

Pasco Public Facilities District Board

Building Regional Facilities through Community Partnerships

SPECIAL MEETING AGENDA

4:00 PM - Tuesday, April 28, 2026; Pasco City Hall, Council Chambers & Microsoft Teams Meeting

Page

I. MEETING INSTRUCTIONS for REMOTE ACCESS - Individuals, who would like to provide public comment remotely, may continue to do so by filling out the online form via the City's website (www.pasco-wa.gov/publiccomment) to obtain access information to comment. **Requests to comment in meetings must be received by 1:00 p.m. on the day of each meeting.** To listen to the meeting via phone, call +1 332-249-0718 and use access code [642 853 841#](tel:642853841).

II. Welcome, Call To Order, and Roll Call

III. Recognition of Visitors/Public Comments - This item is provided to allow the public the opportunity to bring items to the attention of the Pasco Public Facilities District Board. Its purpose is not to provide a venue for debate or for the posing of questions with the expectation of an immediate response. Public comments will normally be limited to three minutes by each speaker. Those with lengthy messages are invited to summarize their comments and/or submit written information for consideration by the PPF Board outside of formal meetings. Lastly, when called upon, please state your name and city or county residency before providing your comments.

IV. Approval of Minutes

3 - 7 **A. Approve PPF Board Meeting Minutes**

MOTION: I move to approve the PPF Board minutes from the March 17, 2026, meeting.

V. Claims Approval

8 **A. Approval of PPF Monthly Accounts Payable Claims**

MOTON: I move to approve the March 2026 PPF claims (accounts payable) in the amount of \$3,438,040.90.

VI. Financial Report

9 - 16 **A. March 2026 Balance Sheet, Budget Performance Report, Local Tax Distribution Report, Local Sales Tax Percentage, and Aquatic Center Budget Tracker Report**

VII. Reports from Committees

- A. **Design & Construction Committee (Gillespie & Jilek; Alternate Morrissette)**
- B. **Budget & Finance Committee (Morrissette & Bowdish; Alternate Jilek)**

VIII. Old Business

IX. New Business

- A. **Discuss Possible Use of Surplus Funds (Perez)**
- B. **Discuss Betterments - Round 7: Third Slide (Gardner & Watkins)**
- C. **Approval of Pasco Aquatic Center Fees and Hours (Pashon)**

17 - 19

MOTION: I move to approve the Pasco Aquatic Center schedule of rates and fees, and hours of operation, as proposed and presented by staff and included in the board packet.

X. Other Business

- A. **Owner's Representative Report (Gardner)**
- B. **PPFD Attorney Report (Whitney)**
- C. **Pasco Operations and Maintenance Report (Pashon)**
- D. **Ambassador Committee Report**
- E. **PPFD Executive Director Report (Watkins)**
- F. **Next PPFD Board Meeting Scheduled for Tuesday, May 19, 2026**

20 - 34

35 - 38

XI. Potential Executive Session

XII. Adjournment

Pasco Public Facilities District Board

MINUTES

4:00 PM - Tuesday, March 17, 2026; Pasco City Hall, Council Chambers & Microsoft Teams Meeting

WELCOME, CALL TO ORDER, AND ROLL CALL

Pasco Public Facilities District (PPFD) President Morrissette welcomed members of the audience and called the meeting to order at 4:00 PM.

Board Members Present: President Mark Morrissette, Vice President Marie Gillespie, Board Member Leonard Dietrich, and Board Member Spencer Jilek

Members Absent: Secretary/Treasurer Caroline Bowdish

Board Staff Present: PPFD Executive Director Matt Watkins, Owner's Representative Heath Gardner

City Council & Staff Present: PPFD Attorney Tyler Whitney, Senior Accountant Veronica Perez, Deputy City Manager Richa Sigdel, and Deputy City Clerk Krystle Shanks

RECOGNITION OF VISITORS/PUBLIC COMMENTS

No one came forward for public comments.

APPROVAL OF MINUTES

Approve PPFD Board Meeting Minutes

Mr. Jilek moved to approve the PPFD Board minutes from the February 17, 2026, meeting. Ms. Gillespie seconded. The motion carried unanimously.

CLAIMS APPROVAL

Approval of PPFD Monthly Accounts Payable Claims

Ms. Perez provided a brief overview of the monthly accounts payable claims for the month of February 2026.

Mr. Jilek moved to approve the February 2026 PPFD claims (accounts payable) in the amount of \$2,472,837.24. Ms. Gillespie seconded. The motion carried unanimously.

FINANCIAL REPORT

February 2026 Balance Sheet, Budget Performance Report, Local Tax Distribution Report, Local Sales Tax Percentage, and Aquatic Center Budget Tracker Report

Ms. Perez presented the February 2026 Balance Sheet, Budget Performance Report, Local Tax Distribution Report, Local Sales Tax Percentage, and Aquatic Center Budget Tracker Report, noting that the year-end 2025 fund balance figures are still being finalized.

The Board had questions about arbitrage and staff provided an update on arbitrage, noting preliminary findings indicate no repayment will be required; a final report is expected next month.

REPORTS FROM COMMITTEES

Design & Construction Committee (Gillespie & Jilek; Alternate Morrissette)

Mr. Jilek reported a recent site visit, noting significant progress and that the project remains on schedule. Interior finishes, including tile, paint, wall coverings, and flooring, are underway, and pool and deck work is progressing and that the facility now resembles a completed aquatics center.

Mr. Watkins summarized noted that Ms. Bowdish toured the site and noted the facility appears larger than expected and highlighted features such as the compacted earth wall, river element, and natatorium space.

Budget & Finance Committee (Morrissette & Bowdish; Alternate Jilek)

Mr. Morrissette reported that the Budget and Finance Committee met on March 11th for an informal session, which primarily consisted of a general review of budget and arbitrage topics. No formal actions were taken.

NEW BUSINESS

2026 Budget Amendment

Ms. Perez presented Resolution No. 2026-02 to amend the 2026 budget, increasing expenditures by \$2,557,890 to support aquatic center operations, including 32 FTE positions. The amendment reflects the agreement with the City of Pasco to reimburse operational costs under the Interlocal Agreement (ILA). Revenue projections are pending finalization of rates and attendance, with additional operating costs to be incorporated in future updates.

Board Members inquired about inclusion of detailed staffing information, future aquatic center revenue projections, and how revenues would offset projected deficits. Staff noted revenue estimates will be developed once rates and attendance are finalized and that conservative budgeting assumptions are being used. Additional discussion addressed aligning revenue assumptions between existing studies and future operational projections.

Mr. Jilek moved to approve Resolution No. 2026-02, amending the 2026 Pasco Public Facilities District Budget. Ms. Gillespie seconded. The motion carried unanimously.

Board Member Position Appointments

Mr. Watkins provided an overview of upcoming PPFD Board member term expirations, noting that Marie Gillespie and Leonard Dietrich's terms end in July 2026, with the application process opening in April. Discussion included board continuity following completion of the aquatic center and potential future board composition.

Mr. Dietrich stated he will complete his term but will not seek reappointment. Ms. Gillespie indicated she intends to reapply.

Staff encouraged recruitment of qualified candidates and noted certain positions require community or business support letters.

OTHER BUSINESS

PPFD Attorney Report

Mr. Whitney reported no formal updates but noted ongoing efforts to obtain additional information from the prior PPFD attorney , with an update expected in upcoming meetings.

Pasco Operations and Maintenance Report

Ms. Sigdel reported ongoing efforts to prepare for the aquatic center opening, including policy, financial, and operational planning. She highlighted an upcoming lifeguard hiring event on March 21 and encouraged community participation. Ms. Sigdel also noted strong community interest and excitement surrounding the aquatic center.

Owner's Representative Report

Mr. Gardner reported continued strong progress on the aquatic center project, noting construction is advancing rapidly with interior and exterior work underway, including pool decks, slide tower installation, site improvements, and landscaping. The project remains on schedule, with substantial completion

anticipated May 8 and final completion May 22, followed by phased occupancy and staff training.

Staff reported the project remains within budget with no significant issues, and contingency funds are now projected to exceed \$1 million. Staff indicated these funds may be available for potential project enhancements.

Discussion included the potential addition of a third waterslide, which would be implemented after facility opening if approved. Staff will provide additional information, including cost estimates and operational considerations, at a future meeting.

Board Member Comments:

Board Members emphasized the importance of evaluating ongoing operational costs, staffing impacts, and projected revenue before committing to additional features, noting the need to ensure any enhancements are financially sustainable and cost-effective.

Ambassador Committee Report

There was nothing to report.

PPFD Executive Director Report

Mr. Watkins discussed the Lifeguard Employment Fair scheduled for March 21, 2026. He requested moving the next regular meeting from April 21, 2026 to **April 28, 2026** and proposed a site visit at 3:00 PM prior to the 4:00 PM meeting at City Hall. The Board was in consensus that they could attend the meeting at 4:00 PM on April 28, 2026.

EXECUTIVE SESSION

ADJOURNMENT

There being no further business, the meeting was adjourned at 4:49 pm.

PASSED AND APPROVED THIS ____ DAY OF _____, 20__

APPROVED:

Mark Morrisette, President

Krystle Shanks, Clerk

Mar-26

Sum of Amount Subledger	Account Description	Vendor/Customer	Item Description	GL Date Mar
Accounts Payable	Legal Combined Services	CABLE HUSTON LLP	PPFD LEGAL SERVICES DEC 2025	552.00
			PPFD LEGAL SERVICES JAN 2026	5,014.00
	Legal Combined Services Total			5,566.00
	Miscellaneous Services	CITY OF PASCO	FOSTER GRAVEY INV 2938098 -REIMURSEMENT FOR LEGAL SVC	24,390.00
		FOSTER GARVEY PC	PPFD LEGAL SERVICES JAN 2026	6,138.50
		VERIZON WIRELESS	WIRELESS SVC - PASCO FACILITES DISTRICT JAN22-FEB 21 2026	20.02
		FRANKLIN CO - TREASURER	PPFD AQUATIC FACILITY COUNTY WEED/PEST/MOSQUITO CONTROL	50.76
	Miscellaneous Services Total			30,599.28
	Organizational Services	KENNEWICK PUBLIC FACILITIES DISTRICT	PFD SALES TAX REC'D BY PASCO AND SENT TO KEN FOR FEB 2026	75,192.47
	Organizational Services Total			75,192.47
	Professional Services	WATKINS ENDEAVOR LLC	SERVICES FOR PPFDF FEB 2026	10,336.65
		FOCAL POINT MARKETING LLC	PASCO AQUATIC BRANDING PHASE 2B	4,000.00
		ARBITRAGE COMPLIANCE SPECIALISTS INC	REPORT FOR SERIES 2024 BONDS	900.00
	Professional Services Total			15,236.65
	Const Contract (Primary)	CITY OF PASCO	PPFD AQUATIC FACILITY WATER BILL	21.69
		WENHAHA GROUP INC	SERVICES FOR PPFDF/AQUATIC CENTER JAN 2026	25,224.76
	Const Contract (Primary) Total			25,246.45
	Building & Structure	BOUTEN CONSTRUCTION CO	PPFD AQUATIC FACILITY PROJECT FEB 2026	3,214,769.61
		FRANKLIN CO - PUD	AQUATIC CENTER PERMANENT TRANSFORMERS	71,430.44
	Building & Structure Total			3,286,200.05
	Accounts Payable Total			3,438,040.90
	Grand Total			3,438,040.90



Balance Sheet

Through 03/31/26
Detail Listing
Include Rollup Account/Rollup to Base

Account	Account Description	Current YTD Balance	Prior Year Total Actual	Net Change	Change %
Fund Category External					
Fund Type					
Fund 931 - Pasco Public Facility District					
ASSETS					
10					
10.1010	Cash	2,825,818.11	1,698,013.15	1,127,804.96	66.42
	10 - Totals	\$2,825,818.11	\$1,698,013.15	\$1,127,804.96	66.42%
11					
11.1130	Investments	9,000,000.00	9,000,000.00	.00	.00
11.1141	Investments-Restricted Bond Reserve	11,000,000.00	19,000,000.00	(8,000,000.00)	(42.11)
	11 - Totals	\$20,000,000.00	\$28,000,000.00	(\$8,000,000.00)	(28.57%)
12					
12.1210	Taxes Receivable - Sales	.00	968,894.26	(968,894.26)	(100.00)
	12 - Totals	\$0.00	\$968,894.26	(\$968,894.26)	(100.00%)
15					
15.1539	Restricted Cash - Bond Proceeds ST	1,215,684.35	3,711,169.03	(2,495,484.68)	(67.24)
	15 - Totals	\$1,215,684.35	\$3,711,169.03	(\$2,495,484.68)	(67.24%)
17					
17.1710	Land	4,626,380.41	4,626,380.41	.00	.00
	17 - Totals	\$4,626,380.41	\$4,626,380.41	\$0.00	0.00%
18					
18.1860	Construction in Process	30,786,363.66	30,786,363.66	.00	.00
	18 - Totals	\$30,786,363.66	\$30,786,363.66	\$0.00	0.00%
	ASSETS TOTALS	\$59,454,246.53	\$69,790,820.51	(\$10,336,573.98)	(14.81%)
LIABILITIES AND FUND EQUITY					
LIABILITIES					
21					
21.2105	Accounts Payable	900.00	5,059,399.57	(5,058,499.57)	(99.98)
21.2225	A/P Year End Accrual	.00	2,472,747.24	(2,472,747.24)	(100.00)
	21 - Totals	\$900.00	\$7,532,146.81	(\$7,531,246.81)	(99.99%)
24					
24.2402	Bonds Payable - Current	795,000.00	795,000.00	.00	.00
24.2433	2024 PFD Bond	47,460,000.00	47,460,000.00	.00	.00
24.2499	Unamortized Bond Premium LT	1,509,431.10	1,509,431.10	.00	.00
	24 - Totals	\$49,764,431.10	\$49,764,431.10	\$0.00	0.00%
	LIABILITIES TOTALS	\$49,765,331.10	\$57,296,577.91	(\$7,531,246.81)	(13.14%)
FUND EQUITY					
29					
29.2910	Net Investment in Capital	8,359,482.00	8,359,482.00	.00	.00



Balance Sheet

Through 03/31/26

Detail Listing

Include Rollup Account/Rollup to Base

Account	Account Description	Current YTD Balance	Prior Year Total Actual	Net Change	Change %
Fund Category	External				
Fund Type					
Fund	931 - Pasco Public Facility District				
	FUND EQUITY				
29.2990	Fund Balance -Unassigned/Unrestricted	4,134,760.60	4,134,760.60	.00	.00
	29 - Totals	\$12,494,242.60	\$12,494,242.60	\$0.00	0.00%
	FUND EQUITY TOTALS Prior to Current Year Changes	\$12,494,242.60	\$12,494,242.60	\$0.00	0.00%
	Prior Year Fund Equity Adjustment	.00	.00		
	Fund Revenues	(608,985.47)	(7,230,477.97)		
	Fund Expenses	3,414,312.64	3,506,731.17		
	FUND EQUITY TOTALS	\$9,688,915.43	\$16,217,989.40	(\$6,529,073.97)	(40.26%)
	LIABILITIES AND FUND EQUITY TOTALS	\$59,454,246.53	\$73,514,567.31	(\$14,060,320.78)	(19.13%)
Fund	931 - Pasco Public Facility District Totals	\$0.00	(\$3,723,746.80)	\$3,723,746.80	100.00%
	Fund Type Totals	\$0.00	(\$3,723,746.80)	\$3,723,746.80	100.00%
	Fund Category External Totals	\$0.00	(\$3,723,746.80)	\$3,723,746.80	100.00%
	Grand Totals	\$0.00	(\$3,723,746.80)	\$3,723,746.80	100.00%



Budget Performance Report

Date Range 01/01/26 - 03/31/26
 Include Rollup Account and Rollup to Base

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 931 - Pasco Public Facility District									
REVENUE									
Dept 13 - City Mgr									
Prog 590 - PPF Admin									
31									
31.1310	Local Sales Tax	.00	4,727,344.00	4,727,344.00	(55,423.76)	.00	361,112.25	4,366,231.75	8
31.1311	PF D Sales Tax	.00	864,180.00	864,180.00	(9,608.63)	.00	65,583.84	798,596.16	8
31 - Totals		\$0.00	\$5,591,524.00	\$5,591,524.00	(\$65,032.39)	\$0.00	\$426,696.09	\$5,164,827.91	8%
36									
36.6110	Investment Interest & FMV changes	.00	50,000.00	50,000.00	18,949.63	.00	61,363.87	(11,363.87)	123
36.6112	Investment Interest Bonds	.00	75,000.00	75,000.00	30,795.26	.00	120,925.51	(45,925.51)	161
36 - Totals		\$0.00	\$125,000.00	\$125,000.00	\$49,744.89	\$0.00	\$182,289.38	(\$57,289.38)	146%
Prog 590 - PPF Admin Totals		\$0.00	\$5,716,524.00	\$5,716,524.00	(\$15,287.50)	\$0.00	\$608,985.47	\$5,107,538.53	11%
Dept 13 - City Mgr Totals		\$0.00	\$5,716,524.00	\$5,716,524.00	(\$15,287.50)	\$0.00	\$608,985.47	\$5,107,538.53	11%
Dept 98 - Budgeted Fund Balance									
Prog 000 - None									
30.9999	Budget Est Beg Fund Balance (Unassigned)	.00	10,635,828.00	10,635,828.00	.00	.00	.00	10,635,828.00	0
30 - Totals		\$0.00	\$10,635,828.00	\$10,635,828.00	\$0.00	\$0.00	\$0.00	\$10,635,828.00	0%
Prog 000 - None Totals		\$0.00	\$10,635,828.00	\$10,635,828.00	\$0.00	\$0.00	\$0.00	\$10,635,828.00	0%
Dept 98 - Budgeted Fund Balance Totals		\$0.00	\$10,635,828.00	\$10,635,828.00	\$0.00	\$0.00	\$0.00	\$10,635,828.00	0%
REVENUE TOTALS		\$0.00	\$16,352,352.00	\$16,352,352.00	(\$15,287.50)	\$0.00	\$608,985.47	\$15,743,366.53	4%
EXPENSE									
Dept 13 - City Mgr									
Prog 590 - PPF Admin									
53									
53.3210	Forms Stationary Bus Cards	.00	500.00	500.00	.00	.00	.00	500.00	0
53 - Totals		\$0.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0%
54									
54.4510	Dues Subscription Memberships	.00	5,000.00	5,000.00	.00	.00	.00	5,000.00	0
54.4512	Train Registration Tuition	.00	2,500.00	2,500.00	.00	.00	.00	2,500.00	0
54.4514	Lodging Meals Miles Airfare	.00	2,500.00	2,500.00	.00	.00	308.16	2,191.84	12
54.4524	Advertising	.00	15,000.00	15,000.00	.00	.00	.00	15,000.00	0
54.4530	Legal Combined Services	.00	25,000.00	25,000.00	5,566.00	.00	5,566.00	19,434.00	22
54.4540	Organizational Services	.00	10,000.00	10,000.00	.00	.00	14,089.90	(4,089.90)	141
54.4541	Professional Services	.00	1,314,180.00	1,314,180.00	15,236.65	.00	46,449.94	1,267,730.06	4
54.4544	Miscellaneous Services	.00	10,000.00	10,000.00	70.78	.00	884.85	9,115.15	9
54.4574	Postage Courier Shipping	.00	1,500.00	1,500.00	.00	.00	.00	1,500.00	0
54.4588	Software Maintenance	.00	3,000.00	3,000.00	.00	.00	.00	3,000.00	0
54.4635	Insurance Premiums	.00	5,000.00	5,000.00	.00	.00	3,548.79	1,451.21	71
54 - Totals		\$0.00	\$1,393,680.00	\$1,393,680.00	\$20,873.43	\$0.00	\$70,847.64	\$1,322,832.36	5%



Budget Performance Report

Date Range 01/01/26 - 03/31/26
 Include Rollup Account and Rollup to Base

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 931 - Pasco Public Facility District									
EXPENSE									
Dept 13 - City Mgr									
	Prog 590 - PPF Admin Totals	\$0.00	\$1,394,180.00	\$1,394,180.00	\$20,873.43	\$0.00	\$70,847.64	\$1,323,332.36	5%
	Dept 13 - City Mgr Totals	\$0.00	\$1,394,180.00	\$1,394,180.00	\$20,873.43	\$0.00	\$70,847.64	\$1,323,332.36	5%
Dept 90 - Finance									
Prog 690 - Capital Culture & Recreation									
53									
53.3215	Office & Janitorial Supplies	.00	25,000.00	25,000.00	.00	.00	.00	25,000.00	0
53.3220	O&M Supplies	.00	550,000.00	550,000.00	.00	.00	.00	550,000.00	0
53.3225	Chemical Supplies	.00	50,000.00	50,000.00	.00	.00	.00	50,000.00	0
53.3235	R&M Supplies	.00	20,000.00	20,000.00	.00	.00	.00	20,000.00	0
53.3247	Program Supplies	.00	35,000.00	35,000.00	.00	.00	.00	35,000.00	0
53.3300	Clothing Uniforms	.00	15,000.00	15,000.00	.00	.00	.00	15,000.00	0
53.3325	Tools Equip Furn <\$5,000	.00	15,000.00	15,000.00	.00	.00	.00	15,000.00	0
	53 - Totals	\$0.00	\$710,000.00	\$710,000.00	\$0.00	\$0.00	\$0.00	\$710,000.00	0%
54									
54.4512	Train Registration Tuition	.00	40,000.00	40,000.00	.00	.00	.00	40,000.00	0
54.4524	Advertising	.00	20,000.00	20,000.00	.00	.00	.00	20,000.00	0
54.4544	Miscellaneous Services	.00	25,000.00	25,000.00	30,528.50	37,000.00	30,528.50	(42,528.50)	270
54.4580	R&M Service Contracts	.00	20,000.00	20,000.00	.00	.00	.00	20,000.00	0
54.4582	R&M Other Services	.00	20,000.00	20,000.00	.00	.00	.00	20,000.00	0
54.4596	Telephone Cell Pagers Radios	.00	5,000.00	5,000.00	.00	.00	.00	5,000.00	0
	54 - Totals	\$0.00	\$130,000.00	\$130,000.00	\$30,528.50	\$37,000.00	\$30,528.50	\$62,471.50	52%
56									
56.6112	Leases Exp.	.00	10,000.00	10,000.00	.00	.00	.00	10,000.00	0
56.6410	Tools Equip Furn > \$5,000	.00	100,000.00	100,000.00	.00	.00	.00	100,000.00	0
56.6412	New Technology Hardware >5,000	.00	40,000.00	40,000.00	.00	102,257.44	.00	(62,257.44)	256
56.6414	New Technology Software >5,000	.00	25,000.00	25,000.00	.00	.00	.00	25,000.00	0
56.6415	Mach & Equip > 5,000	.00	25,000.00	25,000.00	.00	.00	.00	25,000.00	0
56.6549	Building & Structure	.00	18,000,000.00	18,000,000.00	3,286,200.05	.00	3,287,600.05	14,712,399.95	18
56.6562	Const Contract (Primary)	.00	2,000,000.00	2,000,000.00	25,246.45	.00	25,246.45	1,974,753.55	1
56.6576	Const Other Prof Services	.00	110,000.00	110,000.00	.00	.00	90.00	109,910.00	0
56.6578	Const Other Miscellaneous	.00	42,855.00	42,855.00	.00	.00	.00	42,855.00	0
56.6584	Individual Assets > \$5,000	.00	640,000.00	640,000.00	.00	.00	.00	640,000.00	0
	56 - Totals	\$0.00	\$20,992,855.00	\$20,992,855.00	\$3,311,446.50	\$102,257.44	\$3,312,936.50	\$17,577,661.06	16%
	Prog 690 - Capital Culture & Recreation Totals	\$0.00	\$21,832,855.00	\$21,832,855.00	\$3,341,975.00	\$139,257.44	\$3,343,465.00	\$18,350,132.56	16%
Prog 727 - Principal PPF									
57									
57.7200	Revenue Bond Principal	.00	795,000.00	795,000.00	.00	.00	.00	795,000.00	0
	57 - Totals	\$0.00	\$795,000.00	\$795,000.00	\$0.00	\$0.00	\$0.00	\$795,000.00	0%



Budget Performance Report

Date Range 01/01/26 - 03/31/26
 Include Rollup Account and Rollup to Base

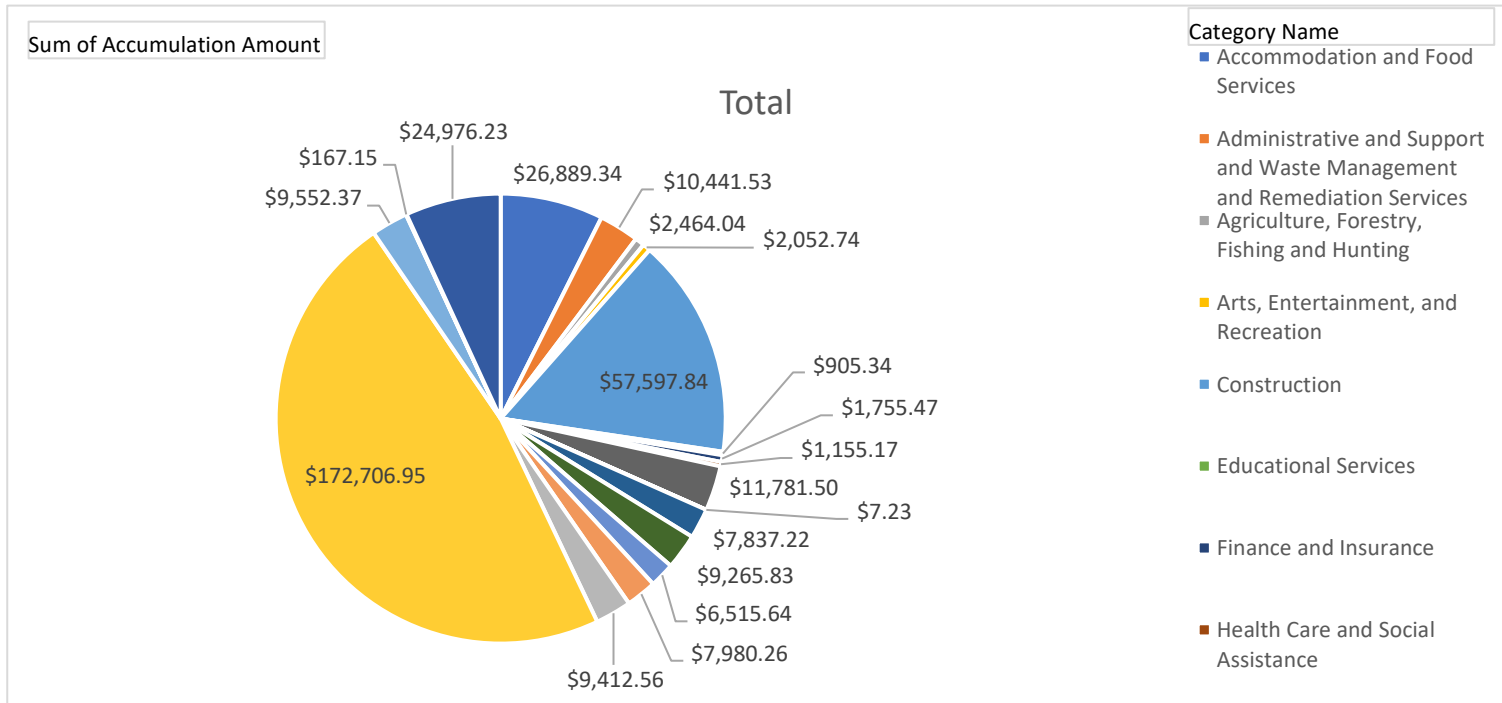
Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 931 - Pasco Public Facility District									
	EXPENSE								
	Dept 90 - Finance								
	Prog 727 - Principal PPFD Totals	\$0.00	\$795,000.00	\$795,000.00	\$0.00	\$0.00	\$0.00	\$795,000.00	0%
	Prog 827 - Interest PPFD								
58									
58.8310	Interest External Bond (Current)	.00	2,203,375.00	2,203,375.00	.00	.00	.00	2,203,375.00	0
	58 - Totals	\$0.00	\$2,203,375.00	\$2,203,375.00	\$0.00	\$0.00	\$0.00	\$2,203,375.00	0%
	Prog 827 - Interest PPFD Totals	\$0.00	\$2,203,375.00	\$2,203,375.00	\$0.00	\$0.00	\$0.00	\$2,203,375.00	0%
	Dept 90 - Finance Totals	\$0.00	\$24,831,230.00	\$24,831,230.00	\$3,341,975.00	\$139,257.44	\$3,343,465.00	\$21,348,507.56	14%
	Dept 98 - Budgeted Fund Balance								
	Prog 000 - None								
59									
59.9999	Budget Est End Fund Balance (Unassigned)	.00	11,959,767.00	11,959,767.00	.00	.00	.00	11,959,767.00	0
	59 - Totals	\$0.00	\$11,959,767.00	\$11,959,767.00	\$0.00	\$0.00	\$0.00	\$11,959,767.00	0%
	Prog 000 - None Totals	\$0.00	\$11,959,767.00	\$11,959,767.00	\$0.00	\$0.00	\$0.00	\$11,959,767.00	0%
	Dept 98 - Budgeted Fund Balance Totals	\$0.00	\$11,959,767.00	\$11,959,767.00	\$0.00	\$0.00	\$0.00	\$11,959,767.00	0%
	EXPENSE TOTALS	\$0.00	\$38,185,177.00	\$38,185,177.00	\$3,362,848.43	\$139,257.44	\$3,414,312.64	\$34,631,606.92	9%
	Fund 931 - Pasco Public Facility District Totals								
	REVENUE TOTALS	.00	16,352,352.00	16,352,352.00	(15,287.50)	.00	608,985.47	15,743,366.53	4%
	EXPENSE TOTALS	.00	38,185,177.00	38,185,177.00	3,362,848.43	139,257.44	3,414,312.64	34,631,606.92	9%
	Fund 931 - Pasco Public Facility District Totals	\$0.00	(\$21,832,825.00)	(\$21,832,825.00)	(\$3,378,135.93)	(\$139,257.44)	(\$2,805,327.17)	(\$18,888,240.39)	
	Grand Totals								
	REVENUE TOTALS	.00	16,352,352.00	16,352,352.00	(15,287.50)	.00	608,985.47	15,743,366.53	4%
	EXPENSE TOTALS	.00	38,185,177.00	38,185,177.00	3,362,848.43	139,257.44	3,414,312.64	34,631,606.92	9%
	Grand Totals	\$0.00	(\$21,832,825.00)	(\$21,832,825.00)	(\$3,378,135.93)	(\$139,257.44)	(\$2,805,327.17)	(\$18,888,240.39)	

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March 26 Pasco Public Facilities District

Row Labels	Sum of Accumulation Amount
Accommodation and Food Services	\$ 26,889.34
Administrative and Support and Waste Management and Remediation Services	\$ 10,441.53
Agriculture, Forestry, Fishing and Hunting	\$ 2,464.04
Arts, Entertainment, and Recreation	\$ 2,052.74
Construction	\$ 57,597.84
Educational Services	\$ 905.34
Finance and Insurance	\$ 1,755.47
Health Care and Social Assistance	\$ 1,155.17
Information	\$ 11,781.50
Management of Companies and Enterprises	\$ 7.23
Manufacturing	\$ 7,837.22
Other Services (except Public Administration)	\$ 9,265.83
Professional, Scientific, and Technical Services	\$ 6,515.64
Public Administration	\$ 7,980.26
Real Estate Rental and Leasing	\$ 9,412.56
Retail Trade	\$ 172,706.95
Transportation and Warehousing	\$ 9,552.37
Utilities	\$ 167.15
Wholesale Trade	\$ 24,976.23
Grand Total	\$ 363,464.41

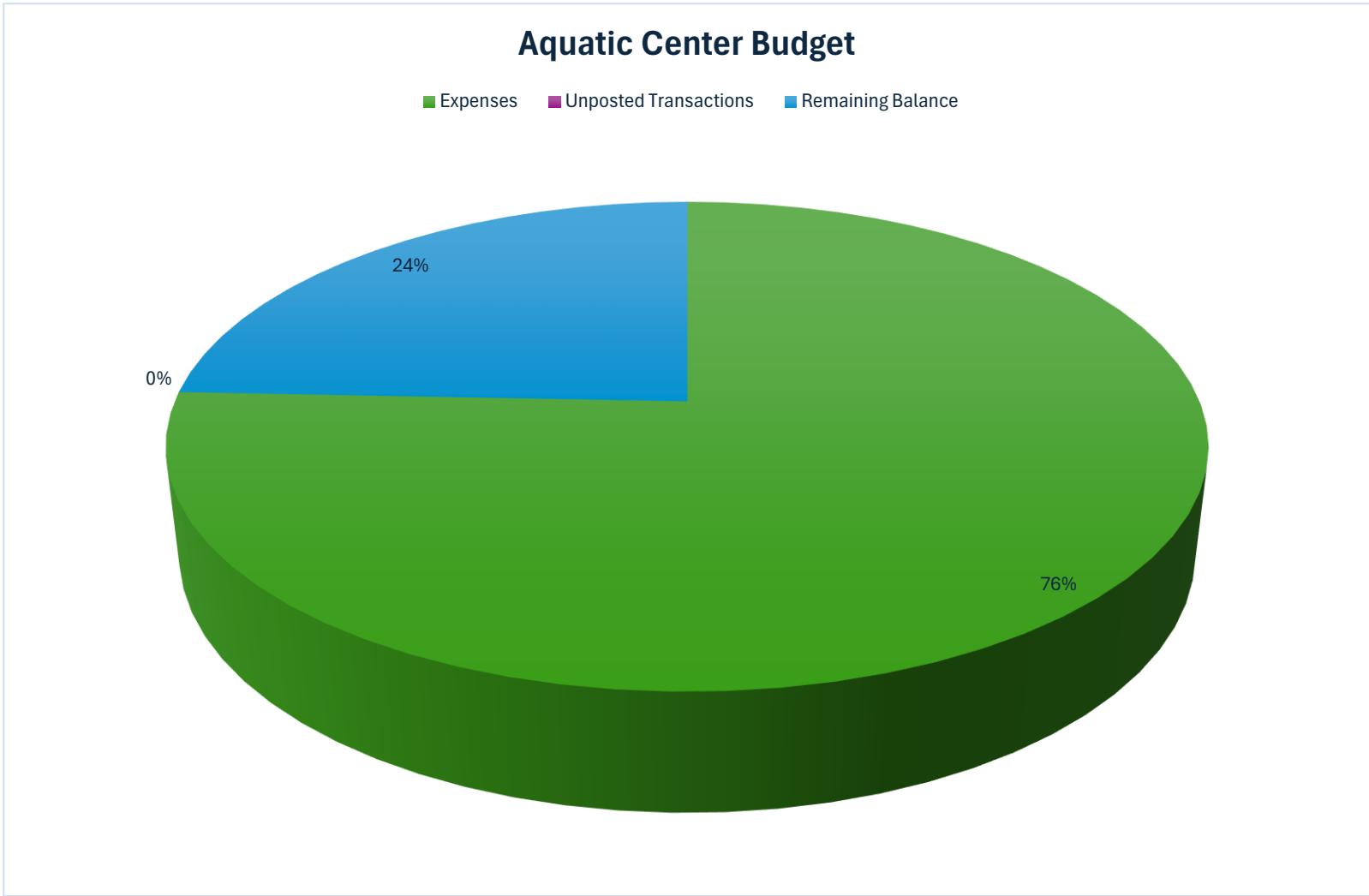
Accumulation	\$	363,464.41
Pool	\$	1,295.44
Admin Fee	\$	(3,647.60)
Distribution	\$	361,112.25



Sales Tax Percentage Increase/Decrease by Month

Month	Comparison		2026	Increase/Decrease	
	2024	2025		24/25	25/26
January	\$ 386,736.10	\$ 409,220.76	\$ 361,112.25	6%	-12%
February	\$ 384,374.65	\$ 371,718.97		-3%	
March	\$ 466,694.52	\$ 449,246.62		-4%	
April	\$ 437,300.89	\$ 421,518.05		-4%	
May	\$ 485,666.73	\$ 470,226.25		-3%	
June	\$ 470,410.84	\$ 462,800.94		-2%	
July	\$ 456,168.37	\$ 424,413.50		-7%	
August	\$ 474,985.82	\$ 434,983.61		-8%	
September	\$ 457,098.30	\$ 436,739.47		-4%	
October	\$ 464,699.71	\$ 421,378.10		-9%	
November	\$ 463,120.77	\$ 406,996.30		-12%	
December	\$ 434,440.65	\$ 416,536.01		-4%	
Totals	\$ 5,381,697.35	\$ 5,125,778.58	\$ 361,112.25	-5%	

Aquatic Center Budget Tracker		3/31/2026
Contract Amount	\$ 51,046,928.00	
Expenses	\$ 38,604,512.50	75.63%
Unposted Transactions	\$ -	
Remaining Balance	\$ 12,442,415.50	24.37%



City staff proposed (4) rate model options, all options yielded similar revenue forecast.

Proposed Rate Overview

1. FCS rates are used as the primary source
2. Where FCS did not have a rate (summer pass), Ballard King was used as a baseline.
3. “Family” has defined by Ballard King as (2) adults and (3) children and is used for this rate structure.
4. Daily rates
 - a. Ballard King & FCS did not include a daily family rate; this was intentional and pass rates are competitively priced to encourage pass purchases. No family daily rates are being proposed by City staff. This is an area we will ensure to evaluate in the future.
5. Passes
 - a. Ballard King did not include a Pasco resident rate, based on community sentiment, City staff are proposing this be included.
6. Summer Passes
 - a. This option was not included in FCS model; Ballard King rate was available.
 - b. However, Ballard King did not include a Pasco resident/non-resident rate; based on community sentiment, City staff are proposing this be included.
 - c. Additionally, the Ballard King rate appears low. City staff are proposing a rate equivalent to 14 visits (estimated # of weeks for outdoor facilities to be open, (1) visit weekly) using the daily rate.
7. The Budgeting & Finance Committee evaluated the (4) options presented and favored Option 4 which includes
 - a. Summer passes with a Pasco resident/non-resident rate & 14 visit breakeven point
 - b. Proposing using the 14-visit breakeven for opening summer season even though it is shorter with anticipated high demand and to limit price increase next summer

April 2026 – Pasco Public Facilities District
 Pasco Aquatic Center Proposed Daily & Pass Rates

Option 4 – FCS recommended daily rates & annual passes; increased summer pass rate; resident/non-resident summer pass rate

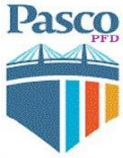
		Rate Source	
Session Entrance Fees	Family rates do not apply to daily rates; encourage pass purchases		FCS Study
Pasco Resident			
Youth	\$	10.00	\$ 10.00
Senior	\$	9.00	\$ 9.00
Adult	\$	12.00	\$ 12.00
Family			NA
Non-Resident			
Youth	\$	13.00	\$ 13.00
Senior	\$	11.00	\$ 11.00
Adult	\$	15.00	\$ 15.00
Family			NA

Summer Passes	Base of breakeven of 14 visits; family rate use BK Family = 3 youth + 2 adults		FCS Study - NA
Resident/Non-Resident			
Youth	\$	140.00	\$ 115.00
Senior	\$	126.00	\$ 95.00
Adult	\$	168.00	\$ 135.00
Family	\$	265.00	\$ 265.00
20% increase youth & senior / 25% increase adult / 15% family			
Non-Resident			
Youth	\$	168.00	
Senior	\$	151.20	
Adult	\$	210.00	
Family	\$	304.75	

Annual Passes	Family = 3 youth + 2 adults		FCS Study
Pasco Resident			
Youth	\$	280.00	\$ 280.00
Senior	\$	280.00	\$ 280.00
Adult	\$	375.00	\$ 375.00
Family	\$	750.00	\$ 750.00
Non-Resident			
Youth	\$	350.00	\$ 350.00
Senior	\$	350.00	\$ 350.00
Adult	\$	469.00	\$ 469.00
Family	\$	938.00	\$ 938.00

April 2026 – Pasco Public Facilities District
 Pasco Aquatic Center Proposed Hours of Operations

Day	Hours of Operation	Activity
Monday-Friday	6am-8pm	6:00am-10:45am Lap Swim & Programming 11:00am-3:00pm Open Swim 1 4:00pm-8:00pm Open Swim 2
Saturday & Sunday	8am-8pm	8:00am-10:45am Lap Swim & Programming 11:00am-3:00pm Open Swim 1 4:00pm-8:00pm Open Swim 2



Pasco Aquatics Facility Monthly Project Update March 2026

Construction Manager: [Wenaha Group](#)

Design-Builder: [Bouten/NAC](#)

UPDATE SUMMARY

The Aquatics center is really starting to look finished with exciting progress every day. Interior finishes are progressing quickly. The indoor slide tower has been installed and preparations for the remaining deck to be poured. The drop slide is installed on the exterior pool. The bullnose edge is getting ready to be placed. The curtain wall system is being installed in the natatorium. Parking areas and landscaping are ongoing.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Indoor Pool	9/15/2025	5/01/2026	75%	
Exterior pool	6/25/2025	5/11/2026	75%	
Outdoor Pool Deck	3/31/2026	5/5/2026	10%	
Site Work	12/19/2025	4/28/2026	70%	
Landscaping	2/9/2026	4/21/2026	60%	

CURRENT ACTIVITIES

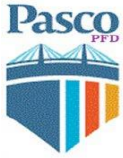
- Landscaping of the entire site
- Indoor finishes
- Preparations for finish coats at the indoor and outdoor pools
- Pool equipment installation
- Mechanical finishes
- Electrical finishes

ACTIVITIES SCHEDULED FOR NEXT MONTH

- Outdoor pool deck completion
- Asphalt to be installed
- Landscaping to be finished
- Exterior finishes to be completed
- Preparations for final inspections
- Punchlist of completed spaces

HIGHLIGHTS

- The indoor slide tower is installed
- Building finishes are almost complete



Pasco Aquatics Facility Monthly Project Update March 2026

- Landscaping throughout the site

SCHEDULE COMMENTARY

- The schedule remains on track through the end of the project, only a few weeks away now. The major focus will be to finish strongly and meet the coming deadlines.

CHALLENGES AND SOLUTIONS

- The biggest challenge for the project at this time is the ability to keep the schedule on track so that the project can maintain the opening date. Key to schedule success is careful management of jurisdictional inspections and approvals.
- Wenaha, PPF and City of Pasco are engaging in regular meetings to finalize procurement of furniture in order to ensure items arrive at the proper time.

Budget Status

Established GMP	Changes to Date	Cost to Date	% Complete
\$40,443,322	\$295,532	\$32,895,310	88.3%

OWNER CONTINGENCY STATUS*

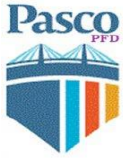
Budgeted Contingency	Approved Contingency Usage	Items Recommended for Approval	Estimated Total Contingency Exposure	Remaining Contingency %
\$3,590,400	\$2,159,143	\$0	\$2,573,630	2.56%

*Owner Contingency is held in the budget outside of the construction contract and used at the discretion of the PPF

COST OF WORK CONTINGENCY STATUS*

Contracted Contingency	Authorized Contingency Usage	Pending Contingency Usage	Remaining Contingency	Percentage of Contingency Used
\$1,242,911	\$1,098,461	\$167,479	\$12,538	99%

*Cost of Work Contingency is held inside the construction contract and available to the contractor. Expenditures out of this contingency do NOT increase the contract amount with PPF.



Pasco Aquatics Facility Monthly Project Update March 2026

PROJECT PHOTO GALLERY



Indoor finishes



Natatorium Curtain wall



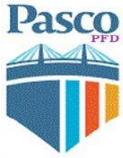
Pasco Aquatics Facility Monthly Project Update March 2026



Landscaping



Slide Tower



Pasco Aquatics Facility Monthly Project Update March 2026



Indoor/outdoor Hot tub



Natatorium



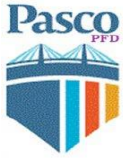
Pasco Aquatics Facility Monthly Project Update March 2026



Drop Slide



Slide Tower



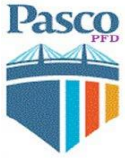
Pasco Aquatics Facility Monthly Project Update March 2026



Indoor Pool



Drop Slide



Pasco Aquatics Facility Monthly Project Update March 2026



Pool Equipment



Pool equipment

**PPFD - Aquatics Facility
MASTER BUDGET - BIG SHEET**



Sub-Area	Description	A	B	C	D	E = B - D
		Original Budget	Revised Budget	Cost To Date	Forecast Total	Revised Budget vs. Forecast
Bond & Legal						
	Bond Counsel	\$ 70,000		\$ -	\$ -	\$ -
	Bond Sales	\$ 310,000		\$ -	\$ -	\$ -
	Municipal Advisor	\$ 70,000				
	Insurance - Builder's Risk - <i>In PDB</i>			\$ -	\$ -	\$ -
6576.1	Outside Counsel - PDB	\$ 20,000	\$ 20,000	\$ 26,355	\$ 26,355	\$ (6,355)
6576.2	Other Legal Costs	\$ 45,000	\$ 45,000	\$ 30,460	\$ 38,645	\$ 6,355
	Subtotal	\$ 515,000	\$ 65,000	\$ 56,815	\$ 65,000	\$ -

Administration & Approvals						
6576.3	Miscellaneous			\$ -	\$ -	\$ -
6576.4	Project Staff Costs - PPFD Staff	\$ 312,000	\$ 312,000	\$ -	\$ 174,377	\$ 137,623
6576.5	City of Pasco Staff - ILA	\$ 450,000	\$ 450,000	\$ -	\$ 50,000	\$ 400,000
	Archaeological consultant - <i>In PDB</i>			\$ -	\$ -	\$ -
	Testing & Inspection / Special Inspections - <i>In PDB</i>			\$ -	\$ -	\$ -
	Plan Check, Building Permits - <i>In PDB</i>			\$ -	\$ -	\$ -
	Environmental/SEPA - <i>In PDB</i>			\$ -	\$ -	\$ -
6576.6	Other AHJ Fees / System Development Charges			\$ -	\$ -	\$ -
6562.1	Electrical / Utility Fees	\$ 100,000	\$ 100,000	\$ 257,623	\$ 257,623	\$ (157,623)
6576.7	State Commerce Department Review	\$ 30,000	\$ 50,000	\$ 30,000	\$ 30,000	\$ 20,000
6576.8	Shrub Steppe Mitigation - <i>In PDB</i>			\$ -	\$ -	\$ -
6576.9	Other Admin Costs	\$ 30,000	\$ 30,000	\$ 10,000	\$ 30,000	\$ -
	Subtotal	\$ 922,000	\$ 942,000	\$ 297,623	\$ 542,000	\$ 400,000

Off-Site Related Costs						
	Temporary Offices - <i>In PDB</i>			\$ -	\$ -	\$ -
	Offsite road and utility improvements	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -
6540.1	Property Acquisition	\$ 3,600,000	\$ 5,139,528	\$ 5,137,765	\$ 5,137,765	\$ 1,763
	Other Off-site Costs			\$ -	\$ -	\$ -
	Subtotal	\$ 5,600,000	\$ 5,139,528	\$ 5,137,765	\$ 5,137,765	\$ 1,763

Professional Fees						
6562.2	Project Management	\$ 850,000	\$ 850,000	\$ 688,616	\$ 850,000	\$ -
	Architectural & Engineering - <i>In PDB</i>			\$ -	\$ -	\$ -
	Survey - <i>In PDB</i>			\$ -	\$ -	\$ -
	Geotechnical Engineer - <i>In PDB</i>	\$ 30,000	\$ 10,000	\$ -	\$ -	\$ 10,000
	Hazardous Materials Consultants			\$ -	\$ -	\$ -
	Building Envelope Consultant - <i>In PDB</i>			\$ -	\$ -	\$ -
	Commissioning - <i>In PDB</i>			\$ -	\$ -	\$ -
	PDB Validation Costs - <i>In PDB</i>			\$ -	\$ -	\$ -
	Independent Estimating	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ 50,000
	Subtotal	\$ 930,000	\$ 910,000	\$ 688,616	\$ 850,000	\$ 60,000

Building Construction - PDB Contract						
6549.1	Design-Builder	\$ 30,250,000	\$ 32,720,000	\$ 35,823,380	\$ 32,720,000	\$ -
6562.3	Archeological Consultant	\$ 50,000	\$ 50,000	\$ -	\$ 50,000	\$ -
6562.4	Testing and Special Inspections	\$ 150,000	\$ 150,000	\$ -	\$ 150,000	\$ -
6562.5	Plan Check, Building Permits	\$ 300,000	\$ 300,000	\$ -	\$ 300,000	\$ -
6562.6	Environmental/SEPA	\$ 10,000	\$ 10,000	\$ -	\$ 10,000	\$ -
	Additional Funds for Option 2		\$ 3,430,000	\$ -	\$ 3,430,000	\$ -
			\$ 800,000	\$ -	\$ 800,000	\$ -
	Added Betterments		\$ 2,300,000	\$ -	\$ 2,300,000	\$ -
	Sale Tax (included above)			\$ -	\$ -	\$ -
	Subtotal	\$ 30,760,000	\$ 39,760,000	\$ 35,823,380	\$ 39,760,000	\$ -

Furnishings & Equipment						
6584.1	FF&E	\$ 600,000	\$ 600,000	\$ -	\$ 650,000	\$ (50,000)
6584.2	Network Equipment			\$ -	\$ -	\$ -
6584.3	Telecommunications	\$ 20,000	\$ 20,000	\$ -	\$ 20,000	\$ -
6584.4	Moving Expenses			\$ -	\$ -	\$ -
6584.5	FF&E Consultant	\$ 20,000	\$ 20,000	\$ -	\$ 20,000	\$ -
6585.6	Other FF&E Costs	\$ -	\$ -	\$ -	\$ -	\$ -
	Subtotal	\$ 640,000	\$ 640,000	\$ -	\$ 690,000	\$ (50,000)

Contingency						
6578.1	Owner's Contingency	\$ 2,580,000	\$ 3,590,400	\$ 2,575,000	\$ 3,590,400	\$ -
	Subtotal	\$ 2,580,000	\$ 3,590,400		\$ 3,590,400	\$ -

TOTAL		\$ 41,947,000	\$ 51,046,928	\$ 42,004,199	\$ 50,635,165	\$ 411,763
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Income & Project Under/Over

Bond Proceeds	\$ 50,046,928
Interest Income	\$ -
PPFD Cash Reserves	\$ 1,000,000
	\$ -
Total Income	\$ 51,046,928

Total Project cost	\$ 51,046,928
Total Income	\$ 51,046,928
Under / (Over)	\$ -

Total Expenses to Date	\$ 42,004,199
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Pasco Aquatic Center Contingency Tracking Worksheet

Contingency Summary and Forecast

Grand Total of Approved Items	\$2,159,143
Total of Items Recommended for Approval	\$0
Projected Total of Open Items Not Yet Submitted	\$260,000

Beginning Contingency Per Approved Budget	\$3,590,400
Estimated To-Date Contingency Usage	\$2,573,630
Estimated Remaining Contingency	\$1,016,770
Remaining Contingency as % Construction Budget	2.56%

Open
Recommend
Approved
Closed

CE	Betterment #	Title	ROM	Amount	Status	Docs	Notes	
	2	Next Gen Chlorinator		0	Approved		In GMP	
	12	Added 10% Natatorium		0	Approved		In GMP	
	13	Added Colorful lighting (interior and exterior)		0	Approved		In GMP	
	18	Added skylights in the Natatorium		0	Approved		In GMP	
	22	Added Soffit Cladding		0	Approved		In GMP	
	28	Outdoor Slide Complex Make Ready		310,000	Approved		Added to PDB Budget	
	30	Rain Cloud (Sun Shower) w/Sound Coordination		0	Approved		In GMP	
	38	Transluent Band		30,000	Approved		Added to PDB Budget	
	39A	Monument Make Ready		10,000	Approved		Added to PDB Budget	
	43	FPUD Vaults and Conduits	260,000	333,323	Approved		Added to PDB Budget	
		FPUD Fees and Connection Charges			Open			
	32A	Access Control - Added locations rough in only		52,628	Approved		Bouten CO#1	
	32B	Access Control - Priority 1 added locations		80,852	Approved		Bouten CO#1	
	32C	Access Control - Priority 2 added locations		36,440	Approved		Bouten CO#1	
	37A	Cameras - Added locations rough in only		26,880	Approved		Bouten CO#1	
		City fees and water rights overages			Closed		Costs are being covered within budget and Bouten contingency	
	6A	Ninja Course Make-Ready		74,579	Approved		Bouten CO#2	
		Unsuitable soils		3,887	Approved		CO #3	
		Concessions Infrastructure Upgrades		126,712	Approved			
		Vault and Conduit Coverage		19,997	Open			
		Pool pumps grounding		62,486	Approved			
	6B	Add Full Ninja Course		675,255	Approved		CO #3	
	33	Party Rooms RSD		9,503	Approved			
	34	Slide Camera and Monitor		39,539	Approved			
	3A	Enhanced Sound System (indoor)		146,869	Approved			
	3B	Enhanced Sound System (outdoor)		95,670	Approved			
	42	Cabana receptacles Make ready		22,347	Approved			
	42.1	Cabana receptacleswire and fixtures		22,173	Approved			
Totals							\$260,000	\$2,179,140

Task Name	Start	Finish	Task Dates	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
0 Pasco Aquatics Facility	08/31/25	Wed 9/27/25	Sat 6/13/26				
24 Design and Reconstruction Phase	24 days	Mon 9/17/25	Mon 5/12/25				
43 Estimating	26 days	Mon 9/17/25	Mon 5/12/25				
53 Permitting	31 days	Mon 9/22/25	Mon 5/12/25				
54 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
55 Pre-Construction	31 days	Mon 9/22/25	Mon 5/12/25				
56 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
57 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
58 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
59 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
60 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
61 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
62 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
63 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
64 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
65 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
66 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
67 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
68 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
69 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
70 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
71 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
72 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
73 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
74 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
75 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
76 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
77 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
78 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
79 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
80 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
81 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
82 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
83 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
84 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
85 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
86 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
87 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
88 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
89 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
90 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
91 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
92 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
93 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
94 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
95 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
96 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
97 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
98 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
99 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				
100 Procurement and Construction Phase	31 days	Mon 9/22/25	Mon 5/12/25				

COMPLETION ITEM	TARGET DATE	REQUIRED/DROP-DEAD DATE	NOTES
Openings			
Soft Opening	6/11/2026	6/11/2026	
Grand Opening	6/13/2026	6/13/2026	
AHI Dates			
Office/Admin Building TCO	5/8/2026	5/8/2026	
Entire Facility COO	5/22/2026	5/22/2026	
City of Pasco Employees			
Office/Admin Building - COP Employees Present	5/11/2026	5/11/2026	Planning for a few employees in space by 5/11/26 setting up computers, monitors, furniture, etc.
Natorium - COP Employees Present	5/26/2026	5/26/2026	
Concessions Building - COP Employees Present	5/26/2026	5/26/2026	
Furniture			
Office/Admin Building Furniture Install Start	5/11/2026	5/11/2026	
Natorium Furniture Install Start	5/25/2026	5/25/2026	
Concessions Building Furniture Install Start	5/25/2026	5/25/2026	
Items between Substantial Completion and Opening			
West Property Landscaping Sand Mitigation	5/8/2026	5/8/2026	
Natorium Window Coverings	5/15/2026	5/22/2026	May require removing some glass to install from outside TBD
Natorium Sound Board	5/12/2026	5/22/2026	
Natorium Lighting Fixtures	5/12/2026	5/19/2026	BFHD pool inspection is schedule for 05/22/26; lighting fixtures need to installed prior to inspection
Road 108 Landscaping Strip	5/1/2026	5/22/2026	
Trash Enclosure	5/12/2026	5/22/2026	Asphalt paving sequencing to avoid impacting Road 108's final product
NINJACORSS Apparatus	5/15/2026	5/22/2026	Which manufacturer cannot make the 5/4 original target due to backorders
HVAC Commissioning Trends Log	5/22/2026	5/22/2026	
Final HVAC TAB Report	5/22/2026	5/22/2026	
3rd Party HVAC Commissioning / Functional Testing	5/22/2026	5/22/2026	
Pools (Indoor and Outdoor) Commissioning	5/15/2026	5/22/2026	
Spa Lighting Fixture	6/5/2026	6/11/2026	Not needed for light levels or COO but might need to pull another electrical permit
Bus Turnaround	5/22/2026	6/11/2026	Pending bus sizing from City of Pasco and turning radius in parking lot



TO: Pasco Public Facilities District Board Members
DATE: April 24, 2026
SUBJECT: **APPROVED CONTINGENCIES**

Board Members,

As you're aware the Pasco Public Facilities District chose "Design-Build" as a methodology for construction the new aquatics facility, and in with this method there is a "Guaranteed Maximum Price" that also includes a contractor and owner contingency for unanticipated expenses or complications.

Contingency continues to be well-managed by our Owner's Representatives, Heath Gardener and Jake Hartwig of Wenaha Group. Additionally, they proactively involve me as Executive Director—including the principles adopted in our helpful Stakeholder Register.

Project Contingency (No Cost Change To Owner)

CUA 62 - In the party room there is a textured wall panel that would be difficult to install electrical outlets in because of the texture a 4" backsplash is being added so the outlets can be added to a smooth surface instead. \$8K

CUA 70 - Due to wind storms in December there was additional labor needed to remove the sand from the natatorium. \$17K

CUA 72 - At structural members and round corners in the hallway there are parts of the CMU that need to be repaired and refaced in the hallways. \$2K

CUA 73 - Storage room 103 did not have protective wall coverings like all other storage rooms. To match the rest of the storage rooms on the project Fiberglass Reinforced Panels. \$9K

CUA 18 - Due to multiple missed scopes on the pool pipe trenches there was significant miss in the pricing to trench, add filter fabric, gravel bedding, backfill and compacting for the outdoor pool. \$120K

CUA 21 - Concrete materials and labor final reallocation to items in the design builder's contingency. \$85K

CUA 71 - Framers and tapers Friday overtime for the month of February. \$2K

CUA 74 - Sanitary sewer connection from the building to the outside needed to be revised to make it work properly. \$2K

CUA 75 - The area at the front of the entry area needed to be compacted so that lifts could safely be used in this area. \$1K

CUA 76 - Overtime for electrical site work so that that schedule can be maintained. \$6K

CUA 77 - Because of various scope misses there were various additional areas that needed to be reworked including handrails, the spa door frame and various column bases. \$23K

CUA 78 - An additional roof ladder needed to be added to gain access to the filter for the air handler unit. \$6K

CUA 80 - There were 2 additional static anchors needed for the NinjaCross that were not part of the original plans. \$1K

CUA 82 - The ADA chairs that were originally specified were incorrect and there was additional cost for the desired mobile ADA chairs. \$8K

CUA 83 - There is a need for an on-demand water recirculation pump to make the Sun Shower experience more seamless and user friendly. \$5K

CUA 86 - Steel post for the roof mechanical yard and has to be replaced (cost of the post only). \$1K

CUA 87 - Tnemec paint is needed at all the precast panel joints in the natatorium. \$3K

CUA 88 - In the outdoor concessions there was a replacement of stainless-steel table to a fixed countertop that was missed. \$10K

CUA 91 - Because of the curb style at the outdoor pool the depth markers need to be sandblasted into the pool deck. \$19K

CUA 92 - There needs to be metal panels at the trash and utility enclosures that was missed. \$20K

CUA 94 - At UCR's 114, 115, and 116 there is a need for a transition at the tile and was not called out. \$2K

CUA 96 - at the request of the IT department there is a need for a 4-post rack. \$2K

CUA 98 - There were savings from design and preconstruction that are being transferred to the contingency. \$25K

CUA 99 - Concrete core drilling for electrical and pool piping that was missed at the time of pouring concrete. \$2K

CUA 102 - Overtime was needed for GWB at the interior of the slide tower to be completed prior to slide installation. \$1K

CUA 47 - At the time sub packages were being bid there was a misunderstanding on who would supply hollow metal doors, and no bid was provided this is the cost of the doors. \$21K

CUA 52 - This is the cost for the hanging feature above the indoor portion of the hot tub including lighting. \$16K

CUA 90 - To enhance the visual appeal of the river design in the concrete flooring stain was added. \$1K

CUA 97 - The sun shower feature was able to be integrated into the enhanced sound system so there is a credit for the speaker that was added to the sun shower. \$1K Credit

CUA 104 - The outdoor pool during the plastering process needed to have additional sand mitigation from sand and dust blowing in. \$9K

CUA 107 - The chlorine feeder pumps had to be increased in size to meet the specification causing them to need to be rerouted. \$500

CUA 108 - Approved overtime to finish work in the slide tower area. \$1K

CUA 111 - There was a scope gap on gravel installed under the outdoor pool deck. \$18K

CUA 116 - Ceramic tile was added to the corner of UCR 114 that was not called out previously, to prevent future water damage. \$2K

AUA 4 - Added hydroseed, top soil, additional temporary irrigation, and 80 sage brush starts to mitigate sand blowing onto the site. From landscape and tariff allowances - \$56K

Change Order (Owner Cost \$0K)

AUA 03 - Due to changes in the needed speakers and routing there is an additional amount needed for the enhanced sound system. This money comes from an allowance in the GMP and not from outside contingency money. \$42K

PCO 36 - Added landscape on Road 108 into the right of way as requested by the city of Pasco as we already completing landscape adjacent on our property. PPF is being fully reimbursed for this particular change. - \$32K



Matt Watkins
Executive Director

Cc: Wenaha Group