

# Agenda

---

## City of Ocean Shores Radio Board Regular Meeting

Join Zoom Meeting Online

[Click Here](#)

Join Zoom Meeting by Phone  
Phone Number: 1.253.215.8782

Meeting ID: 822 5086 7908

Passcode: 051109

Tuesday  
May 26, 2026  
10:30AM

Ocean Shores Library  
573 Point Brown Ave NW  
Ocean Shores, Washington

Page

### Call to Order

### Roll Call

### Approval of Meeting Agenda

### Approval of Minutes

3 - 5

1. Approval of minutes for the Radio Board Meeting on March 24, 2026.

### Public Communication - 3 Minutes

2. The Radio Board is providing opportunities for public comment. Written comments can be submitted to the City Clerks office via email at [publiccomment@osgov.com](mailto:publiccomment@osgov.com) no later than 9:00am on May 26, 2026.

### Reports

3. Chair's Report
  - Presented by: Radio Board Chair, Patrick Wendlandt
4. Station Report
  - Presented by: KOSW Station Manager(s), Trey Smith and Butch Larson
5. Technology Report
  - Presented by: KOSW Volunteer, Marty Hadfield

6. Council Liaison Report
  - Presented by: Councilmember, Tom Taylor
7. Financial Reports for Review
  - Presented by: Radio Board Chair, Patrick Wendlandt  
[Monthly Financials](#)
8. Board Member Report
  - Darrell Prowse
  - Marilyn Ferguson
  - Patrick Wendlandt
  - Raymond Fraker
  - *Vacant*

### **Old Business**

9. Radio Tower
  - Presented by: Board Chair, Patrick Wendlandt
10. Studio Carpets
  - Presented by: Board Chair, Patrick Wendlandt

### **New Business**

None

### **Discussion**

None

### **Civic Engagement Discussion - 10 Minutes**

The Radio Board is providing an opportunity for the Community to ask questions regarding the Radio Station.

### **Future Meeting Date**

Tuesday, June 23, 2026 at 10:30am in the Ocean Shores Library Meeting Room.

### **Adjourn**

---

#### **Public Notice:**

- Persons requiring auxiliary aids or special arrangements in order to participate in meetings should call 360.940.7498 at least two business days prior to the scheduled meeting.

**City of Ocean Shores**  
**Radio Board Meeting Minutes**  
**For Tuesday, March 24, 2026**  
**At Ocean Shores Library**  
**573 Point Brown Ave. NW, Ocean Shores, WA 98569**

**Call to order:** 10:31 am by Radio Board Chair, Patrick Wendlandt

**Roll Call:** Present – Patrick Wendlandt, Marilyn Ferguson and Darrell Prowse in person and Raymond Fraker via Zoom. Larry Hansen with an excused absence. MSP

**Meeting Agenda for March 24, 2026.** Approved. MSP.

**Minutes for January 27, 2026, meeting:** Approved. MSP.

**Public Comment:** 3 in person. Will the station be able to use the CD's given to the radio station from the library sale? Answer: They will have to be converted to MP3s for the station to use. Will there be background on the artists? Answer: That depends on the DJ playing them. Fiber is being laid out in front of the station. Will that help the station? Answer: Probably not because the station uses Coast Communications.

**Election of Officers:**

**Radio Board Chair** – Patrick Wendlandt nominated – accepted – MSP.

**Radio Board Vice Chair** – Darrell Prowse nominated – accepted – MSP.

**Radio Board Secretary** – Marilyn Ferguson nominated – accepted – MSP.

**Reports:**

**1. Chair's Report** – Marty and I met with the Fire chief and Mandela in charge of Emergency Management, letting them know about plans to move to the tower by IGA or even building a new tower down south by the new fire station. Marty sent emails to officials asking about grants and funding for a new tower.

**2. Station Report Managers Report**

**Trey Smith** – Not present.

**Butch Larson** – Just finished with the Razor Clam Festival. It rained Friday and we had to put up a tent outside. We played music for all three days. Hard to find people to help especially with set up and tear down. Got paid \$250 per day for playing music. Sand and Sawdust want KOSW to play music on the beach but there is too much blowing sand that is hard on the equipment. May do it in the parking lot at the Convention Center instead. Not sure about the Art Festival. May possibly play music at the Market. Bought a new laptop to be used for events. Got all the music added to it and everything else. Holds about 170 hours of music. Will probably have a booth at Hog Wild and start

advertising the upcoming New Years Eve event. Purchased two UPS's that are about twice as big as the ones we had before. Haven't gotten a price for cleaning the carpet in the station yet. Thinking about just renting a carpet cleaner.

### **3. Technology Report**

**Marty Hadfield** – no report. Unavailable to attend the meeting.

### **4. Council Liaison Report**

**Tom Taylor** – Absent

**Financial Report** – Moved to New Business.

### **5. Board Member Report**

- Darrell Prowse – March 10<sup>th</sup> went to the CTE meeting at the high school representing the TV station and KOSW for the career technical education meeting. They have a culinary class teaching commercial cooking, no journalism class but do have a yearbook classes, one for printed yearbooks and one for digital books with digital pictures and videos and possibly audio. That kind of ties into what we do. Invited them to send students to be interns. Currently they have a special needs student helping the radio station every Monday and getting credit for it. The school needs to have a public relations officer or someone that will send emails to the radio and TV stations to let them know about special events that are taking place at the school so they can get this information out to the public.
- Marilyn Ferguson – Nothing.
- Patrick Wendlandt – Nothing.
- Larry Hansen – Absent.
- Raymond Fraker – Nothing.

**Old Business** – Patrick Wendlandt – The current radio tower contract ends in 2028. After reading it could not find a way out of it. Need to find out when the renewal of the contract is and make sure to get out of it before it automatically renews. Need Scott Anderson to talk with Vertical Bridge about pricing at the IGA tower.

**New Business** – Quarterly budget review. It is a two year budget with 8 quarters. So far the budget is looking good.

**Discussion** – None

**Public Communication** – Would like to see more of a break down of what is covered under equipment in the budget. That can be found on the City Website under the city budget. Can we use the City Lawyer to break the contract with the tower? Would like to talk to Scott Anderson first. All money budgeted for the radio station in the city budget must go back to the city if not used. The money that NBIM raises remains in NBIM if not used and does not have to go to the city. City has to

pay prevailing wage for anyone they hire but NBIM doesn't. The radio station can't fund raise because owned by the city, but NBIM can.

**Future Meeting Date:** April 28, 2026, at 10:30 am at the Ocean Shores Public Library.

**Adjourned:** 11:28 am. MSP

**\*MSP** – used for motioned, seconded, and passed.

*Respectfully submitted by Marilyn Ferguson KOSW Radio Board Secretary.*