

AGENDA
NORTHERN SUNRISE COUNTY
COUNCIL MEETING
JUNE 23, 2026
NORTHERN SUNRISE COUNTY COUNCIL CHAMBER
9:30 AM

Page

1. **CALL THE MEETING TO ORDER**
2. **ADOPTION OF THE AGENDA**
3. **ADOPTION OF THE MINUTES**
4. **BUSINESS ARISING OUT OF THE MINUTES/UNFINISHED BUSINESS**
 - 4.1 RFD: Municipal Affairs and Housing Statutes Amendment Act, 2026 Fact Sheets
[Municipal Affairs and Housing Statutes Amendment Act, 2026 Fact Sheets - Pdf](#)
- 5 - 14
5. **OPERATIONS & INFRASTRUCTURE**
6. **PLANNING & DEVELOPMENT**
 - 6.1 2026 Development Permits List Update, June 17, 2026
[Development Permit List Council June 17](#)
- 15
7. **FINANCE**
 - 7.1 Charitable Donations Tally, June 11, 2026
[Council Grants & Charitable Donations 2026](#)
- 16 - 17
8. **ECONOMIC DEVELOPMENT & COMMUNITY SERVICES**
 - 8.1 **10:00 a.m. with Lynn Florence, Economic Development Officer**
Seniors Housing Demand Assessment
[Briefing Note June 23 2026 Council Mtg Seniors Housing](#)
 - 8.2 **10:15 a.m. with Amber Houle, Director of Community Services**
RFD: Playground Criteria Report Cecil Thompson Park 2026
[RFD: Playground Criteria Report Cecil Thompson Park 2026 - Pdf](#)
- 18
- 19 - 35
9. **PROTECTIVE SERVICES**

10. AGRICULTURAL SERVICES

- 36 - 37 10.1 Jason Oakley, Agricultural Fieldman, June 23, 2026 RE:
Agricultural Services Department Update
[ASD Update Memo](#)

11. NEW BUSINESS

11.1 Invitations

- 38 11.1(a) Alberta Municipalities, Summer Municipal Leaders Caucus
Northern Webinar, June 16, 2026 ****Enabling Motion
Required****
[2026-06-16 AB Munis Summer 2026 Municipal Leaders Caucus
Webinar](#)
- 39 11.1(b) Rural Municipalities of Alberta, Bill 28 Webinar, June 25, 2026
[RMA - Bill 28 Webinar](#)
- 40 - 41 11.1(c) Office of the Minister of Affordability and Utilities, Stampede
Roundup, July 8, 2026, in Calgary, AB ****Added by Reeve
Rodrigue** **Invitation for Reeve to Attend** **RSVP
Required****
[2026-07-08 Minister's Stampede Round Up](#)
- 42 - 46 11.1(d) Peace River & District Chamber of Commerce, Annual Golf
Tournament, September 11, 2026, in Peace River, AB ****RSVP
Required****
[PR Chamber Annual Golf Tournament](#)
- 47 - 57 11.2 RFD: Bylaw B486/26 Access to Information and Protection of
Privacy
[RFD: Bylaw B486/26 Access to Information and Protection of
Privacy - Pdf](#)
- 58 - 61 11.3 RFD: Ratification of Council's Email Approval, Providing a Letter
of Intent for the Expression of Interest Submission on Behalf of
the Peace Regional Energy Alliance
[Request for Expression of Interest - Peace Regional Energy
Alliance - Pdf](#)

12. NOTICE OF MOTION

13. COMMITTEE/REEVE/COUNCILLOR REPORTS

- 62 13.1 Councillor Duval
[Councillor Duval](#)
- 63 13.2 Councillor Dziengielewski
[Councillor Dziengielewski](#)
- 64 13.3 Deputy Reeve Javos
[Deputy Reeve Javos](#)
- 65 13.4 Councillor Little
[Councillor Little](#)
- 66 13.5 Reeve Rodrigue
[Reeve Rodrigue](#)
- 14. CHIEF ADMINISTRATIVE OFFICER'S REPORT**
- 67 - 72 14.1 Chief Administrative Officer's Report, 2026 Strategic Priorities
Chart, and Capital Action Items List, June 16, 2026
[CAO Report](#)
[Capital Project Action Items](#)
[Strategic Priorities Chart 2026](#)
- 15. CORRESPONDENCE**
- 73 - 78 15.1 Dale Bond, Director, Ken Sargent House, June 1, 2026 RE: Ken
Sargent House Project Update
[2026-06-01 Ken Sargent House Update](#)
- 79 - 82 15.2 North Peace Housing Foundation, Board Meeting Synopsis, June
3, 2026
[2026-06-03 North Peace Housing Foundation Board Meeting
Synopsis](#)
- 83 - 85 15.3 Honourable Dan Williams, ECA, Minister of Municipal Affairs,
June 2, 2026 RE: Operational Funding Needs for Libraries and
Potential Changes to the Libraries Act and Regulations
[2026-06-02 Letter from the Minister of Municipal Affairs - Library
Operational Funding Needs and Potential Changes](#)
- 86 - 87 15.4 Honourable Dan Williams, ECA, Minister of Municipal Affairs,
June 17, 2027 RE: 2026 Funding Allocations
[2026-06-17 Letter from the Minister - 2026 Funding Allocations](#)
- 16. PUBLIC QUESTION PERIOD**

17. CLOSED MEETING

17.1 Disclosure Harmful to Personal Privacy, ATIA; Section 20

17.2 Disclosure Harmful to Economic and Other Interests of a Public Body, ATIA; Section 30

17.3 Disclosure Harmful to Business Interests of a Third Party, ATIA; Section 19



18. ADJOURNMENT



Request for Decision

Council - 23 Jun 2026

Topic: Municipal Affairs and Housing Statutes Amendment Act, 2026 Fact Sheets

Administrative Recommendation: That Council review the attached Fact Sheets provided by Municipal Affairs and refer them to Administration for follow-up as discussed.

Background:

Council recently reviewed information on Bill 28 - *Municipal Affairs and Housing Statutes Amendment Act, 2026* at the June 12, 2026 Governance and Priorities Meeting. Municipal Affairs published the attached Fact Sheets to provide practical guidance on key legislative changes and support municipalities in implementing new requirements.

Based on the information within the Fact Sheets, Administration suggests that Council refer the following items for follow-up:

- Governance Account Fact Sheet - Provide Council with the rules, processes, and procedures regarding the accountability framework established in the *Municipal Government Act*, and the regulation(s) once received.
- Growth and Housing Fact Sheet - direct Administration to review the Community Design Codes regulation once received, and bring forward all information to Council that may need to be considered in the County's statutory municipal planning documents.
- Growth and Housing Fact Sheet - direct Administration to review the County's off-site levy bylaw(s) to ensure that they comply with the amendments within Bill 28.
- Municipal Transparency Fact Sheet - direct Administration to apply to the Deputy Minister, in writing, to exempt applicable employees from having their annual compensation posted on the municipality's website if it is greater than the amount that will be released for 2027, based on the fact that it may unduly threaten the safety of the employees. This is based on the fact that as a small, rural municipality, municipal employees are known to County residents and having their compensation package disclosed on the website has the potential for undue hardship to them. In addition, this has the potential to cause internal toxicity and cause poor morale among staff comparing salaries of their colleagues. Rural and more remote municipalities have a harder time to recruit and / or retain staff. By publishing this information, this could prove infinitely more difficult in the future.
- Municipal Transparency Fact Sheet - direct Administration to include the County's annual policing costs on future property tax notices as a separate line item.
- Municipal Transparency Fact Sheet - direct Administration to review the County's CAO Bylaw to ensure alignment with amendments to natural person powers and information requests, and determine whether a bylaw is required to manage substantial information requests that may take significant administrative time and resources.
- Municipal Transparency Fact Sheet - direct Administration to ensure that the County's bylaws and policies align with provincial legislation for the *Access to Information Act* and the *Protection of Privacy Act*.

IMPLICATION OF DECISION

Financial Implications: None

Policy and/or Legislative Implications:

- 1. *Municipal Government Act, Revised Statutes of Alberta 2000 Chapter M-26*
- 2. *Bill 28 - Municipal Affairs and Housing Statutes Amendment Act*

Strategic Relevance:

- 1. A high functioning and transparent local government.

Public Consultation Required: None at this time.

Inform (one-way communication)

Goal: to provide balanced, objective information to citizens.

Tools: Public Notice Article Other

Consult (two-way communication)

Goal: to obtain feedback, listen and respond to public concerns.

Tools: Survey Open House Public Hearing Other

Involve (involve the public to ensure their concerns and aspirations are considered in the decision)

Goal: to work with the public through the process.

Tools: Public Notice Open House Community Workshop Other

Not Applicable

Alternative Options:


- 1. Council could accept the Request for Decision for Information, which means that none of the items identified above will be acted on.
- 2. Council could choose to direct Administration to do only certain items identified, and / or provide additional items from the Fact Sheet that they would like to see action on to the list.

Attachments:

- 1. Governance Accountability Fact Sheet
- 2. Enabling Growth and Housing Fact Sheet
- 3. Municipal Transparency Fact Sheet

REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL

Department Manager:

Cindy Millar 

Date: June 17, 2026

Chief Administrative Officer:

Cindy Millar 

Date: June 17, 2026

Municipal Government Act Change Summary

Bill 28, *Municipal Affairs and Housing Statutes Amendment Act, 2026*

Governance and Accountability

This fact sheet has been developed as an information resource. It is not legal advice and cannot be used in place of consulting with a lawyer. In the event of a conflict between the legislation and this fact sheet, the legislation prevails.

Relevant *Municipal Government Act* sections

- *Section 130.1*
- *Section 146.011(1)*
- *Section 146.02(1)*
- *Section 146.021(1)*
- *Section 146.03(1)*
- *Section 146.04*
- *Section 146.05(1)*
- *Section 146.06(1)*
- *Section 146.07(1)*
- *Section 146.08(1)*
- *Section 146.09(1)*
- *Section 153*
- *Section 201.1(1)(b)*

Councillor Accountability Framework

Previous *Municipal Government Act* requirements

Since the repeal of councillor codes of conduct in 2025, municipalities cannot pass or continue to implement or enforce bylaws or resolutions related to councillor behavior.

What has changed

A new councillor accountability framework will address unacceptable councillor behaviour including misuse of municipal assets and services, confidentiality of information, and rules regarding egregious or threatening behaviour and improper use of influence.

New provisions in the Act establish rules, processes, and procedures for submitting a complaint, conducting preliminary reviews, investigations, and appeals.

Only councillors are eligible to file a complaint, and a complaint can only be made against a councillor on the same council. The Minister can also initiate an investigation at the local level.

Preliminary reviews and investigations will be conducted by an investigator chosen by council from a roster designated by the Minister. For any complaint filed by a councillor, a preliminary review must occur to determine if the complaint, in whole or in part, is frivolous, vexatious, or out of scope. If the investigator determines that any part of the complaint is frivolous, vexatious, or out of scope, the investigator must end that part of the investigation.

After conducting the preliminary review, the investigator must report the results to the Minister and council and advise if all or a part of the investigation has ended.

If the complaint is potentially valid following the preliminary review, it must proceed to an investigation. Once the investigation is complete, a report is prepared that contains a summary of the investigation, as well as a recommendation as to whether a contravention has occurred and what sanctions, if any, should be applied. It is the council's decision, by resolution, to determine if the framework was contravened and whether to apply sanctions.

The framework establishes an appeal mechanism for council's decisions as to whether there was a contravention and imposition of any sanctions. An appeal commissioner appointed by the Minister hears the appeal and provides recommendations to the Minister on whether to accept, reject, or vary the council's resolution. If the appeal commissioner's recommendations are different from council's decisions, the appeals commissioner must provide reasons.

To conclude the appeal, the Minister, by order, determines if there was a contravention and may apply sanctions. When issuing an order, the Minister must publish the appeal commissioner's recommendations and, if applicable, reasons for the recommendation as well as the Minister's decision. If the Minister's decision varies from the appeals commissioner's, the Minister must include reasons in writing.

If at any point during the preliminary review or investigation, the investigator finds that a complaint, or part of a complaint, pertains to pecuniary interest, the framework establishes a process for mandatory referral to the Court of King's Bench.

What it means

Municipal Affairs will establish, by regulation, further details to implement the councillor accountability framework. The regulation is expected to include types of contraventions, sanctions, fees, timelines for each step, and further guidance on investigator and appeal commissioner rosters.

While the framework includes a process for complaints related to pecuniary interest matters, existing disclosure and disqualification requirements continue to apply. These rules have not changed.

What do municipalities have to do?

It is recommended that municipalities and their councillors review the rules, processes, and procedures regarding the accountability framework established in the *Municipal Government Act (MGA)*. Further information and requirements to support implementation will be in a forthcoming regulation.

Viability Reviews – Vote of Electors

Previous *Municipal Government Act* requirements

The *MGA* establishes a municipal viability review process administered by Municipal Affairs. Following a review, electors vote on whether the municipality should dissolve. The Minister could only recommend dissolution of the municipality to Cabinet if electors voted in favour of it.

What has changed

Changes to the *MGA* retain the step for electors to vote on a question of dissolution after a viability review has been completed and before dissolution can occur. However, the results of this vote are no longer binding, though they remain an important consideration in the Minister's decision. This change is in effect immediately.

What it means

This change enables the Minister and Cabinet to consider the results of the vote alongside other considerations when making recommendations and decisions on the dissolution of a municipality.

What do municipalities have to do?

No action is required from municipalities.

Effective Date

The amendments to the *MGA* took effect upon Bill 28's Royal Assent on May 14, 2026.

While provisions in the Act related to the accountability framework are in force, implementation requires the creation of a forthcoming regulation.

Resources

To learn more, please refer to:

- Amendment summary for Bill 28: <https://www.alberta.ca/system/files/ma-bill-28-legislation-information-guide.pdf>
- [Municipal Government Act](#)

Contact us

Phone: 780-427-2225
Toll-free in Alberta: 310-0000
Email: ma.advisory@gov.ab.ca

Municipal Government Act Change Summary

Bill 28, the *Municipal Affairs and Housing Statutes Amendment Act, 2026*

Enabling Growth and Affordable Housing

This fact sheet is for information only. It is not legal advice and cannot be used in place of consulting with a lawyer. In the event of a conflict between the legislation and this fact sheet, the legislation prevails.

Relevant *Municipal Government Act* sections

- Section 297 (2.01) and (2.02)
- Section 297.1
- Section 640 and Section 642
- Section 640.3
- Section 648(1.2) and (2.11)
- Section 671
- Section 683.1 and Section 683.2
- Section 694

Related forthcoming amendments to:

- *City of Calgary Charter, 2018 Regulation, and City of Edmonton Charter, 2018 Regulation*

Automated Permitting Processes and Timeline Reporting

Previous *Municipal Government Act* requirements

The *Municipal Government Act (MGA)* did not contemplate an “automatic yes” framework for approvals, nor did it directly address the use of automated or digital permitting tools.

There were no requirements for municipalities to publish development statistics on their websites.

What has changed

The *MGA* now allows municipalities to use automated systems to manage applications for development permits and issue development permits.

The Minister may also, by regulation, require municipalities to set processes, timelines, or other requirements to make decisions on applications for development permits and issue development permits. This is known as ‘automatic yes’.

Starting in 2027, municipalities with populations over 15,000 will be required to publish the following development statistics on their website by March 31 each year:

- total number of development permit applications received;
- total number of development permits issued;
- average and median number of days from application receipt to when the application was determined, deemed, or acknowledged to be complete under Section 683.1(1), (4), or (7), or deemed to be refused under section 683.1(8);
- the average and median number of days from when an application was determined, deemed, or acknowledged to be completed under Section 683.1(1), (4), or (7) to when a development permit was issued under Section 642(1) or (2), or refused under Section 642(2) or 684(3), as the case may be; and
- a comparison of timelines against requirements in Sections 683.1(1) and 684(1).

What it means for municipalities

Municipalities have clear authority to use automated and digital tools to review and process development applications and permits. Municipalities can now fast-track simple, low-risk projects and use modern systems to streamline permitting processes.

Municipalities are encouraged to explore “automatic yes” approaches and opportunities for low-risk developments in their community. In the future, the Minister may establish rules and requirements in an “automatic yes” regulation.

Public reporting of timelines increases transparency and supports accountability to residents and developers.

What do municipalities have to do?

Starting in 2027, municipalities with populations over 15,000 must publish the required development statistics for the previous calendar year on the municipality’s website by March 31 each year.

Community Design Codes

Previous *Municipal Government Act* requirements

The *MGA* did not address community design codes or authorize the Minister of Municipal Affairs to establish them.

What has changed

The Minister may establish community design codes by regulation. The Minister may also require a municipality to pass a bylaw adopting a community design code in all or part of the municipality.

What it means for municipalities

Community design codes will provide an option for municipalities and developers to beautify communities and expedite approvals for developments that meet the pre-established land-use and design standards.

What do municipalities have to do?

Details on the processes, rules, requirements, and implementation of community design codes will be included in a forthcoming regulation.

Off-site Levies

Previous *Municipal Government Act* requirements

Municipalities could impose off-site levies to recover eligible capital costs for infrastructure such as water, wastewater, roads, and certain public facilities.

Only school boards were exempt from off-site levies on land developed for school buildings.

What has changed

Off-site levies cannot include:

- operational costs;
- retail or commercial facilities not required to deliver the facility's core services;
- items not permanently affixed to a facility (for example: firetrucks, furniture, equipment); or
- capital costs incurred to build to a standard higher than required under applicable provincial building codes.

These amendments will also apply to Edmonton and Calgary through forthcoming amendments to the City Charters.

Exemptions from off-site levies have been expanded to include land developed for a school building that is

owned or leased by charter or accredited independent schools. This exemption is not retroactive.

What it means

The changes clarify what capital costs can and cannot be included in off-site levies.

Costs such as transit buses and enhanced architectural design and building amenities cannot be included in an off-site levy bylaw.

What do municipalities have to do?

Municipalities should ensure that off-site levy bylaws align with the new off-site levy provisions. In turn, any new off-site levy agreements must comply with these amendments.

Use of Reserve Land

Previous *Municipal Government Act* requirements

The *MGA* did not permit charter schools to use school reserve or municipal and school reserve land.

What has changed

The *MGA* explicitly permits charter schools accredited by Alberta Education and Childcare to use school reserve or municipal and school reserve land for the operation of a charter school.

What it means

Charter schools are now treated more consistently with other publicly funded schools in eligibility to access reserve lands.

Allocation of reserve land and Joint Use Planning Agreement processes, procedures, and requirements have not changed.

Residential Sub-classing

Previous *Municipal Government Act* requirements

Municipalities could establish residential assessment sub-classes based on council criteria.

What has changed

If a council establishes a class 1 residential sub-class that applies to residential property that is not a primary residence and does not meet the requirements of any other class 1 sub-class, that sub-class cannot be applied to residential property wholly or partially owned by one or more persons that reside in Alberta. Property tax sub-classes for other types of vacant or

non-primary residence properties, such as derelict property, are not affected by this change.

An individual resides in Alberta if the person that has lived in Alberta for at least 183 days in the current or previous calendar year and does not have an intention of taking up residence outside Alberta.

What it means

Municipalities cannot apply different sub-classes, and by extension tax rates, to residential properties owned by Alberta residents based on whether the property is or is not a primary residence.

Other class 1 residential sub-classes, such as derelict, undeveloped, or tourist homes are not impacted by this change.

The restriction applies only to residential property owned by individual Albertans and not residential property owned by an Albertan corporation. In the case where a property is jointly owned by an Albertan and a non-Albertan, it shall be treated the same as if the property was solely owned by an Albertan.

What do municipalities have to do?

Municipalities should ensure that their residential sub-classing bylaws comply with the new provision in Section 297(2.01).

If not currently in compliance, municipalities must follow the transitional provisions in Section 297.1.

Bylaws amended in accordance with the transitional provisions apply retroactively and are deemed to have come into force on January 1, 2026.

Effective Date

The amendments to the *MGA* came into force on May 14, 2026, when Bill 28 received Royal Assent.

Resources

To learn more, please refer to:

- Amendment summary for Bill 28:
<https://www.alberta.ca/system/files/ma-bill-28-legislation-information-guide.pdf>
- [Municipal Government Act](#)

Contact us

Phone: 780-427-2225
Toll-free in Alberta: 310-0000
Email: ma.advisory@gov.ab.ca

Municipal Government Act Change Summary

Bill 28, *Municipal Affairs and Housing Statutes Amendment Act, 2026*

Municipal Transparency

This fact sheet is for information only. It is not legal advice and cannot be used in place of consulting with a lawyer. In the event of a conflict between the legislation and this fact sheet, the legislation prevails.

Relevant *Municipal Government Act* sections

- Section 208
- Section 208.1
- Section 215.1
- Section 215.2
- Section 215.3
- Section 215.4
- Section 215.5
- Section 215.6
- Section 215.7
- Section 334(4)

- employee name;
- position, appointment or classification;
- amount of compensation;
- total value of non-monetary benefits; and
- severance (if applicable).

Municipalities may apply to the Deputy Minister, in writing, to exempt an employee or class of employees from having their information published if it could unduly threaten the safety of the employee or class of employees.

The Minister of Municipal Affairs may aggregate or publish part or all the information received on the Municipal Affairs website.

The Minister may also direct an audit of a municipality to determine compliance. The municipality would be responsible for the cost of the audit.

Municipal Salary Disclosure

Previous *Municipal Government Act* requirements

Salary disclosure for municipal employees was limited to the chief administrative officer (CAO) and an aggregate amount for designated officers, reported through each municipality's Financial Information Return. Disclosure was total compensation and benefits with no threshold amount.

What has changed

Municipalities must now publish employee compensation annually on the municipality's website if the employee's compensation, benefits and severance from the previous year is greater than the threshold established in Section 1(o)(ii) of the *Public Sector Compensation Transparency Act*.

Municipalities must continue to disclose annual compensation for the CAO and designated officers in Financial Information Returns.

What it means

This change aligns municipalities with provincial public sector disclosure and strengthens transparency around how public dollars are used.

Municipalities must publish a list of employees whose compensation is above the threshold, including:

What do municipalities need to do?

Starting in 2027, on or before June 30 of each year, municipalities must publish on their website a list of employees whose total compensation, benefits, and severance received from the municipality during the previous calendar year is greater than the threshold established under Section 1(o)(ii) of the *Public Sector Compensation Transparency Act*.

Municipalities are required to provide the list of compensation information to the Minister prior to publishing it on their website.

If no employees meet the threshold, the municipality shall inform the Minister and publish a notice to that effect on the municipality's website.

The *Justice Statutes Amendment Act, 2026* set the salary threshold at \$130,000 for 2026. Future increases will reflect provincial wage settlements published by the Government of Alberta.

Tax Notices – Police Costs

Previous *Municipal Government Act* requirements

The *Municipal Government Act (MGA)* did not enable municipalities to list municipal policing costs as a separate rate or amount on tax notices.

What has changed

Municipalities may now show the portion of the tax rate and/or the amount of tax imposed to pay for RCMP police services on property tax notices. This is under Section 4(1) of the *Police Act* or under an agreement referred to in Section 22(1) of the *Police Act*.

Upcoming changes to the Matters Related to Assessment and Taxation Regulation will establish required wording for displaying policing costs on property tax notices. Municipalities who choose to display policing costs on property tax notices must do so in accordance with the regulation once it is in force.

What it means

Urban municipalities (5,000 or under), rural municipalities, and specialized municipalities with RCMP services under the Provincial Police Service Agreement may display policing costs on property tax notices as a separate line item.

What do municipalities need to do?

Relevant municipalities may choose to list RCMP police service costs on property tax notices as a rate or an amount. This is at the discretion of the municipality and is not a requirement. The policing costs displayed are for information only and do not constitute a separate tax rate established under the municipal tax rate bylaw.

Administrative Accountability

Previous *Municipal Government Act* requirements

The *MGA* provides municipalities with natural person powers but did not set out rules regarding reporting the use of these powers.

Amendments in 2025 made it a requirement for information requested by a councillor to be provided as soon as practical, and once the information was provided to one councillor it must be shared with all other councillors within 72 hours. If the requested information is personal or confidential, the CAO may

refuse to provide the information considering factors in Section 208.1(2).

What has changed

The Act now requires the CAO to notify council in writing each time natural person powers are used. Notice must be provided at the first council meeting following the use of the natural person power or 14 days after the use of the natural person power, whichever occurs earliest. Notice is not required when the natural person power is used for a matter already approved by bylaw or resolution of council, a personnel matter, a routine operational matter, an emergency response, or when seeking a legal opinion on behalf of the municipality.

Additional amendments provide greater clarification regarding how the CAO responds to councillor requests for information, as well as when and how that information is to be shared with the rest of council.

If the information requested is publicly available, the CAO may, but is not required to, provide it to all other councillors.

A council may establish a bylaw to manage substantial information requests. The bylaw must define a 'substantial information request' and may specify whether a resolution of council is needed before the CAO must provide the information, specific reporting requirements, and any other provisions necessary to carry out the purposes of the bylaw.

If a council does not pass a substantial information request bylaw, Section 208.1 applies. The information request must be responded to as soon as practicable. Once information is shared with one councillor, it must be shared with all other councillors within 72 hours.

What it means

CAOs must be aware of natural person powers reporting exemptions. If the use does not fall under an exemption, the CAO must notify council at the first council meeting following the use of the natural person power or after 14 days, whichever occurs the earliest.

Councillors and CAOs must be aware of amendments related to information sharing including the circumstances and timelines to share information with all councillors.

Municipalities may establish a substantial information request bylaw to manage requests that may take significant administrative time and resources. This is at

the discretion of the municipality and is not a requirement.

What do municipalities need to do?

Municipalities may wish to review their CAO bylaw to ensure alignment with amendments to natural person powers and information requests.

Updates to Privacy Legislation

Previous *Municipal Government Act* requirements

The *MGA* referenced the *Freedom of Information and Protection of Privacy Act (FOIP)*.

What has changed

Outdated references to *FOIP* in the *MGA* have been replaced with references to the *Access to Information Act* and the *Protection of Privacy Act*, as appropriate in each provision.

What it means

The amendments ensure that the *MGA* correctly references current privacy and access to information legislation.

What do municipalities have to do?

Municipalities must abide by the *Access to Information Act* and the *Protection of Privacy Act* and ensure their bylaws align with provincial legislation.

Effective Date

Amendments in the *MGA* related to municipal transparency to took effect upon Bill 28's Royal Assent on May 14, 2026.

Resources

To learn more, please refer to:

- Amendment summary for Bill 28:
<https://www.alberta.ca/system/files/ma-bill-28-legislation-information-guide.pdf>
- [*Municipal Government Act*](#)

Contact us

Phone: 780-427-2225
Toll-free in Alberta: 310-0000
Email: ma.advisory@gov.ab.ca

2026 NORTHERN SUNRISE COUNTY DEVELOPMENT PERMIT APPROVALS

2026-June 17

Deemed Complete Date	Applicant	Location	District	Development	Permitted or Discretionary Use	Approved	Advertised	Appeals
2026-02-04	Canadian Natural Resources Limited	NW.25.77.8.W5M	Forestry	Ancillary Use (Borrow Pit)	Permitted	Approved	2026-02-11	No
2026-02-10	Travis Schmidt	SW.35.84.21.W5M	Agricultural	Ancillary Building (Shop)	Permitted	Approved	2026-02-18	No
2026-03-16	Aurora Peat Products ULC	7&8/12&13.82.16/17.W5M	Forestry	Peat Harvest Operations	Permitted	Approved	2026-04-01	No
2026-03-24	Julien Dubrule	Plan 8121543; Block 1; Lot A	Agricultural	Ancillary Building (Greenhouse)	Permitted	Approved	2026-04-01	No
2026-03-24	Dorine & Ged Dentinger	SE.22.80.20.W5M	Agricultural	Dwelling Unit (Single Detached Dwelling)	Permitted	Approved	2026-04-01	No
2026-03-24	Dustin Turcotte	SW.9.83.20.W5M	Agricultural	Home Occupation Type II (Auto Repair Shop)	Permitted	Approved	2026-04-01	No
2026-03-25	Empower Energy Corp./ Bev & Randy Bachmeier	Plan 8621475; Block 2; Lot 1	Agricultural	Ground Mounted Solar Array	Discretionary	Approved	2026-04-08	No
2026-04-07	Claude Lavoie	Plan 822109; Block 3; Lot 6	Hamlet Manufactured Home Residential	Dwelling Unit, Manufactured Home	Permitted	Approved	2026-04-22	No
2026-04-07	Canadian Natural Upgrading Limited	S-27&28.84.17.W5M	Forestry	Ancillary Use (Borrow Pit)	Permitted	Approved	2026-04-22	No
2026-04-14	Source Energy Services	SE.33.84.21.W5M	Natural Resource Industrial	Office Site	Permitted	Approved	2026-04-22	No
2026-05-05	Chad Toker	Plan 0920682; Block 1; Lot 1	Agricultural	Dwelling Unit, Manufactured Home	Permitted	Approved	2026-05-20	No
2026-05-28	Peace Regional Waste Management Company	SW.2.84.20.W5M	*** Direct Control Waste Management	Expansion and Ancillary Buildings	Discretionary	Approved	2026-06-10	
2026-06-08	Tyler Lushman	Plan 9621743; Block 1; Lot 2	Agricultural	Dwelling Unit, Single Detached Dwelling	Permitted	Approved	2026-06-17	
2026-05-26	Mona Bouchard	Part of SE.23.83.21W5M	Direct Control	Dwelling Units, Five Tiny Homes	Discretionary	Approved	2026-06-17	

*** Council appointed the Development Officer as the Development Authority for Direct Control-Waste Management in Land Use Bylaw B458/24; Section 2.7 (2) (a) consider and decide on all complete applications for a development permit for those uses listed within the Direct Control – Waste Management Facility District (DC-W), in accordance with the requirements of the District. The Direct Control - Waste Management District purpose is to provide a site-specific development control district to allow for the development of a Landfill and related uses on SW.2.84.20.W5M within the White Area of the County. ***

2026 Council Grants and Charitable Donations

Organization	Total Spent	Budget 2026	Amount			
	2026		Remaining			
	\$63,260	\$135,000	\$71,740			
Organization	2023 Contribution	2024 Contribution	2025 Contribution	2026 Contribution	Approved Motion Number & Date	Comments
Peace Playland Association - Toy Library			\$2,000	\$2,000	363/06/09/26	
Peace River Art Club	\$1,000	\$1,000		\$1,000	351/05/26/26	
Peace River Minor Ball Club				\$4,000	348/05/26/26	
Northern Trek 2026 (Canadian Fallen Firefighters Association)	\$1,000			\$2,500	330/05/12/26	
North Peace Gymnastics Club				\$1,500	281/04/28/26	
Peace River Scottish Society			\$1,000	\$1,500	280/04/28/26	
Peace River Rotaract Club - River Days & Arboretum Project		\$5,000	\$15,000	\$5,000	275/04/28/26	
10 Acre Shaker Music Festival Society				\$3,500	274/04/28/26	
Alberta Community Crime Prevention Association Conference		\$900	\$800	\$1,000	250/04/14/26	
Grimshaw Chamber of Commerce - Harvest Moon Festival		\$2,000	\$2,000	\$2,000	249/04/14/26	
Community Futures (Women in the North, SongRise Music Festival)	\$750		\$750	\$2,500	247/04/14/26	\$1,500 from Motion 247/04/14/26 \$1,000 from motion 173/03/10/26
Peace River Aboriginal Intergency Committee (2026 Events)		\$13,250	\$13,250	\$13,000	212/03/24/26	
River Kings Basketball Club				\$1,400	200/03/24/26	
Royal Canadian Legion No. 62 - Peace River Commemorative Mural				\$1,000	201/03/24/26	
Peace Regional Hockey Tour U16 Scandinavia Tour				\$500	204/03/24/26	
Resource Centre for Suicide Prevention, Grimshaw Satellite Office				\$7,500	176/03/10/26	
Peace Region Minor Football			\$3,000	\$3,000	172/03/10/26	
St. Isidore Three Creeks Fire Dept Assoc - Battle of the Badges			\$350	\$500	171/03/10/26	
Peace Country Regional Science Foundation				\$2,500	169/03/10/26	
Royal Canadian Legion Grimshaw Branch 253				\$120	141/02/24/26	
Jean Cote LAHF Troup				\$240	139/02/24/26	
Northern Rural Chicks Women's Day Event		\$1,000		\$1,000	095/01/27/26	
CPAA Conference Sponsorship (2025)		\$1,000	\$1,000	\$1,000	080/01/27/26	
Revolution Peace River Volleyball Club U14 Team				\$500	078/01/27/26	
North Peace Performing Arts Festival Committee	\$1,000	\$1,650		\$2,000	042/01/13/26	
Alberta Pond Hockey Association	\$1,500	\$1,500	\$1,500	\$2,500	043/01/13/26	
Alberta Provincial Rural Crime Watch Symposium Silent Auction Item			\$1,200 \$100		758/12/09/25 181/03/11/25	Applied in 2026
PR Royal Canadian Legion - Remembrance Day Ceremony - PR/Poppy	\$500	\$500	\$500		661/10/30/25	
Peace River Curling Club	\$250	\$2,700	\$3,250		654/10/30/25	
Peace River Rotaract Club - River Days & Arboretum Project		\$5,000			631/10/14/25	
Peace River Municipal Library - Festival of Trees	\$1,000		\$15,000	\$1,000	240/03/25/25	
Christmas Gift Card Program	\$10,000	\$10,000	\$10,000		625/10/14/25 597/09/23/25	
Mighty Peace Tourism (Upper Peace Valley River Guide and Tourism Summ			\$500 \$8,000		591/09/23/25 522/08/26/25	
Miserable Miles Event		\$1,000	\$3,000		521/08/26/25	
Glenmary School - Senior Basketball Tournament in San Diego, CA			\$1,000		393/05/27/25	
Heart River Golf Club - Automated External Defibrillator			\$2,140		391/05/27/25	
Good Shepherd School - Tipi			\$2,000		357/05/13/25	
Peace River Porpoises Swim Club - Pop It Balls			\$466		355/05/13/25	
Friends of the Shepherds Society - Inclusive Playground at Good Shepherd School			\$14,000		344/05/13/25	
Grande Prairie Hospital Foundation - Ken Sergeant House			\$75,000		321/04/25/25	Excluded from 2025 budgeted amount.
Nord-Ouest FM	\$600	\$3,000	\$1,500		320/04/25/25	
Emma Lavoie - 2025 Shad Canada Summer Camp			\$500		309/04/25/25	
Aboriginal Youth Career Workshop - 50 swag itmes			\$233		264/04/08/25	
Vision Learning Centre			\$5,000		239/03/25/25	
Le Café du Coin			\$3,000		217/03/25/25	
Peace Regional RCMP Community Advisory Committee (RISK Program)	\$200	\$250	\$550		216/03/25/25	
Peace River Boating Association	\$5,000	\$5,000	\$10,000		149/02/25/25	
SARDA Ag Research Agricultural Trade Show	\$500		\$500		078/01/28/25	
2024 Peace River Festival of Trees		\$300			696/11/26/24	
Peace River Restorative Justice Association		\$5,000			678/11/26/24	
ACFA Regional de Rivière la Paix - Peace River Regional Bilingual Christmas Event		\$500			641/11/12/24	
Salvation Army Food Bank	\$10,000	\$10,000			494/08/27/24	
Club du Bon Temp - Seniors' Week Donation	\$600	\$600			284/04/23/24	
North Peace Housing Foundation - Seniors' Week Donation		\$600			284/04/23/24	
Lubicon Lake Band - Seniors' Week Donation		\$600			284/04/23/24	
Peace River Seniors Centre - Seniors' Week Donation	\$600	\$600			284/04/23/24	
Nampa Golden Pioneers - Seniors' Week Donation	\$600	\$600			284/04/23/24	
Lubicon Lake Band - Native Hockey Provincials		\$1,000			211/03/26/24	
APEGA Science Olympics		\$700			147/02/27/24	
North West Regional Skills Canada Competition	\$500	\$1,000			145/02/27/24	
Community Futures SongRise Music Conference		\$750			081/01/30/24	
North Peace Performing Arts Festival Committee	\$1,000	\$1,000			080/01/30/24	
Peace River Regional Women's Shelter		\$20,000			046/01/09/24	
Ecole Heritage (2024 French Exchange Trip)		\$1,000			816/12/12/23	
Ecole des Quatre Vents School Council	\$7,000	\$7,000			813/12/12/23	
Grimshaw Roller Derby Association	\$500				772/11/28/23	

Organization	2023 Contribution	2024 Contribution	2025 Contribution	2026 Contribution	Approved Motion Number & Date	Comments
Peace River Cadets - Remembrance Day Ceremony - Nampa	\$500				719/11/14/23	
St. Isidore Cultural Committee	\$1,060				680/10/24/23	
Peace Regional SPCA	\$500				610/09/26/23	
Peace River Aboriginal Interagency (Sisters in Spirit Walk)	\$1,000				581/09/12/23	
Peace River Community Soup Kitchen	\$632				814/12/12/23	
Peace River Aboriginal Interagency (Orange Shirt Day)	\$1,000				580/09/12/23	
Gift Basket for Heart River Housing Iosegun Manor Grand Opening	\$100				547/08/22/23	
Water Bill Waiving for High Water Usage in the Wildfire Evacuated Areas	\$1,008				518/08/08/23	
Gift Basket - Heart River Housing Pleasantview Lodge Grand Opening	\$100				498/07/25/23	
Nampa & District Daycare Society Operations	\$36,000				459/07/11/23	\$1,000 from motion 065/01/24/23 \$35,000 from motion 459/07/11/23
Region 6 Métis Nation of Alberta Golf Tournament	\$1,000				434/06/27/23	
Peace River Aboriginal Interagency Committee (Indigenous Peoples Day)	\$1,000				391/06/13/23	
Club du Bon Temp - Seniors' Week Donation	\$600				147/02/28/23	
Peace Region Dance Society	\$2,500				358/05/23/23	
Peace River Aboriginal Interagency (Pow Wow)	\$5,000				308/04/25/23	
Nord-Ouest FM	\$600				275/04/11/23	
École des Quatre Vents	\$500				186/03/14/23	
Peace Regional Air Show Association	\$5,000				130/02/28/23	



NORTHERN SUNRISE
COUNTY

Northern Sunrise County

Meeting Briefing Note

To:	Council	Prepared By:	Cindy Millar
Date:	June 23, 2026	Subject	Seniors Housing Demand Assessment

Administration sent an email to Councillors on June 16, 2026 requesting that thought be put into the following question to compile a collective response on June 23, 2026 in relation to the County's Seniors Housing Demand Assessment being conducted by Praxijile Consulting Inc.:

Question: How active does Council wish to be on seniors housing – for example, enabling land or partnerships, supporting requisitions, or primarily monitoring and advocating through its two board seats? This shapes the strategic directions we set out.

A collective response will be finalized during the June 23, 2026 Council meeting.

DECISION/DIRECTION REQUIRED:

For Information

For Discussion

For Decision

Attachments:



Request for Decision
Council - 23 Jun 2026

Topic: Playground Criteria Report Cecil Thompson Park 2026

Administrative Recommendation: That Council review the Playground Criteria Report for Cecil Thompson Park and provide direction to Administration.

Background:

At the November 13–14, 2025 Strategic Planning Session, Council identified a desire to complete an inventory of Cecil Thompson Park to better understand the current amenities and explore opportunities for future enhancements. This report provides an overview of the existing park amenities and identifies potential areas for expansion and improvement to support the park's ongoing development and community use.

IMPLICATION OF DECISION

Financial Implications: None

Policy and/or Legislative Implications: None

Strategic Relevance:

Yes, this item is included on the 2026 Strategic Priorities Chart under Community Services.

Public Consultation Required: None

Inform (one-way communication)

Goal: to provide balanced, objective information to citizens.

Tools: Public Notice Article Other

Consult (two-way communication)

Goal: to obtain feedback, listen and respond to public concerns.

Tools: Survey Open House Public Hearing Other

Involve (involve the public to ensure their concerns and aspirations are considered in the decision)

Goal: to work with the public through the process.

Tools: Public Notice Open House Community Workshop Other

Not Applicable

Alternative Options:

1. Council could request Administration to provide further information.

- 2. Council could accept the Playground Criteria Report for information.

Attachments:

- 1. Playground Criteria Report Cecil Thompson Park 2026

REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL

Department Manager:

Amber Houle *AH*

Date: June 4, 2026

**Chief Administrative
Officer:**

Cindy Millar *CM*

Date: June 4, 2026

COMMUNITY SERVICES

Playground Criteria Report Cecil Thompson Park



**NORTHERN SUNRISE
COUNTY**



Background

During the November 13-14, 2025, Strategic Planning session, Council identified the need to complete a comprehensive inventory of Cecil Thompson Park and explore opportunities to further enhance and develop the park to better support recreation, accessibility, and community use.

Introduction

Cecil Thompson Park continues to serve as a valued recreational and gathering space for residents and visitors of Northern Sunrise County. The park offers a variety of inclusive and family-oriented amenities that support outdoor recreation, physical activity, social connection, and community events.

As Council continues to evaluate future improvements and long-term planning opportunities for the park, this report provides:

- An inventory of the current amenities and infrastructure located within Cecil Thompson Park; and
- Potential enhancement opportunities that could further improve accessibility, inclusivity, recreation opportunities, and overall user experience for residents of all ages, and
- Includes the concept developed by previous Council in 2017.

The goal of future enhancements is to build upon the park's existing strengths while ensuring the space remains welcoming, functional, and engaging for children, youth, adults, seniors, and individuals of varying abilities.

Park and Site Inventory

Playground & Recreation Amenities

- Composite playground structure designed for children ages 6 years and older
- Jumbo Jumper inflatable-style bouncing pillow
- Two swing bays:
 - Two belt swings
 - Two Infant bucket swings
- Wheelchair accessible merry-go-round (new to the park in late 2025)
- Outdoor fitness/exercise equipment
- Fishing docks
- Beach Volleyball pit
- Paved walking paths throughout the park
- Paved walking bridge
- Camping Stalls on the West side of the pond

Gathering & Community Spaces

- Picnic shelter near the Jumbo Jumper
- Gazebo with power hook ups
- Picnic tables located throughout the park
- Fire pits
- Stocked wood storage area



- Open green space for recreation and community use

Accessibility & Inclusive Features

- Wheelchair accessible merry-go-round
- Paved walking pathways
- Inclusive recreation opportunities throughout the park
- Paved walking bridge



Park and Site Inventory



Playground Composite



Jumbo Jumper



Swing Bays



Adapted Merry-Go-Round



Outdoor Fitness Equipment



Fishing Dock



Fishing Pond



Beach Volleyball



Paved Walking Paths



Park and Site Inventory



Paved Walking Paths



Paved Walking Bridge



Camping Stalls



Picnic Shelter



Gazebo with Power



Picnic Tables



Fire Pits



Wood Storage



Signage



Park and Site Improvements

Playground Enhancements

As Council continues to evaluate future improvements and long-term planning opportunities for the park, this report provides possible enhancements of:

- Smaller slides
- Low climbing elements
- Sensory play panels
- Ground-level interactive features
- Inclusive play components

Additional Swing Options

The addition of a dedicated saucer swing bay would provide an inclusive and highly utilized play feature.

Additional Climbing Structures

Additional climbing elements could further enhance active play opportunities within the park and support physical development, coordination, and imaginative play. Potential options may include:

- Climbing Nets
- Rope structures
- Nature-inspired climbing features
- Freestanding climbing walls or domes

Pathway Improvements

Completing the paved walking pathways along the west side of the pond would improve overall connectivity, accessibility, and user experience within the park. Creating a paved, accessible walkway to the larger dock would improve inclusivity. Opportunity to connect Cecil Thomson Park to the Pat's Creek walking path. This option is currently being explored by Administration.

Expanded Seating Areas

Additional benches and shaded seating areas throughout the park would improve comfort and accessibility for families, seniors, and park users. Wheelchair-accessible picnic tables throughout the park would improve inclusivity during gatherings and family use.

Additional Shade Structures

Installing shade structures near playground areas and the gazebo area would increase comfort during summer months and encourage longer use of the park. Permanent structures could be utilized during the annual Canada Day Celebration in place of temporary tents, reducing permit requirements and setup time.



Natural Play Elements

Incorporating natural play features such as:

- Balance logs
- Boulders
- Nature exploration areas; and
- Climbing features

This could enhance opportunities for imaginative and active play while complementing the surrounding green space.

Enhanced Landscaping

Future landscaping improvements may include:

- Additional trees for shade and aesthetics
- Flower beds and decorative landscaping
- Improved green space development

Outdoor Games & Activity Areas

Potential additions may include:

- Gaga ball pit
- Lawn bowling/bocce ball pitch
- Croci curl
- Outdoor Multi-use Court
 - Pickle Ball
 - Hockey
 - Basketball
 - Tennis

Conclusion

Cecil Thompson Park already provides a strong foundation of recreational and inclusive amenities for residents and visitors. Continued investment in additional playground equipment, inclusive play opportunities, seating, shade, and recreational features would further enhance the park's appeal and usability for individuals and families of all ages.

Future enhancements should continue to focus on accessibility, inclusivity, recreation diversity, and creating a welcoming environment that supports community connection and active living.

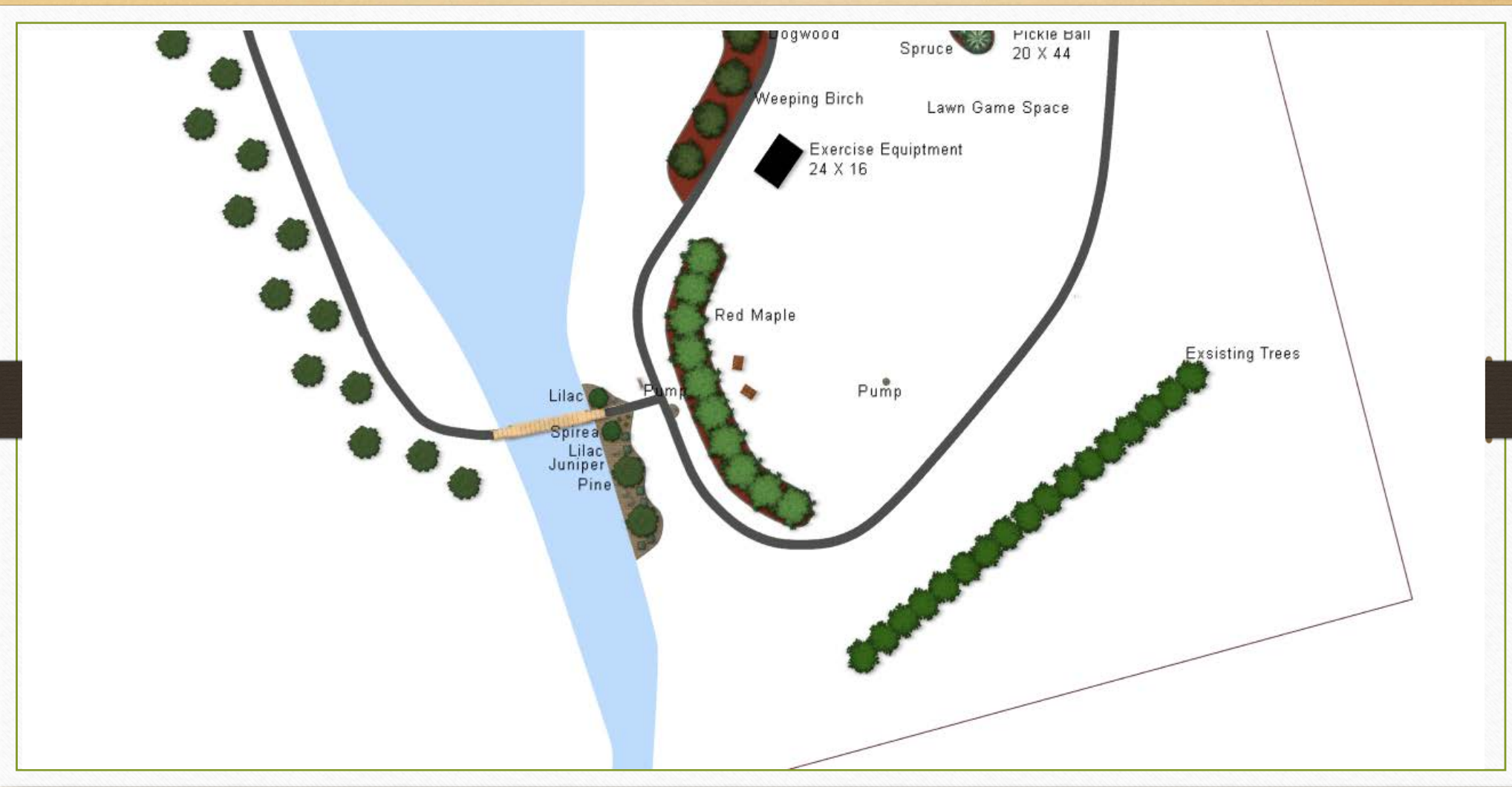
















From: Jason Oakley, Agricultural Services & Utilities Manager
To: Council
Date: June 23, 2026
RE: Ag Services Update – May to June 10, 2026

Orientation

- General seasonal orientation completed. Crews getting into field.

Environmental Programming Report

- ALUS project monitoring ongoing.
- Planting with Tree Canada – 15 projects in the County and 166,095 seedlings.
- Shelterbelt program - ~4,500 trees dispersed.

Weed and Pest Inspection

- Inspectors appointed under the *Weed Control* and *Pest Acts*.
- Training completed, phone calls to residents informing them of upcoming inspections and new rotation.
- Inspections have begun for the Three Creeks area.

Integrated Vegetation Management

- Large mower training completed and mowing started (weather dependent).
- UTV and authorized assistant training completed on May 11 and 15, respectively.
- Small area herbicide application has begun (weather dependent).
 - Bare ground herbicide application completed.

Public Area Maintenance

- Site inspections completed.
- Mowing commenced (weather dependent).

General Labour

- Harmon Valley Park and Murphy's Flats Day Use Area maintenance is completed weekly with garbage pick up.

Other Items

- ASB grant reporting for 2025 submitted.

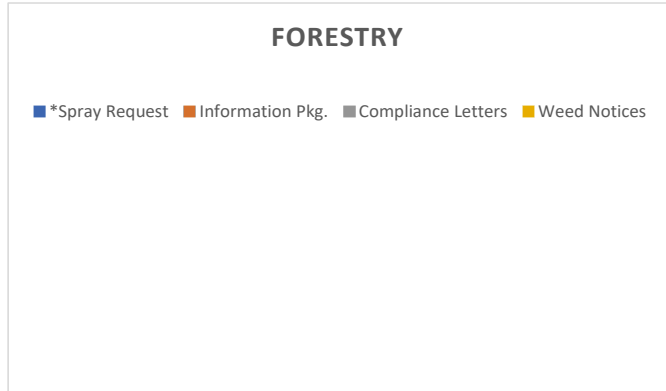
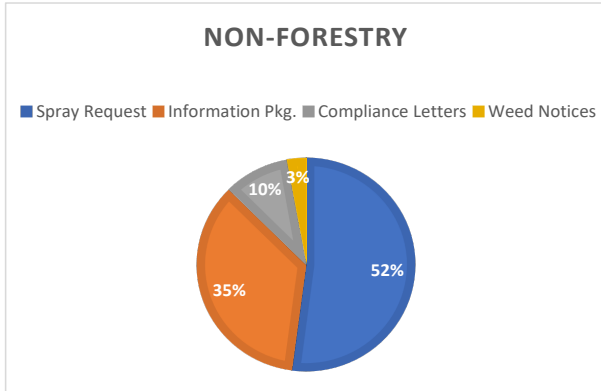


Weed Inspections

463

Last updated:

June 10, 2026



NON-FORESTRY		INSPECTIONS	
Communication		Month	2026
Spray Request	75	MAY	319
Information Pkg.	51	JUNE	144
Compliance Letters	14	JULY	0
Weed Notices	4	AUGUST	0
Total	144	Total	463

FORESTRY		INSPECTIONS	
Communication		Month	2026
*Spray Request	0	MAY	0
Information Pkg.	0	JUNE	0
Compliance Letters	0	JULY	0
Weed Notices	0	AUGUST	0
Total	0	Total	0

*Forestry spray request consists of agreements with Provincial entities & County roads.

Vegetation Management

46

Last updated:

June 10, 2026

HERBICIDE APPLICATIONS

Type	Sites	Area	
Spray Requests	12	0.21	ha
Bare Ground	34	6.11	ha
Alberta Transportation	0	0.00	ha
Roadside Mowers	0	0.00	ha
Other	0	0.00	ha
Total	46	6.3163	ha

HERBICIDE APPLICATION BY METHOD

Type	Sites	Area	
UTV Spraying	33	3.72	ha
Roadside (Truck)	13	1.94	ha
Backpack	0	0.66	ha
Handpicking	N/A	0.00	bags
Wetblade (Tractors)	0	0.00	ha
Landowner Managed (no h	0	0.00	sites
Total	46	6.3163	ha

Pending Spray Requests

63.00

*This total of sites includes multiple trips to complete the spray request

Pest Inspections

0

Last updated:

June 10, 2026

Pest Survey

Type	
Clubroot	0
Virulent Blackleg	0
Fusarium	0
Total	0



Agenda for Summer 2026 Municipal Leaders Caucus (Webinar)

SUBJECT TO CHANGE

June 16 – Webinar for the North

- 10:00 a.m. **Opening remarks and President's Report**
- 10:15 a.m. **Property Taxes Reimagined: Revenue Tools You Can Control and Looking Beyond Alberta**
Municipal leaders are increasingly looking for ways to grow revenues from tools that they can control. Some municipalities are charging different tax rates on certain types of property, and some are using local improvement taxes to pay for specific services. This session will walk you through the tools that are currently available to your council. Then we'll put on our binoculars and look at how municipalities in other provinces generate revenue. Together, we'll explore whether any of those tools could, or should, be available to Alberta councils.
- 11:05 a.m. **Municipal Indicators: A Slap on the Wrist or a Proactive Planning Tool?**
The Government of Alberta currently uses 13 [indicators](#) to monitor the performance of municipal governments. Like an annual report card from your teacher, your municipality is contacted if it triggers specific indicators. Alberta Municipal Affairs is questioning if improvements can be made to this system and we have some ideas. We'll use this session to collect your input on how the municipal indicators should be reformed to better serve your council in strategic planning.
- 11:55 p.m. **Wrap Up**

<https://events.teams.microsoft.com/event/488fb8ab-2183-416c-9f8a-0e29b81226dd@82b40ccb-1811-431a-969b-6fbde1867d74>

Thursday, June 25, 12:00 PM

Upcoming

Webinar: Bill 28 Impact Analysis

Bill 28, which makes significant changes to the *Municipal Government Act* and other legislation, was proclaimed in May 2026. Bill 28 has significant impacts on rural municipalities in areas such as land use planning, governance, service delivery, and other areas. This webinar will build on [RMA's Bill 28 Impact Analysis document](#), released on June 12, 2026, to walk members through the potential autonomy and cost impacts of Bill 28's most significant changes, as well as potential next steps that RMA and members can pursue in relation to continued advocacy as well as implementation.

From: AU Minister <AU.Minister@gov.ab.ca>
Sent: June 10, 2026 2:29 PM
To: Claude Rodrigue <crodrigue@northernsunrise.net>
Subject: Invitation: Minister's Stampede Open House

Dear Reeve Claude Rodrigue,

Please find attached an invitation from Honourable RJ Sigurdson, Minister of Affordability and Utilities.

The Minister is hosting a Stampede Open House on **July 8, 2026, from 3:00 to 5:00 P.M.**

RSVP is required by Monday, July 6. Confirm your attendance by replying to AU.Minister@gov.ab.ca.

Kindly note that invitations are non-transferable.

We hope you are able to join us.

Thanks,
Office of the Minister of Affordability and Utilities



Classification: Protected A

Classification: Protected A



—

Minister's Stampede Roundup

Wed. July 8
3–5 p.m.

Join
Affordability and Utilities
Minister RJ Sigurdson
for a utilities open house.

McDougall Centre
455 6 St. SW
Light refreshments will be served
Please RSVP

Alberta

From: Peace River & District Chamber of Commerce <manager@peacriverchamber.com>
Sent: June 12, 2026 3:31 PM
To: Cindy Millar <cmillar@northernsunrise.net>
Subject: Annual Golf Tournament

Join us for the 2026 Annual Chamber Golf Tournament

Exclusive Member Event – Chamber Members and invited guests only

Your registration includes:

18 holes of golf with Cart

Texas Scramble | Shotgun Start

BBQ Dinner

Prizes, Raffles, and More

Cost: \$110 for golf and dinner/player | \$75 Golf and Cart only/player | \$35 Dinner only/plate

Date: September 11, 2026

Location: Mighty Peace Golf Course

Times: Registration Starts at 9:30 am, Shotgun start at 11:00

Hole Sponsor set up begins at 9:00 am

Can't wait to tee off with you!

PEACE RIVER AND DISTRICT CHAMBER OF COMMERCE

ANNUAL GOLF TOURNAMENT

SHOTGUN START

\$75 PER
GOLFER
(INCLUDES CART RENTAL)

SEPT
11

TEXAS SCRAMBLE

\$35 BBQ
DINNER

TEE OFF 11:00

JOIN US FOR PRIZES, RAFFLES AND MORE!



REGISTRATION NOW OPEN

peace river + district
CHAMBER
of commerce

REGISTER @ PEACERIVERCHAMBER.COM

REGISTRATION CLOSSES SEPT 7 AT 10:00 AM




[Download Registration Form HERE](#)

We're gearing up for our annual golf tournament and we need some amazing local partners to help us make it the best year yet!

Sponsoring a hole or a prize is the perfect way to get your business noticed, hang out with a great crowd, and support your chamber. Plus, who doesn't love a day out on the course?

Don't miss the chance to put your business front and center at one of the season's most anticipated networking events.

Ready to tee off a great partnership? Click the link below to view our full sponsorship package. Spaces fill up fast!



PEACE RIVER AND DISTRICT CHAMBER OF COMMERCE

ANNUAL GOLF TOURNAMENT

2026
SPONSORSHIP PACKAGE

peace river + district
CHAMBER
of commerce

Drive your business forward with
Sponsorship Opportunities

Explore Sponsorship Opportunities [HERE](#)

The poster features a stylized illustration of a golf course with rolling green hills, a white flag on a green, and a golf ball on a tee. The background is a light blue sky with soft clouds. The text is arranged in a clear hierarchy, with the event name in large, bold letters and the year and package name below it. The Chamber of Commerce logo is in the bottom left, and a call to action is in the bottom right.





Request for Decision
Council - 23 Jun 2026

Topic: Bylaw B486/26 Access to Information and Protection of Privacy

Administrative Recommendation:

1. That Council give first reading to Bylaw B486/26 Access to Information and Protection of Privacy as presented.
2. That Council give second reading to Bylaw B486/26 Access to Information and Protection of Privacy as presented.
3. That Council proceed to Third Reading of Bylaw B486/26 Access to Information and Protection of Privacy.
4. That Council give Third Reading to Bylaw B486/26 Access to Information and Protection of Privacy as presented.

Background:

Section 98 of the *Access to Information Act* states "A local public body, by bylaw or other legal instrument by which the local public body acts, (a) must designate a person or group of persons as the head of the local public body for the purposes of this Act, and (b) may set any fees the local public body requires to be paid under section 96, which must not exceed the fees provided for in the regulations."

Section 55 of the *Protection of Privacy Act* allows that "The head of a public body may delegate to any person any power, duty or function of the head under this Act, except the power to delegate under this section. A delegation under subsection (1) must be in writing and may contain any conditions or restrictions the head of the public body considers appropriate."

To ensure compliance with privacy legislation, Administration has drafted Bylaw B486/26 Access to Information and Protection of Privacy to include the following:

1. Designate the Chief Administrative Officer as the Head of the Local Public Body (NSC)
2. Delegate the duties under the privacy legislation of the Head of the Local Public Body to the Legislative Services Coordinator to be the Access to Information and Privacy Officer
3. Allow for the provision of fees in accordance with the privacy legislation.

Administration is requesting that, if Council is in agreement, all three readings of the bylaw be completed in one Council meeting.

IMPLICATION OF DECISION

Financial Implications: None

Policy and/or Legislative Implications:

1. *Access to Information Act*
2. *Protection of Privacy Act*

3. Policy 1.42 Access to Information and Protection of Privacy

Strategic Relevance:

None

Public Consultation Required:

Inform (one-way communication)

Goal: to provide balanced, objective information to citizens.

Tools: Public Notice Article Other

Consult (two-way communication)

Goal: to obtain feedback, listen and respond to public concerns.

Tools: Survey Open House Public Hearing Other

Involve (involve the public to ensure their concerns and aspirations are considered in the decision)

Goal: to work with the public through the process.

Tools: Public Notice Open House Community Workshop Other

Not Applicable

Alternative Options:

1. That Council direct Administration

Attachments:

1. Draft Bylaw B486/26 Access to Information and Protection of Privacy
2. Policy 1.42 Access to Information and Protection of Privacy

REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL
--

Department Manager:



 Jocelyn Tangen

Date: June 12, 2026

Chief Administrative Officer:



 Cindy Millar

Date: June 12, 2026



BYLAW NO. B486/26 ACCESS TO INFORMATION AND PROTECTION OF PRIVACY

BEING A BYLAW OF NORTHERN SUNRISE COUNTY IN THE PROVINCE OF ALBERTA TO ESTABLISH AN ACCESS TO INFORMATION & PRIVACY OFFICER POSITION, ADMINISTRATIVE FRAMEWORK & PROVISION OF FEES

WHEREAS Section 7 of the *Municipal Government Act* RSA 2000 c M-26 and any amendments thereto, authorizes Council to pass bylaws for municipal purposes; and

WHEREAS under the authority of, and subject to the provisions of the *Access to Information Act* Section 87 and Section 98(a) and the *Protection of Privacy Act* Section 55, and any amendments thereto, the municipality shall designate a person, or group of persons for the position of Access to Information and Privacy Officer, and

AND WHEREAS under the authority of, and subject to the provisions of the *Access to Information Act* Section 96 and Section 98(b), Council may set fees to be paid for services rendered;

NOW THEREFORE, the Council of Northern Sunrise County, in the Province of Alberta, duly assembled, enacts as follows:

1. Northern Sunrise County Access to Information and Protection of Privacy Bylaw

- 1.1 This Bylaw shall be known as the Northern Sunrise County “Access to Information and Protection of Privacy Bylaw”.

2. DEFINITIONS

- 2.1 In this Bylaw, the following terms shall have the following meanings:
 - 2.1.1 “ATIA” means the *Access to Information Act* Statutes of Alberta, 2025, Chapter A-1.4 and any amendments thereto
 - 2.1.2 “ATIA & Privacy Officer” means the person delegated by the Head of the Public Body” to hold the position of and administer the County’s responsibilities under the ATIA and POPA
 - 2.1.3 “CAO” means the Chief Administrative Officer of Northern Sunrise County, or their designate.
 - 2.1.4 “Council” means the Council of Northern Sunrise County.
 - 2.1.5 “County” means Northern Sunrise County.
 - 2.1.6 “Head of the Public Body” means the person holding the position of CAO of Northern Sunrise County
 - 2.1.7 “POPA” means the *Protection of Privacy Act* Statutes of Alberta, 2025 Chapter P-28.5 and any amendments thereto.

3. PURPOSE

- 3.1 The purpose of this Bylaw is to establish the County’s administrative structure in relation to the ATIA and POPA, and set fees.

4. DESIGNATION

- 4.1 The CAO is designated as “Head of the Public Body”.
- 4.2 Under the authority of the Head of the Public Body, the Legislative Services Coordinator is delegated and appointed as the “ATIA & Privacy Officer” and shall be responsible for coordinating compliance of the County’s Privacy Management Program under ATIA and POPA.
- 4.3 If no individual holds the position of “ATIA and Privacy Officer”, the CAO will fulfill the duties.

5. PROVISION OF FEES

- 5.1 If an individual is required to pay a fee for service, the fee payable is in accordance with the ATIA (Section 96) and any amendments thereto, and the ATIA Regulation (Sections 13 to 16) that sets fees pertaining to the ATIA and/or POPA.

6. SEVERABILITY PROVISION

- 6.1 Should any provisions of this bylaw be invalid, then such invalid provisions shall be severed, and the remaining bylaw shall be maintained.

EFFECTIVE DATE

This Bylaw shall come into force and effect when it receives third reading and is duly signed.

Read a first time this ____ day of _____, 2026.

Read a second time this ____ day of _____ 2026.

Read a third time this ____ day of _____, 2026.

Signed and made effective this ____ day of _____, 2026.

POLICY 1.42
**ACCESS TO INFORMATION &
 PROTECTION OF PRIVACY**



**NORTHERN SUNRISE
 COUNTY**

Department: Administration

Date Approved: May 26, 2026

Rescinds: N/A

Council Res. No: 341/05/26/26

PURPOSE

To protect the personal information of County residents, taxpayers, and customers. The County is responsible for ensuring that the records in its custody and control are readily available to individuals, with the omission of personal information, subject to limited and specific exceptions set out in the *Access to Information Act (ATIA)* and *Protection of Privacy Act (POPA)*. The County is committed to complying with ATIA and POPA.

SCOPE

This Policy applies to anyone who works for or with the County, including employees, Council members, contractors/vendors, and volunteers, if they use or can access personal information, records, or County technology. It applies whether they are working during regular hours or not, and whether they are at a County location or working elsewhere.

DEFINITIONS

1. "ATIA" means the *Access to Information Act*
2. "ATIP Coordinator" means the individual delegated the responsibility for the overall management of the Access to Information and Protection of Privacy function for the County.
3. "County" means Northern Sunrise County.
4. "CAO" means the Chief Administrative Officer of Northern Sunrise County, or their designate.
5. "Collection" means the gathering, acquisition, receiving or obtaining of Personal Information, whether that information is collected through such methods as interviews, questionnaires, surveys, polling, or by completing forms. Collection may be in writing, audio or video recording, electronic data entry, Oral Consent or other such means.
6. "Council" means the Council of Northern Sunrise County.
7. "Disclosure" means to release, transmit, reveal, expose, show, provide copies of, verbally state the contents of, or give Personal Information by any other means to someone. It includes oral transmission or information by telephone, or in person; provision of Personal Information on paper, by facsimile or in any other format; and electronic transmission through electronic mail, data transfer or internet.
8. "Employee" means any individual employed by the County and, for the purposes of this Policy, includes elected officials, third-party vendors, contractors, subcontractors, and volunteers who access County information. Unless the context requires otherwise, any reference to an "Employee" in this Policy includes all such individuals, all of whom are required to comply with this Policy.
9. "Express Consent" means a specific authorization given by the individual in writing.

10. "Implied Consent" means that consent is reasonably inferred where an individual voluntarily provides personal information in circumstances where the purpose for the collection, use, or disclosure is obvious and reasonably understood. Implied consent is generally appropriate for routine County operational activities.
11. "Non-Personal Data" means data, including data derived from personal information that has been generated, modified, or anonymized so that it does not identify any individual
12. "Oral Consent" means that the individual will verbally agree to participate. No document (consent form) is used.
13. "Personal Information" means recorded information about an identifiable individual.
14. "Privacy Impact Assessment" (PIA) means a process that describes how proposed administrative practices and information systems relating to the Collection, Use and Disclosure of Personal Information may affect the privacy of the individual who is the subject of the information.
15. "POPA" means the *Protection of Privacy Act*
16. "Use of Personal Information" means employing collected information to accomplish the County's purposes, such as using the information to administer a program or activity, provide a service, or determine eligibility for a benefit. Access to a file or database by program staff or contract agent constitutes "use" as defined under the ATIA and POPA.

POLICY

General Responsibilities:

Privacy protection is a shared responsibility across all County departments, employees, contractors, and elected officials.

The County shall establish, maintain, and periodically review a Privacy Management Program in accordance with the *Protection of Privacy Act* and applicable regulations.

1. The CAO will ensure that accountability for privacy issues is clearly incorporated into the duties of all County employees, with:
 - a. established policies and procedures
 - b. training
 - c. confidentiality agreements
 - d. job descriptions
 - e. access controls
 - f. disciplinary process
2. Directors are responsible for ensuring that:
 - a. personal information within their department is collected, used, disclosed, retained and disposed of in accordance with ATIA, POPA and County procedures.
 - b. employees receive appropriate privacy and security guidance.
 - c. privacy risks are identified and addressed within departmental programs and services.
 - d. privacy breaches are promptly reported, and
 - e. privacy impact assessments are completed where required.
3. All employees of the County are responsible for:
 - a. accessing personal information only where necessary to perform authorized duties
 - b. comply with County privacy and information security policies and procedures
 - c. complete mandatory privacy and security training

- d. respecting the confidentiality of personal information and complying with the County's information control and security systems, and
 - e. reporting any suspected or actual breaches of privacy to their immediate supervisor, the CAO, or the ATIP Coordinator
4. The ATIP Coordinator is responsible for the overall development, implementation, and monitoring of the County's Privacy Management Program. The primary responsibilities of the ATIP Coordinator are:
- a. managing the Access to Information request process for the County.
 - b. liaison for public inquiries;
 - c. providing advice to Directors and Council, including information that can be disclosed without an Access to Information request.
 - d. assist departments with respect to the management of records regarding Access to Information and Protection of Privacy responsibilities.
 - e. provide advisory services to County employees, including training on access to information and protection of privacy.

Elected Officials are responsible for protecting personal information obtained through their official duties and complying with all applicable County privacy and security requirements.

Access & Accuracy of Personal Information

The County shall:

1. Make every reasonable effort to ensure an individual's personal information in the custody and control of the County is accurate and complete;
2. Provide a person access to their own personal information subject to limited and specific legislative requirements; and
3. Make every effort to allow a person access to their own personal information to verify, update, and correct it.

Classification of Information

The County shall protect personal information based on the following classifications:

1. Public - Applies to data and information that, if compromised, will not result in injury to individuals, governments or to private sector institutions.
2. Protected A - Applies to data and information that, if compromised, could cause injury to an individual, organization or government.
3. Protected B - Applies to data and information that, if compromised, could cause serious injury to an individual, organization or government.
4. Protected C - Applies to data and information that, if compromised, could cause extremely grave injury to an individual, organization or government.

Collection, Use & Disclosure

Where required, consent shall be obtained through oral, electronic, express, or implied means and documented for the collection, use, and/or disclosure of personal information except when otherwise authorized by the ATIA and POPIA.

Subject to the legal exceptions and reasonable notice, consent may be withdrawn at any time. Withdrawal of consent should be in writing, as it may result in unintended consequences, such as the inability to provide services to the individual.

Exceptions

There are circumstances in which the County is not required to obtain an individual's consent or provide an explanation for the purposes for the collection, use, or disclosure of their personal information. These include, but are not limited to:

1. Collection - The County may collect personal information without consent when it is in the individual's interest and timely consent is unavailable, or to investigate a breach of an agreement, or contravention of law.
2. Use - The County may use personal information without consent for similar reasons as those listed above, as well as in an emergency in which an individual's life, health, or security is threatened.
3. Disclosure - The County may disclose personal Information without consent for law enforcement security purposes, for debt collection, to a lawyer representing the County, and in emergency situations in which an individual's life, health, or security is threatened.

Collection

Collection of personal information shall be done in a confidential manner to minimize the risk of disclosing sensitive personal information to third parties.

The privacy of individuals will be protected in accordance with POPA. Personal Information that is collected will adhere to Section 4 of POPA, and is to be protected in accordance with the Protection and Retention Section of this Policy.

The County shall use and disclose an individual's personal information only:

1. For the purpose for which it was collected or for a use consistent with that purpose;
2. For other purposes for which the County has consent from the individual; or
3. For other purposes where the County is required or permitted to do so by law.

Non-personal Data

The County may create, use, or disclose information derived from personal information, including statistical, analytical, or de-identified information, where measures have been taken to protect against the identification or re-identification of individuals. Prior to the use or disclosure of non-personal data, the County shall assess the risk of re-identification and implement reasonable measures to reduce the risk.

Derived information shall only be used for the County's administrative, operational, planning, research, reporting, or service improvement purposes.

Use and Disclosure

The County may use or disclose information for routine releases where:

1. Disclosure is required by ATIA and POPA
2. The information is routinely requested
3. The information is already publicly available, and/or
4. No exceptions to disclosure under ATIA apply.

Artificial Intelligence

The County's Generative Artificial Intelligence Policy governs the use of artificial intelligence systems, and technologies that use personal information to generate content, recommendations, predictions, or decisions with appropriate privacy, security, and human oversight.

Any loss of personal information or inadvertent disclosure of personal information shall, whenever possible, be reported to the individual whose information has been lost or disclosed.

Privacy and Breach Response

The County shall assess whether a privacy breach creates a real risk of significant harm to affected individuals in accordance with POPA and applicable regulations.

1. Any actual or suspected privacy breach involving Personal Information shall be immediately reported to the ATIP Coordinator, CAO, or immediate supervisor.
2. The County shall take reasonable steps to:
 - a. contain the breach;
 - b. assess the scope and potential risks associated with the breach;
 - c. investigate the cause of the breach;
 - d. mitigate potential harm; and
 - e. implement corrective measures to reduce the likelihood of recurrence.
3. Where appropriate, the County may notify:
 - a. affected individuals;
 - b. the Office of the Information and Privacy Commissioner of Alberta; and/or
 - c. law enforcement or other relevant authorities.
4. All privacy breaches and suspected privacy breaches shall be documented and retained in accordance with County procedures and records management requirements.

Protection & Retention

The County shall protect personal information by making reasonable security arrangements. The County shall establish and maintain written administrative, physical, and technical safeguards to protect personal information, derived information, and non-personal data.

Personal Information shall be protected from unauthorized access, use, disclosure, or destruction through a system of administrative, physical, and technical controls, including but not limited to:

1. Restricting access to personal information that is stored in an electronic format to authorized persons by requiring login credentials;
2. Storing personal information in locations which are not generally accessible to members of the public; and
3. Securing rooms and filing cabinets that contain personal information during those times in which an authorized person is not present.
4. Implement additional technical safeguards including encryption, multi-factor authentication, network monitoring, and cybersecurity awareness training.

Personal information that is no longer required to fulfill identified purposes will be destroyed in accordance with the County's Records Management Bylaw.

If there is an ongoing investigation with the Office of the Information and Privacy Commissioner of Alberta, the records must remain intact until the investigation is considered closed by the Office of the Information and Privacy Commissioner of Alberta.

Compliance

Instances of possible non-compliance with the ATIA & POPA or this Policy shall be immediately reported to the ATIP Coordinator for investigation.

Any Employee who violates this Policy may be subject to appropriate corrective action. For County employees, corrective action may include discipline, up to and including dismissal for cause. For third-party vendors, contractors, subcontractors, and volunteers, corrective action may include restrictions on access, termination of assignments, contracts, or services, notification to Council where applicable, and any other measures available to the County at law or under contract.

Where the non-compliance involves an elected official, Council will be notified in accordance with applicable County processes.

Personal Information Requests

Any written or verbal requests for access to information not part of a routine release shall be forwarded to the ATIP Coordinator.

Upon request, an individual will be informed of the existence, use and disclosure of their personal information, if such information is currently under the custody and control of the County, and may be given access to, and challenge the accuracy and completeness of that information.

Pursuant to the ATIA, exceptions to disclosure include, but are not limited to:

1. Personal information about another person might be revealed; in this case, the County may redact certain information.
2. Commercially confidential information might be revealed; in this case, the County may redact certain information.
3. An individual's life or security might be threatened.
4. The information was collected without consent for the purposes related to an investigation of a breach of an agreement or contravention of the law; or
5. The information was generated during a formal dispute resolution process.

General Public Access

The County will continue to make general information available to the public, including current policies and procedures, by publishing it on the County website.

The information that the County makes publicly available will include, but is not limited to:

1. The contact information for the ATIP Coordinator;
2. The means of gaining access to personal information held by the County;
3. A description of the type of personal information held by the County and a general account of use; and
4. Information that explains the County's policy and procedures.

Privacy Impact Assessments

The PIA process was developed by the Office of the Information and Privacy Commissioner of Alberta to assist public bodies in reviewing the impact that new projects may have on an individual's privacy. Privacy considerations should be integrated at the earliest stages of developing new programs or automated information systems to ensure they reflect the requirements of the ATIA and POPA.

This process is also designed for the County to evaluate existing programs and ensure compliance with the ATIA and POPA.

Departments conducting a PIA will use the instructions and questionnaire provided by the Office of the Information and Privacy Commissioner of Alberta, and will include:

1. A description of the project/program and the nature and sensitivity of the Personal Information involved;
2. Relevant privacy principles and potential issues for the project, including recommendations to address the issues identified;
3. A data flow analysis, including a description of the uses of the Personal Information and all consistent purposes and authorized Disclosures;
4. Consideration of how the privacy requirements of the ATIA and POPA will be met;
5. An overall assessment of the privacy impact (high, medium, or low), including a risk/threat analysis; and
6. The ATIP Coordinator will assist with the preparation of the PIA, including conducting the audit portion of the PIA, when required.

Policy Review

1. Council will review and approve any amendments to this Policy.
2. The ATIP Coordinator will be responsible for reviewing procedures related to this Policy and recommending updates where necessary.
3. The CAO will approve any procedures related to this Policy.



Reeve



Chief Administrative Officer



Request for Decision
Council - 23 Jun 2026

Topic: Ratification of Council's email approval providing a Letter of Intent for the Expression of Interest Submission on behalf of the Peace Regional Energy Alliance

Administrative Recommendation:

That Council ratify the email approval to direct Administration to provide a Letter of Intent for matched funding with the County's Expression of Interest submission to PrairiesCan, for the Community Economic Development and Diversification (CEDD) program on behalf of the Peace Regional Energy Alliance (PREA).

Background:

On June 11, 2026 Council received an email from Administration, requesting permission to include a Letter of Intent for matched funding with the Expression of Interest being submitted by the County on behalf of the Peace Regional Energy Alliance. The letter was required by June 13, 2026, well before the June 23 Council meeting. Council agreed, via email, to authorize the Reeve to sign the letter.

The letter includes confirmation of the County's share of the 50% matching contribution. This contribution would be shared among PREA's eight municipal partners, and PREA will continue to pursue additional funding from other sources.

Administration submitted the Expression of Interest on behalf of the Peace Regional Energy Alliance as authorized.

IMPLICATION OF DECISION

Financial Implications: None at this time.

Policy and/or Legislative Implications: None

Strategic Relevance:

Public Consultation Required: None at this time.

Inform (one-way communication)

Goal: to provide balanced, objective information to citizens.

Tools: Public Notice Article Other

Consult (two-way communication)

Goal: to obtain feedback, listen and respond to public concerns.

Tools: Survey Open House Public Hearing Other

Involve (involve the public to ensure their concerns and aspirations are considered in the decision)

Goal: to work with the public through the process.

Tools: Public Notice Open House Community Workshop Other

Not Applicable

Alternative Options:

1. Council could reverse their decision and retract the Letter of Intent

Attachments:

1. Request for Approval for Letter of Intent
2. Letter of Intent

REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL

Department Manager:

Lisa Robinson 

Date: June 15, 2026

Chief Administrative Officer:

Cindy Millar 

Date: January 2, 2024

From: [Cindy Millar](#)
To: [Claude Rodrigue](#); [Jason Javos](#); [Kelly Little](#); [Kyle Dziengielewski](#); [Norm Duval](#)
Cc: [Lynn Florence](#); [Lisa Robinson](#); [Jocelyn Tangen](#)
Subject: Expression of Interest - PrairiesCan Funding - Requesting Approval
Date: Thursday, June 11, 2026 2:42:00 PM
Attachments: [image001.png](#)

Hello –

NSC is submitting an Expression of Interest on behalf of the Peace Regional Energy Alliance for a project that would focus on municipal infrastructure readiness for large scale industry projects and economic growth for the 8 municipal partners of PREA. If the EOI is approved, we would move to a full application submission.

Part of the EOI submission is a letter of intent from the municipality indicating that there is matching funding as it is a 50/50 split. Because the EOI submission is required soon, would Council be amendable to the Reeve signing a letter of intent confirming the 50% municipal portion, recognizing (1) that it would be split between the 8 municipalities of PREA, and (2) PREA will continue to apply for / seek additional funding from other sources.

If yes, I will put the formal request on the June 23rd agenda, but unfortunately, we have to submit the EOI by end of day tomorrow.

Cindy

Cindy Millar | Chief Administrative Officer | Northern Sunrise County
Bag 1300 | 135 Sunrise Road | Peace River | AB | Canada | T8S 1Y9
Reception: 780.624.0013 | Direct: 780.625.3290 | Cell: 780.625.6154 | Fax: 780 624-0023
cmillar@northernsunrise.net | www.northernsunrise.net



Please note that I may send emails outside of traditional office hours. Your immediate response is not expected.



June 12, 2026

To Whom it May Concern:

RE: Letter of Intent – Confirmation of Funding for PrairiesCan CEDD Application

On behalf of Northern Sunrise County Council, please accept this Letter of Intent as a confirmation of the required 50% matched funding from Northern Sunrise County to support the County's application for the Community Economic Development and Diversification (CEDD) program.

The County's EOI submission "Building One Canadian Economy: Northwestern Alberta Readiness Initiative" is a collaborative partnership of eight (8) rural/urban municipalities who have come together to build a stronger Prairies economy together. We truly understand that in northwestern rural/remote Alberta, we work together for the success of all.

We appreciate the funding opportunities provided by PrairiesCan and the federal government and look forward to receiving a positive response on our CEDD Expression of Interest submission.

Sincerely,

Claude Rodrigue, Reeve
Northern Sunrise County

c: Peace Regional Energy Alliance





Bag 1300, 135 Sunrise Road
Peace River, AB
T8S 1Y9
northernsunrise.net

Councillor Committee Report

Name: Councillor Duval

Date: 16/06/2026

Meetings/Events Attended:

June 4-7 – FCM: It was a busy 4 days. It looks like they are doing their best to get more involved with rural municipalities, but it is still a large municipal organization. My best session was a tour of the old power plant along the North Saskatchewan River and the plans to repurpose it as a recreation area. It was a decent conference.

June 9 – Council

June 11 – Economic Development Committee: The group got a presentation on the proposed data center. Lots of good questions and discussion. The group got some useful information from it.

June 12 – Governance and Priority Committee Meeting

June 12 – Meeting with County of Northern Lights and MD of Peace: No big issues discussed, always good to get together with our neighbors.

June 15 – Meeting with St. Isidore Park committee: Discussed new location to avoid gas lines and buried facilities. Looks like we have a spot picked out!

June 16 – Airport meeting

Upcoming events:

June 18 – Heart River Housing

June 20-21 – River Days

June 22 – Mighty Peace Tourism Board

June 23 – Council

June 24 – Canada Day Celebration

June 25 – ABMA board meeting

June 29 – Mighty Peace Tourism AGM



Bag 1300, 135 Sunrise Road
Peace River, AB
T8S 1Y9
northernsunrise.net

Councillor Committee Report

Name: Councillor Dziengielewski

Date: 16/06/2026

Meetings/Events Attended:

- June 2nd Northern Sunrise Rural Crime Watch Committee Annual General Meeting (name change happened. I was added as a director. Board remained the same.)
- June 3-7 FCM Conference (I was able to participate in a compassion-building exercise regarding homelessness. This was extremely eye-opening. This conference was a great opportunity to meet others from faraway municipalities and gain contrast and insight. It was also great to see how others tackle challenges and similar problems.)
- June 9th Council meeting
- June 12th Governance and Priorities Committee meeting – (Good discussions were had.)
- June 12th Tri-County Christmas party (Was a great time to get together)
- June 16th PRAIC meeting

Upcoming Meetings/Events:

- June 18th LP meeting
- June 18th PRMHATF meeting
- June 19th River Days
- June 23rd Council Meeting



Councillor Committee Report

Name: Deputy Reeve Javos

Date: 18/06/2026

Meetings/Events Attended:

June 3 Travel to Edmonton FCM

June 4 FCM - Sat in on presentation of the GMF Green Municipal Fund, where they tried to fund projects for small rural Canada. Unfortunately, small meant two hundred thousand people; we do not qualify, but one of the projects we may qualify for is Growing Canada's Community Canopies

Sat in a session on how to pick the next deep ground Depository in Canada, and regardless of where people are from, the key issues that always surface (safety education, funding, and honest scientific proof) are necessary for public trust.

Next session was rural Canada, what are the issues? Most things are common wherever you live, except if you live north, they have bigger problems that we do not have to deal with.

June 5 Trade show exhibitors were able to give me a ballpark price for a water slide (\$250 thousand, a rough guess).
I toured the Capital Energy Genesis plant west of Edmonton. They are the last generator from coal to natural gas, five years ahead of schedule, making 1.8557 MW, and making it for less than 50\$ per kilowatt/hour, making it some of the most reliable and inexpensive electricity in Canada.

June 6 NDP federal leader spoke to the crowd and tried to win over the crowd, but failed in my opinion .

Water and wastewater infrastructure is costly and needs to be carefully executed ; bigger might be better

June 9 Regular Council Meeting

June 11 SARDA AGM and regular meeting upcoming Anniversary this summer

June 15 NEW water Ltd. meeting in chambers



Bag 1300, 135 Sunrise Road
Peace River, AB
T8S 1Y9
northernsunrise.net

Councillor Committee Report

Name: Councillor Little

Date: 23/06/2026

Meetings/Events Attended:

June 9 – Crime Stoppers Rural Sign Campaign. Looking at sign placement in the county.

June 12 – Christmas in June with CNL/ MD Peace – good open discussion with everyone

June 12 - Governance and Priorities Committee Meeting.

June 15 – New water LTD. Board Meeting – All is working well

Upcoming Meetings/Events:

June 17 RCMP

June 18 ACCPA Board Meeting

June 19 ASB Meeting



Councillor Committee Report

Name: Reeve Rodrigue

Date: 23/06/2026

Meetings/Events Attended:

- June 3-4 PRSD discussion on new school
- June 3 North Peace Housing Foundation monthly meeting
- June 5 Northern Lakes College graduation in Slave Lake. This year they have 1165 students graduate through their 41 programs. I had an opportunity to meet the dean of Slave Lake College, the president, Glen Mitchell, Vice Chair Brad, and Dr. Michelle Mitchell. All of them are really happy to be part of Fairview College, their motto is " don't judge us on first year, judge us on year 4 or 5
- June 6 Supper at McKinney Hall. Turnout was low, but good event
- June 9 Council meeting
- June 10 Doing promo with Lynn Florence on the bursary we offer
- June 11 Peace River Chamber of Commerce meeting discusses the River Days event.
- June 12 Governance and Priorities Committee meeting.
- June 12 Christmas in June - get together with the MD of Peace and the County of Northern Lights
- June 15 NEW water Ltd meeting. Review the financials and water consumption
- June 16 East Peace Water Coop Annual General Meeting. Dave Walty is leaving, he is moving to Spruce Grove. They are looking for someone in Three Creeks to replace him.

Upcoming Meetings/Events:



**Chief Administrative Officer Report
June 9 – 22, 2026**

Council

- ☒ June 9, 2026 – Regular Meeting of Council

Administration

- ☒ June 10 – Virtual Meeting with Service Canada
- ☒ June 10 – Virtual Meeting with PrairiesCan regarding Expression of Interest or PREA
- ☒ June 11 – Meeting with CreeAtive Data
- ☒ June 12 – Governance & Priorities Committee Meeting
- ☒ June 15 – NEW water Ltd Board Meeting
- ☒ June 16 – Administration Health & Safety Meeting
- ☒ June 16 – Webinar – Performance Evaluation That Works: A CAO Focused Session
- ☒ June 16 – Virtual Meeting with MD of Smoky River CAO to review Intermunicipal Development Plan and Intermunicipal Collaboration Framework (ICF)
- ☒ June 17 – Webinar – Simplifying Service Procurement Through Canoe
- ☒ June 19 – Agricultural Service Board Meeting
- ☒ June 19 – En Plein Air Mural Painting at Peace River Art Hub
- ☒ June 22 – Meeting with Peace Regional Waste Management Company

Upcoming Meetings

- ☒ June 24 – Media Training with Summit PCG for PREA
- ☒ June 24 – Canada Day Celebration
- ☒ June 25 – Rural Municipalities of Alberta Webinar
- ☒ June 26 – Joint Health and Safety Committee Meeting
- ☒ June 29 – Directors Meeting
- ☒ July 2 – Village of Empress Viability Review Support Group Kick Off Meeting
- ☒ July 15 – Regional ICF Discussion with County of Northern Lights, MD of Peace, and Town of Peace River
- ☒ July 15 – Village of Nampa/NSC Intermunicipal Collaboration Meeting

County Early

Pleasant note, the bands might switch their performance time - subject to change

CANADA

D-EH!



4:00 p.m. - 4:30 p.m.
They Call Me Sir



4:45 p.m.
Welcome Message

5:00 p.m. - 5:50 p.m.
The Renovators



6:00 p.m. - 6:50 p.m.
Joel Lavoie



NORTHERN SUNRISE
COUNTY

We've got it all!

County Early

CANADA

D-EH!

June 24, 2026

4:00 p.m. - 7:00 p.m.

Cecil Thompson Park

BBQ, Musical Performances,
Bouncy Castles, Laser Tag,
Magic Show, Face Painting,
Popcorn, The Tippy Burro,
& More!



**NORTHERN SUNRISE
COUNTY**

We've got it all!

County Early

CANADA

D-EH!

4:30 p.m. - 6:30 p.m.

Close up card magic with
Magic Fingers



NORTHERN SUNRISE
COUNTY

We've got it all!

Action Items - Capital Projects

Fund	Project	Prior Year Carry Over	2025 Budget	2025 Total	2025 Spend	2025 Carry Over	2026 Budget	2026 Total	2026 Spend	2026 Balance
Unrestricted Surplus										
General	Contingency	-	500,000	500,000	-	-	500,000	500,000	-	500,000
		-	500,000	500,000	-	-	500,000	500,000	-	500,000
Restricted Surplus										
General Capital	Drainage Program	2,456,420	1,800,000	4,256,420	2,974,183	1,282,237	1,500,000	2,782,237	1,278,829	1,503,408
	Gravel Pit Expansion in New Site	25,000	-	25,000	4,156	25,000	-	25,000	-	25,000
	Marie Reine Flood Mitigation	-	-	-	-	-	-	-	-	-
		2,481,420	1,800,000	4,281,420	2,978,339	1,307,237	1,500,000	2,807,237	1,278,829	1,528,408
Administration	County Office Expansion	18,211	-	18,211	14,977	-	-	-	-	-
	Server Replacement	-	30,000	30,000	36,270	-	-	-	-	-
	Solar Lighting for Signs	-	33,000	33,000	24,788	-	-	-	31,608	(31,608)
	Nampa Civic Centre (Sidewalk and Landscaping)	-	-	-	-	-	10,000	10,000	-	10,000
	NSC Admin Building - Roof	-	-	-	-	-	75,000	75,000	-	75,000
	SGBP Business Signs	-	-	-	-	-	70,000	70,000	-	70,000
		18,211	63,000	81,211	76,035	-	155,000	155,000	31,608	123,392
Agricultural Service Board	ASB Equipment	4,107	84,000	88,107	69,524	-	-	-	-	-
	ASB Building	638,590	-	638,590	280,066	100,000	-	100,000	-	100,000
	ASB Server	-	-	-	-	-	25,000	25,000	19,046	5,954
		642,697	84,000	726,697	349,590	100,000	25,000	125,000	19,046	105,954
Community Services	Senior's Bus	-	200,000	200,000	178,737	-	-	-	-	-
		-	200,000	200,000	178,737	-	-	-	-	-
Community Halls	Murphy Flats Park	143,599	-	143,599	43,624	75,000	-	75,000	3,521	71,479
		143,599	-	143,599	43,624	75,000	-	75,000	3,521	71,479
Recreation	Cecil Thompson Park Improvements	37,030	5,000	42,030	53,130	-	25,000	25,000	-	25,000
	St. Isidore Pump Track	300,000	-	300,000	-	300,000	-	300,000	-	300,000
	Parks - Others	3,407	12,000	15,407	5,805	9,602	15,000	24,602	-	24,602
		340,437	17,000	357,437	58,935	309,602	40,000	349,602	-	349,602
Transportation	Bridge Rehabilitations	87,678	250,000	337,678	11,256	326,422	500,000	826,422	-	826,422
	Assessments & Engineering	62,421	-	62,421	38,218	24,204	50,000	74,204	3,067	71,137
	Bridge Replace BF09577	794,685	-	794,685	678,384	-	-	-	-	-
	Bridge Replace BF73270	-	500,000	500,000	18,903	481,097	-	481,097	110,418	370,679
	Pavement Overlay to Ban Free Status	-	3,000,000	3,000,000	2,097,299	902,701	2,600,000	3,502,701	201,825	3,300,876
	Paving 0.3km of Hwy 744 (Judah Hill)	300,000	-	300,000	300,000	-	-	-	-	-
	Local Road Maintenance Programs	(28,502)	1,750,000	1,721,498	1,732,512	(11,014)	1,800,000	1,788,986	-	1,788,986
	Paving patching as required	138,317	100,000	238,317	147,254	91,063	200,000	291,063	9,082	281,981
	Oil Stabilized Program	271,432	100,000	371,432	320,442	50,990	200,000	250,990	-	250,990
	Regravel Program	55,795	1,400,000	1,455,795	1,170,761	285,034	1,400,000	1,685,034	23,888	1,661,146
	Culvert Replace Program	33,226	400,000	433,226	405,796	27,430	450,000	477,430	3,513	473,917
	Bridge Replace BF82252	-	-	-	27,660	(27,660)	700,000	672,340	-	672,340
	Streetlights LED Retrofit	14,418	-	14,418	-	-	-	-	-	-
		1,729,470	7,500,000	9,229,470	6,948,483	2,150,267	7,900,000	10,050,267	351,793	9,698,474
Roads - Equipment	Transportation Equipment	279,023	-	279,023	-	279,023	400,000	679,023	630,100	48,923
	Transportation Shop Renovation	55,000	-	55,000	62,466	-	-	-	-	-
		334,023	-	334,023	62,466	279,023	400,000	679,023	630,100	48,923
Water and Wastewater	Meter Reading Equipment Upgrade	25,093	25,000	25,000	21,213	-	-	-	-	-
	Truckfill Control Systems	23,440	-	23,440	2,596	22,497	20,000	42,497	-	42,497
	Replacement Pumps and Drives	23,440	-	23,440	-	23,440	50,000	73,440	7,317	66,123
	Marie Reine Lagoon Repairs	54,447	-	54,447	37,728	-	-	-	-	-
	Fire Hydrant Repairs/Replacement	5,743	100,000	105,743	95,116	-	150,000	150,000	-	150,000
	East Hill Liftstation and Forcemain	222,810	-	222,810	167,974	54,836	-	54,836	3,669	51,167
	Design of Reservoir Upgrades/Lagoon Cleaning	1,320	-	1,320	-	1,320	150,000	151,320	1,840	149,480
		332,853	125,000	457,853	324,627	102,093	370,000	472,093	12,826	459,267
		6,022,710	9,789,000	15,811,710	11,020,836	4,323,223	10,390,000	14,713,223	2,327,723	12,385,500



2026 STRATEGIC PRIORITIES CHART

Created: December 3, 2025 – Approved by Council: December 9, 2025 – Updated: June 15, 2026

COUNCIL PRIORITIES (Council/CAO)	
<p>NOW</p> <ol style="list-style-type: none"> SMALL MODULAR REACTOR (SMR) PROJECT & COUNTY POSITION – Complete – Engagement strategy being developed SUNRISE GATEWAY BUSINESS PARK (SGBP) – ENGINEERING FUNDS FOR DESIGN IN 2026 CAPITAL BUDGET – Budget allocation approved – Complete - project updates will be provided later/Engineers coming to NSC in June to discuss project. INTERMUNICIPAL COLLABORATION FRAMEWORK (ICF) PROCESS WITH THE TOWN OF PEACE RIVER – Complete REGIONAL STRATEGIC FORUM – Complete TRAFFIC CONTROL BYLAW REVIEW – Complete – Road Use Agreement Updated, next steps are to INFORM public as per Report. 	
<p>ADVOCACY / PARTNERSHIPS</p> <ul style="list-style-type: none"> FCSS Provincial Funding (A) Environmental Regulation Barriers (A) Highway 686 Timeline (A) (Mtg. w/Minister Mar. 26) Site-C Dam: Impact Notice (A) Rural Veterinarian Training, Recruitment & Retention (A)(Bursary Funding Provided) Casino Revenue Distribution (A) STIP/Bridge Funding (A) Crown Land Transfer to Farm Use (A) Building Codes Implications (A) Town of Peace River Policing Study (A) Emergency Shelter Funding (A) Northwestern Polytechnic Fairview Campus (A) <i>NLC taking over campus</i> Electoral Boundary Review Report (A) <i>No change for Peace River riding in final report</i> 	<ul style="list-style-type: none"> <i>Mental Health, Addiction, and Homelessness Taskforce (P)</i> <i>Peace River Airport Business Plan (P)(Advocacy Committee Formed)</i> <i>Nuclear Power Readiness (P)(In progress, working with Summit PCG Consultants, and others)</i> <p>NEXT/LATER</p> <ul style="list-style-type: none"> SERVICE LEVEL REVIEW – COUNCIL DIRECTION – Complete 2027 Budget / Project OLDER ADULT LIVING PROSPECTIVES – Complete – see below NUCLEAR ENERGY COUNTY POSITION – Complete -see #1 above BUSINESS TAX INCENTIVE BYLAW REVIEW
OPERATIONAL STRATEGIES (CAO/Staff)	
<p>CAO (includes HR & Planning)</p> <ol style="list-style-type: none"> SMR PROJECT & COUNTY POSITION – Complete – Engagement strategy being developed ICF PROCESS WITH TPR – Complete REGIONAL STRATEGIC FORUM – Complete <ul style="list-style-type: none"> Public Engagement Policy Update & Plan – Complete – Engagement Plan will depend on topic. Personnel Policy Review & Update – Legal counsel reviewing 	<p>OPERATIONS, INFRASTRUCTURE & AGRICULTURAL SERVICES (Mike / Jason)</p> <ol style="list-style-type: none"> SGBP ENGINEERING FUNDS – Budget allocation approved – Complete – project updates will be provided later Drainage Priorities – December 2025 – Budget allocation approved – Complete – work to start when conditions allow. <ol style="list-style-type: none"> Review/Update Vehicle Replacement Policy - June Review/Update Right of Way Policy – Complete – update to Policy not required, changes to occur within ASD training, etc.
<p>ASSESSMENT (Alan)</p> <ol style="list-style-type: none"> Assessment Department Review – July – first report to go to GPC Meeting on January 23, 2026; direction from Council provided; will continue to provide updates to Council. 	<p>COMMUNITY SERVICES (Amber)</p> <ol style="list-style-type: none"> Playground Criteria Report Cecil Thompson playground – June FCSS Local Impact Infographic – Complete Home Support Services Review – Complete
<p>ECONOMIC DEVELOPMENT (Lynn)</p> <ol style="list-style-type: none"> OLDER ADULT LIVING PROSPECTIVES – Complete – consultant hired to conduct a needs assessment BUSINESS TAX INCENTIVE BYLAW REVIEW - June Greene Valley and Fairgrounds Road Trails– Conceptual Plan – May <ul style="list-style-type: none"> Junction 42 (Red Deer) Research – September NRED Grant Application for 2027 - September 	<p>FINANCE (Laura)</p> <ol style="list-style-type: none"> 2026 Interim Budget – December – Complete – Final Budget to Council April 2026 Finance Policy Review: Priorities Research KPI Scorecard for the Finance Department
<p>LEGISLATIVE SERVICES (Jocelyn)</p> <ol style="list-style-type: none"> TRAFFIC CONTROL BYLAW – Complete – see above for note Internet Grant Promotion – Complete – Policy updated on Feb. 24th agenda, grant promotion will continue throughout the year. Privacy Impact Assessments – Complete <ul style="list-style-type: none"> Review Information Technology Policy & Update 	<p>PROTECTIVE SERVICES (Dave)</p> <ol style="list-style-type: none"> Completion of Northwest All Hazard Incident Management Team (AHIMT) Grant – August Host two (2) Peace River Regional Emergency Management Program (PREMP) Exercises – Complete
<p>LEGEND KEY</p> <p>BOLD CAPITALS = Councils NOW Priorities; <i>Italics</i> = Councils Advocacy/Partnership Issues; CAPITALS = Councils NEXT Priorities Regular Font = Staff Operational Strategies</p>	

Dear Friends and Supporters,

I hope this message finds you well.

On behalf of everyone at the Grande Prairie Regional Hospital Foundation and the Ken Sargent House project, thank you once again for your incredible support and belief in this important initiative. Because of donors like you, Ken Sargent House is becoming a reality for families and individuals traveling to Grande Prairie for medical care.

Attached is our latest project update, highlighting the significant progress on the build. Construction continues to progress steadily, and it is incredibly exciting to see the vision come to life.

As we near the opening of our doors later this year, planning has also begun for our Grand Opening celebrations and community events. We know this project belongs to the entire community, and we would love to include donor voices and perspectives in the planning process. If you are interested in being part of these conversations or helping shape the celebrations, please let me know. We would be grateful for your input and involvement. While we are making tremendous progress, we still have approximately \$5 million remaining to reach our fundraising goal. We are asking our supporters to continue helping us spread the word about Ken Sargent House and the impact it will have across Northwestern Alberta. Share our updates with your networks and constituents.

One of the most meaningful ways you can help right now is by making introductions. If you know individuals, businesses, organizations, foundations, or community leaders who may be interested in supporting this project, I would be incredibly grateful for the opportunity to connect with them. Personal introductions and conversations continue to be one of the most powerful ways we can build momentum and bring this project across the finish line together.

Thank you again for being part of this journey and for helping create a true “home away from home” for families facing some of life’s most difficult moments.

If you have any questions, would like to become more involved, or know someone we should connect with, please don’t hesitate to reach out.

Dale

Dale Bond

Director of Ken Sargent House

Stay Involved & Join our Newsletter @ [Ken Sargent House | Be Well. Be Home.](#)

11205 110 St., Grande Prairie, AB, T8V 4B1

Office: 825-412-4135

Cell: 780-897-0932

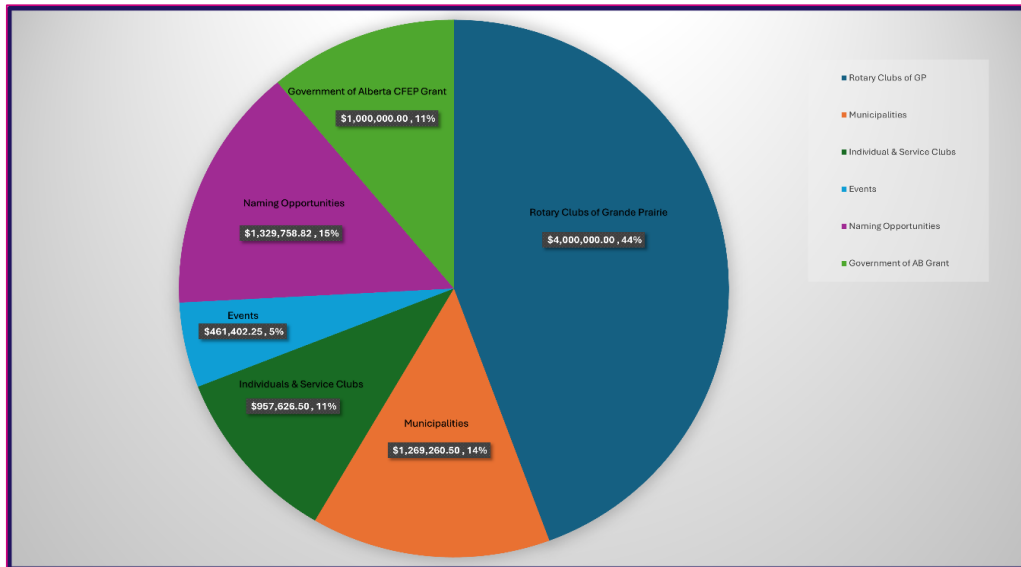
Ken Sargent House Update 2026.06.01

Fundraising Goal: \$14,000,000.00

Amount Raised to Date: \$ 9,018,048.07

Amount Remaining: \$ 4,981,951.93

Fundraising Update: We continue to fundraise through a variety of initiatives, helping ensure a strong and diverse funding stream. We are currently just shy of 65% of our fundraising goal and we are confident that over the remainder of this year, we will reach our goal as the excitement continues to build throughout the region. We have many opportunities for individuals, organizations and businesses to get involved.



Regional Support: The leadership of our founding partner, the Rotary Clubs of Grande Prairie, our naming partner, Ken Sargent, along with the support shown by municipalities, individuals, organizations & businesses across the region has played a meaningful role in bringing Ken Sargent House to life, and we are deeply grateful for these partnerships. As we get closer to opening our doors, we enter a critical stage of our fundraising journey.

We're looking for champions in each community and asking for your help in leveraging your networks and influence to help us reach the remaining funding needed.

Specifically, we would greatly appreciate your support in:

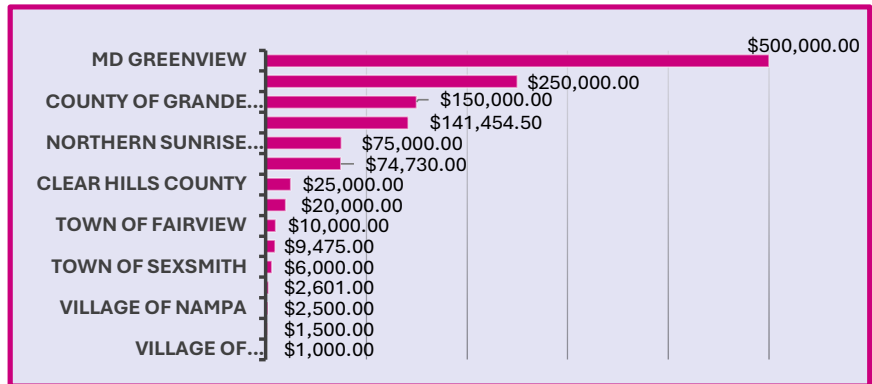
- Connecting us with individuals, businesses, or organizations who may align with this project
- Making introductions that can lead to meaningful conversations
- Helping us secure opportunities to present and share the impact of Ken Sargent House

These connections will play a significant role in helping us welcome families from Northwestern Alberta when we open our doors near the end of 2026.



Ken Sargent House Update 2026.06.01

Thank you to our Donors:



Alana Sieben
Aquaterra
Brenda Friesen
Calfrac Well Services
Catwauk Compression

COBS Bread Bakery
Danielle Williams
Darren Francis
Dean & Sheilah Swanberg
Dynamud Logistics Services
Fairview District Lion's Club

Government of Alberta
Gregg Distributors
Jacqueline Doll
Jim & Dorthea Bulford & Family
Karyann Ritchie
Kim Neddo
Lee's Sheet Metal
Lori Young
MNP
Northern Mat & Bridge
Patrick Allen
Rotary Clubs of Grande Prairie
Sharon Higginson
Sheridan Family
The van Everdink Family in memory of Jacqui Major
Tara Energy Services & Bissell Family Funds
The Family of Joyce & Robert Kimpe
Tracy Zuk
Veracity Energy Services
Whitecap Resources Inc.

Allan and Cheryl Coulas
Audrey Sloan
Brenda Martin
Canfor
CE Masonry
Chance Tomke
Dale Bond
Daphne Hauck
David Friesen
Donna & Albert Pelletier
Elizabeth & Gerald Fritsma
Fairview Health Complex
Foundation
GP Highland Games Association
Hi-Tech Business Solutions
Jeff Keddie
Joe & Lynne Lyne
Kathy Doerkson
Larry & Donna Spiller
Liz Jones
Louise Caron
Nordic Energy Corp
NuVista Energy
Peter Teichroeb
Rycroft Merry Pioneers
Shelley Lillico
Standard Roofing & Exteriors
Tim Hortons Restaurants of Grande Prairie
Trican Social Fund
Victor Lessard
Windy Acres Cabinetry

ATB Drywall
Birchcliff Energy
Brittini Allen
Cassie Bigelow
Cenovus Energy Inc.
Cinch Oilfield Hauling
Dale Gaume
Darlene Bathgate
Dean Fritsma
Donna Schultz-Petrone
Enframe Construction
Game Host
GP Petroleum Association
Jackie Pfau
Jen Col Construction
Joseph Renooy
Keith Bennett
Laura E Gray-Mitchell
London Drugs Foundation
Main Beam Fabrication
Northern Bottling Distributors
Odessa Doors
Regulators Oilfield
Shannon Backmeyer
Shelley McDonald
Support the Girls
Teresa Blimkie
Ultimate Energy Controls
Wapiti Gravel Suppliers



Ken Sargent House Update 2026.06.01

Construction Update: Construction continues to advance on schedule, with major progress being made on both the building exterior and interior systems as we move closer to opening Ken Sargent House in late 2026.

Exterior Progress

On the exterior of the building, cement board installation has been completed, while soffit and fascia work on the west side is now 95% complete. Flashing installation around the main floor windows is approximately 60% complete, and the exterior siding rain screen is nearing completion.

Exterior grading has begun along the west side of the building, and formwork for the basement stairs and landings has been completed, with concrete pouring scheduled for June 5. Existing underground services have been located and exposed, street closures and site fencing are now in place, and crews are completing the remaining catch basins and storm line infrastructure, with this work expected to wrap up this week.

Siding installation on the east side of the building is now 95% complete, and installation of the siding wall system has begun on the south face of the building.

Basement and Crawl Space

Inside the basement and crawl space, plumbing rough-ins are approximately 90% complete, while electrical rough-ins have now begun. Emergency and regular lighting have been installed in the crawl space, copper plumbing lines are 90% complete, and ductwork installation is nearing completion.

The crawl space stairs and the stairs leading to the main floor have both been installed, and in-floor heating rough-ins are scheduled to begin this week.

Main Floor

On the main floor, exterior wall insulation and vapour barrier installation are complete. Plumbing drains and venting have been finished, and waterline installation is underway.

Ductwork and air conditioning unit installations continue to progress, along with fire damper installations, controls rough-ins, and sprinkler line installation throughout the floor.

Second Floor

Work on the second floor is also progressing steadily. Plumbing drains and venting are complete, waterline installation has been completed, and air conditioning units are currently being installed.

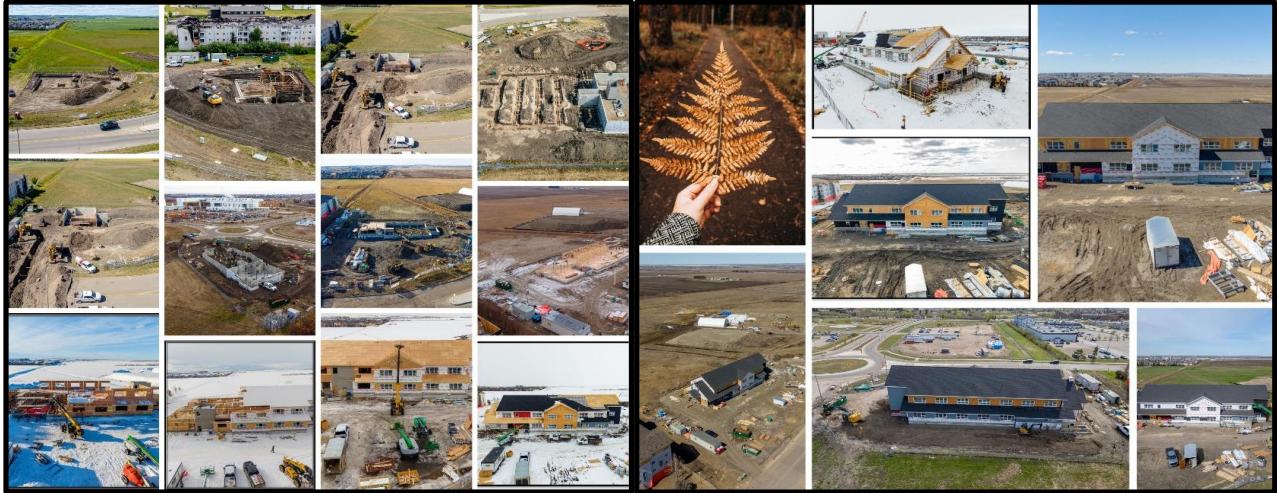
Exterior wall insulation and vapour barrier installation are complete, drywall boarding of the second-floor walls is nearing completion, and sprinkler line installation continues throughout the floor.

Updated Timeline: The project closeout phase is currently scheduled to begin at the end of July and is anticipated to be complete by the end of October 2026. This phase will include start-up, air and water balancing, fire alarm verification, inspections, staff training, deficiency clean-up, and final completion



Ken Sargent House Update 2026.06.01

Progress Photos from June 2025 to May 2026



Operations Update:

- House Coordinator recruitment underway, with onboarding anticipated in August 2026
- Recruitment for Hospitality Attendants & Housekeeping late summer
- Furniture & Supplies being ordered
- Annual Operating Budget forecasted
- KSH Specific Policies, Protocols, Procedures being drafted
- Grand Opening Planning

Get Involved: Every day, families across our region travel to Grande Prairie for medical care. Ken Sargent House will help ensure they have a safe, affordable, and supportive place to stay close to their loved ones.

- Make a Gift
- Become a Monthly Donor
- Sponsor a Program or Space
- Join an Event or Host Your Own
- Volunteer Your Time
- Give in Honour or Memory
- Leave a Legacy
- Partner as a Business/Organization (ask us about our upcoming Close to Care Paper Elephant Campaign)
- Spread the Word



Ken Sargent House Update 2026.06.01

Stay Informed:

Visit [Ken Sargent House | Be Well. Be Home.](#) And sign up for our Newsletter and stay updated with monthly progress photos.

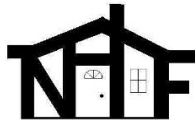
Follow us on [Facebook](#) & [Ken Sargent House \(@kensargenthouse\)](#) • [Instagram photos and videos](#)

We look forward to seeing you at our Grand Opening in late fall 2026.

The strength of our region has always been found in communities coming together to support one another. Ken Sargent House is a reflection of that spirit.

Dale Bond
Director, Ken Sargent House
780-897-0932





North Peace Housing Foundation

6780 – 103 Ave., Peace River, AB, T8S 0B6

Tel: (780) 624-2055 Fax: (780) 624-2065

Email: tammy.menssa@nphf.ca

North Peace Housing Foundation Board Meeting Synopsis – June 3, 2026

APHAA Spring Conference:

The APHAA Spring Conference 2026, focused on leadership excellence, organizational readiness, workforce transition, and personal resiliency within the housing management sector. Sessions attended included presentations on Artificial Intelligence (AI), onboarding and supporting new CAOs, and wellness-focused strategies for stress regulation and resilience.

AI – The Evolution Shift / The AI Reckoning: Readiness, Risk and Trust in an Age of Disruption

Dr. Phil McCrae presented on the rapid advancement of Artificial Intelligence and its growing impact on organizational decision-making, governance, workforce transformation, ethics, risk management, and public trust. The session emphasized the importance of leadership readiness and the need for organizations to integrate AI strategically and responsibly into operations and service delivery. Discussions focused on practical frameworks for navigating disruption while maintaining accountability and trust within organizations.

New CAOs – Surviving the First Year

This session, presented by Darla Driscoll and Lindsay Pratt, focused on the challenges and supports available to new CAOs transitioning into leadership roles. Key topics included preparing for organizational transition, crisis management, peer networking, board relationships, and building effective teams. The presenters emphasized the importance of mentorship, peer support, and structured onboarding processes to improve leadership success and reduce transition-related stress. The session also encouraged open discussion regarding how APHAA can continue strengthening supports for new leaders entering the sector.

Wellness and Nervous System Regulation – Tapping Session

The wellness session presented by Clinical EFT Practitioner Elena Maltais of *Tap Into Wellness*, explored “tapping” as a grounding and regulating technique used to calm the nervous system. The presentation discussed how emotional triggers are often connected to past experiences, stored trauma, beliefs, and emotional imprints that shape present reactions and perceptions. It was noted that when individuals are triggered, the body can relive previous stress responses and emotional states.

The session highlighted that anxiety can be understood as the body’s way of signaling an incomplete stress cycle. Tapping, through the stimulation of acupressure points, was presented as a technique to help discharge stress, regulate emotional responses, and interrupt the body’s fight-or-flight response. The

practice was described as a tool to support grounding, nervous system regulation, and emotional resilience.

www.tapintowellness.ca

Government and Sector Updates

ADM David Williams discussed Affordable Living Alberta (ALA), the role of Transition Coordinators, and approaches Housing Management Bodies (HMBs) can take to strengthen relationships and communication practices with ALA. Key themes included approaching interactions with grace, being mindful of communication style and language, and fostering collaborative relationships during periods of transition and change.

Additional updates included discussion regarding funding for Healthy Aging Alberta, confirmation that capacity planning responsibilities are now aligned with Housing, and notification that Bill 28 was passed on May 14.

Heritage Tower Lodge – Elevator Outage Update:

The main elevator at Heritage Tower Lodge remains out of service following the breakdown that occurred on April 5. Initial repair efforts identified failed components requiring replacement parts. Although parts were received and installed, additional mechanical issues were identified during testing, resulting in further delays to restoring service.

To support residents during the outage, additional staffing and meal delivery assistance continue to be provided for individuals unable to safely manage the stairs. Those individuals with more complex health concerns or mobility issues have been moved to the first 3 floors, as required.

Management has successfully coordinated collaboration between two elevator service companies to support troubleshooting and repair efforts, with the goal of restoring elevator service as soon as possible.

In parallel, the Province is proceeding with the planned elevator modernization project previously approved under the Capital Maintenance and Replacement (CMR) program. Work is currently underway with the project consultant to finalize tender specifications.

Once specifications are complete, the procurement process to engage a contractor is anticipated to require approximately 4–6 weeks. Following contract award, additional time will be necessary before construction can begin to accommodate shop drawing reviews and material lead times, currently estimated at 10–14 weeks.

Harvest Lodge:

Water Event Restoration

Update from First Onsite:

Restoration work at Harvest Lodge is progressing steadily with a focus on finishing activities, installations, and site cleanup:

- 2nd & 3rd Floors:
 - The last of the radiant heating panels are being installed.
 - Light fixtures are being installed.
 - Units are being cleaned to prepare for occupancy.
- 1st Floor:
 - Light fixtures and flooring will be installed once the shipment arrives.
- Stairwells are being painted and new flooring will be installed as soon as it arrives.

Update on work being completed by the Foundation:

- New countertops have been installed in the administration area.
- Common area painting continues.
- Tile in the Front vestibule will be removed, and the concrete will be painted with epoxy paint.
- We are investigating replacing the cabinet doors in the dining room area.

Garden Court:

Pre-Action System Installation

Delays with the installation of the pre-action system continue; we have not been given a timeline for when the project will start. North Peace Housing continues to be in contact with the contractor on a regular basis who reports they are waiting on updated drawings and costs from the engineer.

Ice Damming and Subsequent Water Issues

Work is proceeding this week on the drywall and painting deficiencies, followed by the baseboard installation. The carpet cleaning in the common hallways will be scheduled once the other work has been completed.

Garrison Manor:

Ice Damming and Subsequent Water Issues

Restoration work on the 2 damaged units is well underway. We expect that the work will be done by the end of June.

Nominal Sum Properties:

We are currently preparing the scopes of work for the foundation repairs at 4823–45 Street in Grimshaw. In addition to the foundation work, the roof and eavestroughs will also be replaced before the unit is ready for occupancy.

SRHI (Sustainable Remote Housing Initiative) - Cadotte Lake:

No update to report.

Westview – Fairview Development Committee:

No update to report.

Del-Air Lodge Redevelopment:

LSM Lee's Sheet Metal will be on site the week of June 1 to complete the venting and remaining mechanical deficiencies.

The guardrail is currently being fabricated and will be installed on the north side of the building the week of June 1.

The project team has not been able to secure a date for the paving work that is required.

Board Actions:

The Board directed that 4.4 Handling of External Concerns and Complaints Policy be re-affirmed.

The Board directed that the Bill 28 – Municipal Affairs and Housing Statutes Amendment Act, 2026, Summary of Board Member Comments and Discussion be received as information and bring a discussion of Board discipline to the next meeting.

The Board directed that the Board of Directors approve the rescission of the policies and policy sections identified through the Corporate Policy Manual review process

Tammy Menssa
Executive Director



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Peace River

AR122675

June 2, 2026

Reeve Claude Rodrigue
Northern Sunrise County
Bag 1300, 135 Sunrise Road
Peace River AB T8S 1Y9

Dear Reeve Rodrigue:

Thank you for your letter regarding public library services and potential updates to the *Libraries Act* and its regulations. I appreciate Northern Sunrise County's perspective and continued support for public libraries.

I agree that Alberta's public libraries are valued community institutions that support literacy, learning, digital access, and community connection, particularly in rural and northern communities. Our government recognizes their important role and remains committed to ensuring libraries continue to serve as welcoming, trusted spaces for all Albertans.

The amendments recently passed through Bill 28, the *Municipal Affairs and Housing Statutes Amendment Act, 2026*, enable the Minister of Municipal Affairs to create regulations that will provide clear, consistent protection for children aged 15 and under. These measures are focused on a very narrow category of materials – specifically, explicit visual depictions of sexual acts. They do not ban or remove materials from library collections, nor do they restrict access for adults, youth aged 16 and older, or children with parental consent. Library boards will continue to manage collections and services locally.

As regulations are developed, they will be designed to ensure that any measures are practical, workable, and responsive to local circumstances, including in rural and northern communities.

Our objective is to protect children, support parents, and maintain public confidence in shared community institutions, while ensuring Alberta's libraries can continue to meet the needs of their communities.

I appreciate your comments regarding operational pressures and the importance of sustainable funding for libraries. Stable, consistent provincial funding is key to supporting local library service. *Budget 2026* provides \$40 million for public library services, maintaining the 10 per cent increase introduced in *Budget 2023*. This funding includes \$33.7 million in operating grants to local library boards – reflecting the increased per capita rate and \$9,000 base funding for all municipal library boards – as well as \$4.6 million to support Public Library Network services such as provincewide eContent, SuperNet connectivity, resource sharing, and services for print-disabled readers.

.../2

- 2 -

While it is not possible to provide additional funding at this time given current fiscal pressures, the Government of Alberta continues to maintain a stable level of support to help supplement municipal investment and ensure libraries remain accessible and effective community spaces.

Thank you again for writing and for your continued service to our region.

Sincerely,

A handwritten signature in black ink, appearing to be 'D Williams', written over a horizontal line.

Dan Williams, ECA
Minister of Municipal Affairs



March 13, 2026

Dan Williams, MLA for Peace River
10122-100 Street
Peace River, AB T8S 1S2

peace.river@assembly.ab.ca

Dear MLA Williams,

RE: Operational Funding Needs for Libraries and Potential Changes to the *Libraries Act* and Regulations

Northern Sunrise County supports sustainable operational funding for public libraries and encourages meaningful consultation with municipalities and library boards on any potential amendments to the *Libraries Act* and associated regulations.

Public libraries play an essential role in rural communities such as ours. They provide far more than access to books; they serve as important community hubs that offer literacy programs, digital access, educational resources, and safe gathering spaces for residents of all ages. In many rural areas, libraries are also a vital point of access for reliable internet and technology, helping residents participate fully in modern economic and social life.

Municipalities are proud partners in the delivery of library services. However, rising operational costs, increased demand for services, and evolving community needs are placing growing pressure on local budgets. Provincial operational funding remains critical to ensuring that libraries can continue to provide high-quality services while remaining accessible to all Albertans.

As the Province considers potential updates to the *Libraries Act* and Regulations, Northern Sunrise County respectfully requests that municipalities, regional library systems, and local library boards be fully engaged in the consultation process. Local governments are key stakeholders in the governance and funding of libraries, and their perspectives are essential to ensuring that any legislative changes support sustainable, effective library services—particularly in rural and northern communities.

Strong library systems contribute directly to literacy, lifelong learning, workforce development, and community wellbeing. Continued provincial support and collaborative policy development will help ensure Alberta's libraries remain vibrant and accessible for future generations.

Thank you for your continued service to our region and for your attention to this important matter.

Sincerely,

Claude Rodrigue, Reeve
Northern Sunrise County

c: Amber Bean, Chair, Peace Library System





ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Peace River*

AR122590

June 17, 2026

Reeve Claude Rodrigue
Northern Sunrise County
PO Bag 1300
Peace River AB T8S 1Y9

Dear Reeve Rodrigue:

I am pleased to confirm the 2026 funding allocations for your community.

For Northern Sunrise County:

- The 2026 Local Government Fiscal Framework (LGFF) Capital allocation is \$933,286.
- The 2026 LGFF Operating allocation is \$132,712.
- The 2026 Build Communities Strong Fund-Community Stream (BCSF-CS) allocation is \$155,466.

LGFF Capital is a legislated program aimed at providing local governments with advanced notice of their future infrastructure funding. As indicated on the program website, in 2027, your community will be eligible for \$1,056,511. Information on 2028 LGFF Capital allocations will be shared with local governments this fall, after changes in provincial revenues between 2024/25 and 2025/26 have been confirmed. I would like to also inform you that work is underway to develop a new allocation formula for the LGFF Operating program, which will be announced later this year.

As you may be aware, in 2025, the Government of Canada launched the BCSF, which included a renaming of the Canada Community-Building Fund to the Community Stream under the BCSF. Please note that no program or funding changes are being made apart from the name change.

LGFF and BCSF-CS funding amounts for all municipalities and Metis Settlements are also posted on the Government of Alberta website at www.alberta.ca/municipal-affairs-funding-programs.

.../2

- 2 -

I look forward to working together with you to support your local infrastructure and operating needs, and building strong, vibrant communities across Alberta.

Sincerely,

A handwritten signature in black ink, appearing to read "Dan Williams", with a long horizontal flourish extending to the right.

Dan Williams, ECA
Minister of Municipal Affairs

cc: Cindy Millar, Chief Administrative Officer, Northern Sunrise County