



THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE

MUNICIPAL COUNCIL

COUNCIL MEETING

A G E N D A

DATE: June 9, 2026

TIME: 5:00 P.M.

PLACE: Council Chambers
Municipal Office

PRESIDING: Mayor L. Kloosterhuis

MEMBERS OF COUNCIL: Councillor D. Calvert
Councillor B. Kamphof
Councillor D. Peacock
Councillor A. Vis - Absent with notice

MUNICIPAL OFFICERS: Wayne Hanchard, CAO/Clerk
John MacGillivray, Treasurer/Deputy CAO
Judy Jacobson, Deputy Clerk - Absent with notice
Chris Bowles, Director of Operations
Kerri Reid, Manager of Planning
Sean Horan, Fire Chief
Christina Parsons - Administrative Assistant

ORDERS OF THE DAY: OPENING THE MEETING
DISCLOSURES OF INTEREST
ADOPTION OF THE AGENDA
DEPUTATIONS
MINUTES OF PREVIOUS MEETINGS
REPORTS OF MUNICIPAL OFFICERS
REPORTS OF COMMITTEES
MAYOR'S REPORT
BY-LAWS
PETITIONS AND COMMUNICATIONS
NEW BUSINESS
ADJOURNMENT

1. CALL TO ORDER

- (a) MAYOR ADVISES THE MEETING IS BEING VIDEO RECORDED AND LIVE STREAMED.

2. DISCLOSURES OF INTEREST

3. ADOPTION OF AGENDA

- (a) Adoption of the Agenda

THAT with respect to the June 9, 2026, Council Agenda, we recommend that the agenda as printed including any additional information and new business be confirmed.

4. DEPUTATIONS

- (a) Thunder City Speedway is requesting that a Motor Sports/Ribfest event be approved for Thursday, August 27 - Sunday, August 30, 2026. Representatives will attend to present. 15

5. MINUTES OF PREVIOUS MEETINGS

- (a) Council Meeting 16 - 30

Minutes of the Council Meeting held on May 27, 2026, for approval.

Discussion on the above noted minutes.

THAT the Minutes of the Council Meeting held on May 27, 2026, BE APPROVED.

6. REPORTS OF MUNICIPAL OFFICERS

- (a) Thunder City Speedway Motor Sports & Ribfest Event Request 31 - 33

Report No. 2026.102 to obtain Council approval for Thunder City Speedway to hold a Motor Sports & Ribfest Event from Thursday, August 27 to Sunday, August 30, 2026

THAT with respect to Report 2026.102 we recommend a Motor Sports & Ribfest Event at the Thunder City Speedway from Thursday, August 27 to Sunday, August 30, 2026, BE APPROVED

- (b) Building Department 34 - 40

Building Department Report for May 2026, along with the Building Permit Tracker, for information.

- (c) Committee of Adjustment 41 - 51

Minutes of the Committee of Adjustment Meetings held on February 12, 2026 and March 12, 2026, for information.

- (d) Committee of Adjustment - Application No. 1B/11/26 on behalf of James Veal on land legally described as PAIPOONGE CON A SKR PT LOTS 22 AND 23 RP 55R3020 PART 1 RP 55R15262 PART 1 PCL 17655 SEC TBF, located on River Road, in the Municipality of Oliver Paipoonge, for a proposed new lot. 52 - 61

The application will be presented at the Committee of Adjustment meeting held on June 11, 2026.

THAT with respect to Application No. 1B/11/26 on behalf of James Veal for a proposed new lot, Council comments are as follows:

- (e) Committee of Adjustment - Application No. 1B/12/26 on behalf of Rob and Susan Rietdjik on land legally described as OLIVER CON 2 PT S 1/2 LOT 1, known locally as 4026 Oliver Road, in the Municipality of Oliver Paipoonge, for a proposed lot addition. 62 - 70

The application will be presented at the Committee of Adjustment meeting held on June 11, 2026.

THAT with respect to Application No. 1B/12/26 on behalf of Rob and Susan Reitdjik for a proposed lot addition, Council comments are as follows:

- (f) Committee of Adjustment - Application No. 1B/13/26 on behalf of Joseph & Evelyn Lepage on land legally described as CON 2 PT S1/2 LOT 1 RP 55R4486 PART 2, known locally as 4010 Oliver Road, in the Municipality of Oliver Paipoonge, for a proposed new lot. 71 - 79

The application will be presented at the Committee of Adjustment meeting held on June 11, 2026.

THAT with respect to Application No. 1B/13/26 on behalf of Joseph & Evelyn Lepage for a proposed new lot, Council comments are as follows:

- (g) Committee of Adjustment - Application No. 1A/01/26 on behalf of Brody Miller & Tracy Miller (Miller Precast) on land legally described as CON 2 N/R PT LOT 7 RP 55R8492 PART 3 PCL 25173, in the Municipality of Oliver Paipoonge, located at 58 Cooper Road for a proposed minor variance. 80 - 88

THAT with respect to Application No. 1A/01/26 on behalf of Brody Miller & Tracy Miller (Miller Precast) for a proposed minor variance, Council comments are as follows:

- (h) 94 Vibert Rd Subdivision - Initial Review 89 - 111

Report No. 2026.101 to provide preliminary information to Council with respect to an application received from Stefan Huzan on behalf of 1974862 Ontario Inc. (Gino Garritano), for an Industrial Plan of Subdivision. The plan includes 9 Light Industrial lots along the proposed Cooper Road extension, currently accessed from an entrance at 94 Vibert Road.

THAT with respect to Report 2026.101 we recommend the scheduling of a public meeting for Subdivision Application SD03-2026 at the following date and time, BE APPROVED

July 14, 2026 @ 5:00 p.m.

- (i) Municipal Golf Subdivision 112 - 115

Report No. 2026.98 to inform Council that the Municipality has received an application from Di Gregorio Developments Inc., proposing to develop a residential subdivision over lands which are comprised of PAIPOONGE CON 1 NKR PT LOT 5. The plan includes 178 residential seniors lots with a combination of single-family dwellings, townhouses and possible apartments, as well as a Recreational/Multi-Unit Block at the corner of Hwy 130 and Rosslyn Road on the old municipal golf course site.

That draft plan approval be given for Plan of Subdivision SD02-2026 (Di Gregorio Developments Inc.) for 178 residential lots plus a Recreational/Multi-Unit Block on the property described as PAIPOONGE CON 1 NKR PT LOT 5, District of Thunder Bay, with the following conditions:

1. *That a final plan of subdivision be submitted to the Municipality, prepared by an OLS, suitable for registration with the Ontario Land Registry Office.*
2. *That the final plan illustrates one hundred and seventy-eight (178) private vacant residential lots.*
3. *That a subdivision agreement be executed with the Municipality;*
 - a. *Road construction specification cost estimates are required as part of the subdivision agreement, as well as a drainage/storm water management plan.*
4. *That written confirmation be provided from the City of Thunder Bay that water can be extended and piped from the City to support the development.*
OR
That a hydrogeological study is undertaken that shows the development can be supported either with private water supply, or communal water supply. This may require a new application be submitted depending on changes to the plan required to support these other service options.
5. *Confirmation of acceptance through all regulatory authorities, e.g., Thunder Bay District Health Unit, MECP, in relation to the proposed communal septic system to be located south of the CN Rail.*
6. *That the proposed new roads located on the subject property be brought up to municipal standards and transferred to the Municipality of Oliver Paipoonge.*
7. *That a Zoning By-law Amendment be applied for and approved that site specifically address the smaller lot sizes and required setbacks.*
8. *That prior to final approval by the Municipality of Oliver Paipoonge, the Municipality is to be advised, in writing, by the owner, or their agents, how conditions 1-7 inclusive have been satisfied.*
9. *That draft approval for this development is for a period of five (5) years. The Owner may apply for any extension at least sixty (60) days prior to the lapsing date.*

Notes to Draft Approval:

1. *It is the applicant's responsibility to fulfill the conditions of draft approval and to ensure that the required compliance with the conditions is forwarded to the Manager of Planning, Municipality of Oliver Paipoonge, 3250 Hwy 130, Rosslyn, ON P7K 0B1 quoting file number SD02-2026.*

- 2. *All measurements in the subdivision final plan must be presented in metric units.*
- 3. *That plan must be registered within 90 days following final approval by the Municipality of Oliver Paipoonge, or approval may be withdrawn under subsection 51(59) of the Planning Act.*

(j) Certificate of Cancellation 116

Report No. 2026.97 to obtain Council approval to approve a new application fee for cancellation certificates since Bill 88 now authorizes any owner of land to apply for a certificate cancelling a previous consent

THAT with respect to Report No. 2026.97 we recommend that the proposed fee of \$500.00 for Certificate of Cancellation applications, BE APPROVED

(k) Public Works Department - Surface Treatment Program Forecasted Overage 117 - 119

Report No. 2026.96 to obtain Council approval to spend more than the approved Budget for the 2026 Surface Treatment Program

THAT with respect to Report 2026.96 we recommend authorization of administration to spend an additional amount, approximately \$60,610, on the 2026 Surface Treatment Program, BE APPROVED

AND THAT the additional amount be covered by the Working Fund Reserve

(l) OPHP Site Visit - Friends of OPHP Cleanup Efforts 120 - 122

Report No. 2026.99 to (1) inform Council about a site visit with the Friends of OPHP regarding the Friends’ Scrap Metal Clean-up Proposal, (2) declare scrap metal at OPHP to be surplus to the needs of the Municipality and (3) obtain Council approval to enter into an agreement with the Friends of OPHP to dispose of scrap metal at OPHP

Resolution #1

THAT with respect to Report 2026.99 we recommend declaring all scrap metal on the grounds of Oliver Paipoonge Heritage Park as surplus to the needs of the Municipality, BE APPROVED;

Resolution #2

WHEREAS all scrap metal on the grounds of Oliver Paipoonge Heritage Park has been declared to be surplus to the needs of the Municipality;

THAT with respect to Report 2026.99 we recommend authorization of administration to conclude an agreement with the Friends of Oliver Paipoonge Heritage Park for the removal of scrap metal from the grounds of Oliver Paipoonge Heritage Park under the following conditions, BE APPROVED

- *Any scrap metal the Friends can load without mechanical means will be their revenue*
- *Any scrap metal for which Public Works equipment and manpower is required to retrieve will be revenue for Oliver Paipoonge Heritage Park*
- *The Friends will haul away a derelict pickup truck that does not belong to the Municipality and retain the proceeds*
- *The Friends will haul away an old handmade trailer that does not belong to the Municipality and retain the proceeds*
- *While retrieving scrap metal the Friends will collect and pile other debris strewn about the site for removal by municipal forces at a later date*

(m)	<u>Rosslyn Village Drinking Water System - MOECP Annual Inspection</u>	123 - 174
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Report No. 2026.100 to provide Council with the Rosslyn Village Drinking Water System 2025/26 Annual Inspection Report done by MECP

(n)	<u>Nor West Collective Agreement 2025-29</u>	175 - 213
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Report No. 2026.103 to obtain Council approval for the renewed Nor West Recreation Centre Collective Agreement

THAT with respect to Report 2026.103 we recommend the Nor West Recreation Centre Collective Agreement negotiated between the Municipality and LiUNA Local 607 for the period from August 1, 2025 to July 31, 2029, BE APPROVED

AND THAT the necessary by-law be presented for ratification

(o)	<u>Compliance Audit Committee - 2026 Municipal Election</u>	214 - 218
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Report No. 2026.104 to obtain Council approval to appoint a Compliance Audit Committee

THAT with respect to Report No. 2026.104 Administration recommends that Council agree to participate with other Lakehead Rural Municipal Coalition member municipalities in sharing staff for the purposes of a Compliance Audit Committee, as set out in this Report;

AND THAT the necessary By-law be presented to Council for ratification

7. REPORTS OF COMMITTEES

- (a) Thunder Bay District Health Unit 219 - 226
Minutes of the TBDHU Board of Health Meeting held on April 15, 2026, for information.
- (b) The District of Thunder Bay Social Services Administration Board 227 - 233
Minutes of the TBDSSAB Board Meeting held on April 30, 2026, for information.
- (c) The District of Thunder Bay Social Services Administration Board 234 - 273
Letter from Ken Ranta, Chief Executive Officer, TBDSSAB, dated May 29, 2026, providing the 2025 Audited Consolidated Financial Statements, for information.

8. MAYOR'S REPORT

9. BY-LAWS

- (a) Appointment of Compliance Audit Committee 274 - 276
THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered:

A By-law to appoint a Compliance Audit Committee for the 2026-2030 Term of Council, BE APPROVED;

AND THAT the Mayor and Clerk be authorized to affix their signatures to said by-law.
BY-LAW NO. 51-2026

- (b) Agreement Labourers' International Union of North America (LIUNA) Local 607 NorWest 277

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered:

A By-law to authorize the execution of an Agreement between the Corporation of the Municipality of Oliver Paipoonge and the Labourers' International Union of North America (LiUNA) Local 607, BE APPROVED;

AND THAT the Mayor and Clerk be authorized to affix their signatures to said by-law.

BY-LAW NO. 52-2026

10. PETITIONS AND COMMUNICATIONS - ACTION ITEMS

- (a) Support for Sustainable Provincial Grant Funding for Fire Services in Ontario 278 - 279

Resolution from the Town of Plympton-Wyoming, dated May 13, 2026, calling upon the Province to transition the current practice of competitive provincial fire service grant programs into a permanent, stable, and predictable non-competitive provincial funding program that supports municipalities in meeting provincially legislated fire protection requirements.

“WHEREAS a resolution was received from the Town of Plympton-Wyoming dated May 13, 2026, respectfully calling upon the Province of Ontario to transition the current practice of competitive provincial fire service grant programs into a permanent, stable, and predictable non-competitive provincial funding program that supports municipalities in meeting provincially legislated fire protection requirements; NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Oliver Paipoonge supports the resolution from the Town of Plympton-Wyoming; AND FURTHER THAT a copy of this resolution be forwarded to the Northwestern Ontario Municipal Association (NOMA), the Thunder Bay District Municipal League (TBDML), and the local MPP's”.

- (b) Review of the OPP Municipal Policing Billing Model 280 - 281

Resolution from the Township of Baldwin, dated April 13, 2026, calling upon the Province to conduct an immediate review of the OPP Municipal Policing Billing Model and the policing funding structure for unorganized territories.

- (c) Finlay's Law on Emergency Room Reform 282 - 286
- Resolution from the Township of Puslinch, dated May 6, 2026, in support of the Western Ontario Wardens' Caucus Resolution dated April 10, 2026, calling upon the Provincial Ministry of Health to take immediate action to reduce ER wait times with consideration for the importance of enhanced ER protocols and increased funding to strengthen emergency readiness.
- (d) Traffic Calming & Speeding Mitigation Techniques 287 - 288
- Resolution from the Village of Merrickville Wolford dated May 25, 2026, supporting the resolution from the Municipality of North Grenville, Merrickville-Wolford Village OPP Detachment Board regarding traffic calming and speeding mitigation techniques adopting a province-wide approach to public safety.
- (e) Traffic Calming and Speeding Mitigation Techniques 289 - 290
- Resolution from the Municipality of North Grenville supporting the resolution from the Municipality of North Grenville, Merrickville-Wolford Village OPP Detachment Board regarding traffic calming and speeding mitigation techniques adopting a province-wide approach to public safety.
- (f) Sustainable Funding for Public Health Units 291 - 292
- Resolution from the County of Prince Edward, dated May 26, 2026, seeking support for sustainable funding for Public Health Units to address funding gaps and the rising percent share of municipal contributions to public health units.
- (g) Highway 11 & 17 Rest Stop Areas 293 - 294
- Resolution from the Township of Armour, dated May 26, 2026, calling upon both the Government of Ontario and the Government of Canada to prioritize the development of new and upgraded highway rest stops and traveller infrastructure along Highways 11 and 17 across Northern Ontario.
- (h) Provincial Review of Current Value Assessment 295 - 300

Resolution from the Municipality of Calvin, dated May 27, 2026, requesting that the Province of Ontario undertake a review of policies, legislation, and regulations governing the use of Current Value

Assessment and weighted assessment as the basis for apportioning provincially mandated levies and shared municipal services costs.

- (i) Establishment of a Northern Ontario Policing Grant 301 - 302

Resolution from the Township of Larder Lakes dated May 26, 2026, supporting the Federation of Northern Ontario Municipalities (FONOM) Resolution regarding the establishment of a Northern Ontario Policing Grant.

- (j) Affirming Outdoor Education as Essential 303 - 304

Resolution from the Town of South Bruce Peninsula, dated June 2, 2026, requesting the Province of Ontario to recognize outdoor education as an essential educational service and halt the closure of outdoor educational centres as well as restore stable funding for programming across Ontario.

- (k) Funding to Improve Hospital Finances and Capacity 305

Resolution from Northeastern Manitoulin & the Islands, dated June 3, 2026, requesting that the Province provide immediate and sustained funding to improve hospital finances and capacity.

11. PETITIONS AND COMMUNICATIONS - FOR INFORMATION ONLY

- (a) Kinna-aweya Legal Clinic 306 - 319

Email from Cindy Johnson, Executive Assistant, Kinna-aweya Legal Clinic, dated May 25, 2026, providing a copy of the Spring 2026 Newsletter, for information.

- (b) AMCTO - Advocacy Update 320 - 321

Email dated May 26, 2026, providing an Advocacy Update: Bill 9, Municipal Accountability Act, Passes Third Reading.

- (c) Northern Ontario Municipal Association 322 - 323

NOMA Media Release dated June 1, 2026: Northern Municipal Leaders to Meet with Federal Transport Minister to Advance Highway 11 and 17 Modernization.

- (d) Northern Ontario Municipal Association 324 - 325
- NOMA Media Release dated June 2, 2026: NOMA President Rick Dumas Shares Northern Ontario Priorities with Prime Minister Mark Carney in Ottawa.
- (e) Northern Municipal Leaders 326 - 327
- Media Release dated June 2, 2026: Leaders from the Northwestern Ontario Municipal Association (NOMA), the Federation of Northern Ontario Municipalities (FONOM), and the Rural Ontario Municipal Association (ROMA) met with Federal Transport Minister Steven MacKinnon to discuss modernization of Highways 11 and 17.
- (f) Municipal Exchange - Tourism as Public Policy: How Ontario Municipalities Are Using It Strategically 328 - 329
- Email from Ellen Beaudry, Municipal Advisor, Municipal Services Office North - Thunder Bay, Ministry of Municipal Affairs and Housing, dated June 1, 2026, inviting you to join a municipal exchange titled: Tourism as Public Policy: How Ontario Municipalities are Using It Strategically, held on June 24, 2026.
- (g) Food Action Network of Northwestern Ontario 330 - 340
- Email dated May 29, 2026, providing a copy of the Spring Newsletter, for information.
- (h) Increased Police Operating and Capital Costs 341 - 342
- Email from Kristina Grondin, Executive Assistant, Municipality of Red Lake, containing a Resolution dated May 19, 2026, requesting the Province provide financial assistance to municipalities to offset all additional costs directly and demonstrably incurred as a result of compliance with the Act, not general increases to police budgets.
- (i) ONE JIB Meeting Highlights 343 - 344

Email from Jennie Song, Board Coordinator, ONE Investment, dated June 2, 2026, containing highlights from the ONE JIB Investment Board meeting held on May 28, 2026, for information.

- (j) North Superior Workforce Planning Board - 30th Anniversary 345

Email from Gary Christian, Executive Director, NSWPB, dated June 1, 2026, providing an invitation to their 30th Anniversary Open House on Thursday June 11, 2026.

- (k) Northern Policy Institute 346 - 348

Email from Jason Veltri, Executive Coordinator, NOMA, containing a Northern Policy Institute Press Release dated June 2, 2026 - Serving More People Than You Can Tax: The Fiscal Impact of Municipal "Fringe Populations" in Northern Ontario.

12. NEW BUSINESS

13. RESOLVE TO CLOSED SESSION

- (a) Resolve to Closed Session

THAT we resolve to a Closed Session to discuss matters pertaining to the following:

1. *Municipal Act, Section 239 (2) (k) "A position, plan, procedure criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality" - Dorsal Fin Entertainment Group Lease Agreement;*
2. *Municipal Act, Section 239 (2) (h) "Information explicitly supplied in confidence by Canada, a province or territory or a Crown agency of any of them" - Highway 11/17 Widening and Rerouting Project; the hour being _____ p.m.*

14. COUNCIL CLOSED SESSION MEETING

15. RECONVENE COUNCIL FROM CLOSED SESSION

- (a) Reconvene Council Meeting

THAT we reconvene to the Council Meeting to continue with the business at hand, the hour being _____ p.m.

16. ITEMS FROM CLOSED SESSION

(a) Closed Session Minutes

THAT the Minutes of the Closed Session Meeting held on May 27, 2026, presented at the Closed Session Meeting held earlier on this date June 9, 2026, BE APPROVED.

17. CONFIRMATION OF MEETING

(a) Confirming Meeting

349

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered:

A by-law to confirm the proceedings of Council Meeting held on June 9, 2026, BE APPROVED;

AND THAT the Mayor and Clerk be authorized to affix their signatures to said by-law.

BY-LAW NO. 53-2026

18. ADJOURNMENT

(a) Adjournment of Meeting

THAT the Council Meeting held on June 9, 2026, be adjourned, the hour being _____ p.m.

From: thundervalley@tbaytel.net <thundervalley@tbaytel.net>
Sent: June 2, 2026 2:48 PM
To: Wayne Hanchard <CAO-Clerk@oliverpaipoonge.on.ca>; Kerri Reid <planning@oliverpaipoonge.on.ca>; Chris Bowles <DirectorOfOperations@oliverpaipoonge.on.ca>
Cc: normnadin21@gmail.com; 'Louis Nadin' <louisnadin27@gmail.com>
Subject: RE: Extra Event Date

Hi Wayne,

Thunder City Speedway would like to attend council on June 9th to do a deputation to amend our schedule and the Racing By-law 37-2023 to be able to have outside of racing events at Thunder city Speedway.

Thank you
Chrissy

Christine Swanton-Simpson
Thunder City Speedway
(807)633.7705 ©
(807)622-5765
<https://thundercityspeedway.ca/>





THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE

COUNCIL MEETING

MINUTES

DATE: Wednesday, May 27, 2026

TIME: 9:00 AM

PLACE: Council Chambers
Municipal Office

CHAIR: Mayor L. Kloosterhuis

PRESENT: Councillor D. Calvert
Councillor B. Kamphof – Absent with notice
Councillor D. Peacock
Councillor A. Vis

MUNICIPAL OFFICERS: Wayne Hanchard, CAO/Clerk
John MacGillivray, Treasurer/Deputy CAO
Judy Jacobson, Deputy Clerk – Absent with Notice
Chris Bowles, Director of Operations
Kerri Reid, Manager of Planning
Sean Horan, Fire Chief
Christina Parsons, Administrative Assistant

1. CALL TO ORDER

- (a) MAYOR ADVISED THE MEETING IS BEING VIDEO RECORDED AND LIVE STREAMED.

2. DISCLOSURES OF INTEREST

3. ADOPTION OF AGENDA

- (a) Adoption of the Agenda

Resolution No. 190-2026

MOVED BY	Councillor D. Calvert
SECONDED BY	Councillor A. Vis

THAT with respect to the May 27, 2026, Council Agenda, we recommend that the agenda as printed including any additional information and new business be confirmed:

REPORTS OF MUNICIPAL OFFICERS

6. (i) Report No. 2026.94 Rosslyn Village Drinking Water System Financial Plan: 2026-2031 – “The Municipality contracts Water Quality Services (WQS) to operate its drinking water system and is the Operating Authority for the system” should read “The Municipality contracts Ontario Clean Water Agency (OCWA) to operate its drinking water system and is the Operating Authority for the system” (Please note that this amendment should be reflected throughout the entirety of the report)

CARRIED

4. DEPUTATIONS

5. MINUTES OF PREVIOUS MEETINGS

- (a) Public Meeting

Minutes of the Public Meeting held on May 12, 2026, for approval.

Discussion on the above noted minutes.

It was noted that Council would like to see the outline of the existing rural settlement area and discuss if it is required to expand it.

Wayne Hanchard, CAO/Clerk responded to questions.

Resolution No. 191-2026

MOVED BY	Councillor D. Calvert
SECONDED BY	Councillor A. Vis

THAT the Minutes of the Public Meeting held on May 12, 2026, BE APPROVED.

CARRIED

(b) Council Meeting

Minutes of the Council Meeting held on May 12, 2026, for approval.

It was noted that Resolution No. 176-2026 and Resolution No. 177-2026 to be moved to Item 16. ITEMS FROM CLOSED SESSION (a) and (b).

Discussion on the above noted minutes.

Resolution No. 192-2026

MOVED BY	Councillor A. Vis
SECONDED BY	Councillor D. Calvert

THAT the Minutes of the Council Meeting held on May 12, 2026 as amended, BE APPROVED.

CARRIED

6. REPORTS OF MUNICIPAL OFFICERS

(a) By-Law Enforcement

Report from Jolene Wiwcharyk, By-law Enforcement Officer for April 2025, for information.

Jolene Wiwcharyk, By-law Enforcement officer responded to questions.

(b) Use of Force Policy No. 01-38-01

Report No. 2026.87 to obtain Council approval for establishing a Use of Force Policy as amended for Municipal By Law Enforcement Officers.

Wayne Hanchard, CAO/Clerk summarized report and responded to questions.

Jolene Wiwcharyk, By-law Enforcement Officer responded to questions. Sean Horan, Fire Chief noted that Fire Department is experiencing a growing concern in threatening situations experienced when responding to calls.

It was noted that at the present time The City of Thunder Bay does not take in stray animals into their facility from Oliver Paipoonge and new options are being explored.

Resolution No. 193-2026

MOVED BY	Councillor D. Calvert
SECONDED BY	Councillor A. Vis

THAT with respect to Report No. 2026.87 we recommend Policy No. 01-38-01- Use of Force Policy as attached to this report, BE APPROVED;

AND THAT the necessary By-law be presented to Council for ratification.

CARRIED

(c) Grann - Notification Agreement

Report No. 2026.88 to inform Council that on June 18, 2025, the Committee of Adjustment gave provisional approval on two consent applications submitted by Canyon Contracting/Glenn Grann. A condition of each of these severances included that a zoning amendment be approved rezoning the lands from Extractive Industrial (EI) to Rural (RU). In order for Council to approve the zoning amendment, the applicant had to provide an undertaking that a notification agreement would be registered with the title of each new lot once all conditions were met

Wayne Hanchard, CAO/Clerk responded to questions.

It was noted that Report contains an error reading "prospective purchasers of the condominiums", should read "prospective purchasers of the land".

Resolution No. 194-2026

MOVED BY Councillor A. Vis
 SECONDED BY Councillor D. Calvert

THAT with respect to Report 2026.88 we recommend that the Notification Agreement being Schedule A to this Report, BE APPROVED

AND THAT the necessary by-law be presented for ratification

CARRIED

(d) **Support CEDC's Submission to the Ontario Immigrant Nominee Program**

Report No. 2026.89 to obtain Council approval to issue a support letter for the Thunder Bay Community Economic Development Commission's Expression of Interest to the Ontario Immigrant Nominee Program Regional Immigration Initiative

Wayne Hanchard, CAO/Clerk responded to questions.

Resolution No. 195-2026

MOVED BY Councillor A. Vis
 SECONDED BY Councillor D. Calvert

THAT with respect to Report 2026.89 we recommend the issuance of a letter signed by the Mayor to support the Thunder Bay Community Economic Development Commission's Expression of Interest to the Ontario Immigrant Nominee Program Regional Immigration Initiative, BE APPROVED

CARRIED

(e) **Award RFQ 22-2026 Crack Sealing**

Report No. 2026.90 to award RFQ 22-2026 – Crack Sealing

Chris Bowles, Director of Operations responded to questions.

Resolution No. 196-2026

MOVED BY Councillor D. Calvert
 SECONDED BY Councillor A. Vis

THAT with respect to Report No. 2026.90, we recommend the award of RFQ 22-2026 Crack Sealing to Norther Crack Sealers Inc. to an upset limit of \$65,000.00, plus HST, BE APPROVED;

CARRIED

(f) Three (3) Potential Municipal Drainage Studies

Report No. 2026.91 to provide Administration with direction in regards to potential costs in relation to three (3) distinct drainage areas within the Municipality

Chris Bowles, Director of Operations responded to questions.

Resolution No. 197-2026

MOVED BY	Councillor A. Vis
SECONDED BY	Councillor D. Calvert

THAT with respect to Report 2026.91 we recommend the issuance of a RFP to undertake a drainage study of (1) Mud Lake Road between John Street and the Railway Crossing, (2) Calvert Road from Oliver Road to the Old Grand Trunk Railway Easement, and (3) Barrie Drive from C-Line to East of Mattas Crossing, BE APPROVED

CARRIED

(g) Statement of Remuneration and Expenses

Report No. 2026.92 to provide Council with an itemized statement of remuneration and expenses paid in 2025 to each member of Council and each Council-appointed member of a committee

Mayor Lucy Kloosterhuis responded to questions.

(h) 2026 Ontario Regulation 284/09 Budget Matters

Report No. 2026.93 to meet the requirements of Ontario Regulation 284/09 under the Municipal Act, 2001, municipalities must prepare a report which meets the requirements of the Regulation and the report must be adopted by resolution

Resolution No. 198-2026

MOVED BY	Councillor D. Calvert
SECONDED BY	Councillor A. Vis

THAT with respect to Report 2026.93 we recommend adoption of the report presented disclosing impacts of the exclusion of amortization, post-employment benefits, asset retirement obligations and solid waste landfill closure and post-closure expenses from the 2026 Budget, as required under Ontario Regulation 284/09 – Budget Matters, BE APPROVED

CARRIED

(i) **Rosslyn Village Drinking Water System Financial Plan: 2026-2031**

Report No. 2026.94 to obtain Council approval for the financial plan required for our drinking water system license

Wayne Hanchard, CAO/Clerk responded to questions.

It was noted that Report reads “The Municipality contracts Water Quality Services (WQS) to operate its drinking water system and is the Operating Authority for the system” but should read “The Municipality contracts Ontario Clean Water Agency (OCWA) to operate its drinking water system and is the Operating Authority for the system” (Please note that this amendment should be reflected throughout the entirety of the report).

Chris Bowles, Director of Operations and John MacGillivray, Treasurer/Deputy CAO responded to questions.

Resolution No. 199-2026

MOVED BY	Councillor D. Calvert
SECONDED BY	Councillor A. Vis

THAT with respect to Report 2026.94 we recommend the Rosslyn Village Drinking Water System Financial Plan: 2026-2031 as amended, BE APPROVED

CARRIED

(j) Budget Variance Report as of March 31, 2026

Report No. 2026.95 to inform Council of the budget to actual expenditures as of March 31, 2026, and to report variances. (Q1 Budget Control Report distributed as a separate document)

Chris Bowles, Director of Operations and John MacGillivray, Treasurer/Deputy CAO responded to questions.

(k) Fire Department

Mayor Lucy Kloosterhuis noted that members of the Fire Department were present at the meeting and asked if there was any input from them at this time.

Sean Horan, Fire Chief noted that there is a new Mutual Aid Plan, and a report would be submitted at a future meeting. Chief Horan also responded to questions with respect to Shebandowan Fire Department and Voyent Alert.

7. REPORTS OF COMMITTEES

(a) The District of Thunder Bay Social Services Administration Board

TBDSSAB Board Newsletter, dated May 19, 2026, for information.

(b) The District of Thunder Bay Social Services and Administration Board

Email from Ken Ranta, Chief Executive Officer, TBDSSAB, dated May 6, 2026, containing the 2025 Annual Report - Dignity, Respect & Quality of Life, for information.

8. MAYOR'S REPORT

9. BY-LAWS

(a) Authorize Notification Agreement - Grann**Resolution No. 200-2026**

MOVED BY

Councillor A. Vis

SECONDED BY

Councillor D. Calvert

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered:

A By-law to authorize a notification agreement between Canyon Contracting Inc. and The Corporation of The Municipality of Oliver Paipoonge, BE APPROVED;

AND THAT the Mayor and Clerk be authorized to affix their signatures to said by-law.

BY-LAW NO. 48-2026

CARRIED

(b) Use of Force Policy 01-38-01

Resolution No. 201-2026

MOVED BY	Councillor A. Vis
SECONDED BY	Councillor D. Calvert

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered:

A By-law to approve the Use of Force Policy No. 01-38-01 for The Corporation of the Municipality of Oliver Paipoonge, as amended, BE APPROVED;

AND THAT the Mayor and Clerk be authorized to affix their signatures to said by-law.

BY-LAW NO. 49-2026

CARRIED

10. PETITIONS AND COMMUNICATIONS - ACTION ITEMS

(a) Opposition to the Changes to FIPPA

Email to the Honourable Doug Ford, Premier of Ontario, dated May 14, 2026, from Brandi Teeple, Town Clerk, Township of Stone Mills containing a resolution dated April 13, 2026, opposing the government of Ontario's proposed changes to FIPPA that would exclude records of the premier, cabinet ministers and their staff from public access requests.

(b) Reinstating Compliance with FIPPA

Resolution from Prince Edward County, dated May 12, 2026, calling on the Province to reinstate requirements for compliance with FIPPA to ensure that the Premier, Ministers, and their staff are subject to proper and fair public scrutiny like all other elected representatives in Ontario.

(c) Integrated Living and Participation Model for Adults with Developmental Disabilities

Resolution from the City of Richmond Hill dated May 13, 2026, requesting that the Regional Municipality of York consider exploring innovative models of housing and support for adults with developmental disabilities, including the potential for an "Integrated Living and Participation Model".

(d) Amend Ontario's Land Transfer Tax Act

Resolution from The Municipality of Wawa, dated May 5, 2026 formally requesting that the Province of Ontario consider amending the Land Transfer Tax Act and that amendments be designed to enhance housing affordability and access to homeownership for first-time buyers in urban, suburban, and rural communities alike.

(e) Ontario Heritage Organization Development Grant Advocacy

Resolution from The Municipality of North Grenville dated May 8, 2026, supporting the February 17, 2026 correspondence from the Township of McNab/Braeside to support a review and modernization of the Heritage Organization Development Grant.

(f) Better Regional Governance Act, 2026

Resolution from The Township of Springwater, dated May 7, 2026, opposing Provincial Bill 100, the Better Regional Governance Act 2026, in its current form.

(g) Call for Repeal of Provisions regarding FOI in Bill 97, Plan to Protect Ontario Act

Email to the Honourable Doug Ford, Premier of Ontario, from Tarra Lapensee, Deputy Clerk, The Corporation of the Town of Bruce Mines, dated May 14, 2026 containing a resolution expressing concern regarding the changes

introduced through Schedule 7 of Bill 97, and their impact on transparency and public access to information.

(h) Insurance for Owners of Properties Designated Under the Ontario Heritage Act

Resolution from Prince Edward County, dated May 12, 2026, calling on the Provincial Government to regulate and improve accessibility to home insurance for owners of properties designated under the Ontario Heritage Act.

(i) Vacant Commercial Storefront Tax

Resolution from Prince Edward County, dated May 12, 2026, regarding exploring the feasibility of implementing a Vacant Commercial Storefront Tax.

(j) Ottawa Valley Trade Corridor Improvement Project

Resolution from The Township of Madawaska Valley dated May 20, 2026, endorsing the advancement of the Ottawa Valley Trade Corridor Improvement Project for improvements to the Highway 17 corridor between Meath Hill and Deep River.

(k) Conservation Authority Consolidation and Future Funding

Resolution from the Municipality of Morris-Turnberry dated May 19, 2026, strongly opposing the consolidation of the Conservation Authorities in Ontario.

(l) Heritage Helping Housing Building Grant

Letter to the Honourable Doug Ford, Premier of Ontario, from Amanda Fusco, Director of Legislated Services & City Clerk, City of Kitchner, dated May 21, 2026, containing a resolution calling on the Province of Ontario to implement a new housing-focused Heritage Housing Building Grant to encourage the creation of additional housing units within heritage buildings.

11. PETITIONS AND COMMUNICATIONS - FOR INFORMATION ONLY

(a) Ministry of Emergency Preparedness and Response (MEPR)

The Ministry requested quotations from recipients of the Community Emergency Preparedness Grants on the benefits of the funding for their social media campaign. Sean Horan, Fire Chief prepared and submitted a quotation, which was published by the Ministry.

Wayne Hanchard, CAO/Clerk summarized this communication.

(b) Northern Leaders and Industry Call for Coordinated Investment in Highways 11 and 17

Media Release dated May 6, 2026 - The Northwestern Ontario Municipal Association, the Federation of Northern Ontario Municipalities and the Ontario Trucking Association are joining forces to call on the provincial and federal governments to accelerate investment in Highways 11 and 17, recognizing the corridor as essential to public safety, economic stability and national connectivity.

(c) The Shift - May 2026

Thunder Bay Police Services publication entitled The Shift - May 2026, for information.

(d) 2026 Northern Ontario Tourism Social Media Campaign

Letter from The Honourable George Pirie, Minister of Northern Economic Development and Growth, dated May 8, 2026, providing notification of the official launch of the above noted campaign on May 11, 2026 aiming to raise awareness for Ontarians and travellers from beyond our borders to explore all that Northern Ontario has to offer.

It was noted that the Oliver Paipouge Heritage Park participated with submissions to this campaign.

(e) EMPCA Compliance Results

Letter addressed to Sean Horan, Fire Chief/CEMC, from Tony Bavota, Assistant Deputy Minister, Emergency Response Division, Ministry of Emergency Preparedness and Response, dated May 7, 2026, advising that the municipality has satisfied all thirteen (13) program elements for 2025, meeting the requirements in the Emergency Management and Civil Protection Act.

(f) Ministers Direction Under S. 1.14 of the Conservation Authorities Act

Letter from Todd McCarthy, Minister of the Environment, Conservation and Parks, dated May 1, 2026, providing information with respect to the intention of the direction to apply temporary restrictions on significant financial, asset or employment decisions in order to mitigate risk and ensure a stable transition to the new regional structure.

(g) NOMA and FONOM Welcome Auditor General Report

Media Release dated May 12, 2026, providing information with respect to findings contained in the 2026 Auditor General Report on Large Commercial Truck Driver Licencing concerns.

12. NEW BUSINESS

(a) **The following items were brought forward at the meeting:**

- Concerns from the Murillo recreation area regarding young people and dirtbikes. It was requested that Public Works Department take a look and see if there is anything that can be done to discourage this activity
- It was noted that the metal on dugout at the Murillo ballfield was repaired
- Thank you to the Public Works Department for completing the repairs that were requested on Townline Road
- Free Dump Days saw increase in traffic of 40 percent at the landfills
- Half load restrictions for the municipality were lifted on May 18, 2026
- Oliver Paipoonge Police Detachment has requested that the overgrown pine shrubs at the Murillo Hall be removed as they are a safety concern
- Ontario Legislature has passed Bill 9 on May 26, 2026, Municipal Accountability Act, working toward a Standard Municipal Code of Conduct for Council members across the province

13. RESOLVE TO CLOSED SESSION

(a) Resolve to Closed Session**Resolution No. 202-2026**

MOVED BY Councillor D. Calvert

SECONDED BY Councillor A. Vis

THAT we resolve to a Closed Session to discuss matters pertaining to the following:

1. Municipal Act, Section 239 (2) (h) "Information explicitly supplied in confidence by Canada, a province or territory or a Crown agency of any of them" - Highway 11/17 Widening and Rerouting Project;
2. Municipal Act, Section 239 (2) (k) "A position, plan, procedure criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality" - Dorsal Fin Entertainment Group Lease Agreement;

the hour being 10:01 a.m.

CARRIED

14. COUNCIL CLOSED SESSION MEETING

15. RECONVENE COUNCIL FROM CLOSED SESSION

(a) Reconvene Council Meeting

Resolution No. 203-2026

MOVED BY Councillor A. Vis
SECONDED BY Councillor D. Calvert

THAT we reconvene to the Council Meeting to continue with the business at hand, the hour being 11:17 a.m.

CARRIED

16. ITEMS FROM CLOSED SESSION

(a) Closed Session Minutes

Resolution No. 204-2026

MOVED BY Councillor A. Vis
SECONDED BY Councillor D. Calvert

THAT the Minutes of the Closed Session Meeting held on May 12, 2026, presented at the Closed Session Meeting held earlier on this date May 27, 2026, BE APPROVED.

CARRIED

17. CONFIRMATION OF MEETING

(a) Confirming Meeting

Resolution No. 205-2026

MOVED BY Councillor D. Calvert
SECONDED BY Councillor A. Vis

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered:

A by-law to confirm the proceedings of Council Meeting held on May 27, 2026, BE APPROVED;

AND THAT the Mayor and Clerk be authorized to affix their signatures to said by-law.

BY-LAW NO. 50-2026

CARRIED

18. ADJOURNMENT

(a) Adjournment of Meeting

Resolution No. 206-2026

MOVED BY

Councillor A. Vis

SECONDED BY

Councillor D. Calvert

THAT the Council Meeting held on May 27, 2026, be adjourned, the hour being 11:18 a.m.

CARRIED

Mayor Lucy Kloosterhuis

Wayne Hanchard, CAO/Clerk



CORPORATE REPORT

DEPARTMENT: Administration	REPORT NO.: 2026.102
DATE PREPARED: June 4, 2026	MEETING DATE: June 9, 2026
	NO. OF PAGES: 3 incl. attachment
SUBJECT: Thunder City Speedway Motor Sports & Ribfest Event Request	

RECOMMENDATION

THAT with respect to Report 2026.102 we recommend a Motor Sports & Ribfest Event at the Thunder City Speedway from Thursday, August 27 to Sunday, August 30, 2026, BE APPROVED

PURPOSE

To obtain Council approval for Thunder City Speedway to hold a Motor Sports & Ribfest Event from Thursday, August 27 to Sunday, August 30, 2026

BACKGROUND

On June 2nd the track manager emailed administration asking about holding a Motor Sports & Ribfest event from Thursday, August 27th to Sunday, August 30th. Administration replied that per attached Racing By-Law 37-2023 such an event is not permitted, so Thunder City Speedway would need to seek Council permission for the event and noted that the First Christian Reformed Church should also be consulted.

REPORT

Thunder City Speedway provided some details on the Motor Sports planned for the Event. There will be a car show featuring vehicles from the Thunder Bay Autosport Club and the Thunder Bay Vintage Sports Car Club. On display will also be race cars that compete at the Speedway as well as cars from Halfway Motors. Junior slingshot racers will be there too and will do laps. There will not be any stock car racing. Thunder City Speedway did not provide any details on the Ribfest. Raising money for charities has been an objective of Ribfest.

Thunder City Speedway has reached out to First Christian Reformed Church.

Thunder City Speedway says more information will be provided during the deputation they are making at this meeting including hours of operations for each day of the 4-day event.

PREPARED BY:

Wayne Hanchard

 Wayne Hanchard, Chief Administrative Officer/Clerk



**THE CORPORATION OF THE MUNICIPALITY
OF OLIVER PAIPOONGE**

BY-LAW NO. 37- 2023

A By-law to regulate motorized vehicle racing and matters associated with motorized vehicle racing

WHEREAS Section 128 of the Municipal Act 2001 as amended authorizes a municipality to prohibit or regulate with respect to public nuisances, including matters that, in the opinion of council, are or could become or cause public nuisances;

AND WHEREAS Section 129 of the Municipal Act 2001 as amended authorizes a municipality to prohibit or regulate with respect to noise, vibration, odour, dust and outdoor illumination;

AND WHEREAS Section 165 of the Municipal Act 2001 as amended authorizes a municipality to prohibit or license, regulate and govern the racing of motor vehicles and the holding of motor vehicle races;

AND WHEREAS, per Section 9.2.2.1 of Zoning By-Law No. 01-2019 a permitted land use defined as a "Family Motorsports Facility" allows the racing of motorized vehicles on a parcel of land located at 3250 Hwy 130 within the Municipality;

AND WHEREAS the Municipality deems it advisable to implement regulations respecting such use;

AND WHEREAS Report No. 2023.83 was presented to Council on May 31, 2023 recommending this By-Law be approved;

NOW THEREFORE the Council of the Municipality of Oliver Paipoonge enacts as follows:

1. Where permitted within the Municipality, motor vehicle racing shall be permitted only:
 - a) on Wednesdays, between the hours of 12 noon and 11 p.m.;
 - b) if the motor vehicle racing cannot be held on Wednesdays, due to adverse weather conditions, such as rain, the race may be conducted on the following day; being Thursday between the hours of 12 noon and 11 p.m.;
 - c) on a single occasion in June of any year for an event between the hours of 12 noon and 11 p.m. on the Friday, between the hours of 12 noon and 11 p.m. on the Saturday and between the hours of 1 p.m. and 9:00 p.m. on the Sunday;
 - d) on a single occasion in September of any year for an event between the hours of 12 noon and 11 p.m. on the Friday, between the hours of 12 noon and 11 p.m. on the Saturday and between the hours of 1 p.m. and 9:00 p.m. on the Sunday;
 - e) on four occasions from of any year an event between the hours of 12 noon and 11 p.m. on the Friday and between the hours of 12 noon and 11 p.m. on the Saturday;
 - f) For subsections a), b), c) d), and e) races shall not be initially scheduled so that it is likely they will not finish until after 10:30 p.m. on Wednesdays, Thursdays, Fridays and Saturdays or they will not finish until after 8:30 p.m. on Sundays. The ½ hour period from 10:30 to 11:00 p.m. on Wednesdays, Thursdays, Fridays and Saturdays and from 8:30 p.m. to 9:00 p.m. on Sundays is to be used to complete initially scheduled racing that for unforeseen circumstances like collisions, etc. was not completed.

REPORTS OF MUNICIPAL OFFICERS, ITEM #(a)

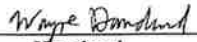
- g) Under no circumstances is racing permitted after 11:00 p.m. on Wednesdays, Thursdays, Fridays and Saturdays or 9:00 p.m. on Sundays.
 - h) On January 15th of any year the owner of parcel of land where racing of motorized vehicles is permitted located at 3250 Hwy 130 shall provide a schedule of events for the year to First Christian Reformed Church located at 9 Cooper Road as well as the Municipality. Should the owner determine a change in the schedule is required, the owner shall consult with both the Church and the Municipality before making changes to avoid conflicts with Church and/or municipal events.
 - i) no vehicle shall be operated in connection with motor vehicle racing unless it is fitting with an effective exhaust muffling device that is in good working order and in constant operation.
 - j) outdoor announcement systems or other sound delivery equipment shall be operated intermittently only and the delivery of such sound shall be directed away from adjoining lands.
2. That By-law No. 47-2022 is hereby repealed.
3. That this by-law shall come into force and take effect upon the final reading thereof.

Enacted and passed this 31st day of May, A.D. 2023 as witnessed by the Seal of the Corporation and the hands of its proper Officers.

THE CORPORATION OF THE
MUNICIPALITY OF OLIVER PAIPOONGE



Mayor Lucy Kloosterhuis



Wayne Hanchard
Chief Administrative Officer/Clerk



Building Permit Report- January 2026

Permit No.	Date Issued	Applicant Name	Cost of Construction	Construction Type	Construction Address	Roll Number	Legal Description	Permit Fee	Refundable Fee
001-26	2026-01-20	Jon Buosi (JB Brothers)	150000	Home Renovation	135 Poleline Rd	580808000131100	CON 4 N/R PT LOT 9	\$325.00	\$500.00
057-25	2026-01-26	Ian Staal	\$750,000.00	One storey single detached dwelling with attached garage	388 Hanna Road	580808000317802	PAIPOONGE CON 3 SKR PT LOT 10 RP 55R14937 PT PART 2	\$2,525.75	\$1,000.00
Cost of Construction for January, 2026			\$900,000.00				Permit Fees for January, 2026	\$2,850.75	\$1,500.00
Cost of Construction for January, 2025			\$0.00				Permit Fees for January, 2025	\$0.00	\$0.00
Cost of Construction YTD			\$150,000.00				Permit Fees YTD	\$325.00	\$500.00
Cost of Construction YTD 2025			\$0.00				Permit Fees YTD 2025	\$0.00	\$0.00

**Any building permits missing above are in process or have been cancelled*



Building Permit Report- February 2026

Permit No.	Date Issued	Applicant Name	Cost of Construction	Construction Type	Construction Address	Roll Number	Legal Description	Permit Fee	Refundable Fee
002-26	Feb 6 2026	David Blackwood	\$650,000.00	Residential - Single family detached	488 River Road	580808000201302	PAIPOONGE CON A SKR PT BROKEN LOT 32 RP 55R13970 PART 1	\$1,848.00	\$1,000.00
005-26	Feb 17 2026	Brody Miller	\$40,000.00	residential - Demolition	117 Twin City Crossroads	580808000130000	CON 4 N/R PT LOT 6 MR186	\$100.00	\$0.00
Cost of Construction for February, 2026			\$690,000.00				Permit Fees for February, 2026	\$1,948.00	\$1,000.00
Cost of Construction for February, 2025			\$100,000.00				Permit Fees for February, 2025	\$1,182.00	\$600.00
Cost of Construction YTD			\$840,000.00				Permit Fees YTD	\$2,273.00	\$1,500.00
Cost of Construction YTD 2025			\$100,000.00				Permit Fees YTD 2025	\$1,182.00	\$600.00

**Any building permits missing above are in process or have been cancelled*



Building Permit Report- March 2026

Permit No.	Date Issued	Applicant Name	Cost of Construction	Construction Type	Construction Address	Roll Number	Legal Description	Permit Fee	Refundable Fee
062-25	March 6, 2026	NWORCSV Inc.	\$850,000.00	Residential	29 HWY 130 Units 206 & 204	580808000124811	PLAN TBVLCP64 LEVEL 1 UNIT 1	\$1,916.20	\$1,000.00
063-25	March 6, 2026	NWORCSV Inc.	\$850,000.00	Residential	29 HWY 130 Units 210 & 208	580808000124811	PLAN TBVLCP64 LEVEL 1 UNIT 1	\$1,916.20	\$1,000.00
064-25	March 6, 2026	NWORCSV Inc.	\$850,000.00	Residential	29 HWY 130 Units 214 & 212	580808000124811	PLAN TBVLCP64 LEVEL 1 UNIT 1	\$1,916.20	\$1,000.00
006-26	March 6, 2026	Digregorio Development Inc.	\$500,000.00	Residential	1114 King Georges Park Dr	580808000104748	PLAN 55M613 BLK 25	\$1,361.00	\$1,000.00
007-26	March 6, 2026	Digregorio Development Inc.	\$500,000.00	Residential	1116 King Georges Park Dr	580808000104748	PLAN 55M613 BLK 25	\$1,265.00	\$0.00
008-26	March 6, 2026	Digregorio Development Inc.	\$500,000.00	Residential	1118 King Georges Park Dr	580808000104748	PLAN 55M613 BLK 25	\$1,265.00	\$0.00
009-26	March 6, 2026	Digregorio Development Inc.	\$500,000.00	Residential	1120 King Georges Park Dr	580808000104748	PLAN 55M613 BLK 25	\$1,361.00	\$0.00
010-26	March 20, 2026	Sam Leon	\$60,000.00	Residential	4701 Oliver Rd	580824000214310	CON 2 PT S 1/2 LOT 9 RP 55R9802 PART 2 PCL 5652	\$231.00	\$100.00
013-26	March 31, 2026	Jade Gustafson	\$18,000.00	Residential	3791 Highway 61	580808000335310	PAIPOONGE CON 6 SKR PT LOT 16 RP 55R2201 PT PART 1	\$80.64	\$100.00
Cost of Construction for March, 2026			\$4,628,000.00				Permit Fees for March, 2026	\$11,312.24	\$4,200.00
Cost of Construction for March, 2025			\$265,127.32				Permit Fees for March, 2025	\$2,098.85	\$600.00
Cost of Construction YTD			\$5,468,000.00				Permit Fees YTD	\$13,585.24	\$5,700.00
Cost of Construction YTD 2025			\$365,127.32				Permit Fees YTD 2025	\$3,280.85	\$1,200.00

**Any building permits missing above are in process or have been cancelled*



Building Permit Report- April 2026

Permit No.	Date Issued	Applicant Name	Cost of Construction	Construction Type	Construction Address	Roll Number	Legal Description	Permit Fee	Refundable Fee
011-26	April 10, 2026	Gerald Lemieux - Lemieux Homes	\$630,000.00	Residential - Single Family Detached	128 Pebblestone Rd	580808000224300	PAIPOONG CON 3 NKR PT LOT 30 RP 55R15314 PART 1	\$1,435.50	\$1,000.00
012-26	April 9, 2026	Pascal Gauvreau	\$600,000.00	Residential - Prefab with Walkout Basement	30 Kuusisto Road	580824000505704	OLIVER CON 8 N PT LOT 3 RP 55R13834 PARTS 2 AND 3	\$1,505.00	\$1,000.00
015-26	April 14, 2026	1648869 Ontario Ltd o/a City Wide Electric	\$87,591.00	Commercial - Fire Alarm System Upgrade	4569 Oliver Road	580824000200400	PLAN D96 LOT 16	\$276.60	\$0.00
016-26	April 14, 2026	Bradley & Megan Hollinger	\$600,000.00	Residential - 1 Storey Single Family Dwelling	430 HWY 130	580808000300605	PAIPOONGE CON A SKR PT LOT A RP 55R14100 PART 1	\$3,420.00	\$1,000.00
019-26	April 17, 2026	Jordan Cook	\$755,000.00	Residential - Single Family Detached Attached Garage	931 Mud Lake Rd	580824000402015	CON 6 PT N1/2 LOT 8 RP 55R4666 PART 3 PCL 22972	\$3,082.40	\$1,000.00
020-26	April 14, 2026	Bradley & Megan Hollinger	\$50,000.00	Residential - Garage	430 HWY 130	580808000300605	PAIPOONGE CON A SKR PT LOT A RP 55R14100 PART 1	\$360.00	\$100.00
021-26	April 15, 2026	Tru Bilt Homes	\$640,000.00	Residential - Single Family Dwelling	98 Hacquoil Rd	580808000333105	PLAN WM59 PT LOT 12 RP 55R14748 PART 1	\$3,976.32	\$1,000.00
022-26	April 14, 2026	Municipality of Oliver Paipoonge	\$27,775.00	Industrial - Bathroom Reno Fire Hall	40 HWY 588	580808000221020	CON 1 N/R PT LOT 33 RP 55R5263 PART 1	\$270.00	\$0.00
023-26	April 14, 2026	Municipality of Oliver Paipoonge	\$30,605.00	Industrial - Bathroom Reno Fire Hall	552 Candy Mountain Dr	580808000315200	CON 2 S/R PT LOT 15 RP 55R11202 PART 1	\$300.00	\$0.00
024-26	April 14, 2026	Municipality of Oliver Paipoonge	\$27,155.00	Industrial - Bathroom Reno Fire Hall	63 Rubin Dr	580824000200300	PLAN 55M577 LOT 1	\$270.00	\$0.00
025-26	April 14, 2026	Municipality of Oliver Paipoonge	\$31,355.00	Industrial - Bathroom Reno Fire Hall	14 Kuusisto Rd	580824000505690	CON 8 PT N 1/2 LOT 3 RP 55R8750 PART 1	\$310.00	\$0.00
026-26	April 16, 2026	Christopher & Jennifer Kadolph		Residential - Garage Demo	4313 Oliver Road	580824000308408	CON 2 PT S1/2 LOT 4 RP 55R1725 PART 1 PCL 16785	\$100.00	\$0.00
027-26	April 16, 2026	Christopher & Jennifer Kadolph	\$70,000.00	Residential - Garage	4313 Oliver Road	580824000308408	CON 2 PT S1/2 LOT 4 RP 55R1725 PART 1 PCL 16785	\$319.20	\$500.00
Cost of Construction for April, 2026			\$3,549,481.00				Permit Fees for April, 2026	\$15,625.02	\$5,600.00
Cost of Construction for April, 2025			\$145,800.00				Permit Fees for April, 2025	\$1,066.88	\$200.00
Cost of Construction YTD			\$9,017,481.00				Permit Fees YTD	\$29,210.26	\$11,300.00
Cost of Construction YTD 2025			\$510,927.32				Permit Fees YTD 2025	\$4,347.73	\$1,400.00

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 Any building permits missing above are in process or have been cancelled




Building Permit Report- May 2026

Permit No.	Date Issued	Applicant Name	Cost of Construction	Construction Type	Construction Address	Roll Number	Legal Description	Permit Fee	Refundable Fee
003-26	May 7, 2026	Imran Khan	\$30,000.00	Basement Alteration/Repair	3435 King Georges' Park Drive	5808 080 001 32224	PLAN 55M648 LOT 16	\$247.50	\$0.00
017-26	May 7, 2026	Imran Khan	\$600,000.00	1 Story Single Family Attached Garage	3238 King George's Park Drive	5808 080 001 32219	PLAN 55M648 LOT 11	\$1,720.10	\$1,000.00
018-26	May 7, 2026	Imran Khan	\$600,000.00	1 Story Single Family Attached Garage	3216 King George's Park Drive	5808 080 001 32218	PLAN 55M648 LOT 10	\$1,577.00	\$1,000.00
028-26	May 12, 2026	Eric Morr	\$60,000.00	Garage	243 Harstone Dr	5808 080 004 03501	CON 1 NKR PT LOT 20 RP 55R12670 PART 1	\$277.50	\$500.00
030-26	May 5, 2026	Don & Jennifer Nadon	\$600,000.00	1 Story Single Family Attached Garage	3262 King George's Park Drive	5808 080 001 32220	PLAN 55M648 LOT 12	\$3,500.40	\$1,000.00
031-26	May 27, 2026	Andrew Pearce	\$30,000.00	Metal Storage Building	166 Boundary Drive	5808 080 003 34300	CON 6 S/R LOT 8 MR706	\$450.00	\$500.00
032-26	May 8, 2026	Dennis Ellchook	\$80,000.00	Fabric Clad Steel Frame Farm Building	5037 Oliver Rd	5808 240 002 13100	CON 1 PT N1/2 LOT 13 PCL 16568 TBF	\$800.00	\$500.00
033-26	May 13, 2026	Erik Blekkenhorst	\$40,000.00	Front Porch Addition & Rear Addition to One Storey Dwelling	313 Calvert Rd	5808 240 002 17000	CON 3 PT N1/2 LOT 7 RP 55R2143 PARTS 1 & 2	\$270.00	\$500.00
034-26	May 13, 2026	Daniel Siciliano	\$800,000.00	1 Story Single Family Attached Garage	3395 King George's Park Drive	5808 080 001 32226	PLAN 55M648 LOT 18	\$2,506.40	\$1,000.00
036-26	May 29, 2026	Jade Gustafson	\$17,000.00	Utility Shed	3791 HWY 61	5808 080 003 35310	PAIPOONGE CON 6 SKR PT LOT 16 RP 55R2201 PT PART 1	\$100.00	\$0.00
037-26	May 29, 2026	Ron Heinaaho	\$520,000.00	1 Storey Single Detached Dwelling	86 Hacquoil Rd	5808 080 003 33100	PLAN WM59 PT LOT 12 PCL 4115	\$1,950.88	\$1,000.00
038-26	May 29, 2026	Ron Heinaaho	\$86,000.00	Garage	86 Hacquoil Rd	5808 080 003 33100	PLAN WM59 PT LOT 12 PCL 4115	\$288.00	\$0.00
039-26	May 27, 2026	Eric Morr	\$15,000.00	Finish Basement	243 Harstone Dr	5808 080 004 03501	CON 1 NKR PT LOT 20 RP 55R12670 PART 1	\$437.64	\$0.00
046-26	May 29, 2015	Leonard Cunningham	\$0.00	Demolition of Fire Damaged Workshop	31 Centre St	5808 240 003 02800	PLAN 635 LOT 24	\$100.00	\$0.00
Cost of Construction for May, 2026			\$3,478,000.00				Permit Fees for May, 2026	\$14,225.42	\$7,000.00
Cost of Construction for May, 2025			\$3,882,864.00				Permit Fees for May, 2025	\$10,552.34	\$5,700.00
Cost of Construction YTD			\$12,495,481.00				Permit Fees YTD	\$43,435.68	\$18,300.00
Cost of Construction YTD 2025			\$4,393,791.32				Permit Fees YTD 2025	\$14,900.07	\$7,100.00

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**Any building permits missing above are in process or have been cancelled*

		
Building Permit	Type of Construction	Current Permit Status
029-24	Commercial Greenhouse	Now 043-26
006-25	Industrial - Storage Building	Pending Pick Up
043-25	Residential - 1 storey, single family detached dwelling	Pending Pick Up
051-25	Industrial - Warehouse	Pending Issuance
057-25	Residential - 1.5 storey single family detached dwelling with attached garage	Issued
060-25	Residential - Roof mounted solar system	Pending Pick Up
061-25	Residential - Duplex	On Hold
062-25	Residential - Duplex	Issued
063-25	Residential - Duplex	Issued
064-25	Residential - Duplex	Issued
001-26	Residential - Home Renovations	Issued
002-26	Residential - Single family detached	Issued
003-26	Residential - Alteration/Repair	Issued
004-26	Residential - Pole Barn	Cancelled
005-26	Residential - Demolition	Issued
006-26	Residential - 4 unit townhouse	Issued
007-26	Residential - 4 unit townhouse	Issued
008-26	Residential - 4 unit townhouse	Issued
009-26	Residential - 4 unit townhouse	Issued
010-26	Residential - Seacan Storage	Issued
011-26	Residential -1 Storey Single Family Dwelling	Issued
012-26	Residential - Prefab with Walkout Basement	Issued
013-26	Residential - Utility Shed	Issued
014-26	Industrial - Demolition	Issued
015-26	Commercial - Fire Alarm System Upgrade	Issued
016-26	Residential -1 Storey Single Family Dwelling	Issued
017-26	Residential - 1 Storey Single Family with Attached Garage	Issued
018-26	Residential - 1 Storey Single Family with Attached Garage	Issued
019-26	Residential - Single Family Detached with Attached Garage	Issued
020-26	Residential - Garage	Issued

REPORTS OF MUNICIPAL OFFICERS, ITEM #(b)

Building Permit	Type of Construction	Current Permit Status
021-26	Residential - Single Family Dwelling	Issued
022-26	Industrial - Bathroom Reno	Issued
023-26	Industrial - Bathroom Reno	Issued
024-26	Industrial - Bathroom Reno	Issued
025-26	Industrial - Bathroom Reno	Issued
026-26	Residential - Demolition	Issued
027-26	Residential - Garage	Issued
028-26	Residential - Garage	Issued
029-26	Agriculture - Garage Addition	Pending Pick Up
030-26	Residential - 1 Storey Single Family with Attached Garage	Issued
031-26	Residential - Metal Storage Building	Issued
032-26	Agriculture- Fabric Clad Steel Frame Farm Building	Issued
033-26	Residential - Addition on home	Issued
034-26	Residential - 1 Storey Single Family with Attached Garage	Issued
035-26	Residential - Garage	Issued
036-26	Residential - Utility Shed	Issued
037-26	Residential - 1 Storey Single Detached Dwelling	Issued
038-26	Residential - Garage	Issued
039-26	Residential - Finished Basement	Issued
040-26	Residential - 2 Car Garage	Pending Issuance
041-26	Residential - Pool Fence	Pending Issuance
042-26	Residential - 2 Car Garage	Pending Pick Up
043-26	Commercial - Greenhouse	Pending Issuance
044-26	Residential - 1 Storey Single Family with Attached Garage	Pending Issuance
045-26	Residential - 1 Storey Single Family with Attached Garage	Pending Issuance
046-26	Residential - Demolition	Issued
047-26	Commercial - Commercial Garage	Pending Issuance
048-26	Residential - Deck	Pending Issuance
049-26	Residential - Quonset Hut	Pending Issuance
050-26	Commercial - Change of Use Vet Clinic	Pending Issuance
051-26	Residential - 1 Storey Single Family with Attached Garage	Pending Issuance

Permit Status Legend

Issued: Permit has been issued

Complete: File has been closed

Occupancy Granted: File is still open

Pending Issuance: Incomplete application or waiting for information

Pending Pickup: Permit issued, waiting for payment and permit pickup



THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE

COMMITTEE OF ADJUSTMENT MEETING

MINUTES

DATE: February 12, 2026

TIME: 5:00 PM

PLACE: Council Chambers
Municipal Office

CHAIR: Peggy Brekveld

PRESENT: Arnold Breukelman
Sara Hagstrom
Katherine Hamilton
Sandy Stadey

MUNICIPAL OFFICERS: Kerri Reid, Manager of Planning/Secretary-Treasurer
Krista Silvaggio, Planning Assistant

1. OPEN THE MEETING

CHAIR ADVISED THE MEETING IS BEING VIDEO RECORDED AND LIVE STREAMED.

2. DISCLOSURES OF INTEREST

None

3. APPROVE THE AGENDA

(a) Agenda Approval

Resolution No. 1-2026

MOVED BY	Arnold Breukelman
SECONDED BY	Katherine Hamilton

THAT the February 12, 2026, agenda be approved.

CARRIED

4. DEPUTATIONS

None

5. APPLICATIONS

Presented by Kerri Reid, Manager of Planning
Discussion around the table requesting clarification of the application presented.

(a) 1B-01-26 - Lot Addition - Monteith

Resolution No. 2-2026

MOVED BY	Arnold Breukelman
SECONDED BY	Sandy Stadey

THAT application for consent 1B/01/26 (Monteith) for the lot addition on the property legally described as CON 3 N/R PT LOT 6 & 7 RP55R8336 PART 1 PCL 24233, located just West of the Twin City Crossroads/Hwy 130 intersection, in the Municipality of Oliver Paipoonge, BE APPROVED with conditions.

CARRIED

Katherine Hamilton & Sara Hagstrom abstained from voting

6. MINUTES OF PREVIOUS MEETING

- (a) December 11, 2025 Meeting Minutes

Resolution No. 3-2026

MOVED BY	Sara Hagstrom
SECONDED BY	Sandy Stadey

THAT the minutes of the December 11, 2025, meeting be approved as presented.

CARRIED

7. UNFINISHED BUSINESS

None

8. NEW BUSINESS

- (a) Chair requested Closed Session

Resolution No. 4-2026

MOVED BY	Arnold Breukelman
SECONDED BY	Sandy Stadey

THAT we resolve to closed session the time being 5:40 p.m.

CARRIED

The Secretary Treasurer was requested to leave the meeting room at this time. Krista Silvaggio, Planning Assistant acted on behalf of the Secretary Treasurer to take meeting minutes.

Resolution No. 5-2026

MOVED BY Sandy Stadey
SECONDED BY Sara Hagstrom

THAT we reconvene to the Committee of Adjustment meeting to continue with the business at hand the time being 6:07 p.m.

CARRIED

Kerri Reid, Secretary Treasurer returned to the meeting room at this time.

9. ADJOURNMENT

(a) Adjourn the meeting

Resolution No. 6-2026

MOVED BY Arnold Breukelman
SECONDED BY Katherine Hamilton

THAT the February 12, 2026, Committee of Adjustment Meeting be adjourned, the time being 6:09 p.m.

CARRIED



CHAIRPERSON



SECRETARY-TREASURER



THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE

COMMITTEE OF ADJUSTMENT MEETING

MINUTES

DATE: March 12, 2026

TIME: 5:00 PM

PLACE: Council Chambers
Oliver Paipoonge Municipal Complex

CHAIR: Peggy Brekveld

PRESENT: Arnold Breukelman (Absent with notice)
Sara Hagstrom
Katherine Hamilton
Sandy Stadey

MUNICIPAL OFFICERS: Kerri Reid, Manager of Planning/Secretary-Treasurer
Krista Silvaggio, Planning Assistant
Brittany Chrusz, Planning Assistant (in training)
Wayne Hanchard, CAO/Clerk
Chris Bowles, Director of Operations

ALSO PRESENT: Don Quinte Brian Marrion
Allen Smith Debby Kennedy
David Smythe Dana Pugh
Annette Pugh Jiska Westbroek
Eddy VanRamshorst M. Westbroek
Marianne Anersson James Rimkis
Diane Buchan Oscar Mattas
Tim Janssens Ashley Janssens
Margaret Anness Rod Anness

1. OPEN THE MEETING

(a) CHAIR ADVISES THE MEETING IS BEING VIDEO RECORDED AND LIVE STREAMED.

(b) Open Meeting

(b)Resolution No. 8-2026

MOVED BY Sandy Stadey
SECONDED BY Katherine Hamilton

THAT, the March 12, 2026 meeting of the Committee of Adjustment be opened, the time being 5:01pm

CARRIED

2. DISCLOSURES OF INTEREST

None

3. APPROVE THE AGENDA

(a) Agenda Approval

(a)Resolution No. 9-2026

MOVED BY Sara Hagstrom
SECONDED BY Katherine Hamilton

THAT, the March 12, 2026 agenda be approved.

CARRIED

4. DEPUTATIONS

None

5. APPLICATIONS

Presented by Kerri Reid - Manager of Planning

(a) 1B-02-26, 1B-03-26, 1B-04-26, 1B-05-26 - Easement & New Lots - Miller

Wayne Hanchard CAO responded to discussion

(a)Resolution No. 10-2026

MOVED BY Sara Hagstrom
SECONDED BY Katherine Hamilton

That, application for consent 1B-02-26 (Miller) for the creation of one new lot with an easement on the property legally described as CON 4 N/R PT LOT 6 MR186, locally known 117 Twin City Crossroads in the Municipality of Oliver Paipoonge, be approved with conditions.

DEFERRED

Committee recommended:
Site Plan control
To confirm how many buildings are on property
To confirm wells on property
To verify sizes of lots and easement

(a)Resolution No. 11-2026

MOVED BY Sara Hagstrom
SECONDED BY Katherine Hamilton

That, application for consent 1B-03-26 (Miller) for the creation of one new lot with an easement on the property legally described as CON 4 N/R PT LOT 6 MR186, locally known 117 Twin City Crossroads in the Municipality of Oliver Paipoonge, be approved with conditions.

DEFERRED

Committee recommended:
Site Plan control
To confirm how many buildings are on property
To confirm wells on property
To verify sizes of lots and easement

(a)Resolution No. 12-2026

MOVED BY Sara Hagstrom
SECONDED BY Katherine Hamilton

That, application for consent 1B-04-26 (Miller) for the creation of one new lot with an easement on the property legally described as CON 4 N/R PT LOT 6 MR186, locally known 117 Twin City Crossroads in the Municipality of Oliver Paipoonge, be approved with conditions.

DEFERRED

Committee recommended:

Site plan control

To confirm how many buildings are on property

To confirm wells on property

To verify sizes of lots and easement

(a)Resolution No. 13-2026

MOVED BY

Sara Hagstrom

SECONDED BY

Katherine Hamilton

That, application for consent 1B-05-26 (Miller) for the creation of one new lot with an easement on the property legally described as CON 4 N/R PT LOT 6 MR186, locally known 117 Twin City Crossroads in the Municipality of Oliver Paipoonge, be approved with conditions.

DEFERRED

Committee recommended:

Site Plan control

To confirm how many buildings are on property

To confirm wells on property

To verify sizes of lots and easement

(b) 1B-06-26 - Lot Addition - Andersson

Marienne Andersson responded to questions from committee

(b)Resolution No. 14-2026

MOVED BY

Sandy Stadey

SECONDED BY

Katherine Hamilton

That, application for consent 1B-06-26 (Andersson) for the lot addition on the property legally described as PLAN M58 LOT 69 TO 74, locally known as 10 Porter St. in the Municipality of Oliver Paipoonge, be approved with conditions.

CARRIED

- (c) 1B-07-26 - Lot Addition - King George's Park Inc.

(c)Resolution No. 15-2026

MOVED BY Sara Hagstrom
SECONDED BY Katherine Hamilton

That, application for consent 1B-07-26 (King George's Park Inc) for the lot addition on the property legally described as PLAN 55M613 BLK 14, locally known as King George's Park Drive. in the Municipality of Oliver Paipoung, be approved with conditions.

CARRIED

- (d) 1B-08-26 - Easement - Janssens
JiskaWestbroek provided comments
Allen Smith provided comments
Oscar Mattas provided comments
Tim & Ashley Janssens provided comments
Dana Pugh provided comments
Wayne Hanchard, CAO provided comments
Chris Bowles, Director of Operations provided comments
Tim Janssens provided answers to committee questions
Chris Bowles, Director of Operations provided comments
Allen Smith provided comments
JiskaWestbroek provided comments

Chair called a 10 minute break and to reconvene at 7:22.

(d)Resolution No. 16-2026

MOVED BY Katherine Hamilton
SECONDED BY Sandy Stadey

That, application for consent 1B-08-26 (Janssens) for the easement on the property legally described as LT 13 CON C NKR PAIPOONGE; PT LT 12 CON C NKR PAIPOONGE SRO AS IN TBR230911 EXCEPT TBR222796; OLIVER PAIPOONGE DISTRICT OF THUNDER BAY, locally known as fronting on Harstone Drive in the Municipality of Oliver Paipoung, be approved with conditions.

DEFERRED

Committee Recommended:
One more effort to contact MNRF re: ANSI

- (e) 1B-09-26 & 1B-10-26 - New Lots - McNally

(e)Resolution No. 17-2026

MOVED BY Sandy Stadey
SECONDED BY Katherine Hamilton

That, application for consent 1B-09-26 (McNally) for the creation of one new lot on the property legally described as OLIVER CON 4 S PT LOT 10 PCL 16551, locally known as 10730-10732 John Street Road in the Municipality of Oliver Paipoonge, be approved with conditions.

CARRIED

(e)Resolution No. 18-2026

MOVED BY Sandy Stadey
SECONDED BY Sara Hagstrom

That, application for consent 1B-10-26 (McNally) for the creation of one new lot on the property legally described as OLIVER CON 4 S PT LOT 10 PCL 16551, locally known as 10730-10732 John Street Road in the Municipality of Oliver Paipoonge, be approved with conditions.

CARRIED

6. MINUTES OF PREVIOUS MEETING

- (a) February 12, 2026 Meeting Minutes

(a)Resolution No. 19-2026

MOVED BY Sandy Stadey
SECONDED BY Katherine Hamilton

THAT, the minutes of the February 12th, 2026 meeting be approved as presented.

CARRIED

7. UNFINISHED BUSINESS

None

8. NEW BUSINESS

Kerri Reid, Manger of Planning announced Krista Silvaggio’s last date of March 31 and introduced new Temporary Planning Assistant Brittany Chrusz

9. ADJOURNMENT

(a) Adjourn the Meeting

(a)Resolution No. 20-2026

MOVED BY

Sandy Stadey

SECONDED BY

Katherine Hamilton

THAT, the March 12, 2026 meeting of the Committee of Adjustment be adjourned, the time being 7:45pm

CARRIED



CHAIRPERSON



SECRETARY-TREASURER

MUNICIPALITY OF OLIVER PAIPOONGE
COMMITTEE OF ADJUSTMENT

3250 Highway 130
Rosslyn ON P7K 0B1

Phone: (807) 935-2613 Ext. 224
Fax: (807) 935-3309

**PUBLIC HEARING
CONCERNING PROPOSED NEW LOT**

**RE: Application No.: 1B/11/26
Name of Owner: James Veal
Name of Agent: N/A
Location: PAIPOONGE CON A SKR PT LOTS 22 AND 23 RP 55R3020 PART 1 RP
55R15262 PART 1 PCL 17655 SEC TBF**

TAKE NOTICE that the Municipality of Oliver Paipoonge Committee of Adjustment will hold a Public Hearing on **Thursday, June 11th, 2026, at 5:00 p.m. in Council Chambers** to consider the application for the proposed new lot under Section 53 of the Planning Act, 1990. C.P. 13 as amended to March 30, 2007.

The subject land is legally described as PAIPOONGE CON A SKR PT LOTS 22 AND 23 RP 55R3020 PART 1 RP 55R15262 PART 1 PCL 17655 SEC TBF, located on River Road, in the Municipality of Oliver Paipoonge, Geographic District of Thunder Bay. A key map showing the location of the lands to which the consents apply is attached.

NOTES REGARDING YOUR RIGHTS

If a *specified person* that files an appeal of a decision of the Committee of Adjustment in respect of the proposed new lots does not make written submissions to the Committee of Adjustment before it gives or refuses to give a provisional consent, the Ontario Land Tribunal may dismiss the appeal.

THIS NOTICE is sent to the applicant, to various agencies, and to surrounding property owners for their information. If you wish to be notified of the decision of the Committee of Adjustment for the Municipality of Oliver Paipoonge in respect to the proposed new lots, you must make a written request to the Secretary-Treasurer, Committee of Adjustment, 3250 Highway 130, Rosslyn ON P7K 0B1. Failure of the applicant to appear before the Committee, either in person or by an agent, may result in the deferment or cancellation of the application.

ADDITIONAL INFORMATION related to the proposed new lots is available by calling the Secretary-Treasurer at 807-935-2613.

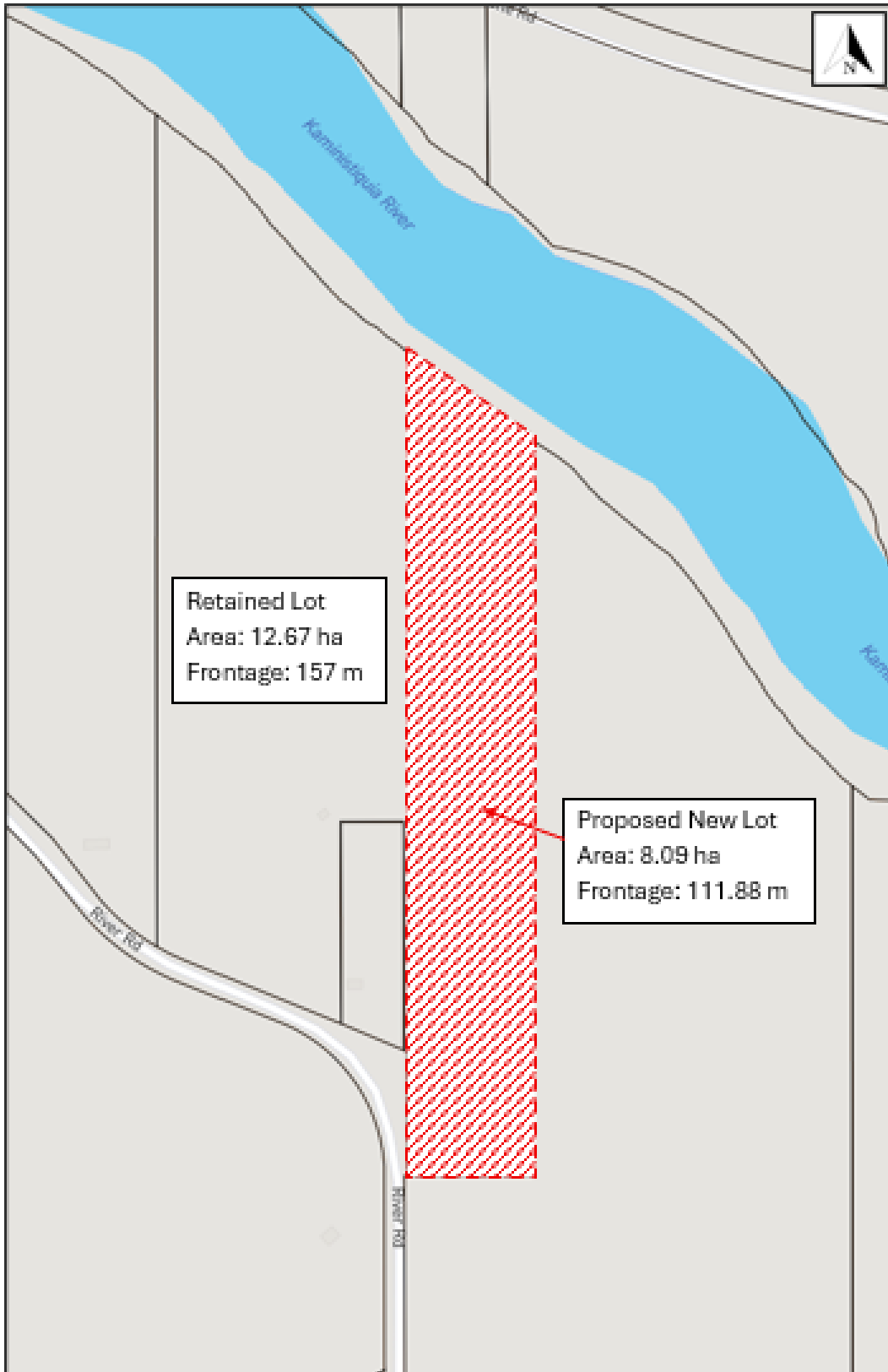
DATED AT THE MUNICIPALITY OF OLIVER PAIPOONGE THIS 28th day of May 2026.

Please see reverse for location map



**Kerri Reid, Secretary-Treasurer
Committee of Adjustment**

Key Map





Application Number: 18-11-26

Name of Approval Authority: Committee of Adjustment

Owner Information

Full Name: VEAL JAMES J
Last First

Address: 8 BIRCH DR. Apt/Unit #
Street Address
KEMPTVILLE ON K0G1T0
City Province Postal Code

Home Phone: (613) 407 6659 Email: cjveal@bell.net.

Please specify to whom all communications should be sent:

Owner Solicitor Agent

Agent Information (if applicable)

Full Name: _____
Last First

Address: _____ Apt/Unit #
Street Address

City Province Postal Code

Home Phone: () _____ Email: _____

Purpose of Application

- Type and purpose of proposed transaction:
 New Lot Addition to Lot Conveyance (specify):
 Lease Correction of Title Other (specify):
 Easement Right-of-Way Mortgage
- Name of person(s) to whom land or interest in land is intended to be conveyed, leased or mortgaged: JAMES J VEAL
- Relationship (if any) of person(s) named in Question 2. to Owner: _____
- Describe any existing easements or restrictive covenants affecting the subject land and its effect: N/A

Land Information

5. Location of land:

Physical Address (fire number, st/rd): RIVER RD

Lot(s) No: 22 PART / 23 PART Concession No: A

Lot(s) No: 22 PART Registered Plan No: 55R15262 / 55R-3020

Part(s) No: PART 1 / PART 1 Municipality/Township/
Unorganized OLIVER PAIPOONGE

6. Current Official Plan designation: NATURAL Resource / Rural.

7. Current Zoning designation: GENERAL AG / Rural.

8. Description of land intended to be severed:

Frontage: 111.888 metres Depth: ^{West Line 639.102} (IRREG) metres Area: 8.0938 hectares

Existing Use: VACANT Proposed Use: FUTURE LOT
^{East Line 665.087}

Number and use of buildings and structures (both existing and proposed) on the land to be severed:

0

9. Description of land intended to be retained:

Frontage: 157.804 metres Depth: ^{West Line 748.89} (IRREGULAR) metres Area: 1 hectares
^{East Line 590.290}

Existing Use: VACANT Proposed Use: VACANT

Number and use of buildings and structures (both existing and proposed) on the land to be retained:

1 Storage Shed.

10. Number of new lots (not including retained lots) proposed:

1 LOT.

11. Type of road access for proposed lot (specify):

DRIVEWAY / RIVER RD

Type of road access for retained lot (specify):

DRIVE / RIVER RD.

Is access by water to proposed lot?

N/A

Is access by water to retained lot?

N/A

Committee of Adjustment

12. If access to the land will be by water only, please indicate the parking and docking facilities to be used and the approximate distance of these facilities from the land and nearest public road:

N/A

13. What type of water supply is proposed? (please check appropriate boxes)

No New Well proposed @ this time of Application

	Proposed Lot	Retained Lot
Municipally owned and operated sanitary sewers	<input type="checkbox"/>	<input type="checkbox"/>
Lake	<input type="checkbox"/>	<input type="checkbox"/>
Individual Well	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Communal Well	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify):	<input type="checkbox"/>	<input type="checkbox"/>

14. What type of sewage disposal is proposed? (please check appropriate boxes)

No Septic @ time of Application

	Proposed Lot	Retained Lot
Municipally owned and operated sanitary sewers	<input type="checkbox"/>	<input type="checkbox"/>
Individual Septic tank	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Communal Septic System	<input type="checkbox"/>	<input type="checkbox"/>
Pit privy	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify):	<input type="checkbox"/>	<input type="checkbox"/>

15. When will water supply and sewage disposal services be available?

At time of development.

16. Is any part of the land swampy or subject to flooding, seasonal wetness or erosion?

Yes No

If yes, give details:

15. Type of soil:

Clay Gravel Sand Rock Other: Mixed.
Soil type VARIES.

16. Is there a rehabilitated mine site located on the Subject Land or within 500 metres of the Subject land?

Yes No

17. Is there a non-operating mine site located within 1 kilometre of the Subject land?

Yes No

18. Has the ORIGINAL parcel of land been severed on or after July 24, 2017? Yes No

(Please contact the Land Registry Office if you are unsure)

If yes, please indicate previous severances on the required sketch

19. Has any land been severed from the parcel originally acquired by the owner of the subject land? If the answer is year, please provide the date of the transfer, the name of the transferee and the uses of the severed land.

Consent was Given For Lot Addition from Lot 22
Added to Lot 23 CON A. (31st Day Oct 2024)
 (Certificate Date)

20. Is this a resubmission of an earlier proposal? Yes No

21. Has the parcel intended to be severed, ever been, or is it now, the subject of an application for a plan of subdivision, under Section 50 of the *Planning Act*, 1990 as amended, or its predecessors?

Yes No If yes, provide the File Number: _____

22. Is the subject land currently the subject of a proposed No NA

Official Plan Amendment Zoning Amendment Minor Variance

If yes, and if known, specify the file number and status of the application:

23. How, in your view, will the proposal fit in the existing land uses in the area?

The proposed new lot of 22 con A is designated Ag in Zone
Bylaw. This meets the size and frontage requirements
in the bylaw. The new lot will be compatible with the
retained lot and neighbouring lots.

24. Describe in detail how the application conforms with the intent of the Official Plan?

The proposed lot meets the required criteria for orderly
development. The proposed lot is consistent with
existing land uses as permitted in zoning By-law and
official plan.

25. Is the proposed amendment consistent with the Provincial Policy Statements issued under subsection 3(1) of the Planning Act?

Yes No

Describe:

* 26. If this application is for the creation of a new lot, does the applicant request a consent certificate for the retained land? *(If the applicant is requesting a consent certificate for the retained land, a statement from an Ontario solicitor in good standing confirming that there is no land abutting the subject land that is owned by the owner of the subject land other than land that could be conveyed without contravening section 50 of the Planning Act will be required prior to issuance).*

Yes No

27. Is there any other information you think may be useful to the Municipality or agencies in reviewing this application? If so, explain below or attach on a separate page.

N/A

28. A sketch is required at the time of the filing of this application. Please see page 8 for instructions.

Completeness of the Application

The information in this form must be provided by the applicant. This information is prescribed in the Schedule to Ontario Regulation 200/96 made under the Planning Act. This mandatory information must be provided with the appropriate fee. If the mandatory information and fee are not provided, the Secretary/Treasurer may return the application or refuse to further consider the application until the information and fee have been provided.

To ensure the quickest and most complete review, this information should be submitted at the time of application. If you require assistance to fill out the application, please set up a meeting with the Secretary/Treasurer. In the absence of this information, it may not be possible to complete the review within the legislated time from for making a decision. As a result, the application may be refused.

THIS INFORMATION IS COLLECTED FOR THE PURPOSE OF CREATING A RECORD THAT IS AVAILABLE TO THE GENERAL PUBLIC.

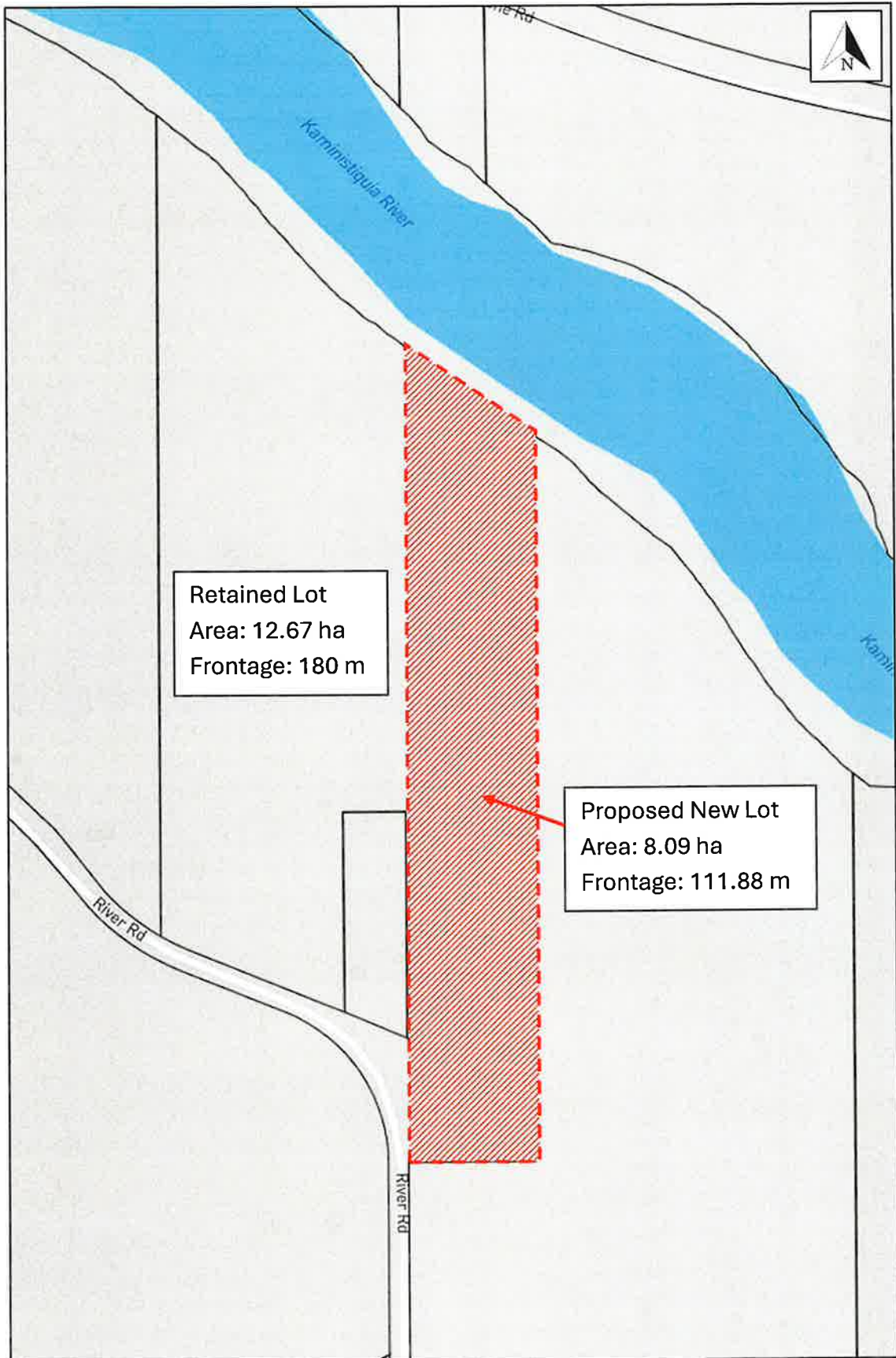
Sketch

Minimum requirements will be a sketch showing the following **IF APPLICABLE** (see sample attached):

- The **boundaries and dimensions** of the subject land and any abutting land that is owned by the Owner of the subject land.
- The **North arrow**.
- The location, size and type of all existing and proposed **buildings and structures** on the subject land, indicating the distance of the buildings or structures from the front yard lot line, rear yard lot line and the side yard lot line (metric measurements only).
- The approximate location of all **natural and artificial features** on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant may affect the application. Examples include buildings, railways, roads, watercourses, drainage, ditches, rivers or stream banks, wetlands, wooded areas, wells and septic tanks.
- The **current uses** on the land that is adjacent to the subject land.
- The location, width and name of any **roads** within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way.
- The location and nature of any **easement** affecting the subject land.
- The location of all **land previously severed** from the parcel originally acquired by the current owner.
- Whether the subject land within an area of land designated under any **Provincial plan**.

Please attach your sketch after this page. Ensure you have met all requirements as listed above.

See survey attached



AUTHORIZATION OF AGENT

I/WE _____
(Name of registered owner(s) of the subject lands)

Authorize _____
(Name of agent/person authorized to sign application form)

To act on my (our) behalf in submitting this application. This application has been submitted with my (our) full knowledge and endorsement.

Signature(s): _____

Date: _____

PERMISSION TO ENTER

I/WE JAMES J VEAL
(Name of registered owner(s) of the subject lands)

Herby authorize the Members of the Committee of Adjustment and the Municipality of Oliver Paipoonge staff to enter upon the property of this application for the purpose of conducting a site inspection with respect to this application for Consent.

Signature(s): James J Veal

Date: MAY 5TH 2026

NOTE: Access to the Property – Ensure that any driveways/entrances are accessible during the circulation period of the Application so that Committee Members, Oliver Paipoonge staff and other agencies do not have any barriers blocking access to the subject land.

CERTIFICATION BY THE APPLICANT/SWORN DECLARATION

I/WE JAMES J VEAL of the Kemptville ON in the Province of ONTARIO solemnly declare that all the statements contained in this application are true and I/We make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Declared before me at the Municipal Office of OP in the Province of Ontario
This 5th day of May, 2026.

Kerri Lynn Reid,
a Commissioner, etc., Province of
Ontario, for the Corporation of the
Municipality of Oliver Paipoonge.
Expires June 23, 2028.

James J Veal
Applicant/Authorized Agent

If the applicant is a Corporation, the application shall be signed by an Officer of the Corporation and the Corporation Seal shall be affixed OR written authorization from the Corporation signed by an individual who has authority to bind the Corporation.

MUNICIPALITY OF OLIVER PAIPOONGE
COMMITTEE OF ADJUSTMENT

3250 Highway 130
Rosslyn ON P7K 0B1

Phone: (807) 935-2613 Ext. 224
Fax: (807) 935-3309

**PUBLIC HEARING
CONCERNING PROPOSED LOT ADDITION**

**RE: Application No.: 1B/12/26
Name of Owner: Rob & Susan Rietdjik
Name of Agent: Rob Rietdjik
Location: OLIVER CON 2 PT S 1/2 LOT 1**

TAKE NOTICE that the Municipality of Oliver Paipoonge Committee of Adjustment will hold a Public Hearing on **Thursday, June 11th, 2026, at 5:00 p.m. in Council Chambers** to consider the application for a proposed lot addition under Section 53 of the Planning Act, 1990. C.P. 13 as amended to March 30, 2007.

The proposed lot addition is located on the lands legally described as OLIVER CON 2 PT S 1/2 LOT 1, known locally as 4026 Oliver Road, in the Municipality of Oliver Paipoonge, Geographic District of Thunder Bay. A key map showing the location of the lands to which the consent applies is attached.

NOTES REGARDING YOUR RIGHTS

If a **specified person** that files an appeal of a decision of the Committee of Adjustment in respect of the proposed lot addition does not make written submissions to the Committee of Adjustment before it gives or refuses to give a provisional consent, the Ontario Land Tribunal may dismiss the appeal.

THIS NOTICE is sent to the applicant, to various agencies, and to surrounding property owners for their information. If you wish to be notified of the decision of the Committee of Adjustment for the Municipality of Oliver Paipoonge in respect to the proposed lot addition, you must make a written request to the Secretary-Treasurer, Committee of Adjustment, 3250 Highway 130, Rosslyn ON P7K 0B1. Failure of the applicant to appear before the Committee, either in person or by an agent, may result in the deferment or cancellation of the application.

ADDITIONAL INFORMATION related to the proposed lot addition is available by calling the Secretary-Treasurer at 807-935-2613.

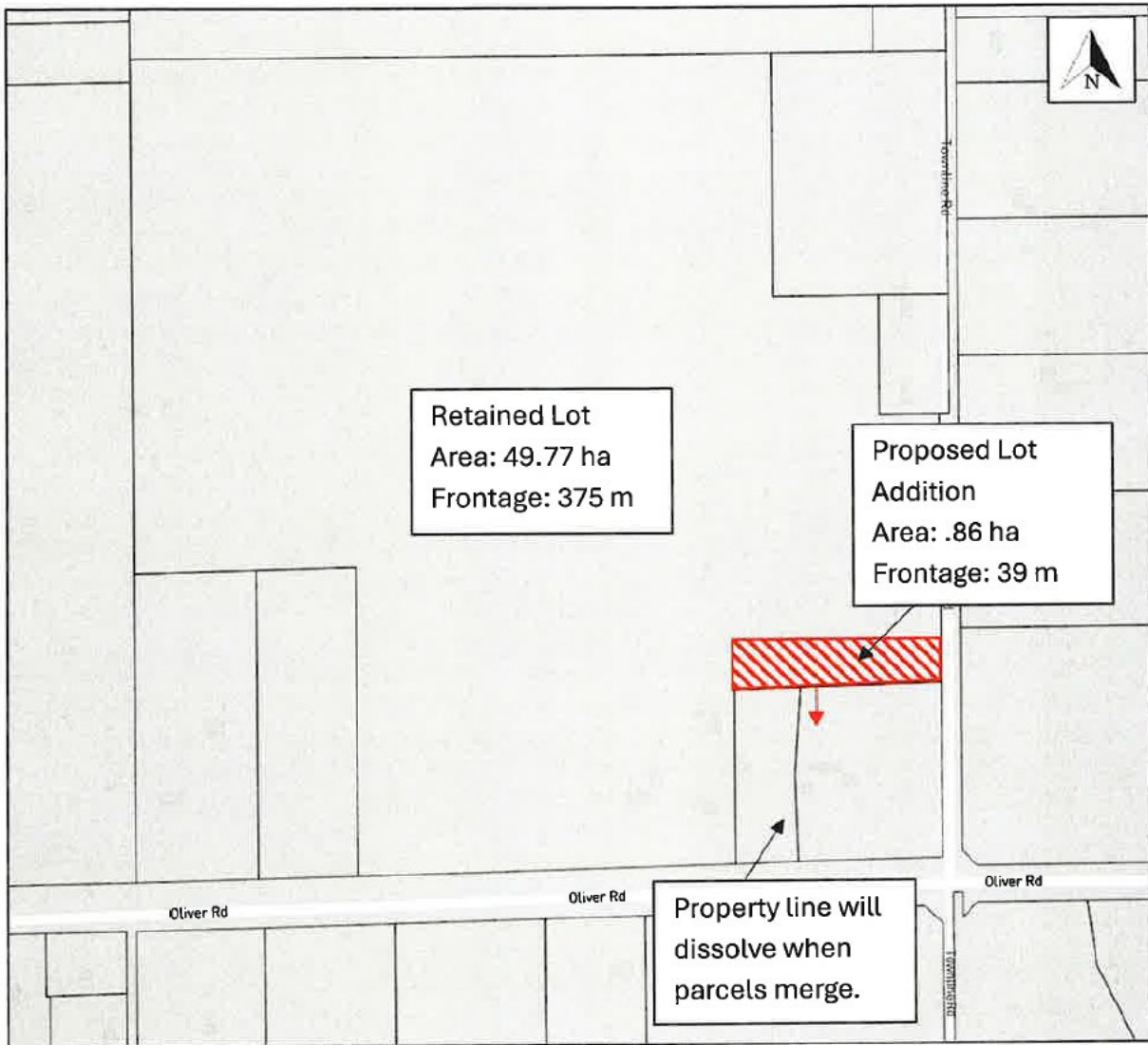
DATED AT THE MUNICIPALITY OF OLIVER PAIPOONGE THIS 28th day of May 2026.

Please see reverse for location map



**Kerri Reid, Secretary-Treasurer
Committee of Adjustment**

Key Map





Application Number: 1B-12-26

Name of Approval Authority: Committee of Adjustment

Owner Information

Full Name: Rietdijk Rob & Susie
Last First

Address: 4026 Oliver
Street Address Apt/Unit #

Murillo ONT P0T2G0
City Province Postal Code

Home Phone: (807) 935-2787 Email: susie.r2018@gmail.com

Please specify to whom all communications should be sent:

- Owner Solicitor Agent

Agent Information (if applicable)

Full Name: Rietdijk Rob
Last First

Address: 4026 Oliver Rd
Street Address Apt/Unit #

Murillo ONT P0T2G0
City Province Postal Code

Home Phone: (807) 935-2787 Email: Rietdijk3@gmail.com
Cell 807 628-4440

Purpose of Application

- 1. Type and purpose of proposed transaction: New Lot, Addition to Lot, Conveyance, Lease, Correction of Title, Other, Easement Right-of-Way, Mortgage
2. Name of person(s) to whom land or interest in land is intended to be conveyed, leased or mortgaged: Evelyn LePage Joseph LePage
3. Relationship (if any) of person(s) named in Question 2. to Owner: No
4. Describe any existing easements or restrictive covenants affecting the subject land and its effect: No

Land Information

5. Location of land:

Physical Address (fire number, st/rd): 4020 Oliver Rd

Lot(s) No: PT S1/2 LOT 1 Concession No: 2

Lot(s) No: _____ Registered Plan No: _____

Part(s) No. _____ Municipality/Township/
Unorganized bliver

6. Current Official Plan designation: Rural

7. Current Zoning designation: Rural

8. Description of land intended to be severed:

Frontage: 39 metres Depth: 220 metres Area: 2.12 ~~acres~~ hectares

Existing Use: Vacant Proposed Use: Res

Number and use of buildings and structures (both existing and proposed) on the land to be severed: 0

9. Description of land intended to be retained:

Frontage: 375 metres Depth: odd metres Area: 123 ^{acres} ~~hectares~~

Existing Use: Res/Farm Proposed Use: Res/Farm

Number and use of buildings and structures (both existing and proposed) on the land to be retained: 4 House Barns shed

10. Number of new lots (not including retained lots) proposed: 0

11. Type of road access for proposed lot (specify): Oliver Rd or Townline

Type of road access for retained lot (specify): Oliver Rd or Townline

Is access by water to proposed lot? No

Is access by water to retained lot? No

12. If access to the land will be by water only, please indicate the parking and docking facilities to be used and the approximate distance of these facilities from the land and nearest public road:

13. What type of water supply is proposed? (please check appropriate boxes)

	<u>Proposed Lot</u>	<u>Retained Lot</u>
Municipally owned and operated sanitary sewers	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Lake	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Individual Well	<input type="checkbox"/>	<input type="checkbox"/>
Communal Well	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify):	<input type="checkbox"/>	<input type="checkbox"/>

14. What type of sewage disposal is proposed? (please check appropriate boxes)

	<u>Proposed Lot</u>	<u>Retained Lot</u>
Municipally owned and operated sanitary sewers	<input type="checkbox"/>	<input type="checkbox"/>
Individual Septic tank	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Communal Septic System	<input type="checkbox"/>	<input type="checkbox"/>
Pit privy	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify):	<input type="checkbox"/>	<input type="checkbox"/>

15. When will water supply and sewage disposal services be available?

No New Lot created

16. Is any part of the land swampy or subject to flooding, seasonal wetness or erosion?

Yes No

If yes, give details:

15. Type of soil:

Clay Gravel Sand Rock Other: _____

16. Is there a rehabilitated mine site located on the Subject Land or within 500 metres of the Subject land?

Yes No

17. Is there a non-operating mine site located within 1 kilometre of the Subject land?

Yes No

18. Has the ORIGINAL parcel of land been severed on or after July 24, 2017? Yes No

(Please contact the Land Registry Office if you are unsure)

If yes, please indicate previous severances on the required sketch

19. Has any land been severed from the parcel originally acquired by the owner of the subject land? If the answer is year, please provide the date of the transfer, the name of the transferee and the uses of the severed land.

No

20. Is this a resubmission of an earlier proposal? Yes No

21. Has the parcel intended to be severed, ever been, or is it now, the subject of an application for a plan of subdivision, under Section 50 of the *Planning Act*, 1990 as amended, or its predecessors?

Yes No If yes, provide the File Number: IV A

22. Is the subject land currently the subject of a proposed

Official Plan Amendment Zoning Amendment Minor Variance

If yes, and if known, specify the file number and status of the application:

IV H

23. How, in your view, will the proposal fit in the existing land uses in the area?

Residential growth

24. Describe in detail how the application conforms with the intent of the Official Plan?

Residential growth

Committee of Adjustment

25. Is the proposed amendment consistent with the Provincial Policy Statements issued under subsection 3(1) of the Planning Act?

Yes No

Describe:

26. If this application is for the creation of a new lot, does the applicant request a consent certificate for the retained land? (If the applicant is requesting a consent certificate for the retained land, a statement from an Ontario solicitor in good standing confirming that there is no land abutting the subject land that is owned by the owner of the subject land other than land that could be conveyed without contravening section 50 of the Planning Act will be required prior to issuance).

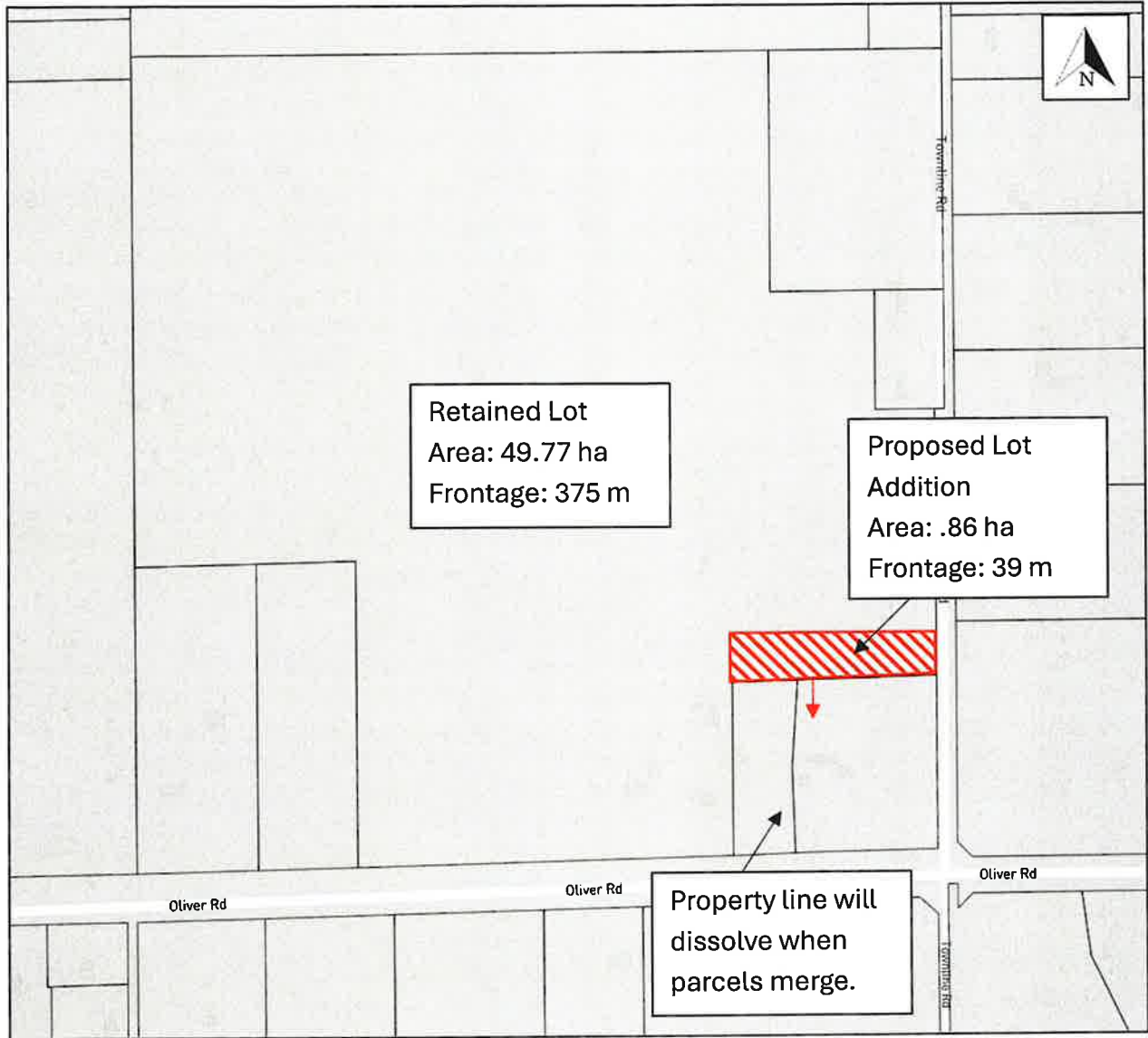
Yes No

N A

27. Is there any other information you think may be useful to the Municipality or agencies in reviewing this application? If so, explain below or attach on a separate page.

N A

28. A sketch is required at the time of the filing of this application. Please see page 8 for instructions.



AUTHORIZATION OF AGENT

I/WE _____
(Name of registered owner(s) of the subject lands)

Authorize _____
(Name of agent/person authorized to sign application form)

To act on my (our) behalf in submitting this application. This application has been submitted with my (our) full knowledge and endorsement.

Signature(s): _____

Date: _____

PERMISSION TO ENTER

I/WE Rob Rietdijk
(Name of registered owner(s) of the subject lands)

Herby authorize the Members of the Committee of Adjustment and the Municipality of Oliver Paipoonge staff to enter upon the property of this application for the purpose of conducting a site inspection with respect to this application for Consent.

Signature(s): _____

Date: May 21

NOTE: Access to the Property – Ensure that any driveways/entrances are accessible during the circulation period of the Application so that Committee Members, Oliver Paipoonge staff and other agencies do not have any barriers blocking access to the subject land.

CERTIFICATION BY THE APPLICANT/SWORN DECLARATION

I/WE Rob & Susan Rietdijk of the Muriello in the Province of ont solemnly declare that all the statements contained in this application are true and I/We make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Declared before me at the Municipal Office of O.P. in the Province of Ontario
This 21st day of May, 2026.

Kerri Lynn Reid,
a Commissioner, etc., Province of
Ontario, for the Corporation of the
Municipality of Oliver Paipoonge.
Expires June 23, 2028.

[Signature]
Applicant/Authorized Agent

If the applicant is a Corporation, the application shall be signed by an Officer of the Corporation and the Corporation Seal shall be affixed OR written authorization from the Corporation signed by an individual who has authority to bind the Corporation.

MUNICIPALITY OF OLIVER PAIPOONGE
COMMITTEE OF ADJUSTMENT

3250 Highway 130
Rosslyn ON P7K 0B1

Phone: (807) 935-2613 Ext. 224
Fax: (807) 935-3309

**PUBLIC HEARING
CONCERNING PROPOSED NEW LOT**

**RE: Application No.: 1B/13/26
Name of Owner: JOSEPH & EVELYN LEPAGE
Name of Agent: JEAN-PAUL LEPAGE
Location: CON 2 PT S1/2 LOT 1 RP 55R4486 PART 2**

TAKE NOTICE that the Municipality of Oliver Paipoonge Committee of Adjustment will hold a Public Hearing on **Thursday, June 11th, 2026, at 5:00 p.m. in Council Chambers** to consider the application for the proposed new lot under Section 53 of the Planning Act, 1990. C.P. 13 as amended to March 30, 2007.

The consent is located on lands legally described as CON 2 PT S1/2 LOT 1 RP 55R4486 PART 2, known locally as 4010 Oliver Road, in the Municipality of Oliver Paipoonge, Geographic District of Thunder Bay. A key map showing the location of the lands to which the consents apply is attached.

NOTES REGARDING YOUR RIGHTS

If a **specified person** that files an appeal of a decision of the Committee of Adjustment in respect of the proposed new lots does not make written submissions to the Committee of Adjustment before it gives or refuses to give a provisional consent, the Ontario Land Tribunal may dismiss the appeal.

THIS NOTICE is sent to the applicant, to various agencies, and to surrounding property owners for their information. If you wish to be notified of the decision of the Committee of Adjustment for the Municipality of Oliver Paipoonge in respect to the proposed new lots, you must make a written request to the Secretary-Treasurer, Committee of Adjustment, 3250 Highway 130, Rosslyn ON P7K 0B1. Failure of the applicant to appear before the Committee, either in person or by an agent, may result in the deferment or cancellation of the application.

ADDITIONAL INFORMATION related to the proposed new lots is available by calling the Secretary-Treasurer at 807-935-2613.

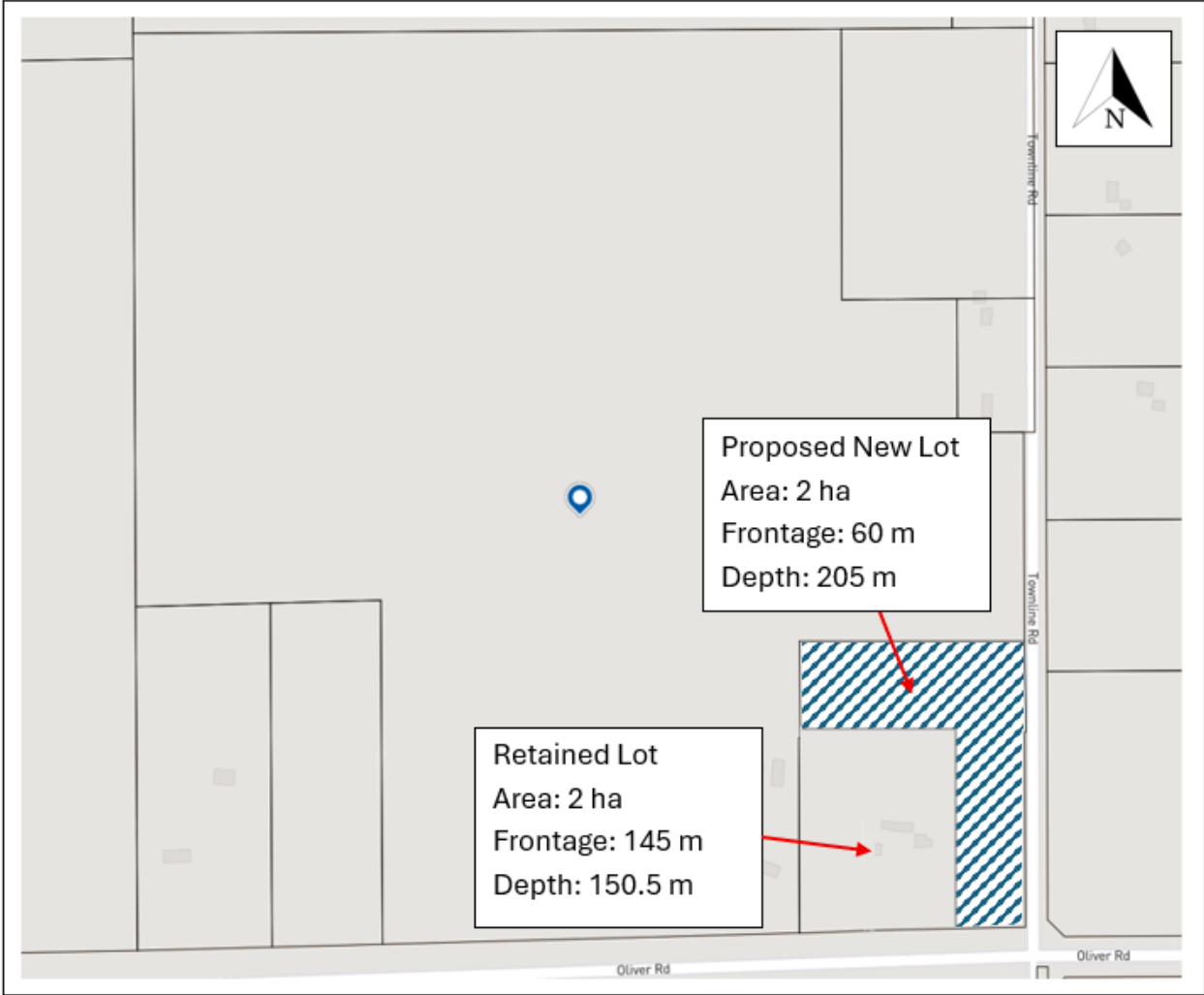
DATED AT THE MUNICIPALITY OF OLIVER PAIPOONGE THIS 28th day of May 2026.

Please see reverse for location map



**Kerri Reid, Secretary-Treasurer
Committee of Adjustment**

Key Map



Committee of Adjustment



Application Number: 18-13-26

Name of Approval Authority: Committee of Adjustment

Owner Information

Full Name: LEPAGE JOSEPH / EVELYN
Last First

Address: 4010 OLIVER ROAD
Street Address Apt/Unit #
MURILLO ON POT260
City Province Postal Code

Home Phone: (807) 629-9627 Email: ev.lepage@hotmail.com

Please specify to whom all communications should be sent:

- Owner Solicitor Agent

Agent Information (if applicable)

Full Name: LEPAGE JEAN-PAUL
Last First

Address: 4239 OLIVER RD
Street Address Apt/Unit #
MURILLO ON POT260
City Province Postal Code

Home Phone: (807) 251-1731 Email: lepage-jp84@hotmail.com

Purpose of Application

- Type and purpose of proposed transaction:
 New Lot Addition to Lot Conveyance (specify):
 Lease Correction of Title Other (specify):
 Easement Right-of-Way Mortgage
- Name of person(s) to whom land or interest in land is intended to be conveyed, leased or mortgaged:
JEAN-PAUL LEPAGE
- Relationship (if any) of person(s) named in Question 2. to Owner:
SON
- Describe any existing easements or restrictive covenants affecting the subject land and its effect:
N/A

Land Information

5. Location of land:

Physical Address (fire number, st/rd): 4010 OLIVER ROAD, MORILLO

Lot(s) No: 5 1/2 LOT 1 Concession No: _____

Lot(s) No: _____ Registered Plan No: 55R 4486

Part(s) No. 2 Municipality/Township/
Unorganized OLIVER

6. Current Official Plan designation: RURAL

7. Current Zoning designation: RURAL

8. Description of land intended to be severed:

Frontage: 60 metres Depth: 205 metres Area: 2 hectares

Existing Use: RESIDENTIAL Proposed Use: RESIDENTIAL

Number and use of buildings and structures (both existing and proposed) on the land to be severed:

ZERO

9. Description of land intended to be retained:

Frontage: 145 metres Depth: 150.5 metres Area: 2 hectares

Existing Use: RESIDENTIAL Proposed Use: RESIDENTIAL

Number and use of buildings and structures (both existing and proposed) on the land to be retained:

3- house, garage, shed

10. Number of new lots (not including retained lots) proposed:

1

11. Type of road access for proposed lot (specify): OLIVER ROAD

Type of road access for retained lot (specify): OLIVER ROAD

Is access by water to proposed lot? NO

Is access by water to retained lot? NO

12. If access to the land will be by water only, please indicate the parking and docking facilities to be used and the approximate distance of these facilities from the land and nearest public road:

N/A

13. What type of water supply is proposed? (please check appropriate boxes)

	<u>Proposed Lot</u>	<u>Retained Lot</u>
Municipally owned and operated sanitary sewers	<input type="checkbox"/>	<input type="checkbox"/>
Lake	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Individual Well	<input type="checkbox"/>	<input type="checkbox"/>
Communal Well	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify):	<input type="checkbox"/>	<input type="checkbox"/>

14. What type of sewage disposal is proposed? (please check appropriate boxes)

	<u>Proposed Lot</u>	<u>Retained Lot</u>
Municipally owned and operated sanitary sewers	<input type="checkbox"/>	<input type="checkbox"/>
Individual Septic tank	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Communal Septic System	<input type="checkbox"/>	<input type="checkbox"/>
Pit privy	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify):	<input type="checkbox"/>	<input type="checkbox"/>

15. When will water supply and sewage disposal services be available?

AT TIME OF BUILDING

16. Is any part of the land swampy or subject to flooding, seasonal wetness or erosion?

Yes No

If yes, give details:

15. Type of soil:

Clay Gravel Sand Rock Other: _____

16. Is there a rehabilitated mine site located on the Subject Land or within 500 metres of the Subject land?

Yes No

17. Is there a non-operating mine site located within 1 kilometre of the Subject land?

Yes No

18. Has the ORIGINAL parcel of land been severed on or after July 24, 2017? Yes No

(Please contact the Land Registry Office if you are unsure)

If yes, please indicate previous severances on the required sketch

19. Has any land been severed from the parcel originally acquired by the owner of the subject land? If the answer is year, please provide the date of the transfer, the name of the transferee and the uses of the severed land.

NO

20. Is this a resubmission of an earlier proposal? Yes No

21. Has the parcel intended to be severed, ever been, or is it now, the subject of an application for a plan of subdivision, under Section 50 of the *Planning Act*, 1990 as amended, or its predecessors?

Yes No If yes, provide the File Number: _____

22. Is the subject land currently the subject of a proposed NA

Official Plan Amendment Zoning Amendment Minor Variance

If yes, and if known, specify the file number and status of the application:

23. How, in your view, will the proposal fit in the existing land uses in the area?

RESIDENTIAL AREA

24. Describe in detail how the application conforms with the intent of the Official Plan?

SUPPORTS RESIDENTIAL GROWTH

25. Is the proposed amendment consistent with the Provincial Policy Statements issued under subsection 3(1) of the Planning Act?

Yes No

Describe:

SURPORTS HOUSING

26. If this application is for the creation of a new lot, does the applicant request a consent certificate for the retained land? (If the applicant is requesting a consent certificate for the retained land, a statement from an Ontario solicitor in good standing confirming that there is no land abutting the subject land that is owned by the owner of the subject land other than land that could be conveyed without contravening section 50 of the Planning Act will be required prior to issuance).

Yes No

27. Is there any other information you think may be useful to the Municipality or agencies in reviewing this application? If so, explain below or attach on a separate page.

NA

28. A sketch is required at the time of the filing of this application. Please see page 8 for instructions.



205 m x 205
= 0.39 acres

145 x 150.5 = 3.39 acres

60 x 205 = 3.04 acres
54.5 x 145 = 1.95 acres

4.99 A

Acres at least
4.94 total

AUTHORIZATION OF AGENT

I/WE EVELYN / JOSEPH LEPAGE
 (Name of registered owner(s) of the subject lands)

Authorize E. Lepage JEAN-PAUL LEPAGE
 (Name of agent/person authorized to sign application form)

To act on my (our) behalf in submitting this application. This application has been submitted with my (our) full knowledge and endorsement.

Signature(s): E. Lepage J. P. Lepage

Date: MAY 22/26

PERMISSION TO ENTER

I/WE _____
 (Name of registered owner(s) of the subject lands)

Herby authorize the Members of the Committee of Adjustment and the Municipality of Oliver Paipoonge staff to enter upon the property of this application for the purpose of conducting a site inspection with respect to this application for Consent.

Signature(s): E. Lepage J. P. Lepage

Date: MAY 22/26

NOTE: Access to the Property – Ensure that any driveways/entrances are accessible during the circulation period of the Application so that Committee Members, Oliver Paipoonge staff and other agencies do not have any barriers blocking access to the subject land.

CERTIFICATION BY THE APPLICANT/SWORN DECLARATION

I/WE JEAN-PAUL LEPAGE of the
MURILCO in the Province of ONTARIO solemnly declare that all the statements contained in this application are true and I/We make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Declared before me at the Municipal Office in the Province of ONT.
 This 22nd day of May, 2026.

Kerri Lynn Reid,
 a Commissioner, etc., Province of
 Ontario, for the Corporation of the
 Municipality of Oliver Paipoonge
 Commissioner of Oaths
 Expires June 23, 2028.

J. P. Lepage
 Applicant/Authorized Agent

If the applicant is a Corporation, the application shall be signed by an Officer of the Corporation and the Corporation Seal shall be affixed OR written authorization from the Corporation signed by an individual who has authority to bind the Corporation.

MUNICIPALITY OF OLIVER PAIPOONGE
COMMITTEE OF ADJUSTMENT

3250 Highway 130
Rosslyn ON P7K 0B1

Phone: (807) 935-2613 Ext. 224
Fax: (807) 935-3309

**PUBLIC HEARING
CONCERNING PROPOSED MINOR VARIANCE**

**RE: Application No.: 1A/01/26
Name of Owner: Brody Miller & Tracy Miller / Miller Precast
Name of Agent: N/A
Location: CON 2 N/R PT LOT 7 RP 55R8492 PART 3 PCL 25173**

TAKE NOTICE that the Municipality of Oliver Paipoonge Committee of Adjustment will hold a Public Hearing on **Thursday, June 11th 2026 at 5:00 p.m. in Council Chambers** to consider the application for a minor variance, under Section 45(1) of the Planning Act, 1990. C.P. 13 as amended to March 30, 2007.

The minor variance is proposed on the property known locally as 58 Cooper Rd, legally known as CON 2 N/R PT LOT 7 RP 55R8492 PART 3 PCL 25173, the Municipality of Oliver Paipoonge. The applicant is requesting relief from Zoning By-Law 2019-01 Table 11.3.1 – Regulations in the Heavy Industrial (HI) Zone, where the minimum side and rear setbacks for an accessory building are 15 metres, or 49.21 feet, and where the applicant is requesting a side yard of 25'6" and a rear yard of 2'10".

NOTICE REGARDING YOUR RIGHTS

If a *specified person* that files an appeal of a decision of the Committee of Adjustment in respect of the proposed minor variance does not make written submissions to the Committee of Adjustment before it gives or refuses to give a provisional consent, the Ontario Land Tribunal may dismiss the appeal.

THIS NOTICE is sent to the applicant, to various agencies, and to surrounding property owners for their information. If you wish to be notified of the decision of the Committee of Adjustment for the Municipality of Oliver Paipoonge in respect to the proposed new lot, you must make a written request to the Secretary-Treasurer, Committee of Adjustment, 3250 Highway 130, Rosslyn ON P7K 0B1. Failure of the applicant to appear before the Committee, either in person or by an agent, may result in the deferment or cancellation of the application.

ADDITIONAL INFORMATION related to the proposed new lot is available by calling the Secretary-Treasurer at 807-935-2613.

DATED AT THE MUNICIPALITY OF OLIVER PAIPOONGE THIS 28th DAY OF MAY 2026.

Please see reverse for location map



**Kerri Reid, Secretary-Treasurer
Committee of Adjustment**

Key Map



Southern side yard setback required – 49.215'; Proposed setback – 25'6"

Easterly rear yard setback required – 49.215'; Proposed setback – 2'10"



Committee of Adjustment

Application for Minor Variance

Application Number: IA-01-26

Name of Approval Authority: Committee of Adjustment

Owner Information

Full Name: Miller Brody / Tracy Miller (Miller Precast)
Last First

Address: 58 Cooper Road
Street Address Apt/Unit #

Rosslyn ON P7K 0E3
City Province Postal Code

Home Phone: (807) 620-4719 Email: brodymiller@millerprecast.ca

Please specify to whom all communications should be sent:

- Owner [checked] Solicitor [] Agent [checked]

Agent Information (if applicable)

Full Name:
Last First

Address:
Street Address Apt/Unit #

City Province Postal Code

Home Phone: () Email:

Other Mortgagees, Holders of Charges or Other Encumbrancers (if applicable)

Full Name:
Last First

Address:
Street Address Apt/Unit #

City Province Postal Code

Full Name:
Last First

Address:
Street Address Apt/Unit #

City _____ Province _____ Postal Code _____

Full Name: _____

Last _____ First _____

Address: _____

Street Address _____ Apt/Unit # _____

City _____ Province _____ Postal Code _____

Minor Variance/Permission Details

1. Nature and extent of relief applied for:

Miller Precast requires an enclosed facility to produce hollowcore precast year round. The most functional/logical expansion is to enclose existing cranes that are close to the property line.

2. Why is it not possible to comply with the provisions of the by-law?

The cost of moving the existing cranes / equipment would be very high and not feasible.

3. Legal description of subject land (registered plan number and lot number or other legal description and, where applicable, street and street number):

CON 2 N/R PT LOT 7 RP 55R 8492 PART 3 PCL 25173

CON 2 W/R PT LOT 7 RP 55R 8492 PART 2 PCL 24822 TBF

4. Dimensions of land affected:

Frontage: Back of lot on 58 Cooper Rd. (260' affected)

Depth: Side lot of 58 Cooper Rd. (100' affected)

Area: 26,000 sq ft.

Width of street: N/A

5. Particulars of all buildings and structures on or proposed for the subject land. Specify ground floor area, gross floor area, number of storeys, width, length, height, etc.:

Existing: The cranes are approx 14,400 sq ft not enclosed. Precast plant is single story approx 18,000 sq ft.

Proposed: Enclose the cranes with precast concrete panels. Total sq ft area enclosed to be 100' x 260' = 26,000 sq ft. (See drawing) With a height of 32.8'.

6. Location of all buildings and structures on or proposed for the subject land. Specify distance from side, rear and front lot lines:

Existing: The cranes will occupy the same footprint a precast panel building will be added to enclose them.

Proposed: 100' x 260' Precast panel manufacturing facility. The building will need to be 3' from the back (East) property line and 25' from the side (~~West~~ South) property line.

7. Date of acquisition of subject land:

2007

8. Date of construction of all buildings and structures on subject land:

Proposed is to start ASAP pending permits.

9. Existing uses of the subject property:

Existing use is a precast concrete manufacturing plant that supplies northern Ontario with products such as, septic tanks well tile, panel buildings, hollowcore and lots more.

10. Existing uses of abutting properties:

Abutting property is a heavy Industrial truck shop. Which had no objections to the proposed plan.

11. Length of time the existing uses of the subject property have continued:

We have been operating for 50 years and have been out of this property since 2005.

12. Municipal services available (check appropriate spaces):

Water: Connected: _____

Sanitary Sewers: Connected: _____

Storm Sewers:

13. Present Official Plan provisions applying to the land:

N/A

14. Present Zoning By-law provisions applying to the land:

The site as well as all abutting sites are zoned heavy Industrial.

15. Has the Owner previously applied for relief in respect of the subject property? Yes No

If Yes, describe briefly:

Is the subject property the subject of a current application for consent under Section 53 of the *Planning Act*?

Yes

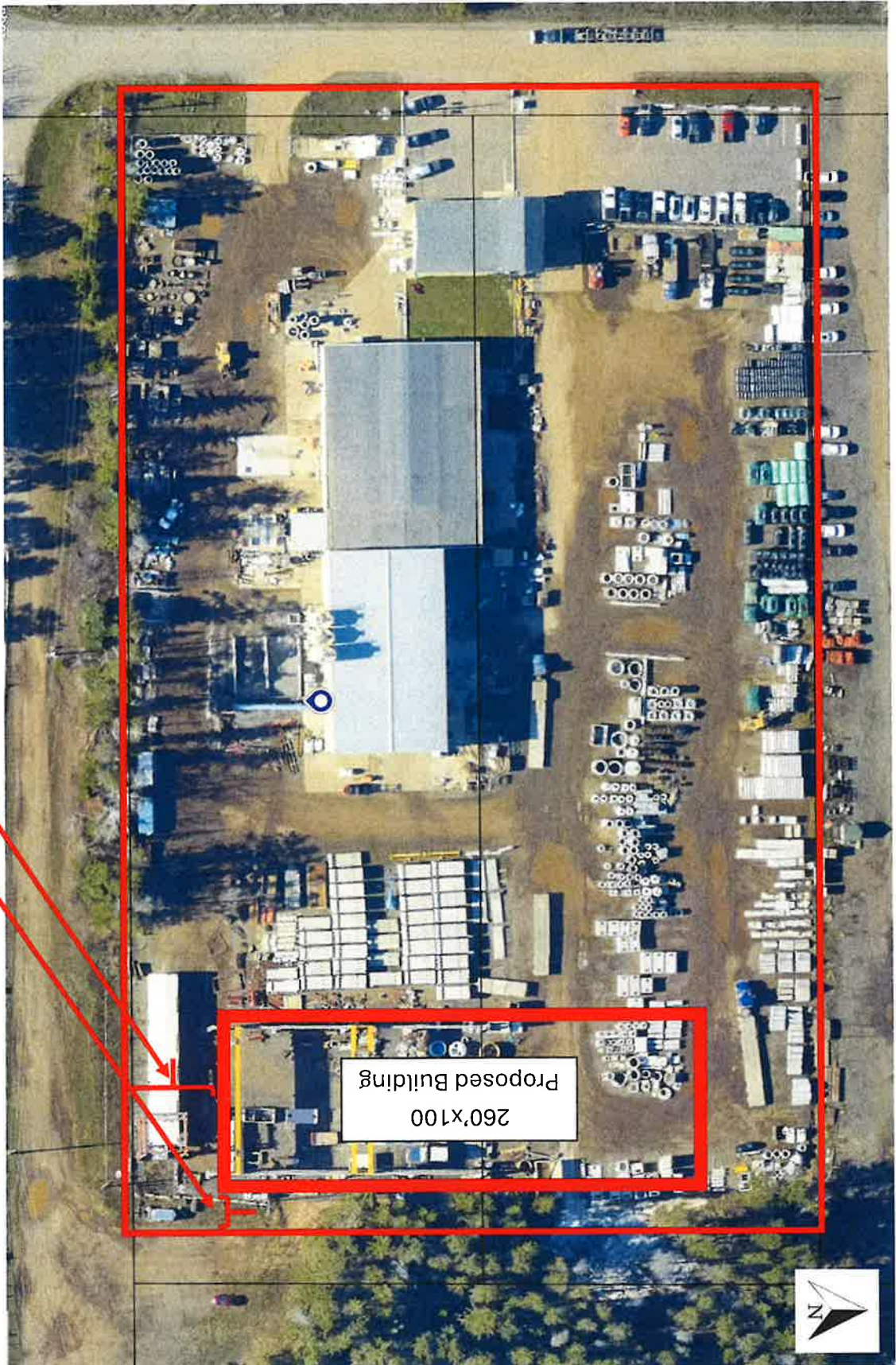
No

Completeness of the Application

The information in this form must be provided by the applicant. This information is prescribed in the Schedule to Ontario Regulation 200/96 made under the Planning Act. This mandatory information must be provided with the appropriate fee. If the mandatory information and fee are not provided, the Committee will return the application or refuse to further consider the application until the information and fee have been provided.

To ensure the quickest and most complete review, this information should be submitted at the time of application. In the absence of this information, it may not be possible to complete the review within the legislated time from for making a decision. As a result, the application may be refused.

THIS INFORMATION IS COLLECTED FOR THE PURPOSE OF CREATING A RECORD THAT IS AVAILABLE TO THE GENERAL PUBLIC.



Southern side yard setback required – 49.215'; Proposed setback – 25'

Easterly rear yard setback required – 49.215'; Proposed setback – 3'

Committee of Adjustment

Application for Minor Variance

AUTHORIZATION OF AGENT

I/WE Tracy Miller of Miller Precast
(Name of registered owner(s) of the subject lands)

Authorize Brady Miller
(Name of agent/person authorized to sign application form)

To act on my (our) behalf in submitting this application. This application has been submitted with my (our) full knowledge and endorsement.

Signature(s): [Signature]

Date: May 20, 2025

PERMISSION TO ENTER

I/WE Miller Precast Ltd
(Name of registered owner(s) of the subject lands)

Herby authorize the Members of the Committee of Adjustment and the Municipality of Oliver Paipooonge staff to enter upon the property of this application for the purpose of conducting a site inspection with respect to this application for Consent.

Signature(s): [Signature]

Date: May 20th, 2025

NOTE: Access to the Property – Ensure that any driveways/entrances are accessible during the circulation period of the Application so that Committee Members, Oliver Paipooonge staff and other agencies do not have any barriers blocking access to the subject land.

CERTIFICATION BY THE APPLICANT/SWORN DECLARATION

I/WE Brady Miller of the Oliver Paipooonge in the Province of ON solemnly declare that all the statements contained in this application are true and I/We make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Declared before me at the Municipal Office in the Province of ON
This 21st day of May, 20 26.

Kerri Lynn Reid,
a Commissioner, etc., Province of
Ontario, for the Corporation of the
Commissioner of Oath Oliver Paipooonge.
Expires June 23, 2028.

[Signature]
Applicant/Authorized Agent

If the applicant is a Corporation, the application shall be signed by an Officer of the Corporation and the Corporation Seal shall be affixed OR written authorization from the Corporation signed by an individual who has authority to bind the Corporation.



DEPARTMENT: Planning	REPORT NO. 2026.101
DATE PREPARED: May 2026	MEETING DATE: June 9, 2026 NO. OF PAGES: 24 incl. attachments
SUBJECT: 94 Vibert Rd Subdivision– Initial Review	

RECOMMENDATION

THAT with respect to Report 2026.101 we recommend the scheduling of a public meeting for Subdivision Application SD03-2026 at the following date and time, BE APPROVED

July 14, 2026 @ 5:00 p.m.

PURPOSE

To provide preliminary information to Council with respect to an application received from Stefan Huzan on behalf of 1974862 Ontario Inc. (Gino Garritano), for an Industrial Plan of Subdivision. The plan includes 9 Light Industrial lots along the proposed Cooper Road extension, currently accessed from an entrance at 94 Vibert Road.

BACKGROUND

In 2022 an application for a 17 lot subdivision was submitted to the Municipality, a public meeting was held, recommendations are requests from Council were made, and then the developer failed to follow up until years later with a new plan. The developer has now submitted the 9-lot industrial plan shown below in Figure 1.

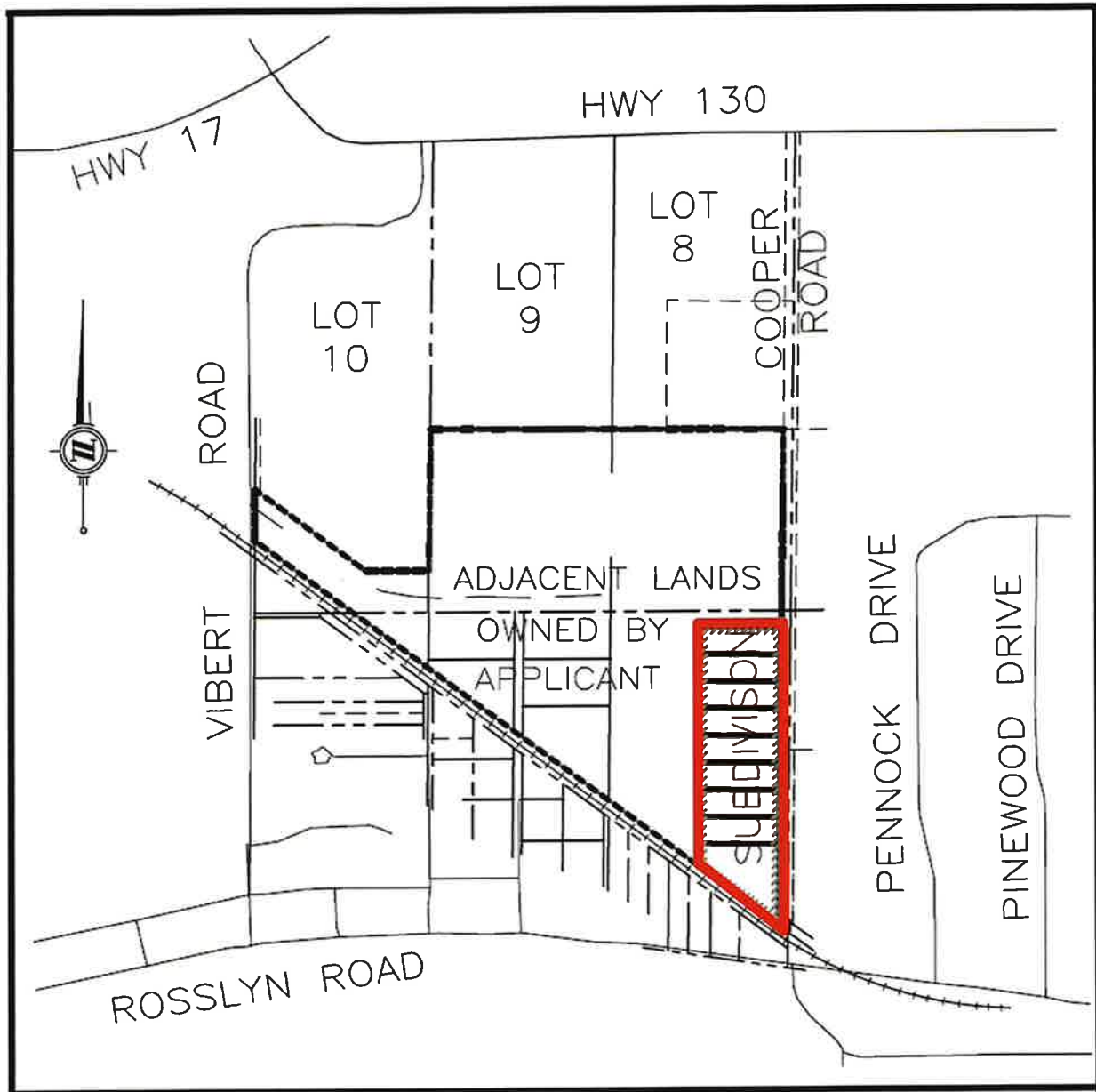


Figure 1: Draft Plan of Subdivision

REPORT

Official Plan and Zoning By-law

The Official Plan designation of the subject property is Industrial and Environmental Protection. The proposed 9 industrial lots are entirely outside of the EP designation, so only the industrial designation will be reviewed.

4.6.1 It is the intention of the Industrial designation to:

- a) Support the Municipality's existing industrial base by providing lands for industrial growth;
- b) Minimize the impact of industrial areas on surrounding areas, particularly on

- sensitive land uses and on the natural environment; and
- c) Guide the location of new industrial uses and industrial redevelopment within the Municipality.
- 4.6.2 Permitted uses in the industrial designation shall include manufacturing, processing, assembling, fabricating, servicing, storage of goods and raw materials, warehousing, wholesaling and service sector industries including transportation, communication, business services, government services, medical and other health laboratories. In addition, mineral aggregate resource extraction operations and waste disposal sites are permitted.
- 4.6.3 Uses that are incidental or ancillary to industrial operations, such as retailing or wholesaling may be permitted in the Industrial area.
- 4.6.4 Open storage of goods or materials shall be controlled by appropriate zoning regulations.
- 4.6.5 Noise and emissions shall be controlled by municipal by-laws and Ministry of the Environment and Climate Change (MOECC) requirements.
- 4.6.6 Industrial uses shall have regard for the proximity of residential uses, exposure to major roadways and the degree to which the industrial use affects the physical and aesthetic characteristics of the natural environment and rural character of the Municipality.
- 4.6.7 The Industrial Area is a site plan control area and all new industrial development is subject to site plan control in accordance with the policies of this Plan, shall take into consideration land use compatibility considerations and reflect the rural character of the Municipality.
- 4.6.8 The Zoning By-law shall regulate industrial uses through the establishment of appropriate industrial zone categories and shall address among other matters the need for a compatible environment for industries, free from interference and restriction by other uses and the protection of adjacent uses from the effects of industry.
- 4.6.9 Wherever new permitted industries that abut residential, institutional, recreational, or other sensitive uses, a study will be required in accordance with the direction provided by the Ministry of the Environment and Climate Change (MOECC) Guideline D-6 Compatibility Between Industrial Facilities and Sensitive Land Uses, that address the adequate buffering and separation distance and other mitigation measures such as landscaping, plantings, and fencing, in order to minimize the impact of the industrial activity including visual appearance.
- 4.6.10 Aggregate processing operations, such as, crushing, screening and washing of aggregate products are considered an accessory use to an aggregate extraction operation and may be permitted provided setbacks for buildings, machinery and equipment from lot lines is determined on a site specific basis in consultation with the Municipality of Oliver Paipouge and with the Ministry of Environment and Climate Change

(MOECC). Air emissions (noise, dust) are mitigated through appropriate equipment subject to the requirements of an Environmental Compliance Approval issued by the MOECC. Aggregate processing operations shall not be allowed within 1000 metres of a lot line of an adjacent lot used for residential, recreational, institutional or commercial purposes, unless it has been demonstrated through an appropriate study prepared following the direction of MOECC Guideline D-6 Compatibility Between Industrial Facilities and Sensitive Land Uses and the application of suitable mitigation measures that a distance of less than 1000 metres is non-impacting, in which case it can be considered.

- 4.6.11 Related aggregate industrial uses such as asphalt plants, concrete batching plants and aggregate recycling operations, except for portable asphalt plants, may also be permitted provided they are compatible with adjacent land uses and subject to an amendment to the Zoning By-law.

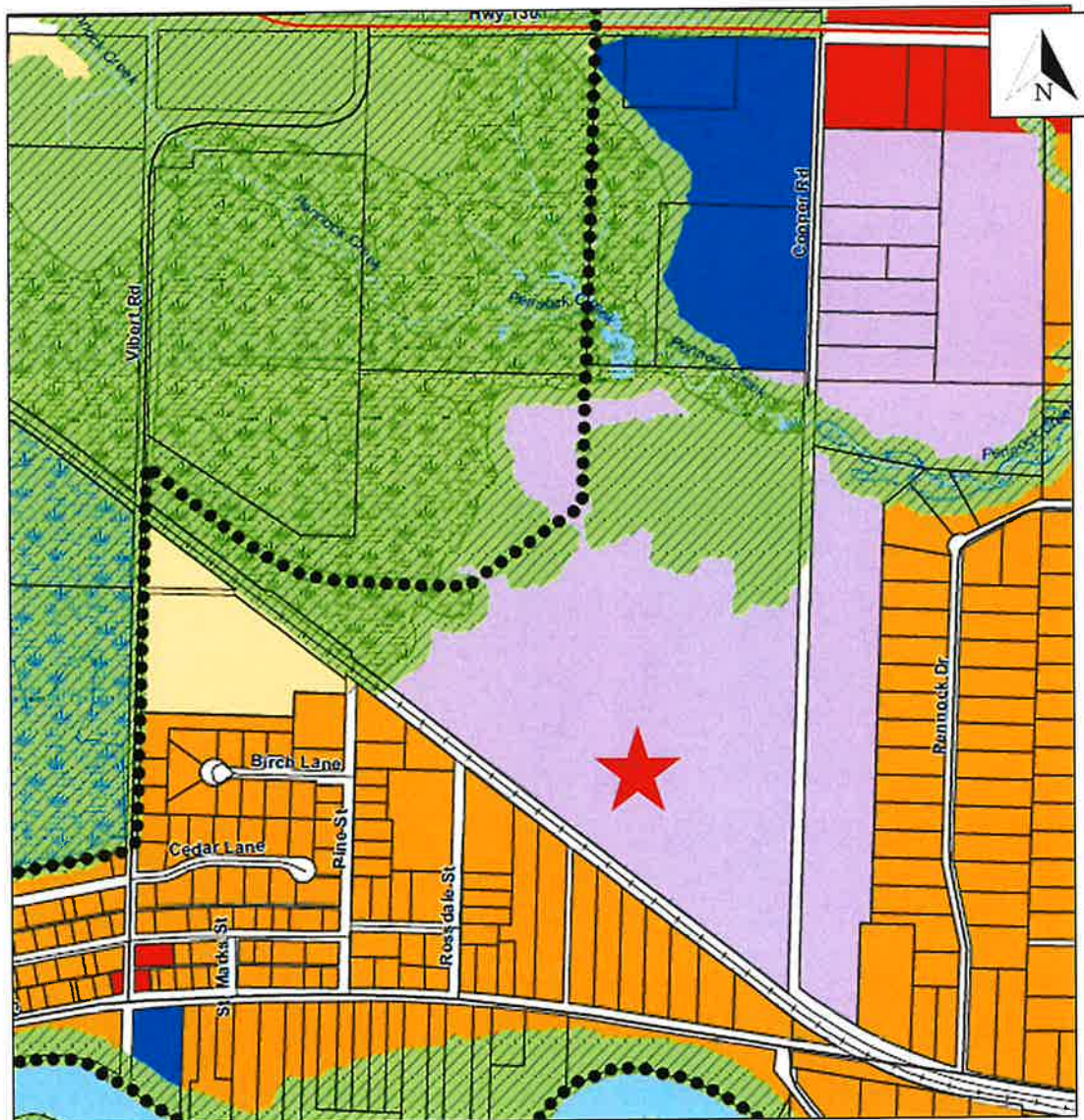


Figure 2: Official Plan map of Property and area

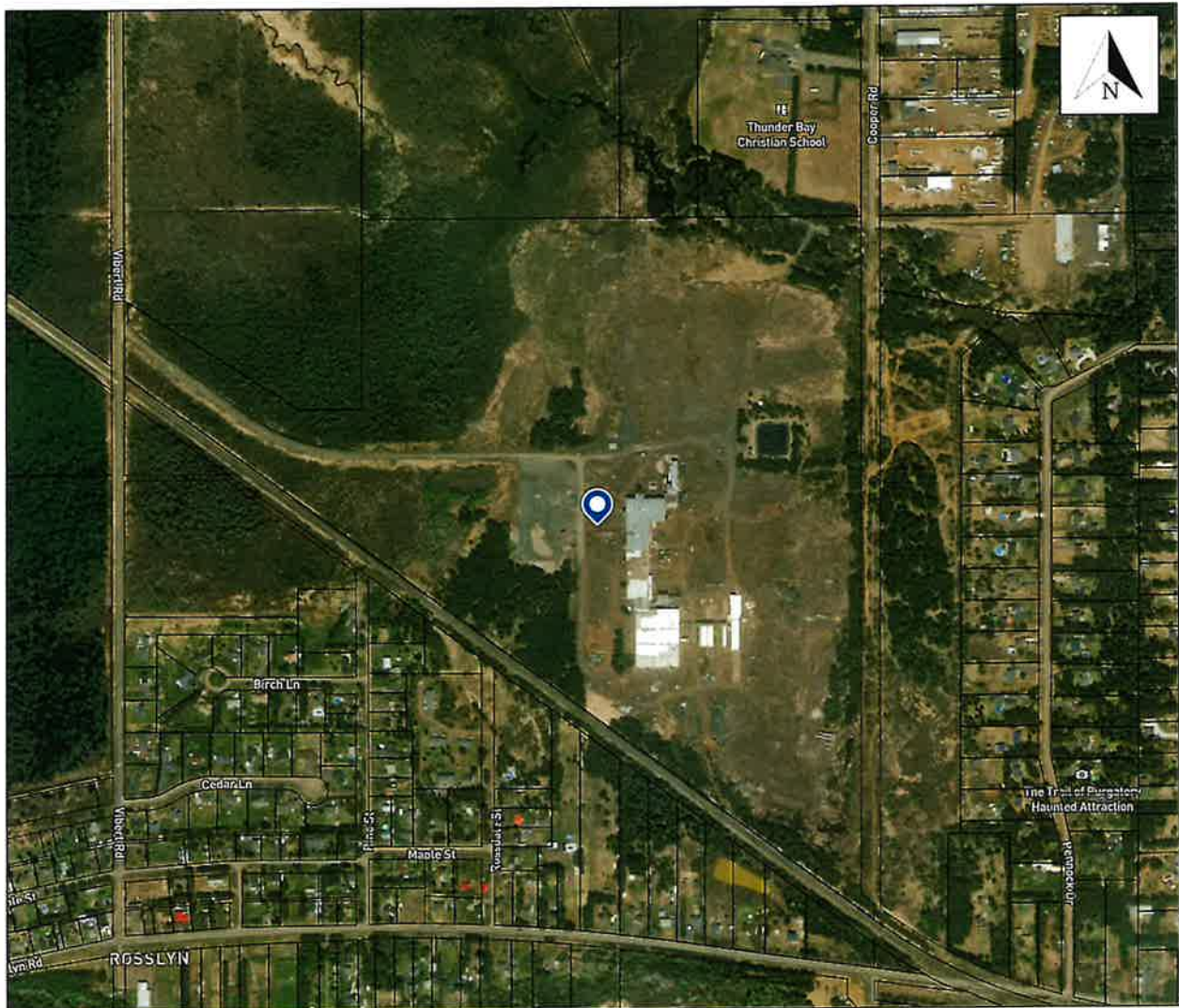


Figure 3: Satellite Image of Property

Land Use Policies for Land Development

- The size and topography of the property being 68.92 hectares or 170.3 acres, is appropriate to support industrial development; lot frontage and size have been reviewed to ensure they are sufficient to support Light Industrial land uses;
- The subject property is located within an area designated for industrial development;
- Lot 9 may need to be altered to accommodate a required cul-de-sac at the end of the Cooper Rd extension.
- No development shall be permitted unless it can be shown to the satisfaction of the Municipality that there is an adequate water supply, availability of private septic systems and public road access to service the development;
- The Owner will be required to enter into a subdivision agreement, to be registered on title setting out municipal requirements for roads and utilities
- An Environmental Impact Statement was prepared by North Rock dated September 21, 2022

- A Hydrogeological Evaluation was completed by Harden Environmental Services dated December 9, 2024

Land Division

- The new development will be accessed from the approved Cooper Road south extension. No additional new roads are proposed.
- This type of industrial development will rely on private sewer and water systems, constructed to the requirements of the MECP and TBDHU.

The Zoning By-law zones the subject property as both Heavy Industrial (HI) and Light Industrial (LI). The portion of the property subject to the proposed subdivision is entirely within the Light Industrial zone. No changes are required to the Zoning By-law to accommodate this subdivision.

Permitted uses within the Light Industrial Zone include: Accessory retail outlets and offices, Airport, Automobile body repair shop, Automobile service station, Bulk sales establishment, Carpentry shop, Commercial garage, Communication towers exceeding 30 metres in height, Contractor’s yard, Equipment sales and service dealership, Gas bar, Hydro distribution or generating station, Industry, light, Light industrial workshop, Machine shop, Marijuana Grow Facility, Merchandise repair establishment, Petty trade, Pre-fabricated shipping containers, Public works yard, Railway yard, Retail lumber yard, Sewage treatment plant, Vehicle repair shop, Vehicle storage yard, Warehouse, Water treatment plant, Welder’s shop.



Figure 4: LRCA Wetland Map

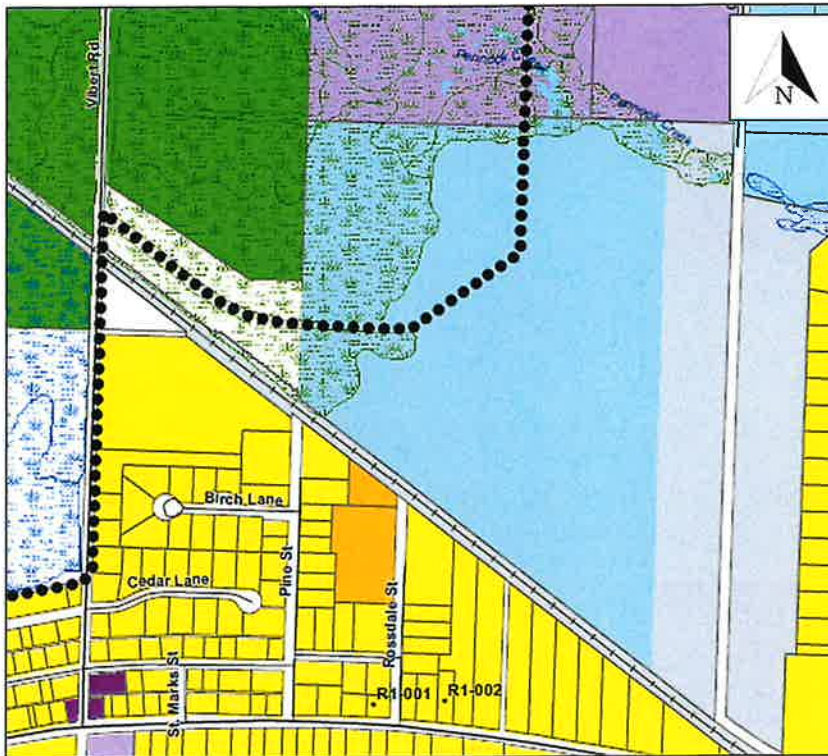


Figure 5: Zoning By-law map of property and area

Lot Size and Frontage

Eight of the nine lots within the proposed subdivision propose to have 60 metres of frontage with an area of 1.1 hectares. The ninth lot proposes to have 156.3 metres of frontage and a total area of 2.1 hectares. In all cases, the lot sizes and frontages indicated on the draft plan of subdivision meet the minimum requirements of the Light Industrial (LI) zone.

Servicing

It is proposed that all of the lots will be serviced by privately owned well and septic systems. The water source is proposed to be surface water, with privately owned and operated septic systems approved by the Thunder Bay District Health Unit. The applicant will need to prove there will be an adequate supply of water – both quality and quantity.

Utilities

There are presently no hydro or telephone utilities on the subject property. These services would need to be extended, at the cost of the developer, as a condition of approval.

Access

The subject property is presently accessed from Vibert Road. The proposed 9-lots will be accessed via the extension of Cooper Road South, which is a municipally owned road. .

Provincial Planning Statement 2024

The Planning Act requires every *Planning Act* decision to be consistent with the Provincial Planning Statement (PPS). The PPS supports growth, economic development, and the best use of the lands.

2.5 Rural Areas in Municipalities

1. Healthy, integrated and viable *rural areas* should be supported by:

- a) building upon rural character, and leveraging rural amenities and assets;
- b) promoting regeneration, including the *redevelopment* of *brownfield sites*;
- c) accommodating an appropriate range and mix of housing in rural *settlement areas*;
- d) using rural *infrastructure* and *public service facilities* efficiently;
- e) promoting diversification of the economic base and employment opportunities through goods and services, including value-added products and the sustainable management or use of resources;
- f) providing opportunities for sustainable and diversified tourism, including leveraging historical, cultural, and natural assets;
- g) conserving biodiversity and considering the ecological benefits provided by nature; and
- h) providing opportunities for economic activities in *prime agricultural areas*, in accordance with policy 4.3.

2. In *rural areas*, rural *settlement areas* shall be the focus of growth and development and their vitality and regeneration shall be promoted.

3. When directing development in rural *settlement areas* in accordance with policy 2.3, planning authorities shall give consideration to locally appropriate rural characteristics, the scale of development and the provision of appropriate service levels.

2.8 Employment

2.8.1 Supporting a Modern Economy

1. Planning authorities shall promote economic development and competitiveness by:

- a) providing for an appropriate mix and range of employment, institutional, and broader mixed uses to meet long-term needs;
- b) providing opportunities for a diversified economic base, including maintaining a range and choice of suitable sites for employment uses which support a wide range of economic activities and ancillary uses, and take into account the needs of existing and future businesses;
- c) identifying strategic sites for investment, monitoring the availability and suitability of employment sites, including market-ready sites, and seeking to address potential barriers to investment;
- d) encouraging *intensification* of employment uses and compatible, compact, mixed-use development to support the achievement of *complete communities*; and
- e) addressing land use compatibility adjacent to *employment areas* by providing an appropriate transition to *sensitive land uses*.

2. Industrial, manufacturing and small-scale warehousing uses that could be located adjacent to *sensitive land uses* without *adverse effects* are encouraged in *strategic growth areas* and other mixed-use areas where *frequent transit* service is available, outside of *employment areas*.
3. In addition to policy 3.5, on lands within 300 metres of *employment areas*, *development* shall avoid, or where avoidance is not possible, minimize and mitigate potential impacts on the long-term economic viability of employment uses within existing or planned *employment areas*, in accordance with provincial guidelines.

3.5 Land Use Compatibility

1. *Major facilities* and *sensitive land uses* shall be planned and developed to avoid, or if avoidance is not possible, minimize and mitigate any potential *adverse effects* from odour, noise and other contaminants, minimize risk to public health and safety, and to ensure the long-term operational and economic viability of *major facilities* in accordance with provincial guidelines, standards and procedures.
2. Where avoidance is not possible in accordance with policy 3.5.1, planning authorities shall protect the long-term viability of existing or planned industrial, manufacturing or other *major facilities* that are vulnerable to encroachment by ensuring that the planning and *development* of proposed adjacent *sensitive land uses* is only permitted if potential *adverse affects* to the proposed *sensitive land use* are minimized and mitigated, and potential impacts to industrial, manufacturing or other *major facilities* are minimized and mitigated in accordance with provincial guidelines, standards and procedures.

REPORT SUMMARY

After an initial review of the proposed subdivision and a review of the submitted studies, there are no glaring planning issues with the application.

Administration recommends that the public meeting be scheduled for July 14, 2026 at 5:00pm.

PREPARED BY: Kerri Reid, Manager of Planning

REVIEWED BY: Wayne Hanchard
Wayne Hanchard, CAO/Clerk



Municipality of Oliver Paipoonge
 Application for Plan of Subdivision or
 Condominium Description
 Section 51 of the Planning Act &
 Ontario Regulation 544/06

OFFICE USE ONLY	
Date Stamp	Date Received:
<div style="border: 2px solid blue; padding: 5px; width: fit-content; margin: auto;"> <p style="color: blue; font-weight: bold; font-size: 1.2em;">RECEIVED</p> <p style="color: red; font-weight: bold; font-size: 1.1em;">JAN 19 2026</p> </div>	
File Number:	SD03-2026
Roll Number:	5808 080 001 11700
Date Received:	January 19, 2026
Application Fee Paid:	May 5, 2026
Application Deemed Complete (Date):	N/A

1.0 APPLICANT INFORMATION	
Purpose of application:	Subdivision <input checked="" type="checkbox"/> Condominium Description <input type="checkbox"/>
If application is for Condominium, please check the appropriate box indicating the type of Condominium proposal:	
<input type="checkbox"/> Standard	<input type="checkbox"/> Phased
<input type="checkbox"/> Vacant Land	<input type="checkbox"/> Leasehold
<input type="checkbox"/> Common Elements	<input type="checkbox"/> Conversion from Rental to Condominium Status

Subject Property Information			
Civic Address	Street NO.: 94	Street Name: Vibert Road	Postal Code: Unit Num.:
Registered Plan Number			
Legal Description	Part of Lots 8, 9 and 10, Concession 1 & 2, Neebing Twp NKR		
Reference Plan Number			
Lot NO.(s)/Block NO.(s)			
Concession Number(s)/PT LOT			
Part Numbers(s)	LRO Pin No - 62295-0098		
Tax Roll Number			
Lot Frontage (Metres)	113.28 m on Vibert Road	Lot - E-W Width approx 785 m.	
Depth (Metres)	Lot - N-S Length approx 1,075 m		
Area (Ha.)	68.9 Hectares		

Owner/Applicant Information			
Check Appropriate Box:	<input type="checkbox"/> Person(s)	<input checked="" type="checkbox"/> Company	
Registered Land Owner	Surname: 1974862 ONTARIO INC.	First Name:	
Mailing Address	Street NO.: 4	Street Name: CARDICO DR	Postal Code: L4A 2G5 Unit Num.: One
City	Stouffville	Province Ontario	
Contact Information	Phone: 416-964-6707	Fax:	
Email	egarritano@ecosolutions.com		

Acquisition Date of Subject Land	approx 2018			E
Agent/Solicitor Information				
Company or Firm Name	NORTHERN PLANNING			
Name	Surname: HUZAN	First Name: Stefan		
Mailing Address	Street NO.: 5034	Street Name: DAWSON RD	Postal Code: P7G 0V4	Unit Num.:
City	Murillo		Province: Ontario	
Contact Information	Phone: 767-2458		Fax:	
Email	northernplanning@tbaytel.net			
Mortgages, Encumbrances, Holders of Charges Etc. of Subject Land				
Company				
Contact Person	Surname:	First Name:		
Mailing Address	Street NO.:	Street Name:	Postal Code:	Unit Num.:
Contact Information	Phone:		Fax:	
Email				
2.0 Concurrent Applications Filed				
Please check if you have filed any concurrent applications:				
<input type="checkbox"/>	Official Plan Amendment	<input type="checkbox"/>	Plan of Subdivision or Condominium	
<input type="checkbox"/>	Site Plan Application	<input type="checkbox"/>	Other (Please Specify): _____	
<input type="checkbox"/>	Consent	<input type="checkbox"/>	Zoning By-law Amendment	
Please List the Reports and/or Studies that will Accompany this Application				
<p>ESA-Environmental Site Assessment - Phase 1 - NRE - July 2017</p> <p>Sub-Surface Investigation Report - NRE - Aug 2018</p> <p>Remediation Report - NRE - Aug 2018.</p> <p>Environmental Impact Statement - TBTE - Sept 2022.</p>				
3.0 EASEMENTS				
Are there any easements or restrictive covenants affecting the subject lands?			<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
If Yes, please describe each easement and/or covenant and its effect:				

REPORTS OF MUNICIPAL OFFICERS, ITEM #(h)

Reference Plan Number	Instrument Number	Purpose of Easement and/or Covenant (e.g. hydro, utility, etc.)

4.0 OTHER APPLICATIONS UNDER THE PLANNING ACT

Has the subject land ever been the subject of an application for approval of any of the following? Yes

Draft Plan of Subdivision	File No.:	Status:
Condominium Description	File No.:	Status:
Official Plan Amendment	File No.:	Status:
Zoning By-Law Amendment	File No.: By-law 40-2026	Status: Approved
Minister's Zoning Amendment	File No.:	Status:
Site Plan Application	File No.:	Status:
Consent	File No.:	Status:
Minor Variance	File No.:	Status:
Part Lot Control	File No.:	Status:
Other (please specify)	File No.:	Status:

5.0 DEVELOPMENT LAYOUT

PROPOSED USES	Number of Blocks as Labelled on Plan	Number of Lots as Labelled on Plan	Number of Residential Units Proposed	Net Area (Hectares)	Density Proposed (Units per Hectare)	Number of parking Spaces Provided
RESIDENTIAL USES						
Detached Dwellings						
Semi-Detached Dwellings						
Row, Townhouse or Multiple Attached						
Apartment Residential						
Seasonal Residential						
Mobile Home						
Other Residential Uses						
NON-RESIDENTIAL USES						
Commercial						
Industrial						
Institutional (specify in section 6.0)						
Park or Open Space						
Roads						
Other (please specify)						
TOTAL		9		10.8		

6.0 CONDOMINIUM APPLICATIONS ONLY

Number of parking spaces provided for detached and semi-detached residential use: _____

Has a site plan for the proposed condominium been approved? _____

Has a site plan agreement been entered into? _____

Has a building permit for the proposed condominium been issued? _____

If yes to the above, indicate the date of completion: _____

Is this a conversion of a building containing rental residential units? _____

If yes to the above, indicate the number of units to be converted: _____

7.0 DESCRIBE OTHER PROPOSED USES:

What is the land use designation in the Municipality's Official Plan (2018)?

INDUSTRIAL and ENVIRONMENTAL PROTECTION

Does the proposal conform to the Municipality's Official Plan (2018)? Yes No

Please provide explanation in rationale.

This area is designated and intended for Industrial uses per Section 4.6 of the OP.

If No, have you made a concurrent application for an Official Plan Amendment?

Yes No File No.: _____ Status: _____

What is the current zoning designation of the subject property? **Light Industrial**

Does the proposal conform to Zoning By-law No. 01 – 2019 as amended? Yes No

If No, have you made a concurrent application for a zoning by-law amendment?

Yes No File No.: _____ Status: _____

What is the existing use of the subject land?

Vacant Land

What is the proposed use of the subject land?

Industrial

What are the uses of the abutting properties?

Vacant land, Railway, Educational, Institutional.

How long have existing uses been present?

Adjacent use have been present for decades.

Current industrial uses were established within the last 5 years.

Has there ever been an industrial or commercial use on the subject land or adjacent land? If yes, please explain the uses:

This property was the site of a former Lumber Mill.

REPORTS OF MUNICIPAL OFFICERS, ITEM #(h)

CONTAMINATION	Yes	No	UNKNOWN
Has the grading of the subject land been changed by adding earth or other material?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Has a commercial, industrial use or a gas station ever been located on the subject land or adjacent land at any time?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has there been petroleum or other fuel stored on the subject land or adjacent land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is there any reason to believe the subject land or adjacent land may have been contaminated by former uses (brownfields, industrial waste etc.)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>What information did you use to determine the answers to the above questions? If an environmental assessment has been performed, please submit it with the application.</p> <p align="center">A Phase One Report, Sub-Surface Investigation and Remediation Report completed for the Mill and adjacent areas.</p>			
<p>*If the answer to any of the above questions from regarding contamination were checked yes or if there was a previous industrial or commercial use, please attach a previous use inventory with this application form showing all former uses of the subject land. A soils investigation study may also be required.</p>			

8.0 ACCESS
<input checked="" type="checkbox"/> Municipal Maintained Road <input type="checkbox"/> Seasonally Maintained Municipal Road <input type="checkbox"/> Provincial Highway <input type="checkbox"/> Private Road or Laneway <input type="checkbox"/> Water <input type="checkbox"/> Other Public Road
<p>*An entrance permit or MTO clearance is required if fronting on a provincial highway * For municipal roads a detailed road alignment and access will be confirmed when development application is made *If access by water only please describe the parking and docking facilities to be used and the approximate distance of these facilities from the land and the nearest public road</p>

9.0 WATER SUPPLY
<input type="checkbox"/> Municipal Water <input checked="" type="checkbox"/> Private Well <input type="checkbox"/> Communal Well <input type="checkbox"/> Lake <input type="checkbox"/> Other: _____
<p>If the plan would permit development of more than five lots or units on privately owned and operated individual communal wells, you are required to provide:</p> <ul style="list-style-type: none"> - A servicing options report; and - A hydrogeological report

10.0 SEWAGE DISPOSAL

- Municipal Sewer Private Septic System/Field Communal Septic System/Field
 Privy Other: _____

If the plan would permit development of more than five lots or units on privately owned and operated individual communal wells, you are required to provide:

- A servicing options report; and
- A hydrogeological report

If the plan would permit development of fewer than five lots or units on privately owned and operated individual septic systems, and more than 4500 litres of effluent would be produced per day as a result of the development being completed, you are required to provide:

- A servicing options report; and
- A hydrogeological report

If the plan would permit development of fewer than five lots or units on privately owned and operated individual septic systems, and 4500 litres of effluent or less would be produced per day as a result of the development being completed, you are required to provide:

- A servicing options report; and
- A hydrogeological report

11.0 ARCHAEOLOGICAL POTENTIAL

Does the subject land contain any areas of archaeological potential? Yes No

If the plan would permit development on lands with known archaeological resources **OR** areas of archaeological potential, you are required to provide:

- An archaeological assessment prepared by a person who holds a license that is effective with respect to the subject land, issued under Part VI (Conservation of Resources Archaeological Value) on the Ontario Heritage Act; and
- A clearance letter from the appropriate ministry indicating that the assessment and any required mitigation plan meets the requirements of the applicable legislation

12.0 SPECIES AT RISK OR NATURAL HERITAGE VALUES

Does the subject land include any areas of natural heritage? Yes No

Does the subject land include any potential habitat for a species at risk? Yes No

*Reporting will be required if the plan would permit development that affects known habitat **OR** areas of potential habitat

13.0 SUBJECT PROPERTY DRAINAGE

Subject Property Site Drainage is provided by: Yes No

- Storm Sewers Swales Ditches Other (please explain)

*A preliminary stormwater management report is recommended and should be prepared concurrent with any hydrogeological reports for submission with the application. A stormwater management plan is required prior to final approval of a plan of subdivision or as a requirement of site plan approval.

14.0 FOR CONDOMINIUM APPLICATIONS ONLY

Has a site plan agreement for the proposed condominium been approved? Yes No

Has a site plan agreement been entered into?

Has a building permit for the proposed condominium been approved?

Is the proposed condominium currently under construction or is completed?

If construction has been completed, what was the date of completion? _____

Is the proposed condominium a conversion of a building containing residential units (adaptive re-use)?

If yes to the above, please state the number of units to be converted: _____

15.0 SIGNIFICANT FEATURES CHECKLIST

Check through the following list. Indicate YES, NO or UNKNOWN if a listed feature is on-site or within 500 metres. Indicate under YES, NO or UNKNOWN if a listed development circumstance applies. Be advised of the potential information requirements.

FEATURE OR DEVELOPMENT CIRCUMSTANCE	YES	NO	NOT KNOWN	IF YES, PLEASE SPECIFY DISTANCE IN METRES	POTENTIAL INFORMATION NEEDS
Non-farm development near designated urban areas or rural settlement areas		X			Demonstrate sufficient need within 20 year projections and that proposed development will not hinder efficient expansion of urban areas or rural settlement areas
Class 1 industry ¹		X			Assess development for residential and other sensitive uses within 70 metres
Class 2 Industry ²		X			Assess development for residential and other sensitive uses within 300 metres
Class 3 Industry ³					Assess development for residential and other sensitive uses within 1000 metres
Land Fill Site		X			Address possible leachate, odour, vermin and other impacts
Sewage Treatment Plant		X			Address the need for a feasibility study for residential and other sensitive land uses
Water Stabilization Pond		X			Assess the need for a feasibility study for residential and other sensitive land uses
Active Railway Line	X			Adjacent to Property	Evaluate impacts with 300 metres
Operating Mine Site		X			Will development hinder continuation or expansion of operations?

REPORTS OF MUNICIPAL OFFICERS, ITEM #(h)

FEATURE OR DEVELOPMENT CIRCUMSTANCE	YES	NO	NOT KNOWN	IF YES, PLEASE SPECIFY DISTANCE IN METRES	POTENTIAL INFORMATION NEEDS
Non-Operational Mine Site within 1 km of Subject Land		X			Have potential impacts been addressed? Has the mine been rehabilitated so there will be no adverse effects?
Airports where noise exposure forecast (NEF) or noise projection (NEP) is 28 or greater		X			Demonstrate feasibility of development above 28 NEF for sensitive land uses. Above the 35 NEF/NEP contour, development of sensitive land uses is not permitted
Electric Transformer Facility		X			Determine possible impacts within 200 metres
High Voltage Transmission Lines		X			Consult the appropriate electric power service
Transportation and Infrastructure Corridors		X			Will corridor be protected? Noise study prepared?
Agricultural Operations		X			Development to comply with the Minimum Distance Separation Formulae and Official Plan
Mineral Aggregate Resource Area		X			Will development hinder access to the resource or the establishment of new resource operation?
Mineral Aggregate Operations		X			Will development hinder continuation of extraction? Noise and dust study completed?
Existing Pits and Quarries		X			Will development hinder continued operation or expansion? Noise and dust study completed?
Mineral and Petroleum Resources		X			Will development hinder access to the resource or the establishment of new resource operations?
Significant Wetlands or Potentially Significant Wetlands		X			Provide Environmental Impact Study (EIS). Must demonstrate that no negative impacts will occur.
Significant Portions of Habitat of Endangered or Threatened Species		X			Provide Environmental Impact Study (EIS). Must demonstrate that no negative impacts will occur.
Significant Fish Habitat, Wildlife Habitat and Areas of Natural and Scientific Interest		X			Provide Environmental Impact Study (EIS). Must demonstrate that no negative impacts will occur.
Sensitive Groundwater Recharge Areas, Headwaters and Aquifers		X			Demonstrate that groundwater recharge areas, headwaters and aquifers will be protected
Significant Built Heritage Resources and Cultural Heritage Landscapes		X			Development should conserve significant built heritage resources and cultural heritage landscapes

REPORTS OF MUNICIPAL OFFICERS, ITEM #(h)

FEATURE OR DEVELOPMENT CIRCUMSTANCE	YES	NO	NOT KNOWN	IF YES, PLEASE SPECIFY DISTANCE IN METRES	POTENTIAL INFORMATION NEEDS
Significant Archaeological Resources		X			Assess development proposed in areas of medium and high potential for significant archaeological resources. These sources are to be studied and preserved or where appropriate, removed. Catalogued and analyzed prior to development
Lands Subject to Flooding and/or Erosion		X			Development may be permitted. Must demonstrate that hazards can be addressed.
Erosion Hazards		X			Determine feasibility within the 1:100 year erosion limits of ravines, river valleys and streams.
Floodplains		X			Determine limit of development or where a Special Policy Area (SPA) is in effect, development must meet the Official Plan policies.
Hazardous Sites ⁴		X			Slope Study, Flood Line Study. Demonstrate that hazards can be addressed.
Rehabilitated Mine Sites		X			Application for approval from Ministry of Northern Development and Mines should be made concurrently
Contaminated and/or Brownfield Sites		X			Assessment and inventory of previous uses in areas of possible contamination

¹Class 1 Industry – small scale, self-contained plant, no outside storage, low probability of fugitive emissions and daytime operations only
²Class 2 Industry – medium scale processing and manufacturing with outdoor storage, periodic output of emissions, shift operations and daytime truck traffic
³Class 3 Industry – indicate if within 1000 metres – processing and manufacturing with frequent and intense off-site impacts and a high probability of fugitive emissions
⁴Hazardous sites – property or lands that could be unsafe for development or alteration due to naturally occurring hazards. These hazards may include unstable soils (sensitive marine clays, organic soils) or unstable bedrock (Karst topography)

16.0 Affordable Housing			
Unit Type	Number of Units	Unit Size (sq. ft.) and/or Lot Frontage	Estimated Selling Price/Rent
Semi-Attached			
Link/Semi-Attached			
Row Housing or Townhouse			
Apartment Block			
Other			

Please state any additional information regarding this application related to affordable housing:

n/a

17.0 IS THE PLAN CONSISTENT WITH POLICY STATEMENTS ISSUED UNDER SUBSECTION 3(1) OF THE PLANNING ACT?

Yes

Please state how this application is consistent with the 2020 Provincial Policy Statement (PPS).

The application is consistent with the PPS-2020, as the plan would support policy 1.1.4.1 f) by “promoting diversification of the economic base and employment opportunities”, and would also support policies 1.3.1 a) to d) and 1.7.1 f) by “promoting the redevelopment of brownfield sites”, while having regard for Natural Hazards, as per the policies of Section 3.1.

18.0 ADDITIONAL INFORMATION

Please provide any additional information that you feel would benefit staff, Council or any potential external agencies that would be providing comments in evaluating this application.

This plan application is being submitted concurrent with the plan application by the adjacent land owner, on the east side of Cooper Road, as both owners have agreed to coordinate and cooperate on the extension of Cooper Road to the south, as well as the linking up to Vibert Rd.

19.0 DIRECTIONS

Please provide directions to the subject property.

Drive west of Thunder Bay on Highway 130 (Arthur St), for approximately 3.7 km to Vibert Rd, turn south on Vibert Road, drive approx 1.1km, turn east into property on paved driveway entrance .

20.0 SUBSURFACE RIGHTS

Are the subsurface rights and the surface rights to the property held by the same owner?

YES NO

If no, who owns the subsurface rights? _____

If no, please have the owner complete the following declaration:

AUTHORIZATION FROM THE OWNER OF THE SUBSURFACE RIGHTS
(If subsurface rights are different from the owner of the land)

I, _____, the Owner of the subsurface rights for the subject property, am aware of this
(please print)
application and consent to it.

(signature)

(date)

(address)

(telephone number)

(facsimile number)

21.0 AUTHORIZED AGENT/SOLICITOR

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner(s) that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

I/We 1974862 Ontario Inc., am/are the owner(s) of the land that is
subject of this application for a plan of subdivision or condominium and I/We hereby authorize

Stefan HUZAN to make this application on my/our behalf and to provide any of my
personal information that will be included in this application or collected during the processing of the application.

Jan 19/2026
Date

Eugene (Gino) Garritano
President

[Signature]
Signature of Owner(s)

22.0 – SWORN DECLARATION OR AFFIDAVIT

I, Stefan HUZAN of the Mun. of Oliver-Paipoonge in the province of Ontario, make oath and say (or solemnly declare) that the information required under Ontario Regulation 544/06 (as amended) and provided in this application is accurate and that the information contained in the documents that accompany this application is accurate.

Sworn (or declared) before me at the Municipality of Oliver Paipoonge in the _____ this 19 day of January in the year 2026



Commissioner of Oaths

[Signature]
Stefan HUZAN

Applicant(s)

23.0 – PRIVACY CONSENT/FREEDOM OF INFORMATION DECLARATION

Consent of Owner(s) to the use and disclosure of personal information and to allow site visits to be conducted by Municipal staff and members of Council.

I/We, 1974862 Ontario Inc. being the registered owner(s) of the lands subject of this application, and for the purpose of the Freedom of Information and Protection of Privacy Act, hereby authorize and consent to the use by this or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act (R.S.O 1990 as amended) for the purposes of processing this application.

I/We also authorize and consent to representatives from the Municipality of Oliver Paipoonge and the persons and public bodies conferred with under the Planning Act (R.S.O. 1990 as amended) entering upon the subject lands of this application for the purpose of conducting any site inspections as may be necessary to assist in the evaluation of the application.

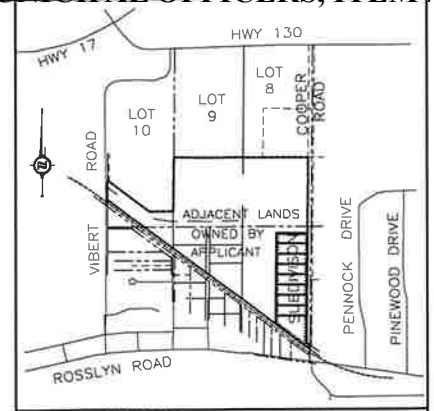
Jan 19 2026

Date

[Signature]

E. Garritano, President
 Applicant(s)

PERSONAL INFORMATION CONTAINED ON THIS FORM IS COLLECTED PURSUANT TO THE MUNICIPAL ACT AND WILL BE USED FOR THE PURPOSE OF PROCESSING AND APPROVAL OF THIS APPLICATION AND ASSOCIATED APPLICATIONS.



KEYPLAN SCALE - 1:25,000

DRAFT PLAN OF SUBDIVISION OF
 PART OF LOT 8
 CONCESSION 1
 GEOGRAPHIC TOWNSHIP OF PAIPOONGE
 MUNICIPALITY OF OLIVER PAIPOONGE
 DISTRICT OF THUNDER BAY

SCALE - 1:2500



PROPOSED LAND USE	
LOT 1-9	LIGHT INDUSTRIAL 10.82 ha
TOTAL 10.82 ha	

ADDITIONAL INFORMATION

- UNDER SECTION 51(17) OF THE PLANNING ACT
- (A) BOUNDARIES-AS SHOWN ON DRAFT PLAN
- (B) ROADS- N/A
- (C) AS SHOWN ON KEY PLAN
- (D) AS SHOWN ON DRAFT PLAN
- (E) ADJOINING LAND USE-AS SHOWN ON DRAFT PLAN
- (F) LOT DIMENSIONS-AS SHOWN ON DRAFT PLAN
- (G) AS SHOWN ON DRAFT PLAN
- (H) INDIVIDUAL WELLS
- (I) SOILS - SANDY SILT & CLAY LAYER WITH IMPORTED FILL
- (J) N/A
- (K) MUNICIPAL SERVICES-HYDRO, TELEPHONE, CABLE T.V., SCHOOL BUS, GARAGE PICK-UP, FIRE PROTECTION.
- (L) EXISTING RESTRICTIONS OR EASEMENTS-NONE

METRIC

DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048
 AREAS SHOWN ON THIS PLAN ARE IN HECTARES AND CAN BE CONVERTED TO ACRES BY MULTIPLYING BY 2.471

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:
 THE BOUNDARIES OF THE LANDS TO BE SUBDIVIDED
 AND THEIR RELATIONSHIP TO THE ADJACENT LANDS
 ARE CORRECTLY SHOWN.

DATE _____ PETER de HAAN
 ONTARIO LAND SURVEYOR

OWNER'S AUTHORIZATION

I AUTHORIZE TBT ENGINEERING LTD. TO PREPARE
 THIS DRAFT PLAN OF SUBDIVISION.
 1974862 ONTARIO INC.

DATE _____ EUGENIO CARRITANO
 PRESIDENT
I HAVE THE AUTHORITY TO SIGN THE CERTIFICATE

ZONING-- HEAVY & LIGHT INDUSTRIAL AND RURAL

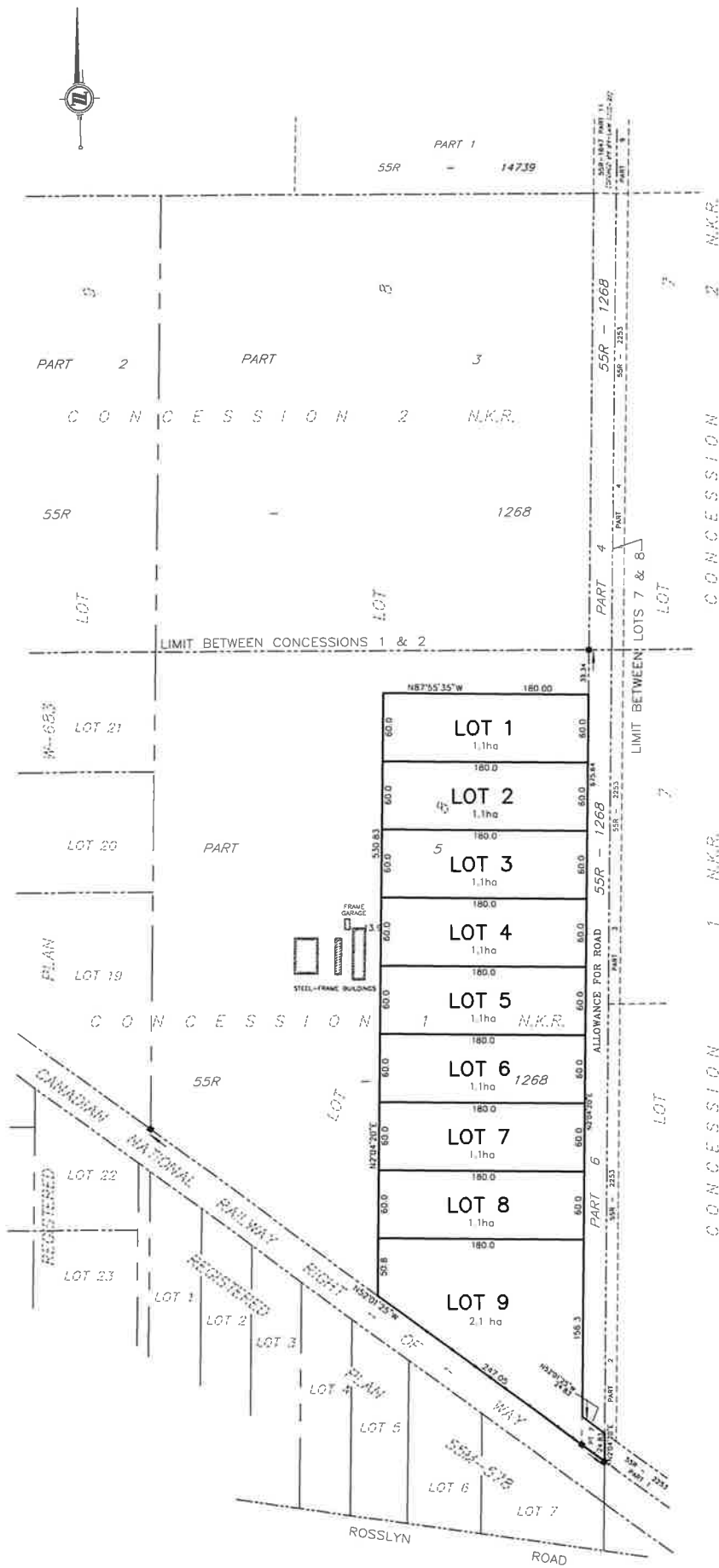


TBT SURVEYORS INC. - A WHOLLY OWNED SUBSIDIARY OF TBT ENGINEERING LIMITED

1918 YONGE STREET, THUNDER BAY, ON P7E 6T9
 T: (807) 624-5160 F: (807) 624-5161 www.tbtc.ca

DRAWN BY: PD CHECKED BY: PdeH DATED: 2026/02/02

Doc. No. File: P:\Projects\229131-083-1974862\Subdivision\231-083 DRAFT PLAN.dwg





CORPORATE REPORT

DEPARTMENT:	Planning	REPORT NO.	2026.98
DATE PREPARED:	May 2026	MEETING DATE:	June 9, 2026
SUBJECT:	Municipal Golf Subdivision	NO. OF PAGES:	4

RECOMMENDATION

That draft plan approval be given for Plan of Subdivision SD02-2026 (Di Gregorio Developments Inc.) for 178 residential lots plus a Recreational/Multi-Unit Block on the property described as PAIPOONGE CON 1 NKR PT LOT 5, District of Thunder Bay, with the following conditions:

1. That a final plan of subdivision be submitted to the Municipality, prepared by an OLS, suitable for registration with the Ontario Land Registry Office.
2. That the final plan illustrates one hundred and seventy-eight (178) private vacant residential lots.
3. That a subdivision agreement be executed with the Municipality;
 - a. Road construction specification cost estimates are required as part of the subdivision agreement, as well as a drainage/storm water management plan.
4. That written confirmation be provided from the City of Thunder Bay that water can be extended and piped from the City to support the development.

OR

That a hydrogeological study is undertaken that shows the development can be supported either with private water supply, or communal water supply. This may require a new application be submitted depending on changes to the plan required to support these other service options.

5. Confirmation of acceptance through all regulatory authorities, e.g., Thunder Bay District Health Unit, MECP, in relation to the proposed communal septic system to be located south of the CN Rail.
6. That the proposed new roads located on the subject property be brought up to municipal standards and transferred to the Municipality of Oliver Paipoonge.
7. That a Zoning By-law Amendment be applied for and approved that site specifically address the smaller lot sizes and required setbacks.

REPORTS OF MUNICIPAL OFFICERS, ITEM #(i)

8. That prior to final approval by the Municipality of Oliver Paipoonge, the Municipality is to be advised, in writing, by the owner, or their agents, how conditions 1-7 inclusive have been satisfied.
9. That draft approval for this development is for a period of five (5) years. The Owner may apply for any extension at least sixty (60) days prior to the lapsing date.

Notes to Draft Approval:

1. It is the applicant's responsibility to fulfill the conditions of draft approval and to ensure that the required compliance with the conditions is forwarded to the Manager of Planning, Municipality of Oliver Paipoonge, 3250 Hwy 130, Rosslyn, ON P7K 0B1 quoting file number SD02-2026.
2. All measurements in the subdivision final plan must be presented in metric units.
3. That plan must be registered within 90 days following final approval by the Municipality of Oliver Paipoonge, or approval may be withdrawn under subsection 51(59) of the Planning Act.

PURPOSE

The Municipality has received an application from Di Gregorio Developments Inc., proposing to develop a residential subdivision over lands that are comprised of PAIPOONGE CON 1 NKR PT LOT 5. The plan includes 178 residential seniors lots with a combination of single-family dwellings, townhouses and possible apartments, plus a Recreational/Multi-Unit Block at the corner of Hwy 130 and Rosslyn Road on the old municipal golf course site.

BACKGROUND

The Official Plan designation of the subject property is Recreation, and the Zoning By-law zones the subject property as Mixed Use Recreation.

Land Use Policies for Land Development

- The size and topography of the property, being 37.51 hectares or 92.69 acres, is appropriate to support mixed residential development; lot frontage and size have been reviewed to ensure they are sufficient to support residential land uses;
- The subject property is located within an area designated for residential development;
- The development intends to use the same framework as was done with Whitewater in that the water will come directly from the City of Thunder Bay. The Municipality, applicant and the City are currently in talks to make this happen, though alternatives will be considered if this is not viable.
- The development would be serviced by a communal septic system.
- Both a Phase 1 and Phase II Environmental Site Assessment report has been completed. The Phase Two ESA has demonstrated that the former Municipal Golf Course property is not impacted by contaminants associated with historical land use, and that the property meets the Table 2 Site Condition Standards for Residential/Parkland/Institutional (RPI) land use under potable groundwater conditions.

Land Division

- The new development will be accessed from an existing entrance off of Hwy 130, as well as an entrance from Rosslyn Road. The internal road network will consist of four new roads.
- New residential development is proposed on each of the 178 lots plus a Recreational/Multi-Unit Block, and the lands have both the correct designation and zoning to accommodate this. Similar to Whitewater, a site-specific By-law will be required with special zoning for the varying lot sizes/uses.
- 5 acres of the 11 acre Multi Unit/Recreation Block proposed on the MPlan will be dedicated to the Municipality for parkland. The “resort” or 24-36 unit apartment building will be owned and maintained privately, while any open area will be constructed in a way to mitigate the need for consistent maintenance.

Lot Size and Frontage

The proposal consists of varying lot sizes ranging from a minimum of 0.06 to upwards of 0.27 hectare in area, with a minimum of 15.24 to 45.72 metres of frontage along the proposed new roadworks within the subdivision. In all cases, the lot sizes and frontages indicated on the draft plan of subdivision will need to be approved through a required site-specific zoning amendment to the Mixed Use Recreation (MR) zone as a condition of draft approval.

Servicing

All of the lots will be serviced via communal septic with the intent of also having water piped from the City of Thunder Bay. While the water cannot be confirmed at this time, an alternative would result in additional studies being required and a potential revision to the entire plan; both of which will be conditions of draft approval.

Utilities

Presently all hydro and telephone utilities exist along the perimeter of the property and would be brought in through the proposed roadworks. All utilities will be within the road right-of-way which will be transferred to the Municipality once the requirements set out in the subdivision agreement have been met. Utility easements will not be required.

Access

The subject property is presently accessed from an existing entrance along Highway 130, which is owned and maintained by the Ministry of Transportation. The new roads must be constructed to the Municipality’s standards and the cost of the road would be borne by the developer.

Agency Comments

Agency comments were received from the LRCA stating no objections to the approval of the application; the Ministry of Mines identifying no issues; and Red Sky Metis Independent Nation stated no concerns with the proposal.

The City of Thunder Bay Planning Department also submitted a letter of concern. Objections regarding use of City water do not correspond with interactions amongst the developer, administration and other City officials. At a meeting on Feb. 24th the City officials were receptive to the extension of City water supply to the development and agreed to bring the concept for consideration in their master water plan, which should be completed early next year. Another criticism in the letter regarding the use of City water

with private septic systems is baseless. The proposal calls for a communal sewage system, so there is no conflict with the PPS.

Public Comments

While no public comments were submitted in writing, the following objectors came forward and spoke at the Public Meeting: Roger Swerdylyk, Marvin Cowie, Patrick Price, Shirley Marostica, Richard Cramer, Trudi Visser, Colleen McNeill and Mike Pollock. Concerns included - sewage system, financial implications to municipality, groundwater concerns, decrease in property value, privacy, increased traffic, increased crime, HOA (Homeowner Association) fees, tax burden to residents, increased volunteer fire department responsibilities and maintenance of the open areas.

To respond to these concerns administration met with the developer to get some clarification that is provided below:

- Sewage system – the communal septic system was designed by Hatch in Thunder Bay. A sanitary sewer network of the subdivision will be collected by a sewer main that will run under Rosslyn Road, the railway tracks, and King George’s Park Drive to an industrial designed septic field, which may or may not require a tank system on the front end. This field will be located on the spent aggregate pit owned by the developer. The septic field will be approximately the size of a single football field.
- Drainage – the site will be designed with open ditches, and a surge pond on the north side of Rosslyn Road if required.
- Increased Traffic – The current MTO corridor was in the past able to handle the traffic coming from the Municipal Golf Course when it was in operation. Administration’s expectation is that the traffic generated by the subdivision will be similar to that of the golf course when it was operating at its peak. Additionally, the likely demographic living in the subdivision will be primarily seniors who generally travel at different times than the working population; seniors typically travel between 10am and 3pm whereas working people travel before 10am and after 3pm.
- There are no financial implications to the Municipality that have not already been considered and planned for. All financial details will be laid out in the subdivision agreement, which is a condition of draft approval and requires Council approval.
- Maintenance of the recreational area – as mentioned above, 5 acres of the proposed 11 will be given to the Municipality as parkland. The parkland will likely consist of walking trails, possibly community gardens, and/or game areas that require minimal maintenance by the Municipality. The “resort” area including the facility will be privately owned and operated.
- Fear over taxes and property values – the development will increase the Municipality’s tax base and thereby generate more tax revenue.

PREPARED BY: Kerri Reid, Manager of Planning

REVIEWED BY: Wayne Hanchard
Wayne Hanchard, CAO/Clerk



CORPORATE REPORT

DEPARTMENT:	Planning	REPORT NO.	2026.97
DATE PREPARED:	May 28, 2026	MEETING DATE:	June 9, 2026
SUBJECT:	Certificate of Cancellation	NO. OF PAGES:	1

RECOMMENDATION

THAT with respect to Report No. 2026.97 we recommend that the proposed fee of \$500.00 for Certificate of Cancellation applications, BE APPROVED

PURPOSE

To obtain Council approval to approve a new application fee for cancellation certificates since Bill 88 now authorizes any owner of land to apply for a certificate cancelling a previous consent

BACKGROUND

On January 1, 2022 various amendments to the Planning Act, R.S.O. 1990 were proclaimed, including subsection 53 (45). The effect of the amendment to subsection 53 (45) enables an owner of a parcel of land that was previously created by a consent to sever to apply for a certificate of cancellation to cancel the consent to sever. This change means the common law principle of “once a consent always a consent” no longer applies. Once the certificate of cancellation is registered on title the parcel is considered no longer to have been conveyed with a unstipulated consent and section 50(12) no longer applies to the parcel. The certificate of cancellation causes the merger of the previously conveyed property with any abutting land that the owner might own.

For a number of years following this new legislation, there was no authoritative body that provided a process or means to accomplish consent cancellation. Recently some municipalities in Ontario have created a process to cancel consents, which administration intends to adopt.

REPORT SUMMARY

This Report is the result of a proposed building permit application in which an applicant wishes to construct a 26,000 square foot building over two parcels owned by the same business. The lots are not whole lots on a registered plan of subdivision, but rather parts on a reference plan. The lot in question was transferred with consent around 1991/1992, meaning before the lands can be merged, a cancellation certificate is required. To facilitate this process, administration is asking Council to authorize the \$500.00 fee. It can be added to the Tariff of Fees By-Law at a later date along with other changes. The Committee of Adjustment will have the authority to make decisions on certificates of cancellation.

PREPARED BY: Kerri Reid, Manager of Planning

REVIEWED BY: Wayne Hanchard
Wayne Hanchard, CAO/Clerk



CORPORATE REPORT

DEPARTMENT: Operations	REPORT NO. 2026.96
DATE PREPARED: June 3, 2026	MEETING DATE: June 9, 2026 NO. OF PAGES: 3
SUBJECT: Public Works Department – Surface Treatment Program Forecasted Overage	

RECOMMENDATION

THAT with respect to Report 2026.96 we recommend authorization of administration to spend an additional amount, approximately \$60,610, on the 2026 Surface Treatment Program, BE APPROVED

AND THAT the additional amount be covered by the Working Fund Reserve

PURPOSE

To obtain Council approval to spend more than the approved Budget for the 2026 Surface Treatment Program

BACKGROUND

Traditionally in fall of each year, administration reaches out to various vendors with “budget” pricing for the upcoming calendar years proposed works. Upon Budget approval by Council, further negotiations occur to firm up our costs in various departments. Specific to Public Works, our annual Surface Treatment Program relies on a sole source vendor to perform, on average, 60 percent of our surface treatment program costs. In previous budget years, the firm costs have been under our expected approved budget. This year is an anomaly.

REPORT

Administration follows various indicators to predict “peaks and valleys” in the construction sectors that the Municipality relies on to perform construction related activities. Two (2) of the tools that we monitor are related to MTO costs. One is the Fuel Price Index and the other is the Liquid Asphalt Price Index. Both of these tools are available to the public and they reflect the benchmark for pricing of each commodity f.o.b. Toronto on a monthly basis. The index is always a month behind. For clarity, administration has included the index price of each commodity that reflects into our surface treating program costing model.

Fuel Cost per litre	– November of 2025	\$125.5 per litre
	- April of 2026	\$176.8 per litre
Liquid Asphalt per tonne	- November of 2025	\$1,067.25 per tonne
	-April of 2026	\$1,368.75 per tonne

REPORTS OF MUNICIPAL OFFICERS, ITEM #(k)

For Budget 2026 the November numbers were used to generate the Surface Treatment Program estimate of \$798,179 (13 road segments in Approved Budget shown below). Included in that total was Vendor cost of \$527,828.00. The April figures above show that fuel is up almost 41% and Liquid A/C (emulsion) is up 29%.

Surface Treat: 92 - CALVERT RD from SIM LANE	40,130
Surface Treat: 73 - C-LINE RD from HWY 588	74,994
Surface Treat: Boulter Patch from 200m south of Farm Ent.	59,420
Surface Treat: 68 - MINING RD from POLELINE RD	62,450
Surface Treat: 123 - CALVERT RD from JOHN ST. RD	68,288
Surface Treat: 2374 - EVERETT DR from MUD LAKE RD	61,125
Surface Treat: 2378 - EVERETT DR from MORROW DR>	63,009
Surface Treat: 2373 - MONTEITH ROAD from CANDY MOUNTAIN	97,794
DST: 136 - TYSOSKI RD from HWY 11-17	33,715
DST: 137 - ATWOOD DR from TYSOSKI RD	19,156
DST: 157 - OAK LEAF DR from HWY 11-17	29,884
DST: 2376 - MORROW DR from MILLAR HEIGHTS DR	81,949
DST: 2379 - EVERETT DR from MAKI RD	106,266
	798,179

Our Vendor for Surface Treatment has reflected the higher costs for fuel and liquid asphalt in their quotation of \$588,438.00 for the 2026 Program that has increased our price to perform the works on average of 11.5 % over the approved budget of \$527,828.00 since the above material numbers represent around 40 percent of their costs to perform the works.

Administration had verbally reported at a previous meeting that it “tracks” variance in tendered works throughout the spring/summer season. The following is a breakdown on three (3) 2026 projects in the Public Works Department:

	Approved Budget	Actual Cost
Rosslyn Village Paving	\$777,166.00	\$624,694.41
Bridge Rehabilitation Project	\$400,000.00	\$381,558.00
Surface Treatment Program (Vendor Costs)	\$527,828.00	\$588,438.00
Total	\$1,704,994.00	\$1,594,690.41
Net Difference	(\$110,303.59)	

*** Actual Costs shown include non-refundable HST with contingency with both projects being presented under previous reports

Despite the overage of \$60,610 in the Surface Treatment Program, positive variances for the 2 other projects mean we currently have an overall positive variance of \$110,303.59.

RECOMMENDATION

Administration is in favour of completing the Surface Treatment Program approved in the 2026 Capital Budget despite the price increase from the Vendor. The positive variances from the Rosslyn Village Paving and Bridge Rehabilitation Projects are more than adequate to cover the \$60,610 price increase from the Surface Treatment Program Vendor. Administration is hopeful that the increase in fuel and liquid asphalt will not persist and prices will improve for Budget 2027.

PREPARED BY: _____
Chris Bowles, Director of Operations

REVIEWED BY: Wayne Hanchard
Wayne Hanchard, CAO/Clerk



CORPORATE REPORT

DEPARTMENT: Operations	REPORT NO. 2026.99
DATE PREPARED: June 3, 2026	MEETING DATE: June 9, 2026 NO. OF PAGES: 3
SUBJECT: Friends of OPHP Scrap Metal Clean-up Proposal – Site Visit & Agreement	

RECOMMENDATON

1st Resolution

THAT with respect to Report 2026.99 we recommend declaring all scrap metal on the grounds of Oliver Paipoonge Heritage Park as surplus to the needs of the Municipality, BE APPROVED;

2nd Resolution

WHEREAS all scrap metal on the grounds of Oliver Paipoonge Heritage Park has been declared to be surplus to the needs of the Municipality;

THAT with respect to Report 2026.99 we recommend authorization of administration to conclude an agreement with the Friends of Oliver Paipoonge Heritage Park for the removal of scrap metal from the grounds of Oliver Paipoonge Heritage Park under the following conditions, BE APPROVED

- Any scrap metal the Friends can load without mechanical means will be their revenue
- Any scrap metal for which Public Works equipment and manpower is required to retrieve will be revenue for Oliver Paipoonge Heritage Park
- The Friends will haul away a derelict pickup truck that does not belong to the Municipality and retain the proceeds
- The Friends will haul away an old handmade trailer that does not belong to the Municipality and retain the proceeds
- While retrieving scrap metal the Friends will collect and pile other debris strewn about the site for removal by municipal forces at a later date

PURPOSE

To (1) inform Council about a site visit with the Friends of OPHP regarding the Friends' Scrap Metal Clean-up Proposal, (2) declare scrap metal at OPHP to be surplus to the needs of the Municipality and (3) obtain Council approval to enter into an agreement with the Friends of OPHP to dispose of scrap metal at OPHP

BACKGROUND

On April 29th Council received Report 2026.71 regarding a proposal to clean up scrap metal at OPHP submitted by the Friends of OPHP. The Friends offered to help clean up scrap metal but wanted the funds from the sale of the scrap metal to go to their organization for future OPHP purposes. The proposal was supported at the April 20th Museum Board meeting. Report 2026.71 said when conditions improved this spring the Director of Operations, Museum Curator and Friends reps would do a site visit to gauge the scrap metal cleanup and the Friends would be looking at securing insurance coverage for the clean-up activity. The Report concluded saying once further information is available the Friends' proposal would come back to Council.

REPORT

On Monday May 25th the Friends reported that they had arranged to secure insurance for the clean-up activity. Scope of work and use of Personal Protective Equipment were discussed. Subsequently a site meeting was arranged for the morning of May 28th @ 10 a.m.

Jean Mayo, Rod Spicer and Chris Bowles toured the grounds looking at all the buildings and surroundings. Since there is a lot of scrap metal laying around to hand pick, the Friends are confident it will be worth their effort. Most of the bigger scrap items are located behind buildings adjacent to the Train Station and somewhat out of the public view. Removal will require heavy equipment.

During the visit an understanding was agreed to regarding scrap metal pickup to propose to Council:

- Any scrap metal the Friends can load without mechanical means would be their revenue
- Any scrap metal for which Public Works equipment and manpower is required to retrieve would be revenue for OPHP
- A derelict pickup truck that has been onsite for more than 15 years does not belong to the Municipality. The Friends will haul it away using a car hauler at their disposal and retain the proceeds
- An old homemade trailer that has also been onsite for many years does not belong to the Municipality. The Friends will haul it away and retain the proceeds
- While retrieving scrap metal the Friends will collect and pile other debris strewn about the site for removal by municipal forces at a later date
- The Friends will have adequate insurance coverage for the scrap metal removal activities

Throughout this site visit, numerous discussions occurred regarding buildings and structures and the proposed maintenance activities for this season. Messages previously repeated to OPHP workers and volunteers were again communicated to Rod Spicer and Jean Mayo that safe practices were required, PPE was necessary and only "ground" work was allowable, e.g., no ladders, scaffolds, etc.

As an aside, there appear to be two (2) leaking roofs that require immediate rehabilitation. Administration is currently working on a quick RFQ to address those problems.

PREPARED BY: _____
Chris Bowles, Director of Operations

REVIEWED BY: Wayne Hanchard
Wayne Hanchard, CAO/Clerk



CORPORATE REPORT

DEPARTMENT: Operations	REPORT NO. 2026.100
DATE PREPARED: June 2, 2026	MEETING DATE: June 9, 2026
	NO. OF PAGES: 52 incl. attachment
SUBJECT: Rosslyn Village Drinking Water System – MOECP Annual Inspection	

RECOMMENDATION

For Council information

PURPOSE

To provide Council with the Rosslyn Village Drinking Water System 2025/26 Annual Inspection Report done by MECP

BACKGROUND

Annually MECP performs an inspection of drinking water systems. This inspection covers operations of the site and the overall performance of the infrastructure in meeting regulations.

REPORT

2025/2026 Annual Inspection Report

Attached is the 51-page Annual Report. Although the inspection was completed on April 10/26, MECP has labelled it as the 2025/26 Report. Per Appendix B Inspection Summary Rating Record & Risk Methodology our rating is 93.38%. Our last rating was 95.59%.

The Municipality has two (2) issues which require corrective measure prior to September 30 associated with the two (2) wells. This issue will be addressed with the pending RFP for the new South Well to be completed this year. The other issue for the Municipality to rectify has to do with the recently introduced Arsenic Filtration. Administration is developing a policy in regard to this point. One (1) other issue was related to OCWA involving 24 hour monitoring of the Data at the Facility. Those requirements have already been addressed since the date of inspection. The reduction for this inspection from the previous year is directly related to the above mentioned three (3) issues. The remainder of the inspection report ratings appear very similar to previous year.

PREPARED BY: Chris Bowles, Director of Operations and Wayne Hanchard, CAO/Clerk

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Wayne Hanchard, MBA, CA, CAO/Clerk

Ministry of the Environment,
Conservation and Parks

Ministère de l'Environnement, de la
Protection de la nature et des Parcs



ROSSLYN VILLAGE SUBDIVISION DRINKING WATER SYSTEM

Physical Address: 25 MAPLE ST, ROSSLYN
VILLAGE, OLIVER
PAIPOONGE, ON P7C 5M9

INSPECTION REPORT

System Number: 260001081
Entity: THE CORPORATION OF THE
MUNICIPALITY OF OLIVER
PAIPOONGE
ONTARIO CLEAN WATER
AGENCY

Inspection Start Date: April 01, 2026
Site Inspection Date: April 09, 2026
Inspection End Date: May 12, 2026
Inspected By: Nicholas Kyle
Badge #: 2104

A handwritten signature in black ink, appearing to read "N. Kyle", written over a horizontal line.

(signature)

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1-888-745-8888 or Ontario.ca/inspectionfeedback

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 Appendix A – Key Reference and Guidance Material for Municipal Residential Drinking Water Systems

INTRODUCTION

Purpose

This announced, detailed inspection was conducted to confirm compliance with Ministry of the Environment, Conservation and Parks' (MECP) legislation and conformance with ministry drinking water policies and guidelines.

Scope

The ministry utilizes a comprehensive, multi-barrier approach in the inspection of drinking water systems that focuses on the source, treatment and distribution components as well as the management and operation of the system.

The inspection of the drinking water system included both the physical inspection of component parts of the system and the review of data and documents associated with its operation. This drinking water system is subject to the legislative requirements of the Safe Drinking Water Act, 2002 (SDWA) and regulations made therein, including Ontario Regulation 170/03, "Drinking Water Systems" (O. Reg. 170/03). This inspection has been conducted pursuant to Section 81 of the SDWA.

This inspection report does not suggest that all applicable legislation and regulations were evaluated. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

Facility Contacts and Dates

The Rosslyn Village Subdivision Drinking Water System (DWS) is owned by the Corporation of the Municipality of Oliver Paipoonge and is operated by the Ontario Clean Water Agency. The system serves an estimated population of 88 and is categorized as a Small Municipal Residential DWS.

Information reviewed for this announced, detailed inspection covered the time period of April 4, 2025, to April 9, 2026. The field portion of the inspection was conducted on April 9 and 10, 2026.

Systems/Components

All locations associated with primary disinfection were visited as part of this inspection. The following sites were visited as part of the inspection of the drinking water system:

- the north and south groundwater wells; and,
- the Rosslyn Village Water Treatment Plant.

Permissions/Approvals

This drinking water system was subject to specific conditions contained within the following permissions and/or approvals at the time of the inspection, in addition to the requirements of the SDWA and its regulations:

- Municipal Drinking Water Licence No. 293-101 (Issue No. 8);
- Drinking Water Works Permit No. 293-201 (Issue No. 3); and,
- Permit to Take Water No. 2634-D48QJW.

Background and Compliance

This section provides a high level, chronological summary of key events that occurred during the inspection period. Throughout the entire inspection period, the drinking water system remained under a Drinking Water Advisory due to arsenic concentrations exceeding the applicable water quality standard. The advisory was initially issued on March 9, 2023.

Prior to the inspection period, arsenic removal equipment was installed upstream of the existing treatment system within a separate sea can. The upgrades included a new chlorine injection point, a retention tank, and a series of cartridge filters. At the start of the inspection period, this equipment had not yet been placed into operation. The treatment process was designed to oxidize soluble arsenic using sodium hypochlorite, followed by removal of the resulting precipitated particles through cartridge filtration. All installation, commissioning, and performance testing activities related to the arsenic removal system were conducted in consultation with the MECP and the Thunder Bay District Health Unit.

- On June 5, 2025, mechanical contractors installed a bypass for the arsenic removal treatment system. This bypass was not included in the Schedule C amendment associated with the arsenic removal upgrades. The bypass was preauthorized under the DWWP, subject to updating the process and instrumentation diagram, submitting a Director Notification Form within 30 days of installation, and installing an appropriate lock out device with proper labelling. The bypass allows the arsenic removal treatment system to be isolated for maintenance and disinfection purposes. It was placed into operation on June 11, 2025, to facilitate disinfection and commissioning of the arsenic removal treatment system.

- On June 13, 2025, the piping, retention tank, and filter housings associated with the new arsenic removal system were disinfected. On June 18, 2025, an automation service provider completed commissioning of all electrical components of the new treatment system. On June 25, 2025, the treatment equipment was brought online using the south well, which had been the production well since the beginning of the inspection period. Various control setpoints were adjusted to support startup. During operation, issues were identified with the transfer pumps, and the system was isolated with the bypass reactivated. Troubleshooting conducted on June

26, 2025, determined that higher capacity transfer pump motors were required.

- On July 4, 2025, the transfer pump motors were replaced and the arsenic removal treatment system was placed back into service. Startup was successful. With the south well in production, arsenic samples were collected on July 7 and 8, 2025. Production was switched to the north well on July 8, 2025, and additional samples were collected on July 9 and 10, 2025. Sample results indicated that the arsenic removal treatment system did not consistently reduce arsenic concentrations below the water quality standard.

- On October 7 and 8, 2025, the arsenic removal system was isolated and the bypass was placed into operation to conduct a ferric chloride proof-of-concept trial. The trial involved temporary dosing of ferric chloride into the retention tank upstream of the cartridge filters to provide sufficient iron for effective co-precipitation of arsenic. Results from both wells demonstrated that the addition of ferric chloride resulted in significant reductions in arsenic concentrations.

- A permanent ferric chloride chemical feed system, including an injection point within the new retention tank and a mixer, was installed between February 23 and 25, 2026. The installation was a preauthorized modification under the Drinking Water Works Permit. Commissioning and performance testing were conducted between March 10 and 17, 2026. Initial results did not replicate the reductions observed during the proof-of-concept trial. Increased monitoring and further process optimization continued until arsenic concentrations were consistently below the applicable water quality standard.

- Based on arsenic monitoring results from April 2026, and in consultation with the MECP and TBDHU, the drinking water advisory was lifted on May 1, 2026. Process optimization and enhanced monitoring will continue to maximize arsenic removal.

NON-COMPLIANCE

The following item(s) have been identified as non-compliance, based on a "No" response captured for a legislative question(s).

For additional information on each question see the Inspection Details section of the report.

Ministry Program: DRINKING WATER | **Regulated Activity:** DW Municipal Residential

Item	Question	Compliance Response/Corrective Action(s)
NC-1	<p>Question ID: DWMR1007001</p> <p>Was the owner maintaining the production well(s) in a manner sufficient to prevent entry into the well of surface water and other foreign materials?</p>	<p>The owner was not maintaining the production well(s) in a manner sufficient to prevent entry into the well of surface water and other foreign materials.</p> <p>CORRECTIVE ACTION(S):</p> <p>The owner shall ensure that production wells are maintained in a manner sufficient to prevent entry into the well of surface water and other foreign materials.</p> <p>By September 30, 2026, the owner shall submit written confirmation, including photographs, confirming that the junction boxes have been removed at both wells, watertight splices have been installed, and all bolt holes have been sealed. This information shall be provided by email to the undersigned Water Compliance Officer.</p>
NC-2	<p>Question ID: DWMR1027001</p> <p>Did the owner have evidence indicating that chemicals and materials that came in contact with water within the drinking water system met all applicable AWWA and ANSI standards in accordance with the Municipal Drinking Water Licence and Drinking Water Works Permit?</p>	<p>The owner did not have evidence indicating that all chemicals and materials that came in contact with water within the drinking water system met the AWWA and ANSI standards in accordance with the Municipal Drinking Water Licence and Drinking Water Works Permit.</p> <p>CORRECTIVE ACTION(S):</p> <p>The owner and operating authority shall ensure that all chemicals and materials that come in contact with water within the drinking water system meet the AWWA and ANSI standards in accordance with the Municipal Drinking Water</p>

Licence and Drinking Water Works Permit.
Supporting documentation demonstrating compliance shall be kept on site at all times.

By August 14, 2026, the owner and operating authority shall provide confirmation that the arsenic removal filters currently in use at the treatment facility meet the required certification standards. Alternatively, authorization may be sought from the Director to continue using the product in accordance with Schedule B, Condition 14.3.6 of the MDWL, or through an amendment to the MDWL to obtain regulatory relief. All documentation confirming that the product is acceptable for use under the MDWL shall be submitted by email to the undersigned Water Compliance Officer.

NC-3 **Question ID:**
DWMR1038001

Was continuous monitoring equipment that was being utilized to fulfill O. Reg. 170/03 requirements performing tests for the parameters with at least the minimum frequency and recording data with the prescribed format?

Continuous monitoring equipment that was being utilized to fulfill O. Reg. 170/03 requirements was not performing tests for the parameters with at least the minimum frequency specified in the Table in Schedule 6 of O. Reg. 170/03 and/or was not recording data with the prescribed format.

CORRECTIVE ACTION(S):

The owner and operating authority shall ensure that primary disinfection chlorine concentrations are monitored at or above the minimum required frequency and recorded in the prescribed manner.

With respect to the data loss incident that occurred on October 19, 2025, corrective actions were completed on December 3, 2025. These actions included rerouting the SCADA system power supply to the breaker panel that is served by the emergency generator during power outages. As a result, future power interruptions should not result in the loss of regulatory chlorine data.

For any gaps in the SCADA system historian data, operators shall continue to document the occurrence in the logbook and verify whether the data was captured locally. Operators should also continue to attach photographs of the relevant trends from the backup system for the affected time periods when completing the 72 hour data review and associated logbook entries.

No further actions are required.

RECOMMENDATIONS

This should not be construed as a confirmation of full conformance with all potential applicable BMPs. These inspection findings are limited to the components and/or activities that were assessed, and the legislative framework(s) that were applied. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

If you have any questions related to this inspection, please contact the signed Provincial Officer.

Inspection Summary Rating Record (Reporting Year – 2026-2027)

DWS Name:	Rosslyn Village Subdivision Drinking Water System
DWS Number:	260001081
DWS Owner:	OLIVER PAIPOONGE
Municipal Location:	OLIVER PAIPOONGE
Regulation:	O. Reg. 170 / 03
Category:	Small Municipal Residential
Type of Inspection:	Detailed
Inspection Date:	May-12-2026
Ministry Office:	Thunder Bay District Office

Maximum Question Rating: 348

Inspection Module	Non-Compliance Rating
Capacity Assessment	0/20
Certification and Training	0/35
Logbooks	0/28
Operations Manuals	0/14
Reporting & Corrective Actions	0/40
Source	9/16
Treatment Processes	13/105
Water Quality Monitoring	0/90
Overall - Calculated	22/348

Inspection Risk Rating:	6.32%
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Final Inspection Rating:	93.68%
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DWS Name:	Rosslyn Village Subdivision Drinking Water System
DWS Number:	260001081
DWS Owner:	OLIVER PAIPOONGE
Municipal Location:	OLIVER PAIPOONGE

Regulation:	O. Reg. 170 / 03
Category:	Small Municipal Residential
Type of Inspection:	Detailed
Inspection Date:	May-12-2026
Ministry Office:	Thunder Bay District Office

Non-Compliance Question(s)	Question Rating
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Source

Was the owner maintaining the production well(s) in a manner sufficient to prevent entry into the well of surface water and other foreign materials?	9
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Treatment Processes

Did the owner have evidence indicating that chemicals and materials that came in contact with water within the drinking water system met all applicable AWWA and ANSI standards in accordance with the Municipal Drinking Water Licence and Drinking Water Works Permit?	8
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Was continuous monitoring equipment that was being utilized to fulfill O. Reg. 170/03 requirements performing tests for the parameters with at least the minimum frequency and recording data with the prescribed format?	5
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Total Question Rating	22
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Maximum Question Rating: 348

Inspection Risk Rating:	6.32%
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Final Inspection Rating:	93.68%
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INSPECTION DETAILS

This section includes all questions that were assessed during the inspection.

Ministry Program: DRINKING WATER | **Regulated Activity:** DW Municipal Residential

Question ID	DWMR1007001	Question Type	Legislative
<p>Legislative Requirement(s): SDWA O. Reg. 170/03 1-2 (1)1;</p> <p>Question: Was the owner maintaining the production well(s) in a manner sufficient to prevent entry into the well of surface water and other foreign materials?</p> <p>Compliance Response(s)/Corrective Action(s)/Observation(s): The owner was not maintaining the production well(s) in a manner sufficient to prevent entry into the well of surface water and other foreign materials.</p> <p>CORRECTIVE ACTION(S): The owner shall ensure that production wells are maintained in a manner sufficient to prevent entry into the well of surface water and other foreign materials. By September 30, 2026, the owner shall submit written confirmation, including photographs, confirming that the junction boxes have been removed at both wells, watertight splices have been installed, and all bolt holes have been sealed. This information shall be provided by email to the undersigned Water Compliance Officer.</p> <p>OBSERVATIONS: Drinking water for the system is supplied by two drilled groundwater wells, identified as the north well and the south well. The north well has a depth of 34.6 m, and the south well has a depth of 38.7 m; however, the Drinking Water Works Permit lists the depth of both wells as 45 m. The wells are located in the front yards of two separate residences on Maple Street. A physical inspection of the above-ground well components confirmed that sanitary caps were properly installed and secure, and that well vents were adequately screened. At the time of inspection, the ground surrounding both wells had been regraded to mitigate the potential for surface water infiltration. A licensed well contractor conducted an inspection of the above-ground and below-ground components at both wells in September 2025. The inspection identified an electrical junction box mounted directly to each well casing using a bolt, which is not watertight and represents a potential point of future deterioration. The report noted that the junction box is not required and recommended its removal, with a watertight splice installed instead and the bolt hole welded closed. Following the inspection, it was reported that the required work was</p>			

scheduled to be completed in the summer of 2026.

Question ID	DWMR1009001	Question Type	Legislative
<p>Legislative Requirement(s): SDWA 31 (1);</p> <p>Question: Were measures in place to protect the groundwater and/or GUDI source in accordance with the Municipal Drinking Water Licence and Drinking Water Works Permit?</p> <p>Compliance Response(s)/Corrective Action(s)/Observation(s): Measures were in place to protect the groundwater and/or GUDI source.</p> <p>OBSERVATIONS:</p> <p>The Municipal Drinking Water Licence requires an inspection schedule for all production wells, as well as procedures for inspecting and maintaining the entire structure of each well. Additionally, remedial action plans must be in place for situations where inspections reveal non-compliance with regulatory requirements or pose a risk to water quality. The system owner is required to implement appropriate risk management measures to address potential threats to drinking water resulting from the operation of the system.</p> <p>Certified operators completed monthly inspections of above ground well components throughout the inspection period in accordance with the "Well Field Inspections & Maintenance" standard operating procedure (SOP). These inspections were documented using the "Monthly Well Inspection Checklist".</p> <p>Below ground well components are inspected once every five years by a licensed well contractor, as required by the SOP. The most recent below ground inspection was completed in early September 2025. This inspection identified significant deterioration at several locations along the casing of the south well; no comparable deterioration was observed in the north well. Rehabilitation of the south well is scheduled to be completed in 2026.</p> <p>Contingency plans are also in place to address potential threats to the groundwater source, including spills and water contamination events, and are documented in the "Operational & Maintenance Manual". The presence of two production wells reduces risk to water quality and supply by allowing one well to be taken out of service during an emergency while still maintaining sufficient capacity to meet system demand.</p>			

Question ID	DWMR1014001	Question Type	Legislative
<p>Legislative Requirement(s): SDWA 31 (1);</p> <p>Question: Was flow monitoring performed as required by the Municipal Drinking Water Licence or Drinking Water Works Permit?</p>			

Compliance Response(s)/Corrective Action(s)/Observation(s):

Flow monitoring was performed as required.

OBSERVATIONS:

The MDWL requires continuous measurement and recording of the flow rate and daily volume of treated water flowing from the treatment subsystem to the distribution system, as well as the raw water flow into the treatment subsystem.

With respect to treated water regulatory flow monitoring, a flow meter is installed on the treated water discharge line upstream of the point of entry to the distribution system. Raw water flow monitoring is provided by two sets of regulatory electromagnetic flow meters. One pre-existing set is installed on each of the two raw water supply lines extending from the wells, downstream of the arsenic removal treatment equipment. As part of the arsenic removal upgrades, an additional electromagnetic flow meter was installed on each well discharge line upstream of the chlorine injection point, retention tank, and arsenic removal filters.

The newly installed flow meters are integrated into the SCADA system and function as regulatory flow meters when the arsenic removal treatment system is in operation. The pre-existing raw water flow meters will function as regulatory flow meters in the event that the arsenic removal treatment equipment is bypassed.

Question ID	DWMR1015001	Question Type	Legislative
Legislative Requirement(s):			
SDWA 31 (1);			
Question:			
Were flow measuring devices calibrated or verified in accordance with the requirements of the Municipal Drinking Water Licence?			
Compliance Response(s)/Corrective Action(s)/Observation(s):			
Flow measuring devices were calibrated or verified as required.			
OBSERVATIONS:			
Regulatory flow measuring devices must be checked and calibrated in accordance with the manufacturer's instructions or, in the absence of manufacturer's instructions, at least once every 12 months. If calibration is conducted every 12 months, then the equipment shall be checked and where necessary calibrated not more than 30 days after the first anniversary of the day the equipment was checked and calibrated in the previous 12-month period.			
Because removing operational flow meters for calibration is often impractical, the ministry accepts verification in these cases. If the manufacturer does not provide instructions, verification should involve on-site comparison of the flow meter's readings across the system's flow range with those from a fully calibrated flow meter brought to the site. The flow			

meter or instruments used for verification must be calibrated to the same standard as a production flow measuring device.

Regulatory flow meters were last verified on June 19, 2025, by a third-party instrumentation technician. The verification certificate confirmed that relevant flow meters passed the verification protocol.

Question ID	DWMR1016001	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Was the owner in compliance with the conditions associated with maximum flow rate or the rated/operational capacity in the Municipal Drinking Water Licence?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The owner was in compliance with the conditions associated with maximum flow rate and/or the rated/operational capacity conditions.			
OBSERVATIONS:			
The rated capacity of the Rosslyn Water Treatment Plant is 249.12 m ³ /day, as specified by Schedule C, Condition 1.1 of the Municipal Drinking Water Licence. This rated capacity refers to the maximum daily volume of water that flows from the treatment to the distribution subsystem. Currently, there is no regulated maximum flow rate (in L/s) or operational capacity (in m ³ /day) specified for the system.			
Maximum flow rates and daily volumes for both raw and treated water are recorded on the SCADA-generated "Rosslyn WTP Daily Facility Report". During the inspection period, the highest daily volume of treated water transferred to the distribution subsystem was 36.83 m ³ on June 12, 2025. This volume represents approximately 15% of the facility's rated capacity.			

Question ID	DWMR1017001	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Were appropriate records of flows and any capacity exceedances made in accordance with the Municipal Drinking Water Licence?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Appropriate records of flows and any capacity exceedances were made as required.			
OBSERVATIONS:			
In accordance with the MDWL, continuous flow measurement and recording must be undertaken both for the flow rate (L/s) and daily volume (m ³ /day) of water that flows into the			

subsystem (raw water) and of water that flows from the treatment subsystem to the distribution system (treated water).

Raw and treated water flow rates are continuously monitored and recorded through the SCADA system historian. Daily raw and treated water volumes are also documented in the SCADA system Daily Report. The continuity and completeness of raw and treated water flow monitoring data were reviewed for the entire inspection period.

No rated capacity exceedances were identified during the inspection period.

Question ID	DWMR1013001	Question Type	Legislative
<p>Legislative Requirement(s): OWRA 34 (3);</p> <p>Question: Was the owner in compliance with all conditions of the Permit To Take Water?</p> <p>Compliance Response(s)/Corrective Action(s)/Observation(s): The owner was in compliance with all conditions of the Permit To Take Water.</p> <p>OBSERVATIONS:</p> <p>Permit to Take Water No. 2634-D48QJW, which expires on March 13, 2034, authorizes water takings from the respective wells. The total maximum rate of withdrawal from either well shall not exceed 136 L/minute or 124,379 L/day (124.379 m³/day). Additional key PTTW requirements include the following:</p> <ul style="list-style-type: none"> - On each day that water is taken, the owner shall record the date, the volume of water taken, and the rate at which the water was taken. - The daily volume of water taken shall be measured using a flow meter. - Separate records shall be maintained for each water source. - On or before March 31, annual water taking data must be submitted to the Ministry's Water Taking Reporting System (WTRS). <p>Methods for monitoring and recording raw water flows are described elsewhere in this report. Submission of 2025 water taking data to the WTRS was also verified as part of this inspection.</p> <p>During the inspection period, the following maximum withdrawal rates and daily volumes were observed:</p> <ul style="list-style-type: none"> - North well: <ul style="list-style-type: none"> Maximum withdrawal rate: 178.6 L/min on July 27, 2025 Maximum daily volume: 42.08 m³ on June 12, 2025 (34% of the daily limit) - South well: 			

Maximum withdrawal rate: 168.798 L/min on July 28, 2025
Maximum daily volume: 48.93 m³ on May 21, 2025 (39% of the daily limit)

The apparent exceedances of the maximum withdrawal rate are based on instantaneous flow measurements and were not necessarily sustained for a full minute. When these data points are excluded, no exceedances of the maximum withdrawal rate were observed.

Question ID	DWMR1018001	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Did the owner ensure that equipment was installed in accordance with Schedule A and Schedule C of the Drinking Water Works Permit?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The owner ensured that equipment was installed as required.			
OBSERVATIONS: The inspection included a tour of the water treatment plant. Numerous modifications were undertaken within the water treatment subsystem during the inspection period. All treatment equipment associated with the arsenic removal upgrades authorized under Schedule C No. 2, dated July 30, 2024, was confirmed to be installed and operational at the time of the field inspection. Additional system modifications affecting the system description were reported to the ministry through the Director Notification process. These modifications included the replacement of the well pumps, the installation of an arsenic treatment system bypass, and the installation of a ferric chloride chemical feed system. These changes will be incorporated into the DWWP as part of the current renewal process. Additional minor discrepancies with Schedule A were identified during the field inspection. The owner and operating authority are reminded to thoroughly review draft approvals during the Licence renewal process to ensure that the system description accurately reflects the current system configuration.			

Question ID	DWMR1021002	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Were Form 2 documents prepared as required?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Form 2 documents were prepared as required.			

OBSERVATIONS:

During the inspection period, three (3) Form 2 documents were completed for the following pre-authorized modifications:

- Installation of a pipe section and isolation valves to allow for bypassing of the arsenic removal treatment equipment. The bypass is intended for use only during emergency situations or while maintenance is being performed on the arsenic removal system. At the time of the field inspection, the associated isolation valves were appropriately locked out.
- Installation of a ferric chloride chemical feed system consisting of one chemical metering pump, an injection point into the retention tank, and a mixer installed within the retention tank. The chemical feed system was installed following a successful proof-of-concept trial conducted in October 2025.
- Replacement of the well pumps at each production well with higher capacity units. Although the pump replacements were carried out as part of the arsenic removal upgrades, they were not included in the associated Schedule C document.

With respect to the installation of the ferric chloride chemical feed system, the DWWP allows for alterations to the drinking water system to include the addition of coagulant feed systems as part of the treatment process. However, prior to implementing such an alteration, the owner is required to assess the potential impacts on corrosion control and other treatment processes. This assessment was completed by a professional engineer with KGS Group, and the findings were incorporated into the updated operation and maintenance manual for the arsenic removal treatment equipment. The assessment concluded that the addition of ferric chloride would have a negligible impact on corrosion potential and finished water chemistry.

Question ID	DWMR1019001	Question Type	Legislative
<p>Legislative Requirement(s): SDWA 31 (1);</p> <p>Question: Were Director Notifications prepared and submitted as required?</p> <p>Compliance Response(s)/Corrective Action(s)/Observation(s): Director Notifications were prepared and submitted as required.</p> <p>OBSERVATIONS:</p> <p>Director Notification is required within thirty (30) days of placing into service or completing any addition, modification, replacement, or extension of a drinking water system. Notification is required for certain system modifications, including preauthorized alterations that result in changes to the description of a drinking water system component listed in Schedule A of the DWWP, as well as modifications authorized through the issuance of a Schedule C document. Based on these requirements, all pre-authorized modifications documented on a Form 2 during the inspection period were also subject to Director Notification.</p>			

Question ID	DWMR1028001	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Were up-to-date plans for the drinking water system made available in such a manner that they could be readily viewed by all persons responsible for all or part of the operation of the drinking water system, in accordance with the Drinking Water Works Permit and Municipal Drinking Water Licence?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Plans for the drinking water system were kept up-to-date and made available as required.			

Question ID	DWMR1025001	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Were all parts of the drinking water system that came in contact with drinking water disinfected in accordance with a procedure listed in Schedule B of the Drinking Water Works Permit?			
Compliance Response(s)/Corrective Action(s)/Observation(s): All parts of the drinking water system were disinfected as required.			
OBSERVATIONS: Adherence to a disinfection protocol is required for all parts of the drinking water system in contact with drinking water that are added, modified, replaced or extended. Adherence to a disinfection protocol is also required where an activity has occurred that could introduce contamination, including but not limited to repair, maintenance, or inspection. During the inspection period, the new arsenic removal treatment system was disinfected prior to commissioning. A review of the logbook and bacteriological sampling results confirmed that disinfection was performed in accordance with AWWA C653 requirements, which reference applicable AWWA disinfection standards. Key elements of the disinfection protocol included the following: - The entire volume of the retention tank, associated piping, appurtenances, and filter housings for the arsenic removal treatment system was treated with a 12% sodium hypochlorite solution to achieve a free chlorine residual of at least 100 mg/L, in accordance with the Slug Disinfection Method described in Ontario's Watermain Disinfection Procedure. - The chlorinated water was retained within the arsenic treatment system for a minimum contact time of three hours. - Following the contact period, the chlorine residual was verified to remain at 100 mg/L, which			

was within the allowable decrease in chlorine concentration. The superchlorinated water was subsequently flushed from the system until a chlorine residual of 4.0 mg/L was achieved.

- After disinfection, contact time, and flushing to normal operating chlorine residuals, two bacteriological water samples were collected at least 30 minutes apart while the treatment system remained isolated. All samples tested negative for E. coli and total coliform bacteria.

During the inspection period, additional activities requiring adherence to a disinfection protocol included below-grade inspections of both wells conducted in September 2025. A review of the logbook, bacteriological sampling results, and disinfection records prepared by the licensed well contractor confirmed that disinfection was conducted in accordance with AWWA C654 requirements. Key components of the disinfection protocol for each well inspection included the following:

- The entire volume of water within each well casing was treated with 12% sodium hypochlorite to achieve a chlorine residual of at least 100 mg/L. Following chlorine addition, the south well was surged to promote effective mixing. There is no record indicating that the north well was surged to ensure a uniform chlorine concentration throughout the casing.
- The chlorinated water was retained within each well casing for a minimum of 12 hours. The superchlorination period was approximately 17 hours for the south well and 19 hours for the north well. Chlorine concentrations measured at the conclusion of the superchlorination period were 100 mg/L for both wells. It is noted that the superchlorination duration for the south well, as determined from logbook entries, does not align with the duration reported by the contractor (22 hours).
- Following the superchlorination period, each well was pumped to waste. Once no detectable chlorine residual was measured, pumping continued for an additional 15 minutes.
- After the disinfection and flushing process, two bacteriological water samples were collected from each well at least 30 minutes apart while the well remained in continuous operation. All samples tested negative for E. coli and total coliform bacteria.

A review of the logbook further confirmed that the mixer installed in the new retention tank in late February 2026 was also disinfected using sodium hypochlorite.

No other additions, modifications, replacements, or extensions requiring adherence to a disinfection protocol occurred in the treatment or distribution subsystems during the inspection period.

Question ID	DWMR1023001	Question Type	Legislative
Legislative Requirement(s):			
SDWA O. Reg. 170/03 1-2 (2);			
Question:			
Did records indicate that the treatment equipment was operated in a manner that achieved the design capabilities prescribed by O. Reg. 170/03, Drinking Water Works Permit and/or Municipal Drinking Water Licence at all times that water was being supplied to consumers?			

Compliance Response(s)/Corrective Action(s)/Observation(s):

Records indicated that the treatment equipment was operated in a manner that achieved the design capabilities prescribed.

OBSERVATIONS:

For a secure groundwater source and in accordance with Schedule E of the Municipal Drinking Water Licence, primary disinfection must be capable of achieving 99% removal or inactivation of viruses. Both primary and secondary disinfection at the system is achieved using sodium hypochlorite.

Chlorine is injected on each well intake line and contact time is provided by five (5) 454 L chlorine contact tanks piped in series, one (1) 10,000 L above ground water storage tank, and a 22 m section of 150 mm diameter watermain that extends from the treatment plant to the first consumer (with no service connections along its length). To monitor the chlorine residual at a point after primary disinfection has been achieved, there is a chlorine contact simulator consisting of 9.16 m of 25 mm diameter tubing extending from the discharge header to a chlorine analyzer. At a specific flow rate, this simulates the chlorine contact time provided in the 22 m section of watermain before the first consumer.

There is an approved option to bypass the water storage tank for maintenance or emergency situations. System procedures and the CT calculator have been updated to account for such situations. Following the installation of the arsenic removal treatment system, potential impacts on CT calculations are currently being evaluated as part of the ongoing Municipal Drinking Water Licence renewal process.

To achieve effective pathogen inactivation, the Rosslyn WTP must meet the following criteria as per the Licence:

1. Sampling and testing for free chlorine residual shall be carried out by continuous monitoring equipment in the treatment process at or near a location where the intended contact time has just been completed in accordance with the Ministry's Procedure for Disinfection of Drinking Water in Ontario;
2. At all times, CT provided shall be greater than or equal to the CT required to achieve the log removal credits assigned; and,
3. The chlorine contact simulator shall be checked on at least a monthly basis to ensure that it adequately simulates chlorine contact time in the chlorine contact pipe under maximum flow conditions. The flow rate of treated water through the chlorine contact simulator shall be within plus or minus 5% of 2.0 L/minute.

Concerning item 1, refer to Question ID DWMR1030001 and Question ID DWMR1038001.

Concerning item 2, a review of continuous treated water chlorine data, SCADA-generated daily reports, and facility logbooks confirmed that, throughout the inspection period, the CT provided was greater than or equal to the CT required to achieve the assigned pathogen inactivation when water was being directed to users. Although several low chlorine residual

events occurred between May 21, 2025, and May 26, 2025, including one event associated with an adverse water quality incident, CT calculations confirmed that adequate primary disinfection was achieved. Refer to Question ID DWMR1117001 for a best practice recommendation pertaining to documenting that primary disinfection has been achieved during an abnormal event.

Concerning item 3, operators monitored the simulator flow rate 2 to 3 times weekly by diverting the flow through the simulation loop into a graduated cylinder for 1 minute. Flow verification values were recorded on the "Rosslyn Daily Rounds" worksheet. The flow verification results were outside the allowable range (1.90 to 2.10 L/minute) three times during the inspection period, and the flow rate was subsequently adjusted.

Question ID	DWMR1027001	Question Type	Legislative
<p>Legislative Requirement(s): SDWA 31 (1);</p> <p>Question: Did the owner have evidence indicating that chemicals and materials that came in contact with water within the drinking water system met all applicable AWWA and ANSI standards in accordance with the Municipal Drinking Water Licence and Drinking Water Works Permit?</p> <p>Compliance Response(s)/Corrective Action(s)/Observation(s): The owner did not have evidence indicating that all chemicals and materials that came in contact with water within the drinking water system met the AWWA and ANSI standards in accordance with the Municipal Drinking Water Licence and Drinking Water Works Permit.</p> <p>CORRECTIVE ACTION(S): The owner and operating authority shall ensure that all chemicals and materials that come in contact with water within the drinking water system meet the AWWA and ANSI standards in accordance with the Municipal Drinking Water Licence and Drinking Water Works Permit. Supporting documentation demonstrating compliance shall be kept on site at all times.</p> <p>By August 14, 2026, the owner and operating authority shall provide confirmation that the arsenic removal filters currently in use at the treatment facility meet the required certification standards. Alternatively, authorization may be sought from the Director to continue using the product in accordance with Schedule B, Condition 14.3.6 of the MDWL, or through an amendment to the MDWL to obtain regulatory relief. All documentation confirming that the product is acceptable for use under the MDWL shall be submitted by email to the undersigned Water Compliance Officer.</p> <p>OBSERVATIONS: The sodium hypochlorite used for disinfection is certified to the NSF/ANSI 60 standard (Drinking Water System Chemicals – Health Effects). This same disinfectant was used for disinfection activities in the treatment subsystem during the inspection period.</p>			

The ferric chloride used for arsenic removal is not certified to NSF/ANSI Standard 60. Following the inspection, the manufacturer advised that certification for the product packaged in smaller containers will be pursued. The manufacturer currently produces ferric chloride that meets NSF/ANSI 60 requirements in larger container formats. The Ministry's Municipal Water and Wastewater Permissions Section subsequently authorized the use of the product.

The series of Watts Jumbo Sediment Depth Cartridge filters used for arsenic removal are not certified to any NSF/ANSI standard, including NSF/ANSI Standard 61 (Drinking Water System Components). Following the inspection, authorization was obtained from the Municipal Water and Wastewater Permissions Section to use the remaining filter inventory.

The owner and operating authority are reminded that the most current chemical and material product registration documentation from a testing institution accredited by either the Standards Council of Canada or by the American National Standards Institution shall be available at all times for each chemical and material used in the operation of the drinking water system that comes into contact with water within the system.

Refer to Question ID DWMR1117001 for a best practice recommendation pertaining to ensuring that chemicals and materials meet quality standards at all times.

Question ID	DWMR1024001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 1-2 (2);			
Question: Did records confirm that the water treatment equipment which provides chlorination or chloramination for secondary disinfection was operated as required?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Records confirmed that the water treatment equipment which provides chlorination or chloramination for secondary disinfection was operated as required.			
OBSERVATIONS: Secondary disinfection is achieved through chlorine addition at the Rosslyn Water Treatment Plant. The lowest recorded free chlorine residual taken in the distribution system during the inspection period was 0.74 mg/L, collected at 128 Maple Street on December 15, 2025.			

Question ID	DWMR1034001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 7-2 (5); SDWA O. Reg. 170/03 7-2 (6);			
Question: Was secondary disinfectant residual tested as required for the small municipal residential distribution system?			

Compliance Response(s)/Corrective Action(s)/Observation(s):

Secondary disinfectant residual was tested as required.

OBSERVATIONS:

For a small municipal residential system, and if continuous monitoring equipment is not used, at least two distribution chlorine samples must be taken each week at least 48 hours apart. All distribution residual measurement locations and sampling dates and times must be documented.

During the inspection period, distribution chlorine residual sampling was conducted 2 or 3 times weekly at the required interval. All required information was documented on the "Rosslyn WTP Distribution Residuals" worksheet. Notably, the worksheet format was improved during the inspection period.

Question ID	DWMR1036001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 6-7 (1);			
Question: Where continuous monitoring equipment was not used for chlorine residual analysis, were samples tested using an acceptable portable device?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Samples for chlorine residual analysis were tested using an acceptable portable device.			
OBSERVATIONS:			
Chlorine monitoring that is not conducted by continuous monitoring equipment must be performed using an electronic direct read-out colorimetric or amperometric chlorine analyzer. Visual color comparator kits are not acceptable for measuring chlorine residuals.			
Two handheld Hach DR300 Pocket Colorimeters and one Hach DR/820 Colorimeter are used for monitoring secondary disinfection, verifying and calibrating both regulatory and process continuous chlorine analyzers, and conducting chlorine testing associated with microbiological sample collection.			
During the field inspection, a treated water sample was collected from the regulatory chlorine analyzer and tested for free chlorine using two on-site colorimeters. The results were comparable and within the acceptable margin of error.			

Question ID	DWMR1030001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 7-2 (1); SDWA O. Reg. 170/03 7-2 (2);			

Question:

Was primary disinfection chlorine monitoring being conducted at a location approved by Municipal Drinking Water Licence and/or Drinking Water Works Permit or at/near a location where the intended CT had just been achieved?

Compliance Response(s)/Corrective Action(s)/Observation(s):

Primary disinfection chlorine monitoring was conducted as required.

OBSERVATIONS:

Throughout the inspection period, primary disinfection at the Rosslyn WTP was monitored continuously at the end of the chlorine contact simulator. The simulator is downstream of the arsenic removal treatment system, chlorine contact tanks and water storage tank, and otherwise simulates the chlorine contact watermain to the first user. Refer to Question ID DWMR1023000 for a description of primary disinfection processes at the facility.

The arsenic removal treatment system includes a new sodium hypochlorite injection point and a retention tank installed upstream of the existing treatment equipment. This new equipment affects the available chlorine contact time. As a result, a consulting engineer is in the process of updating the CT calculations for the facility to account for these changes, including an assessment of whether the chlorine contact simulation loop remains necessary. It is anticipated that the updated CT calculations will also address the deficiencies identified in the previously proposed CT calculations, as noted in the prior inspection report.

The updated CT calculations are also expected to include worst case scenarios for various operating configurations, including operation with the arsenic removal system bypassed. Bypass operation will require the use of the original chlorine chemical feed system and injection point. These changes and associated assessments are being considered as part of the current MDWL renewal process.

Refer to Question ID DWMR1117001 for a best practice recommendation pertaining to installing a valve lockout device on the former chlorine injection point.

Question ID	DWMR1035001	Question Type	Legislative
<p>Legislative Requirement(s): SDWA O. Reg. 170/03 6-5 (1)1-4;</p> <p>Question: Were operators examining continuous monitoring test results and did they examine the results within 72 hours of the test?</p> <p>Compliance Response(s)/Corrective Action(s)/Observation(s): Operators were examining continuous monitoring test results as required.</p> <p>OBSERVATIONS: Certified operators regularly reviewed continuous monitoring test results throughout the</p>			

inspection period, generally at intervals of 48 to 72 hours. Using the SCADA system historian (Wonderware platform), operators examined the data and documented their observations in the logbook. Reviewed parameters include the free chlorine residual associated with both the simulation loop and point-of-entry to the distribution system, treated water turbidity, and raw and treated water flows.

During each review, operators recorded applicable minimum, maximum, and total values in the logbook. On several occasions during the inspection period, data gaps were identified in the SCADA system historian. With the exception of a total loss of data on October 19, 2025 (refer to Question DWMR1104001 for more information), certified operators verified information using the videographic chart recorders at the treatment facility.

Question ID	DWMR1038001	Question Type	Legislative
<p>Legislative Requirement(s): SDWA O. Reg. 170/03 6-5 (1)1-4;</p> <p>Question: Was continuous monitoring equipment that was being utilized to fulfill O. Reg. 170/03 requirements performing tests for the parameters with at least the minimum frequency and recording data with the prescribed format?</p> <p>Compliance Response(s)/Corrective Action(s)/Observation(s): Continuous monitoring equipment that was being utilized to fulfill O. Reg. 170/03 requirements was not performing tests for the parameters with at least the minimum frequency specified in the Table in Schedule 6 of O. Reg. 170/03 and/or was not recording data with the prescribed format.</p> <p>CORRECTIVE ACTION(S):</p> <p>The owner and operating authority shall ensure that primary disinfection chlorine concentrations are monitored at or above the minimum required frequency and recorded in the prescribed manner.</p> <p>With respect to the data loss incident that occurred on October 19, 2025, corrective actions were completed on December 3, 2025. These actions included rerouting the SCADA system power supply to the breaker panel that is served by the emergency generator during power outages. As a result, future power interruptions should not result in the loss of regulatory chlorine data.</p> <p>For any gaps in the SCADA system historian data, operators shall continue to document the occurrence in the logbook and verify whether the data was captured locally. Operators should also continue to attach photographs of the relevant trends from the backup system for the affected time periods when completing the 72 hour data review and associated logbook entries.</p> <p>No further actions are required.</p>			

OBSERVATIONS:

Continuous monitoring equipment must test and record, at a minimum, the free chlorine residual (primary disinfection) every 5 minutes. The free chlorine residual must be tested and recorded when water is being directed to users.

At the Rosslyn WTP, the free chlorine residual required to achieve primary disinfection is monitored and recorded more frequently than every 5 minutes. Results are recorded on the SCADA trending application (every 2 minutes) and the digital chart recorder (every 1 minute). The continuity of primary disinfection chlorine data was reviewed during the field inspection.

Primary disinfection chlorine data was not recorded for a period exceeding eight hours, between approximately 10:12 and 18:23 on October 19, 2025. This occurrence coincided with a planned community power outage. The SCADA system was supplied by a direct building power feed routed through an uninterruptible power supply (UPS) and was not connected to the emergency generator. During the outage, the UPS failed, resulting in a loss of power to the SCADA system and the absence of regulatory chlorine data, while the treatment plant otherwise remained in operation.

During the inspection period, there were five additional instances where regulatory chlorine data was not captured in the SCADA system historian. In these cases, the missing data was recorded on the analyzer chart recorder.

Question ID	DWMR1037001	Question Type	Legislative
Legislative Requirement(s):			
SDWA O. Reg. 170/03 6-5 (1)5-10; SDWA O. Reg. 170/03 6-5 (1.1);			
Question:			
Were all continuous monitoring equipment utilized for sampling and testing required by O. Reg. 170/03, or Municipal Drinking Water Licence or Drinking Water Works Permit or order, equipped with alarms or shut-off mechanisms that satisfied the standards described in Schedule 6?			
Compliance Response(s)/Corrective Action(s)/Observation(s):			
All required continuous monitoring equipment utilized for sampling and testing were equipped with alarms or shut-off mechanisms that satisfied the standards			
OBSERVATIONS:			
An alarm is transmitted if the chlorine residual at the end of the simulation loop drops below a set value or if the regulatory analyzer malfunctions or loses power. There are no shut-off mechanisms in response to a low chlorine event. Additionally, an alarm is transmitted if the chlorine residual measured by the process analyzer drops below a set value. This analyzer measures the chlorine residual directly from the distribution header downstream of the storage reservoir, excluding the simulation loop component.			

Chlorine residual alarm set points and operator responses to alarms must be based on worst-case operating conditions unless other operating conditions have been approved by the ministry or the MDWL has been issued to include a condition that allows systems preauthorization to modify their operating conditions. Assuming a CT value of 4 is required to provide 2-log virus inactivation given water quality conditions, and assuming a maximum distribution flow rate of 173 L/min, a minimum reservoir level of 35% (i.e., the low-level alarm set point), a reservoir baffling factor of 0.1, and a chlorine contact tank baffling factor of 0.2, then a treated water chlorine residual of 0.59 mg/L is required to ensure primary disinfection under worst-case operating conditions.

As per Schedule 6 of O. Reg. 170/03, the regulatory low chlorine set point must be, at a minimum, no less than 0.1 mg/L below what is required to achieve primary disinfection. At the time of the field inspection, the low chlorine alarm was set at 0.85 mg/L (i.e., a chlorine residual less than 0.85 mg/L results in the transmission of an alarm condition). Importantly, the next renewal of the Municipal Drinking Water Licence may require that the regulatory alarm standard be 0.1 mg/L greater than the concentration of free chlorine required to achieve primary disinfection. In either case, the current regulatory alarm set point of 0.85 mg/L would be sufficient for worst-case operating conditions.

Alarms are transmitted to an offsite certified operator using a programmed autodialer at the WTP. There is also a redundant alarm transmission system that uses the WIN-911 remote alarm notification software, ensuring operators are notified by text and phone call. During the field inspection, an operator triggered a low chlorine alarm condition by temporarily changing the set point. The alarm was transmitted (annunciated as a "Chlorine Alarm") after a 60-second delay. The alarm system is also tested monthly as part of the planned maintenance program.

Regarding acceptable delays for regulatory alarms, and where more frequent monitoring and recording is performed than required (i.e., every 5 minutes for chlorine), discretion can be used to allow a two-minute delay before an alarm is generated or an automatic shut-off device engages to avoid nuisance alarms/shutdowns for instantaneous or very brief test results. Delays should not be programmed for other reasons, and operators must ensure they can accurately identify and report adverse results.

Question ID	DWMR1040001	Question Type	Legislative
Legislative Requirement(s):			
SDWA O. Reg. 170/03 6-5 (1)1-4; SDWA O. Reg. 170/03 6-5 (1)5-10;			
Question:			
Were all continuous analysers calibrated, maintained, and operated, in accordance with the manufacturer's instructions or the regulation?			
Compliance Response(s)/Corrective Action(s)/Observation(s):			
All continuous analysers were calibrated, maintained, and operated as required.			
OBSERVATIONS:			

Regulatory continuous monitoring equipment includes an amperometric Endress + Hauser chlorine sensor for primary disinfection, complete with a flow block and transmitter. The operating instructions recommend regular checks and calibration of the sensor, cleaning if the membrane is visibly soiled, refilling with electrolyte every 12 months, and possibly replacing the membrane. Slope test calibrations should be performed using a reference measurement according to the DPD method. The instructions do not specify calibration error margins; however, the "Residual Chlorine Analyzer Calibration – E&H" SOP states calibration is required if the error exceeds 0.05 mg/L compared to the average of 3 DPD samples.

Throughout the inspection period, operators collected treated water samples multiple times per week for free chlorine residual testing. Results were recorded and compared against analyzer readings to assess the need for calibration. Sensor calibrations were documented in the facility logbook and in the "Chlorine – E&H Analyzer Calibrations" worksheet.

To maintain measurement accuracy, slope calibrations were conducted frequently during the inspection period, with a total of 32 calibrations completed. It was observed that significant discrepancies between the analyzer-displayed values and actual measured values often exceeded 0.05 mg/L when the system was operating at elevated chlorine residuals (i.e., greater than 3 mg/L). During the field inspection, it was reported that the consulting engineer had recommended operating at a higher chlorine residual to support the operation of the arsenic removal treatment process. The magnitude of the discrepancies was significantly smaller when the system was operating within typical chlorine residual ranges, such as between 1 and 2 mg/L.

During the field inspection, it was reported that operators are now ensuring the analyzer is calibrated using water samples taken from the simulation loop (i.e., from the analyzer drain line). At the previous inspection, it was noted that some operators were using a sample point located upstream of the simulation loop.

All instruments are verified and/or calibrated annually by a third-party technician. The regulatory chlorine analyzer was last verified on June 19, 2025.

Question ID	DWMR1108001	Question Type	Legislative
<p>Legislative Requirement(s): SDWA O. Reg. 170/03 6-5 (1)5-10; SDWA O. Reg. 170/03 6-5 (1.1);</p> <p>Question: Where continuous monitoring equipment used for the monitoring of free chlorine residual, total chlorine residual, combined chlorine residual or turbidity, required by O. Reg. 170/03, Municipal Drinking Water Licence, Drinking Water Works Permit, or order triggered an alarm or an automatic shut-off, did a qualified person respond as required and take appropriate actions?</p> <p>Compliance Response(s)/Corrective Action(s)/Observation(s): A qualified person responded as required and took appropriate actions.</p>			

OBSERVATIONS:

A review of alarm summary reports and logbook entries demonstrated that certified operators had responded in a timely manner and took appropriate actions in response to regulatory alarm conditions.

Question ID	DWMR1099001	Question Type	Information
<p>Legislative Requirement(s): Not Applicable</p> <p>Question: Do records show that water provided by the drinking water system met the Ontario Drinking Water Quality Standards?</p> <p>Compliance Response(s)/Corrective Action(s)/Observation(s): Records showed that all water sample results met the Ontario Drinking Water Quality Standards.</p> <p>OBSERVATIONS:</p> <p>The Rosslyn Village Subdivision Drinking Water System remained under a Drinking Water Advisory throughout the inspection period due to exceedances of the arsenic drinking water quality standard. Previous inspection reports document the historical arsenic exceedances and the issuance of the advisory.</p> <p>Throughout the inspection period, both raw and treated water were routinely sampled and analyzed for arsenic. Treated water samples exceeding the arsenic drinking water quality standard of 10 µg/L were collected on the following dates:</p> <ul style="list-style-type: none"> - April 15, 2025: 11 µg/L - April 23, 2025: 15 µg/L (resample) - July 7, 2025: 11 µg/L (arsenic removal system commissioning sample) - July 9, 2025: 11 µg/L (arsenic removal system commissioning sample) - July 9, 2025: 13.9 µg/L (arsenic removal system commissioning sample) - July 10, 2025: 11.5 µg/L (arsenic removal system commissioning sample) - July 10, 2025: 11.2 µg/L (arsenic removal system commissioning sample) - July 17, 2025: 10.8 µg/L (resample) - July 17, 2025: 11.4 µg/L (resample) - October 14, 2025: 12.8 µg/L - January 14, 2026: 11.4 µg/L - January 19, 2026: 14.8 µg/L (resample) - January 27, 2026: 11.1 µg/L - February 6, 2026: 11.0 µg/L (resample) - March 23, 2026: 10.4 µg/L (ferric chloride system commissioning sample) 			

- March 25, 2026: 10.2 µg/L (ferric chloride system commissioning sample)
- March 25, 2026: 14.5 µg/L (ferric chloride system commissioning sample)
- March 25, 2026: 13.4 µg/L (ferric chloride system commissioning sample)

All other water sample results taken during the inspection period did not exceed the values of tables 1, 2 and 3 of the Ontario Drinking Water Quality Standards (O. Reg. 169/03).

Question ID	DWMR1080001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 11-3 (1); SDWA O. Reg. 170/03 11-3 (3);			
Question: Were raw water microbiological sampling requirements prescribed by Schedule 11-3 of O. Reg. 170/03 for small municipal residential systems met?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Raw water microbiological sampling requirements were met.			
OBSERVATIONS: At least one (1) raw water sample must be taken every calendar month and tested for E. coli and total coliforms. Samples must be collected from the raw water in each well that is supplying water to the system, before any treatment is applied to the water. Samples must be collected within 20 to 40 days after the previous sample was collected. These requirements were met throughout the inspection period. All samples tested absent for E. coli. Total coliforms were detected in one sample collected from the north well on October 14, 2025, at a concentration of 2 CFU/100 mL. For the purposes of raw water microbiological sampling, any well that is not manually locked out and, generally, can come into operation automatically is considered a 'stand-by well'. These wells must be sampled regularly as per the requirements of Schedule 11 section 11-3 of O. Reg. 170/03. A well that is normally used but temporarily shut off and manually locked out is considered a 'temporarily shut off well'. A temporarily shut off well does not need to be sampled regularly as per the requirements of Schedule 11 section 11-3., but should be sampled prior to bringing the well back online.			

Question ID	DWMR1082001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 11-2 (1); SDWA O. Reg. 170/03 11-2 (2); SDWA O. Reg. 170/03 11-2 (6);			
Question: Were distribution microbiological sampling requirements prescribed by Schedule 11-2 of O. Reg. 170/03 for small municipal residential systems met?			

Compliance Response(s)/Corrective Action(s)/Observation(s):

Distribution microbiological sampling requirements were met.

OBSERVATIONS:

If treatment equipment is provided and operated to achieve primary and secondary disinfection, then at least one (1) distribution sample must be taken every two weeks and tested for E. coli, total coliforms and general bacteria population expressed as colony counts on a heterotrophic plate count (HPC). Samples must be collected within 10 to 20 days after the previous sample was collected.

During the inspection period, distribution samples were collected at the required frequency and tested for the necessary parameters. All samples tested absent for E. coli and total coliforms, and all HPC results were less than 10 CFU/100mL.

Question ID	DWMR1096001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 6-3 (1);			
Question: Did records confirm that chlorine residual tests were conducted at the same time and location as microbiological samples?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Records confirmed that chlorine residual tests were conducted as required.			
OBSERVATIONS: The purpose of collecting chlorine residual samples alongside microbiological samples for both treated and distribution water is to provide disinfection data in the event of a positive bacteriological result. A review of the logbooks, operator worksheets, and selected chains of custody verified that chlorine residual tests were conducted at the same time and location as the microbiological samples.			

Question ID	DWMR1084001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13 (1); SDWA O. Reg. 170/03 13 (2); SDWA O. Reg. 170/03 13 (3);			
Question: Were inorganic parameter sampling requirements prescribed by Schedule 13-2 of O. Reg. 170/03 met?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Inorganic parameter sampling requirements were met.			
OBSERVATIONS:			

At least one treated water sample must be collected and tested for inorganic parameters every 60 months and within 90 days before or after the fifth anniversary of the day the previous sample was taken.

A treated water sample was most recently collected for this purpose on January 27, 2026. All required parameters were analyzed. With the exception of the parameter arsenic, all test results were below the respective maximum acceptable concentrations. Water samples were previously collected for inorganic parameter analysis on January 28, 2021, and February 12, 2021.

Question ID	DWMR1085001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-4 (1); SDWA O. Reg. 170/03 13-4 (2); SDWA O. Reg. 170/03 13-4 (3);			
Question: Were organic parameter sampling requirements prescribed by Schedule 13-4 of O. Reg. 170/03 met?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Organic parameter sampling requirements were met.			
OBSERVATIONS: At least one treated water sample must be collected and tested for organic parameters every 60 months and within 90 days before or after the fifth anniversary of the day the previous sample was taken. A treated water sample was most recently collected for this purpose on January 27, 2026. All required parameters were analyzed and all test results were below the respective maximum acceptable concentrations. A water sample was previously collected for organic parameter analysis on January 28, 2021.			

Question ID	DWMR1093001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-5 (1); SDWA O. Reg. 170/03 13-5 (2);			
Question: If any Schedule 13-2 or 13-4 parameter(s) exceeded half the Ontario Drinking Water Quality Standard, did the owner increase the frequency of monitoring as required by Schedule 13-5 of O. Reg. 170/03?			
Compliance Response(s)/Corrective Action(s)/Observation(s): A Schedule 13-2 or 13-4 parameter(s) exceeded half the ODWQS value, and the owner increased the frequency of monitoring as required.			
OBSERVATIONS:			

A treated water sample collected on March 14, 2023, with the south well in production, showed an arsenic level of 13 µg/L, exceeding the Ontario water quality standard of 10 µg/L. This result would have triggered increased monitoring for arsenic (once every 3 months). However, on May 19, 2023, an amended Municipal Drinking Water Licence required monthly sampling of raw water from both wells and treated water. These requirements were reaffirmed on December 19, 2023, when the Licence was amended again to extend temporary regulatory relief from reporting arsenic exceedances. This temporary relief and monthly arsenic monitoring ended on September 30, 2024, after which quarterly treated water monitoring resumed as per Schedule 13-5 of O. Reg. 170/03.

During the inspection period, treated water samples were collected quarterly or more frequently, including sampling associated with arsenic removal system commissioning, the ferric chloride proof-of-concept trial, and ferric chloride system commissioning. Treated and post-filter arsenic concentrations ranged from 1.9 to 15 µg/L based on 32 samples. Raw water arsenic concentrations ranged from 8 to 16.8 µg/L for the north well (10 samples) and 7.7 to 13 µg/L for the south well (11 samples).

Sampling will continue at a frequency greater than quarterly to support optimization of the arsenic removal system following installation of a permanent ferric chloride chemical feed system. Increased monitoring is being conducted in consultation with the MECP and the Thunder Bay District Health Unit. During the field inspection, the option of specifying a minimum arsenic monitoring frequency in the MDWL was also discussed and may be incorporated as part of the current licence renewal process.

Question ID	DWMR1086001	Question Type	Legislative
Legislative Requirement(s):			
SDWA O. Reg. 170/03 13-6.1 (1); SDWA O. Reg. 170/03 13-6.1 (2); SDWA O. Reg. 170/03 13-6.1 (3); SDWA O. Reg. 170/03 13-6.1 (4); SDWA O. Reg. 170/03 13-6.1 (5); SDWA O. Reg. 170/03 13-6.1 (6);			
Question:			
Were haloacetic acid sampling requirements prescribed by Schedule 13-6 of O. Reg. 170/03 met?			
Compliance Response(s)/Corrective Action(s)/Observation(s):			
Haloacetic acid sampling requirements were met.			
OBSERVATIONS:			
A sample must be collected and tested for total haloacetic acids (HAAs) every calendar quarter and within 60 to 120 days after the sample was collected in the previous calendar quarter. Samples must be collected from the distribution system or plumbing that is connected to the system that is likely to have an elevated potential for the formation of HAAs.			
Quarterly HAA samples were most recently collected on February 11, 2025; May 22, 2025; August 29, 2025; November 19, 2025; and February 11, 2026. Samples were collected at a			

location on Maple Street, adjacent to the water treatment plant. Samples have also previously been collected from a location on Alder Lane near the far end of the distribution system. Sample results from both locations are comparable. All results during the inspection period were below the lower analytical detection limit of 8.0 µg/L. The running annual average at the time of the inspection was 8.0 µg/L, which is below the Ontario Drinking Water Quality Standard of 80 µg/L (expressed as a running annual average).

Question ID	DWMR1087001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-6 (1); SDWA O. Reg. 170/03 13-6 (2); SDWA O. Reg. 170/03 13-6 (3); SDWA O. Reg. 170/03 13-6 (4); SDWA O. Reg. 170/03 13-6 (5); SDWA O. Reg. 170/03 13-6 (6);			
Question: Were trihalomethane sampling requirements prescribed by Schedule 13-6 of O. Reg. 170/03 met?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Trihalomethane sampling requirements were met.			
OBSERVATIONS: A sample must be collected and tested for total trihalomethanes (TTHMs) every calendar quarter and within 60 to 120 days after the sample was collected in the previous calendar quarter. Samples must be collected from the distribution system or plumbing that is connected to the system that is likely to have an elevated potential for the formation of TTHMs. Quarterly TTHM samples were most recently collected on February 11, 2025; May 22, 2025; August 29, 2025; November 19, 2025; and February 11, 2026. During the inspection period, all samples were collected from a location on Alder Lane at the end of the distribution system, which represents the point with the greatest potential for TTHM formation. At the time of the inspection, the running annual average TTHM concentration was 56.6 µg/L, which is below the Ontario Drinking Water Quality Standard of 100 µg/L (expressed as a running annual average).			

Question ID	DWMR1088001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-7;			
Question: Were nitrate/nitrite sampling requirements prescribed by Schedule 13-7 of O. Reg. 170/03 met?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Nitrate/nitrite sampling requirements were met.			

OBSERVATIONS:

At least one treated water sample must be collected and tested for nitrate and nitrite every 3 months and within 60 to 120 days after the previous sample was collected.

Treated water samples were most recently collected for this purpose on February 11, 2025; May 22, 2025; August 29, 2025; November 19, 2025; and February 11, 2026. All test results were below the respective maximum acceptable concentrations for nitrate and nitrite.

Question ID	DWMR1089001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-8;			
Question: Were sodium sampling requirements prescribed by Schedule 13-8 of O. Reg. 170/03 met?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Sodium sampling requirements were met.			
OBSERVATIONS:			
At least one treated water sample must be collected and tested for sodium every 60 months and within 90 days before or after the fifth anniversary of the day the previous sample was taken.			
A treated water sample was collected for this purpose on January 27, 2026, yielding a sodium concentration of 115 mg/L, which aligns with historical results. Reporting and corrective actions are required if the sodium concentration exceeds 20 mg/L. A water sample was previously collected for sodium analysis on January 28, 2021.			
A sodium-related drinking water health advisory was previously issued by the Thunder Bay District Health Unit. The health advisory was re-issued by the Thunder Bay District Health Unit on February 11, 2026.			

Question ID	DWMR1090001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13-9;			
Question: Where fluoridation is not practiced, were fluoride sampling requirements prescribed by Schedule 13-9 of O. Reg. 170/03 met?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Fluoride sampling requirements were met.			
OBSERVATIONS:			

Where fluoridation is not practiced, at least one treated water sample must be collected and tested for fluoride every 60 months and within 90 days before or after the fifth anniversary of the day the previous sample was taken.

A treated water sample was collected for this purpose on January 27, 2026, yielding a fluoride concentration of 1.23 mg/L. The test result was below the maximum acceptable concentration for fluoride (1.5 mg/L). Samples were previously collected for fluoride analysis on January 28, 2021. Fluoride levels exceeded the water quality standard during the 2006 and 2011 sampling events, and approached the standard in the 2016 and 2021 events.

Question ID	DWMR1092001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 6-2;			
Question: Were water samples taken at the prescribed location?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Water samples were taken at the prescribed location.			

Question ID	DWMR1095001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 15.1-10; SDWA O. Reg. 170/03 15.1-4 (1); SDWA O. Reg. 170/03 15.1-5 (1); SDWA O. Reg. 170/03 15.1-5 (10); SDWA O. Reg. 170/03 15.1-5 (11); SDWA O. Reg. 170/03 15.1-5 (2); SDWA O. Reg. 170/03 15.1-5 (3); SDWA O. Reg. 170/03 15.1-5 (4); SDWA O. Reg. 170/03 15.1-5 (5); SDWA O. Reg. 170/03 15.1-5 (6); SDWA O. Reg. 170/03 15.1-5 (7); SDWA O. Reg. 170/03 15.1-5 (8); SDWA O. Reg. 170/03 15.1-5 (9); SDWA O. Reg. 170/03 15.1-7 (1); SDWA O. Reg. 170/03 15.1-7 (2); SDWA O. Reg. 170/03 15.1-7 (3); SDWA O. Reg. 170/03 15.1-7 (4); SDWA O. Reg. 170/03 15.1-9 (1); SDWA O. Reg. 170/03 15.1-9 (2); SDWA O. Reg. 170/03 15.1-9 (3); SDWA O. Reg. 170/03 15.1-9 (4); SDWA O. Reg. 170/03 15.1-9 (5); SDWA O. Reg. 170/03 15.1-9 (6); SDWA O. Reg. 170/03 15.1-9 (7); SDWA O. Reg. 170/03 15.1-9 (8); SDWA O. Reg. 170/03 15.1-9 (9);			
Question: Were lead sampling requirements prescribed by Schedule 15.1 of O. Reg. 170/03 met?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Lead sampling requirements were met.			
OBSERVATIONS: The Rosslyn Drinking Water System remains on the reduced lead sampling schedule with an exemption from collecting plumbing samples. One distribution sample must be collected and			

tested for pH and alkalinity during each summer (June 15 to October 15) and winter (December 15 to April 15) sampling period. The distribution sample must also be tested for lead in every third 12-month period for consecutive sampling periods.

One (1) distribution sample was collected and analyzed for pH and alkalinity on April 10, 2025 (Winter 2024/2025 sampling period), October 6, 2025 (Summer 2025 sampling period), and April 8, 2026 (Winter 2025/2026 sampling period).

Lead was most recently analyzed in distribution samples collected on March 25, 2024, and October 3, 2024. Both results were below the lead drinking water quality standard of 10 µg/L. The next required distribution lead sampling will occur during the Winter 2026/2027 sampling period (December 15, 2026, to April 15, 2027) and the Summer 2027 sampling period (June 15, 2027, to October 15, 2027).

Question ID	DWMR1097001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 7-3 (1.1);			
Question: If the drinking water system obtained water from a ground water source, was turbidity tested at least once every month from each well that supplied water to the system?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Turbidity was tested as required.			
OBSERVATIONS: During the inspection period, turbidity results for the north well ranged from 0.7 to 11.9 NTU, while results for the south well ranged from 0.8 to 3.6 NTU.			

Question ID	DWMR1104001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 16-6 (1); SDWA O. Reg. 170/03 16-6 (2); SDWA O. Reg. 170/03 16-6 (3); SDWA O. Reg. 170/03 16-6 (3.1); SDWA O. Reg. 170/03 16-6 (3.2); SDWA O. Reg. 170/03 16-6 (4); SDWA O. Reg. 170/03 16-6 (5); SDWA O. Reg. 170/03 16-6 (6);			
Question: Were immediate verbal notification requirements for adverse water quality incidents met?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Immediate verbal notification requirements for adverse water quality incidents were met.			
OBSERVATIONS: Immediate notifications regarding adverse water quality are communicated by speaking in			

person with appropriate representatives at both the local health unit and the Ministry's Spills Action Centre. The obligation to immediately report adverse results and observations helps to ensure that public health is protected. Concerning the meaning of 'immediate', operators must rely on its dictionary definition. For clarification, 'immediate' can mean occurring, acting or accomplished without loss or interval of time.

AWQI 168080 & 170454

On May 1, 2025, an observation of improper disinfection was reported after it was determined that chlorine data may have been inaccurately recorded at low chlorine concentrations. A technician identified that the regulatory chlorine analyzer was not accurately communicating residuals below 0.88 mg/L to the SCADA system (AWQI No. 168080). The incident was reported upon discovery.

On October 19, 2025, an observation of improper disinfection was reported following a loss of continuous primary disinfection chlorine monitoring during a planned power outage. Water production and supply continued using an emergency generator; however, operation under generator power resulted in a communication failure between the regulatory chlorine analyzer and the SCADA system. The incident was reported upon discovery.

AWQI 168292

On May 21, 2025, an adverse treated water free chlorine residual event occurred due to a plugged chlorine system that interfered with chlorine dosing. The chlorine residual dropped below the alarm set point at approximately 17:46 and reached a minimum recorded value of 0.452 mg/L. The residual was restored above the alarm set point at approximately 22:03. The event was reported within minutes after the residual dropped below the low chlorine alarm set point on the process analyzer.

AWQI 171545

With respect to the adverse water quality incident involving treated water sodium concentrations exceeding 20 mg/L on February 10, 2026, immediate notification was provided within five minutes of the operating authority receiving verbal notification from the accredited laboratory.

AWQI nos. 167980, 168058, 168900, 168944, 168999, 169102, 169104, 170423, 171350, 171381, 171472, 171556, 171962, 171963, 171964 & 171965

With respect to the adverse water quality incidents related to exceedances of the arsenic water quality standard, notifications were reported between 6 and 36 minutes after the operating authority received verbal notification from the accredited laboratory.

Question ID	DWMR1105001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 16-7 (1); SDWA O. Reg. 170/03 16-7 (2); SDWA O. Reg. 170/03 16-7 (3); SDWA O. Reg. 170/03 16-7 (4); SDWA O. Reg. 170/03 16-7 (5);			
Question: Were written notice requirements for adverse water quality incidents met?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Written notice requirements for adverse water quality incidents were met.			

Question ID	DWMR1106001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 16-9 (1); SDWA O. Reg. 170/03 16-9 (2);			
Question: Were issue resolution notice requirements for adverse water quality incidents met?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Requirements for written notices of issue resolution for adverse water quality incidents were met.			

Question ID	DWMR1102001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 18-10 (1); SDWA O. Reg. 170/03 18-11; SDWA O. Reg. 170/03 18-12; SDWA O. Reg. 170/03 18-13; SDWA O. Reg. 170/03 18-14; SDWA O. Reg. 170/03 18-2; SDWA O. Reg. 170/03 18-3; SDWA O. Reg. 170/03 18-4; SDWA O. Reg. 170/03 18-5; SDWA O. Reg. 170/03 18-6; SDWA O. Reg. 170/03 18-9;			
Question: For small municipal residential systems, were corrective actions, including any steps directed by the Medical Officer of Health, taken to address adverse conditions?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Corrective actions were taken to address adverse conditions.			
OBSERVATIONS: Throughout the inspection period, the drinking water system was under a Drinking Water Advisory due to arsenic water quality standard exceedances. During the advisory, the owner has continued to provide an alternate source of drinking water. Despite the mitigating impact of the advisory on adverse results and observations, the owner and operating authority must still comply with all requirements of the Safe Drinking Water Act and associated regulations, including reporting adverse water quality incidents and taking corrective actions.			

AWQI nos. 167980, 168058, 168900, 168944, 168999, 169102, 169104, 170423, 171350, 171381, 171472, 171556, 171962, 171963, 171964 & 171965

For chemical parameter exceedances, corrective actions must include resampling and testing as soon as reasonably possible. If resample results exceed water quality standards, further steps as directed by the health unit must be taken.

Resamples were collected for all arsenic exceedances during the inspection period. Various resamples also exceeded the arsenic water quality standard. No additional health unit instructions were provided as the system remained under a Drinking Water Advisory. Information regarding the installation, commissioning, and performance of the arsenic removal treatment system is provided elsewhere in this report.

AWQI 171545

For a sodium result that exceeds 20 mg/L, corrective actions must include resampling and retesting as soon as reasonably possible. If the resample result exceeds 20 mg/L, further steps as directed by the health unit must be taken.

A resample collected on February 11, 2026, exceeded 20 mg/L and confirmed the initial result from the sample collected on January 27, 2026. The health unit re-issued the existing health advisory for individuals on sodium restricted diets. The re-issued advisory was posted at the municipal office and on the municipal website.

AWQI 168080, 168292 & 170454

When a report is required under section 16-4 of Schedule 16 for improperly disinfected water, including losses of regulatory chlorine data, corrective actions must include immediately restoring proper disinfection and following health unit directives. If disinfection cannot be quickly restored, users must be notified to use an alternate water source or boil water for at least one minute before use.

Concerning AWQI 168080 on May 1, 2025, the event was reported after it was identified that chlorine concentrations below a certain threshold were accurately recorded on the regulatory analyzer chart recorder but were not accurately reflected in the SCADA trending application or the SCADA generated Daily Report. Corrective actions were completed on May 5, 2025, at which time a technician determined that the issue was related to a signal isolator connected to the regulatory analyzer that was configured to use an outdated 0–20 mA signal, rather than the standard 4–20 mA signal. To address the issue, the isolator was bypassed, allowing chlorine residuals below 0.88 mg/L to be accurately transmitted to and recorded by the Wonderware SCADA system. Throughout the event, the process chlorine analyzer continued to transmit accurate data to the SCADA system and functioned as intended, including triggering alarms as required. In addition, regulatory chlorine alarms remained unaffected, as these alarms are initiated directly by the chart recorder.

Concerning AWQI 168292 on May 21, 2025, immediate corrective actions included replacing

the chlorine feed line, reducing backpressure on the chlorine pump, calibrating the chlorine analyzers, and restoring disinfection. Following the incident, the Ontario Clean Water Agency confirmed that a long term plan was being developed to reduce the occurrence of low chlorine incidents. No additional instructions were issued by the health unit.

Concerning AWQI 170454 on October 19, 2025, immediate corrective actions included confirming that there were no issues with chlorination. Regulatory chlorine monitoring and recording were not restored until the conclusion of the planned power outage at 18:23. Longer term corrective actions were completed on December 3, 2025, and included rerouting the SCADA system power supply to a breaker panel served by the emergency generator during power outages. As a result, future power interruptions are not expected to result in the loss of regulatory chlorine data.

Question ID	DWMR1110001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 11 (6);			
Question: Was the annual report prepared by February 28th of the following year and did it contain the required information?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The annual report requirements were met.			
OBSERVATIONS: Section 11 annual reports are intended to communicate important information about water quality and system operation to users of the system. Annual reports must also describe any corrective actions taken under Schedule 18 during the period covered by the report (i.e., corrective actions taken to resolve adverse water quality incidents). The reports must cover the period from January 1 to December 31 in a year and must be prepared not later than February 28 of the following year. The Ontario Clean Water Agency prepares Section 11 annual reports on behalf of the system owner. The 2025 annual report, dated February 26, 2026, included all required information, including significant expenses related to the installation, repair, or replacement of required equipment. As noted in the previous inspection report, the 2024 annual report omitted information regarding significant expenses incurred.			

Question ID	DWMR1111001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 22-2 (1); SDWA O. Reg. 170/03 22-2 (2); SDWA O. Reg. 170/03 22-2 (3); SDWA O. Reg. 170/03 22-2 (4);			
Question: Did the summary report contain the required information and was it completed and distributed			

as required?

Compliance Response(s)/Corrective Action(s)/Observation(s):

The summary report requirements were met.

OBSERVATIONS:

The intent of the annual summary report is to provide detailed information about system failures and non-compliances to municipal representatives, including those representatives with decision-making authority over the system. The summary report also provides flow monitoring results for the purpose of assessing the capability of the system to meet existing and planned uses. The annual summary report must be provided to the members of municipal council no later than March 31 of the year following the reporting period.

The Ontario Clean Water Agency prepares Schedule 22 annual summary reports on behalf of the system owner. The 2025 annual summary report, dated March 16, 2026, was accepted through a motion passed at a regular meeting of council on March 25, 2026.

Question ID	DWMR1113001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 10.1 (3);			
Question: Were changes to the system registration information provided to the ministry within ten (10) days of the change?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Changes to the system registration information were provided as required.			

Question ID	DWMR1098001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 13 (1); SDWA O. Reg. 170/03 13 (2); SDWA O. Reg. 170/03 13 (3);			
Question: Were the required records kept for the periods prescribed by section 13 of O. Reg. 170/03?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The required records were kept for the prescribed periods.			

Question ID	DWMR1073001	Question Type	Legislative
<p>Legislative Requirement(s): SDWA O. Reg. 128/04 23 (1);</p> <p>Question: Was an overall responsible operator designated for all subsystems which comprise the drinking water system?</p> <p>Compliance Response(s)/Corrective Action(s)/Observation(s): An overall responsible operator was designated for all subsystem.</p> <p>OBSERVATIONS:</p> <p>OCWA provides overall responsible operator (ORO) coverage for the drinking water system. During the inspection period, two appropriately certified operators were designated as the ORO. These designations were assigned and recorded in the facility logbook on a weekly basis.</p> <p>The operating authority must continue to ensure that weekly designations are consistently recorded and that the corresponding logbook entry is completed on the first day of the designation period.</p>			

Question ID	DWMR1074001	Question Type	Legislative
<p>Legislative Requirement(s): SDWA O. Reg. 128/04 25 (1);</p> <p>Question: Were operators-in-charge designated for all subsystems which comprise the drinking water system?</p> <p>Compliance Response(s)/Corrective Action(s)/Observation(s): Operators-in-charge were designated for all subsystems.</p> <p>OBSERVATIONS:</p> <p>During the inspection period, three (3) appropriately certified operators were designated as the OIC for all operational subsystems. OIC designations were recorded in the electronic logbook.</p>			

Question ID	DWMR1075002	Question Type	Legislative
<p>Legislative Requirement(s): SDWA O. Reg. 128/04 22;</p> <p>Question: Were all operators certified as required?</p>			

Compliance Response(s)/Corrective Action(s)/Observation(s):

All operators were certified as required.

OBSERVATIONS:

As a small municipal residential system with a groundwater source, the Rosslyn Village Subdivision Drinking Water System is classified as a Limited Groundwater System for the purposes of operator certification, overall responsible operator coverage and operator-in-charge coverage. Notably, operators with Limited Groundwater or Water Distribution and Supply (Classes 1 – IV) certificates can be designated as ORO and/or OIC for this system.

During the inspection period, a total of three operators possessing the required certification worked in the system. 2 operators had Limited Groundwater System certificates and 1 operator had a Water Treatment Class 2 certificate.

Question ID	DWMR1076001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 1-2 (2);			
Question: Were adjustments to the treatment equipment only made by certified operators?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Adjustments to the treatment equipment were only made by certified operators.			
OBSERVATIONS:			
All adjustments to treatment equipment within the treatment subsystem were carried out by certified operators and were documented in the facility logbooks. These adjustments included, but were not limited to, calibrating chlorine analyzers, adjusting flow through the chlorine circulation loop, operating valves, starting and stopping pumps, modifying chlorine dosages, and changing control set points.			
Additional adjustments were made during the commissioning and operation of the new arsenic removal treatment system. These included cleaning and replacing arsenic removal filters, adjusting chlorine and ferric chloride dosages, modifying system flow rates, and ensuring the system was placed in bypass mode when required.			
Throughout the inspection period, an operator in charge was either present on site or reasonably available at all times to operate the system or to oversee other certified operators.			

Question ID	DWMR1058001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 128/04 28;			

Question:

Did operators and maintenance personnel have ready access to operations and maintenance manuals?

Compliance Response(s)/Corrective Action(s)/Observation(s):

Operators and maintenance personnel had ready access to operations and maintenance manuals.

Question ID	DWMR1059001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 128/04 28;			
Question: Did the operations and maintenance manuals contain plans, drawings, and process descriptions sufficient for the safe and efficient operation of the system?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The operations and maintenance manuals contained plans, drawings, and process descriptions sufficient for the safe and efficient operation of the system.			

Question ID	DWMR1060002	Question Type	Legislative
Legislative Requirement(s): SDWA 31 (1);			
Question: Did the operations and maintenance manual(s) meet the requirements of the Municipal Drinking Water Licence?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The operations and maintenance manual(s) met the requirements of the Municipal Drinking Water Licence.			

Question ID	DWMR1064001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 128/04 26 (2);			
Question: Did an operator-in-charge ensure that records were maintained of all adjustments to the processes within their responsibility?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The operator-in-charge ensured that records were maintained of all adjustments to the processes within their responsibility.			

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Question ID	DWMR1062001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 7-5;			
Question: Did records or other record keeping mechanisms confirm that operational testing not performed by continuous monitoring equipment was done by a certified operator, water quality analyst, or person who met the requirements of Schedule 7-5 of O. Reg. 170/03?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Records or other record keeping mechanisms confirmed that operational testing not performed by continuous monitoring equipment was done by a certified operator, water quality analyst, or person who met the requirements of Schedule 7-5 of O. Reg. 170/03.			
OBSERVATIONS:			
Continuous monitoring equipment was used to measure chlorine residuals associated with primary disinfection.			
Certified operators conducted regulatory and process testing, including secondary disinfection monitoring, chlorine residual sampling collected in conjunction with microbiological sampling, treated water chlorine residual testing at the water treatment plant to verify or calibrate continuous monitoring equipment, and turbidity testing. Results were documented on hardcopy worksheets.			

Question ID	DWMR1063001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 170/03 6-10 (1);			
Question: For every required operational test and sample, was a record made of the date, time, location, results, and name of the person conducting the test?			
Compliance Response(s)/Corrective Action(s)/Observation(s): For every required operational test and sample, a record was made as required.			

Question ID	DWMR1061001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 128/04 27 (1); SDWA O. Reg. 128/04 27 (2); SDWA O. Reg. 128/04 27 (3); SDWA O. Reg. 128/04 27 (4); SDWA O. Reg. 128/04 27 (5); SDWA O. Reg. 128/04 27 (6); SDWA O. Reg. 128/04 27 (7);			

Question:

Were logbooks properly maintained and did they contain the required information?

Compliance Response(s)/Corrective Action(s)/Observation(s):

Logbooks were properly maintained and contained the required information.

OBSERVATIONS:

The electronic logbook for the treatment and distribution subsystems was reviewed for the inspection period.

Question ID	DWMR1065001	Question Type	Legislative
Legislative Requirement(s): SDWA O. Reg. 128/04 27 (6);			
Question: Were logs and other record keeping mechanisms available for at least five (5) years?			
Compliance Response(s)/Corrective Action(s)/Observation(s): Logs or other record keeping mechanisms were available for at least five (5) years.			
OBSERVATIONS: Logbooks are retained indefinitely by the operating authority. During the field inspection, it was noted that, upon termination of a service agreement between OCWA and a system owner, OCWA policy is to print hard copies of the electronic logbooks and provide them to the system owner.			

Question ID	DWMR1117001	Question Type	Information
Legislative Requirement(s): Not Applicable			
Question: Were there any other items related to the drinking water system that should be recognized in the report?			
Compliance Response(s)/Corrective Action(s)/Observation(s): The following items were noted as being relevant to the drinking water system:			
BEST PRACTICE RECOMMENDATIONS: The following best practice recommendations were identified during the inspection:			
DOCUMENTING PRIMARY DISINFECTION ACHIEVEMENT Logbook entries for low chlorine residual events, low reservoir level events, or other alarm conditions that may affect primary disinfection should clearly document the results of the			

applicable event driven CT calculation used to verify whether primary disinfection was achieved. At a minimum, and in addition to attaching a copy of the CT calculation, each logbook entry should include 1) confirmation that an event driven CT calculation was completed and 2) the required CT value and the CT value provided during the event. CT calculation input parameters, such as flow rate, chlorine residual, reservoir level, water temperature, and water pH, should also be recorded directly in the logbook entry. Documentation at this level demonstrates operator understanding of how to manage events that affect primary disinfection and supports compliance with the requirements of subsection 27(5) of O. Reg. 128/04.

ENSURING CHEMICALS AND MATERIALS MEET QUALITY STANDARDS

Repeated instances of non-certified chemicals and materials indicate breakdowns in multiple protective barriers intended to safeguard public health, including procurement, receiving, and compliance oversight processes. Operators serve as the final control point and are responsible for ensuring that all products used are appropriately certified. The owner and operating authority are strongly encouraged to review their processes for managing essential supplies and services under Element 13 of Ontario's Drinking Water Quality Management Standard to identify and address gaps that have allowed the use of uncertified products.

INSTALLATION OF A VALVE LOCKOUT DEVICE ON FORMER CHLORINE INJECTION POINT

The chlorine injection point located downstream of the new arsenic removal treatment equipment should be equipped with a valve lockout device when not in use (i.e., during normal operation when the arsenic removal system is in use/not bypassed).



Ministry of the Environment
Drinking Water System Inspection Report Appendix A

Stakeholder Resources

February 2, 2023

Key Reference and Guidance Material for Municipal Residential Drinking Water Systems

Many useful materials are available to help you operate your drinking water system. Below is a list of key materials owners and operators of municipal residential drinking water systems frequently use.

To access these materials online click on their titles below or use your web browser to search for their titles. Contact the Ministry if you need assistance or have questions at 1-866-793-2588 or waterforms@ontario.ca.

For more information on Ontario's drinking water visit www.ontario.ca/page/drinking-water



Click on the publication below to access it

- [Drinking Water System Profile Information Form - 012-2149E](#)
- [Laboratory Services Notification Form – 012-2148E](#)
- [Adverse Test Result Notification Form – 012-4444E](#)
- [Taking Care of Your Drinking Water: A Guide for Members of Municipal Councils](#)
- [Procedure for Disinfection of Drinking Water in Ontario](#)
- [Strategies for Minimizing the Disinfection Products Trihalomethanes and Haloacetic Acids](#)
- [Filtration Processes Technical Bulletin](#)
- [Ultraviolet Disinfection Technical Bulletin](#)
- [Guide for Applying for Drinking Water Works Permit Amendments, & License Amendments](#)
- [Certification Guide for Operators and Water Quality Analysts](#)
- [Training Requirements for Drinking Water Operator](#)
- [Community Sampling and Testing for Lead: Standard and Reduced Sampling and Eligibility for Exemption](#)
- [Drinking Water System Contact List – 7128E01](#)
- [Ontario's Drinking Water Quality Management Standard - Pocket Guide](#)
- [2020 Watermain Disinfection Procedure](#)
- [List of Licensed Laboratories](#)



CORPORATE REPORT

DEPARTMENT: Administration	REPORT NO. 2026.103
DATE PREPARED: June 3, 2026	MEETING DATE: June 9, 2026
	NO. OF PAGES: 39 incl. attachment
SUBJECT: Nor West Collective Agreement 2025-29	

RECOMMENDATION

THAT with respect to Report 2026.103 we recommend the Nor West Recreation Centre Collective Agreement negotiated between the Municipality and LiUNA Local 607 for the period from August 1, 2025 to July 31, 2029, BE APPROVED

AND THAT the necessary by-law be presented for ratification

PURPOSE

To obtain Council approval for the renewed Nor West Recreation Centre Collective Agreement

BACKGROUND

In the summer of 2025 the Municipality negotiated with LiUNA to renew the Nor West Recreation Centre Collective Agreement. At the Aug. 27/25 closed meeting Council reviewed the negotiated Memorandum of Settlement and authorized the Negotiating Team to sign the Memorandum of Settlement provided that the members of the bargaining unit accepted it. Subsequently the members voted in favour of the Memorandum of Settlement and the LiUNA Business Manager signed it on Sept. 19/25.

REPORT

At the conclusion of the negotiations administration said it would draft the new Collective Agreement, i.e., incorporate the Memorandum of Settlement provisions into the previous version of the Collective Agreement. The draft was completed and sent to the LiUNA Business Manager on Oct. 27/25.

Despite numerous queries the attached Collective Agreement was not signed and returned by the LiUNA Business Manager until May 7th. Administration proofread the document and found no errors. Council can now pass a by-law to approve the Collective Agreement.

PREPARED BY:

Wayne Hanchard, Chief Administrative Officer/Clerk

AGREEMENT

B E T W E E N:

MUNICIPALITY OF OLIVER PAIPOONGE/ NOR WEST RECREATION CENTRE

**(hereinafter referred to as the "Employer")
of the First Part**

and

LABOURERS' INTERNATIONAL UNION OF NORTH AMERICA LOCAL 607

**(hereinafter referred to as the "Union")
of the Second Part**

ARTICLE 1 - PREAMBLE

- 1.01** It is the purpose of both parties to this Agreement:
- (a) To maintain and improve harmonious relations and settled conditions of employment between the Employer and the Union.
 - (b) To recognize the mutual value of joint discussions and negotiations in all matters pertaining to working conditions, employment, services, etc.;
 - (c) To encourage efficiency in operations;
 - (d) To promote the morale, wellbeing and security of all employees in the bargaining unit of the Union.
- 1.02** It is now desirable that methods of bargaining and all matters pertaining to the working conditions of the employees to be drawn up in a collective agreement.

ARTICLE 2 – INTERPRETATION

- 2.01 "Probationary Employee" shall mean persons hired on a trial basis to determine their suitability for continuing employment in regular positions. Probationary employees shall not accumulate seniority, nor other rights based on seniority.
The probationary period for employees hired after April 1, 1990 shall not exceed sixty (60) working days.
- 2.02 "Working days" shall mean all days except holidays as listed in paragraph 17.01 of this agreement.
- 2.03 Employees" shall mean and be limited to only employees within the bargaining unit as described and limited in paragraph 4.01.

ARTICLE 3 - MANAGEMENT RIGHTS

- 3.01 The Union recognizes and acknowledges that the management of the operation and direction of the working force are fixed exclusively in the Employer and, without restricting the generality of the foregoing, the Union acknowledges that it is the exclusive function of the Employer to:
- (a) Maintain order and efficiency;
 - (b) Hire, promote, demote, classify, transfer, suspend, lay off, and rehire employees, and to discipline or discharge any employee for just cause;
 - (c) Make, enforce and alter, from time to time, reasonable rules and regulations to be observed by the employees;
 - (d) Determine the nature and kind of business conducted by the Employer, the kinds and locations of stations, equipment and materials to be used, the control of materials and parts, the methods and techniques of work, the content of all jobs, the schedules of work, the number of employees to be employed, the extension, limitations, curtailment or cessation of operations or any part thereof, and to determine and exercise all other functions and prerogatives which shall remain solely with the Employer except as specifically limited by an express provision in this Agreement.

ARTICLE 4 - RECOGNITION AND NEGOTIATION

4.01 Bargaining Unit

The Employer recognizes the Labourers' International Union of North America Local 607 as the sole and exclusive collective bargaining agent for all of the employees of the Nor West Recreation Centre, save and except for supervisors and persons above the rank of supervisor and all employees of the Municipality of Oliver Paipoonge engaged in the operation and maintenance of landfill sites except supervisors and persons above the rank of supervisor.

Provided that such employees shall be deemed to be within the bargaining unit herein defined at such times as they are engaged in work that falls within the mandate of the Municipality of Oliver Paipoonge and or Nor West Recreation Centre.

The employees for whom the Union is the sole and exclusive collective bargaining agent are hereinafter referred to as the bargaining unit, and the employer hereby agrees to negotiate with the bargaining committee for the bargaining unit.

4.02 Part Time and Casual Employees

The provisions of this collective agreement are applicable to part time, and casual employees, as herein defined unless excepted in paragraph 4.01 or unless excepted elsewhere in this agreement.

4.03 Part Time, Temporary and Casual Employees

Part time employees are defined as persons who are regularly employed for less than 40 hours per week. Part time employees shall not have any entitlement to any benefits.

4.03a Scheduling Hours of Work

Without diminishing the rights of management set out in Article 3 of this agreement, the parties acknowledge that proper operation of the facility requires that experienced employees be working on a regular basis. Accordingly, this will be taken into account in scheduling employee's work hours and the employer will attempt to schedule work hours so that the most senior employees will have work hours up to 32 hours per week during the plant operation season.

4.04 **Casual Employees**

Casual employees are defined as employees who work on an irregular basis and less than 24 hours per week. Casual employees shall not accrue seniority or any rights to benefits as provided for in Articles 19, 20 or 23. Casual employees shall not have the right to apply for vacant positions until after these have been posted and no regular employees have applied. If a casual employee is hired as a regular employee, they shall be given credit towards seniority on account of the number of days worked as a casual employee.

4.05 **No Other Agreements**

No employee shall be required to make a written or verbal agreement with the Employer.

4.06 **No Discrimination**

The Employer agrees that it shall not refuse to employ or to continue to employ any person or discriminate against any person with regard to employment or any term or condition of employment, because of **their** race, creed, colour, nationality, ancestry or place of origin.

The Union agrees that it shall not exclude from membership or expel or suspend any person or member or discriminate against any person or member because of race, creed, colour, nationality, ancestry, or place of origin.

Both the Union and the Employer agree that they shall not use or circulate any form of application for employment or publish any advertisement in connection with employment or perspective employment or make any written or oral inquiry that expresses either directly or indirectly any limitation, specification, or preference as to the race, creed, colour, nationality, ancestry or place of origin of any person or that requires an applicant to furnish any information concerning race, creed, colour, nationality, ancestry or place of origin.

4.07 **Equal Pay for Equal Work**

Employees shall receive equal pay for equal work, regardless of sex.

4.08 **No Strikes. No Lockouts**

(a) In view of the orderly procedures established by this agreement for the settling of disputes and the handling of grievances, the Union agrees that, during the life of this agreement, there will be no strikes, picketing, slow-downs or stoppages of work, either complete or partial, and the employer agrees that there will be no lockouts.

- (b) Should the Union claim that a cessation of work constitutes a lockout, it may take the matter up with the employer at Step 4 of the grievance procedure.

4.09 Full Time Employees

Full-time employees are defined as persons who are regularly employed for 40 hours or more per week. Full time employees shall be entitled to benefits.

ARTICLE 5 - UNION MEMBERSHIP REQUIREMENT

5.01 Membership

All employees of the Employer who fall within the scope of the bargaining unit as defined in Article 4.01 shall become and remain members in good standing of the Union according to the constitution and by-laws of the Union.

5.02 Check-Off Payments

The Employer shall deduct from every employee within the bargaining unit as directed by Labourers' International Union of North America Local 607.

5.03 Deductions

Deductions shall be made from the first payroll of each month and should be forwarded to the Local Secretary-Treasurer of the Union not later than the 15th day of the month following, accompanied by a list of names and addresses, social insurance numbers of all employees from whose wages the deductions have been made, as well as a list of the hours worked by each employee on the prescribed forms.

ARTICLE 6 - THE EMPLOYER AND THE UNION SHALL ACQUAINT NEW EMPLOYEES

6.01 New Employees

The employer agrees that within a reasonable time after a new employee becomes an employee within the meaning of this agreement, it will acquaint such employee with the fact that a Union agreement is in effect and introduce such employee to the Union Steward.

6.02 Copies of Agreement

The Union agrees that within a reasonable time after a new employee becomes an employee within the meaning of this agreement, that it will supply such employee with a copy of the collective agreement. The Employer agrees to assist in the delivery of the copy of the collective agreement to the employee, if necessary.

ARTICLE 7 – CORRESPONDENCE

7.01 Correspondence

Where practicable, all correspondence between the parties arising out of this agreement or incidental thereto, shall pass to and from the C.A.O. of the Employer, (with a copy to the Chairman at their home address) and the Union Steward of the Union.

ARTICLE 8 - LABOUR - MANAGEMENT BARGAINING RELATIONS

8.01 Representation

The Employer shall not bargain with or enter into any agreement with an employee or group of employees in the bargaining unit. No employee or group of employees shall undertake to represent the Union at meetings with the Employer without proper authorization from the Union. In order that this may be carried out, the Union will supply the Employer with the names of its officers. Likewise, the Employer shall supply the Union with a list of its supervisory personnel and others with whom the Union may be required to transact business.

8.02 Union Bargaining Committee

A Union Bargaining Committee shall be appointed and shall consist of not more than two (2) members of the members of the bargaining unit and the local business representative of the Union. The Union will advise the Employer of the Union nominees to the Committee.

8.03 Function of Bargaining Committee

All matters governed by this agreement shall be referred by the Union Bargaining Committee to the Employer for discussion and settlement.

8.04 Representative of Local Union

The representative of the Local Union who becomes a member of the Union Bargaining Committee shall have reasonable access to the Employer's premises in order to assist in the settlement of any grievance.

Such access to be granted only upon reasonable notice to the Employer.

8.05 Union Steward

The union shall appoint a Union Steward from within the membership. The Union shall notify the Employer in writing of the name of the Union Steward.

ARTICLE 9 - GRIEVANCE PROCEDURE

9.01 Recognition of Union Steward and Grievance Committee

In order to provide an orderly and speedy procedure for the settling of grievances, the Employer acknowledges the rights and duties of the Union Grievance Committee and the Union Steward. The Steward shall assist any employee in preparing and presenting their grievance in accordance with the grievance procedure.

The Union shall notify the Employer in writing of the name of the Steward.

The Union Bargaining Committee shall act as the Union Grievance Committee.

9.02 Permission to Leave Work

The Union recognizes that the Union Steward is employed by the Employer and that **the Union Steward** will not leave **their** work during working hours without the permission of the Employer. Therefore, no Union Steward shall leave their work without obtaining the permission of **their** supervisor; but such permission shall not be unreasonably withheld.

However, if the Employer calls a meeting with union representatives within regular scheduled working hours, members of the bargaining unit shall be entitled to attend the meeting, without loss of pay.

9.03 Definition of Grievance

A grievance is defined as any difference between the Employer and an employee or group of employees as to the interpretation or alleged violation of the provisions of this agreement. Either party may take a grievance to arbitration to resolve the differences.

9.04 **Settling of Grievances**

An earnest effort shall be made to settle grievances fairly and promptly in the following manner:

Step 1 The aggrieved employee(s) will submit the grievance to **their** Steward. If the employee's Steward is absent, the employee may submit **their** grievance to another member of the Grievance Committee. At each step of the grievance procedure, the griever shall have the right to be present.

Step 2 If the Steward and/or Grievance Committee consider the grievance to be justified, **they** will first seek to settle the dispute with the employee's immediate supervisor, within ten (10) days of the date of the facts giving rise to the grievance, or of the date upon which the facts ought reasonably to have come to the attention of the griever, whichever is later.

Step 3 Failing settlement being reached in Step 2; the Grievance Committee will submit the written grievance to the Secretary-Treasurer will render their decision within ten (10) working days after receipt of such notice. Failing settlement being reached the grievance will then be submitted to the Oliver Paipoonge CAO/Clerk who will render **their** decision within twenty (20) working days.

Step 4 Failing a satisfactory settlement being reached in Step 3, the Union may refer the dispute to arbitration within fifteen (15) calendar days of the decision in Step 3 having been communicated to the Union, or within forty-five (45) days of the submission of the grievance at whichever is earlier. Prior to the Union referring the dispute to arbitration, it must give notice in writing to the Employer of such an intention. Prior to referring the dispute to arbitration, the Union shall file with the Employer the written instructions of the employee or the employees to the Union to refer the dispute to arbitration. Such written instructions shall be filed with the Employer along with the Union notice of its intention to refer the dispute to arbitration as aforesaid.

Employer grievances may be referred to arbitration within thirty (30) days after the next Council Meeting, after the facts giving rise to the grievance came to the notice of the Employer, or ought reasonably to have come to the notice of the Employer.

It is hereby acknowledged, understood and agreed by the parties to this agreement that any statements, comments, or representations made by the employer, the employee or the union or by any person representing or purporting or seeming to represent any of the parties to a grievance proceeding, which statements, comments or representations are made during the hearing of a

grievance at any point prior to the matter being submitted for arbitration, shall be made without prejudice and may not be lead in evidence before a Board of Arbitration.

9.05 Policy Grievances

Policy grievances may be submitted at any time.

9.06 Grievance on Safety

An employee, or a group of employees, who is required to work under unsafe or unhealthy conditions shall have the right to file a grievance in the third step of the grievance procedure for preferred handling.

9.07 Replies in Writing

Replies to grievances stating reasons where practicable shall be in writing at all stages.

9.08 Facilities for Grievances

The Municipal or Union Offices are deemed to be an acceptable location for grievance meetings.

9.09 Failure to Act Within Time Limits

If the grievor or the Union, or Employer fails to process a grievance to the next step in the grievance procedure within the time limit specified, recourse to the grievance procedures that have not been completed shall be prohibited unless the Employer and the Union mutually agree to extend a time limit.

9.10 Technical Objections to Grievances

No grievance shall be defeated or denied by any unreasonable, formal or technical objection other than a failure to abide by a time limit specified in this agreement.

ARTICLE 10 - ARBITRATION

10.01 Composition of Board of Arbitration

Where either party requests that a grievance be submitted to arbitration, the request shall be made by registered mail addressed to the other party of the agreement, indicating the name

of its nominee on the Arbitration Board. Within five (5) working days following the next regularly scheduled Council Meeting, the other party shall answer by registered mail indicating the name and address of its appointee to the Arbitration Board.

The Union's appointee shall be a person other than a member of the bargaining unit and other than an employee or members of the Labourers' International Union of North America Local 607. The Employer's appointee shall be a person other than a member of the Oliver Paipoonge Council. The two arbitrators appointed shall then meet to select an impartial chairman.

10.02 Failure to Appoint

If the party receiving the notice fails to appoint an arbitrator, or if the two appointees fail to agree upon a chairman within seven (7) days of their appointment, the appointment shall be made by the Minister of Labour upon the request of either party.

10.03 Board Procedure

The Board shall act judiciously and abide by the rules of natural justice and without limiting the generality of the foregoing shall give full opportunity to all parties to present evidence and make representations. The Board of Arbitration shall not have any power to alter or change any of the provisions of this agreement or to substitute any new provisions for any existing provisions not to give decisions inconsistent with the terms and provisions of this Agreement. It shall herein determine the difference or allegation and render a decision within ten (10) working days from the time that the chairman is appointed, unless a greater time is mutually agreed between the parties.

10.04 Decision of the Board

The decision of the majority shall be the decision of the Board. Where there is no majority decision, the decision of the chairman shall be the decision of the Board. The decision of the Board of Arbitration shall be final, binding and enforceable on all parties, and may not be changed.

10.05 Disagreement on Decision

Should the parties disagree as to the meaning of the Board's decision, either party may apply to

the chairman of the Board of Arbitration to reconvene the Board to clarify the decision, which it shall do within five (5) working days.

10.06 Expenses of the Board

Each party shall pay:

- (a) The fees and expenses of the arbitrator it appoints.
- (b) One-half (1/2) of the fees and disbursements of the chairman.

10.07 Amending of Time Limits

The time limits fixed in both the grievance and arbitration procedure may be extended by consent of the parties.

10.08 Witnesses

At any stage of the grievance or arbitration procedure, the parties shall have the assistance of any employee(s) concerned as witness and any other witnesses. All reasonable arrangements will be made to permit the conferring parties or the arbitrator(s) to have access to the Employer's premises to view any working conditions which may be relevant to the settlement of the grievance.

10.09 Alternate

As an alternative to the procedure described above, the parties may agree to have the grievance heard by a single member board, who may be appointed by mutual agreement, or by the Minister of Labour. The decision of the single member board shall be deemed to be the decision of the Board. The procedure of the single member board shall be the same as that of a three (3) member board, with all necessary changes implied.

ARTICLE 11 – DISCHARGE, SUSPENSION AND DISCIPLINE

11.01 Discharge Procedure

An employee who has completed **their** probationary period may be dismissed, but only for just cause, and only upon the authority of the Employer. A Supervisor may suspend an employee but shall immediately report such action to the Employer.

11.02 May Omit Grievance Steps

An employee considered by the Union to be wrongfully or unjustly discharged or suspended shall be entitled to a hearing under Article 9 - Grievance Procedure. Steps 1 and 2 of the grievance procedure shall be omitted in such cases.

11.03 Unjust Suspension or Discharge

Should it be determined through the grievance procedure that an employee has been unjustly suspended or discharged, such employee may be immediately reinstated in **their** former position, without loss of seniority, and may be compensated for all time lost in an amount equal to **their** normal earnings during the pay period next preceding such discharge or suspension, saving and excepting that if such employee obtains other employment during the period of **their** discharge or suspension, such amounts received shall be deducted from **their** compensation.

In the case of temporary employees, normal earnings as stated aforesaid, shall be determined by reference to the amounts that they might reasonably have expected to earn during the period of wrongful discharge or suspension.

If an employee has been hired for a specified time to complete a specified job, the amount of compensation **they** shall receive shall not exceed the amount of wages such employee would have received had **they** completed the specified time or the specified job less the deductions hereinbefore referred to.

11.04 Warnings

Whenever the Employer or **their** authorized agent deems it necessary to censure an employee, and if the warning indicates that dismissal may follow any further infraction or may follow if such employee fails to bring their work up to a required standard by a given date, the Employer shall, within seven (7) working days thereafter, give a copy of such censure to the Secretary of the Union, with a copy to the employee involved.

ARTICLE 12 – SENIORITY

12.01 Seniority Defined

Subject to the provisions hereinafter stated, and Article 4.03 and 4.04, seniority is defined as the length of continuous service with the Employer.

12.02 Seniority List

An up-to-date seniority list shall be sent to the Union and posted at the Concession Room, Municipal Office and on all bulletin boards in January of each year. If an employee does not challenge the seniority list within the first twenty (20) working days from the date **their** name first appears on a seniority list, then **they** shall be deemed to have accepted the seniority list as posted. Annexed hereto and marked as Schedule "B" to this Agreement, is a seniority list for all employees who fall within the bargaining unit as of the (1st day of January, 1991) and as more particularly defined in paragraph 4.01. The Union accepts Schedule "B" and agrees that future seniority lists posted in accordance with the terms of the agreement will be based on the date of hire.

The Union accepts Schedule "B" as a complete list of all employees within the bargaining unit entitled to seniority and also accepts the amount of seniority credited to them on the said Schedule as at the signing date of this agreement.

12.03 Loss of Seniority

An employee shall lose **their** seniority in the following cases:

- (a) **They** are discharged and are not reinstated through the grievance procedure or the arbitration procedure;
- (b) **They** resign or voluntarily quit their employment with the Employer;
- (c) **They** are absent from work without sufficient cause;
- (d) **They** are absent from work in excess of three (3) working days without notifying **their** immediate supervisor or if the immediate supervisor is not available, the C.A.O. or without making arrangements to notify the immediate supervisor or the C.A.O. unless **they** for just cause are unable to notify the immediate supervisor or C.A.O. or for just cause unable to make arrangements to have the immediate supervisor or C.A.O. notified;

- (e) **They** fail to return to work within three (3) working days following a layoff and after being notified by registered mail to do so. For the purposes of this paragraph, it shall be the responsibility of the employee to keep the Employer informed of their current address and the notification by registered mail as aforesaid shall be deemed to have been properly given if mailed to the employee by registered mail addressed to the last address given to the Employer by the employee. The time of posting the registered notice as aforesaid shall be the commencement of the time as aforesaid in which the employee shall return to work.
- (f) An employee may waive notice as provided in this sub-paragraph by advising the Employer that **they** do not wish to return to work;
- (g) **They** are off the payroll for a continuous period of twelve (12) months due to layoff;
- (h) **They** fail to return to work upon the termination of an authorized leave of absence unless a reason acceptable to the Employer is given;
- (i) **They** accept gainful employment while on a leave of absence without first obtaining the consent of the Employer in writing.

12.04 Probation for Newly Hired Employees

Newly hired employees shall be considered on a probationary basis for a period of sixty (60) working days from the date of hiring. During the probationary period employees shall be entitled to all rights and privileges of this agreement save for those based on seniority, or with respect to discharge. The employment of such employee may be terminated at any time during the probationary period without recourse to the grievance procedure, unless the Union claims discrimination as set out in paragraph 4.05, as the basis of termination.

After completion of the probationary period, seniority shall be effective from the original date of employment.

12.05 Transfers and Seniority Outside Bargaining Unit

No employee shall be transferred to a position outside the bargaining unit without **their** consent. If an employee is transferred to a position outside the bargaining unit, **they** shall retain **their** seniority acquired at the date of leaving the Unit, for a period of up to ninety (90) days, but will not accumulate any further seniority. If an employee returns to the bargaining unit within ninety (90) days, **they** shall be placed on a job consistent with **their** ability and seniority. If the

employee remains outside the bargaining unit for a period of greater than ninety (90) days, seniority rights with respect to the bargaining unit are lost.

ARTICLE 13 - PROMOTIONS AND STAFF CHANGES

13.01 Job Postings

The Employer shall post notice of the position in the Employer's offices or the area commonly referred to as the Olympia room at the Nor West Recreation Centre and Landfill Sites for a minimum of ten (10) working days. The Employer shall also mail job postings to all employees of the bargaining unit to the members' last known addresses.

13.02 Information in Postings

Such notice shall contain the following information:

Nature of position, qualifications, required knowledge and education and skills.

13.03 Method of Making Appointments

Both parties recognize that job opportunities within the bargaining unit should increase in proportion to length of service, and therefore, in making staff changes, transfers, or promotions within the bargaining unit, appointment shall be made of the applicant having the required qualifications and possessing the greatest skill and present ability to perform the job. Where qualification, skill and ability of candidates are deemed by the employer to be equal, seniority shall govern.

13.04 Trial Period

The successful applicant shall be placed on trial for a period of sixty (60) working days. The parties may shorten such period if they determine that the successful applicant is either unsuitable or is suitable for such job. Conditional on satisfactory service, the employee shall be declared permanent after the expiration of the sixty (60) working days as aforesaid or such shorter time as the parties require to assess the applicant. In the event that the performance of the successful applicant in the position is deemed by the employer to be unsatisfactory during the trial period, or if the employee deems themselves to be unable to perform the duties of the new job classification, **they** shall be returned to **their** former position and wage or salary rate, without loss of seniority. Any other employee transferred or promoted because of the re-arrangement of

positions shall also be returned to their former position, wage or salary rate, without loss of seniority. Vacancies created by the promotion of the incumbent shall not be posted before the promotion is declared permanent.

13.05 Union Notification

Within seven (7) calendar days of the date of appointment to a vacant position within the bargaining unit, the name of the successful applicant shall be sent to each applicant and a copy posted on all bulletin boards. The Union shall be notified of all appointments, hirings, layoffs, transfers, recalls and terminations of employment within the bargaining unit.

13.06 Contracting Out

No employee who has accrued seniority shall be laid off or suffer loss of hours of work or pay as a result of the contracting out of such work as is performed by the members of the bargaining unit for September 1 to April 30th or whenever the ice plant is being operated by the Nor West Recreation Centre or all year regarding the operation of the landfill sites by the Municipality of Oliver Paipoonge.

ARTICLE 14 - LAYOFFS AND RECALLS

14.01 Role of Seniority in Layoffs and Recall

Layoffs and recalls after such layoff shall be based on the following factors:

- (a) Seniority;
- (b) Skill, competence, efficiency, training, experience, and general work record with the Employer. Where the qualifications in factor (b) are equal, seniority shall govern.

14.02 No New Employees

No new employees shall be hired until those laid off in related classifications and who have the reasonable skill, competence, present ability, efficiency, training and experience to fill the position have been given an opportunity of recall.

14.03 Advance Notice of Layoff

Unless legislation is more favourable to the employees, the Employer shall notify employees who are to be laid off five (5) working days prior to the effective date of layoff. However, no notice of

layoff shall be required if the particular employee was hired for a specific time or to complete a specified job. Where the employee was not hired for a specified period of time or to complete a specified job and such employee has not had the opportunity to work the day as provided in this Article **they** shall be paid two (2) hours for the day for which work was not available.

14.04 Grievances on Layoffs and Recalls

Grievances concerning layoffs and recalls shall be initiated at Step 3 of the grievance procedure.

ARTICLE 15 - HOURS OF WORK

15.01 Regular Working Hours

For the purpose of this agreement, regular working hours for employees paid on an hourly basis will be from 6:00 a.m. until 1:30 a.m. from Sunday to Saturday inclusive.

15.02 Paid Rest Period

The parties hereto, recognizing the nature of the employer's operation and the nature of the employment, agree that the employee shall be entitled to not less than sixty (60) minutes of rest within each eight hour shift provided that no rest period shall exceed thirty (30) minutes and further provided that the rest periods will be taken at times when the employee is not required to be directly involved in activities related to their employment and further provided that employees must remain in the recreation centre building during the rest period.

15.03 Regular Work Week

For the purposes of this agreement the regular work week shall mean from 6:00 A.M. on Sunday of each week to 5:59 A.M. on the Sunday of the following week.

ARTICLE 16 – OVERTIME

16.01 Overtime Defined

For part-time and casual employees all time worked beyond forty (40) hours in any regular work week shall be considered overtime.

For full-time employees all time worked beyond forty (40) hours in any regular work week and all time worked beyond eight (8) hours in a regular work day shall be considered overtime.

16.02 Overtime Rates

Where a full-time, part-time or casual employee works in excess of forty (40) hours in any regular work week, **they** shall be paid for each hour in excess of forty (40) in an amount not less than one and one-half (1 ½) times **their** regular rate or an equivalent amount of time at a time so as not to interfere with the normal operations of the employer.

When a full-time employee works in excess of eight (8) hours in a regular work day **they** shall be paid for each each hour in excess of eight (8) in an amount not less than one and one-half (1 ½) times **their** regular rate or an equivalent amount of time at a time so as not to interfere with the normal operations of the employer.

16.03 Sharing of Overtime

Overtime shall be shared equally among the employees, subject to qualifications, and where one or more employees are required to work the obligation and the opportunity to do so shall be shared equally.

16.04 Call Back Pay Guarantee

An employee who is called back to work outside **their** regular working hours, by the supervisor or C.A.O. shall be paid for a minimum of four (4) hours at the appropriate rate.

16.05 No Layoff to Compensate for Overtime

An employee shall not be required to layoff during regular hours to equalize any overtime worked.

16.06 Banking of Overtime

Time in lieu of pay for overtime will be allowed for full-time employees, equivalent to hours earned (for example if an employee works two hours at time and one half, the employee banks three hours). Time off will be taken at a time mutually agreed upon by the employee and

supervisor. The employee will be allowed to receive pay for all or part of such banked overtime upon notification to the employer. The foregoing is subject to the following:

- a) Banked overtime must be taken as time in lieu prior to the last payroll day of December or the banked overtime will be paid out.
- b) An employee will only be allowed to accumulate a maximum of sixty (60) hours of overtime at any one time. Excess overtime will be paid out
- c) Employees shall make requests to use banked overtime 24 hours in advance to the supervisor. Use shall be subject to supervisor approval. Use of banked overtime shall be granted on a first-come first-serve basis. However, should an occasion arise when employees are requesting the same day at the same time would unduly interfere with the efficiency of the department, seniority within the department shall govern unless the request of the junior employee has already been approved.

16.07 Travel Time

Travel time outside of normal working hours where an employee is not performing **their** normal duties shall be paid at straight time.

16.08 Community Services Attendant

The full-time permanent Community Services Attendant Position has the first right of refusal of overtime to operate a bulldozer before non-contract employees are offered overtime.

ARTICLE 17 – HOLIDAYS

17.01 Paid Holidays

The Employer recognizes the following as paid holidays:

- | | |
|-----------------|------------------|
| New Year's Day | Labour Day |
| Good Friday | Victoria Day |
| Christmas Day | Canada Day |
| Boxing Day | Thanksgiving Day |
| Civic Holiday | Family Day |
| Remembrance Day | Easter Monday |

In addition to the twelve holidays listed above, full-time permanent employees shall be entitled to two (2) additional holidays that shall be designated as floating holidays and that may be taken at the discretion of the employee subject to the prior approval of the employer.

17.02 Holidays Falling on Saturday and/or Sunday

When any of the above-noted holidays falls on a Saturday and/or Sunday and is not proclaimed as being observed on some other day, the following Monday (or Tuesday, where the Monday already applies to a holiday falling on Saturday) shall be deemed to be the holiday for the purpose of this agreement.

17.03 Pay for Scheduled Work on a Holiday

Subject to paragraph 17.04 where an employee is required to work on New Year's Day, Good Friday, Victoria Day, Canada Day, Civic Holiday, Labour Day, Christmas Day, Thanksgiving Day or Boxing Day, Family Day, **they** shall receive **their** wages at their regular rate, plus an additional amount of one and one-half (1 1/2) times their regular rate as holiday pay.

17.04 Paragraph 17.03 does not apply to an employee who:

- (a) has agreed to work on a public holiday and who without reasonable cause, fails to report for and perform the work.

ARTICLE 18 – VACATIONS

18.01 Vacation Pay

Vacation pay shall be at the rate mandated by the Employment Standards Act.

Vacation pay shall be 4% of the wages, excluding vacation pay, the employee earned during the period for which the vacation is given, if the employee's period of employment is less than 5 years, or 6% of the wages, excluding vacation pay, the employee earned during the period for which the vacation is given, if the employer's period of employment is 5 years or more. For the purpose of this Article employees who have 5 years or more of seniority are deemed to have 5 years or more of employment.

18.02 In the event the Employer creates a full-time classification which falls within the scope of the bargaining unit, the Union and the Employer will meet and discuss a rate of-pay appropriate to the classification.

18.03 **Length of Vacation**

Every full-time employee shall receive an annual vacation with pay in accordance with **their** years of employment as follows:

- (1) The employee will be entitled to two (2) weeks vacation with pay after one year of service with the Municipality;
- (2) The employee will be entitled to three (3) weeks vacation with pay after three years of service with the Municipality;
- (3) The employee will be entitled to four (4) weeks vacation with pay after eight years of service with the Municipality;
- (4) The employee will be entitled to five (5) weeks vacation with pay after fourteen (14) years of service with the Municipality;
- (5) The employee will be entitled to six (6) weeks with pay after twenty years of service with the Municipality.
- (6) The employee will be entitled to seven (7) weeks with pay after twenty-five years of service with the Municipality.

For the purpose of computing entitlement to vacation in accordance with the paragraph above, two hundred and sixty (260) days seniority shall be considered to be the equivalent of one (1) year. Any vacation time booked at the end of the year that cannot be used by unforeseen circumstances can be carried over to the following year however must be used by March 31 of that year providing it is the Municipality that cancels the vacation.

ARTICLE 19 – SICK LEAVE PROVISIONS

19.01 Sick Leave Defined

Sick leave means the period of time an employee is absent from work with full pay by virtue of them being unable to perform **their** duties for the Employer by reason of **their** personal sickness or their personal disability.

19.02 Annual Paid Sick Leave

Eighteen (18) days sick leave per year shall be earned by regular full-time employees at the rate of one and one half (1 ½) days for every month an employee is employed. Sick leave shall not be earned or accumulated by part-time, temporary or casual employees.

19.03 Accumulation of Sick Leave

Unused sick leave days shall accumulate to a maximum of one hundred (100) days or one hundred and twenty (120) days whichever coincides with long term disability.

19.04 Proof of Illness

An employee who is absent for two consecutive work days or over may be required to furnish a doctor's certificate or other evidence of illness which is acceptable to the Employer. **An employee who is absent after a vacation, paid holiday or banked-time day due to illness shall provide a doctor's note within 24 hours.**

19.05 Sick Leave During Leave of Absence and Layoff

An employee shall not be entitled to accumulate any sick leave while **they** are on an approved leave of absence from work by reason of layoff.

19.06 Sick Leave Credits

The Employer shall post with the seniority list in January of each year, a statement indicating the amount of sick leave accrued to each employee's credit.

19.07 Deductions from Sick Leave

Deductions shall be made from accumulated sick leave of all normal working days exclusive of holidays absent for sick leave. Absence on account of illness or disability for less than one (1) full day shall be deducted from the accumulated credit in accordance with the amount of time or portion of the working day actually missed by the employee.

19.08 Illness in the Family

Where no one other than the employee can provide for the needs during illness of either **their** spouse or **their** child, an employee shall be entitled, after notifying **their** supervisor, to use a maximum of three (3) accumulated sick leave days for this purpose. An employee may be required to provide proof of the illness upon request.

19.09 Medical Appointments

Employees may use sick leave for medical appointments. Employees shall only use as much sick leave as is reasonable for an appointment (4hours). Employees shall strive to schedule appointments to minimize work disruption.

ARTICLE 20 - LEAVE OF ABSENCE

20.01 Bereavement Leave

An employee shall be granted a maximum of three (3) scheduled working days leave without loss of pay and benefits in the case of death of a parent, wife, husband, common-law spouse, brother, sister, mother-in-law, father-in-law, **grandparents, grandchild** and children.

The three (3) scheduled working days without loss of pay and benefits shall be taken within a one-week period after the employee has notified the supervisor of the bereavement leave.

An employee shall be granted up to two (2) extra days travel time without pay to attend a funeral of the aforementioned relatives where the distance is greater than seven hundred (700) kilometers one way.

20.02 Paid Jury Duty or Court Witness Leave

The Employer shall grant leave of absence without loss of seniority benefits to an employee who serves as a juror or witness (not a party) in any Court, up to a maximum of twenty (20) days. The Employer shall pay such an employee the difference between **their** normal earnings and the payment **they** receive for jury service or court witness, excluding payment for traveling, meals, or other expenses. The employee will present proof of service and the amount of pay received. Time spent by an employee required to serve as a court witness in any matter arising out of **their** employment shall be considered as time worked at the appropriate rate of pay.

20.03 Education Leave

An employee shall be entitled to a leave of absence with pay and without loss of seniority and benefits to write examinations to up-grade **their** employment qualifications upon approval of the Employer.

20.04 Leave of Absence for Union Functions

Upon request to the Employer, an employee elected or appointed to represent the Union at conventions, Executive and committee meetings of Labourers' International Union of North America Local 607, its affiliated or chartered bodies, may be allowed leave of absence without pay but without loss of benefits.

20.05 General Leave

An employee shall be entitled to a leave of absence without pay and without loss of seniority when **they** request such leave for good and sufficient cause; the sufficiency of such cause to be determined by the Employer and the Employer's decision as to the sufficiency of such cause shall be final and binding without recourse to grievance or arbitration. Such request shall be in writing and approved by the Employer and shall be for a period not in excess of three (3) months.

20.06 Negotiation and Grievance Pay Provisions

Representatives of the Union shall not suffer any loss of pay or benefits for the total time involved in negotiations or grievance meetings called by the Employer during working hours. No remuneration or benefits shall be payable for time involved in negotiations or grievances called by either party outside working hours.

20.07 Compassionate Leave

At the discretion of the employer, the employee may be granted leave on compassionate grounds and the employee shall have the option of taking the leave without pay or having the equivalent time deducted from the employee's entitlement to accumulated sick leave days or vacation days.

ARTICLE 21 - PAYMENT OF WAGES AND ALLOWANCES

21.01 Pay Days

The Employer shall pay salaries and wages in accordance with Schedule "A" and payment shall be made not later than 3:00 P.M. on every second Thursday for the bi-weekly pay period ending on the Saturday immediately preceding the pay day. On each pay day each employee shall be provided with an itemized statement of **their** wages, overtime, supplementary pay and deductions.

ARTICLE 22 - JOB CLASSIFICATIONS

22.01 No Elimination of Present Classifications

Existing classifications shall not be eliminated without prior consultation with the Union.

ARTICLE 23 - EMPLOYEE BENEFITS

23.01 Employee Pension Fund

The Employer will participate in the Ontario Municipal Employees Retirement System and the regulations thereof will apply to those who qualify under the OMERS regulations.

23.02 Insurance, Disability, And Health

The Employer shall during the term of the contract, and until such time as a succeeding agreement is in place, provide at no premium cost to the employee, such group insurance coverages including disability coverages including dental, vision and extended health care coverages as were in effect as of January 1, 1990.

Clarity Note: The current health care benefits package will not cover any over the counter drugs.

23.03 Replacement or Repair of Tools

Replacement or the repair of tools will be at the discretion of the Manager. No employees will, however, be required to use unsafe or defective tools and equipment.

ARTICLE 24 - PRESENT CONDITIONS AND BENEFITS

24.01 Amalgamation Regionalization and Merger Protection

In the event the Employer merges or amalgamates with any other body, the Employer will endeavour to ensure that:

- (a) Employees shall be credited with all seniority rights with the new Employer;
- (b) All service credits relating to vacation with pay, sick leave credits and all other benefits shall be recognized by the new Employer;
- (c) All work and services presently performed by members of the Labourers' International Union of North America Local 607 shall continue to be performed by Labourers' International Union of North America Local 607 members with the new Employer;
- (d) Conditions of employment and wage rates for the new Employer shall be equal to the best provisions in effect with the merging Employers;
- (e) No employee shall suffer a loss of employment as a result of merger;
- (f) Preference in location of employment in the merged municipality shall be on the basis of seniority.

ARTICLE 25 - TERM OF AGREEMENT

25.01 This agreement shall be binding and remain in effect from the **first day of August, 2025** to the **31st day of July, 2029** and shall continue from year to year thereafter unless either party gives to the other party notice in writing within the period of ninety (90) days prior to its termination or amendment.

25.02 **Changes in Agreement**

Any changes deemed necessary in this Agreement may be made by mutual agreement at any time during the existence of this Agreement; such changes to be in writing and signed by both parties.

25.03 **Retroactivity**

Unless negotiated otherwise, all wage changes in new collective agreement are retroactive to the day on which the new collective agreements commence.

ARTICLE 26 - FEDERAL OR PROVINCIAL LEGISLATION

26.01 This agreement shall be deemed to be amended to comply with any Federal or Provincial legislation that may become effective during the term of this agreement.

ARTICLE 27 – GENERAL

27.01 Plural or Feminine Terms May Apply

Wherever the singular or masculine is used in this agreement, it shall be considered as if the plural or feminine has been used where the context of the party or parties hereto so require.

ARTICLE 28 - WAGES

28.01 WAGE

Wages shall be paid in accordance with Schedule "A" hereto and forming part of this agreement.

ARTICLE 29 – SPECIAL ALLOWANCES

29.01 CAR ALLOWANCE

Employees will be paid a car allowance while traveling on business related to **their** employment with the Nor West Recreation Centre for the use of **their** personal vehicle. The mileage rate will be the rate paid by the Municipality of Oliver Paipoonge to employees for the use of **their** personal vehicles.

The full-time permanent Community Services Attendant position will be paid a \$50.00 gas allowance weekly and will not be paid milage for use of their personal vehicle on site.

29.02 PAYMENT OF OTHER BENEFITS

Benefits other than wages pursuant to this agreement shall be payable effective on date of signing.

29.03 BOOT REIMBURSEMENT

Full-time employees shall be reimbursed up to three hundred and fifty dollars (\$350.00) for the purchase of protective footwear every year. Receipts must be submitted for reimbursement.

Part-time and casual employees shall be reimbursed up to three hundred and fifty dollars (\$350.00) for the purchase of protective footwear every two years. Receipts must be submitted for reimbursement.

29.04 CLOTHING REIMBURSEMENT

Full-time employees shall be reimbursed up to four hundred and fifty (\$450) for the purchase of seasonal specific work-related clothing every year. Receipts must be submitted for reimbursement.

Part-time and casual employees shall be reimbursed up to four hundred and fifty (\$450) for the purchase of seasonal specific work-related clothing every two years. Receipts must be submitted for reimbursement.

ARTICLE 30 – WAGE CLASSIFICATIONS

30.01 CONTINUANCE OF CLASSIFICATION

All employees and who, as of the commencement date of the agreement are employed by the Employer in positions within the bargaining unit shall maintain their respective classifications and positions on the wage scale as provided for in Schedule "A" hereto.

30.02 NEW CLASSIFICATIONS

In the event the Employer creates a new classification which falls within the scope of the bargaining unit, the Union and the Employer will meet and discuss a rate of-pay appropriate to the classification. If the parties are unable to agree on that rate, the disagreement will be referred to arbitration as provided herein.

30.03 NEW EMPLOYEES

Employees hired subsequent to the commencement of this agreement shall be classified by the employer in accordance with their qualifications and experience.

30.04 ADVANCEMENT

Except as otherwise provided for in this agreement advancement and/or reclassification of employee shall be at the sole discretion of the Employer.

ARTICLE 31 - SPECIAL PROTECTIVE CLOTHING AND EQUIPMENT

31.01 PROTECTIVE EQUIPMENT

All special protective clothing and equipment shall be supplied by the Employer as needed or required by the Ontario Occupational Health and Safety Act. The Management will provide nylon shell jackets for use by arena staff while on duty. The Employer will supply gloves suitable for wintertime conditions to Employees when required to perform their duties. The Employer will purchase the gloves and that the Employee would pick them up from the Employer and return the old gloves when they get a new pair.

ARTICLE 32 – EMPLOYEE SAFETY

32.01 Emergency Response Plan

The Employer shall have an emergency response plan for employee safety. The plan shall use one or more of the following measures: cell-phones, two-way radios or two workers at any given time on a shift.

32.02 Safety Meetings

Employee and Management Safety meetings every 3rd month

IN WITNESS WHEREOF the party of the first part and the party of the second part have caused their proper officers to affix their signatures this _____ day of _____, 20

Signed on behalf of
THE MUNICIPALITY OF OLIVER
PAIPOONGE NOR WEST RECREATION
CENTRE

Signed on behalf of
LABOURERS' INTERNATIONAL UNION OF
NORTH AMERICA
LOCAL 607



BUSINESS MANAGER

SCHEDULE "A" - WAGE SCHEDULE

CLASSIFICATIONS AND RATES FOR FULL AND PART TIME EMPLOYEES

	Effective Dates			
	Aug. 1/25	Aug. 1/26	Aug. 1/27	Aug. 1/28
Arena Employee	\$ 24.54	\$ 25.52	\$ 26.29	\$ 27.08
Concession Clerk	\$18.23	\$18.96	\$19.53	\$20.12
Landfill Site Attendant	\$ 24.54	\$ 25.52	\$ 26.29	\$ 27.08
Maintenance Worker	\$ 31.35	\$ 32.60	\$ 33.58	\$ 34.59
Working Foreman	\$ 37.52	\$ 39.02	\$ 40.19	\$ 41.40
Lead Hand (uncertified)	\$ 31.98	\$ 33.26	\$ 34.26	\$ 35.29
Lead Hand (certified)	\$ 34.90	\$ 36.30	\$ 37.39	\$ 38.51
Senior Recreation Ground Assistant	\$ 19.59	\$ 20.37	\$ 20.98	\$ 21.61
Recreation Ground Assistant	\$18.23	\$18.96	\$19.53	\$20.12
Community Service Attendant	\$29.68	\$30.87	\$31.80	\$32.75

Newly hired Casual or Part-time Arena employees shall be paid (1) dollar less for their first 80 hours of work as this constitutes their probation period. After that they will receive the regular rate of pay for their classification.

Lead hand – when the Arena Supervisor will be unavailable or absent during operation of the ice plant, a Part Time Employee will be appointed by the Supervisor or CA.O. as Lead hand for a designated period of time at \$1.00 per hour over their current rate.

Casual Concession employees, Concession Clerk and Casual Arena employees will be paid as per the agreement or as per ESA minimum wage, whichever is higher.

In the event that the landfill site attendant is, as part of their regular duties, required to operate equipment in the maintenance of the landfill site, the hourly rate will be set at one dollar and fifty cents (\$1.50) per hour over and above the rate for a Landfill Site Attendant.

SCHEDULE "A" - WAGE SCHEDULE**(continued)**

If the ESA minimum wage increases during the duration of this agreement the employees will be paid as per the agreement or as per the ESA minimum wage, whichever is higher.

Lead Hand (Certified) must have and maintain an Ontario Class I Waste Water Operator License Class "B" Refrigeration certification, Certified Ice Technician (CIT) designation or Certified Manager of Landfill Operations designation are assets. Once an employee becomes a fully certified Lead Hand, new certifications required by the Municipality shall not result in the employee losing their fully certified status and the corresponding rate of pay for a fully certified Lead Hand

Full-time employees who acquire either an Ontario Class 1 Waste Water Operator Licence, Class "B" Refrigeration Certification, Certified Ice Technician (CIT) Designation or Certified Manager of Landfill Operations will move to the Lead Hand (certified) Classification. They must maintain their certifications to be certified Lead Hands. Once an employee becomes a certified Lead Hand, new certifications required by the Municipality shall not result in the employee losing their certified status and the corresponding rate of pay for a certified Lead Hand.

REVISED SCHEDULE 'B'

SENIORITY LIST

Nor West Rec Centre

Kyle Bushby	April 11, 2011
Owen Vaillant	January 15, 2021
Alexander Murray	June 5, 2023

Landfill Sites

Rob Szczepanski	June 28, 2015
Jon Hari	January 27, 2019

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CORPORATE REPORT

DEPARTMENT: Administration	REPORT NO. 2026.104
DATE PREPARED: June 3, 2026	MEETING DATE: June 9, 2026 NO. OF PAGES 5
SUBJECT: Compliance Audit Committee – 2026 Municipal Election	

RECOMMENDATION

THAT with respect to Report No. 2026.104 Administration recommends that Council agree to participate with other Lakehead Rural Municipal Coalition member municipalities in sharing staff for the purposes of a Compliance Audit Committee, as set out in this Report;

AND THAT the necessary By-law be presented to Council for ratification

PURPOSE

To obtain Council approval to appoint a Compliance Audit Committee.

BACKGROUND

The Municipal Elections Act, 1996 (S.O. 1996, c. 32, as amended) requires every municipality to appoint a Compliance Audit Committee. This committee is tasked to review and make decisions on any complaints that it receives alleging that candidates have not abided by the financial rules associated with their campaigns.

The following persons are not eligible to sit on a compliance audit committee:

- Employees or officers of the municipality/local board;
- Members of the Council or local board; or
- Any candidates or registered third parties in the election.

The term of office for the Committee members matches that of the term of Council. This keeps the same Committee in case there are any by-elections or questions to the electorate that occur between full municipal elections. The Committee must be appointed by October 1st for the 2026 municipal election.

In 2018 after considering Report 2018.157 on Aug. 27/18 Council passed By-Law 76-2018 appointing three employees of other LRMC municipalities to the Municipality’s Compliance

Audit Committee. Report 2018.157 presented a plan developed by former Neebing Solicitor/Clerk Rosalie Evans in February 2018 to use employees of other LRMC municipalities to serve as Compliance Audit Committee Members for other LRMC municipalities. Below are the key parts of the plan, which were reproduced in Report 2018.157:

“This issue was discussed at the January and February meetings of the Lakehead Rural Municipal Coalition. Although there is a disqualification for municipal staff to be involved in the compliance audit committee for their own municipality, there is no prohibition that they cannot participate on a compliance audit committee for another municipality. It is proposed by the LRMC that we share staff appointees to each other’s committees. In the (rare) event that the committee must be convened to deal with an audit or to make a decision relating to a complaint, it is proposed that the members would convene (during regular office hours) and each of the members’ home municipalities would cover their salaries during the time period necessary. Each municipality participating by allowing its staff to assist a neighbouring community runs the “risk” that it will need to pay for that staff person’s time while he or she is attending to the duties of a compliance audit for another municipality.

Given the role of the committee, typical appointees are accountants, lawyers and/or retired municipal staff members. Members of the community at large who hold these roles typically agree to participate with the understanding that they will be paid their “normal” hourly rates for any of the work required. This can be expensive. That having been said, for small, rural municipalities, compliance audit requests are few and far between.”

The 2018 scheme for establishing a Compliance Audit Committee was used again in 2022. After considering Report 2022.175 on Sept. 28/22 Council passed By-Law 73-2022 appointing three employees of other LRMC municipalities to the Municipality’s Compliance Audit Committee.

REPORT SUMMARY

At the LRMC meeting on May 19th the heads of council agreed to use the 2022 system again for the 2026 election. The table below shows the assignment of LRMC employees to municipal Compliance Audit Committees agreed upon by LRMC administrators:

Neebing	Karen Paisley (Conmee)	Mark Figliomeni (Shuniah)	Wayne Hanchard (Oliver Paipoonge)
Gillies	Erika Kromm (Neebing)	Karen Paisley (Conmee)	Lorna Buob (O’Connor)
Conmee	Erika Kromm (Neebing)	Mark Figliomeni (Shuniah)	Wayne Hanchard (Oliver Paipoonge)
O’Connor	Erika Kromm (Neebing)	Mark Figliomeni (Shuniah)	Laura Bruni (Gillies)
Oliver Paipoonge	Karen Paisley (Conmee)	Lorna Buob (O’Connor)	Laura Bruni (Gillies)
Shuniah	Wayne Hanchard (Oliver Paipoonge)	Lorna Buob (O’Connor)	Laura Bruni (Gillies)

Oliver Paipoonge has no record of any compliance audit committee work or complaints, and the CAO/Clerk did not serve on a Compliance Audit Committee for any LRMC municipality for the 2022-2026 term of council (same in 2018-2022).

Attached are the Terms of Reference for the Compliance Audit Committee, which are attached as Schedule A to the Compliance Audit Committee Appointment By-Law.

PREPARED BY: Judy Jacobson, Deputy Clerk

REVIEWED BY: Wayne Hanchard
Wayne Hanchard, CAO/Clerk

REPORTS OF MUNICIPAL OFFICERS, ITEM #(o)
By-law 51-2026
Schedule "A" - Terms of Reference

Terms of Reference

1. Name

The name of the Committee is the "Oliver Paipoonge Election Compliance Audit Committee".

2. Duration

The term of office is from November 15, 2026 to November 14, 2030. The Committee will deal with compliance audit applications from the 2026 election and any by-elections during Council's term.

The Committee will meet as needed with meetings to be scheduled when a compliance audit application is received.

3. Mandate

The powers and functions of the Committee are set out in sections 88.33 to 88.37 of the *Municipal Elections Act, 1996*. The Committee will perform the functions relating to the compliance audit application process as outlined in the Act. These functions include:

- a. considering a compliance audit application received from an elector and decide whether it should be granted or rejected;
- b. appointing an auditor, if the application is granted;
- c. receiving the auditor's report;
- d. considering the auditor's report and decide whether legal proceedings should be commenced; and
- e. determining whether to recover the costs of conducting the compliance audit from the applicant if the auditor's report indicates there were no apparent contraventions and if there were no reasonable grounds for the application.

4. Membership

The Committee will be composed of three (3) members. Municipal staff from Oliver Paipoonge, current Councillors (and candidates) and their immediate families are all not eligible to serve on this Committee.

Any members appointed must agree in writing that they will not be a candidate in any by-election during the term of Council. Failure to adhere to this requirement will result in the individual being removed from the committee.

Persons ideally suited to volunteer for this committee have:

- a. demonstrated knowledge and understanding of municipal election campaign financing rules;

- b. proven analytical and decision-making skills;
- c. experience working on a committee, task force or similar setting;
- d. availability and willingness to attend meetings; and
- e. excellent oral and written communication skills.

5. Chair

The Committee members will select a Chair from amongst themselves at its first meeting.

6. Staffing and Funding

Administrative practices and procedures for the Committee are established by the Clerk, who shall carry out any other duties to implement the Committee's decisions. The Clerk shall serve as Secretary to the Committee.

7. Meetings

Meetings of the Committee will be conducted in accordance with the meeting provisions of the *Municipal Act, 2001*, as interpreted by the courts. Every effort will be made to schedule meetings during business hours.

8. Remuneration

Members of the Committee who are employed by other member municipalities of the Lakehead Rural Municipal Coalition shall be paid their salaries from the Municipalities that employ them. Members of the Committee, if any, who are not employed by other member municipalities of the Lakehead Rural Municipal Coalition shall be paid \$75 per meeting attended. Mileage and other out-of-pocket expenses are reimbursed to committee members by The Corporation of the Municipality of Oliver Paipoonge upon proof of expenditure.



**THUNDER BAY DISTRICT HEALTH UNIT
BOARD OF HEALTH MEETING
MINUTES**

MINUTES OF THE MEETING: April 15, 2026

TIME OF MEETING: 1:00 PM

PLACE OF MEETING: First Floor Boardroom / MS Teams

CHAIR: Mr. James McPherson

BOARD MEMBERS PRESENT:

- Mr. Grant Arnold
- Ms. Lucy Belanger
- Ms. Cindy Brand
- Ms. Kasey Etreni
- Mr. Paul Malashewski
- Mr. James McPherson
- Ms. Cynthia Olsen
- Ms. Donna Peacock
- Mr. Don Smith
- Dr. Mark Thibert
- Ms. Kristine Thompson
- Mr. Todd Wheeler

ADMINISTRATION PRESENT:

- Dr. Janet DeMille, Medical Officer of Health and Chief Executive Officer
- Mr. Dan Hrychuk, Director – Corporate Services
- Ms. Shannon Robinson, Director – Health Promotion
- Ms. Dana Wilson, Associate Director – Communications and Strategic Initiatives
- Ms. Tammy Lee Royer, Administrative Assistant – Health Protection

ABSENT:

- Mr. Jim Moffat

RECORDER:

- Ms. Lila McNeice, Executive Assistant, Secretary to the Board of Health

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

The Chair called the meeting to order at 1:05 PM.

2. ATTENDANCE AND ANNOUNCEMENTS

Mr. Jim Moffat was noted as absent.

3. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4. AGENDA APPROVAL

The agenda of the April 15, 2026 meeting was presented for approval.

Resolution No. 41-2026

Moved By: P. Malashewski

Seconded By: C. Brand

THAT the Agenda for the Regular Board of Health Meeting to be held on April 15, 2026, be approved.

CARRIED

5. INFORMATION SESSION

5.1 Indigenous Data Governance

D. Wilson, Associate Director – Communications and Strategic Initiatives, introduced Alina Cameron (Epidemiologist) and Eryn Pleson (Program Evaluator) who provided a presentation on Indigenous Data Governance and responded to questions and comments from the Board.

6. MINUTES OF THE PREVIOUS MEETINGS

The minutes of the March 18, 2026 Board of Health Regular and Closed session meetings were presented for approval.

6.1 Thunder Bay District Board of Health

Resolution No. 42-2026

Moved By: C. Brand

Seconded By: P. Malashewski

THAT the minutes of the Thunder Bay District Board of Health (Regular and Closed Session) meetings held on March 18, 2026, be approved.

CARRIED

7. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous meeting minutes.

8. BOARD OF HEALTH (CLOSED SESSION) MEETING

Resolution No. 43a-2026

Moved By: P. Malashewski

Seconded By: C. Brand

THAT the Board of Health move into closed session to receive information relative to:

- Information explicitly supplied in confidence to the Board by the province.
- Information related to negotiations carried on behalf of the Board.

CARRIED

At 1:24 PM, the Board of Health moved into Closed Session, and the following individuals left the meeting:

- Ms. Shannon Robinson, Director – Health Promotion
- Ms. Dana Wilson, Associate Director – Communications and Strategic Initiatives
- Ms. Tammy Lee Royer, Administrative Assistant – Health Protection
- Ms. Lila McNeice, Executive Assistant and Secretary to the Board of Health

At 1:37 PM, the above noted individuals returned to the meeting.

8.1 Closed Session Report

The Chair reported that during the Closed Session, the Board of Health discussed matters relative to the Closed Session reports.

8.2 Resolutions from Closed Session

Resolution No. 43c-2026

Moved By: L. Belanger

Seconded By: P. Malashewski

THAT with respect to Report No. 18–2026 (Finance) we recommend that effective January 1, 2026, the New Schedules to the Public Health Funding and Accountability Agreement with the Ministry of Health be

approved, accepting additional base funding for 2026 funding year to support the provision of mandatory and related public health programs and services in the District of Thunder Bay;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the submission and implementation process, as required.

CARRIED

Resolution No. 43d-2026

Moved By: P. Malashewski

Seconded By: D. Smith

THAT with respect to Report No. 19-2026 (Finance) we recommend that effective January 1, 2025 the updated Schedules to the Public Health Funding and Accountability Agreement with the Ministry of Health be approved, accepting up to an additional one-time funding for the 2025-26 funding year to support the provision of public health programs and services in the District of Thunder Bay;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the submission and implementation process, as required.

CARRIED

9. DECISIONS OF THE BOARD

9.1 Report on Process for Appointment of Medical Officer of Health/CEO

Dr. J. DeMille, Medical Officer of Health and CEO, presented a memorandum relative to the above noted and containing a resolution to schedule Special Meetings of the Board.

Resolution No. 44-2026

Moved By: L. Belanger

Seconded By: C. Brand

THAT we propose Special Meetings of the Board be held as follows to approve the appointment of a new MOH/CEO:

- Wednesday, April 22, 2026 at 11:00 AM
- Monday, April 27, 2026 at 11:00 AM
- Thursday, April 30, 2026 at 3:00 PM

- Wednesday, May 6, 2026 at 11:00 AM
- Tuesday, May 12, 2026 at 11:00 AM

CARRIED

9.2 2025 Financial Statements

D. Hrychuk, Director of Corporate Services, presented Report No. 12–2026 (Finance) relative to presenting the Board of Health with the audited 2025 Financial Statements, for approval.

Resolution No. 45-2026

Moved By: L. Belanger

Seconded By: D. Smith

THAT with respect to Report Number 12–2026 (Finance), we recommend the Financial Statements of the Thunder Bay District Health Unit for the year ending December 31, 2025, be approved as recommended by the Executive Committee.

CARRIED

9.3 Shared Library Services Partnership Funding

Dr. J. DeMille, Medical Officer of Health and CEO, presented Report No. 16–2026 (Foundational Standards) relative to recommendations for approval of funding for the Hub Library for the period of April 1, 2026 to March 31, 2027.

Resolution No. 46-2026

Moved By: D. Smith

Seconded By: K. Etreni

THAT with respect to Report No. 16-2026 (Foundational Standards), we recommend approval of \$107,935 in 100% funding from the Ontario Agency for Health Protection and Promotion (Public Health Ontario) for the Shared Library Services Partnership (Hub Library) at the Thunder Bay District Health Unit for the period of April 1, 2026 to March 31, 2027;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the funding process, as required.

CARRIED

9.4 alPHa 2026 Annual General Meeting and Conference

Dr. J. DeMille, Medical Officer of Health and CEO, presented a memorandum relative to the above noted, and containing a resolution for approval.

Resolution No. 47-2026

Moved By: D. Smith

Seconded By: K. Etreni

THAT the following members of the Board be authorized to attend the alPHa 2026 Annual Conference to be held in Toronto, Ontario, on June 8th to 10th, 2026:

1. Jamie McPherson
2. Cynthia Olsen
3. Don Smith

AND THAT all expenses be paid in accordance to Policy No. BH-02-04 - Board Members' Remuneration and Expense Policy.

CARRIED

9.5 Policy & Procedure Review

Dr. J. DeMille, Medical Officer of Health and CEO, presented a memorandum dated April 15, 2026 containing a resolution relative to review of a Board of Health policy and procedure. The Board provided comments and agreed to amend the Procedure by adding a new Item 2.3, which will state: "A review will be conducted within the first six months in accordance with the employment contract."

Resolution No. 48-2026

Moved By: C. Brand

Seconded By: D. Smith

THAT following Board of Health policy and procedure be approved:

- BH-02-16 Performance Evaluation of the Medical Officer of Health and Chief Executive Officer

AND THAT Administration be authorized to finalize and publish the Board of Health policy and procedure.

CARRIED

10. COMMUNICATIONS FOR INFORMATION

10.1 Strategic Plan 2024-2027 Progress Report Year Two

D. Wilson, Associate Director of Communications and Strategic Initiatives, presented Report No. 17-2026 (MOH/CEO) relative to providing the Board of Health with a two-year update on strategic plan implementation, for information.

10.2 2025 Board of Health Meeting Expenses

Dr. J. DeMille, Medical Officer of Health and CEO, presented Report Number 13–2026 dated April 15, 2026, relative to providing the Board of Health with information on its expenses incurred in 2025, for information.

10.3 2025 Legal Expenditures

D. Hrychuk, Director of Corporate Services, presented Report Number 14–2026 (Finance) relative to providing the Board of Health with the review of legal fees incurred in 2025, for information.

10.4 Procurement Practices Report

D. Hrychuk, Director of Corporate Services, presented Report Number 15–2026 (Finance) relative to providing the Board of Health with an update on the procurement policy and practices of the Thunder Bay District Health Unit, for information.

10.5 Presentations to Municipalities Policy

Dr. J. DeMille, Medical Officer of Health and CEO, presented a memorandum dated April 15, 2026, regarding follow-up on the Board's discussion on the development of a Presentations to Municipalities Policy. The Board provided feedback and suggestions and determined that it should be a Board of Health policy. The item will be revised based on the discussion and brought back to the Board for further consideration.

10.6 Medical Officer of Health/CEO Update

Dr. J. DeMille, Medical Officer of Health and CEO, provided a verbal update to the Board of Health.

11. NEXT MEETING

The next regularly scheduled meeting will be held on May 20, 2026.

12. ADJOURNMENT

Resolution No. 49-2026

Moved By: D. Smith

Seconded By: C. Brand

THAT the Board of Health meeting held on April 15, 2026, be adjourned at 2:28 PM.

CARRIED



BOARD MINUTES

MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 07/2026
OF

THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

DATE OF MEETING: April 30, 2026

TIME OF MEETING: 10:28 am

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Jim Vezina

PRESENT:

Albert Aiello
Gordon Cuthbertson
Chris Eby
Kasey Etreni
Brian Hamilton
Greg Johnsen
Kathleen Lynch
Elaine Mannisto
Jim Moffat
Dominic Pasqualino
Don Smith
Jim Vezina

OFFICIALS:

Ken Ranta, Chief Executive Officer
Richard Jagielowicz, Director, Corporate Services Division
Crystal Simeoni, Director, Integrated Social Services Division
Shari Mackenzie, Manager, Human Resources
Jeevan Chahal, Manager, Finance
Aaron Park, Manager, Housing & Homelessness Programs
Tomi Akinyede, Supervisor, Research & Social Policy
Carole Lem, Communications & Engagement Officer
Bindiya Patel, Communications Assistant
Glenda Flank, Recording Secretary

GUESTS:

Judy Kleinhuis, Principal, Doane Grant Thornton LLP

REGRETS:

Anne-Marie Bourgeault

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CEO refer jointly to the Chief Executive Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None

NEW BUSINESS

None

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 26/22

Moved by: Jim Moffat
Seconded by: Kasey Etreni

THAT with respect to the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for April 30, 2026, we approve the agendas as presented;

AND THAT we approve any additional information and new business.

CARRIED

CLOSED SESSION MEETING

Administration recommended that the Board adjourn to a closed meeting relative to receipt of information with respect to security of the property of the Board.

Resolution No. 26/23

Moved by: Don Smith
Seconded by: Kathleen Lynch

THAT the Board adjourns to Closed Session relative to receipt of information with respect to security of the property of the Board regarding the confidential attachment to the 2025 Fourth Quarter Financial Report and Program Levy Surplus Disposition.

CARRIED

At 10:54 am the meeting reconvened in Regular Session.

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of TBDSSAB Meeting No. 05/2026 (Regular Session) presented in Regular Session and Meeting No. 06/2026 (Closed Session) presented in Closed Session, held on March 19, 2026 were provided for confirmation.

Resolution No. 26/24

Moved by: Don Smith
Seconded by: Greg Johnsen

THAT the Minutes of Meeting No. 05/2026 (Regular Session) and Meeting No. 06/2026 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on March 19, 2026, respectively, be confirmed.

CARRIED

REPORTS OF ADMINISTRATION

2025 Fourth Quarter Financial Report and Program Levy Surplus Disposition

Report No. 2026-13 (Corporate Services Division) was presented to the Board providing the 2025 Fourth Quarter Financial Report and Administration's recommendation regarding the program levy surplus disposition.

Ken Ranta, CEO provided a brief introduction to the report.

Richard Jagielowicz, Director, Corporate Services Division provided an overview of the report including the option recommended by Administration and responded to questions.

At 10:59 am Chris Eby, Board Member, joined the meeting.

A discussion was held regarding the options for the disposition of the levy surplus.

Ken Ranta, CEO provided clarification and responded to questions.

At 11:11 am Brian Hamilton, Board Member, joined the meeting.

Resolution No. 26/24B

Moved by: Gordon Cuthbertson
Seconded by: Greg Johnsen

Add Option 4 Return the surplus to municipalities with the exception of TWOMO. TWOMO money goes to levy stabilization reserve fund.

LOST

Resolution No. 26/24C

Moved by: Greg Johnsen
Seconded by: Gordon Cuthbertson

Deferral of the report (2026-13) to provide more information on the defeated Option 4, etc. with potential dates.

LOST

Ken Ranta, CEO provided a brief overview of Option 2 being recommended by Administration.

A straw poll was held regarding having Option 1 presented as the recommendation for voting. The straw poll did not have consensus of the Board.

Resolution No. 26/24A

Moved by: Kathleen Lynch
Seconded by: Albert Aiello

THAT with respect to Report No. 2026-13 (Corporate Services Division) we, The District of Thunder Bay Social Services Administration Board, approve Option 2 – transfer 50% of the surplus (\$1,340,350) to the Levy Stabilization Reserve Fund, returning 50% of the surplus to municipalities using the 2025 weighted assessment.

CARRIED

At 12:04 pm Aaron Park, Manager, Housing & Homelessness Programs and Tomi Akinyede, Supervisor, Research & Social Policy joined the meeting.

2025 Investment Portfolio Performance

Report No. 2026-14 (Corporate Services Division) was presented to the Board providing information relative to the performance of the Board's investment portfolio for the 2025 year.

Richard Jagielowicz, Director Corporate Services Division, provided a brief overview of the highlights in the report.

10 Year Housing and Homelessness Plan

Report No. 2026-15 (Integrated Social Services Divisions) was presented to the Board providing the Board with the final 10 Year Housing and Homelessness Plan.

Crystal Simeoni, Director, Integrated Social Services Division provided an overview of the report and plan and responded to questions.

Resolution No. 26/25

Moved by: Albert Aiello
Seconded by: Brian Hamilton

THAT with respect to Report No. 2026-15 (Integrated Social Services Division) we, The District of Thunder Bay Social Services Administration Board, approve the Under One Roof - Chapter 2: 10-Year Housing and Homelessness Plan 2026-2036 as presented;

AND THAT the Board authorizes Administration to submit the Under One Roof - Chapter 2: 10-Year Housing and Homelessness Plan to the Ministry of Municipal Affairs and Housing as required;

AND THAT an annual update be presented to the Board concerning the progress on the achievement of recommendations contained in the Under One Roof - Chapter 2: 10-Year Housing and Homelessness Plan.

CARRIED

At 12:15 pm Aaron Park, Manager, Housing & Homelessness Programs and Tomi Akinyede, Supervisor, Research & Social Policy left the meeting.

Northern Ontario Service Deliverers'
Association 2026 Annual General Meeting
Attendance

Memorandum from Ken Ranta, CEO, (Chief Executive Officer Division) dated April 2, 2026 was presented to the Board providing information regarding attendance at the 2026 NOSDA AGM.

Ken Ranta, CEO provided an overview of the process and responded to questions.

Resolution No. 26/26

Moved by: Dominic Pasqualino
Seconded by: Don Smith

THAT with respect to the Northern Ontario Service Deliverers Association (NOSDA) 2026 Annual General Meeting, the following Members of the Board are appointed to serve as Members of NOSDA and to attend as voting delegates:

1. Jim Vezina
2. Kathleen Lynch

AND THAT if either of the above Board members are unable to attend, the following Members will be contacted to attend as voting delegates in their place:

1. Jim Moffat
2. Anne-Marie Bourgeault

CARRIED

TBDSSAB 2025 Annual Report

Memorandum from Ken Ranta, CEO, (Chief Executive Officer Division) dated March 30, 2026 was presented to the Board providing the 2025 Annual Report.

Ken Ranta, CEO provided a brief overview of the 2025 Annual Report, noted a correction to be made to the final report and responded to questions.

Resolution No. 26/27

Moved by: Gordon Cuthbertson
Seconded by: Dominic Pasqualino

THAT with respect to the memorandum dated March 30, 2026 from Ken Ranta, Chief Executive Office, we, The District of Thunder Bay Social Services Administration Board (TBDSSAB) approve the 2025 Annual Report as amended;

AND THAT the 2025 Annual Report be posted to the TBDSSAB website and a notification be sent to partners and stakeholders.

CARRIED

CORRESPONDENCE

2026 Rural Ontario Municipal Association Conference

Letter from the Lorne Coe Parliamentary Assistant, MCCSS, dated March 18, 2026 relative to the delegation meeting at ROMA was presented to the Board.

Ken Ranta, CEO provided a brief overview and responded to questions.

Jim Vezina, Chair provided further information.

2026 Ontario Child Care and Early Years
 Funding

Memorandum from Holly Moran, Assistant Deputy Minister, Early Years and Child Care Division, MOE, dated March 19, 2026 providing information regarding the 2026 Space Targets and ELCC Infrastructure Fund was presented to the Board.

Building Canada Homes and Improving
 Transportation Infrastructure Act

Letter from the Honourable Robert Flack, Minister, MMAH, dated April 1, 2026 relative to providing information regarding the proposed Building Homes and Improving Transportation Infrastructure Act, 2026 was presented to the Board

BY-LAWS

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board was confirmed to be held on Thursday, May 21, 2026 at 10:00 a.m., in the 3rd Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario and via Microsoft Teams.

ADJOURNMENT

Resolution No. 26/28

Moved by: Kathleen Lynch
 Seconded by: Jim Moffat

THAT the Board (Regular Session) Meeting No. 07/2026 of The District of Thunder Bay Social Services Administration Board, held on April 30, 2026, be adjourned at 12:24 p.m.

CARRIED



 Chair



 Chief Executive Officer



**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

Our File No.: SSF-110

May 29, 2026

Wayne Hanchard, CAO/Clerk
Municipality of Oliver Paipooonge
3250 Highway 130
Rosslyn, ON P7K 0B1
Wayne.hanchard@oliverpaipooonge.on.ca

Dear Wayne Hanchard:

**Re: 2025 Audited Consolidated Financial Statements
The District of Thunder Bay Social Services Administration Board**

The audited consolidated financial statements of The District of Thunder Bay Social Services Administration Board (TBDSSAB) for the year ended December 31, 2025, were approved by the Board at the Annual General Meeting held on April 30, 2026. The Financial Statements are available on the TBDSSAB website at [TBDSSAB 2025 Consolidated Financial Statements](#).

Should you have any questions with respect to the statements, please contact Richard Jagielowicz, Director, Corporate Services at 807-766-4071.

Sincerely,

Ken Ranta
Chief Executive Officer

KR/gf

Copy to: Kevin Green, Treasurer / Deputy CAO, treasurer@oliverpaipooonge.on.ca
Richard Jagielowicz, CPA, CA, CBV, Director, Corporate Services



**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

Consolidated Financial Statements

**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

December 31, 2025



**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

STATEMENT OF ADMINISTRATIVE RESPONSIBILITY

The management of The District of Thunder Bay Social Services Administration Board has prepared the accompanying consolidated financial statements and are responsible for their accuracy and integrity. The consolidated financial statements have been prepared by management in accordance with the accounting principles generally accepted for the public sector as prescribed by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada.

In fulfilling its responsibilities and recognizing the limits inherent in all systems, management has developed and maintains a system of internal control designed to provide reasonable assurance that the Board assets are safeguarded from loss and that the accounting records are a reliable basis for the preparation of the consolidated financial statements.

The Board of Directors reviews and approves the consolidated financial statements before such statements are published for the residents of the District of Thunder Bay. The external auditors have access to, and meet with the Board to discuss their audit and the results of their examination.

The 2025 Consolidated Financial Statements have been reported on by The District of Thunder Bay Social Services Administration Board's external auditors, Doane Grant Thornton LLP, the auditors appointed by the Board. The auditors' report outlines the scope of their audit and their opinion on the presentation of the information included in the consolidated financial statements.



 Ken Ranta
 Chief Executive Officer



 Richard Jagielowicz, CPA, CA, CBV
 Director - Corporate Services Division



**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

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Doane Grant Thornton LLP

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Independent Auditor's Report

To the Members of the Board of Directors

Opinion

We have audited the consolidated financial statements of The District of Thunder Bay Social Services Administration Board ("the Board"), which comprise the consolidated statement of financial position as at December 31, 2025, and the consolidated statements of operations, change in net assets, re-measurement gains and losses and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of The District of Thunder Bay Social Services Administration Board as at December 31, 2025, and its results of operations, its changes in its net assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the consolidated Financial Statements* section of our report. We are independent of the Board in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Board's ability to continue as a going concern, disclosing, as applicable, matters related to a going concern and using the going concern basis of accounting unless management either intends to liquidate the Board or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Board's financial reporting process.

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Board's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Board to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Plan and perform the group audit to obtain sufficient appropriate audit evidence regarding the financial information of the entities or business units within the group as a basis for forming an opinion on the group financial statements. We are responsible for the direction, supervision and review of audit work performed for purposes of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Doane Grant Thornton LLP

Thunder Bay, Canada
April 30, 2026

Chartered Professional Accountants
Licensed Public Accountants

**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

Consolidated Statement of Financial Position

As at December 31

	2025 \$	2024 \$
FINANCIAL ASSETS		
Cash and cash equivalents	35,831,700	35,359,061
Marketable securities	34,527,407	28,888,966
Accounts receivable	3,176,721	2,217,349
Client benefit advances	1,424,889	1,780,399
Interest receivable	85,559	105,804
HST receivable	897,185	1,524,008
	75,943,461	69,875,587
LIABILITIES		
Accounts payable and accrued liabilities	3,855,054	3,122,075
Payable to participating municipalities and funded agencies [note 3]	2,617,591	1,304,707
Due to Province of Ontario [note 4]	16,312,237	17,221,400
Deferred revenue [note 5]	5,547,521	5,409,719
Long-term debt [note 6]	4,161,186	6,131,472
Employee benefits obligations [note 7]	2,642,218	2,791,989
Asset retirement obligation [note 10]	11,386,808	11,989,360
	46,522,615	47,970,722
NET FINANCIAL ASSETS	29,420,846	21,904,865
NON-FINANCIAL ASSETS		
Tangible capital assets - net [Schedule 2]	34,958,199	36,539,293
Prepaid expenses	1,408,672	1,203,603
	36,366,871	37,742,896
ACCUMULATED SURPLUS [Schedule 3]		
Accumulated operating surplus	63,668,761	58,323,972
Accumulated re-measurement gains	2,118,956	1,323,789
	65,787,717	59,647,761

Commitments and Contingent Liabilities [notes 8 and 9]

The accompanying notes and schedules are an integral part of these financial statements

Board Chair

Audit Committee Chair

**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**
Consolidated Statement of Re-measurement Gains and Losses
Year ended December 31

	2025 \$	2024 \$
ACCUMULATED RE-MEASUREMENT (LOSSES), BEGINNING OF YEAR	1,323,789	(397,961)
Unrealized gains (losses) attributable to:		
Portfolio investments	1,355,081	1,062,887
Derivatives	(21,519)	(72,674)
Amounts reclassified to the statement of operations:		
Disposition of investments	(538,395)	731,537
NET RE-MEASUREMENT GAINS FOR THE YEAR	795,167	1,721,750
ACCUMULATED RE-MEASUREMENT GAINS, END OF YEAR	2,118,956	1,323,789

The accompanying notes and schedules are an integral part of these financial statements

**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

Consolidated Statement of Operations

Year ended December 31

	2025		2024
	Budget	Actual	Actual
	\$	\$	\$
	<i>[note 12]</i>		
REVENUES			
Provincial Grants			
Ontario Works	30,121,100	28,259,044	29,770,526
Child care and early years	10,796,100	15,319,609	14,869,397
Community housing	348,400	582,345	454,708
Homelessness prevention	16,988,500	15,014,711	15,156,009
	58,254,100	59,175,709	60,250,640
Federal Grants			
Child care and early years	29,268,600	19,005,090	9,225,958
Community housing	3,807,300	4,572,471	6,361,339
Direct-owned community housing building operations	3,663,200	1,289,416	2,196,045
	36,739,100	24,866,977	17,783,342
Levy to municipalities and TWOMO	26,456,100	26,456,100	25,233,000
Rents	11,762,600	12,038,076	11,564,604
Income earned on unrestricted funds	400,000	724,912	400,000
Income earned on reserve funds	750,000	2,127,051	1,528,731
Other	582,300	587,703	443,568
	39,951,000	41,933,842	39,169,903
TOTAL REVENUES	134,944,200	125,976,528	117,203,885

**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

Consolidated Statement of Operations (continued)

Year ended December 31

	2025		2024
	Budget \$	Actual \$	Actual \$
	<i>[note 12]</i>		
EXPENSES			
Ontario Works <i>[note 13]</i>	34,832,865	32,280,214	32,805,263
Child care and early years <i>[note 14]</i>	41,457,709	35,004,844	25,440,259
Community housing <i>[note 15]</i>	14,693,700	13,486,562	15,388,009
Direct-owned community housing building operations <i>[note 16]</i>	25,701,030	24,269,213	23,543,086
Homelessness prevention <i>[note 17]</i>	16,988,500	15,014,711	15,156,009
TOTAL EXPENSES	133,673,804	120,055,544	112,332,626
REVENUES LESS EXPENSES	1,270,396	5,920,984	4,871,259
OTHER			
Loss on disposal of tangible capital assets	-	(576,195)	-
ANNUAL OPERATING SURPLUS	1,270,396	5,344,789	4,871,259
ACCUMULATED OPERATING SURPLUS, BEGINNING OF YEAR	58,323,972	58,323,972	53,452,713
ACCUMULATED OPERATING SURPLUS, END OF YEAR	59,594,368	63,668,761	58,323,972

The accompanying notes and schedules are an integral part of these financial statements

**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**
Consolidated Statement of Changes in Net Financial Assets
As at December 31

	2025		2024
	Budget \$ <i>[note 12]</i>	Actual \$	Actual \$
ANNUAL OPERATING SURPLUS	1,270,396	5,344,789	4,871,259
Acquisition of tangible capital assets <i>[Schedule 2]</i>	-	(935,426)	(121,202)
Amortization of tangible capital assets <i>[Schedule 2]</i>	1,914,211	1,914,211	2,080,133
Amortization of asset retirement obligation <i>[Schedule 2]</i>	26,114	26,114	106,591
Loss on disposal of tangible capital assets	-	576,195	-
Addition of prepaid expense	-	(1,408,672)	(1,203,603)
Use of prepaid expense	-	1,203,603	939,059
	3,210,721	6,720,814	6,672,237
Remeasurement gains	-	795,167	1,721,750
CHANGE IN NET FINANCIAL ASSETS	3,210,721	7,515,981	8,393,987
NET FINANCIAL ASSETS, BEGINNING OF YEAR	21,904,865	21,904,865	13,510,878
NET FINANCIAL ASSETS, END OF YEAR	25,115,586	29,420,846	21,904,865

The accompanying notes and schedules are an integral part of these financial statements

**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

Consolidated Statement of Cash Flows

Year ended December 31

	2025	2024
	\$	\$
OPERATIONS		
Annual surplus	5,344,789	4,871,259
Items not involving cash		
Amortization of tangible capital assets	1,914,211	2,080,133
Amortization of asset retirement obligation	26,114	106,591
Accretion expense of asset retirement obligation	633,479	666,999
Adjustment to asset retirement obligations	-	(2,368,236)
Gain on disposal of asset retirement obligation	(1,236,031)	-
Loss on disposal of tangible capital assets	576,195	-
Employee benefits obligations	(149,771)	(135,486)
Remeasurement gains	795,167	1,721,750
	7,904,153	6,943,010
Net change in non-cash working capital balances		
Accounts receivable	(959,372)	(584,559)
Client benefit advances	355,510	(87,945)
Interest receivable	20,245	(5,942)
HST receivable	626,823	(752,120)
Prepaid expenses	(205,069)	(264,544)
Accounts payable and accrued liabilities	732,979	325,854
Payable to participating municipalities and funded agencies	1,312,884	(3,509,669)
Due to Province of Ontario	(909,163)	9,518,177
Deferred revenue	137,802	3,385,547
Cash provided by operating transactions	9,016,792	14,967,809
CAPITAL		
Acquisition of tangible capital assets	(935,426)	(121,202)
Cash used in capital transactions	(935,426)	(121,202)
INVESTING		
Increase in marketable securities	(5,638,441)	(2,753,773)
Cash used in investing transactions	(5,638,441)	(2,753,773)
FINANCING		
Repayment of long-term debt	(1,970,286)	(2,122,766)
Cash used in financing transactions	(1,970,286)	(2,122,766)
NET INCREASE IN CASH	472,639	9,970,068
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	35,359,061	25,388,993
CASH AND CASH EQUIVALENTS, END OF YEAR	35,831,700	35,359,061

The accompanying notes and schedules are an integral part of these financial statements

**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**

December 31, 2025

GENERAL

Effective April 1, 1999, pursuant to provincial legislation, The District of Thunder Bay Social Services Administration Board [TBDSSAB] was formed. TBDSSAB delivers provincially mandated services on behalf of the citizens of the District of Thunder Bay.

Its service area includes 15 municipalities which appoint representatives to the Board of Directors through their municipal Councils. As well, the Board of Directors includes an elected representative from the Territories without Municipal Organization [TWOMO]. The following are included within the District of Thunder Bay service area:

City of Thunder Bay
Municipality of Greenstone
Municipality of Neebing
Municipality of Oliver Paipoonge
Municipality of Shuniah
Town of Marathon
Township of Conmee
Township of Dorion
Township of Gillies
Township of Manitouwadge
Township of Nipigon
Township of O'Connor
Township of Red Rock
Township of Schreiber
Township of Terrace Bay
TWOMO

1. SIGNIFICANT ACCOUNTING POLICIES

These consolidated financial statements are prepared by management in accordance with accounting principles generally accepted for the public sector as prescribed by the Public Sector Accounting Board [PSAB] of the Chartered Professional Accountants of Canada. Since precise determination of many assets and liabilities is dependent upon future events, the preparation of periodic consolidated financial statements necessarily involves the use of estimates and approximations. These have been made using careful judgement.

Basis of consolidation

These consolidated financial statements reflect the assets, liabilities, revenues and expenditures of the operating fund and reserve funds of TBDSSAB and include the activities of its wholly-owned subsidiary, the Thunder Bay District Housing Corporation [TBDHC].

Basis of accounting

Revenues and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they become available and measurable. Expenses are recognized as they are incurred and measurable as a result of receipt of goods and services and the creation of a legal obligation to pay.

**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**

December 31, 2025

Cash and cash equivalents

Cash and cash equivalents consist of cash on hand, cash on deposit, and short-term investments 90 days or less which are readily convertible into a known amount of cash and are subject to an insignificant risk to changes in fair value.

Marketable securities

Marketable securities include funds invested in pooled funds, fixed income securities, and equities which are held in trust and managed by an external fund manager. Investments are recorded at fair value using quoted prices in an active market with unrealized gains and losses being recognized in the consolidated statement of re-measurement gains and losses.

Accounts receivable

Under certain programs, TBDSSAB provides forgivable loans to eligible recipients, in which the principal and any accrued interest is forgiven after a specified number of years, if the recipient meets all identified conditions. A forgivable loan is only recorded as receivable if the recipient fails to meet the identified conditions and there is a reasonable expectation of its recovery.

Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year, and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses provides the Change in Net Assets for the year.

[i] Tangible capital assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset, as well as any asset retirement obligation related to the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over their estimated useful lives as follows:

- Land improvements – up to 30 years
- Buildings – up to 50 years
- Machinery and equipment – up to 20 years
- Vehicles – 5 to 15 years
- Computer hardware and software – 3 to 10 years
- Furniture – 5 to 10 years

[ii] Contribution of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt, and that fair value is also recorded as revenue. Similarly, transfers of assets to third parties are recorded as an expense equal to the net book value of the asset as of the date of transfer.

**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS****December 31, 2025**

[iii] Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

[iv] Prepaid expenses

Amounts paid in advance of the receipt of goods or services are recorded as prepaid expense.

Financial instruments

All financial instruments are recorded at their cost or amortized cost except for portfolio investments in equity instruments quoted in an active market and derivatives which are recorded at their fair value with unrealized remeasurement gains and losses recorded in the statement of remeasurement gains and losses. Once realized, remeasurement gains and losses are transferred to the statement of operations. Changes in the fair value on restricted assets are recognized as a liability until the criterion attached to the restrictions has been met, upon which the gain or loss is recognized in the statement of operations.

Transaction costs related to financial instruments measured at cost or amortized cost are added to the carrying value of the financial instrument. Transaction costs related to financial instruments recorded at their fair values are expensed as incurred.

Financial liabilities (or part of a financial liability) are removed from the statement of financial position when, and only when, they are discharged or cancelled or expire.

Asset retirement obligations

A liability for an asset retirement obligation is recognized when all of the following criteria are met:

- there is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- the past transaction or event giving rise to the liability has occurred;
- it is expected that future economic benefits will be given up; and
- a reasonable estimate of the amount can be made.

The liability is measured at the TBDSSAB's best estimate of the amount required to retire a tangible capital asset (or a component thereof) at the financial statement date. The estimate includes costs directly attributable to the asset retirement activities. The costs also include post-retirement operation, maintenance and monitoring that are an integral part of the retirement of the tangible capital asset and the costs of tangible capital assets acquired as part of asset retirement activities to the extent those assets have no alternative use.

Upon initial recognition of the liability for an asset retirement obligation, the carrying amount of the corresponding tangible capital asset (or component thereof) is increased by the same amount. The capitalized asset retirement cost is expensed in a rational and systematic manner over the useful life of the tangible capital asset (or a component thereof). For obligations for which there is no tangible capital asset recognized or for tangible capital assets that are no longer in productive use, the asset retirement costs are expensed immediately. Subsequently, the liability is reviewed

**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**

December 31, 2025

at each financial statement reporting date and adjusted for (1) changes as a result of the passage of time with corresponding accretion expense and (2) adjusted for any revisions to the timing, amount of the original estimate of undiscounted cash flows, or the discount rate. Adjustments to the liability as a result of revisions to the timing, amount of the estimate of undiscounted cash flows or the discount rate are adjusted to the cost of the related tangible capital asset and the revised carrying amount of the related tangible capital asset is amortized except for adjustments related to tangible capital assets that are not recognized or no longer in productive use, which are expensed in the period they are incurred.

The asset retirement costs are amortized on a straight-line basis over their estimated useful lives.

A recovery related to asset retirement obligation is recognized when the recovery can be appropriately measured; reasonably estimated and it is expected that future economic benefits will be obtained. The recovery is not netted against the liability.

Full annual amortization is charged in the year of acquisition and in the year of disposal. Assets under construction are not amortized until the asset is available for productive use, at which time they are capitalized.

Use of estimates

The preparation of the financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Significant items subject to such estimates and assumptions include amounts owed to/from various funding agencies, obligations related to employee future benefits, asset retirement obligations and the estimated useful lives of tangible capital assets. Actual results could differ from these estimates.

There is a measurement uncertainty surrounding the estimation of liabilities for asset retirement obligations of \$11,386,808. These estimates are subject to uncertainty because of several factors including, but not limited to estimated settlement dates, estimated costs and change in the discount rate. These estimates are reviewed annually and, as adjustments become necessary, they are recorded in the period in which they become known.

Eligible licensed child care centres receive funding from the TBDSSAB to support the costs of providing child care services under the Child Care and Early Years Act, 2014. The centres are responsible for assessing expenditures incurred to the Ministry of Education – Ontario Child Care and Early Years Funding Guidelines to determine any amounts repayable to the TBDSSAB. Upon receiving the centre's annual audited financial statements, the TBDSSAB will review and assess the centre's determination of amounts repayable for accuracy. Any adjustments necessary are recorded in the period in which they become known.

**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**

December 31, 2025

Reserves and Reserve Funds

Reserves and reserve funds represent amounts appropriated for general and specific purposes. Transfers to and/or from reserves and reserve funds are an adjustment to the respective fund when approved. The amounts in reserves are approved by TBDSSAB and are within the limits defined in the District Social Services Administration Boards Act.

Revenue recognition

Government transfers are recognized as revenues when the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability. Transfer revenue is recognized in the Consolidated Statement of Operations as the stipulated liabilities are settled.

Other revenue is recognized when it is earned. Rental revenue is recognized when rent is receivable based on tenant occupancy. Prepaid rents are recorded as deferred revenue.

Employee related costs

TBDSSAB has adopted the following policies with respect to employee benefit plans:

- [i] Contributions to a multi-employer, defined benefit pension plan are expensed when contributions are made.
- [ii] The costs of compensated absences, post-employment benefits, and workplace safety and insurance obligations are recognized when the event that obligates TBDSSAB occurs.
- [iii] The costs of post-employment benefits are actuarially determined using the projected benefits method and prorated on service and management's best estimate of retirement ages of employees, salary escalation, and expected health care costs. *[note 7]*.
- [iv] The unfunded accrued benefit obligation (ABO) and unamortized gains or losses for post-employment retiree benefits are expensed (recovered) in the year recognized.

2. DESIGNATED ASSETS

Of the assets reported on the consolidated statement of financial position, TBDSSAB has designated \$44,687,656 [2024 - \$42,416,793] to support reserve funds.

**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**

December 31, 2025

3. PAYABLE TO PARTICIPATING MUNICIPALITIES AND FUNDED AGENCIES

Payable to (receivable from) participating municipalities and funded agencies consists of:

	2025	2024
	\$	\$
Participating municipalities		
City of Thunder Bay	2,256	48,483
Municipality of Greenstone	534	14,072
Municipality of Neebing	3	3
Municipality of Oliver Paipoonge	(100,059)	-
Township of Conmee	-	(7,687)
Township of Gillies	(4,578)	(8,734)
Town of Marathon	-	(17,531)
Township of Nipigon	(11,307)	-
Township of O'Connor	-	(8,262)
Township of Schreiber	885	-
Funded agencies		
Child care operators	2,519,851	693,704
Community housing providers	210,006	590,659
	2,617,591	1,304,707

4. DUE TO (FROM) PROVINCE OF ONTARIO

Due to Province of Ontario consists of:

	2025	2024
	\$	\$
Due to Ministry of Children, Community and Social Services [MCCSS]	1,303,584	1,085,709
Due to Ministry of Education [MED]	20,392,904	18,258,780
Due from Ministry of Municipal Affairs and Housing [MMAH]	(5,384,251)	(2,123,089)
	16,312,237	17,221,400

**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**

December 31, 2025

5. DEFERRED REVENUE

Deferred revenue balance consists of the following:

	2025	2024
	\$	\$
Community Housing		
Canada-Ontario Community Housing Initiative	1,331,353	581,914
Investment in Affordable Housing		
Homeownership	248,340	248,340
Revolving loan	451,658	643,336
Northern Home Repair [loan discharge]	10,290	11,202
Ontario Priorities Housing Initiative	96,500	553,550
Home for Good – Capital	8,888	8,888
Social Housing Capital Repair [CMHC]	2,767,709	2,767,709
Social Infrastructure Fund	25,008	25,008
Miscellaneous	75,750	56,955
Tenant rent	532,025	512,817
	5,547,521	5,409,719

6. LONG-TERM DEBT

Long-term debt balance consists of the following:

	2025	2024
	\$	\$
Debt payable on direct-owned housing	1,805,312	3,395,573
Debt payable on office headquarters	2,196,602	2,501,082
Capital leases payable	159,272	234,817
	4,161,186	6,131,472

[i] Long-term debt includes various amounts payable as at December 31, 2025 on direct-owned housing:

	2025	2024
	\$	\$
Debt payable to:		
Canada Mortgage and Housing Corporation [CMHC]	313,507	616,500
Other lenders	1,491,805	2,779,073
	1,805,312	3,395,573

The land, buildings, appliances, and equipment of each project together with an assignment of the rents are pledged as collateral for the mortgage of each project. The net book value of the pledged assets as at December 31, 2025 was \$7,777,292 [2024 - \$7,842,347].

**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**

December 31, 2025

The CMHC mortgages bear interest at rates between 1.13% and 2.02% [2024 – 0.7% and 2.00%]. These mortgages mature between 2026 and 2027.

The other long-term debt bears interest at rates between 1.83% and 5.65% [2024 – 1.83% and 6.10%]. These mortgages mature between 2026 and 2027.

- [ii] Included in long-term debt is a swap rate takeout loan agreement on TBDSSAB office headquarters payable to the Royal Bank of Canada [RBC] as at December 31, 2025:

	2025	2024
	\$	\$
TBDSSAB office headquarters loan payable	2,240,000	2,566,000
Fair value adjustment of derivative	(43,398)	(64,918)
	2,196,602	2,501,082

The RBC retains a general security agreement over certain assets of TBDSSAB as collateral for this loan. The RBC loan on TBDSSAB office headquarters bears interest at 2.72% and matures in 2032.

- [iii] Included in long-term debt are capital leases for certain computer equipment.

	2025	2024
	\$	\$
Desktop computers	23,134	69,398
Folder/insert machine	5,230	11,506
Laptop computers	115,997	94,268
Multi-function machines	14,911	59,645
	159,272	234,817

The lease contract for the desktop computers is payable in monthly instalments of \$4,462 including harmonized sales tax [HST] and interest calculated at 5.91%, maturing in June 2026.

The lease contract for the folder/insert machine is payable in quarterly instalments of \$1,762 including HST and interest calculated at 5.79%, maturing in October 2026.

The lease contract for the laptop computers is payable in monthly instalments of \$3,682 including HST and interest calculated at 7.07%, maturing in April 2027 and an additional lease contract for the laptop computers is payable in monthly instalments of \$2,123 including HST and interest calculated at 2.5%, maturing in June 2028.

The lease contract for the multi-function machines is payable in quarterly instalments of \$12,891 including HST and interest calculated at 7.15%, maturing in April 2026.

**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**

December 31, 2025

Principal payments due within each of the next seven years on long-term debt assuming refinancing at similar terms and conditions are approximately as follows:

	Direct-Owned Housing		Office Headquarters	Capital Leases	Total
	CMHC	Other			
	\$	\$	\$	\$	\$
2026	184,179	1,070,577	335,000	108,529	1,698,285
2027	129,328	421,228	346,000	38,319	934,875
2028	-	-	356,000	12,424	368,424
2029	-	-	367,000	-	367,000
2030	-	-	379,000	-	379,000
2031	-	-	391,000	-	391,000
2032	-	-	22,602	-	22,602
	313,507	1,491,805	2,196,602	159,272	4,161,186

7. EMPLOYEE BENEFITS OBLIGATIONS

The employee benefits obligations of TBDSSAB are as follows:

	2025	2024
	\$	\$
Post-employment retiree benefits	2,424,724	2,535,649
Vacation entitlements	217,494	256,340
	2,642,218	2,791,989

[i] TBDSSAB pays certain post-employment benefits on behalf of its retired employees and recognizes these post-retirement costs in the period in which the employees rendered the services. The accrued benefit obligation at December 31, 2025 of \$1,531,238 [2024 – \$1,534,913] was determined by an actuarial valuation prepared for the year ended December 31, 2025.

Information about TBDSSAB's post-employment retiree benefit liability recognized in the consolidated financial statements is as follows:

	2025	2024
	\$	\$
Accrued benefit liability, beginning of year	2,535,649	2,665,924
Expense for the year	5,187	3,269
Benefits paid for the year	(116,112)	(133,544)
Accrued benefit liability, end of year	2,424,724	2,535,649

The main actuarial assumptions employed for the valuation are as follows:

General inflation

Future general inflation levels, as measured by changes in the Consumer Price Index, were assumed at 2% per annum.

**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**

December 31, 2025

Discount rate

The obligation as at December 31, 2025 of the present value of future liabilities and the expense for the year then ended was determined using an annual discount rate of 4.55%. This rate reflects the assumed borrowing rate based on market bond yield information for-high quality bonds as at December 31, 2025.

Medical and dental costs

Medical and dental costs were assumed to increase as follows:

Year	Health	Dental
2026	4.2%	4.3%
2031	5.1%	5.1%
2036	5.0%	5.0%
2041	4.3%	4.3%
2045 and thereafter	3.8%	3.8%

[ii] Vacation Entitlements

Vacation entitlements earned by the employees would be converted to a cash payment if they retire or leave TBDSSAB's employment. The liability for these accumulated days as at December 31, 2025 would amount to approximately \$217,494 [2024 - \$256,340].

[iii] Workplace Safety and Insurance Obligations

TBDSSAB is a Schedule 1 employer under the Workplace Safety and Insurance Act and as such, is protected by a system of collective liability. TBDSSAB pays premiums to the Workplace Safety and Insurance Board and, in exchange, the Workplace Safety and Insurance Board pays all benefits to injured workers out of monies pooled in the insurance fund.

[iv] Pension Agreement

TBDSSAB makes contributions to the Ontario Municipal Employees' Retirement System plan [OMERS], a multi-employer pension plan, on behalf of its employees. OMERS is a defined benefit plan which specifies the amount of the retirement benefits to be received by the employees based on length of service and rates of pay. Employees and employers contribute equally to the plan. Employer contributions for 2025 amounted to \$1,087,502 [2024 - \$1,026,829]. These contributions are included in the consolidated statement of operations.

TBDSSAB does not recognize any share of the pension plan deficit based on the fair market value of OMERS assets, as the plan is managed by OMERS and TBDSSAB does not share risk or control of decisions in the plan administration, benefits, or contribution. As at December 31, 2025, OMERS has reported a deficit of \$1.3 billion [2024 – deficit of \$2.9 billion].

**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS**

December 31, 2025

8. COMMITMENTS

- [i] TBDSSAB has commitments under various office building lease agreements expiring in 2026. The following approximate annual rental payments are required under these operating leases.

Year	Annual Payment
2026	\$ 891

- [ii] TBDSSAB has commitments under various leases and service agreements for certain computer equipment and software expiring between 2026 and 2028. The following approximate annual payments are required under these agreements.

Year	Annual Payment
2026	108,529
2027	38,319
2028	12,424
Total	\$ 159,272

- [iii] TBDSSAB has commitments under various vehicle lease agreements expiring between 2026 and 2028. The following approximate annual payments are required under these leases.

Year	Annual Payment
2026	34,919
2027	34,919
2028	25,075
Total	\$ 94,913

- [iv] On February 1, 2012, TBDSSAB entered into a 20-year amortization, 5-year term indicative swap rate takeout loan agreement in the amount of \$6,000,000 with the RBC to finance the construction of TBDSSAB headquarters. This loan was renewed effective February 1, 2017, for the remaining 15-year term. The balance of the loan as at December 31, 2025, is \$2,240,000 [2024 - \$2,566,000]. The swap agreement exchanges TBDSSAB's Banker's Acceptance variable loan payments for an established fixed interest rate payment. The exchange of interest payments results in an effective interest rate of 2.32% plus a 0.40% stamping fee for an all-in interest rate of 2.72% for the 15-year term. The approximate gain (cost) of breaking the swap rate loan agreement prior to maturation, given the market interest rates as at December 31, 2025, is estimated to be \$43,398 [2024 – \$64,918].

- [v] In 1975, the Thunder Bay Community Projects Incorporated entered into an agreement with The Corporation of the City of Thunder Bay to lease land on which the Andras Court housing project was built. Through amalgamation, TBDSSAB has assumed all responsibilities under this lease. TBDSSAB is responsible for all operating costs of the property and for the mortgage payments on the property [note 6]. The lease expires on May 31, 2032, at which time the land and buildings revert to the Corporation of the City of Thunder Bay.

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9. CONTINGENT LIABILITIES

The nature of TBDSSAB's activities is such that there is often litigation pending or in prospect at any time. With respect to claims at December 31, 2025, management believes TBDSSAB has valid defenses and appropriate insurance coverage in place. In the event that claims are successful, management believes that such claims are not expected to have a material effect on TBDSSAB's financial position.

10. ASSET RETIREMENT OBLIGATION

TBDSSAB discounts significant obligations where there is a high degree of confidence on the amount and timing of cash flows and the obligation will not be settled for at least five years from the reporting date. The discount and inflation rate is reflective of the risks specific to the asset retirement liability.

As of December 31, 2025, all liabilities for asset retirement obligations (ARO) are reported at discounted costs. A reconciliation of the beginning and ending aggregate carrying amount of the ARO liability is below:

	2025	2024
	\$	\$
Opening balance	11,989,360	13,690,597
Opening balance adjustment	-	(2,368,236)
Disposal of ARO	(1,236,031)	-
Accretion expense	633,479	666,999
Closing balance	11,386,808	11,989,360

11. RESERVE FUNDS

The continuity of reserve funds is as follows:

	2025	2024
	\$	\$
Reserve funds		
Balance, beginning of year	42,416,793	39,470,922
Revenue		
Transfers from current operations	3,421,067	3,263,100
Income earned	2,036,621	1,528,731
	5,457,689	4,791,831
Expenditures		
Transfers to current operations	3,186,825	1,845,960
Balance, end of year	44,687,656	42,416,793

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12. BUDGET AMOUNTS

The budget approved for the current year was prepared on a cash basis and has been restated to conform with the accounting and reporting standards applicable to the actual results. A reconciliation of the approved and reported budget amounts is presented below:

	Approved Fiscal Plan \$	Adjustment \$	Fiscal Plan per Financial Statements \$
REVENUES			
Provincial Grants			
Ontario works	30,211,100	(90,000)	30,121,100
Child care and early years	10,796,100	-	10,796,100
Community housing	348,400	-	348,400
Homelessness prevention	16,988,500	-	16,988,500
	58,344,100	(90,000)	58,254,100
Federal Grants			
Child care and early years	29,268,600	-	29,268,600
Community housing	3,867,300	(60,000)	3,807,300
Direct-owned community housing building operations	2,199,000	1,464,200	3,663,200
	35,334,900	1,404,200	36,739,100
Levy to municipalities and TWOMO	26,811,100	(355,000)	26,456,100
Rents	11,762,600	-	11,762,600
Income earned on unrestricted funds	182,500	217,500	400,000
Income earned on reserve funds	-	750,000	750,000
Other	582,300	-	582,300
	39,338,500	612,500	39,951,000
TOTAL REVENUES	133,017,500	1,926,700	134,944,200

**THE DISTRICT OF THUNDER BAY
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	Approved Fiscal Plan \$	Adjustment \$	Fiscal Plan per Financial Statements \$
EXPENSES			
Ontario works	34,748,900	83,965	34,832,865
Child care and early years	41,449,700	8,009	41,457,709
Community housing	14,693,700	-	14,693,700
Direct-owned community housing building operations	25,136,700	564,330	25,701,030
Homelessness prevention	16,988,500	-	16,988,500
TOTAL EXPENSES	133,017,500	656,304	133,673,804
Annual Surplus	-	2,583,004	1,270,396
Interfund transfers	(1,926,700)	(1,926,700)	
Debt repayments	1,917,500	1,917,500	
Accretion expense	-	(633,479)	
Amortization	-	(1,940,325)	
Approved Surplus	(9,200)	(2,583,004)	

13. ONTARIO WORKS

The expenses by program description under the Ontario Works service agreement are outlined below:

	Budget 2025 \$	Actual 2025 \$	Actual 2024 \$
	<i>[note 12]</i>		
Financial assistance	23,546,200	21,877,123	23,316,280
Program delivery	11,286,665	10,403,091	9,488,983
	34,832,865	32,280,214	32,805,263

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14. CHILD CARE AND EARLY YEARS

The expenses by program description under the child care and early years service agreement are outlined below:

	Budget 2025 \$	Actual 2025 \$	Actual 2024 \$
	<i>[note 12]</i>		
Administration	811,409	1,232,315	427,479
Bad debt	-	-	10,825
Base funding for licensed home child care	82,800	82,800	82,800
Canada-Wide Early Learning and Child Care	28,270,200	24,336,245	8,013,920
CWELCC Incremental Funding	-	-	212,732
Capacity building	269,100	78	227,882
ELCC Infrastructure Fund	-	1,820,515	-
Fee subsidy	1,000,000	761,255	873,992
General operating	5,436,400	223,000	8,478,350
Ontario works formal	-	5,950	60,044
Ontario works informal	-	-	205
Pay equity	-	-	104,300
Play-based materials and equipment	-	-	390
Resource centres	-	247,906	291,100
Small water works	3,200	3,081	3,081
Special needs resourcing	1,698,000	1,698,000	1,543,600
Start-up grant	-	427,789	-
Wage enhancement	-	234,249	1,289,130
Workforce	-	-	49,626
Total	37,571,109	31,073,183	21,669,956
EarlyON			
Data analysis services	105,200	105,200	105,200
EarlyON child and family centres	2,414,600	2,486,445	2,373,010
Early years officer	105,200	105,200	105,200
Mental Health	45,700	45,724	-
Planning	38,500	11,892	9,483
Indigenous led – operating	1,177,400	1,177,200	1,177,410
Total EarlyON	3,886,600	3,931,661	3,770,303
Total child care and early years	41,457,709	35,004,844	25,440,259

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15. COMMUNITY HOUSING

The expenses by program for Community Housing are as follows:

	Budget 2025 \$	Actual 2025 \$	Actual 2024 \$
	<i>[note 12]</i>		
Administration	-	474,177	756,661
Provincial reformed	4,887,800	5,282,561	5,189,208
Rent supplement – private landlord	2,820,800	2,314,430	2,818,601
Rent supplement – non-profit	749,400	685,802	775,396
Urban Native, Post-1985	808,800	719,829	1,063,331
Canada-Ontario Community Housing Initiative [COCHI]			
Administration	129,800	80,815	140,939
Rent supplement	1,052,800	1,004,937	864,482
Repairs	2,170,000	303,999	1,618,405
Transitional operating	106,300	226,545	193,960
Investment in Affordable Housing [IAH]			
Rent supplement	-	-	73,223
Revolving loan	300,000	289,410	250,731
Ontario Priorities Housing Initiative [OPHI]			
Administration	19,800	43,600	29,416
Repairs	377,000	828,401	558,895
Portable Housing Benefit	1,271,200	1,232,056	1,091,359
	14,693,700	13,486,562	15,388,009

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16. DIRECT-OWNED COMMUNITY HOUSING BUILDING OPERATIONS

The expenses for direct-owned Community Housing building operations are as follows:

	Budget 2025 \$	Actual 2025 \$	Actual 2024 \$
	<i>[note 12]</i>		
Administration	5,532,100	4,501,778	4,299,664
Insurance	1,055,800	1,050,640	808,058
Interest on long-term debt	59,500	60,697	96,441
Loan principal payments	-	-	1,828,394
Amortization	2,155,830	919,799	5,684,632
Municipal taxes	5,889,800	5,833,737	5,684,632
Repairs, maintenance, and operating services	6,439,700	7,769,736	5,865,192
Utilities	4,568,300	4,132,826	4,289,756
	25,701,030	24,269,213	23,543,086

Each year TBDSSAB is required to provide the MMAH a Service Manager Annual Information Return [SMAIR] which, among other things, confirms the expenditures for the year by program. A portion of these expenditures are included in the summary of Direct-Owned Housing and Administration. For the purposes of the 2025 SMAIR, TBDSSAB has attributed \$9,271,165 [2024 - \$8,583,608] to the Public Housing program and \$4,132,700 [2024 - \$4,777,441] to the Provincial Reformed program.

17. HOMELESSNESS PREVENTION

The expenses by program for Homelessness Prevention are as follows:

	Budget 2025 \$	Actual 2025 \$	Actual 2024 \$
	<i>[note 12]</i>		
Homelessness Prevention Program			
Administration	822,600	823,518	806,723
Emergency shelter solutions	2,068,200	2,210,473	1,918,848
Capital (supportive housing)	7,946,200	6,554,600	7,168,167
Homelessness assistance	2,082,500	1,786,103	1,660,656
Housing with related supports	280,900	357,864	264,500
Community outreach and support services	3,683,400	3,177,432	3,232,394
	16,883,800	14,909,990	15,051,288
Home for Good			
Capital component	104,700	104,721	104,721
	16,988,500	15,014,711	15,156,009

**THE DISTRICT OF THUNDER BAY
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18. RELATED PARTY TRANSACTIONS

Measurement basis

Related party transactions are in the normal course of operations and stated at the exchange amount. The expenses represent purchased services and rents under contracts approved by TBDSSAB.

Related corporations

TBDSSAB is related to the following corporations:

The Corporation of the City of Thunder Bay acted as a delivery agent for child care programs.

The Municipality of Greenstone acted as a delivery agent for child care programs and provided rental accommodations to TBDSSAB. TBDSSAB provided Community Homelessness Prevention Initiative food security funds to the Municipality of Greenstone.

The Township of Schreiber provided rental accommodations to TBDSSAB.

	2025	2024
	\$	\$
Amounts owing to related parties, included in payable to participating municipalities and funded agencies. The following amounts are non-interest bearing with repayment terms based on the year-end settlement process:		
City of Thunder Bay	2,256	48,483
Municipality of Greenstone	534	14,072
Township of Schreiber	885	-

Amounts paid to related parties for purchased services and rent, included in expenses:

City of Thunder Bay	3,194,943	1,794,128
Municipality of Greenstone	1,043,061	871,764
Township of Schreiber	10,556	11,201

19. PROVINCIAL AND FEDERAL GRANTS

Revenue from the Province of Ontario and Canadian Government has been calculated according to the terms of the governing statutes and is subject to final approval by the Province and Federal Government. Ultimate determination of amounts is dependent upon the reconciliation of funding by the Province of Ontario and Canadian Government. Adjustment to the accounting records is made at the time of final settlement.

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20. ADEQUACY OF HOUSING CAPITAL RESERVE FUND

TBDSSAB is required to establish capital reserve funds for financing future major repairs and replacements. Building Condition Assessments [BCA] were conducted by Egis Canada Ltd. during the period 2023 to 2024. Based on the data provided through the BCAs the capital reserve fund balance as at December 31, 2024 and the level of annual capital reserve contributions in effect for the year 2024, that over a 30-year period, the capital reserve funds would be deficient. The capital reserve funds were evaluated on the basis of expected repair and replacement costs and life expectancy of the building projects. Such evaluation is based on numerous assumptions and future events.

TBDSSAB approved Reserve and Reserve Fund Strategy has been established to prolong the adequacy of financial resources by controlling the amount of capital projects undertaken each year and maintaining the annual contributions to capital reserve funds.

21. SEGMENTED INFORMATION

TBDSSAB supports people to improve their lives and become self-sufficient. TBDSSAB is the service system manager for vital, quality social services needed by individuals and families living in the District of Thunder Bay including child care and early years, community housing, homelessness prevention programs and through the delivery of social assistance. For reporting purposes, TBDSSAB's financial activities are organized and reported by program. Certain programs that have been separately disclosed in the segmented information, along with the services they provide, are as follows:

Corporate Management and Program support

Corporate Management and Program Support includes Board governance, the organization's strategic leadership, communications and engagement, and human resources support, as well as the Corporate Services Division, which adds value to the organization through its strategic goal of creating and managing internal system integrity to support informed decision making across the organization.

Integrated Social Services Program Support

Integrated Social Services Program Support includes the Integrated Social Services Division Director's Office, Social Policy and Data Research, and the Intake and Eligibility area at the Headquarter Office Building.

Social Assistance

Through the Ontario Works program, TBDSSAB provides financial and employment assistance to individuals in temporary financial need. The goals are to assist participants in achieving independence and self-reliance and to transition the participants into the workforce.

Child Care and Early Years Programs

TBDSSAB administers funding to child care operators within the district in accordance with the *Child Care and Early Years Act, 2014*.

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Community Housing

TBDSSAB Community Housing program is responsible for the direct management of the public housing portfolio, the administration of the Non-profit and Urban and Native Housing projects within the district, administration of various federal and provincial housing programs, and the administration and maintenance of the central waiting list within the district.

Direct-Owned Community Housing Building Operations

TBDSSAB Direct-Owned Community Housing Building Operations is responsible for operating and maintaining the direct-owned housing properties, as well as providing supports to tenants within the housing portfolio.

Homelessness Prevention Programs

TBDSSAB administers the provincially funded Homelessness Prevention Program funding that is designed to prevent, address, and reduce homelessness for those at risk or experiencing homelessness.

For each reported segment, revenue and expenses represent both the amounts that are directly attributable to the segment as well as amounts that can reasonably be allocated to the segment.

Administration costs are allocated to the programs based on an estimate of their consumption of administrative services. The accounting policies utilized in these segments are consistent with those followed in the preparation of the consolidated financial statements.

The segmented financial information is included on the Consolidated Schedule of Segment Disclosure in Schedule 1.

22. FINANCIAL INSTRUMENTS

[i] Market Risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk. TBDSSAB is not exposed to significant currency risk but is exposed to interest rate risk and other price risk as follows:

- **Interest rate risk**

Interest rate risk is the potential for financial loss caused by fluctuations in the fair value or future cash flows of financial instruments because of changes in market interest rates. TBDSSAB is exposed to this risk through its interest-bearing investments and debt. There have been no significant changes from the previous year in the exposure to risk or policies, procedures and methods used to measure the risk.

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- Other price risk

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from currency risk or interest rate risk). TBDSSAB is exposed to other price risk related to its investments in equity instruments. As described in the credit risk section, TBDSSAB's investment policy operates within the constraints of the investment guidelines laid out in the Housing Services Act, 2011 and Municipal Act, 2001 which puts limits on the types of investments the Board may invest in. The investments are limited to equity instruments in long-term Canadian institutions.

[ii] Credit Risk

Credit risk is the risk of financial loss to TBDSSAB if a debtor fails to discharge their obligation. TBDSSAB is exposed to this risk arising from its cash, investments, grants receivable and accounts receivable. TBDSSAB holds its cash accounts with a federally regulated chartered bank who is insured by the Canadian Deposit Insurance Corporation. In the event of default, TBDSSAB's cash accounts are insured up to \$100,000 [2024 - \$100,000].

TBDSSAB's investment policy operates within the constraints of the investment guidelines laid out in the *Housing Services Act, 2011* and *Municipal Act, 2001* which puts limits on the types of investments TBDSSAB may invest in, lays out composition of its investment portfolio, specifies the bond quality limits and issuer type limits and general guidelines for geographical exposure.

Accounts receivable is primarily due from government, corporations and individuals. Credit risk is mitigated by the highly diversified nature of the debtors and other customers. TBDSSAB measures its exposure to credit risk based on how long the amounts have been outstanding. An allowance for doubtful accounts (AFDA) is set up based on TBDSSAB's historical experience regarding collections. In the current and prior years, all of the allowance for doubtful accounts related to the other receivables. There were no changes in exposures to credit risk during the period. The amounts outstanding at year end were as follows:

	2025 (\$)				Total
	Current	31 - 60 Days	61 - 90 Days	Over 90 Days	
Accounts receivable	1,154,385	154,297	235,451	7,034,116	8,578,249
Interest receivable	85,559	-	-	-	85,559
HST receivable	-	-	-	897,185	897,185
Receivable from municipalities and funded agencies	115,944	-	-	-	115,944
Due from Province of Ontario	-	-	-	5,384,152	5,384,152
	1,355,888	154,297	235,451	13,315,552	15,061,188
Less: AFDA	-	-	-	(5,401,528)	(5,401,528)
	1,355,888	154,297	235,451	7,914,024	9,659,660

**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD
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	2024 (\$)				Total
	Current	31 - 60 Days	61 - 90 Days	Over 90 Days	
Accounts receivable	144,680	18,798	8,887	7,399,978	7,572,343
Interest receivable	105,804	-	-	-	105,804
HST receivable	-	-	-	1,524,008	1,524,008
Receivable from municipalities and funded agencies	42,214	-	-	-	42,214
Due from Province of Ontario	-	-	-	2,123,089	2,123,089
	292,698	18,798	8,887	11,047,075	11,367,458
Less: AFDA	-	-	-	(5,182,629)	(5,182,629)
	292,698	18,798	8,887	5,864,446	6,184,829

[iii] Liquidity risk

Liquidity risk is the risk that TBDSSAB will not be able to meet all cash outflow obligations as they come due. TBDSSAB mitigates this risk by monitoring cash activities and expected outflows through extensive budgeting and maintaining investments that may be converted to cash in the near-term if unexpected cash outflows arise.

There have been no significant changes from the previous year in the exposure to risk or policies, procedures and methods used to measure the risk. The following table sets out the expected maturities, representing undiscounted cash-flows of its financial liabilities:

	2025 (\$)				Total
	Within 1 year	1 to 2 years	2 to 5 years	Over 5 years	
Accounts payable and accrued liabilities	3,855,054	-	-	-	3,855,054
Payable to municipalities and funded agencies	2,501,647	-	-	-	2,501,647
Due to Province of Ontario	21,696,488	-	-	-	21,696,488
Long-term debt	1,698,285	934,875	1,114,424	413,602	4,161,186
	29,751,474	934,875	1,114,424	413,602	32,214,375

**THE DISTRICT OF THUNDER BAY
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	2024 (\$)				Total
	Within 1 year	1 to 2 years	2 to 5 years	Over 5 years	
Accounts payable and accrued liabilities	3,122,075	-	-	-	3,122,075
Payable to municipalities and funded agencies	1,262,493	-	-	-	1,262,493
Due to Province of Ontario	19,344,489	-	-	-	19,344,489
Long-term debt	2,055,761	1,673,508	1,631,121	771,082	6,131,472
	25,784,818	1,673,508	1,631,121	771,082	29,860,529

FINANCIAL INSTRUMENT CLASSIFICATION

The following table provides the carrying amount information of TBDSSAB financial instruments by category. The maximum exposure to credit risk for the financial assets would be the carrying values shown below;

	2025 (\$)		Total
	Fair Value	Amortized Cost	
Cash and cash equivalents	35,831,700	-	35,831,700
Marketable securities	34,527,407	-	34,527,407
Accounts receivable	-	3,176,721	3,176,721
Client benefit advances	-	1,424,889	1,424,889
Interest receivable	-	85,559	85,559
HST receivable	-	897,185	897,185
Accounts payable and accrued liabilities	-	(3,855,054)	(3,855,054)
Payable to participating municipalities and funded agencies	-	(2,617,591)	(2,617,591)
Due to Province of Ontario	-	(16,312,237)	(16,312,237)
Long-term debt	-	(4,161,186)	(4,161,186)
	70,359,107	(21,361,714)	48,991,393

**THE DISTRICT OF THUNDER BAY
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December 31, 2025

	2024 (\$)		Total
	Fair Value	Amortized Cost	
Cash and cash equivalents	35,359,061	-	35,359,061
Marketable securities	28,888,966	-	28,888,966
Accounts receivable	-	2,217,349	2,217,349
Client benefit advances	-	1,780,399	1,780,399
Interest receivable	-	105,804	105,804
HST receivable	-	1,524,008	1,524,008
Accounts payable and accrued liabilities	-	(3,122,075)	(3,122,075)
Payable to participating municipalities and funded agencies	-	(1,304,707)	(1,304,707)
Due to Province of Ontario	-	(17,221,400)	(17,221,400)
Long-term debt	-	(6,131,472)	(6,131,472)
	64,248,027	(22,152,094)	42,095,933

The following table provides an analysis of financial instruments that are subsequently measured at fair value, grouped into Levels 1 to 3 based on the degree to which the fair value is observable:

- Level 1 fair value measurements are those derived from quoted prices in active markets for identical assets or liabilities using the last bid price;
- Level 2 fair value measurements are those derived from inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly (i.e., as prices) or indirectly (i.e., derived from prices); and
- Level 3 fair value measurements are those derived from valuation techniques that include inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Financial Instruments	2025 (\$)			Total
	Level 1 Fixed Income	Level 2 Equities	Level 3	
Cash and cash equivalents	2,040,499	-	-	2,040,499
Marketable securities	26,358,702	8,168,705	-	34,527,407
	28,399,201	8,168,705	-	36,567,906

Financial Instruments	2024 (\$)			Total
	Level 1 Fixed Income	Level 2 Equities	Level 3	
Cash and cash equivalents	5,150,544	-	-	5,150,544
Marketable securities	21,636,636	7,252,327	-	28,888,963
	26,787,180	7,252,327	-	34,039,507

The fair market value (FMV) of investments at December 31, 2025 is \$36,567,906 [2024: \$34,039,507] compared to the book value (cost) of \$34,492,345 [2024: \$32,780,634].

**THE DISTRICT OF THUNDER BAY
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Consolidated Schedule of Segment Disclosure

Year ended December 31

Schedule 1

	Corporate Management and Program Support		Integrated Social Services Program Support		Social Assistance		Child Care and Early Years Programs	
	2025	2024	2025	2024	2025	2024	2025	2024
	\$	\$	\$	\$	\$	\$	\$	\$
Revenues								
Levy to municipalities and TWOMO	(400,000)	(400,000)	-	-	4,440,800	3,676,500	1,372,900	1,283,900
Provincial grants	-	-	-	-	28,259,044	29,770,526	15,319,609	14,869,397
Federal grants	-	-	-	-	-	-	19,005,090	9,225,958
Rents	-	-	-	-	-	-	-	-
Income earned on unrestricted funds	724,912	400,000	-	-	-	-	-	-
Income earned on reserve funds	446,370	436,930	-	-	-	-	231,136	46,373
Other	5,275	3,465	-	-	-	-	-	-
	<u>776,557</u>	<u>440,395</u>	-	-	<u>32,699,844</u>	<u>33,447,026</u>	<u>35,928,735</u>	<u>25,425,628</u>
Expenses								
Salaries, wages & employee benefits	3,757,728	3,438,764	2,377,760	2,251,872	3,595,968	3,597,599	470,700	398,428
Interest on long-term debt	64,772	59,254	-	-	-	-	-	-
Materials	2,003,578	1,726,523	40,765	45,739	572,046	441,196	86,491	43,454
Contracted services	174,494	293,172	-	-	11,241	-	6,636	8,307
Rents and financial expenses	14,200	9,414	-	-	122,678	125,767	-	10,825
External transfers	-	-	-	-	22,363,686	24,519,400	33,550,337	24,288,557
Amortization and accretion	409,965	397,543	-	-	8,009	8,009	-	-
Allocation of internal administration	(6,424,737)	(5,924,670)	(2,418,525)	(2,297,611)	5,606,586	4,113,292	890,680	690,688
	<u>-</u>	<u>-</u>	<u>(2,418,525)</u>	<u>(2,297,611)</u>	<u>32,280,214</u>	<u>32,805,263</u>	<u>35,004,844</u>	<u>25,440,259</u>
Gain (loss) on disposal of capital assets	-	-	-	-	-	-	-	-
Excess (deficiency) of revenues over expenses	<u>776,557</u>	<u>440,395</u>	-	-	<u>419,630</u>	<u>641,763</u>	<u>923,891</u>	<u>(14,631)</u>

**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

Consolidated Schedule of Segment Disclosure

Year ended December 31

**Schedule 1
(continued)**

	Community Housing		Direct-Owned Community Housing Building Operations		Homelessness Prevention Programs		Total
	2025	2024	2025	2024	2025	2024	
	\$	\$	\$	\$	\$	\$	\$
Revenues							
Levy to municipalities and TWOMO	8,164,200	8,728,500	12,878,200	11,944,100	-	-	26,456,100
Provincial grants	582,345	454,708	-	-	15,014,711	15,156,009	59,175,709
Federal grants	4,572,471	6,361,339	1,289,416	2,196,047	-	-	24,866,977
Rents	-	-	12,038,076	11,564,604	-	-	12,038,076
Income earned on unrestricted funds	-	-	-	-	-	-	724,912
Income earned on reserve funds	127,945	25,209	1,321,600	1,020,218	-	-	2,127,051
Other	-	49	582,428	440,053	-	-	587,703
	13,446,961	15,569,805	28,109,720	27,165,022	15,014,711	15,156,009	125,976,528
Expenses							
Salaries, wages & employee benefits	554,151	535,024	4,158,693	3,859,225	-	-	14,915,000
Interest on long-term debt	-	-	60,697	96,441	-	-	125,469
Materials	773,254	1,210,899	18,869,769	17,822,237	358,524	-	22,704,427
Contracted services	37,767	108,235	60,166	66,916	-	-	290,304
Rents and financial expenses	(4,709)	20,134	(188,498)	267,690	-	-	(56,329)
External transfers	12,141,469	13,017,167	(9,002)	51,386	12,692,410	13,501,386	80,738,900
Amortization and accretion	-	-	919,799	112,063	-	-	1,337,773
Allocation of internal administration	(15,370)	496,550	397,589	1,267,128	1,963,777	1,654,623	-
	13,486,562	15,388,009	24,269,213	23,543,086	15,014,711	15,156,009	120,055,544
Gain (loss) on disposal of capital assets	-	-	(576,195)	-	-	-	(576,195)
Excess (deficiency) of revenues over expenses	(39,601)	181,796	3,264,312	3,621,936	-	-	5,344,789
							4,871,259

**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**
Consolidated Schedule of Tangible Capital Assets
Year ended December 31

Schedule 2

	Land	Land Improvements	Building	Vehicles	Computer	Furniture	Machinery & Equipment	Assets Under Construction	2025	2024
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
COST										
Balance, beginning of year	10,011,225	356,222	91,442,876	147,686	1,975,225	431,529	5,934,731	501,099	110,800,593	111,228,856
Add:										
Additions during the year	-	-	791,797	-	74,560	-	-	69,069	935,426	121,202
Less:										
Deductions during the year	(62,761)	-	(697,450)	-	-	-	-	(501,099)	(1,261,310)	(549,465)
BALANCE, END OF YEAR	9,948,464	356,222	91,537,223	147,686	2,049,785	431,529	5,934,731	69,069	110,474,709	110,800,593
ACCUMULATED AMORTIZATION										
Balance, beginning of year	-	356,222	67,180,251	147,686	1,848,163	431,529	4,297,449	-	74,261,300	72,624,041
Add:										
TCA Amortization during the year	-	-	1,449,973	-	99,093	-	365,145	-	1,914,211	2,080,133
ARO Amortization during the year	-	-	26,114	-	-	-	-	-	26,114	106,591
Less:										
Accumulated amortization on deductions	-	-	(685,115)	-	-	-	-	-	(685,115)	(549,465)
BALANCE, END OF YEAR	-	356,222	67,971,223	147,686	1,947,256	431,529	4,662,594	-	75,516,510	74,261,300
NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS, BEGINNING OF YEAR	10,011,225	-	24,262,625	-	127,062	-	1,637,282	501,099	36,539,293	38,604,815
NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS, END OF YEAR	9,948,464	-	23,566,000	-	102,529	-	1,272,137	69,069	34,958,199	36,539,293

**THE DISTRICT OF THUNDER BAY
SOCIAL SERVICES ADMINISTRATION BOARD**

Consolidated Schedule of Accumulated Surplus

Year ended December 31

Schedule 3

	2025	2024
	\$	\$
RESERVE FUNDS		
Capital regeneration	7,709,218	7,251,210
Community housing	2,093,583	2,025,638
Early years	3,890,486	3,659,351
Employment compensation and benefits	878,305	1,122,410
Housing portfolio capital	23,536,126	22,413,658
Levy stabilization	3,921,714	3,510,488
Office building capital	2,658,224	2,434,038
Total - Reserve Funds	44,687,656	42,416,793
SURPLUSES (DEFICITS)		
Invested in tangible capital assets	34,958,199	36,539,293
General	(13,858,138)	(19,308,325)
Total - Surpluses	21,100,061	17,230,968
ACCUMULATED SURPLUS	65,787,717	59,647,761



THE CORPORATION OF THE MUNICIPALITY
OF OLIVER PAIPOONGE

BY-LAW NO. 51 - 2026

*A By-law to appoint a Compliance Audit
Committee for the 2026-2030 Term of Council.*

WHEREAS Section 88.37(1) of the *Municipal Elections Act, 1996* provides that a municipality shall appoint a Compliance Audit Committee to deal with matters regarding election campaign finances.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE HEREBY ENACTS AS FOLLOWS:

1. A Committee, to be known as the Compliance Audit Committee, is established to deal with the matters provided for in Sections 88.33 to 88.37 of the *Municipal Elections Act, 1996*.
2. The Compliance Audit Committee shall consist of the following individuals:
 - Karen Paisley
 - Lorna Buob
 - Laura Bruni
3. The Committee shall deal with each compliance audit request in accordance with the Terms of Reference attached to this By-law as Schedule "A".
4. Should any of the members of the Compliance Audit Committee referred to in Section 2 resign or otherwise be unable to perform their duties, the Municipality will search for a replacement member and will appoint the new member by amending this By-law. Members shall, wherever possible, be chosen from the staff of the other member Municipalities of the Lakehead Rural Municipal Coalition.
5. The business of the Compliance Audit Committee shall be conducted in accordance with the Terms of Reference set out in Schedule "A".
6. This By-law shall come into force and take effect on November 15, 2026, and shall expire and no longer be of any force and effect on November 14, 2030.
7. By-law No. 73-2022 is hereby repealed.

Enacted and passed this 9th day of June, A.D. 2026, as witnessed by the Seal of the Corporation and the hands of its proper Officers.

THE CORPORATION OF THE MUNICIPALITY
OF OLIVER PAIPOONGE

Mayor Lucy Kloosterhuis

Wayne Hanchard, CAO/Clerk

By-law 51-2026
Schedule "A" - Terms of Reference

Terms of Reference

1. Name

The name of the Committee is the "Oliver Paipoonge Election Compliance Audit Committee".

2. Duration

The term of office is from November 15, 2026 to November 14, 2030. The Committee will deal with compliance audit applications from the 2026 election and any by-elections during Council's term.

The Committee will meet as needed with meetings to be scheduled when a compliance audit application is received.

3. Mandate

The powers and functions of the Committee are set out in sections 88.33 to 88.37 of the *Municipal Elections Act, 1996*. The Committee will perform the functions relating to the compliance audit application process as outlined in the Act. These functions include:

- a. considering a compliance audit application received from an elector and decide whether it should be granted or rejected;
- b. appointing an auditor, if the application is granted;
- c. receiving the auditor's report;
- d. considering the auditor's report and decide whether legal proceedings should be commenced; and
- e. determining whether to recover the costs of conducting the compliance audit from the applicant if the auditor's report indicates there were no apparent contraventions and if there were no reasonable grounds for the application.

4. Membership

The Committee will be composed of three (3) members. Municipal staff from Oliver Paipoonge, current Councillors (and candidates) and their immediate families are all not eligible to serve on this Committee.

Any members appointed must agree in writing that they will not be a candidate in any by-election during the term of Council. Failure to adhere to this requirement will result in the individual being removed from the committee.

Persons ideally suited to volunteer for this committee have:

- a. demonstrated knowledge and understanding of municipal election campaign financing rules;
- b. proven analytical and decision-making skills;
- c. experience working on a committee, task force or similar setting;
- d. availability and willingness to attend meetings; and
- e. excellent oral and written communication skills.

5. Chair

The Committee members will select a Chair from amongst themselves at its first meeting.

By-law 51-2026
Schedule "A" - Terms of Reference

6. Staffing and Funding

Administrative practices and procedures for the Committee are established by the Clerk, who shall carry out any other duties to implement the Committee's decisions. The Clerk shall serve as Secretary to the Committee.

7. Meetings

Meetings of the Committee will be conducted in accordance with the meeting provisions of the *Municipal Act, 2001*, as interpreted by the courts. Every effort will be made to schedule meetings during business hours.

8. Remuneration

Members of the Committee who are employed by other member municipalities of the Lakehead Rural Municipal Coalition shall be paid their salaries from the Municipalities that employ them. Members of the Committee, if any, who are not employed by other member municipalities of the Lakehead Rural Municipal Coalition shall be paid \$75 per meeting attended. Mileage and other out-of-pocket expenses are reimbursed to committee members by The Corporation of the Municipality of Oliver Paipoonge upon proof of expenditure.



THE CORPORATION OF THE MUNICIPALITY
OF OLIVER PAIPOONGE

BY-LAW NO. 52 - 2026

A By-law to authorize the execution of an Agreement between the Corporation of the Municipality of Oliver Paipoonge and the Labourers' International Union of North America (LiUNA) Local 607.

WHEREAS the *Municipal Act, 2001*, c. 25, s. 9 provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS the Council for the Corporation of the Municipality of Oliver Paipoonge deems it expedient to enter into an Agreement between the Corporation of the Municipality of Oliver Paipoonge and the Labourers' International Union of North America (LIUNA) Local 607.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE HEREBY ENACTS AS FOLLOWS:

1. That the Agreement attached hereto and marked as Schedule "A" being an Agreement between the Corporation of the Municipality of Oliver Paipoonge and the Labourers' International Union of North America (LIUNA) Local 607.
2. That the Chief Administrative Officer/Clerk be authorized to execute the Agreement on behalf of the Corporation of the Municipality of Oliver Paipoonge.
3. That this by-law shall come into force and take effect upon the final reading thereof.

Enacted and passed this 9th of June, A.D. 2026 as witnessed by the Seal of the Corporation and the hands of its proper Officers.

THE CORPORATION OF THE MUNICIPALITY
OF OLIVER PAIPOONGE

Mayor Lucy Kloosterhuis

Wayne Hanchard, CAO/Clerk



Date: 13 May 2026 15

Moved By: Deputy Mayor Netty McEwen

Seconded By: Councillor John van Klaveren

Support for Sustainable Provincial Grant Funding for Fire Services in Ontario

WHEREAS Municipal fire services in Ontario operate under legislative authority established by the province through statutes, regulations, codes, and prescribed standards governing training, equipment, certification, inspection, and operational requirements;

AND WHEREAS municipalities are responsible for implementing and maintaining compliance with these provincially mandated requirements primarily through local property taxation;

AND WHEREAS current provincial fire service grant programs are available to both full-time and volunteer fire departments across Ontario and are distributed through competitive application processes that may not fully reflect the differing financial and administrative capacities of urban and rural municipalities, highlighting the need for a more balanced approach to funding that supports all fire services equitably;

AND WHEREAS volunteer firefighters represent approximately **70–75% of firefighters in Ontario**, protecting the majority of communities across the province and, particularly in rural areas, are frequently **the first emergency responders to arrive on scene ahead of other emergency services**;

AND WHEREAS other provincially regulated emergency services, including policing and paramedic services, receive stable and predictable provincial funding contributions or cost-sharing arrangements;

AND WHEREAS the absence of a comparable and stable funding model for fire services creates a structural imbalance between provincial regulatory authority and municipal financial responsibility;

AND WHEREAS reliance on competitive funding creates budget uncertainty, limits long-term financial planning, and may not reflect the actual operational needs of fire services, contributing to instability, reduced preparedness and the reduction of services within a critical emergency response sector;

AND WHEREAS stable and predictable funding is essential to maintain emergency preparedness, firefighter safety, service sustainability, and equitable protection for residents regardless of municipal size or tax base;

NOW THEREFORE BE IT RESOLVED THAT

The Council of the Town of Plympton-Wyoming respectfully calls upon the Province of Ontario to **transition the current practice of competitive provincial fire service grant programs into a permanent, stable, and predictable non-competitive provincial funding program** that supports municipalities in meeting provincially legislated fire protection requirements;

AND FURTHER THAT this funding be structured to provide equitable and predictable annual support for **operational readiness and training costs associated with volunteer, composite and full-time fire departments across Ontario**;

AND FURTHER THAT the annual value of this funding be reviewed and adjusted to more appropriately reflect the level of provincial funding support currently provided to other provincially regulated emergency services, including policing and paramedic services;

AND FURTHER THAT this resolution be circulated for endorsement to:

- The County of Lambton
- Lambton County Fire Chiefs Association
- All municipalities
- Ontario Association of Fire Chiefs
- Ontario Professional Fire Fighters Association
- Ontario Volunteer Fire Fighters Association
- Association of Municipalities of Ontario
- Rural Ontario Municipal Association

AND FURTHER THAT, upon endorsement, this resolution be submitted to:

- Steve Pinnsoneault MPP Lambton-Kent-Middlesex
- Bob Bailey MPP Sarnia-Lambton
- The Honourable Michael Kerzner, Minister of the Solicitor General
- The Honourable Kinga Surma, Minister of Infrastructure
- The Honourable Rob Flack, Minister of Municipal Affairs and Housing
- The Honourable Doug Ford, Premier of Ontario

✓

Carried

Defeated

Deferred



The Corporation of the
TOWNSHIP OF BALDWIN

9.1
(7)

11 Spooner Street
MCKERROW, ONTARIO POP 1M0
TEL: (705) 869-0225 FAX: (705) 869-5049
CLERK: Holly Zahorodny – admin@baldwin.ca

MOVED BY:

- Jason Cote
- Marc Lepine
- Ray Maltais
- Bert McDowell

SECONDED BY:

- Jason Cote
- Marc Lepine
- Ray Maltais
- Bert McDowell

RESOLUTION # 26 – 061

Date: April 13, 2026

WHEREAS the Ontario Provincial Police (OPP) provide policing services to both organized municipalities and unorganized territories across the Province of Ontario;

AND WHEREAS organized municipalities receiving OPP policing services are billed under the OPP Municipal Policing Billing Model, which includes a base service cost and additional costs related to calls for service;

AND WHEREAS unorganized townships and territories contribute to policing costs through provincial taxation mechanisms and pay only a base rate while receiving OPP policing services;

AND WHEREAS residents of unorganized territories receive comparable OPP policing services to those provided in organized municipalities;

AND WHEREAS recent increases in OPP policing costs have placed a growing and disproportionate financial burden on organized municipalities and their taxpayers;

AND WHEREAS municipalities have limited revenue tools and must rely primarily on property taxation to fund essential services such as policing;

AND WHEREAS the current funding structure creates an inequitable situation in which organized municipalities are required to subsidize a larger share of policing costs while similar services are provided in unorganized territories at a significantly lower contribution level;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Baldwin calls upon the Province of Ontario to conduct an immediate review of the OPP Municipal Policing Billing Model and the policing funding structure for unorganized territories



The Corporation of the
TOWNSHIP OF BALDWIN

11 Spooner Street
MCKERROW, ONTARIO POP 1M0
TEL: (705) 869-0225 FAX: (705) 869-5049
CLERK: Holly Zahorodny – admin@baldwin.ca

AND FURTHER THAT the Province be requested to implement a fair and equitable funding model that ensures all communities receiving OPP policing services contribute appropriately to the cost of those services;

AND FURTHER THAT the Province be requested to consult with municipalities, particularly those in Northern Ontario, regarding the financial impacts of OPP policing costs and the current inequities in the system;

AND FURTHER THAT a copy of this resolution be forwarded to the Honourable Minister of the Solicitor General, the local Member of Provincial Parliament, the Association of Municipalities of Ontario (AMO), the Federation of Northern Ontario Municipalities (FONOM), the Northwestern Ontario Municipal Association (NOMA), and neighbouring municipalities for their support.

CERTIFIED TRUE COPY



CAO/Clerk – Administrator/Treasurer
Holly Zahorodny

I DECLARE THIS RESOLUTION

- Carried
 Defeated
 Deferred



Mayor

RECORDED VOTE				
	For	Against		
V. Gorham	—	—		
J. Cote	—	—		
M. Lepine	—	—		
R. Maltais	—	—		
B. McDowell	—	—		

PETITIONS AND COMMUNICATIONS - ACTION ITEMS, ITEM #(c)



Honourable Doug Ford,
Premier of Ontario
Via Email:
premier@ontario.ca

Honourable Sylvia Jones
Deputy Premier of Ontario
and Minister of Health
Via Email:
sylvia.jones@ontario.ca

Township of Puslinch
7404 Wellington Road 34
Puslinch, ON N0B 2J0
www.puslinch.ca

May 25, 2026

Honourable Marjorie
Michel, Minister of Health
Via Email:
hcminister.ministresc@hc-
sc.gc.ca

The Ontario Medical
Association
Via Email: info@oma.org

RE: Township of Puslinch Support Resolution No.2026-128, Regarding Consent item 6.8
Western Ontario Wardens' Caucus Finlay's Law on Emergency Room Reform

Please be advised that Township of Puslinch Council, at its meeting held on May 6, 2025
considered the aforementioned topic and subsequent to discussion, the following was resolved:

Resolution No. 2026-128:

Moved by Councillor Bailey and
Seconded by Councillor Sepulis

That the Consent Agenda item 6.8 be received; and

**Whereas Council supports the WOWC resolution that Council direct staff to send a
support resolution accordingly.**

CARRIED



As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,

Justine Brotherston
Municipal Clerk

CC:
The Ontario Hospital Association (OHA)
The Association of Municipalities of Ontario (AMO)
Ontario Big City Mayors
Eastern Ontario Wardens' Caucus

Monday, April 20, 2026

Premier of Ontario
Hon. Doug Ford
Legislative Building, Queen's Park
Toronto ON M7A 1A1
Sent via email: premier@ontario.ca

Re: Support of Finlay's Law on Emergency Room Reform

At its regular meeting on April 10, 2026, the Western Ontario Wardens' Caucus adopted the following motion in support of Finlay's Law on Emergency Room Reform:

#11 Moved by D. Bailey seconded by B. Clark:

WHEREAS growing pressures across the Ontario healthcare system are increasing patient volumes in emergency rooms (ER), requiring more complex care, and contributing to longer patient wait times in ERs for residents in Ontario's largest municipalities; and

WHEREAS Health Quality Ontario data from October 2025 reports that patients needing admission to the hospital waited an average of 19-20 hours, with high-urgency patients waiting close to 5 hours on average to be seen by a physician; and

WHEREAS in December 2023, the Auditor General of Ontario reported that significant hospital staffing shortages were reducing access to timely emergency care; and

WHEREAS the Financial Accountability Office of Ontario reported in March 2023 that ER wait times were increasing significantly with the longest wait times recorded in over 15 years and that provincial funding was \$21.3 billion short to maintain current health programs through 2028; and

WHEREAS according to the Ontario Hospital Association (OHA), Ontario has had the lowest per capita hospital expenditure in Canada since 2018; and

WHEREAS according to the OHA, approximately 4,200 alternate level care (ALC) patients remain in acute beds (40% awaiting long term care), worsening ER delays; and

WHEREAS Canadian ER researchers have highlighted that between 8,000 and 15,000 Canadians die prematurely as a result of ER overcrowding; and

WHEREAS reports of patients dying in crowded ERs across Canada are increasing, such as 16-year-old Finlay van der Werken who waited over 8 hours in an Oakville ER without being seen by a physician and tragically passed away on February 9, 2024 from pneumonia that developed into sepsis; and

WHEREAS ER delays are contributing to excessive ambulance offload times, adding undue strain on response capacity of municipal paramedic services across Ontario; and

WHEREAS the Provincial Government has taken important steps to improve health care in Ontario, however additional funding and staffing resources for hospitals to reduce ER wait times and increase capacity to provide timely access to care for all patients in ER's remains critical; and

WHEREAS despite growing concerns regarding staffing shortages in and closures of ERs across Ontario, as well as failure to meet federal standards such as the Canadian Triage and Acuity Scale, the Provincial Government continues to receive full contributions of Canada Health Transfers from the federal government.

THEREFORE BE IT RESOLVED THAT the Western Ontario Wardens Caucus calls on the Provincial Ministry of Health to take immediate action to reduce ER wait times with consideration for the importance of enhanced ER triage protocols and increased funding to strengthen emergency readiness;

AND THAT the Western Ontario Wardens Caucus calls on the Provincial Ministry of Health to introduce Finlay's Law to ensure that no child in Ontario is left without timely emergency medical care in hospitals by:

- Setting legal maximum ER wait times for children under 18 (e.g., physician assessment within 2 hours, admission within 8 hours).
- Mandating safe pediatric nurse-to-patient and physician-to-patient ratios in emergency settings.
- Establish independent oversight to audit hospitals, investigate pediatric ER deaths, and enforce compliance.
- Mandate public, independent, and timely (within 1 year) inquiry by the Chief Coroner of Ontario of every pediatric death in an ER waiting area.
- Fund better pediatric emergency readiness, including staffing, training and infrastructure

AND THAT the Western Ontario Wardens Caucus calls on the Federal Ministry of Health to enforce the principles and requirements of the Canada Health Act through its spending power of Canada Health Transfers to Ontario by:

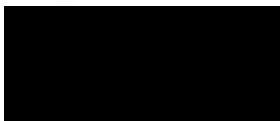
- monitoring compliance to national health standards, such as Canadian Triage and Acuity Scale (CTAS) in ERs;
- and establishing and ensuring compliance with a new sepsis care

AND THAT a copy of this resolution be sent to the Premier of Ontario, the Ontario Minister of Health, the Federal Minister of Health, the Ontario Medical Association (OMA), the Ontario Hospital Association (OHA), and the Association of Municipalities of Ontario (AMO).

Carried.

Please contact the office if you require any further information.

Yours sincerely,



Marcus Ryan
Chair, Western Ontario Wardens' Caucus

cc.
Hon. Marjorie Michel, Federal Minister of Health
Hon. Sylvia Jones, Ontario Minister of Health
Ontario Medical Association
Ontario Hospital Association
Association of Municipalities of Ontario
Ontario Big City Mayors
Eastern Ontario Wardens' Caucus
Western Ontario Municipalities



Village of Merrickville Wolford

317 Brock Street W PO Box 340
Merrickville, ON K0G 1N0
T: 613-269-4791
W: Merrickville-wolford.ca

May 26, 2026

Re: OPP Detachment Board Resolution of Support - Traffic Calming & Speeding Mitigation Techniques

Please be advised that the Council of the Corporation of the Village of Merrickville-Wolford, at its Regular Meeting on May 25, 2026, passed the following motion pertaining to the OPP Detachment Board Resolution of Support - Traffic Calming & Speeding Mitigation Techniques:

Resolution #: R-24-05-25-26

Moved by: Councillor Maitland

Seconded by: Councillor Ireland

THAT the Council of the Corporation of the Village of Merrickville-Wolford receive for information the resolution from the Municipality of North Grenville, Merrickville-Wolford Village OPP Detachment Board dated May 7, 2026 regarding traffic calming and speeding mitigation techniques;

AND THAT Council endorse and support the resolution from the OPP Detachment Board and direct staff to circulate the resolution of support to Premier Doug Ford, the Minister of Transportation, the Minister of Finance, MPP Steve Clark, AMO, ROMA, all Ontario Police Service Boards, and all 444 Municipalities in Ontario.

Carried.

If you have any questions regarding the above resolution, please do not hesitate to contact me by email at clerk@merrickville-wolford.ca.

Thank you.



Julia McCaugherty-Jansman
Clerk



May 7, 2026

Traffic Calming/Speeding Mitigation Techniques

The North Grenville, Merrickville-Wolford Village OPP Detachment Board, at its Meeting on May 7, 2026, passed the following motion with the request for municipal support:

Moved by: Ian Fraser

Seconded by: Jim Goodman

WHEREAS history demonstrates that speeding and public safety concerns are increasing across Ontario;

WHEREAS the Provincial government has shown interest and allocated financial resources to certain municipalities to implement alternative measures to photo radar, reaffirming its ongoing commitment to addressing public safety issues;

WHEREAS this commitment currently applies only to municipalities utilizing photo radar as a deterrent;

AND WHEREAS such funding support would assist municipalities with limited financial resources in protecting their citizens - especially seniors and school-aged children.

NOW THEREFORE BE IT RESOLVED that the Grenville 1 OPP Detachment Board respectfully request North Grenville and Merrickville-Wolford Councils advocate that the province expand its stated interest and financial commitment to include all municipalities in Ontario, adopting a province-wide approach to public safety and thereby ensuring the well-being of all Ontarians;

AND THAT this resolution be sent to the following:

Premier Doug Ford

Minister of Transportation

Minister of Finance

MPP Steve Clark

AMO

ROMA

All Ontario Police Service Boards

And all 444 Municipalities in Ontario

Carried.



May, 27, 2026

Re: OPP Detachment Board Resolution of Support - Traffic Calming and Speeding Mitigation Techniques

Please be advised that the Council of the Municipality of North Grenville, at its Regular Meeting on May 26, 2026, passed the following motion pertaining to the OPP Detachment Board Resolution of Support - Traffic Calming and Speeding Mitigation Techniques:

Resolution #: C-2026-215

Moved By: Deputy Mayor John Barclay

Seconded by: Councillor Deb Wilson

THAT Council accept the OPP Board Resolution - Traffic Calming/Speeding Mitigation Techniques as information as submitted and circulated.

FURTHER THAT Council consider the request to support the OPP Board resolution as attached.

Carried.

If you have any questions regarding the above resolution, please do not hesitate to contact me by e-mail at clerk@northgrenville.on.ca.

Thank you,

A handwritten signature in black ink that reads "Lindsey Lee".

Lindsey Lee
Municipal Clerk



May 7, 2026

Traffic Calming/Speeding Mitigation Techniques

The North Grenville, Merrickville-Wolford Village OPP Detachment Board, at its Meeting on May 7, 2026, passed the following motion with the request for municipal support:

Moved by: Ian Fraser

Seconded by: Jim Goodman

WHEREAS history demonstrates that speeding and public safety concerns are increasing across Ontario;

WHEREAS the Provincial government has shown interest and allocated financial resources to certain municipalities to implement alternative measures to photo radar, reaffirming its ongoing commitment to addressing public safety issues;

WHEREAS this commitment currently applies only to municipalities utilizing photo radar as a deterrent;

AND WHEREAS such funding support would assist municipalities with limited financial resources in protecting their citizens - especially seniors and school-aged children.

NOW THEREFORE BE IT RESOLVED that the Grenville 1 OPP Detachment Board respectfully request North Grenville and Merrickville-Wolford Councils advocate that the province expand its stated interest and financial commitment to include all municipalities in Ontario, adopting a province-wide approach to public safety and thereby ensuring the well-being of all Ontarians;

AND THAT this resolution be sent to the following:

Premier Doug Ford

Minister of Transportation

Minister of Finance

MPP Steve Clark

AMO

ROMA

All Ontario Police Service Boards

And all 444 Municipalities in Ontario

Carried.

May 29, 2026

Please be advised that during the regular Council meeting of May 26, 2026 the following resolution seeking support for sustainable funding for Public Health Units was carried.

RESOLUTION NO. 2026-244

DATE: May 26, 2026

MOVED BY: Councillor Roberts

SECONDED BY: Councillor Nieman

WHEREAS Ontario public health units and agencies provide a vital service to Ontarians that keeps people healthy, out of hospitals and out of the acute care system;

WHEREAS rural-urban equity in Ontario's public healthcare delivery is essential for a thriving provincial economy that keeps people at work and contributing;

WHEREAS Ontario's public health units & agencies sector has received a mere 1% in its annual budget increase from Queen's Park since 2018, a sum significantly below inflation and real-world cost increases;

WHEREAS public health faces steadily increasing demands, such as a 231% increase in respiratory outbreaks supported in Ontario's long-term care homes, hospitals, and retirement homes since 2018, as well as a 637% increase in Infection Prevention & Control complaints follow-ups;

WHEREAS according to the Association of Municipalities of Ontario (AMO), municipalities across Ontario spend close to \$4 billion on health despite receiving less than \$2 billion in provincial grants, and Canada's Constitution Act 1867 clearly asserts provincial responsibility for health;

WHEREAS Ontario consistently ranks at the bottom for provincial health spending per capita, at \$876 below the average of other provinces using 2022-2023 data;

WHEREAS 60% of Ontario's hospitals are overwhelmed and in dire operating deficits, yet the Canadian Public Health Association asserts that investment in Ontario public health's preventative and health promotion initiatives delivers a 4:1 return on investment, for example, for every dollar spent on upstream public health vaccine immunization of children, \$16 in downstream hospital and primary health care costs are saved;

WHEREAS municipalities are being asked to shoulder an escalating percentage of public health unit costs while also asked to solve complex social determinates of health such as rural homelessness and food insecurity but with limited revenue tools;

WHEREAS the province and federal governments continue to collect significant revenue from local/municipal property transactions through the Land Transfer Tax and Goods & Services Tax;

NOW THEREFORE BE IT RESOLVED THAT The Council of the Corporation of the County of Prince Edward requests:

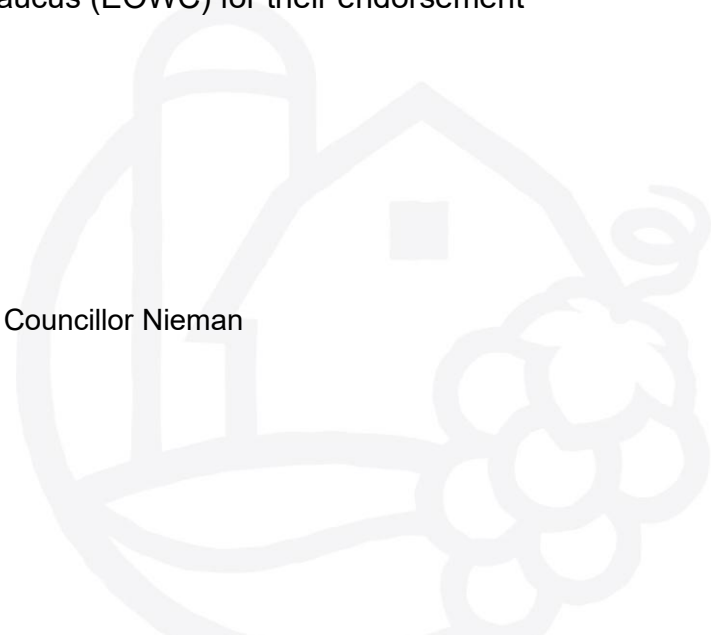
1. **THAT** the Provincial Government redistribute a portion of the Land Transfer Tax to municipalities to address public health funding gaps and the rising % share of municipal contributions to public health units;
2. **THAT** when the province announces its new Ontario Public Health Standards, it also commits to minimum annual funding increases tied to Ontario's consumer price inflation, currently holding at 2.4%;
3. **THAT** this resolution be forwarded to Prime Minister Mark Carney, Premier Doug Ford, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, Bay of Quinte Member of Parliament, Chris Malette, and Member of Provincial Parliament, Tyler Allsop; and
4. **THAT** this resolution be forwarded to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) Rural Ontario Municipal Association (ROMA) and the Eastern Ontario Wardens' Caucus (EOWC) for their endorsement and advocacy.

Yours truly,



Catalina Blumenberg, **CLERK**

cc: Mayor Steve Ferguson, Councillor Roberts, Councillor Nieman



PETITIONS AND COMMUNICATIONS - ACTION ITEMS, ITEM #(g)
DISTRICT OF PARRY SOUND



56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
POA 1C0

(705) 382-3332
(705) 382-2954
Fax: (705) 382-2068
Email: admin@armourtownship.ca
Website: www.armourtownship.ca

Date: May 26, 2026

Motion # 2026-158

WHEREAS Highways 11 and 17 are critical transportation corridors connecting Northern Ontario communities and supporting national trade, tourism, emergency response, and economic development; and

WHEREAS Northern Ontario residents, travellers, commercial drivers, and emergency services rely on safe and accessible year-round highway infrastructure; and

WHEREAS many stretches of Highways 11 and 17 lack sufficient rest areas, washroom facilities, truck parking, warming centres, fuel access, and safe pull-off locations, particularly in remote areas of Northern Ontario; and

WHEREAS inadequate rest stop infrastructure contributes to driver fatigue, safety concerns, limited accessibility, and challenges for tourism and commercial transportation;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Armour calls upon the Government of Ontario and the Government of Canada to prioritize the development of new and upgraded highway rest stops and traveller infrastructure along Highways 11 and 17 across Northern Ontario; and

BE IT FURTHER RESOLVED THAT such infrastructure include year-round washrooms, safe parking areas, commercial truck parking, warming shelters, electric vehicle charging stations, fuel access, tourism information, and improved emergency communication services where feasible; and

BE IT FURTHER RESOLVED THAT the Province of Ontario work collaboratively with Northern municipalities, FONOM, NOMA, Indigenous communities, and industry stakeholders to identify priority locations for investment; and

BE IT FURTHER RESOLVED THAT this resolution be circulated to FONOM, NOMA, AMO, local MPPs and MPs, the Premier of Ontario, and Ontario municipalities.

Moved by: Blakelock, Rod
Brandt, Jerry
Haggart-Davis, Dorothy
Ward, Rod
Whitwell, Wendy

Seconded by: Blakelock, Rod
Brandt, Jerry
Haggart-Davis, Dorothy
Ward, Rod
Whitwell, Wendy

Carried / Defeated 

Declaration of Pecuniary Interest by: _____

Recorded vote requested by: _____

PETITIONS AND COMMUNICATIONS - ACTION ITEMS, ITEM #(g)
DISTRICT OF PARRY SOUND



56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
POA 1C0

(705) 382-3332

(705) 382-2954

Fax: (705) 382-2068

Email: admin@armourtownship.ca

Website: www.armourtownship.ca

Date: May 26, 2026

Recorded Vote:

Blakelock, Rod

Brandt, Jerry

Haggart-Davis, Dorothy

Ward, Rod

Whitwell, Wendy

For

Opposed



Corporation of the Municipality of Calvin Council Resolution

Date: May 27, 2026

Request for Provincial Review of CVA-Based Apportionment for Shared Municipal and Provincially Mandated Services

Resolution Number: 2026-173

Moved By: Mayor Gould

Seconded By: Councillor Manson

WHEREAS many provincially mandated services, shared municipal services, and board-imposed levies are apportioned among municipalities using Current Value Assessment (CVA) or weighted assessment formulas; and

WHEREAS CVA-based apportionment formulas are intended to reflect municipal assessment capacity, but often do not adequately account for population, service access, geographic isolation, infrastructure constraints, or the differing realities of small and rural municipalities; and

WHEREAS municipalities with significant industrial assessment, utility corridors, resource infrastructure, protected lands, seasonal properties, or large geographic areas may experience disproportionately high per-resident levy impacts despite limited local services and lower resident incomes; and

WHEREAS some municipalities contribute substantially toward regional services such as long-term care, policing, conservation authorities, social services, and other provincially mandated boards and agencies, while residents may have limited local access to those services due to geography, travel distance, or service availability; and

WHEREAS increasing levy pressures are creating significant financial strain for small and rural municipalities and their residents;

NOW THEREFOR BE IT RESOLVED THAT The Council of the Municipality of Calvin requests that the Province of Ontario, including the Minister of Municipal Affairs and Housing and the Minister of Finance, undertake a review of policies, legislation, and regulations governing the use of Current Value Assessment (CVA) and weighted assessment as the basis for apportioning provincially-mandated levies and shared municipal service costs;

AND THAT the Province consider developing fairer and more balanced apportionment models which may include:

- hybrid formulas incorporating both CVA and population;
- consideration of service access and service availability;
- household count or permanent population metrics;
- ability-to-pay considerations for small and rural municipalities;
- rurality and geographic isolation factors; and
- measures to limit disproportionate per-resident levy impacts on smaller municipalities; and

AND THAT the Province work with the Association of Municipalities of Ontario (AMO), Rural Ontario Municipal Association (ROMA), rural municipalities, municipal service boards, and regional service providers to develop best practices and model apportionment frameworks for shared municipal services and provincially mandated boards;


PETITIONS AND COMMUNICATIONS - ACTION ITEMS, ITEM #(h)

AND THAT this resolution with the mayor's report attached, be circulated to:


- the Premier of Ontario;
- the Minister of Municipal Affairs and Housing;
- the Minister of Finance;
- The Minister of Rural Affairs
- the Association of Municipalities of Ontario (AMO);
- the Rural Ontario Municipal Association
- local Member of Provincial Parliament;
- all Ontario municipalities;
- and relevant municipal service boards and associations for consideration and support.

Result: Carried

CERTIFIED to be a true copy of
Resolution No. 2026-173 passed by the Council of
The Corporation of the Municipality of Calvin
on the 26th day of May, 2026.



Trish Araujo
Deputy Clerk



11.1
b

Report to Council by: Mayor Richard Gould Date: May 26, 2026

Subject: Request for Provincial Review of, and Change to CVA-Based Apportionment

The purpose of this report is to provide background information and supporting rationale for the attached resolution requesting that the Province of Ontario review the use of Current Value Assessment (CVA) and weighted assessment formulas as the basis for apportioning costs for provincially-mandated services, regional boards, and shared municipal services.

The report focuses on the growing financial impacts that CVA-based apportionment can have on small and rural municipalities, particularly where assessment values do not accurately reflect resident income levels, service access, or local municipal capacity.

Many shared municipal services and provincially-mandated boards in Ontario allocate costs among participating municipalities using Current Value Assessment (CVA) or weighted assessment formulas.

Examples include: Long-Term Care facilities; District Social Services Administration Boards (DSSAB); policing costs; conservation authorities; health and social service boards; and School boards and other regional service arrangements.

Under these formulas, municipalities with higher assessment values contribute a larger percentage of overall costs.

The intent of the current CVA-based apportionment is only a reflection of the municipalities "ability to pay." However, in many rural municipalities, assessment values do not accurately represent:

- or the actual level of services available within the municipality
- resident income levels;
- local economic strength;
- access to services;
- population density;
- transportation challenges.

As a result, some rural municipalities experience disproportionately high levy impacts on a per-household or per-resident basis.

Rural and Northern Municipal Realities

Small rural municipalities often differ significantly from urban centres in both geography and service availability.

In many cases:

- residents must travel substantial distances to access healthcare and government services;
- municipalities may lack public transit;
- municipalities may not have local hospitals, long-term care homes, or other major services;
- populations may be older and more geographically dispersed;
- infrastructure costs may be high due to large geographic areas and low population density.

At the same time, rural municipalities may contain:

- pipelines;
- hydro corridors;
- industrial infrastructure;

- protected lands;
- provincial parks;
- seasonal properties;
- or large acreages.

These features can substantially increase municipal assessment values while providing little indication of the financial capacity of local residents. This creates a disconnect between the assessed property value; and actual household ability to absorb increasing levy costs.

The Municipality of Calvin is a small rural municipality with approximately 230 households.

A significant portion of municipal assessment is influenced by industrial infrastructure, including a major pipeline corridor. The municipality also contains multiple provincial parks and large acreages, much of which limits future residential or commercial development opportunities.

Many residents live on inherited rural properties and have fixed or modest incomes. While assessment values may appear significant on paper, they do not necessarily reflect disposable household income or enhanced municipal service levels.

The Township has no hospital, no long-term care facility, no public transit, and limited local health and social service infrastructure.

Despite these limitations, the Township contributes toward many regional services through CVA-based apportionment formulas.

Cassellholme Capital Cost Example

The attached Appendix "A" illustrates the distribution of Cassellholme redevelopment capital costs among participating municipalities using:

- the current CVA formula;
- a household-based formula; and
- a hybrid formula combining CVA and household count.

The analysis demonstrates substantial differences in per-household impacts between municipalities.

Under the current CVA model:

- Calvin households contribute approximately \$393.89 per household;
- South Algonquin contributes approximately \$377.48 per household;
- Mattawan contributes approximately \$283.74 per household.

By comparison:

- Mattawa contributes approximately \$94.50 per household;
- Chisholm contributes approximately \$193.18 per household;
- North Bay contributes approximately \$203.56 per household.

Under a purely household-based model, the contribution would be approximately \$209.09 per household across all municipalities.

The analysis suggests that CVA-based formulas can create substantial disparities in per-household costs between municipalities, particularly in smaller rural communities where industrial or resource-based assessment inflates municipal valuation figures.

Hybrid and Alternative Models

The report recommends that the province review whether the current reliance on CVA alone remains the most equitable method of apportionment in all circumstances.

Alternative approaches could include:

- hybrid formulas combining CVA and household count;
- formulas incorporating permanent population;
- service availability considerations;
- rurality and geographic isolation factors;
- ability-to-pay considerations;
- or mechanisms to limit disproportionate impacts on smaller municipalities.

The attached example demonstrates that even a partial hybrid approach can reduce extreme disparities while still recognizing assessment capacity.

Broader Provincial Relevance

This issue extends beyond the Municipality of Calvin.

Many rural Ontario municipalities face similar circumstances where; industrial assessment; utility corridors, hydro infrastructure, pipelines, resource lands, or protected lands, increase municipal assessment values without proportionally increasing local service access or household financial capacity.

As provincial and regional levy pressures continue to rise, concerns regarding the fairness and sustainability of existing apportionment models are likely to become increasingly significant for rural municipalities across Ontario.

Conclusion

The current use of CVA and weighted assessment formulas was developed to reflect municipal assessment capacity. However, the growing divergence between assessment values and the realities facing many rural municipalities suggests that a provincial review is warranted.

The Municipality of Calvin is requesting that the Province of Ontario review the use of CVA-based apportionment for provincially-mandated and shared municipal services and consider more balanced approaches that better reflect:

- household impacts;
- rural realities;
- service access;
- and municipal capacity.
- The attached resolution seeks to initiate that broader provincial discussion.
- Recommendation:

That Council adopt the attached resolution requesting a provincial review of Current Value Assessment (CVA)-based apportionment formulas for shared municipal and provincially-mandated services.

PETITIONS AND COMMUNICATIONS - ACTION ITEMS, ITEM #(h)

Appendix A:

Distribution of Capital cost for Cassellholme construction:

This chart shows the distribution of costs based on current CVA, Per Household, and a Hybrid of 75% per household and 25% CVA.

		Current CVA			Per Household				Hybrid 75/25	
Municipality	Households	Current CVA Pct	Current CVA Annual	Per household	Household based PCT	Household Based Annual	by household only	Hybrid PCT	Hybrid Annual	hybrid by household
North Bay	23470	79.187%	\$4,777,615.40	\$203.56	81.34%	4,907,375.69	209.09	80.8000%	4,874,935.62	207.71
East Ferris	1890	7.742%	\$467,100.64	\$247.14	6.55%	395,182.79	209.09	6.8480%	413,162.25	218.60
South Algonquin	530	3.316%	\$200,065.32	\$377.48	1.84%	110,818.45	209.09	2.2066%	133,130.17	251.19
Bonfield	890	3.237%	\$195,298.99	\$219.44	3.08%	186,091.37	209.09	3.1225%	188,393.27	211.68
Papineau-Cameron	405	1.726%	\$104,135.33	\$257.12	1.40%	84,682.03	209.09	1.4842%	89,545.35	221.10
Chisholm	510	1.633%	\$98,524.33	\$193.18	1.77%	106,636.63	209.09	1.7338%	104,608.55	205.11
Calvin	227	1.482%	\$89,414.00	\$393.89	0.79%	47,463.75	209.09	0.9605%	57,951.31	255.29
Mattawa	860	1.347%	\$81,269.00	\$94.50	2.98%	179,818.62	209.09	2.5721%	155,181.22	180.44
Mattawan	70	0.329%	\$19,861.73	\$283.74	0.24%	\$14,636.40	209.09	0.2642%	15,942.73	227.75
TOTAL	28852		\$6,033,284.73		99.99%	\$6,032,705.73	209.09	1.00	6,032,850.48	

Totals 65693 \$6,033,284 \$6,033,333 \$6,033,333

Total Capital rebuild cost is and estimate of \$121,000,000 plus \$110,000,000 interest, minus the \$50,000,000 arranged by the province to be divided in each of the first years of the loan. This is a Total of \$181,000,000. Divided over the next 30 years this equals \$6,033,333 per year.



THE CORPORATION OF THE TOWNSHIP OF LARDER LAKE

69 FOURTH AVENUE, P. O. BOX 40, LARDER LAKE, ON P0K 1L0

PH: 705-643-2158 FAX: 705-643-2311

LARDERLAKE.CA

May 28, 2026

To whom it May Concern:

RE: Resolution – support Federation of Northern Ontario Municipalities (FONOM) Resolution No.2026-02 - Establishment of a Northern Ontario Policing Grant

Please be advised that at the Township of Larder Lake's Regular Council Meeting held on Tuesday, May 26th, 2026, the following resolution of support was adopted:

Resolution #15, May 26th, 2026

Moved by: Councillor Hull

Seconded by: Councillor Kelly

Carried

BE IT RESOLVED THAT the Council of the Corporation of the Township of Larder Lake supports the resolution from the Federation of Northern Ontario Municipalities (FONOM) regarding the Establishment of a Northern Ontario Policing Grant

WHEREAS Municipalities across Northern Ontario face disproportionately high policing costs due to low population densities, geographic isolation, and limited municipal tax bases;

AND WHEREAS many Northern communities rely on the Ontario Provincial Police (OPP) for policing services, while others operate municipal police services that are also experiencing significant cost pressures;

AND WHEREAS recent increases in policing costs have placed unsustainable pressure on municipal budgets, forcing communities to make difficult decisions between maintaining public safety and funding essential municipal services such as infrastructure, roads, water systems, and recreation facilities;

AND WHEREAS Northern Ontario municipalities provide essential services across a vast geographic region while supporting key sectors of Ontario's economy, including mining, forestry, transportation, and energy;

AND WHEREAS municipalities require predictable and equitable provincial support to ensure policing costs remain sustainable and communities remain safe;

PETITIONS AND COMMUNICATIONS - ACTION ITEMS, ITEM #(i)

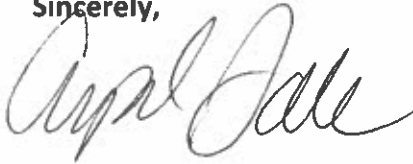
NOW THEREFORE BE IT RESOLVED THAT the Federation of Northern Ontario Municipalities call on the Government of Ontario to establish a \$100 million Northern Ontario Policing Grant, phased in over three years, to support the 157 municipalities across Northern Ontario served by both the Ontario Provincial Police and municipal police services;

AND THAT the grant include a base funding allocation for all municipalities, with additional funding distributed based on population to ensure equitable support across communities of varying sizes;

AND THAT the Province work collaboratively with Northern municipal leaders, including FONOM and NOMA, to design and implement a sustainable funding framework that recognizes the unique economic and geographic realities of Northern Ontario.

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Premier of Ontario, the Minister of the Solicitor General, the Minister of Finance, the Minister of Northern Economic Development and Growth, the Association of Municipalities of Ontario (AMO), the Northwestern Ontario Municipal Association (NOMA), and all Northern Ontario Municipalities.

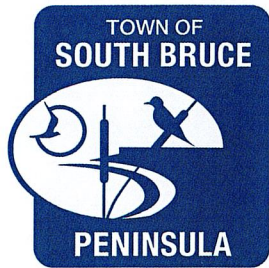
Sincerely,



Crystal Labbe
CAO/ Clerk Treasurer

Encl.

cc: Doug Ford, Premier of Ontario
Michael Kerzner, Minister of the Solicitor General
Peter Bethlenfalvy, Minister of Finance
George Pirie, Minister of Northern Economic Development and Growth
Association of Municipalities of Ontario
Northwestern Ontario Municipal Association (NOMA)



**Excerpt from Council Meeting Minutes –
June 2, 2026**

19. Notice of Motion – Deputy Mayor Hull – Affirming Outdoor Education as an Essential Part of Public Education in Ontario

Deputy Mayor Hull explained the importance of outdoor education and how this motion is in response to the closure of the Toronto District School Board outdoor education centre. He explained that he is asking for the Parks, Recreation and Culture Department to be mindful of outdoor nature-related opportunities for citizens; he is not asking for a formal report.

Discussion included staff evaluation and making a change to the motion to recognize the work staff currently undertake regarding outdoor opportunities.

R-151-2026

It was **Moved** by C. Hull, **Seconded** by J. Kirkland and **Carried**

Whereas outdoor and experiential education provides students with critical opportunities to improve mental health, physical well-being, environmental literacy, teamwork, leadership, resilience, and academic engagement;

And whereas access to nature and outdoor learning opportunities should not depend on a family’s income, geography, or ability to afford private camps, cottages, or outdoor recreation;

And whereas many students, especially those living in urban communities, rely on publicly funded school programs as their primary opportunity to experience forests, trails, waterways, dark skies, overnight camping, and land-based learning;

And whereas closures of Outdoor Education Centres risk creating long-term negative consequences for student wellness, environmental stewardship, and equitable access to experiential learning opportunities;

And whereas knowledgeable and experienced outdoor education staff are essential to delivering safe, inclusive, and curriculum-based learning experiences;

And whereas municipalities that benefit from tourism connected to parks, trails, and natural spaces depend on environmentally responsible stewardship by visitors.

Therefore be it resolved that the Town of South Bruce Peninsula requests the Province of Ontario to:

1. Recognize outdoor education as an essential educational service and commit to equitable access for all Ontario students, and
2. Halt the closure of outdoor education centres and restore stable funding for programming across Ontario;

And that the Town's Parks, Recreation and Culture Department continues to evaluate how it can increase nature-related educational opportunities for citizens of all ages and abilities;

And further that this motion be forwarded to the Bluewater District School Board Trustees, MPP Paul Vickers, the Ontario Minister of Education MPP Paul Calandra, AMO, ROMA, The Council of Outdoor Educators of Ontario, and all other municipalities across Ontario.



Box 608, Little Current, POP 1K0
705-368-3500

June 3, 2026

Please see attached a motion passed unanimously by our Council regarding the need of our health care system.

Resolution No. 133-06-2026

Moved by: D. Orr

Seconded by: G. Williamson

Whereas the Canadian Center for Policy Alternatives (CCPA) has conducted research which unequivocally identifies that Ontario Hospitals are underfunded by the Government of Ontario;

And Whereas the CCPA study, Failure by Design, clearly identifies that smaller and rural hospitals are disproportionately disadvantaged by the underfunding;

And Whereas as a direct result of the underfunding Emergency Department wait times for an initial physician assessment have increased to 4.5 hours in 2024 – 2025 from 2.7 hours in 2020 – 2021;

And Whereas 90 percent of patients spend on average 44 hours in the emergency department waiting to be admitted when further care is required;

And Whereas the Provincial Government increased total health care spending from 7.4 percent of GDP in 2014 to only 7.6 percent of GDP by 2023, which did not keep pace with raising health care costs:

Therefore be it resolved that the Council for the Town of Northeastern Manitoulin and the Islands request that the Province of Ontario provide immediate and sustained funding to improve hospital finances and capacity, which as per the recommendations in the CCPA study, would require an immediate injection of \$3.2 billion supported by annual increases of 6% per year thereafter.

Carried

We would appreciate your support by forwarding your supporting motion on to the Provincial Government.

Thank you

From: Cindy Johnson (KINNA) <cindy.johnson@kinna.clcj.ca>

Sent: May 25, 2026 3:47 PM

Subject: Kinna-aweya Legal Clinic Newsletter - Spring 2026

Good afternoon,

Attached is Kinna-aweya Legal Clinic's spring newsletter. **Please feel free to share!**

Included in the newsletter is a Membership Application. If you are presently a member, please feel free to share with someone you know that may be interested in becoming a member!

Thank you,


Cindy Johnson

Executive Assistant

☎ 807-344-2478 | 📠 807-345-2842 | ✉ cindy.johnson@kinna.clcj.ca

Toll free ☎ 1-888-373-3309

Kinna-aweya Legal Clinic | 86 S. Cumberland Street | Thunder Bay, Ontario | P7B 2V3

Visit us online: kalc.ca | 



Kinna-aweya Legal Clinic
 Kinna-aweya Inaakonigewigamig
 Clinique juridique Kinna-aweya

Spring 2026
 Volume 20, Issue 1

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Kinna-aweya Legal Clinic

Overview of Services

Kinna-aweya Legal Clinic provides legal advice and assistance to residents of the District of Thunder Bay, particularly Indigenous people, who need assistance with poverty law issues. We help people get income maintenance benefits and maintain access to housing.

We offer our services at no cost to people with low incomes who meet our financial eligibility guidelines.

The main areas that we deal with are income maintenance – Ontario Works, Ontario Disability Support Program, CPP Disability, Employment Insurance, Canada Child Benefit – and preventing evictions.

In addition to casework, our staff are involved in community development projects, public legal education workshops, outreach activities, and law reform initiatives.

Our main office is in Thunder Bay and we have full-time branch offices in Geraldton and Marathon. Legal workers travel regularly to various towns and First Nation communities throughout the District of Thunder Bay. We also have toll-free numbers that can be dialed from anywhere in the District, and we accept collect calls. Our regular office hours are Monday to Friday, 8:30 a.m. to 4:30 p.m., closed for lunch between 12 noon and 1 p.m.

Kinna-aweya Legal Clinic is an independent, non-profit corporation overseen by an all-Indigenous Board of Directors. We are funded by Legal Aid Ontario.



New Logo and Updated Website

Kinna-aweya Legal Clinic approached Elder Helen Young to help us translate “Kinna-aweya Legal Clinic” into Anishnawbemowin. Elder Helen gifted us with the name “Kinna-aweya Inaakonigewigamig” and this was incorporated into a new logo, along with a French translation. The four traditional colours of the medicine wheel were also incorporated into the new logo.

We feasted and launched the new logo in 2025 and it looks amazing! We are transitioning the new logo into our printed materials and signage; we have a new sign on the exterior of our office in Thunder Bay and new signage is coming soon in our branch offices.

We also wanted our website to reflect our new logo and make the information available in Anishnawbemowin and French. We retained the services of Shout Media and the newly designed website is now live and can be viewed at <https://kalc.ca>.

2

New Directions Speakers' School



New Directions Speakers' School provides a free, 14-week course twice a year, teaching public speaking and leadership skills in an environment of peer support. The training consists of exercises on effective communication, public speaking and group facilitation, combined with discussions on social justice issues and other related topics. Guest speakers present on a variety of issues relating to disability, poverty, and unemployment.

The school's main purpose is to develop public speaking and leadership skills and to raise awareness of social justice issues.

The school is open to anyone who is an injured worker, living in poverty or facing other economic challenges. The school attempts to address and overcome barriers to participation and promotes an atmosphere of peer support and mutual aid.

The most recent graduation was in March 2026, and seven students presented their graduation speeches.

If you would like additional information on New Directions Speakers' School or would like to learn how you can participate or volunteer, please email at: speakersschool@gmail.com

New Directions Speakers' School – Graduation 2026

The spring Graduation was held at the OPSEU Building this year and the event went well with good food, speeches and prizes attended by over 70 people. Shaw/Rogers Media was on site. This year Jase Watford was the Facilitator, and classes were held at Kinna-aweya Legal Clinic on Monday evenings. A big thanks to OPSEU, Thunder Bay Injured Workers' Support Group, PSCA, The United Way and Kinna-aweya Legal Clinic for making this a success.

Co-Chair Ann McGuire



Sandi Boucher with Speaker School Grads at Diversity Event, 2026

Good Food Box



Kinna-aweya Legal Clinic is a host site for the Good Food Box program in Thunder Bay.

The Good Food Box is a non-profit program for families and individuals who want to purchase quality, fresh, local produce at a lower price than shopping at grocery stores.

You can purchase a box for \$22. Boxes are ordered and paid for by the first Thursday of each month. Food is available for pick up at the legal clinic on the 2nd last Thursday of the month.

This means food is accessible at a time when some have less money available for buying food. There are many other host sites throughout the city, to make it easier for people to pick up their food. To find the host site closest to you, call (807) 345-7819.

To order and pick up a Good Food Box through the legal clinic's office at 86 S. Cumberland Street, please call (807) 344-2478 for more information.

Basic Income Pilot Class Action Update

By Claire Littleton

In 2017 the Ontario Government introduced the Basic Income Pilot in three communities across the province – Lindsay, Hamilton, and Thunder Bay and surrounding areas. The idea was to try out a basic income model in which participants agreed to receive a monthly basic income in exchange for sharing information about how the basic income affected their lives. Although this was supposed to be a long-term program, it was unfortunately cancelled by the newly elected provincial government on July 31, 2018 with final payments made on March 25, 2019.

A group of participants started a class action against the Province based on the principles of breach of contract. On March 4, 2024 the Ontario Superior Court certified the class action.

Everyone who was enrolled by the Province in the Basic Income Pilot Project as part of the Payment Group are included in the class. Those who meet this definition and wish to remain in the class don't need to do anything at this time; you are automatically included in the class unless you choose to opt out. The deadline for opting out is May 18, 2026.

If you are a class member, you can complete a form so that you will receive updates about the case. More information, including the form for signing up for updates about the case, is available here: <https://www.cavalluzzo.com/basicincomeclassaction>.

Maytree Report: How Ontario's Social Assistance System Exacerbates Homelessness

By Claire Littleton

In January 2026, Maytree published a report called 'Designed to fail: How Ontario's income security policies create and perpetuate homelessness'. The report explains how Ontario's social assistance system exacerbates homelessness through inadequate Ontario Works and Ontario Disability Support Program rates and punitive overly burdensome shelter allowance rules. The report offers helpful insights into the intersections of our two primary areas of practice and is a great jumping off point for future law reform initiatives. For those interested in reading the report, it's available here:

<https://maytree.com/publications/designed-to-fail-how-ontarios-income-security-policies-create-and-perpetuate-homelessness/>



4 The Eviction Prevention Program (EPP)

Sarah Racine - Housing Systems Navigator



The Eviction Prevention Program (EPP) continues to operate on track and is meeting its intended goals. The program plays an important role in supporting individuals and families in Thunder Bay who are at risk of losing their housing, offering both early support and help during crisis situations.

One of the program's key strengths is the ability to step in early. Over \$106,000 in rental arrears support was provided, helping to prevent evictions and keep people housed. These financial supports are combined with ongoing guidance, advocacy, and help navigating systems, so clients are supported beyond just the immediate issue.

The program takes a client-focused approach, looking at the full range of needs a person may have. In addition to housing, staff assist with income supports, identification, cultural connections, and access to community services. This approach has been especially helpful for individuals facing multiple challenges such as health concerns, poverty, or isolation.

One example involved supporting a senior woman who had experienced repeated housing loss and was living outside. Through ongoing support and coordination with partner agencies, she was able to reconnect with family and move into a more stable living situation. This reflects the program's focus on practical, long-term solutions.



Partnerships continue to be an important part of the program's success. Working closely with other agencies allows staff to share information, coordinate support, and respond more effectively to complex situations.



The Eviction Prevention Program (EPP) continues to take an active role in community outreach to increase awareness of housing supports and connect with individuals early. This includes attending events such as the Dennis Franklin Cromarty High School career fair, working with Confederation College's Negahneewin Student Services, and participating in P.A.C.E. programming. We also make a point to engage in any additional opportunities that arise, whether through community events, partner agencies, or informal connections. These outreach efforts allow us to build relationships, share information in accessible ways, and ensure people know where to turn before their housing situation reaches a crisis point.

EPP/Caseworker Thunder Bay PLE

By Caycie Soke

There is a large residential complex in which rents to many seniors and people with disabilities. Over the past year there have been a number of news articles concerning serious maintenance and repair issues in the building, brought forth by the residents. Two staff lawyers, along with the Eviction Prevention Project team, held and facilitated a tenant rights workshop on January 9, 2026 for the residents. We provided information on their rights and responsibilities as tenants and how to assert these rights within the Residential Tenancies Act framework. We will be scheduling a second session shortly to provide support to tenants who may want to organize or complete their own tenant applications.

Upcoming Walk-in Birth Certificate Clinics in Thunder Bay!

By Brittany Bocock, Social Work Placement Student

Free walk-in birth certificate clinics are being offered this summer at NorWest Community Health Centres and Roots Community Food Centre. These sessions provide one-on-one support to help you complete your application at no cost.

Birth Certificate Clinic Locations & Dates

NorWest Community Health Centres 525 Simpson St (Kam Room), Thunder Bay, ON, P7C 3J6
Mondays 10:00 AM – 3:00 PM



- June 8, 2026
- July 13, 2026
- August 10, 2026

Contact: 807-626-7870 | balbert@norwestchc.org

Roots Community Food Centre 450 Fort William Rd, Thunder Bay, ON, P7B 2Z6

Thursdays 10:30AM-4:30PM

- May 21, 2026
- June 18, 2026
- July 23, 2026
- August 27, 2026

Contact: 807-707-4906 | katie@rootscfc.org

If available, please bring details such as your date and place of birth, legal name at birth and any name changes, as well as parental information (names, dates and places of birth, and marital status). Guarantor information is also recommended. This should be an adult who has known you for at least two years and meets eligibility requirements such as a member of certain professions or practicing members in good standing of a provincial regulatory body.

ONTARIO DISABILITY SUPPORT PROGRAM (ODSP) OVERPAYMENTS

By Melanie MacKenzie

Over the past two years, our office has seen a significant increase in the number of ODSP recipients being issued overpayments related to federal benefits, such as the Canada Pension Plan (CPP). In some cases, these overpayments exceed \$100,000 and date back more than ten years.

Under ODSP legislation, benefits received from sources such as the Canada Pension Plan (CPP), Workplace Safety and Insurance Board (WSIB), or Old Age Security (OAS) must be deducted dollar-for-dollar from a recipient's ODSP entitlement.

INTERNAL REVIEWS

Internal review requests for ODSP recipients—in cases where files have been suspended or overpayments issued—are no longer being processed by our local office.

As a result, many internal reviews are not completed within the legislated timelines, leading to a growing backlog. For example, one client submitted a request for an internal review in December. Although the matter has proceeded to appeal and a hearing is scheduled for the end of June, the Ministry has yet to complete the internal review.

6

Exploring the Potential for an Indigenous Friendship Centre in Marathon

By Brandi DeJonge

Over the past few years, our office has heard from community members and clients, both individually and through our Area Community Meeting (ACM) and Annual General Meeting (AGM) about gaps in local services and a desire for more culturally grounded supports, pointing to interest in exploring additional resources in Marathon.

In response, we hosted a public meeting on February 6, 2026, to gauge community interest in establishing an Indigenous Friendship Centre. Attendees shared their thoughts, ideas, and concerns, highlighting the need for culturally appropriate programming, accessible services, and a welcoming space that reflects and supports the Indigenous community.

Following the meeting, we connected with the Ontario Federation of Indigenous Friendship Centres (OFIFC) to understand the requirements and considerations involved. Potential pathways include building on an existing Indigenous organization, creating a new incorporated entity, or developing a satellite of an existing Friendship Centre. Key considerations include funding, governance, programming, demonstrated community need, and support from existing centres.

While still in the exploratory stage, engagement to date confirms meaningful interest in continuing the conversation. Next steps include sharing this information with the community, gathering further input, and assessing whether there is sufficient support and capacity from community members to move forward.

Greenstone Harvest Centre

By Chantal Walterson

The Greenstone Harvest Centre is a Food Bank located in Geraldton. Since its inception in 2012, the Greenstone Harvest Centre has acted as a critical lifeline for the residents of Geraldton and surrounding communities, providing emergency nutrition and practical assistance to vulnerable individuals and families who rely on its consistent support during difficult times. The stability of the centre faced a significant threat in 2025 when its long-term facility was sold, forcing a series of difficult negotiations. To avoid a significant increase in rent, the centre negotiated with the new landlord and agreed to a reduction of space. The reduction of space would allow for the new landlord to cut the space in half and build a bachelor apartment on the other side. Unfortunately, the reduction of space left the centre with a much smaller space than it had negotiated for and also left the centre with no access to running water or to washroom facilities as those two vital services were in the other space that the centre no longer had access to. The centre continued to operate for a short period but as the space was no longer functional, especially without access to water or washroom facilities, the centre had to close. During this closure, individuals and families had to scramble to find alternative supports through various churches and charitable groups. During the 2 months closure, volunteers worked tirelessly to find alternative rental space. In early November, alternate space was found that would allow for the centre to operate again. With the help of many local volunteers, all of the centre's furnishings, food, etc. were moved to the new space and the centre was able to open on November 27, 2025. The new facility is significantly larger than the previous one, offering improved storage for bulk goods and providing a stable foundation for long-term service delivery. The centre anticipates being able to run its operations from the new space for many years to come.

Kinna-aweya Legal Clinic was nominated for the Thunder Bay Chamber of Commerce's Not for Profit Excellence

This award is presented to a not-for-profit organization that exemplifies excellence and innovation in their programs, projects, and partnerships. Their commitment to growth and expanded programs, as well as service, community involvement, sustainable practices and/or job creation/development, demonstrates a dedicated focus on achieving their vision and mandate. A gala event was held on Thursday, May 14 and the award went to Our Kids Count. Congratulations! And Congratulations to all the nominees!

Presented by

SYNERGY NORTH

Thunder Bay Chamber of Commerce

BUSINESS EXCELLENCE AWARDS 2026

NOMINEES – NOT FOR PROFIT

- ◆ Centre for Research and Innovation in the Bio-Economy (CRIBE)
- ◆ Evergreen A United Neighbourhood
- ◆ Food Action Network of Northwestern Ontario
- ◆ George Jeffrey Children's Foundation
- ◆ Kinna-aweya Legal Clinic
- ◆ Magnus Theatre
- ◆ Northwestern Ontario Municipal Association
- ◆ NorWest Community Health Centres
- ◆ NOSM University
- ◆ OSPCA Northwest Animal Centre
- ◆ Our Kids Count
- ◆ Thunder Bay Art Gallery

IMPALA CANADA

8 Canada Child Benefit

The Canada Child Benefit has become a very significant part of low-income families' income. Our clinic has been retained by parents whose benefits are being reviewed by Canada Revenue Agency (CRA).

The CRA requests extensive information and sometimes it can be very difficult and at times costly to get this information. If parents are not able to provide this information, their benefits are cut off. Once this happens, overpayments, often totaling tens of thousands of dollars, are declared against them.

We are able to provide assistance for Canada Child Benefit matters. In addition, the Federal Members of Parliament (MPs) can assist: Patty Hajdu Constituency Office: 3 – 705 Red River Road, 766-2090, toll free at 1-888-266-8004 and Marcus Powlowski Constituency Office: 1 - 905 E. Victoria Ave., 625-1160, toll free at 1-800-667-6186.



Community Volunteer Income Tax Program

The Community Volunteer Income Tax Program is a partnership between the Canada Revenue Agency and various organizations and volunteers. The program is designed to assist financially eligible people who are unable to prepare their own income tax return. This free program assists people who cannot afford to pay to have their taxes completed and as a result, obtain income they would not otherwise receive. Completing a tax return is needed in order to qualify for many government funded programs, including the Canada Child Benefit, GST, and Ontario Trillium Benefit.

Our Geraldton and Marathon branch offices assist people in their communities who have low income and simple tax situations. In Thunder Bay, clients are referred to the Lakehead Social Planning Council, who have a team of CVITP volunteers who provide this service.

Filing Your 2025 Income Tax

By Molly MacDonald

April 30th was the tax filing deadline in Canada. If you receive social assistance or federal benefits, have children, or live in subsidized housing, failing to do your taxes can have big consequences down the road.



If you live in RGI housing or receive a housing subsidy, your household must complete an Annual Income Review every year, and all adults will need to provide their Notice of Assessment to maintain the rent subsidy. Falling behind on taxes could lead to a loss of subsidy, which could result in monthly rent jumping significantly. We often represent tenants at the Landlord and Tenant Board who have lost their rent subsidy and are facing eviction for rent arrears.

Falling behind on taxes can also mean losing out on government benefits such as the Canada Child Benefit, Trillium and GST rebates. Importantly, if you are expected to start receiving Old Age Security or the Guaranteed Income Supplement, they could be delayed if your taxes are not up to date.

If you are a low-income person living in Thunder Bay, contact the Lakehead Social Planning Council for assistance: [Income Tax Clinic | Lakehead Social Planning Council](#).

The Sexual Harassment in the Workplace (SHIW) Project

*By Kristy Keough (she/her)
SHIW Legal Advice Lawyer*

The Sexual Harassment in the Workplace (SHIW) Project has entered an exciting new phase with renewed funding from the Department of Justice, allowing Kinna-aweya Legal Clinic to continue this important work for another two years. Through this initiative, part-time lawyer Kristy Keough now provides free, confidential legal advice to individuals across Ontario experiencing workplace sexual harassment via the SHAPE hotline. Over the past year, the project has focused on expanding outreach by building strong partnerships with community organizations and delivering public legal education sessions in Thunder Bay and the surrounding region. Efforts have also included radio campaigns, social media engagement, and in-person community visits to ensure more people are aware of their rights and available supports. This collaborative, province-wide initiative continues to strengthen access to justice and empower workers facing harassment in their workplaces.



Comings and Goings

By Beth Ponka

- Caycie Soke returned in September following her maternity leave. Welcome back, Caycie!
- We've hired Matthew Jollineau as our newest, fourth lawyer. Matthew has been with us now for several years, starting first as a student through Pro Bono Students Canada in his first year of law school, then as a summer student and ID services coordinator, then Community Legal Worker, then contract staff lawyer – and now as a permanent member of the staff.
- Kristy Keough has joined the clinic as a legal advice lawyer for the Sexual Harassment in the Workplace Project.
- Julia Michano has left our Marathon branch office for other adventures, and we are in the process of finding an Administrative Assistant replacement.
- Neebin Scanlon-Wabasse was our IPC (law placement) student this past academic term and will be joining us for the summer. Neebin is now finished law school – congratulations Neebin!
- Brittany Bocock has joined our office as a placement student through the HBSW program at Lakehead University.
- Our two Pro Bono Students Canada law students, Satbir and Safrin, volunteered in our office on a weekly basis during the academic year, finishing at the end of March. Best wishes to them as they continue their studies at the Bora Laskin Faculty of Law!

Board of Directors

Since our last newsletter, we've also had some changes on our Board of Directors. Sandi Boucher, Jennifer Chapman, Eugene Nabigon, and Crystal Hill are all new to our Board of Directors. Candace Davies is now the Chair and President of the Board of Directors. We thank Alta Fenton, Cindy Whittington, Angela Nodin, and Theresa Ray for their service on our Board of Directors.

Board of Directors 2025/26

Candace Davies
Terrence Franck
Sandi Boucher
Jenni Chapman
Mark Celeiro
Eugene Nabigon
Crystal Hill

President
Vice-President
Treasurer
Secretary
Director
Director

Nipigon
Thunder Bay
Thunder Bay
Thunder Bay
Geraldton
Marathon
Armstrong

Staff Members

Geraldton Office:

Chantal Walterson
Pam Leblanc

Community Legal Worker/Licensed Paralegal
Administrative Assistant

Marathon Office:

Brandi DeJonge
Madison Morgan

Community Legal Worker
Administrative Assistant

Thunder Bay Office:

Jessica Barry
Teri Bushby
Cindy Johnson
Matthew Jollineau
Kelly King
Tracey Lawrence
Claire Littleton
Molly MacDonald
Melanie MacKenzie
Ann McGuire
Beth Ponka
Sarah Racine
Caycie Soke
Neebin Scanlon-Wabasse
Terri Zeleny
Helen Young-Brizard

Administrative Assistant
Executive Assistant
Executive Assistant
Staff Lawyer
Community Legal Worker/Intake Worker
Community Legal Worker/Licensed Paralegal
Staff Lawyer/Coordinator of Legal Services
Staff Lawyer
Community Legal Worker/Licensed Paralegal
Cultural Coordinator
Director of Administration
Housing Systems Navigator – Eviction Prevention Project
Staff Lawyer
Community Legal Worker
Administrative Assistant/Receptionist
Elder





Kinna-aweya Legal Clinic

Main office:
86 S. Cumberland St.
Thunder Bay, ON P7B 2V3
Phone: 807-344-2478
Fax: 807-345-2842
Toll Free: 1-888-373-3309



The clinic's main office is in Thunder Bay and there are two branch offices in Geraldton and Marathon. Each branch office is staffed by a full-time legal worker and a full-time administrative assistant and the legal workers are supervised by lawyers in the Thunder Bay office.

The branch office legal workers travel to the following First Nation communities: Pays Plat, Biigtigong Nishnaabeg, Netmizaaggamig Nishnaabeg, Long Lake 58, Ginoogaming, Aroland, Biinjitiwaabik Zaaging Anishinaabek, Lake Helen, and Animbiigoo Zaagi'igan Anishinaabek. In addition, they travel to the following non-reserve communities: Manitouwadge, Terrace Bay, Schreiber, Nakina, Jellicoe, Longlac, Beardmore, Caramat, and Nipigon.

Geraldton and Area

404 Main Street, Unit A
P.O. Box 1090
Geraldton, ON P0T 1M0
Phone: (807)854-1278
Fax: (807)854-1542
Toll Free: 1-866-875-4952

Marathon and Area

#101 – 52 Peninsula Square
P.O. Box 658
Marathon, ON P0T 2E0
Phone: (807)229-2290
Fax: (807)229-0486
Toll Free: 1-866-389-1477

Important Dates to Remember:

Area Community Meetings are held every year in Armstrong, Geraldton, Marathon, Nipigon, and Thunder Bay. These meetings provide members with an update of the legal clinic's activities over the past year.

This year, the meetings are scheduled as follows:

Nipigon:	Wednesday, September 16, 2026 Location: Resource Centre Lake Helen Reserve	Noon
Marathon:	Monday, September 14, 2026 Location: <i>TBD</i>	5:30 p.m.
Geraldton:	Tuesday, September 15, 2026 Location: Thunderbird Friendship Centre	5:00 p.m.
Armstrong:	Wednesday, September 23, 2026 Whitesand Health Centre, Board Room Whitesand First Nation	6:00 p.m.
Thunder Bay:	Friday, September 18, 2026 Prince Arthur Hotel, Bertrand Room 17 N. Cumberland St., Thunder Bay	Noon

The following Board member terms are expiring at these meetings:
Terrence Franck (Thunder Bay), Crystal Hill (Armstrong), and Mark Celeiro (Geraldton).

Annual General Meeting: Saturday, October 24, 2026, 9:00 a.m. to 2:00 p.m.
Thunder Bay, ON
Location: *TBD*

Membership in the legal clinic is open to people 18 years of age and older who reside in the District of Thunder Bay. New members are welcome!



**KINNA-AWEYA LEGAL CLINIC
Membership Application**

NAME _____

MAILING ADDRESS _____

(Street and Post Office Box Number if applicable)

(City/Town)

(Postal Code)

CELL PHONE _____ HOME _____

DATE OF BIRTH* _____ EMAIL _____

(DAY/MONTH/YEAR)

*to confirm that member is at least 18 years of age

Full Membership in the Legal Clinic shall be open to any person of Indigenous ancestry who is a resident in the District of Thunder Bay in the Province of Ontario and who is eighteen years of age or older.

Associate Membership shall be open to any interested persons.

Honorary Membership shall be open to any person who, in the opinion of the Board of Directors of the Legal Clinic or that of the Full Members at an Annual General Meeting of the Legal Clinic, merits such special consideration.

Only Full Members of the Legal Clinic shall be entitled to hold office in the Legal Clinic, to sit on the Board of Directors of the Legal Clinic, to be elected as delegates at General Meetings, and to vote at any meetings of the Legal Clinic.

Persons applying for membership in the Legal Clinic shall be added to its Membership Register upon receipt of their application. The Board reserves the right to terminate membership for good and proper reason. The Directors may set membership dues and fees, if any, by By-law. Currently there are no dues/fees.

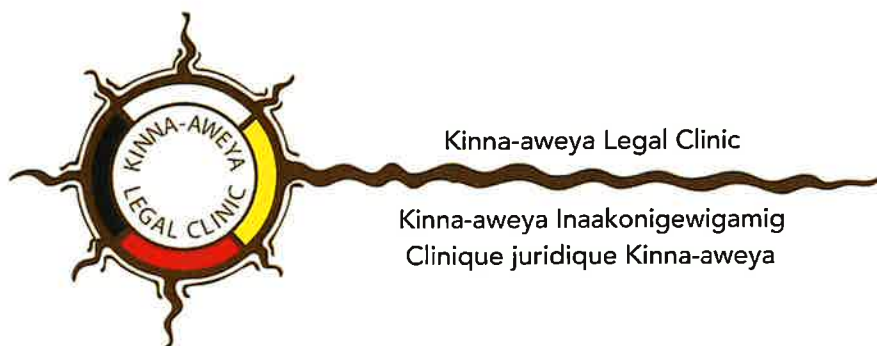
TYPE OF MEMBERSHIP: FULL _____ I am a person with Indigenous ancestry
ASSOCIATE _____ HONORARY _____(Approved by the Board)

I am applying to become a member of Kinna-aweya Legal Clinic. I understand that my personal information will be kept on a Membership Register and my name and address can be shared with other members of the legal clinic for business purposes related to Kinna-aweya Legal Clinic, in accordance with the Ontario Not-for-Profit Corporations Act.

SIGNATURE

DATE

Revised March 2025



Benefits of being a member of the legal clinic include:

- Access to information about the programs and services offered by Kinna-aweya Legal Clinic
- Information about poverty law issues such as social assistance, tenant rights, community development, and law reform
- Supporting the clinic in providing vital services in our community
- Annual newsletter
- Invitation to attend Annual Community Meetings held in each of our five main communities (Armstrong, Geraldton, Marathon, Nipigon and Thunder Bay) every September.
- Opportunity to attend the Annual General Meeting in Thunder Bay, held in October. Travel expenses and accommodations are paid for delegates coming from the outlying communities.
- Ability to become a member of the Board of Directors

Please return your completed Membership Application to:

Kinna-aweya Legal Clinic
86 S. Cumberland Street
Thunder Bay, ON P7B 2V3

Or by email to kinna.noreply@kinna.clcj.ca

Or by fax to 807-345-2842

From: AMCTO | The Municipal Experts <amcto@amcto.com>

Sent: May 26, 2026 4:09 PM

To: Wayne Hanchard <CAO-Clerk@oliverpaipoonge.on.ca>

Subject: Advocacy Update: Bill 9, Municipal Accountability Act, Passes Third Reading



[About AMCTO](#) | [Professional Growth](#) | [Advocacy & Policy](#) | [Network & Community](#)



May 26, 2026

Advocacy Update: Bill 9, *Municipal Accountability Act* Passes Third Reading

Today, Bill 9, *Municipal Accountability Act*, passed third reading and is on its way to Royal Assent. We are pleased to see AMCTO referenced in third reading debate, including data from our [harassment and incivility survey](#), with MPPs speaking to the importance of protections for municipal staff.

Once in force, the bill will bring forward changes to the local accountability process including:

- A standardized code of conduct (through regulations)
- Establishing a role for the Integrity Commissioner of Ontario to provide education, training and other functions for local municipal integrity commissioners
- Establishing a mechanism with a significantly high threshold to remove members of council.
 - The mechanism includes a two-part process requiring the recommendation of the local municipal integrity commissioner and Integrity Commissioner of Ontario.

The passing of this bill is a step forward towards better local government accountability; however, we remain concerned about gaps in the legislation where more can be done to address the safety and well-being of municipal professionals. As members will recall from our previous updates, the bill was **not substantially changed** at Standing Committee last summer despite **our recommendations** and those of other advocacy groups.

It is expected that the new framework will be in place for the next term of council which commences in November after the municipal and school board elections taking place on October 26, 2026. However, given that the bill has only now passed, we are awaiting further information from the ministry, including any accompanying regulations required to put the new framework into place. We know that implementing this new framework will be done by many of the same professionals who are also administering the local elections and we will provide further details to members when it becomes available.

In the meantime, we encourage you to get in touch with our **policy and government relations team** with any feedback, questions, or concerns.



AMCTO | The Municipal Experts

5090 Explorer Drive, Suite 510, Mississauga, Ontario L4W 4T9

(905) 602-4294 | amcto.com

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**Northwestern Ontario Municipal
Association**

FOR IMMEDIATE RELEASE

Northern Municipal Leaders to Meet with Federal Transport Minister to Advance Highway 11 and 17 Modernization

June 1, 2026 – OTTAWA, ON - Leaders from the Northwestern Ontario Municipal Association (NOMA), the Federation of Northern Ontario Municipalities (FONOM), and the Rural Ontario Municipal Association (ROMA) will meet this week with the Hon. Steven MacKinnon, Federal Minister of Transport and Internal Trade, to advance discussions surrounding the modernization of the Northern segment of Canada’s Trans-Canada Highway system through Highways 11 and 17.

The meeting will also include participation from the Hon. George Pirie, Ontario Minister of Northern Economic Development and Growth, reflecting a coordinated municipal-provincial effort to strengthen Canada’s east-west transportation corridor and support long-term economic growth, internal trade, and supply chain resiliency.

Discussions will focus on the national importance of Highways 11 and 17 as Canada’s only continuous domestic east-west highway corridor connecting Western and Eastern Canada entirely through Canadian territory. Municipal leaders will emphasize the importance of strengthening internal trade, improving transportation safety and reliability, supporting critical mineral and energy development, enhancing Northern and Indigenous connectivity, and building more resilient supply chains and transportation infrastructure.

The organizations will also advocate for strengthened federal-provincial collaboration on infrastructure funding participation, streamlined project approvals, and long-term investments supporting modernization of the Trans-Canada Highway through Northern Ontario.

“This meeting represents an important opportunity to continue building a strong partnership with the federal government around one of Northwestern Ontario’s and Canada’s most significant infrastructure priorities,” said Rick Dumas, President of the Northwestern Ontario Municipal Association. “Highways 11 and 17 are critical to internal trade, supply chain resiliency, economic growth, and Northern connectivity. Modernizing the Trans-Canada Highway through Northern Ontario is not simply a regional issue — it is a national economic and strategic priority that will help support the movement of people, goods, resources, and future investment across Canada.”

The meeting builds on ongoing collaboration between municipal organizations and provincial and federal partners to strengthen transportation infrastructure, improve economic competitiveness, and support long-term prosperity across Northern Ontario and Canada.

-30-



**Northwestern Ontario Municipal
Association**

Media Contacts:

Rick Dumas

President, NOMA

(807) 229-6842

admin@noma.on.ca



Northwestern Ontario Municipal Association

FOR IMMEDIATE RELEASE

NOMA President Shares Northern Ontario Priorities with Prime Minister Mark Carney in Ottawa

June 1, 2026 – OTTAWA, ON – This afternoon, Northwestern Ontario Municipal Association (NOMA) President Rick Dumas had the opportunity to briefly connect with Prime Minister Mark Carney during an event in Ottawa.

During the brief conversation, President Dumas highlighted the importance of modernizing the Trans-Canada Highway system, particularly Highways 11 and 17, and the critical role these corridors play in national connectivity, trade, economic development, and community safety across Northern Ontario and Canada.

President Dumas also presented the Prime Minister with the joint NOMA and FONOM Hill Days Delegation Book from December 2025, which outlines key priorities and advocacy issues identified by Northern Ontario municipalities. The document highlights priorities including bail reform, Highway 11 and 17 modernization, labour immigration and workforce development, natural resource development, and the importance of meaningful collaboration between municipalities and all levels of government.

“NOMA appreciated the opportunity to briefly connect with Prime Minister Mark Carney today and to directly provide him with our joint NOMA and FONOM Hill Days delegation book outlining the priorities and concerns of Northern Ontario municipalities,” said Rick Dumas, President of NOMA. “We appreciated the Prime Minister taking a moment to stop, connect with us, and hear directly about the importance of Highway 11 and 17 modernization, workforce development, natural resource opportunities, and the broader challenges and opportunities facing Northern Ontario communities.”

NOMA looks forward to continuing these important conversations tomorrow alongside FONOM and ROMA during a meeting with Federal Transport Minister Steven MacKinnon focused on transportation connectivity, infrastructure, and Northern Ontario priorities.

-30-



Northwestern Ontario Municipal Association

Media Contacts:

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President, NOMA

(807) 229-6842

admin@noma.on.ca





FOR IMMEDIATE RELEASE

Northern Municipal Leaders Meet with Federal Transport Minister Steven MacKinnon on Modernization of Highways 11 and 17

June 2, 2026 - OTTAWA, ON – Leaders from the Northwestern Ontario Municipal Association (NOMA), the Federation of Northern Ontario Municipalities (FONOM), and the Rural Ontario Municipal Association (ROMA) met today with Federal Transport Minister Steven MacKinnon to discuss the continued modernization and long-term improvement of the Trans-Canada Highway system across Northern Ontario, specifically Highways 11 and 17.

Joining the discussion were Ontario Minister of Northern Economic Development and Growth Hon. George Pirie, and Federal Minister of Jobs and Families and Minister responsible for FedNor Hon. Patty Hajdu, highlighting the growing collaboration between federal, provincial, and municipal partners on one of Canada’s most critical transportation and trade corridors.

The meeting focused on the importance of continued investments in highway twinning, targeted safety improvements, climate resiliency, transportation reliability, and strengthening the movement of people and goods across Northern Ontario and Canada.

The discussion builds on momentum generated following yesterday’s opportunity for NOMA President Rick Dumas to briefly connect directly with Prime Minister Mark Carney and share Northern Ontario municipal priorities, including the modernization of Highways 11 and 17.

“Today’s meeting was another important step forward in ensuring Northern Ontario’s transportation infrastructure remains part of the national conversation,” said Rick Dumas, President of NOMA. “There was strong recognition around the table that Highways 11 and 17 are not simply Northern highways — they are nationally significant trade, supply chain, and community lifelines that connect Canada from coast to coast.”

“Northern municipalities continue to advocate for meaningful investments that improve safety, strengthen economic competitiveness, and ensure our communities remain connected year-round,” said Dave Plourde, President of FONOM. “We appreciated the collaborative and constructive dialogue with Minister MacKinnon, Minister Hajdu, and Minister Pirie.”

“Reliable transportation infrastructure is essential for the economic success, safety, and long-term sustainability of rural and Northern communities across Ontario,” said Christa Lowry, Chair of ROMA. “Today’s meeting demonstrated the importance of all levels of government and municipal partners continuing to work together to advance practical and meaningful improvements to these nationally significant corridors.”

All parties agreed to continue building on today’s discussions and work collaboratively toward advancing meaningful action on highway expansion, safety improvements, and building a Trans-Canada Highway system that connects communities, protects travellers, and supports the long-term economic growth of Northern Ontario and Canada.



Media Contacts:

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Rick Dumas, President, NOMA

(807) 229-6842 | admin@noma.on.ca

From: Beaudry, Ellen (MMAH) <Ellen.Beaudry@ontario.ca>

Sent: June 1, 2026 3:51 PM

To: Wayne Hanchard <CAO-Clerk@oliverpaipoonge.on.ca>

Subject: Municipal Exchange – Tourism as Public Policy: How Ontario Municipalities Are Using It Strategically

The Ministry of Municipal Affairs and Housing is inviting you to join a municipal exchange titled: **Tourism as Public Policy: How Ontario Municipalities are Using it Strategically**, which will be held on **June 24th from 1:30 - 3:00 pm (EST)** (see **attached invitation for more information**). This event is being organized by the Municipal Program and Analytics Branch in collaboration with Municipal Service Advisors from throughout the province and will feature speakers from **the Town of Bancroft, the City of Sault Ste. Marie, and Prince Edward County**, who will share their valuable insights and experiences.

Please note:

You can register by clicking on the **green “Save your spot!” button** or **by scanning the Registration QR code in the attached invitation**. The session will be held using Microsoft Teams. If you have multiple staff members that would like to watch this webinar, we encourage you to register once and watch the webinar together, if possible.

Thank you,

Ellen Beaudry
Municipal Advisor | Municipal Services Office North – Thunder Bay
Ministry of Municipal Affairs and Housing | Ontario Public Service
Ellen.beaudry@ontario.ca
807-632-2761



Taking pride in strengthening Ontario, its places and its people



The Ministry of Municipal Affairs & Housing's Municipal Exchange Webinar Series presents:

Tourism as Public Policy: How Ontario Municipalities are Using it Strategically

Date: Wednesday, June 24th, 2026

Time: 1:30 PM – 3:00 PM EST (12:30 PM – 2:00 PM CST)

Don't miss the chance to attend our next Municipal Exchange on **Strategic Approaches to Municipal Tourism**.

Click on the following icon to register for the event:

[Save your spot!](#)

During this insightful webinar, we will be exploring strategic approaches to municipal tourism, including governance, leadership, cross-departmental collaboration, and policy frameworks that support effective tourism outcomes and drive meaningful results.

This session will highlight how Ontario municipalities are leveraging tourism not just as a promotional activity, but as a powerful tool to support economic development, strengthen communities, and advance council priorities—while addressing common challenges through practical, Ontario-based examples.

Who should attend?

Municipal CAOs, Clerks, and staff involved in or supporting tourism, economic development, planning, and community services

Please feel free to share this email with relevant staff in your municipality.

Panelist municipalities:

- **Town of Bancroft**
- **Prince Edward County**
- **City of Sault Ste. Marie**

Registration Form QR Code:



From: Food Action Network of Northwestern Ontario <info@nwofood.ca>

Sent: May 29, 2026 4:52 PM

To: Wayne Hanchard <CAO-Clerk@oliverpaipoonge.on.ca>

Subject: FAN Spring Newsletter



CONNECTING FOOD & COMMUNITY

Spring Newsletter

As our work continues to connect local food systems action with broader movements for change, we wanted to share a few brief updates, and invite you to dig deeper into our latest reflection.

AT A GLANCE

- **Food Action Network Updates**
- **Resource:** [Where to Find Food in Thunder Bay](#)
- [Updating TBayInSeason](#) - Share Your Thoughts!
- **May Walleye article:** [Community Food in Action](#)
- **Upcoming Events in May & June**
- **New Resource:** [We Exist: A Toolkit for Gender Equality and the Right to Food](#)

Food Action Network Updates

Over the month of April, we were grateful to host **Food Sovereignty Across Scales**, a collaborative series of four events co-hosted with our friends at the [Ecological Farmers Association of Ontario](#), the [National Farmers Union of Ontario](#), [Gaagige Zaagibigaa](#), and the [Thunder Bay District Health Unit](#). The series explored food systems change from local, regional, and international perspectives, and brought together such a great mix of community members, students, organizers, growers, and researchers. It was also such a joy to welcome friends and collaborators Maddie and Celeste to town for the week.

From public conversations to smaller gatherings, the events reminded me of how important it is to create spaces where people can connect across experiences, scales, and ways of knowing, and how much possibility exists when we do. Huge thanks to everyone who joined us, shared ideas, asked questions, and helped make the events feel so warm, thoughtful, and energizing. We're excited to keep building on the conversations and connections that came out of the series - so if you missed the events, or want to keep organizing, learning, and collaborating around food sovereignty work in our region, we'd love to hear from you!



Thank you to all our panelists (from left to right): Lak Williams, Charles Levkoe (moderator), Celeste Smith, Sarah Siska, Maddie Marmor, and Evalisa McIlfatterrick, at our Public Talk event hosted at the [RFDA](#)

Food Access Coalition (FAC)

The next and final meeting for coalition members before the summer break is **Tuesday, June 9th**. To learn more about the collaboration and advocacy efforts of the FAC, [check out our website](#) or email Courtney at foodaccess@nwofood.ca!

Where to Get Food in Thunder Bay Brochure

The 2026 [Where to Get Food in Thunder Bay](#) brochure for low-barrier food access programs and services across the city is finalized and posted on the Thunder Bay District Health Unit's website, with translation available at the top of their website in ten different languages.

To learn more about how the brochure comes together and its importance within our food access system, [check out this article](#) and [Superior Morning radio segment](#) with Courtney, our Community Food Systems Coordinator, from earlier this month!

Emergency Preparedness Week & the Emergency Food Plan

May 5th to 9th was [Emergency Preparedness Week](#) across the country, with the theme of "Prepared Together" which couldn't be a more apt slogan for the work of the Emergency Food Plan. We took the opportunity to share information across our social media platforms about what the plan is and the strong partner network that makes it possible, especially the Primary Partner organizations for whom having an operational, living process for addressing food access and insecurity during times of crisis would not be possible. To date, our Primary Partners include:



We also took an opportunity over Emergency Preparedness Week to publicly thank [Tbaytel](#) for their very important sponsorship of an Emergency Food Plan cell phone. Thanks to their generosity, we have a dedicated phone for use during plan activation and ongoing stewardship to ensure smooth communication.

Celebrate LOCAL FOOD WEEK with TBayInSeason - your guide to Local Food

What is TBayInSeason?

Your local food directory showcasing farmers, food producers, processors, restaurants and retailers who serve and sell local food at tbayinseason.ca! Our goal is to celebrate all things local food and connect you with the people, places, and possibilities that make up our regional food system. We believe that knowing where (and who) your food comes from helps grow healthier communities, stronger relationships, and a more sustainable future.

Check out TBay In Season!

How YOU Can Support Local Food:

- Answer our **SHORT, 5MIN (or less!) 90% MULTIPLE CHOICE [SURVEY](#)** – Tell us what YOU think about how we can update the TBayInSeason website & programming to better support local food in our region!
- Join us for Local Food Week, June 1-8th! Stop in to visit our booth **at the Thunder Bay Country Market on June 3rd 3:30-6:30pm and June 6th 8am-1pm!** And check out our social media posts [@nwofood](#) – we have some exciting stuff coming!
- **SHARE SHARE SHARE** our **survey link and event posters** on your social media (**tag us @nwofood**), with your friends, family, colleagues, mailing lists and more!

THANK YOU for your help with these initiatives – **YOU ARE DIRECTLY SUPPORTING LOCAL FOOD programming** in our area by helping us gather data, find funding to support local food, represent you in our advocacy work, and decide what's next for TBayInSeason! Have more comments, questions, or want to get involved in another way? Email us any time at info@tbayinseason.ca!



2 MINS TO SUPPORT LOCAL FOOD!

THUNDER BAY IN SEASON

Tell Us What You Think About Local Food:

**FOLLOW OUR QR CODE OR FIND
SURVEY ON TBayINSEASON.CA**

Thunder Bay's go-to online local food directory. We're updating our website & programming and want YOUR input! How can we make local food easier to find, enjoy, and celebrate?

**#tbay
In Season**

info@tbayinseason.ca Survey closes Jun

- Share what local food means to you!
- Support local food farm economies
- Help us create new local food programs

TBayInSeason Update survey

We're updating TBayInSeason and would love your input. Share your thoughts on local food in our region!

**Fill out our survey
TODAY!**

Walleye Feature: May

Community Food in Action

In the latest Walleye Feature, FAN shares reflections on our Food & Farm Co-op event, a lunch-and-learn style educational event was hosted at the Castlegreen Housing Co-Op's Community Centre in March earlier this year

READ THE FULL BLOG

Upcoming Events in May & June



Celebrate LOCAL FOOD WEEK with FAN

Local Food Week is June 1st to 7th in Ontario! This year's theme is focusing on the connection between Ontarians and the food grown and made right here at home, highlighting how choosing local supports communities, strengthens the economy, and keeps our food system close and resilient.

**Wed, June
3rd 3:30-
6:30pm**

&

**Sat, June 6th
8am to 1pm**

FAN at the Thunder Bay Country Market

Join FAN at their booth in June to celebrate Local Food Week in Ontario! Stop by to visit to chat about local food and learn more about FAN's work and history in our community!

Free to attend, open to all.

Fri, June 5th

Indigenous Community Medicine Garden

10am

Hosted at the Neebing-McIntyre Floodway. Offering space for reflection, healing, and for Indigenous plants to flourish and re-naturalize this urban habitat corridor. Join Elder Cindy Crowe in bringing this space to life through the power of togetherness and Indigenous plants!

Free to attend, open to all. Please dress for the weather. Gardening tools will be provided for planting

**Wed, June 17th
to Sun, June
21st**

FWFN 7th Annual Spring Hide & Culture Camp

Hosted by Fort William First Nation at Chippewa Park, the camp offers traditional teachings, language revitalization, and hands-on cultural practices like hide tanning.

For more information, call 807-622-6791. Full schedule of events to be announced

[See All Events](#)

Updates From Our Network

NEW RESOURCE: We Exist: A Toolkit for Gender Equality and the Right to Food

[We Exist: A Toolkit for Gender Equality and the Right to Food](#) is an advocacy and popular education resource developed by the CSIPM Women and Gender Diversities Working Group, with the financial and technical support of its participating organizations.

thanks for being part of this work!

In solidarity,

Food Action Network of Northwestern Ontario

info@nwofood.ca

[View email in browser](#)

Want to change how you receive these emails? [update your preferences](#) or [unsubscribe](#)

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The Corporation of the Municipality of Red Lake

COUNCIL RESOLUTION

MOVED BY: Councillor Geary

NO 104-26

SECONDED BY: Councillor Krystoff

DATE: May 19th, 2026

WHEREAS Ontario municipalities are required to maintain a police service or detachment board; and

WHEREAS policing is a provincially legislated responsibility, yet municipalities are bearing the brunt of rising costs to implement provincial mandates; and

WHEREAS the Association of Municipalities of Ontario (AMO) has asserted that the fiscal framework that enables municipalities to provide critical policing and public safety services is broken, and AMO requests an urgent update to the provincial-municipal fiscal relationship; and

WHEREAS double-digit increases in municipal annual Ontario Provincial Police (OPP) budgets are unsustainable, especially as Ontario municipal police services tackle provincial responsibilities, including mental health, addictions, and homelessness, which place police resources under enormous financial strain; and

WHEREAS municipalities across Ontario are experiencing increased police operating and capital costs directly attributable to new compliance and operational standards required under the Community Safety and Policing Act, 2019 (the Act); and; and

WHEREAS the costs of other measures, such as providing provincial court security, are rising and are not part of providing core, adequate, and effective municipal policing; and

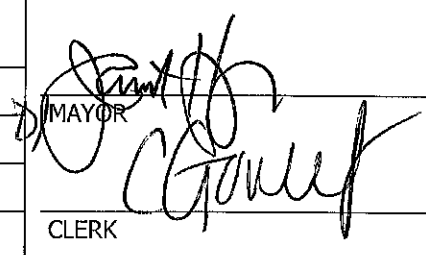
WHEREAS these developments especially negatively impact rural municipalities;

NOW THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the Municipality of Red Lake hereby requests that the Province provide financial assistance to municipalities to offset all additional costs directly and demonstrably incurred as a result of compliance with the Act, not general increases to police budgets; and

FURTHER THAT Council urges the Province of Ontario to expeditiously review and reform its current police grant programs to ensure a more equitable distribution of funding to municipalities, so that communities with changing populations and expanding service demands receive fair and sustainable provincial support; and

PETITIONS AND COMMUNICATIONS - FOR INFORMATION ONLY, ITEM #(h)

THAT this resolution be forwarded to the Premier of Ontario, the Solicitor-General of Ontario, the Minister of Municipal Affairs and Housing (MMAH), the Association of Municipalities of Ontario (AMO), the Rural Ontario Municipal Association (ROMA), Police Governance Ontario (PGO), and all Ontario municipalities for their endorsement.

				CARRIED <input checked="" type="checkbox"/>	DEFEATED <input type="checkbox"/>
Declaration of Interest (*)	NAME OF COUNCIL MEMBER	YEAS	NAYS		
	BADIUK, Warren			 MAYOR CLERK	
	GEARY, Debra				
	HAGER, Janet				
	KRISTOFF, Jamie				
	MOTA, Fred				
* General Nature Thereof: <input checked="" type="checkbox"/>					

Distribution: File - distribution - Executive Assistant

From: Jennie Song <JSong@oneinvestment.ca>
Sent: June 2, 2026 4:25 PM
To: Wayne Hanchard <CAO-Clerk@oliverpaipoonge.on.ca>
Subject: ONE JIB Meeting Highlights -May 28, 2026

Good afternoon,

Please see the attached file for the *ONE JIB Meeting Highlights May 28, 2026*

As discussed, the highlights of the meeting will be shared with the participating municipalities' members after every ONE JIB meeting.

Should you have any questions, please do not hesitate to contact me anytime.

Best regards,
Jennie Song
Board Coordinator, ONE Investment



155 University Ave, Suite 800
Toronto, ON M5H 3B7
416-971-9856 X393
jsong@oneinvestment.ca



ONE JIB HIGHLIGHTS

May 28, 2026

At its meeting on May 28, 2026, the ONE Joint Investment Board (“ONE JIB”), made various decisions as summarized below.

- Received the 2025-2026 Annual Report of the Integrity Commissioner
- Received presentations from staff from two of its new Participating Municipalities, the Municipality of Lambton Shores and the Town of New Tecumseth
- Welcomed four new municipalities – the Township of Front of Yonge, Town of Georgina, Municipality of Lambton Shores and Town of New Tecumseth, bringing its total number of Participating Municipalities to 21, a significant increase from the original six, and approved Investment Plans for each of them
- Approved six Consent items, and the recommendations in the related staff reports
 - The consent items related to:
 - Risk and Audit Committee Update – Q2 2026
 - Municipal Performance Reports Q1 2026
 - Compliance Reports Asset Class and Target Weight Allocations Q1 2026
 - Strategic Plan – Q1 2026 Progress
 - Investment Plan Implementation Report Q1 2026
 - Municipal Insights Report – Q2 2026
- Received and approved the Investment Manager’s quarterly report and analysis for Q1 2026 from PH&N Institutional
- Approved the annual investment plans for Aurora, Clarington, Central Frontenac, Huntsville and Innisfil
- Following a confidential review, approved the continuation of PH&N Institutional as its External Investment Manager
- Rescheduled its September 3, 2026 meeting to September 10, 2026.
- Received the confidential presentation from Eckler and held a private education session about Sinking Funds and updating it on what municipalities are in the pipeline for the Prudent Investor program

The video and minutes of the board meeting are available at:

<https://www.oneinvestment.ca/onejointinvestmentboard/agendaandminutes>

If you have any questions, please contact Jennie Song, Board Coordinator at

jsong@oneinvestment.ca or (416) 971-9856, x. 393.

155 University Ave., Suite 800
Toronto Ontario M5H 3B7 Canada

From: Gary Christian <gchristian@nswpb.ca>
Sent: June 1, 2026, 12:33 PM
Subject: NSWPB 30th Anniversary Celebration
Importance: High

Good afternoon, friends, community partners, and stakeholders,

I'm excited to invite you to our "30th Anniversary Open House" on Thursday June 11, from 3 pm to 7 pm. It will be held at 34 Cumberland Street North, Suite 204. Please don't hesitate to email or call me if you have any questions.



Gary Christian MBA, HBA, BA
Executive Director
North Superior Workforce Planning Board (NSWPB)
Tel: (807) 346-2940 Fax: (807) 344-5664 Cell: (807) 633-3194 Toll-Free 1 833 575 0004
www.nswpb.ca gchristian@nswpb.ca
34 Cumberland Street North, Suite 204, Thunder Bay Ontario, P7A 4L3

“Empowering people. Strengthening Communities. Building a future of opportunity.”

The North Superior Workforce Planning Board is funded by the Ontario Ministry of Labour, Immigration, Training and Skills Development.

From: Jason Veltri <admin@noma.on.ca>

Sent: June 3, 2026 1:09 PM

To: Wayne Hanchard <CAO-Clerk@oliverpaipoonge.on.ca>; Dan Calvert <CouncillorCalvert@oliverpaipoonge.on.ca>; Bernie Kamphof <CouncillorKamphof@oliverpaipoonge.on.ca>; Donna Peacock <CouncillorPeacock@oliverpaipoonge.on.ca>; Allan Vis <CouncillorVis@oliverpaipoonge.on.ca>; mayor.lucy@tbaytel.net;

Subject: FW: NPI Press Release - Communiqué de presse IPN: Serving More People Than You Can Tax: The Fiscal Impact of Municipal “Fringe Populations” in Northern Ontario // Servir plus de personnes que l’on ne peut en taxer : L’impact budgétaire des « populations p

Good afternoon,

I wanted to ensure you had this information from Northern Policy.

Thank you,
Jason

Jason Veltri
Executive Coordinator
Northwestern Ontario Municipal Association (NOMA)
admin@noma.on.ca
807.683.6662

From: Northern Policy Institute <communications@northernpolicy.ca>

Sent: June 2, 2026 6:59 AM

To: Jason Veltri <admin@noma.on.ca>

Subject: NPI Press Release - Communiqué de presse IPN: Serving More People Than You Can Tax: The Fiscal Impact of Municipal “Fringe Populations” in Northern Ontario // Servir plus de personnes que l’on ne peut en taxer : L’impact budgétaire des « populations périp

NORTHERN
POLICY INSTITUTE

INSTITUT DES POLITIQUES
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Institu dPolitik di Nor
Aen vawnd nor Lee lway La koonpayeen

This information is for immediate release

Le message en français suivra.

Serving More People Than You Can Tax:

The Fiscal Impact of Municipal “Fringe Populations” in Northern Ontario

June 02, 2026 - Municipal leaders in Northern Ontario have long raised concerns that some municipalities are financially burdened by the costs of serving residents of nearby unorganized areas. Living outside the municipal boundary, these “fringe populations” are unreachable by traditional property taxes. Northern Policy Institute’s latest publication finds that there is evidence to support this claim.

Through comparing spending by municipalities across Northern Ontario – and controlling for other factors that may influence spending – the report finds that municipalities with large fringe populations spend more per resident, on average, on various services. Specifically, municipalities with large fringe populations tend to spend more on protection services (such as police and fire), recreation and cultural services (such as libraries and parks) and social and family services (such as assistance for seniors). These results are a strong indication that in many communities in Northern Ontario, residents of unorganized areas benefit from the services of neighbouring municipalities without an offsetting contribution to tax revenues.

This arrangement where municipalities serve more people than they can tax can create financial challenges for municipalities. In some cases, municipalities may cut services or raise taxes on residents to offset the cost of serving non-residents. People living in unorganized areas can be disadvantaged too if they rely on services provided by a nearby municipality where they have no right to input into decision-making.

Addressing these issues will require cooperation to find mutually beneficial solutions. “Municipalities, residents of unorganized areas, and the province should work together to ensure people across Northern Ontario have access to adequate services, pay their fair share for these services, and have a voice in decision-making” said author William Dunstan. Potential options for reform include municipal annexation of certain unorganized areas, or adopting a system of regional government in Northern Ontario modelled on British Columbia’s regional districts.

Want to learn more? Read the report here: <https://www.northernpolicy.ca/municipal-finance>

-30-

Media Interviews:

NPI Vice President, Research William Dunstan is available for comment.

To arrange an interview, please contact:

William Dunstan

1-705-572-8956, ext 401

wdunstan@northernpolicy.ca

About the Author:

William Dunstan is Vice President, Research at Northern Policy Institute. He first came to Northern Ontario through NPI's Experience North program in 2021, and he has spent time living in Hearst, Timmins, and Kirkland Lake. William has a Bachelor of Public Affairs and Policy Management from Carleton University and a Master of Public Policy from the University of Calgary.

About Northern Policy Institute:

Northern Policy Institute is Northern Ontario's independent, evidence-driven think tank. We conduct research, analyze data, and disseminate ideas. Our mission is to grow Northern Ontario by supporting evidence-based decision-making through education and direct community engagement.

We believe in partnership, reconciliation, collaboration, communication, and cooperation. Our team seeks to do inclusive research that involves broad engagement and delivers recommendations for specific, measurable action. Our success depends on our partnerships with other entities present in or passionate about Northern Ontario.

Our permanent locations are in Thunder Bay and Timmins. During the summer months, we have satellite offices in other regions of Northern Ontario staffed by teams of Experience North placements. These placements are for university and college students working in your community on issues important to you and your neighbours.



THE CORPORATION OF THE MUNICIPALITY
OF OLIVER PAIPOONGE

BY-LAW NO. 53 - 2026

*A By-law to confirm the proceedings of the meeting of the Council
held the 9th day of June 2026.*

WHEREAS Subsection 5(1) of the *Municipal Act, 2001*, c. 25, as amended, provides that the powers of a municipal corporation are exercised by its Council. Subsection 5(3) provides that those powers are to be exercised by-law.

AND WHEREAS the Council for the Corporation of the Municipality of Oliver Paipoonge considers it appropriate to confirm and adopt its proceedings at this meeting by by-law.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF OLIVER PAIPOONGE HEREBY ENACTS AS FOLLOWS:

1. The actions of the Council at the following meeting:

9th day of June, 2026, Council Meeting

and each motion, resolution and other action passed or taken by the Council at that meeting is, except where prior approval of the Ontario Municipal Board is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

2. The Mayor and the proper officials of The Corporation of the Municipality of Oliver Paipoonge are authorized and directed to all things necessary to give effect to the actions of Council referred to in Section 1 of the By-law. In addition, the Clerk is authorized and directed to affix the corporate seal to any documents which require it.
3. This by-law shall come into force on the date it is passed.

Enacted and passed the 9th day of June, A.D. 2026, as witnessed by the Seal of the Corporation and the hands of its proper Officers.

THE CORPORATION OF THE MUNICIPALITY
OF OLIVER PAIPOONGE

Mayor Lucy Kloosterhuis

Wayne Hanchard, CAO/Clerk