



THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE

MUNICIPAL COUNCIL

COUNCIL MEETING

A G E N D A

DATE: June 24, 2026

TIME: 9:00 A.M.

PLACE: Council Chambers
Municipal Office

PRESIDING: Mayor L. Kloosterhuis

MEMBERS OF COUNCIL: Councillor D. Calvert
Councillor B. Kamphof
Councillor D. Peacock
Councillor A. Vis

MUNICIPAL OFFICERS: Wayne Hanchard, CAO/Clerk
John MacGillivray, Treasurer/Deputy CAO
Judy Jacobson, Deputy Clerk - Absent with Notice
Chris Bowles, Director of Operations
Kerri Reid, Manager of Planning
Sean Horan, Fire Chief
Christina Parsons, Administrative Assistant

ORDERS OF THE DAY: OPENING THE MEETING
DISCLOSURES OF INTEREST
ADOPTION OF THE AGENDA
DEPUTATIONS
MINUTES OF PREVIOUS MEETINGS
REPORTS OF MUNICIPAL OFFICERS
REPORTS OF COMMITTEES
MAYOR'S REPORT
BY-LAWS
PETITIONS AND COMMUNICATIONS
NEW BUSINESS
ADJOURNMENT

1. CALL TO ORDER

- (a) MAYOR ADVISES THE MEETING IS BEING VIDEO RECORDED AND LIVE STREAMED.

2. DISCLOSURES OF INTEREST

3. ADOPTION OF AGENDA

- (a) Adoption of the Agenda

THAT with respect to the June 24, 2026, Council Agenda, we recommend that the agenda as printed including any additional information and new business be confirmed.

4. DEPUTATIONS

5. MINUTES OF PREVIOUS MEETINGS

- (a) Special Council Meeting 11 - 14

Minutes of the Special Council Meeting held on June 8, 2026, for approval.

Discussion on the above noted minutes.

THAT the Minutes of the Special Council Meeting held on June 8, 2026, BE APPROVED.

- (b) Council Meeting 15 - 34

Minutes of the Council Meeting held on June 9, 2026, for approval.

Discussion on the above noted minutes.

THAT the Minutes of the Council Meeting held on June 9, 2026, BE APPROVED.

- (c) Special Council Meeting 35 - 38

Minutes of the Special Council Meeting held on June 15, 2026, for approval.

Discussion on the above noted minutes.

THAT the Minutes of the Special Council Meeting held on June 15, 2026, BE APPROVED.

6. REPORTS OF MUNICIPAL OFFICERS

- (a) By-Law Enforcement 39 - 40

Report from Jolene Wiwcharyk, By-law Enforcement Officer for May 2026, for information.

- (b) Award RFP 24-2026 Office Airflow Study 41 - 42

Report No. 2026.107 to award RFP 24-2026 – Office Airflow Study

THAT with respect to Report No. 2026.107, we recommend the award of RFP 24 -2026 – Office Airflow Study be awarded to BACx Incorporated (Bell Armstrong Commissioning) , for the amount of \$5.400.00, exclusive of HST, BE APPROVED

AND THAT the necessary by-law be presented for ratification

- (c) Award RFP 25-2026 – Red Barn Structural, Life Safety and Industrial Hygiene Assessment 43 - 44

Report No. 2026.108 to award RFP 25-2026 – Red Barn Structural, Life Safety and Industrial Hygiene Assessment

THAT with respect to Report No. 2026.108, we recommend the award of RFP 25-2026 Red Barn Structural, Life Safety and Industrial Hygiene Assessment be awarded to R & R Engineering for the amount of \$11,000.00, exclusive of HST, BE APPROVED;

AND THAT the costs of the Assessment be covered by the Museum Reserve Fund;

AND THAT the necessary by-law be presented for ratification

- (d) 2026 to 2030 Province of Ontario Mutual Aid Plan 45 - 69

Report No. 2026.109 to provide Council with a copy of the 2026 to 2030 Provincial Mutual Aid Plan to allow time for review of the document prior to a more detailed report and discussion.

A more detailed report will be brought forward at the July 14th meeting along with a by-law authorizing OPFES to participate in the 2026-2030 Provincial Mutual Aid Plan.

- (e) Mandatory Certification Update 70 - 71
- Report No. 2026.110 to update Council of the progress being made with respect to fire fighter certification along with relevant information regarding fire fighter certification.
- (f) ERO Posting 026-558 72 - 76
- Report No. 2026.111 to update Council on the Ontario governments proposed amendments to the Planning Act that would allow municipalities to use Administrative Monetary Penalties (AMPs) to address certain zoning by-law contraventions involving prohibited land uses.
- THAT with respect to Report 2026.111 authorization of administration to submit the comments on ERO Posting 026-558 presented in the Report, BE APPROVED*
- (g) Declare Surplus Assets 77 - 78
- Report No. 2026.112 to declare certain assets surplus to the needs of the Municipality to allow for their disposal
- THAT with respect to Report 2026.112 we recommend declaring surplus to the needs of the Municipality the kitchen items in the Duke Hunt Museum at the Oliver Paipoonge Heritage Park on the list attached to Report 2026.112, BE APPROVED*
- (h) Horse-Drawn Rides at Oliver Paipoonge Heritage Park 79 - 84
- Report No. 2026.113 to obtain Council approval for horse-drawn rides at Oliver Paipoonge Heritage Park under certain conditions
- THAT with respect to Report 2026.113 we recommend horse-drawn rides performed by service providers at Oliver Paipoonge Heritage Park, provided that the following conditions are met, BE APPROVED*
- *The service provider signs an agreement with the Municipality*
 - *The service provider has comprehensive general liability insurance with a minimum coverage limit of \$5.0 million and the Municipality is an additional insured*
 - *The service provider indemnifies the Municipality*
 - *The service provider attests that they follow all rules and regulations of authorities governing horse-drawn rides*
 - *The service to be provided is described in the agreement*

- (i) Bill 97 Freedom of Information Requirements 85 - 90

Report No. 2026.114 to inform Council about significant changes to the Municipal Freedom of Information and Protection of Privacy Act through Bill 97 that are imposing new requirements on municipalities

- (j) New Asset Management Plan 91 - 95

Report No. 2026.115 to seek Council approval for our formal 2026 Asset Management Plan

THAT with respect to Report No. 2026.115 we recommend that the 2026 Asset Management Plan presented at the June 24, 2026 Council meeting, BE APPROVED

- (k) Oliver Paipoonge Heritage Park - Vulnerable Sector Check 96

Report No. 2026.116 to obtain Council approval to make Vulnerable Sector Checks mandatory for employees and volunteers involved in school tours or events involving children at Oliver Paipoonge Heritage Park

WHEREAS on June 15, 2026, the Museum Board passed a motion that volunteers and employees involved in school tours or events involving children at Oliver Paipoonge Heritage Park should have a vulnerable sector check, paid by the Municipality;

THAT with respect to Report No. 2026.116 we recommend a requirement for volunteers and employees involved in school tours or events involving children at Oliver Paipoonge Heritage Park to have vulnerable sector checks at the Municipality's expense, BE APPROVED

- (l) MTO/WSP June 18, 2026, Public Information Centre Discussion

For discussion

7. REPORTS OF COMMITTEES

8. MAYOR'S REPORT

9. BY-LAWS

- (a) Contract BACx Inc Office Airflow Study 97

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered:

A by-law to authorize the execution of a Contract between The Corporation of the Municipality of Oliver Paipoonge and BACx Incorporated (Bell Armstrong Commissioning) for RFP 24-2026 Office Airflow Study, BE APPROVED;

*AND THAT the Mayor and Clerk be authorized to affix their signatures to said by-law.
BY-LAW NO. 55-2026*

- (b) Contract R&R Engineering Service Red Barn Assessment 98

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered:

A by-law to authorize the execution of a Contract between The Corporation of the Municipality of Oliver Paipoonge and R&R Engineering Service for RFP 25-2026 Red Barn Structural, Life Safety & Industrial Hygiene Assessment, BE APPROVED;

*AND THAT the Mayor and Clerk be authorized to affix their signatures to said by-law.
BY-LAW NO. 56-2026*

10. PETITIONS AND COMMUNICATIONS - ACTION ITEMS

- (a) Highway 11 & 17 Rest Stop Areas 99 - 100

At the June 9, 2026, Council Meeting a letter from the Township of Armour dated May 26, 2026, calling upon both the Government of Ontario and the Government of Canada to prioritize the development of new and upgraded highway rest stops and traveller infrastructure along Highways 11 and 17 across Northern Ontario. At that time it was the consensus of Council that a resolution to support this matter be presented at the June 24, 2026, meeting.

WHEREAS a letter was received from the Township of Armour dated May 26, 2026, calling upon the Government of Ontario and the Government of Canada to prioritize the development of new and upgraded highway rest stops and traveller infrastructure along Highways 11 and 17 across Northern Ontario and that such infrastructure include year-round washrooms, safe parking areas, commercial truck parking, warming shelters, electric vehicle charging stations, fuel access, tourism information, and improved emergency communication where feasible;

THEREFORE BE IT RESOLVED THAT the Municipality of Oliver Paipoonge supports the Township of Armour in their request that the Province of Ontario work collaboratively with Northern municipalities,

FONOM, NOMA, Indigenous communities, and industry stakeholders to identify priority locations for investment;

AND FURTHER THAT this resolution be forwarded to the Northwestern Ontario Municipal Association (NOMA), Thunder Bay District Municipal League and the local MPP's.

(b) Provincial Review of Current Value Assessment

101 - 106

At the June 9, 2026, Council Meeting a letter from the Municipality of Calvin dated May 27, 2026, requesting that the Province of Ontario undertake a review of policies, legislation, and regulations governing the use of Current Value Assessment and weighted assessment as the basis for supporting provincially mandated levies and shared municipal services costs. At that time, it was the consensus of Council that a resolution to support this matter be presented at the June 24, 2026, meeting.

WHEREAS a letter was received from the Municipality of Calvin dated May 27, 2026, requesting that the Province of Ontario, including the Minister of Municipal Affairs and Housing and the Minister of Finance, undertake a review of policies, legislation, and regulations governing the use of Current Value Assessment and weighted assessment as the basis for supporting provincially mandated levies and shared municipal services costs;

AND THAT the Province consider developing fairer and more balanced apportionment models.

THEREFORE BE IT RESOLVED THAT the Municipality of Oliver Paipoonge supports the Municipality of Calvin in their request that the Province of Ontario work collaboratively with Northern municipalities, NOMA, rural municipalities, municipal service boards, and regional service providers to develop best practices and model apportionment frameworks for shared municipal services and provincially mandated boards;

AND FURTHER THAT this resolution be forwarded to the Northwestern Ontario Municipal Association (NOMA), Thunder Bay District Municipal League and the local MPP's.

(c) Establishment of a Northern Ontario Policing Grant

107 - 108

At the June 9, 2026, Council Meeting a letter from the Township of Larder Lake dated May 26, 2026, providing support to the Federation of Northern Ontario Municipalities (FONOM) Resolution regarding the establishment of a Northern Ontario Policing Grant. At that time, it was the consensus of Council that a resolution to support this matter be presented at the June 24, 2026, meeting.

WHEREAS a letter was received from the Township of Larder Lake dated May 26, 2026, providing support to the Federation of Northern Ontario Municipalities Resolution calling upon the Government of Ontario to establish a \$100 million Northern Ontario Policing Grant, phased in over three years, to support 157 municipalities across Northern Ontario served by both Ontario Provincial Police and municipal police services;

AND THAT the grant include a base funding allocation for all municipalities, with additional funding distributed based upon population to ensure equitable support across communities of varying sizes;

THEREFORE BE IT RESOLVED THAT the Municipality of Oliver Paipoonge supports the Township of Larder Lake in their request that the Province work collaboratively with Northern municipal leaders including NOMA, and TBDML to design and implement a sustainable funding framework that recognizes the unique economic and geographic realities of Northern Ontario;

AND FURTHER THAT this resolution be forwarded to the Northwestern Ontario Municipal Association (NOMA), Thunder Bay District Municipal League and the local MPP's.

- (d) Proclamation, Flag Raising and Illumination 109 - 110
Pregnancy and Infant Loss Awareness Day & Month 2026

Email from Kristin Pichoskie, Founder, Oak's Tree of Love dated June 17, 2026, requesting a proclamation October 15, 2026, as Pregnancy and Infant Loss Awareness Day and proclaim October 2026 as Pregnancy and Infant Loss Awareness Month.

- (e) Modernizing Ontario's Invasive Plant Rules 111 - 114

Letter from Melissa Lawr, Deputy Clerk - Legislation, Town of Halton Hills, containing a resolution dated June 1, 2026, requesting a review and modernization of Ontario's invasive plant regulatory framework.

11. PETITIONS AND COMMUNICATIONS - FOR INFORMATION ONLY

- (a) TBDSSAB 2025 Levy Operating Surplus Disposition 115 - 116

Letter from Ken Ranta, Chief Executive Officer, TBDSSAB, dated June 16, 2026, notifying the municipality of the 2025 levy operating surplus disposition for participating members along with a copy of the share calculations.

12. NEW BUSINESS

13. RESOLVE TO CLOSED SESSION

(a) Resolve to Closed Session

THAT we resolve to a Closed Session to discuss matters pertaining to the following:

- 1. Municipal Act, Section 239 (2) (k) "A position, plan, procedure criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality" - Dorsal Fin Entertainment Group Lease Agreement*
- 2. Municipal Act, Section 239 (2) (e) "Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality" - John St Road*
the hour being _____ a.m./p.m.

14. COUNCIL CLOSED SESSION MEETING

15. RECONVENE COUNCIL FROM CLOSED SESSION

(a) Reconvene Council Meeting

THAT we reconvene to the Council Meeting to continue with the business at hand, the hour being _____ a.m./p.m.

16. ITEMS FROM CLOSED SESSION

(a) Special Closed Session Minutes

THAT the Minutes of the Special Closed Session Meeting held on June 8, 2026, presented at the Closed Session Meeting held earlier on this date June 24, 2026, BE APPROVED.

(b) Closed Session Minutes

THAT the Minutes of the Closed Session Meeting held on June 9, 2026, presented at the Closed Session Meeting held earlier on this date June 24, 2026, BE APPROVED.

(c) Special Closed Session Minutes

THAT the Minutes of the Special Closed Session Meeting held on June 15, 2026, presented at the Closed Session Meeting held earlier on this date June 24, 2026, BE APPROVED.

17. CONFIRMATION OF MEETING

(a) Confirming Meeting

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THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered:

A by-law to confirm the proceedings of Council Meeting held on June 24, 2026, BE APPROVED;

AND THAT the Mayor and Clerk be authorized to affix their signatures to said by-law.

BY-LAW NO. 57-2026

18. ADJOURNMENT

(a) Adjournment of Meeting

THAT the Council Meeting held on June 24, 2026, be adjourned, the hour being _____ a.m./p.m.



THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE

SPECIAL COUNCIL MEETING

MINUTES

DATE: June 8, 2026

TIME: 3:30 P.M.

PLACE: Virtual Meeting via Zoom

CHAIR: Mayor L. Kloosterhuis

PRESENT: Councillor D. Calvert
Councillor B. Kamphof - Absent with notice
Councillor D. Peacock
Councillor A. Vis

MUNICIPAL OFFICERS: Wayne Hanchard, CAO/Clerk
John MacGillivray, Treasurer/Deputy CAO
Judy Jacobson, Deputy Clerk - Absent with notice
Chris Bowles, Director of Operations
Christina Parsons, Administrative Assistant

1. CALL TO ORDER
2. DISCLOSURES OF INTEREST
3. ADOPTION OF THE AGENDA

- (a) Adoption of the agenda.

Resolution No. 232-2026

MOVED BY	Councillor A. Vis
SECONDED BY	Councillor D. Calvert

THAT with respect to the June 8, 2025, Special Council Agenda, we recommend that the agenda as printed including any additional information and new business be confirmed.

CARRIED

4. RESOLUTION TO ADJOURN TO CLOSED SESSION

- (a) Resolution to Adjourn to Closed Session

Resolution No. 233-2026

MOVED BY	Councillor D. Calvert
SECONDED BY	Councillor A. Vis

THAT we resolve to Closed Session to discuss matters pertaining to the following:

1. Municipal Act Section 239 (2) (h) "Information explicitly supplied in confidence by Canada, a province or territory or a Crown agency of any of them" - Highway 11/17 Widening and Rerouting Project;

the hour being 3:33 p.m.

CARRIED

5. COUNCIL CLOSED SESSION MEETING
6. RECONVENE SPECIAL COUNCIL FROM CLOSED SESSION

- (a) Resolution to Reconvene Special Council Meeting

Mayor Lucy Kloosterhuis

Wayne Hanchard, CAO/Clerk



THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE

COUNCIL MEETING

MINUTES

DATE: June 9, 2026

TIME: 5:00 P.M.

PLACE: Council Chambers
Municipal Office

CHAIR: Mayor L. Kloosterhuis

PRESENT: Councillor D. Calvert
Councillor B. Kamphof
Councillor D. Peacock
Councillor A. Vis - Absent with notice

MUNICIPAL OFFICERS: Wayne Hanchard, CAO/Clerk
John MacGillivray, Treasurer/Deputy CAO
Judy Jacobson, Deputy Clerk – Absent with notice
Chris Bowles, Director of Operations
Kerri Reid, Manager of Planning
Sean Horan, Fire Chief
Christina Parsons, Administrative Assistant

4. DEPUTATIONS

- (a) Thunder City Speedway is requesting that hosting of a Motor Sports/Ribfest event be approved for Thursday, August 27 - Sunday, August 30, 2026. Representatives will attend to present.

Norm Nadin, Owner, Thunder City Speedway was present to make request and respond to questions with respect to the above. It was noted:

- that the hours of the event would be 4:00 p.m. until 11:00 p.m., Thursday August 27, 2026, to Saturday August 29, 2026, and the event would be finished by approximately noon on Sunday August 30, 2026.
- Potable water would be supplied by a tanker truck for the vendors use.
- TBDHU requirements would have to be met by the Ribfest organization.
- If beer garden is provided, it would be run by a local brewery, and the licencing requirements would be fulfilled by that establishment

5. MINUTES OF PREVIOUS MEETINGS

- (a) Council Meeting

Minutes of the Council Meeting held on May 27, 2026, for approval.

Discussion on the above noted minutes.

Resolution No. 208-2026

MOVED BY	Councillor D. Calvert
SECONDED BY	Councillor D. Peacock

THAT the Minutes of the Council Meeting held on May 27, 2026, BE APPROVED.

CARRIED

6. REPORTS OF MUNICIPAL OFFICERS

- (a) Thunder City Speedway Motor Sports & Ribfest Event Request

Report No. 2026.102 to obtain Council approval for Thunder City Speedway to hold a Motor Sports & Ribfest Event from Thursday, August 27 to Sunday, August 30, 2026

- (e) Committee of Adjustment - Application No. 1B/12/26 on behalf of Rob and Susan Rietdjik on land legally described as OLIVER CON 2 PT S 1/2 LOT 1, known locally as 4026 Oliver Road, in the Municipality of Oliver Paipoonge, for a proposed lot addition.

The application will be presented at the Committee of Adjustment meeting held on June 11, 2026.

Kerri Reid, Manager of Planning responded to questions.

Resolution No. 211-2026

MOVED BY	Councillor D. Peacock
SECONDED BY	Councillor D. Calvert

THAT with respect to Application No. 1B/12/26 on behalf of Rob and Susan Reitdjik for a proposed lot addition, Council comments are as follows:

No concerns

CARRIED

- (f) Committee of Adjustment - Application No. 1B/13/26 on behalf of Joseph & Evelyn Lepage on land legally described as CON 2 PT S1/2 LOT 1 RP 55R4486 PART 2, known locally as 4010 Oliver Road, in the Municipality of Oliver Paipoonge, for a proposed new lot.

The application will be presented at the Committee of Adjustment meeting held on June 11, 2026.

Kerri Reid, Manager of Planning responded to questions.

Resolution No. 212-2026

MOVED BY	Councillor D. Calvert
SECONDED BY	Councillor D. Peacock

THAT with respect to Application No. 1B/13/26 on behalf of Joseph & Evelyn Lepage for a proposed new lot, Council comments are as follows:

No concerns

CARRIED

- (g) Committee of Adjustment - Application No. 1A/01/26 on behalf of Brody Miller & Tracy Miller (Miller Precast) on land legally described as as CON 2 N/R PT LOT 7 RP 55R8492 PART 3 PCL 25173, in the Municipality of Oliver Paipoonge, located at 58 Cooper Road for a proposed minor variance.

The application will be presented at the Committee of Adjustment meeting held on June 11, 2026.

Kerri Reid, Manager of Planning provided clarification and responded to questions.

Resolution No. 213-2026

MOVED BY	Councillor B. Kamphof
SECONDED BY	Councillor D. Calvert

THAT with respect to Application No. 1A/01/26 on behalf of Brody Miller & Tracy Miller (Miller Precast) for a proposed minor variance, Council comments are as follows:

No concerns

CARRIED

- (h) 94 Vibert Rd Subdivision - Initial Review

Report No. 2026.101 to provide preliminary information to Council with respect to an application received from Stefan Huzan on behalf of 1974862 Ontario Inc. (Gino Garritano), for an Industrial Plan of Subdivision. The plan includes 9 Light Industrial lots along the proposed Cooper Road extension, currently accessed from an entrance at 94 Vibert Road.

Kerri Reid, Manager of Planning responded to questions.

Resolution No. 214-2026

MOVED BY	Councillor B. Kamphof
SECONDED BY	Councillor D. Calvert

THAT with respect to Report 2026.101 we recommend the scheduling of a public meeting for Subdivision Application SD03-2026 at the following date and time, BE APPROVED

July 14, 2026 @ 5:00 p.m.

CARRIED

(i) Municipal Golf Subdivision

Report No. 2026.98 to inform Council that the Municipality has received an application from Di Gregorio Developments Inc., proposing to develop a residential subdivision over lands which are comprised of PAIPOONGE CON 1 NKR PT LOT 5. The plan includes 178 residential seniors lots with a combination of single-family dwellings, townhouses and possible apartments, as well as a Recreational/Multi-Unit Block at the corner of Hwy 130 and Rosslyn Road on the old municipal golf course site.

The applicant and developer have both requested that this matter be deferred until the July 14, 2026, Council Meeting.

(j) Certificate of Cancellation

Report No. 2026.97 to obtain Council approval to approve a new application fee for cancellation certificates since Bill 88 now authorizes any owner of land to apply for a certificate cancelling a previous consent

John MacGillivray, Treasurer/Deputy CAO responded to questions.

Resolution No. 215-2026

MOVED BY	Councillor D. Calvert
SECONDED BY	Councillor D. Peacock

THAT with respect to Report No. 2026.97 we recommend that the proposed fee of \$500.00 for Certificate of Cancellation applications, BE APPROVED

CARRIED

(k) Public Works Department - Surface Treatment Program Forecasted Overage

Report No. 2026.96 to obtain Council approval to spend more than the approved Budget for the 2026 Surface Treatment Program

Chris Bowles, Director of Operations, responded to questions.

Resolution No. 216-2026

MOVED BY	Councillor D. Calvert
SECONDED BY	Councillor D. Peacock

THAT with respect to Report 2026.96 we recommend authorization of administration to spend an additional amount, approximately \$60,610, on the 2026 Surface Treatment Program, BE APPROVED

AND THAT the additional amount be covered by the Working Fund Reserve

CARRIED

(I) OPHP Site Visit - Friends of OPHP Cleanup Efforts

Report No. 2026.99 to (1) inform Council about a site visit with the Friends of OPHP regarding the Friends’ Scrap Metal Clean-up Proposal, (2) declare scrap metal at OPHP to be surplus to the needs of the Municipality and (3) obtain Council approval to enter into an agreement with the Friends of OPHP to dispose of scrap metal at OPHP

Chris Bowles, Director of Operations, responded to questions.

Resolution No. 217-2026

MOVED BY	Councillor D. Peacock
SECONDED BY	Councillor D. Calvert

Resolution #1

THAT with respect to Report 2026.99 we recommend declaring all scrap metal on the grounds of Oliver Paipoonge Heritage Park as surplus to the needs of the Municipality, BE APPROVED;

CARRIED

Resolution No. 218-2026

MOVED BY	Councillor D. Calvert
SECONDED BY	Councillor D. Peacock

Resolution #2

WHEREAS all scrap metal on the grounds of Oliver Paipoonge Heritage Park has been declared to be surplus to the needs of the Municipality;

THAT with respect to Report 2026.99 we recommend authorization of administration to conclude an agreement with the Friends of Oliver Paipoonge Heritage Park for the removal of scrap metal from the grounds of Oliver Paipoonge Heritage Park under the following conditions, BE APPROVED

- Any scrap metal the Friends can load without mechanical means will be their revenue
- Any scrap metal for which Public Works equipment and manpower is required to retrieve will be revenue for Oliver Paipoonge Heritage Park
- The Friends will haul away a derelict pickup truck that does not belong to the Municipality and retain the proceeds
- The Friends will haul away an old handmade trailer that does not belong to the Municipality and retain the proceeds
- While retrieving scrap metal the Friends will collect and pile other debris strewn about the site for removal by municipal forces at a later date

CARRIED

(m) Rosslyn Village Drinking Water System - MOECP Annual Inspection

Report No. 2026.100 to provide Council with the Rosslyn Village Drinking Water System 2025/26 Annual Inspection Report done by MECP

Chris Bowles, Director of Operations, gave brief overview of report and responded to questions.

(n) Nor West Collective Agreement 2025-29

Report No. 2026.103 to obtain Council approval for the renewed Nor West Recreation Centre Collective Agreement

Wayne Hanchard, CAO/Clerk, responded to questions.

Resolution No. 219-2026

MOVED BY	Councillor D. Peacock
SECONDED BY	Councillor D. Calvert

THAT with respect to Report 2026.103 we recommend the Nor West Recreation Centre Collective Agreement negotiated between the Municipality and LiUNA Local 607 for the period from August 1, 2025 to July 31, 2029, BE APPROVED

AND THAT the necessary by-law be presented for ratification

CARRIED

(o) Compliance Audit Committee - 2026 Municipal Election

Report No. 2026.104 to obtain Council approval to appoint a Compliance Audit Committee

Resolution No. 220-2026

MOVED BY	Councillor D. Calvert
SECONDED BY	Councillor D. Peacock

THAT with respect to Report No. 2026.104 Administration recommends that Council agree to participate with other Lakehead Rural Municipal Coalition member municipalities in sharing staff for the purposes of a Compliance Audit Committee, as set out in this Report;

AND THAT the necessary By-law be presented to Council for ratification

CARRIED

(p) Award RFP 08-2026 - Municipal Office Roof

Report No. 2026.105 to award RFP 08-2026 – Municipal Office Roof

Chris Bowles, Director of Operations, responded to questions.

Resolution No. 221-2026

MOVED BY	Councillor D. Peacock
SECONDED BY	Councillor D. Calvert

THAT with respect to Report No. 2026.105, we recommend the award of RFP 08-2026 – Municipal Office Roof be Awarded to Dykstra Knight Roofing, for the amount of \$37,965.00, exclusive of HST, BE APPROVED

AND THAT the necessary by-law be presented for ratification

CARRIED

(q) Award RFP 26-2026 - Murillo Recreation Complex - Pergola Design - NOHFC

Report No. 2026.106 to award RFP 26-2026 – Murillo Recreation Centre – Pergola Design

A by-law to authorize the execution of a Contract between The Corporation of the Municipality of Oliver Paipoonge and Dykstra Knight Roofing for RFP 08-2026 Municipal Office Roof, BE APPROVED;

AND THAT the Mayor and Clerk be authorized to affix their signatures to said by-law.

BY-LAW NO. 52A-2026

CARRIED

10. PETITIONS AND COMMUNICATIONS - ACTION ITEMS

(a) Support for Sustainable Provincial Grant Funding for Fire Services in Ontario

Resolution from the Town of Plympton-Wyoming, dated May 13, 2026, calling upon the province to transition the current practice of competitive provincial fire service grant programs into a permanent, stable, and predictable non-competitive provincial funding program that supports municipalities in meeting provincially legislated fire protection requirements.

Resolution No. 226-2026

MOVED BY	Councillor D. Peacock
SECONDED BY	Councillor D. Calvert

“WHEREAS a resolution was received from the Town of Plympton-Wyoming dated May 13, 2026, respectfully calling upon the Province of Ontario to transition the current practice of competitive provincial fire service grant programs into a permanent, stable, and predictable non-competitive provincial funding program that supports municipalities in meeting provincially legislated fire protection requirements;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Oliver Paipoonge supports the resolution from the Town of Plympton-Wyoming;

AND FURTHER THAT a copy of this resolution be forwarded to the Northwestern Ontario Municipal Association (NOMA), the Thunder Bay District Municipal League (TBDML), and the local MPP's”.

CARRIED

(b) Review of the OPP Municipal Policing Billing Model

Resolution from the Township of Baldwin, dated April 13, 2026, calling upon the province to conduct an immediate review of the OPP Municipal Policing Billing Model and the policing funding structure for unorganized territories.

(c) Finlay's Law on Emergency Room Reform

Resolution from the Township of Puslinch, dated May 6, 2026, in support of the Western Ontario Wardens' Caucus Resolution dated April 10, 2026, calling upon the Provincial Ministry of Health to take immediate action to reduce ER wait times with consideration for the importance of enhanced ER protocols and increased funding to strengthen emergency readiness.

(d) Traffic Calming & Speeding Mitigation Techniques

Resolution from the Village of Merrickville Wolford dated May 25, 2026, supporting the resolution from the Municipality of North Grenville, Merrickville-Wolford Village OPP Detachment Board regarding traffic calming and speeding mitigation techniques adopting a province-wide approach to public safety.

(e) Traffic Calming and Speeding Mitigation Techniques

Resolution from the Municipality of North Grenville supporting the resolution from the Municipality of North Grenville, Merrickville-Wolford Village OPP Detachment Board regarding traffic calming and speeding mitigation techniques adopting a province-wide approach to public safety.

(f) Sustainable Funding for Public Health Units

Resolution from the County of Prince Edward, dated May 26, 2026, seeking support for sustainable funding for Public Health Units to address funding gaps and the rising percent share of municipal contributions to public health units.

(g) Highway 11 & 17 Rest Stop Areas

Resolution from the Township of Armour, dated May 26, 2026, calling upon both the Government of Ontario and the Government of Canada to prioritize the development of new and upgraded highway rest stops and traveller infrastructure along Highways 11 and 17 across Northern Ontario.

It was the consensus of Council that a resolution of support on this matter be presented at the next Council meeting for consideration.

(h) Provincial Review of Current Value Assessment

Resolution from the Municipality of Calvin, dated May 27, 2026, requesting that the Province of Ontario undertake a review of policies, legislation, and regulations governing the use of Current Value Assessment and weighted assessment as the basis for apportioning provincially mandated levies and shared municipal services costs.

It was the consensus of Council that a resolution of support on this matter be presented at the next Council meeting for consideration.

(i) Establishment of a Northern Ontario Policing Grant

Resolution from the Township of Larder Lakes dated May 26, 2026, supporting the Federation of Northern Ontario Municipalities (FONOM) Resolution regarding the establishment of a Northern Ontario Policing Grant.

It was the consensus of Council that a resolution of support on this matter be presented at the next Council meeting for consideration.

(j) Affirming Outdoor Education as Essential

Resolution from the Town of South Bruce Peninsula, dated June 2, 2026, requesting the Province of Ontario to recognize outdoor education as an essential educational service and halt the closure of outdoor educational centres as well as restore stable funding for programming across Ontario.

(k) Funding to Improve Hospital Finances and Capacity

Resolution from Northeastern Manitoulin & the Islands, dated June 3, 2026, requesting that the province provide immediate and sustained funding to improve hospital finances and capacity.

11. PETITIONS AND COMMUNICATIONS - FOR INFORMATION ONLY

(a) Kinna-aweya Legal Clinic

Email from Cindy Johnson, Executive Assistant, Kinna-aweya Legal Clinic, dated May 25, 2026, providing a copy of the Spring 2026 Newsletter, for information.

(b) AMCTO - Advocacy Update

Email dated May 26, 2026, providing an Advocacy Update: Bill 9, Municipal Accountability Act, Passes Third Reading.

(c) Northern Ontario Municipal Association

NOMA Media Release dated June 1, 2026: Northern Municipal Leaders to Meet with Federal Transport Minister to Advance Highway 11 and 17 Modernization.

(d) Northern Ontario Municipal Association

NOMA Media Release dated June 2, 2026: NOMA President Rick Dumas Shares Northern Ontario Priorities with Prime Minister Mark Carney in Ottawa.

(e) Northern Municipal Leaders

Media Release dated June 2, 2026: Leaders from the Northwestern Ontario Municipal Association (NOMA), the Federation of Northern Ontario Municipalities (FONOM), and the Rural Ontario Municipal Association (ROMA) met with Federal Transport Minister Steven MacKinnon to discuss modernization of Highways 11 and 17.

(f) Municipal Exchange - Tourism as Public Policy: How Ontario Municipalities Are Using It Strategically

Email from Ellen Beaudry, Municipal Advisor, Municipal Services Office North - Thunder Bay, Ministry of Municipal Affairs and Housing, dated June 1, 2026, inviting you to join a municipal exchange titled: Tourism as Public Policy: How Ontario Municipalities are Using It Strategically, held on June 24, 2026.

(g) Food Action Network of Northwestern Ontario

Email dated May 29, 2026, providing a copy of the Spring Newsletter, for information.

(h) Increased Police Operating and Capital Costs

Email from Kristina Grondin, Executive Assistant, Municipality of Red Lake, containing a Resolution dated May 19, 2026, requesting the Province provide

financial assistance to municipalities to offset all additional costs directly and demonstrably incurred as a result of compliance with the Act, not general increases to police budgets.

(i) ONE JIB Meeting Highlights

Email from Jennie Song, Board Coordinator, ONE Investment, dated June 2, 2026, containing highlights from the ONE JIB Investment Board meeting held on May 28, 2026, for information.

(j) North Superior Workforce Planning Board - 30th Anniversary

Email from Gary Christian, Executive Director, NSWPB, dated June 1, 2026, providing an invitation to their 30th Anniversary Open House on Thursday June 11, 2026.

(k) Northern Policy Institute

Email from Jason Veltri, Executive Coordinator, NOMA, containing a Northern Policy Institute Press Release dated June 2, 2026 - Serving More People Than You Can Tax: The Fiscal Impact of Municipal "Fringe Populations" in Northern Ontario.

Sean Horan, Fire Chief provided comments with respect to this matter.

(l) NorWest Community Health Centre

Letter from Cathy Clara, Chair of NorWest CHC's Board of Directors dated June 4, 2026, providing an invitation to the 36th Annual General Meeting, held on June 23, 2026.

12. NEW BUSINESS

(a) **The following items were brought forward at the meeting:**

- Thank you to the Public Works Department for keeping the ball diamonds looking good
- Rosslyn Firehall Build Location Committee meeting is pending
- Candidate and Third-Party Information Session to be held at the Kakabeka Legion on Wednesday, June 10, 2026, from 6:30 until 8:00 p.m.

Mayor Lucy Kloosterhuis

Wayne Hanchard, CAO/Clerk



THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE

SPECIAL COUNCIL MEETING

MINUTES

DATE: June 15, 2026

TIME: 8:30 AM

PLACE: Board Room
Municipal Office

CHAIR: Mayor L. Kloosterhuis

PRESENT: Councillor D. Calvert
Councillor B. Kamphof
Councillor D. Peacock
Councillor A. Vis

MUNICIPAL OFFICERS: Wayne Hanchard, CAO/Clerk
Judy Jacobson, Deputy Clerk (*Absent with Notice*)

1. CALL TO ORDER
2. DISCLOSURES OF INTEREST
3. ADOPTION OF THE AGENDA

- (a) Adoption of the agenda.

Resolution No. 237-2026

MOVED BY	Councillor A. Vis
SECONDED BY	Councillor B. Kamphof

THAT with respect to the June 15, 2026, Special Council Agenda, we recommend that the agenda as printed including any additional information and new business be confirmed.

CARRIED

4. REPORTS OF MUNICIPAL OFFICERS
5. RESOLVE TO CLOSED SESSION

- (a) Resolve to Closed Session

Resolution No. 238-2026

MOVED BY	Councillor D. Calvert
SECONDED BY	Councillor B. Kamphof

THAT we resolve to Closed Session to discuss matters pertaining to the following:

1. Municipal Act Section 239 (2) (b) "personal matters about an identifiable individual, including municipal employees" and Section 239 (2) (d) "labour relations or employee negotiations" - Harassment Policy

the hour being 8:39 a.m.

CARRIED

(a) Adjournment of the Meeting

Resolution No. 241-2026

MOVED BY Councillor A. Vis
SECONDED BY Councillor B. Kamphof

THAT the Special Council Meeting held on June 15, 2026, be adjourned, the hour being 9:39 a.m.

CARRIED

Mayor Lucy Kloosterhuis

Wayne Hanchard, CAO/Clerk

BY-LAW ENFORCEMENT MONTHLY REPORT

MAY 2026

ANIMAL COMPLAINTS			
No.	Description	Location	Status
1	Dog barking/noise.	Oliver Rd.	Open – under monitoring. A formal written warning was issued. The complainant has advised that the pet owners are making efforts to comply.
	Dog running at large. Court-ordered restraint/muzzle order in effect. No 2026 dog license on file at the time of complaint.	Barrie Dr.	Closed – compliance achieved. No further breaches of the court order have been observed following the verbal warning. The 2026 dog license has been obtained.
3	Dogs running at large and trespassing on private property. Multiple previous complaints have been received. No dog licenses on file.	Mud Lake Rd.	Open – under monitoring. Further follow-up with the complainant is required.
4	Nuisance deer.	Little Norway Rd.	Closed – not within by-law jurisdiction. The complainant was provided with information regarding other available options.
5	Dogs running at large and trespassing on private property. No dog licenses on file.	Hacquoil Rd.	Open – under monitoring. The owners have demonstrated the ability to confine the dogs to the property by electronic means. A Notice of Non-Compliance was issued with respect to dog licensing.

MISCELLANEOUS COMPLAINTS			
No.	Description	Location	Status
1	Motorized vehicles on municipal property.	4569 Oliver Rd.	Referred to the applicable department for follow-up.
2	Noise nuisance. Motorized vehicles and industrial noise.	Highway 130	Open – under monitoring. A written warning was issued to the property owners.
3	Fireworks-related noise.	King George Park Dr.	A verbal warning was issued, and a copy of the Fireworks By-Law was provided.
4	Parking complaint.	Rosslyn Rd.	Open – under monitoring.

CM-Complaint Maker/Complainant



CORPORATE REPORT

DEPARTMENT: Operations	REPORT NO. 2026.107
DATE PREPARED: June 17, 2026	MEETING DATE: June 24, 2026
	NO. OF PAGES: 2
SUBJECT: Award RFP 24-2026 – Office Airflow Study	

RECOMMENDATION

THAT with respect to Report No. 2026.107, we recommend the award of RFP 24-2026 Office Airflow Study be awarded to BACx Incorporated (Bell Armstrong Commissioning) for the amount of \$5,400.00, exclusive of HST, BE APPROVED

AND THAT the necessary by-law be presented for ratification

PURPOSE

To award RFP 24-2026 – Office Airflow Study

BACKGROUND

RFP 24-2026 was issued May 19th, 2026 with an original closing date of June 10th, 2026. Various addenda were issued during the tendering time. Numerous vendors were contacted and the RFP was posted on our website

Six (6) proposals were reviewed on June 16th and the results are summarized as follows:

Proponent	Cost excluding HST
Clima Tech	\$3,700.00 ****
BACx Incorporated	\$5,400.00
RVI Group	\$7,750.00
ABLE Engineering	\$7,800.00
WSP	\$9,900.00
Dymaco	\$9,990.00

**** The lowest proponent was deemed to have an incomplete submission due to not having a complete proposal upon analysis after the opening. The proponent was dismissed from the process.

REPORT SUMMARY

Including non-refundable HST the lowest bid will cost +/- \$5,502.00. The approved Budget for 2026 included a value of \$7,000.00 for this project.

Administration is recommending Award of RFP 24-2026 Office Airflow Study to in the amount of \$5,400.00, exclusive of HST to BACx Incorporated (Bell Armstrong Commissioning)

PREPARED BY:

Chris Bowles, Director of Operations
Brent Russell, Asset Management Coordinator

REVIEWED BY:

Wayne Hanchard
Wayne Hanchard, MBA, CA, CAO/Clerk



CORPORATE REPORT

DEPARTMENT: Operations	REPORT NO. 2026.108
DATE PREPARED: June 17, 2026	MEETING DATE: June 24, 2026
	NO. OF PAGES: 2
SUBJECT: Award RFP 25-2026 – Red Barn Structural, Life Safety and Industrial Hygiene Assessment	

RECOMMENDATION

THAT with respect to Report No. 2026.108, we recommend the award of RFP 25-2026 Red Barn Structural, Life Safety and Industrial Hygiene Assessment be awarded to R & R Engineering for the amount of \$11,000.00, exclusive of HST, BE APPROVED;

AND THAT the costs of the Assessment be covered by the Museum Reserve Fund;

AND THAT the necessary by-law be presented for ratification

PURPOSE

To Award RFP 25-2026 Red Barn Structural, Life Safety and Industrial Hygiene Assessment

BACKGROUND

On Nov. 12/25 Council received Report 2025.217 on this subject. For several years the Museum Board had expressed an interest in using the Red Barn at the Oliver Paipoonge Heritage Park as a storage building. Prior to that time the Museum Board had wanted to use the Red Barn as a display building, but the CBO ruled that out since none of the requirements for public assembly buildings were present, e.g., heat, ventilation, emergency lighting, fire walls, etc. in recent Museum Board meetings administration advised that due to the dilapidated condition of the Red Barn the building should not be used for any purpose.

At its Oct. 20/25 meeting the Museum Board asked for corroboration of administration’s position. Administration suggested that the Museum Board request that Council allow use of Museum Reserve funds to have an assessment done on the Red Barn. Thereafter the Museum Board passed such a motion for Council’s consideration. After discussion of Report 2025.217, Council passed Resolution 415-2025 approving the issuance of a RFP for a structural and health & safety assessment of the Red Barn.

REPORT

RFP 25-2026 was issued May 19th, 2026 with an original closing date of June 10th, 2026. Various addenda were issued during the tendering time. Numerous vendors were contacted and the RFP was posted on our website.

Three (3) proposals were reviewed on June 15th and the results are summarized as follows:

Proponent	Cost excluding HST
R & R Engineering	\$11,000.00
Alpha Engineering	\$38,000.00
TBT Engineering Limited	\$45,000.00

Administration is recommending award of RFP 25-2026 Red Barn Structural, Life Safety and Industrial Hygiene Assessment, to R & R Engineering, in the amount of \$11,000.00, exclusive of HST.

The funding for this project will come from the Museum Reserve Fund.

PREPARED BY:

Chris Bowles, Director of Operations
 Brent Russell, Asset Management Coordinator

REVIEWED BY:

Wayne HanChard
 Wayne HanChard, MBA, CA, CAO/Clerk



CORPORATE REPORT

DEPARTMENT: Fire	REPORT NO. 2026.109
DATE PREPARED: June 15, 2026	MEETING DATE: June 24, 2026
	NO. OF PAGES: 25
SUBJECT: 2026 to 2030 Province of Ontario Mutual Aid Plan	

RECOMMENDATION

For Information

PURPOSE

To provide Council with a copy of the 2026 to 2030 Provincial Mutual Aid Plan to allow time for review of the document prior to a more detailed report and discussion.

A more detailed report will be brought forward at the July 14th meeting along with a by-law authorizing OPFES to participate in the 2026-2030 Provincial Mutual Aid Plan.

BACKGROUND

Mutual aid in the fire service has been around since the 1950s with Mutual Aid Plans (MAP) laying out the framework for municipal and non-municipal fire departments to provide assistance to each other when they are faced with overwhelming circumstances with the aim of minimizing loss of human life and property damage. The basis of MAP is to provide reciprocating assistance at no cost during times when a host department is overwhelmed by the scale of the incident or incidents. Fire departments participating in mutual aid are expected to have the capacity to deal with the level of service outlined within approved levels of service.

The Provincial Mutual Aid Plan is on a review cycle of approximately 4 years, with an updated MAP for 2026-2030 being released in late spring of 2026.

REPORT SUMMARY

For information only

PREPARED BY: Sean Horan, Fire Chief/CEMC

REVIEWED BY: Wayne Harchard
Wayne Harchard, MBA, CA, CAO/Clerk



Province of Ontario Mutual Aid Plan

2026 – 2030

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Introduction

Mutual Aid is a cooperative approach where groups or organizations assist one another by sharing resources and or services. The concept of “neighbours helping neighbours” or others in need has been practiced for centuries. In Ontario, *fire departments* have participated in organized assistance through a formalized Mutual Aid Plan since the 1950’s.

The Province of Ontario *Mutual Aid Plan* hereinafter referred to as the “MAP”, has consistently demonstrated its value to communities over several decades. Large fires, hazardous material incidents, and wind and ice storms, are examples of emergency events that have exceeded the capacity of local fire department resources, necessitating the activation of mutual aid to support response and mitigating efforts.

The size, frequency, complexity and scope of incidents continues to evolve and often requires a coordinated effort to save lives, stabilize the emergencies and protect communities. This often involves municipalities working together to share resources and information, integrate tactics and manage incidents/emergencies together. The MAP sets out the framework for this integrated approach to incident management.

The fire services in Ontario have established themselves as leaders in the provision of mutual aid. The MAP has had a historic impact, and its principles are enshrined in the daily activities and the emergency response approach of firefighters. Moreover, many other provincial emergency plans incorporate components which are directly linked to the MAP.

The MAP is supported by over 100 *fire co-ordinators* situated across the province, who have the responsibility of being the primary point of contact in the coordination of incidents/emergencies. It is important to note that the fire co-ordinators play an integral role in the day-to-day operationalization of the MAP. In addition, fire co-ordinators have significantly informed this iteration of the plan, which seeks to streamline program requirements and reflect the current needs of the fire service sector. The success of the MAP is directly dependent on their collaborative contributions and involvement and is underpinned by a commitment to leadership in community safety.

Note: Mutual Aid Associations may be in place across the province. These associations are unrelated fire department duties and have no connection to the operations of municipal fire departments that are participants in the MAP.

The Principles of Operation of the Mutual Aid Plan in Ontario

The MAP sets out the following principles:

1. To promote and ensure adequate and coordinated efforts to minimize loss of human life and property, as well as damage to the environment, through the efficient utilization of fire department and provincial resources in the event of a mutual aid activation during times of natural or human-made emergencies.
2. To provide the framework to effectively manage mutual aid resources within an *incident management system*.
3. Pursuant to the *Fire Protection and Prevention Act*, 1997 (FPPA) section 7(2), to provide authority and instruction for the coordination of the MAP and associated *fire protection services* activated within the local county, district or region as well as with neighbouring counties, districts, or regions as requested by the Fire Marshal or delegate.
4. To provide advice and guidance for the activation of mutual aid assistance.
5. To ensure all *participants* and *non-municipal participants* adhere to their prescribed roles and responsibilities with respect to mutual aid.
6. To outline roles and responsibilities for fire co-ordinators appointed by the Fire Marshal or delegate, as well as Office of the Fire Marshal (OFM) staff.
7. To provide other emergency management agencies with an understanding of the MAP framework.

Note: Terms that appear in italic indicate their first occurrence and are defined in the Glossary of Terms

Authority

Fire department personnel appointed by the Fire Marshal or delegate as fire co-ordinators shall fulfill the duties and responsibilities as instructed by the Fire Marshal in accordance with section 7 of the FPPA.

Fire co-ordinators

7. (1) *The Fire Marshal may appoint fire co-ordinators for such areas as may be designated in the appointment. 1997, c. 4, s. 7 (1).*

Duties

(2) *A fire co-ordinator shall, subject to the instructions of the Fire Marshal,*
 (a) *establish and maintain a mutual aid plan under which the fire departments that serve the designated area agree to assist each other in the event of an emergency;*
and
 (b) *perform such other duties as may be assigned by the Fire Marshal. 1997, c. 4, s. 7 (2); 2002, c. 18, Sched. N, s. 1*

It is important to note that mutual aid applies to the three lines of defense:

- Public Education and Prevention: Educating the public and preventing fires before they happen.
- Fire Safety Inspections and Enforcement: Additional measures to address fire safety issues, including options to enforce the Ontario Fire Code through the FPPA, and associated standards.
- Emergency Response: The deployment of firefighters and equipment to control and extinguish fires.

Minimum Conditions for Participation in the Ontario Mutual Aid Plan

1.0 Resources and Training

1.1 A participant and non-municipal participant must have sufficient resources to meet the approved level of service within their own jurisdiction. Reference the Emergency Contact Information and MAP Asset Report for Municipal and/or Non-Municipal Participants.

Non-municipal participants may include a fire service in a *territory without municipal organization*, First Nations fire services, federally regulated fire services (i.e. airports and military), industrial fire brigades, and other such organizations as may be approved by the OFM.

1.2 *Fire chiefs* and non-municipal participants shall notify the fire co-ordinator of all significant changes, as they occur, regarding stations, personnel, apparatus, and/or equipment and/or their ability to meet the minimum conditions for participation.

- 1.3 MAP assistance is to be provided to participants and non-municipal participants as requested at no cost.
- 1.4 The training level of participants should be maintained in accordance with the approved level of service as declared annually in the Municipal Profiles submitted to the OFM (see Emergency Contact Information and MAP Asset Report available via the OFM SharePoint site, and the applicable legislated standard, National Fire Protection Association (NFPA) standard and/or equivalent as a minimum). **Note:** The OFM Fire Protection Adviser can provide information from the OFM SharePoint site upon request.
- 1.5 Pursuant to O. Reg 343/22 Firefighter Certification, the *municipality* of the fire department providing resources shall be responsible for ensuring that all firefighters responding to the MAP are adequately trained and certified where required to provide the approved level of service associated with their municipality. For non-municipal participants, the relevant fire department is responsible for ensuring that all firefighters responding to the MAP are adequately trained to provide the approved level of service.

2.0 Command and Communications

- 2.1 The *home fire department* shall maintain responsibility for the overall command of a mutual aid activation throughout the incident; with the exception that the command function, by mutual agreement, may be temporarily assigned to a qualified responding participant.
- 2.2 Participants in the MAP shall adopt and implement the provincial Incident Management System and implement an *Incident Command System* that is fully interoperable with the response protocols of other participants in the MAP.
- 2.3 Radio communication procedures shall be established to ensure seamless communication between participants during MAP activations.

3.0 Response and Documentation

- 3.1 A request for assistance by a participant in the MAP takes priority over any other non-emergency response except as noted in 3.2.
- 3.2 Despite 3.1, the fire chief, or designate, may refuse to supply a requested response to an incident if such response personnel, apparatus or equipment are required to provide emergency responses in the local municipality or non-municipal community. Similarly, the fire chief, or designate, may order the return of such apparatus, equipment or personnel that is responding to, or is operational at, the scene of a MAP activation if it is required to provide emergency responses in the local municipality or non-municipal community. In such cases the fire chief

must notify the fire co-ordinator or designate overseeing the incident of his/her actions.

- 3.3 A by-law/alternative form of authorization must be passed by *council* authorizing its fire department's participation in the MAP. A by-law/alternative form of authorization is also required after a significant revision or change to the MAP, or as requested by the OFM. Participants must submit the authorization document (most often a by-law) to the OFM for their records. **Note:** Non-municipal participants must submit a Non-Municipal Participant Agreement.

Note: Despite 3.3, Northern Fire Protection Program (NFPP) fire departments must be authorized by the Fire Marshal or delegate to participate in the MAP.

- 3.4 The providing and receiving participant or non-municipal participant, and fire co-ordinator must agree to the *help call*, *backfill*, and *stand-by* assignments.
- 3.5 The fire co-ordinator and the participating fire departments must agree to the resources that will form the MAP.

Note: For example, this does not mean a municipality with an aerial ladder truck is obligated to make it available to another municipality. Municipalities may enter into *fire protection agreements* or *automatic aid agreements* for apparatus, equipment, staffing, or other service requirements and are best positioned to determine the most appropriate agreement type.

- 3.6 All participants shall comply with all applicable laws.
- 3.7 Fire chiefs shall submit to the fire co-ordinator, copies of all automatic aid and fire protection agreements pertaining to emergency response that their municipality, or governing body, has entered into.
- 3.8 Participants and non-municipal participants that provide fire protection services under a fire protection agreement to a municipality, territory without municipal organization, *First Nations community* or other organization that do not have a fire department, may activate mutual aid.

Note: Mutual aid may only be activated when local resources are exceeded. Municipal and non-municipal participants entering into fire protection agreements must ensure they maintain sufficient resources to meet their own approved level of service.

- 3.9 Non-municipal participants that do not have an establishing and regulating by-law/agreement will be required to provide to the OFM a Non-Municipal Participant Agreement confirming an ability to meet the minimum requirements for participation in the MAP.

Roles and Responsibilities

4.0 Office of the Fire Marshal

- 4.1 Develop and monitor the MAP and related supplementary documents in consultation with fire co-ordinators.
- 4.2 Review and update the MAP and related supplementary documents every four (4) years, or as required.
- 4.3 Review submitted mutual aid plans and notify the participants/non-municipal participants when their mutual aid plan has been accepted.
- 4.4 Maintain a centralized inventory of the most recently submitted mutual aid plan from each county, district, and region.
- 4.5 Provide support through specialized resources and equipment (e.g. Emergency Response Unit (ERU) activation), as available.
- 4.6 Appoint fire co-ordinators for such areas as may be designated in the appointment under the FPPA, c.4, s.7(1).
- 4.7 Appoint the fire chief of a fire department established for an unincorporated area that is to participate in the MAP.
- 4.8 Authorize fire departments serving unincorporated areas to participate in the MAP through an agreement signed by the OFM.
- 4.9 Monitor mutual aid activations and identify any known contraventions of the MAP, working with fire service partners to address contraventions as required.
- 4.9 (a) The OFM may deliver to a participant, or non-municipal participant, a written notice (copying the fire co-ordinator) requesting that they address identified deficiencies. Failure to maintain the established criteria to the satisfaction of the OFM may result in removal from the program. See MAP Non-Compliance Process on page 18 for reference.
- 4.10 Provide regular communications and updates to the fire co-ordinators.
- 4.11 Coordinate and facilitate the fire co-ordinators annual meeting and learning symposium and other such meetings as may be scheduled.
- 4.12 Monitor the operations and performance of the MAP.

- 4.13 As requested, such as during *significant events* or mutual aid activations, provides advice and assistance to the fire co-ordinators or fire departments dealing with the incident.
- 4.14 Provide advice and assistance to the fire co-ordinator or participants and non-municipal participants as it pertains to the MAP, including any roles and responsibilities of the fire co-ordinator, participants, or non-municipal participants.
- 4.15 Attend mutual aid meetings, as requested by the fire co-ordinator when feasible.
- 4.16 Co-ordinate meetings of the *Mutual Aid Advisory Committee* with the OFM on a semi-annual basis or as needed.
- 4.17 Has the ability to coordinate mutual aid activations involving two (2) or more county/district/region mutual aid plans.
- 4.18 Maintain confidentiality of the information collected and use only for the intended purpose of administering MAP.

5.0 Fire Co-ordinator

Fire department personnel appointed as fire co-ordinators by the Fire Marshal or delegate shall fulfill the duties and responsibilities as instructed by the Fire Marshal or delegate in accordance with section 7 of the FPPA.

The role of the fire co-ordinator is to co-ordinate the MAP and to perform related duties. Mutual aid plans are developed between fire departments and non-municipal participants. Fire departments exist only in municipalities, or pursuant to an agreement in a territory without municipal organization.

For the purposes of the MAP, the roles and responsibilities of the fire co-ordinator (and, in the absence of a fire co-ordinator, a deputy fire co-ordinator), include the following:

- 5.1 Develop, review, and maintain an up-to-date mutual aid plan, under the instruction of the Fire Marshal or delegate in consultation with the participants and non-municipal participants.
- 5.2 Submit the county, district, or region mutual aid plan to the OFM for review and acceptance.
- 5.3 Review the mutual aid plan and maintain it as current/accurate/complete with the participants and non-municipal participants, in consultation with OFM as needed and submit updates by April 1st of every year to OFM.MAP@ontario.ca. Updates regarding critical changes should be submitted at the time of their implementation.

Note: The initial county, district, region mutual aid plan Annual Attestation form and any relevant supplementary documents are to be submitted to the OFM on or before April 1, 2027.

- 5.4 Coordinate/monitor activations of the MAP.
- 5.5 Evaluate and process requests and recommend to the *Provincial Emergency Operations Centre* the deployment of provincial and regional assets and/or resources as per the notification process for requesting provincial resources.
- 5.6 Provide advice and assistance to the Fire Marshal or delegate upon request.
- 5.7 Provide assistance and guidance to participants and non-municipal participants during mutual aid activations.
- 5.8 Submit MAP Activation Reports to the OFM within two (2) business days following a MAP activation.
- 5.9 Attend the fire co-ordinators annual meeting and learning symposium, and other meetings as may be required by the OFM.
- 5.10 If required, request the expense report template and guidelines for the submission of expense claims from the assigned OFM Fire Protection Adviser and submit expense reports to the OFM, *Operations Manager* responsible for the MAP, for approval twice per fiscal year (April 1 to March 31), and more frequently if required.
- 5.11 Provide advice and assistance to promote the effective and efficient implementation of the MAP.
- 5.12 Conduct other duties as may be assigned by the Fire Marshal or delegate in relation to the support of the MAP.
- 5.13 Maintain confidentiality of the information collected and use only for the intended purpose of administering the MAP.
- 5.14 Notify the OFM when a participant or non-municipal participant fails to maintain the established criteria for participation in the MAP.

It is important to note that in a territory without municipal organization where there are no agreements made pursuant to the FPPA to provide fire protection services, there is generally no role for a fire co-ordinator to play.

6.0 Zone Fire Co-ordinator

A zone fire co-ordinator is appointed to act on behalf of the fire co-ordinator in a defined geographic area of the MAP. Responsibilities include:

- 6.1 Co-ordinate/monitor zone mutual aid activations.
- 6.2 Ensure district plan revisions received from the fire co-ordinator are copied and distributed to zone fire chiefs for updating their fire department plan.
- 6.3 Co-ordinate regular zone meetings each year.
- 6.4 Attend county/district/region MAP meetings to provide zone activation updates and share zone initiatives being implemented.
- 6.5 Provide advice and assistance to promote the effective and efficient implementation of the MAP.
- 6.6 Attend the annual fire co-ordinators' conferences, zone meetings and such other meetings as may be convened by the OFM.
- 6.7 Maintain confidentiality of the information collected and use only for the intended purpose of administering MAP.

7.0 Participants

Participants in the MAP are responsible for ensuring there is a by-law, agreement or alternative form of authorization to:

- 7.1 Establish and regulate their fire department.
- 7.2 Appoint the fire chief of the fire department.
- 7.3 Authorize participation in the MAP.
- 7.4 Meet minimum conditions for participation.
- 7.5 Attend meetings as called by the fire co-ordinator or OFM related to the MAP.
- 7.6 Notify the fire co-ordinator of issues which preclude meeting the minimum conditions for participation in the MAP.
- 7.7 Maintain confidentiality of the information collected and use only for the intended purpose of administering MAP.

8.0 Non-Municipal Participants

In addition to meeting the minimum conditions for participation, non-municipal participants are required to:

- 8.1 Provide and maintain a list of fire protection services as outlined in the FPPA.

- 8.2 Obtain authorization to participate in the MAP from the participating fire chiefs and the OFM.
- 8.3 Provide documents authorizing participation in the MAP.
- 8.4 Submit any information (i.e. asset lists, contact information) that is required in the administration of the MAP or as deemed necessary by the fire co-ordinator.
- 8.5 Ensure that all minimum requirements for participation in the MAP are met.

9.0 Participating Fire Departments

- 9.1 Ensure members of the fire department are aware of the intent and operational components of the MAP.
- 9.2 Notify the fire co-ordinator of all significant changes as they occur, regarding levels of service or modification to their establishing and regulating by-law/alternative authorization and agreements.
- 9.3 Report mutual aid activations to the fire co-ordinator immediately.
- 9.4 Complete and submit all required documentation as prescribed by the MAP.
- 9.5 Attend or ensure there is representation at meetings called by the fire co-ordinator/OFM.
- 9.6 Advise the fire co-ordinator of any municipal re-alignments/amalgamations or any change that may have potential impacts to the MAP.
- 9.7 Provide a copy of the MAP to their municipal council and clerk.
- 9.8 Participate in the submission or updating of the MAP, to be completed by April 1st of every fiscal year.
- 9.9 Maintain confidentiality of the information collected and use only for the intended purpose of administering MAP.

Appointment as a Fire Co-ordinator, Deputy Co-ordinator or Zone Co-ordinator

10.0 Criteria for Appointment as a Fire Co-ordinator, Deputy Fire Co-ordinator or Zone Fire Co-ordinator

While the FPPA only refers to the fire co-ordinator, it is important to note that there are other coordination functions. For example, a deputy fire co-ordinator acts in the absence

of the fire co-ordinator and a zone co-ordinator acts on behalf of the fire co-ordinator in a defined geographic area.

To be appointed as a fire co-ordinator, deputy fire co-ordinator or zone fire co-ordinator, the following criteria shall be met:

- 10.1 Appointees must be a fire chief, deputy fire chief or senior officer with the mandatory training and experience (see 10.2, 10.3) and be willing to take any additional training required by the Fire Marshal to fulfill the duties of fire co-ordinator, deputy fire co-ordinator, and/or zone fire co-ordinator (see 10.4).
- 10.2 Mandatory training includes:
 - (a) Incident Command System (ICS) Training and,
 - (b) NFPA 1021 Fire Officer 1
- 10.3 Required experience includes:
 - (a) Previous participation in local county, district or region MAP meetings, and
 - (b) The individual must be appointed as fire chief or deputy fire chief within their municipality as per the FPPA (or within their community if not within a municipality).
- 10.4 Additional training includes:
 - (a) Successful completion of the OFM's Fire Co-ordinator Online Training upon appointment as a fire co-ordinator, deputy fire co-ordinator or zone fire co-ordinator, and
 - (b) Any other training deemed necessary by the Fire Marshal or delegate.
- 10.5 At the discretion of the Fire Marshal or delegate, candidates who do not fully meet the qualifications may be considered, subject to their participation in training identified by the Fire Marshal or delegate within a prescribed period of time.
- 10.6 Willingness to fulfill the role of fire co-ordinator, deputy fire co-ordinator, or zone fire co-ordinator.
- 10.7 Letter of support from the municipality, or other employer, that the Fire Marshal, or delegate, may request a deputy fire co-ordinator or zone fire co-ordinator temporarily fill the role of fire co-ordinator, if required.
- 10.8 Have the technical ability to communicate with participants and non-municipal participants within the county, district or region and between other counties, districts and/or regions (i.e., radio communications).
- 10.9 Have excellent verbal and written communication skills to communicate with participants and non-municipal participants within the neighbouring counties,

districts or regions, for the purposes of coordinating MAP meetings, amending MAP documents, or any other MAP related task.

10.10 Understand the requirements and implementation of the MAP.

Note: The Fire Marshal or delegate has the power to appoint and to revoke any of the above-mentioned appointments.

11.0 Appointment Process for Fire Co-ordinators, Deputy Fire Co-ordinators, and Zone Fire Co-ordinators

- 11.1 For a pending vacancy with an appointed incumbent, the incumbent fire co-ordinator shall notify their assigned OFM Fire Protection Adviser of a pending resignation or vacating of an appointed position in their county, district or region mutual aid plan as soon as they become aware of such a change. In the absence of an assigned OFM Fire Protection Adviser, the fire co-ordinator shall notify the assigned MAP Operations Manager through OFM.MAP@ontario.ca.
- 11.2 When a pending vacancy for a fire co-ordinator position has been identified, the fire co-ordinator shall canvas existing MAP deputy/zone fire co-ordinators to identify potential candidates. When there is a pending vacancy for the deputy fire co-ordinator or zone fire co-ordinator positions, the fire co-ordinator will canvas MAP participants to identify potential candidates.
- 11.3 The selection criteria outlined in Section 10 of the Ontario MAP will be used to identify a potential candidate. Once a candidate is identified, the fire co-ordinator shall solicit support for advancing a candidate's nomination to the OFM from the participants of the county, district or region mutual aid plan.
- 11.4 The assigned OFM Fire Protection Adviser shall provide advice and assistance as requested to the fire co-ordinator, supporting the candidate identification and selection process in accordance with the identified selection criteria in the MAP.
- 11.5 The fire co-ordinator shall then complete and submit a Request for Fire Co-ordinator Appointment Form to OFM.MAP@ontario.ca with cc to the OFM Fire Protection Adviser, along with the required supporting documentation for appointment which includes: a letter of support from the municipality/authority, JPEG photo and confirmation of support from the county, district, or region MAP participant.
- 11.6 Where there is a vacant fire co-ordinator position, the assigned OFM Fire Protection Adviser shall canvas existing appointed county, district or region deputy/zone fire co-ordinators to identify potential candidates using the selection criteria outlined in Section 10 of the MAP. In the event of a null response, the assigned OFM Fire Protection Adviser shall solicit interest from other participants from within the county, district or region. The selected candidate will then follow

the process outlined in 11.5 for completing and submitting a Request for Fire Co-ordinator Appointment Form.

Note: 11.6 applies only in circumstances where 11.1 does not apply.

- 11.7 Upon appointment from the Fire Marshal, or delegate, the new fire co-ordinator, deputy or zone fire co-ordinator will receive an appointment package containing a badge, wallet, photo ID, letter of appointment and certificate of appointment from the OFM. The newly appointed fire co-ordinator, deputy or zone fire co-ordinator will receive access to the OFM SharePoint website and must complete the mandatory OFM fire co-ordinator training.

Mutual Aid Plan Components

MAP participants shall adopt all supplementary documents. These supporting documents serve as a means to incorporate additional information that will assist local participants in the effective application and implementation of the MAP.

The following supplementary documents are components of the MAP and shall be reviewed on an annual basis by April 1st of every year. Participating counties, districts and regions, are responsible for submitting an Annual Mutual Aid Plan Attestation to the OFM, confirming that all MAP related documentation is current and complete by April 1st of each fiscal year. **Note:** The initial county, district, region mutual aid plan is to be submitted to the OFM on or before April 1, 2027.

- Deployment Model as agreed to by mutual aid partners – previously Appendix A
- Emergency Contact Information & Mutual Aid Asset Report – previously Appendix B&C
- Emergency Contact Information and Mutual Aid Plan Asset Report for Non-Municipal Participant (as required) – previously Appendix B&C
- Request for Fire Co-ordinator Appointment – previously Appendix P
- Annual Attestation – previously Appendix T
- Non-Municipal Participant Agreement (as required) – previously Appendix V
- Mutual Aid Plan Activation Report – previously Appendices O & W

Activation of the Mutual Aid Plan

12.0 Requesting Fire Department

The incident commander, or the communications facility serving the incident commander, will communicate directly with the first help call or subsequent help call.

- 12.1 Identify who you are.
- 12.2 Briefly describe the nature of the incident/emergency.
- 12.3 Describe what is needed (equipment, staffing, apparatus, etc.).
- 12.4 Provide the status of the mutual aid response (include information regarding departments that have been called to the incident and any fire protection or automatic aid activations that have been initiated).
- 12.5 Provide the location of the incident (coordinates, address and landmarks).
- 12.6 Provide information regarding the best route and approach to the site.
- 12.7 Provide details on command and its designation. Advise who, and on what radio frequency or talk group to contact for assignment and/or staging location. If common radio frequencies or talk groups are not available, direct the responding mutual aid companies to a specific location and advise them whom to contact on arrival.

13.0 First and/or Subsequent Help Call

- 13.1 Evaluate your ability to respond considering local capacity.
- 13.2 If operationally feasible, dispatch resources to respond to the incident.
- 13.3 Contact and notify the fire co-ordinator of the incident, your response, and any other relevant information (such as the nature, size, and extent of the incident) immediately. This could be done by text, phone call or e-mail. A Mutual Aid Plan Activation Report is to be submitted within two (2) business days of the incident to the fire co-ordinator by all responding participants.
- 13.4 The first called fire department shall notify the fire co-ordinator of the incident/emergency.

Note: All responding participants and non-municipal participants shall notify the fire co-ordinator of their response and any other relevant information as needed or as requested.

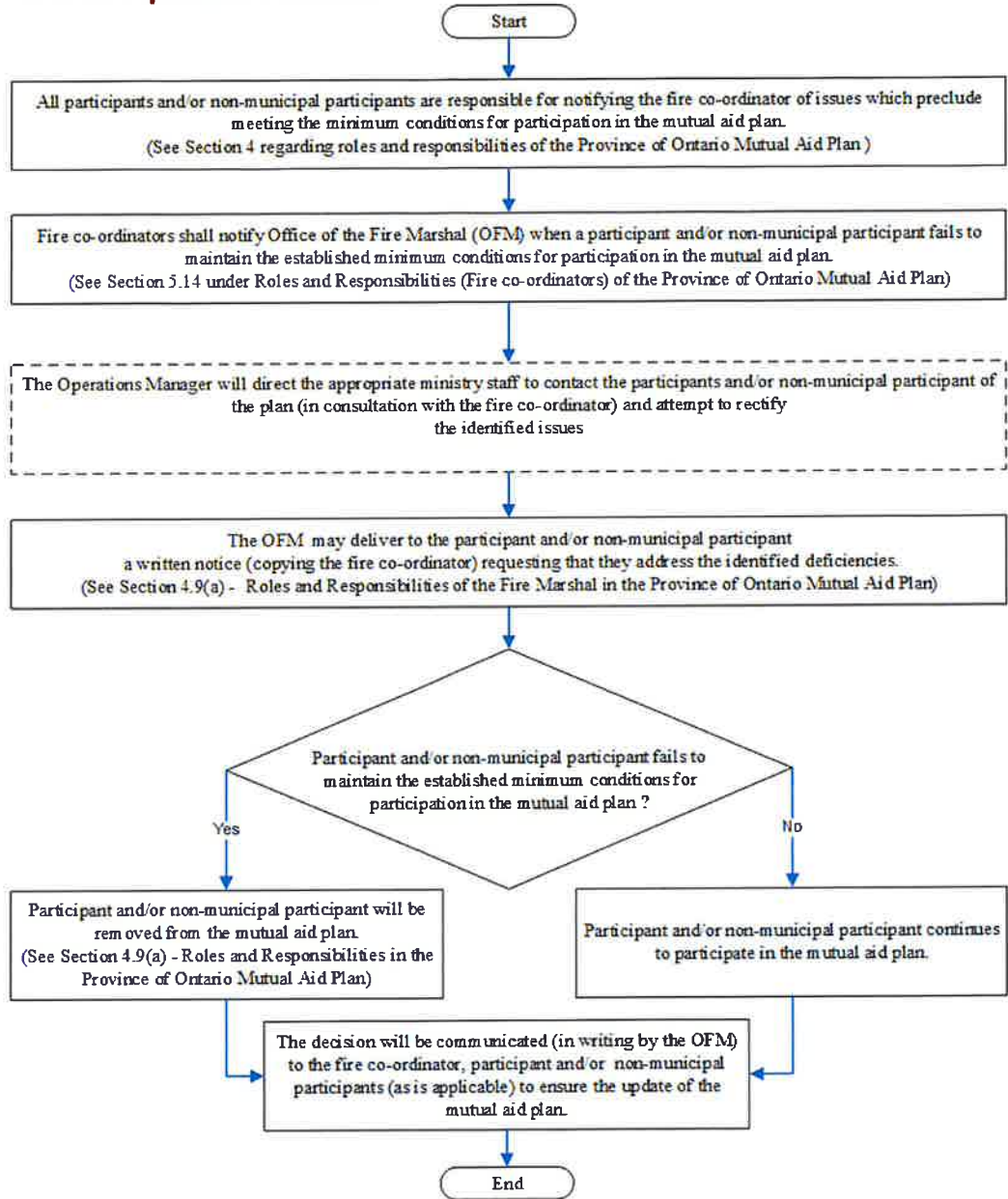
14.0 Fire Co-ordinator

- 14.1 Arrange for the backfill or standby for home and assisting fire departments as per the *Deployment Model*.
- 14.2 Provide contact information available through the OFM MAP SharePoint to the dispatch centre.

15.0 Termination of the Incident

- 15.1 The incident commander will determine when assisting resources are no longer required.
- 15.2 The incident commander will release resources as soon as possible.
- 15.3 Assisting fire department(s) and non-municipal participant(s) will notify the fire co-ordinator when they are back in service in their local community.

Non-Compliance Process



Provincial Chemical, Biological, Radiological, Nuclear and/or Explosive (CBRNE) and Urban Search and Rescue (USAR) Resources

- It is important to note that initial response to HazMat/CBRNE (chemical, biological, radiological, nuclear, and/or explosive) and USAR (urban search and rescue) emergencies are first a local responsibility. Support may be available locally via contracted support from another municipality through a fire protection agreement or an automatic aid agreement and/or contracted support from a commercial provider.

- In the event that local resources have been exhausted or do not exist, the province operates a system which provides response support for HazMat/CBRNE incidents, and USAR incidents, to local communities. The HazMat/CBRNE teams and the USAR teams, strategically located in designated cities, and operating under a memorandum of understanding with the province of Ontario, can be accessed to support local responders through the Provincial Emergency Operations Centre by calling 1-416-314-0472 or toll free at 1-800-461-2281. Further information on how to activate provincial resources can be obtained through *Communique 2020-01: Provincial Resources for Urban Search and Rescue, Chemical, Biological, Radiological, Nuclear and Explosive, and Hazardous Materials Incidents*.

Protection from Personal Liability and Indemnification

Fire co-ordinators operating in accordance with instructions outlined in the MAP are protected from personal liability and indemnification pursuant to sections 74. (1), (2) and 75. (1) of the FPPA.

Risk Exposure of Non-Municipal Participants

Non-municipal participants are encouraged to review all of the conditions for participation, their authorization documentation (internal Policy/Band Council/Federal law/State law, etc.), insurance coverage and seek legal counsel on the level of risk exposure related to participation in the MAP. While the authorization to participate is obtained from the participants and the OFM, the choice to participate remains with the individual organization(s).

Contacting the Office of the Fire Marshal

Submitting Documentation

The OFM Operations Manager assigned to the MAP is responsible for reviewing and accepting all county, district or region MAP submissions, annual attestations, appointment requests, and expense claims. Unless otherwise specified through the MAP, the fire co-ordinator will submit the following documents to OFM.MAP@ontario.ca for review:

- Current copies of local county, district, or region mutual aid plan
- Updates to mutual aid plan resources, contact lists, etc.
- Mutual Aid Plan Activation Reports and/or
- Any other MAP document or correspondence that has not been specified throughout the MAP

In those instances when a fire co-ordinator, deputy fire co-ordinator or zone fire co-ordinator has a question about the expected roles and responsibilities, he/she will utilize their assigned OFM Fire Protection Adviser as their first point of contact. In the event there is no assigned Fire Protection Adviser, or the assigned Fire Protection Adviser is absent, the fire co-ordinator may contact the OFM Operations Manager through OFM.MAP@ontario.ca or through the Advice and Assistance phone line: **1-844-638-9560**.

During non-business hours, contact may be arranged through the Provincial Emergency Operations Centre by calling **1-866-314-0472** and asking to be put in contact with the on-call manager for OFM’s Field and Advisory Services, who will address the concern directly and/or place you in contact with the appropriate Operations Manager.

Any issues encountered while trying to access provincial resources should be brought to the attention of the Operations Manager responsible for MAP.

Contact Information

OFM – General Inquiries

OFM	1-647-329-1100 1-800-565-1842 askofm@ontario.ca
Field and Advisory Services	Toll Free: 1-844-638-9560 OFM-FAS-AA@ontario.ca

Public Safety Education	1-647-329-1100 ofm.pubed@ontario.ca
Technical Services	1-647-329-1100 firesafetystandards@ontario.ca
Ontario Fire College	1-647-329-1100 askofc@ontario.ca
Academic Standards and Evaluation	1-647-329-1100 OFMtestingandcertification@ontario.ca
Administration and Business Services	1-647-329-1100 askofm@ontario.ca
Emergency Management Ontario	1-866-314-0472 askemo@ontario.ca
Provincial Emergency Operations	1-416-314-0472 1-800-461-2281 (toll free)
After Hours PEOC:	PEOCDO01@ontario.ca

Glossary of Terms

Automatic Aid agreements - For the purposes of the *Fire Protection and Prevention Act*, 1997 an automatic aid agreement means any agreement under which:

(a) a municipality agrees to ensure the provision of an initial response to fires, rescues and emergencies that may occur in a part of another municipality where a fire department in the municipality is capable of responding more quickly than any fire department situated in the other municipality; or

(b) a municipality agrees to ensure the provision of a supplemental response to fires, rescues and emergencies that may occur in a part of another municipality where a fire department situated in the municipality is capable of providing the quickest supplemental response to fires, rescues and emergencies occurring in the part of the other municipality. 1997, c. 4, s. 1 (4).

A mutual aid plan established under section 7 of the FPPA does not constitute an automatic aid agreement for the purposes of subsection (4) 1997, c. 4, s. 1 (5).

Backfill – in large-scale emergencies or incidents, backfill refers to neighboring fire departments sending personnel and equipment to cover for the affected department's reduced capacity.

Council – a municipal council is the legislative body of a municipality, responsible for governing and making decisions on behalf of its residents.

Fire Chief – a fire chief appointed under subsection 6 (1), (2) or (4) of the FPPA. As it relates to non-municipal participants, a fire chief may also be appointed by other non-municipal governing bodies or via an established appointment process.

Fire Co-ordinator - Under section 7(1) of the FPPA, the Fire Marshal or their delegate appoints fire co-ordinators to establish and maintain mutual aid plans and perform other duties as assigned. Supporting roles include the deputy fire co-ordinator, who acts in the absence of the fire co-ordinator and may also co-ordinate a geographic portion of a county, district, or region, and the zone fire co-ordinator, who is responsible for coordinating a specific geographic portion of the mutual aid plan. All three roles are considered equal in status under, however, the specific responsibilities and scope of authority for each role must be clearly articulated within the mutual aid plans of the respective county, district, or region, to ensure operational clarity and effectiveness.

Fire Department – a group of firefighters authorized to provide fire protection services by a municipality, group of municipalities or by an agreement made under section 3 of the FPPA.

Note: For the purposes of the MAP, includes non-municipal participants.

Fire Protection Services - includes:

- (a) fire suppression, fire prevention and fire safety education,
- (b) mitigation and prevention of the risk created by the presence of unsafe levels of carbon monoxide and safety education related to the presence of those levels,
- (c) rescue and emergency services,
- (d) communication in respect of anything described in clauses (a) to (c),
- (e) training of persons involved in providing anything described in clauses (a) to (d), and
- (f) the delivery of any service described in clauses (a) to (e)

Fire Protection Agreement - a contract between participating municipalities, clearly defining the responsibilities, terms, conditions, and all other aspects of the fire services purchased, provided and/or required.

First Nations Community - a community that is part of, or that is a reserve, as that term is defined in the *Indian Act*, 1985 (Canada).

Help Call – the participant or non-municipal participant that is called to assist another participant or non-municipal participant in the event of a MAP activation.

Home Fire Department – the fire department of the municipality, non-municipal community requesting mutual aid assistance.

Incident Command System (ICS) - the first and primary organizational component of the Incident Management System (IMS) which is responsible for managing all responses to an incident and to which all other functions report, and which may consist of a single person or a team.

Incident Management System (IMS) – a standardized approach to emergency management, encompassing personnel, facilities, equipment, procedures, and communications operating within a common organizational structure. The IMS is predicated on the understanding that in any and every incident there are certain management functions that must be carried out, regardless of the number of persons who are available or involved in the emergency response.

Municipality - single-tier or lower-tier municipality.

Mutual Aid – to provide/receive assistance in the case of an incident/emergency when incidents exceed the capacity of the community within which the incident/emergency occurs. The provision of assistance between groups, often referred to as “neighbours helping neighbours” is a reciprocal service provided at no cost.

Mutual Aid Advisory Committee – a committee that is made up of fire co-ordinators from across Ontario and OFM staff responsible for identifying emerging issues, providing informed advice, expert insight, recommendations and guidance to support decision making specific to the MAP program.

Mutual Aid Plan (MAP) – the Province of Ontario Mutual Aid Plan, which incorporates the county, district, and regional mutual aid plans developed under the authority of the FPPA, and under the direction of the Fire Marshal, which facilitates the provision of associated fire protection services to counties, districts and regions under a co-ordinated provincial plan.

Non-Municipal Participant - any agency providing fire protection services that does not meet the definition of a fire department as defined in the FPPA and may include a fire service in a territory without municipal organization, First Nations fire services, federally regulated fire services (i.e. airports and military), industrial fire brigades, and other such organizations as may be approved by the OFM.

Operations Manager – the person appointed by the Fire Marshal to manage OFM resources within the Field and Advisory Services section under the direction of the Fire Marshal.

Participant - a municipality, approved by the Fire Marshal, or delegate, which operates or manages a fire department that meets and maintains the requirements for participation in the MAP.

Provincial Emergency Operations Centre (PEOC) - the operations centre that prepares and coordinates Ontario's response to major incidents/emergencies. This includes providing municipalities and First Nation communities with a single point of contact for provincial assistance in times of crisis.

Deployment Model - the agreed-upon arrangements to be used as a guideline by the fire co-ordinator when sending resources to assist other participants or non-municipal participants who are requesting help.

Significant Event – a mutual aid activation where the home fire department requests the assistance of two (2) or more fire departments for an emergency.

Stand-by - when a participant or non-municipal participant is put on notice that they will be the first response to incoming emergency calls for help within another participant's jurisdiction while their resources are committed to an emergency. The department on standby provides coverage without physically moving resources until requested.

Territory without municipal organization – a geographic area without *municipal* organization as outlined in section 3(1) of the FPPA.



CORPORATE REPORT

DEPARTMENT: Fire	REPORT NO. 2026.110
DATE PREPARED: June 16, 2026	MEETING DATE: June 24, 2026
	NO. OF PAGES: 2
SUBJECT: Mandatory Certification Update	

RECOMMENDATION

For Information

PURPOSE

To update Council of the progress being made with respect to fire fighter certification along with relevant information regarding fire fighter certification

BACKGROUND

The July 1, 2026, deadline for compliance with Ontario Regulation 343/22: Firefighter Certification (included) is approximately 1 week away, with the compliance for technical rescue certification deadline following on July 1, 2028.

Ontario Regulation 343/22 gave fire departments 4 years to become compliant with mandatory certification requirements for the level of service provided through an approved enabling by law. Moving forward new fire fighters will be required to achieve certification within timeline outlined in the regulation, based on fire fighters start date.

A municipal profile is maintained by the Office of the Fire Marshal, which is updated by fire chiefs each year. Of note, the 2026 profile verification tool included a detailed section to be filled out regarding fire fighter training and certification levels. Each of the certifications listed in O. Reg 343/22 are listed in the profile update tool, and fire chiefs were required to identify the number of fire fighters certified to each discipline. Also included in the update is a section the outlines the level of service that is approved to be delivered by fire departments. This was much more detail regarding certification levels than in previous profile updates.

As the fire chief I have received several calls and/or had conversations with our OFM Advisor regarding certification over the last couple weeks. The OFM was asking and confirming that OPFES was going to meet the certification deadline. My understanding is that these calls/conversations were occurring with each fire department.

Wording in the 2026-2030 Provincial Mutual Aid Plan now includes specific reference to O. Reg. 343/22. Section 1.5 states that the municipality providing resources shall be responsible for all firefighters responding under MAP are adequately trained and certified. This is a significant change to the MAP.

Oliver Paipoonge Fire and Emergency Services, through the dedication of our members and the support of Council along with the Regional Training Center, will meet the intent of the mandatory certification O.Reg. 343/22 on July 1, 2026.

One last point of interest is an article published in the April edition of Fire Engineering, a fire specific monthly magazine. The article (a copy is included in the circulation folder) is titled Credentialing Gaps and Line-of-Duty Deaths: Why Baseline Certification Must Become the Minimum Standard in the American Fire Service. The interesting thing with this article is that it appears Ontario has already identified the issues outlined in that article and has implemented corrective actions through O.Reg 343/22.

Some of the key takeaways from the article include:

- Nationally recognized certifications, such as those from IFSAC or Pro Board, provide evidence of a firefighter's qualifications and compliance with job performance requirements.
 - o O. Reg 343/22 outlines NFPA certification, accredited by IFSAC.
- Local training should complement, not replace, nationally recognized standards to ensure fire fighters demonstrate competence to stakeholders and in legal context.
 - o The intent of O. Reg 343/22 addresses this key takeaway.
- Establishing mandatory, nationally recognized credentials for critical fire fighting roles creates a defensible baseline for safety and liability protection.
 - o Ontario implementing and maintaining O. Reg 343/22 addresses this key takeaway.

PREPARED BY: Sean Horan, Fire Chief/CEMC

REVIEWED BY: Wayne Hanchard
Wayne Hanchard, MBA, CA, CAO/Clerk



CORPORATE REPORT

DEPARTMENT:	Planning	REPORT NO.	2026.111
DATE PREPARED:	June 1, 2026	MEETING DATE:	June 24, 2026
SUBJECT:	ERO Posting 026-558	NO. OF PAGES:	5

RECOMMENDATION

THAT with respect to Report 2026.111 authorization of administration to submit the comments on ERO Posting 026-558 presented in the Report, BE APPROVED

PURPOSE

The Ontario government is proposing amendments to the Planning Act that would allow municipalities to use Administrative Monetary Penalties (AMPs) to address certain zoning by-law contraventions involving prohibited land uses. The proposal is intended to provide municipalities with a faster, less costly alternative to the current court-based enforcement system.

The changes would create a new enforcement mechanism similar to AMP systems already used by many municipalities for parking, property standards, noise, fencing, and other municipal by-law violations. The proposal is currently open for public comment until June 25, 2026.

BACKGROUND

Currently, zoning by-law violations under the Planning Act are generally enforced through the Provincial Offences Court process. Municipalities must investigate, lay charges, and pursue convictions before financial penalties can be imposed.

Municipalities have indicated that this process can be resource-intensive, time-consuming, and costly, resulting in delays in achieving compliance.

Schedule 7 of Bill 119 proposes to address these concerns by enabling municipalities to establish Administrative Monetary Penalty systems for specific zoning-related offences.

Key Proposed Changes

1. Introduction of Administrative Monetary Penalties (AMPs)

Municipalities would be authorized to impose administrative penalties directly for zoning by-law contraventions involving land uses that are not permitted.

Examples may include:

- Unauthorized commercial uses in residential areas.
- Prohibited industrial or storage activities.

- Other land uses that are expressly prohibited by zoning.

2. Municipal Discretion

Municipalities would not be required to adopt an AMP system but would be given the authority to do so through local by-laws and administrative processes.

3. Limitation on Penalty Amounts

Administrative penalties:

- Cannot be punitive in nature.
- Must be reasonably related to promoting compliance.
- Cannot exceed what is necessary to encourage adherence to the zoning by-law.

4. No Double Enforcement

Individuals or corporations that have paid an AMP for a specific zoning contravention could not also be prosecuted for the same offence.

5. Collection Mechanisms

Unpaid administrative penalties and fines could generally be added to the tax roll of properties owned by the responsible party and collected in the same manner as municipal taxes.

6. Limited Scope

The proposed authority would apply only to zoning contraventions involving prohibited land uses.

The proposal would not extend to other zoning matters such as:

- Building height violations.
- Density provisions.
- Setbacks.
- Other performance standards.

Anticipated Benefits:

Improved Enforcement Efficiency

- Faster resolution of zoning violations.
- Reduced reliance on lengthy court proceedings.
- Greater flexibility for municipal enforcement staff.

Reduced Costs

- Potential savings for municipalities through reduced legal and court-related expenditures.
- Potential reduction in provincial court workload.

Improved Compliance

- Faster consequences for non-compliance may encourage earlier corrective action.

- Provides municipalities with an additional enforcement tool.

Potential Impacts

Municipal Impacts

Positive:

- Increased enforcement flexibility.
- Faster compliance outcomes.
- Potential administrative efficiencies.

Challenges:

- Development or expansion of AMP programs.
- Staff training requirements.
- System and software upgrades.
- Development of appeal and administrative review processes.

Property Owner and Business Impacts

Positive:

- Potentially faster and more predictable resolution processes.

Considerations:

- Increased likelihood of timely enforcement actions.
- Need for greater awareness of permitted land uses and zoning requirements.

Environmental Impacts

The Ministry anticipates a neutral to positive environmental impact.

Potential benefits include:

- More rapid enforcement of unauthorized land uses that may generate noise, odour, drainage, or other environmental concerns.
- Municipal staff capacity may be freed up to address other environmental compliance matters.

Strategic Considerations:

Opportunities

- Modernizes Planning Act enforcement tools.
- Aligns zoning enforcement with existing municipal AMP frameworks.
- Supports timely municipal response to land-use conflicts.

Risks

- Potential concerns regarding procedural fairness and appeal rights.
- Variability in implementation across municipalities.
- Increased administrative burden for municipalities establishing new AMP systems.

Key Takeaways

1. Schedule 7 of Bill 119 would allow municipalities to issue Administrative Monetary Penalties for prohibited land-use zoning violations.
2. The proposal aims to provide a faster and less costly alternative to court-based enforcement.
3. Municipalities would have discretion to implement AMP programs.
4. The authority would be limited to prohibited land uses and would not apply to other zoning performance standards.
5. The Ministry expects the proposal to improve enforcement efficiency while producing neutral to positive environmental outcomes.
6. If enacted, municipalities will need to evaluate implementation costs, staffing requirements, and administrative processes.

REPORT SUMMARY

Proposed Comments:

While the Municipality of Oliver Paipoonge is generally in support of the proposed, there are a number of questions still unanswered that could impact that support.

- *Will AMP authority materially improve compliance outcomes compared to the current court-based process?*
- *Are the proposed safeguards sufficient to ensure procedural fairness?*
- *Should AMP authority eventually be expanded to other zoning contraventions?*
- *What implementation challenges could municipalities face?*
- *How might the proposal affect land-use planning and enforcement priorities across Ontario?*

What the Bill says is that municipalities would be able to set their own Administrative Monetary Penalties (AMPs), subject to two key restrictions:

1. *The penalty **cannot be punitive in nature.***
2. *The penalty **cannot exceed the amount reasonably required to promote compliance with the zoning by-law.***

The Bill also gives the Minister authority to make future regulations that could impose conditions or limitations on municipal AMP systems.

If passed, municipalities would likely establish penalty schedules through their own AMP by-laws, similar to existing systems used for parking, property standards, noise, and short-term rental enforcement. The actual amounts could therefore vary significantly from municipality to municipality.

*One of the biggest questions currently unanswered by the proposal is **how high municipalities will be permitted to set penalties before they are considered “punitive.”***

For example:

- *A \$500–\$1,000 AMP for an unauthorized use might clearly be considered a compliance tool.*

REPORTS OF MUNICIPAL OFFICERS, ITEM #(f)

- *Repeated penalties of several thousand dollars per day could potentially be challenged as punitive if they exceed what is reasonably required to achieve compliance.*

The legislation provides the principle, but not the threshold. Additional regulations or municipal implementation policies are needed to provide clarity.

- *No maximum AMP amount has been prescribed.*
- *Municipalities will establish their own penalty schedules.*
- *Future provincial regulations may impose limits.*
- *The definition of “reasonably required to promote compliance” remains unclear.*
- *Potential for variation in enforcement approaches across Ontario municipalities.*

PREPARED BY: Kerri Reid, Manager of Planning

REVIEWED BY: Wayne Hamchard
Wayne Hamchard, CAO/Clerk



CORPORATE REPORT

DEPARTMENT: Administration	REPORT NO. 2026.112
DATE PREPARED: June 16, 2026	MEETING DATE: June 24, 2026
	NO. OF PAGES: 2
SUBJECT: Declare Surplus Assets	

RECOMMENDATION

THAT with respect to Report 2026.112 we recommend declaring surplus to the needs of the Municipality the kitchen items in the Duke Hunt Museum at the Oliver Paipoonge Heritage Park on the list attached to Report 2026.112, BE APPROVED

PURPOSE

To declare certain assets surplus to the needs of the Municipality to allow for their disposal

BACKGROUND

A few years ago the Slate River Hall at Oliver Paipoonge Heritage Park was renovated and now serves as the Duke Hunt Museum. The kitchen at the Slate River Hall, which had been only sporadically used prior to the renovation, fell into disuse and some portions were converted for storage.

REPORT

At its May 25th meeting the Museum Board discussed the kitchen. Since there were no plans to ever try to use it again for food preparation the Museum Board wanted to sell the kitchen items at a yard sale later this year. An inventory was taken on June 5th so that items could be declared surplus by Council. The list is attached.

PREPARED BY: Wayne Hanchard
Wayne Hanchard, MBA, CA, CAO/Clerk

June 5/26 Inventory of Items in the Slate River Hall Kitchen

large coffee makers
stove
dishwasher
glass pitchers
plastic pitchers
metal kettles
assorted tablecloths
ceramic coffee mugs
metal tea pots
ceramic tea pots
ceramic coffee cups
small, long bowls
small plastic trays
saltshakers
small ceramic saucer
cutlery
small ceramic plates
large ceramic plates
decorative teacups
blender
plastic coffee dispenser
glass bowls
glass cups
glass Champaigne cups
straws
small plastic containers
plastic serving trays
metal serving trays
trays for keeping food warm - metal
napkin dispensers
to-go containers - styrofoam
large metal mixing bowls
large plastic serving trays
cooker plus
metal baking sheets
muffin trays
knives
cooking utensils
cooking pots



CORPORATE REPORT

DEPARTMENT: Administration	REPORT NO. 2026.113
DATE PREPARED: June 17, 2026	MEETING DATE: June 24, 2026
	NO. OF PAGES: 6 incl. attachment
SUBJECT: Horse-Drawn Rides at Oliver Paipoonge Heritage Park	

RECOMMENDATION

THAT with respect to Report 2026.113 we recommend horse-drawn rides performed by service providers at Oliver Paipoonge Heritage Park, provided that the following conditions are met, BE APPROVED

- The service provider signs an agreement with the Municipality
- The service provider has comprehensive general liability insurance with a minimum coverage limit of \$5.0 million and the Municipality is an additional insured
- The service provider indemnifies the Municipality
- The service provider attests that they follow all rules and regulations of authorities governing horse-drawn rides
- The service to be provided is described in the agreement

PURPOSE

To obtain Council approval for horse-drawn rides at Oliver Paipoonge Heritage Park under certain conditions

BACKGROUND

An individual named Lori Seguin called Museum Curator Jean Mayo on June 4th asking to be allowed to have a horse-drawn carriage bring her to the OPHP Church for her wedding on July 29th. Since horse-drawn rides were discontinued years ago due to liability issues raised by our insurers, Jean asked Lori Seguin to contact the municipal office.

REPORT

Administration spoke with Loris Seguin about her request and she agreed to have the company providing the carriage service contact administration. Through email and phone calls administration learned the company is operating as Abbott’s Dream Carriages (ADC) and are based in Murillo. ADC has been providing horse-drawn carriage rides at various locations in the area, e.g., last year at in August at the Marina Park Ribfest. The company advised they have liability insurance and are willing to sign agreements in which they indemnify property owners and accept other conditions.

Administration drafted the attached agreement and ADC's principals signed it. The attached route sketch was also created. Administration advised ADC that Council would have to approve the arrangement at its June 24th meeting since this activity is new to OPHP. If Council approves allowing horse-drawn rides at this meeting, the agreement can be signed by the Municipality provided that ADC has Oliver Paipoonge added as an additional insured on their insurance by July 22nd. Lori Seguin was also updated by email.

Recommendation

Administration is asking Council to support horse-drawn rides in general at OPHP if certain conditions are met. Horse-drawn rides using a carriage or wagon are popular. There may be other opportunities in the future to have horse-drawn rides at OPHP.

PREPARED BY: Wayne Hanchard
Wayne Hanchard, MBA, CA, CAO/Clerk



Oliver Paipoonge Heritage Park

Service Provider Agreement

Introduction

A party providing a service, hereinafter referred to as “Service Provider,” at the Oliver Paipoonge Heritage Park must enter into a service provider agreement with the Municipality of Oliver Paipoonge “Municipality.”

A. Basic Rules

1. The Service Provider is responsible to arrange their activities at the location(s) determined by the Municipality.
2. The Service Provider is responsible to follow all rules and regulations of authorities governing their activities.
3. If applicable, the Service Provider is responsible to clean up the area on which its activities occurred. The Municipality removes the waste thereafter.

B. Insurance

The Service Provider agrees to obtain and maintain comprehensive general liability insurance coverage with a minimum coverage limit of five (5) million dollars (\$5,000,000) for the duration of the service provision. The Municipality shall be listed as an additional insured on the policy. The Service Provider shall provide proof of insurance no later than July 22, 2026.

C. Indemnification

The Service Provider agrees to indemnify, defend, and hold harmless the Municipality, its officers, directors, employees, and agents from and against any and all claims, losses, damages, liabilities, and expenses (including reasonable lawyers’ fees) arising out of or in connection with the event activities, including but not limited to any injury to persons or damage to property caused by the Service Provider’s products or actions.

D. Permits

The Service Provider acknowledges that the Service Provider has all the necessary training and permits from regulatory authorities to conduct its activities at the event.

E. Service Dates & Times

Dates: July 29, 2026
Times: 5:00 p.m.

F. Service Activities

- A horse-drawn carriage will enter the Oliver Paipoonge Heritage Park at the Gillespie Road entrance near its intersection with Hwy 61
- The horse-drawn carriage will use the route on the attached diagram to bring its customer to the church and depart at the same entrance
- The horse-drawn carriage will not stay on site but will leave after disembarking its customer

G. Financial

- The Municipality is not responsible to pay any fees to the Service Provider

H. Governing Law

This Agreement shall be governed and construed in accordance with the laws of Ontario, Canada.

I. Entire Agreement

This Agreement constitutes the entire understanding and agreement between the parties with respect to the subject matter hereof and supersedes all prior agreements and understandings, whether written or oral, relating to the subject matter.

Jessica Abbott & Samantha Rolin
Service Provider Name

June 6, 2026
Date

Jessica Abbott S. Rollin
Service Provider Signature

Checklist – Municipal Use Only

Requirement	X
Commercial General Liability Insurance – (proof provided)	
Municipality named as additional insured – (proof provided)	

Employee Name

Date

Employee Signature



OLIVER PAIPOONGE HERITAGE PARK – ARROWS DENOTE PROPOSED ROUTE OF HORSE DRAWN CARRIAGE ON JULY 29, 2026



CORPORATE REPORT

DEPARTMENT: Administration	REPORT NO.: 2026.114
DATE PREPARED: June 18, 2026	MEETING DATE: June 24, 2026
	NO. OF PAGES: 6 incl. attachment
SUBJECT: Bill 97 Freedom of Information Requirements	

RECOMMENDATION

For information

PURPOSE

To inform Council about significant changes to the Municipal Freedom of Information and Protection of Privacy Act through Bill 97 that are imposing new requirements on municipalities

BACKGROUND

On April 24, 2026 the Legislative Assembly of Ontario passed Bill 97 Plan to Protect Ontario Act (Budget Measures). This omnibus Bill covers a wide range of topics, e.g., consolidation of conservation authorities, weakening access to provincial government information (several municipalities and other groups have voiced their opposition to these changes), introducing new requirements for municipalities for information management and protection of privacy, etc. To effect all the changes Bill 97 amended twenty existing acts.

Attached is a 4-page brief on the Bill 97 changes to the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) prepared by AMCTO that was received on April 10th. AMCTO’s brief provides a summary of the new requirements that are supposed to be fulfilled by Jan. 1, 2027 and a list of reasons why compliance with these changes will be onerous for municipalities to achieve.

REPORT

The Deputy Clerk and CAO/Clerk attended a 3-hour webinar on June 2nd sponsored by AMO and Vayle, an information access and privacy consultant, on the changes to MFIPPA. The Deputy Clerk and CAO/Clerk were astounded by the breadth and depth of the requirements that the Provincial Government has imposed on municipalities.

The consultants presenting on June 2nd suggested that municipalities take a risk-management approach and focus on applying the new requirements to key information streams. Fortunately after investigation of complaints against municipalities Ontario’s Information and Privacy Commissioner (IPC) cannot impose fines on municipalities that are found to be non-compliant, but the IPC can order municipalities to undertake actions to meet the requirements.

REPORTS OF MUNICIPAL OFFICERS, ITEM #(i)

One key takeaway from the June 2nd webinar concerns the application of the new requirements. Municipalities are not just supposed to apply them going forward but also to apply them retroactively. That means archives are subject to the new rules. Another key takeaway is the introduction of new timelines for processing freedom of information requests. The consultants noted that large municipalities now have digitized their records and have freedom of information systems using AI to try to ensure requests are processed within legislated timelines.

Administration is surprised and disappointed that the Provincial Government did not opt to phase in the new requirements. With other major changes like asset management planning and firefighter certification the Provincial Government gave municipalities years to meet the requirements and with regard to asset management planning provided funding opportunities. Conversely compliance with this massive overhaul of MFIPPA that will increase the workload of municipal staff is supposed to be achieved by Jan. 1/27 despite 2026 being a municipal election year.

Administration is striving to acquire a better understanding of the new requirements and determine how best to try to deal with the Bill 97 burden. Before nomination day, Aug. 26th, administration may be asking Council to approve use of reserve funds to hire a consultant to assist us with meeting the Bill 97 changes to MFIPPA.

PREPARED BY:

Wayne Hanchard

Wayne Hanchard, Chief Administrative Officer/Clerk

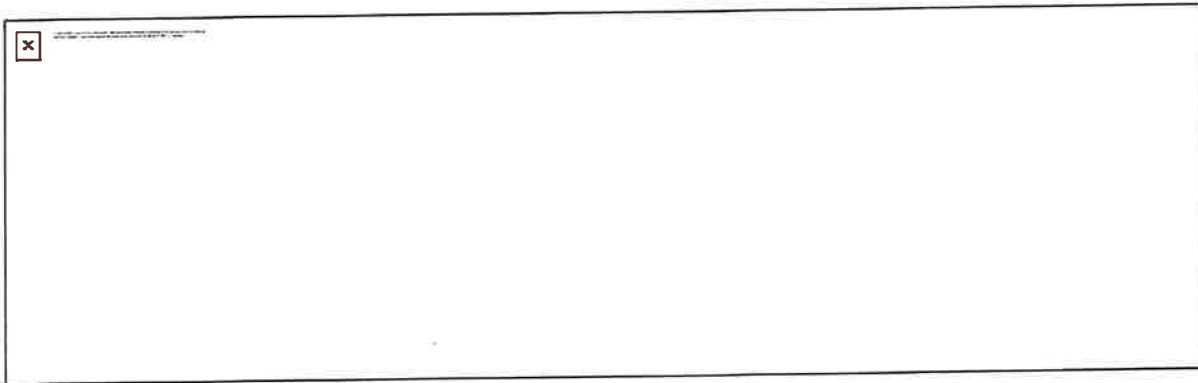
Wayne Hanchard

From: AMCTO | The Municipal Experts <amcto@amcto.com>
Sent: April 10, 2026 11:48 AM
To: Wayne Hanchard
Subject: Advocacy Update: Follow-Up to Budget Update on Proposed MFIPPA Changes

Submit your privacy-related resources by Monday, April 20
View this email [in your browser](#).



[About AMCTO](#) | [Professional Growth](#) | [Advocacy & Policy](#) | [Network & Community](#)



April 10, 2026

Advocacy Update: Follow-Up to Budget Update on Proposed MFIPPA Changes

As a follow-up to our previous [advocacy update](#) outlining proposed changes to the *Municipal Freedom of Information and Protection of Privacy Act, 1990* (MFIPPA) made through the budget bill, we want to highlight our concerns regarding the scope and depth of proposed changes on the privacy side. These changes align the Act with similar changes made previously to the *Freedom of Information and Protection of Privacy Act, 1989* (FIPPA), but do not consider municipal staff capacity or financial constraints.

Privacy-related changes include:

- Requiring that the head of an institution ensure that a written assessment is prepared and contains certain information respecting any Personal Information (PI) that is to be collected. This includes but is not limited to:
 - The purpose, intended use, and explanation for collection
 - Who will have access to the PI
 - Limitations or restrictions on collection, use or disclosure
 - Safeguard practices to protect the PI
 - Steps taken to prevent the likelihood of theft, loss, unauthorized use, or disclosure of the PI
- Requiring that risks are mitigated by ensuring the above steps are implemented before collecting PI
- Requiring that institutions provide access to the written assessment to the Information and Privacy Commissioner (IPC)
- Reporting any breach of privacy safeguards to the IPC and notifying affected individuals
- Outlining factors to determine the real risk of significant harm
- Removing the definition of personal information bank
- Imposing a right of access to PI
- Authorizing the IPC to review information practices of an institution where the IPC has received a complaint, with authorization to resolve the matter through mediation, conciliation, and other informal means.
- Requiring an institution to assist the IPC in conducting a review

While we acknowledge that many of these proposals are important best practices moving forward, we would like to offer the following recommendations to the Ministry of Public and Business Service Delivery for consideration:

- Over 80% of Ontario municipalities have populations under 50,000. In many municipalities, the administrative function is performed by a single employee, often the municipal clerk, who manages FOI and privacy programs along with 80 other **statutory responsibilities**, which can include council governance, bylaw enforcement, and elections.
- As 2026 is a municipal and school board election year, wherein municipal budget processes are disrupted with councils inaugurated in November, requests for resources to support new requirements may not be contemplated until 2027. This timing makes it extremely challenging to transition to new rules that are proposed to be in effect by January 1, 2027.
- The January 1 deadline for privacy impact assessments is too short a timeframe for municipalities to address new requirements and seek new resources, including staff and funding support to action the new requirements.
- The scope of the privacy impact assessments is exceptionally broad. It is not clear whether these would apply to information collected going forward or would also retroactively apply, which would be an insurmountable task for already overburdened municipal staff.

- If retroactively applied, this will likely result in substantial costs for institutions and take years for many municipalities to come into compliance, given the above-noted limitations.

Given the varying levels of capacity and maturity across MFIPPA institutions, we want to understand what resources the Ministry and the Information and Privacy Commissioner are developing to support municipalities in this transition and when they will be made available.

In the meantime, we have prepared the following redline version of the Act, which shows the amendments Bill 97 proposes. We hope this makes it easier for members to see the exact changes that are being proposed.

REVIEW REDLINE VERSION OF THE ACT

We also invite you to send us your templates, policies, procedures, and other relevant resources related to:

- Privacy impact assessments
- Information management best practices
- Risk and breach management
- Job advertisement requirements for staffing
- Budget/business cases for more resources

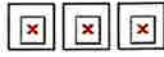
Over the coming weeks, we will be reviewing materials to determine the best next steps for how to support members, municipal clerks, and their staff with implementing the proposed new requirements.

Please provide any resources you'd like to share with our **policy and advocacy team** by **Monday, April 20**.

Our team will be continuing to evaluate the proposals to determine the full impacts on municipal administration and service delivery, and welcomes feedback from members with expertise in FOI and privacy.

We will also be applying to speak at Standing Committee where your feedback will help inform our submission. Please **provide your feedback** as soon as possible.

We will be seeking clarity with the Ministry over the coming days and will provide updates as appropriate.



AMCTO | The Municipal Experts

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CORPORATE REPORT

DEPARTMENT: Finance	REPORT NO. 2026.115
DATE PREPARED: June 18, 2026	MEETING DATE: June 24, 2026 NO. OF PAGES: 5 incl. attachment
SUBJECT: New Asset Management Plan	

RECOMMENDATION

THAT with respect to Report No. 2026.115 we recommend that the 2026 Asset Management Plan presented at the June 24, 2026 Council meeting, BE APPROVED

PURPOSE

To seek Council approval for our formal 2026 Asset Management Plan

BACKGROUND

On April 14th Council received Report 2026.55 that provided an update on administration’s efforts to rewrite our formal asset management plan designed to be compliant with the Phase 4 requirements of asset management plans per Ontario Regulation 588/17. Report 2026.55 also covered financial strategies to deal with asset management costs for the ten-year period 2026-2035 while taking into account various levels of growth forecasts.

The Report noted that the Phase 4 asset management plan was supposed to be completed by July 1, 2025 and that administration intended to bring our new plan to Council for approval in either May or June.

The Report added that every plan done so far, i.e., the 2022 and 2024 versions, were prepared by Public Sector Digest (PSD) Citywide. The 2024 version was accepted by Council on Nov. 30/22. The Municipality paid PSD Citywide \$35,200.00 and \$44,800.00 to prepare the 2022 and 2024 versions respectively. Rather than paying again for the Phase 4 (2025) version, the Municipality was doing the final version itself.

NOTE: There is a distinction between the written asset management plans that Ontario requires and the working asset management plans that municipalities use to actually manage their assets. The written asset management plans are supposed to demonstrate to Ontario and other parties including residents that a municipality has met the requirements of O. Reg 588/17. Working asset management plans consist of the data and other information, e.g., asset profiles, condition assessments, construction costs, replacement schedules, etc., that are used by municipal staff to actually manage municipal assets.

REPORT

The 148-page 2026 Asset Management Plan has been printed, bound and distributed separately. This Report will discuss various aspects of the Plan.

Key Statistics

Attached is the 1-page excerpt “Key Statistics” from the 2026 Asset Management Plan.

The \$159.6 million replacement cost of our asset portfolio generates a replacement cost of \$26,446 per person. Attached is a 1-page schedule showing the breakdown of the replacement cost by our 9 asset categories.

A relatively high percentage, 88%, of our assets are in fair or better condition. We only have assessed condition data for 52% of our assets.

We have an Annual Capital Infrastructure Surplus of \$0.37 million. Per our Plan we should be spending \$4.72 million annually on assets but our average spending in 2024 and 2025 was \$5.09 million.

Our Target Reinvestment Rate is 2.96% (Replacement Cost/Annual Capital Requirement). Our Actual Reinvestment Rate is higher since we are spending more than our Annual Capital Requirement. This situation can be explained by spending on our capital backlog and adding assets to our portfolio.

Comparison with Other Northwestern Ontario Municipalities

Key Indicator	Oliver Paipoonge	Municipality A	Municipality B	Municipality C
Replacement Cost of Asset Portfolio (millions)	159.6	624.0	125.3	272.0
% of Assets in Fair or Better Condition	88%	73%	63%	52%
% of Assets with Assessed Condition Data	52%	48%	78%	48%
Annual Capital Infrastructure (Deficit) Surplus (millions)	0.37	(9.80)	(2.70)	(6.10)
Target Reinvestment Rate	2.94%	2.60%	2.50%	1.60%
Actual Reinvestment Rate	3.07%	1.10%	0.40%	0.30%
Phase of Plan	4	4	3	4

The table above shows that we are faring fairly well compared to 3 other NWO municipalities. Data from more municipalities is not presented since few municipalities have asset management plans posted on their websites, and the ones that have posted plans do not have the same key indicators.

Administration was unable to find any asset management plans from other NWO municipalities that (1) had an Annual Capital Infrastructure Surplus or (2) were done in-house, i.e., by municipal staff.

Asset Management Planning Concerns

A key factor determining the reliability of asset management plans is the quality and comprehensiveness of the data, which in our case varies considerably amongst the asset categories. The Municipality has a very good understanding of its Bridges & Culverts, Machinery & Equipment, Road Network and Vehicles. The Municipality does not have as good of an understanding of its Buildings, which is a common problem we share with other municipalities. Buildings are complex assets with many components, e.g., foundations, roofs, windows and doors, structural elements, electrical systems, etc., each with their own lifecycles. Lack of blueprints, knowledge of construction materials and methods, lack of accessibility, e.g., electrical and plumbing components are hidden behind walls and other structural elements, etc., complicates asset management of buildings.

Over time we will get better information on all asset categories. Based on past experience, administration expects better data will mean higher cost forecasts. Regardless the Municipality should be able to handle increased asset management costs due to our strong current position and promising growth forecasts, which generate tax base increases. Those topics are addressed in Section 7 of the Plan.

Recommendation

Administration recommends that Council approve the new Asset Management Plan. It can then be submitted to the Ministry of Infrastructure and posted on our website. For years federal and provincial funders have said that up-to-date asset management plans are required to be eligible for funding programs. This plan will make us compliant with O. Reg. 588/17.

NOTE: Approval of the Plan does not commit Council to spend funds. Commitments to incur costs are made by passing budgets and awarding contracts. The asset management plan is meant to guide Council decision-making.

PREPARED BY: Wayne Hanchard
Wayne Hanchard, MBA, CA, CAO/Clerk

Key Statistics

Replacement cost of
asset portfolio
\$159.6 million

Replacement cost of
infrastructure per person
\$26,446

Percentage of assets in fair or
better condition
88%

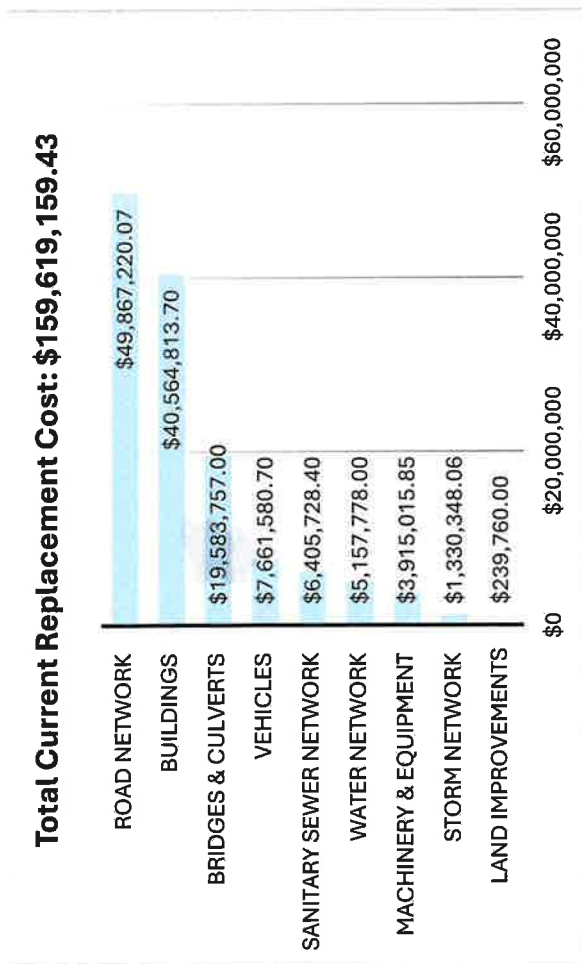
Percentage of assets with
assessed condition data
52%

Annual Capital
Infrastructure Surplus
\$ 0.37 million

Target reinvestment
rate
2.94%

Actual reinvestment
rate
3.19%

3.1



3.2 Target vs Actual Reinvestment Rate

3.3



CORPORATE REPORT

DEPARTMENT: Administration	REPORT NO. 2026.116
DATE PREPARED: June 18, 2026	MEETING DATE: June 24, 2026
	NO. OF PAGES: 1
SUBJECT: Oliver Paipoonge Heritage Park – Vulnerable Sector Check	

RECOMMENDATION

WHEREAS on June 15, 2026 the Museum Board passed a motion that volunteers and employees involved in school tours or events involving children at Oliver Paipoonge Heritage Park should have a vulnerable sector check, paid by the Municipality;

THAT with respect to Report No. 2026.116 we recommend a requirement for volunteers and employees involved in school tours or events involving children at Oliver Paipoonge Heritage Park to have vulnerable sector checks at the Municipality’s expense, BE APPROVED

PURPOSE

To obtain Council approval to make Vulnerable Sector Checks mandatory for employees and volunteers involved in school tours or events involving children at Oliver Paipoonge Heritage Park

BACKGROUND

At meetings last year the Museum Board discussed making vulnerable sector checks a requirement for volunteers and employees at Oliver Paipoonge Heritage Park if they are involved in school tours or events involving children, e.g., day camps. No decisions were made.

REPORT

At the June 15th meeting vulnerable sector checks were addressed again for persons involved in school tours and children’s activities. While schools have not been asking whether vulnerable sector checks were requirement for OPHP employees and volunteers, it was noted that the requirement is the norm with many organizations serving children. It was pointed out that while vulnerable sector checks cannot prevent inappropriate incidents involving children from occurring, they do dissuade persons with records of inappropriate behaviour from being enlisted for school tours and children’s events at OPHP. There were concerns about discouraging volunteers, but it was noted that the checks can easily be done online. Finally the Museum Board decided that OPHP (Municipality) should pay. The fee was mentioned to be \$20.00.

After discussion the Board passed a motion to institute the vulnerable sector check requirement. Administration advised that Council approval was required.

Prepared By: Wayne Hanchard
Wayne Hanchard, Chief Administrative Officer/Clerk



THE CORPORATION OF THE MUNICIPALITY
OF OLIVER PAIPOONGE

BY-LAW NO. 55 - 2026

A by-law to authorize the execution of a Contract between The Corporation of the Municipality of Oliver Paipoonge and BACx Incorporated (Bell Armstrong Commissioning) for RFP 24-2026 Office Airflow Study

WHEREAS the *Municipal Act, 2001*, c. 25, s. 9 provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Report No. 2026.107 was presented to Council on June 24, 2026, and subsequently Council passed a resolution to enter into a contract with BACx Incorporated (Bell Armstrong Commissioning) for RFP 24-2026 Office Airflow Study

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE HEREBY ENACTS AS FOLLOWS:

1. THAT the Contract attached hereto and marked as Schedule "A" between The Corporation of the Municipality of Oliver Paipoonge and BACx Incorporated (Bell Armstrong Commissioning) for RFP 24-2026 Office Airflow Study, BE APPROVED.
2. That the Mayor and Chief Administrative Officer/Clerk be authorized to execute the Contract on behalf of the Corporation of the Municipality of Oliver Paipoonge.
3. That this by-law shall come into force and take effect upon the final reading thereof.

Enacted and passed this 24th of June, A.D. 2026, as witnessed by the Seal of the Corporation and the hands of its proper Officers.

THE CORPORATION OF THE MUNICIPALITY
OF OLIVER PAIPOONGE

Mayor Lucy Kloosterhuis

Wayne Hanchard, CAO/Clerk



THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE

BY-LAW NO. 56 - 2026

A by-law to authorize the execution of a Contract between The Corporation of the Municipality of Oliver Paipoonge and R&R Engineering Service for RFP 25-2026 Red Barn Structural, Life Safety & Industrial Hygiene Assessment

WHEREAS the Municipal Act, 2001, c. 25, s. 9 provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Report No. 2026.108 was presented to Council on June 24, 2026, and subsequently Council passed a resolution to enter into a contract with R&R Engineering Service for RFP 25-2026 Red Barn Structural, Life Safety & Industrial Hygiene Assessment;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE HEREBY ENACTS AS FOLLOWS:

- 1. THAT the Contract attached hereto and marked as Schedule "A" between The Corporation of the Municipality of Oliver Paipoonge and R&R Engineering Service for RFP 25-2026 Red Barn Structural, Life Safety & Industrial Hygiene Assessment, BE APPROVED.
2. That the Mayor and Chief Administrative Officer/Clerk be authorized to execute the Contract on behalf of the Corporation of the Municipality of Oliver Paipoonge.
3. That this by-law shall come into force and take effect upon the final reading thereof.

Enacted and passed this 24th of June, A.D. 2026, as witnessed by the Seal of the Corporation and the hands of its proper Officers.

THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE

Mayor Lucy Kloosterhuis

Wayne Hanchard, CAO/Clerk

PETITIONS AND COMMUNICATIONS - ACTION ITEMS, ITEM #(a)
DISTRICT OF PARRY SOUND



56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
POA 1C0

(705) 382-3332
(705) 382-2954
Fax: (705) 382-2068
Email: admin@armourtownship.ca
Website: www.armourtownship.ca

Date: May 26, 2026

Motion # 2026-158

WHEREAS Highways 11 and 17 are critical transportation corridors connecting Northern Ontario communities and supporting national trade, tourism, emergency response, and economic development; and

WHEREAS Northern Ontario residents, travellers, commercial drivers, and emergency services rely on safe and accessible year-round highway infrastructure; and

WHEREAS many stretches of Highways 11 and 17 lack sufficient rest areas, washroom facilities, truck parking, warming centres, fuel access, and safe pull-off locations, particularly in remote areas of Northern Ontario; and

WHEREAS inadequate rest stop infrastructure contributes to driver fatigue, safety concerns, limited accessibility, and challenges for tourism and commercial transportation;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Armour calls upon the Government of Ontario and the Government of Canada to prioritize the development of new and upgraded highway rest stops and traveller infrastructure along Highways 11 and 17 across Northern Ontario; and

BE IT FURTHER RESOLVED THAT such infrastructure include year-round washrooms, safe parking areas, commercial truck parking, warming shelters, electric vehicle charging stations, fuel access, tourism information, and improved emergency communication services where feasible; and

BE IT FURTHER RESOLVED THAT the Province of Ontario work collaboratively with Northern municipalities, FONOM, NOMA, Indigenous communities, and industry stakeholders to identify priority locations for investment; and

BE IT FURTHER RESOLVED THAT this resolution be circulated to FONOM, NOMA, AMO, local MPPs and MPs, the Premier of Ontario, and Ontario municipalities.

Moved by:	Blakelock, Rod	<input checked="" type="checkbox"/>
	Brandt, Jerry	<input type="checkbox"/>
	Haggart-Davis, Dorothy	<input type="checkbox"/>
	Ward, Rod	<input type="checkbox"/>
	Whitwell, Wendy	<input type="checkbox"/>

Seconded by:	Blakelock, Rod	<input type="checkbox"/>
	Brandt, Jerry	<input checked="" type="checkbox"/>
	Haggart-Davis, Dorothy	<input type="checkbox"/>
	Ward, Rod	<input type="checkbox"/>
	Whitwell, Wendy	<input type="checkbox"/>

Carried / Defeated _____ 

Declaration of Pecuniary Interest by: _____

Recorded vote requested by: _____

PETITIONS AND COMMUNICATIONS - ACTION ITEMS, ITEM #(a)
DISTRICT OF PARRY SOUND



56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
POA 1C0

(705) 382-3332

(705) 382-2954

Fax: (705) 382-2068

Email: admin@armourtownship.ca

Website: www.armourtownship.ca

Date: May 26, 2026

Recorded Vote:

Blakelock, Rod

Brandt, Jerry

Haggart-Davis, Dorothy

Ward, Rod

Whitwell, Wendy

For

Opposed



Corporation of the Municipality of Calvin Council Resolution

Date: May 27, 2026

Request for Provincial Review of CVA-Based Apportionment for Shared Municipal and Provincially Mandated Services

Resolution Number: 2026-173

Moved By: Mayor Gould

Seconded By: Councillor Manson

WHEREAS many provincially mandated services, shared municipal services, and board-imposed levies are apportioned among municipalities using Current Value Assessment (CVA) or weighted assessment formulas; and

WHEREAS CVA-based apportionment formulas are intended to reflect municipal assessment capacity, but often do not adequately account for population, service access, geographic isolation, infrastructure constraints, or the differing realities of small and rural municipalities; and

WHEREAS municipalities with significant industrial assessment, utility corridors, resource infrastructure, protected lands, seasonal properties, or large geographic areas may experience disproportionately high per-resident levy impacts despite limited local services and lower resident incomes; and

WHEREAS some municipalities contribute substantially toward regional services such as long-term care, policing, conservation authorities, social services, and other provincially mandated boards and agencies, while residents may have limited local access to those services due to geography, travel distance, or service availability; and

WHEREAS increasing levy pressures are creating significant financial strain for small and rural municipalities and their residents;

NOW THEREFOR BE IT RESOLVED THAT The Council of the Municipality of Calvin requests that the Province of Ontario, including the Minister of Municipal Affairs and Housing and the Minister of Finance, undertake a review of policies, legislation, and regulations governing the use of Current Value Assessment (CVA) and weighted assessment as the basis for apportioning provincially-mandated levies and shared municipal service costs;

AND THAT the Province consider developing fairer and more balanced apportionment models which may include:

- hybrid formulas incorporating both CVA and population;
- consideration of service access and service availability;
- household count or permanent population metrics;
- ability-to-pay considerations for small and rural municipalities;
- rurality and geographic isolation factors; and
- measures to limit disproportionate per-resident levy impacts on smaller municipalities; and

AND THAT the Province work with the Association of Municipalities of Ontario (AMO), Rural Ontario Municipal Association (ROMA), rural municipalities, municipal service boards, and regional service providers to develop best practices and model apportionment frameworks for shared municipal services and provincially mandated boards;


PETITIONS AND COMMUNICATIONS - ACTION ITEMS, ITEM #(b)

AND THAT this resolution with the mayor's report attached, be circulated to:


- the Premier of Ontario;
- the Minister of Municipal Affairs and Housing;
- the Minister of Finance;
- The Minister of Rural Affairs
- the Association of Municipalities of Ontario (AMO);
- the Rural Ontario Municipal Association
- local Member of Provincial Parliament;
- all Ontario municipalities;
- and relevant municipal service boards and associations for consideration and support.

Result: Carried

CERTIFIED to be a true copy of
Resolution No. 2026-173 passed by the Council of
The Corporation of the Municipality of Calvin
on the 26th day of May, 2026.



Trish Araujo
Deputy Clerk



Report to Council by: Mayor Richard Gould Date: May 26, 2026

Subject: Request for Provincial Review of, and Change to CVA-Based Apportionment

The purpose of this report is to provide background information and supporting rationale for the attached resolution requesting that the Province of Ontario review the use of Current Value Assessment (CVA) and weighted assessment formulas as the basis for apportioning costs for provincially-mandated services, regional boards, and shared municipal services.

The report focuses on the growing financial impacts that CVA-based apportionment can have on small and rural municipalities, particularly where assessment values do not accurately reflect resident income levels, service access, or local municipal capacity.

Many shared municipal services and provincially-mandated boards in Ontario allocate costs among participating municipalities using Current Value Assessment (CVA) or weighted assessment formulas.

Examples include: Long-Term Care facilities; District Social Services Administration Boards (DSSAB); policing costs; conservation authorities; health and social service boards; and School boards and other regional service arrangements.

Under these formulas, municipalities with higher assessment values contribute a larger percentage of overall costs.

The intent of the current CVA-based apportionment is only a reflection of the municipalities "ability to pay." However, in many rural municipalities, assessment values do not accurately represent:

- or the actual level of services available within the municipality
- resident income levels;
- local economic strength;
- access to services;
- population density;
- transportation challenges.

As a result, some rural municipalities experience disproportionately high levy impacts on a per-household or per-resident basis.

Rural and Northern Municipal Realities

Small rural municipalities often differ significantly from urban centres in both geography and service availability.

In many cases:

- residents must travel substantial distances to access healthcare and government services;
- municipalities may lack public transit;
- municipalities may not have local hospitals, long-term care homes, or other major services;
- populations may be older and more geographically dispersed;
- infrastructure costs may be high due to large geographic areas and low population density.

At the same time, rural municipalities may contain:

- pipelines;
- hydro corridors;
- industrial infrastructure;

- protected lands;
- provincial parks;
- seasonal properties;
- or large acreages.

These features can substantially increase municipal assessment values while providing little indication of the financial capacity of local residents. This creates a disconnect between the assessed property value; and actual household ability to absorb increasing levy costs.

The Municipality of Calvin is a small rural municipality with approximately 230 households.

A significant portion of municipal assessment is influenced by industrial infrastructure, including a major pipeline corridor. The municipality also contains multiple provincial parks and large acreages, much of which limits future residential or commercial development opportunities.

Many residents live on inherited rural properties and have fixed or modest incomes. While assessment values may appear significant on paper, they do not necessarily reflect disposable household income or enhanced municipal service levels.

The Township has no hospital, no long-term care facility, no public transit, and limited local health and social service infrastructure.

Despite these limitations, the Township contributes toward many regional services through CVA-based apportionment formulas.

Cassellholme Capital Cost Example

The attached Appendix "A" illustrates the distribution of Cassellholme redevelopment capital costs among participating municipalities using:

- the current CVA formula;
- a household-based formula; and
- a hybrid formula combining CVA and household count.

The analysis demonstrates substantial differences in per-household impacts between municipalities.

Under the current CVA model:

- Calvin households contribute approximately \$393.89 per household;
- South Algonquin contributes approximately \$377.48 per household;
- Mattawan contributes approximately \$283.74 per household.

By comparison:

- Mattawa contributes approximately \$94.50 per household;
- Chisholm contributes approximately \$193.18 per household;
- North Bay contributes approximately \$203.56 per household.

Under a purely household-based model, the contribution would be approximately \$209.09 per household across all municipalities.

The analysis suggests that CVA-based formulas can create substantial disparities in per-household costs between municipalities, particularly in smaller rural communities where industrial or resource-based assessment inflates municipal valuation figures.

Hybrid and Alternative Models

The report recommends that the province review whether the current reliance on CVA alone remains the most equitable method of apportionment in all circumstances.

Alternative approaches could include:

- hybrid formulas combining CVA and household count;
- formulas incorporating permanent population;
- service availability considerations;
- rurality and geographic isolation factors;
- ability-to-pay considerations;
- or mechanisms to limit disproportionate impacts on smaller municipalities.

The attached example demonstrates that even a partial hybrid approach can reduce extreme disparities while still recognizing assessment capacity.

Broader Provincial Relevance

This issue extends beyond the Municipality of Calvin.

Many rural Ontario municipalities face similar circumstances where; industrial assessment; utility corridors, hydro infrastructure, pipelines, resource lands, or protected lands, increase municipal assessment values without proportionally increasing local service access or household financial capacity.

As provincial and regional levy pressures continue to rise, concerns regarding the fairness and sustainability of existing apportionment models are likely to become increasingly significant for rural municipalities across Ontario.

Conclusion

The current use of CVA and weighted assessment formulas was developed to reflect municipal assessment capacity. However, the growing divergence between assessment values and the realities facing many rural municipalities suggests that a provincial review is warranted.

The Municipality of Calvin is requesting that the Province of Ontario review the use of CVA-based apportionment for provincially-mandated and shared municipal services and consider more balanced approaches that better reflect:

- household impacts;
- rural realities;
- service access;
- and municipal capacity.
- The attached resolution seeks to initiate that broader provincial discussion.
- Recommendation:

That Council adopt the attached resolution requesting a provincial review of Current Value Assessment (CVA)-based apportionment formulas for shared municipal and provincially-mandated services.

PETITIONS AND COMMUNICATIONS - ACTION ITEMS, ITEM #(b)

Appendix A:

Distribution of Capital cost for Cassellholme construction:

This chart shows the distribution of costs based on current CVA, Per Household, and a Hybrid of 75% per household and 25% CVA.

	Current CVA			Per Household			Hybrid 75/25			
Municipality	Households	Current CVA Pct	Current CVA Annual	Per household	Household based PCT	Household Based Annual	by household only	Hybrid PCT	Hybrid Annual	hybrid by household
North Bay	23470	79.187%	\$4,777,615.40	\$203.56	81.34%	4,907,375.69	209.09	80.8000%	4,874,935.62	207.71
East Ferris	1890	7.742%	\$467,100.64	\$247.14	6.55%	395,182.79	209.09	6.8480%	413,162.25	218.60
South Algonquin	530	3.316%	\$200,065.32	\$377.48	1.84%	110,818.45	209.09	2.2066%	133,130.17	251.19
Bonfield	890	3.237%	\$195,298.99	\$219.44	3.08%	186,091.37	209.09	3.1225%	188,393.27	211.68
Papineau-Cameron	405	1.726%	\$104,135.33	\$257.12	1.40%	84,682.03	209.09	1.4842%	89,545.35	221.10
Chisholm	510	1.633%	\$98,524.33	\$193.18	1.77%	106,636.63	209.09	1.7338%	104,608.55	205.11
Calvin	227	1.482%	\$89,414.00	\$393.89	0.79%	47,463.75	209.09	0.9605%	57,951.31	255.29
Mattawa	860	1.347%	\$81,269.00	\$94.50	2.98%	179,818.62	209.09	2.5721%	155,181.22	180.44
Mattawan	70	0.329%	\$19,861.73	\$283.74	0.24%	\$14,636.40	209.09	0.2642%	15,942.73	227.75
TOTAL	28852		\$6,033,284.73		99.99%	\$6,032,705.73	209.09	1.00	6,032,850.48	

Totals 65693 \$6,033,284 \$6,033,333 \$6,033,333

Total Capital rebuild cost is and estimate of \$121,000,000 plus \$110,000,000 interest, minus the \$50,000,000 arranged by the province to be divided in each of the first years of the loan. This is a Total of \$181,000,000. Divided over the next 30 years this equals \$6,033,333 per year.



THE CORPORATION OF THE TOWNSHIP OF LARDER LAKE

69 FOURTH AVENUE, P. O. BOX 40, LARDER LAKE, ON P0K 1L0

PH: 705-643-2158 FAX: 705-643-2311

LARDERLAKE.CA

May 28, 2026

To whom it May Concern:

RE: Resolution – support Federation of Northern Ontario Municipalities (FONOM) Resolution No.2026-02 - Establishment of a Northern Ontario Policing Grant

Please be advised that at the Township of Larder Lake's Regular Council Meeting held on Tuesday, May 26th, 2026, the following resolution of support was adopted:

Resolution #15, May 26th, 2026

Moved by: Councillor Hull

Seconded by: Councillor Kelly

Carried

BE IT RESOLVED THAT the Council of the Corporation of the Township of Larder Lake supports the resolution from the Federation of Northern Ontario Municipalities (FONOM) regarding the Establishment of a Northern Ontario Policing Grant

WHEREAS Municipalities across Northern Ontario face disproportionately high policing costs due to low population densities, geographic isolation, and limited municipal tax bases;

AND WHEREAS many Northern communities rely on the Ontario Provincial Police (OPP) for policing services, while others operate municipal police services that are also experiencing significant cost pressures;

AND WHEREAS recent increases in policing costs have placed unsustainable pressure on municipal budgets, forcing communities to make difficult decisions between maintaining public safety and funding essential municipal services such as infrastructure, roads, water systems, and recreation facilities;

AND WHEREAS Northern Ontario municipalities provide essential services across a vast geographic region while supporting key sectors of Ontario's economy, including mining, forestry, transportation, and energy;

AND WHEREAS municipalities require predictable and equitable provincial support to ensure policing costs remain sustainable and communities remain safe;

PETITIONS AND COMMUNICATIONS - ACTION ITEMS, ITEM #(c)

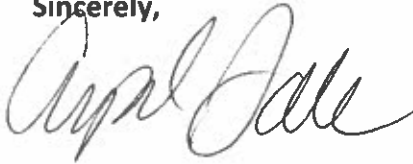
NOW THEREFORE BE IT RESOLVED THAT the Federation of Northern Ontario Municipalities call on the Government of Ontario to establish a \$100 million Northern Ontario Policing Grant, phased in over three years, to support the 157 municipalities across Northern Ontario served by both the Ontario Provincial Police and municipal police services;

AND THAT the grant include a base funding allocation for all municipalities, with additional funding distributed based on population to ensure equitable support across communities of varying sizes;

AND THAT the Province work collaboratively with Northern municipal leaders, including FONOM and NOMA, to design and implement a sustainable funding framework that recognizes the unique economic and geographic realities of Northern Ontario.

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Premier of Ontario, the Minister of the Solicitor General, the Minister of Finance, the Minister of Northern Economic Development and Growth, the Association of Municipalities of Ontario (AMO), the Northwestern Ontario Municipal Association (NOMA), and all Northern Ontario Municipalities.

Sincerely,



Crystal Labbe
CAO/ Clerk Treasurer

Encl.

cc: Doug Ford, Premier of Ontario
Michael Kerzner, Minister of the Solicitor General
Peter Bethlenfalvy, Minister of Finance
George Pirie, Minister of Northern Economic Development and Growth
Association of Municipalities of Ontario
Northwestern Ontario Municipal Association (NOMA)

PETITIONS AND COMMUNICATIONS - ACTION ITEMS, ITEM #(d)

From: Kristin Pichoskie <pichoskie7@gmail.com>

Sent: June 17, 2026 12:55 AM

To: sbrisbane@mcdougall.ca; kpelletier@mcgarry.ca; treasurer@mckellar.ca;
clerk@mcmurrichmonteith.com; treasurer@mcnabbraeside.com; clerk@meaford.ca;
dholmes@melancthontownship.ca; finance@merrickville-wolford.ca; kopal@middlesexcentre.ca;
lbarron@midland.ca; steven.radenic@milton.ca; gbedard@mindenhills.ca; appealsrep@mississauga.ca;
kkelly@mississippimills.ca; les.halucha@townofmono.com; treasurer@township.montague.on.ca;
bgravel@moonbeam.ca; spetten@moosonee.ca; townshipofmorley@gmail.com;
appeals@morristoryberry.ca; dteggart@trentlakes.ca; mdonaldson@muskokalakes.ca;
belindaketchabaw@nairncentre.ca; deputyct@neebing.org; appeals@newtecumseth.ca;
case@newbury.ca; appealsrep@niagarafalls.ca; donna.lake@notl.com; info@nipigon.net;
admin@nipissingtownship.com; rob.fleming@norfolkcounty.ca; clerk@nalgonawil.com;
cmcmahon@northdumfries.ca; jgareau@northdundas.com; treasurer@northfrontenac.ca;
treasurer@northglengarry.ca; cwheeler@northgrenville.on.ca; nadamson@northhuron.ca;
j.everett@northkawartha.ca; michelet@northmiddlesex.on.ca; appealsrep@northperth.ca;
treasurer@townshipofthenorthshore.ca; finance@northstormont.ca; pcress@townofnemi.on.ca;
treasurer@northernbruce.ca; jcjohnson@norwich.ca; appeals@oakville.ca; twpoconn@tbaytel.net;
Wayne Hanchard <CAO-Clerk@oliverpaipoonge.on.ca>; twpopas@persona.ca; cscheffel@oro-medonte.ca;
nschroor@oshawa.ca; treasurer@osmtownship.ca; krista.obrien@ottawa.ca;
abm@ottawa.ca

Subject: Request for Proclamation, Flag Raising and Illumination – Pregnancy and Infant Loss Awareness Day & Month 2026

Dear Mayor and Members of Council,

My name is Kristin Pichoskie and I am the founder of Oak's Tree of Love, a Northern Ontario initiative created in memory of my son, Oak Beaudyn Noel.

Oak's Tree of Love respectfully requests that the Municipality proclaim October 15, 2026 as Pregnancy and Infant Loss Awareness Day and proclaim October 2026 as Pregnancy and Infant Loss Awareness Month.

We would also be grateful if the Municipality would consider a flag raising and/or illumination of City Hall, a municipal building, bridge, landmark, sign, or other public feature in pink, blue, and white in recognition of this important awareness initiative.

Pregnancy and infant loss affects thousands of Canadian families each year. This recognition would help raise awareness, honour babies gone too soon, support bereaved families, reduce stigma surrounding grief and loss, and encourage compassionate conversations about pregnancy loss, infant loss, stillbirth, and child loss within our communities.

Oak's Tree of Love provides memory boxes, remembrance projects, awareness initiatives, hospital partnerships, and support resources for families affected by the loss of a baby or child.

Thank you for your time, consideration, and support of bereaved families. We would be grateful to learn if the Municipality plans to participate through a proclamation, flag raising, illumination, or other form of recognition for Pregnancy and Infant Loss Awareness Day and Month in 2026.

Sincerely,

Kristin Pichoskie

Founder, Oak's Tree of Love

pichoskie7@gmail.com

In loving memory of Oak Beaudyn Noel  



1 Halton Hills Drive, Halton Hills, L7G 5G2
905-873-2600 | 1-877-712-2205
haltonhills.ca

June 5, 2026

Honourable Doug Ford, Premier of Ontario
Via Email

Re: Modernizing Ontario's Invasive Plants Rules to Protect Taxpayers, Municipal Lands, Agriculture, Natural Heritage and Local Gardens

Please be advised that Council of the Town of Halton Hills at its meeting of Monday June 1, 2026, adopted Resolution No. 2026-0107 regarding Modernizing Ontario's Invasive Plants Rules to Protect Taxpayers, Municipal Lands, Agriculture, Natural Heritage and Local Gardens.

Attached for your information is a copy of Resolution No. 2026-0107.

Respectfully,

Melissa Lawr, AMP, Dipl.M.A.
Deputy Clerk – Legislation

- cc. Ontario Minister of Natural Resources
Ontario Minister of Agriculture, Food and Agribusiness
Ontario Minister of Municipal Affairs and Housing
Ontario Minister of the Environment, Conservation and Parks
Federal Minister of Environment and Climate Change
Federal Minister of Agriculture and Agri-Food
Halton area MPs and MPPs
Region of Halton
HRFA
OFA
Conservation Halton
Credit Valley Conservation
Grand River Conservation Authority
AMO
ROMA
FCM
Ontario Invasive Plant Council
Landscape Ontario
Canadian Nursery Landscape Association
All Ontario municipalities



THE CORPORATION
OF
THE TOWN OF HALTON HILLS

Resolution No.: 2026-0107

Title: **Modernizing Ontario's Invasive Plants Rules to Protect Taxpayers, Municipal Lands, Agriculture, Natural Heritage and Local Gardens**

Date: June 1, 2026

Moved by: **Councillor J. Brass**

Seconded by: **Councillor C. Garneau**

Item No. 12.3

WHEREAS invasive plants, shrubs, vines, groundcovers, ornamental species, seeds and nursery stock can cause significant damage to municipal infrastructure, roadsides, stormwater systems, parks, trails, natural heritage areas, agricultural lands, woodlots, shorelines, private property and local biodiversity;

AND WHEREAS Ontario municipalities and conservation authorities are estimated to spend approximately \$50.8 million annually managing invasive species, and the average annual cost per Ontario municipality has been estimated at \$218,148, with approximately 80% of expenditures directed toward control and management rather than prevention; (Invasive Species Centre)

AND WHEREAS these costs are ultimately borne by local taxpayers, conservation authorities, property owners, farmers, volunteers and community groups who are often left to manage invasive species after they have already been introduced, sold, planted, escaped cultivation and spread;

AND WHEREAS the Province of Ontario, through the Invasive Species Act, 2015, which allows species to be listed as prohibited or restricted, and which can make it illegal to import, possess, transport, propagate, buy, sell, lease or trade listed invasive species; (Invasive Species Centre)

AND WHEREAS the concern is not with plants that are already clearly prohibited or restricted, but with invasive species and seeds and nursery stock that may

continue to be sold or distributed before modernized provincial rules, public guidance and retail practices have fully caught up with current science and local experience;

AND WHEREAS garden centres, nurseries, landscape suppliers, seed distributors, online retailers, landscapers and residents all have an important role to play in preventing the spread of invasive plants before they become a costly municipal and environmental problem;

AND WHEREAS the Ontario Invasive Plant Council's Grow Me Instead program promotes native and non-invasive alternatives for healthy, diverse and wildlife-friendly gardens, and its updated Southern Ontario guide includes additional invasive plants and alternatives to help residents, gardeners and landscapers make better choices; (Ontario Invasive Plant Council)

AND WHEREAS recent local reporting in Halton Hills has highlighted the importance of choosing native alternatives to invasive garden plants, including through Grow Native Halton and the Ontario Invasive Plant Council's Grow Me Instead resources;

AND WHEREAS the continued sale and distribution of invasive ornamental plants undermine the work of municipalities, conservation authorities, environmental organizations, horticultural societies, local volunteers and residents who are investing time and taxpayer dollars to remove and manage these same species;

AND WHEREAS prevention at the point of sale is more cost-effective, more practical and more respectful of taxpayers than asking municipalities and property owners to pay for removal after invasive species have spread across property lines and municipal boundaries;

AND WHEREAS invasive plants do not recognize municipal boundaries, and effective prevention requires coordinated action by the Province of Ontario, the Government of Canada, municipalities, conservation authorities, Indigenous communities, agricultural organizations, the nursery and landscape sector, retailers, landowners and residents;

NOW THEREFORE BE IT RESOLVED THAT Council for the Town of Halton Hills respectfully request that the Province of Ontario, in consultation with municipalities, AMO, ROMA, conservation authorities, the Ontario Invasive Plant Council, Indigenous communities, agricultural organizations, environmental organizations, horticultural societies, the nursery and landscape sector, garden centres and other relevant stakeholders, undertake a review and modernization of Ontario's invasive plant regulatory framework;

AND FURTHER THAT this review include consideration of expanding and regularly updating the list of prohibited and restricted invasive plant species, including invasive plants, shrubs, vines, groundcovers, ornamental species,

seeds and nursery stock that pose a risk to Ontario's natural heritage, agriculture, municipal infrastructure, parks, trails, roadsides, stormwater systems and private property;

AND FURTHER THAT the Province of Ontario be requested to prohibit the sale, distribution, propagation and trade of listed invasive plant species through garden centres, nurseries, landscaping suppliers, online retailers, seed distributors and other commercial pathways;

AND FURTHER THAT the Province of Ontario be requested to develop clear labelling, public education and retailer guidance requirements so that residents, gardeners, landscapers and retailers can easily identify invasive species and choose native or non-invasive alternatives;

AND FURTHER THAT the Province of Ontario be requested to work with the nursery, garden centre and landscape sectors on a practical transition plan that supports compliance, protects small businesses, promotes native and non-invasive alternatives, and prevents invasive plants from continuing to enter communities through ordinary consumer purchases;

AND FURTHER THAT the Government of Canada be requested to review and strengthen, where appropriate, federal import, border, labelling and online sales rules related to invasive plants, seeds and nursery stock entering Canada, so that provincial prevention efforts are not undermined by interprovincial or international trade;

AND FURTHER THAT the Province of Ontario and Government of Canada be requested to support municipalities, conservation authorities and community partners with stronger prevention tools, updated science-based lists, public education materials and funding programs that prioritize prevention over costly long-term control and removal;

AND FURTHER THAT a copy of this resolution be forwarded to the Premier of Ontario, the Ontario Minister of Natural Resources, the Ontario Minister of Agriculture, Food and Agribusiness, the Ontario Minister of Municipal Affairs and Housing, the Ontario Minister of the Environment, Conservation and Parks, the federal Minister of Environment and Climate Change, the federal Minister of Agriculture and Agri-Food, Halton-area MPs and MPPs, the Region of Halton, HRFA, OFA, Conservation Halton, Credit Valley Conservation, Grand River Conservation Authority, AMO, ROMA, FCM, the Ontario Invasive Plant Council, Landscape Ontario, the Canadian Nursery Landscape Association, and all Ontario municipalities for their consideration and support.



Mayor Ann Lawlor



**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

Our File No.: SSF-110

June 16, 2026

Mayor Lucy Kloosterhuis
Municipality of Oliver Paipoonge
3250 Highway 130
Rosslyn ON P7K 0B1
mayor.lucy@tbaytel.net

Dear Mayor Kloosterhuis:

**Re: The District of Thunder Bay Social Services Administration Board
2025 Levy Operating Surplus Disposition**

On April 30, 2026, The District of Thunder Bay Social Services Administration Board (referred to as "TBDSSAB") approved the distribution of 50% of the 2025 program levy operating surplus to participating member Municipalities and Territories Without Municipal Organization (TWOMO) based on the 2025 weighted assessment apportionment, consistent with the 2025 approved budget.

Attachment 1 indicates each Municipality's and TWOMO's share calculated using the final 2025 weighted assessment. This amount will be deducted from the July 2026 levy invoice.

Should you have any questions regarding the TBDSSAB 2025 levy operating surplus disposition, please contact Richard Jagielowicz, Director, Corporate Services at (807) 766-4071.

Sincerely,

Ken Ranta
Chief Executive Officer

Attachment 1. Distribution of the 2025 Program Levy Operating Surplus by Municipality

Copy to: Wayne Hanchard, CAO/Clerk, Wayne.hanchard@oliverpaipoonge.on.ca
John MacGillivray, Treasurer / Deputy CAO, treasurer@oliverpaipoonge.on.ca
Richard Jagielowicz, CPA, CA, CBV, Director, Corporate Services

The District of Thunder Bay Social Services Administration Board
Distribution of the 2025 Program Levy Operating Surplus by Municipality

Municipality	2025 Weighted Assessment \$	(%)	Surplus Distribution \$
Conmee	73,795,375	0.3641%	4,880
Dorion	52,576,859	0.2594%	3,477
Gillies	42,129,207	0.2079%	2,787
Greenstone	786,222,994	3.8796%	52,000
Manitouwadge	52,339,119	0.2583%	3,462
Marathon	170,641,890	0.8420%	11,286
Neebing	365,263,297	1.8024%	24,158
Nipigon	103,899,376	0.5127%	6,872
O'Connor	80,496,566	0.3972%	5,324
Oliver Paipoonge	919,777,620	4.5387%	60,834
Red Rock	41,564,712	0.2051%	2,749
Schreiber	47,090,121	0.2324%	3,115
Shuniah	838,990,981	4.1400%	55,490
Terrace Bay	120,625,895	0.5952%	7,978
Thunder Bay	14,213,492,840	70.1371%	940,083
TWOMO	2,356,443,992	11.6279%	155,855
Total	20,265,350,844	100.0000%	1,340,350



**THE CORPORATION OF THE MUNICIPALITY
OF OLIVER PAIPOONGE**

BY-LAW NO. 57 - 2026

A By-law to confirm the proceedings of the meeting of the Council held the 24th day of June 2026.

WHEREAS Subsection 5(1) of the *Municipal Act, 2001*, c. 25, as amended, provides that the powers of a municipal corporation are exercised by its Council. Subsection 5(3) provides that those powers are to be exercised by-law.

AND WHEREAS the Council for the Corporation of the Municipality of Oliver Paipoonge considers it appropriate to confirm and adopt its proceedings at this meeting by by-law.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE HEREBY ENACTS AS FOLLOWS:

1. The actions of the Council at the following meeting:

24th day of June, 2026, Council Meeting

and each motion, resolution and other action passed or taken by the Council at that meeting is, except where prior approval of the Ontario Municipal Board is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

2. The Mayor and the proper officials of The Corporation of the Municipality of Oliver Paipoonge are authorized and directed to all things necessary to give effect to the actions of Council referred to in Section 1 of the By-law. In addition, the Clerk is authorized and directed to affix the corporate seal to any documents which require it.
3. This by-law shall come into force on the date it is passed.

Enacted and passed the 24th day of June, A.D. 2026, as witnessed by the Seal of the Corporation and the hands of its proper Officers.

THE CORPORATION OF THE MUNICIPALITY
OF OLIVER PAIPOONGE

Mayor Lucy Kloosterhuis

Wayne Hanchard, CAO/Clerk