000 \$1,000,000 \$1,000,000 \$75,000 \$10,000 \$2,000,000 INCL \$1,000,000	INCLUDED
TGLE.011	05/17						
TGLE.012	05/17						
TSEFE.094	05/17				\$1,000	\$75,000	
TSPFE.006	05/17					\$10,000	
TGLE.017	05/17				\$1,000	\$2,000,000	

Form #	Edition	Section	Coverages	Deductible	Limit (\$)	Premium
TMLE.001	12/07	E	MULTIMEDIA LIABILITY INSURANCE POLICY PER OCCURRENCE LIMIT OF LIABILITY, AND AGGREGATE LIMIT OF LIABILITY	\$2,500	NOT APPLICABLE	NOT COVERED
Form #	Edition	Section	Coverages	Deductible	Limit (\$)	Premium
TDONPE.062	07/15	F	PRIVACY & SECURITY BREACH EXPENSE COVERAGE – AGGREGATE LIMIT OF LIABILITY A. PRIVACY BREACH CONSULTING SERVICES B. REGULATORY RESEARCH & COMPLIANCE EXPENSE C. FORENSIC INVESTIGATION EXPENSE D. NOTIFICATION EXPENSE REIMBURSEMENT E. NOTIFICATION RECIPIENT SERVICES	NIL \$2,500 \$2,500 \$2,500 \$2,500	NOT APPLICABLE UNLIMITED	NOT COVERED
Form #	Edition	Section	Coverages	Deductible	Limit (\$)	Premium
42125		G	LEGAL EXPENSE LIABILITY EMPLOYMENT DISPUTES LEGAL DEFENSE STATUTORY LICENSE PROTECTION CONTRACT DISPUTES & DEBT RECOVERY BODILY INJURY TAX PROTECTION LEGAL HELPLINE	NIL NIL NIL NIL NIL NIL NIL	NOT APPLICABLE \$100,000 \$100,000 \$100,000 \$100,000 \$100,000 UNLIMITED	NOT COVERED

COVERAGES	SUBSCRIPTION OF INSURERS	PERCENTAGE	PREMIUM
SECTIONS A, B, C, D, E, F	Trisura Guarantee Insurance Company	100%	\$1,225
SECTION G	HDI Global Specialty SE	100%	NOT COVERED
TOTAL PREMIUM			\$1,225



In witness whereof, the Insurer has executed and attested these presents, but this policy shall not be valid unless countersigned by a duly authorized representative of the Insurer.

Axis Insurance Managers Inc.

Authorized Representative



**SERVICE CLUB INSURANCE PROGRAM
SUMMARY OF EXTENSION OF
COVERAGES**

Solely when the first Named Insured has purchased Contents of Every Description, as shown in the Declarations, the following Commercial Property Extensions of Coverage are included:

COVERAGE	DEDUCTIBLE	LIMIT OF INSURANCE
BASKET COVERAGE - APPLIES TO:	\$1,000	\$50,000
Accounts Receivable		
Debris Removal and Windstorm Debris Removal		
Fine Arts		
Fire Department Service Charges		
Glass		
Improvements and Betterments – Undamaged		
Interruption of Service		
Lease Bonus Payments		
Leasehold Interest		
Outdoor Growing Plants, Trees, Shrubs or Flowers		
Property of Employees		
Rents		
Rents Prepaid by Insured		
Valuable Papers and Records		

The \$50,000 BASKET COVERAGE Limit Of Insurance applies only to the above listed Extensions of Coverage. Unless otherwise stated, this Basket Coverage Limit of Insurance applies separately at each Insured Location shown in the **Declarations**. At time of loss, the first Named Insured may elect to apportion this BASKET COVERAGE Limit Of Insurance to one or any combination of the Extensions of Coverage shown, but under no circumstance will the aggregate apportionment exceed the BASKET COVERAGE Limit of Insurance.

Separate specific Limit Of Insurance may be purchased for each of these Extensions of Coverage. If purchased, these Limits Of Insurance will be shown in the Declarations below the applicable Insured Location. When a specific Limit Of Insurance is purchased for any of these coverages, such specific Limit Of Insurance will apply in addition to whatever amount the first Named Insured apportions to that Extension of Coverage at time of loss.

COVERAGE	DEDUCTIBLE	LIMIT OF INSURANCE
AUTOMATIC EXTENSIONS OF COVERAGE:		
Arson or Theft Award	Nil	25% of loss up to \$2,500
Building By-Laws	Nil	Included in Coverage A
Building Damage by Theft	Nil	Included in Coverage A
Deferred Payments	\$1,000	\$2,500
Electronic Data Processing Equipment and Electronic Data Mechanical and Electrical Breakdown Extension (Manuscript Form)	\$1,000	\$25,000
Employee Dishonesty	\$1,000	\$5,000
Expediting Expenses	Nil	Included in Coverage A
Exterior Signs	\$1,000	\$2,500
Extra Expense	Nil	\$5,000
Fire Protective Equipment Recharge	Nil	Included in Coverage A
Installation	\$1,000	\$5,000
Interruption by Civil Authority Extension (Man.117-P)	72 hours	\$10,000
Land and Water Pollution Clean-up	Nil	\$2,500
Loss of Profits – Business Interruption (TPROPE.021)	\$1,000	\$10,000
Master Key	Nil	\$2,500
Mobile Communication Equipment	\$1,000	\$2,500
Money and Securities	\$1,000	\$5,000
Newly Acquired Location or Newly Constructed Property	\$1,000	\$10,000
Preservation of Property	Nil	Included in Coverage A
Professional Fees, Inventory or Appraisals	Nil	\$7,500
Property in Transit	\$1,000	\$2,500
Temporary Locations	\$1,000	\$2,500

The Insured may purchase increased Limits of Insurance for any of the AUTOMATIC EXTENSIONS OF COVERAGE above listed. If the Insured purchases increased Limits of Insurance for any of these AUTOMATIC EXTENSIONS OF COVERAGE, the increased Limit of Insurance will be shown in the Commercial Property Policy Declarations and the Insurer will not pay more than such Limit of Insurance.



SERVICE CLUB INSURANCE PROGRAM
SCHEDULE OF ADDITIONAL INSUREDS attached to and forming part of Policy No.: SC15-183

It is hereby understood and agreed that the following are added as Additional Insured(s) with respect to liability arising out of the operations of the Named Insured:

The Corporation of the City of Nelson
310 Ward Street, Nelson, BC V1L 5S4

Creative BC
7 West 6th Ave, Vancouver, BC V5Y 1K2

In absence of any names listed, it is understood there are no additional insureds on this policy.

By acceptance of this policy, the Named Insured agrees that the statements in the Declarations are his agreements and representations, that this policy is issued in reliance upon the truth of such representations and that this policy embodies all agreements existing between himself and the Insurer or any of its agents relating to this insurance.
 By the acceptance of this policy, the Insured acknowledges the cancellation from the effective date of this policy, of any policy (or the renewal thereof) which is stated overleaf as replaced.
 No term or condition of this policy shall be deemed to be waived by the Insurer in whole or in part unless the waiver is clearly expressed in writing, signed by the person(s) authorized for that purpose by the Insurer.
 Neither the Insurer nor the Insured shall be deemed to have waived any term or condition of the policy by any act relating to the appraisal of the amount of loss or to the investigation or adjustment of any claim under the policy.

STANDARD MORTGAGE CLAUSE
(approved by The Insurance Bureau of Canada)

IT IS HEREBY PROVIDED AND AGREED THAT:

1. BREACH OF CONDITIONS by MORTGAGOR, OWNER OR OCCUPANT

This insurance and every documented renewal thereof - AS TO THE INTEREST OF THE MORTGAGEE ONLY THEREIN - is and shall be in force notwithstanding any act, neglect, omission or misrepresentation attributable to the mortgagor, owner or occupant of the property insured, including transfer of interest, any vacancy or non-occupancy, or the occupation of the property for purposes more hazardous than specified in the description of the risk;
 PROVIDED ALWAYS that the Mortgagee shall promptly notify the Insurer (if known) of any change that increases the risks stipulated in the policy and that results from events within his control if it is likely to materially influence an insurer in setting the rate of the premium, appraising the risk or deciding to continue to insure it; and that every increase of risk (not permitted by the policy) shall be paid for by the Mortgagee - on reasonable demand - from the date such risk existed, according to the established scale of rates for the acceptance of such increased risk, during the continuance of this insurance.

2. RIGHT OF SUBROGATION

Whenever the Insurer pays the Mortgagee any loss award under this policy and claims that - as to the Mortgagor or Owner - no liability therefor existed, it shall be legally subrogated to all rights of the Mortgagee against the Insured; but any subrogation shall be limited to the amount of such loss payment and shall be subordinate and subject to the basic right of the Mortgagee to recover the full amount of its mortgage equity in priority to the Insurer; or the Insurer may at its option pay the Mortgagee all amounts due or to become due under the mortgage or on the security thereof, and shall thereupon receive a full assignment and transfer of the mortgage together with all securities held as collateral to the mortgage debt.

3. OTHER INSURANCE

If there be other valid and collectible insurance upon the property with loss payable to the Mortgagee - at law or in equity - then any amount payable thereunder shall be taken into account in determining the amount payable to the Mortgagee.

4. WHO MAY GIVE PROOF OF LOSS

In the absence of the Insured, or the inability, refusal or neglect of the Insured to give notice of loss or deliver the required Proof of Loss under the policy, then the Mortgagee may give the notice upon becoming aware of the loss and deliver as soon as practicable the Proof of Loss.

5. COVERAGE PERIOD

The term of this Mortgage Clause coincides with the term of the policy;

CANCELLATION OR AMENDMENT

PROVIDED ALWAYS that the Insurer reserves the right to cancel the policy as provided by Article 2477 of the Civil Code of Quebec, but agrees that the Insurer will neither cancel nor amend the policy to the prejudice of the Mortgagee without 15 days' notice to the Mortgagee by registered letter.

6. TRANSFER OF TITLE

Should title or ownership to said property become vested in the Mortgagee and/or assigns as owner or purchaser under foreclosure or otherwise, this insurance shall continue until expiry or cancellation for the benefit of the said Mortgagee and/or assigns.

SUBJECT TO THE TERMS OF THIS MORTGAGE CLAUSE (and these shall supersede any policy provisions in conflict therewith BUT ONLY AS TO THE INTEREST OF THE MORTGAGEE), loss under this policy is made payable to the Mortgagee.

TERMINATION

Policy N° : _____ In consideration of \$ _____, which is the return premium and which I acknowledge receiving, this Policy and Renewal Certificates are terminated and returned to the Company. How Terminated - Short Rate <input type="checkbox"/> - Pro Rata <input type="checkbox"/>	Date of termination: <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 33%; text-align: center;">DAY</td> <td style="width: 33%; text-align: center;">MONTH</td> <td style="width: 33%; text-align: center;">YEAR</td> </tr> <tr> <td style="height: 20px;"> </td> <td> </td> <td> </td> </tr> </table> Insured: _____ Mortgagee or Loss Payee: _____	DAY	MONTH	YEAR			
DAY	MONTH	YEAR					

THE CORPORATION OF THE CITY OF NELSON REQUEST FOR COUNCIL DECISION

DATE: June 9, 2026 Regular Meeting
TOPIC: Establishment of a Lifetime Arts Achievement Award
PROPOSAL: Adopt Lifetime Arts Achievement Award No. 7710-00-020
PROPOSED BY: Staff

ANALYSIS SUMMARY:

The Cultural Development Committee (CDC) is recommending the establishment of a City of Nelson Lifetime Arts Achievement Award to formally recognize established artists, collectives, and cultural workers whose contributions have significantly enhanced Nelson's cultural vibrancy over their lifetime. Council is being asked to approve this initiative and adopt the Lifetime Arts Achievement Award Policy No. 7710-00-020.

BACKGROUND:

The proposed award would be presented biennially and administered through a peer jury process coordinated by the CDC. The award would include a \$1,000 honorarium funded through the City's annual budget process. Funding for the biennial \$1,000 honorarium can be accommodated within the existing cultural grants budget.

The recommendation supports the CDC's mandate to promote creativity, diversity, and excellence in the cultural life of Nelson and to provide input on cultural initiatives to Council.

The Cultural Development Committee established the Cultural Ambassador Award in 2009 to recognize local artists and cultural practitioners who represent Nelson's arts community through their work and travel. Through administration of this program, the CDC identified a gap in recognizing artists and cultural workers whose lifetime body of work has contributed significantly to Nelson's cultural identity and artistic excellence. In response, the CDC developed a proposed Lifetime Arts Achievement Award policy intended to recognize and honour artists, collectives, arts administrators, and cultural workers who have demonstrated exceptional artistic achievement and longstanding contributions to the cultural vibrancy of Nelson.

The proposed policy outlines that the CDC would administer the program by:

- Inviting applications and nominations biennially;
- Establishing an independent peer jury process;
- Recommending award recipients to Council; and
- Coordinating presentation of the award at the City's Annual Reception.

The Cultural Development Committee Bylaw establishes the CDC as an advisory committee to Council responsible for strategic planning and development of the community's cultural sector. The bylaw specifically directs the Committee to:

- Provide input on cultural initiatives and developments to Council;
- Promote creativity, diversity, and excellence in Nelson's cultural life; and
- Collaborate with cultural organizations and groups.

The proposed policy establishes the purpose, eligibility criteria, adjudication process, and administration framework for the award. The policy identifies the CDC as the administering body responsible for coordinating nominations, convening an independent peer jury, recommending recipients to Council, and coordinating award presentation and communications.

BENEFITS OR DISADVANTAGES AND NEGATIVE IMPACTS:

Benefits:

- Provides formal civic recognition for individuals and organizations that have made lasting contributions to Nelson's cultural identity;
- Strengthens community appreciation for arts and culture;
- Supports Council's broader cultural development objectives;
- Enhances Nelson's reputation as a vibrant arts and culture community; and
- Creates an opportunity to celebrate and preserve local cultural legacy.

Potential Disadvantages:

- Requires ongoing administrative support from staff and the CDC;
- Establishes a recurring financial commitment associated with the honorarium and program administration.

No significant negative impacts have been identified.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Cultural Development Committee Bylaw No. 3245, 2012 establishes the CDC and its mandate to advise Council on cultural initiatives and promote excellence in Nelson's cultural life.

The proposed award also aligns with the City's Comprehensive Cultural Sector Policy referenced in the bylaw.

The proposed Lifetime Arts Achievement Award Policy establishes:

- Eligibility criteria;
- Jury and nomination procedures;
- Award presentation requirements; and
- A biennial \$1,000 honorarium

The proposal also aligns with the Comprehensive Cultural Policy objective directing the Cultural Development Committee to develop and administer cultural sector recognition programs and promote cultural excellence within the community

COSTS AND BUDGET IMPACT - REVENUE GENERATION:

The proposed award includes a biennial honorarium of \$1,000 to be funded through existing cultural grants budget. Additional costs associated with administration and promotion are anticipated to be minimal and accommodated within existing staff and CDC resources.

IMPACT ON SUSTAINABILITY, COUNCIL PRIORITIES AND STAFF RESOURCES:

The proposed award supports Council priorities related to arts, culture, community identity, and social sustainability by recognizing and celebrating contributions to Nelson's cultural sector.

The initiative aligns with Nelson's ongoing commitment to supporting a vibrant cultural community and fostering civic pride. Staff impacts are expected to be modest and primarily related to administrative coordination with the CDC.

COMMUNICATION:

If approved by Council, the Lifetime Arts Achievement Award Policy will be finalized and incorporated into CDC programming. Public communication would include:

- Public announcement of the award program;
- Biennial call for nominations/applications;
- Media promotion of recipients; and
- Presentation of the award at the City’s Annual Reception.

OPTIONS AND ALTERNATIVES:

- Approve the establishment of the Lifetime Arts Achievement Award and adopt the proposed policy.
- Refer the proposed policy back to staff and the Cultural Development Committee for further revisions.
- Decline to establish the award.

ATTACHMENTS:

- Proposed Lifetime Arts Achievement Award Policy No. 7710-00-020
- Proposed Lifetime Arts Achievement Award Backgrounder
- Cultural Development Committee Bylaw No. 3245, 2012

RECOMMENDATION:

That Council passes the following resolution:

THAT Council approve the establishment of the City of Nelson Lifetime Arts Achievement Award; and

THAT Council adopt the proposed Lifetime Arts Achievement Award Policy.

AUTHOR:



DEPUTY CORPORATE OFFICER

REVIEWED BY:



CITY MANAGER

THE CORPORATION OF THE CITY OF NELSON

POLICY TITLE:	LIFETIME ARTS ACHIEVEMENT AWARD	POLICY NO:	7710-00-020
EFFECTIVE DATE:		SUPERCEDES:	NA
APPROVAL:	Council	PAGES:	1 of 1

POLICY:

The City of Nelson wishes to officially recognize outstanding artists, collectives and cultural workers through the establishment of the Lifetime Arts Achievement Award. The recipient will have demonstrated a lifetime of exceptional achievement and will have made significant contributions to the cultural vibrancy of Nelson.

PURPOSE:

To biennially celebrate and honour the lasting contributions of established artists, collectives and cultural workers whose work has profoundly enriched the cultural identity and vitality of Nelson. By recognizing their achievements, the City seeks to highlight the importance of lifelong artistic and cultural dedication and its impact on the community.

PROCEDURE:

The Cultural Development Committee (CDC) will be responsible for administering the program, including:

1. Creating a sub-committee of the CDC, which may include external peer jurors, to act as a jury and recommend the Lifetime Arts Achievement Award.
2. The jury internally recommends individuals, groups and collectives who have demonstrated a lifetime of exceptional artistic achievement and significant contributions to the cultural vibrancy of Nelson. The selection criteria has been developed in consultation with the CDC and will be reviewed by the CDC periodically.
3. Recommending to City Council, on a biennial basis, that the chosen individual /group be presented with the City of Nelson's Lifetime Arts Achievement Award. If no suitable candidate is determined by the jury, the CDC may choose not to recommend a Lifetime Arts Achievement Award in any given year.
4. Presenting the Lifetime Arts Achievement Award at the City's Annual Reception and coordinating media coverage.

Last update: April 21, 2026

PROPOSED LIFETIME ARTS ACHIEVEMENT AWARD

The Cultural Development Committee (CDC) established a Cultural Ambassador Award in 2009 to recognize local individual artists, groups or collectives who have achieved a high standard of excellence in their artistic discipline and are active not only in Nelson's cultural community but extend their talents to other communities and countries. The Cultural Ambassador is expected to represent and promote the City of Nelson on their travels, increasing the visibility and cultural reputation of Nelson.

This program has been a great success, however within this process the CDC has noticed a gap that we feel should be addressed: Nelson's strong arts and cultural sector has been made possible through the talented artists in our city and region who have contributed decades worth of exceptional work, enriching us all. While the Cultural Ambassador Award recognizes artists who, in the award year, will be travelling with their work and bringing it to other communities, there is no recognition for established artists whose overall body of work has enriched Nelson's cultural fabric beyond measure. This has also been brought to our attention by members of the community who feel that there should be recognition for established artists, collectives and cultural workers.

As such, the CDC would like to propose to Council and staff, the establishment of a Lifetime Arts Achievement Award. This award would recognize established artists, collectives and cultural workers for their outstanding body of work and significant contribution to the cultural vibrancy of our city. We propose this be presented biennially, and adjudicated by jury. As with the Cultural Ambassador award, our suggestion is that the Lifetime Arts Achievement Award winner be presented with a minimum \$1000 honorarium.

SUMMARY

The Cultural Development Committee Bylaw is to establish a cultural development committee for the City of Nelson.

This Bylaw is a “consolidated” version and includes amendments up to the date listed in the bylaw heading. It is placed on the Internet for convenience only, is not the official or legal version, and should not be used in place of certified copies which can be obtained through the Administration office at City Hall. Plans pictures, other graphics or text in the legal version may be missing or altered in this electronic version.

THE CORPORATION OF THE CITY OF NELSON
Cultural Development Committee Bylaw No. 3245, 2012
REVISED: February 6, 2017

Consolidated for Convenience to Include Bylaw No. 3297, 3367

**BEING A BYLAW TO ESTABLISH A CULTURAL DEVELOPMENT COMMITTEE
FOR THE CITY OF NELSON**

WHEREAS Council may establish Committees to advise or consider a matter and report its findings to Council;

NOW THEREFORE the Council of the Corporation of the City of Nelson, in open meeting assembled, enacts as follows:

1. DEFINITIONS

City means the Corporation of the City of Nelson

Committee means the Cultural Development Committee

Council means the duly elected Council for the Corporation of the City of Nelson

Member means a member of Council's Cultural Development Committee

2. GENERAL REGULATIONS

2.1 The Cultural Development Committee (hereinafter called the "Committee") Pursuant to the provisions of the Community Charter is hereby established.

2.2 The work of the Committee shall be guided by the City of Nelson Comprehensive Cultural Sector Policy.

2.3 **MEMBER REPRESENTATION** [Amended by BL3367](#)

2.3.1 The Committee shall be composed of a maximum of thirteen (13) voting members as follows:

a) **CATEGORY 1 (City Supported Organizations)**

1) Executive Director of the Capitol Theatre Restoration Society

2) Executive Director of Touchstones Nelson: Museum of Art and History

3) Executive Director of Nelson Civic Theatre Society

4) Executive Director of the Nelson & District Arts Council

b) **CATEGORY 2 (Community Arts Organizations)**

- 5) Executive Director of Oxygen Art Centre (aka Nelson Fine Art Centre Society)
- 6) Selkirk College/Kootenay Studio Arts
- c) CATEGORY 3 (Regional Affiliated Support Organizations)
 - 7) Executive Director of Nelson Kootenay Lake Tourism
 - 8) Executive Director of the West Kootenay Regional Arts Council
- d) CATEGORY 4 (General Public Representatives; 1 or 2 Year Terms as appointed by Council)
 - 9) Literature
 - 10) Music
 - 11) Dance
 - 12) Aboriginal
- e) CATEGORY 5
 - 1) One member of City Council, plus alternate

2.3.2 Members in Categories 1 to 3 are automatically appointed by Council by virtue of the position held with the organisations they represent per section 2.3.1.

2.3.3 Category 4 members shall be appointed in accordance with the policy adopted by Council for appointing all public representatives to Council Committees and in accordance with section 2.4 of this bylaw.

2.3.4 Members of Council may attend and participate in Committee meetings as permitted by the City's current Council Procedure Bylaw.

2.4 TERM OF APPOINTMENT

2.4.1 Each member renewing appointment shall hold office for a term of two (2) years commencing January 1st.

2.4.2 Council shall appoint new Committee members for a one-year term to allow a staggered term in office to allow for a combination of continuity and fresh input.

2.5 ATTENDANCE

2.5.1 Where a member is absent without notification to the Presiding Officer or delegated authority for three (3) consecutive meetings of the Committee, such members shall be deemed to have resigned from the Committee.

2.6 VACANCIES AND RESIGNATIONS

2.6.1 In the event of a vacancy occurring among the members of the Committee, the Committee may request the appointment of a person to fill such vacancy for the remainder of the term.

2.6.2 Council may, by affirmative vote of not less than two-thirds (2/3) of all members, remove any member of the Committee from office at any time.

2.6.3 Council may, at any time, remove any member of the Committee by notice in writing.

2.6.4 Members may resign at any time by giving written notice to the Committee.

2.7 REMUNERATION

2.7.1 Members shall serve on the Committee without remuneration except for reimbursement of actual expenses necessarily incurred in the discharge of their duties as a member of the Committee.

2.7.2 The Council shall include in its annual budget, such sums of money as are necessary to defray the expenses of the Committee.

2.8 QUORUM

2.8.1 For the purposes of holding meetings, a quorum shall be 50% of the appointed members plus one shall be required for the transaction of business. **(Amended by Bylaw No. 3297, 2014)**

2.8.2 If a quorum is not present within fifteen minutes following the scheduled start time, the meeting shall adjourn.

2.8.3 Members shall advise the Chair one week prior to the meeting of their intent to be absent from meetings. Should a quorum appear to be unattainable, the Chair shall reschedule the meeting.

2.9 MANDATE

2.9.1 The Committee mandate shall be to:

- a) Lead Council of the City of Nelson in the strategic planning and development of the community's cultural sector in collaboration with all sectors of the economy.
- b) Recommend a 3-year action plan on policy implementation for approval by Council.
- c) Regularly review, monitor and evaluate the implementation and effectiveness of Council's Comprehensive Cultural Sector Policy; and make recommendations to Council for modifications when necessary.
- d) Report annually to Council on the implementation of the policy.
- e) Secure funding for policy implementation and lead relevant hiring and contracting processes.
- f) Provide ongoing advice to persons taking action to aid the implementation of the Comprehensive Cultural Sector Policy and

- other relevant plans and initiatives.
- g) Oversee the implementation of Council's Art in Public Places policy.
- h) Be available to review, at Council's request, criteria for the annual disbursement of project funding for the cultural sector.
- i) Provide input on cultural initiatives and new cultural developments to Council, community groups and individuals.
- j) Make recommendations on the addition of additional heritage resources to the City of Nelson Heritage Register.
- k) Make recommendations on initiating updates to heritage policy within the City of Nelson.
- l) Promotion of heritage.
- m) Have representation on relevant community bodies, as appropriate;
- n) Help to promote a high level of creativity, diversity and excellence in the cultural life of Nelson.
- o) Collaborate and work cooperatively with existing cultural organisations and groups where required.

2.10 COMMITTEE CHAIR

2.10.1 Voting members shall elect from their own ranks a Chair. The term of this position shall be two years. A Chair shall serve no more than three consecutive terms in that office. **(Amended by Bylaw No. 3297, 2014)**

2.10.2 In the event of the Chair's absence, an Acting Chair shall be chosen from among the Committee's ranks to assume the role of Chair for either a specific meeting or for a period of time.

2.11 COMMITTEE MEETINGS

2.11.1 The Committee shall meet on a regular, monthly basis, if necessary, and may call additional meetings on an as-needed basis.

2.11.2 A calendar of monthly meeting dates shall be set at the beginning of each calendar year.

2.11.3 The Committee may be called to meet by special request of City staff and/or Council.

2.11.4 The Chair shall ensure that the agenda is provided to Committee members in advance of the meeting date.

2.11.5 All meetings shall be held in open session and in a location accessible to the public except for those related to a public art jury process, in which case those meetings shall be held "in camera".

2.11.6 The Chair shall preside over Committee meetings, preserve order at

all meetings and decide all points of order which arise; ensuring that meetings begin and end at scheduled times.

- 2.11.7 The Presiding Officer shall ensure that a Committee member (or City staff) is appointed to record the minutes of the meetings and proceedings of the Committee, and after the adoption of such minutes by the Committee, shall deliver them to the Corporate Officer.

2.12 VOTING

- 2.12.1 All questions before any meeting of the Committee shall be decided by a majority vote of the members present, including the Chair.
- 2.12.2 All members, including the Chair, shall have one vote.
- 2.12.3 Any question that has the same number of votes for and against shall be defeated.

2.13 ESTABLISHMENT OF WORKING GROUPS

- 2.13.1 The Committee may, when necessary, establish working groups provided that the Committee does not delegate its mandate or responsibilities as set out in this document.
- 2.13.2 Working groups shall be of a temporary nature to provide research and/or advisory assistance, or to carry out specific tasks in support of Committee initiatives.
- 2.13.3 The Committee shall be responsible for appointing the Chair of any working group.
- 2.13.4 Despite subsection 2.12.1 and 2.12.2, the Committee shall establish an ongoing and permanent Heritage Working Group responsible for recommending heritage policy to the Committee and subsequently Council.
- 2.13.5 The responsibilities of Working Group Chairs shall be as follows:
 - a) Develop and circulate agendas for each working group meeting;
 - b) Preside over meetings, and ensure that meetings begin and end at scheduled times;
 - c) Ensure that a working group member is appointed to record minutes and that minutes are circulated to working group and Committee members within one working week of each meeting;
 - d) Ensure that recommendations to the Cultural Development Committee are made clearly and explicitly, and that Committee members have the information needed to make effective decisions.

2.13.6 Working Group Terms of Reference

- a) A minimum of one Committee member shall participate actively on any working group of the Committee and act as a liaison between the working group and the Committee.
- b) Working group membership shall not be limited to Cultural Development Committee members but rather the Committee shall seek to engage appropriately skilled and experienced community members.
- c) All working groups shall develop a Terms of Reference to be approved by the Cultural Development Committee prior to commencing their work. Terms of Reference shall include purposes of the working group, a statement of the roles and responsibilities of working group members, a timeframe within which to operate, a mechanism for reporting to the Committee, and a budget (if relevant).

2.13.7 Working Group Procedures

- a) Working groups shall generally follow the procedures of the Cultural Development Committee unless otherwise approved in the working group Terms of Reference.
- b) The members of a working group may meet and adjourn as they deem necessary.
- c) Working groups shall report directly to the Cultural Development Committee and may make recommendations in writing to it.
- d) Working groups may not make decisions on behalf of the Committee unless authorized to do so. Any recommendations that must go forward to City Council will be made through the Cultural Development Committee.

2.13.8 The expectations of working group members are to:

- a) Regularly attend working group meetings. If unable to attend, advise the Chair in a timely fashion;
- b) Read agenda and associated material prior to the meeting; request additional information needed to make well-informed recommendations at least 3 days prior to the meeting, whenever possible;
- c) Arrive on time for the meeting and remain until the scheduled time for adjournment;
- d) Participate fully in discussions and encourage others to do the same;

- e) Listen with an open mind to the opinions of others, seek common ground and shared solutions in the best interests of the cultural sector and community.
- f) Adhere to the Committee's Conflict of Interest policy;
- g) Request additional advice or information if needed.

2.14 PUBLIC ART JURY

- 2.14.1 The Committee shall appoint as needed temporary, project-specific Public Art Juries whose responsibility shall be to implement procedures laid out in the City's Art in Public Places policy.
- 2.14.2 Each Jury shall be charged with making recommendations on art works to the Cultural Development Committee which shall in turn make relevant recommendations to City Council.
- 2.14.3 A Public Art Jury shall follow the policies outlined in this document governing working groups unless otherwise noted in the City's Art in Public Places policy.

3. STAFF SUPPORT

A Staff liaison will act as Secretary for the purpose of recording minutes of meetings. Additional staff supports will be available upon approval of the City Manager.
(Amended by Bylaw No. 3297, 2014)

4. SEVERABILITY

If any portion of this bylaw is held to be invalid by a court of competent jurisdiction, such invalidity shall not affect the remaining portions of the Bylaw.

5. CITATION

This Bylaw may be cited as "**The Corporation of the City of Nelson Cultural Development Committee Bylaw No. 3245, 2012.**"

6. EFFECTIVE DATE

This Bylaw shall take effect upon adoption thereof by City Council.

READ A FIRST TIME the 9th day of July, 2012
READ A SECOND TIME the 9th day of July, 2012
READ A THIRD TIME the 9th day of July, 2012

FINALLY PASSED AND ADOPTED the 13th day of August, 2012

John Dooley
Mayor

Frances Long
Corporate Officer

CERTIFIED A TRUE AND CORRECT COPY
OF THE "Cultural Development Committee Bylaw No. 3245, 2012"

Frances Long
Manager of Legislative and Administrative Services

THE CORPORATION OF THE CITY OF NELSON REQUEST FOR COUNCIL DECISION

DATE: June 9, 2026 Regular Meeting
TOPIC: Request by Nelson Civic Theatre Society (NCTS) to lease Chapel 10th Street Campus
PROPOSAL: Council Resolution in Support of Temporary Lease
PROPOSED BY: Staff

ANALYSIS SUMMARY:

The Nelson Civic Theatre Society (NCTS) requires a temporary location during renovations of the Civic Theatre. The Chapel at the 10th Street Campus provides a suitable, low-risk, City-owned facility that can support continued cultural programming. A short-term lease of up to 14 months would enable continuity of services while protecting City interests through standard lease conditions.

BACKGROUND:

NCTS is undertaking significant renovations requiring closure of the Civic Theatre. To maintain programming and operations during this period, NCTS has requested use of the Chapel at the 10th Street Campus as an interim location.

BENEFITS OR DISADVANTAGES AND NEGATIVE IMPACTS:

Community access to arts and cultural programming will be maintained during construction. The Chapel will be utilized for temporary theatre operations with no permanent modifications. Minimal impact to other users is anticipated. This will also support the staffing and overhead costs of NCTS during construction.

The disadvantage is that the City will not be able to lease this space to another entity during this time.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

A formal lease agreement is required to govern use of the facility, including insurance, indemnification, permitted use, and restoration requirements. The arrangement is consistent with the City's practice of supporting non-profit community partners through facility access agreements.

COSTS AND BUDGET IMPACT - REVENUE GENERATION:

Lease terms will include a nominal amount for rent and recovery of incremental operating costs. No significant capital costs are anticipated. Any tenant improvements will be the responsibility of NCTS.

IMPACT ON SUSTAINABILITY OBJECTIVES AND STAFF RESOURCES:

The proposal supports the social objectives of Council and the community by maintaining cultural programming. Staff impacts are minimal and limited to lease negotiation and oversight.

COMMUNICATION:

The Council decision will be communicated to NCTS. Public communication may be coordinated to highlight continued access to cultural programming during renovations.

OPTIONS AND ALTERNATIVES:

1. Provide a resolution in support of the request to lease the Chapel.
2. Do not provide support for the request.
3. Refer to staff with other direction.

ATTACHMENTS:

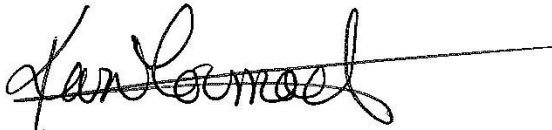
- Request Letter NCTS – June 3, 2026
- Executive Summary Operating Projection
- 10th Street Chapel Projected Gross Profit Margin

RECOMMENDATION:

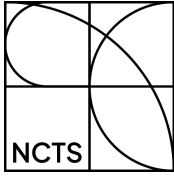
That Council passes the following resolution:

That Council authorize staff to negotiate and execute a lease agreement with the Nelson Civic Theatre Society for use of the Chapel at the 10th Street Campus for a term of up to 14 months, with the terms including a lease amount of \$1.00 for the 14 month period and the Society to responsible for the costs for operating a theater in the Chapel building.

AUTHOR:



CITY MANAGER



Nelson Civic Theatre Society

719 Vernon Street
Suite 103
Nelson, BC V1L 4G3

June 3, 2026

Mayor and Council
City of Nelson
310 Ward Street
Nelson, BC

Re: Request for Consideration of a Temporary Lease of the 10th Street Campus Chapel

Dear Mayor and Council,

On behalf of Nelson Civic Theatre Society (NCTS), I am writing to respectfully request Council's consideration of a temporary lease of the 10th Street Campus Chapel at nominal rent until The Civic Theatre reopens.

We believe this arrangement would create meaningful public benefit through the activation of a City-owned building while helping NCTS reduce ongoing operating deficits during the final phase of the Civic Theatre redevelopment project.

First, Thank You

Before outlining our request, I would like to acknowledge and thank Council for the extraordinary support the City has provided throughout this project.

Over many years, the City has demonstrated a strong commitment to preserving and strengthening The Civic Theatre as a community asset. Council has provided a \$1 million line of credit to support redevelopment, permitted a portion of those funds to be used for operational support during the closure period, prioritized replacement of the building's roof, helped identify and direct grant funding opportunities toward the project, and contributed \$150,000 toward operating overhead costs incurred during the extended closure.

These actions have made a meaningful difference. They have allowed NCTS to continue serving the community while advancing a complex redevelopment project that will strengthen arts, culture, education, and community life in Nelson for decades to come. We are deeply grateful for the City's partnership and view the request outlined in this letter as a continuation of that collaborative relationship.

Why We Are Making This Request

For more than two years, NCTS has been operating without access to the facility that historically generated approximately 80% of our annual operating revenue through ticket sales, concessions, facility fees, advertising, rentals, and memberships.

While we have continued delivering programming through The Shoebox Theatre, Reo's Video, pop-up summer drive-ins, film festival events, educational initiatives, artist residencies, partnerships, and community events, no combination of temporary activities can replace the financial capacity of our primary venue. As a result, the organization has experienced significant financial strain and accumulated substantial operating deficits while working to maintain services, preserve jobs, honour commitments to funders and partners, and sustain momentum on the redevelopment project.

The challenge we face is not only the closure we have already endured, but the closure that still lies ahead. Current project timelines indicate that The Civic Theatre is expected to remain closed for approximately another fourteen months. Without additional opportunities to generate earned revenue, those deficits will continue to grow until the building reopens.

The Chapel offers a practical solution. With an estimated capacity of approximately fifty patrons, it would allow NCTS to operate a modest but meaningful cinema venue while continuing to deliver community programming. More importantly, it would provide a mechanism to reduce the ongoing operating deficits that continue to accumulate each month the theatre remains closed.

Our projections indicate that operation of the Chapel could generate approximately \$85,000 in positive net contribution over the remainder of 2026 alone (details attached). While that revenue would not eliminate the financial impacts of the closure, it would materially reduce ongoing losses and help preserve organizational capacity during the final phase of redevelopment. Simply put, the Chapel would not solve the challenges created by the closure of The Civic Theatre, but it would significantly reduce them.

Benefits to the Community

The Chapel is well suited to the type of programming NCTS delivers. It would allow us to present film screenings, educational events, artist talks, community discussions, youth programming, cultural celebrations, and private rentals in a venue that is appropriately sized and financially viable to operate.

As a cinema venue, the Chapel would have the capacity to serve thousands more audience visits annually than we can currently accommodate through the Shoebox Theatre. It would also provide a convenient cultural venue for residents of Fairview and nearby seniors residences, and those attending or working at Selkirk College, Hume School, and L.V. Rogers Secondary School.

Stewardship of a City-Owned Asset

We believe there is also a compelling opportunity here from the City's perspective as steward of the property.

Vacant buildings require ongoing attention whether they are actively used or not. Through a temporary lease, NCTS would bring regular activity, stewardship, and community presence to the Chapel while helping ensure the building remains cared for, monitored, and connected to community life.

Rather than sitting largely dormant, the Chapel could once again become a place where people gather, learn, connect, and participate in the life of the city.

Our Request

We are respectfully requesting a temporary lease of the 10th Street Campus Chapel at a nominal rent of \$1.00 until The Civic Theatre reopens.

We are also requesting that the property continue to receive the same municipal Permissive Tax Exemption afforded to The Civic Theatre during this temporary period. NCTS would assume responsibility for utilities and the day-to-day operational costs associated with occupying the building.

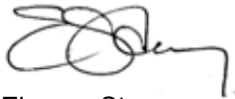
We believe this arrangement is both reasonable and consistent with the longstanding relationship between the City and NCTS. The City currently provides NCTS with a nominal rent lease at The Civic Theatre in recognition of the public cultural services delivered through that facility. NCTS continues to provide arts, culture, education, community engagement, and public gathering opportunities to Nelson residents despite the temporary loss of our primary venue. Under this proposal, this relationship does not change. What has changed is the availability of the building from which those services are delivered.

The Chapel would allow NCTS to continue delivering the same public cultural services currently provided through The Civic Theatre while that City-owned facility undergoes redevelopment. In that context, we believe a nominal rent arrangement represents an appropriate and equitable mechanism to ensure continuity of community service until The Civic Theatre reopens.

This request is intended as a temporary measure. The Civic Theatre remains our permanent home and the focus of our long-term efforts. Our intention is to operate from the Chapel only until The Civic Theatre reopens, at which point programming would return to our primary venue.

Thank you for your thoughtful consideration of this request.

Sincerely,

A handwritten signature in black ink, appearing to read 'Eleanor Stacey', with a stylized flourish at the end.

Eleanor Stacey
Executive Director, NCTS

Executive Summary Operating Projection
10th Street Chapel
July-December 2026

Projection Period and Long-Term Applicability

The July-December operating projection is intended to represent an operating period for the 10th Street Chapel. While this projection covers the six months remaining in the 2026 calendar year, the revenue and expense assumptions are based on anticipated ongoing operations and are considered representative of future performance throughout the full 14-month occupancy period.

Seasonal fluctuations have been incorporated into the monthly projections. As such, the projected operating surplus should be viewed as indicative of the facility's expected financial performance over the broader term of operation.

Financial Summary

Item	Amount
Total Revenue	\$147,840
Direct Costs (Film Rentals & Concession COGS)	-\$46,796
Gross Profit	\$101,044
Operating Expenses (Front of House and Facility)	-\$18,500
Net Operating Surplus	\$82,544

Revenue Composition

Revenue Source	Amount
Box Office	\$70,200
Facility Fee	\$7,020
Private Rentals	\$11,200
Concessions	\$42,120
Advertising	\$9,000
Event-specific Sponsorships	\$3,500
Memberships	\$4,800
Total Revenue	\$147,840

Projection Notes

The projection covers the July-December operating period.

Revenue and expense assumptions are based on expected ongoing operations and are considered representative of performance throughout the anticipated 14-month occupancy period.

No fundraising or contributed income has been included. Sponsorships are tied to specific annual events and are marketing partnerships.

Revenue is diversified across admissions, concessions, rentals, advertising, memberships, and sponsorship.

Every month of operation is projected to generate a positive operating result. **All profits from screenings will go directly toward closing our monthly financial gap and stabilizing NCTS until The Civic Theatre is complete.**

The model demonstrates financial sustainability while supporting expanded cultural programming and community access.

Illustrative Full-Term Impact*

To assist Council in understanding the broader financial implications of the proposal, the following table illustrates the approximate equivalent financial impact over the anticipated 14-month occupancy period, assuming operating performance remains consistent with the July-December projection.

Metric	July-December Projection	Approximate 14-Month Equivalent*
Revenue	\$147,840	\$345,000
Expenses	\$65,296	\$152,000

Net (to be put toward current NCTS operating costs)	\$82,544	\$193,000
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**Illustrative estimate only. Actual results will vary based on attendance, rentals, sponsorship, programming mix, and seasonal factors.*

Key Findings

The operating model is projected to generate approximately \$82,500 in operating surplus during the June-December period.

The model projects positive results in every operating month.

Financial projections indicate that the Chapel can support itself through normal operations while delivering cultural and community programming.

10th Street Chapel
Projected Gross Profit Margin
July–December 2026

INCOME

40000 Sales Income

Box Office Gross Sales	\$70,200
Box Office Facility Fee	\$7,020
Concession Sales	\$42,120
Theatre Rentals	\$11,200
Advertising Income	\$9,000

Total Sales Income **\$139,540**

41000 Program Income

Membership Income	\$4,800
Corporate Sponsorship	\$3,500

Total Program Income **\$8,300**

Total Income **\$147,840**

EXPENSES

Cost of Goods Sold

50000 Cost of Sales

Box Office Licensing & Screening Fees	\$34,900
Food & Beverage Purchases	\$12,636

Total COS **\$47,536**

Wages and Operating

60000 Service Staff (Custodial & Front of House) Wages	\$15,360
80000 Utilities and Minor Operating Costs	\$2,400

Total COGS **\$17,760**

Net Income (Gross Profit) **\$82,544**

GPM **56%**

Projection Note

This projection reflects anticipated operations from July-December 2026 and is intended to represent a typical operating period. Revenue and expense assumptions are considered representative of expected performance throughout the proposed 14-month occupancy period. No extraordinary grants, one-time fundraising campaigns, or unusual revenues have been included in these projections. As such, the projected operating surplus is intended to demonstrate the underlying operational viability of the proposed use of the 10th Street Chapel.

THE CORPORATION OF THE CITY OF NELSON REQUEST FOR COUNCIL DECISION

DATE: June 9, 2026 Regular
TOPIC: UBCM Community Resiliency Investment - FireSmart
Community Funding & Supports - Fuel Management Activities
PROPOSAL: Council Resolution in Support of Grant Application
PROPOSED BY: Staff

ANALYSIS SUMMARY:

UBCM is offering a Community Resiliency Investment (CRI) grant opportunity intended to enhance the resiliency of local governments and their residents through mitigation and preparedness in the event of a wildfire emergency. This grant provides \$100,000 per year, dedicated exclusively to fuel management activities, plus additional funds available for treatment units that extend into provincial land. The City of Nelson has applied for 2026, and 2027 funding in one application for a grant totaling \$357,364.74.

BACKGROUND:

The fuels management portion of the CRI grant covers 100% of the costs directly related to completing wildfire risk reduction activities on publicly owned forested lands. The funds will be predominantly used to hire contractors to execute treatments as per the City's approved Fuel Management Prescription developed in 2025, which outlines treatment objectives, methods, and site-level considerations consistent with BC Wildfire Service fuel management standards. Treatment objectives include reducing surface fuel accumulations, thinning out dense coniferous areas and removing ladder fuels. The proposed area includes 9 adjacent parcels with a combined area of 16.18 Ha inclusive of, and surrounding, the recently completed Trevor St. land swap, as well as improving evacuation corridors and fuel free breaks along the wildfire urban interface on the southern slope above Nelson. Proposed treatment areas are illustrated in the Nelson CRI application overview map attached to this report.

BENEFITS OR DISADVANTAGES AND NEGATIVE IMPACTS:

The project will reduce potential fire behavior, improve protection for nearby homes, safeguard infrastructure, and bolster egress routes. The fuels management in these units supports the City's broader objective of building a nearly continuous treatment along the municipal perimeter and is located within identified wildfire approach pathways. Four of the parcels border highway 3a and 6 that offer two out of the three evacuation routes out of the city. This improvement will ensure safe and effective evacuation on an arterial highway. Minor negative impacts may include short term noise and potential smoke during treatment, however careful planning and adherence to strict ecological and environmental regulations will ensure these impacts are limited. Additionally, consultation with adjacent homeowners and broader communication will highlight benefits and capitalize on the opportunity for wildfire education through media and signage.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

There are no legislative impacts expected from the application for funding. No impact to policies are anticipated.

COSTS AND BUDGET IMPACT - REVENUE GENERATION:

This is a 100% grant which does not require matching funds or in-kind contributions.

IMPACT ON SUSTAINABILITY OBJECTIVES AND STAFF RESOURCES:

None.

COMMUNICATION:

Staff will manage all necessary communications related to this grant application, a robust communications campaign will be completed, as well as in person information booths at local markets.

OPTIONS AND ALTERNATIVES:

1. Provide a resolution in support of the grant application
2. Do not provide support for the application
3. Refer to staff with other direction

ATTACHMENTS:

- Nelson CRI Application Overview Map

RECOMMENDATION:


That Council passes the following resolution:

WHEREAS Council supports reducing the threat posed by a potential wildfire entering the community;

THEREFORE, BE IT RESOLVED THAT The Corporation of the City of Nelson be authorized to apply for a \$357,364.74 grant through the 2026 UBCM Community Resiliency Investment program; and

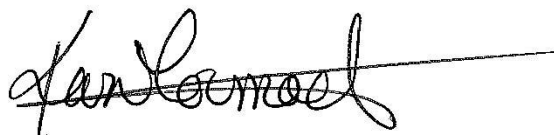
FURTHER THAT staff be responsible for overall grant management.

AUTHOR:

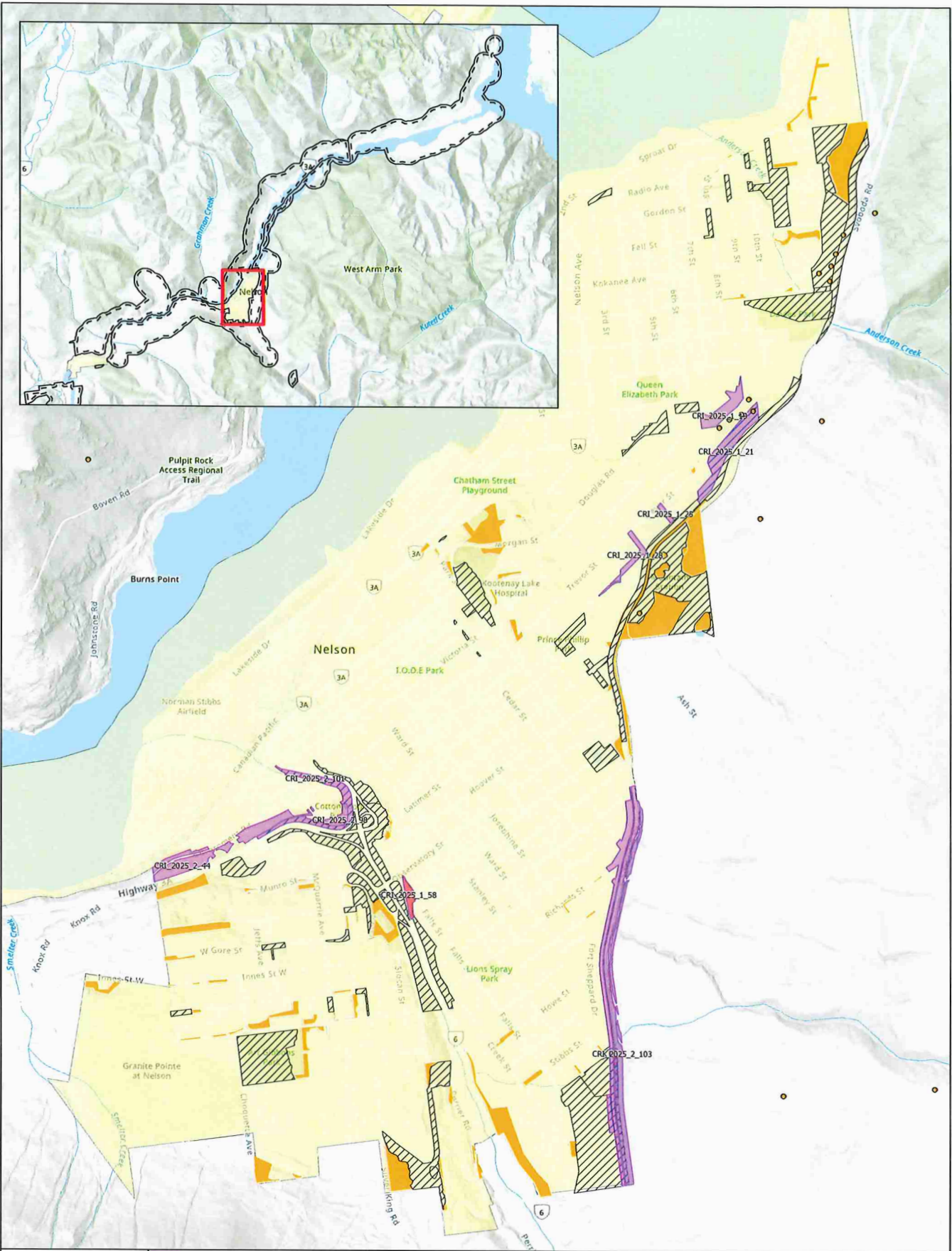


**EMERGENCY PROGRAM
MANAGER**

REVIEWED BY:



CITY MANAGER



Nelson CRI Application Overview Map

Proposed Treatments	AOI as defined in CWRP
Planned Future Treatments	WTA Plots
Previously Completed Treatments	

1:13,000

0 1 2 km

2026-02-12

THE CORPORATION OF THE CITY OF NELSON REQUEST FOR COUNCIL DECISION

DATE: June 9, 2026 Regular Meeting
TOPIC: Columbia Basin Trust Resident Directed Grants Policy Update
PROPOSAL: Update the City's Columbia Basin Trust Resident Directed Grants Policy No. 1850.00.050
PROPOSED BY: Staff

ANALYSIS SUMMARY:

The Columbia Basin Trust Community Initiatives Program (CIP) has been renamed the Resident Directed Grants (ReDi) program. Staff have reviewed and updated Policy No. 1850.00.050 to reflect the program name change and modernize references within the policy. Staff request Council adopt the amended policy.

BACKGROUND:

The City of Nelson participates annually in the Columbia Basin Trust Resident Directed Grants (ReDi) program. Funding is allocated annually by the Columbia Basin Trust to local governments throughout the Basin and distributed through a community-based adjudication process.

The existing policy governing the City's participation in the program was last amended in 2016 under the former Community Initiatives Program (CIP) framework. Since that time:

- the program has been renamed Resident Directed Grants (ReDi);
- the City has adopted updated planning documents including Nelson Next and the new Official Community Plan; and
- municipal priorities and governance language have evolved.

The proposed amendments to the Columbia Basin Trust Community Initiatives Program Funding Policy will update the program name and expand references to the Path to 2040 Sustainability Strategy with broader references to Council's strategic priorities and other adopted municipal plans such as Nelson Next and the City's Official Community Plan (OCP). The amendments also retain Council's longstanding approach of seeking balanced allocation of funding across four broad community categories: arts, culture and heritage; social; environmental; and economic initiatives.

The updated policy is intended to provide clearer and more flexible guidance for future adjudication of ReDi grant funding while maintaining the existing community-based adjudication framework.

BENEFITS OR DISADVANTAGES AND NEGATIVE IMPACTS:

Benefits:

- modernizes the policy to reflect the current ReDi grants program;
- aligns the policy with Council's strategic priorities and the City's current guiding documents; and
- improves flexibility by referencing broader municipal priorities rather than a single planning document;
- preserves Council's existing adjudication framework and balanced funding approach; and
- provides clearer guidance for applicants and Council.

Disadvantages / Negative Impacts:

- there are no significant negative impacts anticipated as the proposed amendments are primarily administrative and policy-alignment updates.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The proposed amendments update Policy No. 1850.00.050 – Columbia Basin Trust Resident Directed Grants Funding. The amendments do not change the City’s authority or responsibilities under the Columbia Basin Trust ReDi program.

COSTS AND BUDGET IMPACT - REVENUE GENERATION:

There are no direct financial impacts associated with the proposed policy amendments. The policy continues to guide Council’s adjudication and distribution of annual Columbia Basin Trust ReDi grant funding allocated to the City. No additional revenues will be generated as a result of the proposed amendments.

IMPACT ON SUSTAINABILITY, COUNCIL PRIORITIES AND STAFF RESOURCES:

The proposed policy amendments support Council strategic priorities related to community wellbeing, transparency, community development, and alignment with adopted municipal plans.

The revised policy maintains Council’s balanced funding approach across arts, culture and heritage; social; environmental; and economic initiatives. No significant impacts to staff resources are anticipated.

COMMUNICATION:

Following Council approval, the updated policy will be incorporated into the City’s policy manual and referenced during future ReDi grant intake and adjudication processes. The revised policy will also be communicated to applicants through future grant application materials and related City communications.

OPTIONS AND ALTERNATIVES:

1. THAT Council adopt the amended Columbia Basin Trust Resident Directed Grants Policy No. 1850.00.050 as presented.
2. THAT Council direct staff to make additional amendments to the proposed policy.

ATTACHMENTS:

- Draft Amended Policy No. 1850.00.050 – Columbia Basin Trust Resident Directed Grants Funding
- Existing Policy No. 1850.00.050 – Columbia Basin Trust Community Initiatives Program Funding

RECOMMENDATION:

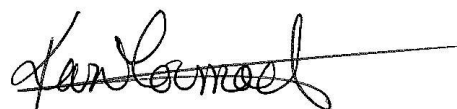
THAT Council adopt the Columbia Basin Trust Resident Directed Grants Policy No. 1850.00.050, as amended.

AUTHOR:



DEPUTY CORPORATE OFFICER

REVIEWED BY:



CITY MANAGER

THE CORPORATION OF THE CITY OF NELSON

POLICY TITLE: Columbia Basin Trust -
Resident Directed Grants

POLICY NO: 1850.00.050

EFFECTIVE DATE:

SUPERSEDES: Aug. 8, 2016;
Dec. 7, 2015

APPROVAL: Council

PAGE: 1 of 2

POLICY:

The Columbia Basin Trust distributes Resident Directed Grants (ReDi) funding annually to support initiatives that promote community interests and benefit the public through a community-based decision-making process. This approach ensures that funds are allocated in a manner that reflects local priorities and community needs. Each year, funding is distributed based on a per capita formula to the Trust's local government partners, with the City of Nelson participating in the annual CBT-ReDi grant process.

PURPOSE:

The City's planning initiatives are intended to foster and maintain a healthy, vibrant, and resilient community both now and into the future. Aligning the ReDi grant program more broadly with Council strategic priorities and other adopted municipal plans, such as Nelson Next, 2040 Sustainability Strategy and the City's Official Community Plan provides an opportunity for community collaboration in advancing Nelson's long-term community objectives.

The purpose of this policy is to provide guidance to Council for the consistent adjudication and distribution of annual ReDi grant funding allocated to the City of Nelson.

PROCEDURE:

1. Overall administration for ReDi grant funding is managed by the RDCK, who posts the initial call for proposals, manages intake and initial review of applications, and distributes City of Nelson applications in the spring each year.
2. Following an open house intended for resident input, Council undertakes the community adjudication process at an open Council meeting.
3. During adjudication, Council's preference is to fund projects fully rather than partially, making projects more likely to move forward successfully.
4. Council may choose from time to time to fund a single application that may have strategic impact on the City over several years. Past examples include major funding for the community soccer field over four years, funding to renew the

public library collection, and support for the Regional Visitor Gateway Centre over multiple years.

5. During adjudication of applications, Council shall consider:
 - a. the overall impact of the project on the community;
 - b. whether the project aligns with Council strategic priorities and/or other adopted municipal plans and policies;
 - c. whether the project addresses current gaps in service;
 - d. whether events should be wholly subsidized by the City or whether subsidy support should be directed toward those in need of assistance to attend; and
 - e. whether the project is ongoing or one-time in nature.

6. Council recognizes the importance of balanced investment across social, cultural, environmental, and economic priorities in supporting a healthy and resilient community.

Council will therefore seek to distribute funding across four broad categories:

 - arts, culture and heritage;
 - social;
 - environmental; and
 - economic initiatives.

As a guideline, Council may allocate approximately twenty-five percent (25%) of available funding to each category, subject to the quality of applications received, alignment with City priorities, and overall community benefit.

7. Applicants are required to provide additional information specific to the City of Nelson to strengthen their application:
 - a. initiatives that benefit the region as a whole should clearly indicate that proportional funding is being requested from other jurisdictions receiving the benefit;
 - b. applications should identify all other funding sources available for the proposed initiative;
 - c. applications must demonstrate alignment between the proposed initiative and Council strategic priorities and/or other adopted municipal plans and policies; and
 - d. complete supporting budget and financial information is required with each application.

8. The allocation of ReDi grant funding should not result in the displacement of other government funding. Should ReDi grant funding relieve provincial or

federal levels of government from existing commitments, this may result in the downloading of responsibilities to local government.

9. ReDi grant funding is intended to support projects and initiatives that provide additional community benefit and shall not replace the City's normal operational, maintenance, infrastructure, or taxation-supported responsibilities.

While applications from the City of Nelson and other local governments may be considered eligible, funding requests should demonstrate that the proposed initiative represents an enhancement, partnership opportunity, special project, community program, pilot initiative, or other value-added community benefit beyond standard municipal service delivery obligations.

10. Applications under the arts, culture and heritage category are adjudicated by an Arts and Culture jury convened by Council's Cultural Development Committee. The jury provides recommendations to Council regarding potential grant recipients.
11. Prior to adjudication, each member of Council independently identifies a proposed funding amount for each application. Staff compile the proposed funding amounts to determine the level of funding supported by a majority of Council members.

The lowest funding amount supported by a majority of Council members becomes the starting point for Council's discussion and determination of the final grant amount.

Example: If proposed funding amounts for an application are \$5,000, \$5,000, \$4,000, \$3,000, and \$2,000, the starting point would be \$3,000, as a majority of Council members support allocating at least that amount.

12. Council provides a resolution to the RDCK Board Meeting in May each year outlining the recommended ReDi grant recipients for the City of Nelson. The RDCK Board of Directors makes the final decision and funding is distributed to successful applicants in June.

THE CORPORATION OF THE CITY OF NELSON

POLICY TITLE: Columbia Basin Trust
Community Initiatives Program
Funding

POLICY NO: 1850.00.050

EFFECTIVE DATE: August 8, 2016

SUPERSEDES: December 7, 2015

APPROVAL: Council

PAGE: 1 of 3

POLICY:

Each year the Columbia Basin Trust allocates Community Initiatives Program (CIP) funding to help address the varying needs of communities throughout the basin. Funds are allocated annually on a per capita formula among the CBT's local government partners. This popular program is designed to incorporate community-based decisions to ensure funding is best used to meet local priorities. Accordingly, the City of Nelson participates in the annual CBT-CIP grant process.

PURPOSE:

The City's planning initiatives were intended to build and sustain a healthy and vibrant community; both now and in the future. Aligning the Community Initiatives Program with the Path to 2040 Sustainability Strategy provides an ideal opportunity for the community to collaborate with the City to reach the goals identified in the plans created to guide the community's vision for sustainability. Keeping these goals and objectives as a central lens during all of Council's decision-making process is important. Therefore the purpose of this policy is to guide Council in consistently adjudicating the annual distribution of funding allocated to the City of Nelson.

PROCEDURE:

1. Overall administration for CIP funding is managed by the RDCK who posts the initial call for proposals, manages intake and initial review of applications, and distributes City of Nelson applications in the spring each year.
2. Council undertakes the community adjudication process at an open Council meeting. This is an open Council meeting which provides equal opportunity for local proponents to detail their proposed initiatives to Council.
3. During adjudication, Council's preference is to fund projects fully rather than partially making projects more likely to move forward successfully.
4. Council may choose from time to time to fund a single application that may have strategic impact on the City over several years. Past examples include major funding for the community soccer field over four years; \$103,000 to renew the

collection at the public library, and \$184,000 for the Regional Visitor Gateway Centre over six years.

5. During adjudication of applications, Council shall consider
 - a. the overall impact of the project to the whole community;
 - b. whether the project meets the City's sustainability goals;
 - c. whether the project addresses current gaps in service;
 - d. whether events should be wholly subsidized by the City or whether those who are in need should receive the subsidy to attend;
 - e. whether the project is ongoing or one-time.
6. Council sets a soft target to equally fund the City's four sustainability pillars **(culture; economy; environment; and social)** based on the quality of applications and how well they meet the community's goals and objectives.
7. Applicants are required to provide additional information specific to the City of Nelson in order to strengthen their application:
 - a. Initiatives that benefit the region as a whole should clearly indicate that proportional funding is being requested from other jurisdictions receiving the benefit;
 - b. Applications should show all other funding streams available for the proposed initiative;
 - c. Applications must align the goals of their proposed project / initiative with the Path to 2040 sustainability strategy goals and objectives and/or other key community planning documents; and
 - d. Complete supporting budget and financial information is required with each application.
8. The end result of Council's allocation of CIP funds should not result in displacement of other Government funding. Should CIP funding relieve provincial or federal levels of Government from their existing commitments, this may potentially result in downloading responsibilities to local government.
9. Applications under the 'Culture' sustainability pillar are adjudicated by an Arts and Culture jury convened by Council's Cultural Development Committee. The jury provides recommendations to Council on potential grant recipients.
10. Council's method for allocating CIP funding is based on mean (majority vs. average) values. When the majority of Council votes in support of a project, the highest amount voted by the majority becomes the starting point from which Council debates and decides the final amount to grant. Similarly, if a project receives the minority of Council support, the lowest amount voted by the minority will become the starting point from which Council will debate and decide the amount to grant.

11. Council provides a resolution to the RDCK Board Meeting in May each year outlining the recommended CIP grant recipients for the City of Nelson. The RDCK Board of Directors makes the final decision and funding is distributed to successful applicants in June.

**THE CORPORATION OF THE CITY OF NELSON
FOR INFORMATION**

DATE: June 9, 2026 Regular
TOPIC: **INFORMATION ITEMS**
PROPOSAL: Minutes of Council Committees and Commissions
PROPOSED BY: Staff

ANALYSIS SUMMARY:

An update on the minutes of Council Commission, Committee and Board meetings is provided for Council's Information.

<u>Item</u>	<u>From</u>	<u>Date</u>	<u>Action</u>
1.	Cultural Development Committee	April 8, 2026	Receive for Information

BACKGROUND:

Council's Boards, Commissions and Committees meet monthly or according to some other agreed upon schedule. All meetings are held in accordance with relevant bylaws, policies and Terms of Reference.

BENEFITS, ADVANTAGES, DISADVANTAGES AND NEGATIVE IMPACTS:

The Council Commissions, Committees and Boards deal with these during their deliberations. Please see the attached record of meeting proceedings.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

Council Boards, Committees and Commissions are set up by legislation, bylaw or resolution. The Library Board is set by Provincial Statute.

COMMUNICATION:

Following Council receipt, minutes of meetings held are posted on the [City's website](#).

ATTACHMENTS:

1. Cultural Development Committee – April 8, 2026

STAFF RECOMMENDATION:

That Council receive the committee and commission meeting minutes for information.

AUTHOR:



DEPUTY CORPORATE OFFICER

REVIEWED BY:



CITY MANAGER



CITY OF NELSON

**THE CORPORATION OF THE CITY OF NELSON
Minutes of Council Committee Meeting**

A MEETING OF THE CULTURAL DEVELOPMENT COMMITTEE was held on
Wednesday, April 8, 2026 at 11:00 p.m. via Zoom

MEMBERS PRESENT: Sydney Black
Danica Heaton
Anna Purcell
Julia Prudhomme
Kallee Lins
Fabiola Gascon
Robyn Lamb
Eleanor Stacey
Tracy Punchard

ALSO PRESENT: Joy Barrett (CDO)
Sonya Martineau (Staff)

REGRETS: Councillor Payne
Lesley Garlowe
Jennifer Dunkerson
Stephanie Fischer

Sydney Black called the meeting to order at 11:01 am.

1) Adoption of Agenda

MOTION

Moved by Anna Purcell, seconded by Julia Prudhomme

And Resolved:

THAT the April 8, 2026 Cultural Development Committee Meeting agenda be adopted as presented.

CARRIED

2) Adoption of Minutes

MOTION

Moved by Anna Purcell, seconded by Robyn Lamb

And Resolved:

THAT the February 4, 2026 Cultural Development Committee meeting minutes be adopted, as presented.

CARRIED

3) CDO Report

- Discussion around ensuring that the cultural presentation aligns with the representation of cultures officially recognized during that month and keeping track so all cultures are represented.
- Art rental calls are out for applications.
- A project (in partnership with NKLT and NDAC) is in the works to beautify some of the empty storefronts on Baker Street.

4) Working Group Reports (PAWG, HWG, CPWG)

a) **Heritage Working Group:**

- Did not meet

b) **Public Art Working Group:**

- Will meet next once the Art Rental applications are in.

c) **Cultural Policy Working Group:**

- Meeting April 14th – discussion on Art in Public Places Policy
- Working on edits to the Cultural Ambassador Award Policy

5) Old Business

KSA – going to Council on April 14th (closed meeting) then to the April 28th for decision.

6) New Business

- Film Screening of No Fixed Address, the White Cart Memorial project, at St. Savior's church on April 28th. Part of this project includes a white shopping cart memorial, this is a temporary art shopping cart and will need a location.
- FIFA contract was awarded to Nelson, Sydney and Joy will assist with the event.
- The next meeting is on May 6th at 11:00 am.

7) Adjournment

The meeting adjourned at 11:16 a.m.

MOTION

Moved by Robyn Lamb

And Resolved:

THAT the February 4, 2026 Cultural Development Committee Meeting be adjourned.

CARRIED

THE CORPORATION OF THE CITY OF NELSON FOR INFORMATION

DATE: June 9, 2026, Regular Meeting
TOPIC: INFORMATION ITEMS
PROPOSAL: Reports
PROPOSED BY: Staff

ITEMS SUMMARY:

The following reports have been received since the last meeting of Council.

Item	From	Subject	Action
1.	Development Services	Building Permit Statistics May 1, 2026 to May 31, 2026	Receive for information
2.	Finance	Accounts Payable Listing April 1, 2026 to April 30, 2026	Receive for information
3.	Corporate Services	Council Correspondence As of June 5, 2026	Receive for Information

STAFF RECOMMENDATION:

That Council passes the following resolution:

1. THAT Council receives the reports presented by staff for information.

AUTHOR:



DEPUTY CORPORATE OFFICER

REVIEWED BY:



CITY MANAGER

City of Nelson BUILDING PERMIT STATISTICS

Printed Mon Jun 01 12:05:15 EDT 2026

Statistics From 01-May-2026 to 31-May-2026

PERMITS

Description	2025		2026	
	# of Permits	Estimated Value(\$)	# of Permits	Estimated Value(\$)
NEW CONSTRUCTION				
Single Unit Dwellings	2	\$470,000.00	1	\$250,000.00
Multi-Unit Dwelling Building	0		0	
Commercial & Industrial	0		0	
Government & Institutional	0		0	
RENOVATIONS & ADDITIONS TO EXISTING BUILDING				
Single Unit Dwellings (incl. garages & carports)	11	\$115,146.00	9	\$827,000.00
Multi-Unit Dwelling Building	1	\$8,500.00	0	
Commercial & Industrial	4	\$1,722,000.00	0	
Government & Institutional	0		1	\$40,000.00
DEMOLITIONS (Removal of a building)	0		0	
TOTAL FOR THIS PERIOD	18	\$2,315,646.0	11	\$1,117,000.00
YEAR TO DATE	69	\$18,796,672.	65	\$34,947,060.0

DWELLING UNITS

Description	For this period		Year to date	
	2025	2026	2025	2026
	# of Dwelling Units	# of Dwelling	# of Dwelling	# of Dwelling
NEW DWELLING UNITS				
Single Dwelling Units (incl. single family homes, laneway homes and sec. suites*)	4	0	20	7
Multi-Unit Dwellings	0	0	49	63
DWELLING UNITS REMOVED	2	0	2	1
TOTAL	3	0	68	68
*Secondary Suites	3	0	16	8

PLUMBING PERMITS

	2025	2026
TOTAL FOR THIS PERIOD	14	12
YEAR TO DATE	54	33

Detailed Listing of Invoices over \$25,000 - April 2026

Cheque #	Vendor #	Vendor Name	Description	Invoice Amount
564743	A0305	Aon Reed Stenhouse Inc.	26-27 AUTOMOBILE DAMAGE POLICY	\$ 29,512.00
564743	A0305	Aon Reed Stenhouse Inc.	26-27 BOILER & MACHINERY	\$ 76,966.00
564743	A0305	Aon Reed Stenhouse Inc.	26-27 PROPERTY POLICY RENEWAL	\$ 383,923.00
564592	B0085	BC Transit	CONV TRANSIT SERV FEB/26	\$ 61,940.66
564688	C0584	Community Futures Central Kootenay	GNED CONTRIB 2026-2027	\$ 90,000.00
564595	B0320	Doane Grant Thornton LLP	INTERM AUDIT 2025	\$ 28,612.50
564610	F0032	Fall Line Forestry Ltd.	VEG MANAGEMENT MAR/26	\$ 32,470.20
564694	F0032	Fall Line Forestry Ltd.	VEG MANAGEMENT MAR 17-31 26	\$ 34,872.60
EFT FEB 28/2026	F0118	FortisBC - Electricity	FORTIS FEB/26 PURCHASE	\$ 1,019,112.15
564698	H0146	Hil-Tech Contracting Ltd	BONNINGTON FALLS TIMBER SALVAGE	\$ 54,565.43
564820	S0270	Insight Canada Inc.	HP ELITEBOOKS	\$ 38,008.03
564820	S0270	Insight Canada Inc.	HP ELITEBOOKS	\$ 58,129.93
564887	I0108	Integrity Pole Inspections Inc.	INSPECT 686 POLES NH	\$ 31,021.73
EFT APRIL 2026	M0109	Manulife Financial	APR/26 PREMIUMS	\$ 124,245.74
564708	M0150	Martech Electrical Systems Ltd	SOLAR LIGHTS INSTALL	\$ 30,607.50
564710	M0711	MVA Power Inc.	POLE MOUNT TRANSFORMERS	\$ 165,961.25
564924	Q0012	QED Technical Services Inc.	250313-04 MTCE SERVICES	\$ 113,419.54
EFT 1ST QTR 26	W0340	WorkSafe BC	2026 1ST QUARTER PREMIUMS	\$ 390,595.06

AP Cheque Listing April 2026

Cheque #	Vendor #	Vendor Name	Paid Amount
564585	A0020	A.C.E. Courier Services	1,096.89
564678	A0020	A.C.E. Courier Services	4,110.61
564737	A0020	A.C.E. Courier Services	144.50
564852	A0020	A.C.E. Courier Services	656.19
564853	A0090	A-3 Plumbing Heating & Gas Fitting Ltd.	299.49
564854	A0112	Aardvark Pavement Marking Services	6,226.50
564586	A0116	Abell Pest Control Inc	189.36
564679	A0116	Abell Pest Control Inc	350.93
564738	A0116	Abell Pest Control Inc	115.50
564855	A0116	Abell Pest Control Inc	126.85
564587	A0120	Acklands-Grainger Inc.	532.95
564739	A0120	Acklands-Grainger Inc.	3,282.65
564740	A0135	AdvantageOne Technology Inc	2,578.91
564856	A0158	Active Earth Engineering Ltd	968.63
116820	A0159	Access CNC Machining Ltd.	11,451.25
564588	A0175	Air Liquide Canada Inc.	283.22
564857	A0259	Alligator Pie Catering	491.40
564589	A0264	Alopex Couriers	168.63
564858	A0264	Alopex Couriers	88.20
564741	A0270	Altec Industries Ltd.	829.92
564859	A0270	Altec Industries Ltd.	603.68
564742	A0286	AIG Insurance Company of Canada	1,819.06
564743	A0305	Aon Reed Stenhouse Inc.	500,131.00
116821	A0321	Andarr Industries Inc.	320.32
564590	A0350	Andex Rental & Sales Ltd.	128.80
564680	A0350	Andex Rental & Sales Ltd.	342.61
564744	A0350	Andex Rental & Sales Ltd.	229.60
564860	A0350	Andex Rental & Sales Ltd.	336.00
564681	A0360	Andrew Sheret Limited	5,764.26
564861	A0360	Andrew Sheret Limited	10,226.01
564591	A0372	FortisBC Inc	8,857.73
564745	B0065	BC One Call Limited	634.41
116822	B0070	BC Association of Police Boards	2,550.00
116887	B0070	BC Association of Police Boards	1,700.00
564592	B0085	BC Transit	61,940.66
116823	B0120	INTERNATIONAL BOSCH TRUCK GROUP INC	142.40
564682	B0125	B & L Security Patrol (1981) Ltd.	1,595.75
564862	B0143	Minister of Finance	708.75
564593	B0241	Barco Products Canada	2,247.55
564594	B0250	Applied Industrial Technologies	4,419.05

Cheque #	Vendor #	Vendor Name	Paid Amount
564683	B0265	Bee-Clean Building Maintenance Inc	5,969.31
564595	B0320	Doane Grant Thornton LLP	28,612.50
564863	B0359	Better Lawn & Garden	823.20
564596	B0360	Bill's Heavy Duty Enterprises (2004) Ltd	1,213.47
564684	B0360	Bill's Heavy Duty Enterprises (2004) Ltd	234.27
564746	B0360	Bill's Heavy Duty Enterprises (2004) Ltd	255.27
564864	B0360	Bill's Heavy Duty Enterprises (2004) Ltd	324.94
564865	B0367	BGC Engineering Inc.	19,460.58
564747	B0369	BIS Safety Software Inc	2,235.10
564685	B0383	Black Press Group Ltd.	1,518.05
564748	B0383	Black Press Group Ltd.	386.24
564749	B0439	Brandt Tractor Ltd	132.12
564866	B0439	Brandt Tractor Ltd	105.75
564750	B0499	Bremic Carriers Inc.	4,935.00
564597	B0503	Brogan Fire and Safety	487.20
564867	B0503	Brogan Fire and Safety	147.65
116824	B0530	MARBACH SAFETY CONSULTING LTD	135.00
116888	B0530	KOOTENAY COMPLETE TREE SERVICE (2025) LTD	235.00
564598	B0553	Ralcomm Ltd	1,819.37
564751	B0553	Ralcomm Ltd	734.34
116825	C0040	CITY OF DELTA	621.50
116826	C0040	CAROLINE MCCHESENEY	47.91
116836	C0040	COMMUNICATION HEADSETS FOR BUSINESS INC	798.37
116854	C0040	CASTLEGAR FUNERAL CHAPEL	151.20
116855	C0040	CHRISTINE DEYNAKA	37.99
116889	C0040	COMMUNICATION HEADSETS FOR BUSINESS INC	410.01
116890	C0040	COMMUNICATION HEADSETS FOR BUSINESS INC	1,029.31
116891	C0040	CAROLINE MCCHESENEY	151.20
564599	C0070	Canadian Pacific Railway Company	1,215.05
116856	C0127	De Nora Water Technologies LLC	518.58
564600	C0178	Canada Safety Equipment Ltd	1,622.60
564752	C0342	Caro Analytical Services Ltd.	1,342.64
564753	C0380	Cascade Wear BC Ltd.	5,348.34
564869	C0408	Cedar Rim Nursery Ltd	7,044.80
564601	C0439	Cintas Canada Limited	315.27
564754	C0439	Cintas Canada Limited	4,095.17
564870	C0439	Cintas Canada Limited	841.66
116875	C0450	City of Calgary	97.65
116857	C0486	City of Vancouver	8,387.00
564686	C0521	Cleaning Genies	5,007.45
564755	C0521	Cleaning Genies	2,898.00

Cheque #	Vendor #	Vendor Name	Paid Amount
564871	C0557	Colliers Project Leaders Inc	11,940.00
564602	C0566	Columbia Fuels	30,574.40
564687	C0566	Columbia Fuels	13,887.97
564756	C0566	Columbia Fuels	13,795.04
564872	C0566	Columbia Fuels	22,257.51
564757	C0568	Columbia Basin Broadband Corporation	1,820.00
116837	C0572	Columbia Wireless Inc	360.64
564873	C0574	Inland Truck & Equipment Ltd	600.21
564688	C0584	Community Futures Central Kootenay	90,000.00
564758	C0605	Commandeur Consulting	1,266.67
564759	C0630	Cottonwood Autobody Ltd	739.69
564874	C0637	Cover Architectural Collaborative Inc.	1,449.00
564603	C0640	Cowan's Office Supplies Ltd	1,107.80
564689	C0640	Cowan's Office Supplies Ltd	166.80
564760	C0640	Cowan's Office Supplies Ltd	290.02
564875	C0640	Cowan's Office Supplies Ltd	1,605.08
564761	C0651	Crawford Truck and Equipment	354.45
116827	C0653	Creighton Zoe	78.75
564690	C0701	CTQ Consultants Ltd.	992.25
564604	C0710	Cummins Canada ULC	3,295.38
564876	C0710	Cummins Canada ULC	61.44
564605	D0013	DDC Excavating Ltd	3,102.75
564877	D0013	DDC Excavating Ltd	2,797.20
564762	D0090	DavTech Analytical Services (Canada) Inc	983.08
564606	D0095	DHC Communications Inc	6,442.33
564763	D0095	DHC Communications Inc	151.20
564764	D0096	DS Tactical Ltd.	117.00
564607	d0216	Domino Highvoltage Supply Inc	7,579.00
564765	D0216	Domino Highvoltage Supply Inc	449.34
564691	E0016	E. Lees & Associates Consulting Ltd.	9,462.08
116892	E0020	ERIN RENEE OLEKSYN	26.25
116876	E0075	Edley Imagineering Inc.	2,785.78
564608	E0133	Emblazon Embroidery	74.44
564692	E0166	Environmental Operators Certification	78.75
564766	E0176	Shermco Industries Canada Inc	4,485.18
564609	E0186	Nutrien Ag Solutions Can	22,868.63
564878	E0202	EMPS Electric Motor & Pump Service Ltd	16,156.00
564693	E0205	Expedite Transcription Services Inc	1,363.74
564610	F0032	Fall Line Forestry Ltd.	32,470.20
564694	F0032	Fall Line Forestry Ltd.	34,872.60
116861	F0055	Federal Express Canada Corporation	57.22

Cheque #	Vendor #	Vendor Name	Paid Amount
EFT FEB 28/2026	F0118	FortisBC - Electricity	1,019,112.15
564611	F0130	Fred Surrige Ltd.	12,616.56
564612	F0141	Frontline Outfitters Ltd	222.53
564767	F0141	Frontline Outfitters Ltd	799.78
564879	F0162	Full Spectrum Electric	9,478.56
564613	F0163	Flowsystems Distribution Inc.	7,937.61
564614	G0025	GFX Power Inc.	2,528.41
564695	G0031	Gall Legge Grant Zwack LLP	5,408.00
564696	G0035	Glacier View Glass Ltd.	546.01
564768	G0037	General Credit Services Inc.	21.00
564615	G0038	GFL Environmental Inc	262.50
564880	G0038	GFL Environmental Inc	5,965.36
564616	G0216	Nors Construction Equipment Canada GW	293.71
564881	G0216	Nors Construction Equipment Canada GW	119.75
564769	G0237	Grey Owl Moving Service Inc	2,374.66
564770	H0012	Hach Sales & Service LP	17,141.60
564771	H0016	BC Eco Industrial Services Ltd	16,083.99
564882	H0016	BC Eco Industrial Services Ltd	5,421.75
564697	H0020	Hall Printing	449.30
564772	H0020	Hall Printing	404.59
564883	H0020	Hall Printing	49.30
564773	H0028	HHBG Lawyers	18,211.27
564774	H0090	Hume Hotel	40.00
564698	H0146	Hil-Tech Contracting Ltd	54,565.43
564775	H0146	Hil-Tech Contracting Ltd	8,030.42
564699	H0160	Hipperson Home Hardware	8.95
564776	H0160	Hipperson Home Hardware	13.43
116828	h0181	INANNA SOKIL	300.00
116893	H0181	BETHANY BREISNES	200.00
564617	H0211	Hywood Truck & Equipment Ltd	1,297.36
564884	H0211	Hywood Truck & Equipment Ltd	1,463.20
116883	I0010	INTERNATIONAL BOSCH TRUCK GROUP INV	535.56
564700	I0039	SCP Distributors Inc. Canada	206.34
564618	I0051	Iconix Waterworks LP	5,896.69
564885	I0051	Iconix Waterworks LP	3,383.58
564886	I0056	Joy of Art	5,140.62
564887	I0108	Integrity Pole Inspections Inc.	31,021.73
564777	I0198	Iron Mountain Canada Operations ULC	4,039.62
564778	J0098	Jesstec Industries Inc.	1,159.20
564888	J0098	Jesstec Industries Inc.	756.00
564779	J0180	Justice Institute of B.C.	13,019.63

Cheque #	Vendor #	Vendor Name	Paid Amount
116894	K0010	KENVILLE PLUMBING LTD	496.13
564701	K0022	KJA Consultants Inc.	393.75
564702	K0040	Kal-Tire	1,821.44
564889	K0040	Kal-Tire	3,128.38
564703	K0076	Kootenay Association for Science and	71.40
564619	K0180	Kon Kast Concrete Products Inc	17,276.00
564890	K0185	Kone Inc	1,086.56
564891	K0188	Kontzamanis Graumann Smith MacMillan Inc	18,246.26
564780	K0202	Kootenay-Columbia Environmental	2,862.81
564892	K0202	Kootenay-Columbia Environmental	6,604.03
564620	K0205	Kootenay Medical Centre	250.00
564893	K0205	Kootenay Medical Centre	250.00
564621	K0213	Kootenay Coffee Company	328.00
564781	K0213	Kootenay Coffee Company	281.44
564622	K0218	Kootenay Complete Tree Service Ltd	18,249.02
564782	K0218	Kootenay Complete Tree Service Ltd	28,914.41
564894	K0218	Kootenay Complete Tree Service Ltd	14,248.52
564895	K0228	Kootenay Co-op Radio	1,249.50
564783	K0240	Kootenay Glass and Mirror Ltd	1,049.41
564623	K0250	Kootenay Industrial Supply Ltd	33.58
564784	K0250	Kootenay Industrial Supply Ltd	219.47
564896	K0250	Kootenay Industrial Supply Ltd	6.02
564704	K0264	Kootenay Library Federation	3,800.31
564624	K0311	Kootenay Precision Mechanical	7,344.18
564785	K0311	Kootenay Precision Mechanical	10,564.46
564897	K0311	Kootenay Precision Mechanical	7,854.07
564625	K0338	Kootenay Valley Water & Spas	99.50
564705	K0338	Kootenay Valley Water & Spas	39.80
564786	K0338	Kootenay Valley Water & Spas	59.70
564626	L0092	LineStar Utility Supply Inc.	12,503.00
564787	L0098	LNJ Enterprises Ltd.	16.12
564788	L0101	Lidstone & Company	4,079.98
564898	L0101	Lidstone & Company	336.00
564627	L0110	Loomis Express	172.67
564789	L0110	Loomis Express	162.71
564899	L0110	Loomis Express	155.06
564628	L0122	Long View Systems Corporation	7,560.02
564706	L0122	Long View Systems Corporation	745.52
564629	L0125	Lordco Auto Parts	1,798.32
564707	L0125	Lordco Auto Parts	922.46
564790	L0125	Lordco Auto Parts	1,023.61

Cheque #	Vendor #	Vendor Name	Paid Amount
564900	L0125	Lordco Auto Parts	848.36
564630	M0033	MK Illumination Canada West Inc.	8,450.00
564791	M0070	RONA FVBS Nelson	9.10
564631	M0081	Main Jet Motorsports Inc.	17.37
564792	m0081	Main Jet Motorsports Inc.	414.38
564901	M0081	Main Jet Motorsports Inc.	279.99
EFT APRIL 2026	M0109	Manulife Financial	124,245.74
564632	M0114	Maple Leaf Power Corporation	4,788.64
564902	M0114	Maple Leaf Power Corporation	7,628.36
564708	M0150	Martech Electrical Systems Ltd	41,008.80
564633	M0188	Masse Environmental Consultants Ltd	1,439.20
564903	M0188	Masse Environmental Consultants Ltd	2,330.14
564904	M0261	Master Care Janitorial and Facility	2,740.25
564905	M0304	Micah's Plumbing & Heating Ltd.	14,144.25
564634	M0354	Minister of Finance	3,479.90
564906	M0420	Minister of Finance	9,245.00
116850	M0562	Monarch NA Structures Ltd	6,882.59
564907	M0583	Morrison Janice	723.08
564635	M0599	Mountain Bin Service Ltd	6,189.00
564793	M0599	Mountain Bin Service Ltd	2,726.10
564908	M0599	Mountain Bin Service Ltd	2,895.64
564794	M0603	Mountain Logic Solutions Inc	2,673.04
564909	M0603	Mountain Logic Solutions Inc	14,916.30
564709	m0625	MTS Maintenance Tracking Systems Inc	1,275.75
564710	M0711	MVA Power Inc.	165,961.25
564795	M0712	MWG Apparel Corp.	522.63
116829	N0010	NORTHLAND SPORT PRODUCTS INC.	420.00
564636	N0026	Napa Auto Parts	102.53
564711	N0026	Napa Auto Parts	83.57
564796	N0026	Napa Auto Parts	862.10
564910	N0026	Napa Auto Parts	520.29
116851	N0030	Nasmyth Morrow & Bogusz	6,488.19
564637	N0031	Nahanni Industries Ltd.	372.41
564797	N0074	Nelson & District Airport Society	9,922.50
116862	N0110	Nelson & District Community Complex	2,084.71
116895	N0136	Nelson Becker	1,715.00
564638	N0160	SMP Sullivan Motor Products Nelson Ltd	206.87
564639	N0190	Nelson Farmers Supply Ltd.	289.71
564713	N0190	Nelson Farmers Supply Ltd.	1,319.45
564798	N0190	Nelson Farmers Supply Ltd.	308.47
564912	N0190	Nelson Farmers Supply Ltd.	29.46

Cheque #	Vendor #	Vendor Name	Paid Amount
564640	N0195	Nelson Ford Sales (2003) Inc.	1,417.84
564799	N0195	Nelson Ford Sales (2003) Inc.	593.22
564913	N0195	Nelson Ford Sales (2003) Inc.	1,349.51
564641	N0209	Nelson Building Centre Limited	773.36
564714	N0209	Nelson Building Centre Limited	2,280.14
564800	N0209	Nelson Building Centre Limited	2,935.34
564914	N0209	Nelson Building Centre Limited	2,907.34
564801	N0257	Nelson Pilots Association	105.00
564802	N0319	Northern Communications Services Inc.	1,852.12
564716	O0048	Okanagan Office Systems	609.68
564642	O0068	On Top Inspections 2012 LTD.	9,922.50
564643	O0091	Oso Negro Fine Coffee Ltd	133.50
564917	O0091	Oso Negro Fine Coffee Ltd	133.50
564717	O0092	Otter Books Inc.	33.90
564803	O0092	Otter Books Inc.	113.31
564918	O0092	Otter Books Inc.	20.98
116863	o0094	Osprey Community Foundation	400.00
116852	O0098	Overdrive Inc	247.50
564718	O0210	Overland West Freight Lines Ltd	437.29
564804	O0210	Overland West Freight Lines Ltd	1,952.18
564805	P0042	Paladin Security Group Ltd	925.31
564919	P0071	Passmore Laboratory Ltd	1,375.00
564920	P0076	Paymentus (Canada) Corporation	8,381.88
564921	P0077	PayByPhone Technologies Inc.	5,988.24
564806	P0118	Penticton Indian Band	500.00
564719	P0200	Pitney Bowes Leasing	251.22
564720	P0212	Plaza Laundromat	320.36
564807	P0212	Plaza Laundromat	115.68
564808	P0219	Jennet Poffenroth	1,380.00
116867	P0274	Prestige Yacht Club Ltd	3,624.33
564809	P0284	PRIMECorp Police Records Information	10,877.87
564644	P0320	Purolator Inc.	542.13
564721	P0320	Purolator Inc.	192.93
564922	P0320	Purolator Inc.	349.06
116830	P0328	Purcee Industrial Power Ltd	4,324.95
116868	P0328	Purcee Industrial Power Ltd	25,195.54
564923	P0333	Prema Kootenays	179.39
564810	P0334	Procurement Law Office Professional Corp	7,705.60
564722	Q0011	Quadlogic Meters Canada Inc.	141.75
564924	Q0012	QED Technical Services Inc.	120,293.68
116869	R0082	RCAP Leasing Inc	13,434.40

Cheque #	Vendor #	Vendor Name	Paid Amount
116831	R0105	Receiver General for Canada	3,154.54
116870	R0130	Receiver General for Canada	125.00
564925	R0207	Rocky Point Engineering Ltd	1,575.00
564645	R0215	Regional District of Central Kootenay	4,743.22
564811	R0215	Regional District of Central Kootenay	2,729.67
564926	R0215	Regional District of Central Kootenay	2,206.77
564646	R0272	Rocky Mountain Phoenix	289.32
564723	R0272	Rocky Mountain Phoenix	240.80
564812	R0272	Rocky Mountain Phoenix	3,817.01
564647	r0278	Canoe Procurement Group of Canada	2,534.06
564813	R0278	Canoe Procurement Group of Canada	135.23
564648	R0296	Rokform Solutions Ltd.	3,647.86
564814	R0296	Rokform Solutions Ltd.	2,110.50
564649	S0030	SK Electronics Ltd.	576.59
564724	S0030	SK Electronics Ltd.	346.99
564815	S0030	SK Electronics Ltd.	50.56
564725	S0130	Terus Construction Ltd	1,584.71
564816	S0130	Terus Construction Ltd	1,454.75
564927	S0130	Terus Construction Ltd	68.43
564817	S0184	Shaw Business Solutions	39.14
564650	S0185	Shaw Cablesystems	481.55
564928	S0185	Shaw Cablesystems	34.67
564651	S0217	Sensible Solutions Inc	960.44
564818	S0236	Simon's Garage Door Services	1,038.45
564652	S0256	AtkinsRealis Canada Inc	12,018.29
564819	S0257	SNT Engineering Ltd	892.50
564820	S0270	Insight Canada Inc.	96,137.96
564929	S0290	Speedpro Signs (NELSON)	366.14
116832	S0292	Specimen Trees Wholesale Nurseries Ltd.	8,255.52
564821	S0372	Steven Kosa	1,575.00
564822	S0425	Superior Propane Inc.	3,800.30
564653	S0426	Sybertech Waste Reduction Ltd.	11,825.92
564726	T0036	T2 Systems Canada Inc.	128.80
564727	T0043	Tamarack	3,659.08
564654	T0060	Gilbert Parts Depot	1,329.00
564728	T0060	Gilbert Parts Depot	63.78
564823	T0060	Gilbert Parts Depot	2,725.73
564930	T0060	Gilbert Parts Depot	614.24
564824	T0071	Telus Communications Inc c/o Telus Serv	1,344.00
564931	T0075	Telus Communications (B.C.) Inc.	95.56
564655	T0077	Telus Mobility (BC)	6,946.81

Cheque #	Vendor #	Vendor Name	Paid Amount
564729	T0077	Telus Mobility (BC)	331.52
564656	T0079	FortisBC - Natural Gas	5,728.80
564730	T0079	FortisBC - Natural Gas	3,439.42
564825	T0079	FortisBC - Natural Gas	809.66
564826	t0081	FortisBC Inc	2,679.24
116871	T0111	Terrafix Geosynthetics Inc.	378.40
564932	T0154	The Nelson Arborist	5,644.80
564731	T0300	Trowelex Rentals & Sales	2,820.16
564732	T0309	TRUE Consulting Ltd	4,503.47
564657	t0310	Rexel Canada Electrical Inc - Utility	2,135.44
564827	T0310	Rexel Canada Electrical Inc - Utility	3,218.78
564933	T0310	Rexel Canada Electrical Inc - Utility	1,304.18
564658	T0320	Tu-Dor Lock & Security	239.61
564934	T0320	Tu-Dor Lock & Security	690.62
564659	T0368	Twin Rivers Controls Ltd	13,045.76
564660	U0009	Uline Canada Corporation	1,674.37
564828	U0015	UPS Canada	250.00
564661	U0039	United Library Services Inc	679.17
564733	U0039	United Library Services Inc	1,303.65
564829	U0039	United Library Services Inc	261.19
564935	U0039	United Library Services Inc	904.40
564662	U0070	Urban Systems Ltd	6,265.04
564936	U0070	Urban Systems Ltd	20,922.30
564734	U0081	Util-Assist Inc.	1,460.03
564663	V0033	Valhalla Septic Services Ltd	836.25
564937	V0035	Valley Geotechnical Engineering Services	1,135.58
564830	V0040	Van Kam Freightways Ltd	399.08
564831	V0120	Vimar Equipment Ltd	3,889.30
564938	V0120	Vimar Equipment Ltd	164.23
564939	V0130	Vince Devito's Specialty Footwear	152.25
116885	W0010	WINNOW SEED CO	258.00
564832	W0017	Gracie's Kennels Ltd	1,120.00
564940	W0073	Alumichem Canada Inc	9,916.03
564664	W0210	Western Auto Wreckers (1974) Ltd	252.00
564941	W0210	Western Auto Wreckers (1974) Ltd	360.68
116834	W0247	Western Star Trucks	689.07
116886	W0247	Western Star Trucks	331.02
EFT 1ST QTR 26	W0340	WorkSafe BC	390,595.06
564665	y0150	Yellow Pages Digital & Media Solutions	31.50
564942	Z0014	Zap Welding	164.55
564666	Z0020	Inland Allcare	5,671.49

Cheque #	Vendor #	Vendor Name	Paid Amount
564833	Z0020	Inland Allcare	927.40
564943	Z0020	Inland Allcare	478.62
564944	Z0032	Zone West Enterprises Ltd.	125.44
			3,895,021.02

CITY OF NELSON

MEMORANDUM

DATE: June 4, 2026

TOPIC: Correspondence

TO: Council

FROM: Staff

Set out below is correspondence received by staff and a Table of Contents of Correspondence Received and/or Sent (in chronological order) and Summary of the Letter/City Actions/Responses:

1. Letter from Resident re Lakeside Park

A graphic requests that the City install lighting at the Lakeside Park playing fields.

2. Letter from the Kootenay Lake Hospital Foundation

The Kootenay Lake Hospital Foundation has requested a donation for the annual KLHF golf tournament on June 10, 2026 at Granite Pointe Golf Club.

3. Proclamation Request

A request from Dr. Raj Khanuja, OMC, DDS. Founder of National Dental Care Day, to proclaim October 10 as National Dental Care Day to raise awareness about oral health education, preventative dental care, and equitable health care services. Staff responded by sharing the Proclamations Policy with Dr. Khanuja.

4. Letter from the District of Saanich Mayor's Office

A letter to Premier Eby, Minister Dix, Minister Green, Minister Boyle, and Minister Bailey requesting consideration for the continuation of funding for the Local Government Climate Action Program (LGCAP).

5. Letter of Support for the Capitol Theatre

Director of Corporate Services letter to Canadian Heritage Funding in support of the Capitol Theatre's centennial celebrations in 2027.

6. Request for Public Art Installation

A resident requests permission to allow for a 600-year-old tree stump to be

temporarily displayed at Lakeside Park as an art installation. Staff replied to the resident to inform them that the request was directed to Public Works.

[THIS PAGE SERVES AS A DIVIDER BETWEEN ATTACHMENTS]

RECEIVED

MAY 14 2026

INSTALL LIGHTS

DEAR CITY OF
NELSON, WE THINK
YOU SHOULD
INSTALL LIGHTS AT
THE SOCCER FIELD
FOR NIGHT. IT WOULD
REALLY BE HELP FULL
FOR THE PLAYERS
THAT ARE DEDICATED
TO PLAY



[THIS PAGE SERVES AS A DIVIDER BETWEEN ATTACHMENTS]



ANNUAL LEGACY GOLF EVENT
in partnership with
Terus Construction
June 10, 2026
Granite Pointe Golf Club

Dear friends,

We are excited to announce the Annual Legacy Golf Event on June 10 at Granite Pointe Golf Club.

This event is more than a great day on the course. It is an opportunity to make a meaningful difference in local healthcare. Proceeds support the Kootenay Lake Hospital Foundation's Legacy Fund, which helps ensure our hospital can meet the growing needs of patients in our community.

Since partnering with Terus Construction in 2014, this event has raised between \$30,000 and \$45,000 each year. These results are only possible because of the generosity of sponsors and donors like you. Events like this involve significant costs, and the support of sponsors helps reduce expenses and maximize the impact of every dollar raised.

We invite you to be part of this impact. Enclosed, you will find a range of sponsorship and donation opportunities.

All sponsors and prize donors will be recognized in thank you communications following the event. Contributions of \$250 or more will also be acknowledged on our website and through event signage. You will also be recognized as a Caring Company, including a certificate, website listing, and recognition in the Nelson Star.

Please contact us at 250 354 2334 or bryna.idler@interiorhealth.ca to confirm your participation or to learn more.

Thank you for helping support care close to home.

Sincerely,

A handwritten signature in black ink, appearing to read "B. Idler".

Bryna Idler, Executive Director
Kootenay Lake Hospital Foundation



Annual Legacy Golf Event
in partnership with
Terus Construction

June 10, 2026

Granite Pointe Golf Club

10:00 am registration, Four Person Scramble, Shotgun Start at noon

Cocktails at 4:00 PM, Buffet Dinner at 5:30 PM

\$150 per player (includes golf, dinner and cart rental)

\$50 per guest (dinner only)

Call the Foundation Office at 250-354-2334 to register now.

Carts are limited!

*Exciting prizes including hole event prizes,
team prizes, putting contest and more!*

I will support the Annual Legacy Golf Event by:

- Sponsoring a Hole @ \$250 per hole in the amount of \$_____
- Providing a MAJOR Sponsorship of \$1,000 (which includes golf, dinner and cart rental for 2 people) \$_____
- Donating a Prize (please indicate what will be donated and its approximate value)_____
- Making a cash donation to sponsor a prize in the amount of \$_____
- Making a cash donation to the Legacy Fund in the amount of \$_____

Method of Payment

- Cheque (Payable to Kootenay Lake Hospital Foundation)
- Visa
- Mastercard
- American Express

Name (please print clearly)_____

Credit Card # _____ Expiry Date _____ CVV (back of card) _____

Signature _____ Phone Number _____

When completed, please return this form to bryna.idler@interiorhealth.ca

Questions can be directed to Bryna at 250-354-2334



KOOTENAY LAKE HOSPITAL
Foundation

ANNUAL LEGACY GOLF EVENT

in partnership with

Terus Construction

Wednesday, June 10, 2026

Granite Pointe Golf Club

REGISTRATION FORM

Wednesday, June 10, 2026

GRANITE POINTE GOLF CLUB

Four Person Scramble

Registration starts at 10:00 am. Shotgun start at noon.

\$150 per person

**18 holes of golf, dinner, cart rental, exciting prizes
including hole event prizes, door prizes, team prizes,
putting contest and more!**

NAME	PAYMENT METHOD	PHONE NUMBER

Single registrants will be grouped with other foursomes or as requested.

REGISTER NOW BY CALLING

Kootenay Lake Hospital Foundation at 250-354-2334

Deadline for registration is Wednesday, June 3

[THIS PAGE SERVES AS A DIVIDER BETWEEN ATTACHMENTS]

From: Raj Khanuja <rajdds@yahoo.com>

Sent: Monday, May 18, 2026 3:34 PM

To: Raj Khanuja <rajdds@yahoo.com>

Subject: Proclamation Request – National Dental Care Day (October 10, 2026)

Dear Mayor and Members of Council,

On behalf of the National Dental Care Day Foundation, I respectfully request that the City/Town/Municipality proclaim October 10, 2026 as “National Dental Care Day.”

National Dental Care Day is a Canadian public-awareness initiative dedicated to promoting oral health education, preventive dental care, and equitable access to oral healthcare services. The initiative raises awareness about the importance of oral health and its connection to overall health and wellness while recognizing the contributions of dental professionals, educators, volunteers, and community organizations that support healthier communities.

The initiative encourages preventive care, oral hygiene, early intervention, and greater awareness regarding access to oral healthcare services for underserved and vulnerable populations across Canada.

National Dental Care Day has also been recognized within Ontario’s dental community through public awareness and access-to-care initiatives supporting healthier communities across the province.

Attached for your consideration are:

- Draft proclamation wording
- Organization overview
- Supporting background information

We would be honoured to receive your support in recognizing October 10, 2026 as National Dental Care Day in your community.

Thank you very much for your time and consideration.

Sincerely,

Dr. Raj Khanuja, OMC, DDS
Founder – National Dental Care Day

Recipient – Ontario Medal for Good Citizenship

Recipient - Canada's Volunteer Awards

Email: rajdds@yahoo.com

Telephone: 647-244-2273

[National Dental Care Day Foundation](#)

**National Dental Care Day - Free Dentistry
Across Canada**

Join us in celebrating National Dental Care Day,
providing free dental services to those in need
across Canada.

Regards & gratitude,

Raj Khanuja, O.M.C., B.A., D.D.S., M.P.H., F.I.D.I.A., M.A.G.D.

Proclamation Draft

National Dental Care Day
October 10, 2026

WHEREAS oral health is an essential component of overall health and well-being, and access to preventive dental care and oral health education contributes to healthier individuals, families, and communities;

AND WHEREAS National Dental Care Day is a Canadian public awareness initiative dedicated to promoting oral health education, preventive care, and equitable access to oral healthcare services, particularly for underserved and vulnerable populations;

AND WHEREAS this initiative recognizes the valuable contributions of dentists, dental hygienists, dental assistants, educators, volunteers, and community organizations that work to improve oral healthcare outcomes and support healthier communities;

AND WHEREAS increasing awareness about preventive dental care, oral hygiene, and early intervention can help improve long-term health outcomes, reduce barriers to care, and strengthen public health and community wellness initiatives;

NOW THEREFORE, I, Mayor _____, on behalf of _____ Council, do hereby proclaim October 10, 2026 as “National Dental Care Day” in the _____ of _____ and encourage residents to recognize the importance of oral health and support initiatives that promote accessible dental care, preventive education, and community wellness.



Certificate of Incorporation

Canada Not-for-profit Corporations Act

Certificat de constitution

*Loi canadienne sur les organisations à but non
lucratif*

National Dental Care Day Foundation
Fondation nationale pour la Journée des soins dentaires

Corporate name / Dénomination de l'organisation

1700187-8

Corporation number / Numéro de
l'organisation

I HEREBY CERTIFY that the above-named
corporation, the articles of incorporation of which
are attached, is incorporated under the *Canada
Not-for-profit Corporations Act*.

JE CERTIFIE que l'organisation susmentionnée,
dont les statuts constitutifs sont joints, est
constituée en vertu de la *Loi canadienne sur les
organisations à but non lucratif*.

Hantz Prosper

Director / Directeur

2025-05-17

Date of Incorporation (YYYY-MM-DD)
Date de constitution (AAAA-MM-JJ)



Form 4001
Articles of Incorporation
Canada Not-for-profit Corporations
Act (NFP Act)

Formulaire 4001
Statuts constitutifs
Loi canadienne sur les
organisations à but non lucratif
(Loi BNL)

- 1 Corporate name
Dénomination de l'organisation
National Dental Care Day Foundation
Fondation nationale pour la Journée des soins dentaires

- 2 The province or territory in Canada where the registered office is situated
La province ou le territoire au Canada où est maintenu le siège
ON

- 3 Minimum and maximum number of directors
Nombres minimal et maximal d'administrateurs
Min. 3 Max. 10

- 4 Statement of the purpose of the corporation
Déclaration d'intention de l'organisation
See attached schedule / Voir l'annexe ci-jointe

- 5 Restrictions on the activities that the corporation may carry on, if any
Limites imposées aux activités de l'organisation, le cas échéant
None

- 6 The classes, or regional or other groups, of members that the corporation is authorized to establish
Les catégories, groupes régionaux ou autres groupes de membres que l'organisation est autorisée à établir
See attached schedule / Voir l'annexe ci-jointe

- 7 Statement regarding the distribution of property remaining on liquidation
Déclaration relative à la répartition du reliquat des biens lors de la liquidation
See attached schedule / Voir l'annexe ci-jointe

- 8 Additional provisions, if any
Dispositions supplémentaires, le cas échéant
See attached schedule / Voir l'annexe ci-jointe

- 9 **Declaration:** I hereby certify that I am an incorporator of the corporation.
Déclaration : J'atteste que je suis un fondateur de l'organisation.

Name(s) - Nom(s)

Original Signed by - Original signé par

GAGANDEEP KHANUJA

GAGANDEEP KHANUJA

GAGANDEEP KHANUJA

BHUPINDER KHANUJA

BHUPINDER KHANUJA

BHUPINDER KHANUJA

RAJVIR KHANUJA

RAJVIR KHANUJA

RAJVIR KHANUJA

A person who makes, or assists in making, a false or misleading statement is guilty of an offence and liable on summary conviction to a fine of not more than \$5,000 or to imprisonment for a term of not more than six months or to both (subsection 262(2) of the NFP Act).

La personne qui fait une déclaration fautive ou trompeuse, ou qui aide une personne à faire une telle déclaration, commet une infraction et encourt, sur déclaration de culpabilité par procédure sommaire, une amende maximale de 5 000 \$ et un emprisonnement maximal de six mois ou l'une de ces peines (paragraphe 262(2) de la Loi BNL).

You are providing information required by the NFP Act. Note that both the NFP Act and the *Privacy Act* allow this information to be disclosed to the public. It will be stored in personal information bank number IC/PPU-049.

Vous fournissez des renseignements exigés par la Loi BNL. Il est à noter que la Loi BNL et la *Loi sur les renseignements personnels* permettent que de tels renseignements soient divulgués au public. Ils seront stockés dans la banque de renseignements personnels numéro IC/PPU-049.

Schedule / Annexe
Purpose Of Corporation / Déclaration d'intention de l'organisation

English:

The purpose of the corporation is to promote, support, and coordinate initiatives that improve access to oral health care for underserved populations across Canada. The corporation shall organize National Dental Care Day events, facilitate free dental services, and promote oral health awareness and volunteerism in the dental community.

Français :

La mission de la société est de promouvoir, soutenir et coordonner des initiatives visant à améliorer l'accès aux soins bucco-dentaires pour les populations mal desservies à travers le Canada. La société organisera des événements de la Journée nationale des soins dentaires, facilitera des services dentaires gratuits et encouragera la sensibilisation à la santé bucco-dentaire ainsi que le bénévolat dans la communauté dentaire.

Schedule / Annexe
Classes of Members / Catégories de membres

The Corporation is authorized to establish one class of members. Each member shall be entitled to receive notice of, attend and vote at all meetings of the members of the Corporation.

Schedule / Annexe

Distribution of Property on Liquidation / Répartition du reliquat des biens lors de la liquidation

Any property remaining on liquidation of the Corporation, after discharge of liabilities, shall be distributed to one or more qualified donees within the meaning of subsection 248(1) of the Income Tax Act.

Schedule / Annexe
Additional Provisions / Dispositions supplémentaires

If authorized by a by-law which is duly adopted by the directors and confirmed by ordinary resolution of the members, the directors of the corporation may from time to time:

- i. borrow money on the credit of the corporation;
- ii. issue, reissue, sell, pledge or hypothecate debt obligations of the corporation; and
- iii. mortgage, hypothecate, pledge or otherwise create a security interest in all or any property of the corporation, owned or subsequently acquired, to secure any debt obligation of the corporation.

Directors shall serve without remuneration, and no director shall directly or indirectly receive any profit from his or her position as such, provided that a director may be reimbursed for reasonable expenses incurred in performing his or her duties. A director shall not be prohibited from receiving compensation for services provided to the corporation in another capacity.

The directors may appoint one or more directors, who shall hold office for a term expiring not later than the close of the next annual general meeting of members, but the total number of directors so appointed may not exceed one-third of the number of directors elected at the previous annual general meeting of members.

The corporation shall be carried on without the purpose of gain for its members, and any profits or other accretions to the corporation shall be used in furtherance of its purposes.



Form 4002	Formulaire 4002
Initial Registered Office Address and First Board of Directors	Adresse initiale du siège et premier conseil d'administration
<i>Canada Not-for-profit Corporations Act (NFP Act)</i>	<i>Loi canadienne sur les organisations à but non lucratif (Loi BNL)</i>

1 Corporate name
Dénomination de l'organisation

National Dental Care Day Foundation
Fondation nationale pour la Journée des soins dentaires

2 Complete address of the registered office
Adresse complète du siège

9 GRAFTON CRES
Brampton ON L6P 0L9

3 Additional address
Autre adresse

4 Directors of the corporation
Administrateurs de l'organisation

BHUPINDER KHANUJA	9 Grafton Crescent, Brampton ON L6P 0L9, Canada
Gagandeep Khanuja	9 Grafton Crescent, Brampton ON L6P 0L9, Canada
Rajvir Khanuja	9 Grafton Crescent, Brampton ON L6P 0L9, Canada

5 Declaration: I hereby certify that I am an incorporator of the new corporation or that I am a director or an authorized officer of the corporation continuing into or amalgamating under the NFP Act.
Déclaration : J'atteste que je suis un fondateur de la nouvelle organisation ou que je suis un administrateur ou un dirigeant autorisé de l'organisation se prorogeant ou se fusionnant en vertu de la Loi BNL.

Original signed by / Original signé par
BHUPINDER KHANUJA

BHUPINDER KHANUJA
(647) 244 - 2273

A person who makes, or assists in making, a false or misleading statement is guilty of an offence and liable on summary conviction to a fine of not more than \$5,000 or to imprisonment for a term of not more than six months or to both (subsection 262(2) of the NFP Act).

La personne qui fait une déclaration fautive ou trompeuse, ou qui aide une personne à faire une telle déclaration, commet une infraction et encourt, sur déclaration de culpabilité par procédure sommaire, une amende maximale de 5 000 \$ et un emprisonnement maximal de six mois ou l'une de ces peines (paragraphe 262(2) de la Loi BNL).

You are providing information required by the NFP Act. Note that both the NFP Act and the *Privacy Act* allow this information to be disclosed to the public. It will be stored in personal information bank number IC/PPU-049.

Vous fournissez des renseignements exigés par la Loi BNL. Il est à noter que la Loi BNL et la *Loi sur les renseignements personnels* permettent que de tels renseignements soient divulgués au public. Ils seront stockés dans la banque de renseignements personnels numéro IC/PPU-049.



National Dental Care Day Foundation is a Canadian public-awareness and community-impact initiative dedicated to improving access to oral healthcare, promoting preventive dental education, and restoring dignity through compassionate care.

National Dental Care Day mobilizes volunteer dental professionals, students, clinics, educators, and community partners across Canada to provide free essential dental care to underserved individuals and families — without cost, barriers, or judgment.

What began as a local act of service has evolved into a growing national movement grounded in compassion, accessibility, volunteerism, and health equity. The initiative emphasizes the importance of oral health as an essential component of overall health and well-being.

The initiative has received recognition from municipalities, academic institutions, members of the dental profession, and public leaders across Canada for its contribution to community wellness, preventive healthcare awareness, and access-to-care initiatives.



National Dental Care Day

*Dignity begins
when pain ends.*

A national movement restoring oral health,
dignity, and hope across Canada.

National Impact Report | Canada | 2025

One Chair. One Day. One Nation.

Why This Report Matters

This Impact Report documents the national outcomes of National Dental Care Day 2025 — a coordinated, volunteer-powered day of care delivered across Canada.

It reflects the collective efforts of dentists, hygienists, students, partners, and communities who came together on one day to remove barriers to essential oral health care and restore dignity to those who needed it most.

The data, stories, and insights that follow represent real people, real clinics, and real outcomes — captured to learn, to improve, and to demonstrate what is possible when compassion is organized at a national scale.

All care was provided at no cost, without judgment, and with dignity at the center.

Inside This Report

- The need for National Dental Care Day
- Our model and theory of change
- National impact and insights
- Stories of dignity and care
- Recognition, partners, and the road ahead

THE CANADIAN CALL TO COMPASSION

Across Canada, pain still silences too many people.

Dental pain is not just a health issue —
it is a barrier to dignity, confidence, and opportunity.

On National Dental Care Day, something different happens.

Clinics open not for profit, but for people.

Professionals give not because they must,
but because they believe no one should suffer in silence.

On one day, across one nation, compassion becomes action.

National Dental Care Day exists to remove barriers to essential oral health care by mobilizing the dental profession, students, partners, and communities across Canada in a single, coordinated day of care. It is a model built on trust, professionalism, and the belief that dignity is restored when pain ends.

One Chair. One Day. One Nation.

A national movement restoring dignity through care.

A Note to Canada



*This movement began with a simple belief:
no one should live with preventable pain.*

Dr. Raj Khanuja; OMC, DDS
Visionary • Advocate • Citizen of Compassion

Across Canada, I have witnessed how untreated dental pain quietly erodes dignity, confidence, and opportunity.

A hurting mouth affects far more than physical health — it disrupts sleep, work, nutrition, and mental well-being. Too often, this suffering is endured in silence, driven by cost, fear, stigma, or lack of access.

National Dental Care Day exists to interrupt this cycle — not with debate or delay, but with immediate action. By opening dental clinics across the country on one coordinated day, we replace barriers with access, and delay with dignity.

What began as a single day of service has grown into a nationally coordinated movement grounded in compassion, professionalism, and trust. Each year, thousands of dental professionals, students, and volunteers come together: **with one shared purpose: to care for those who have been living without options.**

On National Dental Care Day, clinics open their doors at no cost. Pain is relieved. Infections are treated. Smiles are restored. And for many, it is the first time in years they are seen — truly seen — within the healthcare system.

National Dental Care Day proves that when care is coordinated, it scales. Our responsibility now is to protect what works, strengthen what can be improved, and ensure that dignity through care becomes a national standard — not an exception.

Why National Dental Care Day Exists

The Need

Canada's health system is a source of pride — yet oral health remains largely excluded. For millions of Canadians, dental care is still inaccessible due to cost, fear, geography, or circumstance. Pain is often endured quietly until it becomes impossible to ignore.

This is not a failure of individuals.

It is a gap in the system.

Access

Many Canadians delay or avoid dental care altogether due to cost or lack of coverage.

Pain

Untreated dental pain affects sleep, nutrition, employment, and mental health — far far beyond the mouth.

Silence

Those most affected often suffer quietly, navigating stigma, fear, or competing priorities.

National Dental Care Day exists to interrupt this cycle — not with policy debate, but with immediate care.

By opening clinics across Canada on one coordinated day, NDCCD creates a moment where access replaces barriers, and dignity replaces delay.

This is where compassion becomes action.

From One Free Dental Day to a National Movement

National Dental Care Day did not begin as a national initiative.

Its roots trace back to 2012, when a single Free Dental Day was launched to respond to the urgent, unmet dental needs of individuals suffering in silence. What began as a local act of service became an annual commitment — delivered **year after year**, without interruption.

Over the next thirteen years, thousands of hours of volunteer care were provided, communities were served, and a clear truth emerged:

The need was persistent, widespread, and systemic.

Each year reinforced the same reality — one day of care could restore dignity, relieve pain, and change lives. But the impact deepened and multiplied when clinics, professionals, and communities acted together.

As participation grew and lessons were learned, the initiative evolved. What began as a single-clinic effort expanded into a coordinated model — aligning dental professionals, students, partners, and institutions around one shared day of service.

In 2025, after thirteen consecutive years of free dental care delivery, this evolution culminated in the launch of National Dental Care Day — a nationally coordinated movement grounded in experience, trust, and over a decade of proven service.

National Dental Care Day is not a new idea.

It is thirteen years of compassion, refined into a national model.

2012 → 2025

From one Free Dental Day to a national movement of coordinated care.

The NDCD Model

How One Day Works

Longitudinal Context

This model is grounded in thirteen consecutive years of free dental care delivery, refined through real-world practice since 2012. It reflects what has been learned through sustained service – not theory or pilot projects, but repeated delivery across communities year after year.

National Dental Care Day is built on a simple but powerful idea: when care is coordinated nationally, its impact multiplies locally.

By aligning clinics, dental professionals, students, partners, and communities around one shared day, NDCD transforms individual acts of generosity into a collective national response.



This model does not replace long-term solutions. It meets people where they are — immediately — while building momentum for broader change.

What happens when this model comes to life across Canada is measurable.

National Impact Snapshot – 2025

NDCD's reach across Canada in one coordinated day

219 Canadians Served



16

Clinics



550

Volunteer Hours



\$121,000

In Free Care



\$553

Avg. Value per Patient

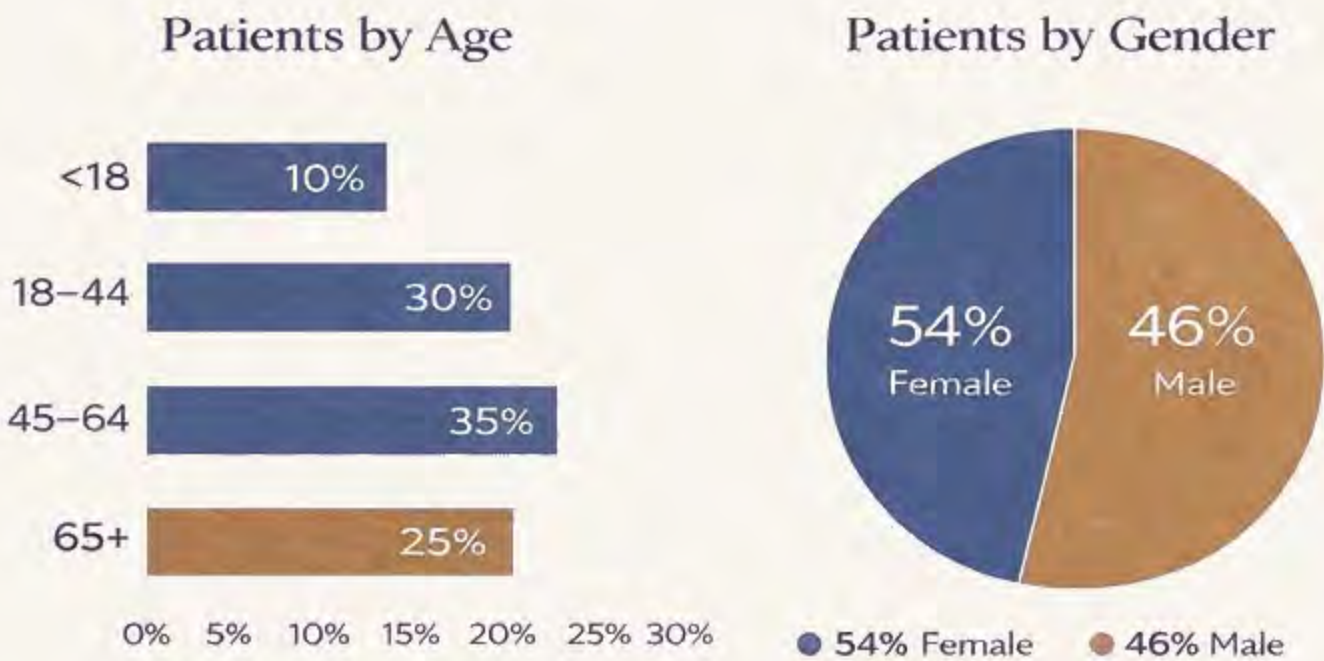
One National Day. 219 Lives Touched.

Who We Served – 2025

A national breakdown of the Canadians we cared for through NDCD.

One chair, one day. Nationally diverse Canadians experiencing dental vulnerability.

Here is a demographic profile of those who received care.



Over half of our patients were adults 45 and older, highlighting that dental needs do not diminish with age.

Meanwhile, 54% of those served identified as female, reinforcing the importance of gender-responsive healthcare even in dental care.

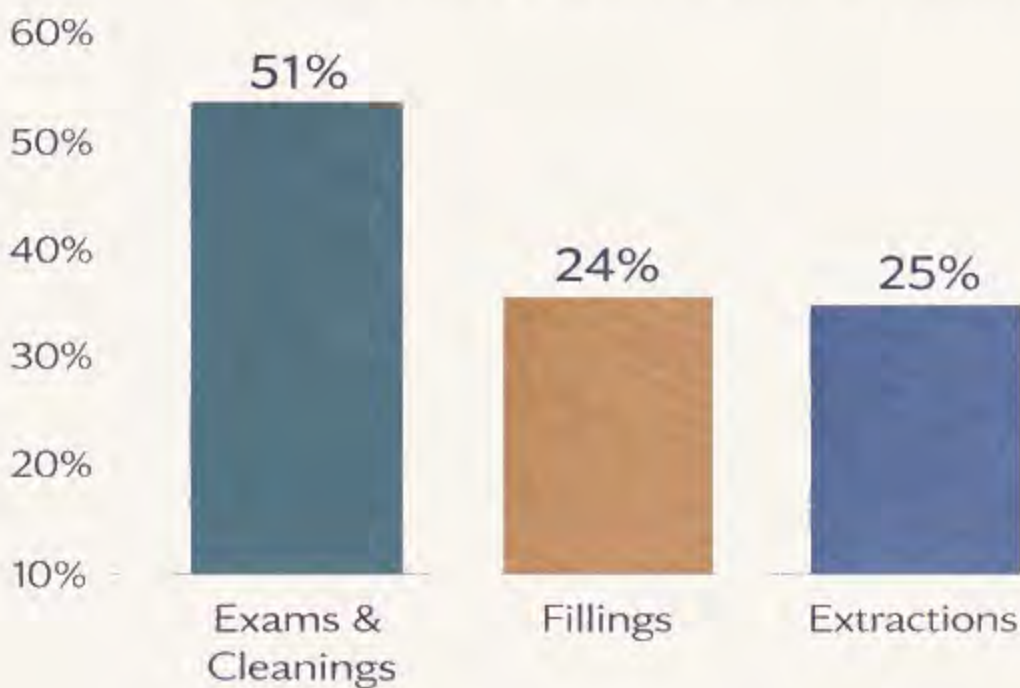
How We Helped – 2025

A national breakdown of the essential dental procedures provided to Canadians in need.

NDCD delivered immediate relief across Canada for those suffering silently without care.

Here is a breakdown of essential dental services provided to those in need.

Treatments Provided by Procedure



Over half of all procedures were preventive exams and cleanings, addressing immediate pain and long-term oral health.

Meanwhile, one quarter of all treatments entailed extractions, emphasizing the urgent need for dental intervention.

What the Data Tells Us

A look at comprehensive national patient demographics.

To understand who needed our help, we present one focus chart highlighting the demographics of patients treated.



Oral Health Needs Span All Ages

Patients from all age groups were represented, highlighting the universal need for accessible dental care, from the elderly to children and teenagers.



Caregivers and Women are Prominent

The patient demographics skewed female and showed significant needs among working-aged adults. This reflects the caregiving roles that many women play, who often put others' health before their own.



Preventive Care Was Critical

Over half of all treatments provided were **preventive exams and cleanings**, demonstrating the importance of maintaining oral health to prevent future complications.



High Demand for Urgent Care

A significant portion of care was dedicated to urgent needs, such as extractions, due to prolonged dental neglect and untreated decay.

Voices of NDCD

Real experiences from Canadians who received free dental care.



Flo (Ontario)

With permission. In loving memory.

“ Now I can be in the pictures.
– Flo, Ontario

“ My teeth really are part
of my dignity.
– Lisa, Nova Scotia

“ I am grateful to see my
mother smile again.
– Leila, Ontario

“ I will sleep tonight for
the first time in months.
– Patient

“ I will sleep tonight for
the first time in months.
– Patient

“ The pain is gone. Thank you.
– Senior

“ I felt seen today.
– Youth

Stories of Dignity

Every smile restored through National Dental Care Day represents more than dental care — it represents dignity, relief and compassion.

These stories reflect the people NDCD serves across Canada and the human impact behind a single day of coordinated care.

Story 1 — Flo (Ontario)

“Now I can be in the pictures.”

Flo used a wheelchair and lived for years without access to dental care. She dreamed of being able to smile at her daughter's wedding.

After receiving care through **National Dental Care Day**, she looked at her dentist and said with a shy smile. *“Now I can be in the pictures.”*

In her final months in hospital, nurses shared that her restored smile brightened the entire room.

Flo's story lives at the heart of NDCD — a reminder that restoring a smile restores dignity.

Story 2 — Lisa (Nova Scotia)

“My teeth really are part of my dignity.” *A Daughter's Gift*

Lisa grew up being bullied for her teeth. As though our oral health had fallen to the bottom of basic health priorities.

“I never thought my teeth were part of my dignity — but they are.”

Lisa's story is at the heart of NDCD — expanding access and restoring confidence. One restored smile restores dignity.

Story 3 — Leila (Ontario)

Leila gave up her own appointment so that her mother — shy, in pain, and suffering from long-ignored dental issues — could be treated first.

Once the infection was removed, her mother smiled for the first time in months.

Leila said quietly. *“I'm grateful to see my mother smile again.”*

This is the heart of National Dental Care Day: One Chair. One Day. One Act of Compassion.

One restored smile restores dignity.

Recognition & National Endorsement

National acknowledgement of leadership, service, and impact

Provincial Recognition

“National Dental Care Day reflects the spirit of those who step up for others. By ensuring access to essential dental care, it helps build a stronger community — one grounded in kindness, unity, and shared responsibility.”

— The Honourable Edith Dumont, Lieutenant Governor of Ontario
October 10, 2025



Municipal Proclamation – Birthplace of a National Movement

City of Brampton

“Position Brampton as the birthplace of a national movement rooted in compassion, dignity, and healthcare equity.”

— Mayor Patrick Brown, City of Brampton



City of Brampton

Professional Regulation



Royal College of Dental Surgeons of Ontario

RCDSO Connect, Spring 2025

“Because when we choose to serve, we don't just change the world — we elevate the profession, uplift communities, and become the very best version of ourselves.”

Academic Leadership



UNIVERSITY OF TORONTO

FACULTY of DENTISTRY

Academic Leadership

“Your leadership in launching National Dental Care Day is both timely and deeply impactful.”

— Anil Kishen, B.D.S. M.D.S. Ph.D,
Dean, Faculty of Dentistry, University of Toronto



Academic Leadership

Training the Future Dentists of Canada – *with Compassion*

On June 25, 2025, the Flower City Institute received official approval from the Academy of General Dentistry (AGD) Program Approval for Continuing Education (PACE), confirming the Institute as a nationally recognized provider of high-quality continuing dental education.

This approval positions the Institute as a trusted educational body shaping the future of compassionate dental practice.

RCDSO Category 1 Core Course Approval (2025–2028)

“A Profession with Purpose: Compassion, Accessibility and Service.”

On November 10, 2025, the Royal College of Dental Surgeons of Ontario approved the Institute's course, *“A Profession with Purpose: Compassion, Accessibility and Service,”* as a Category 1: Core Course for the maximum three-year period.

Category 1 Core Course Name	Category 1 Core Course	Competency Area of Focus	Delivery Format	Presenter(s)	CE Points
A Profession with Purpose: Compassion, Accessibility and Service	2025-LV-1745	Access to Care	Live	Dr. Raj Khanuja	2

This course strengthens professional understanding of dignity-based care and advances NDCD's mission through formal education.

Why We Volunteer

Clinicians, students, and clinic teams share why they choose to give back.



“By offering free care, we honour our belief that no one should be denied a confident smile.

Dr. Aparna Narvekar, General Dentist



“NDCD is my way of honouring my grandfather’s legacy — restoring dignity, not just teeth.

Dr. Madhavi Kolli, General Dentist



“Participating in NDCD brings personal fulfillment, connection with peers, and direct impact in the community.

Dr. Jaspreet Bhalla, General Dentist



We want our careers to begin with compassion.

Dental Students

Learning dentistry means learning responsibility — to patients, communities and dignity.



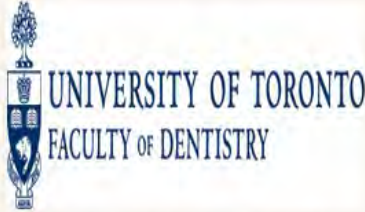
For one day, our clinic became a community.

Clinic Teams

From reception to sterilization, every role mattered.

Partners & Supporters

Organizations who stood with National Dental Care Day.



University of Toronto Faculty of Dentistry



CDSPI



Flower City Institute for Dental Advancements



Lotus Plaza



Ontario Medal for Good Citizenship



Canadian Business Excellence Award



CDMS Dental Supplies



City of Brampton

Looking Ahead: 2026–2030

Our vision for the future of National Dental Care Day across Canada.



Expanded Reach

Increase the number of participating clinics nationwide, ensuring every province and territory is involved, so that no Canadian is left behind in accessing essential dental care.



Broader Services

Extend the range of dental services offered, addressing not only urgent needs but also preventive and restorative care to support long-term oral health.



Youth Engagement

Inspire the next generation of dental professionals by strengthening partnerships with universities and dental schools, and creating meaningful volunteer opportunities for students.



Sustainable Funding

Secure stable, ongoing sponsorship and public-sector support to ensure National Dental Care Day can continue delivering free dental care year after year.



Accountability & Learning

Looking ahead, National Dental Care Day will continue to measure reach, participation, and patient experience to inform future growth, strengthen coordination, and ensure the movement remains responsive to community need.

Join the National Movement

Let's build a future where no Canadian goes without dental care.

Let's build a future where no Canadian goes without dental care.

Whether you're a dental professional, a student, a potential sponsor, or a community member, there's a role for you in ensuring brighter smiles for everyone.

Get involved, spread the word, make an impact for those in need.



Volunteer



Advocate



Donate

Connect online and be part of the movement:

website: www.nationaldentalcaresday.ca

email: info@nationaldentalcaresday.ca



National Recognition

“But it does more than treat teeth.
It restores dignity, builds trust,
and reminds us all of the power of service.”

— Senator Mohamed-Iqbal Ravalia, Senate of Canada

Parliamentary Record

On October 8, 2025, National Dental Care Day was formally recognized in the Senate of Canada and entered into the Hansard Record—Canada’s official parliamentary archive.

This moment marked National Dental Care Day not only as a day of service, but as a matter of national public record, affirming that:

- Oral health is not a luxury
- Compassionate care is a shared responsibility
- Volunteerism has a place in Canada’s highest institution

This is what happens when a nation
chooses to restore dignity with compassion.

Senate of Canada, Debates, 45th Parliament, 1st Session (October 8, 2025).

ONE CHAIR. ONE DAY. ONE NATION.

[THIS PAGE SERVES AS A DIVIDER BETWEEN ATTACHMENTS]



VIA EMAIL
May 19, 2026

The Honourable David Eby, Premier
The Honourable Adrian Dix, Minister of Energy and Climate
The Honourable Kelly Greene, Minister of Emergency Management and Climate Readiness
The Honourable Christine Boyle, Minister of Housing and Municipal Affairs
The Honourable Brenda Bailey, Minister of Finance

Email: Premier@gov.bc.ca, ECS.Minister@gov.bc.ca, EMCR.Minister@gov.bc.ca,
HMA.Minister@gov.bc.ca, FIN.Minister@gov.bc.ca

Dear Premier Eby, Minister Dix, Minister Greene, Minister Boyle, and Minister Bailey:

RE: BC Local Government Climate Action Program (LGCAP) – Funding Continuation

On May 11, 2026, Saanich Council passed the following motion:

That Council direct the Mayor to send a letter to the Province and Local MLA's, as per the draft provided, outlining the need for continued Local Government Climate Action Program (LGCAP) funding and share this letter with the Capital Regional District Board of Directors, other BC municipal elected officials and Chief Administrative Officers.

On behalf of Saanich Council, I'm respectfully requesting your consideration for the need for the Province to continue to fund the Local Government Climate Action Program (LGCAP). In February 2026, the Provincial Government released the 2026/27–2028/29 Service Plan for the Ministry of Energy and Climate Solutions. The plan does not appear to include funding for the renewal of the LGCAP. As long-standing local government partners of the Province, we are concerned that the implications of allowing this funding to lapse may not be fully understood.

For more than 15 years, the Province has provided consistent annual climate action funding to local governments, recognizing our essential role in meeting provincial greenhouse gas (GHG) reduction targets and climate adaptation goals. LGCAP and its predecessor, the Climate Action Revenue Incentive Program (CARIP), have provided a critical and reliable source of dedicated funding that enables municipalities to resource staff capacity, support community climate initiatives, deliver key GHG reduction and adaptation programs, and leverage other utility funding and provincial and federal grants. Many of these initiatives directly support the goals of the CleanBC Roadmap and the Climate Preparedness & Adaptation Strategy.

This funding arrangement and the projects and programs enabled have led to a nearly 50% reduction in Saanich's corporate GHG emissions and a nearly 20% reduction in Saanich's community-wide GHG emissions from our 2007 baseline. We have realized significant transportation mode shifts, from 17% of trips taken by transit and active transportation in 2011, to 26% today; we have seen over 2,300 Saanich households replace their fossil fuel heating systems with heat pumps to deliver efficient heating and protective cooling; we have completed

comprehensive climate risk assessments of Saanich infrastructure to ensure we are planning and investing effectively for the climate changes ahead. Provincial investments in local government action have been working, but there is more to do. Local government partners have valuable insights that should inform the next iteration of this successful program.

Municipal budgets are under significant pressure to fund core services and respond to the increasingly costly impacts of accelerating climate changes, including devastating floods, wildfires, and extreme heat. Removing dedicated Provincial climate action funding will create a shortfall that cannot be replaced without significant impacts to local taxpayers. While we appreciate the various climate-related grants currently available through the Province, these programs are competitive, time-limited, and often difficult to access due to requirements for matching funds and the staff capacity needed to prepare and manage applications and implement projects. They have also been reduced in recent years. LGCAP has been the stable foundation that allows local governments to pursue these opportunities. Without it, many municipalities will be unable to apply for competitive grants or deliver community-focused climate programming that supports provincial objectives.

Over the last three years Saanich received approximately \$1.1 million from LGCAP, which staff successfully leveraged to secure approximately **\$1.0 million in additional external grant funding** (this excludes other major grants for capital projects such as corporate building retrofits and EV charging infrastructure which are in the \$multiple millions). This has contributed to a wide range of climate programs and projects that benefit Saanich residents and community including:

- Corporate and Community Climate Risk Assessments
- Community emissions inventories
- Strata Energy Advisor Program
- Top-up incentives for EV Ready Plans and retrofits in MURBs
- Climate Plan Update
- Fleet E Bike Program
- Tillicum Green Infrastructure Project
- Energy & Carbon Emissions reporting
- Gorge Coastal Flood Adaptation Strategy
- One Planet Saanich
- School climate education programs
- Rental Apartment Retrofit Accelerator
- Zero Waste initiatives
- Oil removal policy review

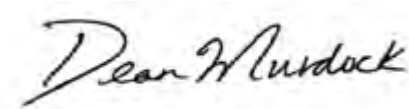
Local governments are on the front lines of planning for and responding to climate impacts and have direct or indirect influence over more than half of B.C.'s GHG emissions. The Province cannot meet its CleanBC targets, achieve its climate adaptation goals and protect BC residents from the increasing impacts of climate change without strong, resourced municipal partners.

LGCAP funding is essential to ensuring that local governments can continue to deliver climate action and prepare for climate impacts at the scale required.

Despite our long-standing partnership, local governments, including Saanich, were not consulted on the decision to cease funding for LGCAP. To staff's knowledge, no local government was engaged prior to the release of the Service Plan. While several months of LGCAP funding remains from the pre-payment for the 2026/27 year, many climate actions are multi-year projects, most external grants take months or years to determine, and many local governments fund staff using LGCAP, so work is already underway to prepare for the 2027-28 year and beyond based upon continued LGCAP funding. Certainty related to consistent, continuous funding is paramount.

As we collectively work to build a stronger, more sustainable Province, Council requests that the Province confirm their commitment to consistent, continuous LGCAP funding and we look forward to further collaboration on climate action and preparedness.

Sincerely,

A handwritten signature in black ink that reads "Dean Murdock". The signature is written in a cursive, flowing style.

Dean Murdock
Mayor

cc:

Hon. Nina Krieger, MLA Victoria Swan Lake <Nina.Krieger.MLA@leg.bc.ca>
Hon. Diana Gibson, MLA Oak Bay Gordon Head <Diana.Gibson.MLA@leg.bc.ca>
Hon. Lana Popham, MLA Saanich South <Lana.Popham.MLA@leg.bc.ca>
Saanich Council <council@saanich.ca>
CRD Board of Directors <crdboard@crd.bc.ca>
All BC Municipalities

[THIS PAGE SERVES AS A DIVIDER BETWEEN ATTACHMENTS]

May 19, 2026

To: Canadian Heritage Funding

Re: Building Communities through Arts and Heritage, Community Anniversaries Letter of Support

The City of Nelson is proud to support the Capitol Theatre Nelson in celebrating its 100th anniversary throughout 2027. For a century, the Capitol Theatre has played a vital role in the cultural, social, and economic life of our community and has become one of Nelson's most valued and recognized cultural landmarks.

Since opening in 1927, the theatre has served generations of residents and visitors as an important community gathering place. Its construction in 1927 and its remarkable revival in the 1980s when the building was at risk of being lost due to neglect, and its transformation into a community-based non-profit performing arts venue reflect the passion, commitment, and vision of countless individuals who recognized the importance of arts and culture in shaping a vibrant and inclusive community.

Today, the Capitol Theatre is an essential part of Nelson's identity and contributes significantly to the city's cultural vitality, tourism, economic activity, and quality of life. The proposed year long anniversary celebration in 2027 will honour this remarkable legacy through performances, community conversations, Indigenous storytelling, culturally diverse programming, youth engagement, and public events that extend beyond the theatre walls and into the community.

The City of Nelson is especially supportive of the project's commitment to accessibility, inclusion, reconciliation, and community participation. We recognize the value of activating public spaces throughout the city and are pleased to support the celebration through collaboration, assistance with the use of public spaces where possible, and support in promoting anniversary activities through City communication channels and marketing initiatives.

The Capitol Theatre's centennial celebration represents an important opportunity to reflect on Nelson's history, celebrate the role of arts and culture in our community, and look ahead to the future. The City of Nelson is honoured to support this milestone anniversary and the continued contribution of the Capitol Theatre to the cultural life of Nelson and the wider region.

Sincerely,



Sarah Winton
Director of Corporate Services
250-352-8120

cc: Nelson Council

[THIS PAGE SERVES AS A DIVIDER BETWEEN ATTACHMENTS]

Ancient Tree Project Presentation to City of Nelson Council

People of all ages and backgrounds, from soccer players to wheelchair wanderers, are invited to engage in an installation in Lakeside Park, gathering inside the stump of a massive, hollow, ancient tree.

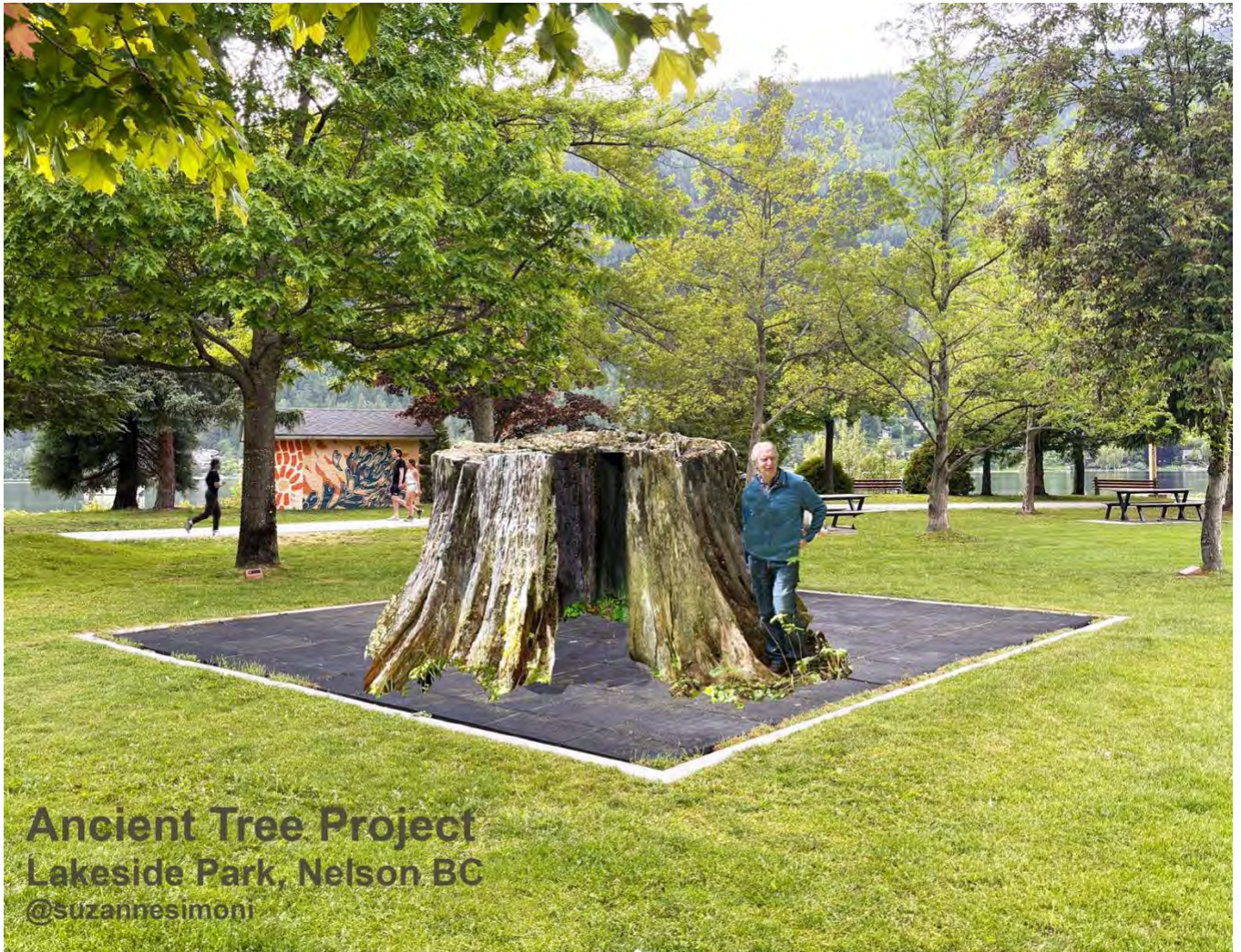
The Ancient Tree stump, approximating the height of an average man and wider than a flatbed truck, was over 500 years old when it was logged about 100 years ago, and survived the sweep of a forest fire.

Presently located on the Kaslo Woodlot, the manager, Peter McAllister calls the tree “the remaining legacy of what was, and an indication of the sites of future potential.” One of many supporters of this project (including Rachel Holt, author Terry Nelson, and Joe Karthein), McAllister recognizes the role an Ancient Tree can play in fostering a sense of wonder and stewardship.

Acknowledging the complexity of relocating the stump of a massive ancient tree into the heart of Nelson, I am drawing on my background in [public art](#) in Toronto, and as a graduate of OCADU, to work collaboratively with a team on the logistics of the project. At no cost to the City of Nelson, the temporary installation would include safely transporting and installing the stump of the Ancient Tree. As shown in the attached photo, a suitable base is located at a crossroads between soccer and baseball pitches in Lakeside Park that would require no remediation.

Supporting the public art component of the OCP (5.5.1.3), this project is publicly accessible to the community of Nelson and area, supporting a thriving artistic life in Nelson. I would welcome the opportunity to speak briefly to the Committee of the Whole on June 23rd.

Suzanne Simoni May 29, 2026 <https://www.suzannesimoni.com/>



Ancient Tree Project
Lakeside Park, Nelson BC
@suzannesimon